



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, NOVEMBER 11, 2024 AT 6:30 PM

At 6:31 PM Alderman Cameron moved to appoint Alderman Dolick as pro-temp Mayor for the November 11th, 2024, Meeting with Mayor Ludvigsen being absent with prior notice; seconded by Alderman Anderson. There was unanimous approval.

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Dash, Dolick
	NAYS -	None
	ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent.

CALL TO ORDER AND ROLL CALL – At 6:33 PM, Acting Mayor Dolick called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Alderman – Cameron, Anderson, Dash, Dolick, Treasurer Tibbits, City Clerk Prisiajniouk.

ABSENT – Mayor Ludvigsen, Alderman Morgan-Adams

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Caponigro, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney Jim Hess, Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – Acting Mayor Dolick led the Pledge of Allegiance.

APPROVAL OF MINUTES

A. October 28, 2024 City Council Regular Meeting Minutes – Alderman Anderson moved to approve the October 28, 2024 City Council Regular Minutes as presented; seconded by Alderman Cameron.

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Dash, Dolick
	NAYS -	None
	ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent.

PRESENTATIONS – None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None

PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit) – None

CONSENT AGENDA

- A. O-24-21** Staff Memo and Ordinance Amending Title 1 of City Code and Amending the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (***2nd Reading***)
- B. O-24-22** Staff Memo and Ordinance Amending Title 8, Chapter 5 of the Prospect Heights City Code Relating to Sewer Service Fee Collections (***2nd Reading***) – **Alderman Dash moved to approve O-24-21 Staff Memo and Ordinance Amending Title 1 of City Code and Amending the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (2nd Reading) and O-24-22 Staff Memo and Ordinance Amending Title 8, Chapter 5 of the Prospect Heights City Code Relating to Sewer Service Fee Collections (2nd Reading); seconded by Alderman Cameron.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Dash, Dolick
 NAYS - None
 ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent.

OLD BUSINESS – None

NEW BUSINESS

- A. Waiver of 1st Reading O-24-23** Business Liquor License Request and Ordinance Increasing the Number of “A” Liquor Licenses from 10 to 11 (Full Liquor - Monday through Thursday from 8:00am to 2:00am; Friday and Saturday from 8:00am to 3:00am; and Sunday from 12noon to 2:00am) for El Ancla Mariscos, 1217 N. Rand Road (***1st Reading***) – **Alderman Anderson moved to approve Waiver of 1st Reading O-24-23 Business Liquor License Request and Ordinance Increasing the Number of “A” Liquor Licenses from 10 to 11 (Full Liquor – Monday through Thursday from 8:00am to 2:00am; Friday and Saturday from 8:00am to 3:00am; and Sunday from 12noon to 2:00am) for El Ancla Mariscos, 1217 N. Rand Road (1st Reading); seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Dash, Dolick
 NAYS - None
 ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent.

- B. O-24-23** Business Liquor License Request and Ordinance Increasing the Number of “A” Liquor Licenses from 10 to 11 (Full Liquor - Monday through Thursday from 8:00am to 2:00am; Friday and Saturday from 8:00am to 3:00am; and Sunday from 12noon to 2:00am) for El Ancla Mariscos, 1217 N. Rand Road (***2nd Reading***) – **Alderman Anderson moved to approve O-24-23 Business Liquor License Request and Ordinance Increasing the Number of “A” Liquor Licenses from 10 to 11 (Full Liquor – Monday through Thursday from 8:00am to 2:00am; Friday and Saturday from 8:00am to 3:00am; and Sunday from 12noon to 2:00am) for El Ancla Mariscos, 1217 N. Rand Road (2nd Reading); seconded by Alderman Cameron. There was unanimous approval.**

The owners of the new restaurant give a little background about how they ended up in Prospect Heights and what the City can expect from their restaurant. The Alderman and City Staff asked some questions about the restaurant including about the menu, when they anticipate they will open, and some logistics about the restaurant.

ROLL CALL VOTE:

AYES - Cameron, Anderson, Dash, Dolick
NAYS - None
ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent.

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

Police Chief Caponigro- The annual Food Drive taking place at Tony's Market is coming up on November 22nd, 23rd, and 24th. Stop by from 10am-6pm.

Director of Public Works Roscoe- Gives out two dates for upcoming events. First is the Wolf Rd ribbon cutting on Monday November 25th and the second is the Annual Tree Lighting on Saturday November 30th at 5pm at the Gary Morava Recreation Center.

Acting Mayor Dolick- With Veterans Day on Monday wanted to say thank you for all those out there who have served.

APPROVAL OF WARRANTS**A. Approval of Expenditures**

General Fund	\$1,009,992.83
Motor Fuel Tax Fund	\$0.00
Tourism District	\$3,084.00
Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$74,299.73
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #6 - Water Main	\$0.00
Special Service Area #8 - Levee Wall #37	\$0.00
Capital Improvements	\$31,649.46
Special Service Area #6 - Debt	\$605.00
Road Construction Debt	\$0.00
Water Fund	\$12,479.70
Parking Fund	\$188.06

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Sanitary Sewer Fund	\$22,009.70
Road/Building Bond Escrow	\$0.00
TOTAL	\$1,154,308.48
<u>Wire Payments</u>	
11/01/2024 Payroll	\$208,578.51
11/07/2024 1st and 2nd Quarter Police Pension Contribution	\$572,911.00
TOTAL WARRANT	\$1,935,797.99

City Clerk Prisiajniouk read the warrants.

Alderman Cameron moved to approve the warrants as presented; seconded by Alderman Anderson to include a TOTAL of \$1,154,308.48, a 11/01/2024 Payroll of \$208,578.51, a 11/07/2024 1st and 2nd Quarter Police Pension Contribution of \$572,911.00, and a TOTAL WARRANT of \$1,935,797.99. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Cameron, Anderson, Dash, Dolick
NAYS -	None
ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent.

PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) – None

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – At 6:48 PM, Alderman Anderson moved to Adjourn; seconded by Alderman Cameron. There was unanimous approval.

VOICE VOTE: ALL AYES, NO NAYS

Motion carried 4 – 0, one absent.

Approved by the Prospect Heights City Council on this the 25th day of November, 2024.


~~City Clerk Prisiajniouk~~
Deputy Clerk Austin




Mayor Patrick Ludvigsen

Posted by 12:00 PM, November 7, 2024

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