



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE CITY COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON WEDNESDAY, SEPTEMBER 27, 2023 AT 6:30PM

**IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR PATRICK LUDVIGSEN PRESIDING**

**THIS MEETING WILL BE BROADCAST LIVE ON CABLE CHANNELS:
COMCAST AND ASTOUND/RCN CHANNEL 17 AND AT&T U-VERSE CHANNEL 99.
IT WILL ALSO BE RECORDED AND TELEVISED ON COMCAST AND ASTOUND/RCN CHANNEL
17 AND AT&T U-VERSE CHANNEL 99.**

**ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE MEETING.
THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.**

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

A. September 11, 2023 City Council Regular Meeting Minutes

Action Requested: (Motion, Second, Roll Call Vote)

B. September 11, 2023 City Council Executive Session Meeting Minutes

Action Requested: (Motion, Second, Roll Call Vote)

C. August 28, 2023 City Council Executive Session Minutes

Action Requested: (Motion, Second, Roll Call Vote)

D. September 20, 2023 Joint Meeting Chicago Executive Airport-City of Prospect Heights-Village of Wheeling

Action Requested: (Motion, Second, Roll Call Vote)

4. PRESENTATIONS

None

5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

None

6. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

7. CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.

Action Requested: (*Motion, Second, Roll Call Vote*)

A. R-23-25 Staff Memo and Resolution Approving Bid and Contract Award for the 2023 Street Patching Program with Chicagoland Paving Contractors, Inc. at a Cost of \$58,900.00

B. R-23-26 Staff Memo and Resolution Authorizing an Intergovernmental Agreement with Cook County Department of Transportation and Highways “Invest in Cook” Grant, for Phase I Preliminary Engineering, for Elmhurst Road Sidewalk Connectivity Project

C. R-23-27 Staff Memo and Resolution Authorizing a Civil Engineering Servicers Agreement with Gewalt Hamilton Associates, Inc., for Phase I Preliminary Engineering Services for the Elmhurst Road Sidewalk Connectivity Project

8. OLD BUSINESS

A. O-23-24 Staff Memo and Ordinance Granting a Variation to Reduce Required Rear Yard Setback for a Garage Addition to the Single-family Residence, 910 Sherwood Drive (**2nd Reading**)

Action Requested: (*Motion, Second, Roll Call Vote*)

9. NEW BUSINESS

A. Presentation by ML Development, of Development Plan for 506-508 Camp McDonald Road, Rezoning Property R1 to R2 and Request for Referral to Plan Commission Zoning Board

Action Requested: (*Motion, Second, Roll Call Vote*)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

A. August Financial Report Presented by Assistant Finance Director Bob Tannehill

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$167,559.41
Motor Fuel Tax Fund	\$0.00

Tourism District	\$2,482.53
Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$595.18
Palatine Road Tax Increment Financing	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$0.00
Capital Improvements	\$48,500.00
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$9,521.00
Parking Fund	\$814.57
Sanitary Sewer Fund	\$8,734.54
Road/Building Bond Escrow	\$0.00
TOTAL	\$238,207.23
<u>Wire Payments</u>	
09/08/2023 PAYROLL	\$170,365.63
AUGUST ILLINOIS MUNICIPAL RETIREMENT FUND PAYMENT	\$16,093.29
TOTAL WARRANT	\$424,666.15

12. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

13. EXECUTIVE SESSION – (No Items)

14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

15. ADJOURNMENT

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, September 22, 2023



City of Prospect Heights

Department of Engineering
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 210-FAX: 847/590-1854
www.prospect-heights.il.us

September 19, 2023

Mr. Joe Wade, City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Prospect Heights, Northfield, and Golf Combined 2023 Patching Program

Dear Mr. Wade:

At the Gewalt Hamilton Associates office, on September 19, 2023, we received five bids for the above referenced project as tabulated in the attached document. The lowest responsible and responsive bidder was Chicagoland Paving Contractors, Inc., in the total amount of \$144,965 for all three towns. The Prospect Heights portion is a total of \$58,900.00.

We have worked with Chicagoland Paving Contractors on many similar projects; they have the appropriate skills and capacity to complete this project within specification and schedule. We recommend that the City award a contract for improvements outlined in the base bid to Chicagoland Paving Contractors, Inc., of Lake Zurich, Illinois, in the amount of **\$58,900.00**.

The anticipated start date will be early October, with a completion date of October 20th, 2023. Should your office approve this, we will coordinate with Chicagoland Paving Contractors, Inc. for the execution and preparation of the Contract, Certificate of Insurance and Contract Bond.

Please feel free to contact me with any questions or comments.

Sincerely,

Daniel J. Strahan, P.E., CFM
City Engineer

cc: Mark Roscoe, PW Director

RESOLUTION - R-23-25
A RESOLUTION APPROVING BID AND CONTRACT AWARD FOR THE 2023 STREET PATCHING PROGRAM WITH CHICAGOLAND PAVING CONTRACTORS, INC.

WHEREAS, Gewalt Hamilton Associates, as City Engineer, and on behalf of the City of Prospect Heights, Northfield and Golf, solicited bids for the 2023 Street Patching Program; and

WHEREAS, Gewalt Hamilton Associates finds that the lowest responsible bidder to the 2023 Street Patching bids is Chicagoland Paving Contractors, Inc. at a cost to Prospect Heights not to exceed \$58,900.00; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That a Contract with Chicagoland Paving Contractors, Inc. for the 2023 Street Patching Program is hereby approved and accepted.

Section Two: That the City Administrator, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 27th day of September, 2023.

Pat Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Client:	Village of Golf														
Project:	2023 Patching Program														
GHA Project No:	9434.000 (3509.094)														
Project Manager:	Peter Lind														
				Engineer's Estimate of Probable Cost		BID TABULATION									
						Peter Baker & Son Co.		Chicagoland Paving Contractors, Inc.		Builders Paving, LLC		J.A. Johnson Paving Company		Arrow Road Construction Co.	
Item No.	Description	Qty	Unit			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
	Class D Patches, Type II, 2"	150.0	SY			\$30.00	\$4,500.00	\$45.00	\$6,750.00	\$45.00	\$6,750.00	\$65.00	\$9,750.00	\$48.00	\$7,200.00
	Class D Patches, Type III, 2"	300.0	SY			\$28.50	\$8,550.00	\$37.00	\$11,100.00	\$45.00	\$13,500.00	\$65.00	\$19,500.00	\$44.00	\$13,200.00
	Class D Patches, Type IV, 2"	1,000.0	SY			\$25.00	\$25,000.00	\$36.00	\$36,000.00	\$37.00	\$37,000.00	\$37.00	\$37,000.00	\$44.00	\$44,000.00
	Thermoplastic Pavement Marking, Letters and Symbols	50.0	SF			\$9.00	\$450.00	\$6.30	\$315.00	\$23.00	\$1,150.00	\$20.00	\$1,000.00	\$6.00	\$300.00
	Thermoplastic Pavement Marking, Line 4"	3,500.0	FT			\$2.00	\$7,000.00	\$1.90	\$6,650.00	\$1.15	\$4,025.00	\$1.00	\$3,500.00	\$1.79	\$6,265.00
	Thermoplastic Pavement Marking, Line 6"	300.0	FT			\$2.50	\$750.00	\$2.80	\$840.00	\$3.50	\$1,050.00	\$3.00	\$900.00	\$2.68	\$804.00
	Thermoplastic Pavement Marking, Line 12"	400.0	FT			\$3.00	\$1,200.00	\$5.65	\$2,260.00	\$4.25	\$1,700.00	\$3.75	\$1,500.00	\$5.36	\$2,144.00
	Thermoplastic Pavement Marking, Line 24"	50.0	FT			\$10.00	\$500.00	\$12.00	\$600.00	\$23.00	\$1,150.00	\$20.00	\$1,000.00	\$10.72	\$536.00
	Crack Routing and Filling (Special)	700.0	LBS			\$10.00	\$7,000.00	\$9.15	\$6,405.00	\$11.50	\$8,050.00	\$20.00	\$14,000.00	\$19.66	\$13,762.00
Total Base Bid Northfield:						\$54,950.00		\$70,920.00		\$74,375.00		\$88,150.00		\$88,211.00	
	Class D Patches, Type III, 2"	50.0	SY			\$28.50	\$1,425.00	\$53.00	\$2,650.00	\$48.00	\$2,400.00	\$140.00	\$7,000.00	\$60.00	\$3,000.00
	Class D Patches, Type IV, 2"	50.0	SY			\$25.00	\$1,250.00	\$53.00	\$2,650.00	\$48.00	\$2,400.00	\$140.00	\$7,000.00	\$60.00	\$3,000.00
	Class D Patches, Type III, 4"	45.0	SY			\$45.00	\$2,025.00	\$106.00	\$4,770.00	\$76.00	\$3,420.00	\$70.00	\$3,150.00	\$120.00	\$5,400.00
	Class D Patches, Type IV, 4"	45.0	SY			\$40.00	\$1,800.00	\$106.00	\$4,770.00	\$76.00	\$3,420.00	\$70.00	\$3,150.00	\$120.00	\$5,400.00
Total Base Bid Golf:						\$6,500.00		\$14,840.00		\$11,640.00		\$20,300.00		\$16,800.00	
	Class D Patches, Type III, 2"	400.0	SY			\$28.50	\$11,400.00	\$37.00	\$14,800.00	\$36.00	\$14,400.00	\$52.00	\$20,800.00	\$41.50	\$16,600.00
	Class D Patches, Type IV, 2"	400.0	SY			\$25.00	\$10,000.00	\$35.00	\$14,000.00	\$36.00	\$14,400.00	\$52.00	\$20,800.00	\$41.50	\$16,600.00
	Class D Patches, Type III, 4"	200.0	SY			\$45.00	\$9,000.00	\$75.00	\$15,000.00	\$72.00	\$14,400.00	\$104.00	\$20,800.00	\$83.00	\$16,600.00
	Class D Patches, Type IV, 4"	200.0	SY			\$40.00	\$8,000.00	\$70.00	\$14,000.00	\$72.00	\$14,400.00	\$104.00	\$20,800.00	\$83.00	\$16,600.00
	Undercuts (Special)	30.0	CY			\$60.00	\$1,800.00	\$115.00	\$3,450.00	\$45.00	\$1,350.00	\$215.00	\$6,450.00	\$100.00	\$3,000.00
Total Base Bid Prospect Heights:						\$40,200.00		\$61,250.00		\$58,950.00		\$89,650.00		\$69,400.00	
Total Bid						\$101,650.00		\$147,010.00		\$144,965.00		\$198,100.00		\$174,411.00	



To: Mayor Ludvigsen and Members of the City Council
Joe Wade, City Administrator

From: Peter P. Falcone, Assistant City Administrator

Subject: Resolution Authorizing an Intergovernmental Agreement with Cook County Department of Transportation and Highways "Invest in Cook" Grant, for Phase I Preliminary Engineering, for Elmhurst Road Sidewalk Connectivity Project

Date: September 20, 2023

Background

Cook County Department of Transportation and Highways invited grant applications for the "Invest in Cook" program, which targets transit and other transportation alternatives in Cook County. Competitive applications were reviewed and the City's Elmhurst Road sidewalk connectivity project submission was awarded a grant of up to \$65,600 to be used for the preliminary engineering costs associated with the implementation of the sidewalk.

The estimated cost for Phase I design is \$81,991.00, of which, 80% will be funded by the Cook County Invest in Cook grant.

Analysis

The Prospect Heights Comprehensive Plan has identified this sidewalk project as a goal of the City, which would help provide pedestrian access to and from Wheeling High School.

Completing Phase I preliminary engineering places the City in an advantageous position to apply for an Illinois Transportation Enhancement Program grant application, or other funding vehicles, to assist completion of this capital improvement.

Recommendation

Approve resolution **R-23-26** to enter into an intergovernmental agreement with Cook County for grant funding for preliminary engineering for the Elmhurst Road Sidewalk Connectivity project.

RESOLUTION No. R-23-26

Resolution Authorizing an Intergovernmental Agreement with Cook County Department of Transportation and Highways “Invest in Cook” Grant, for Phase I Preliminary Engineering, for Elmhurst Road Sidewalk Connectivity Project

Whereas, the Cook County Department of Transportation and Highways has initiated the “Invest in Cook” grant program to support transit and other transportation alternatives in Cook County; and

Whereas, the City of Prospect Heights submitted the Elmhurst Road Sidewalk Connectivity Project for grant consideration and the City project was awarded an Invest in Cook grant in the amount of \$65,600 for Phase I preliminary engineering, and

Whereas, the City of Prospect Heights recognizes the “Invest in Cook” program, to be a valuable source for assisting the City, in the development of sidewalks/multi-use paths for safe access to community assets.

Now, therefore, be it resolved by the Mayor and City Council of the City of Prospect Heights, Cook County, State of Illinois as Follows:

Section 1: The City Council of Prospect Heights authorizes an Intergovernmental agreement with Cook County for preliminary engineering services for the Elmhurst Road Sidewalk Connectivity Project.

Section 2: The City Administrator, or their designee, is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved this 27th day of September, 2023

Attest:

Patrick Ludvigsen, Mayor

City Clerk

Ayes:

Nays:

Absent:

INTERGOVERNMENTAL AGREEMENT

This **Intergovernmental Agreement** (the “Agreement”) is made and entered into this _____ day of _____, 2023, by and between the County of Cook, a body politic and corporate of the State of Illinois (the “County”), acting by and through its Department of Transportation and Highways (the “Department”), and the City of Prospect Heights, a municipal corporation of the State of Illinois (the “Grantee” or “City”). The County and City are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, Cook County Board President Toni Preckwinkle and the Cook County Board of Commissioners are committed to supporting the growth and economic vitality of communities in Cook County by promoting strategic partnerships and investments in transportation;

WHEREAS, on August 3, 2016, the Board of Commissioners unanimously approved *Connecting Cook County*, the County’s first long-range transportation plan in 75 years;

WHEREAS, *Connecting Cook County* identifies five priorities to shape the County’s transportation policies and capital improvement program:

- Prioritize transit and other transportation alternatives to address congestion on our roads and meet the travel needs of residents who cannot afford a car or choose not to have one;
- Support the region’s role as North America’s freight capital to spur economic growth and job creation;
- Promote equal access to opportunities to achieve greater and more evenly distributed economic growth;
- Maintain and modernize existing transportation facilities to minimize long-term operating costs, safety hazards, delays and congestion, and ensure that today’s investments do not preclude future innovation and growth; and
- Increase investments in transportation to maintain the region’s economic competitiveness;

WHEREAS, Invest in Cook is an annual \$8.5 million program that funds planning and feasibility studies, engineering, right-of-way acquisition, and construction of transportation improvements sponsored by local and regional governments and private partners that are consistent with the priorities of *Connecting Cook County*;

WHEREAS, since its creation, the Invest in Cook program has leveraged over \$150.7 million in additional federal, state and local funds;

WHEREAS, on July 20, 2023, the County informed the City that it had been selected for participation in the 2023 Invest in Cook Program;

WHEREAS, the County has agreed to award the City up to \$65,600 toward preliminary engineering costs for the implementation of the Elmhurst Road Sidewalk Connectivity Project (the “Project”);

WHEREAS, the City will install sidewalks on the east side of Elmhurst Road, from Hintz Road to 1113 Elmhurst Road and from 1117 Elmhurst Road to Forums Court;

WHEREAS, the new sidewalks will connect residents and students to local businesses and Wheeling High School, as well as to sidewalks in the neighboring Village of Wheeling;

WHEREAS, this Agreement will set forth the Parties' respective responsibilities and obligations for preliminary engineering, funding and reporting of the Project;

WHEREAS, the County, by virtue of its powers as set forth in the Counties Code, 55 ILCS 5/1-1 et seq., and the Illinois Highway Code, 605 ILCS 5/1-101 et seq., is authorized to enter into this Agreement;

WHEREAS, the City, by virtue of its powers as set forth in the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq., is authorized to enter into this Agreement; and

WHEREAS, this Agreement is further authorized under Article VII, Section 10 of the Illinois Constitution and by the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

- **SECTION 1. PRELIMINARY ENGINEERING**

- A. Notice to Proceed. The County's execution of this Agreement will be deemed a "Notice to Proceed" for the Grantee to commence work on the Project.
- B. Engineering Agreement. The Grantee will enter into an agreement with a professional engineering firm/consultant to perform preliminary engineering services for the Project. In awarding and administering the preliminary engineering agreement, the Grantee will comply with all applicable state and federal laws and regulations. The Grantee will forward a copy of the agreement to the County within 14 calendar days of execution.
- C. RFP Issuance. The County may require the Grantee to utilize a Qualifications-Based Selection (QBS) process in selecting its consultant. If fewer than three qualified consultants submit letters of interest in response to a Request for Proposal (RFP) issued by the Grantee, the County may require the Grantee to reissue the RFP.
- D. Lead Agency. The Grantee will assume overall responsibility for the Project, including ensuring that all required permits and joint participation and/or force agreements are secured.
- E. Project Location. A map showing the Project limits is incorporated into and made a part of this Agreement and attached as Exhibit A.
- F. Schedule. A schedule for the Project is incorporated into and made a part of this Agreement and attached as Exhibit B.

- G. Deliverables. Upon request by the County, the Grantee will provide the County with copies of all deliverables prepared by the consultant and submitted to the Grantee, including, but not limited to, any and all surveys, studies, reports, charts, maps, drawings, agreements, data, plans, specifications, estimates, plats, permits and special provisions.
- H. Meetings. The Grantee and/or its consultant will coordinate and conduct any public meetings or hearings required by the Illinois Department of Transportation (IDOT) or any other state or federal agency for the Project. The Grantee will provide not less than 14 calendar days' advance written notice to the County of the Project kick-off meeting, if applicable, and any such public meetings or hearings.
- I. Draft Project Development Reports. The Grantee will provide the County with electronic copies of any draft Project Development Reports prepared as part of the Project.
- J. Final Project Development Report. The Grantee and/or its consultant will provide IDOT with any and all documents necessary to secure IDOT approval of the Project Development Report (PDR) for the Project. The Grantee will provide the County with one paper copy and an electronic copy of the final approved PDR.
- K. County Permits. The Grantee will apply for and the County will not unreasonably withhold any and all permits for right of access (ingress or egress) and/or temporary use of the County's property within the Project limits to the Grantee and/or its agents, without charge of permit fees to the Grantee.
- L. Submittals. All notices required of the Grantee under this section of the Agreement must be directed to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 24th Floor
Chicago, IL 60602
E-mail: InvestinCook.CC@cookcountyil.gov

- **SECTION 2. FINANCIAL**

- A. Cost Estimate. Estimated preliminary engineering costs for the Project are \$82,000.
- B. Cost Participation
 - i. Grantee Cost Participation. The Grantee will pay all actual preliminary engineering costs for the Project, subject to reimbursement by the County as described below.

- ii. County Cost Participation. The County will reimburse the Grantee for 80% of actual preliminary engineering costs for the Project, up to, but not to exceed \$65,600. The County reserves the right to modify its percentage and/or maximum contribution towards the Project if, in the sole discretion of the County, there are material changes to the Project's scope of work.

C. Reimbursement Procedures

- i. Advance Payment. Upon full execution of the preliminary engineering agreement for the Project and receipt of an invoice from the Grantee, the County will make an advance payment to the Grantee in the amount of \$32,800. This amount represents 50% of the County's maximum financial contribution under this Agreement.
- ii. Milestone Payment. Upon submittal of the pre-final PDR to IDOT and receipt of an invoice from the Grantee, the County will make a second payment to the Grantee in the amount of \$16,400. The advance and milestone payments to the Grantee represent 75% of the County's maximum financial contribution under this Agreement.
- iii. Final Payment. Upon submittal of the final PDR to IDOT and receipt of an invoice from the Grantee, the County will make a final payment to the Grantee for the balance of the County's financial obligation under this Agreement. The amount of the final payment will reflect actual preliminary engineering costs for the Project and the County's prior payments to the Grantee. If the prior payments made to the Grantee by the County exceed the County's financial obligation under this Agreement, the County may require the Grantee to return any or all excess funds.
- iv. Required Documentation. In order to receive final reimbursement from the County, the Grantee must submit the following documentation along with the final invoice:
 - a. A cover letter addressed to the Department's Assistant Superintendent, including the name of the Project and its associated section number;
 - b. Copies of all cancelled checks paid to the consultant(s) (or copies of the associated bank ledgers reflecting the payments);
 - c. Copies of all associated invoices submitted to the Grantee by the consultant(s) for the services rendered; and
 - d. A copy of the final performance report as described in Section 3.D. below.

If the documentation submitted by the Grantee for final reimbursement is reasonably deemed by the County as not sufficiently documenting the work completed, the County may require further records and supporting documents

to verify the amounts, recipients and uses of all funds invoiced under this Agreement.

- v. Ineligible Costs. The County will not reimburse the Grantee for any costs that are:
- a. Contrary to the provisions of this Agreement;
 - b. Not directly related to carrying out preliminary engineering services for the Project;
 - c. Not paid by the Grantee or its consultant(s);
 - d. Of a regular and continuing nature, including, but not limited to, administrative costs, staff and overhead costs, rent, utilities and maintenance costs;
 - e. Incurred without the consent of the County after the County has given the Grantee written notice of suspension or termination of any or all of the County's obligations under this Agreement; and/or
 - f. In excess of the County's maximum financial contribution under this Agreement.
- vi. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 24th Floor
Chicago, IL 60602
E-mail: InvestinCook.CC@cookcountyil.gov

- D. Substitutions/Substitute Work. Either Party may request in writing that work or materials be substituted with different work or materials. Provided that the substitute work and/or materials do not unreasonably delay the Project schedule, the Grantee will cause said substitute work and/or materials to be included in the Project. Each Party will pay the costs of substitutions for their associated work items.
- E. Additional Work. Either Party may request in writing that additional work be added to the Project. Provided that the additional work does not unreasonably delay the Project schedule, the Grantee will cause said additional work to be included in the Project. Additional work will be paid for by force account or agreed unit price. Each Party will pay the costs of additional work for their associated work items.
- F. Funding Breakdown. A funding breakdown is incorporated into and made a part of this Agreement and attached as Exhibit C.

• **SECTION 3. REPORTING**

- A. Quarterly Performance Reports. The Grantee will submit quarterly performance reports to the County not later than 30 calendar days after the reporting period as determined by the County. Quarterly performance reports must include the following information:
- i. A cover letter addressed to the Department's Bureau Chief of Strategic Planning and Policy, including the name of the Project and its associated section number;
 - ii. An estimated percentage of preliminary engineering work completed for the Project;
 - iii. A statement indicating whether preliminary engineering work for the Project is on, behind or ahead of schedule;
 - iv. A record of preliminary engineering activities and expenditures to date and for the current reporting period;
 - v. A forecast of quarterly preliminary engineering activities and expenditures for the remainder of the Project; and
 - vi. Any significant changes to the Project schedule.
- B. Extensions. The Grantee may request to extend the due date of any quarterly performance reports and the County will reasonably consider any such requests.
- C. Use of Reports. The County will use quarterly performance reports to compare the rate of the Grantee's actual expenditures to the planned amounts in the approved funding breakdown for the Project (Exhibit C) and to track preliminary engineering activities against the approved milestones in the Project schedule (Exhibit B).
- D. Final Performance Report. The Grantee must submit a final performance report with its request for final reimbursement. The final report should describe cumulative preliminary engineering activities, including a complete description of the Grantee's achievements with respect to the Project's objectives and milestones. The County will not issue final reimbursement until the Grantee submits the final performance report.
- E. Report Format. The Grantee will use whatever forms or documents are required by the County in submitting quarterly and final performance reports.
- F. Failure to Report. The Grantee understands and agrees that the failure to submit timely and complete performance reports will result in the delay of funds and/or the denial of future funding.

- G. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Strategic Planning and Policy
Attn: Jesse Elam
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: InvestinCook.CC@cookcountyil.gov

• **SECTION 4. GENERAL CONDITIONS**

- A. Authority to Execute. The Parties have read and reviewed the terms of this Agreement and by their signatures as affixed below represent that the signing party has the authority to execute this Agreement and that the Parties intend to be bound by the terms and conditions contained herein.
- B. Binding Successors. This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and approved assigns.
- C. Compliance with Laws, Rules and Regulations. The Parties will at all times observe and comply with all federal, state and local laws and regulations, as amended from time to time, in carrying out the terms and conditions of this Agreement.
- D. Conflicts of Interest. The Grantee understands and agrees that no director, officer, agent or employee of the Grantee may have an interest, whether directly or indirectly, in any contract or agreement or the performance of any work pertaining to this Agreement; represent, either as an agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or agreement or work pertaining to this Agreement; or take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing their vote or actions. Any contract or agreement made and procured in violation of this provision is void and no funds under this Agreement may be used to pay any cost under such a contract or agreement.
- E. Conflict with Exhibits. In the event of a conflict between any exhibit attached hereto and the text of this Agreement, the text of this Agreement will control.
- F. Counterparts. This Agreement may be executed in two or more counterparts, each of which will be deemed an original and all of which will be deemed one and the same instrument.
- G. County Section Number. The Project is hereby designated as County section number 23-IICBP-11-ES. The Parties will include County section number 23-IICBP-11-ES on all Project-related submittals, including, but not limited to, written correspondence and invoices.

- H. Designation of Representatives. Not later than 14 calendar days after the Effective Date of this Agreement, as defined in Section 4.J. below, each Party will designate in writing a full-time representative for carrying out this Agreement. Each representative will have the authority, on behalf of the respective Party, to make decisions relating to the work covered by this Agreement. Representatives may be changed, from time to time, by subsequent written notice. Each representative will be readily available to the other.
- I. Dispute Resolution. In the event of any dispute, claim, question or disagreement arising out of the performance of this Agreement, the Parties will consult and negotiate with each other in good faith to settle the dispute, claim, question or disagreement. In the event the Parties cannot mutually agree on the resolution of the dispute, claim, question or disagreement, the decision of the Department's Superintendent will be final.
- J. Effective Date. The Effective Date of this Agreement will be the date that the last authorized signatory signs and dates the Agreement, which date will be inserted on the first page of this Agreement. This Agreement will become effective only in the event the corporate authorities of each Party approve this Agreement.
- K. Electronic Signatures. A signed copy of this Agreement transmitted by facsimile, electronic mail or other means of electronic submission will be deemed to have the same legal effect as delivery of an original executed copy of this Agreement.
- L. Entire Agreement. This Agreement constitutes the entire agreement of the Parties concerning all matters specifically covered by this Agreement and supersedes all prior written and oral agreements, commitments and understandings among the Parties. There are no representations, covenants, promises or obligations not contained in this Agreement that form any part of this Agreement or upon which any of the Parties is relying upon in entering into this Agreement.
- M. Force Majeure. Neither Party will be liable for any delay or non-performance of its obligations hereunder by any contingency reasonably beyond its control, including, but not limited to, acts of God, war, civil unrest, labor strikes or walkouts, fires, pandemics and/or natural disasters.
- N. Inactivity. The County may terminate this Agreement if the preliminary engineering agreement for the Project is not executed by the Grantee within one year after the Effective Date of this Agreement.
- O. Indemnification. The Grantee will indemnify, defend and hold harmless the County and its commissioners, officers, directors, employees and agents, and their respective heirs, successors and assigns, from and against any and all claims, liabilities, damages, losses and expenses, including, but not limited to, legal defense costs, attorneys' fees, settlement or judgments, caused by the negligent acts, omissions or willful misconduct of the Grantee, its officers, directors, employees, agents, consultants, contractors, subcontractors or suppliers in connection with or arising out of the performance of this Agreement.

- P. Modification. This Agreement may only be modified by a written instrument executed by the Department's Superintendent and an authorized representative of the Grantee.
- Q. No Individual or Personal Liability. The Parties agree that the actions taken and the representations made by each respective Party and by their respective corporate authorities have not been taken or made in anyone's individual capacity and no mayor/president, board member, council member, official, officer, employee, volunteer or representative of any Party will incur personal liability in conjunction with this Agreement.
- R. No Third-Party Beneficiaries. This Agreement is not intended to benefit any person, entity or municipality not a party to this Agreement, and no other person, entity or municipality will be entitled to be treated as beneficiary of this Agreement. This Agreement is not intended to and does not create any third-party beneficiary or other rights in any third person or party, including, but not limited to, any agent, contractor, subcontractor, consultant, volunteer or other representative of any Party. No agent, employee, contractor, subcontractor, consultant, volunteer or other representative of any Party will be deemed an agent, employee, contractor, subcontractor, consultant, volunteer or other representative of the other.
- S. Notices. Unless otherwise specified, all reports, notices and other communications related to this Agreement will be in writing and will be personally delivered or mailed via first class, certified or registered U.S. Mail or electronic mail delivery to the following persons at the following addresses:
- To the COUNTY: Superintendent
Attn: Jennifer "Sis" Killen, P.E., PTOE
Cook County Department of Transportation and Highways
69 W. Washington Street, 24th Floor
Chicago, IL 60602
E-mail: InvestinCook.CC@cookcountyil.gov
- To the GRANTEE: City of Administrator
Attn: Joe Wade
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070
E-mail: jwade@prospect-heights.org
- T. Recitals. The introductory recitals included at the beginning of this Agreement are agreed to and incorporated into and made a part of this Agreement.
- U. Records Maintenance. The Grantee will maintain during the term of this Agreement and for a period of three years thereafter complete and adequate financial records, accounts and other records to support all Project expenditures. These records and accounts will include, but not be limited to, records providing a full description of each activity being assisted with County funds; a general ledger that supports the costs being charged to the

County; records documenting procurement of goods and services; contracts for goods and services; invoices; billing statements; cancelled checks; bank statements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules.

- V. Reviews and Audits. The Grantee will give the County access to all books, accounts, records, reports and files pertaining to the administration, receipt and use of County funds under this Agreement to necessitate any reviews or audits.
- W. Section Headings. The descriptive section and subsection headings used in this Agreement are for convenience only and do not control or affect the meaning or construction of any of the provisions thereof.
- X. Severability. If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term will be excluded to the extent of such invalidity or unenforceability; all other terms hereof will remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term will be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.
- Y. Suspension; Early Termination. Subject to Section 4.M. above, if the County determines that the Grantee has not complied with or is not complying with, has failed to perform or is failing to perform, has not met or is not meeting significant Project milestones or objectives, or is in default under any of the provisions of this Agreement, whether due to failure or inability to perform or any other cause whatsoever, the County, after written notification to the Grantee of said non-compliance or default and failure by the Grantee to correct said violations within 60 calendar days, may:
 - i. Suspend or terminate this Agreement in whole or in part by written notice, and/or;
 - ii. Demand refund of any funds disbursed to the Grantee;
 - iii. Temporarily withhold payments pending correction of deficiencies by the Grantee;
 - iv. Disallow all or part of the cost of the activity or action not in compliance; or
 - v. Take other remedies legally available.
- Z. Termination. Unless extended by the Department's Superintendent or their designee in writing, this Agreement terminates upon the City's submittal of the final PDR to IDOT and final reimbursement by the County, or November 30, 2027, whichever date is earlier.
- AA. Venue and Applicable Law. All questions of interpretation, construction and enforcement, and all controversies with respect to this Agreement, will be governed by the applicable constitutional, statutory and common law of the State of Illinois. The

Parties agree that, for the purposes of any litigation relative to this Agreement and its enforcement, venue will be in the Circuit Court of Cook County, Illinois or the Northern District, Eastern Division of the United States District Court, Chicago, Illinois, and the Parties consent to the *in personam* jurisdiction of said Courts for any such action.

BB. Waiver of Default. The failure by the County or Grantee to seek redress for violation of or to insist upon strict performance of any condition or covenant of this Agreement will not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies. No provision of this Agreement will be deemed waived by the County or Grantee unless such provision is waived in writing.

(signature page to follow)

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated.

EXECUTED BY COUNTY OF COOK:

EXECUTED BY CITY OF PROSPECT HEIGHTS:

Toni Preckwinkle
President
Cook County Board of Commissioners

Patrick Ludvigsen
Mayor

This ____ day of _____, _____

This ____ day of _____, _____

ATTEST: _____
County Clerk

ATTEST: _____
Deputy City Clerk

RECOMMENDED BY:

APPROVED AS TO FORM:
Kimberly M. Foxx, State's Attorney

Jennifer "Sis" Killen, P.E., PTOE
Superintendent
County of Cook
Department of Transportation and Highways

By: _____
Assistant State's Attorney

Exhibit A

Location Map for Elmhurst Road Sidewalk Connectivity Project



Exhibit B

Project Schedule

Description		Date
Milestone 1	Commence Phase I	11/01/2023
Milestone 2	Commence Phase II	11/01/2024
Milestone 3	Appraisals and Negotiations	01/01/2025
Milestone 4	pre-Final submission date to IDOT	01/06/2025
Milestone 5	Final PS&E submission date to IDOT	08/01/2025
Milestone 6	Final CE and funding Agreements to IDOT	09/01/2025
Milestone 7	ROW/easement Certified by IDOT	05/01/2026
Milestone 8	IDOT Letting Date	06/01/2026
Milestone 9	Commence Construction	08/01/2026

Exhibit C

Funding Breakdown

PHASE	GRANTEE SHARE	COUNTY SHARE
Preliminary Engineering Services	Balance	80% Up to, but not to exceed, \$65,600



To: Mayor Ludvigsen and Members of the City Council
Joe Wade, City Administrator

From: Peter P. Falcone, Assistant City Administrator

Subject: Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Phase I Preliminary Engineering Services for Elmhurst Road Sidewalk Connectivity Project

Date: September 20, 2023

Background

Upon consideration of the agreement with Cook County to support engineering services for the Elmhurst Road sidewalk, the proposed preliminary engineering services agreement with Gewalt Hamilton, enables work to commence for this project.

The proposed engineering services agreement evaluates the construction of a 5-ft. wide sidewalk along the east side of Elmhurst Road, from Hintz Road to 1113 Elmhurst Road and from 1117 Elmhurst Road to Forums Court.

Analysis

Completion of preliminary and design engineering are prerequisites for future Federal and State construction grant funding.

Recommendation

Staff recommends approval of resolution **R-23-27** and execution of this agreement in conjunction with the Cook County funding agreement.

RESOLUTION NO. R-23-27

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR PHASE I PRELIMINARY ENGINEERING SERVICES FOR THE ELMHURST ROAD SIDEWALK CONNECTIVITY PROJECT

Whereas, the City of Prospect Heights had applied for and been awarded Invest in Cook Program funding for the preliminary engineering of an Elmhurst Road sidewalk from Hintz Road to 1113 Elmhurst Road and from 1117 Elmhurst Road to Forums Court, and;

Whereas, the award value provides, \$65,600 for Phase I preliminary engineering costs, and;

Whereas, Phase I preliminary engineering is a necessary part of this project, including required interaction and approval of bid letting with the Illinois Department of Transportation, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services to the City for necessary Phase I preliminary engineering work at a not-to-exceed fee of \$81,991.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for Professional Services, Phase I preliminary engineering services for a Camp McDonald Road Sidewalk from Wheeling Road to Wolf Road is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 27th day of September, 2023

Patrick Ludvigsen, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

September 12th, 2023

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: Proposal for Professional Services
Phase I Preliminary Engineering
IL Route 83 (Elmhurst Road): Hintz Road to Drake Terrace
City of Prospect Heights
GHA Proposal No. 2023.T125

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc. (GHA) is pleased to submit our proposal for professional engineering consulting services with respect to the above referenced project.

The enclosed proposal is for Phase I Preliminary Engineering of the proposed sidewalk extension along IL Rte 83 (Elmhurst Road), from Hintz Road to Drake Terrace. We understand the City will seek Invest in Cook funds for Phase II and an Illinois Transportation Enhancement Program (ITEP) grant to fund the construction of this project. Based on our understanding of the project, the City intends to construct a sidewalk from the current pedestrian landing at Hintz Road south along the east side of IL Rte 83 to close sidewalk connectivity gaps between Hintz Road and Drake Terrace. It is the intention of the City to keep construction of the sidewalk within the existing Right of Way.

Currently the need for easements or additional Right of Way is unknown. Therefore, preparation of a Plat of Highways for any Right of Way or easement needs determined in Phase I will be completed during Phase II.

Should you have any questions, or if we can be of additional assistance, please feel free to contact GHA.

We look forward to working with the City of Prospect Heights on this project.

Sincerely,
Gewalt Hamilton Associates, Inc.



Matthew Turk, PE
Director of Transportation Services
mturk@gha-engineers.com

Encl.: GHA Proposal No:2023.T125 CoPH Elmhurst Rd Sidewalk PH I.docx

CC: Dan Strahan – City Engineer / GHA

Agreement for Professional Services
Phase I Preliminary Engineering
IL Rte 83 (Elmhurst Road) Sidewalk
Hintz Road to Drake Terrace
Prospect Heights, IL
GHA Proposal No. 2023.T125

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

The City of Prospect Heights (City / Client) having an address of 8. N Elmhurst Road, Prospect Heights, IL 60070 and Gewalt Hamilton Associates, Inc., (GHA), having an office at 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

Gewalt Hamilton Associates, Inc. (GHA) will provide Phase I Engineering Services to the City for the proposed Elmhurst Road sidewalk project to be constructed between Hintz Road and Drake Terrace, omitting approximately 280' between Rose Lane and Prospect Drive. It is our understanding that the City intends to submit for an Illinois Transportation Enhancement Program (ITEP) grant to help offset the construction cost of this improvement. To be eligible for ITEP construction funds the City must complete Phase I and Phase II preliminary engineering in accordance with IDOT and FHWA requirements.

Our Phase I scope will identify any anticipated Right of Way and easement needs. Should Right of Way or easements be necessary, GHA will prepare a Plat of Highways for submittal and review by IDOT in Phase II. Additionally, property negotiations and acquisitions, utility relocation coordination, and preparation of contract plans and specifications and estimates (PS&E) will occur in Phase II.

II. Phase I Scope of Services

All work will be performed in accordance with current IDOT and City standards and guidelines. Based on the anticipated scope of work but unknown need for Right of Way and / or easement acquisition, we are preparing for the project to be processed as a State Approved Categorical Exclusion (formerly CE-I with report) generally following IDOT form BLR 22211. Should FHWA determine that a reduced processing is sufficient we will limit our efforts and expenses accordingly. We have organized our Phase I Scope of Services into nine (9) primary tasks, detailed below:

A. Project Initiation, Coordination & Data Collection

Coordination is a large part of any Phase I Engineering Study. GHA will coordinate with federal, state, and local agencies throughout the duration of the project. It is assumed that, as studies and analyses achieve closure on design and environmental issues, the project will be presented at an FHWA / IDOT BDE coordination meeting(s). The following tasks are anticipated during this phase of the project.

- **Coordination with City**
GHA will provide regular communication with the City, including copies of all transmittals and regular updates on milestone approvals as documents, reports and Subconsultant deliverables are received.
- **Coordination with IDOT**
Representatives from GHA will attend a formal Kickoff meeting with City staff, IDOT Bureau of Local Roads staff, and the NWMC - Northwest Council Liaison. BLRS staff will provide initial direction regarding required environmental clearances, document the scope of work and provide preliminary concurrence with the project termini. GHA will prepare an agenda and meeting minutes and distribute to all attendees

- **Coordination with FHWA**
If necessary, representatives from GHA will attend an IDOT BDE / FHWA Coordination meeting with City staff. ITEP projects are not always required to meet with BDE / FHWA. The FHWA representatives will confirm the project termini and make final decisions regarding processing requirements and if necessary, Design Variances. GHA will complete the Initial Coordination Meeting Data form (BLR 22410), prepare meeting minutes and distribute to all attendees should the meeting be required.
- **Coordination with Utility Agencies**
GHA will coordinate with local utility agencies through the JULIE Design Stage process. Limits of the project will be provided to the utility companies and requests for atlas information will be made. Upon receipt of utility information, the utility company data will be added to the existing condition / base drawings.
- **Data Collection**
GHA will request available historical data and information (e.g. engineering plans, subdivision plans, easement plats, drainage reports, as-built plans, utility atlases, roadway plans, tax maps, USGS maps, FEMA maps, etc.) from the above referenced agencies during the coordination process.

B. Project Administration & Meetings

- **Public Meeting**
The CE-I processing requires public input for the project. Given the potential for easement and ROW acquisition, we anticipate that a single Public Information Meeting will be sufficient for the Elmhurst Road Sidewalk project. The proposed improvements, potential right-of-way and easement needs, and other design proposals will be presented to the public at the Public Information Meeting. Comments received at the Public Information Meeting will be incorporated in the Project Development Report. GHA will prepare a newspaper notice for the City to publish, prepare handouts, sample resident invitation letter and comment forms, and prepare for and staff an open-house format meeting. *Due to continuing COVID-19 pandemic a virtual meeting format may be desirable. In the event of a Virtual Meeting format, GHA will work closely with the City's IT department to tailor a presentation for a virtual format, but rely on the City to host any web-based meetings or content.*
- **Preparation & Submittal of Reports**
GHA will submit the pre-final reports and documents to the City for review. We will also submit the various reports and preliminary plans to the corresponding agencies as directed by the City. All final plans and reports (e.g. Phase I Engineering Report, Drainage Report, etc.) will be provided to the City in hard copy and electronic format.

C. Topographic and Right of Way Survey

GHA will prepare a Topographic and Right of Way Survey for the limits of the project. The survey will meet or exceed the Minimum Standards of Practice as set forth by Illinois Administrative Code for a Topographic Survey. Accordingly, we will provide the following services:

1. Obtain benchmark information (NAVD88) from USGS, the County, the City or Trimble VRS Now Network.
2. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.
3. Establish site benchmark(s) (i.e. crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.

4. Contours will be provided at 1'-0" intervals, with an error not to exceed one-half the contour interval.
5. Elevations will be taken at 50-foot cross sections across the right-of-way width along the limits of survey, including spot grades at high points, low points, and grade changes. Points required are located at the right-of-way line, sidewalk, driveways and aprons, back of curb, flow line, centerline/concrete median, etc. The topography will extend from ROW to ROW, the linear limits will be as shown on the attached Limits of Survey.
6. The survey will show the location of the visible ground features, physical improvements with the project limits including location and elevation of light poles, utility poles, traffic lights, sidewalks, driveways, fences, guard rails, signage, striping, overhead wires, etc.
7. The location of underground utilities, both observed and from record information such as City/City utility atlases, will be provided and will including location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible from will be depicted.
8. Location of "dry" utilities such as telephone, electric, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas information to be provided by the City. If the City marks or calls in a JULIE Locate, the utility marking will be located and shown on the survey.
9. Locate existing tree and brush lines in the right-of-way (ROW). Individual free-standing trees of 6" diameter or greater at breast height (DBH) will be individually located (tagging and identification are not included); and will be shown as deciduous or coniferous. Groupings of trees or landscaped areas will be shown in mass.

The topographic information collected will be supplemented with additional field and office efforts necessary to define and confirm the east and west boundaries of IL Rte 83 (Elmhurst Road).

1. Survey and establish the roadway centerlines based on recovered monumentation and research of available plats and property records.
2. Locate and survey the existing property monumentation in the project area and confirm the position of the property lines within the project limits.
3. Right-of-way shall be based on field located property corners and other survey markers, etc., as well as recorded subdivision plats, recorded dedication plats, recorded easement documents, recorded survey plats and other information available through the County Recorder's website.

Limits of the Topographic and Right of Way survey will include all four quadrants of the IL 83 / Hintz Road intersection and the centerline of IL Rte 83 east to 15 feet beyond the Right of Way from Hintz Road south to the south Right of Way line of Drake Terrace.

Note: If additional information is required, GHA will provide the Client with a cost estimate for obtaining the title commitments for the parcels. Title commitments will not be obtained without the written authorization of the Client. The fee for the title commitments will be billed to the Client without markup.

D. Base Plans

GHA will request record drawings from the Illinois Department of Transportation and supplement field work with available record drawings to develop an accurate base plan for the design of the improvements.

E. Traffic & Crash Analyses

GHA will review the current and projected traffic volumes along the corridor.

- Traffic Data Collection

We anticipate conducting traffic counts at the following locations:

- IL Rte 83 (Elmhurst Road) at Hintz Road
- IL Rte 83 (Elmhurst Road) at Drake Terrace

Miovision Video Collection Units (VCUs) offers improved accuracy and efficiency for larger intersections. Additionally, Miovision can be deployed for a single 24-hour period and collect turning movements as well as ADT data for all approaches. Vehicle classification data will be collected along with the turning movement volumes, as well as pedestrian and bicycle data.

- Future 2050 Traffic Volumes

GHA will prepare a 2050 traffic projection for the corridor and key intersections, and coordinate approval of those projections with Chicago Metropolitan Agency for Planning (CMAP). The accepted 2050 projections with vehicle classification will be documented in the Project Development Report.

- Crash Data & Analysis

GHA will request the most recent five (5) years of crash statistics from IDOT Division of Traffic Safety in Springfield, IL. We will also request crash reports from the City's Police Department. The data will be analyzed according to federal guidelines. GHA will prepare a summary of the analyses as well as collision diagrams for the intersections. Day versus night, and potential wet cluster crash locations will also be reviewed. Recommendations will be made for mitigation needs, if necessary.

- Capacity Analyses

GHA will prepare Intersection Capacity Analyses at the termini intersections and provide a summary of the existing and 2050 intersection operations. As no geometric improvements are currently planned or anticipated our scope does not include an Intersection Design Study (IDS) at any project intersections.

F. Environmental Studies

GHA will prepare the required submittals and ensure the necessary coordination is completed so the project can receive Design Approval (DA) clearances for Biological, Cultural, and Special Waste impacts.

- Environmental Field Review/Reconnaissance

GHA will conduct an environmental field review to identify the presence of any environmental resources within the project corridor.

- GHA will submit the required Environmental Clearance Screening forms as required by CL 2023-08. GHA will prepare and submit the IDOT Environmental Survey Request (ESR) Form. This includes the form and creating the attachments.

- Wetlands

GHA will conduct a review of the corridor and if necessary complete a wetland delineation report. GHA will also complete and submit either a "No Wetlands Present" memorandum or the Wetland Impact Evaluation (WIE) form through the IDOT on-line portal. No wetland impacts are anticipated for this project at this time.

- Preliminary Environmental Site Assessment (PESA)

GHA will initiate an IDOT conducted PESA through submittal of the ESR to receive the initial Special Waste Clearance. Any potential special waste issues will be addressed in Phase II Design Engineering.

- Archaeological and Historic Preservation

GHA will initiate coordination for archaeological and historic preservation consultation through the submittal of the ESR for Cultural Clearance.

- Threatened and Endangered (T/E) Species

GHA will initiate coordination for federal and state threatened and endangered species through the submittal of the ESR for Biological Clearance.

G. Preliminary Drainage & Analysis

GHA will prepare preliminary drainage evaluation and perform required analysis in accordance with the stormwater requirement of the Cook County Watershed Management Ordinance (WMO), IDOT and the City:

- Collect pertinent as-built plans, MWRD permits, USGS maps, County topographic maps, and FEMA maps in the project area, and other pertinent data. Collect and review of reports of flooding problems (flood-prone areas, roadway overtops, etc.) of both adjacent properties and the roadway facility. GHA will coordinate with the City and IDOT for information regarding historical flooding issues throughout the project limits.
- Perform an evaluation of existing drainage conditions through a review of record roadway plans, maps, permits, reports and field reconnaissance trips. Identify existing drainage patterns, drainage systems, and major drainage features. Evaluate sensitivity and suitability of the existing drainage systems and outlets to determine adequacy for continued use.
- Evaluate potential stormwater detention and volume control requirements in accordance with the City, WMO and IDOT Drainage Manual.
- Evaluate storm sewer design criteria and perform preliminary storm sewer design including hydraulic grade line computations.
- Identify permit requirements and coordinate with the City, IDOT and MWRD for permit needs.
- Evaluate the needs for additional rights-of-way and drainage easement for drainage purposes.
- Prepare a Location Drainage Technical Memorandum (LDTM). Up to two (2) rounds of IDOT Hydraulics review comment responses are included.

H. Preliminary Engineering

- GHA will develop typical sections (existing and proposed) and preliminary plans for the proposed sidewalk improvements. Improvements are expected to consist of 7-ft wide sidewalk adjacent to the existing Elmhurst Road back of curb.
- GHA will identify any preliminary easement and or Right of Way needs.
- GHA will prepare a preliminary Engineers Opinion of Probable Cost (EOPC) for the improvements utilizing current IDOT pay items.
- GHA will review existing City utilities within the project limits and coordinate with the City to determine the extent of local utility improvements that may be constructed at the same time as the roadway reconstruction. Storm sewer improvements are generally eligible for federal participation, while water main replacement is not. The existing storm sewer system along the east parkway will be impacted by the proposed sidewalk along the commercial parcels near Hintz Road.

I. Project Development Report

The Phase I Engineering Study culminates in the completion and submittal of the Project Development Report (PDR). GHA will prepare Pre-Final (draft) and final versions of the PDR document and attachments. The PDR is expected to follow the requirements of IDOT BLR 22211, which addresses processing the project as a State Approved Categorical Exclusion (formerly CE-I with report).

III. Schedule

GHA is prepared to commence work immediately upon receipt of written authorization from the Client. GHA will contact the Council Liaison to set up the kickoff meeting as soon as practical. The ITEP application process is typically conducted every 2 years. Traditionally ITEP applications are due in the Fall of odd years. A Call for Projects is scheduled to be made in August of 2024.

GHA will make every effort to meet the City desired schedule but cannot assume responsibility for review time by others.

2023

- November – Commence Phase I
- December – Local BLRS Kickoff Meeting

2024

- January – FHWA / BDE Coordination Meeting (If Required)
- January Complete Topographic and Right of Way surveying
- January – Complete Environmental Survey Request
- April – Complete Preliminary Design
- May – Public Information Meeting (If Required)
- August – Submit Draft Project Development Report
- September – Receive Environmental Clearances (Biological, Cultural, Special Waste) – minimum 8 months from ESR submittal.
- October – Receive IDOT Design Approval

IV. Key Personnel

Mr. Mike Vasak, PE will function as the Project Manager and will lead and oversee the Environmental Processing and coordination with the City as well as the Transportation components of the Engineering Analyses. Mr. Kevin Belgrave, PE, PTOE will oversee detailed preliminary sidewalk design. They will be assisted as needed by additional GHA professional and technical staff.

V. Compensation for Services

For the above described services, GHA proposes billing on a time-and-materials (T&M) basis a not-to-exceed (NTE) fee of **\$81,991.00** in accordance with the City's rates currently on file. A detailed estimate of man-hours and direct costs are provided in Exhibits A and B respectively.

VI. Authorization

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights



Matt Turk, PE

Director of Transportation Services

Name: _____

Title: _____

Date: _____

Encl. A Manhour Estimate
 B Direct Expenses

	Principal \$210	CE VI \$190	CE V \$184	CE IV \$174	CE III \$160	CE II \$150	CE I \$134	LS IV \$160	LS III \$148	LS II \$134	LS I \$128	GISP III \$165	GISP II \$140	GISP I \$140	EC I \$132	ET V \$176	ET IV \$146	ET III \$134	ET II \$120	ET I \$92	AD I \$78	ACC II \$172	ACC I \$118	Total Hours	Fee	
A. Project Initiation, Coordination & Data Collection																										
Coordination with City		4	8																					12	\$ 2,232	
Coordination with IDOT BLRS			8																					8	\$ 1,472	
Coordination with FHWA			4																					4	\$ 736	
Coordination with Utility Agencies																					4			4	\$ 312	
Data Collection		4																						4	\$ 760	
A. Category Subtotal	0	8	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	32	\$ 5,512	
B. Project Administration & Meetings																										
Public Meeting			20				10							4				8		6	8			56	\$ 7,828	
Project Submittals			16				8														8			32	\$ 4,640	
B. Category Subtotal	0	0	36	0	0	0	18	0	0	0	0	0	0	4	0	0	0	8	0	6	16	0	0	88	\$ 12,468	
C. Topographic Survey																										
Field Survey									40															40	\$ 5,920	
Office Survey			2					8	16									32						58	\$ 8,304	
C. Category Subtotal	0	0	2	0	0	0	0	8	56	0	0	0	0	0	0	0	0	32	0	0	0	0	0	98	\$ 14,224	
D. Base Plan Preparation																										
Record Drawings							4																	4	\$ 536	
Base Plan preparation							4											16						20	\$ 2,680	
D. Category Subtotal	0	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0	0	16	0	0	0	0	0	24	\$ 3,216	
E. Traffic & Crash Analyses																										
Traffic Data Collection			2																10		2			14	\$ 1,724	
2050 Traffic Projections							4																	4	\$ 536	
Crash Data & Traffic Analyses			2				4							4										10	\$ 1,464	
Capacity Analyses			2				4																	6	\$ 904	
E. Category Subtotal	0	0	6	0	0	0	12	0	0	0	0	0	0	4	0	0	0	0	10	0	2	0	0	34	\$ 4,628	
F. Environmental Studies																										
Environmental Field Review							6																	6	\$ 804	
Wetland Delineation and Report / WIE Submittals																								0	\$ -	
Environmental Survey Request & Supporting Documentation			4				4							6				6						20	\$ 2,916	
F. Category Subtotal	0	0	4	0	0	0	10	0	0	0	0	0	0	6	0	0	0	6	0	0	0	0	0	26	\$ 3,720	
G. Preliminary Drainage Analyses																										
Research and Evaluate Existing Drainage System			2			8								2							2			14	\$ 2,004	
Stormwater Detention and Runoff Volume Control			2			4																		6	\$ 968	
Storm System Design			2			16																		18	\$ 2,768	
Location Drainage Technical Memorendum			2			28								2				6			4			42	\$ 5,964	
Review comments response			2			8												4			2			16	\$ 2,260	
G. Category Subtotal	0	0	10	0	0	64	0	0	0	0	0	0	0	4	0	0	0	10	0	0	8	0	0	96	\$ 13,964	
H. Preliminary Engineering																										
Preliminary Plans		10					24											16						50	\$ 7,260	
Typical Cross Section Design		2					8											6						16	\$ 2,256	
City Utilities		2					4																	6	\$ 916	
Maintenance of Traffic		2																2						4	\$ 648	
H. Category Subtotal	0	16	0	0	0	0	36	0	0	0	0	0	0	0	0	0	0	24	0	0	0	0	0	76	\$ 11,080	

	Principal \$210	CE VI \$190	CE V \$184	CE IV \$174	CE III \$160	CE II \$150	CE I \$134	LS IV \$160	LS III \$148	LS II \$134	LS I \$128	GISP III \$165	GISP II \$140	GISP I \$140	EC I \$132	ET V \$176	ET IV \$146	ET III \$134	ET II \$120	ET I \$92	AD I \$78	ACC II \$172	ACC I \$118	Total Hours	Fee
I. Project Development Report																									
Prepare Draft Project Development Report			20				8							4				6			4			42	\$ 6,428
Prepare EOPC		2					2											4						8	\$ 1,184
Prepare Final Project Development Report		2	12				4											4			4			26	\$ 3,972
I. Category Subtotal	0	4	32	0	0	0	14	0	0	0	0	0	0	4	0	0	0	14	0	0	8	0	0	76	\$ 11,584
Total Labor																								550	\$ 80,396
Reimbursable Expenses																									\$ 1,595
Total Labor + Reimbursables																									\$ 81,991

COMPANY NAME: Gewalt Hamilton Associates, Inc
PTB NUMBER: IL Rte 83 (Elmhurst Rd) Sidewalk PH I
TODAY'S DATE: 9/12/2023

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$0.00	\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			\$0.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	X	80	\$0.585	\$46.80
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	X	8	\$65.00	\$520.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00	\$0.00
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	X	5	\$23.00	\$115.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	X	250	\$0.20	\$50.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0.00	\$0.00
CADD	Actual cost (Max \$15/hour)			\$0.00	\$0.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0.00	\$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Title Commitment	Actual cost			\$950.00	\$0.00
Video Processing for Traffic Counts	Actual cost			\$18.00	\$0.00
Survey monuments	Actual cost			\$25.00	\$0.00
Traffic Count Data Processing	Actual Cost	X	48	\$18.00	\$864.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
TOTAL DIRECT COST					\$1,595.80

**If other allowable costs are needed and not listed, please add in the above spaces provided.*



COMPANY NAME: Gewalt Hamilton Associates, Inc

PTB NUMBER: IL Rte 83 (Elmhurst Rd) Sidewalk PH I

TODAY'S DATE: 9/12/2023

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
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LEGEND

W.O. = Work Order

J.S. = Job Specific



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: September 5, 2023

To: Mayor Ludvigsen and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 23-10 V – 910 Sherwood Dr.
Consideration of Ordinance #O-23-24 - Variation to Reduce Required Rear Yard Setback for a Garage Addition to the Single-family Residence

Issue: Phillip Kochanski, owner of the subject property, is seeking a variation to Section 5-6-1 E5 of the City of Prospect Heights Zoning Code to allow the reduction of the required rear yard setback from 50' to 30' for the construction of an addition to the house for an attached garage.

Background: The PZBA opened a public hearing on July 27, 2023. The original request was for a 33.75' encroachment into the rear yard. After considerable discussion, the applicant requested a continuance so he could meet with his architect and revise his variation request until the August 24, 2023 regular hearing date. August 24, 2023, the hearing was re-opened and the applicant presented his revised request. The new request was for a twenty foot (20') encroachment. A 13.75' reduction from the original request. After testimony and deliberation of the facts of the case. The PZBA requested three conditions be incorporated into the approval motion and ordinance.

- A maximum of two, two car wide garage doors for the entire primary building;
- The addition shall incorporate the same roof pitch as the existing structure;
- The garage addition to be restricted to one-story in height and not encroach closer than 30' to the rear lot line.

The applicant agreed to the proposed conditions. The PZBA voted unanimously, 6-0, to recommend approval of the variation with the listed conditions.

Staff concurs with the recommendation.

Recommendation: First reading, no action required for Ordinance No. O-23-24 Granting Certain Variation to the property located at 910 Sherwood Dr. Prospect Heights, IL 60070

ORDINANCE NO. O-23-24

**AN ORDINANCE GRANTING CERTAIN VARIATION FOR
THE PROPERTY AT
910 SHERWOOD, PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter “Property”) and commonly known as 910 Sherwood Dr. prescribe that the principal structure maintain a 50’ rear yard setback from the property line, and

WHEREAS, the owner of the Property has submitted for consideration a variation request to allow a 20’ reduction in the rear yard setback for an attached garage addition to a single family residence from 50’ to 30’ per Section 5-6-1E5 of the City of Prospect Heights Zoning Code, shown in Exhibit B, on the property commonly known as 910 Sherwood Dr., Prospect Heights, Illinois, in the City’s R-1 Single Family Residential District; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on July 27, 2023 with a continuation to August 24, 2023 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted.

Section 3. That this variation is conditioned upon applicant's construction of the addition substantially in accordance with the approved plans and documents submitted at the public hearing on this matter and with applicable codes. With the following conditions.

- A maximum of two, two car wide garage doors for the entire primary building;
- The addition shall incorporate the same roof pitch as the existing structure;
- The garage addition to be restricted to one-story and not encroach closer than 30' to the rear lot line.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this _____ day of September, 2023

Patrick Ludvigsen, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form September _____, 2023.

Exhibit A

Legal Description of 910 Sherwood Dr., Prospect Heights, IL

LOT 158 IN EHLEH AND WENBORG'S COUNTRY GARDENS UNIT 3, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER IF SECTION 15, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN #03-15-308-007-0000

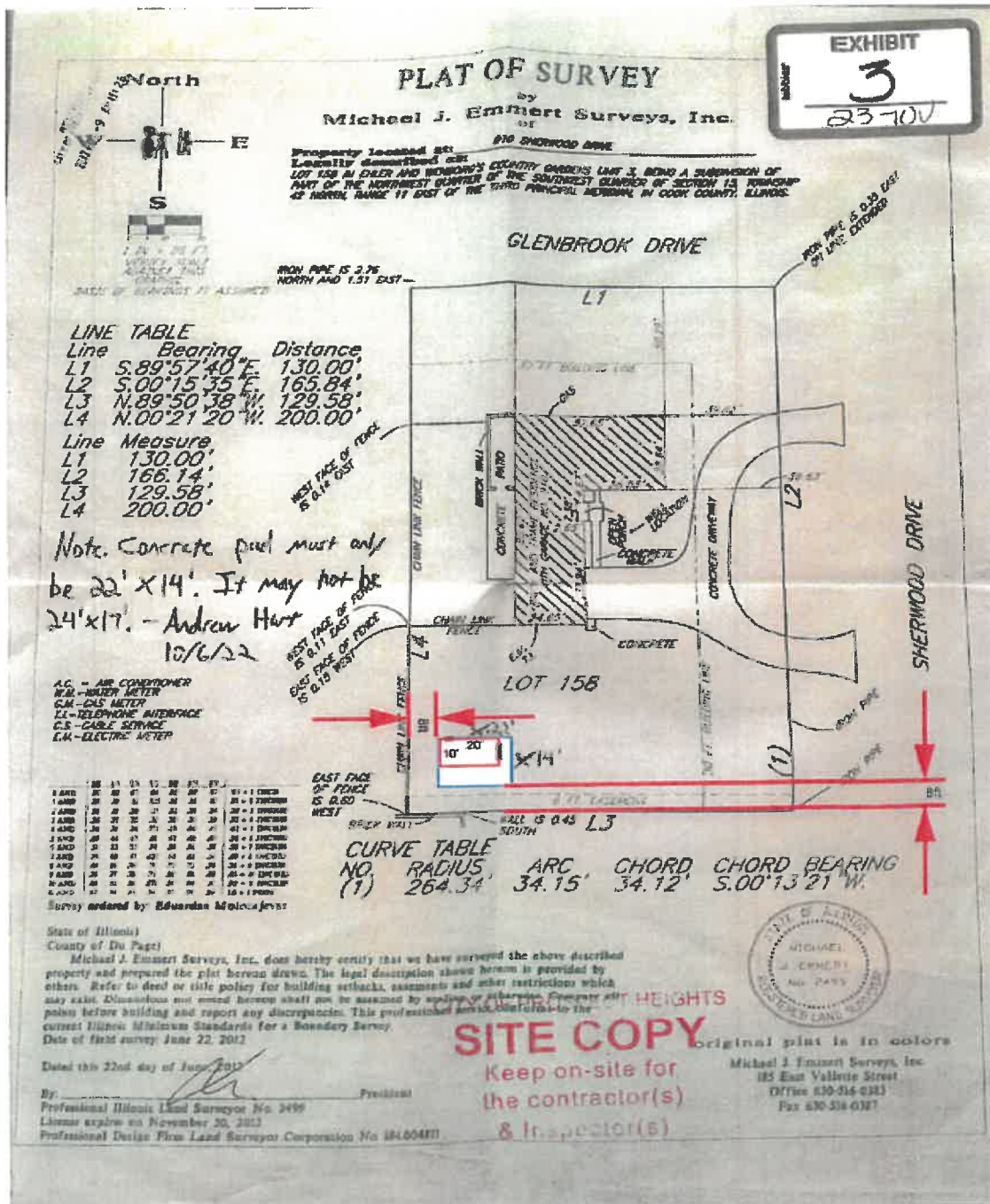
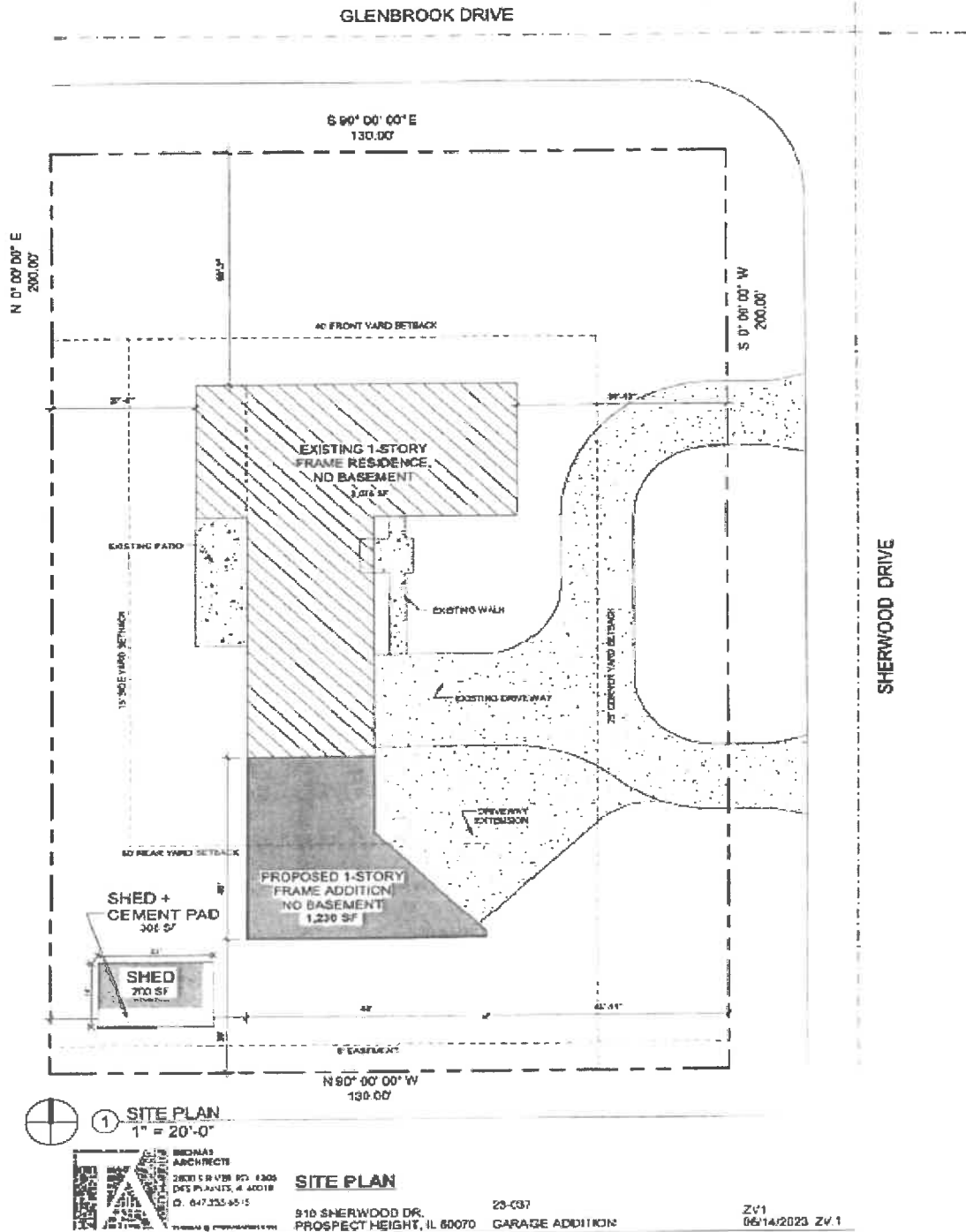


Exhibit B

Revised Site plan dated 08-14-2023, prepared by Thomas Architects

Revision 08-14-2023 1.1





City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: June 27, 2023

To: Chairman Kempa and Planning/Zoning Board of Appeals

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 23-10 V – Variation to Reduce Rear Yard Setback for an Addition to a Single Family Home at 910 Sherwood Dr.

Please be advised that Philip Kochanski, owner of the subject property, seeking a variation to Section 5-6-1 E5 of the City of Prospect Heights Zoning Code to allow the reduction of the required rear yard setback from 50' to 16.25' for the construction of an addition to his single-family home.

A public hearing will be held on Thursday July 27, 2023 at 7:00 pm at the Prospect Heights City Hall.

Please contact me should you have any questions regarding this application.

Thank you.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 18, 2023

To: Chairman Kempa and Planning/Zoning Board of Appeals

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 23-10 V – Variation to Reduce Rear Yard Setback for an Addition to a Single Family Home at 910 Sherwood Dr.

Please be advised that Philip Kochanski, owner of the subject property, has submitted a request to amend his rear yard variation request. Below is a comparison of the proposed amended request to the original request.

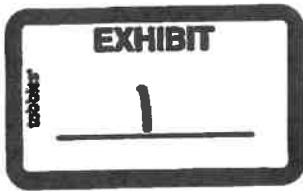
	Original Request	Amended Request	Difference
Variation Encroachment	33.7'	20'	13.7'
Rear Yard Setback	16.3'	30'	13.7'
Addition Size	1,760 sf.	1,230 sf	530 sf

Please review the revised site plan and Mr. Kochanski's letter dated August 17, 2023 in preparation for the hearing next week.

The public hearing for PZBA Case #23-10 V will be continued at the August 24, 2023 regular meeting of the PZBA.

Please contact me should you have any questions regarding this application.

Thank you.



RECEIVED JUN 19 2023

FOR OFFICE USE ONLY:

FEE PAID _____
RECEIPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
☒ Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

In addition to the application fee a refundable deposit not <\$500 nor >\$5,000 shall be required for all zoning applications to offset the direct costs of the application incurred by the City. If costs exceed the available escrow balance applicant will be required to replenish account. If balance remains the money will be refunded or applied to any building permit cost. (Refer to Ord. 0-18-06: 5-10-7(D))

APPLICANT: Phillip Kochanski
ADDRESS: 910 Sherwood Dr.
Prospect Hts., IL 60070

PHONE: 224-592-5525

E-MAIL: 910sherwood@gmail.com

ADDRESS OF SUBJECT PROPERTY: 910 Sherwood Dr. Prospect Hts.

PROPERTY IS LOCATED IN THE R-1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-6-1 E5 Rear yard

DESCRIPTION OF REQUEST: Reduce Rear Yard From 50' to 15' to construct attached garage addition.

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
If yes, please describe: _____

Has the property been the subject of previous or pending administrative legislative or court action:
YES _____ NO X If yes, give details: n/a

The follow items MUST be submitted at time of filing:

1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Application Fee (cash or check made payable to: City of Prospect Heights)
6. Notice to Property Owners (1 copy) - will be supplied to you by the City of Prospect Heights.
7. List of Property Owners (1 copy) for Notice to Property Owners mailing - will be supplied to you by the City of Prospect Heights.

06/16/2023
Date:

Signature of Applicant

Letter of Hardship

RECEIVED JUN 19 2023

I am presenting this letter to request your consideration and understanding regarding my need for variations to build a garage on my property in Prospect Heights.



I am currently facing the following hardships:

1. Lack of storage space: My building does not have an attic with a usable pitch, making it impossible to utilize that space for storage purposes.
2. Absence of a basement: My property does not have a basement, leaving me with only a crawl space that is inadequate for storing larger items or vehicles.
3. Ownership of multiple vehicles: I own two cars, a collector's car, and a large 6-cylinder motorcycle. The lack of sufficient parking space creates inconveniences and poses risks for these valuable assets.
4. Forced sale of beloved vehicle: Due to the limited storage space, I was forced to sell my beautiful American dream Corvette Grand Sport, a white convertible. I hope to repurchase it once I have a suitable garage to store it securely.
5. Additional vehicles owned by family members: My girlfriend and her 18-year-old daughter each own a car, further intensifying the need for additional parking space.
6. Non-commercial use: It is important to note that my intention for constructing a garage is solely for personal use and storage, not for operating a repair shop. I am a professional working with computers, not automobiles.
7. Safety concerns: Parking on the driveway poses safety risks, such as obstructing emergency vehicle access. The driveway is narrow and would make it impossible for emergency vehicles to reach the entrance efficiently in case of an emergency.
8. Impracticality of outdoor parking during extreme weather: If three people, including myself, are forced to park their cars outside during summer or winter, it becomes impractical. Cars can become very hot during the summer, causing discomfort and potential damage to the interior. Similarly, during winter, the cars are exposed to extreme cold, snow, and ice, making it difficult to use them without significant effort to remove snow or thaw ice.
9. Neighborhood aesthetics: parking on the driveway significantly affects the aesthetic appeal of the neighborhood or creates visual clutter. I am looking for an additional garage as a solution to improve the overall appearance and livability of the area.

I understand the importance of maintaining the visual harmony of the neighborhood and assure you that I will engage expert professionals to ensure the design of the proposed garage aligns with the architectural style and character of the surrounding area. I have already consulted with Thomas Budzik from Thomas Architects, who has extensive experience in designing homes in Prospect Heights, including my beautiful house he built about 10 years ago. Thomas Budzik's expertise and familiarity with the local architectural aesthetics will ensure that the garage blends seamlessly with the neighborhood.

I kindly present my case in person before the Village Council and to relevant committees to discuss the details and provide any additional information or documentation that may support my plea.

Thank you for your consideration and understanding. I sincerely believe that with your support, I can overcome these hardships and contribute positively to the community.

Sincerely,
Phillip Kochanski

EXHIBIT

3

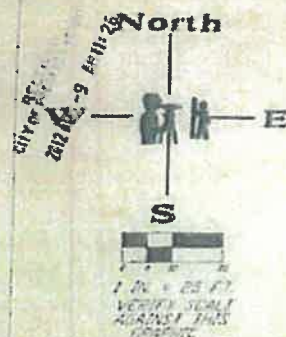
2370V

PLAT OF SURVEY

by
Michael J. Emmert Surveys, Inc.
or

810 SHERWOOD DRIVE

Property located at:
 Legally described as:
 LOT 158 IN EHLER AND WENBORG'S COUNTRY GARDENS UNIT 3, BEING A SUBDIVISION OF
 PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP
 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



BASE OF BEARINGS IS ASSUMED

LINE TABLE

Line	Bearing	Distance
L1	S.89°57'40"E	130.00'
L2	S.00°15'35"E	165.84'
L3	N.89°50'38"W	129.58'
L4	N.00°21'20"W	200.00'

Line Measure

L1	130.00'
L2	166.14'
L3	129.58'
L4	200.00'

Note: Concrete pad must only
 be 22' x 14'. It may not be
 24' x 17'. - Andrew Hux
 10/6/22

A.C. - AIR CONDITIONER
 W.M. - WATER METER
 G.M. - GAS METER
 T.I. - TELEPHONE INTERFACE
 C.S. - CABLE SERVICE
 E.M. - ELECTRIC METER

0 AND	10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	300	310	320	330	340	350	360	370	380	390	400	410	420	430	440	450	460	470	480	490	500	510	520	530	540	550	560	570	580	590	600	610	620	630	640	650	660	670	680	690	700	710	720	730	740	750	760	770	780	790	800	810	820	830	840	850	860	870	880	890	900	910	920	930	940	950	960	970	980	990	1000
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100

Survey ordered by: Edwardas Molocajavas

State of Illinois)

County of Du Page)

Michael J. Emmert Surveys, Inc. does hereby certify that we have surveyed the above described property and prepared the plat hereon drawn. The legal description shown hereon is provided by others. Refer to deed or title policy for building setbacks, easements and other restrictions which may exist. Dimensions not noted hereon shall not be assumed by scaling or otherwise. Compare all points before building and report any discrepancies. This professional service conforms to the current Illinois Minimum Standards for a Boundary Survey.

Date of field survey: June 22, 2012

Dated this 22nd day of June, 2012

By: _____ President

Professional Illinois Land Surveyor No. 2499

License expires on November 30, 2012

Professional Design Firm Land Surveyor Corporation No. 184.004811

GLENBROOK DRIVE

IRON PIPE IS 0.25 EAST
ON LINE EXTENDEDIRON PIPE IS 2.76
NORTH AND 1.51 EAST—WEST FACE OF FENCE
IS 0.14 EASTWEST FACE OF FENCE
IS 0.11 EAST
EAST FACE OF FENCE
IS 0.15 WESTEAST FACE
OF FENCE
IS 0.60
WEST

CURVE TABLE

NO	RADIUS	ARC	CHORD	CHORD BEARING
(1)	264.34'	34.15'	34.12'	S.00°13'21"W

SITE COPY

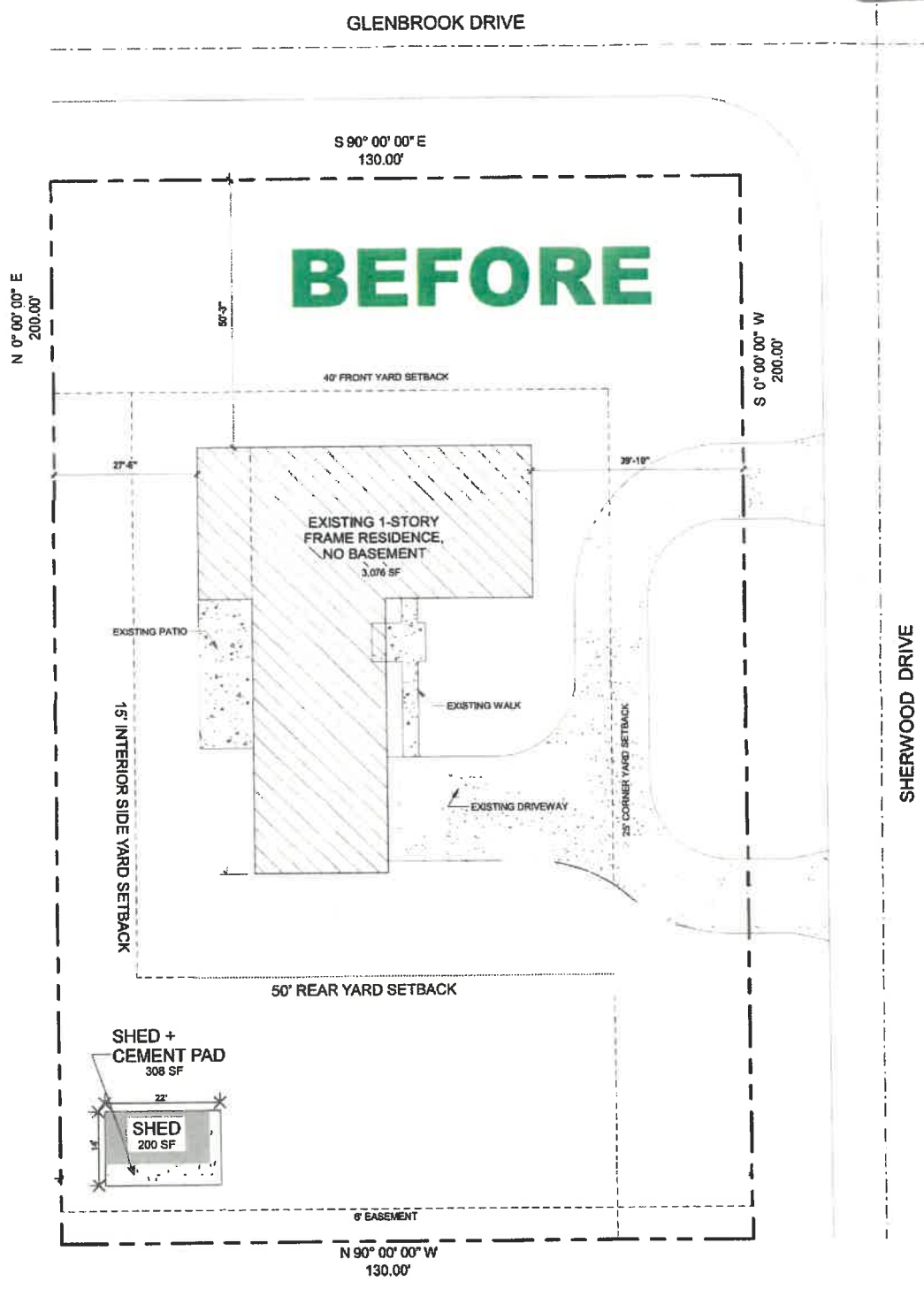
Keep on-site for
 the contractor(s)
 & Inspector(s)

original plat is in colors

Michael J. Emmert Surveys, Inc.
 185 East Vallente Street
 Office 630-316-0383
 Fax 630-516-0387



RECEIVED JUN 29 2012



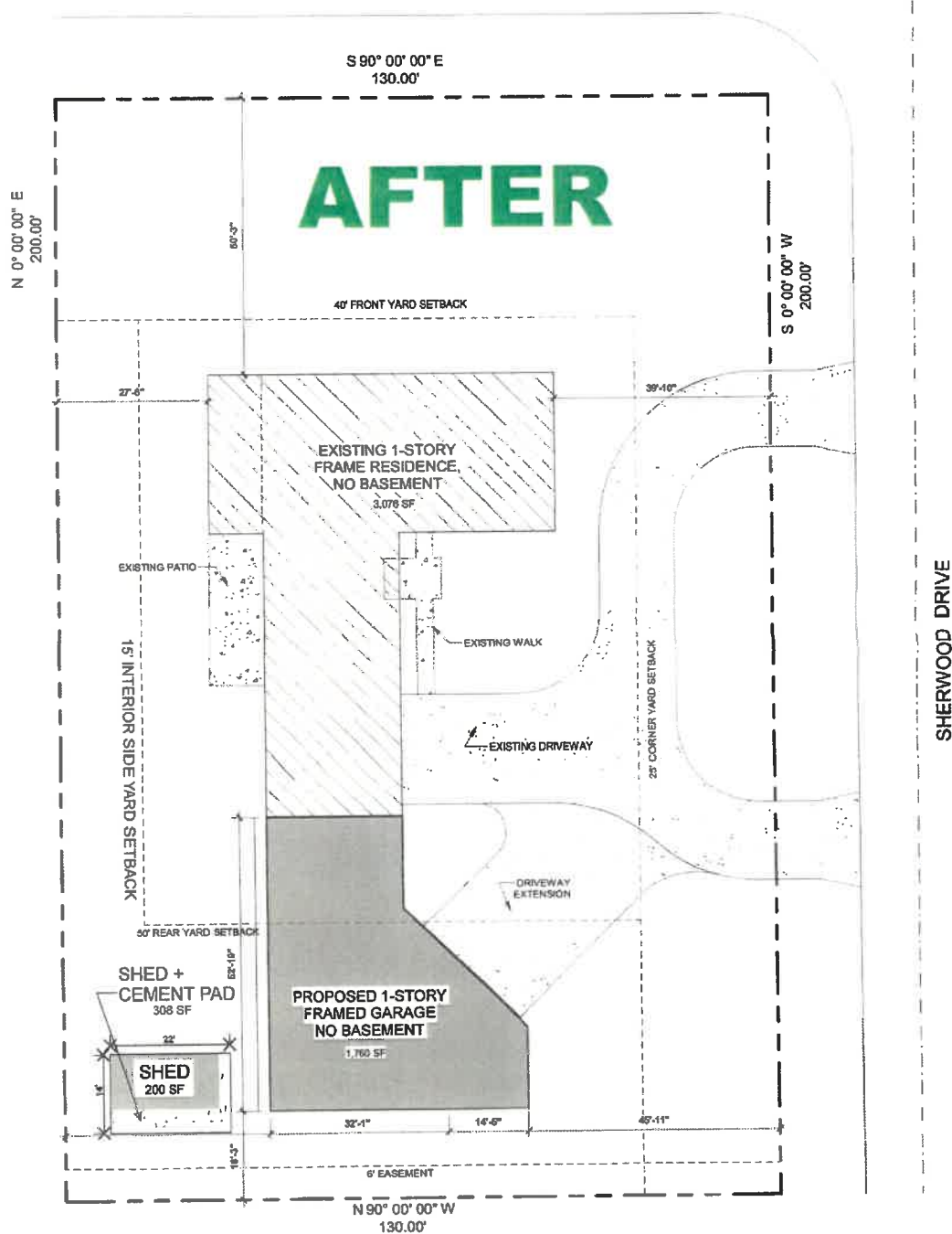
1 SITE PLAN
1" = 20'-0"

THOMAS ARCHITECTS
2800 S RIVER RD., #305
DES PLAINES, IL 60018
O: 847.235.6815
THOMAS@THOMASARCH.COM

SITE PLAN
910 SHERWOOD DR.
PROSPECT HEIGHT, IL 60070
23-037
GARAGE ADDITION

ZV1
08/14/2023 ZV.1

GLENBROOK DRIVE



1 SITE PLAN
1" = 20'-0"



SITE PLAN

910 SHERWOOD DR.,
PROSPECT HEIGHT, IL 60070

23-037
GARAGE ADDITION

ZV1
06/14/2023 ZV.1
06/28/2023 ZV.1

Neighbor Variance Notification

RECEIVED JUL 10 2023

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 18 OAKWOOD DRIVE, PROSPER HTS. IL 60070

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO



Neighbor comments:

PLEASE LET Him BUILD GARAGE
VERY NICE NEIGHBOR. CUTE DOGS

Signature and date: Ruth Hersche 6/18/2023

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| 1 | 33 Glenbrook Dr | ☐ |
| 2 | 35 Glenbrook Dr | ☐ |
| 3 | 37 Glenbrook Dr | ☐ |
| 4 | 36 Glenbrook Dr | ☐ |
| 5 | 34 Glenbrook Dr | ☐ |
| 6 | 32 Glenbrook Dr | ☐ |
| 7 | 1000 Sherwood Dr | ☐ |
| 8 | 14 W Stonegate Dr | ☐ |
| 9 | 22 Oakwood Dr | ☐ |
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Neighbor Variance Notification

RECEIVED JUN 18 2013

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 22 Oakwood Dr.

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

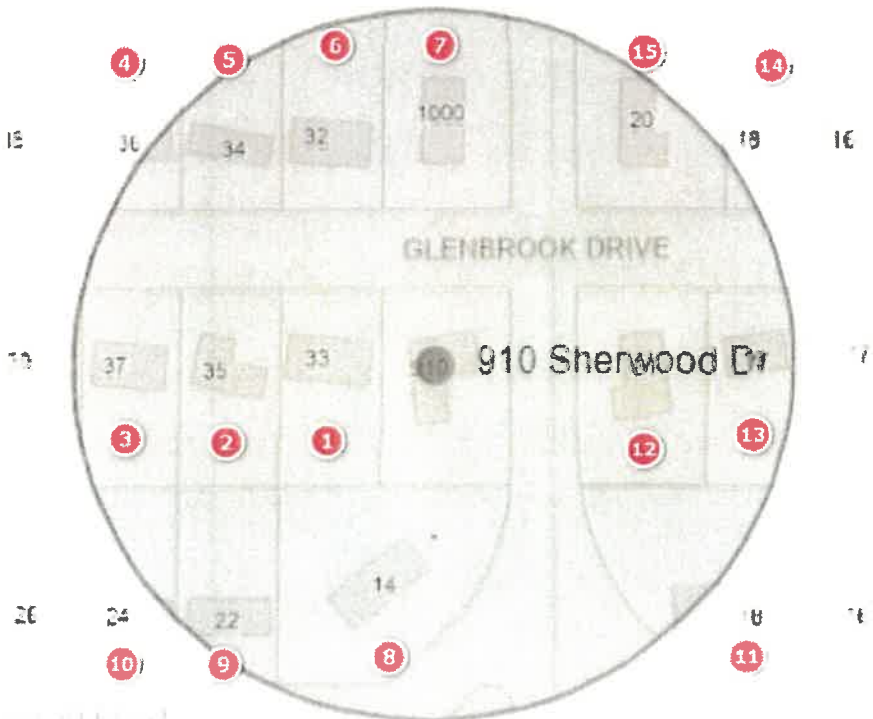
Neighbor comments:

Wendy and Charles Condon
(Jim)

Wendy Condon 6.18.13

Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

RECEIVED 6/16/23

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 18 GLENBROOK DR

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments:

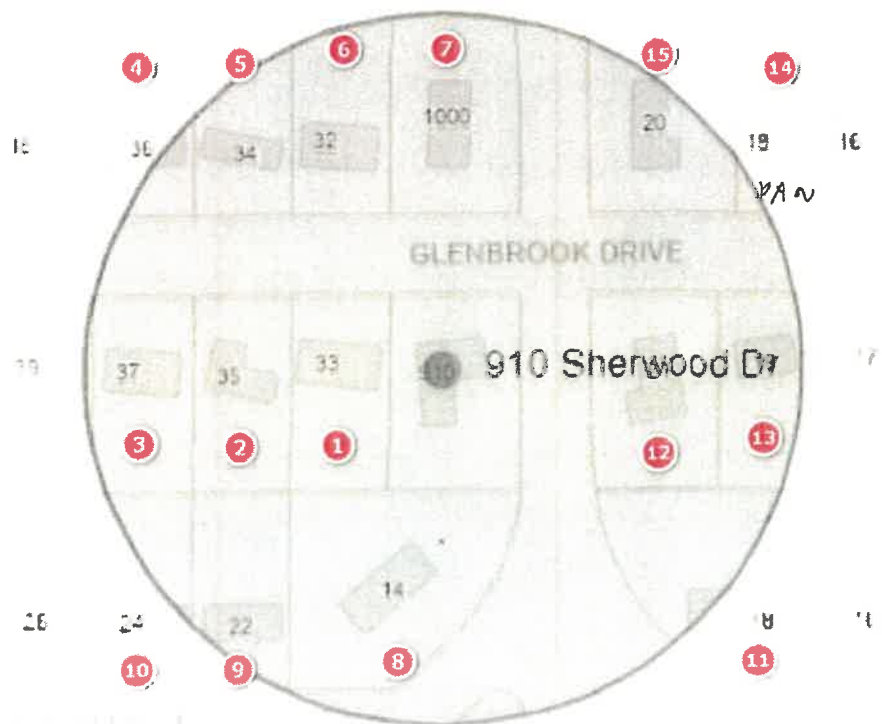
NO PROBLEM WITH NICE NEW GARAGE!

DLA

6/17/2023

Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

RECEIVED JUN 17 2023

The project description has been provided and discussed with our

neighbors at 19 Glenbrook Dr.

Re: Reduce Rear Yard from 50' to 15' to build garage.

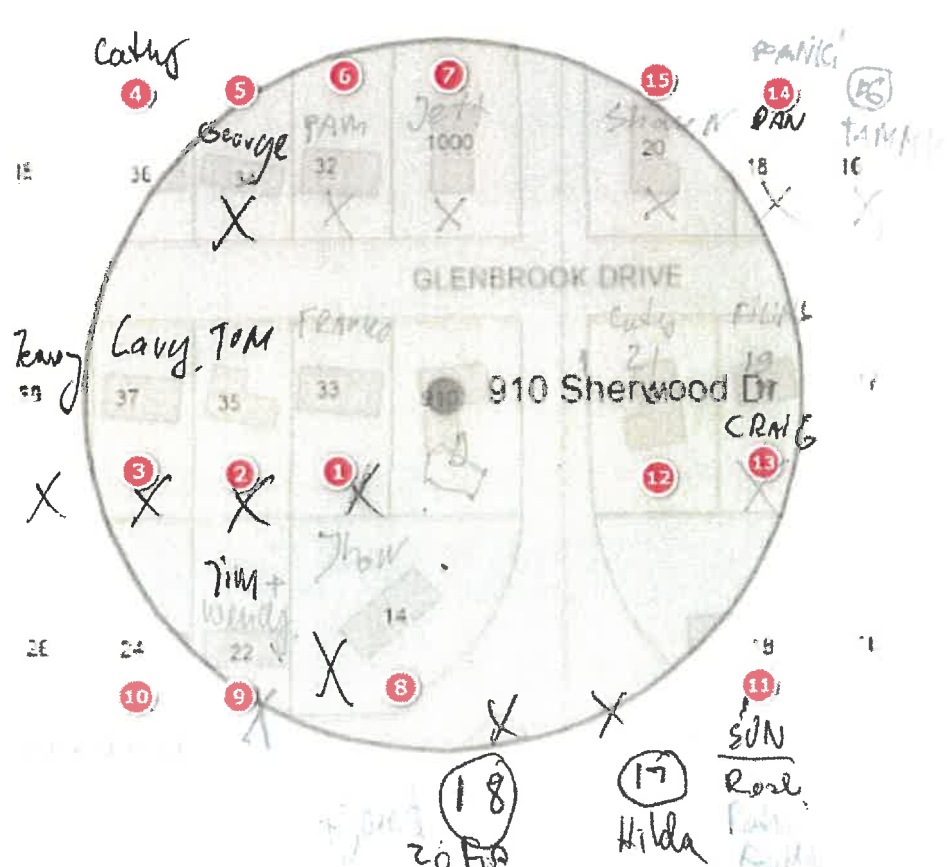
Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES NO

Neighbor comments:

Craig Fisher 6/17/23
Signature and date:

- | | | |
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| 1 | 33 Glenbrook Dr | ☒ |
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| 3 | 37 Glenbrook Dr | ☒ |
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| 6 | 32 Glenbrook Dr | ☒ |
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| 11 | 18 Oakwood Dr | ☒ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

RECEIVED JUNE 6 2023

The project description has been provided and discussed with our

neighbors at 17 E Stonegate Dr.

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

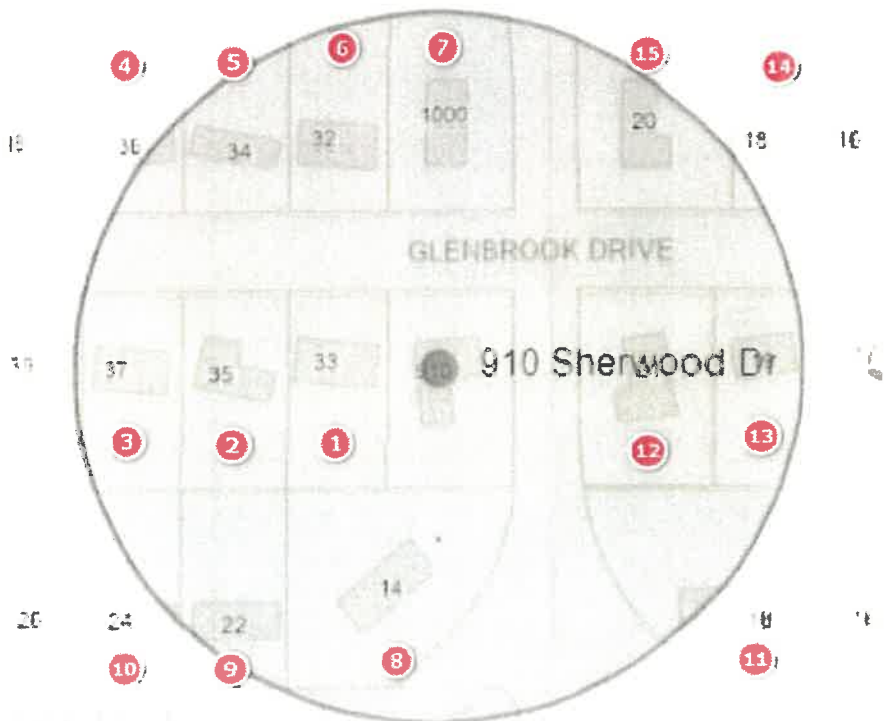
Neighbor comments:

None

Heidi Eghol 6/16/23

Signature and date

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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

7/18/23 11:13:13

The project description has been provided and discussed with our

neighbors at 1000 Sherwood Dr

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments:

I agree

[Signature] 6/17/23

Signature and date:

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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

12/17/23 10:13:23

The project description has been provided and discussed with our

neighbors at 16 Glenbrook Dr

Re: Reduce Rear Yard from 50' to 15' to build garage.

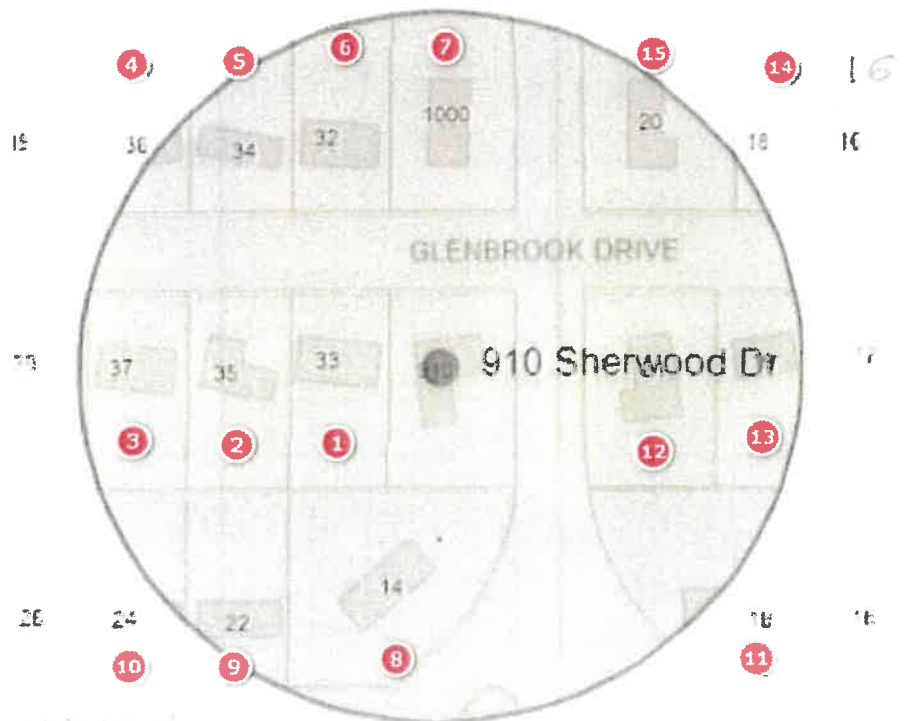
Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments: NA

Jammy Bann 6/17/23
Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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| 3 | 37 Glenbrook Dr | ☐ |
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| 6 | 32 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

DATE: 11/1/13

The project description has been provided and discussed with our

neighbors at 32 Glenbrook Drive

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

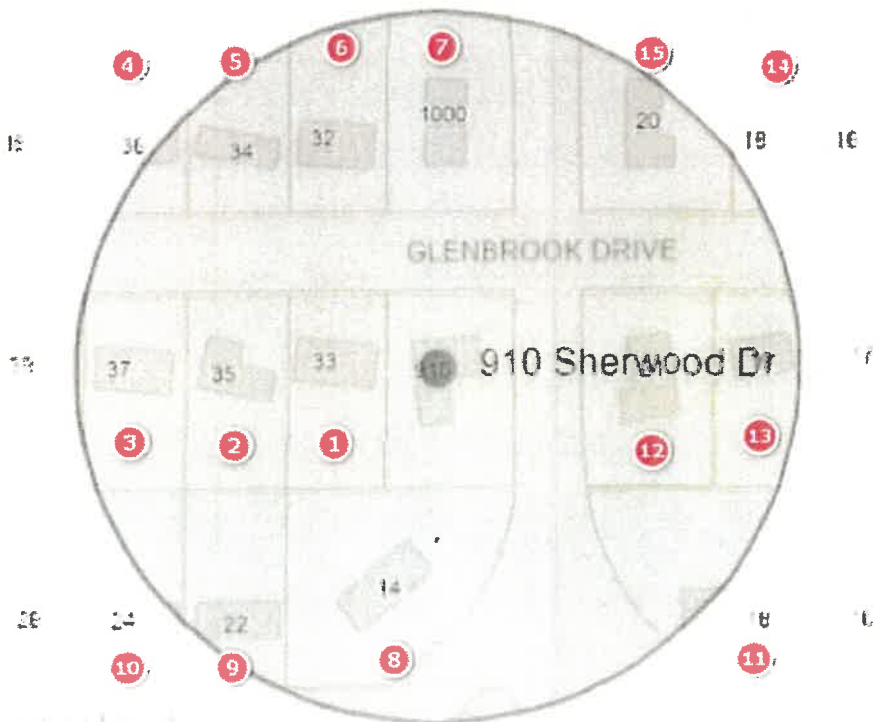
Neighbor comments:

NONE

Pam Feld

Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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| 5 | 34 Glenbrook Dr | ☐ |
| 6 | 32 Glenbrook Dr | ☒ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 20 Glenbrook Dr.

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

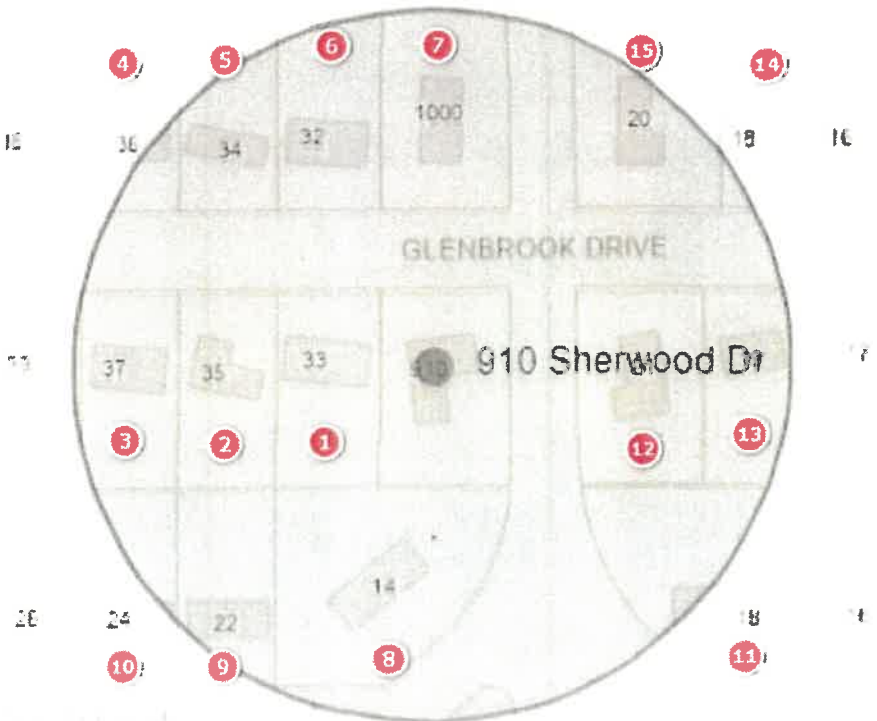
Neighbor approves: YES / NO

Neighbor comments:

No objections!

Shawn Clisham 4/17/23
Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

REC'D - 6/15/23

The project description has been provided and discussed with our

neighbors at 34 Glenbrook Dr.

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments:

Good idea!

[Signature] 6/17/23
Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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| 6 | 32 Glenbrook Dr | ☐ |
| 7 | 1000 Sherwood Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 33 GLENBROOK DR

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES/ NO

Neighbor comments:

Frank Casata

Signature and date: 6-17-23

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| 1 | 33 Glenbrook Dr | ☒ |
| 2 | 35 Glenbrook Dr | ☐ |
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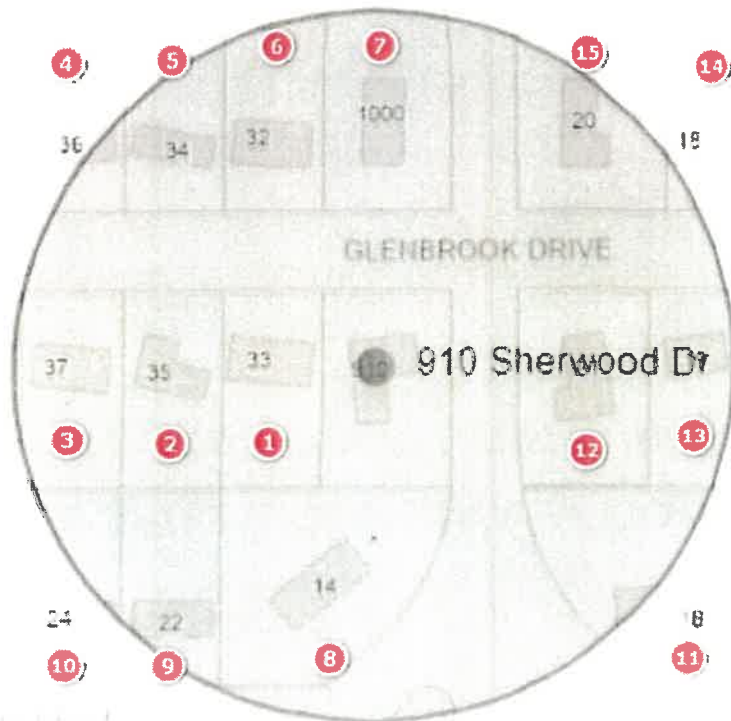
33

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YES

6/17/23

-
- A circular map of a residential neighborhood. The map is centered on a grid of streets. A large road, labeled "GLENBROOK DRIVE", runs horizontally across the middle. To the right of the center, a road is labeled "910 Sherwood Dr". Various house numbers are visible on the streets: 1000, 20, 36, 34, 32, 37, 35, 33, 14, 22, 24, 18, 16, 12, 10, 8, 6, 4, 2, 1, 11, 13, 14, 15. Fifteen red circles, numbered 1 through 15, are placed at specific locations on the map. The circles are arranged in a roughly circular pattern around the center. The map is enclosed in a circular border.



Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 17 W. Stonegate Propekt Hlp.

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

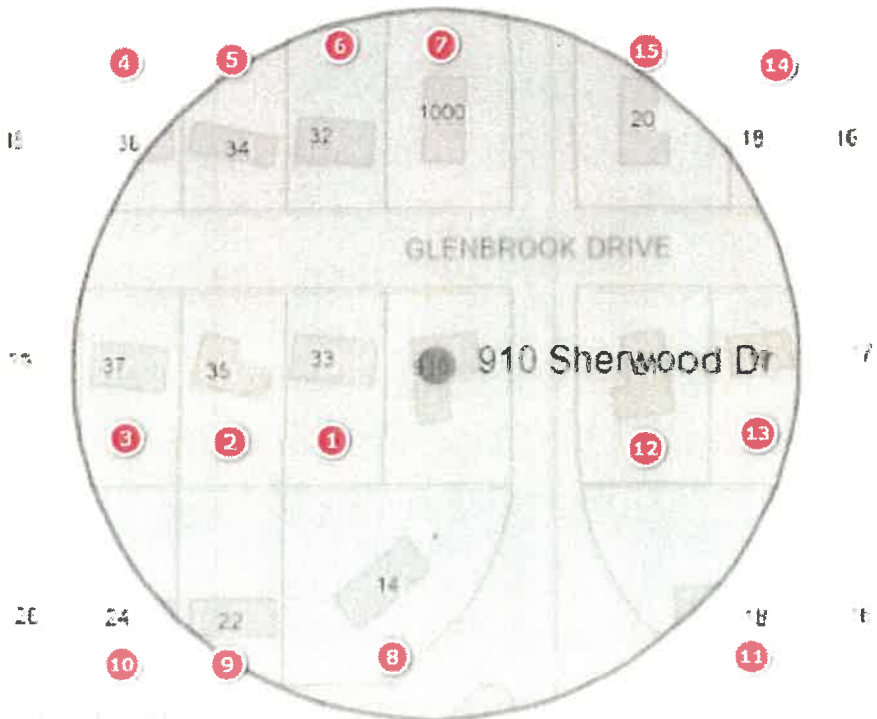
Neighbor approves: YES / NO

Neighbor comments:

6-17-23 Zole Sho

Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 39 GLENBROOK DR

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments:

Michael Lesko 18 Jun 2023
Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
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| 6 | 32 Glenbrook Dr | ☐ |
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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 37 GLENBROOK DR

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

Neighbor approves: YES / NO

Neighbor comments:

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L.R. Larson 6/18/23

Signature and date:

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Neighbor Variance Notification

Neighbor Proximity to 910 Sherwood Dr.

The project description has been provided and discussed with our

neighbors at 41 Glenbrook

Re: Reduce Rear Yard from 50' to 15' to build garage.

Ordinance: 5-6-1 E5 - Rear Yard

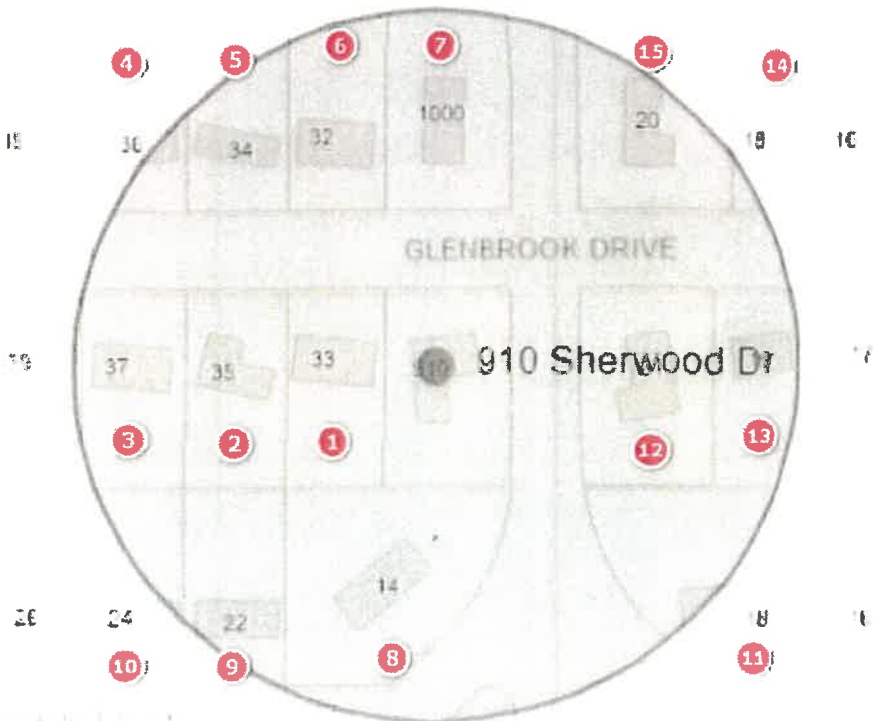
Neighbor approves: YES / NO

Neighbor comments:

Mark Bondurant 6-18-23

Signature and date:

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| 1 | 33 Glenbrook Dr | ☐ |
| 2 | 35 Glenbrook Dr | ☐ |
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Zoning Review



Date: July 24, 2023

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Phillip Kochanski

Subject Property: 910 Sherwood Dr.

Application: Variation for Rear Yard Setback -- Section 5-6-1 E5

Project: Reduce required rear yard from 50' to 15'

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning & Building Code Sections: Yard Areas: 5-6-1 E5 Rear Yards
Variation Standards 5-10-8

Current Zoning: R-1 Single Family Residential District

Current Use: Single Family Residential Permitted Use

Request: The petitioner is seeking a variation to Section 5-6-1 E5 to allow a reduction in the required rear yard setback from 50' to 15' for the proposed garage addition to the existing home.

Standards for Variations:

Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation..

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: **1. Applicant to provide testimony to address special circumstances. The primary hardship is lack of storage due to low pitch roof without attic storage and the home built on a slab without a basement.**

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: **1. Applicant shall provide testimony indicating how his rights commonly enjoyed by others are being deprived.**

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: **1. Standard met.**

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: **Standard met.**

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: **The proposed addition will not impair the light, air or increase dangers to public safety.**

6. The proposed variation will not alter the essential character of the locality.

Response: **Applicant states that the architectural design will not alter the character of the locality. The propose lot coverage of the existing structure and addition comply with the lot coverage requirement.**

Lot Size: **26,000 sf**

Existing Building: **3,077 sf**

Proposed: **1,756 sf**

Total Area: **4,833 sf**

Lot Coverage **18.6%**

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: **Applicant should provide testimony indicating the addition is the minimum necessary to meet his storage needs.**

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Standard will be met as each case is reviewed and granting of the variation is not denying the right of others in the same district to seek the same variation.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met. This case is based upon the conditions of the property.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: No additional conditions are necessary.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Conclusion

Staff has reviewed the project with the project architect. Staff believes the project will not create any negative impacts to the neighbors and is in keeping with the character of the neighborhood.

Staff concurs with the request.

Phillip Kochanski
910 Sherwood Drive Prospect Hts., IL 60070



August 17, 2023

Dear Members of the Planning & Zoning Board of Appeals,

I am writing to follow up on the discussion held during the Planning & Zoning Board of Appeals meeting on July 27, 2023, where I presented my application for a variance to modify the setback of the rear yard on my property. I am grateful for the opportunity to address the board and to have received valuable feedback from Chairman Maciej Kempa and other members present during the meeting.

During the meeting, Chairman Maciej Kempa suggested that I consider modifying my original request for a setback of 15 feet to a setback of 30 feet to accommodate the construction of my dream garage. I took this suggestion to heart and consulted extensively with my architect to incorporate the proposed changes into the site plans. I am pleased to submit the revised site plans, which reflect the alterations recommended by Chairman Maciej Kempa, for your consideration.

Additionally, I want to emphasize that prior to the meeting, I had already taken steps to engage with my neighbors, many of whom would be directly impacted by the proposed variance. I personally spoke to approximately 20 neighboring households, all of whom have shown their support for my application by signing documents affirming their approval. Furthermore, I conducted a certified mailing to inform my closest neighbors, a group of 40 residents, about my proposed plans. I am pleased to remind you that none of these residents raised any objections to my original or revised plans.

Furthermore, I would like to address the suggestion put forth by Member Neal Patel during the meeting regarding the possibility of constructing a detached garage as opposed to an attached one. While this is a valid consideration, I have observed that within my immediate vicinity, only one detached garage exists, which does not harmonize aesthetically with the surrounding buildings. My intention is to create an addition that complements the existing architecture and maintains a cohesive appearance. Additionally, the proposed addition will not be prominently visible from the street due to the presence of trees that effectively obscure its view.

If I were to opt for a detached garage, I could potentially position it anywhere within my rear yard, even as close as 5 feet or 15 feet from the property line. Such a placement would not necessitate a variance. However, I must highlight that constructing a

Phillip Kochanski
910 Sherwood Drive Prospect Hts., IL 60070

detached garage in this manner would require the removal of very old and large trees. Considering this, I have made the decision to pursue the construction of an attached garage, which will be positioned approximately 30 feet away from the property line. It is important to note that the majority of my neighbors share a similar property layout, with their garages situated as close as 6 to 10 feet from the property line.

I want to express my gratitude to Chairman Maciej Kempa for his insightful suggestion, which prompted me to revise my plans in a way that I believe benefits both my needs and the community's aesthetics. I am hopeful that the Planning & Zoning Board of Appeals will find the revised plans in alignment with the vision and requirements of the neighborhood. I kindly request that my revised application be reviewed during the meeting scheduled for Thursday, August 24, 2023.

I would like to take this opportunity to extend an invitation to all Members of the Planning & Zoning Board of Appeals to visit my property before the scheduled meeting on August 24th. The address is 910 Sherwood. A visual inspection on-site would provide a more comprehensive understanding of my intentions regarding the proposed addition and attached garage. During this visit, I will be able to personally present my project and provide detailed insights into how it aligns with the existing landscape and neighborhood aesthetics.

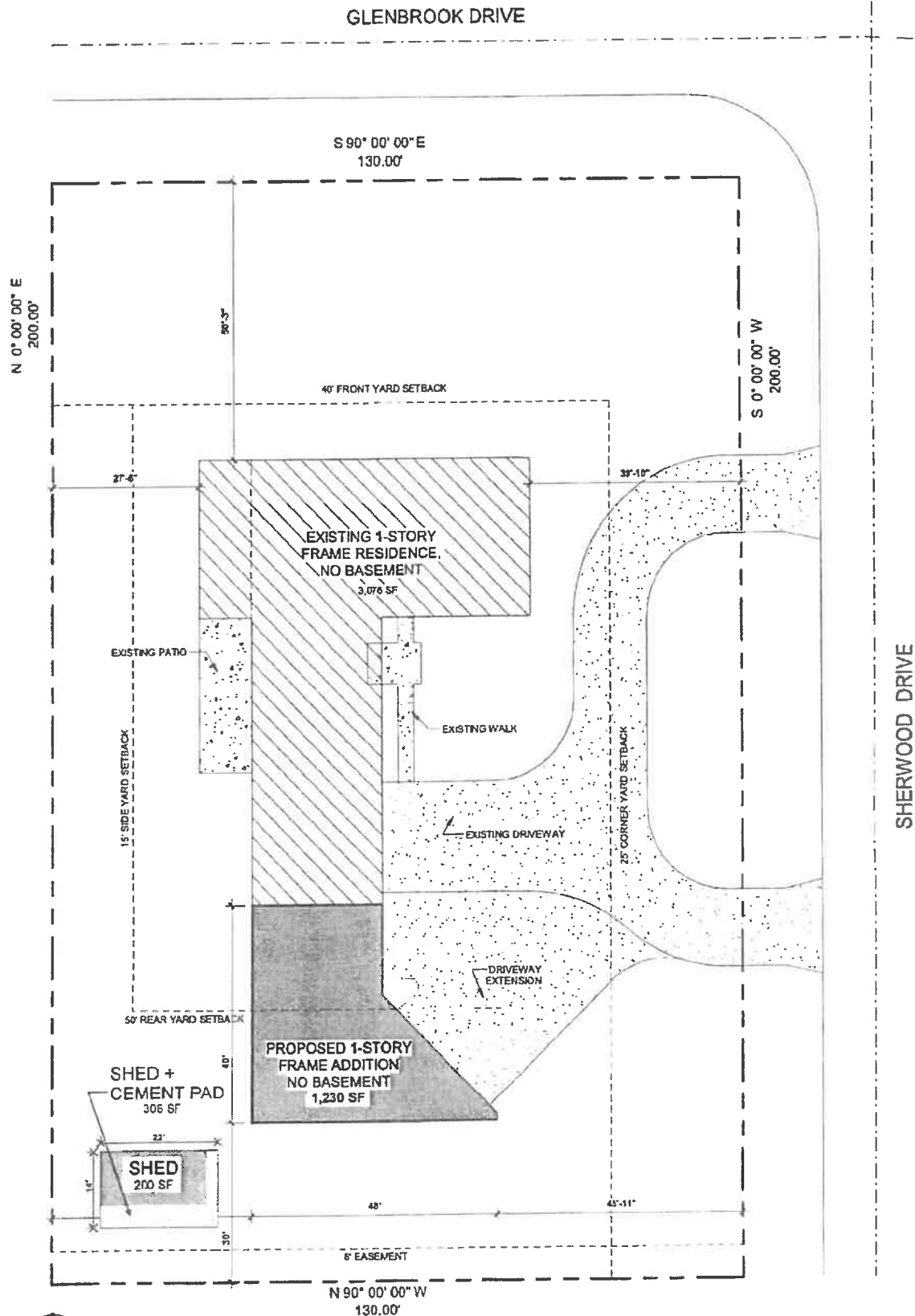
Your presence would greatly contribute to a comprehensive review of my application, and I believe that seeing the site firsthand will enhance the clarity of my proposal. Your insights and feedback during the on-site visit would be invaluable in making an informed decision during the upcoming meeting.

I truly appreciate your time and consideration, and I eagerly await the opportunity to showcase my project and address any questions you may have. Please feel free to contact me to coordinate a suitable date and time for the visit.

Thank you for your time and consideration. I remain enthusiastic about the opportunity to contribute positively to the neighborhood while realizing my aspirations for my property. Please feel free to contact me if you require any further information or clarification.

Sincerely,
Phillip Kochanski

Revision 08-14-2023 1.1



① SITE PLAN
1" = 20'-0"



THOMAS
ARCHITECTS
2600 S RIVER RD, #305
DES PLAINES, IL 60018
O: 847.235.6815
THOMAS@THOMASARCH.COM

SITE PLAN

910 SHERWOOD DR.
PROSPECT HEIGHT, IL 60070

23-037
GARAGE ADDITION

ZV1
06/14/2023 ZV.1



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 18, 2023

To: Chairman Kempa and Planning/Zoning Board of Appeals

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 23-10 V – Variation to Reduce Rear Yard Setback for an Addition to a Single Family Home at 910 Sherwood Dr.

Please be advised that Philip Kochanski, owner of the subject property, has submitted a request to amend his rear yard variation request. Below is a comparison of the proposed amended request to the original request.

	Original Request	Amended Request	Difference
Variation Encroachment	33.7'	20'	13.7'
Rear Yard Setback	16.3'	30'	13.7'
Addition Size	1,760 sf.	1,230 sf	530 sf

Please review the revised site plan and Mr. Kochanski's letter dated August 17, 2023 in preparation for the hearing next week.

The public hearing for PZBA Case #23-10 V will be continued at the August 24, 2023 regular meeting of the PZBA.

Please contact me should you have any questions regarding this application.

Thank you.

PZBA Meeting

Case #23-10 V

910 Sherwood Dr., Prospect Heights. IL

[illegible]



September 27, 2023

To: Mayor Patrick Ludvigsen and Members of the City Council

From: Finance Department

Subject: August 2023 Financial Report

Attached is the Financial Report for 4 months ending August 31, 2023. With 34% of the year passed, for all funds combined, the City's total revenues represent 26.54% of budget and the total expenses reflect 18.61% of budget.

Additional financial information and/or further details will be provided upon request.

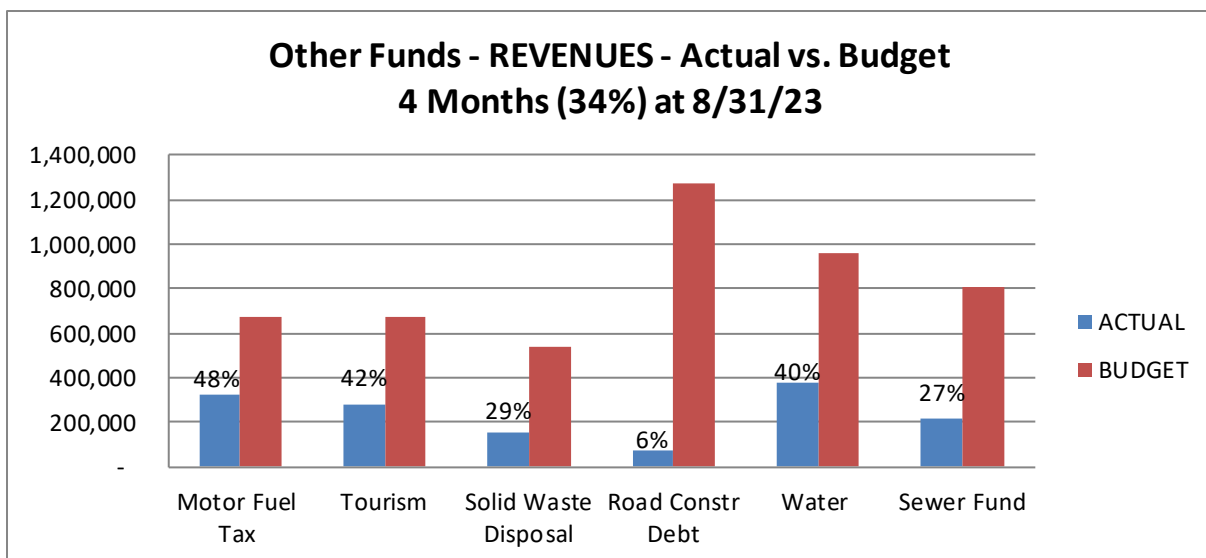
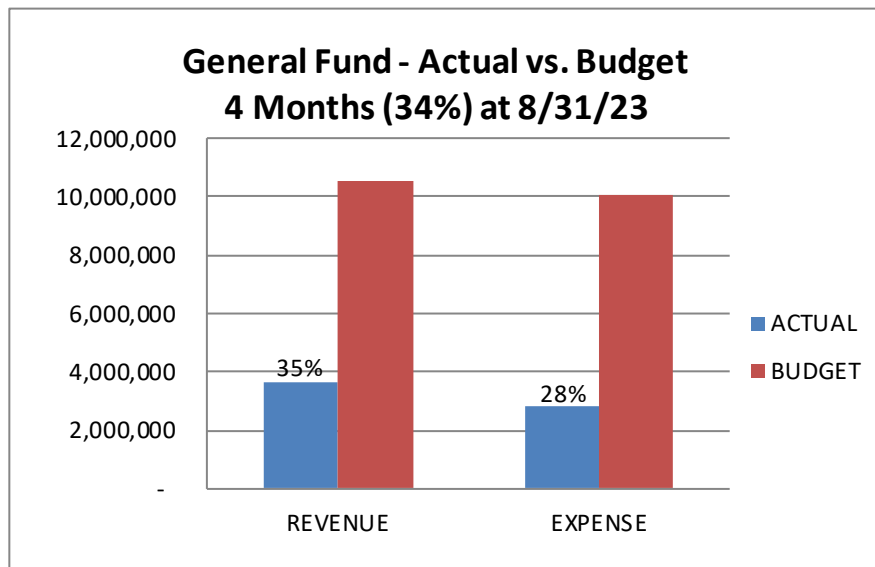
City of Prospect Heights

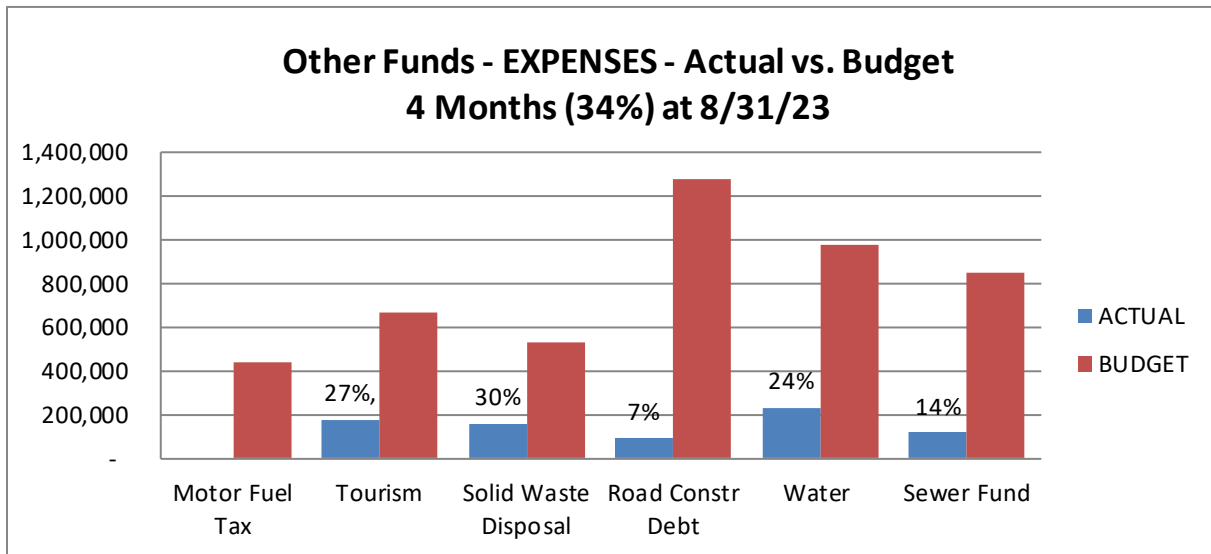
Financial Report – FY23-24

For the 4 Months Ending August 31, 2023

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2023 through August 31, 2023 (4 *months ~ 34% of year*) with an analysis on actual revenues and expenditures compared to fiscal year 2023/2024 budget.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:

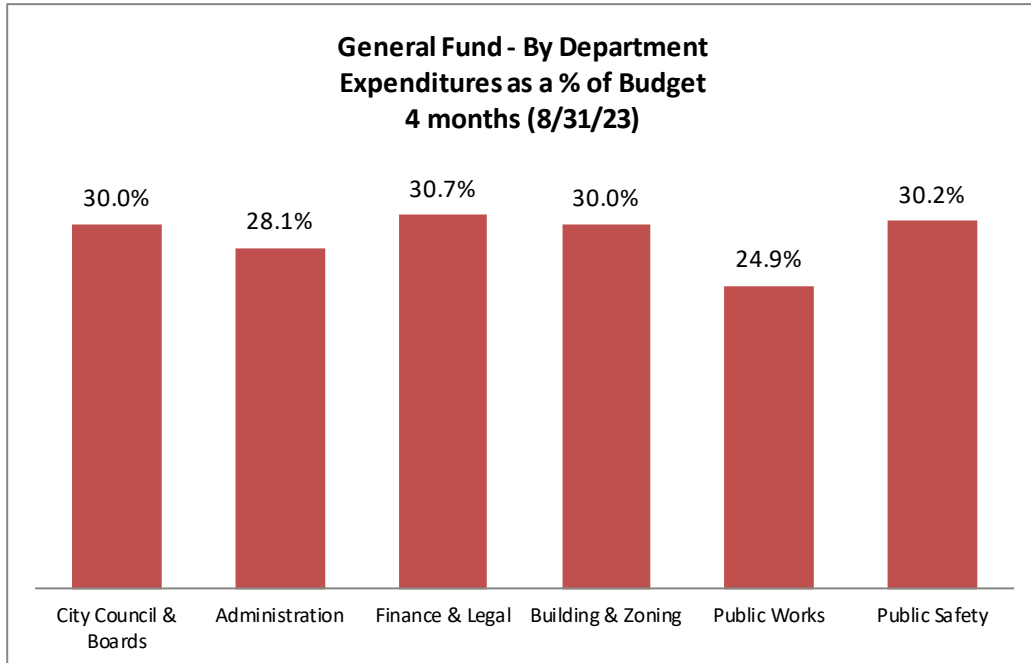




Revenue and Expenditures – By Fund

The City's overall YTD revenue is currently 26.54% of budget and the YTD expenses are coming in at 18.61% of budget (34% of the year has elapsed). The following budget variances are worth noting:

- General Fund Departmental Expenses – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget.



General Fund Revenue – Below is a comparison graph showing revenue collected for 4 months of each fiscal year compared to FY24. Of special note:

- Vehicle sticker revenue for FY24 is 5.3% reflecting the timing of new sales (Jan-Apr 2024)
- Other significant revenues are in line with expectations.

Account Name	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	% to budget
USE TAX	190,630	195,616	203,922	635,000	32.1%
NON-HOME RULE SALES TA	154,598	185,878	178,691	525,000	34.0%
UTILITY - ELECTRIC	119,321	120,503	110,195	340,000	32.4%
UTILITY - NATURAL GAS	53,257	81,873	54,387	200,000	27.2%
UTILITY- TELEPHONE	49,247	44,864	43,912	130,000	33.8%
PLACES FOR EATING TAX	89,353	132,999	140,085	350,000	40.0%
HANDLE TAX - OTB	14,372	118,503	69,257	185,000	37.4%
CANNABIS TAX	112,406	101,164	90,501	300,000	30.2%
VIDEO GAMING TAX	59,531	129,815	119,856	280,000	42.8%
INCOME TAXES	849,748	1,042,415	967,332	2,500,000	38.7%
SALES TAXES	492,372	558,158	564,200	1,700,000	33.2%
VEHICLE STICKERS	38,347	32,142	37,084	700,000	5.3%

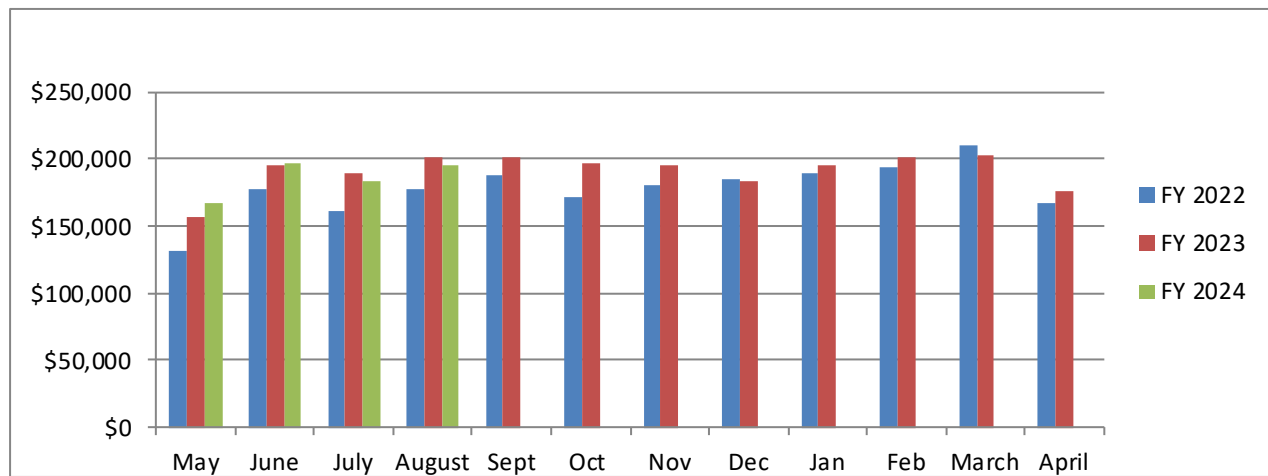
OTHER FUND HIGHLIGHTS

- Motor Fuel Tax Fund – Revenue is 37.2% of budget at this point in the year. No MFT project expenses were incurred so far.
- Tourism Fund – Receipts for Hotel tax are in line with budget (41.6%). Expenditures for Grant disbursements to hotels are paid quarterly when request for payment with supporting documentation is received.
- DEA Seizure – Revenue continues to trickle in due to backlog at the Federal level. Received in August, 2023 a little over \$107,000.
- Solid Waste – Revenues and expenditures are consistent with the budget.
- SSA2, SSA3 and SSA4 – The City plans to utilize remaining fund balance to support capital improvements within the boundaries of these districts.

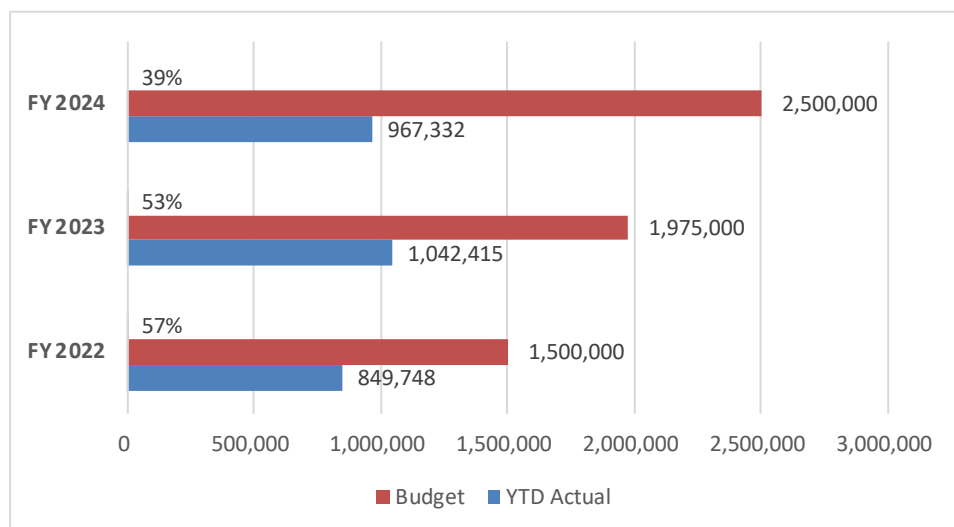
Major General Fund Revenues

Property Taxes – The City received minimal tax revenue in August, 2023. We anticipate more receipts in the coming months. Cook County still behind in processing.

Sales Taxes – As of August 31, 2023 State Sales tax collected is \$743,000 which is just slightly below than the same months last year.



Income Taxes – As of August 31, 2023, income tax revenue of \$967k represents 39% of budget. At the same time last year, income tax revenue was \$1.042m or 53% of budget. The timing of income tax receipts is dependent on the State’s due dates and processing times.



Water and Sewer Funds

Water fund revenue is budgeted at \$963k for FY24 of which \$380k (40%) has been received. For August, 2023, revenue and expenditures are consistent with prior year and in line with budget.

Sewer fund revenue is budgeted at \$812k for the entire fiscal year. For August 2023, the actual revenues are minimal as the second billing for this fiscal year will be sent in October 2023 for the period July-September. Collection efforts by staff continue to address those accounts over 90 days.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND						
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>LOCAL TAXES</u>						
01-105-3005	USE TAX	48,593.90	203,921.90	635,000.00	431,078.10	32.1
01-105-3006	NON-HOME RULE SALES TAX	48,563.05	178,690.58	525,000.00	346,309.42	34.0
01-105-3010	UTILITY - ELECTRIC	33,491.38	110,194.85	340,000.00	229,805.15	32.4
01-105-3011	UTILITY - NATURAL GAS	10,790.74	54,387.30	200,000.00	145,612.70	27.2
01-105-3012	UTILITY- TELEPHONE	11,500.89	43,911.64	130,000.00	86,088.36	33.8
01-105-3030	ROAD & BRIDGE TAXES	3,013.87	3,013.87	25,000.00	21,986.13	12.1
01-105-3040	RENTAL CAR TAXES	2,791.68	10,805.85	22,500.00	11,694.15	48.0
01-105-3050	PLACES FOR EATING TAX	39,364.48	140,084.77	350,000.00	209,915.23	40.0
01-105-3060	HANDLE TAX - OTB	16,540.00	69,257.00	185,000.00	115,743.00	37.4
01-105-3064	CANNABIS TAX	23,022.67	90,501.07	300,000.00	209,498.93	30.2
01-105-3065	VIDEO GAMING TAX	28,032.24	119,856.03	280,000.00	160,143.97	42.8
01-105-3066	PULL TAB/CHARITABLE GAMING TAX	4,471.50	4,471.50	6,000.00	1,528.50	74.5
TOTAL LOCAL TAXES		270,176.40	1,029,096.36	2,998,500.00	1,969,403.64	34.3
<u>INTERGOVERNMENTAL REVENUES</u>						
01-110-3100	INCOME TAXES	158,604.03	967,331.55	2,500,000.00	1,532,668.45	38.7
01-110-3101	PERSONAL PROPERTY REPLACE TAX	429.75	6,392.40	25,000.00	18,607.60	25.6
01-110-3110	SALES TAXES	146,685.57	564,199.98	1,700,000.00	1,135,800.02	33.2
01-110-3111	GLENVIEW SHARED REVENUE	.00	.00	45,000.00	45,000.00	.0
01-110-3113	AIRPORT SHARING REVENUE	(62,414.59)	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUES		243,304.76	1,537,923.93	4,270,000.00	2,732,076.07	36.0
<u>GRANTS REVENUE</u>						
01-115-3200	GRANT REVENUE	.00	3,000.00	.00 (3,000.00)		.0
01-115-3202	GRANT - COPS (FEDERAL)	.00	.00	26,788.00	26,788.00	.0
01-115-3215	GRANT - IPRF SAFETY GRANT	.00	.00	14,475.00	14,475.00	.0
01-115-3246	GRANT-POLICE EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
TOTAL GRANTS REVENUE		.00	3,000.00	44,263.00	41,263.00	6.8
<u>LICENSES & FEES</u>						
01-120-3300	VEHICLE STICKERS	4,419.00	37,084.00	700,000.00	662,916.00	5.3
01-120-3310	VEH. STICKERS SENIORS	35.00	823.00	35,000.00	34,177.00	2.4
01-120-3320	VEH. STICKERS LATE FEES	825.00	4,728.50	20,000.00	15,271.50	23.6
01-120-3321	VEH. STICKERS TRANSFERS	.00	45.00	200.00	155.00	22.5
01-120-3342	LICENSES - ANIMALS	36.00	480.00	10,000.00	9,520.00	4.8
01-120-3343	LICENSES - LIQUOR	.00	7,900.00	100,000.00	92,100.00	7.9
01-120-3344	LICENSES - BUSINESS	1,105.50	5,505.50	50,000.00	44,494.50	11.0
01-120-3346	LICENSES - CONTRACTORS	4,700.00	18,800.00	35,000.00	16,200.00	53.7
01-120-3348	LICENSE - AGREEMENTS	1,747.99	12,984.22	30,000.00	17,015.78	43.3
TOTAL LICENSES & FEES		12,868.49	88,350.22	980,200.00	891,849.78	9.0
<u>FRANCHISE FEES</u>						
01-125-3350	CABLE FRANCHISE FEES	40,222.00	86,198.12	150,000.00	63,801.88	57.5
01-125-3351	CABLE FRANCHISE - PEG FEES	2,922.25	6,918.04	15,000.00	8,081.96	46.1
01-125-3355	SOLID WASTE FRANCHISE FEES	9,319.09	37,168.36	105,600.00	68,431.64	35.2
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	.00	25,000.00	25,000.00	.0
TOTAL FRANCHISE FEES		52,463.34	130,284.52	295,600.00	165,315.48	44.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BUILDING & ZONING FEES</u>					
01-130-3400	BUILDING PERMITS	51,715.50	151,234.42	240,000.00	88,765.58 63.0
01-130-3402	PUBLIC HEARING FEES	150.00	1,150.00	5,000.00	3,850.00 23.0
01-130-3403	ELEVATOR INSPECTION FEE	200.00	400.00	4,900.00	4,500.00 8.2
01-130-3404	CERT. OF OCC. INSPECTION FEES	75.00	2,950.00	1,200.00	(1,750.00) 245.8
01-130-3405	HEALTH INSPECTION FEE	.00	.00	1,000.00	1,000.00 .0
01-130-3406	COMMERCIAL INSPECTION FEE	180.00	750.00	13,085.00	12,335.00 5.7
01-130-3407	ENGINEERING PERMIT FEES	1,985.80	4,457.30	10,000.00	5,542.70 44.6
01-130-3408	VACANT FORECLOSURE REGIS	600.00	900.00	6,500.00	5,600.00 13.9
01-130-3410	BUILDING RE-INSP. FEE	.00	.00	1,000.00	1,000.00 .0
01-130-3411	RENTAL INSPECTION FEE	4,125.00	22,110.00	236,250.00	214,140.00 9.4
TOTAL BUILDING & ZONING FEES		59,031.30	183,951.72	518,935.00	334,983.28 35.5
<u>PUBLIC SAFETY FINES & FEES</u>					
01-140-3500	TRAFFIC FINES	21,170.37	133,720.44	275,000.00	141,279.56 48.6
01-140-3505	ORDINANCE & PARKING FINES	4,340.44	47,240.82	130,000.00	82,759.18 36.3
01-140-3515	VEHICLE SEIZURE FEE	5,000.00	15,000.00	36,750.00	21,750.00 40.8
01-140-3520	DUI ASSESSMENTS	.00	700.00	1,500.00	800.00 46.7
01-140-3525	POLICE ALARM LICENSES & FEES	140.00	4,165.00	10,000.00	5,835.00 41.7
TOTAL PUBLIC SAFETY FINES & FEES		30,650.81	200,826.26	453,250.00	252,423.74 44.3
<u>PUBLIC SAFETY SPECIAL REVENUE</u>					
01-145-3551	POLICE REVENUE-DEA TASK FORCE	.00	5,696.46	19,500.00	13,803.54 29.2
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	1,700.00	9,026.00	15,000.00	5,974.00 60.2
01-145-3555	POLICE REVENUE - SEIZED ASSETS	.00	.00	1,500.00	1,500.00 .0
TOTAL PUBLIC SAFETY SPECIAL REVENUE		1,700.00	14,722.46	36,000.00	21,277.54 40.9
<u>INTERFUND SERVICE CHARGES</u>					
01-150-3613	CVB/TOURISM SERVICE CHARGE	.00	15,750.00	63,000.00	47,250.00 25.0
01-150-3617	SOLID WASTE SERVICE CHARGE	.00	25,000.00	100,000.00	75,000.00 25.0
TOTAL INTERFUND SERVICE CHARGES		.00	40,750.00	163,000.00	122,250.00 25.0
<u>REIMBURSABLE INCOME</u>					
01-155-3700	SALARY REIMB - GUARDS/WORK COM	.00	8,696.06	32,000.00	23,303.94 27.2
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	4,874.20	22,021.06	63,200.00	41,178.94 34.8
01-155-3703	RETIREE HEALTH INS REIMBURSE	7,493.71	33,393.85	100,950.00	67,556.15 33.1
01-155-3720	FIRE DISTRICT GAS REIMB.	967.57	2,796.62	7,200.00	4,403.38 38.8
01-155-3730	INSURANCE REIMBURSEMENTS	.00	.00	10,000.00	10,000.00 .0
01-155-3741	BUILDING & ENG DEPT REIMB FEES	2,411.40	2,919.77	750.00	(2,169.77) 389.3
TOTAL REIMBURSABLE INCOME		15,746.88	69,827.36	214,100.00	144,272.64 32.6
<u>OTHER REVENUES</u>					
01-160-3800	INTEREST INCOME	10,492.56	39,899.62	50,000.00	10,100.38 79.8
01-160-3801	INTEREST INCOME - IL FUNDS	57,720.18	231,866.07	160,000.00	(71,866.07) 144.9
01-160-3802	DIVIDEND INCOME - PMA	.00	14,665.13	60,000.00	45,334.87 24.4
01-160-3810	NEWSLETTER ADVERTISING	.00	180.00	5,500.00	5,320.00 3.3
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	.00	8,000.00	10,000.00	2,000.00 80.0
01-160-3820	SALE OF CITY PROPERTY	8,550.00	8,550.00	.00	(8,550.00) .0
01-160-3830	GASOLINE REBATE	.00	.00	1,800.00	1,800.00 .0
01-160-3840	AIRPORT MEETING FEES	.00	.00	3,000.00	3,000.00 .0
01-160-3855	SOLID WASTE - RECYCLING REBATE	.00	.00	13,000.00	13,000.00 .0
01-160-3899	MISCELLANEOUS INCOME	1,281.43	7,786.67	15,000.00	7,213.33 51.9
TOTAL OTHER REVENUES		78,044.17	310,947.49	318,300.00	7,352.51 97.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>						
01-200-3990	INTERFUND TRANSFER IN	.00	58,575.00	234,300.00	175,725.00	25.0
TOTAL OTHER FINANCING SOURCES		.00	58,575.00	234,300.00	175,725.00	25.0
TOTAL FUND REVENUE		763,986.15	3,668,255.32	10,526,448.00	6,858,192.68	34.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY COUNCIL & BOARDS</u>					
01-310-4000	WAGES	7,244.62	40,832.55	101,000.00	60,167.45 40.4
01-310-4100	HEALTH INSURANCE	944.32	2,832.96	10,600.00	7,767.04 26.7
01-310-4110	LIFE INSURANCE COUNCIL/AV	15.16	37.90	100.00	62.10 37.9
01-310-4200	SOCIAL SECURITY	443.76	2,506.90	6,300.00	3,793.10 39.8
01-310-4210	MEDICARE	103.75	586.29	1,500.00	913.71 39.1
01-310-4220	IMRF	264.96	1,183.52	3,600.00	2,416.48 32.9
01-310-5300	ALDERMANIC EXPENSES	252.52	1,220.16	2,000.00	779.84 61.0
01-310-5310	MEMBERSHIPS	.00	8,189.58	12,400.00	4,210.42 66.1
01-310-5950	SPECIAL EVENTS	.00	25.96	43,000.00	42,974.04 .1
01-310-5960	NRC OPERATIONS	203.63	3,358.01	8,126.00	4,767.99 41.3
01-310-7020	EQUIPMENT	109.49	4,336.85	28,650.00	24,313.15 15.1
TOTAL CITY COUNCIL & BOARDS		9,582.21	65,110.68	217,276.00	152,165.32 30.0
<u>ADMINISTRATION</u>					
01-320-4000	WAGES	27,993.14	126,092.06	360,000.00	233,907.94 35.0
01-320-4100	HEALTH INSURANCE	4,244.72	12,766.49	40,700.00	27,933.51 31.4
01-320-4110	LIFE INSURANCE	61.88	154.70	350.00	195.30 44.2
01-320-4200	SOCIAL SECURITY	1,705.36	7,681.73	22,400.00	14,718.27 34.3
01-320-4210	MEDICARE	398.85	1,796.58	5,300.00	3,503.42 33.9
01-320-4220	IMRF	2,060.95	9,206.27	27,000.00	17,793.73 34.1
01-320-5100	PROFESSIONAL SERVICES (	127.00)	1,561.00	13,000.00	11,439.00 12.0
01-320-5105	PROFESSIONAL FEES - ENGR	3,599.30	3,599.30	60,000.00	56,400.70 6.0
01-320-5106	PROFESSIONAL FEES - GOV IT SYS	1,743.00	1,743.00	20,000.00	18,257.00 8.7
01-320-5130	COMPUTER CONSULTANT	573.75	2,408.25	10,700.00	8,291.75 22.5
01-320-5200	POSTAGE	.00	2,931.37	9,200.00	6,268.63 31.9
01-320-5220	PHOTOCOPY	860.00	3,376.07	11,000.00	7,623.93 30.7
01-320-5221	PRINTING	.00	2,153.00	19,000.00	16,847.00 11.3
01-320-5222	LEGAL NOTICES	136.20	554.55	2,000.00	1,445.45 27.7
01-320-5230	WEBSITE	.00	.00	9,300.00	9,300.00 .0
01-320-5310	MEMBERSHIPS	390.00	1,879.00	3,500.00	1,621.00 53.7
01-320-5410	UTILITIES	1,743.92	5,793.12	50,000.00	44,206.88 11.6
01-320-5430	CREDIT CARD & BANK CHARGES	948.66	4,577.13	15,000.00	10,422.87 30.5
01-320-5500	LIABILITY INSURANCE	.00	10,408.45	24,200.00	13,791.55 43.0
01-320-5501	INSURANCE DEDUCTIBLES	.00	.00	5,000.00	5,000.00 .0
01-320-5530	WORKERS COMPENSATION INSURANCE	270.69	804.19	3,400.00	2,595.81 23.7
01-320-5700	OFFICE SUPPLIES	376.10	2,205.86	8,000.00	5,794.14 27.6
01-320-5710	OPERATING SUPPLIES	.00	10.99	.00 (	10.99) .0
01-320-5820	PUBLICATIONS	.00	110.00	.00 (	110.00) .0
01-320-5951	EMPLOYEE RECOGNITION	.00	.00	400.00	400.00 .0
01-320-7020	EQUIPMENT	27.58	1,945.45	6,600.00	4,654.55 29.5
TOTAL ADMINISTRATION		47,007.10	203,758.56	726,050.00	522,291.44 28.1
<u>FINANCE</u>					
01-322-5101	AUDIT & FINANCE FEES	11,400.00	11,400.00	16,300.00	4,900.00 69.9
01-322-5102	FINANCIAL SERVICES	10,951.22	32,853.66	132,800.00	99,946.34 24.7
01-322-5310	MEMBERSHIPS	.00	190.00	1,000.00	810.00 19.0
01-322-5541	ACCTG SERVICE FEES	.00	1,779.10	8,500.00	6,720.90 20.9
TOTAL FINANCE		22,351.22	46,222.76	158,600.00	112,377.24 29.1
<u>LEGAL</u>					
01-324-5120	CITY ATTORNEY	24,813.00	67,607.00	200,000.00	132,393.00 33.8
01-324-5122	CITY PROSECUTOR	650.00	2,420.00	42,000.00	39,580.00 5.8
01-324-5123	LABOR ATTORNEY	15,619.82	16,697.46	30,000.00	13,302.54 55.7
01-324-5125	OUTSIDE COUNSEL	.00	.00	2,000.00	2,000.00 .0
TOTAL LEGAL		41,082.82	86,724.46	274,000.00	187,275.54 31.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPARTMENT</u>					
01-340-4000	WAGES	27,005.10	119,866.99	350,000.00	230,133.01 34.3
01-340-4100	HEALTH INSURANCE	3,777.28	11,357.96	42,200.00	30,842.04 26.9
01-340-4110	LIFE INSURANCE	82.50	206.25	400.00	193.75 51.6
01-340-4200	SOCIAL SECURITY	1,637.03	7,263.97	20,800.00	13,536.03 34.9
01-340-4210	MEDICARE	382.83	1,698.81	4,900.00	3,201.19 34.7
01-340-4220	IMRF	1,863.48	8,724.49	24,700.00	15,975.51 35.3
01-340-5100	PROFESSIONAL SERVICES	4,159.97	16,340.71	80,000.00	63,659.29 20.4
01-340-5111	BILLABLE ENGINEERING	.00	.00	15,000.00	15,000.00 .0
01-340-5221	PRINTING	.00	.00	1,500.00	1,500.00 .0
01-340-5222	LEGAL NOTICES	.00	2,571.03	2,500.00	(71.03) 102.8
01-340-5310	MEMBERSHIPS	.00	.00	1,500.00	1,500.00 .0
01-340-5330	TRAINING	.00	295.00	5,000.00	4,705.00 5.9
01-340-5500	LIABILITY INSURANCE	.00	1,040.85	2,400.00	1,359.15 43.4
01-340-5530	WORKERS COMPENSATION INSURANCE	338.38	1,005.26	4,200.00	3,194.74 23.9
01-340-5700	OFFICE SUPPLIES	.00	.00	4,000.00	4,000.00 .0
01-340-5751	GASOLINE	.00	934.41	2,500.00	1,565.59 37.4
01-340-5820	PUBLICATIONS	.00	.00	5,000.00	5,000.00 .0
01-340-7020	EQUIPMENT	279.11	1,036.30	8,100.00	7,063.70 12.8
TOTAL BUILDING DEPARTMENT		39,525.68	172,342.03	574,700.00	402,357.97 30.0
<u>PUBLIC WORKS</u>					
01-350-4000	WAGES	30,386.50	131,641.63	383,500.00	251,858.37 34.3
01-350-4001	ALLOCATED WAGES & BENEFITS	.00	.00	(46,300.00)	(46,300.00) .0
01-350-4003	WAGES - PART-TIME	1,789.00	8,813.50	16,500.00	7,686.50 53.4
01-350-4010	OVERTIME	945.42	5,178.33	40,000.00	34,821.67 13.0
01-350-4100	HEALTH INSURANCE	11,331.63	42,528.49	159,000.00	116,471.51 26.8
01-350-4110	LIFE INSURANCE	81.62	204.05	500.00	295.95 40.8
01-350-4200	SOCIAL SECURITY	2,023.40	8,893.89	25,000.00	16,106.11 35.6
01-350-4210	MEDICARE	473.21	2,080.01	6,000.00	3,919.99 34.7
01-350-4220	IMRF	2,524.79	10,812.26	31,500.00	20,687.74 34.3
01-350-5020	VEHICLE MAINTENANCE	1,676.55	14,207.75	55,000.00	40,792.25 25.8
01-350-5031	SIGNAL MAINTENANCE	3,600.50	8,965.59	25,000.00	16,034.41 35.9
01-350-5100	PROFESSIONAL SERVICES	25.00	10,766.10	25,800.00	15,033.90 41.7
01-350-5103	PROF SERVICES - FORESTRY	.00	.00	27,000.00	27,000.00 .0
01-350-5104	PROF SERVICES - BUILDING MAIN	2,466.72	10,122.42	72,000.00	61,877.58 14.1
01-350-5106	PROF SERVICES - STREETS/DRAIN	.00	.00	60,000.00	60,000.00 .0
01-350-5310	MEMBERSHIPS	.00	.00	3,000.00	3,000.00 .0
01-350-5330	TRAINING	.00	607.73	5,500.00	4,892.27 11.1
01-350-5410	UTILITIES	4,233.64	6,341.48	7,500.00	1,158.52 84.6
01-350-5411	WATER AND ELECTRIC PURCHASES	1,121.37	2,330.33	13,000.00	10,669.67 17.9
01-350-5421	DUMP CHARGES	.00	.00	2,000.00	2,000.00 .0
01-350-5500	LIABILITY INSURANCE PREMIUM	.00	15,612.68	46,050.00	30,437.32 33.9
01-350-5510	RENTAL EQUIPMENT	.00	.00	500.00	500.00 .0
01-350-5530	WORKERS COMPENSATION INSURANCE	1,624.20	4,825.20	20,100.00	15,274.80 24.0
01-350-5610	EQUIPMENT MAINTENANCE	.00	.00	5,000.00	5,000.00 .0
01-350-5632	ICE CONTROL MAINTENANCE	.00	10,465.88	80,000.00	69,534.12 13.1
01-350-5634	STONE & CONCRETE	131.75	684.63	18,000.00	17,315.37 3.8
01-350-5635	STORM SEWER & PIPE	78.00	120.51	4,500.00	4,379.49 2.7
01-350-5650	LANDSCAPE SUPPLIES	868.26	1,946.36	25,000.00	23,053.64 7.8
01-350-5700	OFFICE SUPPLIES	116.36	396.14	1,500.00	1,103.86 26.4
01-350-5710	OPERATING SUPPLIES	3,409.76	3,779.76	24,000.00	20,220.24 15.8
01-350-5721	SIGNS	23.96	675.90	20,000.00	19,324.10 3.4
01-350-5730	TOOLS	.00	.00	4,000.00	4,000.00 .0
01-350-5751	GASOLINE	.00	11,452.47	18,000.00	6,547.53 63.6
01-350-7011	IMPROVEMENTS - PW	.00	.00	45,000.00	45,000.00 .0
01-350-7020	EQUIPMENT	.00	.00	35,300.00	35,300.00 .0
01-350-7023	SAFETY EQUIPMENT	1,116.00	2,586.00	5,000.00	2,414.00 51.7
01-350-7025	SOFTWARE	.00	16.00	4,500.00	4,484.00 .4
TOTAL PUBLIC WORKS		70,047.64	316,055.09	1,267,950.00	951,894.91 24.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000	WAGES	45,613.69	210,496.88	676,000.00	465,503.12 31.1
01-360-4001	WAGES - SWORN OFFICERS	150,959.44	686,073.50	2,131,000.00	1,444,926.50 32.2
01-360-4002	WAGES - EXTRA STRAIGHT PAY	.00	2,836.57	29,000.00	26,163.43 9.8
01-360-4004	WAGES - PART-TIME SWORN OFFCRS	7,603.54	40,330.08	113,000.00	72,669.92 35.7
01-360-4010	OVERTIME	564.09	1,489.37	7,500.00	6,010.63 19.9
01-360-4011	OVERTIME - SWORN OFFICERS	10,247.87	54,362.23	153,000.00	98,637.77 35.5
01-360-4100	HEALTH INSURANCE	35,285.45	123,170.54	565,000.00	441,829.46 21.8
01-360-4110	LIFE INSURANCE	410.86	1,027.15	2,800.00	1,772.85 36.7
01-360-4120	UNEMPLOYMENT INSURANCE	3,139.22	3,139.22	.00	(3,139.22) .0
01-360-4200	SOCIAL SECURITY	1,459.37	7,318.82	46,750.00	39,431.18 15.7
01-360-4210	MEDICARE	3,090.32	14,313.07	44,000.00	29,686.93 32.5
01-360-4220	IMRF	1,497.17	6,918.14	23,000.00	16,081.86 30.1
01-360-4231	PENSION CONTRIBUTION-CITY GF	.00	150,000.00	600,000.00	450,000.00 25.0
01-360-5100	PROFESSIONAL SERVICES	9,649.81	17,963.82	67,800.00	49,836.18 26.5
01-360-5140	PRISONERS CARE	40.00	70.38	1,000.00	929.62 7.0
01-360-5141	KENNEL FEES	170.00	170.00	1,000.00	830.00 17.0
01-360-5200	POSTAGE	.00	.00	2,000.00	2,000.00 .0
01-360-5220	PHOTOCOPY	298.00	1,192.00	7,000.00	5,808.00 17.0
01-360-5221	PRINTING	.00	917.32	2,000.00	1,082.68 45.9
01-360-5240	NORTHWEST CENTRAL DISPATCH	16,276.53	65,106.12	205,318.00	140,211.88 31.7
01-360-5310	MEMBERSHIPS	8,272.27	45,842.27	52,500.00	6,657.73 87.3
01-360-5321	AUTO EXPENSE	.00	870.00	3,000.00	2,130.00 29.0
01-360-5330	TRAINING	520.99	2,213.29	26,000.00	23,786.71 8.5
01-360-5340	TUITION REIMBURSEMENT	3,000.00	8,795.00	13,500.00	4,705.00 65.2
01-360-5410	UTILITIES	1,198.75	3,783.20	7,500.00	3,716.80 50.4
01-360-5500	LIABILITY INSURANCE PREMIUM	.00	31,225.35	72,700.00	41,474.65 43.0
01-360-5510	RENTAL EQUIPMENT	.00	163.53	654.00	490.47 25.0
01-360-5530	WORKERS COMPENSATION INSURANCE	10,828.00	32,168.00	134,300.00	102,132.00 24.0
01-360-5610	EQUIPMENT MAINTENANCE	(912.24)	1,002.00	10,000.00	8,998.00 10.0
01-360-5611	RADIO MAINTENANCE	.00	.00	1,000.00	1,000.00 .0
01-360-5700	OFFICE SUPPLIES	462.43	895.16	6,000.00	5,104.84 14.9
01-360-5710	OPERATING SUPPLIES	243.91	666.87	9,000.00	8,333.13 7.4
01-360-5740	RANGE SUPPLIES	.00	3,016.85	10,000.00	6,983.15 30.2
01-360-5741	CLOTHING	5,989.63	8,257.10	26,000.00	17,742.90 31.8
01-360-5751	GASOLINE	.00	15,679.35	58,000.00	42,320.65 27.0
01-360-5820	PUBLICATIONS	.00	.00	200.00	200.00 .0
01-360-7022	POLICE - SMALL EQUIPMENT	3,630.95	7,785.20	17,000.00	9,214.80 45.8
TOTAL PUBLIC SAFETY		319,540.05	1,549,258.38	5,124,522.00	3,575,263.62 30.2
<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981	DUI EXPENSE	1,714.72	1,714.72	12,000.00	10,285.28 14.3
01-365-5982	NARCOTICS EXPENSE	.00	.00	1,000.00	1,000.00 .0
01-365-5983	SEIZED ASSET - EXPENSE	.00	.00	2,500.00	2,500.00 .0
TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP		1,714.72	1,714.72	15,500.00	13,785.28 11.1
<u>REIMBURSABLE EXP</u>					
01-370-4101	RETIREE HEALTH INSURANCE	6,938.74	30,502.48	132,915.00	102,412.52 23.0
01-370-5102	GRANT WRITER	.00	9,000.00	18,000.00	9,000.00 50.0
01-370-5751	GASOLINE	.00	967.56	6,000.00	5,032.44 16.1
TOTAL REIMBURSABLE EXP		6,938.74	40,470.04	156,915.00	116,444.96 25.8
<u>OTHER EXPENSES</u>					
01-380-5970	REFUNDS	.00	.00	500.00	500.00 .0
01-380-5975	SALES TAX REBATE	.00	29,386.21	215,000.00	185,613.79 13.7
01-380-5999	MISCELLANEOUS EXPENSE	177.45	177.45	500.00	322.55 35.5
TOTAL OTHER EXPENSES		177.45	29,563.66	216,000.00	186,436.34 13.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEBT SERVICE						
01-400-6000	PRINCIPAL	.00	.00	180,000.00	180,000.00	.0
01-400-6010	INTEREST	.00	3,689.97	7,789.00	4,099.03	47.4
TOTAL DEBT SERVICE		.00	3,689.97	187,789.00	184,099.03	2.0
PUBLIC SAFETY CAPITAL OUTLAY						
01-560-7020	EQUIPMENT - POLICE	.00	.00	28,500.00	28,500.00	.0
TOTAL PUBLIC SAFETY CAPITAL OUTLAY		.00	.00	28,500.00	28,500.00	.0
OTHER FINANCING USES						
01-600-8090	INTERFUND TRANSFER OUT	.00	278,000.00	1,112,000.00	834,000.00	25.0
TOTAL OTHER FINANCING USES		.00	278,000.00	1,112,000.00	834,000.00	25.0
TOTAL FUND EXPENDITURES		557,967.63	2,792,910.35	10,059,802.00	7,266,891.65	27.8
NET REVENUE OVER EXPENDITURES		206,018.52	875,344.97	466,646.00	(408,698.97)	187.6

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
11-100-3801	INTEREST INCOME - IL FUNDS	24,268.69	90,764.91	50,000.00	(40,764.91)	181.5
	TOTAL REVENUES	24,268.69	90,764.91	50,000.00	(40,764.91)	181.5
	INTERGOVERNMENTAL REVENUES					
11-110-3120	MOTOR FUEL TAX	57,306.69	232,587.94	625,000.00	392,412.06	37.2
	TOTAL INTERGOVERNMENTAL REVENUES	57,306.69	232,587.94	625,000.00	392,412.06	37.2
	TOTAL FUND REVENUE	81,575.38	323,352.85	675,000.00	351,647.15	47.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY GENERAL					
11-500-7050	ROAD CONSTRUCTION	.00	.00	439,000.00	439,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	439,000.00	439,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	439,000.00	439,000.00	.0
	NET REVENUE OVER EXPENDITURES	81,575.38	323,352.85	236,000.00	(87,352.85)	137.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		TOURISM DISTRICT				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
13-100-3020	HOTEL TAXES	87,903.26	278,839.92	671,000.00	392,160.08	41.6
13-100-3800	INTEREST INCOME	.00	225.17	200.00	(25.17)	112.6
TOTAL REVENUES		87,903.26	279,065.09	671,200.00	392,134.91	41.6
TOTAL FUND REVENUE		87,903.26	279,065.09	671,200.00	392,134.91	41.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		TOURISM DISTRICT				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
13-300-5101	AUDIT	600.00	600.00	1,000.00	400.00	60.0
13-300-5102	FINANCIAL SERVICES	595.18	1,785.54	7,300.00	5,514.46	24.5
13-300-5108	BEAUTIFICATION	3,704.23	40,548.20	82,700.00	42,151.80	49.0
13-300-5310	MEMBERSHIPS	.00	47,741.00	47,740.00	(1.00)	100.0
13-300-5401	SERVICE CHARGE - GENERAL FUND	.00	15,750.00	63,000.00	47,250.00	25.0
13-300-5410	UTILITIES	52.10	153.56	.00	(153.56)	.0
13-300-5430	BANK CHARGES	.00	.00	500.00	500.00	.0
13-300-5920	GRANT - HOTELS	.00	13,338.00	234,300.00	220,962.00	5.7
TOTAL EXPENSES		4,951.51	119,916.30	436,540.00	316,623.70	27.5
OTHER FINANCING USES						
13-600-8090	INTERFUND TRANSFER OUT	.00	58,575.00	234,300.00	175,725.00	25.0
TOTAL OTHER FINANCING USES		.00	58,575.00	234,300.00	175,725.00	25.0
TOTAL FUND EXPENDITURES		4,951.51	178,491.30	670,840.00	492,348.70	26.6
NET REVENUE OVER EXPENDITURES		82,951.75	100,573.79	360.00	(100,213.79)	27937.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		DEA SEIZURE FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
16-100-3551	POLICE REVENUE-TASK FORCE	107,070.17	107,070.17	.00	(107,070.17)	.0
16-100-3800	INTEREST INCOME	1,186.39	2,460.50	400.00	(2,060.50)	615.1
TOTAL REVENUES		108,256.56	109,530.67	400.00	(109,130.67)	27382.
TOTAL FUND REVENUE		108,256.56	109,530.67	400.00	(109,130.67)	27382.

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		DEA SEIZURE FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
16-300-4011	OVERTIME - SWORN OFFICERS	2,420.48	9,222.35	20,000.00	10,777.65	46.1
16-300-5100	PROFESSIONAL SERVICES	595.18	1,785.54	9,970.00	8,184.46	17.9
16-300-5310	MEMBERSHIP	2,419.00	2,419.00	4,000.00	1,581.00	60.5
16-300-5330	TRAINING	.00	.00	6,000.00	6,000.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	15,259.62	15,259.62	30,000.00	14,740.38	50.9
16-300-5710	OPERATING SUPPLIES	.00	9,749.00	6,000.00	(3,749.00)	162.5
16-300-5720	SMALL EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
TOTAL EXPENSES		20,694.28	38,435.51	79,970.00	41,534.49	48.1
CAPITAL OUTLAY GENERAL						
16-500-7020	EQUIPMENT - CAPITAL	14,248.43	65,271.40	65,000.00	(271.40)	100.4
TOTAL CAPITAL OUTLAY GENERAL		14,248.43	65,271.40	65,000.00	(271.40)	100.4
TOTAL FUND EXPENDITURES		34,942.71	103,706.91	144,970.00	41,263.09	71.5
NET REVENUE OVER EXPENDITURES		73,313.85	5,823.76	(144,570.00)	(150,393.76)	4.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
17-100-3355	SOLID WASTE FEES	38,503.75	155,301.50	541,000.00	385,698.50	28.7
	TOTAL REVENUES	38,503.75	155,301.50	541,000.00	385,698.50	28.7
	TOTAL FUND REVENUE	38,503.75	155,301.50	541,000.00	385,698.50	28.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
17-300-5401	SERVICE CHARGE - GENERAL FUND	.00	25,000.00	100,000.00	75,000.00	25.0
17-300-5420	SWANCC CHARGES	31,105.00	124,420.00	392,070.00	267,650.00	31.7
TOTAL EXPENSES		31,105.00	149,420.00	492,070.00	342,650.00	30.4
OTHER FINANCING USES						
17-600-8090	INTERFUND TRANSFER OUT	.00	10,000.00	40,000.00	30,000.00	25.0
TOTAL OTHER FINANCING USES		.00	10,000.00	40,000.00	30,000.00	25.0
TOTAL FUND EXPENDITURES		31,105.00	159,420.00	532,070.00	372,650.00	30.0
NET REVENUE OVER EXPENDITURES		7,398.75	(4,118.50)	8,930.00	13,048.50	(46.1)

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
18-300-5101	AUDIT	.00	.00	3,500.00	3,500.00	.0
18-300-5102	FINANCIAL SERVICES	.00	.00	7,300.00	7,300.00	.0
18-300-5120	LEGAL SERVICES	.00	.00	15,000.00	15,000.00	.0
TOTAL EXPENSES		.00	.00	25,800.00	25,800.00	.0
TOTAL FUND EXPENDITURES		.00	.00	25,800.00	25,800.00	.0
NET REVENUE OVER EXPENDITURES		.00	.00	(25,800.00)	(25,800.00)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #1				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
21-100-3800	INTEREST INCOME	.00	2.87	.00	(2.87)	.0
TOTAL REVENUES		.00	2.87	.00	(2.87)	.0
TOTAL FUND REVENUE		.00	2.87	.00	(2.87)	.0
NET REVENUE OVER EXPENDITURES		.00	2.87	.00	(2.87)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
22-100-3800	INTEREST INCOME	.00	13.09	.00	(13.09)	.0
TOTAL REVENUES		.00	13.09	.00	(13.09)	.0
TOTAL FUND REVENUE		.00	13.09	.00	(13.09)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
22-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENSES		.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES		.00	13.09	(10,000.00)	(10,013.09)	.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
23-100-3800	INTEREST INCOME	1,186.39	2,426.71	.00	(2,426.71)	.0
TOTAL REVENUES		1,186.39	2,426.71	.00	(2,426.71)	.0
TOTAL FUND REVENUE		1,186.39	2,426.71	.00	(2,426.71)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
23-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENSES		.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES		1,186.39	2,426.71	(10,000.00)	(12,426.71)	24.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
24-100-3800	INTEREST INCOME	.00	11.24	.00	(11.24)	.0
TOTAL REVENUES		.00	11.24	.00	(11.24)	.0
TOTAL FUND REVENUE		.00	11.24	.00	(11.24)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
24-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENSES		.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES		.00	11.24	(10,000.00)	(10,011.24)	.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #5				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
25-100-3000	REAL ESTATE TAXES	2,366.49	2,366.49	31,390.00	29,023.51	7.5
25-100-3800	INTEREST INCOME	19.80	78.61	100.00	21.39	78.6
TOTAL REVENUES		2,386.29	2,445.10	31,490.00	29,044.90	7.8
TOTAL FUND REVENUE		2,386.29	2,445.10	31,490.00	29,044.90	7.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #5				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
25-300-5050	SYSTEM MAINTENANCE	93.33	267.31	10,000.00	9,732.69	2.7
25-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
25-300-5500	LIABILITY INSURANCE	.00	2,081.69	4,800.00	2,718.31	43.4
TOTAL EXPENSES		93.33	2,349.00	19,800.00	17,451.00	11.9
TOTAL FUND EXPENDITURES		93.33	2,349.00	19,800.00	17,451.00	11.9
NET REVENUE OVER EXPENDITURES		2,292.96	96.10	11,690.00	11,593.90	.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
28-100-3000	REAL ESTATE TAXES	21,297.41	21,297.41	161,150.00	139,852.59	13.2
28-100-3800	INTEREST INCOME	3,564.76	7,277.83	800.00	(6,477.83)	909.7
TOTAL REVENUES		24,862.17	28,575.24	161,950.00	133,374.76	17.6
TOTAL FUND REVENUE		24,862.17	28,575.24	161,950.00	133,374.76	17.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
28-300-5100	PROFESSIONAL SERVICES	182.66	182.66	12,000.00	11,817.34	1.5
28-300-5500	LIABILITY INSURANCE	.00	2,081.69	4,800.00	2,718.31	43.4
28-300-5710	OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
28-300-7020	EQUIPMENT	.00	9.34	5,000.00	4,990.66	.2
TOTAL EXPENSES		182.66	2,273.69	22,800.00	20,526.31	10.0
TOTAL FUND EXPENDITURES		182.66	2,273.69	22,800.00	20,526.31	10.0
NET REVENUE OVER EXPENDITURES		24,679.51	26,301.55	139,150.00	112,848.45	18.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-100-3800	INTEREST INCOME	13,462.87	13,462.87	.00	(13,462.87)	.0
	TOTAL DEPARTMENT 100	13,462.87	13,462.87	.00	(13,462.87)	.0
	DEPARTMENT 115					
30-115-3200	GRANT REVENUE	.00	.00	3,882,588.00	3,882,588.00	.0
	TOTAL DEPARTMENT 115	.00	.00	3,882,588.00	3,882,588.00	.0
	DEPARTMENT 200					
30-200-3990	INTERFUND TRANSFER IN	.00	260,000.00	1,040,000.00	780,000.00	25.0
	TOTAL DEPARTMENT 200	.00	260,000.00	1,040,000.00	780,000.00	25.0
	TOTAL FUND REVENUE	13,462.87	273,462.87	4,922,588.00	4,649,125.13	5.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	24,737.80	245,965.00	6,500.00	(239,465.00)	3784.1
30-550-7050 STREET RESURFACING	.00	.00	75,000.00	75,000.00	.0
30-550-7060 SIDEWALKS	.00	55,883.41	4,229,419.00	4,173,535.59	1.3
30-550-7062 STORMWATER PROJECTS	.00	.00	581,000.00	581,000.00	.0
30-550-7063 DRAINAGE IMPROVEMENTS	.00	1,610.09	1,791,200.00	1,789,589.91	.1
30-550-7064 DRAINAGE IMPR - WILLOW RD	5,190.00	6,440.00	.00	(6,440.00)	.0
30-550-7065 DRAINAGE IMPROVEMENTS-ARLINGTO	87,185.43	87,185.43	.00	(87,185.43)	.0
TOTAL DEPARTMENT 550	117,113.23	397,083.93	6,683,119.00	6,286,035.07	5.9
TOTAL FUND EXPENDITURES	117,113.23	397,083.93	6,683,119.00	6,286,035.07	5.9
NET REVENUE OVER EXPENDITURES	(103,650.36)	(123,621.06)	(1,760,531.00)	(1,636,909.94)	(7.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
41-100-3000	REAL ESTATE TAXES	71,808.70	71,808.70	1,274,000.00	1,202,191.30	5.6
41-100-3800	INTEREST INCOME	1,971.62	4,141.62	500.00	(3,641.62)	828.3
	TOTAL REVENUES	73,780.32	75,950.32	1,274,500.00	1,198,549.68	6.0
	TOTAL FUND REVENUE	73,780.32	75,950.32	1,274,500.00	1,198,549.68	6.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
41-300-5101	AUDIT	.00	.00	3,000.00	3,000.00	.0
41-300-5430	BANK FEES	.00	.00	1,000.00	1,000.00	.0
TOTAL EXPENSES		.00	.00	4,000.00	4,000.00	.0
DEBT SERVICE						
41-400-6000	PRINCIPAL	.00	.00	1,085,000.00	1,085,000.00	.0
41-400-6010	INTEREST	.00	92,491.25	184,983.00	92,491.75	50.0
TOTAL DEBT SERVICE		.00	92,491.25	1,269,983.00	1,177,491.75	7.3
TOTAL FUND EXPENDITURES		.00	92,491.25	1,273,983.00	1,181,491.75	7.3
NET REVENUE OVER EXPENDITURES		73,780.32	(16,540.93)	517.00	17,057.93	(3199.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #6 DEBT				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
46-100-3000	REAL ESTATE TAXES	2,684.73	2,684.73	218,733.00	216,048.27	1.2
46-100-3800	INTEREST INCOME	25.30	104.32	.00	(104.32)	.0
TOTAL REVENUES		2,710.03	2,789.05	218,733.00	215,943.95	1.3
TOTAL FUND REVENUE		2,710.03	2,789.05	218,733.00	215,943.95	1.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		SSA #6 DEBT				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
46-300-5430	BANK FEES	.00	550.00	.00	(550.00)	.0
	TOTAL EXPENSES	.00	550.00	.00	(550.00)	.0
DEBT SERVICE						
46-400-6000	PRINCIPAL	.00	.00	180,000.00	180,000.00	.0
46-400-6010	INTEREST	.00	19,366.25	38,733.00	19,366.75	50.0
	TOTAL DEBT SERVICE	.00	19,366.25	218,733.00	199,366.75	8.9
	TOTAL FUND EXPENDITURES	.00	19,916.25	218,733.00	198,816.75	9.1
	NET REVENUE OVER EXPENDITURES	2,710.03	(17,127.20)	.00	17,127.20	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
51-100-3800	INTEREST INCOME	14,421.17	52,479.41	10,000.00	(42,479.41)	524.8
51-100-3880	WATER SALES	25,747.05	103,224.44	273,000.00	169,775.56	37.8
51-100-3881	WATER DELIVERY CHARGE	36,151.83	142,324.80	430,930.00	288,605.20	33.0
51-100-3882	WATER INFRASTRUCTURE RESERVE	13,506.19	54,048.99	161,000.00	106,951.01	33.6
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,769.55	27,090.36	80,700.00	53,609.64	33.6
51-100-3885	PENALTY	.00	1,580.10	7,500.00	5,919.90	21.1
TOTAL REVENUES		96,595.79	380,748.10	963,130.00	582,381.90	39.5
TOTAL FUND REVENUE		96,595.79	380,748.10	963,130.00	582,381.90	39.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

WATER FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
51-300-4000	WAGES	6,245.22	28,115.28	79,830.00	51,714.72 35.2
51-300-4010	OVERTIME	.00	.00	4,000.00	4,000.00 .0
51-300-4100	HEALTH INSURANCE	3,957.02	14,429.06	36,300.00	21,870.94 39.8
51-300-4110	LIFE INSURANCE	20.62	51.55	150.00	98.45 34.4
51-300-4200	SOCIAL SECURITY	387.22	1,743.19	5,150.00	3,406.81 33.9
51-300-4210	MEDICARE	90.56	407.66	1,200.00	792.34 34.0
51-300-4220	IMRF	457.77	2,059.03	7,000.00	4,940.97 29.4
51-300-5000	BUILDING MAINTENANCE	50.15	50.15	15,000.00	14,949.85 .3
51-300-5050	SYSTEM MAINTENANCE	502.70	502.70	36,000.00	35,497.30 1.4
51-300-5100	PROFESSIONAL SERVICES	1,294.90	5,262.20	51,500.00	46,237.80 10.2
51-300-5101	AUDIT	4,800.00	4,800.00	7,000.00	2,200.00 68.6
51-300-5102	FINANCIAL SERVICES	3,571.04	10,713.13	43,300.00	32,586.87 24.7
51-300-5200	POSTAGE	.00	.00	6,000.00	6,000.00 .0
51-300-5221	PRINTING	78.99	458.99	500.00	41.01 91.8
51-300-5310	MEMBERSHIPS	.00	539.00	1,500.00	961.00 35.9
51-300-5330	TRAINING	.00	.00	4,500.00	4,500.00 .0
51-300-5410	UTILITIES	1,767.05	4,623.66	18,000.00	13,376.34 25.7
51-300-5412	WATER	33,036.67	102,211.84	312,000.00	209,788.16 32.8
51-300-5430	CREDIT CARD & BANK CHARGES	1,399.61	4,617.19	15,000.00	10,382.81 30.8
51-300-5500	LIABILITY INSURANCE	.00	15,612.68	36,300.00	20,687.32 43.0
51-300-5530	WORKERS COMPENSATION INSURANCE	338.38	1,005.26	4,200.00	3,194.74 23.9
51-300-5634	STONE AND CONCRETE	.00	.00	4,000.00	4,000.00 .0
51-300-5661	METERS	.00	.00	35,000.00	35,000.00 .0
51-300-5710	OPERATING SUPPLIES	.00	552.55	.00	(552.55) .0
51-300-5750	CHEMICALS	.00	.00	500.00	500.00 .0
51-300-5751	GASOLINE	.00	609.90	1,800.00	1,190.10 33.9
TOTAL EXPENSES		57,997.90	198,365.02	725,730.00	527,364.98 27.3
<u>DEBT SERVICE</u>					
51-400-6000	PRINCIPAL	.00	.00	70,000.00	70,000.00 .0
51-400-6010	INTEREST	.00	3,700.00	7,400.00	3,700.00 50.0
TOTAL DEBT SERVICE		.00	3,700.00	77,400.00	73,700.00 4.8
<u>CAPITAL OUTLAY GENERAL</u>					
51-500-7020	EQUIPMENT	.00	.00	55,000.00	55,000.00 .0
TOTAL CAPITAL OUTLAY GENERAL		.00	.00	55,000.00	55,000.00 .0
<u>OTHER FINANCING USES</u>					
51-600-8000	DEPRECIATION	.00	30,250.00	121,000.00	90,750.00 25.0
TOTAL OTHER FINANCING USES		.00	30,250.00	121,000.00	90,750.00 25.0
TOTAL FUND EXPENDITURES		57,997.90	232,315.02	979,130.00	746,814.98 23.7
NET REVENUE OVER EXPENDITURES		38,597.89	148,433.08	(16,000.00)	(164,433.08) 927.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		PARKING FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
52-100-3330	PARKING FEES	1,275.51	5,340.39	8,000.00	2,659.61	66.8
	TOTAL REVENUES	1,275.51	5,340.39	8,000.00	2,659.61	66.8
OTHER FINANCING SOURCES						
52-200-3990	INTERFUND TRANSFER IN	.00	28,000.00	112,000.00	84,000.00	25.0
	TOTAL OTHER FINANCING SOURCES	.00	28,000.00	112,000.00	84,000.00	25.0
	TOTAL FUND REVENUE	1,275.51	33,340.39	120,000.00	86,659.61	27.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		PARKING FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
52-300-4001	ALLOCATED WAGES & BENEFITS	.00	.00	46,300.00	46,300.00	.0
52-300-5100	PROFESSIONAL SERVICES	.00	.00	3,000.00	3,000.00	.0
52-300-5410	UTILITIES	657.98	1,102.14	7,500.00	6,397.86	14.7
52-300-5511	FACILITY RENT	.00	.00	23,550.00	23,550.00	.0
52-300-5632	ICE CONTROL MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
52-300-5710	OPERATING SUPPLIES	77.94	77.94	1,000.00	922.06	7.8
TOTAL EXPENSES		735.92	1,180.08	83,350.00	82,169.92	1.4
OTHER FINANCING USES						
52-600-8000	DEPRECIATION	.00	9,000.00	36,000.00	27,000.00	25.0
TOTAL OTHER FINANCING USES		.00	9,000.00	36,000.00	27,000.00	25.0
TOTAL FUND EXPENDITURES		735.92	10,180.08	119,350.00	109,169.92	8.5
NET REVENUE OVER EXPENDITURES		539.59	23,160.31	650.00	(22,510.31)	3563.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
53-100-3800	INTEREST INCOME	2,372.78	5,300.58	1,000.00	(4,300.58)	530.1
53-100-3801	DIVIDEND INCOME-PFM	.00	3,414.22	5,000.00	1,585.78	68.3
53-100-3884	SANITARY SEWER CHARGES	(2,239.85)	203,903.76	800,000.00	596,096.24	25.5
53-100-3885	PENALTY	(42.24)	2,956.16	6,000.00	3,043.84	49.3
TOTAL REVENUES		90.69	215,574.72	812,000.00	596,425.28	26.6
TOTAL FUND REVENUE		90.69	215,574.72	812,000.00	596,425.28	26.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
53-300-4000	WAGES	4,976.86	21,610.11	90,500.00	68,889.89	23.9
53-300-4100	HEALTH INSURANCE	2,558.00	10,232.00	40,800.00	30,568.00	25.1
53-300-4110	LIFE INSURANCE	.00	.00	150.00	150.00	.0
53-300-4200	SOCIAL SECURITY	308.57	1,339.86	5,550.00	4,210.14	24.1
53-300-4210	MEDICARE	72.16	313.33	1,300.00	986.67	24.1
53-300-4220	IMRF	81.71	364.98	7,500.00	7,135.02	4.9
53-300-5050	SYSTEM MAINTENANCE	.00	235.60	50,000.00	49,764.40	.5
53-300-5100	PROFESSIONAL SERVICES	1,446.50	11,798.32	40,000.00	28,201.68	29.5
53-300-5101	AUDIT & ACCTG SERVICES	4,800.00	4,800.00	7,000.00	2,200.00	68.6
53-300-5102	FINANCIAL SERVICES	7,499.20	22,497.59	90,000.00	67,502.41	25.0
53-300-5200	POSTAGE	.00	1,657.65	7,500.00	5,842.35	22.1
53-300-5221	PRINTING	.00	.00	1,000.00	1,000.00	.0
53-300-5330	TRAINING	.00	.00	2,000.00	2,000.00	.0
53-300-5500	LIABILITY INSURANCE	.00	26,021.13	60,500.00	34,478.87	43.0
53-300-5530	WORKER'S COMP INSURANCE	135.35	402.09	1,700.00	1,297.91	23.7
TOTAL EXPENSES		21,878.35	101,272.66	405,500.00	304,227.34	25.0
CAPITAL OUTLAY GENERAL						
53-500-7020	EQUIPMENT	.00	.00	38,900.00	38,900.00	.0
53-500-7051	SYSTEM IMPROVEMENTS	15,384.09	15,384.09	407,800.00	392,415.91	3.8
TOTAL CAPITAL OUTLAY GENERAL		15,384.09	15,384.09	446,700.00	431,315.91	3.4
TOTAL FUND EXPENDITURES		37,262.44	116,656.75	852,200.00	735,543.25	13.7
NET REVENUE OVER EXPENDITURES		(37,171.75)	98,917.97	(40,200.00)	(139,117.97)	246.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		POLICE PENSION				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
71-100-3000	REAL ESTATE TAXES	.00	.00	450,000.00	450,000.00	.0
71-100-3800	INTEREST INCOME	.00	.00	100,000.00	100,000.00	.0
71-100-3801	NET APPRECIATION - FV INV	.00	.00	350,000.00	350,000.00	.0
71-100-3860	CITY CONTRIBUTION	.00	.00	600,000.00	600,000.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	.00	.00	240,063.00	240,063.00	.0
TOTAL REVENUES		.00	.00	1,740,063.00	1,740,063.00	.0
TOTAL FUND REVENUE		.00	.00	1,740,063.00	1,740,063.00	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING AUGUST 31, 2023

		POLICE PENSION				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
71-300-4232	DISABILITY BENEFITS	.00	.00	135,733.00	135,733.00	.0
71-300-4233	PENSION PAYMENTS	.00	.00	1,371,338.00	1,371,338.00	.0
71-300-5102	ADMINISTRATION	.00	.00	50,000.00	50,000.00	.0
71-300-5107	INVESTMENT EXPENSE	.00	.00	25,000.00	25,000.00	.0
TOTAL EXPENSES		.00	.00	1,582,071.00	1,582,071.00	.0
TOTAL FUND EXPENDITURES		.00	.00	1,582,071.00	1,582,071.00	.0
NET REVENUE OVER EXPENDITURES		.00	.00	157,992.00	157,992.00	.0

**CITY OF PROSPECT HEIGHTS
WARRANT LIST SUMMARY
9/27/2023**

Checks

General Fund	\$ 167,559.41
Motor Fuel Tax Fund	-
Tourism District	2,482.53
Solid Waste Fund	-
Drug Enforcement Agency Fund	595.18
Palatine Road Tax Increment Financing	-
Special Service Area #1	-
Special Service Area #2	-
Special Service Area #3	-
Special Service Area #4	-
Special Service Area #5	-
Special Service Area-Constr#6(Water Main)	-
Special Service Area #8 - Levee Wall #37	-
Capital Improvements	48,500.00
Special Service Area-Debt#6	-
Road Construction Debt	-
Water Fund	9,521.00
Parking Fund	814.57
Sanitary Sewer Fund	8,734.54
Road/Building Bond Escrow	-
TOTAL	\$ 238,207.23

Wire Payments

09/08/23 PAYROLL	\$ 170,365.63
AUGUST IMRF PAYMENT	16,093.29

TOTAL WARRANT	\$ 424,666.15
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AKERMAN LLP	9916185	PW UNION NEGOTIATIONS	09/15/2023	01-324-5123	5,831.71	.00	
Total AKERMAN LLP:					5,831.71	.00	
AZAVAR AUDIT SOLUTIONS	157279	jul23 sales tax audit	09/18/2023	01-110-3110	905.00	.00	
Total AZAVAR AUDIT SOLUTIONS:					905.00	.00	
BUILDING & FIRE CODE ACADE	7633465869	TRAINING	09/06/2023	01-340-5330	50.00	.00	
Total BUILDING & FIRE CODE ACADEMY:					50.00	.00	
CASSIDY TIRE 25	925003673	LOADER TIRE REPAIR	09/12/2023	01-350-5020	280.14	.00	
Total CASSIDY TIRE 25:					280.14	.00	
COMED I	09.08.23	218 FAIRWAY 8/9 - 9/8/23	09/08/2023	51-300-5410	46.79	.00	
COMED I	09.11.23	101 S WOLF 8/9 - 9/8/23	09/11/2023	52-300-5410	204.09	.00	
COMED I	09.11.23 B	PIPER/WIMBLETON 8/9 - 9/8/23	09/11/2023	52-300-5410	236.37	.00	
COMED I	09.11.23 C	WOLF/KENSINGTON	09/11/2023	52-300-5410	119.27	.00	
COMED I	09.11.23 D	WOLF/EUCLID 8/9/23 - 9/8/23	09/11/2023	52-300-5410	254.84	.00	
COMED I	09.11.23 E	1 S APPLE 8/9 - 9/8/23	09/11/2023	01-350-5410	105.20	.00	
Total COMED I:					966.56	.00	
CONSTELLATION NEWENERGY	66345202901	604 N MILWAUKEE AUG - SEP	09/11/2023	13-300-5410	23.24	.00	
CONSTELLATION NEWENERGY	66345227801	1250 RIVER AUG - SEP	09/11/2023	13-300-5410	26.79	.00	
Total CONSTELLATION NEWENERGY INC.:					50.03	.00	
COOK COUNTY SHERIFF'S POL	23-6-PH1	TUITION FEE MUSSON	09/19/2023	01-360-5330	3,250.00	.00	
Total COOK COUNTY SHERIFF'S POLICE TRAINING AA:					3,250.00	.00	
CORE & MAIN LP	T495283	FLEXNET SERVICE PLAN 23/24	08/31/2023	51-300-5100	2,500.00	.00	
Total CORE & MAIN LP:					2,500.00	.00	
CPI, INC.	02-62715	FSA/HSA AUGUST 23	09/07/2023	01-320-5100	130.00	.00	
Total CPI, INC.:					130.00	.00	
CPS ELK GROVE VILLAGE	1-0382465	SQUAD 610 PARTS	09/15/2023	01-350-5020	91.65	.00	
Total CPS ELK GROVE VILLAGE:					91.65	.00	
DACRA TECH LLC	DT 2023-08-08	ENFORCEMENT SYSTEM	08/31/2023	01-360-5100	1,500.00	.00	
Total DACRA TECH LLC:					1,500.00	.00	
DE LAGE LANDEN FINANCIAL S	80917511	OCT 23 COPIER	09/09/2023	01-320-5220	903.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					903.00	.00	
DEKIND COMPUTER CONSULT	36973	PETER MONITOR ADAPTER	09/11/2023	01-320-7020	34.84	.00	
Total DEKIND COMPUTER CONSULTANTS:					34.84	.00	
EL-COR INDUSTRIES INC	273923	SHOP SUPPLY	06/30/2023	01-350-5020	332.55	.00	
Total EL-COR INDUSTRIES INC:					332.55	.00	
GLOCK, INC	SI-0833168	WEAPON REPAIR	09/15/2023	01-360-5740	75.00	.00	
Total GLOCK, INC:					75.00	.00	
GRAINGER INC.	9829686493	SUPPLIES	09/07/2023	01-350-5710	61.17	.00	
Total GRAINGER INC.:					61.17	.00	
ILLINOIS HOMICIDE INVESTIGA	2023A143	REGISTRATION FEES	09/11/2023	01-360-5330	550.00	.00	
Total ILLINOIS HOMICIDE INVESTIGATORS ASSOCIAT:					550.00	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	01-320-5530	270.70	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	53-300-5530	135.34	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	01-350-5530	1,624.20	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	01-340-5530	338.38	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	51-300-5530	338.38	.00	
ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	01-360-5530	10,828.00	.00	
Total ILLINOIS PUBLIC RISK FUND:					13,535.00	.00	
J & GS WOLF ROAD PROPERTI	09.18.23	WOLF RD SIDEWALK	09/18/2023	30-550-7060	3,000.00	.00	
Total J & GS WOLF ROAD PROPERTIES, LLC:					3,000.00	.00	
JG UNIFORMS INC	120231	UNIFORMS	09/07/2023	01-360-5741	69.50	.00	
JG UNIFORMS INC	120662	UNIFORMS	09/18/2023	01-360-5741	324.70	.00	
JG UNIFORMS INC	120749	UNIFORMS	09/19/2023	01-360-5741	40.00	.00	
Total JG UNIFORMS INC:					434.20	.00	
LANDSCAPE CONCEPTS MANA	38286	SEPT 23 MOWING	09/01/2023	13-300-5108	1,235.00	.00	
LANDSCAPE CONCEPTS MANA	38398	IRRIGATION SEP 2023	09/07/2023	13-300-5108	602.32	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					1,837.32	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	13-300-5102	595.18	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	51-300-5102	3,571.04	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	53-300-5102	7,499.20	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	16-300-5100	595.18	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	01-000-2218	595.18	.00	
LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	01-322-5102	10,951.22	.00	
Total LAUTERBACH & AMEN LLP:					23,807.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2023	AUG 23 SOFTWARE	08/31/2023	01-360-5100	208.74	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total LEXISNEXIS RISK SOLUTIONS:					208.74	.00	
LIBERTYVILLE TOWNSHIP	09.19.23	WETLAND PURCHASE AGREE	09/19/2023	30-550-7064	45,500.00	45,500.00	09/19/2023
Total LIBERTYVILLE TOWNSHIP:					45,500.00	45,500.00	
LOGSDON OFFICE SUPPLY	WO-93618-1	DOCUMENT	04/13/2023	01-360-5700	109.54	.00	
LOGSDON OFFICE SUPPLY	WO-98897-1	OFFICE SUPPLIES	09/13/2023	01-360-5700	81.29	.00	
Total LOGSDON OFFICE SUPPLY:					190.83	.00	
Macquarie Equipment Capital Inc	117099	COPIER MACHINE	09/13/2023	01-360-5220	298.00	.00	
Total Macquarie Equipment Capital Inc:					298.00	.00	
MOE FUNDS	9.23 LOCAL 15	SEPt 23 PREMIUM+1-SIARA	09/19/2023	01-350-4100	838.00	838.00	09/20/2023
Total MOE FUNDS:					838.00	838.00	
MUNICIPAL COLLECTION SERVI	025070	MCSI COMMISSION	08/31/2023	01-140-3505	69.91	.00	
Total MUNICIPAL COLLECTION SERVICES:					69.91	.00	
NAPA AUTO PARTS	6871-183792	PD GEN PARTS	09/13/2023	01-350-5710	117.13	.00	
NAPA AUTO PARTS	6871-184731	SQUAD 610 PARTS	09/15/2023	01-350-5020	73.94	.00	
NAPA AUTO PARTS	6871-185272	SQUAD 617 PARTS	09/18/2023	01-350-5020	122.96	.00	
NAPA AUTO PARTS	6871-185322	SQUAD 617 PARTS	09/18/2023	01-350-5020	131.18	.00	
Total NAPA AUTO PARTS:					445.21	.00	
NEXUS RELOCATION GROUP	09.15.23	WATER BILL REFUND	09/15/2023	51-100-3880	73.56	.00	
Total NEXUS RELOCATION GROUP:					73.56	.00	
NORTH SHORE SIGN	123827	SEP 23 SIGN MAINTENANCE	09/01/2023	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	51-300-4100	77.50	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-340-4100	216.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-310-4100	54.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-360-4100	1,920.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-350-4100	155.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-320-4100	239.50	.00	
NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	01-370-4101	531.00	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-320-4100	3,972.89	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-340-4100	3,535.16	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-360-4100	32,955.10	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-350-4100	2,643.03	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-310-4100	883.79	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	01-370-4101	6,319.93	.00	
NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	51-300-4100	1,321.52	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					54,824.42	.00	
NORTHWEST CENTRAL DISPAT	9477	OCT 23 ASSESSMENT	09/01/2023	01-360-5240	16,276.53	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NORTHWEST CENTRAL DISPATCH SYSTEM:					16,276.53	.00	
NORTHWEST POLICE ACADEM	1313	MEMBERSHIP 23-24	09/08/2023	01-360-5330	75.00	.00	
Total NORTHWEST POLICE ACADEMY:					75.00	.00	
PENTEGRA SYSTEMS LLC	66662	ID MACHINE REPAIR	07/27/2023	01-360-5610	300.00	.00	
Total PENTEGRA SYSTEMS LLC:					300.00	.00	
PHOTO ENFORCEMENT PROG	260072112935	1702600721129350	09/08/2023	01-140-3500	100.00	.00	
Total PHOTO ENFORCEMENT PROGRAM:					100.00	.00	
PRINCE JAMAL PHILLIPS	09.05.23	REFUND	09/05/2023	01-140-3505	100.00	.00	
Total PRINCE JAMAL PHILLIPS:					100.00	.00	
Rachelle Gentry	08.26.23 UNIF	CLOTHING ALLOWANCE WORK	09/19/2023	01-360-5741	168.40	.00	
Total Rachelle Gentry:					168.40	.00	
RADAR MAN INC	5870	RADAR CERTIFICATIONS	06/07/2023	01-360-5610	560.00	.00	
Total RADAR MAN INC:					560.00	.00	
RAY O'HERRON CO INC	2293028	RANGE MAGAZINES	09/06/2023	01-360-5740	189.00	.00	
RAY O'HERRON CO INC	2293667	HANDCUFFS	09/08/2023	01-360-5741	33.29	.00	
RAY O'HERRON CO INC	2294005	UNIFORMS	09/12/2023	01-360-5741	352.26	.00	
RAY O'HERRON CO INC	2294251	UNIFORMS	09/13/2023	01-360-5741	63.84	.00	
RAY O'HERRON CO INC	2295535	UNIFORMS	09/19/2023	01-360-5741	66.91	.00	
Total RAY O'HERRON CO INC:					705.30	.00	
S D ENTERPRISES INC	09.05.23	SEWER INSPECTION	09/05/2023	53-300-5100	1,100.00	.00	
Total S D ENTERPRISES INC:					1,100.00	.00	
STAPLES	8071611855	OFFICE SUPPLIES	09/15/2023	01-320-5700	153.08	.00	
Total STAPLES:					153.08	.00	
TAYLOR PLUMBING INC.	27140	BACKFLOW TEST PW	08/29/2023	01-350-5104	231.90	.00	
TAYLOR PLUMBING INC.	27160	BACK FLOW TEST CH	08/30/2023	01-350-5104	347.85	.00	
TAYLOR PLUMBING INC.	27165	BACKFLOW TEST PD	08/30/2023	01-350-5104	231.90	.00	
Total TAYLOR PLUMBING INC.:					811.65	.00	
THOMAS DOYLE	09.15.23	WATER BILL REFUND	09/15/2023	51-100-3880	563.00	.00	
Total THOMAS DOYLE:					563.00	.00	
THOMPSON ELEVATOR INSPEC	23-1085	ELEVATOR SERVICE	04/21/2023	01-340-5100	387.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					387.00	.00	
TRESSLER LLP	472694	CITY PROSECUTOR - AUGUST	09/13/2023	01-324-5122	3,255.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
TRESSLER LLP	472694	CITY ATTORNEY - AUGUST	09/13/2023	01-324-5120	20,082.00	.00	
Total TRESSLER LLP:					23,337.00	.00	
TRUGREEN PROCESSING CEN	182701023	LAWN SERVICE	09/06/2023	01-350-5104	111.55	.00	
TRUGREEN PROCESSING CEN	182701150	LAWN SERVICE CH	09/06/2023	01-350-5104	49.58	.00	
Total TRUGREEN PROCESSING CENTER:					161.13	.00	
UNIFIRST CORPORATION	1320063976	09.08 UNIFORMS	09/08/2023	01-350-5104	140.98	.00	
UNIFIRST CORPORATION	1320065870	PW UNIFORMS CARPET	09/15/2023	01-350-5104	183.16	.00	
Total UNIFIRST CORPORATION:					324.14	.00	
VELAN SOLUTIONS, LLC	732	POLICE PEER SUPPORT	09/19/2023	01-360-5100	648.00	.00	
Total VELAN SOLUTIONS, LLC:					648.00	.00	
VERIZON WIRELESS	9944123299	PD WIRELESS CARDS 8/11-9/10	09/10/2023	01-000-1100	456.12-	.00	
VERIZON WIRELESS	9944123299	PD WIRELESS CARDS 8/11-9/10	09/10/2023	01-360-5610	456.12	.00	
Total VERIZON WIRELESS:					.00	.00	
VILLAGE OF MOUNT PROSPEC	09.15.23	AUG 23 3287-001	09/15/2023	51-300-5412	528.21	.00	
VILLAGE OF MOUNT PROSPEC	09.15.23B	AUG 23 3288-001	09/15/2023	51-300-5412	501.00	.00	
Total VILLAGE OF MOUNT PROSPECT:					1,029.21	.00	
VILLAGE OF WHEELING	818	ROCK N RUN THE RUNWAY	09/07/2023	01-310-5950	28,523.08	.00	
Total VILLAGE OF WHEELING:					28,523.08	.00	
WAREHOUSE DIRECT OFFICE	5575858-0	OFFICE SUPPLIES	09/20/2023	01-320-5700	67.87	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					67.87	.00	
Grand Totals:					238,207.23	46,338.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-1100 ACCOUNTS RECEIVABLE	VERIZON WIRELESS	9944123299	PD WIRELESS CARDS 8/11-9/10	09/10/2023	456.12-	.00	
01-000-2218 DUE TO PALATINE TIF FU	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	595.18	.00	
Total :					139.06	.00	
INTERGOVERNMENTAL REVENUES							
01-110-3110 SALES TAXES	AZAVAR AUDIT SOLUTIONS	157279	jul23 sales tax audit	09/18/2023	905.00	.00	
Total INTERGOVERNMENTAL REVENUES:					905.00	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	PHOTO ENFORCEMENT PROG	260072112935	1702600721129350	09/08/2023	100.00	.00	
01-140-3505 ORDINANCE & PARKING	MUNICIPAL COLLECTION SERVI	025070	MCSI COMMISSION	08/31/2023	69.91	.00	
01-140-3505 ORDINANCE & PARKING	PRINCE JAMAL PHILLIPS	09.05.23	REFUND	09/05/2023	100.00	.00	
Total PUBLIC SAFETY FINES & FEES:					269.91	.00	
CITY COUNCIL & BOARDS							
01-310-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	54.00	.00	
01-310-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	883.79	.00	
01-310-5950 SPECIAL EVENTS	VILLAGE OF WHEELING	818	ROCK N RUN THE RUNWAY	09/07/2023	28,523.08	.00	
Total CITY COUNCIL & BOARDS:					29,460.87	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	239.50	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	3,972.89	.00	
01-320-5100 PROFESSIONAL SERVIC	CPI, INC.	02-62715	FSA/HSA AUGUST 23	09/07/2023	130.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	123827	SEP 23 SIGN MAINTENANCE	09/01/2023	243.00	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	80917511	OCT 23 COPIER	09/09/2023	903.00	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	270.70	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8071611855	OFFICE SUPPLIES	09/15/2023	153.08	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5575858-0	OFFICE SUPPLIES	09/20/2023	67.87	.00	
01-320-7020 EQUIPMENT	DEKIND COMPUTER CONSULT	36973	PETER MONITOR ADAPTER	09/11/2023	34.84	.00	
Total ADMINISTRATION:					6,014.88	.00	
FINANCE							
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	10,951.22	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FINANCE:					10,951.22	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	472694	CITY ATTOURNEY - AUGUST	09/13/2023	20,082.00	.00	
01-324-5122 CITY PROSECUTOR	TRESSLER LLP	472694	CITY PROSECUTOR - AUGUST	09/13/2023	3,255.00	.00	
01-324-5123 LABOR ATTORNEY	AKERMAN LLP	9916185	PW UNION NEGOTIATIONS	09/15/2023	5,831.71	.00	
Total LEGAL:					29,168.71	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	216.00	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	3,535.16	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	23-1085	ELEVATOR SERVICE	04/21/2023	387.00	.00	
01-340-5330 TRAINING	BUILDING & FIRE CODE ACADE	7633465869	TRAINING	09/06/2023	50.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	338.38	.00	
Total BUILDING DEPARTMENT:					4,526.54	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	MOE FUNDS	9.23 LOCAL 15	SEPT 23 PREMIUM+1-SIARA	09/19/2023	838.00	838.00	09/20/2023
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	155.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	2,643.03	.00	
01-350-5020 VEHICLE MAINTENANCE	CASSIDY TIRE 25	925003673	LOADER TIRE REPAIR	09/12/2023	280.14	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	1-0382465	SQUAD 610 PARTS	09/15/2023	91.65	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	273923	SHOP SUPPLY	06/30/2023	332.55	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	6871-184731	SQUAD 610 PARTS	09/15/2023	73.94	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	6871-185272	SQUAD 617 PARTS	09/18/2023	122.96	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	6871-185322	SQUAD 617 PARTS	09/18/2023	131.18	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	27140	BACKFLOW TEST PW	08/29/2023	231.90	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	27160	BACK FLOW TEST CH	08/30/2023	347.85	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	27165	BACKFLOW TEST PD	08/30/2023	231.90	.00	
01-350-5104 PROF SERVICES - BUILD	TRUGREEN PROCESSING CEN	182701023	LAWN SERVICE	09/06/2023	111.55	.00	
01-350-5104 PROF SERVICES - BUILD	TRUGREEN PROCESSING CEN	182701150	LAWN SERVICE CH	09/06/2023	49.58	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320063976	09.08 UNIFORMS	09/08/2023	140.98	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320065870	PW UNIFORMS CARPET	09/15/2023	183.16	.00	
01-350-5410 UTILITIES	COMED I	09.11.23 E	1 S APPLE 8/9 - 9/8/23	09/11/2023	105.20	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	1,624.20	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	9829686493	SUPPLIES	09/07/2023	61.17	.00	
01-350-5710 OPERATING SUPPLIES	NAPA AUTO PARTS	6871-183792	PD GEN PARTS	09/13/2023	117.13	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PUBLIC WORKS:					7,873.07	838.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	1,920.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	32,955.10	.00	
01-360-5100 PROFESSIONAL SERVIC	DACRA TECH LLC	DT 2023-08-08	ENFORCEMENT SYSTEM	08/31/2023	1,500.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2023	AUG 23 SOFTWARE	08/31/2023	208.74	.00	
01-360-5100 PROFESSIONAL SERVIC	VELAN SOLUTIONS, LLC	732	POLICE PEER SUPPORT	09/19/2023	648.00	.00	
01-360-5220 PHOTOCOPY	Macquarie Equipment Capital Inc	117099	COPIER MACHINE	09/13/2023	298.00	.00	
01-360-5240 NORTHWEST CENTRAL	NORTHWEST CENTRAL DISPAT	9477	OCT 23 ASSESSMENT	09/01/2023	16,276.53	.00	
01-360-5330 TRAINING	COOK COUNTY SHERIFF'S POL	23-6-PH1	TUITION FEE MUSSON	09/19/2023	3,250.00	.00	
01-360-5330 TRAINING	ILLINOIS HOMICIDE INVESTIGA	2023A143	REGISTRATION FEES	09/11/2023	550.00	.00	
01-360-5330 TRAINING	NORTHWEST POLICE ACADEM	1313	MEMBERSHIP 23-24	09/08/2023	75.00	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	10,828.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	PENTEGRA SYSTEMS LLC	66662	ID MACHINE REPAIR	07/27/2023	300.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	RADAR MAN INC	5870	RADAR CERTIFICATIONS	06/07/2023	560.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9944123299	PD WIRELESS CARDS 8/11-9/10	09/10/2023	456.12	.00	
01-360-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	WO-93618-1	DOCUMENT	04/13/2023	109.54	.00	
01-360-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	WO-98897-1	OFFICE SUPPLIES	09/13/2023	81.29	.00	
01-360-5740 RANGE SUPPLIES	GLOCK, INC	SI-0833168	WEAPON REPAIR	09/15/2023	75.00	.00	
01-360-5740 RANGE SUPPLIES	RAY O'HERRON CO INC	2293028	RANGE MAGAZINES	09/06/2023	189.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	120231	UNIFORMS	09/07/2023	69.50	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	120662	UNIFORMS	09/18/2023	324.70	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	120749	UNIFORMS	09/19/2023	40.00	.00	
01-360-5741 CLOTHING	Rachelle Gentry	08.26.23 UNIF	CLOTHING ALLOWANCE WORK	09/19/2023	168.40	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2293667	HANDCUFFS	09/08/2023	33.29	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2294005	UNIFORMS	09/12/2023	352.26	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2294251	UNIFORMS	09/13/2023	63.84	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2295535	UNIFORMS	09/19/2023	66.91	.00	
Total PUBLIC SAFETY:					71,399.22	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	531.00	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	6,319.93	.00	
Total REIMBURSABLE EXP:					6,850.93	.00	
Total GENERAL FUND:					167,559.41	838.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	595.18	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	38286	SEPT 23 MOWING	09/01/2023	1,235.00	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	38398	IRRIGATION SEP 2023	09/07/2023	602.32	.00	
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	66345202901	604 N MILWAUKEE AUG - SEP	09/11/2023	23.24	.00	
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	66345227801	1250 RIVER AUG - SEP	09/11/2023	26.79	.00	
Total EXPENSES:					2,482.53	.00	
Total TOURISM DISTRICT:					2,482.53	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5100 PROFESSIONAL SERVIC	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	595.18	.00	
Total EXPENSES:					595.18	.00	
Total DEA SEIZURE FUND:					595.18	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	J & GS WOLF ROAD PROPERTI	09.18.23	WOLF RD SIDEWALK	09/18/2023	3,000.00	.00	
30-550-7064 DRAINAGE IMPR - WILLO	LIBERTYVILLE TOWNSHIP	09.19.23	WETLAND PURCHASE AGREE	09/19/2023	45,500.00	45,500.00	09/19/2023
Total :					48,500.00	45,500.00	
Total CAPITAL IMPROVEMENTS:					48,500.00	45,500.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
REVENUES							
51-100-3880 WATER SALES	NEXUS RELOCATION GROUP	09.15.23	WATER BILL REFUND	09/15/2023	73.56	.00	
51-100-3880 WATER SALES	THOMAS DOYLE	09.15.23	WATER BILL REFUND	09/15/2023	563.00	.00	
Total REVENUES:					636.56	.00	
EXPENSES							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023D	AUGUST PPO DENTAL	08/31/2023	77.50	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	08.2023M	AUG 23 PPO PREMIUM	08/31/2023	1,321.52	.00	
51-300-5100 PROFESSIONAL SERVIC	CORE & MAIN LP	T495283	FLEXNET SERVICE PLAN 23/24	08/31/2023	2,500.00	.00	
51-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	3,571.04	.00	
51-300-5410 UTILITIES	COMED I	09.08.23	218 FAIRWAY 8/9 - 9/8/23	09/08/2023	46.79	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	09.15.23	AUG 23 3287-001	09/15/2023	528.21	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	09.15.23B	AUG 23 3288-001	09/15/2023	501.00	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	338.38	.00	
Total EXPENSES:					8,884.44	.00	
Total WATER FUND:					9,521.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	COMED I	09.11.23	101 S WOLF 8/9 - 9/8/23	09/11/2023	204.09	.00	
52-300-5410 UTILITIES	COMED I	09.11.23 B	PIPER/WIMBLETON 8/9 - 9/8/23	09/11/2023	236.37	.00	
52-300-5410 UTILITIES	COMED I	09.11.23 C	WOLF/KENSINGTON	09/11/2023	119.27	.00	
52-300-5410 UTILITIES	COMED I	09.11.23 D	WOLF/EUCLID 8/9/23 - 9/8/23	09/11/2023	254.84	.00	
Total EXPENSES:					814.57	.00	
Total PARKING FUND:					814.57	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	09.05.23	SEWER INSPECTION	09/05/2023	1,100.00	.00	
53-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	82231	AUG 23 FINANCIAL SVCS	09/05/2023	7,499.20	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	79316	NOV 23 WC PROGRAM	09/13/2023	135.34	.00	
Total EXPENSES:					8,734.54	.00	
Total SANITARY SEWER FUND:					8,734.54	.00	
Grand Totals:					238,207.23	46,338.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	167,559.41	838.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	2,482.53	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	595.18	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	48,500.00	45,500.00	
WATER FUND			
Total WATER FUND:	9,521.00	.00	
PARKING FUND			
Total PARKING FUND:	814.57	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	8,734.54	.00	
Grand Totals:	238,207.23	46,338.00	