

REVISED



REVISED

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE CITY COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, APRIL 08, 2024 AT 6:00PM

IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR PATRICK LUDVIGSEN PRESIDING

THIS MEETING WILL BE BROADCAST LIVE ON CABLE CHANNELS:
COMCAST AND ASTOUND/RCN CHANNEL 17 AND AT&T U-VERSE CHANNEL 99.
IT WILL ALSO BE RECORDED AND TELEVISED ON COMCAST AND ASTOUND/RCN CHANNEL
17 AND AT&T U-VERSE CHANNEL 99.

ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE MEETING.
THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

A. March 25, 2024 City Council Regular Meeting Minutes
Action Requested: (Motion, Second, Roll Call Vote)

4. PRESENTATIONS

A. FY2024-25 Chicago Executive Airport Budget Presentation by Jason G. Griffith

5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

None

6. PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

7. CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.

Action Requested: (Motion, Second, Roll Call Vote)

- A.** Arbor Day Proclamation – Arbor Day – Friday, April 26, 2024
- B. O-24-06** Staff Memo and Ordinance Establishing Water Rates for FY2024-25 (***2nd Reading***)
- C. R-24-17** Memo and Resolution Approving the FY2024-25 Budget for Chicago Executive Airport
- D. R-24-18** Staff Memo and Resolution Approving Scope of Services Agreement with Gewalt Hamilton for National Pollution Discharge Elimination System Compliance Permit Requirements, at \$5,300.00

8. OLD BUSINESS

- A. O-24-05** Ordinance Amending Liquor License A-2 to 4am all nights (***2nd Reading***)
Action Requested: (Motion, Second, Roll Call Vote)

9. NEW BUSINESS

- A. O-24-07** Staff Memo and Ordinance Amending Title 1 of City Code and Adopting the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (***1st Reading***)
Action Requested: (Informational/Discussion)
- B. O-24-08** Staff Memo and Ordinance Adopting the FY2024-25 Budget for the City of Prospect Heights (***1st Reading***)
Action Requested: (Informational/Discussion)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$184,536.93
Motor Fuel Tax Fund	\$0.00
Tourism District	\$143.64
Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$338.00
Palatine Road Tax Increment Financing	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Special Service Area #4	\$0.00
Special Service Area #5	\$395.08
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$2,424.00
Capital Improvements	\$104,551.88
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$6,967.72
Parking Fund	\$430.86
Sanitary Sewer Fund	\$6,889.95
Road/Building Bond Escrow	\$0.00
TOTAL	\$306,678.06
<u>Wire Payments</u>	
03/22/2024 Payroll	\$202,283.85
TOTAL WARRANT	\$508,961.91

12. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

13. EXECUTIVE SESSION – (No Items)

14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

15. ADJOURNMENT
Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, April 5, 2024



FY25 Proposed Budget

April 08, 2024

FY25 Budget Timeline Overview

- Staff budget planning began in late 2023 into 2024
- Budget workshopped by the airport Board of Directors at the February 21st, 2024, Budget Workshop Meeting
- Budget modifications made following the budget workshop meeting's discussion and comments
- CEA Board of Directors passed the proposed FY25 budget at the March 20th, 2024, Board of Directors Regular Meeting
- Budget then submitted to the Municipalities for approval in April 2024

FY25 Budget

What is the Chicago Executive Airport budget?

Chicago Executive Airport is an Enterprise Fund. An enterprise fund is a fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges.

The Chicago Executive Airport budget is an annual estimate of that fiscal year's revenues, operating expenses, debt service expenses, reserve fund transfers, and capital expenses. The Airport budget covers a May-April fiscal year. It is developed with keeping the future operating and significant capital needs of the Airport in mind. It is also developed to ensure the Airport always remains self sufficient. The budget focuses on today well preparing the Airport for the future.

FY25 Budget Goals

- Provide the resources to be a premier General Aviation airport
- Maintain financial self-sufficiency
- Maintain appropriate revenue growth across the Airport's revenue streams
- Manage operating expenses to ensure operational effectiveness
- Continue to utilize reserve funds to minimize impact on the operating fund
- Increase the Building & Land reserve fund transfer to fund a new Airport office building with the intent to lessen or eliminate the need for debt service

FY25 Budget

How are the stated FY25 budgeting goals reflected in the Chicago Executive Airport FY25 budget?

With the FY25 goals in mind this budget was developed to ensure the Airport remains the desired destination for business aviation along with being an Airport where people can start their career and enjoyment of aviation. This budget helps to keep the Airport self sufficient by growing the Airport's revenue streams well only slightly increasing total operating expenses. This budget has projected increases and estimated ending balances for all Airport capital reserve funds. This was achieved by increases to the transfers to those funds well still utilizing those funds for the Airport's capital needs.

FY25 Budget Overview

- **Net Income:** After reserve fund transfers FY25 budgeted Net Income is -\$465,142
- **Revenues:** FY25 total budgeted revenues are **\$7,501,363**, a \$541,914 (7.79%) increase from FY24. The revenue stream growth is driven by long-term leases, fuel flowage fees, U.S. Customs service fees and other fees increases
- **Operating Expenses:** Total budgeted operating expenses for the combined departments are **\$5,487,117**, an increase of \$36,053 (0.66%) from the FY24 budget. This change is due to trued up property tax amounts, public relations and marketing increases, insurances increases, U.S. Customs operational expense increases, security access expenses increases, and outsourcing lot snow removal.

FY25 Budget Overview

- **Unrestricted Net Assets Available:** The Airport Business Plan requires that the Airport maintains an unrestricted net asset balance equal to 3 months (25%) of the current year's budgeted operating expenses, which would be \$1,371,779 ($\$5,487,117 \times 25\%$). The estimated running balance on April 30, 2025, of \$6,826,566 will be sufficient to cover this requirement.
- **Debt Covenant Requirements:** The Airport's debt covenants require the Airport to maintain a cash balance worth 180 days of budgeted operating expenses. In FY25 that would be \$2,705,976 ($\$5,487,117 \times 180 / 365$). The estimated running balance on April 30, 2025, of \$6,826,566 will be sufficient to cover this requirement.

FY25 Budget Overview

- **Sewer Reserve Fund:** A projected starting balance of \$567,115. With an estimated FY25 ending balance of \$596,325.
- **Vehicle and Equipment Reserve Fund:** A projected starting balance of \$803,803. With an estimated FY25 ending balance of \$829,203.
- **Building and Land Reserve Fund:** A projected starting balance of \$1,160,691. With an estimated FY25 ending balance of \$2,425,691.
- **Capital Repair/Demo Fund:** A projected starting balance of \$511,774. With an estimated FY25 ending balance of \$655,553.

FY25 Budget Overview

- **Self Funded Capital Projects:**
 - Capital Improvements
 - Facilities- \$110,000
 - Fencing, Gates, Landscaping- \$15,000
 - Security Improvements- \$115,000
 - Pavement Repairs- \$225,000
 - Capital Outlay
 - Office Equipment- \$20,000
 - Vehicle/Equipment Repairs- \$36,000
 - Shop Equipment- \$45,000
 - Other Capital Outlay- \$169,751
 - Capital Construction- \$0

FY25 Budget Overview

- **Capital “A” Projects:**
 - RSIP Program construction
 - Master Drainage Study
 - Expansion of the East Quad apron
 - Hot Spot Reconfiguration of Taxiways- Phase 1
 - Northeast Quadrant Apron and Taxiway Access (Relocation of the Airport tiedowns)

Total Budgeted Capital “A” Project Expense \$18,079,914

Airport’s Total Capital “A” Local Share \$1,106,995

These projects come from the Airport’s Transportation Improvement Program (TIPs). TIPs was passed by the Airport’s Board of Directors with Resolution 23-039 for the Federal Fiscal Years 2025-2029. TIPs is a document created with input by the Airport, the Federal Aviation Administration, Illinois Department of Transportation Division of Aeronautics.

FY25 Budget

Questions and Comments



FY25 Proposed Budget

April 08, 2024



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Patrick Ludvigsen, Mayor of
the City of Prospect Heights, do hereby proclaim
April 26, 2024 as

Arbor Day

In the City of Prospect Heights, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 8th day of April
 Mayor Patrick Ludvigsen





To: Mayor Pat Ludvigsen and Members of the City Council

From: Cheri Grieco, Finance Director

Date: March 25, 2024

Re: Ordinance 0-24-06 Water Rate Increase

Background:

The City of Prospect Heights reviews water rates on an annual basis to ensure fees are in line with the costs incurred to deliver the service. Original water rates were based upon the Water Study conducted in 2012/2013 which have since then been adjusted for annual debt service requirements, water costs incurred, capital improvements planned and ongoing operating costs. A review of Illinois American Water invoices showed an increase of 54% for the first 7 months of FY24 (\$215k vs FY23 of \$140k). This increase was mainly due to increased pass thru delivery charges from year to year.

Analysis:

There are four component costs that combine in determining the annual water rate. Analysis of these components is as follows:

- Delivery – increased due to higher budgeted variable expenses including system maintenance and professional services. FY25 budgeted capital expenditures are not included in this component.
- Infrastructure - based upon current depreciation and planned capital improvements.
- Debt Service Charges – based upon current debt service requirements for Series 2010 GO Debt Certificates that will be paid in full in December 2024.
- Water sales - based upon the water study rates and previous year consumption costs.

Water Rate Comparison		FY24-25	FY23-24
	Delivery	32.56	32.95
	Infrastructure	13.33	12.31
	Debt Service	6.03	6.17
	Water sales (per 1000 gals)	8.36	6.51
	Total rate	60.28	57.93
	\$ incr	\$ 2.34	\$ 2.14
	% incr	4.0%	3.8%

Recommendation:

Based on the above analysis, Staff recommends the City's water rate be increased to \$60.28 for FY24-25 effective May 1, 2024.

CITY OF PROSPECT HEIGHTS
WATER RATE CALCULATION - FY25 PROPOSED BUDGET

CITY OF PROSPECT HEIGHTS
WATER ANALYSIS

<u>Rate components:</u>		<u>FY2025 USE</u>	<u>FY2025 CALC</u>	<u>FY25 % CHG</u>	<u>FY2024</u>	<u>FY2024 % CHG</u>	<u>FY2023</u>	<u>FY2023 % CHG</u>
Water Sales	per 1000 gals	8.36	8.36	28.4%	6.51	0.0%	6.51	0.0%
Delivery	monthly	32.56	32.56	-1.2%	32.95	6.9%	30.81	2.0%
Infrastructure	monthly	13.33	13.33	8.3%	12.31	0.0%	12.31	2.6%
Debt Service (FY25 done)	monthly	6.03	6.03	-2.2%	6.17	0.0%	6.17	5.6%
		<u>60.28</u>	<u>60.28</u>	<u>4.0%</u>	<u>57.93</u>	<u>3.8%</u>	<u>55.80</u>	<u>2.3%</u>
	# of meters		1,090		1,090		1,090	
	# of gals		42,800,000		41,849,000		41,500,000	

SALES	Calc FY25
Water cost	357,700
Delivery	425,925
Infrastructure	174,300
Debt Service	78,900
	<u>1,036,825</u>

	Budget - FY25	Budget \$\$ incr	Budget % incr	Budget - FY24	Budget - FY23	FY22 budget
Water Sales	357,700	84,700	31.0%	273,000	278,000	263,000
Delivery	425,900	(5,030)	-1.2%	430,930	403,000	395,000
Infrastructure	174,300	13,300	8.3%	161,000	156,000	156,000
Debt Service	78,900	(1,804)	-2.2%	80,704	80,000	76,000
	<u>1,036,800</u>	<u>91,166</u>	<u>9.6%</u>	<u>945,634</u>	<u>917,000</u>	<u>890,000</u>

<i>\$\$ increase from PY</i>	91,166	28,634	27,000
<i>% increase from PY</i>	9.64%	3.12%	3.03%

CITY OF PROSPECT HEIGHTS
WATER RATE CALCULATION - FY25 PROPOSED BUDGET

DELIVERY CHARGE -

Includes Water Fund Operating Expenses and Transfers Out for administrative services. This charge covers the costs associated with operating a water system - water operator, monthly billing services, chemicals and testing, electricity for the pump house, administrative services for accounting etc...

FY2025 - budgeted expenses	1,149,125	FY25 budget
Less - water cost	(380,000)	FY25 budget
Less - Depreciation	(124,300)	see below
Less - P&I	(78,900)	see below
Less-capital improvements	(140,000)	
Eligible expenses	425,925	
# of customers	1,090	
Cost per customer	391	
Monthly cost/customer	\$ 32.56	

INFRASTRUCTURE MAINTENANCE CHARGE -

Includes Depreciation expense of the watermain, pump house, reservoirs, vehicle and equipment. Depreciation expense is calculated using the historical cost divided by the expected useful life, as established by the City. This charge provides a savings mechanism for future system repairs/replacement based on historical cost, not projected replacement cost.

Depreciation per above	124,300	FY25 budget
Reserve for future capital	50,000	
Eligible expenses	174,300	
# of customers	1,090	
Cost per customer	160	
Monthly cost/customer	\$ 13.33	

DEBT SERVICE CHARGE -

Includes Debt service expenses for principal and interest on the \$800,000 Series 2010 Debt Certificates. This debt was issued to fund a portion of the Camp McDonald water main project establishing the permanent connection to its water supplier - Illinois American Water.

Debt service per above	78,900	FY25 budget
Eligible expenses	78,900	
# of customers	1,090	
Cost per customer	72	
Monthly cost/customer	\$ 6.03	

WATER SALES CHARGE -

Includes the cost to buy water from its supplier (IL American) for resale to its customers. The charge per 1,000 gallons is calculated by dividing the cost of the total number of gallons projected to be purchased by the total number of gallons projected to be sold. The number of gallons projected to be purchased exceeds the number projected to be sold to allow for system flushing, water main leaks, and water loss due to tightness of the system.

ORDINANCE NO. 0-24-06

**AN ORDINANCE AMENDING ORDINANCE NO. 0-23-07
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PROSPECT HEIGHTS,
COOK COUNTY, ILLINOIS, AS FOLLOWS:**

SECTION ONE: Title 1, Chapter 7, Section 15. I Water Rates of the City Code is hereby amended as follows:

I. Water Rates

Each and every business or residential dwelling unit utilizing the City's water distribution system shall be considered a facility. Any facility having connection with the City's distribution system that may hereafter be constructed and used in connection with the distribution system shall pay the following rates per month:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Water Supply Charge per 1,000 Gallons	\$ 6.51	\$ 8.36
Monthly Customer Delivery Charge	\$ 32.95	\$ 32.56
Monthly Infrastructure Reserve charge	\$ 12.31	\$ 13.33
Monthly Debt Service Charge	\$ 6.17	\$ 6.03

Supply charges by the city water supplier will be based on actual billed charges to the City and will be determined on an annual basis.

Water Rate effective date shall be May 1, 2024.

SECTION TWO: This ordinance shall be in full force and effect upon its passage, approval. And publication in pamphlet form and posting as prescribed by law.

PASSED and APPROVED this ____ day of April, 2024

Patrick Ludvigsen, Mayor

ATTEST

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Published in pamphlet form ____ April, 2024.



1020 South Plant Road
 Wheeling, Illinois 60090
 847.537.2580
www.chiexec.com

MEMO

Date: March 28, 2024
 To: City of Prospect Heights and Village of Wheeling Officials
 From: Jason G. Griffith, Director of Finance
 Subject: FY2025 Chicago Executive Airport Proposed Budget

Highlight summary of the proposed FY2025 budget:

- **Net Income:** After transfers to reserve fund FY25's budgeted Net Income from operating reserves is -\$465,142. The FY25 budget has a significant increase to the Land and Building reserve fund transfer for a new airport office building with the intent to lessen or eliminate the need for debt service.
- **Revenues:** FY25 total budgeted revenues are \$7,501,363, a \$541,914 (7.79%) increase from FY24
- **Operating Expenses:** Total FY25 budgeted operating expenses for the combined departments are \$5,487,117, a \$36,053 (0.66%) increase from the FY24 budget.
- **Reserve Funds:**
 - **Sewer Reserve-** Sewer revenues will continue to go directly into the Sewer Fund. The projected 5/1/24 starting balance is \$567,115. Projected 4/30/25 ending balance \$596,325.
 - **Vehicle and Equipment Reserve Fund (VERF)-** is budgeted for a \$500,000 annual transfer. The projected 5/1/24 starting balance is \$803,803. The 4/30/25 projected ending balance of \$829,203. The Airport is budgeted to purchase a new large snowplow (\$450,000) and other smaller vehicles. When a vehicle is sold the funds received for the purchase will go back into this fund.
 - **Building & Land Reserve Fund-** is budgeted for a \$1,250,000 annual transfer. The projected 5/1/24 starting balance is \$1,160,691. The projected ending balance on 4/30/25 is \$2,425,691. As mentioned above the airport is saving funds to construct a new airport office building. The hope and intent for there to be public component in the building so residents and neighbors can have better access to the airport and what it offers the region.
 - **Capital Repair/Demo Fund-** is budgeted at 5% of long-term and Hangar 5/6 permit fees revenues. The projected 5/1/24 starting balance is \$511,774. With a projected 4/30/25 ending balance of \$655,553.
- **Capital Projects:** Self-funded, not grant funded, capital projects include updates to airfield security, pavement repairs, shop equipment, capital vehicle repairs, and building/hangar updates.
- **Capital "A" Projects:** The total cost of all the projects is estimated at \$18,079,914 with the Airport's local share expected to be \$1,106,995 with budgeted FY25 offsetting grant revenues of \$1,807,858. The major Capitol "A" projects include the Residential Sound Insulation Program (RSIP), Part 150 NEM Noise map update, master drainage study, development of the East quadrant apron, Northeast quadrant apron and taxiways for the tiedowns, and hot spot reconfiguration.

- **Unrestricted Net Assets Available:** The Airport Business Plan requires that the airport maintains an unrestricted net asset balance equal to 3 months (25%) of the current year's budgeted operating expenses, which would be \$1,371,779 ($\$5,487,117 \times 25\%$). Our estimated April 30, 2025, operating fund balance of \$6,826,566 satisfies this requirement.
- **Debt Covenant Requirements:** Our debt covenants require the Airport maintains a cash balance worth 180 days of budgeted operating expenses. In FY25 that would be \$2,705,976 ($\$5,487,117 \times 180/365$). Our estimated April 30, 2025, operating fund balance of \$6,826,566 satisfies this requirement.

Resolution No. R-24-17

A Resolution Approving the FY25 Budget for Chicago Executive Airport

Whereas, the City of City of Prospect Heights and the Village of Wheeling have entered into an Intergovernmental Agreement dated July 1, 2005 for the organization, operation and maintenance of Chicago Executive Airport; and,

Whereas, Section 4.G.3 of the said Agreement requires the Chicago Executive Airport Board to propose for approval by the municipalities an annual budget for the Chicago Executive Airport; and,

Whereas, the Airport staff has prepared and presented to the Board of Directors the proposed budget for fiscal year ending April 30, 2025; and,

Whereas, the Board of Directors of Chicago Executive Airport have reviewed the budget document in its entirety; and,

Whereas, the adoption of said budget constitutes the appropriation of monies for Chicago Executive Airport in the fiscal year ending April 30, 2025; and,

Whereas, the Board of Directors deems it in the best interest of Chicago Executive Airport to recommend said budget as prepared for approval;

Now, Therefore, Be It Resolved by the Mayor and City Council of the City of Prospect Heights, County Cook, State of Illinois, that the Annual Budget for fiscal year ending April 30, 2025, totaling \$7,501,363 in revenues and \$5,487,117 in expenses is hereby approved.

Passed and Approved this 8th day of April 2024.

Patrick Ludvigsen, City Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

CHICAGO EXECUTIVE AIRPORT

FY 2025-PROPOSED

Annual Budget

Fiscal Year Ending



**An Intergovernmental Cooperative of
The City of Prospect Heights, Illinois and
The Village of Wheeling, Illinois**

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Chicago Executive Airport Budget

Fiscal Year Ending

April 30, 2025

FY2025 Budget

Draft to the Chicago Executive Airport Board of Directors – February 17, 2024

Approved by the Chicago Executive Airport Board of Directors – March 20, 2024

Proposed to the City of Prospect Heights City Council – April 08, 2024

Proposed to the Village of Wheeling Board of Trustees – April 15, 2024

**An Intergovernmental Cooperative of
The City of Prospect Heights, Illinois and
The Village of Wheeling, Illinois**

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Profiles

Chicago Executive Airport

Chicago Executive Airport is located eighteen (18) miles northwest of Chicago, Illinois. The Airport is owned by the City of Prospect Heights and the Village of Wheeling as an intergovernmental cooperative through an intergovernmental agreement. Chicago Executive Airport is managed under the guidance of the Chicago Executive Airport Board of Directors - a board consisting of three members from each Municipality plus a chairman who consider both current and long-term plans for the Airport. Chicago Executive Airport is one of the few self-supporting airports in the United States. In 2026 Chicago Executive will be celebrating its one-hundredth (100) anniversary as an airport.

Designated as a reliever airport by the Federal Aviation Administration, the Airport relieves general aviation traffic from O'Hare International Airport, eight miles south of Chicago Executive Airport. The Airport averages 100,000 annual operations and has over three hundred (300) based aircraft. Users of the Airport range from Fortune 500 companies and their executives to private pilots. Chicago Executive is also the busiest user fee airport in the Midwest for U.S. Border Protection international clearance operations with over five hundred (500) clearances in a fiscal year.

City of Prospect Heights

The City of Prospect Heights, formed in 1936, has grown to a population of 16,000 consisting of a mix of single-family homes, condominiums, and apartment buildings. Prospect Heights was incorporated January 31, 1976, exactly 40 years after the first family moved in, the City of Prospect Heights was born. Prospect Heights boasts a library, excellent schools, and two Park Districts with two facilities, each with a swimming pool and something for all ages. Three shopping centers provide a variety of shopping experiences and numerous quality hotels and motels are near the Airport.

Village of Wheeling

The Village of Wheeling was settled in 1833 and officially founded in 1894. Wheeling features a combination of homes, some more than 75 years old existing among new construction. Wheeling is known for its many excellent restaurants including "Restaurant Row" situated along Milwaukee Avenue. The most recent census had Wheeling's population over 39,000 residents.

Both municipalities are bordered by almost 1,000 acres of Cook County Forest preserve. Train stations provide commuter transportation to both municipalities.

March 20, 2024

The Citizens of the City of Prospect Heights, its Mayor, and City Council
The Citizens of the Village of Wheeling, its President, and Village Board
The Chairman and Members of the Chicago Executive Airport Board of Directors

The Amended and Restated Intergovernmental Agreement, dated December 23, 2013, between the Village of Wheeling and the City of Prospect Heights (hereinafter referred to as “the Municipalities”) acknowledges their responsibility “to operate, manage, maintain, and provide for the local portion of any future development of the Airport out of Airport revenues.” The Chicago Executive Airport Board of Directors (hereinafter referred to as “the Board”) is charged with the fiduciary responsibility of reviewing and recommending an annual budget to the Municipalities for subsequent approval.

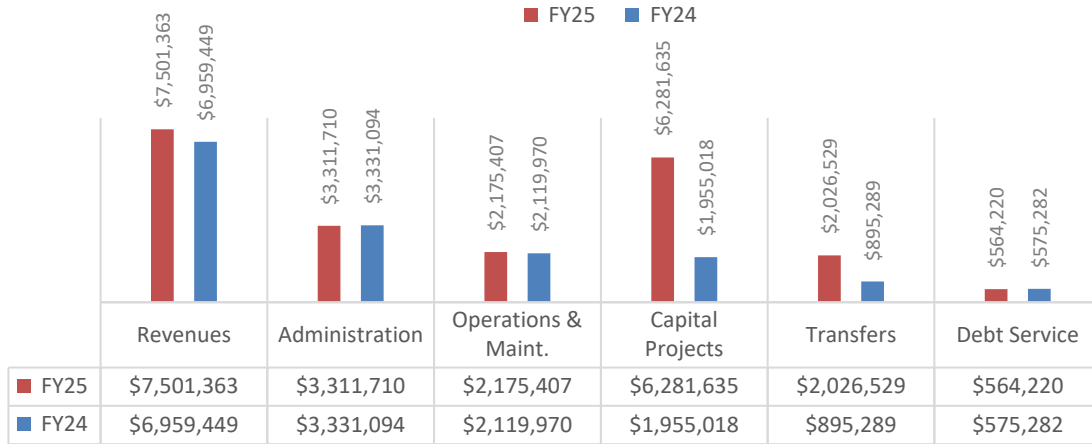
Budget Document

Chicago Executive Airport (Airport) has one enterprise fund, the Joint Airport Fund. An enterprise fund is a governmental accounting fund that provides a good or service to the public and charges fees to make the entity self-sustaining. Enterprise funds operate in a similar manor to private business enterprises, with the intent that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed primarily through fees charged to the entity’s users. The budget was prepared using an accrual basis of accounting whereby revenues are recorded in the period in which they are earned and expenditures are recorded in the period in which they are incurred. This basis is the same as our financial statement reporting except for 1. depreciation and amortization are not included in the budget, and 2. capital outlays and the receipt of long-term debt proceeds are not included in operating expenses within the financial statements. While the Sewer Reserve, the Vehicle & Equipment Reserve, the Building & Land Reserve, and the Capital Repair and Demolition sub-funds are presented in the budget as separate funds, they are part of the Joint Airport Fund. These reserve funds are not legally required but were established by the Airport Board of Directors to plan for the Airport’s short- and long-term capital needs.

The budget is prepared considering historic expenses as well as anticipated expenses for the coming fiscal year. The budget is developed using a line-item form for each category that details and describes each revenue and expense item. During the fiscal year, any expense category overages are covered by either contingency amounts or budget surplus amounts in other departmental categories. The Airport Board of Directors and the Municipalities would need to approve any budget adjustment necessary to cover a departmental or capital budget section that exceeds the approved budgeted amounts. As part of its budgeting process for FY25 the Airport is continuing to use the Capital Improvement Plan (CIP) document. The CIP looks out five years using policies passed by the Board to better plan for all capital expenses and to ensure that sufficient funds are in place for the Airport’s extensive capital needs. The CIP is updated on a continuous basis and is a living document for planning purposes.

The budget document is divided into six components, **Budget Overview, Revenue Budget, Operating Budget, Non-Operating Budget, Capital Budget,** and **Supplemental Information.** The Operating Budget is divided into six sub parts: Revenues, Administration & Finance Expenses, Operations & Maintenance Expenses, Interest Income, Other Expense, and Debt Service. This division was done so the Airport can more accurately determine the expense of services in the future.

BUDGET COMPARISON



Executive Summary

Operating income is operating revenues less operating expenses. It does not include the purchase of capital items or the expense of depreciation and amortization. Revenues and expenses are detailed below.

Revenues: FY25 total budgeted revenues are \$7,501,363 a \$541,914 (7.79%) increase from FY24. A Consumer Price Index (CPI) increase of 2.53% was instituted for the majority of Airport fees. The average CPI in FY24 has so far been 2.65%. The CPI leveled off between June 2023 through November 2023 with an average of CPI 2.32%. However, both December 2023 and January 2024 had CPIs over 3%. The FY25 budget used an estimated 2.0% CPI increase for budgeting purposes for long-term lease revenues. Most long-term leases have a CPI rent adjustment using that individual lease's anniversary date. The actual CPI percentage increase could be higher or lower depending upon that lease's anniversary date.

Expenses: The operating budget is comprised of two departments, Administration & Finance (A&F) and Operations & Maintenance (O&M). The total budgeted FY25 operating expenses for both departments is \$5,487,117, a budgeted increase of \$36,053 (0.66%) from FY24.

Interest Income: Budgeted interest income is expected to increase from \$28,765 to \$149,748, an increase of \$120,983 (420.59%). The annual percentage interest rate on the Airport's MaxSafe account is currently around 5.5%. The interest rates on the Airport's accounts have increased this past year. With the higher interest rates this budget reflects higher anticipated future interest returns. The MaxSafe account now allows for unlimited sweeps into it. Prior to the change the MaxSafe account allowed for a limited number of transactions in a twelve-month period before penalties occurred. This change will allow the Airport to maximize its interest income.

Debt Service: Budgeted debt service expense decreased by \$11,062 (-1.92%), to \$564,220.

Reserves: The Sewer Reserve fund was established in FY12. The sewer revenues generated on the airfield go directly into the Sewer Reserve sub-fund. These funds are to be used for major sewer projects and sewer repairs. In FY13 the Capital Equipment Reserve Fund (CERF) was established. This fund was renamed in FY20 as the Vehicle and Equipment Reserve Fund (VERF). In FY25 the scheduled VERF transfers, sale of old VERF items, and interest income totals \$581,000. These funds are to be used for large

and small vehicle and equipment purchases. The sale proceeds of any vehicles or capital equipment will go into the VERF. In FY16 the Building Reserve Fund was established. In FY20 this fund was renamed to the Building and Land Reserve Fund. In FY25 the scheduled Building and Land reserve fund transfers and interest income total \$1,265,000. These funds are to be used for the construction of buildings, hangar construction, or for land purchases. If the Airport sells any land the funds received will go into the Building and Land Reserve Fund. In FY21 the Airport established a Capital Repair and Demolition Fund (CRDF). As Airport buildings and hangars continue to age this fund will be used to either do capital improvements to buildings, capital improvements to hangars, or demolish the building or hangar. The FY25 budget is scheduled to transfer 5% of budgeted long-term lease revenues, hangar 5 revenues, and hangar 6 revenues, and interest income totaling \$180,529 into the CRDF.

Capital “A” Projects: The total project expense of all Capital “A” projects is estimated at \$18,079,914, of which the Airport’s budgeted local share is \$1,106,995 with estimated offsetting grant revenues of \$1,807,858.

Unrestricted Net Assets Available: The Airport Business Plan requires the Airport maintain an unrestricted net asset balance equal to 3 months (25%) of the current fiscal year’s budgeted operating expenses, which would be \$1,371,779 ($\$5,487,117 \times 25\%$) for the FY25 budgeted operating expenses. The Airport’s debt covenants require the Airport maintains a cash balance worth 180 days of budgeted operating expenses. For FY25 that amount is \$2,705,976 ($\$5,487,117 \times 180 / 365$) for the FY25 budgeted operating expenses.

The operating reserves and the debt covenant are separate from each other and are not a combined total. The Airport’s projected operating and self-funded capital reserve funds, not including the Airport’s four capital reserve sub-funds, beginning balance on May 1, 2024, of \$7,291,708 and projected ending balance of \$6,826,566 on April 30, 2025, are sufficient to cover both the Airport’s business plan and debt covenant requirements.

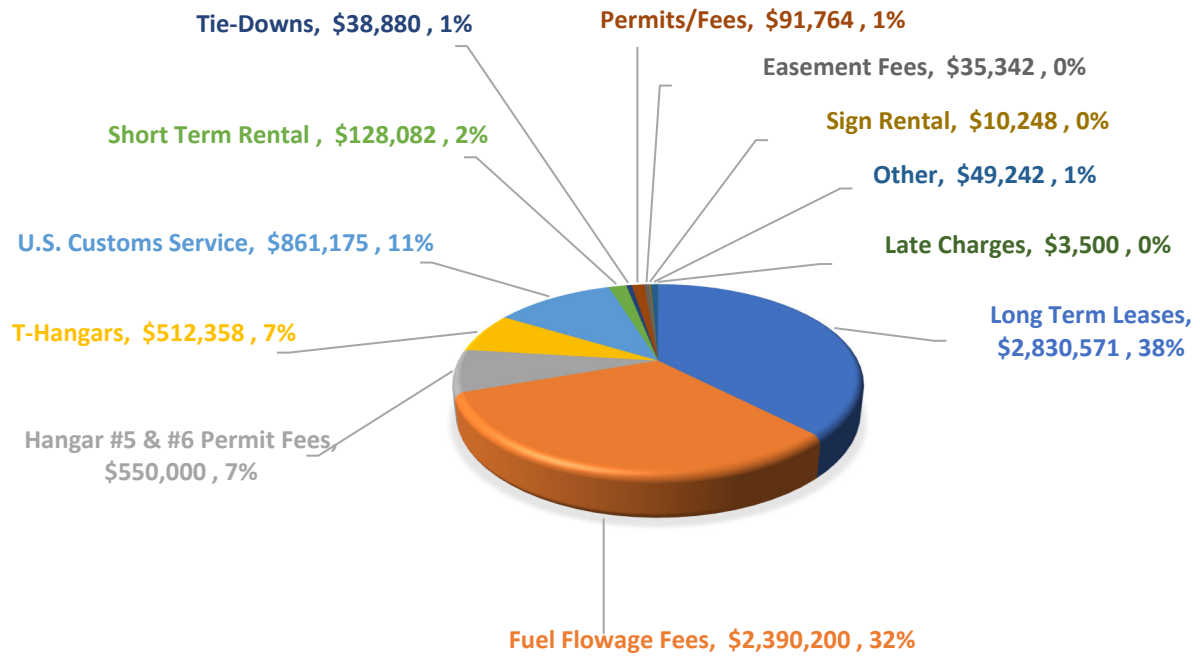
Staffing, Compensation, & Benefits

The number of Full-Time Equivalents (FTE) for Airport staff in FY25 is budgeted to remain the same as in FY24. The Airport plans on continuing to hire four maintenance interns and one administration intern during the summer months. Staff counts are expected to be 15.82 FTE’s in FY25. All full-time and part-time Airport employees, excluding interns, are evaluated on an annual basis. Depending upon the individual employees’ evaluation an increase in compensation may occur. No compensation increases are guaranteed.

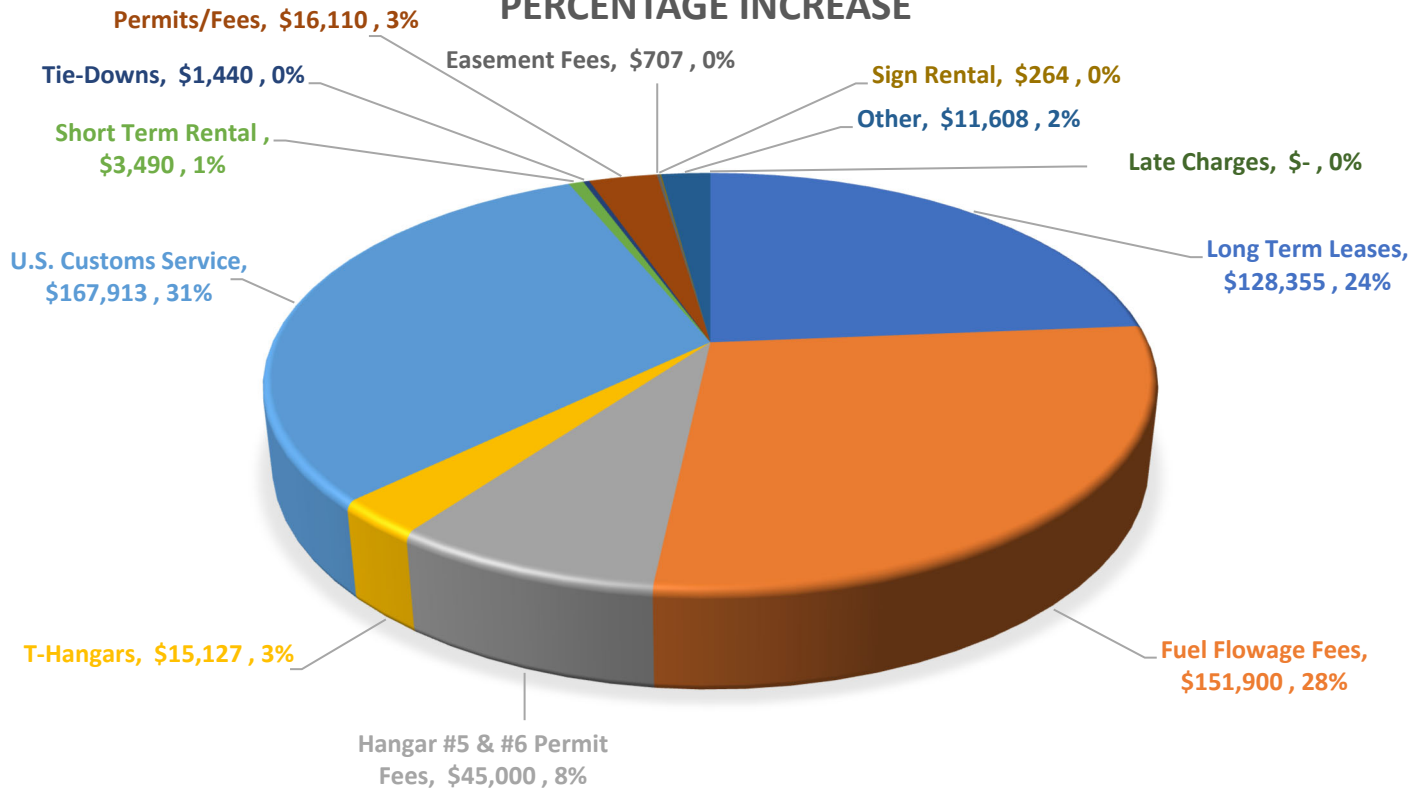
Full-time Airport staff will be comprised of one Executive Director, one Director of Economic Development and Administrative Services, one Director of Finance, one Director of Operations & Maintenance, one Administrative Coordinator, one Property Accountant, one Maintenance and Operations Supervisor, six Maintenance Technicians, and one Operations Coordinator/Junior Maintenance Technician. Part-time and seasonal staff will be comprised of one Administrative Assistant, four maintenance interns, and one management intern. The Executive Director reports directly to the Airport’s Board of Directors. All other positions report to the Executive Director.

Employee Benefits consist of health insurance, optional dental insurance, life insurance, disability insurance, a 401b retirement plan, service time awards, and the Airport’s share of FICA and Medicare taxes. Operations and Maintenance employees are also eligible for an annual boot stipend and tool allowance reimbursement.

FY25 REVENUES BY SOURCE TOTAL & PERCENTAGE OF FY25 REVENUE



FY25 TO FY24 REVENUE CHANGES BY DOLLAR AMOUNT & PERCENTAGE INCREASE



Detailed Budget Analysis Revenues

FY25 revenues are budgeted to be \$7,501,363, an increase of \$541,914 from FY24. The Airport has historically used figures from the Bureau of Labor Statistics Table (CPI-U) Chicago-Gary-Kenosha, IL-IN-WI, all items 1982-84=100, CUURA207SA0, for its calculations. In January 2018, the Bureau of Labor Statistics changed the name of this region's table to Chicago-Naperville-Elgin, IL-IN-WI. The Airport will now be using Bureau of Labor Statistics Table (CPI-U) Chicago-Naperville-Elgin, IL-IN-WI, all items 1982-84=100, CUURS23ASA0 for calculations. All CPI numbers match the data from the previous table CUURA207SA0.

FY25 budgeted long-term lease revenues of \$2,830,571 are 37.73% of the total budgeted revenues. Long-term lease revenues are budgeted for a \$128,355 increase from FY24. Like most Airport revenues most long-term leases have a built-in annual CPI increase. The timing of long-term lease increases varies and are dependent on the language in the long-term leases. The Airport used an estimated CPI adjustment of 2.0% for budgeting purposes. Depending on the lease's anniversary date the CPI percentage can be higher or lower. FY24 so far has had an average CPI of 2.65%. However, December 2023 and January 2024 both had CPI increases over 3%. Airport staff is estimating the CPI increase will be similar to FY24 but are using the conservative 2% increase in case lower CPI percentages are what takes place in FY25.

Budgeted FY25 fuel flowage fees of \$2,390,200 are 31.86% of budgeted revenues. There is a budgeted increase for both the on and off-airport Jet-A Fuel Flowage rates for FY25. On airport Jet-A is budgeted for a decrease in total fuel flowage gallons following what the Airport has experienced recently. The Airport has seen an increase to off-airport fuel flowage and has budgeted for a slight increase in the gallons for that segment. The 100LL fuel flowage rate was budgeted to remain the same as FY24 and the number of gallons of 100LL has a budgeted increase following the trends experienced in FY24. The combined changes result in an increase in total budgeted fuel flowage revenues of approximately \$151,900. Fuel flowage is a per gallon fee calculated on the number of gallons of aviation fuel purchased by the Airport's Fixed Based Operators (FBOs) and put into their fuel storage tanks. In FY25 the Jet-A fuel flowage rate is budgeted to increase to \$0.28 for on-airport fuel and \$0.56 for off-airport fuel. The FY25 100LL fuel flowage rate is budgeted for \$0.19 the same as FY24. The Airport's fuel flowage rate is on the higher end. However, Chicago Executive Airport does not charge landing fees and this variable revenue stream is the Airport's best opportunity to capture revenues from transient aircraft.

Hangar 5 and hangar 6 revenues continue to be their own line item in the FY25 budget. The Airport issues permits to tenants for both aircraft and office space. Hawthorne Global Aviation Services was selected as the service provider for hangar 5 and hangar 6 based off their proposal. Hawthorne's employees handle, move, and fuel the aircraft in these hangars. Airport staff per the Airport's insurance are not allowed to touch aircraft. Budgeted hangar 5 and hangar 6 revenues total \$550,000 and are 7.33% of the FY25 budget.

Total t-hangar revenues are budgeted to be \$512,358. Combined Southwest and Northeast t-hangar fees are 6.83% of budgeted revenues. All t-hangars are budgeted to be \$0.568 per square foot regardless of location. This is an increase of \$0.014 per square foot. A CPI increase of 2.53% was used for the Airport's per square footage fees. This is an average increase of \$19.25 per month for all t-hangars. The Airport did a rates and fees study in FY24 that recommended t-hangar fees higher than what are in the FY 25 budget. This study is in a draft form and will be finalized before the end on FY24.

Budgeted tiedown fees of \$38,880 are 0.52% of budgeted revenues. The number of tie-down tenants remained steady in FY24 from FY23 and the airport anticipates that to continue in FY25. Tiedown demand

remains seasonal. The Airport saw one long time flight school close which vacated seven tiedown spaces but slight increase in tiedown demand offset that closure. Tie-down fees were increased by a CPI of 2.53% and are budgeted at \$135 a month for a single engine aircraft and \$151 a month for a twin-engine aircraft in FY25.

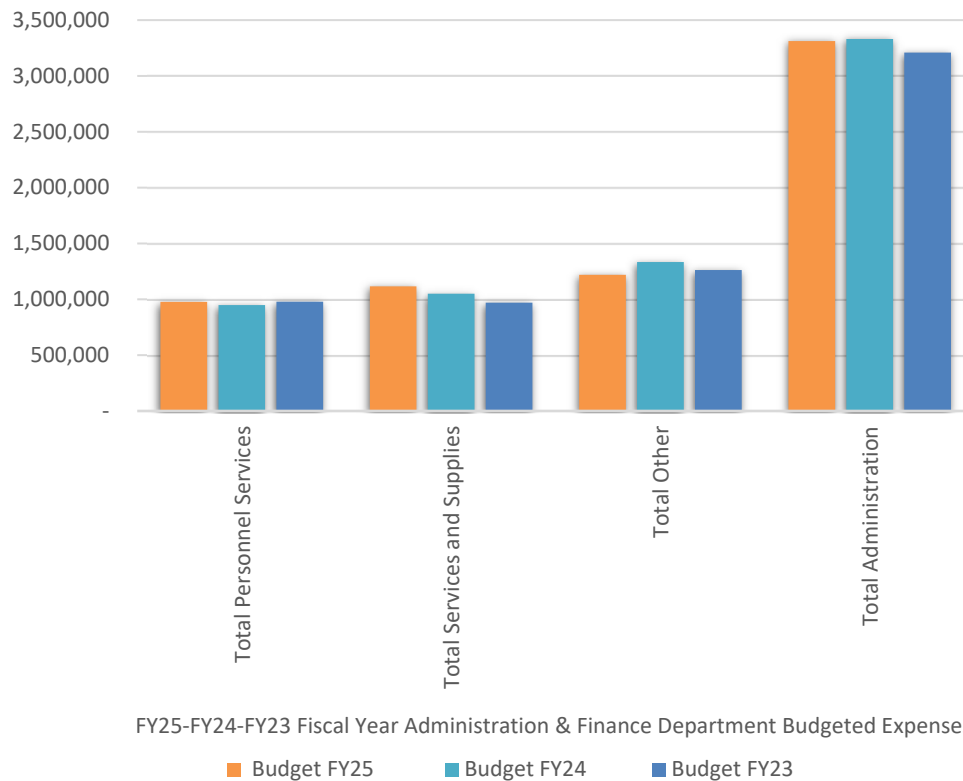
Short-term lease revenues are budgeted to have an increase of \$3,490 to \$128,082 in FY25. Short-term lease revenues are 1.71% of this year's budget revenues.

Permits and Fees are budgeted to be \$91,764 and are 1.22% of the FY25 budgeted revenues. Airport staff will continue to audit the airfield for commercial operating permits (COP) fees this upcoming fiscal year. COP fees were adjusted on the recommendations of the Airport's rates and fees study conducted in FY24. A flat rate for all on airport COPs permits will be in effect in FY25. The biggest change to the Airport's COPs is when a through the fence operator is doing business, they will be charged a COP fee three times what a based customer is charged per month. The Airport wants to ensure that the companies that have COPs and are based at the airport do not have to compete with off-site operators. The Airport hopes to incentive any company doing business on the airfield to have an established office or location on the airfield. Using the new access control system and better communications with the FBOs the Airport is creating an approved vendor list with the goal of capturing all commercial activities at the Airport.

The FY25 budget proposes an increase to both U.S. Customs base fees and the overtime fees. This is on the recommendation of the Airport's rates and fees study conducted in FY24. U.S. Customs user fees were last increased in FY22 and in FY20. The updated fee structure takes into consideration the number of U.S. Customs operations, the updated user fees charged to the Airport by U.S. Customs and Border Protection, and the new U.S Customs facility operational expenses. In FY24 the Airport has experienced an increase in the overtime invoice amounts for U.S. Customs operations that the FY24 fee of \$350 is not enough to cover the invoices. Conversations with the Airport's FBO partners has been productive as the Airport remains the most used user fee airport in the region and further changes by U.S. Customs at O'Hare changing how they process general aviation operations at that airport. FY25 budgeted U.S. Customs fees total \$861,175 and are 11.48% of budgeted revenues.

Operating Budget

The operating budget is departmentalized by function- Administration & Finance (A&F) and Operations & Maintenance (O&M). Budgeted expenses for both departments are budgeted to increase to \$5,487,117. A total budgeted increase of \$36,053, or 0.66% compared to FY24.



Administration & Finance Department

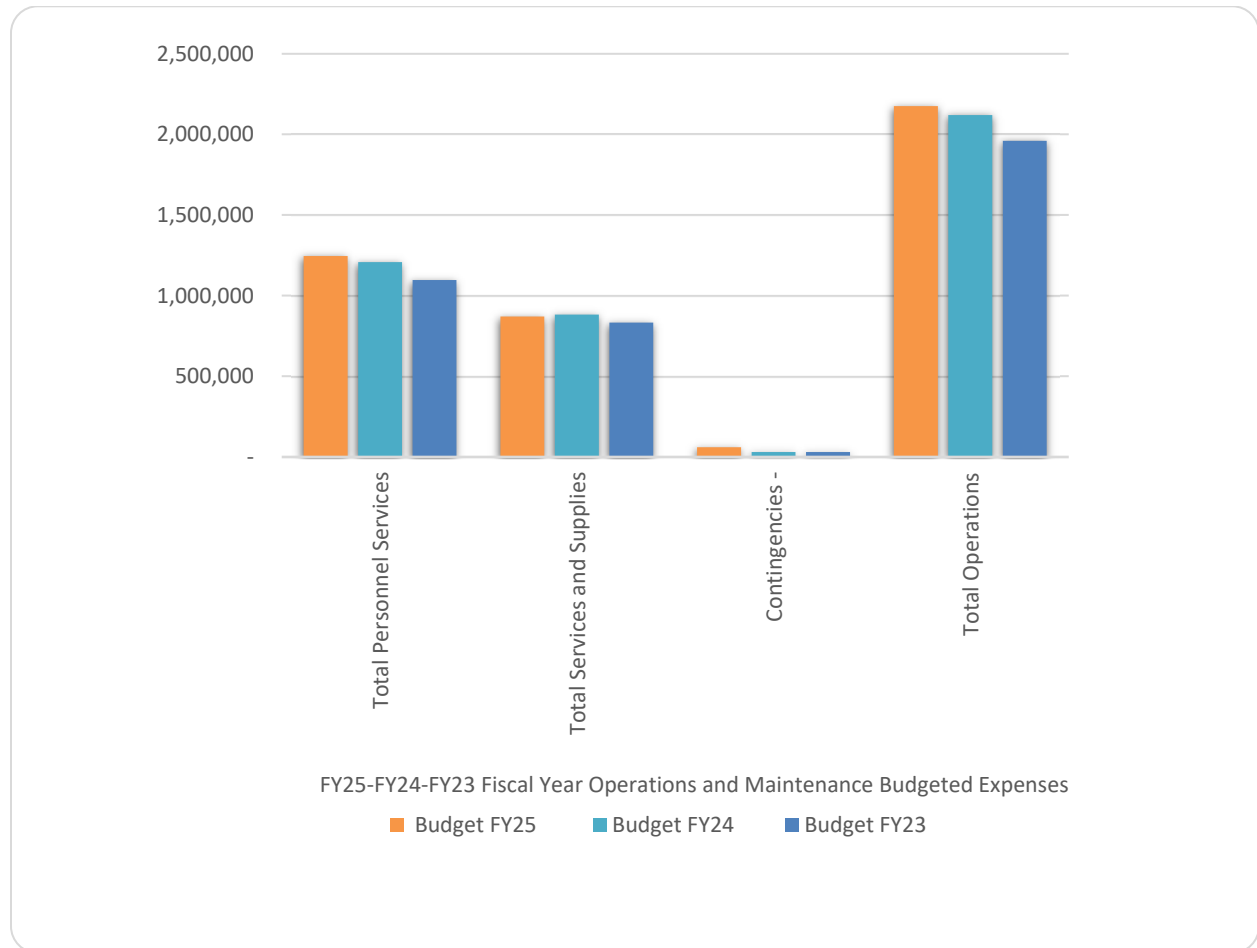
FY25 budgeted Administration & Finance expenses are \$3,311,710, which is a decrease of \$19,384, or -0.58%, from FY24.

Personnel: The Personnel section's is budgeted to increase by \$28,560 to \$976,640. There were budgeted changes to employee insurance plans from single to family. Insurance expenses also used an estimated at a 5.0% increase, which occurs in July. All non-Director level salaried wages include a 2.53% living wage adjustment and applicable taxes and benefits. There is no living wage adjustment for Director level staff.

Services and Supplies: This category in the budget is budgeted to increase by \$65,434 to \$1,115,463, a 6.23% increase. An estimated 7% increase for the Airport's insurance renewal was used for the FY25 budget. Cybersecurity insurance was added to the FY25 budget as recommended by an independent insurance review and the Airport's current insurance broker Gallagher. There was an increase to the consultant line item with the Airport exploring funding opportunities for capital needs.

Other: This category shows an expense decrease of \$113,378, to \$1,219,607 for FY25. Budgeted expenses were increased for promotional items, the 5k run event, and promotional clothing. U.S. Customs and Border Protection has again increased what they charge all user fee airports for their onsite officer. This has increased both the Airport's expense for the base officer fee and overtime invoices. The nuisances of the U.S. Customs facility also adds expenses to the Airports FY25 budget. As part of an aviation educational initiative, representatives of the Board and representatives from the Municipalities are budgeted to attend the NBAA National Convention in Las Vegas in FY25. The Airport will continue to exhibit at the convention this year. This conference has led to the Airport's relationships with current tenants that like

to see exposure of the Airport and has led to direct connections to new leases on the Airport. Representatives of the Airport will also be exhibiting and attending the NBAA Dispatcher's conference in FY25. The Airport property tax line item was adjusted to reflect anticipated property tax invoices in FY25 now that the Airport has had a full year of paying property tax for certain Airport parcels.



Operations and Maintenance Department

FY25 budgeted Operations & Maintenance expenses are budgeted to be \$2,175,407, an increase of \$55,437, or 2.61%, from FY24.

Personnel: This section is budgeted to increase \$37,458 to \$1,245,254. This reflects a living wage adjustment of 2.53% for all hourly employees. There is no living wage adjustment for Director level staff. The Airport is also budgeting for a 5.0% increase to health insurance costs, which may change in July.

Services and Supplies: In FY25 this section is budgeted to decrease \$12,021 to \$870,152. There was a significant decrease in equipment maintenance costs with the EMAS inspection having been completed in FY24. This section also includes the monthly expenses for the Airport's security and access control system, increased hangar expenses, and an increase in vehicle maintenance expense. The Airport did not renew a contract for a third-party wildlife control vendor. The Airport now has staff on the airfield in the late afternoon to dusk hours and on weekends that can disperse wildlife.

Non-Operating Budget Items

Interest Income

The budget shows an increase in interest income from \$27,000 to \$142,545. In addition to the Airport's funds experiencing a significant increase in interest rates there has also been a change to the Airport's MaxSafe account. That account was subject to a limited amount of activity but that no longer is in effect. The Airport accounts are now on a full sweep basis to maximize the current interest rates. Airport staff expects a significant increase in interest income in FY25 at least for the initial part of the fiscal year.

Other Expense

The Airport expects a slight decrease in Bank Fees in FY25.

Debt Service

The southwest t-hangars debt will be retired in November 2025 and FY25 payments for this debt total \$86,461. Airport staff has looked into paying this loan off early. There is a prepayment penalty that makes that option nonsensical. The Airport's RSA debt will be retired in May 2030 with FY25 debt payments totaling \$73,511. The Airport's northeast t-hangar debt will be retired in May 2030 with FY25 debt payments totaling \$155,612. Entitlement monies of \$150,000 have not been included in the FY25 budget to reduce the northeast t-hangar debt. These funds have been used towards other projects in the past few fiscal years. The Airport continues to pursue these funds to lower its debt obligations. The U.S. Customs facility debt has a balloon payment due in November 2030. The FY25 budgeted U.S. Customs facility debt payments total \$248,635.

Capital Budget

In FY20 the Airport developed and implemented a Capital Improvement Plan (CIP). The CIP continues to be an invaluable tool in FY25 to help forecast and match projected revenues, transfers, interest, capital sales, and capital needs for the next five years on a continuous basis. It is an important planning tool that strengthens the link between the Airport's infrastructure needs and the Airport's financial capacity. The CIP plan is a living document and is a useful tool in all budget planning which allows the Airport to strategize and pivot as capital needs change in real-time.

The Capital Budget continues to utilize the CIP and the Airport's reserve funds. Outside of the Board established reserve funds the Capital Budget is comprised of four categories of Capital expenditures: Capital Improvements, Capital Construction, Capital Outlay, and Grant Service. In all categories, the expected expense is more than \$5,000 to be included. Except for Grant Service projects, the capital items are fully self-funded by the Airport's operating account or the appropriate reserve fund. A Capital Improvement is a cost for an improvement on an already existing asset of the Airport. In contrast, a Capital Outlay is for the purchase of a new asset or improvement that will increase the Airport's value, except for buildings. Capital Construction is for hangars, buildings, or significant building improvements. Grant Service projects are partially funded by the Airport with additional State and/or Federal funds providing the remainder of the funding. Projects in this category are taken directly from the Transportation Improvement Program (TIPs) submitted annually to the Illinois Department of Transportation, Division of Aeronautics (IDOT), for projects eligible for state and federal grant funding. Illinois is one of 10 states that participate in the State Block Grant Program. Under this program, the State assumes responsibility for administering the Airport Improvement Program (AIP) grants at general aviation and "other than primary" airports. Each State is responsible for determining which locations will receive funds for ongoing project administration.

The budget includes the following subcategories:

Capital Improvements

Capital Improvements total \$465,000 and consists of \$110,000 for facilities improvements, \$15,000 for fence/gate/landscaping projects, \$115,000 for capital security upgrades, and \$225,000 for pavement repair projects. Capital sewer projects have been moved to utilize the Sewer Reserve sub-fund.

Capital Construction

There is no budgeted capital construction expense budgeted in FY25.

Capital Outlay

Capital Outlay expenses total \$270,751. Budgeted Office Equipment is \$20,000. The vehicles sub-section, totaling \$36,000, includes potential rehabilitation of Airport snow equipment to extend their useful life. Purchases of Vehicles and large Snow Equipment utilize the VEF sub-fund and are not included here. Shop Equipment totals \$45,000. The Capital Outlay- Other of \$137,751 has been allocated for additional projects including the Runway Identifier Lights for runway 12/30 and the environmental assessment for runway 6/24.

Grant Service

This information has been taken from the 12/15/2023 Final Submittal of the Transportation Improvement Program: Airports FFY2025-2029 approved by Resolution 23-039 and subsequent changes. Some years ago, Congress reduced federal funding levels for future projects from 95% to 90%. The State of Illinois increased their funding to 5% from 2.5% to make up half of the reduction. This changed the Airport's funding to 5% instead of the previous 2.5%.

The Airport has budgeted \$1,106,995 for the local share of Airport Improvement and State Grants for the "A" Projects with a total project cost of \$18,079,914. The Airport has also included the total combined RSIP phase 2 and phase 3 of \$4,777,777 that the Airport will have to pay for first and then seek reimbursement from the FAA. The Airport should ultimately be responsible for only its local share. The Airport is uncertain if all of the Capital "A" projects will be funded by the state and federal government in FY25, but they are budgeted as being programmed in case these projects are selected. The construction resulting from these projects will continue to enhance the safety of this already safe Airport.

Continuing in this year's Grant "A" budget are Estimated FY25 Revenues. Some, but not all, of the projects require the State to pay the Airport and then the Airport, in turn, pays the vendor, whereas previously the State paid the vendors directly. The Airport will show these payments received as grant revenue. Although for most capital projects the Airport's final expense should be 5% of the total project cost, some of revenues listed for the projects are short of offsetting 95% of the cost. The Airport cannot be certain that, for each listed project, the revenues will all be received in FY25, so the Airport has reduced our estimated grant revenue budget. The FAA directed the State to implement a 10% funds holdback program as an incentive and to encourage timely submittal of project closeout paperwork so grant revenues are withheld until the grant project is fully closed out. The holdback funds are supposed to be released upon finalization of the project, which will delay receipt of the Airport's reimbursement funds, and most likely will not be fully received in FY25.

The "B" projects are listed in the budget for informational purposes and are not included in the local share expense numbers. It is unlikely that any of these projects will be funded during our fiscal year. However, if the FAA or State of Illinois choose to do a "B" project the Airport will try to accommodate. This may require a budget amendment or a replacement of an "A" project.

Capital “A” projects include the Airport’s residential sound insulation program (RSIP), a FAA excepted Part 150 noise study, and hot spot reconfigurations with the decommissioning of runaways 6/24. The Airport RSIP program is no longer in the pilot phase which should eliminate any further delays in the program. The Airport was awarded additional funds by the FAA for the RSIP program for the next phase and is accounted for in the FY25 budget. The Airport is also asking for the reconfiguration of an airfield hot spot with a local share of \$100,000. Other Capital “A” local shares and projects include the continuation of the Master Drain Study, \$130,000 for Northeast quadrant apron and taxiway access, \$104,000 to Develop the East quadrant general aviation apron, and \$8,333 to update the Airport’s exhibit A property map.

Reserve Funds

Sewer Reserve Sub-Fund

A Sewer Reserve sub-fund was established by the Airport Board in FY12 to allow for major sewer projects to be completed for both the sanitary sewer and storm water systems without the issuance of debt. Beginning in FY14, sewer and storm water related revenues were deposited directly into the Sewer Reserve Sub-Fund. This practice continued in subsequent budget years and will do so into the future. FY25 has budgeted \$44,209 in annual fees generated from various sewer fees on the airfield. Utilizing the CIP, the Airport will plan to fix sections of sewer on a continuous basis and the FY25 budget contains \$25,000 for potential sewer expenses. Upon completion of the master drainage study Airport staff will develop a plan to utilize this fund to best proceed with the Airport’s sewer needs.

It is expected the balance in the Sewer Reserve Fund at the end of FY25 will be approximately \$596,324 after income and expenses.

Vehicle and Equipment Replacement Sub-Fund

The CERF was formally established by the Airport Board of Directors in FY13. The CERF was renamed to VERN in FY21. Utilizing the CIP, the Airport plans to replace vehicles and large equipment on a continuous basis. The Airport plans to have sufficient capital equipment reserves in place to cover the future purchase of all small vehicles, large vehicles, equipment, and their attachments. The Airport will utilize the VERN to purchase a new large snowplow with a sprayer attachment for liquid deicer, a new Airport 9, and a gator 4x4. The purchase of a new Airport 9 was in the FY24 budget, the purchase was approved by Resolution 23-031, and due to the extended lead times carries over into the FY25 budget. The FY25 budget is projecting a \$581,000 transfer to the VERN fund including the base transfer of \$500,000 plus interest and the sale of VERN items.

The Vehicle Equipment Reserve Fund is expected to have a balance of approximately \$829,203 at the end of FY25 after transfers, income, and expenses.

Building and Land Reserve Sub-Fund

The Building and Land Reserve fund was established in FY16. This fund operates like our other sub-funds and allows the Airport to set aside monies for future improvements. This fund will be used for building construction, airport improvements, and land purchases at the Board’s discretion. The Airport would like to construct a new Airport office building. To limit any loan obligations the Airport is trying to grow this fund at a fast rate to reduce debt obligations and to utilize reserve funds. The FY25 budget is projecting a total transfer of \$1,250,000 which includes a base transfer of \$1,000,000 into the fund. Certain things like aprons for an aviation building are submitted with TIPs projects and will not use this fund. If buildings or land are sold the funds received will go back into this fund.

The Building and Land Reserve Fund is expected to have a balance of \$2,425,691 at the end of FY25.

Capital Repair and Demolition Reserve Sub-Fund

The Capital Repair and Demolition Fund (CRDF) was created in FY21 for either capital repairs to Airport facilities or to demolish them. The FY25 is budgeted for a 5% transfer of long-term revenues, hangar 5 permit revenues, and hangar 6 permit fees plus interest totaling \$180,529. There is a proposed \$36,750 expense in this fund to demolish 206 Industrial Road.

The Capital Repair or Demolition Fund is expected to have a balance of \$653,929 at the end of FY25.

Operating and Operating Reserve Funds Available

The Airport uses the enterprise Joint Airport Fund for its operating activities. Revenues are deposited into this fund and operating expenses are drawn from it.

Projected working capital on April 30, 2024, plus those amounts to be realized during FY25, will fund the budgeted operating and capital expenses, and will allow the Airport to continue to operate as a premier general aviation airport. The Airport's Business Plan requires that the Airport maintain an unrestricted net asset balance equal to 25% of the current year's budgeted operating expenses, which would be \$1,371,779 ($\$5,487,117 \times 25\%$) plus sufficient funds to meet the local share requirements of the Grant Service "A" list approved projects for the year of \$1,106,995. The Business Plan also requires that operating expenses not exceed 90% of revenues. With budgeted revenues of \$7,501,363 and total budgeted operating expenses of \$5,487,117 operating expenses are 73.15% of budgeted revenues.

The Airport's debt covenants require the Airport to maintain a cash balance worth 180 days of budgeted operating expenses. For FY25 that would be \$2,705,976 ($\$5,487,117 \times 180 / 365$).

The operating reserves and the debt covenant are separate from each other and are not a combined total.

The Airport's projected beginning balance on May 1, 2024, of \$7,291,708 and projected ending balance of \$6,826,566 on April 30, 2025, are sufficient to cover both these requirements.

Debt Obligations

In January 2004, the Airport, through its owning municipalities, entered a loan arrangement with an area national bank for a loan totaling \$1,237,000 for the purpose of constructing two buildings containing 10 t-hangars each in the southwest quadrant of the Airport. Repayment of the loan began in January 2005 with a 20-year amortization period. The loan interest rate is priced by using the 5-year Treasury rate, adding 3.00% and adjusting the result for our tax-exempt status. It is currently 4.74%. At the end of FY25 the remaining balance will be \$42,209. This debt will be retired in November 2025.

A revenue anticipation note for \$4,700,000 was issued in December 2006 by Northbrook Bank and Trust for the Village of Wheeling, one of the owning municipalities, to fund a portion of the purchase price of land designated as a runway safety area (RSA) for the Airport. The note was reduced by \$1,500,000 in November 2008 and refinanced in April 2010 for 10 years with a balloon payment upon maturity. This revenue note was amended and modified for an additional 10 years and is scheduled to be paid off in May 2030. There is no prepayment penalty. The RSA note property is mostly vacant land. A portion of the property is being rented for truck trailer storage. This currently generates approximately \$31,110 per year to help offset the approximately \$73,511 annual debt service payments. Airport staff are working with the FAA to obtain additional reimbursement that would be applied to the outstanding debt. At the end of FY25 the remaining balance will be \$314,414.

Also, in April 2010, a construction loan from Northbrook Bank and Trust of \$2,300,000 was negotiated for the construction of six buildings containing 48 t-hangars in the northeast quadrant. This note was interest only until June 1, 2011, when payment of both monthly principal and interest was required. Through staff efforts, the interest rate on this note was repriced from 4.17% to 3.25% in May 2015. This revenue note

was amended and modified for an additional 10 years and is scheduled to be paid off in May 2030. There is no prepayment penalty. FY25 budgeted debt service for this loan is \$155,612. At the end of FY25 the remaining balance will be \$665,566.

FY21 saw the groundbreaking for the new U.S. Customs and Border Protection facility. This revenue note was a construction loan up to \$3,000,000. This loan was interest only until December 1, 2022. However, the principal payments began in FY24. FY25 budgeted debt service for this loan is \$248,635. This debt note does contain a balloon payment on December 1, 2030. At the end of FY25 the remaining balance will be \$2,597,222.

Chicago Executive Airport

Total FY25 Budget

	FY24 Est Actual	FY24 Budget	FY25 Budget	FY25 vs FY24 Budget Change	FY25 vs FY24 Budget % Change
OPERATING BUDGET:					
Revenues	\$ 7,694,641	\$ 6,959,449	\$ 7,501,363	\$ 541,914	7.79%
Expenses:					
Administration Department	(2,697,031)	(3,331,094)	(3,311,710)	(19,384)	-0.58%
Operations and Maintenance Department	(1,766,462)	(2,119,970)	(2,175,407)	55,437	2.61%
Net Operating Expenses	(4,463,493)	(5,451,064)	(5,487,117)	36,053	0.66%
Operating Income:	3,231,148	1,508,385	2,014,246	505,861	33.54%
Other:					
Other Interest Income	165,480	28,765	149,748	120,983	420.59%
Other Income and Expense	(1,131)	(6,000)	(3,500)	(2,500)	-41.67%
Debt Service	(574,243)	(575,282)	(564,220)	(11,062)	-1.92%
Total Other	(409,893)	(552,517)	(417,972)	134,545	24.35%
Revenues less Net Expense	2,821,254	955,868	1,596,275	640,406	67.00%
Transfers to Reserves-Sewer	-	-	-	-	0.00%
Transfers to Reserves-VERF	(329,730)	(313,000)	(581,000)	(268,000)	85.62%
Transfers to Reserves-Building & Land	(470,146)	(451,000)	(1,265,000)	(814,000)	180.49%
Transfers to Reserves-Facility Repair-Demo	(144,680)	(131,289)	(180,529)	(49,240)	37.51%
Net	1,876,699	60,580	(430,254)	(490,834)	-810.23%
CAPITAL BUDGET:					
Sewer Reserve Fund Projects	-	(25,000)	(25,000)	-	0.00%
Vehicle & Equipment Fund Projects	(711,178)	(845,678)	(555,600)	290,078	-34.30%
Building & Land Fund Projects	-	350,000	-	(350,000)	-100.00%
Capital Repair or Demolition Fund Projects	-	(36,015)	(36,750)	(735)	2.04%
Capital Improvement	(124,152)	(618,000)	(465,000)	153,000	-24.76%
Capital Outlay	(32,531)	(75,200)	(101,000)	(25,800)	34.31%
Capital Construction	-	-	-	-	0.00%
Capital A Projects (Local Share)	-	(1,172,083)	(1,106,995)	65,089	-5.55%
Capital Other	(12,000)	(89,735)	(169,751)	(80,016)	89.17%
Total Capital Expenses	(879,860)	(2,511,711)	(2,460,096)	51,615	-2.05%
Less: Grant Revenue	248,093	1,017,900	1,807,858	789,958	77.61%
Less: Sewer Reserve Funds	210,000	25,000	25,000	-	0.00%
Less: VERF Reserve Funds	-	845,678	555,600	(290,078)	-34.30%
Less: Building & Land Reserve Funds	-	-	-	-	0.00%
Less: Facility Repair-Demo Reserve Funds	-	36,015	36,750	735	2.04%
Net Capital Budget	(421,766)	(587,118)	(34,888)	552,230	-94.06%
Funding (from)/to Capital Reserves	1,454,932	(526,538)	(465,142)	61,397	-11.66%
NET	\$0	\$0	\$0	\$0	\$0

Operating Revenues
FY25 Budget
Line Item Detail within Category

	<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
40000.00 Long Term Leases -	\$ 2,830,571	2,794,835	\$ 2,702,216	128,355
Long term revenue is derived from leases with a term of more than one (1) year. These leases are comprised of hangar, building, and ground leases. To the extent possible, lease rents increase annually with their respective anniversary date CPI. Following are the leases presently in effect and proposed to be in effect during FY25. We are using an estimated CPI increase of 2.0% for FY2025.				
Property	FY25	Projected	FY24	
Hangar #8	280,980	272,718	262,013	
Hangar #9	420,114	414,986	407,191	
Hangar #10	327,479	321,276	317,405	
Hangar #13-revenue split	5,898	5,898	5,898	
Ground Lease - ACCO	8,153 1	7,994	7,994	
Ground Lease - Hangar 15	87,215 2	86,559	83,654	
Ground Lease - Hangar 16	46,102 2	45,502	44,220	
Ground Lease - Hangar 18	56,292	56,216	54,581	
Ground Lease - Hangar 19	223,916 4	223,916	223,916	
Ground Lease - Hangar 20	47,052	46,861	46,144	
Ground Lease - Hangar 23	35,316	-	-	
Ground Lease - Hangar 40	124,403	120,196	118,741	
Ground Lease - Hangar 41	101,484	98,053	96,866	
Ground Lease - Hangar 42	109,710	106,000	104,716	
Ground Lease - Hangar 43	129,898	125,505	123,985	
Ground Lease - Motel Parking Lot	6,210 3	4,000	6,000	
Ground Lease - SFS Ramp	94,704	94,056	93,950	
Ground Lease - SFS Terminal (24)	231,129	229,938	227,017	
Ground Lease - Hawthorne FBO	289,751	284,111	280,838	
Ground Lease - Hawthorne CharlieXX-A	87,237	86,818	84,620	
Ground Lease - Hawthorne CharlieXX-B	67,166 4	65,798	65,151	
Ground Lease - Hawthorne Charlie Ram	57,848	56,765	56,113	
Ground Lease - Hawthorne Charlie Ram	11,404	11,170	10,702	
Ground Lease - Stery Trucking	31,110	30,500	30,500	
	2,880,571		2,752,216	
Less: Rent Reserve	(50,000)		(50,000)	
	2,830,571	2,794,835	2,702,216	

1) CPI increase only done every five years. Adjusted for FY25 next adjustment this fiscal year FY26.

2) Leases on Hangars 15 & 16 were sold to the tenant. The leases above are ground leases only.

3) A new lease on this property began in FY16. Ground Lease was abated until January 2017. This was

4) Hangar 19 building and fuel farm became one lease on November 1, 2022.

Fuel Flowage Fees**\$ 2,390,200**

2,664,992

\$ 2,238,300

151,900

Fees received from fuel flowage were adjusted for FY25. The estimates are based on the past several years of Fuel Flowage. JetA Fuel Flowage rates are \$0.28 for on Airport fuel and \$0.56 for off Airport fuel.

100LL Fuel Flowage rate stays the same at \$0.19 for on Airport fuel.

Fuel flowage is paid based on fuel gallons put into the FBO fuel tanks, not into the aircraft.

40460.01	JetA-On Airport, 6.80 MM gal @ \$.28	1,904,000	1,947,336	1,890,000
40460.03	JetA-Off Airport, 450,000 gal @ \$.56	252,000	373,104	216,000
40460.02	100LL, 180,000 gal @ \$.19	34,200	37,991	32,300
40460.04	State of Illinois Aviation Fuel Program	200,000	306,560	100,000

Hangar #5 & #6 Permit Fees

Permit Fees for both Hangar 5 and Hangar 6

40200.00	Hangar #5 & #6	550,000	561,515	505,000	45,000
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T-Hangars -**\$ 512,358**

520,133

\$ 497,231

15,127

SW-Bldng 50 fees per month \$6,753, bldng 51 = \$8,314, possible total \$15,067, annual \$180,803.

NE-40 small, 6 medium, and 2 large units; possible monthly fees of \$29,534, annual of \$354,408.

Subtracting a vacancy rate of for SW (\$10,547) and NE (\$12,305).

40200.01	SW T-hangars	170,256	174,933	166,031
40200.02	NE T-hangars	342,102	345,200	331,200

U.S. Customs Service -**\$ 861,175**

812,653

\$ 693,263

167,913

U.S. Customs inspection services - Budgeted at 490 total operations 230 Overtime operations

40550.02	U.S. Customs Base Fees	746,025	716,600	615,125
40700.02	U.S. Customs Overtime Fees	115,150	96,053	78,138

40100.00	Short Term Rental -	\$ 128,082	124,592	\$ 124,592	3,490
	Hangar #11	74,106	71,948	71,948	
	Jerry's Auto Body	25,950	25,310	25,310	
	Suburban Auto Care	28,026	27,335	27,335	

Tie-Downs -**\$ 38,880**

36,140

\$ 37,441

1,440

Area 2 expected permit fees for FY25, Average 24 monthly spots @\$135 = \$38,880

We do not anticipate an increase in the number of tie-down tenants at this time.

40310.02	Area #2	38,880	36,140	37,441
40310.03	Area #3	-	-	-

Area #3 used only with permission from Executive Director

<u>Permits/Fees -</u>		\$ 91,764	75,553	\$ 75,654	16,110
Revenue derived from monthly Commercial Operating Permits (COP).					
40470.01	COP 29 @ \$250	87,000	70,917	70,499	
40470.02	SFS - 3 Vehicle @\$135, 7 Fuel @\$264	1,854	1,804	2,192	
40470.02	Atlantic-2 Vehicle @\$135, 5 Fuel @\$264	1,455	1,416	1,547	
40470.02	Hawthorne-1 Vehicle @\$135, 5 Fuel @\$264	1,455	1,416	1,416	
40007.00	<u>Easement Fees</u>	\$ 35,342	35,172	\$ 34,635	707
Waste Management-stormwater, drainage & detention easement fee, adjusted for CPI increase.					
40550.09	<u>Sign Rental</u>	\$ 10,248	9,984	\$ 9,984	264
	Monument sign rental-SFS @ \$427	5,124	4,992	4,992	
	Monument sign rental-Hawth @ \$427	5,124	4,992	4,992	
	<u>Other -</u>	\$ 49,242	56,587	\$ 37,634	11,608
Revenue from other miscellaneous sources (parking decals, plan fees, flag sales, etc.)					
The fuel management fee is for the use of the Airport's vehicle fueling station.					
40550.01	Fuel management \$336 mthly	4,032	3,924	3,924	
40550.11	Diesel Fuel usage	12,000	17,569	-	
40550.03	RSIP Administration Revenue	30,360	30,360	30,360	
40550.04	Other Miscellaneous (ex: filming)	2,250	1,414	2,250	
40550.05	Waiting List Fees (cancellations)	100	-	100	
40550.08	Parking decals	-	-	1,000	
40550.08	Airfield Access Card/Bluetooth	500	3,320	-	
40660.00	Insurance Reimbursements	-	-	-	
40500.00	<u>Late Charges -</u>	\$ 3,500	2,484	\$ 3,500	-
Late charges are generally assessed at 10% per month for all T-hangar and most larger tenant leases.					

Total Revenues	\$ 7,501,363	\$ 7,694,641	\$ 6,959,449	\$ 541,914
% Change from FY24 Budget	7.79%			

Administration Department
FY25 Budget
Line Item Detail within Category

	<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Personnel Services				
50400.10 Salaries - Full-time -	667,000	610,984	659,699	7,301
Salaries for five department personnel.				
50300.05 Salaries - Part-time -	41,500	38,148	41,632	(132)
Salary for one Admin Assistant and one management intern.				
50200.05 Overtime -	250	248	500	(250)
Overtime costs as required for non-exempt employees of department.				
<u>Service Awards/Recognition -</u>	17,110	13,851	16,260	850
50700.10 Airport Appreciation Functions	10,000	8,941	10,000	
50700.10 Appreciation lunches - Staff in-house	700	700	700	
50700.15 Other-flowers, plaques, retirement	1,500	908	1,500	
50700.17 Staff recognition	2,160	2,135	1,560	
50700.17 Incentive program	2,000	667	2,000	
50700.20 Service Awards	750	500	500	
Pay for 1 employee with greater than ten (10) years of service.				
<u>Payroll taxes -</u>	55,500	48,489	55,528	(28)
Payroll taxes as follows:				
50500.05 FICA, 6.20%, Medicare 1.45%	54,353	47,848	54,000	
50500.15 Unemployment, 2024 Rate 0.85%	1,147	641	1,528	
<u>Insurance -</u>	139,780	120,487	119,161	20,619
Premiums for employee insurance, provided by the Airport through the Village of Wheeling. Budgeting a 5.0% insurance increase; renewal date is July 1st.				
50100.03 Dental	-	-	-	
50100.05 Disability	6,780	6,330	7,453	
50100.15 Health	133,000	114,157	111,708	
<u>Retirement Contribution -</u>	31,200	26,985	31,000	200
Full time employee Retirement Contributions @ 4.5% of pay.				
50600.05 Employer Contributions	30,200	25,985	30,000	
50600.15 Annual fees (\$250/qtr.)	1,000	1,000	1,000	

	<u>Training -</u>	1,500	300	1,500	-
50800.10	Training-Other	1,500	300	1,500	
50800.11	Education reimbursement	-	-	-	
50400.05	<u>Board/Municipality Reimbursement -</u>	22,800	22,067	22,800	-
	Stipends for six Airport Board of Directors at \$250 each for 12 meetings. The Chairman receives \$400 per meeting for 12 meetings.				
50400.05	Municipalities Reimbursement	-	-	-	
50400.05	Board stipends	22,800	22,067	22,800	
Total Personnel Services		976,640	881,560	948,080	28,560

SERVICES AND SUPPLIES

	<u>Airport Meetings -</u>	29,500	21,963	28,000	1,500
	Provisions and costs incurred for in-house, BOD meetings, and staff purposes.				
	One joint meeting tentatively scheduled for the fall with the municipalities.				
54060.15	Airport Meetings	18,000	15,424	16,500	
52120.20	Joint Meetings (dinner)	11,500	6,539	11,500	
	<u>Audit Services -</u>	25,399	33,841	24,249	1,150
52060.05	Cost to perform the annual audit	19,899	28,381	18,749	
52060.05	Single audit cost (if necessary)	5,000	5,000	5,000	
52060.10	GFOA annual financial report award applica	500	460	500	
52090.05	<u>Building Repairs -</u>	6,000	1,856	6,000	-
	Cost for minor repairs or modifications of the administration office.				
	<u>Computer & Software -</u>	99,618	77,056	99,618	-
54050.01	Computer Hardware & Supplies	1,000	220	1,000	
54420.05	Computer Software & maintenance	65,168	51,564	65,168	
	Property & Accounting software and implementation, Zoom, Dropbox		-		
52210.05	Office network maintenance	23,000	17,843	23,000	
	Backup service and monthly managed IT		-		
52540.05	Web hosting/internet service- Office	8,000	7,429	8,000	
52540.06	Internet service- Hangar 11	2,450	2,147	2,450	
52120.xx	<u>Conf and Meeting Registration -</u>	26,505	23,824	26,505	-
	Registration fees for conferences, seminars, and lunch meetings.				
	<u>Consultants -</u>	164,652	66,667	125,152	39,500
52510.08	Storm water consultant	9,652	4,667	9,652	
52540.20	Consultants - special projects	155,000	62,000	115,500	
	Stormwater Pollution Prevention Plan compliance monitoring				

52180.10	<u>Engineering Services -</u>	85,000	60,899	85,000	-
	Costs for professional engineering services rendered by an outside engineer.				
54090.05	<u>Equipment -</u>	10,000	4,000	10,000	-
	Administrative equipment and furniture purchased that cost less than \$2,000, individually.				
	<u>Equipment Rental and Maintenance -</u>	6,000	5,236	5,600	400
	Office equipment rental and maintenance cost-meter rent.				
	Konica-Machine lease and copy charges				
52210.15	Mail machine-meter & base maint	-	-	600	
	plus meter annual rental & supplies		-		
52210.20	Other repairs	500	-	500	
52210.25	Copier (includes use charges)	5,500	5,236	4,500	
54150.05	<u>Fuel -</u>	2,200	2,096	2,200	-
	Unleaded fuel cost for four department vehicles.				
	<u>Insurance -</u>	196,175	176,493	189,950	6,225
	The environmental policy renewed Dec 1, 2023 for a 3 year term. All other policies run Dec 1st through Nov 30th. Gallagher Aviation is the Airport's current insurance broker.				
52300.05	Commercial Automobile	14,000	13,481	7,800	
52300.09	Broker fee	8,500	7,843	8,500	
52300.10	Commercial Crime	2,700	2,159	2,700	
52300.15	Airport Liability (incl. excess liability)	33,000	31,253	33,000	
52300.20	Commercial Property	88,000	84,189	88,000	
52300.25	Public Officials Liability	23,000	21,285	23,000	
52300.26	Environmental	16,500	15,821	16,500	
52300.30	Worker's Comp	475	461	450	
52300.31	Cybersecurity Insurance	10,000	-	10,000	
56200.05	<u>Lease Development -</u>	70,000	43,964	70,000	-
	Expenses incurred for new leases, i.e. survey, site selection, legal including reimbursable items.				
52360.05	<u>Legal Services -</u>	60,000	32,429	60,000	-
	Costs for the professional legal services provided by outside counsel.				
52450.xx	<u>Membership Dues -</u>	16,705	19,846	16,705	-
	Department employee and Airport membership dues as follows:				

<u>Office Maintenance -</u>		29,095	30,152	23,461	5,634
Cost for routine office janitorial service.					
52480.10	Janitorial serv and supplies	15,290	16,448	10,909	
52480.11	RSIP Office Janitorial service	6,004	6,647	6,004	
52480.12	H5-H6 Janitorial service	4,948	4,287	4,948	
52480.15	Rug runners	1,753	1,297	500	
52480.20	Insect/Rodent control	1,100	1,473	1,100	
<u>Other Services -</u>		39,293	15,755	32,403	6,890
Costs for other services not specifically listed any other categories.					
52420.15	Preemployment Physicals and drug, hearing, visual testings	350	339	350	
52510.02	Records disposal and storage	100	439	100	
52510.05	Credit card, GovDeal, background ck fees	1,750	604	1,750	
52510.06	Casualty loss deductibles, 1 @\$5,000	5,000	-	5,000	
52510.09	Contracted Labor - Office Temp	-	-	-	
52510.10	Payroll service - Paychex	6,500	6,143	5,610	
52510.11	Employee Hiring Exp	500	250	500	
52510.12	Office Security-Sentry	-	-	-	
52510.13	RSIP Office Alarm	793	680	793	
52720.20	Fire Alarm-Office & Shop	5,000	6,449	5,000	
52510.15	Appraisals	18,000	-	12,000	
52540.23	Satellite programming	1,300	852	1,300	
52600.15	<u>Postage -</u>	2,000	1,821	1,700	300
Cost for letter, parcel delivery, overnight delivery, and newsletter mailings.					
<u>Printing -</u>		4,400	675	4,400	-
52630.05	Aerial photography	1,900	-	1,900	
52630.15	Duplication/enlarging/binding	2,500	675	2,500	
52660.05	<u>Public Notices -</u>	3,500	900	3,500	-
Publication costs for public notices, bid documents, personnel ads, etc.					
<u>Subscriptions -</u>		1,212	1,072	1,212	-
Subscriptions by department personnel					
54450.40	Subscriptions-misc. (Flight Aware)	1,100	1,072	1,100	
54450.40	Subscriptions-misc. (Journal & Topics)	112	79	112	
54480.15	<u>Supplies -</u>	5,000	4,764	5,000	-
Purchase of stationary and office, computer, and copier supplies.					

	<u>Telephone/Data -</u>	<u>10,362</u>	<u>9,532</u>	<u>11,778</u>	<u>(1,416)</u>
52720.05	Cellular-Verizon (5)	5,000	4,876	5,000	
52720.10	Local, long distance, fax	3,000	2,377	4,500	
52720.11	RSIP Office Phone-Internet	2,362	2,279	2,278	
52750.xx	<u>Travel Expenses -</u>	<u>33,900</u>	<u>28,304</u>	<u>33,900</u>	<u>-</u>
	Travel costs commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; and max meals per diem \$65, per travel policy, associated with attendance at trainings and conferences for department employees.				
	<u>Utilities -</u>	<u>187,195</u>	<u>144,268</u>	<u>182,445</u>	<u>4,750</u>
	Monthly electric, natural gas, and water cost as follows:				
Electricity:					
52150.02	141378911, Gate 31	300	207	300	
52150.03	141595480, Runway Lights	-	-	-	
52150.04	141458406, Hgr 4 rd, blast fence	600	281	600	
52150.05	141595499, Maint/Admin. Office	7,000	6,091	5,000	
52150.08	115131215, Gate #27	500	225	500	
52150.11	141437116 Hangar 7- 4demoed	2,000	999	2,000	
52150.12	Viewing Area electric 28 E Palatine	750	563	750	
52150.13	Hangars 5 & 6 electric	20,000	17,295	20,000	
52150.15	141599876, 12 REIL Lts, Blast Fence	500	4,996	500	
52150.17	141650725-Tiedown Gate	425	363	425	
52150.20	141195850, Electric Vault	40,000	34,373	40,000	
52150.24	4143198028 Hangar 11	-	-	-	
52150.22	140401329, Hangar #50	2,100	1,369	2,100	
52150.23	140401326, Hangar #51	2,800	2,131	2,800	
52150.28	140291821 Beacon	-	-	-	
52150.31	NE T-Hangars #52 (lounge) 1018	3,700	3,372	3,300	
52150.32	NE T-Hangars #53 (lights) 1016	1,700	1,495	1,500	
52150.33	NE T-Hangars #54 (bath) 1014	2,500	2,384	2,500	
52150.34	NE T-Hangars #55 (lights) 1012	2,400	2,288	1,700	
52150.35	NE T-Hangars #56 (bath) 1010	2,500	2,344	2,500	
52150.36	NE T-Hangars #57 (lights) 1008	1,900	1,699	1,500	
52150.16	Elec-Taxiway Q pole light (flat rate)	-	-	-	
52150.37	RSIP Office Electric	4,000	2,580	4,000	
52150.38	201 Industrial Electric	-	-	-	

Administration Department Budget

Gas:

52150.26	3722672, Generator	2,200	1,920	1,400
52150.27	4954257 Hangar 7 Hangar 4 Demo	3,000	2,773	2,750
52150.50	3408244, Maintenance	6,500	4,523	6,500
52150.55	3326641, Admin. Office	2,000	1,399	2,000
52150.56	5050217 Hangar 11	-	-	-
52150.51	RSIP Office Gas	5,000	3,563	5,000
52150.52	201 Industrial Gas	-	-	-
52150.57	Hangar 6 gas	700	531	700
52150.58	Hangar 5 gas	32,000	16,444	32,000

Water:

52150.60	Water-Maint./Admin. Office (1020)	7,920	6,715	7,920
52150.61	Water-Entry Sign Area	7,000	-	7,000
52150.62	Water-SW T-Hangar 50 & 51	3,000	2,157	3,000
52150.63	Water-NE T-Hangar 52 (1018)	7,000	6,080	7,000
52150.64	Water-NE T-Hangar 54 (1014)	7,000	6,080	7,000
52150.65	Water-NE T-Hangar 56 (1010)	7,000	6,080	7,000
52150.66	RSIP Office Water	600	564	600
52150.67	201 Industrial Water	600	387	600

Vehicle Maintenance -

1,750

990

1,250

500

Vehicle maintenance service costs for three (3) administrative vehicles.

54510.04	New Admin Vehicle	500	387	250
54510.05	New Admin Vehicle	500	53	250
54510.07	Airport #7, 2017 Ford Transit Van	750	990	750

Total Services and Supplies

1,115,463
808,404
1,050,029
65,434

OTHER

NBAA Convention -

60,000

47,846

49,600

10,400

Village Officials, CEA Board members, and/or staff attending the NBAA Convention in Las Vegas

56300.15	Exhibitor fees & expenses	24,000	22,905	16,600
56300.19	Travel Exp-staff-public relations	15,000	11,415	12,000
56300.20	Travel Exp-CEA board members	15,000	9,179	15,000
56300.22	Travel-Communities	6,000	4,347	6,000

Property Taxes -

500,000

412,000

715,000

(215,000)

Administration Department Budget

	Public Relations/Marketing -	175,900	154,370	145,030	30,870
52405.05	Marketing specialists	63,000	60,000	63,000	
	Includes Marketing Consultant Services				
52405.10	Projects, videos, photos	20,000	4,415	20,000	
54255.05	Promo material-	25,000	20,914	15,000	
	Materials include various promotional items				
54255.22	Promo clothing	10,000	7,275	9,000	
54255.20	Special events	30,000	39,557	12,000	
	FY25 Special events: 5K Run-the-Runway + evening event				
54255.26	July 4th parade float	500	639	500	
54255.27	Chamber events & golf	3,400	-	3,400	
54255.28	CABAA events & sponsorship	10,000	12,063	8,200	
54270.05	Other-Municipality events	9,000	6,720	9,000	
	Other also includes Taste of the Town, official airport golf sponsorships, breakfasts, Scholarship Assistance Fund event, and misc. Municipality events.				
54255.60	NBAA Dispatch Conf - (exhibit)	5,000	2,788	4,930	

	U.S. Customs Service -	423,707	392,851	393,355	30,352
	Operating costs to provide inspection service to CEA users.				
	The service cost is the total cost of providing an agent, which is calculated annually and billed to us quarterly.				
	We receive the annual connectivity fee invoice in November, the telecom number is an estimate.				
56550.01	U.S. Customs service cost	224,952	214,333	216,300	
56550.02	U.S. Customs overtime charges	95,000	88,919	84,000	
56550.03	Telecom (USCS network, cellphone)	40,000	32,644	40,000	
56550.06	Other forms, supplies & services	1,500	989	1,500	
56550.07	Collection fees	39,000	32,453	31,000	
56550.08	U.S. Customs-Alarm Monitoring	1,100	2,307	1,100	
56550.10	U.S. Customs-Electric	5,000	4,215	5,000	
56550.11	U.S. Customs-Gas	5,000	1,385	5,000	
56550.12	U.S. Customs-Water 26 East Palatine	6,000	9,975	3,300	
56550.13	U.S. Customs-Refuse Serv	-	-	-	
56550.14	U.S. Customs-Janitorial Serv	6,155	5,631	6,155	
56600.01	Contingencies -	60,000	0	30,000	30,000
	Account for unanticipated and underestimated department expenditures.				

Total Other	1,219,607	1,007,067	1,332,985	(113,378)
Total Administration	3,311,710	2,697,031	3,331,094	(19,384)
% Change from FY24 Budget	-0.58%			

Operations & Maintenance Department

FY25 Budget

Line Item Detail Within Category

	<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Personnel Services				
60400.10 Salaries - Full-time -	\$ 713,000	675,452	\$ 691,744	21,256
Salaries for nine department personnel.				
60300.05 Salaries - Seasonal -	\$ 33,600	35,103	\$ 33,600	-
Four summer positions, 15 weeks for 40 hours/week at \$15.00/hour = \$33,600.				
60200.05 Overtime -	\$ 85,500	82,224	\$ 81,150	4,350
Overtime costs as required, mainly for snow removal. Approx sixteen hundred hours are budgeted at a 1½ hourly rate of \$53.15.				
Service Awards/Recognition -	\$ 8,490	7,109	\$ 7,340	1,150
Recognition of services provided by nine employees, 2 times per year @ \$30/gift cert.				
60700.17 Staff Recognition	3,240	3,109	2,340	
60700.17 Incentive program	3,000	2,000	3,000	
60700.20 Service Awards	2,250	2,000	2,000	
Pay for 1 employee with 15-20 years of service at \$750, 1 employee with 10-14 years of service at \$500, and 4 with 5-9 years of service at \$250.				
Payroll taxes -	\$ 66,279	62,151	\$ 64,400	1,879
60500.05 FICA, 6.20%, Medicare, 1.45%	64,300	61,055	62,100	
60500.15 Unemployment, 2024 Rate 0.85%	1,979	1,096	2,300	
Insurance -	\$ 263,615	255,149	\$ 249,442	14,173
Premiums for employee insurance, provided by the Airport through the Village of Wheeling. Budgeting a 5.0% insurance increase; renewal date is July 1st.				
60100.03 Dental	-	-	-	
60100.05 Disability (9)	10,345	11,225	9,823	
60100.15 Health (9)	253,270	243,924	239,619	
60600.05 Retirement Contribution -	\$ 36,000	33,785	\$ 35,000	1,000
Full time employee Retirement Contributions @ 4.5% of pay.				
Training -	\$ 24,270	16,028	\$ 31,520	(7,250)
SAE certifications, Harper certifications. ANTN web based training from AAEE.				
60800.08 Training	5,000	-	5,000	
60800.09 ANTN training system	1,270	1,255	1,270	
60800.07 Disaster drill	18,000	14,773	25,250	
60800.11 Education reimbursement	-	-	-	

Uniforms -	\$ 14,500	12,700	\$ 13,600	900
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Full uniform cleaning and replacement for 7 full-time employees & 4 seasonal employees.

Pants for 2 full-time employees plus \$150 boot allowance per full-time employee.

60900.03	Safety Equip	3,000	2,755	1,100
60900.05	Uniforms (safety shoes, gloves, caps)	10,000	8,673	11,000
60900.10	Uniforms part-time	1,500	1,272	1,500

Total Personnel Services	\$ 1,245,254	\$ 1,179,701	\$ 1,207,796	\$ 37,458
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SERVICES AND SUPPLIES

Building Repairs and Supplies -	\$ 77,800	52,997	\$ 61,000	16,800
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62090.04	Painting- Building Hangar exteriors	1,500	-	-
62090.05	General Hangar Repairs	11,300	11,053	3,000
62090.06	Hangar 5 & 6 Repair-Supplies	40,000	22,929	40,000
62090.07	NE T-Hangar Repair-Supplies	15,000	12,436	8,000
62090.08	SW T-Hangar Repair-Supplies	10,000	6,579	10,000

Cost for the repair and supplies of Airport buildings and hangars.

62120.xx	Training and Conf Registration -	\$ 11,000	8,447	\$ 10,000	1,000
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Registration fees for trainings, conferences, seminars, and lunch meetings.

Equipment/Tools -	\$ 53,805	72,584	\$ 108,705	(54,900)
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Equipment purchased that cost less than \$2,000, individually.

62210.05	Equipment maintenance cost	14,000	65,728	77,000
64090.05	Communication equipment	8,100	609	5,000
64090.10	Shop equipment	14,705	6,247	9,705

Additional non-capital shop equipment

64420.05	Operations & Maintenance Software	17,000	13,880	17,000
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Airport Operations Inspection Software & aircraft tracking software plus implementation.

62240.05	Equipment Rental -	\$ 10,000	335	\$ 10,000	-
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Temporary replacement of non-operative equipment, special equipment and tools.

62270.05	Fence/Gate Supplies & Maint -	\$ 8,000	1,256	\$ 9,100	(1,100)
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Fencing and gate repairs.

Fuel -	\$ 65,000	46,933	\$ 65,000	-
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64150.05	Diesel	50,000	34,349	50,000
64150.10	Unleaded gasoline	15,000	12,584	15,000

Insurance -	\$ 69,800	66,591	\$ 59,800	10,000
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Department vehicle and workers compensation insurance.

Insurance is on a December to November annual renewal

62300.05	Vehicles	22,000	21,153	22,000
62300.30	Workers compensation	45,000	43,036	35,000
62300.09	Broker fee	2,800	2,401	2,800

Landscaping Service & Supplies -	\$ 54,000	34,584	\$ 48,000	6,000
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Application of growth inhibitor, tree trimming and perimeter landscape services. Purchase of flowers, fertilizer, grass seed, holiday decorations.

62330.05	Growth inhibitor, weed control	5,000	333	5,000
62330.07	Landscaping-Other	2,000	352	2,000
62330.10	Tree trimming/removal	22,000	14,275	16,000
62330.11	Perimeter landscaping services	22,000	17,505	22,000
64210.05	Landscaping materials	3,000	2,119	3,000

64240.05	Lighting Service & Supplies -	\$ 38,000	31,485	\$ 36,800	1,200
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Maintenance of and supplies for the Airport lighting system (runways, taxiways & street lights).

Membership Dues -	\$ 825	550	\$ 550	275
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Membership dues for Director and Maintenance & Operations supervisor positions.

62450.05	AAAE (3)	825	550	550
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Other -	\$ 3,850	3,564	\$ 3,250	600
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Costs not defined by another account plus US flags, windsocks, construction safety flags, hotel for snow events

64270.10	Other-	1,750	1,564	1,750
64270.05	Staff meals during snowplowing	2,100	2,000	1,500

Other Services -	\$ 67,710	42,614	\$ 46,706	21,004
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Costs for other contractual services not specifically listed in this category.

62420.15	Medical Exams plus annual hearing and vision exams.	1,000	787	1,000
62510.05	Other-Permits, stormwater, MWRD	1,500	768	1,500
62510.11	Employee Hiring Fees	500	181	500
62540.05	Vehicle Towing-tenants	150	-	150
62540.21	Other-Backflow Inspections (7)	3,500	2,183	3,500
	Hgr 50 Hgr 51 TH 52 TH 54 TH56 Monument sprinkler Admin/Shop U.S. Customs			
62540.22	Fuel Tank inspection - repairs	9,000	5,167	9,000
62540.25	Monitor-Light Vault (\$250/qtr ADT)	1,060	1,077	1,060
62540.28	Imperial Security-Cameras	24,000	21,421	21,006
62540.29	Imperial Security-Gate Access	14,000	11,029	6,990
62540.31	Snow plowing & hauling	13,000	-	2,000

62570.10	<u>Pavement Marking -</u>	<u>\$ 65,000</u>	<u>47,368</u>	<u>\$ 80,000</u>	<u>(15,000)</u>
	Annual pavement marking costs-FY25				
	<u>Materials -</u>	<u>\$ 90,050</u>	<u>49,893</u>	<u>\$ 88,850</u>	<u>1,200</u>
	Materials used for Airport operations are as follows:				
64330.05	Asphalt	1,500	-	1,500	
64330.10	E36 - liquid runway/taxiway deicer	60,000	34,713	40,000	
64330.11	NAAC - solid runway deicer	10,000	3,204	20,000	
64330.12	New Deal Deicer	10,000	3,645	20,000	
	IL EPA requires we do not use Urea. NAAC & New Deal are approved substitute deicers.				
64330.15	Salt	3,500	3,880	3,000	
64330.20	Stone	250	-	250	
64330.25	Propane	2,100	1,908	1,900	
64330.30	Welding	2,700	2,543	2,200	
	<u>Sewer Maintenance & Supplies -</u>	<u>\$ 2,000</u>	<u>-</u>	<u>\$ 2,000</u>	<u>-</u>
64360.00	Rodding, pipe, and supplies for minor repairs.				
	<u>Signage Supplies -</u>	<u>\$ 7,500</u>	<u>7,371</u>	<u>\$ 7,000</u>	<u>500</u>
64390.05	Safety, information, airfield guidance signs and replacement of damaged signs.				
	<u>Supplies-Misc.-</u>	<u>\$ 23,800</u>	<u>15,135</u>	<u>\$ 23,800</u>	<u>-</u>
64480.05	Aircraft tiedown	200	-	200	
64480.10	Environmental spill control	1,500	-	1,500	
64480.15	Shop supplies	10,000	6,536	13,000	
64480.16	Paint supplies	9,000	8,599	6,000	
64480.20	Visual aids-taxiway markers-cones	3,100	-	3,100	
64480.30	Hangar Supplies (fire ext, locks, s)	-	-	-	
	<u>Telephone -</u>	<u>\$ 9,800</u>	<u>8,809</u>	<u>\$ 9,900</u>	<u>(100)</u>
62720.05	Cellular-Verizon (9 + 2 iPads)	8,300	7,712	6,900	
62720.10	Telephone	1,500	1,097	3,000	
	<u>Travel Expenses -</u>	<u>\$ 16,000</u>	<u>13,920</u>	<u>\$ 16,000</u>	<u>-</u>
62750.04	Travel costs commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; and max meals per diem \$65, per travel policy, associated with attendance at conferences for department employees.				
	<u>Waste Removal -</u>	<u>\$ 11,250</u>	<u>3,556</u>	<u>\$ 11,250</u>	<u>-</u>
	Waste removal costs for Airport debris, used oil, and solvents.				
62810.05	Debris from airfield	8,000	3,556	8,000	
62810.10	Oil & Other Removal	3,000	-	3,000	
62810.15	Waste Removal-Regulatory (solvent)	250	-	250	

	Wildlife Control -	\$ 10,000	26,641	\$ 32,000	(22,000)
64480.25	Bird bangers, screamers, misc. supplies:	10,000	26,641	32,000	
	Wild Goose Chase contract is over.				

	Vehicle Maintenance -	\$ 174,963	52,128	\$ 152,463	22,500
64510.05	General supplies	12,000	4,548	10,000	
	Includes grease, oil, hydraulic fittings, filters etc....				
64510.01	Airport #1, 2019 Ford Interceptor	1,840	2,263	1,340	
64510.02	Airport #2, 2020 Ford Escape	1,270	-	1,270	
64510.03	Airport #3, 2011 Ford F250 Pickup	2,160	135	1,660	
64510.07	Airport #5, 2020 Ford F450	900	221	900	
64510.06	Airport #6, 2013 Ford F250 Pickup	1,760	152	1,260	
64510.08	Airport #8, 2021 Ford Pickup	250	204	250	
64510.09	Airport #9, 2015 Ford F350 Pickup w/b	2,650	1,987	2,650	
64510.10	Airport #10, 2008 Bobcat	2,700	220	2,700	
64510.11	Airport #11, 1990 Snow blower	4,500	-	4,500	
64510.12	Airport #12, Plow with Spreader	2,500	193	2,500	
64510.13	Airport #35, 2004 Yale forklift	500	276	500	
64510.14	Airport #14, Plow with Sprayer	2,500	193	2,500	
64510.15	Airport #13, Case Front-end Loader	750	905	750	
64510.16	Airport #16, JCB backhoe w/loader	3,900	220	3,900	
64510.17	Airport #17, 2023 MB Broom*	26,000	6,027	18,000	
64510.18	Airport #18, 2003 Oshkosh Broom*	28,800	5,248	28,800	
64510.19	Airport #19, 2007 Oshkosh Broom*	27,500	5,589	27,500	
64510.20	Airport #20, 2017 Oshkosh Broom*	25,000	14,501	17,000	
64510.21	Airport #21, New Holland Tractor	1,500	892	1,500	
64510.22	Airport #22, Deere mower	4,916	3,736	4,916	
64510.23	Airport #31, Deere mower was #23	4,916	2,669	4,916	
64510.25	Airport #25 Deere Tractor Mower	1,500	156	1,500	
64510.33	Airport #33, 2016 Ford Dump Truck	1,000	1,432	1,000	
64510.28	Bobcat Mowers	500	32	500	
64510.29	Airport#15, 2021 MB Snowblower	13,000	328	10,000	
64510.40	Terrain King mower	150	-	150	

* Includes wafers and spacer rings for broom cores.

Total Services and Supplies	\$ 870,152	\$ 586,761	\$ 882,174	\$ (12,021)
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Other

66600.01	Contingencies -	\$ 60,000	-	\$ 30,000	30,000
	Account for unanticipated and underestimated department expenditures.				

Total Operations	\$ 2,175,407	\$ 1,766,462	\$ 2,119,970	\$ 55,437
% Change from FY24 Budget	2.61%			

Other Income and Expenses

FY25 Budget

	<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Interest Income (Operating funds)				
90100.01 <u>Checking Account Interest</u>	\$ 142,545	157,545	27,000	115,545
This interest is for the Northbrook Bank and Trust accounts.				
90100.03 <u>Illinois Funds Interest</u>	\$ -	-	750	(750)
Account was necessary for the deposits of Illinois grants. Earns money market rate with no fees.				
90100.06 <u>IMET Interest</u>	\$ 533	463	15	518
Illinois Metropolitan Investment Pool. Enhanced money market rate.				
90100.09 <u>Byline Bank Interest</u>	\$ 6,670	7,472	1,000	5,670
Byline Bank. Business money market account.				
Total Interest Income	\$ 149,748	\$ 165,480	\$ 28,765	\$ 120,983
% Change from FY24 Budget	420.59%			

Other Income and Expenses

91050.03 <u>Bank Fees</u>	\$ 4,500	1,131	7,000	(2,500)
Fees to maintain the Northbrook checking account and Old National Bank loan account.				
93000.10 <u>Gain or Loss of sale of fixed asset</u>	\$ (1,000)	-	(1,000)	-
Misc. income, expenses, plus gain/loss on sale of assets.				
Total Other Expense / (Income)	\$ 3,500	\$ 1,131	\$ 6,000	\$ (2,500)
% Change from FY24 Budget	-41.67%			

	<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Debt Service				
<u>Loan/Note Interest</u>	<u>\$ 119,226</u>	<u>133,517</u>	<u>134,091</u>	<u>(14,865)</u>
Interest on three bank loans/notes.				
91000.03 Old National Bank-SW T-Hgrs	4,130	11,295	7,934	
91000.04 Northbrook Bk #1-NE T-Hgrs	22,499	22,884	26,559	
91000.05 Northbrook Bk #3-RSA Land	10,629	14,572	12,546	
91000.06 Northbrook Bk #4-US Customs building	81,969	84,767	87,052	

<u>Loan/Note Principal</u>	<u>\$ 444,994</u>	<u>440,725</u>	<u>441,190</u>	<u>3,804</u>
Principal on four bank loans/notes.				
91010.03 Old National Bank-SW T-Hgrs *	82,332	92,852	78,528	
91010.04 Northbrook Bk #1-NE T-Hgrs +	133,113	110,520	133,113	
91010.05 Northbrook Bk #3-RSA Land ^	62,883	70,687	62,883	
91010.06 Northbrook Bk #4-US Customs**	166,667	166,667	166,667	

* Fixed monthly payment-principal and interest varies.

+ Fixed monthly principal payments of \$11,157

^ Fixed monthly principal payments of \$5,351.34

** Estimated as Fixed monthly principal over 15 years

<u>Total Principal and Interest</u>	<u>\$ 564,220</u>	<u>\$ 574,243</u>	<u>\$ 575,282</u>	<u>(11,061.72)</u>
Old National Bank-SW T-Hgrs	86,461	104,147	86,462	
Northbrook Bk #1-NE T-Hgrs	155,612	133,404	159,672	
Northbrook Bk #3-RSA Land	73,511	85,259	75,429	
Northbrook Bk #4-US Customs building	248,635	251,433	253,719	

<u>Loan/Note Balances as of:</u>	<u>4/30/2023</u>	<u>4/30/2024</u>	<u>4/30/2025</u>	
	<u>\$ 4,408,371</u>	<u>\$ 4,064,404</u>	<u>\$ 3,619,410</u>	<u>Maturity</u>
Old National Bank*-SW T-Hgrs	\$ 203,068	\$ 124,540	\$ 42,209	Nov 2025
Northbrook Bk #1-NE T-Hgrs	931,792	798,679	665,566	May 2030
Northbrook Bk #3-RSA Land	440,179	377,296	314,414	May 2030
Northbrook Bk #4-US Customs building	2,833,333	2,763,889	2,597,222	Nov 2030

*Formerly First Midwest Bank

Total Debt Service	\$ 564,220	\$ 574,243	\$ 575,282	\$ (11,062)
% Change from FY24 Budget	-1.92%			

Sewer Reserve Fund
FY25 Budget
Line Item Detail within Category

		FY25 Budget	Projected FY24 Actual	FY24 Budget	Budget Change
Revenues:					
80100.01	<u>Sewer/Stormwater Annual Fees</u>	\$ 44,209	43,385	\$ 43,610	599
	Fees for annual sanitary maintenance or stormwater assessment fees. Most rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
	Hangar 11-sanitary sewer maint fee*	400	400	400	
	Hangar 16-sanitary sewer maint fee	357	567	554	
	Hangar 16-stormwater fee	578	350	343	
	Hangar 18-annual stormwater fee*	1,342	1,342	1,342	
	Hangar 18-sanitary sewer maint fee*	447	447	447	
	Hangar 19-sanitary sewer maint fee	-	-	771	
	Hangar 19-stormwater fee	783	768	758	
	Hangar 20-annual stormwater fee	1,451	1,423	1,425	
	Hangar 20-sanitary sewer maint fee	486	477	478	
	Hawthorne FBO-annual stormwater fee	8,872	8,698	8,627	
	Hawthorne FBO-sanitary sewer fee	2,942	2,884	2,861	
	Hawthorne Charlie Pad-storm fee	1,151	1,128	1,199	
	Hawthorne Charlie Pad-sanitary fee	251	247	262	
	Motel - annual sanitary sewer maint fee	1,989	1,950	1,934	
	Motel - annual storm sewer maint fee**	2,776	2,721	2,699	
	WM-200 Sumac-sanitary sewer maint	364	357	330	
	WM-various Sumac-sanitary sewer maint	2,973	2,915	2,892	
	Atlantic Sanitary	4,268	4,184	4,032	
	Atlantic Stormwater	12,779	12,528	12,257	
	* No CPI Increase				
	** Includes storm sewer from rented parking parcel				
80100.02	<u>Sewer/Storm One-Time Fees</u>	\$ -	-	-	-
	Fees for one-time connection or stormwater assessment fees. All the rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
	Hangar 43- Stormwater	-	-	-	
	Hangar 43- Sanitary	-	-	-	
80100.30	<u>Interest</u>	\$ 10,000	12,099	\$ 1,500	8,500
	Interest earned				
Total revenue		\$ 54,209	\$ 55,484	\$ 45,110	\$ 9,099
Capital Outlay:					
82000.01		\$ 25,000	-	\$ 25,000	-
	Sewer Repairs	\$ 25,000	-	25,000	
Total expenses:		\$ 25,000	\$ -	\$ 25,000	\$ -
Net Income:		\$ 29,209	\$ 55,484	\$ 20,110	\$ 9,099

Sewer Reserve Fund Projections through FY29						
Balance of Reserves:	Starting Balances	Revenues	Interest	Expense	Ending Balances	
FY24 Projected:	\$ 511,630	\$ 43,385	\$ 12,099	\$ -	\$ 567,114	
FY25 Projected:	\$ 567,114	\$ 44,209	\$ 10,000	\$ (25,000)	\$ 596,324	
FY26 Projected:	\$ 596,324	\$ 44,630	\$ 500	\$ (25,000)	\$ 616,454	
FY27 Projected:	\$ 616,454	\$ 94,274	\$ 500	\$ (25,000)	\$ 686,228	
FY28 Projected:	\$ 686,228	\$ 45,483	\$ 500	\$ (25,000)	\$ 707,211	
FY29 Projected:	\$ 707,211	\$ 46,349	\$ 500	\$ (25,000)	\$ 729,060	

Vehicle and Equipment Reserve Fund (VERF)

FY25 Budget

This fund was established in FY13 to provide money for the future purchase of vehicles and equipment. In FY20 this fund was renamed to the vehicle and equipment reserve fund.

		<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Revenues:					
85100.02	Sale of Vehicle or Equipment	\$ 56,000	\$ -	\$ 10,000	46,000
	Old Vehicle sales	56,000	-	10,000	
85100.01	Transfers In:	\$ 500,000	300,000	\$ 300,000	200,000
	Annual Transfer	500,000		300,000	
85100.30	Interest	\$ 25,000	29,730	\$ 3,000	22,000
	Interest earned				
Total revenue					
		\$ 581,000	\$ 329,730	\$ 313,000	\$ 268,000
Capital Outlay:					
85100.50		\$ 555,600	711,178	\$ 845,678	(290,078)
	Gator 4x4	31,000	-	-	
	Airport 9 2013 Replacement	74,600	-	68,000	
	Airport 14 Large Plow with spray	450,000			
	Airport 17 Snow Broom	-	711,178	711,178	
	New Admin Vehicle	-	-	66,500	
	Airport 22 Mower Deck	-	-	-	
	Airport 31 Mower Deck	-	-	-	
	Bobcat attachment blower	-	-	-	
Total expenses:					
		555,600	711,178	845,678	(290,078)
Net Income:					
		\$ 25,400	\$ (381,448)	\$ (532,678)	

VERF Fund Balance Projections through FY29							
Balance of Reserves:	Starting Balances	Transfer	Interest	Expense	Vehicle Sales	Ending Balances	
FY24 Projected:	\$ 1,185,252	\$ 300,000	\$ 29,730	\$ (711,178)	\$ -	\$	803,803
FY25 Projected:	\$ 803,803	\$ 500,000	\$ 25,000	\$ (555,600)	\$ 56,000	\$	829,203
FY26 Projected:	\$ 829,203	\$ 400,000	\$ 2,000	\$ (630,000)	\$ 16,000	\$	617,203
FY27 Projected:	\$ 617,203	\$ 400,000	\$ 2,000	\$ (746,737)	\$ -	\$	272,466
FY28 Projected:	\$ 272,466	\$ 400,000	\$ 2,000	\$ (61,297)	\$ 4,000	\$	617,169
FY29 Projected:	\$ 617,169	\$ 400,000	\$ 2,000	\$ (60,000)	\$ 4,000	\$	963,169

Building and Land Reserve Fund

FY25 Budget

This fund, established in FY16, is to provide funds for the future construction of airport improvements; including new administration and maintenance buildings, facility improvements, and land purchases.

		<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
	Revenues:				
85200.01	Transfers In:	\$ 1,250,000	450,000	\$ 450,000	800,000
	Transfer In	1,250,000	450,000	450,000	
	Transfer Out	-		-	
85200.30	Interest	\$ 15,000	20,146	\$ 1,000	14,000
	Interest earned on money market funds				
Total revenue		\$ 1,265,000	\$ 470,146	\$ 451,000	\$ 814,000
	Capital Outlay:				
85200.35		\$ -	-	\$ (350,000)	350,000
	Potential Land Sale	-	-	(350,000)	
Total expenses:		\$ -	-	(350,000.00)	350,000.00
Net Income:		\$ 1,265,000	\$ 470,146	\$ 801,000	

Building & Land Fund Balance Projections through FY29							
Balance of Reserves:	Starting Balances	Transfer In	Transfer Out	Interest	Expense	Fund Sales	Ending Balances
FY24 Projected:	\$ 690,546	\$ 450,000	\$ -	\$ 20,146	\$ -	\$ -	\$ 1,160,691
FY25 Projected:	\$ 1,160,691	\$ 1,250,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 2,425,691
FY26 Projected:	\$ 2,425,691	\$ 1,500,000	\$ -	\$ 7,500	\$ -	\$ -	\$ 3,933,191
FY27 Projected:	\$ 3,933,191	\$ 1,500,000	\$ -	\$ 7,500	\$ -	\$ -	\$ 5,440,691
FY28 Projected:	\$ 5,440,691	\$ 1,500,000	\$ -	\$ 7,500	\$ -	\$ -	\$ 6,948,191
FY29 Projected:	\$ 6,948,191	\$ 1,500,000	\$ -	\$ 7,500	\$ -	\$ -	\$ 8,455,691

Capital Repair or Demolition Reserve Fund
FY25 Budget

This fund was created in FY21. This fund will be used for capital repairs or demolition to airport hangars and buildings depending on their condition and capital repair needs.

		<u>FY25 Budget</u>	<u>Projected FY24 Actual</u>	<u>FY24 Budget</u>	<u>Budget Change</u>
Revenues:					
85100.01	Transfers In:	\$ 171,529	136,542	\$ 130,289	41,240
	Transfer In	\$ 171,529		\$ 130,289	
	Transfer Out	\$ -			
85100.30	Interest	\$ 9,000	9,762	\$ 1,000	8,000
	Interest earned on money market funds				

Total revenue	\$ 180,529	\$ 146,304	\$ 131,289	\$ 49,240
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Capital Expense:					
		\$ 36,750	-	\$ 36,015	735
	Demolition Expense	\$ 36,750	-	36,015	

Total expenses:	\$ 36,750	-	36,015	735.00
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Net Income:	\$ 143,779	\$ 146,304	\$ 95,274	\$ 48,505
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Facility Capital Repair and Demolition Reserve Fund Balance Projections through FY29							
Balance of Reserves:	Starting Balances	Transfer In	Transfer Out	Interest	Expense	Ending Balances	
FY24 Projected:	\$ 365,470	\$ 136,542	\$ -	\$ 9,762	\$ -	\$	511,774
FY25 Projected:	\$ 511,774	\$ 171,529	\$ -	\$ 9,000	\$ (36,750)	\$	655,553
FY26 Projected:	\$ 655,553	\$ 174,960	\$ -	\$ 3,000	\$ -	\$	833,513
FY27 Projected:	\$ 833,513	\$ 178,459	\$ -	\$ 2,000	\$ -	\$	1,013,972
FY28 Projected:	\$ 1,013,972	\$ 182,028	\$ -	\$ 2,000	\$ -	\$	1,198,000
FY29 Projected:	\$ 1,198,000	\$ 185,669	\$ -	\$ 2,000	\$ -	\$	1,385,669

Capital Summary

Does not include Sub Reserve Funds	Projected		
	FY25 Budget	FY24 Actual	FY24 Budget
Revenue			
Grant-GA Entitlement & CARES	-	-	-
Grant-Residential Insulation Phase 1	-	-	(10,000)
Grant-Residential Insulation Phase 2	(1,250,000)	-	(562,500)
Grant-Residential Insulation Phase 3	(9,000)		
Grant-NW Quadrant Access Road	-	(24,995)	(43,200)
Grant-Rehab Airfield Lighting - Phase 1	(40,000)	(110,670)	(150,000)
Grant-Master Drainage Study	(165,000)	-	-
Grant-Update Exhibit A Property Map	(31,316)	(68,685)	(1,000)
Grant-Part 150 NEM Update	(28,392)	(43,743)	-
Grant-Airport Master Plan (Phase 2)	-	-	(75,000)
Grant-Hot Spot- Reconfigure Taxiways Phase 1	(160,000)	-	(38,400)
Grant-NE Quadrant Apron and Taxiway Access	(87,750)	-	(13,000)
Grant-Expand East Quadrant	(36,400)	-	(124,800)
Total	(1,807,858)	(248,093)	(1,017,900)
Capital Improvements			
Building replacement/repair	110,000	-	103,000
Fence/Gate repair	15,000	-	15,000
Security	115,000	10,764	150,000
Pavement Repair	225,000	124,152	350,000
Total	465,000	134,916	618,000
Capital Outlay			
Office Equipment	20,000	6,629	20,000
Vehicles	36,000	12,000	36,000
Shop Equipment	45,000	13,902	19,200
Future Undesignated	169,751	-	89,735
Total	270,751	32,531	164,935
"A" Projects			
Residential Sound Insulation Program- Phase 2	2,777,777	-	250,000
Residential Sound Insulation Program- Phase 3	2,000,000		-
Part 150 Noise Exposure Map	15,774		-
Master Drainage Study	225,000	-	225,000
Update To Exhibit A Property Map	8,333	-	8,333
Expand East Quadrant GA Apron-construction/loca	104,000	-	104,000
Hot Spot- Reconfigure Taxiways Phase 1	100,000	-	160,000
Hot Spot- Reconfigure Taxiways Phase 2	185,000		-
NE Quadrant Apron and Taxiway Access	130,000	-	130,000
South Parallel Taxiway Rwy 12/30 Phase 1	-	-	137,500
Rehab NW Quadrant Access Road-State-Local	-	-	18,000
Rehab Airfield Lighting-Phase 1	-	-	139,250
NE Quadrant Auto Parking Lot & Entrance Road	-	-	-
Total	5,545,884	-	1,172,083
Other			
Debt Service-from GA entitlement grant	-	-	-
Total	-	-	-
Total	4,473,777	(80,647)	937,118

**Capital Projects-Internally Funded
FY25 Budget
Line Item Detail within Category**

		<u>FY25 Budget</u>	
CAPITAL IMPROVEMENTS			
Non-Reserve Funds			
72000.01	<u>Facilities</u>	<u>\$ 110,000</u>	
	Capital Improvements budgeted for Airport facilities are as follows:		
	Lighting Vault back up generator		30,000
	Misc. building repairs		80,000
72100.01	<u>Fencing, Gates, Landscaping -</u>	<u>\$ 15,000</u>	
	Repair/improvement of fencing and gates.		15,000
72100.02	<u>Security Improvements -</u>	<u>\$ 115,000</u>	
	Upgrades to airfield security		115,000
72200.01	<u>Pavement Repairs</u>	<u>\$ 225,000</u>	
	Pavement replacement, crack sealing and lot repairs.		225,000
Total Capital Improvements		\$ 465,000	
CAPITAL CONSTRUCTION			
73000.xx	<u>Capital Facility Construction</u>	\$ -	
	No current Airport funded capital hangar or building construction.		-
Total Capital Construction		\$ -	
CAPITAL OUTLAY			
74000.01	<u>Office Equipment -</u>	<u>\$ 20,000</u>	
	Undesignated capital office equipment		20,000
74100.01	<u>Vehicles- Capital Repairs Purchases are now from VERF</u>	<u>\$ 36,000</u>	
	Airport 12-14-17-18-19-20 or Snow Equipment Rehab		18,000
	Airport 12-14-17-18-19-20 or Snow Equipment Rehab		18,000
74200.01	<u>Shop Equipment</u>	<u>\$ 45,000</u>	
	Undesignated shop equipment		10,000
	Bobcat attachments- grinder, land planner, etc.		15,000
	Four post vehicle lift		20,000
74300.01	<u>Capital Outlay- Other</u>	<u>\$ 169,751</u>	
	Environmental Assessment for 6/24		137,751
	Runway End Identifier Lights for Runway 12/30		32,000
Total Capital Outlay		\$ 270,751	
Total-Internally Funded Capital		\$ 735,751	

**"A" Projects
FY25 Budget**

Grant Service

The "A" and "B" projects listed are taken directly from the IL Dept of Transportation, Division of Aeronautics, Transportation Improvement Program: Airports FFY2025-2029, Final Submittal 12/15/2023. The Airport Board of Resolution 23-039 was passed by the BOD on December 13, 2023.

Federal Fiscal Year (FFY) runs from October 1, 2024 to September 30, 2025.

	Est FY25 Revenue	Local Share	Total Project Expense
<u>Rehab NW Quadrant Access Road-State-Local</u>	-	-	180,000
Rehabilitate road for Atlantic Drive at NW quad hangars Current funding program is federal 0%, state 90%, and local 10%.			
<u>Expand East Quadrant GA Apron-construction/local share (est)</u>	36,400	104,000	1,040,000
Expand Airport East Quadrant General Aviation Aircraft Parking Apron. Current funding program is federal 0%, state 90%, and local 10%.			
<u>Hot Spot- Reconfigure Taxiways Phase 1</u>	160,000	100,000	2,000,000
Remove hot spot location 1 on east side of Airport Current funding program is Federal 90%, State 5%, Local 5%.			
<u>Hot Spot- Reconfigure Taxiways Phase 2</u>	-	185,000	3,700,000
Remove hot spot location 1 on east side of Airport Current funding program is Federal 90%, State 5%, Local 5%.			
<u>NE Quadrant Apron and Taxiway Access</u>	87,750	130,000	2,600,000
Construct Northeast Quadrant Apron and Taxiway Access for New Tie Down Area Current funding program is Federal 90%, State 5%, Local 5%.			
Subtotal Airport Development	284,150	519,000	9,520,000
	Est FY25 Revenue	Local Share	Total Project Expense
<u>Rehab Airfield Lighting-Phase 1</u>	40,000	-	2,500,000
Install Airfield Light Control and Monitoring System (ALCMS) and replace Air Traffic Control Tower Control Panel.			
<u>Master Drainage Study</u>	165,000	225,000	450,000
Study the Airport's current stormwater drainage systems. Possible Federal funding. Currently budgeted State 50% Local 50%			
<u>Update To Exhibit A Property Map</u>	31,316	8,333	166,667
Update To Exhibit A Property Map. Scope to be determined with FAA SOP 3.0 for exhibit "A"			

Current funding program is Federal 90%, State 5%, Local 5%.

Airport Master Plan (Phase 2)

-	-	350,000
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Secondary project work on the Master Plan update. This amount is for reimbursement of CMT expenses.
IDOT Division of Aeronautics agreed to reimburse 50%. Current funding program is Federal 50% & Local 50%.
IDA is considering a switch to Federal 90%, State 5%, and Local 5%.

Part 150 Noise Exposure Map

28,392	15,774	315,470
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An update of the Airport's Noise Exposure Maps (NEMs)
Current funding program is Federal 90%, State 5%, & Local 5%.

Part 150 NCP Imp. / Residential Soundproofing- Phase 2

1,250,000	138,888	2,777,777
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Residential soundproofing per noise study. Current funding program is Federal 90%, State 5%, & Local 5%.
Airport pays for the program and simultaneously seeks reimbursement.

Part 150 NCP Imp. / Residential Soundproofing- Phase 3

9,000	200,000	2,000,000
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Residential soundproofing per noise study. Current funding program is Federal 90%, State 5%, & Local 5%.
Airport pays for the program and simultaneously seeks reimbursement.

	Est FY25 RSIP Revenue	Est FY25 Airport RSIP Cash Expense	Est FY25 Total RSIP Project Expense
Residential Soundproofing Total Phase 2 and Phase 3	1,259,000	4,777,777	4,777,777
	Est FY25 Revenue	Local Share	Total Project Expense
Total Grant Service "A" projects	1,807,858	1,106,995	18,079,914

**"B" Projects
FY25 Budget**

The following grant-supported projects, while important to the development of the Airport, are not expected to be funded during the fiscal year due to the funding level being provided by the FAA & IDOT for other projects carrying higher funding priorities. There is a high probability these amounts will not be required, so they are not included in our FY25 grant budget funding requirements.

	Local Share	Total Project Cost
<u>Remove Runway 6/24 -Taxiway geometry changes</u>	<u>232,000</u>	<u>4,640,000</u>
Remove Runway 6/24 -Taxiway geometry changes No Board resolution yet. Current funding program is federal 90%, state 5%, local 5%.		
<u>Part 150 NCP Imp. / Residential Soundproofing- Phase 4</u>	<u>200,000</u>	<u>2,000,000</u>
Residential soundproofing per noise study. Current funding program is Federal 90% & Local 10%. Airport pays for the program and simultaneously seeks reimbursement.		
<u>South Parallel Taxiway Rwy 12/30 Phase 1</u>	<u>166,500</u>	<u>3,730,000</u>
South Parallel Taxiway Rwy 12/30 Phase 1 Current funding program is Federal 90%, State 5%, Local 5%.		
<u>NE Quadrant Auto Parking Lot & Entrance Road</u>	<u>147,800</u>	<u>1,478,000</u>
Construct NE Quadrant Auto Parking Lot & Entrance Road Current funding program is Federal 90%, State 5%, Local 5%.		
<u>Rehab Airfield Lighting-Phase 2</u>	<u>114,250</u>	<u>2,000,000</u>
Includes Vault, circuits, signs, and regulators		
<u>Widen Runway 12/30</u>	<u>197,500</u>	<u>3,950,000</u>
Widen runway 12/30 to 100'. Current funding program is Federal 90%, State 5%, Local 5%.		
<u>RSA Study (per FAA) & Land Reimburse. Rwy 34 End</u>	<u>12,500</u>	<u>250,000</u>
RSA Study & Reimbursement for the acquisition a Portion of Runway 34 End RSA - Clearing and Fencing No Board resolution yet.		
<u>Construct Wildlife Perimeter Fence</u>	<u>100,000</u>	<u>2,000,000</u>
Install Airport Perimeter Security/Wildlife 10' Fencing South side of crick only Current funding program is federal 90%, state 5%, local 5%.		
Total Grant Service "B" projects-not included in proposed budget	\$ 1,170,550	\$ 20,048,000

Unrestricted Net Position (Reserves) Available:

	<u>Operating and Capital Reserve Fund</u>	<u>Building & Land Reserve</u>	<u>(VERF) Capital Reserve</u>	<u>Sewer Reserve</u>	<u>Repair or Demo Reserve</u>	<u>Total Cash and Equivalents</u>
Projected Starting Cash Balances @ 4/30/2024	7,291,708	1,160,691	803,803	567,115	511,774	10,335,091
FY25 Budget:						
Revenue Budget	7,501,363	-	56,000	44,209	-	7,601,573
Operating Expenses*	(5,487,117)	-	-	-	-	(5,487,117)
Other Income & Expense	146,248	15,000	25,000	10,000	9,000	205,248
Debt Service	(564,220)	-	-	-	-	(564,220)
Transfer to VERF	(581,000)	-	500,000	-	-	(81,000)
Transfer to Building & Land Reserve	(1,265,000)	1,250,000	-	-	-	(15,000)
Transfer to Capital Repair-Demo Fund	(180,529)	-	-	-	171,529	(9,000)
Sewer Reserve Fund Projects	-	-	-	(25,000)	-	(25,000)
Vehicle & Equipment Fund Projects	-	-	(555,600)	-	-	(555,600)
Building & Land Fund Projects	-	-	-	-	-	-
Capital Improve (Facilities/Paving)	(465,000)	-	-	-	-	(465,000)
Capital Outlay (Vehicles/Equip/Land)	(101,000)	-	-	-	-	(101,000)
Capital Construction	-	-	-	-	-	-
Grant Service "A" Projects	(1,106,995)	-	-	-	-	(1,106,995)
Capital Outlay Other	(169,751)	-	-	-	(36,750)	(206,501)
Grant revenue	1,807,858	-	-	-	-	1,807,858
Capital Other	-	-	-	-	-	-
Projected results for FY25	(465,142)	1,265,000	25,400	29,209	143,779	998,246
Projected Running Cash Balances @ 4/30/2025	6,826,566	2,425,691	829,203	596,325	655,553	11,333,337

Airport Business Plan and Debt Covenant Requirements are separate from each other

Airport Business Plan operating reserves:

Less 3 month operating reserves* (1,371,779)

Over/(short) 5,454,787

* FY25 budgeted operating expenses times 25% as required by the Airport's business plan.

Airport Debt Covenant reserves^ (2,705,976)

Over/(short) 4,120,591

^ Operating expenses x 180 days / 365 days

GLOSSARY OF TERMS

TERM	DESCRIPTION
AAAE	American Association of Airport Executives
Accrual Basis	The accounting term that reflects the method of recording revenue when earned and expenses when incurred. The Airport uses this method.
Capital Budget	Budgeted-for expenditures of Capital Improvement, Construction and Outlays, Grant Service and Allocations of Reserves for Replacements
ACFR	Annual Comprehensive Financial Report
CPI	Consumer Price Index
EMAS	Engineered Materials Arrestor System
Enterprise Fund	A fund used in governmental accounting to account for activities that provide goods or services to the public for a fee that is meant to make the entity self-sustaining. It operates in a manner similar to private business enterprises, with the intent that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed primarily through user charges.
FAA	Federal Aviation Administration
Fund	An amount set aside for a specified purpose
GFOA	Government Finance Officer's Association
Infrastructure	Airport runways, taxiways and aprons
Modified Accrual Basis	The accounting term that reflects a mixture of the cash basis and accrual basis methods. The Airport does not use this method.
Operating Budget	Expenditures for Finance/Administration, Operations/Maintenance, Interest Income, and Interest Expense for daily operations of the Airport.
Operation	A landing or takeoff.
Part 139	Federal Regulation governing air taxi operations.
Rwy	Runway
SWPPP	Storm water Pollution Prevention Program
TIPs	Transportation Improvement Program presented to the State of Illinois, Department of Transportation, Division of Aeronautic

LOCATION MAPS
FOR POTENTIAL
CAPITAL PROJECTS



TOWER - 119.90
GROUND - 121.7
CLEARANCE DELIVERY/CHICAGO APPROACH - 124.7
TOWER CAB NUMBER 847-229-6003
TOWER HOURS M-F 0600L-2200L, SA-SU 0700-2200L

CHICAGO EXECUTIVE AIRPORT

LEGEND

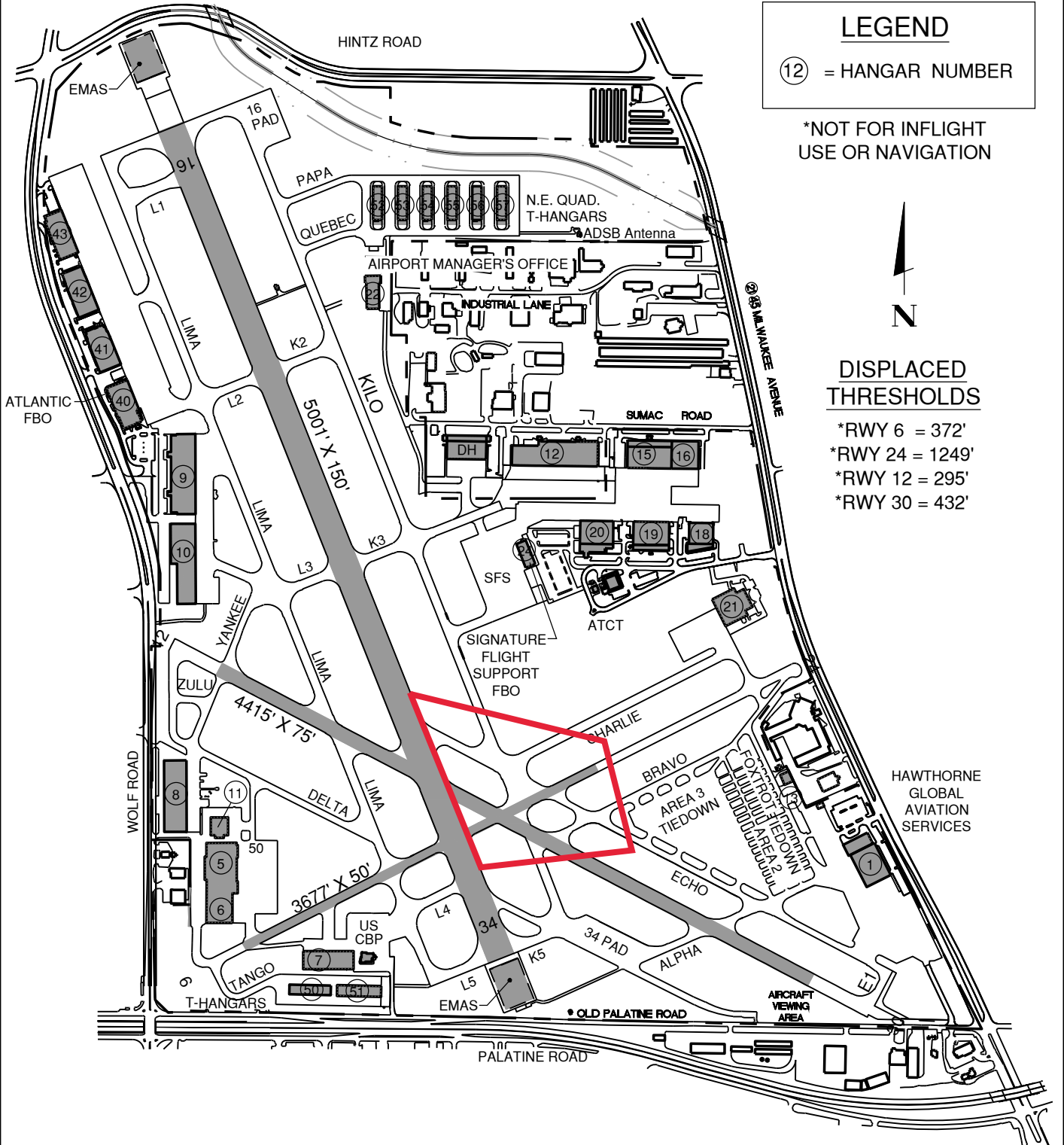
(12) = HANGAR NUMBER

*NOT FOR INFLIGHT
USE OR NAVIGATION



DISPLACED THRESHOLDS

*RWY 6 = 372'
*RWY 24 = 1249'
*RWY 12 = 295'
*RWY 30 = 432'



Hot Spot Taxiway Reconfigure Phase 1

TOWER - 119.90
GROUND - 121.7
CLEARANCE DELIVERY/CHICAGO APPROACH - 124.7
TOWER CAB NUMBER 847-229-6003
TOWER HOURS M-F 0600L-2200L, SA-SU 0700-2200L

CHICAGO EXECUTIVE AIRPORT

LEGEND

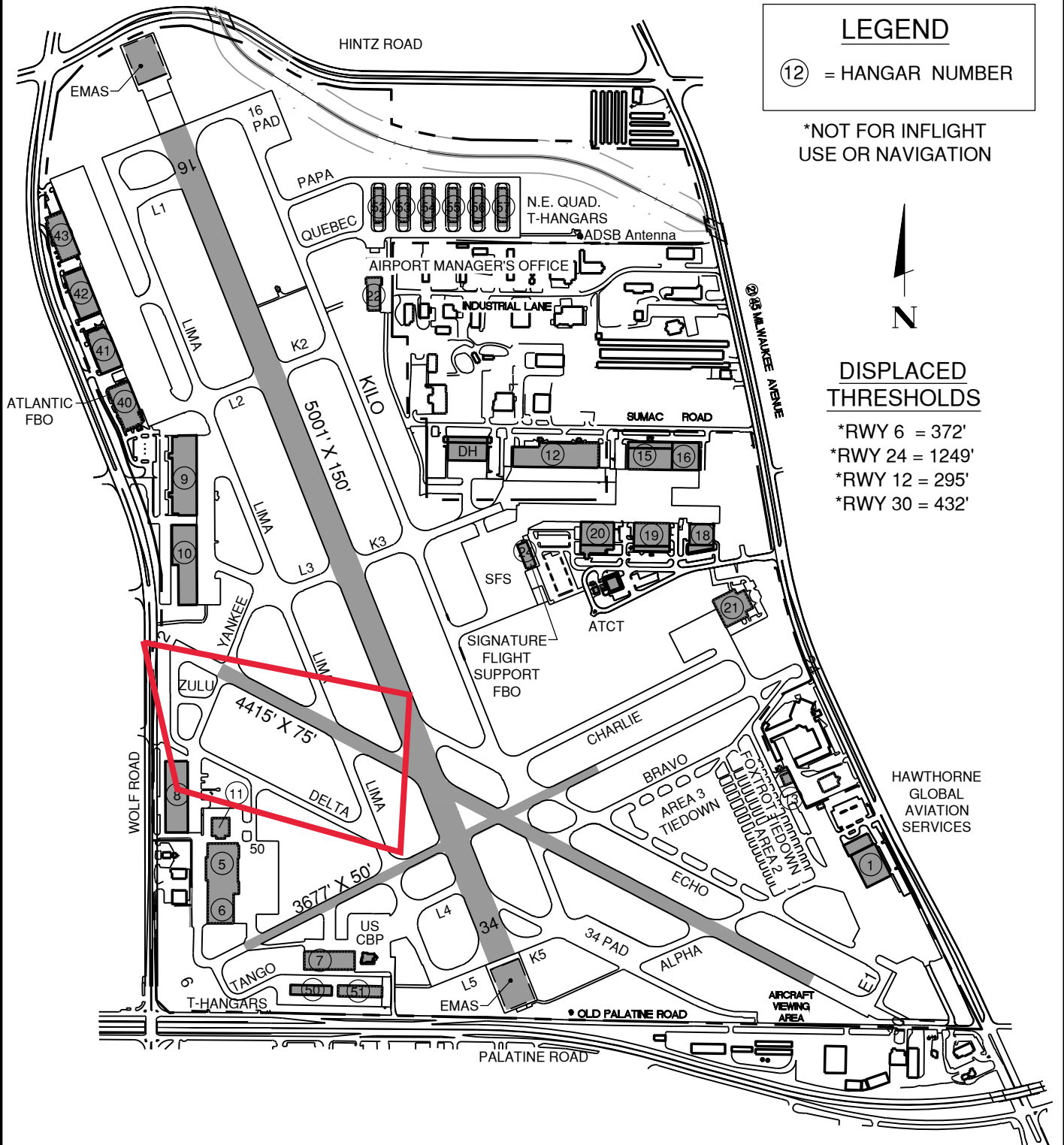
(12) = HANGAR NUMBER

*NOT FOR INFLIGHT
USE OR NAVIGATION



DISPLACED THRESHOLDS

*RWY 6 = 372'
*RWY 24 = 1249'
*RWY 12 = 295'
*RWY 30 = 432'



South Parallel Taxiway 12/30 Phase 1

TOWER - 119.90
GROUND - 121.7
CLEARANCE DELIVERY/CHICAGO APPROACH - 124.7
TOWER CAB NUMBER 847-229-6003
TOWER HOURS M-F 0600L-2200L, SA-SU 0700-2200L

CHICAGO EXECUTIVE AIRPORT

LEGEND

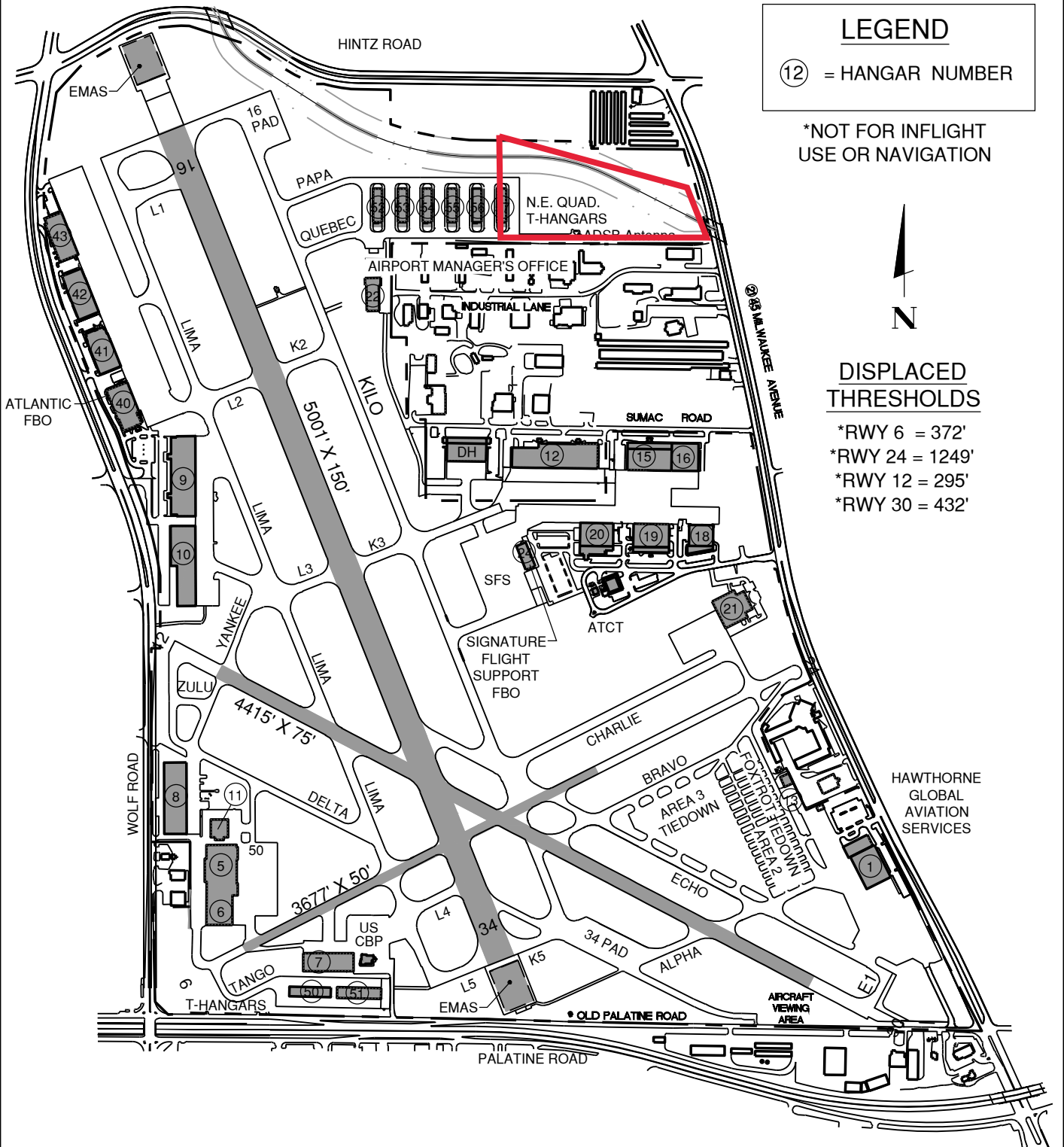
(12) = HANGAR NUMBER

*NOT FOR INFLIGHT
USE OR NAVIGATION



DISPLACED THRESHOLDS

*RWY 6 = 372'
*RWY 24 = 1249'
*RWY 12 = 295'
*RWY 30 = 432'



Northeast Quadrant Apron and Taxiway Access

TOWER - 119.90
GROUND - 121.7
CLEARANCE DELIVERY/CHICAGO APPROACH - 124.7
TOWER CAB NUMBER 847-229-6003
TOWER HOURS M-F 0600L-2200L, SA-SU 0700-2200L



To: Mayor Ludvigsen and Members of the City Council

From: Joe Wade, City Administrator

Subject: Agreement with Gewalt Hamilton Engineering for National Pollution Discharge and Elimination System Compliance and Reporting

Date: April 3, 2024

Background

As the City is the owner and operator of storm water and sanitary sewer systems, we are required to participate and comply with standards of the National Pollution Discharge Elimination System. Compliance entails monitoring and testing water quality at various locations, reporting results and providing an annual public education presentation to the City Council.

Analysis

This is an annual Environmental Protection Agency compliance requirement for the City to maintain a National Pollution Discharge Elimination system permit to discharge into the waters of the United States. Through program monitoring, testing and reporting requirements, the City must demonstrate it is minimizing pollutants.

Gewalt Hamilton proposes undertaking all NPDES compliance measures for a 2024 cost of \$5,300.

Recommendation

Staff recommends authorization of this agreement.

RESOLUTION NO. R-24-18

RESOLUTION AUTHORIZING A SCOPE OF SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM COMPLIANCE PERMIT REQUIREMENTS

Whereas, the City of Prospect Heights storm water system is subject to the National Pollution Discharge Elimination System (NPDES) which regulates point sources of pollutants to the waters of the United States, and;

Whereas, the City is required to submit an annual permit application including collection and sampling of storm water for water quality analysis, presentation of a storm water management plan, and presentation of other application data/information, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services agreement to meet all National Pollution Discharge Elimination System Compliance Permit requirements for the City of Prospect Heights at a cost of \$5,300.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Scope of Services Agreement for the National Pollution Discharge Elimination System Compliance Permit requirements is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 8th Day of April, 2024

Patrick Ludvigsen, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

ORDINANCE NO. O-24-05
An Ordinance Amending Title 2
of the Prospect Heights City Code
(Liquor Licenses)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. That Title 2, Chapter 3, Section 9, “Licenses: Classes, Fees, Limitations on Number and Hours of Operation,” of the Prospect Heights City Code, as amended, is hereby further amended by deleting the following strikethrough text and adding the following underlined text to read as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
A-2	\$4,950.00	1	8:00 A.M. to 4:00 A.M. following	8:00 A.M. to 4:00 A.M. Saturday	8:00 A.M. to 4:00 A.M. Sunday	12:00 noon to 34:00 A.M. following

Section 2: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____ day of April, 2024.

Patrick Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



To: Mayor Patrick Ludvigsen
Corporate Authorities
Joe Wade, City Administrator

From: Peter P. Falcone, Assistant City Administrator

PPF

Date: April 4, 2024

Re: O-24-07 Amending Pay Plan Ordinance

Background:

Every May 1st the City Council is presented and passes a budget ordinance for the following fiscal year. Factored into each budget ordinance presented to the Council are the proposed and contractually required wage adjustments for the following fiscal year. For fiscal transparency and to provide a formal record of all proposed wage adjustments, a Pay Plan Ordinance is created and presented to the Council for deliberation and decision. For fiscal year 2024-25, a 2.25% wage adjustment is being presented to Council.

Analysis:

Staff researched what other communities are offering their non-union employees and found a range of 2.2% to 5% in adjustment and/or merit increases for fiscal year 2024-25. Attention was also given to the most recent contractual rate adjustments for our Public Works and Police union employees for an internal comparison. Patrol, Sergeants, and Public Works all are contractually receiving 2.25% wage adjustment effective May 1, 2024.

Recommendation:

It is Staff recommendation that Council approve Ordinance O-24-07, Amending the City's Pay Plan.

ORDINANCE NO. O-24-07
An Ordinance Amending the Pay Plan

WHEREAS, pursuant to Section 1-7-1 of the Prospect Heights City Code, as amended, the City Council shall from time to time adopt an ordinance which sets forth the title of each employee position in the City, the number of authorized positions in each title and the salary range for every employment position in the City and such other information about each title or position as it deems necessary;

WHEREAS, the Mayor and City Council find it necessary and convenient to amend the pay plan as set forth on Exhibit A to this ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE: The Authorized Positions and Pay Plan (“Pay Plan”), attached as Exhibit A to this ordinance, is hereby approved and incorporated into this ordinance in full.

SECTION TWO: The City Administrator is authorized and directed to implement the Pay Plan.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED and APPROVED this 24th day of April, 2024.

Patrick Ludvigsen, City Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Published in pamphlet form April 25, 2024

EXHIBIT A

Authorized Positions and Pay Plan

Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Building & Development	Building & Development Director	1	\$ 98,670 \$ 100,890	\$ 121,919 \$ 124,662	\$ 145,169 \$ 148,436
Building & Development	Code Enforcement Officer	1	\$ 48,200 \$ 49,285	\$ 66,347 \$ 67,839	\$ 84,493 \$ 86,394
Building & Development	Assistant Building Director	0	Vacant and Not Funded		
Building & Development	Health Inspector	0	Services provided by contractor.		
Building & Development	Plumbing Inspector	0	Services provided by contractor.		
Building & Development	Electrical Inspector	0	Services provided by contractor.		
Building & Development	Building Inspector/ Plan Examiner	1	\$ 60,600 \$ 61,963	\$ 74,667 \$ 76,347	\$ 82,784 \$ 84,646
Building & Development	Admin Assistant / Permit Coordinator	1	\$ 46,499 \$ 47,546	\$ 60,676 \$ 62,042	\$ 75,420 \$ 77,117
Building & Development	Scanning Intern	1	\$ 11.67 \$ 11.94	\$ 14.53 \$ 14.86	\$ 17.40 \$ 17.79
Administration	City Administrator	1	Set by Action of City Council		
Administration	Assistant City Administrator	1	\$ 78,729 \$ 80,501	\$ 91,942 \$ 94,010	\$ 104,605 \$ 106,958
Administration	Assistant to the City Administrator	0	Vacant and Not Funded		
Administration	Deputy Clerk	1	\$ 23.34 \$ 49,649.61	\$ 30.06 \$ 63,927.78	\$ 36.89 \$ 78,451.75
Administration	Administrative Assistant	1	\$ 46,499 \$ 47,546	\$ 60,676 \$ 62,042	\$ 75,420 \$ 77,117
Administration	Finance Director	1	Services provided by contractor		
Administration	Assistant Finance Director	1	Services provided by contractor		
Administration	Senior Financial Analyst	1	Services provided by contractor		
Administration	Digital Communications Technician	1	\$ 21.03 \$ 44,734	\$ 27.86 \$ 59,258	\$ 34.68 \$ 73,759
Administration (NPC)	Intern	1	\$11.28	\$ 13.02	\$ 15.00

EXHIBIT A

Authorized Positions and Pay Plan

Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Administration (WRC)	Intern	1	\$ 11.54	\$ 13.31	\$ 15.34
Administration	Intern	0	Vacant and Not Funded		
Public Safety	Police Chief	1	\$ 133,828 \$ 136,839	\$ 150,839 \$ 154,233	\$ 179,194 \$ 183,225
Public Safety	Deputy Chief	1	\$ 127,874 \$ 130,751	\$ 142,334 \$ 145,536	\$ 156,511 \$ 160,032
Public Safety	Sergeants	5	Compensation Under Collective Bargaining Agreement		
Public Safety	Patrolman (Officers)	16	Compensation Under Collective Bargaining Agreement		
Public Safety	Patrolman Part Time	5	Compensation Under Collective Bargaining Agreement		
Public Safety	Records Supervisor	1	\$ 63,851 \$ 65,288	\$ 78,369 \$ 80,132	\$ 92,999 \$ 95,091
Public Safety	Desk Officers/Records Clerk	2	\$ 46,499 \$ 47,546	\$ 61,017 \$ 62,390	\$ 75,533 \$ 77,233
Public Safety	Police Liason	1	\$ 52,284 \$ 53,460	\$ 66,800 \$ 68,303	\$ 81,318 \$ 83,148
Public Safety	Part Time Desk Officers	4	\$ 17.40 \$ 17.79	\$ 20.48 \$ 20.94	\$ 23.34 \$ 23.87
Public Safety	Technical Assistant	1	\$ 28.96 \$ 29.61	\$ 31.82 \$ 32.54	\$ 34.36 \$ 35.13
Public Safety	Crossing Guards	4 PT	\$ 25.54 \$ 26.12	\$ 30.06 \$ 30.73	\$ 34.68 \$ 35.46
Public Safety	Relief Guards	3 PT	\$ 25.54 \$ 26.12	\$ 30.06 \$ 30.73	\$ 34.68 \$ 35.46
Public Safety	Social Worker	1	Previously provided by contractor \$ 65,000 \$ 72,500 \$ 80,000		
Public Works	Public Works Director	1	\$ 98,670 \$ 100,890	\$ 121,919 \$ 124,662	\$ 145,169 \$ 148,436

EXHIBIT A

Authorized Positions and Pay Plan

Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Public Works	Public Works Superintendent	0	Vacant and Not Funded		
Public Works	Foreman	0	Vacant and Not funded		
Public Works	Crew Leader	1	Compensation Under Collective Bargaining Agreement		
Public Works	Maintenance Worker	3	Compensation Under Collective Bargaining Agreement		
Public Works	Mechanic	1	Compensation Under Collective Bargaining Agreement		
Public Works	Water Operator	1	Compensation Under Collective Bargaining Agreement		
Public Works	Administrative Assistant	1	Vacant and Not Funded		
			\$ 47,546	\$ 62,042	\$ 77,117
Public Works	Seasonal Staff	2	\$ 11.67	\$ 14.53	\$ 17.40
			\$ 11.94	\$ 14.86	\$ 17.79



April 8, 2024

TO: Mayor Patrick Ludvigsen, Members of City Council, Administration and Staff

FROM: Finance Department

RE: **Fiscal Year 2024-2025 City of Prospect Heights Proposed Budget**

As a result of the budget workshop meetings held in March attached for your approval is the final proposed operating budget for the City of Prospect Heights for FY2024-2025. Per below, revenues exceed expenditures by \$1,617,737. The proposed budget is summarized as follows:

FY2024-25	Proposed Budget FY 24-25		
	Budgeted Revenue	Budgeted Expenditures	Net Revenue (Expense)
General Fund			
General Fund	10,895,153	10,649,912	245,241
Special Revenue Funds			
Motor Fuel Tax	825,000	339,000	486,000
Tourism District	750,500	740,450	10,050
DEA Seizure	400	223,400	(223,000)
Solid Waste	624,000	619,800	4,200
SSA #1	-	-	-
SSA #2	-	10,000	(10,000)
SSA #3	-	10,000	(10,000)
SSA #4	-	10,000	(10,000)
SSA #5	33,550	20,300	13,250
SSA #8	172,000	23,300	148,700
Capital Project Fund			
Capital Improvements	6,519,538	6,296,152	223,386
Debt Service Funds			
Road Construction	1,284,500	1,283,033	1,467
SSA #6 Construction	219,500	219,443	57
Enterprise Funds			
Water	1,114,325	1,149,125	(34,800)
Sanitary Sewer	840,000	770,025	69,975
Parking	129,000	128,615	385
Fiduciary Fund			
Police Pension	2,329,876	1,627,050	702,826
Total	25,737,342	24,119,605	1,617,737

Please note, the proposed budget includes the following highlights as discussed in our workshops:

General Fund

- Admin & Finance – Caselle upgrade to Connect including AP Workflow (\$18k)
- Bldg & Zoning – Digitization and Records Mgmt system (\$100k)
- Public Works – FT Admin Assistant (\$84k)
- Interfund transfers –
- Budgeted for FY25 - \$1MM GF to Capital, \$110k SWANCC to Capital, \$115k GF to parking.
- Resolution proposed for FY24 - \$5.5MM GF to Capital, \$2MM GF to Police Pension, \$100k GF to SSA#1

DEA - Public Safety – Facility redesign (\$105) and State mandated Body-worn cameras (\$20k) plus ongoing annual costs of \$20k

Police Pension - \$1.625MM contribution from 2023 tax levy (\$480k) and general fund support (\$1.145). This amount represents 100% of Actuary recommended contribution and 200% of State minimum required contribution

Capital Improvements – Capital projects planned for FY25 totaling \$7.3MM to be funded by \$5.4MM grant awards and \$1.9MM City support

Rate increases:

- Water rate increase of 4% - from \$57.93 (FY24) to \$60.28 (FY25)
- SWANCC rate increase of \$1 for all service levels

	CITY OF PROSPECT HEIGHTS						Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail						FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
GENERAL	01-105-3005	USE TAX	626,005	654,594	506,954	675,938	635,000	627,000	(48,938)	(8,000)	Based on IL Municipal League (IML) forecast and historical data
GENERAL	01-105-3006	NON-HOME RULE SALES TAX	535,851	598,233	468,388	510,000	525,000	520,000	10,000	(5,000)	Based on IL Municipal League (IML) forecast and historical data
GENERAL	01-105-3010	UTILITY - ELECTRIC	384,325	372,245	296,721	340,000	340,000	340,000	-	-	Based on historical data and recent trends
GENERAL	01-105-3011	UTILITY - NATURAL GAS	284,332	327,673	165,898	175,000	200,000	175,000	-	(25,000)	Based on historical data and recent trends
GENERAL	01-105-3012	UTILITY- TELEPHONE	142,233	136,311	109,876	115,000	130,000	120,000	5,000	(10,000)	Based on historical data and recent trends
GENERAL	01-105-3030	ROAD & BRIDGE TAXES	25,954	29,767	18,150	25,000	25,000	25,000	-	-	
GENERAL	01-105-3040	RENTAL CAR TAXES	26,920	28,734	27,518	28,000	22,500	22,500	(5,500)	-	
GENERAL	01-105-3050	PLACES FOR EATING TAX	367,194	391,203	330,559	350,000	350,000	350,000	-	-	Based on historical data and recent trends
GENERAL	01-105-3060	HANDLE TAX - OTB	184,975	210,915	159,744	185,000	185,000	185,000	-	-	Based on historical data and recent trends
GENERAL	01-105-3064	CANNABIS TAX	334,974	297,659	229,847	250,000	300,000	364,500	114,500	64,500	Based on IL Municipal League (IML) forecast and historical data
GENERAL	01-105-3065	VIDEO GAMING TAX	360,880	363,644	277,341	325,000	280,000	320,000	(5,000)	40,000	
GENERAL	01-105-3066	PULL TAB AND CHARITABLE GAMING TAX	5,058	3,577	4,472	4,472	6,000	5,000	529	(1,000)	Annual distribution for gaming and pull tab tax
GENERAL	01-110-3100	INCOME TAXES	2,563,987	2,594,627	2,222,731	2,300,000	2,500,000	2,350,000	50,000	(150,000)	Based on IML forecast and historical data
GENERAL	01-110-3101	PERSONAL PROPERTY REPLACE TAX	16,191	19,285	10,804	12,000	25,000	12,000	-	(13,000)	Based on IML forecast and historical data
GENERAL	01-110-3110	SALES TAXES	1,685,682	1,738,005	1,510,432	1,600,000	1,700,000	1,650,000	50,000	(50,000)	
											Based on Revenue Sharing agreement with Vlg of Glenview \$280k annually 2025 and beyond
GENERAL	01-110-3111	GLENVIEW SHARED REVENUE	26,265	602,940	-	315,000	45,000	280,000	(35,000)	235,000	
GENERAL	01-115-3200	GRANT REVENUE	-	-	-	3,000	-	-	(3,000)	-	
GENERAL	01-115-3202	GRANT - COPS (FEDERAL)	55,600	42,672	26,788	40,182	58,788	-	(40,182)	(58,788)	Final distribution of award in FY24
GENERAL	01-115-3215	GRANT-IPFR SAFETY GRANT	4,093	15,376	14,472	14,472	14,475	7,953	(6,519)	(6,522)	IL Public Risk Fund grant - Police (\$3k), PW (\$2.5k) and Building (\$2.5k)
GENERAL	01-115-3246	GRANT-POLICE EQUIPMENT	408	2,200	3,000	4,500	3,000	2,400	(2,100)	(600)	Bullet Proof Vest reimbursement - \$440 x 5
GENERAL	01-120-3300	VEHICLE STICKERS	617,471	751,342	304,005	700,000	700,000	700,000	-	-	Increased compliance, consistent with prior years
GENERAL	01-120-3310	VEH. STICKERS SENIORS	37,835	32,986	21,407	35,000	35,000	35,000	-	-	
GENERAL	01-120-3320	VEH. STICKERS LATE FEES	16,330	28,361	59,941	60,000	20,000	35,000	(25,000)	15,000	Planned decrease due to increase in compliance
GENERAL	01-120-3321	VEH. STICKERS TRANSFERS	379	192	75	200	200	200	-	-	
GENERAL	01-120-3342	LICENSES - ANIMALS	10,463	11,521	4,419	10,000	10,000	10,000	-	-	
GENERAL	01-120-3343	LICENSES - LIQUOR	108,400	92,659	10,400	100,000	100,000	100,000	-	-	Consistent with prior years
GENERAL	01-120-3344	LICENSES - BUSINESS	57,053	73,895	6,430	50,000	50,000	40,000	(10,000)	(10,000)	
GENERAL	01-120-3345	LICENSES - FOOD HANDLERS	-	-	-	-	-	10,000	10,000	10,000	New account for business licenses for establishments considered food handlers
GENERAL	01-120-3346	LICENSES - CONTRACTORS	34,800	42,516	32,900	35,000	35,000	35,000	-	-	
GENERAL	01-120-3348	LICENSE - AGREEMENTS	28,561	47,257	33,867	40,000	30,000	40,000	-	10,000	Rand Road Corridor rental businesses (2) - 1.5% of monthly rentals
GENERAL	01-125-3350	CABLE FRANCHISE FEES	190,536	190,184	171,615	180,000	150,000	155,000	(25,000)	5,000	Based on historical data and recent trends
GENERAL	01-125-3351	CABLE FRANCHISE FEES-PEG FEES	18,519	9,401	14,233	15,000	15,000	15,000	-	-	
GENERAL	01-125-3355	SOLID WASTE FRANCHISE FEES	109,832	110,698	91,942	109,975	105,600	112,000	2,025	6,400	Includes franchise and commercial fees of approx \$9k per month
GENERAL	01-125-3360	NATURAL GAS FRANCHISE FEES	23,025	31,941	35,146	35,146	25,000	32,000	(3,146)	7,000	
B&Z	01-130-3400	BUILDING PERMITS	223,656	335,713	259,784	279,000	240,000	240,000	(39,000)	-	Flat budget. No major projects in pipeline. Project fewer remodel projects this year
B&Z	01-130-3402	PUBLIC HEARING FEES	5,200	11,485	2,100	2,500	5,000	3,000	500	(2,000)	FY 23/24 saw fewer large applications. Project fewer application in FY 24/25
B&Z	01-130-3403	INSPECTIONS - ELEVATORS	4,510	6,375	700	5,500	4,900	4,900	(600)	-	49 elevators x \$100 = \$4,900
B&Z	01-130-3406	INSPECTIONS - COMMERCIAL	9,072	10,756	1,264	12,000	13,085	16,000	4,000	2,915	FY25 245 bus. x \$50 projected. FY24 reduction due to fire (12) and closings (8).
B&Z	01-130-3407	ENGINEERING PERMIT FEES	9,920	13,689	8,631	10,000	10,000	10,000	-	-	Misc engineering permit/review/insp, fees to remain flat.
B&Z	01-130-3408	VACANT FORECLOSURE REGISTRATIONS	6,100	7,400	2,700	3,000	6,500	6,500	3,500	-	FY 24 fee reduction due to ProChamps bankruptcy. Hera Registry is new vendor
B&Z	01-130-3411	INSPECTIONS - RENTALS	227,750	225,705	82,122	236,500	236,250	236,500	-	250	FY 25 Projecting flat as no new units found during audit
											FY24-25, more compliance is expected, mostly due to the success of the "City Sticker Campaign" FY23-24.
POLICE	01-140-3500	COURT FINES AND REDLIGHT	381,850	361,699	373,812	390,000	275,000	375,000	(15,000)	100,000	
POLICE	01-140-3505	LOCAL CITATIONS	112,022	127,237	109,851	130,000	130,000	120,000	(10,000)	(10,000)	Due to the success of the City Sticker Campaign more compliance is expected
											PHPD will conduct liquor compliance checks FY24-25, past checks average, 4 to 8 businesses will be non-compliant.
POLICE	01-140-3510	LIQUOR FINES	1,827	-	2,000	3,000	-	3,000	-	3,000	The State is allowing for more TVDL (Temp. Visitor Drivers Licenses) Less, NO D.L. arrests is to be expected.
POLICE	01-140-3515	ADMINISTRATIVE TOW FEE	34,000	34,000	32,000	34,000	36,750	32,000	(2,000)	(4,750)	
POLICE	01-140-3520	DUI ASSESSMENTS	2,844	-	700	1,500	1,500	1,500	-	-	The Courts are "pleading out more cases" to a lesser charge
POLICE	01-140-3525	POLICE ALARM LICENSES & FEES	13,593	11,140	8,795	9,000	10,000	6,000	(3,000)	(4,000)	Based on individual business alarm calls

	CITY OF PROSPECT HEIGHTS						Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail		FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
POLICE	01-145-3551	POLICE REVENUE-TASK FORCE	7,144	12,616	13,464	18,350	19,500	19,500	1,150	-	Amount reflects the predetermined ceiling for DEA overtime
POLICE	01-145-3553	POLICE REVENUE-SPECIAL DETAILS	28,841	20,076	29,171	30,000	15,000	26,000	(4,000)	11,000	The HOME Bar became a permanent O.T. Detail for weekends, halfway into budget year. This may continue into next year.
POLICE	01-145-3555	POLICE REVENUE - SEIZED ASSETS	5,170	6,371	-	-	1,500	500	500	(1,000)	Seizures are extremely difficult to forecast. Factors dependant on arrests and ever changing laws/rules for forfeitures
GENERAL	01-150-3613	CVB/TOURISM SERVICE CHARGE	60,000	60,000	47,250	63,000	63,000	66,150	3,150	3,150	For FY25, including 5% increase (no increase since FY23
GENERAL	01-150-3617	SOLID WASTE SERVICE CHARGE	100,000	100,000	75,000	100,000	100,000	105,000	5,000	5,000	For FY25, including 5% increase (no increase since FY24
GENERAL	01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	38,814	34,770	21,541	32,000	32,000	-	(32,000)	(32,000)	Beginning in FY25, no crossing guard payroll, outsourced in FY23
GENERAL	01-155-3702	EMPLOYEE INS. REIMBURSEMENT (10%)	59,251	60,938	-	63,200	63,200	-	(63,200)	(63,200)	Beginning in FY25, copay credited to insurance expense accts
GENERAL	01-155-3703	RETIREE HEALTH INS REIMBURSE (100%)	48,299	73,671	73,673	91,000	100,950	103,000	12,000	2,050	
GENERAL	01-155-3720	FIRE DISTRICT GAS REIMB.	9,249	8,521	6,254	7,200	7,200	7,200	-	-	Consistent with last year based on actual usage and increasing costs
GENERAL	01-155-3730	INSURANCE REIMBURSEMENTS	28,941	53,409	35,030	35,030	10,000	15,000	(20,030)	5,000	Conservative estimate based on potential claims reported
GENERAL	01-155-3741	BUILDING & ENG DEPT REIMB FEES	1,107	-	3,862	5,000	750	1,000	(4,000)	250	
GENERAL	01-155-3745	PUBLIC SAFETY REIMBURSABLE FEE	-	-	7,142	7,142	-	5,250	(1,892)	5,250	Reimb for Flock cameras (Country Pines HOA), State reimb for training (\$3500)
GENERAL	01-160-3800	INTEREST INCOME	2,098	78,526	102,678	100,000	50,000	50,000	(50,000)	-	Conservative estimate based on current market fluctuations
GENERAL	01-160-3801	INTEREST INCOME - IL FUNDS	9,577	319,969	641,803	700,000	160,000	400,000	(300,000)	240,000	Conservative estimate based on current market fluctuatoins
GENERAL	01-160-3802	INTEREST INCOME - PMA	1,913	69,809	179,123	200,000	60,000	100,000	(100,000)	40,000	Conservative estimate based on current market fluctuations
GENERAL	01-160-3810	NEWSLETTER ADVERTISING	9,000	21,934	2,340	5,500	5,500	5,500	-	-	
GENERAL	01-160-3815	SPONSORSHIP & CONTRIBUTIONS	19,370	5,033	11,000	11,000	10,000	10,000	(1,000)	-	Unrestricted donations and contributions to the City
GENERAL	01-160-3820	SALE OF CITY PROPERTY	2,000	7,691	8,550	8,550	-	-	(8,550)	-	No anticipated sales in FY25
GENERAL	01-160-3830	GASOLINE REBATE	3,240	1,559	1,559	1,800	1,800	1,800	-	-	Consistent with prior year
GENERAL	01-160-3855	SOLID WASTE - RECYCLING REBATE	8,676	11,514	-	-	13,000	5,000	5,000	(8,000)	
GENERAL	01-160-3899	MISCELLANEOUS INCOME	30,485	125,328	19,015	20,000	15,000	15,000	(5,000)	-	
GENERAL	01-200-3990	INTERFUND TRANSFERS	3,400	102,600	175,725	234,300	234,300	229,300	(5,000)	(5,000)	Police reimbursement from Tourism District, increase due to higher FY24 receipts
	General	FUND 01 REVENUE	10,868,382	12,646,893	9,512,336	11,496,457	10,558,448	10,895,153	(601,304)	336,705	
	DEPT 310 - CITY COUNCIL EXPENDITURES										
CITY COUNCIL	01-310-4000	WAGES	32,580	92,871	94,253	101,000	101,000	104,000	3,000	3,000	City Council (43K) PZBA (\$6k) Police/Fire (\$6K) Staff (\$48K) 2 NRC interns (\$12k, \$6k reimb from Park District)
CITY COUNCIL	01-310-4100	HEALTH INSURANCE		12,093	6,686	9,000	10,600	10,900	1,900	300	Based on current premiums for AV Technician
CITY COUNCIL	01-310-4110	LIFE INSURANCE		61	71	100	100	100	-	-	Based on current premiums for AV Technician
CITY COUNCIL	01-310-4200	SOCIAL SECURITY	1,628	5,044	5,117	6,300	6,300	6,450	150	150	Based on budgeted wages at 6.2%
CITY COUNCIL	01-310-4210	MEDICARE	381	1,180	1,197	1,500	1,500	1,550	50	50	Based on budgeted wages at 1.45%
CITY COUNCIL	01-310-4220	IMRF		4,351	2,894	3,600	3,600	3,200	(400)	(400)	2024 rate 6.45%, estimate for 2025 6.77%
CITY COUNCIL	01-310-5100	PROFESSIONAL SERVICES	197	180	975	1,000	-	1,000	-	1,000	Consistent with historical data
CITY COUNCIL	01-310-5300	ALDERMANIC EXPENSES	1,045	1,547	1,612	1,800	2,000	2,000	200	-	Zoom (750), PowerTime (550), Business Cards, Name Plates and miscellaneous
CITY COUNCIL	01-310-5310	MEMBERSHIPS	12,052	11,322	11,450	11,450	12,400	11,200	(250)	(1,200)	NWMC (8.2k), MMC (800), IML (1.5k), CMAP (800), GWACC (300), NATOA (200), LWV (500)
CITY COUNCIL	01-310-5950	SPECIAL EVENTS	37,053	37,736	39,236	40,000	43,000	43,000	3,000	-	Block Party 10K , Other City Events 5K, RnR 28k
CITY COUNCIL	01-310-5960	NRC OPERATIONS	13,088	22,337	7,488	8,126	8,126	8,126	-	-	NRC to send budget request shortly
CITY COUNCIL	01-310-7020	EQUIPMENT	17,201	15,679	5,589	28,650	28,650	22,950	(5,700)	(5,700)	AV supplies/repairs, Playout system replacement, consulting and on-call assistance
	DEPT 310	TOTAL CITY COUNCIL	115,224	204,401	176,567	212,526	217,276	214,476	1,950	(2,800)	
	DEPT 320 - ADMINISTRATION DEPARTMENT EXPENDITURES										
ADMIN	01-320-4000	WAGES	391,050	358,090	309,886	360,000	360,000	370,000	10,000	10,000	Per analysis of salaries and benefits projected for FY24-25
ADMIN	01-320-4100	HEALTH INSURANCE	29,171	45,330	30,493	40,700	40,700	63,300	22,600	22,600	Based on current premiums for adminstration staff
ADMIN	01-320-4110	LIFE INSURANCE	312	394	289	350	350	400	50	50	Based on current premiums for adminstration staff
ADMIN	01-320-4200	SOCIAL SECURITY	22,925	21,198	17,864	22,400	22,400	23,000	600	600	Based on budgeted wages at 6.2%
ADMIN	01-320-4210	MEDICARE	5,731	5,039	4,416	5,300	5,300	5,500	200	200	Based on budgeted wages at 1.45%
ADMIN	01-320-4220	IMRF	45,649	37,742	22,291	27,000	27,000	24,500	(2,500)	(2,500)	2024 rate 6.45%, estimate for 2025 6.77%
ADMIN	01-320-5100	PROF SERVICES	10,421	12,507	11,404	13,000	13,000	14,850	1,850	1,850	FSA/HRA (2.5k), Newsletter (4k) , City Code (2k), Marquee (3k), Vehicle Stickers (2k), PowerTime (350), eNews (\$600), Misc (\$400)
ADMIN	01-320-5105	PROF SERVICES-ENGR	65,370	40,889	35,526	40,000	60,000	60,000	20,000	-	Estimate for City engineer - office hrs (6 hrs/wk)
ADMIN	01-320-5106	PROF SERVICES - GIS	20,296	24,873	19,730	20,000	20,000	20,000	-	-	Estimate per City engineer - (16 hrs/month)

	CITY OF PROSPECT HEIGHTS										
	FY24-25 Budget Detail			FY21-22	FY22-23	FY23-24	FY23-24	Current Year	PROPOSED	25 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos	Projected	Budget	FY24-25	Budget	vs	24 budget
										24 projected	vs 25 budget
											Comments
ADMIN	01-320-5130	COMPUTER CONSULTANT	51,560	12,916	8,016	10,700	10,700	17,000	6,300	6,300	CH Allocation (11k), Software (600), Lic Fee (1.3K), anti-virus (600), email migration (3.8K)
ADMIN	01-320-5200	POSTAGE	6,205	11,244	5,087	9,200	9,200	12,500	3,300	3,300	Vehicle sticker (3.5k), newsletter mailing (8k), Misc (1k)
ADMIN	01-320-5220	PHOTOCOPY	8,288	13,182	7,441	9,500	11,000	11,000	1,500	-	DeLage lower fees due to recent contract (10.4k), Toner and supplies (600)
ADMIN	01-320-5221	PRINTING	11,698	24,317	10,643	13,737	19,000	19,000	5,263	-	(3k), Misc (1k)
ADMIN	01-320-5222	LEGAL NOTICES	2,481	1,620	1,795	2,000	2,000	2,000	-	-	Daily Herald, Paddock publications and Journal & Topics
ADMIN	01-320-5230	WEBSITE	7,823	8,214	10,185	10,200	9,300	10,200	-	900	Annual Civic website maintenance fee (10.2k),
ADMIN	01-320-5310	MEMBERSHIPS	3,408	2,153	1,879	2,500	3,500	2,300	(200)	(1,200)	Cititech (400), Municipal Clerks of Illinois (100), ICMA (1.2k), ILCMA (400), GFOA (200)
ADMIN	01-320-5410	UTILITIES	57,627	43,539	24,995	26,000	50,000	26,000	-	(24,000)	AT&T (13.8k), NICOR (3.2k), Innovative (6.3k), T-Mobile (500), Comcast (2.2k)
ADMIN	01-320-5430	CREDIT CARD & BANK CHARGES	21,899	18,276	9,701	12,500	15,000	15,000	2,500	-	Fees for online payment system
ADMIN	01-320-5500	LIABILITY INSURANCE	12,394	21,659	23,497	23,500	24,200	25,200	1,700	1,000	Allocation of City's premiums (24.2k), plus Crime premium (\$1k)
ADMIN	01-320-5501	INSURANCE DEDUCTIBLES	290	11,504	-	-	5,000	5,000	5,000	-	2 claims at \$2500 ea
ADMIN	01-320-5530	WORKERS COMP INSURANCE	3,139	3,492	2,429	3,000	3,400	3,300	300	(100)	Allocation of City's premiums (3.3k)
ADMIN	01-320-5700	OFFICE SUPPLIES	5,423	10,926	8,242	9,000	8,000	8,000	(1,000)	-	Estimate based on CY actuals
ADMIN	01-320-5951	EMPLOYEE RECOGNITION	345	413	-	-	400	400	400	-	Misc (400)
ADMIN	01-320-7020	EQUIPMENT	9,815	1,986	3,280	3,500	6,600	9,000	5,500	2,400	Replacement desktops (1.3k x 2), Weather warning signal replacemtn and miscellaneous equipment
	DEPT 320	TOTAL ADMINISTRATION	802,901	734,309	569,146	664,087	726,050	747,450	83,363	21,400	
	DEPT 322 - FINANCE DEPARTMENT EXPENDITURES										
FINANCE	01-322-5101	AUDIT	15,092	16,123	19,476	22,000	16,300	19,800	(2,200)	3,500	Allocated admin cost for Financial Services
FINANCE	01-322-5102	FINANCIAL SERVICES	130,439	128,842	98,561	132,800	132,800	133,000	200	200	Allocated admin cost for Annual Audit
FINANCE	01-322-5310	MEMBERSHIPS	190	650	190	190	1,000	1,000	810	-	GFOA dues, Certificate of Excellence program
FINANCE	01-322-5541	COMPUTER CONSULTING & SUPPORT	15,060	7,831	2,288	5,000	8,500	12,900	7,900	4,400	Annual support (DeKind) and enhancements (Caselle)
	DEPT 322	TOTAL FINANCE	160,781	153,446	120,515	159,990	158,600	166,700	6,710	8,100	
	DEPT 324 - LEGAL DEPARTMENT EXPENDITURES										
LEGAL	01-324-5120	CITY ATTORNEY (TRESSLER)	263,869	234,376	175,310	200,000	200,000	240,000	40,000	40,000	General support, contract language, agreements and Prospect Pointe/Muir Park TIF
LEGAL	01-324-5122	ADJUDICATION FEES	35,000	36,147	38,948	46,500	42,000	46,500	-	4,500	\$2750k per month (Attorney & court reporter), Adjudicator (12k)
LEGAL	01-324-5123	LABOR ATTORNEY (ACKERMAN)	48,397	978	31,148	35,000	30,000	40,000	5,000	10,000	Police officer and sergeant contract negotiations, grievances, personnel issues etc....
LEGAL	01-324-5125	OUTSIDE COUNSEL (OTHER)	-	-	2,423	2,500	2,000	2,000	(500)	-	Liquor hearings, outside counsel financial opinions
	DEPT 324	TOTAL LEGAL	347,266	271,501	247,828	284,000	274,000	328,500	44,500	54,500	
	DEPT 340 - COMMUNITY DEVELOPMENT DEPARTMENT EXPENDITURES										
B&Z	01-340-4000	WAGES	347,671	350,172	288,244	350,000	350,000	343,500	(6,500)	(6,500)	Per analysis of salaries and benefits projected for FY24-25
B&Z	01-340-4100	HEALTH INSURANCE	61,646	51,723	26,575	42,200	42,200	43,500	1,300	1,300	Based on current premiums for Community Development staff
B&Z	01-340-4110	LIFE INSURANCE	405	470	374	400	400	400	-	-	Based on current premiums for Community Development staff
B&Z	01-340-4200	SOCIAL SECURITY	20,971	21,235	17,427	20,800	20,800	21,500	700	700	Based on budgeted wages at 6.2%
B&Z	01-340-4210	MEDICARE	4,905	4,966	4,076	4,900	4,900	5,000	100	100	Based on budgeted wages at 1.45%
B&Z	01-340-4220	IMRF	47,697	36,064	20,654	24,700	24,700	22,500	(2,200)	(2,200)	2024 rate 6.45%, estimate for 2025 6.77%
B&Z	01-340-5100	PROFESSIONAL SERVICES	48,847	46,523	49,314	70,000	80,000	180,000	110000	100,000	Major Projects: Zoning Code Update and Phase 1 records digitization and management system project
B&Z	01-340-5111	BILLABLE ENGINEERING	15,331	15,995	6,286	6,500	15,000	10,000	3,500	(5,000)	Reduction due forecast of less permits
B&Z	01-340-5221	PRINTING	488	762	1,168	1,500	1,500	1,500	-	-	Inspection forms, zoning maps, business cards, placards and document scanning
B&Z	01-340-5222	LEGAL NOTICES	2,520	1,766	5,797	6,000	2,500	2,500	(3,500)	-	Legal notices for building & zoning cases. Part of this expense is recaptured by hearing fees. FY24 spike due to Dermody
B&Z	01-340-5310	MEMBERSHIPS	700	640	330	1,500	1,500	1,500	-	-	Increase in annual dues. ICC, NWBOCA, SBOC, IACE, AACE, IEDC, ICSC, ED Service
B&Z	01-340-5330	TRAINING	4,138	781	1,525	3,000	5,000	5,000	2,000	-	NWBOCA Fall School, SBOC School, Certification Prep Classes, ICC Certification fees, ICSC Deal Making
B&Z	01-340-5500	LIABILITY INSURANCE	1,401	2,165	2,349	2,400	2,400	2,700	300	300	Allocation of City's premiums
B&Z	01-340-5530	WORKERS COMPENSATION INSURANCE	4,492	4,365	3,037	4,200	4,200	4,200	-	-	Allocation of City's premiums

	CITY OF PROSPECT HEIGHTS					FY23-24 Projected	Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail		FY21-22	FY22-23	FY23-24		FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos		Budget	Budget	24 projected	vs 25 budget	Comments
B&Z	01-340-5700	OFFICE SUPPLIES	755	1,251	134	4,000	4,000	4,000	-	-	Miscellaneous supplies, inspection tools, shirts
B&Z	01-340-5751	GASOLINE	2,480	3,178	2,387	2,500	2,500	2,500	-	-	Gasoline for 3 department vehicles - 8 fillups/mo x 15 gals x \$3.50
B&Z	01-340-5820	PUBLICATIONS	-	3,636	-	3,000	5,000	5,000	2,000	-	3 sets 2018 ICC Code Books \$3,560, (ISO Upgrade)Code reference books, planning journals, subscription services
B&Z	01-340-7020	EQUIPMENT	7,045	7,720	7,199	8,100	8,100	10,700	2,600	2,600	Large Format Copier/Scanner/Printer lease and service package; safety equipment (\$4k) plus allocated cost for IT upgrades (\$2.6k)
	DEPT 340	TOTAL COMMUNITY DEVELOPMENT	571,492	553,415	436,875	555,700	574,700	666,000	110,300	91,300	
	DEPT 350 - PUBLIC WORKS DEPARTMENT EXPENDITURES										
PUBLIC WORKS	01-350-4000	WAGES	379,812	380,184	321,456	383,500	383,500	436,500	53,000	53,000	Includes 2.25% increase union wages forcast on contract
PUBLIC WORKS	01-350-4001	ALLOCATED WAGES & BENEFITS	(45,000)	(46,300)	(34,725)	(46,300)	(46,300)	(48,615)	(2,315)	(2,315)	Allocated 50% PW staff
PUBLIC WORKS	01-350-4003	WAGES - PART-TIME	9,530	10,408	8,814	12,000	16,500	20,000	8,000	3,500	Summer help 2 part timers at \$17-/hr; 40 hrs/wk for 12 wks , + Winter 1,500
PUBLIC WORKS	01-350-4010	OVERTIME	25,375	22,952	14,458	36,000	40,000	40,000	4,000	-	25 misc events/issues -Snow, Ice, Flood and + 8 City Scheduled Events
PUBLIC WORKS	01-350-4100	HEALTH INSURANCE	108,948	136,591	106,777	159,000	159,000	142,200	(16,800)	(16,800)	Based on current premiums for Public Works staff
PUBLIC WORKS	01-350-4110	LIFE INSURANCE	440	490	392	500	500	600	100	100	Based on current premiums for Public Works staff
PUBLIC WORKS	01-350-4200	SOCIAL SECURITY	25,917	25,462	20,986	25,000	25,000	28,000	3,000	3,000	Based on budgeted wages at 6.2%
PUBLIC WORKS	01-350-4210	MEDICARE	6,061	5,955	4,908	6,000	6,000	6,600	600	600	Based on budgeted wages at 1.45%
PUBLIC WORKS	01-350-4220	IMRF	46,886	42,274	25,370	31,500	31,500	29,000	(2,500)	(2,500)	2024 rate 6.45%, estimate for 2025 6.77%
PUBLIC WORKS	01-350-5020	VEHICLE MAINTENANCE	45,304	42,737	35,755	48,000	55,000	55,000	7,000	-	Aging fleet- Regular maintenance/replacement parts on 45-50 fleet vehicles plus Dealer/outside repairs
PUBLIC WORKS	01-350-5031	SIGNAL MAINTENANCE	10,839	21,080	23,555	25,000	25,000	25,000	-	-	Traffic signal contract and repair including \$3,500 per quarter(\$14k) + speed sign contract with County
PUBLIC WORKS	01-350-5100	PROFESSIONAL SERVICES	10,054	17,013	12,768	18,000	25,800	33,400	15,400	7,600	IT support \$10200 + Outside professional services including Medical qualification testing, Julie Services 3k, employment postings, Hillcrest Lake maintenance (\$7k) and other miscellaneous evaluations/services plus IT computer support and Caselle upgrade
PUBLIC WORKS	01-350-5103	PROF SERVICES - FORESTRY	9,294	18,575	13,775	27,000	27,000	47,000	20,000	20,000	Tree trimming, removal, placement, contract storm response, debris removal & miscellaneous forestry related expense.
PUBLIC WORKS	01-350-5104	PROF SERVICES - BUILDING MAIN	60,639	55,845	31,524	62,000	72,000	72,000	10,000	-	Cleaning services, Fire/alarm equipment testing, window cleaning, elevator service, Heating/cooling repairs, carpet cleaning/replacement, plumbing, back-flow system, locks, carpet/uniform rental. Building inspections and repairs. Non-capital expense. Parking lot repairs 25K+ HVAC
PUBLIC WORKS	01-350-5106	PROF SERVICES - STREETS/DRAIN	46,509	5,968	43,223	55,000	60,000	60,000	5,000	-	Patching/Sealing (\$20k), Spot paving repairs (\$40k) and regular ongoing street maintenance projects
PUBLIC WORKS	01-350-5310	MEMBERSHIPS	716	1,854	401	2,000	3,000	2,000	-	(1,000)	Illinois Arborist, Tree City USA, Morton Arboretum, APWA, DP River Watershed Group, IPWWMAN, etc
PUBLIC WORKS	01-350-5330	TRAINING	3,005	5,058	3,997	5,500	5,500	6,500	1,000	1,000	750 ASE mechanic training, \$3k PWX24 conference, Arborist Training, APWA Training/Events, Fuel Tank Certification, FEMA-ISO, Snow and Ice Salt/Liquids training
PUBLIC WORKS	01-350-5410	UTILITIES/CELL PHONE/CABLE	8,294	10,493	10,135	12,000	7,500	12,500	500	5,000	PW Cell phones \$300/m, PW Data/Comcast PW \$250/m
PUBLIC WORKS	01-350-5411	WATER AND ELECTRIC PURCHASES	11,308	8,947	7,814	10,000	13,000	10,000	-	(3,000)	Payments to Constellation Energy (4 accounts)
PUBLIC WORKS	01-350-5421	DUMP CHARGES	-	630	-	1,000	2,000	2,000	1,000	-	Disposal of contaminated soil / sewage / spoil
PUBLIC WORKS	01-350-5500	LIABILITY INSURANCE PREMIUM	45,125	44,240	35,742	46,050	46,050	53,000	6,950	6,950	Allocation of City's premiums (\$40k) plus Underground Storage Tank premium (\$13k)
PUBLIC WORKS	01-350-5510	RENTAL EQUIPMENT	336	-	-	-	500	500	500	-	Extra chipper, emergency equipment, sidewalk grinder, trencher, generators
PUBLIC WORKS	01-350-5530	WORKERS COMPENSATION INSURANCE	18,135	20,954	14,576	20,100	20,100	20,000	(100)	(100)	Allocation of City's premiums
PUBLIC WORKS	01-350-5610	EQUIPMENT MAINTENANCE	2,046	1,088	2,071	4,500	5,000	5,000	500	-	Tools and lawnmower maintenance, aging equipment, replacement snowblower wear parts, stump grinder parts.
PUBLIC WORKS	01-350-5632	ICE CONTROL MAINTENANCE	56,257	47,376	40,599	64,000	80,000	80,000	16,000	-	Ice Control equipment \$10k, rock salt costs \$65k, Plow blades \$5k
PUBLIC WORKS	01-350-5634	STONE & CONCRETE	2,145	1,106	967	1,800	18,000	18,000	16,200	-	Sidewalk repair and replacement, curb failure, storm structure replacements, street culvert pipe, concrete, material, backfill gravel
PUBLIC WORKS	01-350-5635	STORM SEWER & PIPE	3,700	283	1,655	3,000	4,500	4,500	1,500	-	Storm sewer pipe and infrastructure maintenance
PUBLIC WORKS	01-350-5650	LANDSCAPE SUPPLIES	22,847	16,035	7,127	15,000	25,000	25,000	10,000	-	Continue Tree City USA, landscaping materials (trees-bushes-mulch-etc.), equipment, seasonal decorations
PUBLIC WORKS	01-350-5700	OFFICE SUPPLIES	1,326	2,050	1,207	1,500	1,500	1,500	-	-	General paper, files, supplies, coffee,
PUBLIC WORKS	01-350-5710	OPERATING SUPPLIES	28,079	22,446	16,948	20,000	24,000	24,000	4,000	-	All maintenance work required at City owned buildings (not Metra)

	CITY OF PROSPECT HEIGHTS						Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail		FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
PUBLIC WORKS	01-350-5721	SIGNS	9,066	21,226	20,754	20,754	20,000	15,000	(5,754)	(5,000)	Sign program, includes work area protection, signage upgrades to MUTCD standards as needed
PUBLIC WORKS	01-350-5730	TOOLS	557	3,986	21	4,000	4,000	4,000	-	-	Miscellaneous rakes, shovels, power tools , drills, welder
PUBLIC WORKS	01-350-5751	GASOLINE	15,416	16,362	23,954	25,000	18,000	18,000	(7,000)	-	Fuel expense for all PW Vehicles and equipment
PUBLIC WORKS	01-350-7011	IMPROVEMENTS - PW	15,725	4,185	51,475	51,475	45,000	38,000	(13,475)	(7,000)	Interior Storage , parking lot repairs
PUBLIC WORKS	01-350-7020	EQUIPMENT	-	1,142	71	15,000	35,300	15,000	-	(20,300)	Update vehicle programmer, plate tamper
PUBLIC WORKS	01-350-7023	SAFETY EQUIPMENT	2,862	6,538	4,257	5,000	5,000	5,000	-	-	Consistent with prior year
PUBLIC WORKS	01-350-7025	HARDWARE/SOFTWARE	314	2,173	3,434	4,500	4,500	4,500	-	-	PW management program for vehicle maintenance, material, and crew Time management software. Equipment set up, software, and contract for GPS units . \$1,800 per year (total \$2.5k) , license renewals
	DEPT 350	TOTAL PUBLIC WORKS	987,867	977,405	876,240	1,174,379	1,267,950	1,310,685	136,307	42,735	
	DEPT 360 - PUBLIC SAFETY DEPARTMENT EXPENDITURES										
POLICE	01-360-4000	WAGES	428,333	625,540	499,864	575,000	676,000	652,000	77,000	(24,000)	Chief, D.C., Director of Police Admin, 2 Records Clerk, 5-part-time desk (\$50 K) PD NO Longer responsible for X-Guards, Social Worker
POLICE	01-360-4001	WAGES - SWORN OFFICERS	2,020,259	1,978,759	1,781,611	1,918,664	2,131,000	2,251,950	333,286	120,950	Budget for 23-24 came in lower than expected due to the termination of Ofc Gutierrez and Ofc. Collazo. We are at full staff for 2024-2025, Includes a 2.25 % rate increase for 2024=2025 MAP Union Contract (16 Officers 6 Sergeants) Also reflects \$20,000 increase in a Lateral Police Ofc. Starting pay.
POLICE	01-360-4002	WAGES - EXTRA STRAIGHT PAY	10,807	14,878	8,020	29,000	29,000	40,350	11,350	11,350	Holiday Compensation sell back per contract (up to 60 hours)
POLICE	01-360-4004	WAGES - PART-TIME SWORN OFFCRS	66,309	124,446	103,617	112,500	113,000	112,500	-	(500)	(3) @ 36 hours per pay period scheduled additional hours as needed, plus mandated training. Went from 4 to 3 part-time Officers. Difficult to find qualified Candidates. Being fully staffed for this budget year, part-timers will not be needed as much to fill in for Full-timers.
POLICE	01-360-4010	OVERTIME	1,771	5,838	2,920	4,500	7,500	3,750	(750)	(3,750)	Part-time Desk personnel have been filling in when there are needs for weekend desk coverage. Rachelle has come in several times to cover desk (without pay)
POLICE	01-360-4011	OVERTIME - SWORN OFFICERS	128,334	159,935	151,770	168,000	153,000	168,000	-	15,000	Reflects 2.25% salary increases plus private details (HOME BAR-15k, PABCOR-15k, OLIVE TREE CHURCH-2k, OTHER-2K,estimated total 34k). Over budget fy23-24 due to HOME bar detail, added in as a permanent weekend detail in July of 2023.
POLICE	01-360-4100	HEALTH INSURANCE	489,239	504,213	296,543	400,000	565,000	502,100	102,100	(62,900)	24 covered in PY, 27 in CY plus coverage changes
POLICE	01-360-4110	LIFE INSURANCE	2,523	2,398	1,886	2,800	2,800	2,675	(125)	(125)	Based on current premiums for Public Safety staff
POLICE	01-360-4120	UNEMPLOYMENT INSURANCE	-	7,319	3,139	3,200	-	3,500	300	3,500	
POLICE	01-360-4200	SOCIAL SECURITY	18,736	21,273	17,154	20,000	46,750	49,700	29,700	2,950	Based on budgeted wages at 6.2%
POLICE	01-360-4210	MEDICARE	37,967	41,112	36,419	40,000	44,000	47,400	7,400	3,400	Based on budgeted wages at 1.45%
POLICE	01-360-4220	IMRF	37,114	23,147	15,172	23,000	23,000	20,800	(2,200)	(2,200)	2024 rate 6.45%, estimate for 2025 6.77%
POLICE	01-360-4231	PENSION CONTRIBUTION-CITY GF	716,354	343,250	690,000	840,000	600,000	1,145,822	305,822	545,822	City contribution based on actuarial recommendation and other City budgeted costs
POLICE	01-360-5100	PROFESSIONAL SERVICES	29,142	42,629	50,076	54,000	67,800	80,500	26,500	12,700	IT Support \$30,100 + \$6k IT upgrade + Emergency Siren Maintenance \$750, Duty related physcials, entry level physcials, psychological, polygraph and fitness for duty \$7000, deceased body removal to the ME office \$3750, Recruit testing and F and PCommission \$2000, Lexis Nexis \$2300, and \$2500 contingency, Never Walk Alone Peer Support membership \$700,DACRA, Full Access-\$18,000, Court Reporter, \$5,000 (\$3,00 increase), New for the 2024-25 budget-Power Time Scheduling software,
POLICE	01-360-5140	PRISONERS CARE	488	1,015	339	500	1,000	1,000	500	-	Food for prisoners. The PD will need additional toiletries for the 2024-2025 budget.
POLICE	01-360-5141	KENNEL FEES	518	403	360	750	1,000	800	50	(200)	Based on last two years, average of stray dogs has decreased by 2.5.
POLICE	01-360-5200	POSTAGE	105	1,541	1,694	13,000	2,000	1,300	(11,700)	(700)	Postage: Previous budgets have overbudgeted postage. A \$700 decrease seems appropriate.
POLICE	01-360-5220	PHOTOCOPY	13,616	13,038	3,217	4,300	7,000	5,000	700	(2,000)	The PD records Department has cut the use of paper in half as well as cut the use of color copies (color copies cost more).
POLICE	01-360-5221	PRINTING	2,782	1,598	1,763	2,000	2,000	2,000	-	-	Case jackets, Chief Letter head-PHPD Business cards. The Clerks office will not be printing Cite and Notice (new for 2024) forms for PD's. This will cost the City approximately \$500 per year.
POLICE	01-360-5240	NORTHWEST CENTRAL DISPATCH	216,188	202,023	158,885	173,919	205,318	190,000	16,081	(15,318)	Rates are down due to reibmurbments. Today 1-18-24, the Director told the Chiefs that the trend of decreases is most likely over. With newer technology, prices will increase for 2025-2026.

	CITY OF PROSPECT HEIGHTS					FY23-24 Projected	Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail		FY21-22	FY22-23	FY23-24		FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos		Budget	Budget	24 projected	vs 25 budget	Comments
POLICE	01-360-5310	MEMBERSHIPS	48,649	47,766	47,126	50,000	52,500	53,200	3,200	700	Lexipol rate-\$7622, FBINA-\$200, NIPAS \$400, NIPAS \$5,800 EST- \$,800,NIPAS MFF \$1,005,MCAT \$3000, MCAT STAR \$1000, Illinois Arson Investigators Assoc. \$40, Fire and Police Commission Assoc. \$375, ILACP \$400, Critical Reach-\$385, International IACP \$440, North Suburban Chiefs \$400, Cook County Captains \$150, LERMI \$40, Rotary \$340, ILEAS \$120, Social workers Assoc. \$120,Northern Illinois Regional Crime Laboratory- \$26,445 (up \$445),NMERT-\$1900. Social Worker Assoc-\$80, Notary Renewel-\$60, elineup-\$600, MOCIC-\$150, (slight increases expected for most memberships FY2024-25).
POLICE	01-360-5321	AUTO EXPENSE	2,193	2,374	2,042	2,500	3,000	3,000	500	-	Car wash, detailing, and an occasional Biohazard cleaning
POLICE	01-360-5330	TRAINING	14,260	15,143	12,308	20,000	26,000	23,000	3,000	(3,000)	Mileage reimbursement \$1000, ET and other specialty training \$4600, NEMRT Membership \$2790, NEMRT Training \$2,185, reimburse meals \$400, Management and Supervisor Courses \$1250, NWPAs \$1000, Captains \$480, North Sub Chiefs \$480, \$3000 ISP academy x 1 recruits, refreshments for in service training \$440 (Up \$200), Rotary Meetings \$960, NWCDS training liaison meetings \$450, ILEAS Conference \$650, Law Institute \$2700, North Western Staff & Command-\$4,700 (We sent 1 to the Academy for 2023-2024, I budgeted for 2)
POLICE	01-360-5340	TUITION REIMBURSEMENT	-	-	11,795	12,000	13,500	14,000	2,000	500	Reimb \$1500/class - Social Worker- Master's Degree includes books. Rosangela will complete her Master's Degree in May 2025.
POLICE	01-360-5410	UTILITIES	5,731	8,952	11,526	12,000	7,500	15,000	3,000	7,500	Consistent with prior year
POLICE	01-360-5500	LIABILITY INSURANCE PREMIUM	52,815	64,981	70,493	72,700	72,700	79,800	7,100	7,100	Allocation of City's annual premium
POLICE	01-360-5510	RENTAL EQUIPMENT	372	654	654	654	654	654	-	-	Postage Meter, rate will not increase until December 2025.
POLICE	01-360-5530	WORKERS COMPENSATION INSURANCE	121,232	139,691	97,171	134,300	134,300	133,300	(1,000)	(1,000)	Allocation of City's annual premium
POLICE	01-360-5610	EQUIPMENT MAINTENANCE	16,895	10,415	4,066	5,600	10,000	5,600	-	(4,400)	Software)-\$1,100. Fy23-34&FY24-25 reflects a \$5,473.44 CREDIT.
POLICE	01-360-5611	RADIO MAINTENANCE	63	250	70	70	1,000	1,500	1,430	500	Batteries will need to be replaced FY24-25.
POLICE	01-360-5700	OFFICE SUPPLIES	5,638	5,654	3,165	4,500	6,000	5,200	700	(800)	General office supplies and copier paper. Records has been streamlined to use less paper and case jackets.
POLICE	01-360-5710	OPERATING SUPPLIES	8,122	9,420	7,427	7,500	9,000	8,000	500	(1,000)	Crown Trophy (Awards), Suburban Accent, Crime Prevention SWAG, Food for Graduations, retirements and birthdays, Fire and Police commission meetings. Illinois Tollway. Fy23-24 & 24&25, PD did not use Crown Trophy as much, less money used for birthdays/meetings and retirement functions.
POLICE	01-360-5740	RANGE SUPPLIES	9,804	10,061	10,797	12,000	10,000	10,000	(2,000)	-	Duty and Training ammunition, weapons cleaning supplies and targtes, cleaning costs for the PHPD range.
POLICE	01-360-5741	CLOTHING	25,195	28,234	19,803	25,000	26,000	26,000	1,000	-	28 officers at \$600, \$2000 misc (replacement and patches) \$3000 per new officer, uniform for promotions, and \$500 for volunteers
POLICE	01-360-5751	GASOLINE	53,298	61,223	46,038	58,000	58,000	58,000	-	-	Per Director Mark Roscoe, expect continued fluctuation during FY2024-2025.
POLICE	01-360-5820	PUBLICATIONS	255	-	-	200	200	200	-	-	\$200 per year for the Journal Paper.
POLICE	01-360-7022	POLICE - SMALL EQUIPMENT	20,515	19,194	13,316	15,000	17,000	36,000	21,000	19,000	Road flares \$900, OC spray replacement \$250, ET supplies \$4,750, Fingerprint station supplies \$200, Misc. vehicle replacement parts \$3000, ballistic vests \$850 each X 4 (half of vest reimbursed through grant), NIPAS Vest \$3500/Police Center replacement/upgrade \$2500, TASER Replacement and Cartridges, AED replacements/parts/Narcan and server upgrades (\$6k) and wireless controller upgrade, 8 desktops, 12 monitors, 4 ballistic vests
POLICE	01-365-5981	DUI EXPENSE	1,392	5,792	1,715	1,800	12,000	5,000	3,200	(7,000)	Costs for breathalyzer, tanks, paper rolls, Drug Recognition Expert Traing and DUI/field sobriety training.
POLICE	01-365-5982	NARCOTICS EXPENSE	3,675	300	500	750	1,000	-	(750)	(1,000)	
POLICE	01-365-5983	SEIZED ASSET - EXPENSE	2,257	943	-	-	2,500	-	-	(2,500)	
	DEPT 360/65	TOTAL PUBLIC SAFETY	5,136,655	5,002,665	4,184,461	4,819,707	5,140,022	5,758,601	938,894	618,579	
REIMB EXP	01-370-4101	RETIREE HEALTH INSURANCE EXPENSE	93,389	122,932	88,834	115,000	132,915	103,000	(12,000)	(29,915)	Based on current health insurance premiums for retirees -100% reimbursed by retiree
REIMB EXP	01-370-5102	GRANT WRITER	21,000	15,000	18,000	18,000	18,000	18,000	-	-	
REIMB EXP	01-370-5751	GASOLINE	9,249	8,521	4,425	5,000	6,000	6,000	1,000	-	Fire dept reimbursement is approximately \$1500 per qtr
MISC	01-380-5975	SALES TAX REBATE	241,152	209,529	148,698	215,000	215,000	215,000	-	-	Estimate based on active incentive agreements
MISC	01-380-5999	MISCELLANEOUS EXPENSE	500	-	178	500	500	500	-	-	
TRANSFERS	01-600-8090	INTERFUND TRANSFER OUT	105,000	1,312,000	834,000	8,712,000	1,112,000	1,115,000	(7,597,000)	3,000	General Fund xfers - Parking Fund operations (\$115k), Capital Improvements (\$1MM)
	GENERAL	TOTAL OTHER	659,694	1,867,809	1,296,109	9,270,359	1,701,204	1,457,500	(7,795,584)	(243,704)	
	GENERAL	FUND 01 EXPENSES	8,781,880	9,764,950	7,907,741	17,140,748	10,059,802	10,649,912	(6,473,561)	590,110	

	CITY OF PROSPECT HEIGHTS					FY23-24 Projected	Current Year	PROPOSED	25 budget		
	FY24-25 Budget Detail		FY21-22	FY22-23	FY23-24		FY23-24	FY24-25	vs	24 budget	
Fund	GL Acct #	Description	Actual	Actual	10 mos		Budget	Budget	24 projected	vs 25 budget	Comments
	GENERAL	FUND 01 NET	2,086,502	2,881,944	1,604,595	(5,644,291)	498,646	245,241	5,872,257	(253,405)	

CITY OF PROSPECT HEIGHTS							Current Year	PROPOSED	25 budget		
FY24-25 Budget Detail		FY20-21	FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
GL Acct #	Description	Actual	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
FUND 11 - MOTOR FUEL TAX FUND											
11-100-3801	INTEREST INCOME - IL FUNDS	4,733	3,906	142,920	245,980	275,000	50,000	200,000	(75,000)	150,000	Conservative estimate based on current market fluctuations
11-110-3120	MOTOR FUEL TAX	543,857	648,041	658,148	594,980	625,000	625,000	625,000	-	-	Based on IML forecast and historical data
MFT	FUND 11 REVENUE	1,084,257	1,009,058	979,623	840,960	900,000	675,000	825,000	(75,000)		
11-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	
11-300-5430	BANK FEES	-	-	-	-	-	-	-	-	-	
11-300-7020	EQUIPMENT	-	-	-	-	-	-	-	-	-	
11-500-7050	ROAD CONSTRUCTION	-	-	-	-	-	439,000	-	-	-	
11-500-7051	SIDEWALKS	-	194,986	-	-	-	-	-	-	-	
11-500-7062	STORMWATER IMPROVEMENTS	-	-	-	-	-	-	339,000	339,000		Per CIP Plan, includes Construction Engineering/Construction - Willow Road project
11-600-8090	INTERFUND TRANSFER OUT	-	124,922	-	-	-	-	-	-	-	
MFT	FUND 11 EXPENSES	-	319,909	-	-	-	439,000	339,000	339,000		
MFT	FUND 11 NET	1,084,257	689,149	979,623	840,960	900,000	236,000	486,000	(414,000)		
FUND 13 - TOURISM FUND											
13-100-3020	HOTEL TAXES	171,901	433,315	620,280	572,707	671,000	671,000	750,000	79,000	79,000	Based on increased utilization of capacity and OTC/STORMs performance
13-100-3800	INTEREST INCOME	7	5	413	620	750	200	500	(250)	300	
13-100-3899	MISCELLANEOUS INCOME	-	-	7,484	-	-	-	-	-	-	
Tourism	FUND 13 REVENUE	171,908	433,320	628,177	573,328	671,750	671,200	750,500	78,750		
13-300-5101	AUDIT	1,129	1	828	1,049	1,200	1,000	1,200	-	200	Allocation of the City's annual audit fees
13-300-5102	FINANCIAL SERVICES	6,731	6,524	7,002	5,357	7,300	7,300	12,000	4,700	4,700	Allocation of City's Financial Services costs
13-300-5108	BEAUTIFICATION	19,602	19,994	34,957	63,997	80,000	82,700	81,000	1,000	(1,700)	Required regular maintenance - water/power plus discretionary spending
13-300-5310	MEMBERSHIPS	28,644	28,644	38,192	47,741	47,741	47,740	50,000	2,259	2,260	Membership dues for Chicago North Shore CVB
13-300-5401	SERVICE CHARGE - GENERAL FUND	60,000	60,000	60,000	47,250	63,000	63,000	66,150	3,150	3,150	5% increase in FY25, no increase previous 3 years
13-300-5430	BANK CHARGES	-	50	460	-	-	500	500	500	-	
13-300-5920	GRANT - HOTELS	-	-	53,352	65,738	150,000	234,300	229,300	79,300	(5,000)	Based on FY23-24 projected receipts and FY24-25 projected expenses
13-500-7020	IMPROVEMENTS	-	-	-	-	-	-	71,000	71,000	71,000	Per CIP Plan, includes Street Lighting, City Monument Sign and Camera Program
13-600-8090	INTERFUND TRANSFER OUT	168,700	3,400	102,600	175,725	234,300	234,300	229,300	(5,000)	(5,000)	City reimbursed for Police Services (limited to 42.5% net revenue per ordinance)
Tourism	FUND 13 EXPENSES	284,806	118,613	297,636	407,224	583,541	670,840	740,450	156,909		
Tourism	FUND 13 NET	(112,898)	314,707	330,541	166,103	88,209	360	10,050	(78,159)		
FUND 16 - DEA FUND											
16-100-3551	POLICE REVENUE-TASK FORCE	-	129,511	154,743	245,076	250,000	-	-	(250,000)	-	No budgeted revenue per State of Illinois guidelines
16-100-3800	INTEREST INCOME	131	83	525	8,378	9,000	400	400	(8,600)	-	Conservative estimate based on current market fluctuations
DEA	FUND 16 REVENUE	131	129,594	155,268	253,454	259,000	400	400	(258,600)		
16-300-4011	OVERTIME-SWORN SERVICES	15,834	21,823	23,879	19,349	20,000	20,000	23,000	3,000	3,000	Summer Time plain clothes gang suppression details/DEA, Detective O'Connor Overtime
16-300-5100	PROFESSIONAL SERVICES	-	-	7,002	5,357	5,375	9,970	29,900	24,525	19,930	Allocated cost for audit/finance (\$13k), The Children's Advocacy Center-\$3,000 (Forensic Juvenile Interview) and annual cost of body worn cameras
16-300-5310	MEMBERSHIP	1,758	1,811	2,261	2,419	2,500	4,000	2,500	-	(1,500)	Leads on line/investigative software-\$2,500
16-300-5330	TRAINING	912	-	5,768	5,834	6,000	6,000	6,000	-	-	Mandated training/overtime rate plus equipment
16-300-5610	EQUIPMENT MAINTENANCE	18,665	16,764	7,615	28,694	30,000	30,000	10,000	(20,000)	(20,000)	FY 24-25 Flock Cameras- (East Side License Plate Readers) \$4,000-Maintenance for Eas
16-300-5710	OPERATING SUPPLIES	999	3,846	2,990	9,749	9,749	6,000	4,000	(5,749)	(2,000)	SIMS Rapid Deployment mandated training supplies
16-300-5720	POLICE- SMALL EQUIPMENT	-	519	3,933	-	-	4,000	43,000	43,000	39,000	(Corporal Loehrer) includes a new ballistic vest, 13 body worn cameras per State mandate (\$20k)
16-500-7020	POLICE - EQUIPMENT - CAPITAL	56,183	59,691	79,051	83,637	83,637	180,000	105,000	21,363	(75,000)	FY 24-25, New Furniture throughout the PD, includes separating Patrol and the Detective Division. Professional paint job. Furniture and painting last updated in 2012
DEA	FUND 16 EXPENSES	94,352	104,454	132,498	155,038	157,261	259,970	223,400	66,139		
DEA	FUND 16 NET	(94,221)	25,140	22,771	98,415	101,739	(259,570)	(223,000)	(324,739)		

CITY OF PROSPECT HEIGHTS							Current Year	PROPOSED	25 budget		
FY24-25 Budget Detail		FY20-21	FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
GL Acct #	Description	Actual	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
FUND 17 - SOLID WASTE FUND											
17-100-3355	SOLID WASTE FEES	470,159	466,587	465,207	389,199	541,000	541,000	624,000	83,000	83,000	includes \$1 incr per unit in fy24 for capital and \$.75 per unit in fy25 for increasing costs due to inflation
Solid Waste	FUND 17 REVENUE	470,172	466,587	465,207	389,199	541,000	541,000	624,000	83,000		
17-300-5401	SERVICE CHARGE - GENERAL FUND	100,000	100,000	100,000	75,000	100,000	100,000	105,000	5,000	5,000	5% increase in FY25, no increase previous 3 years
17-300-5420	SWANCC CHARGES	329,036	328,480	366,345	318,930	392,070	392,070	404,800	12,730	12,730	Includes monthly rate of \$33,731 plus estimated 2024 true-up charges
17-600-8090	INTERFUND TRANSFER OUT	-	85,000	75,000	30,000	40,000	40,000	110,000	70,000	70,000	Solid Waste Fund transfer for Capital Improvements
Solid Waste	FUND 17 EXPENSES	429,036	513,730	541,345	423,930	532,070	532,070	619,800	87,730		
Solid Waste	FUND 17 NET	41,135	(47,143)	(76,138)	(34,731)	8,930	8,930	4,200	(4,730)		
										31,105	
										33,731	
FUND 21 - SSA #1 FUND											
21-100-3000	REAL ESTATE TAXES	-	-	-	-	13,345	-	-	(13,345)	8%	
21-100-3800	INTEREST INCOME	2	2	9	9	9	-	-	(9)		
21-200-3990	TRANSFER IN	-	-	-	-	94,696	-	-	(94,696)		
SSA #1	FUND 21 REVENUE	2	2	9	9	108,050	-	-	(108,050)		
21-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-		
21-300-8090	INTERFUND TRANSFER OUT	-	-	-	-	-	-	-	-		
SSA #1	FUND 21 EXPENSES	-	-	-	-	-	-	-	-		
SSA #1	FUND 21 NET	2	2	9	9	108,050	-	-	(108,050)		
FUND 22 - SSA #2 FUND											
22-100-3000	REAL ESTATE TAXES	-	-	-	-	-	-	-	-		
22-100-3800	INTEREST INCOME	10	10	41	39	50	-	-	(50)		
SSA #2	FUND 22 REVENUE	10	10	41	39	50	-	-	(50)		
22-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	10,000	10,000	10,000		Conservative estimate for preliminary work re: future improvements
SSA #2	FUND 22 EXPENSES	-	-	-	-	-	10,000	10,000	10,000		
SSA #2	FUND 22 NET	10	10	41	39	50	(10,000)	(10,000)	(10,050)		
FUND 23 - SSA #3 FUND											
23-100-3000	REAL ESTATE TAXES	-	-	-	-	-	-	-	-		
23-100-3800	INTEREST INCOME	68	68	388	134	150	-	-	(150)		
SSA #3	FUND 23 REVENUE	68	68	388	134	150	-	-	(150)		
23-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	10,000	10,000	10,000		Conservative estimate for preliminary work re: future improvements
SSA #3	FUND 23 EXPENSES	-	-	-	-	-	10,000	10,000	10,000		
SSA #3	FUND 23 NET	68	68	388	134	150	(10,000)	(10,000)	(10,150)		
FUND 24 - SSA #4 FUND											
24-100-3000	REAL ESTATE TAXES	-	-	-	-	-	-	-	-		
24-100-3800	INTEREST INCOME	9	9	35	34	40	-	-	(40)		
SSA #4	FUND 24 REVENUE	9	9	35	34	40	-	-	(40)		
24-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	10,000	10,000	10,000		
SSA #4	FUND 24 EXPENSES	-	-	-	-	-	10,000	10,000	10,000		
SSA #4	FUND 24 NET	9	9	35	34	40	(10,000)	(10,000)	(10,040)		

CITY OF PROSPECT HEIGHTS							Current Year	PROPOSED	25 budget		
FY24-25 Budget Detail		FY20-21	FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
GL Acct #	Description	Actual	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
FUND 25 - SSA #5 FUND											
25-100-3000	REAL ESTATE TAXES	26,972	27,019	26,913	17,293	30,000	31,390	33,550	3,550	2,160	Per 2023 tax levy request
25-100-3800	INTEREST INCOME	28	30	160	179	200	100		(200)	(100)	
SSA #5	FUND 25 REVENUE	27,001	27,048	27,072	17,473	30,200	31,490	33,550	3,350		
25-300-5050	SYSTEM MAINTENANCE	12,136	4,437	16,816	1,363	2,000	10,000	10,000	8,000	-	Area structure repairs
25-300-5100	PROFESSIONAL SERVICES	8,426	10,500	1,895	-	-	5,000	5,000	5,000	-	Contracted pump maintenance, structure replacements and rehab
25-300-5500	LIABILITY INSURANCE	875	2,263	4,332	4,700	5,000	4,800	5,300	300	500	Allocation of City's annual premium
25-300-7053	DRAINAGE IMPROVEMENTS	-	-	-	-	-	-	-	-	-	Eastside Stormwater Improvement to begin in FY26 per City Capital Improvement Plan
SSA #5	FUND 25 EXPENSES	21,437	17,200	23,043	6,063	7,000	19,800	20,300	13,300		
SSA #5	FUND 25 NET	5,564	9,848	4,029	11,410	23,200	11,690	13,250	(9,950)		
FUND 28 - SSA #8 FUND											
28-100-3000	REAL ESTATE TAXES	156,626	117,071	128,188	96,577	161,150	161,150	171,500	10,350	10,350	Per 2023 tax levy request
28-100-3800	INTEREST INCOME	103	181	1,095	315	500	800	500	-		
SSA #8	FUND 28 REVENUE	156,729	117,252	129,283	96,892	161,650	161,950	172,000	10,350		
28-300-5100	PROFESSIONAL SERVICES	10,592	3,327	7,206	38,345	40,000	12,000	12,000	(28,000)	-	Annual pump meg testing (\$3k), generator test, repairs (\$4k), crane rental and wall rep
28-300-5500	LIABILITY INSURANCE	875	2,263	4,332	4,700	5,000	4,800	5,300	300	500	
28-300-5710	OPERATING SUPPLIES	94	99	127	-	-	1,000	1,000	1,000	-	Generator Cord Set, Wear parts, gauge replacement, sluice gate ramp
28-300-7020	EQUIPMENT	-	-	1,259	670	1,000	5,000	5,000	4,000	-	Wear parts, gauge replacement, sluice gate ramp
SSA #8	FUND 28 EXPENSE	11,561	5,689	12,924	43,715	46,000	22,800	23,300	(22,700)		
SSA #8	FUND 28 NET	145,168	111,564	116,359	53,177	115,650	139,150	148,700	33,050		
FUND 30 - CAPITAL PROJECTS FUND											
30-115-3200	GRANT REVENUE	-	1,523,741	1,686,588	347,945	347,945	3,882,588	5,409,538	5,061,594	1,526,950	Second and final installment for ARPA capital projects funding in FY24
30-200-3990	INTERFUND TRANSFER IN	-	209,922	1,275,000	780,000	6,540,000	1,040,000	1,110,000	(5,430,000)	70,000	Solid Waste Fund (\$110k) and General Fund (\$1MM) for capital improvements
CIP	FUND 30 REVENUE	-	1,733,663	2,961,588	1,127,945	6,887,945	4,922,588	6,519,538	(368,407)		
30-550-7020	CITY IMPROVEMENTS/EQUIPMENT	-	41,673	7,863	247,210	300,000	6,500	156,000	(144,000)	149,500	
30-550-7050	STREET RESURFACING	62,550	387,054	122,713	-	-	75,000	20,000	20,000	(55,000)	
30-550-7060	SIDEWALKS	150,458	-	306,364	120,832	200,000	4,229,419	4,384,952	4,184,952	155,533	
30-550-7062	STORMWATER PROJECTS	-	-	-	2,475	100,000	581,000	1,735,200	1,635,200	1,154,200	
30-550-7063	DRAINAGE IMPROVEMENTS	47,082	14,403	394,107	186,204	250,000	1,791,200		(250,000)	(1,791,200)	
30-550-7064	DRAINAGE IMPR-WILLOW RD	18,440	8,354	106,774	65,850	100,000	-		(100,000)	-	
30-550-7065	DRAINAGE IMPR-ARLINGTON	849	86,763	3,889,716	356,792	500,000	-		(500,000)	-	
Capital	FUND 30 EXPENSE	315,454	538,247	4,827,537	979,363	1,450,000	6,683,119	6,296,152	4,846,152		
Capital	FUND 30 NET	(315,454)	1,195,417	(1,865,949)	148,582	5,437,945	(1,760,531)	223,386	(5,214,559)		
FUND 41 ROAD CONSTRUCTION DEBT FUND											
41-100-3000	REAL ESTATE TAXES	1,295,801	1,226,862	1,264,836	639,585	1,274,000	1,274,000	1,284,000	10,000	10,000	Per 2023 tax levy request
41-100-3800	INTEREST INCOME	274	237	1,086	633	800	500	500	(300)	-	
Rd Constr Debt	FUND 41 REVENUE	1,296,075	1,227,099	1,265,922	640,218	1,274,800	1,274,500	1,284,500	9,700		
41-300-5101	AUDIT & ACCTG	2,645	1,362	-	-	3,000	3,000		(3,000)	(3,000)	
41-300-5430	BANK FEES	1,450	550	605	605	1,000	1,000		(1,000)	(1,000)	
41-400-6000	PRINCIPAL	1,080,000	990,000	1,030,000	1,085,000	1,085,000	1,085,000	1,140,000	55,000	55,000	Debt service requirement per repayment schedule
41-400-6010	INTEREST	229,359	261,117	224,483	184,983	184,983	184,983	143,033	(41,950)	(41,950)	Debt service requirement per repayment schedule
41-400-6120	BOND ISSUANCE COSTS	83,958	-	-	-	-	-		-	-	
41-400-6125	BOND PROCEEDS	(4,195,000)	-	-	-	-	-		-	-	
41-400-6126	BOND PROCEEDS DISCOUNT	0	-	-	-	-	-		-	-	
41-400-6127	BOND PROCEEDS PREMIUM	(689,654)	-	-	-	-	-		-	-	
41-400-6128	PAYMENT TO ESCROW AGENT	4,798,341	-	-	-	-	-		-	-	
Rd Constr Debt	FUND 41 EXPENSES	1,311,099	1,253,029	1,255,088	1,270,588	1,273,983	1,273,983	1,283,033	9,051		
Rd Constr Debt	FUND 41 NET	(15,024)	(25,931)	10,834	(630,369)	818	517	1,467	650		

CITY OF PROSPECT HEIGHTS							Current Year	PROPOSED	25 budget		
FY24-25 Budget Detail		FY20-21	FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
GL Acct #	Description	Actual	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
FUND 46 - SSA #6 DEBT FUND											
46-100-3000	REAL ESTATE TAXES	221,120	230,598	224,047	103,027	218,733	218,733	219,000	267	267	Per 2023 tax levy request
46-100-3800	INTEREST INCOME	33	33	211	204	300	-	500	200	500	
46-160-3899	MISCELLANEOUS INCOME	-	-	-	-	-	-	-	-	-	
SSA #6	FUND 46 REVENUE	221,153	230,631	224,258	103,231	219,033	218,733	219,500	467		
46-300-5430	BANK FEES	550	550	605	1,155	1,200	-	1,200	-	1,200	
46-400-6000	PRINCIPAL	160,000	170,000	175,000	180,000	180,000	180,000	185,000	5,000	5,000	Debt service requirement per repayment schedule
46-400-6010	INTEREST	52,490	48,570	43,895	38,733	38,733	38,733	33,243	(5,490)	(5,490)	Debt service requirement per repayment schedule
SSA #6	FUND 46 EXPENSES	213,040	219,120	219,500	219,888	219,933	218,733	219,443	(490)		
SSA #6	FUND 46 NET	8,113	11,511	4,758	(116,656)	(900)	-	57	957		
FUND 51 - WATER FUND											
51-100-3800	INTEREST INCOME	3,472	1,809	72,846	125,024	160,000	10,000	70,000	(90,000)	60,000	Projected conservatively based on current market conditions
51-100-3880	WATER SALES	292,373	290,652	260,708	236,440	273,000	273,000	357,700	84,700	84,700	\$6.51/1000 gallons
51-100-3881	WATER DELIVERY CHARGE	385,346	393,889	404,479	359,218	430,930	430,930	425,925	(5,005)	(5,005)	1090 customer meters x \$32.56/month
51-100-3882	WATER INFRASTRUCTURE RESERVE	151,175	155,807	161,640	135,079	161,000	161,000	174,300	13,300	13,300	1090 customers x \$13.33/month
51-100-3883	WATER DEBT RETIREMENT CHARGE	76,704	76,873	80,820	67,704	80,700	80,700	78,900	(1,800)	(1,800)	1090 customers x \$6.03/month
51-100-3885	PENALTY	5,811	8,276	10,871	4,993	6,000	7,500	7,500	1,500	-	
Water	FUND 51 REVENUE	914,881	927,306	991,379	928,458	1,111,630	963,130	1,114,325	2,695		
51-300-4000	WAGES	83,683	71,138	83,215	69,459	79,830	79,830	79,800	(30)	(30)	1 fulltime employee and administrative time (increase of 2.75%)
51-300-4010	OVERTIME	40	-	120	-	1,500	4,000	4,000	2,500	-	
51-300-4100	HEALTH INSURANCE	28,537	35,691	38,377	34,546	36,300	36,300	28,500	(7,800)	(7,800)	Based on current premiums for Water department staff (1 FT, 1 PT)
51-300-4110	LIFE INSURANCE	296	124	124	96	150	150	125	(25)	(25)	Based on current premiums for Water department staff (1 FT, 1 PT)
51-300-4200	SOCIAL SECURITY	4,843	4,717	5,114	4,356	5,150	5,150	5,200	50	50	Based on budgeted wages at 6.2%
51-300-4210	MEDICARE	1,133	1,103	1,196	1,019	1,200	1,200	1,200	-	-	Based on budgeted wages at 1.45%
51-300-4220	IMRF	86,769	(16,644)	(13,330)	4,861	7,000	7,000	5,500	(1,500)	(1,500)	2024 rate 6.45%, estimate for 2025 6.77%
51-300-5000	BUILDING MAINTENANCE	244	1,155	149	242	15,000	15,000	15,000	-	-	Add Insulation, HVAC repair, misc repairs and security system (\$10k)
51-300-5050	SYSTEM MAINTENANCE	6,588	3,797	26,455	4,379	18,000	36,000	30,000	12,000	(6,000)	Repair an estimated 6 water main breaks at \$1200 each, 8 buffalo box repairs at \$200 each, value/pipe repairs \$25k , Failed section replacements and restoral- replace two valves 18k
51-300-5100	PROFESSIONAL SERVICES	18,111	20,476	55,669	25,377	38,000	51,500	53,700	15,700	2,200	IT support \$12900 + \$3k IT upgrade, Lab work, Courier expense, Pump servicing, Sensus updates, Emergency locating services, Flow Testing, Flush/exercise hydrants 7k, Valves exercise/assess/GPS add to GIS 15k plus IT computer support and Caselle upgrade
51-300-5101	AUDIT	4,193	3,405	6,620	8,390	9,000	7,000	7,200	(1,800)	200	Allocation of City's cost for annual audit
51-300-5102	FINANCIAL SERVICES	43,077	38,903	42,014	32,139	43,300	43,300	54,000	10,700	10,700	Allocation of City's annual cost for Financial Services
51-300-5200	POSTAGE	-	2,500	1,325	4,593	5,000	6,000	6,500	1,500	500	
51-300-5221	PRINTING	-	346	894	459	459	500	600	141	100	
51-300-5310	MEMBERSHIPS	361	1,030	533	933	1,500	1,500	1,500	-	-	AWWA, IRWA, etc
51-300-5330	TRAINING	483	10	3,199	996	4,500	4,500	4,500	-	-	Water operator training, continuing education and additional training for back-up operators
51-300-5410	UTILITIES	14,908	20,184	18,166	12,116	18,000	18,000	20,000	2,000	2,000	Includes Constellation Energy, Nicor, ComEd and Verizon charges/ comcast data
51-300-5412	WATER COST	254,758	271,865	252,445	254,306	368,500	312,000	380,000	11,500	68,000	
51-300-5430	CREDIT CARD & BANK CHARGES	17,043	12,743	13,796	11,476	13,000	15,000	13,000	-	(2,000)	Includes credit card processing fees from Paymentech and Xpress Bill Pay for online credit card payments
51-300-5500	LIABILITY INSURANCE	26,248	29,103	32,490	35,246	38,000	36,300	39,900	1,900	3,600	Allocation of the City's annual premium
51-300-5530	WORKERS COMPENSATION INSURANCE	3,007	3,673	4,365	3,037	4,200	4,200	4,200	-	-	Allocation of the City's annual premium
51-300-5634	STONE AND CONCRETE	390	-	6,980	-	-	4,000	4,000	4,000	-	Backfill and restoral of main breaks / concrete replacement
51-300-5661	METERS	1,623	-	4,342	2,835	5,000	35,000	5,000	-	(30,000)	Replace defective water meters 8 x \$350 and 2 x \$400 - 5yr full program
51-300-5750	CHEMICALS	746	-	139	-	300	500	500	200	-	Chlorine / Misc
51-300-5751	GASOLINE	782	1,628	1,822	1,295	2,000	1,800	2,000	-	200	Annual gasoline provision (150 month avg)
51-400-6000	PRINCIPAL	-	-	-	70,000	70,000	70,000	75,000	5,000	5,000	Principal payment on outstanding debt - final payment due in 2025
51-400-6010	INTEREST	15,373	14,595	7,551	7,400	7,400	7,400	3,900	(3,500)	(3,500)	Interest payment on outstanding debt - final payment due in 2025
51-500-7020	EQUIPMENT & IMPROVEMENTS	-	-	-	-	-	55,000	180,000	180,000	125,000	Per CIP Plan includes Water Resvoir Rehabilitation and Well House Parking Lot Replacement plus 50% utility truck
51-600-8000	DEPRECIATION	120,331	120,331	120,331	90,750	121,000	121,000	124,300	3,300	3,300	Annual depreciation provision
Water	FUND 51 EXPENSES	733,566	643,873	714,101	680,306	913,289	979,130	1,149,125	235,836		
Water	FUND 51 NET	181,316	283,434	277,278	248,152	198,341	(16,000)	(34,800)	(233,141)		

CITY OF PROSPECT HEIGHTS							Current Year	PROPOSED	25 budget		
FY24-25 Budget Detail		FY20-21	FY21-22	FY22-23	FY23-24	FY23-24	FY23-24	FY24-25	vs	24 budget	
GL Acct #	Description	Actual	Actual	Actual	10 mos	Projected	Budget	Budget	24 projected	vs 25 budget	Comments
FUND 52 - PARKING FUND											
52-100-3330	PARKING FEES	106	5,278	12,274	13,221	13,500	8,000	14,000	500	6,000	
52-200-3990	INTERFUND TRANSFER IN	55,000	105,000	112,000	84,000	112,000	112,000	115,000	3,000	3,000	Transfer in from General Fund for current year operations
Parking	FUND 52 REVENUE	55,106	110,278	124,274	97,221	125,500	120,000	129,000	3,500		
52-300-4001	ALLOCATED WAGES & BENEFITS	45,000	45,000	46,300	34,725	46,300	46,300	48,615	2,315	2,315	
52-300-5000	BUILDING MAINTENANCE	-	-	-	-	-	-	7,000	7,000	7,000	Interior and exterior building repairs
52-300-5100	PROFESSIONAL SERVICES	4,350	81	728	150	600	3,000	2,000	1,400	(1,000)	Fire alarm test/repair, hvac work, contracted out services
52-300-5410	UTILITIES	6,339	5,560	6,895	5,007	7,500	7,500	7,500	-	-	Includes Constellation Energy and Nicor charges for PW facilities
52-300-5511	FACILITY RENT	18,000	18,450	20,340	-	23,550	23,550	25,000	1,450	1,450	
52-300-5632	ICE CONTROL MAINTENANCE	-	900	1,808	475	1,000	2,000	2,000	1,000	-	Parking lot salt and bag salt for sidewalks and stairways and snow blower parts.
52-300-5710	OPERATING SUPPLIES	360	250	707	78	500	1,000	500	-	(500)	Paper towels, toilet paper, cleaning supplies, sign repair/replacement, plumbing parts, light bulbs
52-600-8000	DEPRECIATION	32,136	32,136	32,136	27,000	36,000	36,000	36,000	-	-	Annual depreciation provision
Parking	FUND 52 EXPENSES	114,995	107,769	108,914	67,435	115,450	119,350	128,615	13,165		
Parking	FUND 52 NET	(59,889)	2,509	15,360	29,786	10,050	650	385	(9,665)		
FUND 53 - SEWER FUND											
53-100-3800	INTEREST INCOME	795	572	-	28,585	30,000	1,000	12,000	(18,000)	11,000	Conservative estimate based on currnet market fluctuations
53-100-3801	INTEREST INCOME-PMA	274	708	7,973	26,252	30,000	5,000	12,000	(18,000)	7,000	
53-100-3884	SANITARY SEWER CHARGES	813,034	827,011	810,151	614,047	800,000	800,000	810,000	10,000	10,000	Estimated quarterly billings approx \$200k per qtr
53-100-3885	PENALTY	7,088	7,648	8,676	7,495	8,000	6,000	6,000	(2,000)	-	
Sewer	FUND 53 REVENUE	821,192	835,940	826,800	676,379	868,000	812,000	840,000	(28,000)		
53-300-4000	WAGES	59,298	51,972	61,915	33,913	50,000	90,500	90,900	40,900	400	Includes one FT employee and 40% administrative staff
53-300-4100	HEALTH INSURANCE	10,000	28,057	28,138	23,300	45,000	40,800	32,800	(12,200)	(8,000)	Based on current premiums for Sewer department staff (1 FT, 1 PT)
53-300-4110	LIFE INSURANCE	150	127	-	-	-	150	125	125	(25)	Based on current premiums for Sewer department staff (1 FT, 1 PT)
53-300-4200	SOCIAL SECURITY	3,929	3,683	4,310	2,101	3,500	5,550	5,600	2,100	50	Based on budgeted wages at 6.2%
53-300-4210	MEDICARE	919	861	1,008	491	1,000	1,300	1,300	300	-	Based on budgeted wages at 1.45%
53-300-4220	IMRF	15,009	(3,083)	(8,125)	819	7,500	7,500	6,600	(900)	(900)	2024 rate 6.45%, estimate for 2025 6.77%
53-300-5050	SYSTEM MAINTENANCE	14,580	14,488	37,140	1,030	1,500	50,000	15,000	13,500	(35,000)	Sewer pipe and connections- 4 dig+fix locations, required upgrade of sewer suction
53-300-5100	PROFESSIONAL SERVICES	13,759	14,277	23,040	31,651	35,000	40,000	46,300	11,300	6,300	IT Support \$17,200 (including Caseslle upgrade) +\$3k IT upgrade + Consulting inspecto
53-300-5101	AUDIT	4,193	10,215	6,620	8,390	8,500	7,000	7,200	(1,300)	200	Allocation of City's cost for annual audit
53-300-5102	FINANCIAL SERVICES	43,077	82,382	88,229	67,493	90,000	90,000	109,200	19,200	19,200	Allocation of City cost for Financial Services
53-300-5200	POSTAGE	3,949	8,908	7,350	5,058	7,500	7,500	7,000	(500)	(500)	
53-300-5221	PRINTING	-	793	814	-	1,000	1,000	1,000	-	-	
53-300-5330	TRAINING	-	-	-	160	160	2,000	1,000	840	(1,000)	
53-300-5500	LIABILITY INSURANCE	52,496	53,898	54,150	58,744	60,500	60,500	66,500	6,000	6,000	Allocation of the City's workman's comp insurance premium
53-300-5530	WORKER'S COMP INSURANCE	752	1,389	1,746	1,215	1,700	1,700	1,700	-	-	Allocation of the City's liability insurance premium
53-500-7020	EQUIPMENT	-	-	-	-	20,000	38,900	40,000	20,000	1,100	50% Water/Sewer utility service truck \$80k
53-500-7051	SYSTEM IMPROVEMENTS	1,986	4,204	18,542	227,501	285,000	407,800	327,800	42,800	(80,000)	Per CIP Plan, includes ongoing annual system improvements
Sewer	FUND 53 EXPENSES	224,096	272,172	324,877	461,866	617,860	852,200	770,025	152,165		
Sewer	FUND 53 NET	597,095	563,769	501,923	214,513	250,140	(40,200)	69,975	(180,165)		
FUND 71 - POLICE PENSION FUND											
71-100-3000	REAL ESTATE TAXES	338,131	432,485	412,455	227,614	450,000	450,000	480,000	30,000	30,000	Per approved 2023 Police Pension tax levy
71-100-3800	INTEREST INCOME	284,622	684,502	197,816	105,945	125,000	100,000	100,000	(25,000)	-	Conservative estimate based on current market fluctuations
71-100-3801	NET APPRECIATION - FV INV	4,681,369	(1,781,547)	46,272	1,504,475	1,600,000	350,000	350,000	(1,250,000)	-	Conservative estimate based on current market fluctuations
71-100-3860	CITY CONTRIBUTION	658,882	716,354	343,250	540,000	2,840,000	600,000	1,145,822	(1,694,178)	545,822	City Contribution
71-100-3861	EMPLOYEE CONTRIBUTION	215,081	218,155	237,052	166,378	249,567	240,063	254,054	4,487	13,991	Estimated contributions from active employees
71-100-3899	MISCELLANEOUS INCOME	-	-	-	-	-	-	-	-	-	
Police Pension	FUND 71 REVENUE	6,178,085	269,949	1,236,845	2,544,411	5,264,567	1,740,063	2,329,876	(2,934,691)		
71-300-4232	DISABILITY BENEFITS	131,779	131,779	131,779	87,853	131,800	135,733	135,733	-	3,933	Projected costs for FY25 disability pensions
71-300-4233	PENSION PAYMENTS	1,034,909	1,173,743	1,349,135	926,434	1,390,000	1,371,338	1,426,317	36,317	54,979	Projected costs for FY25 regular pension payments
71-300-5102	ADMINISTRATION	39,645	32,337	40,472	33,269	50,000	50,000	50,000	-	-	Includes professional services, filing and conference fees
71-300-5107	INVESTMENT EXPENSE	40,282	49,323	29,280	8,395	13,000	25,000	15,000	2,000	(10,000)	Annual cost for pension fund investment advisors
Police Pension	FUND 71 EXPENSES	1,246,615	1,387,182	1,550,667	1,055,951	1,584,800	1,582,071	1,627,050	42,250		
Police Pension	FUND 71 NET	4,931,470	(1,117,233)	(313,821)	1,488,460	3,679,767	157,992	702,826	(2,976,941)		

ORDINANCE NO. O-24-08
AN ORDINANCE ADOPTING THE ANNUAL BUDGET 2024-25

WHEREAS, the City Council of the City of Prospect Heights has adopted the “Budget Officer System” as provided in sections 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 – 8-2-9.10); and

WHEREAS, pursuant to the applicable ordinances and Statutes, an annual budget shall be adopted by the Corporate Authorities in lieu of the passage of any appropriation ordinance; and

WHEREAS, the City Council of the City of Prospect Heights has held all of the hearings and caused to be made all of the publications and notices required by law; and

WHEREAS, the Mayor and City Council have reviewed the budget for fiscal year 2024-25 as presented by the City Administrator as the budget officer and have determined that it is in the best interests of the City of Prospect Heights;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That the fiscal 2024-25 budget for the City of Prospect Heights, Illinois, attached and incorporated into this ordinance as Exhibit A is hereby adopted and approved.

SECTION TWO: That the City Clerk of the City of Prospect Heights is directed to publish this Ordinance in pamphlet form.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED and APPROVED this 24th day of April, 2024

Patrick Ludvigsen, City Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Published in pamphlet form April 25, 2024

**CITY OF PROSPECT HEIGHTS
WARRANT LIST SUMMARY
4/9/2024**

Checks

General Fund	\$ 184,536.93
Motor Fuel Tax Fund	-
Tourism District	143.64
Solid Waste Fund	-
Drug Enforcement Agency Fund	338.00
Palatine Road Tax Increment Financing	-
Special Service Area #1	-
Special Service Area #2	-
Special Service Area #3	-
Special Service Area #4	-
Special Service Area #5	395.08
Special Service Area-Constr#6(Water Main)	-
Special Service Area #8 - Levee Wall #37	2,424.00
Capital Improvements	104,551.88
Special Service Area-Debt#6	-
Road Construction Debt	-
Water Fund	6,967.72
Parking Fund	430.86
Sanitary Sewer Fund	6,889.95
Road/Building Bond Escrow	-
TOTAL	\$ 306,678.06

Wire Payments

03/22/24 PAYROLL	\$ 202,283.85
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TOTAL WARRANT	\$ 508,961.91
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ALLEGRA MARKETING	209931	BUSINESS CARDS-HART	03/26/2024	01-340-5100	82.00	.00	
Total ALLEGRA MARKETING:					82.00	.00	
ALTORFER INDUSTRIES	P6AC0096544	LOADER PARTS	03/19/2024	01-350-5020	795.24	.00	
ALTORFER INDUSTRIES	P6AC0096544	CREDIT MEMO	03/19/2024	01-350-5020	497.60-	.00	
ALTORFER INDUSTRIES	P6AC0096635	LOADER LIGHT	03/20/2024	01-350-5020	199.22	.00	
Total ALTORFER INDUSTRIES:					496.86	.00	
ANDREW HART	03.29.24PHON	MAR 24 CELL PHONE	03/29/2024	01-340-5100	50.00	.00	
Total ANDREW HART:					50.00	.00	
ARLINGTON HEIGHTS FORD IN	131142H	SQUAD 600 PARTS	03/19/2024	01-350-5020	272.26	.00	
Total ARLINGTON HEIGHTS FORD INC.:					272.26	.00	
BLUECROSS BLUESHIEDL OF I	APRIL24-HMO	APR 24 HMO	02/23/2024	01-360-4100	3,866.47	.00	
BLUECROSS BLUESHIEDL OF I	APRIL24-HMO	APR 24 HMO	02/23/2024	01-370-4101	3,318.38	.00	
Total BLUECROSS BLUESHIEDL OF IL:					7,184.85	.00	
CANON FINANCIAL SERVICES	32339798	APR 24 COPIER	04/01/2024	01-340-7020	198.97	.00	
Total CANON FINANCIAL SERVICES:					198.97	.00	
CARDMEMBER SERVICE	03.2024-FEB-	FEB-MAR 24 CREDIT CARD	04/02/2024	01-000-2000	10,139.85	.00	
Total CARDMEMBER SERVICE:					10,139.85	.00	
CARGILL, INC.	2909290068	SALT LOAD #4	03/07/2024	01-350-5632	8,142.90	.00	
CARGILL, INC.	2909362713	SALT LOAD #6	03/26/2024	01-350-5632	4,072.24	.00	
Total CARGILL, INC.:					12,215.14	.00	
COMED I	0767814000-0	WOLF;/KENSINGTON 07678140	03/18/2024	52-300-5410	110.67	.00	
COMED I	1165283000-03	PIPER/WIMBELTON-1165283000	03/18/2024	25-300-5050	144.33	.00	
COMED I	5019434111-03	WOLF/EUCLID-5019434111	03/18/2024	52-300-5410	198.25	.00	
Total COMED I:					453.25	.00	
CONSERV FS INC.	101028616	FUEL 03.27.24	03/27/2024	01-350-5751	3,731.00	.00	
Total CONSERV FS INC.:					3,731.00	.00	
CONSTELLATION NEWENERGY	67723367402	FEB-MAR24 0 COR EUCLID	03/28/2024	01-350-5411	725.69	.00	
CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 900EWILLOW	03/28/2024	25-300-5050	250.75	.00	
CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 US RT 45	03/28/2024	01-350-5411	1,341.36	.00	
CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 801 E CAMP MCDN	03/28/2024	51-300-5410	2,366.39	.00	
CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 711 ELM ST	03/28/2024	01-350-5411	537.43	.00	
CONSTELLATION NEWENERGY	67918297601	JAN-FEB24 604 N MILWAUKEE	03/19/2024	13-300-5410	118.61	.00	
CONSTELLATION NEWENERGY	67919092201	FEB 24 1250 RIVER RD	03/19/2024	13-300-5410	25.03	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total CONSTELLATION NEWENERGY INC.:					5,365.26	.00	
CPS ELK GROVE VILLAGE	1-0427532	SQUAD BRAKES	03/22/2024	01-350-5020	575.95	.00	
Total CPS ELK GROVE VILLAGE:					575.95	.00	
DELTA DENTAL OF ILLINOIS	1788213	APR 24 HMO DENTAL	03/30/2024	01-360-4100	106.60	.00	
DELTA DENTAL OF ILLINOIS	1788214	APR 24 RETIRE DENTAL	03/30/2024	01-370-4101	28.67	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-310-4100	6.53	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-320-4100	32.33	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-340-4100	32.33	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-360-4100	263.56	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-350-4100	20.60	.00	
DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	01-370-4101	46.40	.00	
DELTA DENTAL OF ILLINOIS	1790232	APR 24 HMO VISION	03/30/2024	01-360-4100	33.66	.00	
DELTA DENTAL OF ILLINOIS	1790232	APR 24 HMO VISION	03/30/2024	01-370-4101	12.74	.00	
Total DELTA DENTAL OF ILLINOIS:					583.42	.00	
FOOD & ALCOHOL SERVICE TR	2024-3	FEB 24 INSPECTIONS	04/01/2024	01-340-5100	960.00	.00	
FOOD & ALCOHOL SERVICE TR	2024-5	MAR 24 INSPECTIONS	04/01/2024	01-340-5100	1,600.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					2,560.00	.00	
FORTRESS PLUS SOLUTIONS	4320	BEAST TRAINING	03/22/2024	01-360-5330	99.00	.00	
Total FORTRESS PLUS SOLUTIONS:					99.00	.00	
FP FINANCE PROGRAM	36227302	APR 24 LEASE	03/26/2024	01-320-5200	311.45	.00	
Total FP FINANCE PROGRAM:					311.45	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.000-123	03/25/2024	01-320-5105	3,558.74	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.002-35	03/25/2024	28-300-5100	184.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.005-111	03/25/2024	01-340-5111	1,168.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.007-35	03/25/2024	01-320-5106	1,426.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.017-96	03/25/2024	01-320-5106	5,830.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.064-2	03/25/2024	01-320-5105	1,817.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.076-8	03/25/2024	28-300-5100	2,240.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.077-14	03/25/2024	53-500-7051	2,103.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.080-1	03/25/2024	01-340-5111	892.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.081-1	03/25/2024	53-500-7051	2,192.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.121-7	03/25/2024	01-320-5105	540.00	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.185-1	03/25/2024	30-550-7060	9,626.88	.00	
GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.411-5	03/25/2024	30-550-7065	73.00	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					31,650.62	.00	
HIGHSTAR TRAFFIC	4308	STREE SIGNS ELM	03/28/2024	01-350-5721	207.80	.00	
Total HIGHSTAR TRAFFIC:					207.80	.00	
HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	01-350-5710	62.26	.00	
HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	01-350-5710	16.68	.00	
HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	01-350-5710	39.26	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total HOME DEPOT CREDIT SERVICES:					118.20	.00	
ILLINOIS DEPARTMENT OF EM	L0849080264	GUTIEREZ TERMINATION	03/25/2024	01-360-4120	9,108.95	9,108.95	03/27/2024
Total ILLINOIS DEPARTMENT OF EMPLOYMENT:					9,108.95	9,108.95	
ILLINOIS PUBLIC RISK FUND	91536	MAY24	03/18/2024	01-320-5530	270.90	.00	
ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	01-340-5530	338.63	.00	
ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	01-350-5530	1,625.40	.00	
ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	01-360-5530	10,836.00	.00	
ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	51-300-5530	338.63	.00	
ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	53-300-5530	135.45	.00	
Total ILLINOIS PUBLIC RISK FUND:					13,545.01	.00	
Image Systems & Business Soluti	031524A	OFFICE SUPPLIES	03/21/2024	01-360-5710	85.00	.00	
Image Systems & Business Soluti	397101	COPIER PAPER	03/15/2024	01-360-5700	97.20	.00	
Total Image Systems & Business Solutions:					182.20	.00	
IMPERIAL SURVEILLANCE	212571	SEVICE CALL-881 PIPER LAN VI	01/30/2024	16-300-5610	338.00	.00	
Total IMPERIAL SURVEILLANCE:					338.00	.00	
INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	01-320-5410	519.94	.00	
INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	01-350-5410	200.77	.00	
INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	01-360-5410	623.39	.00	
INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	51-300-5412	22.30	.00	
Total INNOVATIVE TELEPHONE & DATA SOLUTION:					1,366.40	.00	
INTERSTATE POWER SYSTEM,	0042000969:01	ACS GENERATOR	03/25/2024	30-550-7065	94,852.00	.00	
Total INTERSTATE POWER SYSTEM, INC:					94,852.00	.00	
IUOE LOCAL 150 ADMIN	03.2024-DUES	LOCA 140 DUES MAR24	04/02/2024	01-000-2050	146.76	.00	
IUOE LOCAL 150 ADMIN	03.2024-DUES	LOCA 140 DUES MAR24	04/02/2024	01-000-2050	696.78	.00	
Total IUOE LOCAL 150 ADMIN:					843.54	.00	
JG UNIFORMS INC	128682	UNIFORMS-HERDUS	03/26/2024	01-360-5741	69.95	.00	
JG UNIFORMS INC	128683	UNIFORMS-HERDUS	03/26/2024	01-360-5741	347.90	.00	
JG UNIFORMS INC	128684	UNIFORMS-HERDUS	03/26/2024	01-360-5741	111.40	.00	
JG UNIFORMS INC	128725	UNIFORMS-DURON	03/27/2024	01-360-5741	82.00	.00	
JG UNIFORMS INC	128726	UNIFORMS -COGLIANESE	03/27/2024	01-360-5741	16.00	.00	
Total JG UNIFORMS INC:					627.25	.00	
JUDY'S LETTER & SECRETARIA	007024	VEHICLE STICKERS FY24/25	02/02/2024	01-320-5200	3,968.98	.00	
JUDY'S LETTER & SECRETARIA	007024	VEHICLE STICKERS FY24/25	02/02/2024	01-320-5221	3,838.56	.00	
Total JUDY'S LETTER & SECRETARIAL:					7,807.54	.00	
JUST TIRES MP INC.	0000105245	SQUAD TIRES #607	03/28/2024	01-350-5020	697.08	.00	
Total JUST TIRES MP INC.:					697.08	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
LAUTERBACH & AMEN LLP	88693	TIER 2 PENSION ANALYSIS	03/15/2024	01-320-5100	750.00	.00	
Total LAUTERBACH & AMEN LLP:					750.00	.00	
Law Offices of John L. Fiotti	MARCH 2024	MARCH24 ADJUDICATION	03/30/2024	01-324-5122	700.00	.00	
Total Law Offices of John L. Fiotti:					700.00	.00	
LOGAN SHALETT	03.27.24 VS R	REFUND OVERPAID STICKER	03/27/2024	01-120-3300	40.00	.00	
Total LOGAN SHALETT:					40.00	.00	
MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	01-320-4110	4.15	.00	
MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	01-360-4110	23.40	.00	
MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	01-000-2030	120.00	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-310-4110	7.58	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-320-4110	30.94	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-340-4110	33.00	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-350-4110	48.62	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-360-4110	213.68	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	01-000-2030	138.00	.00	
Total MADISON NATIONAL LIFE:					629.68	.00	
MATERIAL SYSTEMS INC	INV-402216	PW STORAGE AREA	03/22/2024	01-350-5710	1,558.00	.00	
Total MATERIAL SYSTEMS INC:					1,558.00	.00	
METROPOLITAN ALLIANCE OF	#252 03.2024	MAP 252 MAR24	03/08/2024	01-000-2050	765.00	.00	
METROPOLITAN ALLIANCE OF	#253 03.2024	MAP 253 MAR24	03/08/2024	01-000-2050	225.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					990.00	.00	
METROPOLITAN INDUSTRIES I	INV060255	031524 WATER DATA	03/15/2024	51-300-5100	258.00	.00	
Total METROPOLITAN INDUSTRIES INC:					258.00	.00	
MOE FUNDS	3778582	MAY 24 PREMIUMS-MENDEZ	04/02/2024	01-350-4100	974.00	.00	
MOE FUNDS	3778585	MAY 24 PREMIUMS-SIARA	04/02/2024	51-300-4100	974.00	.00	
MOE FUNDS	3778585	MAY 24 PREMIUMS-SIARA	04/02/2024	53-300-4100	974.00	.00	
MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	51-300-4100	1,485.50	.00	
MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	53-300-4100	1,485.50	.00	
MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	01-350-4100	8,913.00	.00	
Total MOE FUNDS:					14,806.00	.00	
NAPA AUTO PARTS	6871-240469	AC PUM9 SYSTEM	03/20/2024	01-350-7020	7,171.58	.00	
NAPA AUTO PARTS	6871-241153	MACHINE PARTS	03/22/2024	01-350-5610	9.38	.00	
NAPA AUTO PARTS	6871-241154	MACHINE PARTS	03/22/2024	01-350-5610	21.47	.00	
Total NAPA AUTO PARTS:					7,202.43	.00	
NICOR GAS	20247400003-	MAR 24 101 S WOLF RD	03/22/2024	52-300-5410	121.94	.00	
NICOR GAS	20937927877 0	02.20-03.21-CIT HALL	03/21/2024	01-320-5410	323.80	.00	
NICOR GAS	70063400009 0	02.21-03.22.24-WELL HOUSE	03/22/2024	51-300-5410	191.07	.00	
NICOR GAS	94822700004-	MAR 24 401 PIPER LN	03/22/2024	01-320-5410	408.34	.00	
NICOR GAS	9865540004-0	MAR 24 14 E CAMP MCDNLD R	03/22/2024	01-320-5410	264.41	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NICOR GAS:					1,309.56	.00	
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-310-4100	883.79	883.79	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-320-4100	3,972.89	3,972.89	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-340-4100	3,535.16	3,535.16	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-350-4100	2,643.03	2,643.03	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-360-4100	32,071.31	32,071.31	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	51-300-4100	1,321.52	1,321.52	03/28/2024
NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	01-370-4101	6,319.92	6,319.92	03/28/2024
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					50,747.62	50,747.62	
NORTHSHORE OMEGA	100369462-02	NIPAS PHYSICAL LOEHRER	02/26/2024	01-360-5100	579.00	.00	
Total NORTHSHORE OMEGA:					579.00	.00	
PITNEY BOWES PURCHASE PO	032424-PSTG	PD POSTAGE	03/24/2024	01-360-5200	106.19	.00	
Total PITNEY BOWES PURCHASE POWER:					106.19	.00	
POMPS TIRE SERVICE INC	280159147	LOADER TIRE REPAIR	03/22/2024	01-350-5020	1,194.00	.00	
Total POMPS TIRE SERVICE INC:					1,194.00	.00	
RAY O'HERRON CO INC	3193191	UNIFORMS-COGLIANESE	03/12/2024	01-360-5741	8.09	.00	
Total RAY O'HERRON CO INC:					8.09	.00	
ROY'S TREE SERVICE	02.21-02.26.24	TRE WORK QUINCY PARK	02/26/2024	01-350-5103	7,000.00	.00	
ROY'S TREE SERVICE	03.18-03.24.24	tree work pw	03/24/2024	01-350-5103	9,000.00	.00	
Total ROY'S TREE SERVICE:					16,000.00	.00	
RUSO POWER EQUIPMENT IN	SPI20542082	LANDSCAPE PARTS	03/15/2024	01-350-5650	475.34	.00	
RUSO POWER EQUIPMENT IN	SPI20542083	LANDSCAPE SAW	03/15/2024	01-350-5650	374.00	.00	
RUSO POWER EQUIPMENT IN	SPI20551594	MACHINE PARTS	03/21/2024	01-350-5610	395.46	.00	
Total RUSSO POWER EQUIPMENT INC.:					1,244.80	.00	
T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	01-320-5410	40.09	.00	
T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	01-340-7020	80.18	.00	
T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	01-350-5410	320.76	.00	
T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	01-360-5410	408.61	.00	
Total T-MOBILE:					849.64	.00	
UNIFIRST CORPORATION	1320116591	UNIFORMS 03.15.24	03/15/2024	01-350-5104	160.53	.00	
UNIFIRST CORPORATION	1320118366	UNIFORMS 03.22.24	03/22/2024	01-350-5104	160.53	.00	
UNIFIRST CORPORATION	1320120376	UNIFORMS 032924	03/29/2024	01-350-5104	144.29	.00	
Total UNIFIRST CORPORATION:					465.35	.00	
VALVOLINE LLC	134452740	VEHICLE OIL	03/11/2024	01-350-5020	1,441.00	.00	
Total VALVOLINE LLC:					1,441.00	.00	
VERIZON WIRELESS	9958843125	PD WIRELESS CARDS CREDIT	03/10/2024	01-000-1100	456.12-	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
VERIZON WIRELESS	9958843125	PD WIRELESS CARDS CREDIT	03/10/2024	01-360-5610	456.12	.00	
Total VERIZON WIRELESS:					.00	.00	
WAREHOUSE DIRECT OFFICE	5696689-0	OFFICE SUPPLIES	04/02/2024	01-320-5700	134.85	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					134.85	.00	
Grand Totals:					306,678.06	59,856.57	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-1100 ACCOUNTS RECEIVABLE	VERIZON WIRELESS	9958843125	PD WIRELESS CARDS CREDIT	03/10/2024	456.12-	.00	
01-000-2000 ACCOUNTS PAYABLE	CARDMEMBER SERVICE	03.2024-FEB-	FEB-MAR 24 CREDIT CARD	04/02/2024	10,139.85	.00	
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	120.00	.00	
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	138.00	.00	
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	03.2024-DUES	LOCA 140 DUES MAR24	04/02/2024	146.76	.00	
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	03.2024-DUES	LOCA 140 DUES MAR24	04/02/2024	696.78	.00	
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#252 03.2024	MAP 252 MAR24	03/08/2024	765.00	.00	
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#253 03.2024	MAP 253 MAR24	03/08/2024	225.00	.00	
Total :					11,775.27	.00	
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	LOGAN SHALETT	03.27.24 VS R	REFUND OVERPAID STICKER	03/27/2024	40.00	.00	
Total LICENSES & FEES:					40.00	.00	
CITY COUNCIL & BOARDS							
01-310-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	6.53	.00	
01-310-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	883.79	883.79	03/28/2024
01-310-4110 LIFE INSURANCE COUN	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	7.58	.00	
Total CITY COUNCIL & BOARDS:					897.90	883.79	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	32.33	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	3,972.89	3,972.89	03/28/2024
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	4.15	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	30.94	.00	
01-320-5100 PROFESSIONAL SERVIC	LAUTERBACH & AMEN LLP	88693	TIER 2 PENSION ANALYSIS	03/15/2024	750.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.000-123	03/25/2024	3,558.74	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.064-2	03/25/2024	1,817.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.121-7	03/25/2024	540.00	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.007-35	03/25/2024	1,426.00	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.017-96	03/25/2024	5,830.00	.00	
01-320-5200 POSTAGE	FP FINANCE PROGRAM	36227302	APR 24 LEASE	03/26/2024	311.45	.00	
01-320-5200 POSTAGE	JUDY'S LETTER & SECRETARIA	007024	VEHICLE STICKERS FY24/25	02/02/2024	3,968.98	.00	
01-320-5221 PRINTING	JUDY'S LETTER & SECRETARIA	007024	VEHICLE STICKERS FY24/25	02/02/2024	3,838.56	.00	
01-320-5410 UTILITIES	INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	519.94	.00	
01-320-5410 UTILITIES	NICOR GAS	20937927877 0	02.20-03.21-CIT HALL	03/21/2024	323.80	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	NICOR GAS	94822700004-	MAR 24 401 PIPER LN	03/22/2024	408.34	.00	
01-320-5410 UTILITIES	NICOR GAS	9865540004-0	MAR 24 14 E CAMP MCDNLD R	03/22/2024	264.41	.00	
01-320-5410 UTILITIES	T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	40.09	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	91536	MAY24	03/18/2024	270.90	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5696689-0	OFFICE SUPPLIES	04/02/2024	134.85	.00	
Total ADMINISTRATION:					28,043.37	3,972.89	
LEGAL							
01-324-5122 CITY PROSECUTOR	Law Offices of John L. Fiotti	MARCH 2024	MARCH24 ADJUDICATION	03/30/2024	700.00	.00	
Total LEGAL:					700.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	32.33	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	3,535.16	3,535.16	03/28/2024
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	33.00	.00	
01-340-5100 PROFESSIONAL SERVIC	ALLEGRA MARKETING	209931	BUSINESS CARDS-HART	03/26/2024	82.00	.00	
01-340-5100 PROFESSIONAL SERVIC	ANDREW HART	03.29.24PHON	MAR 24 CELL PHONE	03/29/2024	50.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2024-3	FEB 24 INSPECTIONS	04/01/2024	960.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2024-5	MAR 24 INSPECTIONS	04/01/2024	1,600.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.005-111	03/25/2024	1,168.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.080-1	03/25/2024	892.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	338.63	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	32339798	APR 24 COPIER	04/01/2024	198.97	.00	
01-340-7020 EQUIPMENT	T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	80.18	.00	
Total BUILDING DEPARTMENT:					8,970.27	3,535.16	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	20.60	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3778582	MAY 24 PREMIUMS-MENDEZ	04/02/2024	974.00	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	8,913.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	2,643.03	2,643.03	03/28/2024
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	48.62	.00	
01-350-5020 VEHICLE MAINTENANCE	ALTORFER INDUSTRIES	P6AC0096544	LOADER PARTS	03/19/2024	795.24	.00	
01-350-5020 VEHICLE MAINTENANCE	ALTORFER INDUSTRIES	P6AC0096544	CREDIT MEMO	03/19/2024	497.60-	.00	
01-350-5020 VEHICLE MAINTENANCE	ALTORFER INDUSTRIES	P6AC0096635	LOADER LIGHT	03/20/2024	199.22	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	131142H	SQUAD 600 PARTS	03/19/2024	272.26	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	1-0427532	SQUAD BRAKES	03/22/2024	575.95	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000105245	SQUAD TIRES #607	03/28/2024	697.08	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5020 VEHICLE MAINTENANCE	POMPS TIRE SERVICE INC	280159147	LOADER TIRE REPAIR	03/22/2024	1,194.00	.00	
01-350-5020 VEHICLE MAINTENANCE	VALVOLINE LLC	134452740	VEHICLE OIL	03/11/2024	1,441.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	02.21-02.26.24	TRE WORK QUINCY PARK	02/26/2024	7,000.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	03.18-03.24.24	tree work pw	03/24/2024	9,000.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320116591	UNIFORMS 03.15.24	03/15/2024	160.53	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320118366	UNIFORMS 03.22.24	03/22/2024	160.53	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320120376	UNIFORMS 03.29.24	03/29/2024	144.29	.00	
01-350-5410 UTILITIES	INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	200.77	.00	
01-350-5410 UTILITIES	T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	320.76	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	67723367402	FEB-MAR24 0 COR EUCLID	03/28/2024	725.69	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 US RT 45	03/28/2024	1,341.36	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 711 ELM ST	03/28/2024	537.43	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	1,625.40	.00	
01-350-5610 EQUIPMENT MAINTENAN	NAPA AUTO PARTS	6871-241153	MACHINE PARTS	03/22/2024	9.38	.00	
01-350-5610 EQUIPMENT MAINTENAN	NAPA AUTO PARTS	6871-241154	MACHINE PARTS	03/22/2024	21.47	.00	
01-350-5610 EQUIPMENT MAINTENAN	RUSSO POWER EQUIPMENT IN	SPI20551594	MACHINE PARTS	03/21/2024	395.46	.00	
01-350-5632 ICE CONTROL MAINTEN	CARGILL, INC.	2909290068	SALT LOAD #4	03/07/2024	8,142.90	.00	
01-350-5632 ICE CONTROL MAINTEN	CARGILL, INC.	2909362713	SALT LOAD #6	03/26/2024	4,072.24	.00	
01-350-5650 LANDSCAPE SUPPLIES	RUSSO POWER EQUIPMENT IN	SPI20542082	LANDSCAPE PARTS	03/15/2024	475.34	.00	
01-350-5650 LANDSCAPE SUPPLIES	RUSSO POWER EQUIPMENT IN	SPI20542083	LANDSCAPE SAW	03/15/2024	374.00	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	62.26	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	16.68	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	603532250104	BUILDING SUPPLIES	03/28/2024	39.26	.00	
01-350-5710 OPERATING SUPPLIES	MATERIAL SYSTEMS INC	INV-402216	PW STORAGE AREA	03/22/2024	1,558.00	.00	
01-350-5721 SIGNS	HIGHSTAR TRAFFIC	4308	STREE SIGNS ELM	03/28/2024	207.80	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	101028616	FUEL 03.27.24	03/27/2024	3,731.00	.00	
01-350-7020 EQUIPMENT	NAPA AUTO PARTS	6871-240469	AC PUM9 SYSTEM	03/20/2024	7,171.58	.00	
Total PUBLIC WORKS:					64,770.53	2,643.03	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	BLUECROSS BLUESHIEDL OF I	APRIL24-HMO	APR 24 HMO	02/23/2024	3,866.47	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1788213	APR 24 HMO DENTAL	03/30/2024	106.60	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	263.56	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1790232	APR 24 HMO VISION	03/30/2024	33.66	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	32,071.31	32,071.31	03/28/2024
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1598295	JAN24 LIFE INSURANCE	01/01/2024	23.40	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	213.68	.00	
01-360-4120 UNEMPLOYMENT INSUR	ILLINOIS DEPARTMENT OF EM	L0849080264	GUTIEREZ TERMINATION	03/25/2024	9,108.95	9,108.95	03/27/2024
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	100369462-02	NIPAS PHYSICAL LOEHRER	02/26/2024	579.00	.00	
01-360-5200 POSTAGE	PITNEY BOWES PURCHASE PO	032424-PSTG	PD POSTAGE	03/24/2024	106.19	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-5330 TRAINING	FORTRESS PLUS SOLUTIONS	4320	BEAST TRAINING	03/22/2024	99.00	.00	
01-360-5410 UTILITIES	INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	623.39	.00	
01-360-5410 UTILITIES	T-MOBILE	984965168-2.2	CELL PHONES 02.21-03.20.24	04/02/2024	408.61	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	10,836.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9958843125	PD WIRELESS CARDS CREDIT	03/10/2024	456.12	.00	
01-360-5700 OFFICE SUPPLIES	Image Systems & Business Soluti	397101	COPIER PAPER	03/15/2024	97.20	.00	
01-360-5710 OPERATING SUPPLIES	Image Systems & Business Soluti	031524A	OFFICE SUPPLIES	03/21/2024	85.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	128682	UNIFORMS-HERDUS	03/26/2024	69.95	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	128683	UNIFORMS-HERDUS	03/26/2024	347.90	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	128684	UNIFORMS-HERDUS	03/26/2024	111.40	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	128725	UNIFORMS-DURON	03/27/2024	82.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	128726	UNIFORMS -COGLIANESE	03/27/2024	16.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	3193191	UNIFORMS-COGLIANESE	03/12/2024	8.09	.00	
Total PUBLIC SAFETY:					59,613.48	41,180.26	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	BLUECROSS BLUESHIEDL OF I	APRIL24-HMO	APR 24 HMO	02/23/2024	3,318.38	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1788214	APR 24 RETIRE DENTAL	03/30/2024	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1790216	APR 24 PPO VISION	03/30/2024	46.40	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1790232	APR 24 HMO VISION	03/30/2024	12.74	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	6,319.92	6,319.92	03/28/2024
Total REIMBURSABLE EXP:					9,726.11	6,319.92	
Total GENERAL FUND:					184,536.93	58,535.05	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	67918297601	JAN-FEB24 604 N MILWAUKEE	03/19/2024	118.61	.00	
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	67919092201	FEB 24 1250 RIVER RD	03/19/2024	25.03	.00	
Total EXPENSES:					143.64	.00	
Total TOURISM DISTRICT:					143.64	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5610 EQUIPMENT MAINTENAN	IMPERIAL SURVEILLANCE	212571	SEVICE CALL-881 PIPER LAN VI	01/30/2024	338.00	.00	
Total EXPENSES:					338.00	.00	
Total DEA SEIZURE FUND:					338.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	COMED I	1165283000-03	PIPER/WIMBELTON-1165283000	03/18/2024	144.33	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 900EWILLOW	03/28/2024	250.75	.00	
Total EXPENSES:					395.08	.00	
Total SSA #5:					395.08	.00	

GL Account and Title		Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8								
EXPENSES								
28-300-5100	PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.002-35	03/25/2024	184.00	.00	
28-300-5100	PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.076-8	03/25/2024	2,240.00	.00	
Total EXPENSES:						2,424.00	.00	
Total SSA #8:						2,424.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.185-1	03/25/2024	9,626.88	.00	
30-550-7065 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.411-5	03/25/2024	73.00	.00	
30-550-7065 DRAINAGE IMPROVEME	INTERSTATE POWER SYSTEM,	0042000969:01	ACS GENERATOR	03/25/2024	94,852.00	.00	
Total :					104,551.88	.00	
Total CAPITAL IMPROVEMENTS:					104,551.88	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3778585	MAY 24 PREMIUMS-SIARA	04/02/2024	974.00	.00	
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	1,485.50	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	12.2023M	DEC 23 PPO MEDICAL	12/31/2023	1,321.52	1,321.52	03/28/2024
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1615883	APR 24 LIFE INSURANCE	03/30/2024	10.31	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV060255	031524 WATER DATA	03/15/2024	258.00	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	67723367402-	FEB-MAR 24 801 E CAMP MCDN	03/28/2024	2,366.39	.00	
51-300-5410 UTILITIES	NICOR GAS	70063400009 0	02.21-03.22.24-WELL HOUSE	03/22/2024	191.07	.00	
51-300-5412 WATER	INNOVATIVE TELEPHONE & DA	875544	APR 24 TELEPHONE	04/01/2024	22.30	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	338.63	.00	
Total EXPENSES:					6,967.72	1,321.52	
Total WATER FUND:					6,967.72	1,321.52	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	COMED I	0767814000-0	WOLF/;KENSINGTON 07678140	03/18/2024	110.67	.00	
52-300-5410 UTILITIES	COMED I	5019434111-03	WOLF/EUCLID-5019434111	03/18/2024	198.25	.00	
52-300-5410 UTILITIES	NICOR GAS	20247400003-	MAR 24 101 S WOLF RD	03/22/2024	121.94	.00	
Total EXPENSES:					430.86	.00	
Total PARKING FUND:					430.86	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-4100 HEALTH INSURANCE	MOE FUNDS	3778585	MAY 24 PREMIUMS-SIARA	04/02/2024	974.00	.00	
53-300-4100 HEALTH INSURANCE	MOE FUNDS	3778586	MAY 24-PREMIUMS-FAMILY	04/02/2024	1,485.50	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	91536	MAY24 WC PREMIUM	03/18/2024	135.45	.00	
Total EXPENSES:					2,594.95	.00	
CAPITAL OUTLAY GENERAL							
53-500-7051 SYSTEM IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.077-14	03/25/2024	2,103.00	.00	
53-500-7051 SYSTEM IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	02.29.24 4755.	FEB 24 4755.081-1	03/25/2024	2,192.00	.00	
Total CAPITAL OUTLAY GENERAL:					4,295.00	.00	
Total SANITARY SEWER FUND:					6,889.95	.00	
Grand Totals:					306,678.06	59,856.57	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	184,536.93	58,535.05	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	143.64	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	338.00	.00	
SSA #5			
Total SSA #5:	395.08	.00	
SSA #8			
Total SSA #8:	2,424.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	104,551.88	.00	
WATER FUND			
Total WATER FUND:	6,967.72	1,321.52	
PARKING FUND			
Total PARKING FUND:	430.86	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	6,889.95	.00	
Grand Totals:	306,678.06	59,856.57	