



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JUNE 12, 2023 AT 6:30PM

CALL TO ORDER AND ROLL CALL – At 6:37 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Schultheis read the preamble to the meeting.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT: Mayor Ludvigsen, Treasurer Tibbits, City Clerk Prisiajniouk
Aldermen – Dolick, Anderson, Dash, Cameron

ABSENT – Alderman Morgan-Adams (with previous notification)

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Deputy Clerk Schultheis, Public Works Director Roscoe, Director of Building and Development Peterson, Police Chief Caponigro, Attorney Hess, and Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – led by Mayor Ludvigsen

APPROVAL OF MINUTES

A. May 22, 2023 City Council Regular Meeting Minutes – **Alderman Dolick moved to approve the May 22, 2023 City Council Regular Meeting Minutes as presented; seconded by Alderman Dash.**

ROLL CALL VOTE:	AYES -	Dolick, Dash, Anderson
	NAYS -	None
	ABSENT -	Morgan-Adams
	ABSTAIN -	Cameron

Motion carried 3 – 0, one abstention, one absent

PRESENTATIONS

A. Presentation by Police Chief Bill Caponigro RE: Police Officer Lateral Transfers and Compensation
Chief Caponigro said that although he had reserved a spot at the September 17 Police Academy for a new recruit, he may not have any qualified recruits. There were only 20 applicants that signed up for the June 17 test.

There are no part-timers left at the Police Department, and the Department is down two officers. The Police Department is looking to hire from a lateral list of Police Officers that want to transfer, mainly from the Chicago Police Department. He said that there has been a shift towards hiring laterals.

Laterals are already trained, and have been officers for at least two years. They do not have to go through the Police Academy.

Chief Caponigro noted that Prospect heights hires laterals at a lower pay scale than other municipalities. He said that Mount Prospect hires laterals at \$97 thousand per year; while Prospect Heights hires at the bottom range.

Chief Caponigro is proposing that the City offer comparable pay scale of \$85,586 minimum up to \$100,214 for lateral officers with six or more years of experience.

Alderman Dolick asked if action needed to be taken by the Council. City Administrator Wade said that this does not require a resolution, just consent of the Council.

Mayor Ludvigsen asked if the laterals are accepted, do we still put together a new list?

Chief Caponigro said that, by law, the City must have an updated list every two years, and that list is currently exhausted. There is a test on June 17 for new applicants. He said that the City could hire a lateral "on the spot." New officers needed interviews, medical and psychological tests, and evaluations followed by training.

Alderman Cameron asked if there were restrictions regarding officers staying? Chief Caponigro said that if a candidate quit within two years they had to pay for all of their training. He said that laterals had to be in good standing, and had to have resigned their job before applying for a new job.

The general consensus was in favor of the proposed lateral pay plan.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit) – None

CONSENT AGENDA - None

OLD BUSINESS

A.O-23-12 Staff Memo and Ordinance Authorizing Map Amendments Rezoning of Certain Territory from B-3 Commercial, Wholesale and General Services District to B-5 Commercial Industrial District. (*2nd Reading*) – **Alderman Dash moved to approve O-23-12 Staff Memo and Ordinance Authorizing Map Amendments Rezoning of Certain Territory from B-3 Commercial, Wholesale and General Services District to B-5 Commercial Industrial District. (2nd Reading); seconded by Alderman Dolick.**

ROLL CALL VOTE:	AYES -	Dash, Anderson, Cameron, Dolick
	NAYS -	None
	ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent

B.O-23-13 Staff Memo and Ordinance Amending the City Code, Title 5 Chapter 7 of the City Code Deleting the O-1 Office Research Park District and Adding B-5 Commercial Industrial District. (*2nd Reading*)- **Alderman Dolick moved to approve O-23-13 Staff Memo and Ordinance Amending the City Code, Title 5 Chapter 7 of the City Code Deleting the O-1 Office Research Park District and Adding B-5 Commercial Industrial District. (2nd Reading); seconded by Alderman Cameron.**

ROLL CALL VOTE:	AYES -	Anderson, Cameron, Dolick, Dash
	NAYS -	None
	ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent

NEW BUSINESS

A.R-23-12 Staff Recommendation of Bid Award and Resolution Authorizing a Demolition Contract with Arkana, Inc. for the Property Located at 214 S. Wheeling Road for a Price of \$25,950 and Allowance for a 10% Contingency for Unforeseen Conditions that May Arise During the Project – **Alderman Dolick moved to approve R-23-12 Staff Recommendation of Bid Award and Resolution Authorizing a Demolition Contract with Arkana, Inc. for the Property Located at**

214 S. Wheeling Road for a Price of \$25,950 and Allowance for a 10% Contingency for Unforeseen Conditions that May Arise During the Project; Seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Cameron, Dolick, Dash, Anderson
NAYS - None
ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent

B.Request for 1st Read Waiver O-23-15 Staff Memo and Ordinance Granting Certain Variations for the Property at 1307 Williams Way, Prospect Heights, Illinois (**1st Reading**) – **Alderman Dolick moved to waive First Reading of O-23-15 Staff Memo and Ordinance Granting Certain Variations for the Property at 1307 Williams Way, Prospect Heights, Illinois; seconded by Alderman Dash.**

ROLL CALL VOTE: AYES - Dolick, Dash, Anderson, Cameron
NAYS - None
ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent

C. O-23-15 Staff Memo and Ordinance Granting Certain Variations for the Property at 1307 Williams Way, Prospect Heights, Illinois (**2nd Reading**) – **Alderman Dolick moved to approve O-23-15 Staff Memo and Ordinance Granting Certain Variations for the Property at 1307 Williams Way, Prospect Heights, Illinois (2nd Reading); seconded by Alderman Dash.**

ROLL CALL VOTE: AYES - Dash, Anderson, Cameron, Dolick
NAYS - None
ABSENT - Morgan-Adams

Motion carried 4 – 0, one absent

D.O-23-16 Business Request and Ordinance Increasing the Number of C-3 Liquor Licenses for Wing Stop (**1st Reading**) – the applicants were in the audience for any questions. – **No action was taken.**

E.O-23-17 Staff Memo and Ordinance Amending the City Code Chapter 2, Article 2, Section 7 – Hotel Operators' Occupation Tax (**1st Reading**) – **No action was taken**

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

City Clerk Prisiainiuk – noted that all park districts are now part of the Greater Wheeling Area Chamber.

APPROVAL OF WARRANTS

A.Approval of Expenditures

General Fund	\$144,104.07
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$14,369.94

Solid Waste Fund	\$0.00
Drug Enforcement Agency Fund	\$1,445.18
Palatine Road Tax Increment Financing	\$595.18
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$99.42
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$127.05
Capital Improvements	\$15,478.88
Special Service Area - Debt #6	\$19,366.25
Road Construction Debt	\$0.00
Water Fund	\$107,536.14
Parking Fund	\$195.55
Sanitary Sewer Fund	\$11,909.29
Road/Building Bond Escrow	\$2,934.59
Police Pension	\$0.00
TOTAL	\$318,161.54
<u>Wire Payments</u>	
06/02/2023 PAYROLL	\$181,051.55
TOTAL WARRANT	\$499,213.09

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the warrants as presented; seconded by Alderman Cameron to include a TOTAL of \$318,161.54; 6/2/2023 Payroll of \$181,051.55; and a TOTAL WARRANT of \$499,213.09.

ROLL CALL VOTE:

AYES -	Anderson, Cameron, Dolick, Dash
NAYS -	None
ABSENT -	Morgan-Adams

Motion carried 4 – 0, one absent

PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) - None

EXECUTIVE SESSION - None

ADJOURNMENT – At 7:12 PM, Alderman Dash moved to Adjourn; seconded by Alderman Cameron.

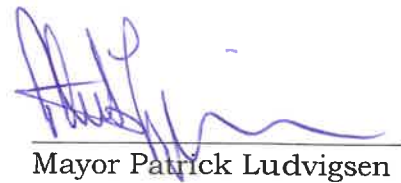
VOICE VOTE: All Ayes, No Nays

Motion carried 4 – 0; Alderman Morgan-Adams absent.

Approved by the Prospect Heights City Council on this the 26th day of June, 2023.


City Clerk Prisiajnikouk




Mayor Patrick Ludvigsen