



THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, DECEMBER 12, 2022 AT 6:30 P.M.

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Acting Mayor Dolick called to order the Regular City Council Meeting of the City of Prospect Heights at City Hall, 8 North Elmhurst Avenue, Prospect Heights, IL 60070.

Deputy Clerk Schultheis read the preamble to the Meeting.

City Clerk Prisiajniouk called the roll. A quorum was present.

ELECTED OFFICIALS PRESENT: Acting Mayor/Alderman Ward 5 Dolick, Aldermen – Ludvigsen, Dash, Morgan-Adams, Treasurer Tibbits, City Clerk Prisiajniouk

ABSENT – Alderman Cameron (with previous notification)

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Police Chief Caponigro, City Attorney O'Driscoll, Director of Building and Development Peterson, Public Works Director Roscoe, Digital Communications Technician Colvin, Deputy Clerk Schultheis, Assistant Finance Director Tannehill.

PLEDGE OF ALLEGIANCE led by Acting Mayor Dolick

APPROVAL OF MINUTES

A. November 28, 2022 City Council Regular Meeting Minutes

B. November 28, 2022 Truth and Taxation Public Hearing Minutes – **Alderman Ludvigsen moved for omnibus approval of the November 28, 2022 City Council Regular Meeting Minutes and the November 28, 2022 Truth and Taxation Public Hearing Minutes; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE:

AYES -	Ludvigsen, Morgan-Adams, Dolick, Dash
NAYS -	None
ABSENT -	Cameron

Motion carried 4 – 0, one absent

PRESENTATION - None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) – None

CONSENT AGENDA - None

OLD BUSINESS

A.O-22-31 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Police Pension Fund (*2nd Reading*) – **Alderman Morgan-Adams moved to Approve O-22-31 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Police Pension Fund; seconded by Alderman Ludvigsen.**

ROLL CALL VOTE: AYES - Morgan-Adams, Dolick, Dash, Ludvigsen
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

B.O-22-32 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number One (*2nd Reading*) – **Alderman Ludvigsen moved to approve O-22-32 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number One; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE: AYES - Dolick, Dash, Ludvigsen, Morgan-Adams
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

C.O-22-33 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Two (*2nd Reading*) – **Alderman Ludvigsen moved to approve O-22-33 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Two; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE: AYES - Dash, Ludvigsen, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

D.O-22-34 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Three (*2nd Reading*) – **Alderman Morgan-Adams moved to Approve O-22-34 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Three; seconded by Alderman Ludvigsen.**

ROLL CALL VOTE: AYES - Ludvigsen, Morgan-Adams, Dolick, Dash
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

E.O-22-35 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Four (**2nd Reading**) – **Alderman Ludvigsen moved to approve O-22-35 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Sanitary Sewer Special Service Area Number Four; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE: AYES - Morgan-Adams, Dolick, Dash, Ludvigsen
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

F.O-22-36 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Eastside Storm Water Maintenance and Management Special Service Area Number Five (**2nd Reading**) – **Alderman Ludvigsen moved to approve O-22-36 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Eastside Storm Water Maintenance and Management Special Service Area Number Five; seconded by Alderman Morgan-Adams.**

ROLL CALL VOTE: AYES - Dolick, Dash, Ludvigsen, Morgan-Adams
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

G.O-22-37 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Levee 37 Maintenance and Operations Special Service Area Number Eight (**2nd Reading**) – **Alderman Morgan-Adams moved to approve O-22-37 Staff Memo and Ordinance for the Levy and Assessment of 2022 Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 in and for the City of Prospect Heights Levee 37 Maintenance and Operations Special Service Area Number Eight; seconded by Alderman Ludvigsen.**

ROLL CALL VOTE: AYES - Dash, Ludvigsen, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

NEW BUSINESS - None

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

Elected officials and Staff wished everyone a Happy Holiday Season

City Clerk Prisiajniouk said that Taco Maya is having a Santa Brunch December 17-18 from 10 AM to 3 PM - \$22 for adults and \$14.99 for children.

Public Works Director Roscoe – said that the City would be sponsoring the annual Holiday Santa and Friends Express – the map route is online. the event will be on December 22 at 6:30 PM

Police Chief Caponigro – noted that it was Casey Fuit’s last day. He had served as a part-time social worker for the Police Department for 24 years. The Police Department has hired a full-time social

worker. This is the first time that Prospect Heights has had a social worker that was full time and in-house.

- The Toys for Tots collection this year topped all previous years.

APPROVAL OF WARRANTS

A.Approval of Expenditures

General Fund	\$144,192.67
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$1,132.49
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$583.53
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$54.05
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$68,565.88
Palatine Road Tax Increment Financing District	\$583.53
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$11,048.64
Parking Fund	\$1,057.82
Sanitary Sewer Fund	\$26,492.87
Road/Building Bond Escrow	\$0.00
Police Pension	\$0.00
TOTAL	\$253,711.48
<u>Wire Payments</u>	
12/02/2022 PAYROLL	\$177,130.73
ILLINOIS MUNICIPAL RETIREMENT FUND - NOVEMBER	\$21,994.44
TOTAL WARRANT	\$452,836.65

City Clerk Prisiajniouk read the warrants.

Alderman Morgan-Adams moved to approve the warrants as presented; seconded by Alderman Ludvigsen to include a TOTAL of \$253,711.48; 12/02/2022 payroll of \$177,130.73; Illinois Municipal Retirement Fund of \$21,994.44; and Total Warrant of \$452,836.65.

ROLL CALL VOTE: AYES - Dash, Ludvigsen, Morgan-Adams, Dolick
 NAYS - None
 ABSENT - Cameron

Motion carried 4 – 0, one absent

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) – Mr. Richard Hamen wished the Community, the elected officials and the Staff Happy Holidays. He announced that he has filed as a candidate for Ward 1 in the upcoming consolidated election [April 4, 2023]

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 6:45 PM, Alderman Ludvigsen moved to Adjourn; seconded by Alderman Morgan-Adams.

VOICE VOTE: All Ayes, No Nays

Motion carried 4 – 0; Alderman Cameron absent.

Approved by the City Council of the City of Prospect Heights on this the 9th day of January, 2023.



Deputy Clerk Schultheis



Acting Mayor Dolick

