

**Annual Joint Review Board Meeting Minutes
Prospect Pointe/Muir Park Increment Financing District
Prospect Heights City Hall, 8 N Elmhurst Road, Prospect Heights, IL
Zoom and Video Conference**

October 25, 2022 at 2:00 PM

CALL TO ORDER – At 2:01 PM, City Administrator (JRB Chairman) Wade called to order the Prospect Pointe/Muir Park Tax Increment Financing District Zoom/Video Conference Meeting.

ROLL CALL - Deputy Clerk Schultheis called roll.

REPRESENTATIVES IN ATTENDANCE: City Administrator Wade, Prospect Heights Resident Representative Kearns, District 23 Associate Superintendent of Finance McPartlin, Prospect Heights Park District Executive Director Ferraro, Prospect Heights Fire District Chief Smith, District 214 Board of Education President Bill Dussling, District 214 Director of Finance Mike Vargas.

OTHER REPRESENTATIVE INVITED BUT NOT IN ATTENDANCE —MWRD Treasurer Maryann Boyle, Forest Preserve District of Cook County Comptroller Damon Howell, Associate Superintendent of Finance and Operations for District 214 Johnson, Northwest Mosquito Abatement District Director James Thennisch, Wheeling Township Director of Finance and Administration Regina Stapleton, Cook County CFO Administration Reyes, Cook County Assessor Kaegi, Prospect Heights Public Library Executive Director Todd, Cook County Bureau Chief of Economic Development Flores.

OTHER OFFICIALS PRESENT: Attorney Hess, Finance Director Graefen, Deputy Clerk Schultheis, Director of Building and Development Peterson, Assistant City Administrator Falcone, Tressler Associate Pamela Beck.

APPROVAL OF OCTOBER 27, 2021 MEETING MINUTES – Chairman Wade moved to approve the October 27, 2021 Meeting Minutes; seconded by Representative McPartlin.

ROLL CALL VOTE:

AYES -	McPartlin, Wade, Smith, Ferraro, Vargas, Kearns
NAYS -	None
ABSENT -	None

Motion carried 6 – 0

APPROVAL OF AGENDA – Chairman Wade moved to Approve the October 25, 2022 Annual Joint Review Board Meeting Agenda; seconded by Representative McPartlin.

ROLL CALL VOTE:

AYES -	McPartlin, Wade, Smith, Ferraro, Vargas, Kearns
NAYS -	None
ABSENT -	None

Motion carried 6 – 0

STATUS REPORT ON PROSPECT POINTE/MUIR PARK TAX INCREMENT FINANCING DISTRICT – Chairman Wade said that the TIF had been approved.

Director Peterson said that the City was waiting on the closing of the property between the property owner and Lexington. Conversations between the two was moving forward, but no formal application had been submitted.

Attorney Hess stated that there was contact between the City attorney and the Lexington attorney. There would be another update this week.

Representative McPartlin asked if there was any timeframe? Director Peterson said that the timeframe had been pushed back.

Finance Director Graefen said that there was no funding yet. On November 1 – 11, the TIF will get added to the tax rolls with Cook County. She noted that the City has not taken any financial action yet, but will circulate information as it is received.

Representative Dussling noted that there were currently 19 TIF's in District 214, and that it created an uncomfortable situation for the District. – **No action was taken**

PUBLIC COMMENT – None

SCHEDULING ADDITIONAL MEETINGS

Attorney Hess said that the City will give as there must be annual meetings within 180 days of the fiscal year. There will be another meeting set for October, 2023.

Representative McPartlin asked for the best way to get additional information as it becomes available. Director Peterson said that when the property deal closes and permits are issued, the TIF representatives will be notified.

Attorney Hess said that if there were a desire for another TIF at any time, the representatives could request one. – **No action was taken.**

OTHER BUSINESS – None

ADJOURMENT – At 2:17 PM, Chairman Wade moved to Adjourn; seconded by Representative Ferraro.

ROLL CALL VOTE:	AYES -	McPartlin, Wade, Smith, Ferraro, Vargas, Kearns
	NAYS -	None
	ABSENT -	None

Motion carried 6 – 0