



CITY OF PROSPECT HEIGHTS
Tourism District Board Regular Meeting Minutes
8 N Elmhurst Road, Prospect Heights, IL 60070
Friday, September 6, 2024
9:00 AM

Call to Order – at 9:03 AM, Commissioner Austin called to order the Regular Meeting of the Tourism District Board at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Roll Call – Commissioner Austin called roll. A quorum was present.

COMMISSIONERS PRESENT – Chen, Dolick, Anderson, Austin

COMMISSIONERS ABSENT – Gaba

OTHER OFFICIALS PRESENT – Director of Finance Grieco, Director of Building and Development Peterson, Director of Public Works Roscoe, Deputy Chief Derman

Approval of Minutes

A. Minutes of the Tourism District Board Special Meeting of June 14, 2024

Commissioner Dolick moved for an approval of the Minutes of the Tourism District Board Special Meeting of June 14, 2024; seconded by Commissioner Chairman Chen.

ROLL CALL VOTE:	AYES -	Chen, Dolick, Anderson, Austin
	NAYS -	None
	ABSENT -	Gaba

Motion carried 4 – 0, one absent.

New Business

A. Quarterly Grant Disbursements – Finance Director Grieco

a) Approval of and not to exceed quarterly disbursements - Hilton quarterly \$24,450; Crowne Plaza quarterly \$13,175; Holiday Inn Express quarterly \$8,050; Motel 6 quarterly \$6,625; and Sherwood Inn quarterly \$225; contingent upon proper paperwork submitted.

Chairman Chen moved to approve and not to exceed quarterly disbursements – Hilton quarterly \$24,450; Crowne Plaza quarterly \$13,175; Holiday Inn Express

quarterly \$8,050; Motel 6 quarterly \$6,625 and Sherwood Inn quarterly \$225; contingent upon proper paperwork submitted; seconded by Commissioner Dolick.

ROLL CALL VOTE: AYES - Chen, Dolick, Anderson, Austin
 NAYS - None
 ABSENT - Gaba

Motion carried 4 – 0, one absent.

- B. Beautification Updates – Director Roscoe – Continued mowing and upkeep around town is still taking place. Banners have been updated from Summer to the Fall look. Preparations are starting to take place to get ready for the Holiday season that will be fast approaching.
- C. Building and Development Update – Director of Building and Development Peterson – Vacant Dunkin Donuts is preparing to update and moving toward opening back up. The old Ramada Inn was put up for auction and was purchased by Sky Harbour, who plan to add more executive hangers to the current Ramada site.
- D. Police Report – Deputy Chief Derman – Hilton hotel has asked for a slightly greater police presence during the nighttime hours. The police partnered with Vernon Hills to locate an individual around Crowne Plaza. Motel 6 had a traffic stop where the police found an individual with some marijuana in their vehicle.

Old Business

- A. Old Project Updates – Director Roscoe – Gives an update about the signage project that has been ongoing. The hope is to have the southern part of the project finished up by the end of the year, the northern part of the project is on track for around this same time next year. For the Apple/Winkleman Light Project the hope is to have phase one done sometime early 2025. Bridge enhancements at Milwaukee and Palatine are looking like it will be a future project as nothing is set as of now. Touched on the levy wall and gave an update after some questioning by Commissioner Dolick.
- B. Old Project Updates – Finance Department – Talked about the ordinances that outline the quarterly disbursements and went in-depth in what all they actually entail. The director also gave an update on the overall fund for the Tourism District as we are moving into 2025.
- C. Old Project Updates – Deputy Chief Derman – The camera project is up and going and Deputy Chief Derman is working with Director Roscoe to find the proper camera locations, where they can be most effective.

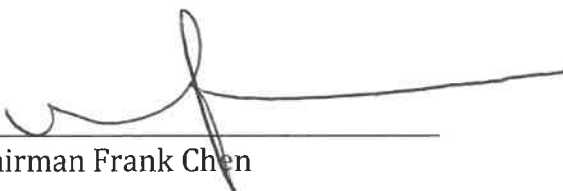
Public Comments – None

**Adjournment – Next Regular Meeting scheduled for Friday, December 6, 2024 at 9 AM at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070
At 9:39 AM, Commissioner Dolick moved to Adjourn; seconded by Commissioner Anderson.**

ROLL CALL VOTE: ALL AYES, NO NAYS

Motion carried 4 – 0, one absent.

Approved by the Tourism District Board on this the 4th day of December, 2024.



Chairman Frank Chen