



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JUNE 26, 2023 AT 6:30PM

IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR PATRICK LUDVIGSEN PRESIDING

CALL TO ORDER AND ROLL CALL – At 6:34 PM, Mayor Ludvigsen called to order the Regular Prospect Heights City Council Meeting at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070. Deputy Clerk Schultheis read the preamble to the Meeting.
City Clerk Prisiajniouk called roll. A quorum was present.
ELECTED OFFICIALS PRESENT – Mayor Ludvigsen, City Clerk Prisiajniouk, Treasurer Tibbits
Aldermen – Cameron, Morgan-Adams, Dash, Dolick
ABSENT – Alderman Anderson – with previous notification
OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Public Works Director Roscoe, Director of Building and Development Peterson, City Attorney Hess, Digital Communications Technician Colvin, Assistant Finance Director Tannehill, Deputy Clerk Schultheis.

PLEDGE OF ALLEGIANCE - led by Mayor Ludvigsen

APPROVAL OF MINUTES

June 12, 2023 City Council Regular Meeting Minutes – **Alderman Dolick moved to approve the June 12, 2023 City Council Minutes as presented; seconded by Alderman Dash.**

ROLL CALL VOTE:	AYES -	Cameron, Dash, Dolick
	NAYS -	None
	ABSTAIN-	Morgan-Adams
	ABSENT -	Anderson

Motion carried 3 – 0, one abstention, one absent

PRESENTATIONS

Cook County Commissioner Scott Britton and Cook County United Against Hate Resolution – Cook County Commissioner Scott noted that there have been incidents of anti-Semitic and white supremacist literature being distributed to government officials and residents. He noted that the Resolution to show a united and moral front against all forms of hatred. He emphasized that the final paragraph of the Resolution specified that the City welcomed all people. He hoped that other communities in the County would enact the same Resolution.

Mayor Ludvigsen called for a motion to approve the Resolution.

Alderman Dolick moved to approve R-23-15 Resolution Pledging the City of Prospect Heights to Join Cook County to Unite Against Hate; seconded by Alderman Morgan-Adams.

ROLL CALL VOTE:	AYES -	Morgan-Adams, Dash, Dolick, Cameron
	NAYS -	None

ABSENT - Anderson.

Motion carried 4 – 0, one absent

Alderman Cameron wanted to know what actions the City was taking based on the resolution. Mayor Ludvigsen replied that the Resolution recognized the organization, and that the City advocated support of the concept. He said there was no specific action to be taken because of the Resolution.

Chicago Executive Airport Board of Directors Monthly Report – Director Saewert said that the Run/Rock the Runway was well-attended and a big success.

- June 13 – Noise Exposure Map Public Meeting. Public comments were given to the FAA.
- RSIP (Residential Sound Improvement Program) – there will be rebidding of the Phase I contract. Initially, there was the pilot program, and now the Airport is including groups of houses.
- electrical infrastructure for the lights and lighting of the taxiways/runways is about 60 years old so the FAA and the CEA are renovating it.
- there is a roadway improvement project at Atlantic
- construction on east ramp expansion and join two ramps
- the Airport is 100 years old next year. there is an author that will be writing a book on Palwaukee Airport. The Prospect Heights Library District has him speaking on July 10 at 1 PM, called “Chicago – shaping the airline industry.”
- there are five interns that have been hired for the summer.
- the CEA will be in the parade.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

CONSENT AGENDA – As Item E has already been approved the Consent Agenda omnibus approval will be for Items A, B, C, D, F.

Alderman Morgan-Adams moved for omnibus approval of O-23-16 Business Request and Ordinance Increasing the Number of C-3 Liquor Licenses for Wing Stop (*2nd Reading*); O-23-17 Staff Memo and Ordinance Amending the City Code Chapter 2, Article 2, Section 7 – Hotel Operators’ Occupation Tax (*2nd Reading*); R-23-13 Staff Memo and Resolution Appointing Solid Waste Agency Director and Alternate Director; R-23-14 Staff Memo and Resolution Appointing Northwest Municipal Conference Delegate and Alternate Delegate; and R-23-16 Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc. for Design Engineering Services - Alton Road Storm Sewer Improvements; seconded by Alderman Dolick.

ROLL CALL VOTE:	AYES -	Dash, Dolick, Cameron, Morgan-Adams
	NAYS -	None
	ABSENT -	Anderson

Motion carried 4 – 0, one absent

OLD BUSINESS - None

NEW BUSINESS

O-23-18 Business Request and Ordinance Increasing the Number of C-1 Liquor Licenses for Lily’s Taste (*1st Reading*) – the restaurant owners said that they intend for Lily’s Taste to be a restaurant, not a bar. Director Peterson noted that the restaurant meets all the City’s requirements. – **No action taken.**

Requested Waiver of 1st Reading O-23-19 Staff Memo and Ordinance Directing the Sale of Surplus Property - 2011 Ford Expedition VIN# 1FMJU1G54BEF57561 (**1st Reading**) – **Alderman Dolick moved to waive First Reading of O-23-19 Staff Memo and Ordinance Directing the Sale of Surplus Property - 2011 Ford Expedition VIN# 1FMJU1G54BEF57561 (1st Reading); seconded by Alderman Cameron.**

ROLL CALL VOTE: AYES - Dolick, Cameron, Morgan-Adams, Dash
 NAYS - None
 ABSENT - Anderson

Motion carried 4 – 0, one absent

O-23-19 Staff Memo and Ordinance Directing the Sale of Surplus Property - 2011 Ford Expedition VIN# 1FMJU1G54BEF57561 (**2nd Reading**) – **Alderman Morgan-Adams moved to approve O-23-19 Staff Memo and Ordinance Directing the Sale of Surplus Property - 2011 Ford Expedition VIN# 1FMJU1G54BEF57561 (2nd Reading); seconded by Alderman Cameron.**

ROLL CALL VOTE: AYES - Cameron, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - Anderson

Motion carried 4 – 0, one absent

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

May Financial Report Presented by Assistant Finance Director Bob Tannehill – noted that the First month of FY 23/24 and the 8th of the year saw the City at 6.08 % of revenue and 2.79% of expenses. This is within expectations.

- The auditors will be at City Hall in July.
- The City is using the high interest rates to its advantage, as investments are accruing interest.

City Clerk Prisiajniouk – said that The Greater Wheeling Area Chamber of Commerce Executive Director Putz has offered to have the Chamber’s network assist the stores that were shut down because of the fire.

- She said that there is a Chamber ribbon cutting in Wheeling on Dundee Road for a new Credit Union.
- She noted that Chamber membership is growing.

Alderman Dash – Ward 4 – noted that longtime resident and former PZBA member, Jon Tammen, had died. She said that he was active in City concerns and interests.

Police Chief Caponigro – said that the Citizen’s Academy is starting up this September. It is from 6:30 – 8:30 PM every Tuesday through November.

Director of Building and Development Peterson - gave an update on the fire on Elmhurst Road. He said that the cause has not been identified, and all 12 businesses have been shut down. The property owners are talking to insurance adjusters, and the management company has been cooperative. There is an electrical engineering investigation ongoing. In the next two-three weeks, there should be a plan of action. It was noted that there was an immediate response for the Fire District, Public Works, the Police Department and the Department of Building and Development.

Public Works Director Roscoe – said that on the morning of June 24, on Old Willow near Wolf Road, a crater-sized sinkhole formed (seven feet deep and eight feet across. It has been barricaded and the road has been closed. The MWRD, Airsys Construction, IDOT, all came together to resolve the issue. They believe the issue may have been caused by a rotted manhole cover.

Steel plates have been installed. MWRD will resolve the issue by rebuilding a manhole. Major work will begin on Tuesday. The Road should be reopened on Friday.

City Administrator Wade commended Cook County Commissioner Britton for representing the City's efforts with the Wolf Road sidewalk. Commissioner Britton is also responsible for \$300,000 to get grants started. He has been instrumental with Wolf Road sidewalk. Mayor Ludvigsen noted that the County has helped the City a great deal with these projects.

APPROVAL OF WARRANTS

Approval of Expenditures

General Fund	\$54,633.50
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$29,241.02
Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$8,550.00
Palatine Road Tax Increment Financing	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$9.34
Capital Improvements	\$229,777.20
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$32,509.73
Parking Fund	\$50.19
Sanitary Sewer Fund	\$131.40
Road/Building Bond Escrow	\$3,213.40
Police Pension	\$0.00

TOTAL	\$358,115.78
<u>Wire Payments</u>	
06/16/2023 Payroll	\$181,332.88
May Illinois Municipal Retirement Fund Payment	\$15,281.14
TOTAL WARRANT	\$554,729.80

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the warrants as read; seconded by Alderman Cameron to include a TOTAL of \$358,115.78; 06/16/2023 Payroll of \$181,332.88; May Illinois Retirement Fund Payment Fund payment of \$15,281.14; and a TOTAL WARRANT of \$554,729.80.

ROLL CALL VOTE:

AYES -	Morgan-Adams, Dash, Dolick, Cameron
NAYS -	None
ABSENT -	Anderson

Motion carried 4 – 0, one absent

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) – Joseph Sykes – 10 Oakwood Drive, Prospect Heights. He had some ideas he wanted to share with the City officials.

- Palatine Road after the Milwaukee Road overpass at Sanders there is a street light eastbound that only allows five cars capacity for any cars that turn left because there is a barricade and a wall. IDOT, he said, needs to re-engineer it for additional traffic, so that Palatine Road does not get backed up.

- Elmhurst Road just north of Palatine Road, there's a bike path that crosses the street that only has a sign telling traffic that the bikes have the right of way. But, the bikes are not getting the right of way. He said that he has witnessed near misses. He proposed a signal that would stay green for the cars until a bike needed to cross. Then the bicyclist/pedestrian would hit a button to initiate a red light to cross.

- On the walking path, along Elmhurst Road to Schoenbeck, there was a tree down at the bridge. He commended Public Works for removing the tree very quickly.

- He said that a few years ago, he bought a hybrid alternative vehicle, and noticed that by the Airport there is a refueling station for these type of vehicles. He said that he saved \$5000 in one year on fuel. He said that he would be willing to talk to the City officials about the fuel savings.

Mayor Ludvigsen said that he agrees that the Palatine eastbound lane is always backed up. He said that is not in the City's jurisdiction. IDOT would need to address it.

Director Roscoe said that the Prospect Heights Park District picked up the tree debris.

City Clerk Prisiajniouk- noted that the Illinois Municipal League had issued a parallel pledge to the Resolution uniting against hate. It proposed that all cities have officials take a civility pledge. She read the pledge - *In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective.*

EXECUTIVE SESSION - None

ADJOURNMENT – At 7: 18 PM, Alderman Dolick moved to Adjourn; seconded by Alderman Dash.

ROLL CALL VOTE:

AYES -	Dash, Dolick, Cameron, Morgan-Adams,
NAYS -	None
ABSENT -	Anderson

Motion carried 4 – 0, one absent

Approved by the Prospect Heights City Council on this the 10th day of July, 2023.



Deputy Clerk Schultheis



Mayor Ludvigsen

