



THE CITY COUNCIL MEETING Minutes
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, JUNE 24, 2024 AT 6:30 PM

CALL TO ORDER AND ROLL CALL – At 6:31 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Mayor Ludvigsen, Alderman – Cameron, Anderson, Morgan-Adams, Dash, Dolick, Treasurer Tibbits, City Clerk Prisiajniouk

ABSENT – None

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Public Works Director Roscoe, Police Chief Caponigro, Finance Director Grieco, Deputy Clerk Austin, Attorney John O'Driscoll, Digital Communication Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge of Allegiance

APPROVAL OF MINUTES

A. June 10, 2024 City Council Regular Meeting Minutes – **Alderman Cameron moved to approve the June 10, 2024 City Council Regular Meeting Minutes as presented; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
	NAYS -	None
	ABSENT -	None

Motion carried 5 – 0

PRESENTATIONS

A. Presentation by the Prospect Heights Natural Resources Commission to Create a 501C-3 Tax Exempt Organization, “Friends of the PHNRC” – The presentation speaker starts off by stating that he wishes for the NRC to be seen as a 501C-3 organization so they can get additional funds and be able to handle it in a variety of different ways. He then gets into his presentation which goes over the year by year balance of donations received by the NRC. After finishing the year by year breakdown he goes into the goals of the NRC and what they do with the budget they do have. He goes into specific projects that have been for the betterment of Prospect Heights. They are currently waiting on another grant to help beautify areas of Prospect Heights. Next in the presentation is discussing other organizations in the area that have 501C-3 status and how they compare to the NRC and why they believe they should be in that same tier. City Treasurer Tibbits asks if these donations come as in cash and then asks if they come as checks as well to see if the NRC has a separate bank account. The NRC explains how the donations get deposited to them and the timeline on which they currently have to spend the money. Alderman Morgan-Adams also points out the NRC would be allowed to have their own fundraising as well with this

exemption. Alderman Anderson asks if this would be in addition to what the NRC already has. The NRC explains they are in this for the long haul and there thinking has always been how to keep this commission around for as long as possible. Another member says there are two things they are looking for from the council. One is getting this exemption and another is helping get it going. Alderman Dolick raises a question for Administrator Wade to give the City's side view of things. Administrator Wade starts off by explaining the good that the NRC does for the City. Administrator Wade's main concern on the City side is if a circumstance arises where a citizen of Prospect Heights doesn't want something done near their property that the NRC does want to have done and how that situation would play out. Alderman Anderson adds on that someone might live in an area because it isn't near a prairie and that they might not one added right next to them. Administrator Wade is not against but thinks there should be some ground rules involved that can benefit all. Mayor Ludvigsen asks if they have talked with the Park District. Mayor Ludvigsen adds on that he and the City Council would be in favor of the exemption as long as the City Attorney feels comfortable with the parameters for the City so that all sides are happy and in agreement.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

- A.** Appointment of Lloyd Austin to North Shore Convention and Visitors Bureau Board of Directors—**Alderman Anderson moved to approve the appointment of Lloyd Austin to the North Shore Convention and Visitors Bureau Board of Directors; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
	NAYS -	None
	ABSENT -	None

Motion carried 5 – 0

- B.** Appointment of Lloyd Austin to the Tourism District Board of Directors – **Alderman Morgan-Adams moved to approve the appointment of Lloyd Austin to the Tourism District Board of Directors; seconded by Alderman Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
	NAYS -	None
	ABSENT -	None

Motion carried 5 – 0

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) – None

CONSENT AGENDA – None

OLD BUSINESS

- A. O-24-16** Staff Memo and Ordinance Approving Planned Unit Development Amendments and Certain Variations for the Property Commonly Known as Prospect Crossing Shopping Center 1217-1297 N. Rand Road, Prospect Heights, IL 60070 (***2nd Reading***) – **Alderman Morgan-Adams moved to approve O-24-16 Staff Memo and Ordinance Approving Planned Unit Development Amendments and Certain Variations for the Property Commonly Known as Prospect Crossing Shopping Center 1217-1297 N. Rand Road, Prospect Heights, IL 60070 (*2nd Reading*); seconded by Alderman Anderson. There was unanimous approval.**

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Discussion followed. Director of Building and Development Peterson introduced Amir in place of his father in case any questions arose. Mayor Ludvigsen asks how soon they will start. Amir says knowing his dad they will get going real soon here.

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

NEW BUSINESS

- A.** Request for the City of Prospect Heights' Permission for the Prospect Heights Natural Resources Commission to Create a 501C-3 Tax Exempt Organization, "Friends of the PHNRC", to Provide Funding for the Natural Resources Commission's Naturalization Projects and Activities – **Alderman Dolick moved to table the request for the City of Prospect Heights' Permission for the Prospect Heights Natural Resources Commission to Create a 501C-3 Tax Exempt Organization, "Friends of the PHNRC", to Provide Funding for the Natural Resources Commission's Naturalization Projects and Activities; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

- B. R-24-24** Staff Memo and Resolution Authorizing a Civil Engineering Servicers Agreement with Gewalt Hamilton Associates, Inc., for Design Engineering Services for Elm Street Culvert improvements – **Alderman Morgan-Adams moved to approve R-24-24 Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Design Engineering Services for Elm Street Culvert improvements; seconded by Alderman Cameron. There was unanimous approval.**

Discussion followed. City Administrator Wade spoke to need for these specific improvements. He highlighted the issues that occur after a large amount of rain fall. Administrator Wade says this area has been deemed a risk area because of all the flooding that occurs here. This was sponsored by State Senator Walker and he helped get this done.

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

- A.** May Financial Report by Finance Director Cheri Grieco – Director Grieco gives an overview of where the City is at percentage wise of used up funds and what to expect going forward as different grants come at different times just depending on what time of year they are dispersed. Director Grieco then goes on to give a comparison in City sticker compliance between this year

and last year and says the City has seen a 104% increase from year to year so it seems like the focus on getting people to purchase their stickers is working.

City Treasurer Tibbits- Highlighted the block party that happened over the previous weekend and gave Chief Caponigro a shout out for performing the Heimlich maneuver and saving someone's life.

Director of Public Works Roscoe- Highlights all the events that the City has going on in the summer and says to come out this week to Rock the Runway for some fun of Saturday night.

Building and Development Director Peterson- Says that Irish paving fraud crews are back in town. Director Peterson explains some of what has been going on and that luckily he was able to stop of the fraud attempts from happening. He also goes in what the scam is and what to look out for so it doesn't happen to you.

Chief Caponigro- Chief Caponigro adds on to Director Peterson by saying if you see your neighbor talking to someone and you think it might be a scam please call the Police Department. If you don't know the Police number, you can just call 911 and they will help with anything you need.

Deputy Clerk Austin- Shouts out the parade on Saturday July 6th and how you can be involved. And thanks the two churches St. Alphonsus and Hebron Church for being the start and end of the parade.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$139,274.64
Motor Fuel Tax Fund	\$0.00
Tourism District	\$1,742.85
Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$1,217.96
Palatine Road Tax Increment Financing	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$8,098.00
Capital Improvements	\$48,955.30

Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$63,460.60
Parking Fund	\$0.00
Sanitary Sewer Fund	\$40,634.00
Road/Building Bond Escrow	\$0.00
TOTAL	\$303,383.35
<u>Wire Payments</u>	
06/14/2024 Payroll	\$189,808.52
May Illinois Municipal Retirement Fund	\$22,995.93
TOTAL WARRANT	\$516,187.80

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the warrants as presented; seconded by Alderman Morgan-Adams to include a TOTAL of \$303,383.35, 06/14/2024 Payroll of \$189,808.52, May Illinois Municipal Retirement Fund of \$22,995.93, and a TOTAL WARRANT of \$516,187.80. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
NAYS -	None
ABSENT -	None

Motion carried 5 – 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) – Nikki Moylen at 108 W Kenilworth spoke on the handling of the chicken issue. She starts by giving a brief history of how just a few people have had chicken issues since this all started. And how now it seems like the proposal will affect everyone instead of just a few bad eggs. Her second point is that she is disappointed that the City has gone public with their proposal. She highlights some communication with Director Peterson and how that has all gone. She talks about all the research she and others have done and goes into what her hopes are with that. She explains what she thinks the only changes that need to be made are. She expresses that her and others are available and that they have done a lot of leg work on this topic and are hoping to be heard.

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – At 7:15 PM, Alderman Anderson moved to Adjourn; seconded by Alderman Cameron. There was unanimous approval.

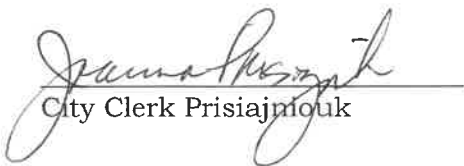
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VOICE VOTE:

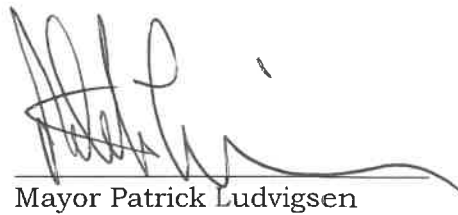
ALL AYES, NO NAYS

Motion carried 5 – 0

Approved by the Prospect Heights City Council on this the 22nd day of July, 2024.


City Clerk Prisiajmouk




Mayor Patrick Ludvigsen

Posted by 5:00 PM, June 20, 2024