



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, OCTOBER 28, 2024 AT 6:30 PM

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Mayor Ludvigsen, Alderman – Cameron, Anderson, Morgan-Adams, Dolick, Treasurer Tibbits, City Clerk Prisiajniouk.

ABSENT – Alderman Dash

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Caponigro, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney John O'Driscoll, Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the Pledge of Allegiance.

APPROVAL OF MINUTES

A. October 14, 2024 City Council Regular Meeting Minutes – **Alderman Anderson moved to approve the October 14, 2024 City Council Regular Meeting Minutes as presented; seconded by Alderman Cameron.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dolick
	NAYS -	None
	ABSENT -	Dash

Motion carried 4 – 0, one absent.

PRESENTATIONS – None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None

PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit) – None

CONSENT AGENDA – None

OLD BUSINESS

A. O-24-20 Staff Memo and Ordinance Granting Certain Variations for the Property at 2 Hawthorne Place – *Side Yard Setback and Fence (2nd Reading)* – **Alderman Morgan-Adams moved to approve O-24-20 Staff Memo and Ordinance Granting Certain Variations for the Property at 2 Hawthorne Place – *Side Yard Setback and Fence (2nd Reading)*; seconded by Alderman Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dolick
	NAYS -	None
	ABSENT -	Dash

Motion carried 4 – 0, one absent.

NEW BUSINESS

- A. R-24-41** Staff Memo and Resolution Approving a Third Amendment and Extension to the Intergovernmental Agreement for the Sale of Water by the Village of Mount Prospect to the City of Prospect Heights – **Alderman Dolick moved to approve R-24-41 Staff Memo and Resolution Approving a Third Amendment and Extension to the Intergovernmental Agreement for the Sale of Water by the Village of Mount Prospect to the City of Prospect Heights; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Dash

Motion approved 4 – 0, one absent.

- B. R-24-42** CEA Staff Memo and City Resolution Approving Chicago Executive Airport Purchase of Ramada Inn Property, 1090 S Milwaukee Ave, Wheeling, IL – **Alderman Anderson moved to approve R-24-42 CEA Staff Memo and City Resolution Approving Chicago Executive Airport Purchase of Ramada Inn Property, 1090 S Milwaukee Ave, Wheeling, IL; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Dash

Motion approved 4 – 0, one absent.

- C. R-24-43** Staff Memo and Illinois Department of Transportation Resolution Authorizing use of Motor Fuel Tax Funds for Improvement of Owen Court as part of Willow/Owen Flood Protection Project – **Alderman Dolick moved to approve R-24-43 Staff Memo and Illinois Department of Transportation Resolution Authorizing use of Motor Fuel Tax Funds for Improvement of Owen Court as part of Willow/Owen Flood Protection Project; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Dash

Motion approved 4 – 0, one absent.

- D. O-24-21** Staff Memo and Ordinance Amending Title 1 of City Code and Amending the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (**1st Reading**)
- E. O-24-22** Staff Memo and Ordinance Amending Title 8, Chapter 5 of the Prospect Heights City Code Relating to Sewer Service Fee Collections (**1st Reading**)

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

- A.** September Financial Report by Assistant Finance Director Bob Tannehill – Assistant Finance Director Tannehill gives an update on the budget so far this year and where we are at with expense percentage used at this time. An update was also given about the vehicle sticker and sewer citations that were sent out and the upcoming plans to try and get those taken care of.

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Building and Development Director Peterson- Gives an update about the aviation conference he attended the week prior.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$142,942.28
Motor Fuel Tax Fund	\$0.00
Tourism District	\$161.15
Solid Waste Fund	\$39,963.00
Drug Enforcement Agency Fund	\$4,004.58
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #6 - Water Main	\$0.00
Special Service Area #8 - Levee Wall #37	\$72.64
Capital Improvements	\$11,283.76
Special Service Area #6 - Debt	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$4,025.53
Parking Fund	\$574.87
Sanitary Sewer Fund	\$1,080.00
Road/Building Bond Escrow	\$0.00
TOTAL	\$204,107.81
<u>Wire Payments</u>	
10/18/2024 Payroll	\$199,081.38
September Illinois Municipal Retirement Fund Payment	\$15,460.36
TOTAL WARRANT	\$418,649.55

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City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the warrants as presented; seconded by Alderman Anderson to include a TOTAL of \$204,107.81, a 10/18/2024 Payroll of \$199,081.38, a September Illinois Municipal Retirement Fund Payment of \$15,460.36 and a TOTAL WARRANT of \$418,649.55. There was unanimous approval.

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Dash

Motion approved 4 – 0, one absent.

PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) – None

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – At 6:44 PM, Alderman Anderson moved to Adjourn; seconded by Alderman Cameron. There was unanimous approval.

VOICE VOTE: ALL AYES, NO NAYS

Motion carried 4 – 0, one absent.

Approved by the Prospect Heights City Council on this the 11th day of November, 2024.


City Clerk Prisiajniouk


~~Mayor Patrick Ludwigsen~~
Acting Mayor Matt Dolick



Posted by 12:00 PM, October 25, 2024

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website