



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, SEPTEMBER 11, 2023 AT 6:30PM

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Mayor Ludvigsen called to order the Regular Meeting of the City Council of Prospect Heights at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Schultheis read the preamble to the Meeting.

Deputy Clerk Schultheis called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Mayor Ludvigsen, Treasurer Tibbits Aldermen – Anderson, Morgan-Adams, Dash, Dolick

ABSENT – Alderman Cameron (with previous notification), City Clerk Prisiajniouk (with previous notification)

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Deputy Police Chief Derman, Deputy Clerk Schultheis, Director of Building and Development Peterson, City Attorney Hess, City Attorney Claudio, Assistant Director of Finance Tannehill.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge.

APPROVAL OF MINUTES

A.August 28, 2023 City Council Regular Meeting Minutes – **Alderman Anderson moved to approve the August 28, 2023 City Council Regular Meeting Minutes as presented; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE:	AYES -	Anderson, Morgan-Adams, Dash, Dolick
	NAYS -	None
	ABSENT -	Cameron

Motion carried 4 – 0, one absent

PRESENTATIONS - None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) – None

CONSENT AGENDA -

A.R-23-21 – Resolution Authorizing recommended Bid award to Alloy Architectural Solutions, at \$51,475, for roof repairs at Public Works Storage Facility.

B.R-23-22 – Resolution Authorizing recommended Bid award to Millennium Contracting Company, at \$181,383 for Alton Road storm water management improvement

C.R-23-23 – Resolution Authorizing Compensatory Wetland Mitigation Credit Purchase Agreement - Donnelley Prairies and Oaks Wetland Mitigation Bank, Libertyville Township, Lake County, IL

D.R-23-24 – Resolution and Agreement with Hera Registry to provide Management of Vacant and Foreclosure Ordinance Program.

Alderman Dolick moved for omnibus approval of R-23-21 – Resolution Authorizing recommended Bid award to Alloy Architectural Solutions, at \$51,475, for roof repairs at Public Works Storage Facility; R-23-22 – Resolution Authorizing recommended Bid award to Millennium Contracting Company, at \$181,383 for Alton Road storm water management improvement; R-23-23 – Resolution Authorizing Compensatory Wetland Mitigation Credit Purchase Agreement - Donnelley Prairies and Oaks Wetland Mitigation Bank, Libertyville Township, Lake County, IL; R-23-24 – Resolution and Agreement with Hera Registry to provide Management of Vacant and Foreclosure Ordinance Program; seconded by Alderman Morgan-Adams

ROLL CALL VOTE:

AYES -	Morgan-Adams, Dash, Dolick, Anderson
NAYS -	None
ABSENT -	Cameron

Motion carried 4 – 0, one absent

OLD BUSINESS

A. O-23-22 Staff Memo and Ordinance Granting a Variation for a Side Yard Setback for 307 Viola (2nd Reading) – **Alderman Dolick moved to approve O-23-22 Staff Memo and Ordinance Granting a Variation for a Side Yard Setback for 307 Viola (2nd Reading); seconded by Alderman Anderson.**

ROLL CALL VOTE:

AYES -	Dash, Dolick, Anderson, Morgan-Adams
NAYS -	None
ABSENT -	Cameron

Motion carried 4 – 0, one absent

NEW BUSINESS

A.O-23-24 Staff Memo and Ordinance Consideration of Ordinance #O-23-24 - Variation to Reduce Required Rear Yard Setback for a Garage Addition to the Single-family Residence, 910 Sherwood Drive (**1st Reading**) – Ordinance was introduced. The applicant was in the audience, and there were no questions directed to him. – **No action was taken.**

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS –

Director of Building and Development Peterson – said that permits are handled in the order that they are received and are taking 7-10 business days.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$111,631.26
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$1,192.94
Solid Waste Fund	\$31,105.00
Drug Enforcement Agency Fund	\$17,930.32

Palatine Road Tax Increment Financing	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$100.55
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$820.70
Capital Improvements	\$19,707.31
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$6,108.64
Parking Fund	\$179.92
Sanitary Sewer Fund	\$28,687.83
Road/Building Bond Escrow	\$0.00
Police Pension	\$0.00
TOTAL	\$217,464.47
<u>Wire Payments</u>	
08/25/2023 Payroll	\$174,732.33
TOTAL WARRANT	\$392,196.80

Deputy Clerk Schultheis read the warrants.

Alderman Anderson moved to approve the warrants as presented; seconded by Alderman Morgan-Adams to include a TOTAL of \$217,464.47; 08/25/2023 payroll of \$174,732.33; and a TOTAL WARRANT of \$392,196.80.

ROLL CALL VOTE:

AYES -	Dolick, Anderson, Morgan-Adams, Dash
NAYS -	None
ABSENT -	Cameron

Motion carried 4 – 0, one absent

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) –

Richard G Hamen – 822 E Old Willow Road – said that he will be participating in the October 8th Ronald McDonald House Charities marathon. He said that his fundraising goal is \$1750. He said that contributions could be made via firstwardph.com

- Asked that all citizens remember and never forget the events of 9/11 in 2001.

EXECUTIVE SESSION - Pursuant to 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more of the classes of employees regarding Local 150 collective bargaining negotiations.

At 6:41PM, Alderman Anderson moved to go into Executive Session to discuss collective bargaining negotiations; seconded by Alderman Dolick.

ROLL CALL VOTE:

AYES -	Anderson, Morgan-Adams, Dash, Dolick
NAYS -	None
ABSENT -	Cameron

Motion carried 4 – 0, one absent

At 6:57 PM, the Council returned to open session. A quorum was present.

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED - None

ADJOURNMENT – At 6:57 PM, Alderman Morgan-Adams moved to Adjourn; seconded by Alderman Anderson.

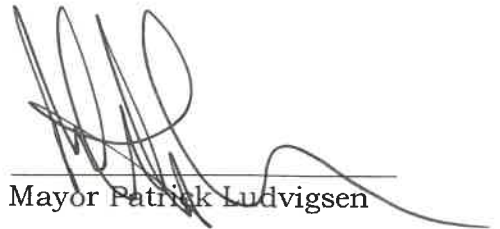
VOICE VOTE: All Ayes, No Nays

Motion carried 4 – 0, Alderman Cameron absent.

Approved by the City Council of Prospect Heights on this the 27th day of September, 2023.



Deputy Clerk Schultheis



Mayor Patrick Ludvigsen

