



**CITY OF PROSPECT HEIGHTS
Tourism District Board Special Meeting Minutes
8 N Elmhurst Road, Prospect Heights, IL 60070
Tuesday, September 12, 2023
9:00 AM**

Call to Order - At 9:00 AM, Chairman Allgauer Cir called to order the Special Meeting of the Tourism District Board at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

Roll Call - A quorum was present

COMMISSIONERS PRESENT – Allgauer Cir, Schultheis, Dolick, Anderson

ABSENT – Gaba

OTHER OFFICIALS PRESENT - Director of Building and Development Peterson, Public Works Director Roscoe

Approval of electronic attendance of Commissioner Anderson - Not required. Commissioner Anderson was present at the meeting

Approval of Minutes

A.Minutes of the Tourism District Board Meeting of June 2, 2023 – **Commissioner Dolick moved to approve the Tourism District Board Meeting Minutes as presented; seconded by Commissioner Anderson.**

ROLL CALL VOTE:

Ayes –	Allgauer Cir, Anderson, Dolick, Schultheis
Nays -	None
Absent -	Gaba

Motion carried 4 – 0, one absent

New Business

A. Quarterly Grant Disbursements

a) Approval of and not to exceed quarterly disbursements Hilton – quarterly \$26,200; Crowne Plaza quarterly \$11,775; Holiday Inn Express quarterly \$5,250; Ramada Inn quarterly \$7,425; Motel 6 quarterly \$7,850; and Sherwood Inn quarterly \$88; contingent upon proper paperwork submitted – **Chairman Allgauer Cir moved for omnibus approval of and not to exceed quarterly disbursements Hilton – quarterly \$26,200; Crowne Plaza quarterly \$11,775; Holiday Inn Express quarterly \$5,250; Ramada Inn quarterly \$7,425; Motel 6 quarterly \$7,850; and Sherwood Inn quarterly \$88; contingent upon proper paperwork submitted; seconded by Commissioner Dolick.**

ROLL CALL VOTE:

Ayes –	Anderson, Dolick, Schultheis, Allgauer Cir
Nays -	None
Absent -	Gaba

Motion carried 4 – 0, one absent

Beautification Updates – Director Roscoe said that there had been an accident involving a DUI driver who jumped the median near Fry the Coop, causing \$8800 worth of damage. He noted that the City's insurance was working to subrogate to get paid for the repair.

- Patriotic banners are being removed. The blue and green banners will be back in place until the middle of November when the holiday banners will go up.

- the Beautification budget is on track for water, Landscape Concepts, mulch, etc.

- Levee 37 update – City has secured funding for the repair work. Engineering is drafting a plan. Once approved the plan will go to bid. the Tourism District will not be paying for the repair work.

The repair will involve several months of lane closure to the northbound lane on Milwaukee Avenue. The total cost of the repair is in the \$800,000-\$900,000 range.

Chairman Allgauer Cir asked about holiday lighting. Director Roscoe noted that the 2022 quote was \$21,000. He said that the Board could only afford half that cost.

Chairman Allgauer Cir asked that if there was unclaimed grant money from other hotels, could it be used for beautification? Could it be used for items such as bridge improvement and holiday lighting and Winkelman Road lighting?

Commissioner Anderson asked what the cost would be for Fall beautification? Director Roscoe said that the cost was about \$19,000.

The Board felt that the Fall season was too short to spend that much money on mums and beautification.

Commissioner Schultheis moved to direct the Public Works Director an amount, not to exceed the amount in the budget of \$10,000, for holiday lighting; seconded by Commissioner Dolick.

ROLL CALL VOTE:

Ayes –	Dolick, Schultheis, Allgauer Cir, Anderson
Nays -	None
Absent -	Gaba

Motion carried 4 – 0, one absent

Building and Development Update – Director of Building and Development Peterson said that a new restaurant is opening in the City on Rand and Thomas – Bar Salotto. It opens to the public on Wednesday, September 13. There will be a ribbon cutting at 3:45 PM

- Wingstop/Jets Pizza has also opened on Rand Road

- there is no update on what businesses will be going into the Dermody property.

Police Report – Officer Garza was not present. Her report was that more parking lot lighting would be beneficial to deterring theft in the Tourism District.

Commissioner Dolick stated that his discussions with police officers mirrored the same sentiments- the better the lighting, the more it deterred parking lot incidents.

Old Business - None

Public Comments - None

Adjournment – Next Regular Meeting scheduled for Friday, December 1, 2023 at 9 AM at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070 – At 9:28 AM, Commissioner Dolick moved to Adjourn; seconded by Commissioner Anderson.

VOICE VOTE: All ayes, No nays.

Motion carried 4 – 0, Commissioner Gaba absent

Approved by the Tourism District Board on this the 1st day of December, 2023.

Approved by the Tourism District Board
Chairman Allgauer Cir