IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE CITY COUNCIL REGULAR MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, OCTOBER 24, 2022 AT 6:30 P.M.
IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
AND SIMULCAST FOR VIEWING ON ZOOM
ACTING MAYOR MATTHEW DOLICK PRESIDING

THIS MEETING WILL BE BROADCAST LIVE ON THE FOLLOWING CABLE CHANNELS: COMCAST AND WOW CHANNEL 17 AND AT&T U-VERSE CHANNEL 99. IT WILL ALSO BE RECORDED AND TELEVISED ON COMCAST AND WOW CHANNEL 17 AND AT&T U-VERSE CHANNEL 99.

ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED AN OPPORTUNITY DURING THE MEETING.
THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

A. October 10, 2022 City Council Workshop Meeting Minutes
Action Requested: (Motion, Second, Roll Call Vote)

4. PRESENTATIONS

A. Chicago Executive Airport Monthly Update Presented, by Director Bill Kearns

5. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

None

6. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

7. CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of

these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

None

8. OLD BUSINESS

A. Requested Waiver of First Reading O-22-29 Staff Memo and Ordinance Establishing a Local Motor Fuel Tax in the City of Prospect Heights, Cook County, Illinois (***1st Reading***)
Action Requested: (Motion, Second, Roll Call Vote)

B. O-22-29 Staff Memo and Ordinance Establishing a Local Motor Fuel Tax in the City of Prospect Heights, Cook County, Illinois (***2nd Reading***)
Action Requested: (Motion, Second, Roll Call Vote)

9. NEW BUSINESS

A. R-22-37 Staff Memo and Resolution Authorizing an Intergovernmental Agreement with Cook County for the Combination of Phase I and Phase II Engineering Services and Award of up to $175,889 in County Grants Toward Preliminary and Design Engineering Costs for the Installation of the Camp McDonald Road Sidewalk Project
Action Requested: (Motion, Second, Roll Call Vote)

B. R-22-38 Staff Memo and Resolution Authorizing a Civil Engineering Servicers Agreement with Gewalt Hamilton Associates, Inc., for Phase I Preliminary Engineering Services for a Sidewalk on Camp McDonald Road from Wheeling to Wolf Road for a Cost Not to Exceed $139,818.00
Action Requested: (Motion, Second, Roll Call Vote)

C. R-22-39 Staff Memo and Resolution Approving Bid and Contract for the Installation of a Variable Frequency Drive (VFD) for the City's Water Booster Pump by Metropolitan Industries for a Cost Not to Exceed $39,865.00
Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. September Financial Report Presented by Finance Director Cheri Graefen

11. DISCUSSION TOPICS FOR <u>NOVEMBER</u> WORKSHOP MEETING:

A. Review of City Liquor Licenses

12. APPROVAL OF WARRANTS

A. Approval of Expenditures
Action Requested: (Motion, Second, Roll Call Vote)

General Fund	$160,117.64

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Motor Fuel Tax Fund	$0.00
Palatine/Milwaukee Tax Increment Financing District	$583.53
Tourism District	$2,613.08
Development Fund	$0.00
Drug Enforcement Agency Fund	$8,857.53
Solid Waste Fund	$0.00
Special Service Area #1	$0.00
Special Service Area #2	$0.00
Special Service Area #3	$0.00
Special Service Area #4	$0.00
Special Service Area #5	$2,061.00
Special Service Area #8 – Levee Wall #37	$0.00
Special Service Area-Constr #6 (Water Main)	$0.00
Special Service Area- Debt #6	$0.00
Capital Improvements	$210,452.61
Palatine Road Tax Increment Financing District	$0.00
Road Construction	$0.00
Road Construction Debt	$0.00
Water Fund	$13,020.97
Parking Fund	$19,740.22
Sanitary Sewer Fund	$8,627.18
Road/Building Bond Escrow	$0.00
Police Pension	$0.00
TOTAL	**$426,073.76**
Wire Payments	
10/07/2022 PAYROLL	**$167,990.24**

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

SEPTEMBER ILLINOIS MUNICIPAL RETIREMENT FUND	**$22,429.28**
TOTAL WARRANT	**$616,493.28**

13. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

14. EXECUTIVE SESSION

15. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

16. ADJOURNMENT
Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, October 20, 2022

INSTRUCTIONS TO VIEW THE ZOOM SIMULCAST

FOR ZOOM VIDEO

Join by Cell Phone, Tablet, or Computer: **https://us02web.zoom.us/j/84265367872**

Meeting ID: **842 6536 7872**

FOR ZOOM AUDIO ONLY

Join by Phone: 1-312-626-6799
Meeting ID: **842 6536 7872**

Items for Public Comment may be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

The City of Prospect Heights

To: Mayor Dolick and Members of the City Council

From: Joe Wade, City Administrator

Subject: Requested Waiver of First Reading and Ordinance Establishing a Local Motor Fuel Tax in the City of Prospect Heights

Date: October 20, 2022

Background
The ordinance providing for the initiation of a 2 cents per gallon local gasoline tax was crafted by the city attorney and was modelled from others the firm has filed with the Department of Revenue. However, the Department has changed some of the ordinance requirements.

Attorney Hess has contacted the Department of Revenue to ensure this revised ordinance meets present requirements.

As this ordinance must be filed by November 1, and the City Council has already reviewed this matter at three meetings, waiver of first reading is respectfully requested.

Recommendation
Waive first reading to provide adoption of this revised ordinance to enable filing for the November 1 deadline.

ORDINANCE NO. O-22-29

AN ORDINANCE ESTABLISHING A LOCAL MOTOR FUEL TAX IN THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

WHEREAS, the City has enacted a City Code for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

WHEREAS, the City is authorized pursuant to Public Act 101-0032, (65 ILCS 5/8-11-2.3), to impose a tax on motor fuel at a rate of $0.02 cents per gallon; and

WHEREAS, in light of the foregoing, the Acting Mayor and City Council have determined that it is necessary, advisable and in the best interests of the City and its residents to amend Chapter 2 of the City Code by inserting Section 2-2-12, as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct, and do hereby, by reference, incorporate and make them a part of this Ordinance.

SECTION 2. That the purpose of this Ordinance shall include amending Chapter 2, by inserting Section 2-2-12 of the City Code as provided herein.

SECTION 3. That Chapter 2 of the City Code is hereby amended by inserting new Section 2-2-12 to add the language below, with additions in bold, underline text so that the same shall be read as follows and shall be and read as follows:

2-2-12: LOCAL MOTOR FUEL TAX:

A. Definitions: Whenever used herein, unless context otherwise requires, the words, term or phrase "Motor Fuel" used herein shall have the meaning ascribed to it in the Illinois Motor Fuel Tax Law, 35 ILCS 505/1 *et seq*., and the Illinois Municipal Code, 65 ILCS 5/8-11-2.3.

B. Imposition of Tax.

1. A tax is hereby imposed upon all persons engaged in the City of Prospect Heights in the business of selling motor fuel, as defined in the Motor Fuel Tax Law, at retail for the operation of motor vehicles upon public highways or for the operation of recreational watercraft upon waterways, at the rate of $0.02 cents

per gallon of motor fuel sold at retail in the municipality for the purpose of use or consumption and not for the purpose of resale.

2. **The tax herein levied shall be paid in addition to any and all other taxes and charges.**
3. **The imposition of this municipal motor fuel tax is in accordance with and subject to the provisions of Sections 8-11-2.3 of the Illinois Municipal Code (65 ILCS 5/8-11-2.3).**

C. Administration by the Illinois Department of Revenue.

The taxes hereby imposed, and the civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Illinois Department of Revenue. The Illinois Department of Revenue shall have the full power to administer and enforce the provisions of this Ordinance.

SECTION 4. The City Clerk of the City of Prospect Heights is hereby directed to file a copy of this Ordinance with the Illinois Department of Revenue on or before the last day of the calendar month in which the ordinance is enacted.

SECTION 5. The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with these amendments. Any and all actions previously performed by officials, employees and/or agents of the City in connection with carrying out and consummating the intent of this Ordinance are hereby authorized, approved and ratified by this reference.

SECTION 6. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION 7. The City Clerk of the City of Prospect Heights is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinances are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

SECTION 9. That this Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law; provided, however, that the tax imposed in the Section 3 of this Ordnance takes effect on January 1, 2023.

PASSED and APPROVED this 24th day of Otctober 2022.

Published in pamphlet form:

_____
Matthew Dolick, Acting Mayor

ATTEST:

_____
City Clerk

AYES:

NAYS:

ABSENT:

The City of Prospect Heights

To: Mayor Dolick and Members of the City Council

From: Joe Wade, City Administrator

Subject: Intergovernmental Agreement with Cook County for the Combination of Phase I and Phase II Engineering Services and Award of up to $175,889 in County Grants Toward Preliminary and Design Engineering Costs for the Installation of a Sidewalk along Camp McDonald Road

Date: October 20, 2022

Background

The City of Prospect Heights Comprehensive Plan has identified the Camp McDonald Road sidewalk as a goal of the City, which would assist pedestrian access from the Rob Roy development and other neighborhoods, to the Metra Station and River Trails Park District Recreation Center and park area.

Completing Phase I preliminary engineering places the City in an advantageous position to apply for possible grant opportunities to assist in the completion of the capital improvement.

With the sponsorship of Cook County Commissioner Scott Britton, funding assistance for Phase I Preliminary Engineering was approved within the Cook County budget. Additionally, and with City Council authorization, staff applied for and obtained "Invest in Cook" funding to supplement Phase I and II engineering costs. Combined, the County is providing $175,889 for this effort. Total project engineering estimated costs are $299,722, with the City's local share estimated to be $123,833 (approximately 40 per cent), which has been budgeted in the City's capital improvement plan.

It is noted there are complexities to this sidewalk project, as the sidewalk straddles drainage swales. Additionally, a crossing of the Canadian National Railroad track must be considered.

Recommendation

Through patience and persistence, the City has been successful utilizing startup grant money to provide preliminary and design engineering work, which are a prerequisite to apply for sidewalk construction grants.

As the sidewalk has been identified as a Comprehensive Plan goal and the County is providing 60 per cent funding for necessary engineering work, authorization of this agreement is recommended.

Understandably, the County agreement provides for an initial advancement, with completed payment upon documented performance.

RESOLUTION NO. R-22-37

A RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY FOR THE COMBINATION OF PHASE I AND PHASE II ENGINEERING SERVICES AND AWARD OF UP TO $175,889 IN COUNTY GRANTS TOWARD PRELIMINARY AND DESIGN ENGINEERING COSTS FOR THE INSTALLATION OF THE CAMP MCDONALD ROAD SIDEWALK PROJECT

WHEREAS, the City of Prospect Heights (the "City") is a municipal entity duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, the City of Prospect Heights has been working with Cook County to install a sidewalk along Camp McDonald Road; and

WHEREAS, the Cook County has agreed to reimburse the City 59% of actual preliminary and design engineering costs for the Project, up to, but not to exceed $175,889; and

WHEREAS, an intergovernmental agreement between the City and Cook County has been prepared as set forth as Exhibit A;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

Section 1: The City Council agrees that the intergovernmental agreement between the City and Cook County is in the best interest of the City.

Section 2: Any and all policies or resolutions of the City of Prospect Heights that conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

Section 3: This Resolution shall be in full force and effect from and after its passage as provided by law.

Passed and Approved this 24th day of October, 2022

_____

ATTEST: Matthew Dolick, Acting Mayor

_____

City Clerk

AYES:_____

NAYS: _____

ABSENT: _____

EXHIBIT A

AN INITIATIVE OF: CONNECTING COOK COUNTY Beyond Transportation

INTERGOVERNMENTAL AGREEMENT

This **Intergovernmental Agreement** (the "Agreement") is made and entered into this 24th day of October, 2022, by and between the County of Cook, a body politic and corporate of the State of Illinois (the "County"), acting by and through its Department of Transportation and Highways (the "Department"), and the City of Prospect Heights, a municipal corporation of the State of Illinois (the "Grantee" or "City"). The County and City are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, Cook County Board President Toni Preckwinkle and the Cook County Board of Commissioners are committed to supporting the growth and economic vitality of communities in Cook County by promoting strategic partnerships and investments in transportation;

WHEREAS, on August 3, 2016, the Board of Commissioners unanimously approved *Connecting Cook County*, the County's first long-range transportation plan in 75 years;

WHEREAS, *Connecting Cook County* identifies five priorities to shape the County's transportation policies and capital improvement program:

- Prioritize transit and other transportation alternatives to address congestion on our roads and meet the travel needs of residents who cannot afford a car or choose not to have one;
- Support the region's role as North America's freight capital to spur economic growth and job creation;
- Promote equal access to opportunities to achieve greater and more evenly distributed economic growth;
- Maintain and modernize existing transportation facilities to minimize long-term operating costs, safety hazards, delays and congestion, and ensure that today's investments do not preclude future innovation and growth; and
- Increase investments in transportation to maintain the region's economic competitiveness;

WHEREAS, Invest in Cook is an annual $8.5 million program that funds planning and feasibility studies, engineering, right-of-way acquisition, and construction of transportation improvements sponsored by local and regional governments and private partners that are consistent with the priorities of *Connecting Cook County*;

WHEREAS, since its creation, the Invest in Cook program has leveraged over $125 million in additional federal, state and local funds;

WHEREAS, on July 28, 2022, the County informed the City that it had been selected for participation in the 2022 Invest in Cook Program;

WHEREAS, the County has agreed to award the City up to $175,889 toward preliminary and design engineering costs for the installation of sidewalks near Camp McDonald Road (the "Project");

WHEREAS, the Project will greatly enhance safety and promote walking and bicycle transportation, especially for the 1,400 households and 3,700 residents nearby;

WHEREAS, the City's Comprehensive Plan identified this Project as a high priority of residents to grow the City's sidewalk network;

WHEREAS, this Agreement will set forth the Parties' respective responsibilities and obligations for preliminary and design engineering, funding and reporting of the Project;

WHEREAS, the County, by virtue of its powers as set forth in the Counties Code, 55 ILCS 5/1-1 et seq., and the Illinois Highway Code, 605 ILCS 5/1-101 et seq., is authorized to enter into this Agreement;

WHEREAS, the City, by virtue of its powers as set forth in the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq., is authorized to enter into this Agreement; and

WHEREAS, this Agreement is further authorized under Article VII, Section 10 of the Illinois Constitution and by the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

- **SECTION 1. PRELIMINARY AND DESIGN ENGINEERING**

A. Notice to Proceed. The County's execution of this Agreement will be deemed a "Notice to Proceed" for the Grantee to commence work on the Project.

B. Engineering Agreement. The Grantee will enter into an agreement with a professional engineering firm/consultant to perform preliminary and design engineering services for the Project, including, but not limited to, preparing preliminary, pre-final and final construction plans, specifications, special provisions and cost estimates. In awarding and administering the engineering agreement, the Grantee will comply with all applicable state and federal laws and regulations. The Grantee will forward a copy of the agreement to the County within 14 calendar days of execution.

C. RFP Issuance. The County may require the Grantee to utilize a Qualifications-Based Selection (QBS) process in selecting its consultant. If fewer than three qualified consultants submit letters of interest in response to a Request for Proposal (RFP) issued by the Grantee, the County may require the Grantee to reissue the RFP.

D. Lead Agency. The Grantee will assume overall responsibility for the Project, including ensuring that all required permits and joint participation and/or force agreements are secured.

E. Schedule. A schedule for the Project is incorporated into and made a part of this Agreement and attached as Exhibit A.

F. Project Location. A map showing the Project limits is incorporated into and made a part of this Agreement and attached as Exhibit B.

G. Meetings. The Grantee and/or its consultant will coordinate and conduct any public meetings or hearings required by the Illinois Department of Transportation (IDOT) or any other state or federal agency for the Project. The Grantee will provide not less than 14 calendar days' advance written notice to the County of the Project kick-off meeting, if applicable, and any such public meetings or hearings.

H. Draft Project Development Reports. The Grantee will provide the County with electronic copies of any draft Project Development Reports prepared as part of the Project.

I. Final Project Development Report. If necessary, the Grantee and/or its consultant will provide IDOT with any and all documents necessary to secure IDOT approval of a Project Development Report (PDR) for the Project. The Grantee will provide the County with one paper copy and an electronic copy of any final approved PDR.

J. Plans and Specifications. The Grantee or its consultant will submit the construction plans, specifications, special provisions and cost estimates to the County at the following stages of plan preparation:

60% - Preliminary

100% - Final

K. County Review of Plans and Specifications. The County will review the construction plans, specifications, special provisions and cost estimates within 14 calendar days of receipt thereof. If the Grantee does not receive comments from the County within this time period, or receive a request for an extension of time, which request will be reasonably considered, the lack of response will be deemed an approval of the plans, specifications, special provisions and cost estimates. In the event of disapproval, the County will detail in writing its objections to the proposed plans, specifications, special provisions and/or cost estimates for review and consideration by the Grantee.

L. Disputes. The Parties will work cooperatively to address and resolve any review comments and/or objections raised by the County. Any dispute(s) concerning the construction plans, specifications, special provisions and/or cost estimates will be resolved in accordance with Section 4.I. of this Agreement.

M. County Permits. The Grantee will apply for and the County will not unreasonably withhold any and all permits for right of access (ingress or egress) and/or temporary use of the County's property within the Project limits to the Grantee and/or its agents, without charge of permit fees to the Grantee.

N. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Design
Attn: Noel Basquin, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Noel.Basquin@cookcountyil.gov

With a copy to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Tara.Orbon@cookcountyil.gov

- **SECTION 2. FINANCIAL**

A. Cost Estimate. Estimated preliminary and design engineering costs for the Project are $299,722.75.

B. Cost Participation

i. Grantee Cost Participation. The Grantee will pay all actual preliminary and design engineering costs for the Project, subject to reimbursement by the County as described below.

ii. County Cost Participation. The County will reimburse the Grantee for 59% of actual preliminary and design engineering costs for the Project, up to, but not to exceed $175,889.

C. Reimbursement Procedures

i. Advance Payment. Upon full execution of the engineering agreement for the Project and receipt of an invoice from the Grantee, the County will make an advance payment to the Grantee in the amount of $87,944.50. This amount represents 50% of the County's maximum financial contribution under this Agreement.

ii. Milestone Payment. Upon receipt of the preliminary construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Grantee, the County will make a second payment to the Grantee in the amount of $43,972.25. The advance and milestone payments to the Grantee represent 75% of the County's maximum financial contribution under this Agreement.

iii. Final Payment. Upon receipt of the final construction plans, specifications, special provisions and cost estimates for the Project and an invoice from the Grantee, the County will make a final payment to the Grantee for the balance of the County's financial obligation under this Agreement. The amount of the final payment will reflect actual design preliminary and design engineering costs for the Project and the County's prior payments to the Grantee. If the prior payments made to the Grantee by the County exceed the County's financial obligation under this Agreement, the County may require the Grantee to return any or all excess funds.

iv. Required Documentation. In order to receive final reimbursement from the County, the Grantee must submit the following documentation along with the final invoice:

a. A cover letter addressed to the Department's Bureau Chief of Design, with a copy to the Assistant Superintendent, including the name of the Project and its associated section number;

b. Copies of all cancelled checks paid to the consultant(s) (or copies of the associated bank ledgers reflecting the payments);

c. Copies of all associated invoices submitted to the Grantee by the consultant(s) for the services rendered; and

d. A copy of the final performance report as described in Section 3.D. below.

If the documentation submitted by the Grantee for final reimbursement is reasonably deemed by the County as not sufficiently documenting the work completed, the County may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced under this Agreement.

v. Ineligible Costs. The County will not reimburse the Grantee for any costs that are:

a. Contrary to the provisions of this Agreement;

b. Not directly related to carrying out engineering services for the Project;

c. Not paid by the Grantee or its consultant(s);

d. Of a regular and continuing nature, including, but not limited to, administrative costs, staff and overhead costs, rent, utilities and maintenance costs;

e. Incurred without the consent of the County after the County has given the Grantee written notice of suspension or termination of any or all of the County's obligations under this Agreement; and/or

f. In excess of the County's maximum financial contribution under this Agreement.

vi. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Design
Attn: Noel Basquin, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Noel.Basquin@cookcountyil.gov

With a copy to:

Assistant Superintendent
Attn: Tara Orbon, P.E.
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Tara.Orbon@cookcountyil.gov

D. Substitutions/Substitute Work. Either Party may request in writing that work or materials be substituted with different work or materials. Provided that the substitute work and/or materials do not unreasonably delay the Project schedule, the Grantee will cause said substitute work and/or materials to be included in the Project. Each Party will pay the costs of substitutions for their associated work items.

E. Additional Work. Either Party may request in writing that additional work be added to the Project. Provided that the additional work does not unreasonably delay the Project schedule, the Grantee will cause said additional work to be included in the Project. Additional work will be paid for by force account or agreed unit price. Each Party will pay the costs of additional work for their associated work items.

F. Funding Breakdown. A funding breakdown is incorporated into and made a part of this Agreement and attached as Exhibit C.

- **SECTION 3. REPORTING**

A. Quarterly Performance Reports. The Grantee will submit quarterly performance reports to the County not later than 30 calendar days after the reporting period as determined by the County. Quarterly performance reports must include the following information:

i. A cover letter addressed to the Department's Bureau Chief of Strategic Planning and Policy, including the name of the Project and its associated section number;

ii. An estimated percentage of engineering work completed for the Project;

iii. A statement indicating whether engineering work for the Project is on, behind or ahead of schedule;

iv. A record of engineering activities and expenditures to date and for the current reporting period;

v. A forecast of quarterly engineering activities and expenditures for the remainder of the Project; and

vi. Any significant changes to the Project schedule.

B. Extensions. The Grantee may request to extend the due date of any quarterly performance reports and the County will reasonably consider any such requests.

C. Use of Reports. The County will use quarterly performance reports to compare the rate of the Grantee's actual expenditures to the planned amounts in the approved funding breakdown for the Project (Exhibit C) and to track engineering activities against the approved milestones in the Project schedule (Exhibit A).

D. Final Performance Report. The Grantee must submit a final performance report with its request for final reimbursement. The final report should describe cumulative engineering activities, including a complete description of the Grantee's achievements with respect to the Project's objectives and milestones. The County will not issue final reimbursement until the Grantee submits the final performance report.

E. Report Format. The Grantee will use whatever forms or documents are required by the County in submitting quarterly and final performance reports.

F. Failure to Report. The Grantee understands and agrees that the failure to submit timely and complete performance reports will result in the delay of funds and/or the denial of future funding.

G. Submittals. All submittals required of the Grantee under this section of the Agreement must be directed to:

Bureau Chief of Strategic Planning and Policy
Attn: Jesse Elam
Cook County Department of Transportation and Highways
69 W. Washington Street, 23rd Floor
Chicago, IL 60602
E-mail: Jesse.Elam@cookcountyil.gov

- **SECTION 4. GENERAL CONDITIONS**

A. Authority to Execute. The Parties have read and reviewed the terms of this Agreement and by their signatures as affixed below represent that the signing party has the authority to execute this Agreement and that the Parties intend to be bound by the terms and conditions contained herein.

B. Binding Successors. This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and approved assigns.

C. Compliance with Laws, Rules and Regulations. The Parties will at all times observe and comply with all federal, state and local laws and regulations, as amended from time to time, in carrying out the terms and conditions of this Agreement.

D. Conflicts of Interest. The Grantee understands and agrees that no director, officer, agent or employee of the Grantee may have an interest, whether directly or indirectly, in any contract or agreement or the performance of any work pertaining to this Agreement; represent, either as an agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or agreement or work pertaining to this Agreement; or take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing their vote or actions. Any contract or agreement made and procured in violation of this provision is void and no funds under this Agreement may be used to pay any cost under such a contract or agreement.

E. Conflict with Exhibits. In the event of a conflict between any exhibit attached hereto and the text of this Agreement, the text of this Agreement will control.

F. Counterparts. This Agreement may be executed in two or more counterparts, each of which will be deemed an original and all of which will be deemed one and the same instrument.

G. County Section Number. The Project is hereby designated as County section number 22-IICRD-09-EG. The Parties will include County section number 22-IICRD-09-EG on all Project-related submittals, including, but not limited to, written correspondence and invoices.

H. Designation of Representatives. Not later than 14 calendar days after the Effective Date of this Agreement, as defined in Section 4.J. below, each Party will designate in writing a full-time representative for carrying out this Agreement. Each representative will have the authority, on behalf of the respective Party, to make decisions relating to the work covered by this Agreement. Representatives may be changed, from time to time, by subsequent written notice. Each representative will be readily available to the other.

I. Dispute Resolution. In the event of any dispute, claim, question or disagreement arising out of the performance of this Agreement, the Parties will consult and negotiate with

each other in good faith to settle the dispute, claim, question or disagreement. In the event the Parties cannot mutually agree on the resolution of the dispute, claim, question or disagreement, the decision of the Department's Superintendent will be final.

J. Effective Date. The Effective Date of this Agreement will be the date that the last authorized signatory signs and dates the Agreement, which date will be inserted on the first page of this Agreement. This Agreement will become effective only in the event the corporate authorities of each Party approve this Agreement.

K. Electronic Signatures. A signed copy of this Agreement transmitted by facsimile, electronic mail or other means of electronic submission will be deemed to have the same legal effect as delivery of an original executed copy of this Agreement.

L. Entire Agreement. This Agreement constitutes the entire agreement of the Parties concerning all matters specifically covered by this Agreement and supersedes all prior written and oral agreements, commitments and understandings among the Parties. There are no representations, covenants, promises or obligations not contained in this Agreement that form any part of this Agreement or upon which any of the Parties is relying upon in entering into this Agreement.

M. Force Majeure. Neither Party will be liable for any delay or non-performance of its obligations hereunder by any contingency reasonably beyond its control, including, but not limited to, acts of God, war, civil unrest, labor strikes or walkouts, fires, pandemics and/or natural disasters.

N. Inactivity. The County may terminate this Agreement if the engineering agreement for the Project is not executed by the Grantee within one year after the Effective Date of this Agreement.

O. Indemnification. The Grantee will indemnify, defend and hold harmless the County and its commissioners, officers, directors, employees and agents, and their respective heirs, successors and assigns, from and against any and all claims, liabilities, damages, losses and expenses, including, but not limited to, legal defense costs, attorneys' fees, settlement or judgments, caused by the negligent acts, omissions or willful misconduct of the Grantee, its officers, directors, employees, agents, consultants, contractors, subcontractors or suppliers in connection with or arising out of the performance of this Agreement.

P. Modification. This Agreement may only be modified by a written instrument executed by the Department's Superintendent and an authorized representative of the Grantee.

Q. No Individual or Personal Liability. The Parties agree that the actions taken and the representations made by each respective Party and by their respective corporate authorities have not been taken or made in anyone's individual capacity and no mayor/president, board member, council member, official, officer, employee, volunteer or representative of any Party will incur personal liability in conjunction with this Agreement.

R. No Third-Party Beneficiaries. This Agreement is not intended to benefit any person, entity or municipality not a party to this Agreement, and no other person, entity or municipality will be entitled to be treated as beneficiary of this Agreement. This Agreement is not intended to and does not create any third-party beneficiary or other rights in any third person or party, including, but not limited to, any agent, contractor, subcontractor, consultant, volunteer or other representative of any Party. No agent, employee, contractor, subcontractor, consultant, volunteer or other representative of any Party will be deemed an agent, employee, contractor, subcontractor, consultant, volunteer or other representative of the other.

S. Notices. Unless otherwise specified, all reports, notices and other communications related to this Agreement will be in writing and will be personally delivered or mailed via first class, certified or registered U.S. Mail or electronic mail delivery to the following persons at the following addresses:

To the COUNTY:
Superintendent
Attn: Jennifer "Sis" Killen, P.E., PTOE
Cook County Department of Transportation and Highways
69 W. Washington Street, 24th Floor
Chicago, IL 60602
E-mail: Jennifer.Killen@cookcountyil.gov

To the GRANTEE:
City Administrator
Attn: Joe Wade
City of Prospect Heights
8 N. Elmhurst Road
Propsect Heights, IL 60070
E-mail: jwade@prospect-heights.org

T. Recitals. The introductory recitals included at the beginning of this Agreement are agreed to and incorporated into and made a part of this Agreement.

U. Records Maintenance. The Grantee will maintain during the term of this Agreement and for a period of three years thereafter complete and adequate financial records, accounts and other records to support all Project expenditures. These records and accounts will include, but not be limited to, records providing a full description of each activity being assisted with County funds; a general ledger that supports the costs being charged to the County; records documenting procurement of goods and services; contracts for goods and services; invoices; billing statements; cancelled checks; bank statements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules.

V. Reviews and Audits. The Grantee will give the County access to all books, accounts, records, reports and files pertaining to the administration, receipt and use of County funds under this Agreement to necessitate any reviews or audits.

W. Section Headings. The descriptive section and subsection headings used in this Agreement are for convenience only and do not control or affect the meaning or construction of any of the provisions thereof.

X. Severability. If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term will be excluded to the extent of such invalidity or unenforceability; all other terms hereof will remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term will be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.

Y. Suspension; Early Termination. Subject to Section 4.M. above, if the County determines that the Grantee has not complied with or is not complying with, has failed to perform or is failing to perform, has not met or is not meeting significant Project milestones or objectives, or is in default under any of the provisions of this Agreement, whether due to failure or inability to perform or any other cause whatsoever, the County, after written notification to the Grantee of said non-compliance or default and failure by the Grantee to correct said violations within 60 calendar days, may:

i. Suspend or terminate this Agreement in whole or in part by written notice, and/or;

ii. Demand refund of any funds disbursed to the Grantee;

iii. Temporarily withhold payments pending correction of deficiencies by the Grantee;

iv. Disallow all or part of the cost of the activity or action not in compliance; or

v. Take other remedies legally available.

Z. Termination. Unless extended by the Department's Superintendent or their designee in writing, this Agreement terminates upon the County's receipt of the final construction plans, specifications, special provisions and cost estimates for the Project and final reimbursement by the County, or November 30, 2027, whichever date is earlier.

AA. Venue and Applicable Law. All questions of interpretation, construction and enforcement, and all controversies with respect to this Agreement, will be governed by the applicable constitutional, statutory and common law of the State of Illinois. The Parties agree that, for the purposes of any litigation relative to this Agreement and its enforcement, venue will be in the Circuit Court of Cook County, Illinois or the Northern District, Eastern Division of the United States District Court, Chicago, Illinois, and the Parties consent to the *in personam* jurisdiction of said Courts for any such action.

BB. Waiver of Default. The failure by the County or Grantee to seek redress for violation of or to insist upon strict performance of any condition or covenant of this Agreement will not constitute a waiver of any such breach or subsequent breach of such covenants,

terms, conditions, rights and remedies. No provision of this Agreement will be deemed waived by the County or Grantee unless such provision is waived in writing.

(signature page to follow)

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated.

EXECUTED BY COUNTY OF COOK:

_____
Toni Preckwinkle
President
Cook County Board of Commissioners

This _____ day of _____, _____

ATTEST: _____
County Clerk

EXECUTED BY CITY OF PROSPECT HEIGHTS:

_____
Matthew Dolick
Acting Mayor

This _____ day of _____, _____

ATTEST: _____
City Clerk

RECOMMENDED BY:

_____
Jennifer "Sis" Killen, P.E., PTOE
Superintendent
County of Cook
Department of Transportation and Highways

APPROVED AS TO FORM:
Kimberly M. Foxx, State's Attorney

By: _____
Assistant State's Attorney

Exhibit A

Project Map

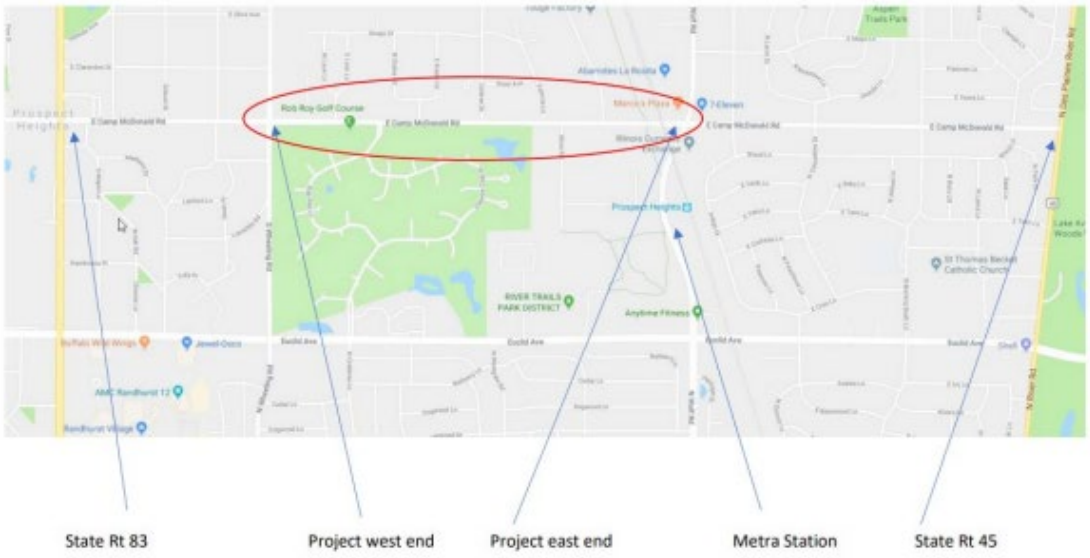

Exhibit B

Project Schedule

Phase I - Funded by Invest in Cook Grant

November 2022 Commence Phase I

December 2023 – Commence Topographic and ROW Survey

January 2023 – Environmental Process

- Submit Environmental Survey Request (ESR) IDOT ESR review and clearance – 9 to 11 months
- IDOT Biological / Wetlands – cannot be submitted until growing season starts
- IDOT Cultural – 6-9 months based on recent submittals
- LOCAL PESA (Special Waste) by Subconsultant 2-3 month timeline

April 2023 – Complete Preliminary Path Design

- Engage Rob Roy Golf Course – Privately owned – No Section 4(f)
- Engage River Trails Park District – request support to avoid Section 4(f) process delays

May 2023 – Complete Preliminary Drainage Design

June 2023 – Public Information Meeting – (Required for new path / sidewalk projects)

- Park District and Golf Course support critical as well as impacted residents

August / September – ICC Petition finalized and agreed to?

September – Submit Draft PDR

September / October 2023 – Anticipated receipt of Clearances from IDOT

October / November 2023 – Earliest Date of Design Approval – Completion of Phase I

Phase II - Funded by Invest in Cook Grant

November 1, 2023 - Commence Phase II

- *Pending funding source and agreement process relating to receipt of Design Approval*

December 2023 – Commence Plat of Highway Preparation – IF NEEDED

June 2024 – Pre-Final Submittal for November 2024 Letting

August 2024 – Final PS&E and Draft Funding Agreements

September 2024 – Funding Agreements Due

September 2024 – IDOT ROW Certification Date

November 2024 – IDOT Letting (last 2024 calendar first FFY 2025 Letting)

April 2025 – Construction Starts

Exhibit C

Funding Breakdown

PHASE	GRANTEE SHARE	COUNTY SHARE
Preliminary and Design Engineering Services	Balance	59%, up to $175,889

The City of Prospect Heights

To: Mayor Dolick and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Phase I Preliminary Engineering Services for Camp McDonald Road Pedestrian Improvements

Date: October 20, 2022

Background
Upon consideration of the agreement with Cook County to support engineering services for the Camp McDonald sidewalk, the proposed preliminary engineering services agreement with Gewalt Hamilton, enables work to commence for this project.
The proposed engineering services agreement evaluates the construction of a 5-ft. wide sidewalk along the south side of Camp McDonald Road, between Wolf road and Wheeling Road.

Analysis
Completion of preliminary and design engineering are prerequisites for possible Federal and State construction assistance. As the estimated cost for these services is $299,000, Cook County funding assistance will cover approximately 60 per cent of the project costs.

Recommendation
Staff recommends execution of this agreement in conjunction with the Cook County funding agreement.

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701
www.gha-engineers.com

March 26, 2021
Revised June 16, 2022

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights IL, 60070

Re: Proposal for Professional Services
Phase I Preliminary Engineering
Camp McDonald Road Pedestrian Improvements
GHA Proposal No. 2021.T033R

Dear Joe:

Gewalt Hamilton Associates, Inc. (GHA) is pleased to submit our proposal for professional engineering consulting services with respect to the above referenced project.

The enclosed proposal is for Phase I Preliminary Engineering for the proposed sidewalk improvements along the south side of Camp McDonald Road between Wolf Road and Wheeling Road. We understand the City plans to utilize Invest in Cook funding for Phase I engineering and will pursue both Invest in Cook funds and other grant opportunities through the Northwest Council of Mayors for Phase II engineering, Construction and Construction Engineering. To ensure eligibility for future funding will require the project to meet minimum standards as defined by the Cook County Department of Transportation and Highways (CCDOTH) and the Illinois Department of Transportation (IDOT) Bureau of Local Roads and Streets Manual.

Currently the need for easements or additional Right of Way is unknown. Therefore, preparation of a Plat of Highways for any Right of Way or easement needs determined in Phase I will be completed during Phase II.

Should you have any questions, or if we can be of additional assistance, please feel free to contact GHA.

As Always, we look forward to working with the City of Prospect Heights on this project.

Sincerely,
Gewalt Hamilton Associates, Inc.

Kevin L. Belgrave

Kevin L. Belgrave, PE, PTOE
Director of Transportation Services
kbelgrave@gha-engineers.com

Daniel P. Brinkman, PE, PTOE
Assistant Director of Transportation Services
dbrinkman@gha-engineers.com

Encl.: GHA Proposal No:2021.T033R Camp McDonald SW PH I scope.docx

CC: Dan Strahan – City Engineer / GHA

RESOLUTION NO. R-22-38

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICERS AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR PHASE I PRELIMINARY ENGINEERING SERVICES FOR A SIDEWALK ON CAMP MCDONALD ROAD FROM WHEELING ROAD TO WOLF ROAD

Whereas, the City of Prospect Heights had applied for and been selected for an Invest in Cook Program funding for the engineering of a Camp McDonald Road sidewalk from Wheeling Road to Wolf Road, and;

Whereas, the award value provides, $112,000 for Phase I preliminary engineering costs, and;

Whereas, Phase I preliminary engineering is a necessary part of this project, including required interaction and approval of bid letting with the Illinois Department of Transportation, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services to the City for necessary Phase I preliminary engineering work at a not-to-exceed fee of $139,818.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for Professional Services, Phase I preliminary engineering services for a Camp McDonald Road Sidewalk from Wheeling Road to Wolf Road is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 11th day of July, 2022

_____
Matthew Dolick, Acting Mayor

Attest:

_____
Deputy Clerk Schultheis

Ayes: Morgan-Adams, Dash, Ludvigsen, Dolick

Nays: None

Absent: Cameron

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701
www.gha-engineers.com

Agreement for Professional Services
Phase I Preliminary Engineering
Camp McDonald Road Pedestrian Improvements
City of Prospect Heights, Illinois
GHA Proposal No. 2021.T033R

The City of Prospect Heights (City / Client) having an address of 8 N. Elmhurst Road, Prospect Heights, Illinois 60070 and Gewalt Hamilton Associates, Inc., (GHA), having an office at 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

Gewalt Hamilton Associates, Inc. (GHA) will provide Phase I Engineering Services to the City for the proposed pedestrian improvements to be constructed along Camp McDonald Road between Wolf Road and Wheeling Road. It is our understanding that the City is proposing to construct a 5-ft wide sidewalk along the south side of Camp McDonald Road between Wolf Road and Wheeling Road. During our initial review of the project, we believe that no modifications to the existing bridge will be required to accommodate a sidewalk.

It is also our understanding that the City has secured Invest in Cook funding for Phase I engineering and will pursue both Invest in Cook funds and other grant opportunities through the Northwest Council of Mayors for Phase II engineering, Construction and Construction Engineering. Utilizing Federal or State construction funding will require the City to complete Phase I and Phase II Preliminary Engineering in accordance with IDOT and FHWA requirements.

Our Phase I scope will identify any anticipated Right of Way and easement needs. Should Right of Way or easements be necessary, a Plat of Highways for submittal and review by IDOT would be required in Phase II. Additionally, property negotiations and acquisitions, utility relocation coordination, and preparation of contract plans, and specifications and estimates (PS&E) will occur in Phase II.

II. Phase I Scope of Services

All work will be performed in accordance with current IDOT, Cook County Department of Transportation and Highways (CCDOTH) and City standards and guidelines. Based on the anticipated scope of work but unknown need for Right of Way, we are preparing for the project to be processed as a State Approved Categorical Exclusion. Should FHWA determine that a reduced processing is sufficient we will limit our efforts and expenses accordingly. We have organized our Phase I Scope of Services into nine (9) primary tasks, detailed below:

A. Project Initiation, Coordination & Data Collection

Coordination is a large part of any Phase I Engineering Study. GHA will coordinate with federal, state, and local agencies throughout the duration of the project. It is assumed that, as studies and analyses achieve closure on design and environmental issues, the project will be presented at an FHWA / IDOT BDE coordination meeting(s). The following tasks are anticipated during this phase of the project.

- Coordination with City
  GHA will provide regular communication with the City, including copies of all transmittals and regular updates on milestone approvals as documents, reports and Subconsultant deliverables are received. As requested, GHA will attend up to two (2) internal coordination meetings with City Staff.

- Coordination with IDOT
  - BLRS
    Representatives from GHA will attend a formal Kickoff meeting with City staff, IDOT Bureau of Local Roads staff, and the Northwest Council of Mayors Planning Liaison. BLRS staff will provide initial direction regarding required environmental clearances, document the scope of work, and provide preliminary concurrence with the project termini.

- Coordination with FHWA
  If necessary, representatives from GHA will attend an IDOT BDE / FHWA Coordination meeting with City staff. ITEP projects are not always required to meet with BDE / FHWA. The FHWA representatives will confirm the project termini and make final decisions regarding processing requirements and if necessary, Design Variances. GHA will complete the Initial Coordination Meeting Data form (BLR 22410.

- Coordination with Cook County Department of Transportation and Highways
  As Camp McDonald Road and Wheeling Road are under the jurisdiction of the Cook County Department of Transportation and Highways (CCDOTH), GHA will coordinate with CCDOTH to clarify the scope of the work and get any preliminary comments and concurrence with the project. Any work in the CCDOTH Right of Way will require a permit from CCDOTH in Phase II. GHA will also assist the City with coordination and reporting required for the utilization of Invest In Cook funding.

- ICC and Railroad Coordination
  GHA will assist the City Attorney in making application and petition for a new pedestrian crossing of the UPRR tracks west of Wolf Road. These efforts will involve technical support in preparation of the petition document and exhibits in support of the City's petition.

- Coordination with Utility Agencies
  GHA will coordinate with local utility agencies through the JULIE Design Stage process. Limits of the project will be provided to the utility companies and requests for atlas information will be made. Upon receipt of utility information, the utility company data will be added to the existing condition / base drawings.

- Data Collection
  GHA will request available historical data and information (e.g., engineering plans, subdivision plans, easement plats, drainage reports, as-built plans, utility atlases, roadway plans, tax maps, USGS maps, FEMA maps, etc.) from the above referenced agencies during the coordination process.

B. Project Administration & Public Input

- Public Input
  The State Approved Categorical Exclusion processing requires public input for the project. We anticipate that a single Public Information Meeting would be sufficient for the Camp McDonald Road Sidewalk project. The Public Information meeting would present the proposed improvements, potential right-of-way and easement needs, and other design components. Comments received at the Public Information Meeting will be incorporated in the Project Development Report. GHA will prepare newspaper notices for the City to publish, prepare a project handout, sample resident invitation letters and comment forms, a Frequently Asked Questions (FAQ) document for responses to public comment and prepare for and staff a single open-house format meeting.

- Preparation & Submittal of Reports
  GHA will submit the pre-final reports and documents to the City for review. We will also submit the various

reports and preliminary plans to the corresponding agencies as directed by the City. All final plans and reports (e.g., Phase I Engineering Report, Drainage Report, etc.) will be provided to the City in hard copy and electronic format.

C. Topographic and Right of Way Survey

GHA will prepare a Topographic and Right of Way Survey for the limits of the project. The survey will meet or exceed the Minimum Standards of Practice as set forth by Illinois Administrative Code for a Topographic Survey. Accordingly, we will provide the following services:

1. Obtain benchmark information (NAVD88) from USGS, the County, the City or Trimble VRS Now Network.
2. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.
3. Establish site benchmark(s) (i.e., crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.
4. Contours will be provided at 1'-0" intervals, with an error not to exceed one-half the contour interval.
5. Elevations will be taken at 50-foot cross sections across the right-of-way width along the limits of survey, including spot grades at high points, low points, and grade changes. Points required are located at the right-of-way line, sidewalk, driveways, and aprons, back of curb, flow line, centerline/concrete median, etc. The topography will extend from ROW to ROW, the linear limits will be as shown on the attached Limits of Survey.
6. The survey will show the location of the visible ground features, physical improvements with the project limits including location and elevation of light poles, utility poles, traffic lights, sidewalks, driveways, fences, guard rails, signage, striping, overhead wires, etc.
7. The location of underground utilities, both observed and from record information such as City/City utility atlases, will be provided and will including location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible from will be depicted.
8. Location of "dry" utilities such as telephone, electric, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas information to be provided by the City. If the City marks or calls in a JULIE Locate, the utility marking will be located and shown on the survey.
9. Locate existing tree and brush lines in the right-of-way (ROW). Individual free-standing trees of 6" diameter or greater at breast height (DBH) will be individually located (tagging and identification are not included); and will be shown as deciduous or coniferous. Groupings of trees or landscaped areas will be shown in mass.

The topographic information collected will be supplemented with additional field and office efforts necessary to define and confirm the north and south Right of Way of Camp McDonald Road.

1. Survey and establish the roadway centerlines based on recovered monumentation and research of available plats and property records.
2. Locate and survey the existing property monumentation in the project area and confirm the position of the property lines within the project limits.
3. Right-of-way shall be based on field located property corners and other survey markers, etc., as well as recorded subdivision plats, recorded dedication plats, recorded easement documents, recorded survey plats and other information available through the County Recorder's website.

Note: If additional information is required, GHA will provide the Client with a cost estimate for obtaining the title commitments for the parcels.

Limits of the Topographic and Right of Way survey will include the Camp McDonald Road corridor between Wolf Road and Wheeling Road. Topographic data will extend 10 feet on both sides of the Right of Way, 25-feet along private driveways and 50-feet along side streets. Additional detail at existing pedestrian crossings in the CCDOTH ROW will be collected as required by CCDOTH for preliminary approval of the ADA grading in Phase I.

D. Traffic & Crash Analyses
GHA will review the current and projected traffic volumes along the corridor.

- Traffic Data Collection
  We anticipate conducting traffic counts at the following locations:
  - Camp McDonald Road at Wolf Road
  - Camp McDonald Road at Wheeling Road
  - Camp McDonald Road at Rob Roy Lane
  - Camp McDonald Road at Coldren Drive

  Miovision Video Collection Units (VCUs) offers improved accuracy and efficiency for larger intersections. Additionally, Miovision can be deployed for a single 24-hour period and collect turning movements as well as ADT data for all approaches. Vehicle classification data will be collected along with the turning movement volumes, as well as pedestrian and bicycle data.

- Future 2050 Traffic Volumes
  GHA will prepare a 2050 traffic projection for the corridor and key intersections, and coordinate approval of those projections with Chicago Metropolitan Agency for Planning (CMAP).

- Crash Data & Analysis
  GHA will request the most recent five (5) years of crash statistics from IDOT Division of Traffic Safety in Springfield, IL. We will also request crash reports from the City's Police Department for the years 2021 and 2022 to date. The data will be analyzed according to federal guidelines. Recommendations will be made for mitigation needs, if necessary.

- Capacity Analyses
  GHA will prepare Intersection Capacity Analyses at the signalized intersections and provide a summary of the existing and 2050 intersection operations. As no geometric improvements are currently planned or anticipated our scope does not include an Intersection Design Study (IDS) at any project intersections.

E. Environmental Studies
GHA will prepare the required submittals and ensure the necessary coordination is completed so the project can receive Design Approval (DA) clearances for Biological, Cultural, and Special Waste impacts.

- Environmental Field Review/Reconnaissance
  GHA will conduct an environmental field review to identify the presence of any environmental resources within the project corridor.

- GHA will prepare and submit the IDOT Environmental Survey Request (ESR) Form. This includes completing the form and creating the attachments.

- Wetlands
  GHA will engage a sub-consultant (JHWetco.com, Inc.) to conduct a review of the corridor and complete a wetland delineation report. The sub consultant will also complete and submit either a "No Wetlands Present"

memorandum or the Wetland Impact Evaluation (WIE) form through the IDOT on-line portal. A proposal from JHWetco.com, Inc. for wetlands evaluation is included as Exhibit C.

- Preliminary Environmental Site Assessment (PESA)
  GHA will engage a sub-consultant (GZA Environmental / Huff & Huff) to complete the Local PESA. Any potential special waste issues will be addressed in Phase II Design Engineering.

- Archaeological and Historic Preservation
  GHA will initiate coordination for archaeological and historic preservation consultation through the submittal of the ESR for Cultural Clearance.

- Threatened and Endangered (T/E) Species
  GHA will initiate coordination for federal and state threatened and endangered species through the submittal of the ESR for Biological Clearance.

- Section 4(f) Deminimis Evaluation
  A Section 4(f) evaluation is needed for any impacts to publicly owned recreational land. Should permanent impacts (e.g., ROW acquisition) be needed along Camp McDonald Road adjacent to the River Trails Park District Rob Roy Golf Course, GHA will complete a Section 4(f) Deminimis document for submittal to and approval by IDOT and the FHWA.

F. Preliminary Drainage & Analysis

GHA will prepare preliminary drainage evaluation and perform required analysis in accordance with the stormwater requirement of the Metropolitan Water Reclamation District (MWRD), the IDNR-Office of Water Resources (IDNR-OWR), CCDOTH, and the City:

- Collect and review pertinent as-built plans, USGS maps, County topographic maps, FEMA maps in the project area, and other pertinent data. Collect and review permits from the City, MWRD and CCDOTH.
- Collect reports of historical flooding problems (flood-prone areas, roadway overtops, etc.) throughout the project area. Perform an evaluation of existing drainage conditions through a review of record roadway plans, maps, permits, reports, and field reconnaissance trips. Identify existing drainage patterns, drainage systems, and major drainage features. Evaluate sensitivity and suitability of the existing drainage systems and outlets to determine adequacy for continued use.
- Evaluate stormwater requirements in accordance with the City, WMO and CCDOTH ordinances. Stormwater detention and volume control are not anticipated.
- Evaluate storm sewer and ditch design criteria and perform preliminary storm sewer and ditch design including hydraulic grade line computations.
- A portion of the road is within a designated floodway and regulatory floodplain of McDonald Creek. We will evaluate potential impact to the floodway and floodplain and evaluate the required floodplain compensatory storage. A detailed hydraulic model of the creek is not anticipated.
- Identify permit requirements and coordinate with the City, CCDOTH, MWRD, and IDNR-OWR for permit needs.
- Preparation of a detailed Location Drainage Technical Memorandum (LDTM) is not anticipated.
- Evaluate the needs for additional rights-of-way and drainage easement for drainage purposes.

G. Preliminary Engineering
- GHA will develop typical sections (existing and proposed) and preliminary plans for the proposed sidewalk improvements. ***Note – CCDOTH may request a sidewalk on both sides of Camp McDonald Road as they did with the Schoenbeck Road project.*** Additional design efforts to include a sidewalk along both sides of Camp McDonald Road would require a contract amendment with the City.
- GHA will develop preliminary cross sections for the proposed improvements.
- Utilizing the preliminary cross sections, GHA will identify any preliminary easement and or Right of Way needs.
- GHA will prepare detailed ADA grading exhibits for all pedestrian crossings at stop controlled approaches including signalized intersections, side streets, and commercial access points in accordance with CCDOTH and IDOT District 1 requirements.
- GHA will prepare a preliminary Engineers Opinion of Probable Cost (EOPC) for the improvements utilizing current IDOT pay items. As requested, GHA will also prepare a preliminary estimate for Phase II engineering.
- GHA will review existing City utilities within the project limits and coordinate with the City to determine the extent of local utility improvements that may be constructed at the same time as the improvements. Storm sewer improvements are generally eligible for federal participation, while water main replacement and sanitary sewers are not eligible but can be included in the plan set.

Based on our review of the available bridge reports and a review of the current BLRS requirements for sidewalks on an existing structure, there should be no reason to make physical modifications to the existing bridge. We plan to request that IDOT treat the bridge as an omission to the project. However, there may need to be adjustments to the guardrail mounting to ensure ADA compliance with the sidewalks and / or small retaining walls on the approaches to accommodate the sidewalks. Should IDOT require a Bridge Condition Report (BCR) as part of the project or should a Type, Size and Location (TS&L) drawing for a retaining wall be required we would need to engage a subconsultant to provide those services and seek a contract amendment with the City.

H. Design Variance Processing
GHA will review the design requirements for Suburban Arterial roadways in accordance with the design requirements published in the IDOT BDE Manual. A Design Exception Request form (BDE 3100) will be completed and submitted for any design element that cannot meet the standards.

I. Project Development Report
The Phase I Engineering Study culminates in the completion and submittal of the Project Development Report (PDR). GHA will prepare Pre-Final (draft) and final versions of the PDR document and attachments. The PDR is expected to follow the requirements of IDOT BLR 22211, which addresses processing the project as a State Approved Categorical Exclusion.

III. Schedule

GHA is prepared to commence work immediately upon receipt of written authorization from the Client. GHA will contact the Council Liaison to set up the kickoff meeting as soon as practical. We would anticipate that Phase I will be complete within 12-16 months from authorization.

One challenge that will delay the ultimate receipt of Design Approval for the project is that it currently is not in the CMAP Transportation Improvement Program (TIP) (GOTO 2050). IDOT and CMAP have recently taken a firm position that projects not in the TIP cannot receive Design Approval if an Air Quality statement cannot be confirmed for the project through inclusion in the approved TIP.

GHA will make every effort to meet the City's desired schedule but cannot assume responsibility for review time by others.

IV. Compensation for Services

For the above described services, GHA proposes billing on a time-and-materials (T&M) basis a not-to-exceed (NTE) fee of **$139,818.00** in accordance with our current compensation rates on file with the City. A detailed estimate of man-hours and direct costs are provided in Exhibits A and B, respectively.

This fee is predicated on providing the Scope of Services detailed in Section II. Should additional work be required to provide services beyond this scope, the parties agree to negotiate in good faith for an adjustment to the fee.

V. Authorization

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Daniel P Brinkman, PE, PTOE
Assistant Director of Transportation Services

City of Prospect Heights

Name: _____

Title: _____

Date: _____

Encl. A Manhour Estimate
B Direct Expenses
C JHWetco.com proposal
D GZA / Huff & Huff proposal

Phase I Engineering
Camp McDonald Road Sidewalk
Manhour Estimate of Consultant Services
Gewalt Hamilton Associates, Inc.

Phase I Engineering Tasks	Principal $179	CE VI $167	CE V $155	CE IV $148	CE III $139	CE II $134	CE I $122	LS IV $139	LS III $130	LS II $124	LS I $117	GISP III $139	GISP I $122	ET V $149	ET IV $129	ET III $119	ET II $105	ET I $78	AD I $64	Total Hours	Fee
A. Project Initiation, Coordination & Data Collection																					
Coordination with City		6	8			6														20	$ 3,046
Coordination with IDOT			8			4														12	$ 1,776
Coordination with FHWA			6																	6	$ 930
Coordination with CCDOTH		8	10			8													8	34	$ 4,470
ICC and Railroad Coordination			8			4														12	$ 1,776
Coordination with Utility Agencies							4												4	8	$ 744
Data Collection			2			2						2								6	$ 856
Task Subtotal	0	14	42	0	0	24	4	0	0	0	0	2	0	0	0	0	0	0	12	98	$ 13,598
B. Project Administration & Meetings																					
Public Meetings			20			8	4						6			24			8	70	$ 8,760
Project Submittals			8			12													8	28	$ 3,360
Task Subtotal	0	0	28	0	0	20	4	0	0	0	0	0	6	0	0	24	0	0	16	98	$ 12,120
C. Topographic Survey																					
Topographic Survey			4					24	100							80				208	$ 26,476
Right of Way Survey		2						40	24											66	$ 9,014
QA/QC		2						6												8	$ 1,168
Task Subtotal	0	4	4	0	0	0	0	70	124	0	0	0	0	0	0	80	0	0	0	282	$ 36,658
D. Traffic & Crash Analyses																					
Traffic Data Collection			1														2	14	2	19	$ 1,585
2050 Traffic Projections							4													4	$ 488
Crash Data & Traffic Analyses			8				4						4							16	$ 2,216
Capacity Analyses			2				6													8	$ 1,042
Task Subtotal	0	0	11	0	0	0	14	0	0	0	0	0	4	0	0	0	2	14	2	47	$ 5,331
E. Environmental Studies																					
Environmental Field Review			2																	2	$ 310
Environmental Survey Request & Supporting Documentation			2			4							8							14	$ 1,822
Subconsultant Coordination			8																	8	$ 1,240
Section 4(f) Deminimis Evaluation			8			6														14	$ 2,044
Task Subtotal	0	0	20	0	0	10	0	0	0	0	0	0	8	0	0	0	0	0	0	38	$ 5,416
F. Preliminary Drainage Analyses																					
Research and Evaluate Existing Drainage System			4			12							2						2	20	$ 2,600
Stormwater Requirement			4			6														10	$ 1,424
Storm System Design			4			32										4				40	$ 5,384
Floodplain & Floodway Evaluation			4			16							2			8				30	$ 3,960
Permitting Requirements			4			16														20	$ 2,764
Task Subtotal	0	0	20	0	0	82	0	0	0	0	0	0	4	0	0	12	0	0	2	120	$ 16,132

Phase I Engineering Tasks	Principal $179	CE VI $167	CE V $155	CE IV $148	CE III $139	CE II $134	CE I $122	LS IV $139	LS III $130	LS II $124	LS I $117	GISP III $139	GISP I $122	ET V $149	ET IV $129	ET III $119	ET II $105	ET I $78	AD I $64	Total Hours	Fee
G. Preliminary Engineering																					
Preliminary Plan & Profile		4	4		8											30				46	$ 5,970
Typical Cross Section Design		2			4											6				12	$ 1,604
Preliminary Cross Sections		6			12											44				62	$ 7,906
ADA Details		2			8											44				54	$ 6,682
City Utilities		4			4											4				12	$ 1,700
Maintenance of Traffic			4		2											6				12	$ 1,612
Task Subtotal	0	18	8	0	38	0	0	0	0	0	0	0	0	0	0	134	0	0	0	198	$ 25,474
H. Design Variance Processing																					
Design Component Review			6			12														18	$ 2,538
IDOT submittals and coordination			6			4														10	$ 1,466
Task Subtotal	0	0	12	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0	0	28	$ 4,004
I. Project Development Report																					
Prepare Draft Project Development Report			8			24							6			6			2	46	$ 6,030
Prepare EOPC		2				4									4					10	$ 1,386
Prepare Final Project Development Report		2	10			4										4			6	26	$ 3,280
Task I Subtotal	0	4	18	0	0	32	0	0	0	0	0	0	6	0	4	10	0	0	8	82	$ 10,696
Total Labor	0	40	163	0	38	184	22	70	124	0	0	2	28	0	4	260	2	14	40	991	$ 129,429.00
Reimbursable Expenses																					$ 2,940
Wetland Sub-Consultant																					$ 2,720
Environmental Sub-Consultant																					$ 4,729
Total Labor + Reimbursables + Sub-Consultants																					**$ 139,818**

Illinois Department of Transportation

Direct Costs Check Sheet

COMPANY NAME: **Gewalt Hamilton Associates**

PTB NUMBER: **Prospect Heights - Camp McDonald Road PH I**

TODAY'S DATE: **6/16/2022**

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00	$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			$0.00	$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			$0.00	$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00	$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum		200	$0.575	$115.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day		15	$65.00	$975.00
Vehicle Rental	Actual cost (Up to $55/day)			$0.00	$0.00
Tolls	Actual cost			$0.00	$0.00
Parking	Actual cost			$0.00	$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00	$0.00
Shift Differential	Actual cost (Based on firm's policy)			$0.00	$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)		10	$25.00	$250.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)		500	$0.20	$100.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			$0.00	$0.00
Project Specific Insurance	Actual cost			$0.00	$0.00
Monuments (Permanent)	Actual cost			$0.00	$0.00
Photo Processing	Actual cost			$0.00	$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			$0.00	$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			$0.00	$0.00
CADD	Actual cost (Max $15/hour)			$0.00	$0.00
Web Site	Actual cost (Submit supporting documentation)			$0.00	$0.00
Advertisements	Actual cost (Submit supporting documentation)		2	$30.00	$60.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			$0.00	$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			$0.00	$0.00
Recording Fees	Actual cost			$0.00	$0.00
Transcriptions (specific to project)	Actual cost			$0.00	$0.00
Courthouse Fees	Actual cost			$0.00	$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Testing of Soil Samples*	Actual cost			$0.00	$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			$0.00	$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			$0.00	$0.00
Title Commitments	Actual Cost			$0.00	$0.00
Traffic Count Data Processing	Actual Cost		96	$15.00	$1,440.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
				$0.00	$0.00
TOTAL DIRECT COST					**$2,940.00**

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

LEGEND

W.O. = Work Order

J.S. = Job Specific

JHWetco.com, Inc.
1924 Elmwood Drive, Highland Park, IL 60035
Tel: 847-648-1924
www.jhwetco.com jhmieleski@jhwetco.com

Professional Services Agreement

Wetland Consulting Services

Attention: Dan Brinkman, P.E. (847) 821-6222
Company: Gewalt Hamilton Associates, Inc. (GHA)
Address: 625 Forest Edge Dr., Vernon Hills, IL 60061

Draft #: 001
Date: 03/05/2021
Issued By: J. Hmieleski, CWS-001

Job: Camp McDonald Road, Prospect Heights, IL
Address: E. Camp McDonald Road - Wolf Road to Wheeling Road

PIN #: See attached map

Description of Work/Schedule	Not to Exceed Cost:
Task 1 - Delineate wetlands/waters in Assessment Area using USACE manual (w/supplements) within "growing season." Collect Floristic Quality Assessment data (Ref: Swink and Rericha 2017). Place pin flags on wetland/waters border; GPS locate flags. Start work within 2 weeks of authorization to proceed weather permitting. Assessment area*: Along E. Camp McDonald Road - Wolf Road to Wheeling Road (see attached map). Note: growing season typically May 15-October 1. Anticipate 10 hrs@ $95/hr.	$ 950.00
Task 2 - Prepare "Wetland Determination Report" meeting MWRD Watershed Management Ordinance Section 603.3; incl. Riparian Environments Evaluation, USACE Regional Permit Program (RPP), and IDOT to support Wetland Impact Evaluation. Includes WMO Schedule W. Product: PDF file of the report: includes maps, data sheets, photos, and floristic quality tables. Task 2 to be completed 2 weeks after field work completion. Anticipate 16 hrs@ $95/hr.	$ 1,520.00
Task 3A - Wetland Impact Evaluation (WIE) Web Submission: complete web-based WIE per Client requirements. Anticipate 2.5hrs@$95/hr.	$ 250.00
Task 3B Optional: Submit to USACE for Jurisdictional Determination (JD): includes application forms, maps, and one (1) meeting with USACE officials. Adds $250 if selected	
*Assessment area: Within road ROW; visually observe/approximate other ("off-site") areas includes potential size, location, and quality; area will include a sidewalk along most likely the south side of the roadway/ Notes: If needed: GHA to contact private property owners/grant access prior to JHW site visit; incl. railroad access if needed; JHW will coordinate with GHA prior to site visit;	

Not to Exceed Total: $ 2,720.00

Client Signature: _____ Date: _____

Contractor Signature: Joseph I. Hmieleski Date: 3/5/2021

Note: this contract has a front and back side (conditions).

N

1 inch = 600 Feet

Proposed Sidewalk

Camp McDonald Road
City of Prospect Heights, IL

Map Center: 87.9177°W 42.09523°N

Date: 3/4/2019 Project: 4755.000

CONSULTING AGREEMENT – between "Customer" and JHWetco.com (the "Consultant").
The Customer is of the opinion that the Consultant has the necessary qualifications, experience and abilities to provide services to the Customer. The Consultant is agreeable to providing such services to the Customer on the terms and conditions set out in this Agreement.
IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Customer and the Consultant (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:
Services Provided The Customer hereby agrees to engage the Consultant to provide the Customer with services (the "Services") consisting of: Wetland Consulting Services as described on page 1. The Services will also include any other tasks which the Parties may agree on. The Consultant hereby agrees to provide such Services to the Customer.
Term of Agreement The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended by mutual written agreement of the Parties. In the event that either Party wishes to terminate this Agreement, that Party will be required to provide thirty (30) days notice to the other Party. Except as otherwise provided in this Agreement, the obligations of the Consultant will terminate upon the earlier of the Consultant ceasing to be engaged by the Customer or the termination of this Agreement by the Customer or the Consultant.
Compensation For the services rendered by the Consultant as required by this Agreement, the Customer will provide compensation (the "Compensation") to the Consultant as shown on page 1, within a term of Net 30 days from JHWetco invoice.
Expenses We will charge a lump sum cost of five percent (5%) of the total professional billings in lieu of the separate costs associated with telephone, internet, postage, photocopying (up to 500 pages), incidental office supplies, fax transmission, and personal computer usage.
Payment Penalties In the event that the Customer does not comply with the rates, amounts, or payment dates provided in this Agreement, The Customer will pay a surcharge on any late payment in the amount of 5% of the late amount.
Confidentiality Confidential information (the "Confidential Information") refers to any data or information relating to the business of the Customer which would reasonably be considered to be proprietary to the Customer including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Customer and where the release of that Confidential Information could reasonably be expected to cause harm to the Customer. The Consultant agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Consultant has obtained, except as authorized by the Customer. This obligation will survive indefinitely upon termination of this Agreement.
Ownership of Materials and Intellectual Property All intellectual property and related materials (the "Intellectual Property") including any related work in progress that is developed or produced under this Agreement, will be the sole property of the Customer. The use of the Intellectual Property by the Customer will not be restricted in any manner. The Consultant may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the written consent of the Customer. The Consultant will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.
Return of Property Upon the expiry or termination of this Agreement, the Consultant will return to the Customer any property, documentation, records, or Confidential Information which is the property of the Customer.
Capacity / Independent Contractor In providing the Services under this Agreement it is expressly agreed that the Consultant is acting as an independent contractor and not as an employee. The Consultant and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.
Notice All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties of this Agreement.
Limitation of Liability It is understood and agreed that the Consultant will not be liable to the Customer, or any agent or associate of the Customer, for any mistake or error in judgment or for any act or omission done in good faith and believed to be within the scope of authority conferred or implied by this Agreement.
Dispute Resolution In the event a dispute arises out of or in connection with this Agreement, the Parties will attempt to resolve the dispute through friendly consultation. If the dispute is not resolved within a reasonable period then any or all outstanding issues may be submitted to mediation in accordance with any statutory rules of mediation. If mediation is not successful in resolving the entire dispute or is unavailable, any outstanding issues will be submitted to final and binding arbitration in accordance with the laws of the State of Illinois. The arbitrator's award will be final, and judgment may be entered upon it by any court having jurisdiction within the State of Illinois.
Modification of Agreement Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.
Time of the Essence Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.
Assignment The Consultant will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.
Entire Agreement It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.
Enurement This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators, successors and permitted assigns.
Governing Law It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Illinois, without regard to the jurisdiction in which any action or special proceeding may be instituted.
Severability In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

1924 Elmwood Drive, Highland Park, Illinois 60035 847/648-1924 jhmieleski@jhwetco.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/07/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, NY 10022	**CONTACT NAME:**	
	PHONE (A/C, No, Ext): (888) 202-3007	**FAX (A/C, No):**
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	**NAIC #**
	INSURER A : Hiscox Insurance Company Inc	10200
INSURED JHWetco.com, Inc. 1924 Elmwood Drive Highland Park IL 60035	**INSURER B :**	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR [ ] [ ] GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:		Y	UDC-1383491-CGL-20	09/21/2020	09/21/2021	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ S/T Gen. Agg.
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY [ ] [ ]						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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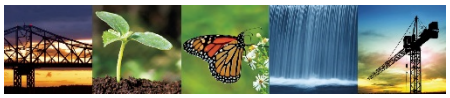
Huff & Huff incorporated
A Subsidiary of GZA

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION MANAGEMENT

915 Harger Road
Suite 330
Oak Brook, IL 60523
T: 630.684.9100
F: 630.684.9120
www.huffnhuff.com
www.gza.com



March 5, 2021 via email: dbrinkman@gha-engineers.com

Mr. Daniel P. Brinkman, P.E., PTOE
Associate/Senior Transportation Engineer
Gewalt Hamilton Associates, Inc.
625 Forest Edge Drive
Vernon Hills, Illinois 60061

Re: Phase I Environmental Services – PESA
Camp McDonald Road, Prospect Heights, Cook County, Illinois
Proposal No. 81.P013003.22

Dear Mr. Brinkman:

Huff & Huff, Inc. (H&H), a subsidiary of GZA, Inc. (Consultant) is pleased to submit this proposal to Gewalt Hamilton Associates, Inc., (Client) to conduct a Preliminary Environmental Site Assessment (PESA) for the proposed Camp McDonald Road Sidewalk Project. We understand the project limits extend from Wolf Road to Wheeling Road and the proposed improvements include a sidewalk, currently anticipated to be along the south side of the roadway.

Client has provided a Figure that is the basis of our understanding of the project limits, indicating an approximate sidewalk length of 5,108 feet within CCDOTH jurisdiction. Land-use adjacent to the project corridor is primarily residential along the north and south sides of the corridor with limited industrial/commercial at the eastern end. Also, at the eastern end if a ComEd utility corridor and a single track railroad crossing. This proposal presents our project approach, the scope of services, cost, and schedule for completing the project.

1. SCOPE OF SERVICES

Task 1 – Preliminary Environmental Site Assessment (PESA)

The process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012)
- ASTM International (ASTM) standard 1527-13
- The IDOTs Bureau of Design and Environment (BDE) Procedure Memorandum Number 10-07, *Special Waste Procedures*. This memo was incorporated into Chapter 27-3 of the IDOT BDE Manual in June 2012.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

A. Historical Research

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

B. Site Evaluation

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

C. Records Review

A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area.

Specifically, H&H will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

D. Report Preparation

One report summarizing the results of the evaluation will be prepared. The following information will be included in this report:

a) The project location and description
b) Historical uses of corridor.
c) The area geology and hydrology.
d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
e) An analysis of the site inspection.
f) A summary of the findings regarding environmental concerns. This will include IDOT's BDE Manual Chapter 27-3, Special Waste Procedures, and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction or Demolition Debris management.

Task 2 – QA/QC

Time under this task includes QA/QC time for the PESA report as described above.

Task 3 – Project Management

Time under this task includes project administration and management activities that include cost and schedule tracking, coordination with Client on authorized activities, document production and other in-house management activities.

2. PROJECT COSTS

The project costs for the proposed tasks are included on the attached spreadsheets.

3. LEVEL OF EFFORT AND SCHEDULE

PESA work will commence within 5 business days of project approval, with a target completion date of five weeks from the date of approval. Please let us know if you require an expedited schedule.

4. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

CONDITIONS OF ENGAGEMENT
The conditions of engagement are proposed to be in accordance with the AGREEMENT between Gewalt Hamilton Associates, Inc., 625 Forest Edge Drive, Vernon Hills, Illinois 60061 ("GHA") and Huff & Huff, Inc. A subsidiary of GZA GeoEnvironmental located at 915 Harger Road, suite 330 Oak Brook, IL 60523 ("SUBCONSULTANT") dated May 15, 2015. The terms and conditions of the AGREEMENT will be reproduced by GHA and incorporated with each specific assigned work order.

ACCEPTANCE
Upon issuance, both parties will execute the project specific Subconsultant Work Order consistent with the terms and conditions of the AGREEMENT.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

Huff & Huff, Inc.

Jeremy J. Reynolds
Associate Principal
Attachments: Cost Plus Fixed Fee Spreadsheets

Illinois Department of Transportation

EXHIBIT E

COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Prospect Heights (CCDOTH Jurisdiction)	Cook	

Consultant (Firm) Name	Prepared By	Date
Huff & Huff, Inc., a subsidiary of GZA	JJR	3/5/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	**12**	**MONTHS**	**OVERHEAD RATE**	**182.42%**
START DATE	**3/15/2021**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**2/27/2022**		**% OF RAISE**	**2.00%**
END DATE	3/14/2022			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	3/15/2021	2/27/2022	12	100.00%

The total escalation = 0.00%

Local Public Agency	County	Section Number
Prospect Heights (CCDOTH Ju	Cook	

MAXIMUM PAYROLL RATE **78.00**

ESCALATION FACTOR **0.00%**

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Senior Principal	$75.00	$75.00
Associate Principal II	$75.00	$75.00
Associate Principal I	$64.62	$64.62
Senior Consultant	$68.22	$68.22
Senior Project Manager III	$60.73	$60.73
Senior Project Manager II	$49.41	$49.41
Senior Project Manager I	$46.90	$46.90
Senior Landscape Architect	$53.95	$53.95
Senior Planning PM	$53.94	$53.94
Senior Geologist PM	$49.21	$49.21
Senior Technical Specialist	$47.86	$47.86
Senior Scientist PM II	$49.75	$49.75
Senior Technical Scientist	$46.41	$46.41
Technical Graphics Technician	$24.03	$24.03
Scientist PM II	$45.08	$45.08
Assistant PM Scientist	$33.14	$33.14
Engineer PM I	$40.05	$40.05
Assistant PM Engineer I	$36.15	$36.15
Engineer I	$28.56	$28.56
Scientist E1	$28.30	$28.30
Scientist E2	$24.57	$24.57
Administrative Managers	$43.26	$43.26
Senior Administrative Assistant	$30.40	$30.40

Local Public Agency	County	Section Number
Prospect Heights (CCDOTH Jurisdiction)	Cook	

SUBCONSULTANTS

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

NAME	Direct Labor Total	Contribution to Prime Consultant

Total **0.00** **0.00**

Local Public Agency	County	Section Number
Prospect Heights (CCDOTH Jurisdiction)	Cook	

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE **182.42%**

COMPLEXITY FACTOR **0**

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Task 1: PESA	40	1,115	2,033	339	368	0	3,855	81.52%
Task 2: QAQC	3	163	297	0	54	0	514	10.87%
Task 3: Project Management	2	114	208	0	38	0	360	7.61%
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	45	1,392	2,538	339	460	-	4,729	100.00%
		3,930						

Local Public Agency: Prospect Heights (CCDOTH Jurisdiction)

County: Cook

Section Number:

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Task 1: PESA			Task 2: QAQC			Task 3: Project Management								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	75.00	0.0																	
Associate Principal II	75.00	0.0																	
Associate Principal I	64.62	2.0	4.44%	2.87				1	33.33%	21.54	1	50.00%	32.31						
Senior Consultant	68.22	0.0																	
Senior Project Manager III	60.73	0.0																	
Senior Project Manager II	49.41	0.0																	
Senior Project Manager I	46.90	0.0																	
Senior Landscape Architect	53.95	0.0																	
Senior Planning PM	53.94	0.0																	
Senior Geologist PM	49.21	4.0	8.89%	4.37	1	2.50%	1.23	2	66.67%	32.81	1	50.00%	24.61						
Senior Technical Specialist	47.86	1.0	2.22%	1.06	1	2.50%	1.20												
Senior Scientist PM II	49.75	0.0																	
Senior Technical Scientist	46.41	0.0																	
Technical Graphics Technician	24.03	4.0	8.89%	2.14	4	10.00%	2.40												
Scientist PM II	45.08	0.0																	
Assistant PM Scientist	33.14	5.0	11.11%	3.68	5	12.50%	4.14												
Engineer PM I	40.05	0.0																	
Assistant PM Engineer I	36.15	0.0																	
Engineer I	28.56	0.0																	
Scientist E1	28.30	10.0	22.22%	6.29	10	25.00%	7.08												
Scientist E2	24.57	18.0	40.00%	9.83	18	45.00%	11.06												
Administrative Managers	43.26	0.0																	
Senior Administrative Assistant	30.40	1.0	2.22%	0.68	1	2.50%	0.76												
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		45.0	100%	$30.92	40.0	100.00%	$27.86	3.0	100%	$54.35	2.0	100%	$56.92	0.0	0%	$0.00	0.0	0%	$0.00

HUFF & HUFF, INC.
SUMMARY OF DIRECT COSTS
Project: Camp McDonald Rd Ph I

									DIRECT
Task 1 - PESA									
Trips	50 miles	x	1	x	$	0.56	=	$	28.00
Tolls			4	x	$	2.80	=	$	11.20
Database Package			1	x	$	300.00	=	$	300.00
					Task Total			**$**	**339.20**
Task 2 - QAQC									
			0	x	$	-	=	$	-
					Task Total			**$**	**-**
Task 3 - Project Management									
			0	x	$	-	=	$	-
					Task Total			**$**	**-**
					GRAND TOTAL			**$**	**339.20**

F:\Proposal-FY2022\GHA\Camp McDonald\[81.P013003.22 GHA Camp McDonald PESA IDOT Direct Cost.xls]Direct Cost

HUFF & HUFF, INC.
SUMMARY OF SERVICES BY OTHERS
Project: Camp McDonald Rd Ph I

					OUTSIDE
Task 1 - PESA					
	0	x	$ -	=	$ -
			Task Total		**$ -**
Task 2 - QAQC					
	0	x	$ -	=	$ -
			Task Total		**$ -**
Task 3 - Project Management					
	0	x	$ -	=	$ -
			Task Total		**$ -**
			GRAND TOTAL		**$ -**

F:\Proposal-FY2022\GHA\Camp McDonald\[81.P013003.22 GHA Camp McDonald PESA BLR 05514 NEW BLR FORM.

City of Prospect Heights

Department of Public Works
401 Piper Lane, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 264 -FAX: 847/459-0618
www.prospect-heights.il.us

MEMORANDUM

Date: 10/14/2022

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Fresh Water Pump #3 Project

Joe,

Adding a Variable Frequency Drive (VFD) to one of our high flow 2000 gallon per minute 100 horse power booster pumps will allow us to safely operate and incorporate that pump into our system cycle out periods. When these high flow pumps turn on, they are flowing at 100 percent speed, which in the past has created additional water main breaks. The immediate flow and pressure increase hammers the pipes and causes water main failures. The operation of the high flow pump is to assure that in times of great water pressure drop, due to a large water main break or an active fire, we can continue to supply our customers with safe potable water. Incorporating a VFD will allow the pump to start at a lower speed, and speed up as demand for more water pressure is needed as determined by our SCADA system. Installing a VFD has been discussed and explored for many years, but the cost outweighed the potential savings. As the water system continues to age, and the prior usage of treated well water, it is in our best interest to have the ability to run a high flow pump at a controlled rate of speed to reduce the amount of potential water main breaks. This project was put into the 2021/2022 budget last March.

Our vendor Metropolitan Industries will install and wire the new controller into our existing SCADA system. I am asking for approval to move forward with this needed improvement to our fresh water system. Parts and labor $39,865.00.

Thank You,

Mark W. Roscoe

Mark W. Roscoe
Director of Public Works
City of Prospect Heights
847-398-6070 x 264

Resolution R-22-39

A Resolution Approving Bid and Contract for the Installation of a Variable Frequency Drive (VFD) to the City's Water Booster Pump by Metropolitan Industries

WHEREAS, the City of Prospect Heights solicited bid for a fresh water system pump control upgrade, at 800 Camp McDonald Rd., and

WHEREAS, the City Council of the City of Prospect Heights finds that the lowest responsible bidder is Metropolitan Industries, at a cost not to exceed $39,865.00; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the Contract (attached hereto as Exhibit A) with Metropolitan Industries for $39,865.00 is hereby approved and accepted.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 24th day of October, 2022.

_____

Matt Dolick –Acting Mayor

ATTEST:

_____

City Clerk

AYES: _____

NAYES:_____

ABSENT: _____

Exhibit A

Contract with Metropolitan Industries

METROPOLITAN
PUMP COMPANY
A Division of METROPOLITAN INDUSTRIES, INC.
37 FORESTWOOD DRIVE • ROMEOVILLE, IL • 60446-1343
(815) 886-9200 • FAX (815) 886-4573
www.metropolitanind.com

QUOTATION

PROJECT: Prospect Heights VFD Add
Prospect Heights, Illinois

BIDS DUE: ASAP

ENGINEER: N/A

REVISION #1

TO: Mr. Sean Heber
Water Operator
City of Prospect Heights
847-398-6070 Ext. 267
sheber@prospect-heights.org

We are pleased to provide a QUOTE on the following equipment for the subject project.

Booster System Variable Frequency Drive Addition

Furnish Qty (1) 100 HP, 460 volt, 3 phase, Nema 1 enclosure, ABB variable frequency drive. with built in disconnect fuses.

Furnish necessary programming

Installation SCOPE: Removal of existing starter, resuse existing breaker, feed new VFD, and refeed motor. Furnish and install control wiring to VFD from MCC/SCADA
Note: (It is assumed one (1) pump can be taken offline at at time during installation)

Notes: Performance Bond, Permit Fees, Utilty Fees, allowances and taxes are not included. Only the items mentioned above in this propoal are included.

Note: This quote has been revised to show only one VFD to be provided.

Total Price for equipment and installation as mentioned above is: **$39,865.00**
(Taxes Not Included

TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.

THIS QUOTATION, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF, MAY BE ACCEPTED ONLY BY SIGNING ONE COPY OF THIS QUOTATION AND RETURNING IT TO METROPOLITAN PUMP CO. NOT LATER THAN THE DATE INDICATED ON THE FACE HEREOF AFTER WHICH THIS QUOTATIONS IS VOID. THIS QUOTATION AFTER ACCEPTANCE BY BUYER MAY BE CANCELLED BY EITHER PARTY WITH NO PENALTY ONLY IF ENGINEER FAILS TO APPROVE SELLERS APPROVAL BROCHURE.

Accepted:	_____	Quotation No:	KT90722MN
Firm:	_____	Submitted:	10/10/2022
By:	_____	Void after:	30 days
Title:	_____	Prepared By:	Ken Turnquist

STANDARD CONDITIONS OF SALE
(Domestic Shipments)

1. TERMS

Standard terms are net thirty days from date of invoice. Products are sold F.O.B. Factory unless otherwise stated. A 2% per month service charge is added to overdue accounts.

It is understood that the purchaser agrees to pay any and all costs incurred in collecting delinquent accounts, including by way of illustration but not limited to: reasonable attorney fees; costs of witnesses and expert witnesses, including travel from point of origin and return, subsistence and recompense for time lost from regular occupation; court costs, depositions, transcripts, etc.

Quotations are subject to acceptance within thirty days from the date, and in the interim, are subject to changes in price or other particulars upon notice.

All offers to purchase, quotations, and contracts of sales are subject to final acceptance by Metropolitan Pump (hereinafter called the Company) at its office at Romeoville IL: and shall be and constitute an Illinois Contract, subject to the laws of the State of Illinois.

2. SALES AND SIMILAR TAXES

Sales, use, occupational, excise, or other similar taxes are not included in the prices quoted and if this transaction is subjected to any such tax by any taxing authority whatever, the same must be added to the purchase price.

3. DELIVERIES

The Company shall be under no liability for failure to make deliveries where such failure to deliver may be due to fires, strikes, accidents, labor or transportation difficulties, car shortage, failure to obtain deliveries of materials, action of any State, Federal or local governments or other causes beyond its reasonable control.

4. ESTIMATED SHIPPING WEIGHTS

The Company will not be responsible for the accuracy of shipping weights submitted in quotations, as these weights are estimated weights, for use in computing probable freight charges.

5. GUARANTEES

RATED OUTPUT

The Company guarantees that the apparatus manufactured by it will deliver successfully its output as indicated on the nameplate, provided such apparatus is properly installed and maintained, correctly lubricated, operated under normal conditions and with competent supervision.

REPLACEMENT OF DEFECTIVE MATERIAL

Any parts which show faulty workmanship or material will be repaired or replaced without charge. F.O.B. Company's works, provided such defects develop under normal and proper use within three months after date of shipment and provided Purchaser shall give notice in writing to the Company and a chance to inspect such defects before repairing or altering the product in any way. The correction of such defects by repair or replacement by the Company shall constitute a fulfillment of its obligation to the Purchaser.

NON-LIABILITY FOR LOSS OR DAMAGE

The Company will not be responsible for or liable for any loss or damage resulting from improper storage or handling prior to placing the apparatus in service and will not assume any responsibility, expense or liability for repairs made outside its works without proper written consent of the company. The Company will not be responsible or liable for any damage or loss resulting from installation or operation in any manner not complying with installation or operating instructions or drawings or with the ratings marked thereon.

CONTINGENT LIABILITY

The Company will not be responsible or liable in any way for consequential damage or contingent liability resulting from nondelivery, late delivery, function, malfunction or nonfunction or any equipment sold hereunder or resulting from any service provided or from malfeasance or nonfeasance of any service provided hereunder.

6. CHANGES

In event the Purchaser finds it necessary to make changes in the work to be performed hereunder, he may do so only by written order. If such changes cause an increase or decrease in the amount due for apparatus sold hereunder, or in the time required for completion of resulting order, an equitable adjustment shall be made and the order shall be modified accordingly.

7. TERMINATION

In the event Purchaser, due to good and sufficient cause, desires to effect cancellation of sales or services sold hereunder, notice shall be given in writing to the Company.

The Company shall thereupon, as directed, cease work and deliver to the Purchaser all completed and partially completed articles and materials and work in process. The Purchaser shall pay the Company the following:

(a) The price provided in the order for all articles or materials which have been completed prior to termination.

(b) Actual expenditures made by the Company in connection with the incompleted portion of the order, including reasonable cancellation charges paid by the Company for which it may be liable on account of commitments made under the order.

(c) Reasonable estimated profits on the incompleted portion of the order multiplied by the percentage of completion of the incompleted portion of the order.

8. DEFERRED DELIVERIES

Deferred deliveries are subject to Company's approval. Should the Purchaser for good and sufficient cause desire that we hold up or defer deliveries until some later day, same shall be acceptable on the following conditions only:

(a) Deferment period is not to exceed sixty days, at the end of which time, if no release is given, Company reserves the right to render invoice and make shipment of the completed portion of order to destination specified in Purchaser's order, or to warehouse such apparatus at Purchaser's expense.

(b) On the incompleted portion of the order, if release is not given by the Purchaser at the expiration of sixty days, the Company reserves the right to make a cancellation charge on the same conditions and terms of payment as outlined above under "Termination."

9. PATENTS

The Company certifies that to the best of its knowledge the apparatus sold hereunder does not infringe any Letters Patent granted to others by the United States of America or by any country foreign thereto. The Company does not assume any responsibility or liability for any claim of infringement brought against the Purchaser, its successors, assigns, customers or users of its product.

10. PAYMENTS

If, in the judgment of the Company, the financial condition of the Purchaser at any times does not justify continuance of the production or shipment on the terms of payment specified, the Company may require full or partial payment in advance.

Pro rata payments shall become due as shipments are made. If shipments are delayed by the Purchaser, payments shall become due from date when the Company is prepared to make shipment. If manufacture is delayed by the Purchaser, payment shall be made based on the contract price and the percentage of completion. Apparatus held for the Purchaser shall be at the risk and expense of the Purchaser.

11. FEDERAL AND STATE LAWS

The Company, to the best of its knowledge, is complying with The Fair Labor Standards Act, Public Contracts Act and all other applicable State and Federal Laws, and the orders and regulations issued thereunder.

12. GENERAL

There are no understandings, agreements or warranties, either verbal or written, relating to the apparatus sold hereunder that are not fully expressed herein and no change in the terms hereof may be made except by a writing signed by both parties.

No statement, recommendation or assistance made or offered by Company through its representatives to the Purchaser or his representatives in connection with the use of any product sold by us shall be or constitute a waiver by Company of any of the provisions hereof or change the purchaser's liability as herein defined.

Seller represents that with respect to the production of the articles and/or
the performance of the services covered by this proposal, it has fully complied
with Section 12 (a) of the Fair Labor Standards Act of 1938, as amended.

October 19, 2022

To: Acting Mayor Matthew Dolick and Members of the City Council

From: Cheri Graefen, Finance Director

Subject: September 2022 Treasurer's Report

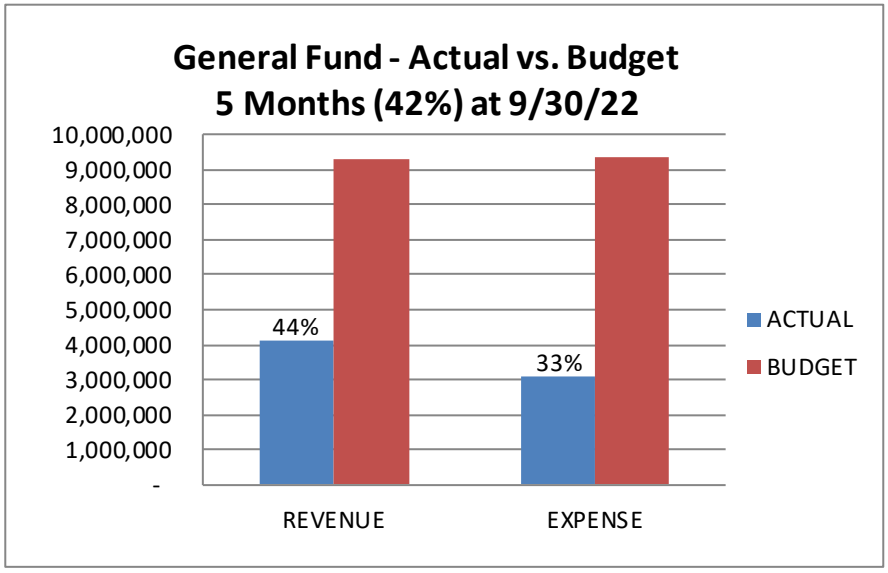
Attached is the Financial Report for the 5 months ending September 30, 2022. With 42% of the year having passed, for all funds combined, the City's total revenues represent 43% of budget and the total expenses reflect 47% of budget.

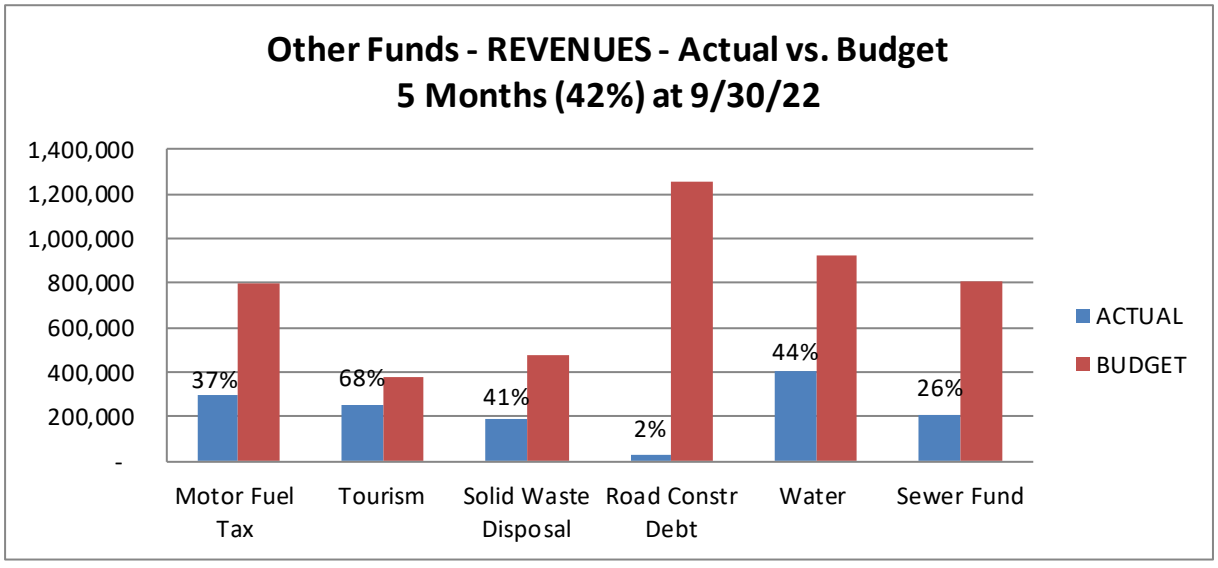
Additional financial information and/or further details will be provided upon request.

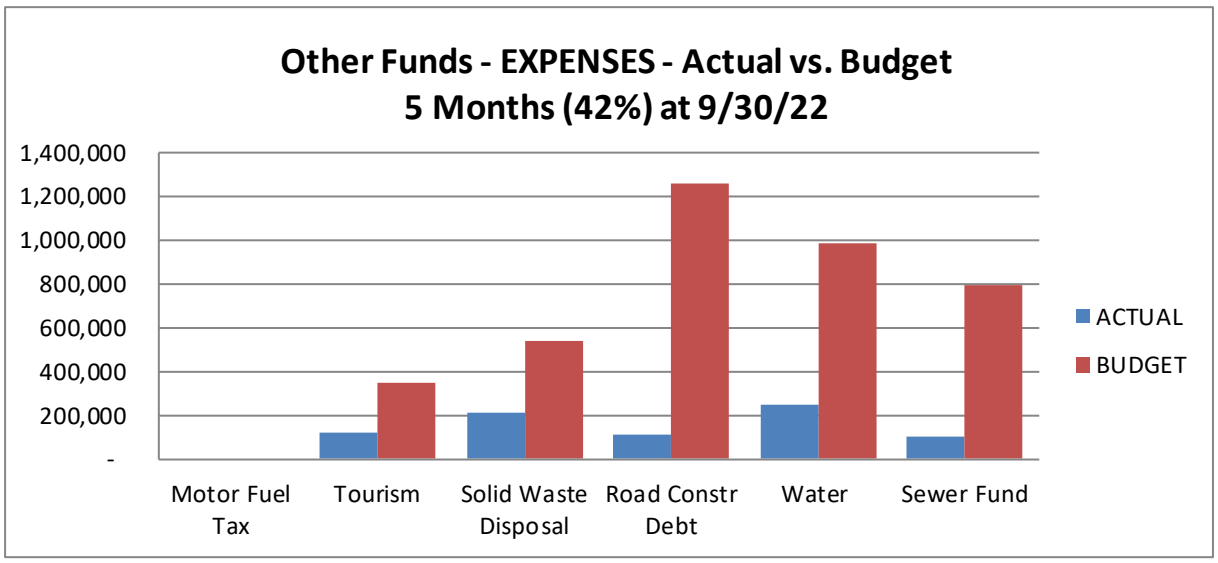
City of Prospect Heights
Financial Report – FY22-23
For the 5 Months Ending September 30, 2022

The following report highlights the financial position of the City of Prospect Heights for the period beginning September 1 2022 through September 30, 2022 (**5 *months ~ 42% of year***) with an analysis on actual revenues and expenditures compared to fiscal year 2022/2023 budget.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:



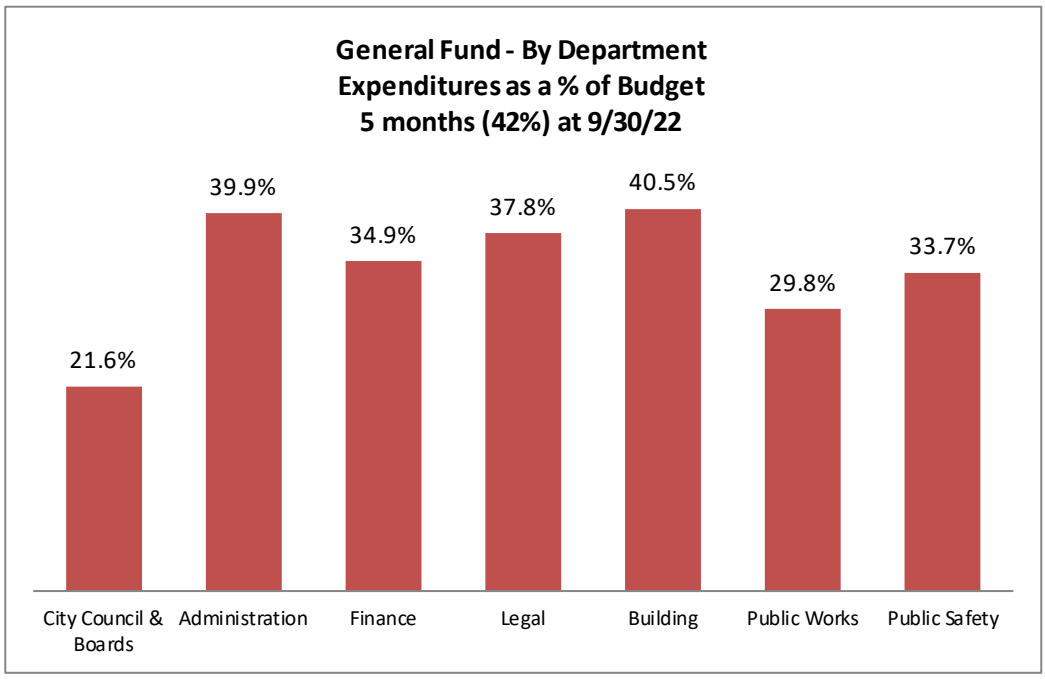




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 4-5, the City's overall YTD revenue is currently 42.88% of budget and the YTD expenses are coming in at 46.71% of budget (42% of the year has elapsed). The following budget variances are worth noting:

- General Fund Departmental Expenses – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget.



General Fund Revenue – Below is a comparison graph showing revenue collected for the 5 months of each fiscal year compared to FY23 budget. Of special note:

- Income and Sales tax receipts are up compared to previous years.
- MFT revenue is up compared to previous years.
- Utility tax receipts are in line with expectations.
- Food & Beverage tax collections are up as compared to pre pandemic years.
- Solid Waste revenue includes 3 months franchise fees in FY23 vs. 2 months in previous years.
- Revenue for vehicle stickers and rental inspections generally comes in February-March of each year.

	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY23 Budget	FY23 % Budget
USE TAX	211,693	267,846	242,145	252,109	493,500	51.1%
SALES TAX	468,436	462,763	632,650	706,842	1,400,000	50.5%
INCOME TAX	786,860	771,903	977,422	1,183,899	1,975,000	59.9%
VEH STICKERS	37,069	190,962	42,158	36,133	675,000	5.4%
MFT	190,651	229,811	273,984	274,644	617,500	44.5%
NHMRULE TAX	129,394	103,958	202,311	238,349	460,000	51.8%
SOLID WASTE	115,256	196,448	156,216	193,898	475,000	40.8%
UTILITY - TELEP	92,448	78,721	62,314	56,277	130,000	43.3%
UTILITY - ELEC	154,498	163,960	157,242	159,787	340,000	47.0%
FOOD & BEVERAGE	128,183	83,231	-	161,765	320,000	50.6%
RENTAL INSPECTION	13,400	29,875	17,375	18,125	226,875	8.0%
HOTEL TAX	352,435	64,025	181,865	253,550	375,000	67.6%

OTHER FUND HIGHLIGHTS

- Motor Fuel Tax Fund – Revenue is consistent with budget. No MFT project expenses are budgeted for this year.

- Tourism Fund – Receipts for Hotel tax is showing signs of recovery. Expenditures for Grant disbursements to hotels are paid quarterly when request for payment with supporting documentation is received.

- DEA Seizure – Revenue continues to trickle in due to backlog at the State level. Minimal expenditures have been incurred to date.

- Solid Waste – Revenues and expenditures are consistent with the budget.

- SSA2, SSA3 and SSA4 – The City plans to utilize remaining fund balance to support capital improvements within the boundaries of these districts.

- Water Fund – Revenues are in-line with budget at 44.08%, while expenses are only 25.53% of budget.

- Parking Fund – Commuter volume continues to be low despite the lifting of pandemic restrictions. There has been minimal revenue earned to date as many residents are working from home. The majority of expenses incurred during this time are fixed costs.

- Sewer Fund – Sewer bills run quarterly. Expenses have been monitored closely and are at 13.16% of budget. The third quarter sewer bills will be issued in October 2022. Collection efforts by staff are in progress for past due amounts, which has revenues at 25.91% of budget.

- Capital Fund – The second tranche of ARPA funding was received in September.

REVENUE & EXPENDITURES - BY FUND
PERIOD ENDING September 30, 2022
PERCENTAGE OF YEAR COMPLETED: 42%

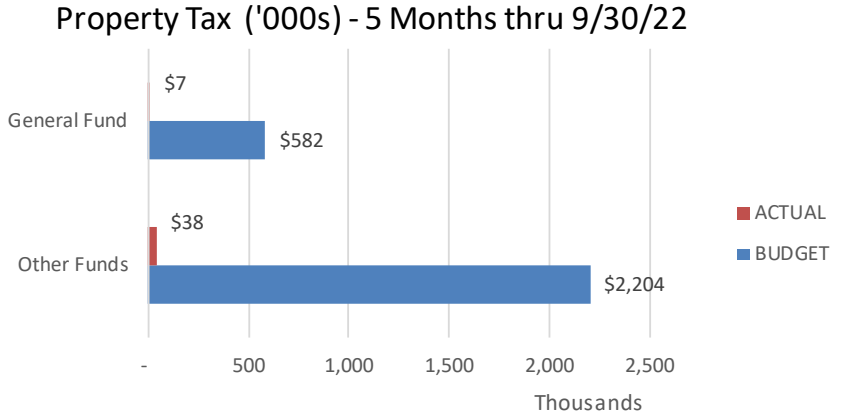
	ACTUAL YTD	FY 2023 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
TOTALS - ALL FUNDS					
Revenues	6,677,278	15,571,322	42.88%		
Expenses	(7,621,646)	(16,316,255)	46.71%		
	(944,368)	(744,933)		(944,368)	(744,933)
General Fund					
Revenues	4,126,279	9,274,901	44.49%	1,034,338	(69,287)
Expenses	(3,091,941)	(9,344,188)	33.09%		
Motor Fuel Tax Fund					
Revenues	295,385	797,056	37.06%	295,385	797,056
Expenses	-	-	0%		
Tourism Fund					
Revenues	253,596	375,000	67.63%	135,355	27,300
Expenses	(118,241)	(347,700)	34.01%		
DEA Seizure Fund					
Revenues	29,278	100	NA	11,598	(229,600)
Expenses	(17,680)	(229,700)	7.70%		
Development Fund					
Revenues	-	-	0.00%	-	-
Expenses	-	-	0.00%		
Solid Waste Disposal Fund					
Revenues	193,898	475,000	40.82%	(15,457)	(63,000)
Expenses	(209,355)	(538,000)	38.91%		
Palatine Road TIF Fund					
Revenues	319	-	0.00%	(4,415)	(14,600)
Expenses	(4,734)	(14,600)	32.43%		
SSA 1 Fund					
Revenues	2	-	0.00%	2	-
Expenses	-	-	0.00%		
SSA 2 Fund					
Revenues	10	-	0.00%	10	(10,000)
Expenses	-	(10,000)	0.00%		
SSA 3 Fund					
Revenues	92	-	0.00%	92	(10,000)
Expenses	-	(10,000)	0.00%		
SSA 4 Fund					
Revenues	9	-	0.00%	9	(10,000)
Expenses	-	(10,000)	0.00%		
SSA 5 Fund					
Revenues	350	28,500	1.23%	(17,041)	10,825
Expenses	(17,391)	(17,675)	98.39%		
SSA 6 Debt Fund					
Revenues	2,340	218,895	1.07%	(19,607)	-
Expenses	(21,948)	(218,895)	10.03%		

REVENUE & EXPENDITURES - BY FUND PERIOD ENDING September 30, 2022 PERCENTAGE OF YEAR COMPLETED: 42%						
	ACTUAL YTD	FY 2023 BUDGET	% OF BUDGET		ACTUAL INCR (DECR)	BUDGET INCR (DECR)
SSA 8 Fund						
Revenues	2,685	145,300	1.85%		(793)	122,625
Expenses	(3,478)	(22,675)	15.34%			
Capital Improvement						
Revenues	1,099,738	1,155,988	95.13%		(2,545,431)	(1,244,117)
Expenses	(3,645,170)	(2,400,105)	151.88%			
Road Construction Debt Fund						
Revenues	25,618	1,254,482	2.04%		(86,624)	(4,000)
Expenses	(112,241)	(1,258,482)	8.92%			
Water Fund						
Revenues	406,844	923,000	44.08%		156,127	(59,230)
Expenses	(250,717)	(982,230)	25.53%			
Parking Fund						
Revenues	31,929	116,800	27.34%		7,896	750
Expenses	(24,033)	(116,050)	20.71%			
Sewer Fund						
Revenues	208,904	806,300	25.91%		104,185	10,345
Expenses	(104,718)	(795,955)	13.16%			
TOTALS - ALL FUNDS					(944,368)	(744,933)
Revenues	6,677,278	15,571,322				
Expenses	(7,621,646)	(16,316,255)				
	(944,368)	(744,933)				

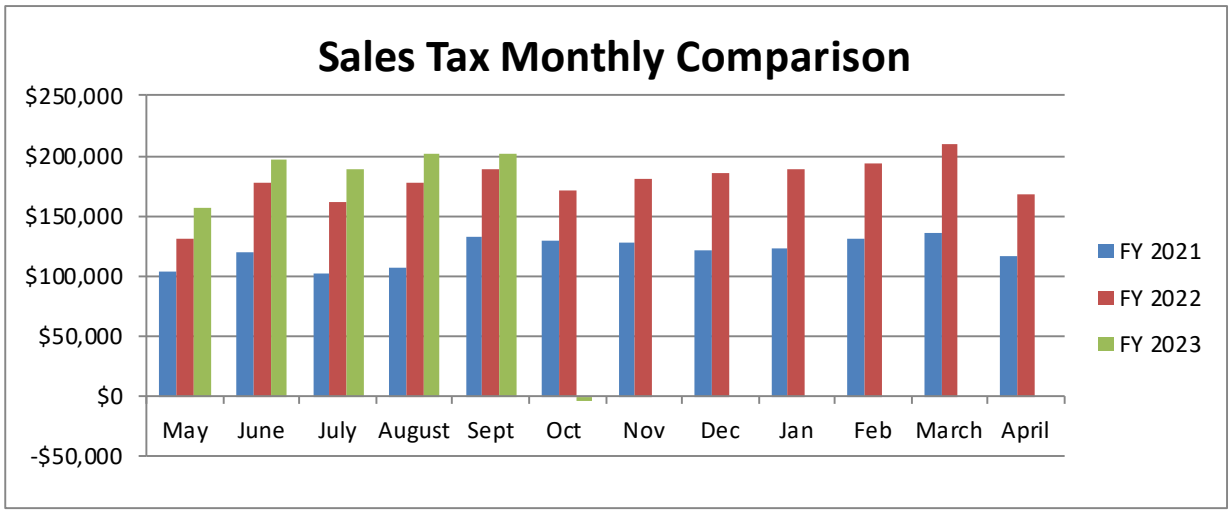
General Fund Summary

Major Revenues

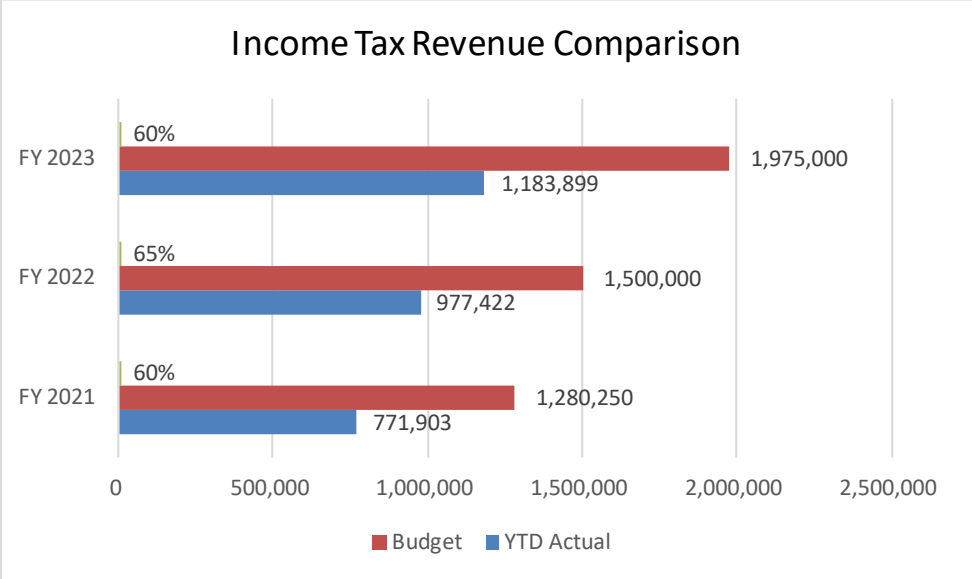
Property Taxes – For all funds**, t**he City has collected a total of $45k or 1.6% of budgeted property taxes. The City anticipates these revenues to be received near the end of the year due to State delay in mailing tax bills.



Sales Taxes – As of September 30, 2022 State sales tax revenue of $941k is approximately 13% more than the same months last year.



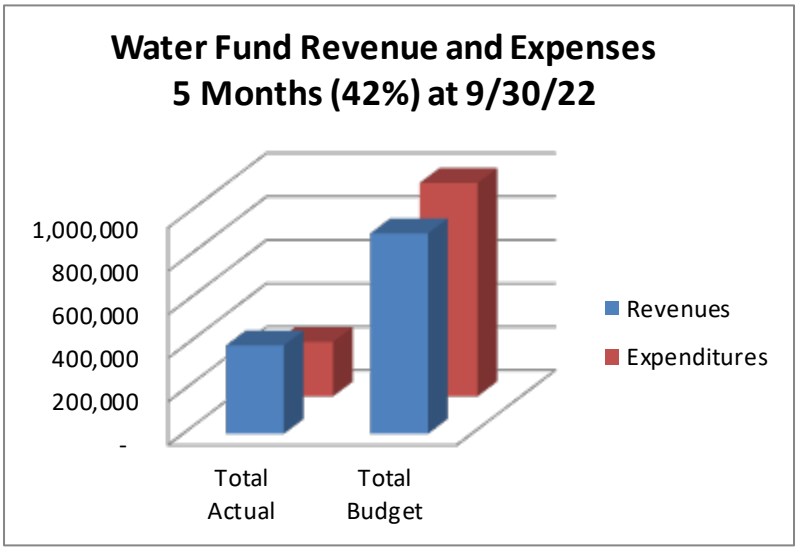
Income Taxes – As of September 30, 2022, income tax revenue of $1.2M represents 60% of budget. At the same time last year, income tax revenue was $977k or 65% of budget. On a dollar comparison, receipts have increased by $206k over the prior year. This is due to several positive factors including an improving labor market, extraordinary corporate income tax receipts and higher estimated tax payments from individuals.



Enterprise Funds

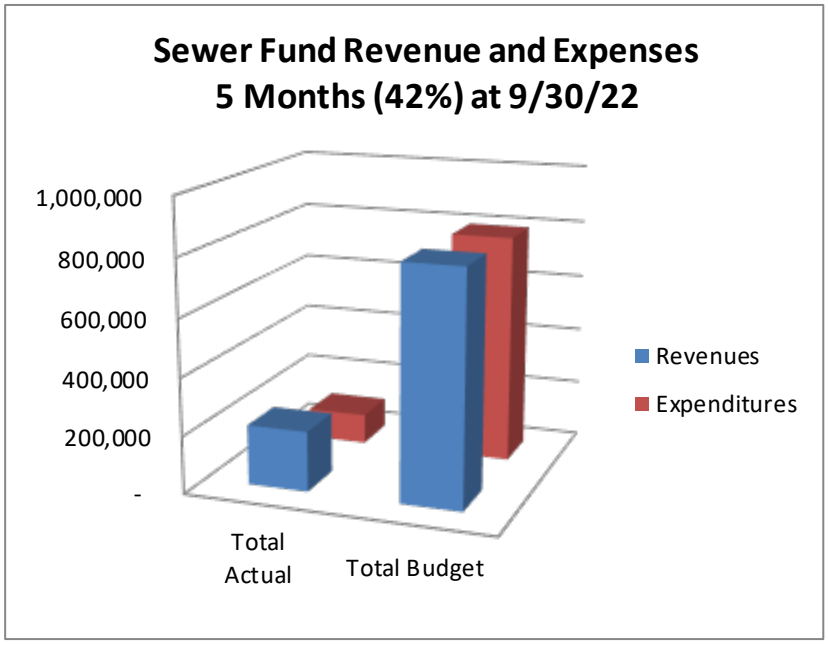
Water Fund

Water fund revenue is budgeted at $923k for the entire fiscal year. Through September 2022, actual revenues are $406.8k or 44% of budget compared to $391k or 44% of budget for the same period last year. Water fund actual expenditures through September 2022 total $250.7k or 26% of budget compared to $261k or 30% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at $806k for the entire fiscal year. Through September 2022, the actual revenues are $208.5k or 26% of budget compared to $207k or 26% of budget for the same period last year. Sewer fund actual expenditures through September 2022 total $46.6k or 5.9% of budget compared to $115k or 17% of the budget for the same period last year. System improvement costs are budgeted at $400.3k, of which $0 have been incurred.



10/24/2022

Checks		
General Fund	**$**	**160,117.64**
Motor Fuel Tax Fund		**-**
Palatine/Milwaukee Tax Increment Financing District		**583.53**
Tourism District		**2,613.08**
Development Fund		**-**
Drug Enforcement Agency Fund		**8,857.53**
Solid Waste Fund		**-**
Special Service Area #1		**-**
Special Service Area #2		**-**
Special Service Area #3		**-**
Special Service Area #4		**-**
Special Service Area #5		**2,061.00**
Special Service Area #8 - Levee Wall #37		**-**
Special Service Area-Constr#6(Water Main)		**-**
Special Service Area-Debt#6		**-**
Capital Improvements		**210,452.61**
Palatine Road Tax Increment Financing		**-**
Road Construction		**-**
Road Construction Debt		**-**
Water Fund		**13,020.97**
Parking Fund		**19,740.22**
Sanitary Sewer Fund		**8,627.18**
Road/Building Bond Escrow		**-**
Police Pension		**-**
TOTAL	**$**	**426,073.76**
Wire Payments		
10/07/22 PAYROLL		**167,990.24**
SEP ILLINIOS MUNICIPAL RETIREMENT FUND		**22,429.28**
	$	**616,493.28**

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	43311-P	FALL POSTAGE	10/17/2022	01-320-5200	1,220.31	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,220.31	.00	
AFLAC	140116	NOV 22 WITHOLDING	09/28/2022	01-000-2031	227.04	.00	
AFLAC	974249	PAST DUE INV	03/16/2021	01-000-2031	401.66	.00	
Total AFLAC:					628.70	.00	
AJ & H TRANSMISSION	14838	SQUAD 603 TRANS	10/06/2022	01-350-5020	4,778.21	.00	
Total AJ & H TRANSMISSION:					4,778.21	.00	
AMERICAN UNDERGROUND	9541	CLEAN OUT/ROD STORM SEW	09/30/2022	25-300-5100	1,895.00	.00	
Total AMERICAN UNDERGROUND:					1,895.00	.00	
ARROW ROAD CONSTRUCTIO	33914	STREET PATCH	10/10/2022	01-350-5634	113.15	.00	
Total ARROW ROAD CONSTRUCTION CO.:					113.15	.00	
BOLDER CONTRACTORS	10/17/22	ARLINGTON COUNTRY PAY 5	10/17/2022	30-550-7065	155,554.86	.00	
Total BOLDER CONTRACTORS:					155,554.86	.00	
BRADLEY SIGSWORTH	10/18/22	mcat callout shooting	10/18/2022	01-360-5710	72.19	.00	
Total BRADLEY SIGSWORTH:					72.19	.00	
BSI ONLINE BACKFLOW SOLUT	6982	CROSS CONNECTION PROGRA	03/22/2022	51-300-5100	1,268.00	.00	
BSI ONLINE BACKFLOW SOLUT	7529	ANNUAL SUBSCRIP FEE	10/01/2022	51-300-5100	495.00	.00	
Total BSI ONLINE BACKFLOW SOLUTIONS:					1,763.00	.00	
CANON FINANCIAL SERVICES	27847550	OCT 22 LATE FEE	12/15/2021	01-340-7020	25.00	.00	
Total CANON FINANCIAL SERVICES:					25.00	.00	
CHICAGO PARTS AND SOUND L	1-0305565	ALTERNATOR SQUAD 603	09/26/2022	01-350-5020	355.61	.00	
Total CHICAGO PARTS AND SOUND LLC:					355.61	.00	
COMED I	10/11/22-18230	218 fairway 9/9-10/10/22	10/11/2022	51-300-5410	23.12	.00	
COMED I	10/11/22-20480	WILLOW WOODS LIFT STATION	10/11/2022	25-300-5050	117.50	.00	
COMED I	10/11/22-26911	604 MIL 9/9-10/10/22	10/11/2022	13-300-5108	36.65	.00	
COMED I	10/11/22-39631	CORNER PIPER/WIMBLETON 9/	10/11/2022	25-300-5050	48.50	.00	
COMED I	10/11/22-43111	WOLF/KENSINGTON METRA 9/9	10/11/2022	52-300-5410	45.49	.00	
COMED I	10/11/22-43111	WOLF/EUCLID METRA 9/9-10/10	10/11/2022	52-300-5410	74.73	.00	
COMED I	10/11/22-43957	1 S APPLE 9/9-10/10/22	10/11/2022	01-350-5411	32.97	.00	
COMED I	10/11/22-51151	1250 river 9/9-10/10/22	10/11/2022	13-300-5108	39.75	.00	
Total COMED I:					418.71	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CONSERV FS INC.	102023795-2	GASOLINE	09/13/2022	01-350-5751	2,000.00	2,000.00	10/11/2022
CONSERV FS INC.	102024009	GASOLINE	09/29/2022	01-350-5751	1,769.60	.00	
CONSERV FS INC.	102024010	GASOLINE	09/29/2022	01-350-5751	4,860.02	.00	
Total CONSERV FS INC.:					8,629.62	2,000.00	
CONSTELLATION NEWENERGY	63317930201	SEO 22 ELECTRIC	09/28/2022	01-350-5411	252.54	.00	
CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	51-300-5410	311.85	.00	
CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	01-350-5411	257.99	.00	
CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	01-350-5411	154.42	.00	
Total CONSTELLATION NEWENERGY INC.:					976.80	.00	
CORE & MAIN LP	R495391	HYDRANT PARTS	08/30/2022	51-300-5050	2,890.00	.00	
CORE & MAIN LP	R495426	WATER METER REPLACEMENT	08/31/2022	51-300-5050	2,475.00	.00	
Total CORE & MAIN LP:					5,365.00	.00	
DACRA TECH LLC	DT 2022-09-10	SEP 22 SERVICE FEE	09/30/2022	01-360-5100	261.25	.00	
Total DACRA TECH LLC:					261.25	.00	
DAVID BANASZYNSKI	10/11/22	HEALTH INSPECTION 10/10	10/11/2022	01-340-5100	300.00	.00	
Total DAVID BANASZYNSKI:					300.00	.00	
DE LAGE LANDEN FINANCIAL S	77792211	NOV CH COPIER	10/08/2022	01-320-5220	824.94	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					824.94	.00	
GEWALT HAMILTON ASSOCIAT	4755-180-3	WOLF SIDEWALK ENGINEERIN	09/30/2022	30-550-7060	54,897.75	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					54,897.75	.00	
GUY M KARM	10/10/22	City Prosecuator SEP 22	10/10/2022	01-324-5121	2,800.00	.00	
Total GUY M KARM:					2,800.00	.00	
HAWKINS, INC.	6294085	CHEMICAL REFILL	09/20/2022	51-300-5750	139.32	.00	
HAWKINS, INC.	6296050	REPAIR PARTS TUBES	09/21/2022	51-300-5050	207.97	.00	
Total HAWKINS, INC.:					347.29	.00	
HOME DEPOT CREDIT SERVIC	09/28/22	PAINT CEHIFS OFFICE	09/28/2022	01-350-5710	29.13	.00	
HOME DEPOT CREDIT SERVIC	09/28/22	BUILDING SUPPLY PD	09/28/2022	01-350-5710	98.75	.00	
Total HOME DEPOT CREDIT SERVICES:					127.88	.00	
IL ASSOC OF CHIEFS OF POLIC	11209	MEMBERSHIP renewal DEC 23	10/01/2022	01-360-5310	115.00	.00	
Total IL ASSOC OF CHIEFS OF POLICE:					115.00	.00	
IL DEPT OF TRANSPORTATION	63019	SIGNAL IDOT 4/22-6/22/22	10/10/2022	01-350-5031	4,057.38	.00	
Total IL DEPT OF TRANSPORTATION:					4,057.38	.00	
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	01-320-5530	270.74	.00	
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	01-340-5530	338.43	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	01-350-5530	1,624.44	.00	
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	01-360-5530	10,829.60	.00	
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	51-300-5530	338.43	.00	
ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	53-300-5530	135.37	.00	
Total ILLINOIS PUBLIC RISK FUND:					13,537.01	.00	
ILLINOIS-AMERICAN WATER C	10/03/22-5309	700 MIL 9/1-9/30/22	10/03/2022	13-300-5108	369.40	.00	
ILLINOIS-AMERICAN WATER C	10/03/22-5629	401 PIPER 9/1-9/30/22	10/03/2022	01-350-5410	226.35	.00	
ILLINOIS-AMERICAN WATER C	10/03/22-5667	401 PIPER 10/1-10/31	10/03/2022	01-350-5411	46.27	.00	
ILLINOIS-AMERICAN WATER C	10/06/22-5316	1250 RIVER 9/1-9/30/22	10/06/2022	13-300-5108	473.75	.00	
Total ILLINOIS-AMERICAN WATER CO.:					1,115.77	.00	
IMPACT NETWORKING LLC	2722378	PD TONER	10/07/2022	01-360-5220	74.21	.00	
Total IMPACT NETWORKING LLC:					74.21	.00	
IMPERIAL SURVEILLANCE	202785	CAMERA NETWORK SERVICE	10/03/2022	16-300-5310	5,900.00	.00	
Total IMPERIAL SURVEILLANCE:					5,900.00	.00	
INTERNATIONAL ECONOMIC D	10/01/22	INT NAT ECON DEV	10/01/2022	01-340-5310	455.00	.00	
Total INTERNATIONAL ECONOMIC DEVELOPMENT COUN:					455.00	.00	
INTERSTATE BILLING SERVICE	3028777561	OIL PAN 845	08/08/2022	01-350-5020	559.00	.00	
Total INTERSTATE BILLING SERVICE INC:					559.00	.00	
JEFFREY L BAUREIS	09/29/22	ELECTRICAL INSPECTION 8/25-	09/29/2022	01-340-5100	2,914.50	2,914.50	10/10/2022
Total JEFFREY L BAUREIS:					2,914.50	2,914.50	
KEVIN LANGE	10/16/22	MCAT DEATH INVESTIGATION	10/16/2022	16-300-5710	293.77	.00	
Total KEVIN LANGE:					293.77	.00	
LANDSCAPE CONCEPTS MANA	25471	OCT 22 LANDSCAPING	10/01/2022	13-300-5108	1,110.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					1,110.00	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	01-322-5102	10,736.86	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	13-300-5102	583.53	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	16-300-5100	583.53	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	18-300-5102	583.53	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	51-300-5102	3,501.15	.00	
LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	53-300-5102	7,352.42	.00	
Total LAUTERBACH & AMEN LLP:					23,341.02	.00	
LEXIPOL LLC	INVLEX12248	ANNUAL TRAINING	10/06/2022	01-360-5310	7,164.14	.00	
Total LEXIPOL LLC:					7,164.14	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2022	SEP 22 INVESTIGATION SERVI	09/30/2022	01-360-5100	419.48	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total LEXISNEXIS RISK SOLUTIONS:					419.48	.00	
MACMUNNIS	10/18/22	2023 METRA PARKING LOT	10/18/2022	52-300-5632	19,620.00	.00	
Total MACMUNNIS:					19,620.00	.00	
MEADE ELECTRIC COMPANY I	701999	STREET LIGHT REPLACEMENT	09/27/2022	01-350-5106	5,968.00	.00	
Total MEADE ELECTRIC COMPANY INC:					5,968.00	.00	
MICHAEL WAGNER & SONS INC	1003128	BATHROOM CLEANER	10/06/2022	01-350-5710	57.04	.00	
Total MICHAEL WAGNER & SONS INC:					57.04	.00	
MPC COMMUNICATIONS & LIG	22-1316	SQUAD 609 EQUIP	10/17/2022	16-300-5720	636.00	.00	
Total MPC COMMUNICATIONS & LIGHTING INC:					636.00	.00	
NICOR GAS	09/12/22-2093	CH NICOR AUG 22	09/21/2022	01-320-5410	246.17	.00	
NICOR GAS	09/22/22-7006	NICOR WELL HOUSE AUG 22	09/22/2022	51-300-5410	51.50	.00	
Total NICOR GAS:					297.67	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-310-4100	57.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-320-4100	253.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-340-4100	285.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-360-4100	2,029.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-350-4100	164.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	51-300-4100	82.00	.00	
NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	01-370-4101	393.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					3,263.00	.00	
NORTHERN IL POLICE ALARM	14616	NIPAS EQUIP/UNIFORM	10/12/2022	16-300-5720	1,444.23	.00	
Total NORTHERN IL POLICE ALARM SYS:					1,444.23	.00	
NW CENTRAL DISPATCH SYST	9306	NOV 22 ASSESSMENT	10/01/2022	01-360-5240	17,114.61	.00	
Total NW CENTRAL DISPATCH SYSTEM:					17,114.61	.00	
ODP BUSINESS SOLUTIONS LL	23705737	OFFICE SUPPLIES	09/30/2022	01-360-5700	629.62	.00	
Total ODP BUSINESS SOLUTIONS LLC:					629.62	.00	
ON-TARGET SOLUTIONS GROU	3333	DEPUTY CHIEF TRAINING	10/05/2022	01-360-5330	295.00	.00	
Total ON-TARGET SOLUTIONS GROUP, INC:					295.00	.00	
OPP FRANCHISING INC. DBA JA	CHC09221134	SEP 22 CLEANING	09/01/2022	01-350-5104	2,061.07	2,061.07	10/11/2022
Total OPP FRANCHISING INC. DBA JANI-KING IL:					2,061.07	2,061.07	
PACE ANALYTICAL SERVICES	I9530304	WATER TESTING	09/30/2022	51-300-5050	356.75	.00	
Total PACE ANALYTICAL SERVICES:					356.75	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
PURCHASE POWER	09/25/22	postage meter	09/25/2022	01-320-5510	85.02	.00	
Total PURCHASE POWER:					85.02	.00	
RAY O'HERRON CO INC	2226174	PD CLOTHING	10/11/2022	01-360-5741	164.00	.00	
Total RAY O'HERRON CO INC:					164.00	.00	
RONDOUT SERVICE CENTER	17335	TRUCK SAFETY TESTING	05/04/2022	01-350-5020	248.50	.00	
Total RONDOUT SERVICE CENTER:					248.50	.00	
ROSE MARY JURINEK	09/30/22	COURT REPORTING SEP 22	09/30/2022	01-360-5100	520.00	.00	
Total ROSE MARY JURINEK:					520.00	.00	
ROY'S TREE SERVICE	09/2022	207 E MARION TREE	09/26/2022	01-350-5103	1,500.00	.00	
ROY'S TREE SERVICE	09/2022	300 E MARION TREE	09/26/2022	01-350-5103	2,000.00	.00	
ROY'S TREE SERVICE	09/2022	301 HILLSIDE TREE	09/26/2022	01-350-5103	2,000.00	.00	
Total ROY'S TREE SERVICE:					5,500.00	.00	
RUSSO POWER EQUIPMENT IN	SPI11185954	EDGER LANDSCAPING	08/02/2022	01-350-5650	33.79	.00	
Total RUSSO POWER EQUIPMENT INC.:					33.79	.00	
S D ENTERPRISES INC	10/17/22	SEWER INSPECTION SEP 22	10/17/2022	53-300-5100	1,090.00	.00	
Total S D ENTERPRISES INC:					1,090.00	.00	
SAFEBUILT - ILLINOIS	0091372-IN	PLUMBING PLAN REVIEWS	09/30/2022	01-340-5100	86.32	.00	
SAFEBUILT - ILLINOIS	0091373-IN	SEP 22 PLUMBING INSPECTION	09/30/2022	01-340-5100	283.92	.00	
Total SAFEBUILT - ILLINOIS:					370.24	.00	
STAPLES	8067643851	OFFICE SUPPLIES	09/20/2022	01-320-5700	88.33	.00	
STAPLES	8067798577	OFFICE SUPPLIES	10/01/2022	01-320-5700	123.17	.00	
STAPLES	8067888453	OFFICE SUPPLIES	10/11/2022	01-320-5700	78.00	.00	
STAPLES	8067952538	OFFICE SUPPLIES	10/15/2022	01-320-5700	130.58	.00	
Total STAPLES:					420.08	.00	
SUBURBAN ELEVATOR COMPA	7100501361	POLICE ELEVATOR PHONE	09/23/2022	01-350-5104	798.00	.00	
SUBURBAN ELEVATOR COMPA	7153568456	POLICE ELEVATOR REPAIR	09/23/2022	01-350-5104	1,350.89	.00	
Total SUBURBAN ELEVATOR COMPANY:					2,148.89	.00	
TIME CLOCK PLUS	INV00222837	SCHEDULE SOFTWARE	10/13/2022	01-360-5100	756.00	.00	
Total TIME CLOCK PLUS:					756.00	.00	
T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	01-320-5410	19.32	.00	
T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	01-350-5410	135.23	.00	
T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	01-360-5410	154.56	.00	
T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	01-320-5410	38.64	.00	
Total T-MOBILE:					347.75	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
TONYS FINER FOODS ENTERP	10/18/22	SALES TAX INCENTIVE 3RD QT	10/18/2022	01-380-5975	41,723.98	.00	
Total TONYS FINER FOODS ENTERPRISES INC:					41,723.98	.00	
TRAFFIC LOGIX CORPORATION	SIN17262	SCHOOL SPEED SIGN PARTS	08/22/2022	01-350-5721	156.40	.00	
Total TRAFFIC LOGIX CORPORATION:					156.40	.00	
TRESSLER LLP	452995	SEPT 22 CITY ATTORNEY	10/11/2022	01-324-5120	14,980.00	.00	
Total TRESSLER LLP:					14,980.00	.00	
TRIPLE CROWN PRODUCTS	307856	NEW EMPLOYEE EQUIP	09/20/2022	01-340-7020	190.40	.00	
Total TRIPLE CROWN PRODUCTS:					190.40	.00	
UNIFIRST CORPORATION	081 1712637	UNIFORM CARPET PW	09/23/2022	01-350-5104	113.20	.00	
UNIFIRST CORPORATION	081 1714547	UNIFORM AND CARPET	09/30/2022	01-350-5104	221.36	.00	
UNIFIRST CORPORATION	081 1716467	UNIFORM & CARPET	10/07/2022	01-350-5104	121.81	.00	
Total UNIFIRST CORPORATION:					456.37	.00	
VALVOLINE LLC	133755675	SQUAD ENGINE OIL	09/19/2022	01-350-5020	1,276.00	.00	
Total VALVOLINE LLC:					1,276.00	.00	
VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	01-320-5410	177.23	.00	
VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	01-350-5410	197.56	.00	
VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	51-300-5410	49.39	.00	
VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	53-300-5100	49.39	.00	
Total VERIZON WIRELESS:					473.57	.00	
VILLAGE BANK & TRUST	10/15/22-3287-	SEP 22 3287-001	10/15/2022	51-300-5412	329.95	.00	
Total VILLAGE BANK & TRUST:					329.95	.00	
VILLAGE OF MOUNT PROSPEC	10/15/22-3288-	SEP 22 3288-001	10/15/2022	51-300-5412	381.54	.00	
Total VILLAGE OF MOUNT PROSPECT:					381.54	.00	
WAREHOUSE DIRECT OFFICE	5347265-0	OFFICE SUPPLIES	10/11/2022	01-320-5700	146.74	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					146.74	.00	
WATER PRODUCTS COMPANY	0312144	HYDRANT OIL	09/21/2022	51-300-5050	120.00	.00	
Total WATER PRODUCTS COMPANY OF AURORA INC.:					120.00	.00	
Grand Totals:					426,073.76	6,975.57	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid

Dated: _____

Mayor: _____

City Council: _____

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City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above $0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	140116	NOV 22 WITHOLDING	09/28/2022	227.04	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	974249	PAST DUE INV	03/16/2021	401.66	.00	
Total :					628.70	.00	
CITY COUNCIL & BOARDS							
01-310-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	57.00	.00	
Total CITY COUNCIL & BOARDS:					57.00	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	253.00	.00	
01-320-5200 POSTAGE	ADVANTAGE MARKETING GRO	43311-P	FALL POSTAGE	10/17/2022	1,220.31	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	77792211	NOV CH COPIER	10/08/2022	824.94	.00	
01-320-5410 UTILITIES	NICOR GAS	09/12/22-2093	CH NICOR AUG 22	09/21/2022	246.17	.00	
01-320-5410 UTILITIES	T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	19.32	.00	
01-320-5410 UTILITIES	T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	38.64	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	177.23	.00	
01-320-5510 RENTAL EQUIPMENT	PURCHASE POWER	09/25/22	postage meter	09/25/2022	85.02	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	270.74	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8067643851	OFFICE SUPPLIES	09/20/2022	88.33	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8067798577	OFFICE SUPPLIES	10/01/2022	123.17	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8067888453	OFFICE SUPPLIES	10/11/2022	78.00	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8067952538	OFFICE SUPPLIES	10/15/2022	130.58	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5347265-0	OFFICE SUPPLIES	10/11/2022	146.74	.00	
Total ADMINISTRATION:					3,702.19	.00	
FINANCE							
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	10,736.86	.00	
Total FINANCE:					10,736.86	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	452995	SEPT 22 CITY ATTORNEY	10/11/2022	14,980.00	.00	
01-324-5121 HOUSING ATTORNEY	GUY M KARM	10/10/22	City Prosecuator SEP 22	10/10/2022	2,800.00	.00	
Total LEGAL:					17,780.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	285.00	.00	
01-340-5100 PROFESSIONAL SERVIC	DAVID BANASZYNSKI	10/11/22	HEALTH INSPECTION 10/10	10/11/2022	300.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	09/29/22	ELECTRICAL INSPECTION 8/25-	09/29/2022	2,914.50	2,914.50	10/10/2022
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0091372-IN	PLUMBING PLAN REVIEWS	09/30/2022	86.32	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0091373-IN	SEP 22 PLUMBING INSPECTION	09/30/2022	283.92	.00	
01-340-5310 MEMBERSHIPS	INTERNATIONAL ECONOMIC D	10/01/22	INT NAT ECON DEV	10/01/2022	455.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	338.43	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	27847550	OCT 22 LATE FEE	12/15/2021	25.00	.00	
01-340-7020 EQUIPMENT	TRIPLE CROWN PRODUCTS	307856	NEW EMPLOYEE EQUIP	09/20/2022	190.40	.00	
Total BUILDING DEPARTMENT:					4,878.57	2,914.50	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	164.00	.00	
01-350-5020 VEHICLE MAINTENANCE	AJ & H TRANSMISSION	14838	SQUAD 603 TRANS	10/06/2022	4,778.21	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0305565	ALTERNATOR SQUAD 603	09/26/2022	355.61	.00	
01-350-5020 VEHICLE MAINTENANCE	INTERSTATE BILLING SERVICE	3028777561	OIL PAN 845	08/08/2022	559.00	.00	
01-350-5020 VEHICLE MAINTENANCE	RONDOUT SERVICE CENTER	17335	TRUCK SAFETY TESTING	05/04/2022	248.50	.00	
01-350-5020 VEHICLE MAINTENANCE	VALVOLINE LLC	133755675	SQUAD ENGINE OIL	09/19/2022	1,276.00	.00	
01-350-5031 SIGNAL MAINTENANCE	IL DEPT OF TRANSPORTATION	63019	SIGNAL IDOT 4/22-6/22/22	10/10/2022	4,057.38	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	09/2022	207 E MARION TREE	09/26/2022	1,500.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	09/2022	300 E MARION TREE	09/26/2022	2,000.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	09/2022	301 HILLSIDE TREE	09/26/2022	2,000.00	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA JA	CHC09221134	SEP 22 CLEANING	09/01/2022	2,061.07	2,061.07	10/11/2022
01-350-5104 PROF SERVICES - BUILD	SUBURBAN ELEVATOR COMPA	7100501361	POLICE ELEVATOR PHONE	09/23/2022	798.00	.00	
01-350-5104 PROF SERVICES - BUILD	SUBURBAN ELEVATOR COMPA	7153568456	POLICE ELEVATOR REPAIR	09/23/2022	1,350.89	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1712637	UNIFORM CARPET PW	09/23/2022	113.20	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1714547	UNIFORM AND CARPET	09/30/2022	221.36	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1716467	UNIFORM & CARPET	10/07/2022	121.81	.00	
01-350-5106 PROF SERVICES - STRE	MEADE ELECTRIC COMPANY I	701999	STREET LIGHT REPLACEMENT	09/27/2022	5,968.00	.00	
01-350-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	10/03/22-5629	401 PIPER 9/1-9/30/22	10/03/2022	226.35	.00	
01-350-5410 UTILITIES	T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	135.23	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	197.56	.00	
01-350-5411 WATER AND ELECTRIC P	COMED I	10/11/22-43957	1 S APPLE 9/9-10/10/22	10/11/2022	32.97	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	63317930201	SEO 22 ELECTRIC	09/28/2022	252.54	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	257.99	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	154.42	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	10/03/22-5667	401 PIPER 10/1-10/31	10/03/2022	46.27	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	1,624.44	.00	
01-350-5634 STONE & CONCRETE	ARROW ROAD CONSTRUCTIO	33914	STREET PATCH	10/10/2022	113.15	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5650 LANDSCAPE SUPPLIES	RUSSO POWER EQUIPMENT IN	SPI11185954	EDGER LANDSCAPING	08/02/2022	33.79	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	09/28/22	PAINT CEHIFS OFFICE	09/28/2022	29.13	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	09/28/22	BUILDING SUPPLY PD	09/28/2022	98.75	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS INC	1003128	BATHROOM CLEANER	10/06/2022	57.04	.00	
01-350-5721 SIGNS	TRAFFIC LOGIX CORPORATION	SIN17262	SCHOOL SPEED SIGN PARTS	08/22/2022	156.40	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102023795-2	GASOLINE	09/13/2022	2,000.00	2,000.00	10/11/2022
01-350-5751 GASOLINE	CONSERV FS INC.	102024009	GASOLINE	09/29/2022	1,769.60	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102024010	GASOLINE	09/29/2022	4,860.02	.00	
Total PUBLIC WORKS:					39,618.68	4,061.07	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	2,029.00	.00	
01-360-5100 PROFESSIONAL SERVIC	DACRA TECH LLC	DT 2022-09-10	SEP 22 SERVICE FEE	09/30/2022	261.25	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2022	SEP 22 INVESTIGATION SERVI	09/30/2022	419.48	.00	
01-360-5100 PROFESSIONAL SERVIC	ROSE MARY JURINEK	09/30/22	COURT REPORTING SEP 22	09/30/2022	520.00	.00	
01-360-5100 PROFESSIONAL SERVIC	TIME CLOCK PLUS	INV00222837	SCHEDULE SOFTWARE	10/13/2022	756.00	.00	
01-360-5220 PHOTOCOPY	IMPACT NETWORKING LLC	2722378	PD TONER	10/07/2022	74.21	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	9306	NOV 22 ASSESSMENT	10/01/2022	17,114.61	.00	
01-360-5310 MEMBERSHIPS	IL ASSOC OF CHIEFS OF POLIC	11209	MEMBERSHIP renewal DEC 23	10/01/2022	115.00	.00	
01-360-5310 MEMBERSHIPS	LEXIPOL LLC	INVLEX12248	ANNUAL TRAINING	10/06/2022	7,164.14	.00	
01-360-5330 TRAINING	ON-TARGET SOLUTIONS GROU	3333	DEPUTY CHIEF TRAINING	10/05/2022	295.00	.00	
01-360-5410 UTILITIES	T-MOBILE	10/13/22	WIRELESS 9/8-9/20	10/13/2022	154.56	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	10,829.60	.00	
01-360-5700 OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS LL	23705737	OFFICE SUPPLIES	09/30/2022	629.62	.00	
01-360-5710 OPERATING SUPPLIES	BRADLEY SIGSWORTH	10/18/22	mcat callout shooting	10/18/2022	72.19	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2226174	PD CLOTHING	10/11/2022	164.00	.00	
Total PUBLIC SAFETY:					40,598.66	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	393.00	.00	
Total REIMBURSABLE EXP:					393.00	.00	
OTHER EXPENSES							
01-380-5975 SALES TAX REBATE	TONYS FINER FOODS ENTERP	10/18/22	SALES TAX INCENTIVE 3RD QT	10/18/2022	41,723.98	.00	
Total OTHER EXPENSES:					41,723.98	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GENERAL FUND:					160,117.64	6,975.57	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT							
EXPENSES							
13-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	583.53	.00	
13-300-5108 BEAUTIFICATION	COMED I	10/11/22-26911	604 MIL 9/9-10/10/22	10/11/2022	36.65	.00	
13-300-5108 BEAUTIFICATION	COMED I	10/11/22-51151	1250 river 9/9-10/10/22	10/11/2022	39.75	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	10/03/22-5309	700 MIL 9/1-9/30/22	10/03/2022	369.40	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	10/06/22-5316	1250 RIVER 9/1-9/30/22	10/06/2022	473.75	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	25471	OCT 22 LANDSCAPING	10/01/2022	1,110.00	.00	
Total EXPENSES:					2,613.08	.00	
Total TOURISM DISTRICT:					2,613.08	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5100 PROFESSIONAL SERVIC	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	583.53	.00	
16-300-5310 MEMBERSHIP	IMPERIAL SURVEILLANCE	202785	CAMERA NETWORK SERVICE	10/03/2022	5,900.00	.00	
16-300-5710 OPERATING SUPPLIES	KEVIN LANGE	10/16/22	MCAT DEATH INVESTIGATION	10/16/2022	293.77	.00	
16-300-5720 SMALL EQUIPMENT	MPC COMMUNICATIONS & LIG	22-1316	SQUAD 609 EQUIP	10/17/2022	636.00	.00	
16-300-5720 SMALL EQUIPMENT	NORTHERN IL POLICE ALARM	14616	NIPAS EQUIP/UNIFORM	10/12/2022	1,444.23	.00	
Total EXPENSES:					8,857.53	.00	
Total DEA SEIZURE FUND:					8,857.53	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE ROAD TIF FUND							
EXPENSES							
18-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	583.53	.00	
Total EXPENSES:					583.53	.00	
Total PALATINE ROAD TIF FUND:					583.53	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	COMED I	10/11/22-20480	WILLOW WOODS LIFT STATION	10/11/2022	117.50	.00	
25-300-5050 SYSTEM MAINTENANCE	COMED I	10/11/22-39631	CORNER PIPER/WIMBLETON 9/	10/11/2022	48.50	.00	
25-300-5100 PROFESSIONAL SERVIC	AMERICAN UNDERGROUND	9541	CLEAN OUT/ROD STORM SEW	09/30/2022	1,895.00	.00	
Total EXPENSES:					2,061.00	.00	
Total SSA #5:					2,061.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	4755-180-3	WOLF SIDEWALK ENGINEERIN	09/30/2022	54,897.75	.00	
30-550-7065 DRAINAGE IMPROVEME	BOLDER CONTRACTORS	10/17/22	ARLINGTON COUNTRY PAY 5	10/17/2022	155,554.86	.00	
Total :					210,452.61	.00	
Total CAPITAL IMPROVEMENTS:					210,452.61	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0922D	SEP 22 PPO DENTAL	10/18/2022	82.00	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	R495391	HYDRANT PARTS	08/30/2022	2,890.00	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	R495426	WATER METER REPLACEMENT	08/31/2022	2,475.00	.00	
51-300-5050 SYSTEM MAINTENANCE	HAWKINS, INC.	6296050	REPAIR PARTS TUBES	09/21/2022	207.97	.00	
51-300-5050 SYSTEM MAINTENANCE	PACE ANALYTICAL SERVICES	I9530304	WATER TESTING	09/30/2022	356.75	.00	
51-300-5050 SYSTEM MAINTENANCE	WATER PRODUCTS COMPANY	0312144	HYDRANT OIL	09/21/2022	120.00	.00	
51-300-5100 PROFESSIONAL SERVIC	BSI ONLINE BACKFLOW SOLUT	6982	CROSS CONNECTION PROGRA	03/22/2022	1,268.00	.00	
51-300-5100 PROFESSIONAL SERVIC	BSI ONLINE BACKFLOW SOLUT	7529	ANNUAL SUBSCRIP FEE	10/01/2022	495.00	.00	
51-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	3,501.15	.00	
51-300-5410 UTILITIES	COMED I	10/11/22-18230	218 fairway 9/9-10/10/22	10/11/2022	23.12	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	63317930201	SEP 22 ELECTRIC	09/28/2022	311.85	.00	
51-300-5410 UTILITIES	NICOR GAS	09/22/22-7006	NICOR WELL HOUSE AUG 22	09/22/2022	51.50	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	49.39	.00	
51-300-5412 WATER	VILLAGE BANK & TRUST	10/15/22-3287-	SEP 22 3287-001	10/15/2022	329.95	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	10/15/22-3288-	SEP 22 3288-001	10/15/2022	381.54	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	338.43	.00	
51-300-5750 CHEMICALS	HAWKINS, INC.	6294085	CHEMICAL REFILL	09/20/2022	139.32	.00	
Total EXPENSES:					13,020.97	.00	
Total WATER FUND:					13,020.97	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	COMED I	10/11/22-43111	WOLF/KENSINGTON METRA 9/9	10/11/2022	45.49	.00	
52-300-5410 UTILITIES	COMED I	10/11/22-43111	WOLF/EUCLID METRA 9/9-10/10	10/11/2022	74.73	.00	
52-300-5632 ICE CONTROL MAINTEN	MACMUNNIS	10/18/22	2023 METRA PARKING LOT	10/18/2022	19,620.00	.00	
Total EXPENSES:					19,740.22	.00	
Total PARKING FUND:					19,740.22	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	10/17/22	SEWER INSPECTION SEP 22	10/17/2022	1,090.00	.00	
53-300-5100 PROFESSIONAL SERVIC	VERIZON WIRELESS	9917084323	SEPT 22 WIRELESS	10/01/2022	49.39	.00	
53-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	71015	SEP 22 FINANCIAL SERVICES	10/12/2022	7,352.42	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	79305	DEC 22 W/C	10/12/2022	135.37	.00	
Total EXPENSES:					8,627.18	.00	
Total SANITARY SEWER FUND:					8,627.18	.00	
Grand Totals:					426,073.76	6,975.57	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	160,117.64	6,975.57	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	2,613.08	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	8,857.53	.00	
PALATINE ROAD TIF FUND			
Total PALATINE ROAD TIF FUND:	583.53	.00	
SSA #5			
Total SSA #5:	2,061.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	210,452.61	.00	
WATER FUND			
Total WATER FUND:	13,020.97	.00	
PARKING FUND			
Total PARKING FUND:	19,740.22	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	8,627.18	.00	
Grand Totals:	426,073.76	6,975.57	