



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, MAY 8, 2023 AT 6:30PM

CALL TO ORDER AND ROLL CALL –At 6:30 PM, Acting Mayor Dolick called to order the Regular Prospect Heights City Council Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Schultheis read the preamble to the Meeting.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Acting Mayor/Alderman Ward 5 Dolick, Treasurer Tibbits, City Clerk Prisiajniouk Aldermen – Ludvigsen, Dash, Cameron, Morgan-Adams

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Public Works Director Roscoe, Deputy Clerk Schultheis, Assistant Finance Director Tannehill, Police Chief Caponigro, City Attorney O'Driscoll, Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – Led by Arlen Gould

APPROVAL OF MINUTES

A.April 24, 2023 City Council Budget Hearing Minutes

B.April 24, 2023 City Council Regular Meeting Minutes

C.April 24, 2023 City Council Business License No. 79 Special Hearing

Alderman Morgan-Adams moved to approve an omnibus motion to accept the April 24, 2023 City Council Budget Hearing Minutes; April 24, 2023 City Council Regular Meeting Minutes and the April 24, 2023 City Council Business License No. 79 Special Hearing, as presented; seconded by Alderman Cameron. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Dash, Dolick, Cameron, Morgan-Adams, Ludvigsen
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

Acting Mayor Dolick thanked the Staff, his fellow Council members and his constituents for their support during his tenure.

At 6:34 PM, Alderman Dash moved to Adjourn Sine Die; seconded by Alderman Cameron. There was unanimous approval.

VOICE VOTE: All Ayes, No Nays

Motion carried 5 - 0

INDUCTION OF RECENTLY ELECTED OFFICIALS - At 6:35 PM, Attorney O'Driscoll began the swearing in of the elected officials.

A. Mayor, Patrick Ludvigsen - 4 year, full term

B. City Clerk, Joanna Prisiajniouk - 4 year, full term
City Treasurer, Richard Tibbits - 4 year, full term
City Council Member Ward 1, Michelle Cameron - 4 year, full term
City Council Member Ward 3, Wendy Morgan-Adams - 4 year, full term
City Council Member Ward 4, Danielle Dash - 4 year, full term
City Council Member Ward 5, Matthew Dolick - 4 year, full term

At 6:48 PM, Mayor Ludvigsen opened the Regular Meeting of the City Council of Prospect Heights at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070 with the newly-sworn in Council.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

A. Appointment of John Fiotti as the City of Prospect Heights Adjudication Hearing Officer – **Alderman Dolick moved to approve the Appointment of John Fiotti as the City of Prospect Heights Adjudication Hearing Officer; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE: AYES - Dash, Dolick, Cameron, Morgan-Adams
NAYS - None
ABSENT - None

Motion carried 4 - 0

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

CONSENT AGENDA - None

OLD BUSINESS - None

NEW BUSINESS

R-23-07 Resolution and Agreement Authorizing Administrative Hearing Officer/Adjudicator Services with Mr. John Fiotti – **Alderman Morgan-Adams moved to Approve R-23-07 Resolution and Agreement Authorizing Administrative Hearing Officer/Adjudicator Services with Mr. John Fiotti; seconded by Alderman Dolick.**

ROLL CALL VOTE: AYES - Dolick, Cameron, Morgan-Adams, Dash
NAYS - None
ABSENT - None

Motion carried 4 - 0

R-23-08 Resolution Declaring Second Ward Aldermanic Vacancy and Directing the City Clerk to Conduct Election to Fill Vacancy – **Alderman Morgan-Adams moved to approve R-23-08 Resolution Declaring Second Ward Aldermanic Vacancy and Directing the City Clerk to Conduct Election to Fill Vacancy; seconded by Alderman Dolick.**

ROLL CALL VOTE: AYES - Cameron, Morgan-Adams, Dash, Dolick
NAYS - None
ABSENT - None

Motion carried 4 - 0

Mayoral Appointment of Terry Anderson as City Council Member of Ward 2 – **Alderman Dolick moved to Approve Mayoral Appointment of Terry Anderson as City Council Member of Ward 2; seconded by Alderman Cameron.**

ROLL CALL VOTE: AYES - Morgan-Adams, Dash, Dolick, Cameron
NAYS - None
ABSENT - None

Motion carried 4 - 0

It was noted that the appointment will be a two-year term, and there will be a special election in 2025.

At 6:52 PM, Terry Anderson was sworn in by Attorney O’Driscoll as the Alderman for the second ward.

O-23-10 Staff Memo and Ordinance Updating Title 12: Fines and Fees Schedule to Include Recently Passed Ordinance Changes (*1st Reading*) – **No action taken. Discussion only.**

O-23-11 Ordinance Updating the Prospect Heights City Code to Extend Payment Deadline for Police Tickets (*1st Reading*) – **No action. Discussion only.**

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

Mayor Ludvigsen presented former Mayor Dolick with a plaque in appreciation of his service as Acting Mayor.

Director of Building and Development Peterson – noted that construction season has begun, and that residents are responsible for getting permits before construction. Residents who do not get permits for construction are subject to fines.

City Administrator Wade – thanked former Mayor Dolick for his service to the City, and the way that he was able to transition into the role and work with Staff and the City Council.

APPROVAL OF WARRANTS

Approval of Expenditures

General Fund	\$130,643.72
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$3,648.25
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$50,752.97
Solid Waste Fund	\$31,105.00
Special Service Area #1	\$0.00

Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$1,004.11
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$43,596.57
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$6,808.08
Parking Fund	\$236.78
Sanitary Sewer Fund	\$28,855.83
Road/Building Bond Escrow	\$0.00
Police Pension	\$7,698.80
TOTAL	\$304,350.11
<u>Wire Payments</u>	
04/21/2023 PAYROLL	\$171,780.06
TOTAL WARRANT	\$476,130.17

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the warrants as presented; seconded by Alderman Morgan-Adams to include a TOTAL of \$304,350.11; 4/21/2023 Payroll of \$171,780.06; and a TOTAL WARRANT of \$476,130.17. There was unanimous approval.

ROLL CALL VOTE: AYES - Anderson, Morgan-Adams, Dash, Dolick, Cameron
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) - None

EXECUTIVE SESSION - None

ADJOURNMENT – At 7:00 PM, Alderman Dolick moved to Adjourn; seconded by Alderman Cameron. There was unanimous approval.

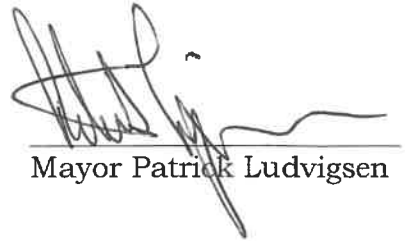
VOICE VOTE: All Ayes, No Nays.

Motion carried 5 – 0

Approved by the City Council of Prospect Heights on this the 22nd day of May, 2023.



Deputy Clerk Schultheis



Mayor Patrick Ludvigsen

