



**THE CITY COUNCIL MEETING**  
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**  
**WILL BE HELD ON MONDAY, JULY 22, 2024 AT 6:30 PM**

**CALL TO ORDER AND ROLL CALL** – At 6:35 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

**ELECTED OFFICIALS PRESENT** – Mayor Ludvigsen, Alderman – Cameron, Anderson, Morgan-Adams, Dash, Dolick, Treasurer Tibbits, City Clerk Prisiajniouk

**ABSENT** – None

**OTHER OFFICIALS PRESENT** – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Public Works Director Roscoe, Police Chief Caponigro, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney John O'Driscoll, Digital Communication Technician Colvin.

**PLEDGE OF ALLEGIANCE** – Mayor Ludvigsen led the pledge of Allegiance

**APPROVAL OF MINUTES**

**A.** June 24, 2024 City Council Regular Meeting Minutes – **Alderman Anderson moved to approve the June 24, 2024 City Council Regular Meeting Minutes as presented; seconded by Alderman Cameron.**

|                        |          |                                               |
|------------------------|----------|-----------------------------------------------|
| <b>ROLL CALL VOTE:</b> | AYES -   | Cameron, Anderson, Morgan-Adams, Dash, Dolick |
|                        | NAYS -   | None                                          |
|                        | ABSENT - | None                                          |

Motion carried 5 – 0

**PRESENTATIONS** – None

**APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS** – None

**PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)** – Jerry Simmons has come to talk about the Levee 37 project. He voices with frustration with IDOT about the lack of urgency to get this done so it can go out to bid. He talks about how there are a lot of people affected by flood insurance and how they are paying a large amount for no reason now that they are not in the flood plain. Jerry explains this was not his idea, but he thought it was a great idea to get people to come together to put some pressure on IDOT to get the ball rolling on this agreement. Listed people are the council and staff for both Prospect Heights and Mount Prospect and also the park districts and land owners being affected by this project. Mayor Ludvigsen agrees that a combined group attack might be best to apply pressure and see if this levee issue can be handled to bring relief.

**CONSENT AGENDA** – None

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS**

- A.** June Financial Report by Assistant Finance Director Bob Tannehill – Assistant Finance Director Tannehill says we are two months into the fiscal year and the city revenue is at about 11.2% of budget with expenses about 7.8% of budget. Everything else is looking right in line where it should be. Auditors are on-site this week and everything has been going smoothly so far.
- B.** Status Report on the Levee 37 Pipe Closure Intergovernmental Agreement – City Administrator Wade speaks on the importance of getting this done because of the people it is affecting. He then goes on to explain how the timeline of this project has gone over the past year. Then next he lays out what the current situation is and what needs to be done next. City Administrator Wade explains that we need help to get this situation moving forward and it is nice to have Senator Morrison and Representative Katz Muhl ready to help out and that this is on their radar screen. City Administrator Wade and Mayor Ludvigsen both voice frustration that this seems to be over a paperwork issue and we can't seem to find anyone to move that along.

Building and Development Director Peterson- Wants to remind everyone even though it's summer and it's permit season if you are planning to need a permit in fall don't wait, just get the process started now.

Director of Public Works Roscoe- Wolf Road sidewalk project is underway and moving and traffic so far has been manageable. Mentions with the recent heavy rain that willow road was closed between Hillcrest and Owen.

**APPROVAL OF WARRANTS**

**A. Approval of Expenditures**

|                                               |              |
|-----------------------------------------------|--------------|
| General Fund                                  | \$149,920.99 |
| Motor Fuel Tax Fund                           | \$0.00       |
| Tourism District                              | \$6,060.54   |
| Solid Waste Fund                              | \$0.00       |
| Drug Enforcement Agency Fund                  | \$30,735.00  |
| Special Service Area #1                       | \$0.00       |
| Special Service Area #2                       | \$0.00       |
| Special Service Area #3                       | \$0.00       |
| Special Service Area #4                       | \$0.00       |
| Special Service Area #5                       | \$0.00       |
| Special Service Area - Constr #6 (Water Main) | \$0.00       |

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|                                          |                     |
|------------------------------------------|---------------------|
| Special Service Area - #8 Levee Wall #37 | \$1,300.00          |
| Capital Improvements                     | \$31,081.03         |
| Special Service Area - Debt #6           | \$0.00              |
| Road Construction Debt                   | \$0.00              |
| Water Fund                               | \$39,683.06         |
| Parking Fund                             | \$0.00              |
| Sanitary Sewer Fund                      | \$9,100.00          |
| Road/Building Bond Escrow                | \$0.00              |
| <b>TOTAL</b>                             | <b>\$267,880.62</b> |
| <b><u>Wire Payments</u></b>              |                     |
| <b>07/12/2024 Payroll</b>                | <b>\$192,714.80</b> |
| <b>TOTAL WARRANT</b>                     | <b>\$460,595.42</b> |

City Clerk Prisiajniouk read the warrants.

**Alderman Morgan-Adams moved to approve the warrants as presented; seconded by Alderman Cameron to include a TOTAL of \$267,880.62, 07/12/2024 Payroll of \$192,714.80, and a TOTAL WARRANT of \$460,595.42. There was unanimous approval.**

**ROLL CALL VOTE:**                      AYES -              Cameron, Anderson, Morgan-Adams, Dash, Dolick  
                                                      NAYS -              None  
                                                      ABSENT -          None

Motion carried 5 – 0

**PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)** – Jeff Congren a Prospect Heights resident asked the Council if they can do their best to get the water company to not raise their water rates. City Clerk Prisiajniouk asks if he is an AARP member because they sent out a petition for people to sign to not change the water price.

**EXECUTIVE SESSION** for pending litigation against, affecting or on behalf of the public body and for the purchase or lease of real property for the use of the public body – **At 6:54 PM**  
**Alderman Dolick moves to go into Executive Session; seconded by Alderman Anderson.**

**ROLL CALL VOTE:**                      AYES -              Cameron, Anderson, Morgan-Adams, Dash, Dolick  
                                                      NAYS -              None  
                                                      ABSENT -          None

Motion carried 5 – 0

**ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED** – No council action taken in Executive Session – At 7:19 PM Alderman Cameron moves to close **Executive Session; seconded by Alderman Dolick.**

|                        |          |                                               |
|------------------------|----------|-----------------------------------------------|
| <b>ROLL CALL VOTE:</b> | AYES -   | Cameron, Anderson, Morgan-Adams, Dash, Dolick |
|                        | NAYS -   | None                                          |
|                        | ABSENT - | None                                          |

Motion carried 5 – 0

**At 7:20 PM Alderman Anderson moves to go back into Open Session; seconded by Alderman Morgan-Adams.**

|                        |          |                                               |
|------------------------|----------|-----------------------------------------------|
| <b>ROLL CALL VOTE:</b> | AYES -   | Cameron, Anderson, Morgan-Adams, Dash, Dolick |
|                        | NAYS -   | None                                          |
|                        | ABSENT - | None                                          |

Motion carried 5 – 0

**ADJOURNMENT** – At 7:21 PM Alderman Anderson moved to Adjourn; seconded by Alderman Morgan-Adams. There was unanimous approval.

**VOICE VOTE:** ALL AYES, NO NAYS

Motion carried 5 – 0

**Approved by the Prospect Heights City Council on this the 26<sup>th</sup> day of August, 2024.**

  
Deputy Clerk Austin



  
Mayor Patrick Ludvigsen

Posted by 5:00 PM, July 18, 2024

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website