



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL REGULAR HYBRID MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, MAY 23, 2022 AT 6:30 P.M.**

**IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
AND SIMULCAST ON ZOOM
ACTING MAYOR MATTHEW DOLICK PRESIDING**

THIS MEETING WILL BE STREAMED LIVE ON THE FOLLOWING CABLE CHANNELS: COMCAST AND WOW CHANNEL 17 AND AT&T U-VERSE CHANNEL 99. IT WILL ALSO BE RECORDED AND TELEVISED ON COMCAST AND WOW CHANNEL 17 AND AT&T U-VERSE CHANNEL 99.

**ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED AN OPPORTUNITY DURING THE MEETING.
THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.**

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

A. May 2, 2022 Special Meeting Minutes

Action Requested: (Motion, Second, Roll Call Vote)

B. May 2, 2022 Executive Session Meeting Minutes (*not for public release*)

Action Requested: (Motion, Second, Roll Call Vote)

C. May 9, 2022 City Council Workshop Meeting Minutes

Action Requested: (Motion, Second, Roll Call Vote)

4. PRESENTATIONS

A. Chicago Executive Airport Monthly Update Presented, by Director Jim Kiefer

B. Municipal Electric Vehicle Charging Station and Community Solar Presentations by Mollie Vanderlaan of Satori Energy

5. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

- A.** Proclamation in Honor of the Exceptional Public Service Contributions by Former Ward 2 Council Member Kathleen Quinn to the City of Prospect Heights
- B.** Mayoral Appointment of Patrick Ludvigsen as Alderman of Ward 2
Action Requested: (Motion, Second, Roll Call Vote)
- C.** Reappointment of Joe Fiorito to the Police and Fire Commissioner Effective 5-31-2022
Action Requested: (Motion, Second, Roll Call Vote)

6. PUBLIC COMMENT ON AGENDA MATTERS (Five Minute Time Limit)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

- 7. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

None

8. OLD BUSINESS

- A. O-22-12** Staff Memo and Ordinance Approving a Special Use Permit to Allow a Sit Down and Carryout Restaurant (Wing Stop and Jets Pizza) and Certain Variations at 1312 N. Rand Road, Arlington Heights, IL (**2nd Reading**)
Action Requested: (Motion, Second, Roll Call Vote)
- B. O-22-14** Staff Memo and Ordinance Granting Certain Variations for the Property at 110 Andover Drive for Fence Construction, Prospect Heights, Illinois (**2nd Reading**)
Action Requested: (Motion, Second, Roll Call Vote)

9. NEW BUSINESS

- A. R-22-26** Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services, for the Combined North and South Sidewalk Project, on the East Side of Wolf Road, From Palatine Frontage Road to Prospect Heights Metra Station
Action Requested: (Motion, Second, Roll Call Vote)
- B. R-22-27** Staff Memo and Resolution Authorizing Three-Year Services Agreement with Administrative Consulting Specialists for Grant Submission and Management Services
Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

- A.** April Financial Report Presented by Finance Director Cheri Graefen

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

11. DISCUSSION TOPICS FOR JUNE WORKSHOP MEETING:

- A.** Discussion of City Water Study and New Water Survey
- B.** Discussion of Elected Officials Stipends

12. APPROVAL OF WARRANTS

- A.** Approval of Expenditures

Action Requested: (Motion, Second, Roll Call Vote)

General Fund	\$291,940.68
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$1,520.47
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$1,022.05
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$119.11
Special Service Area #8 – Levee Wall #37	\$1,528.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$3,885.71
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$18,992.75

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Parking Fund	\$750.14
Sanitary Sewer Fund	\$2,440.00
Road/Building Bond Escrow	\$0.00
TOTAL	\$322,198.91
<u>Wire Payments</u>	
5/06/2022 PAYROLL	\$161,291.58
APRIL ILLINOIS MUNICIPAL RETIREMENT FUND	\$18,730.18
TOTAL WARRANT	\$502,220.67

13. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

14. EXECUTIVE SESSION

15. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

16. ADJOURNMENT

Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, May 19, 2022

INSTRUCTIONS TO VIEW THE ZOOM SIMULCAST

FOR ZOOM VIDEO

Join by Cell Phone, Tablet, or Computer: <https://us02web.zoom.us/j/85493591393>

Meeting ID: **854 9359 1393**

FOR ZOOM AUDIO ONLY

Join by Phone: 1-312-626-6799

Meeting ID: **854 9359 1393**

Items for Public Comment may be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website



To: Joe Wade, City Administrator

CC: Acting Mayor Dolick and City Council

From: Peter P. Falcone, Assistant City Administrator

PPF

Subject: Solar Energy Options and Electrical Vehicle Charging Stations

Date: March 2, 2022

With the recent increase in the electricity market, our energy broker, Mollie Vanderlaan with Satori Energy, has offered the City participation in a solar energy program which could provide discounts from 5% to 20%. The Community Solar program allows municipalities to benefit from solar infrastructure without the need to install the solar infrastructure within the City. There are no costs to the City and participation would require a long term agreement, approximately 15 years to help the supplier cover cost of solar infrastructure but our broker assures the City can break agreement early without penalty. Attached is information on the Community Solar program and Mollie can be available to discuss the program depending upon the Council's interest.

Satori Energy has also partnered with Carbon Solutions Group to provide electric vehicle charging stations to municipalities. The City has two potential sites to house EV charging stations, the City Hall parking lot and the Police Department lot. These charging stations would be installed and maintained at no cost to the City and would be for public use. Residents utilizing the charging stations would pay for the service through a cell phone application directly to the vendor. Depending upon the public's utilization of the charging stations, the City could experience a modest annual revenue stream of a few thousand dollars. An agreement of 10 years would be required for the charging stations. Attached is information regarding the EV charging station proposal and a Carbon Solutions Group representative can be available to discuss the proposal depending upon Council's interest.

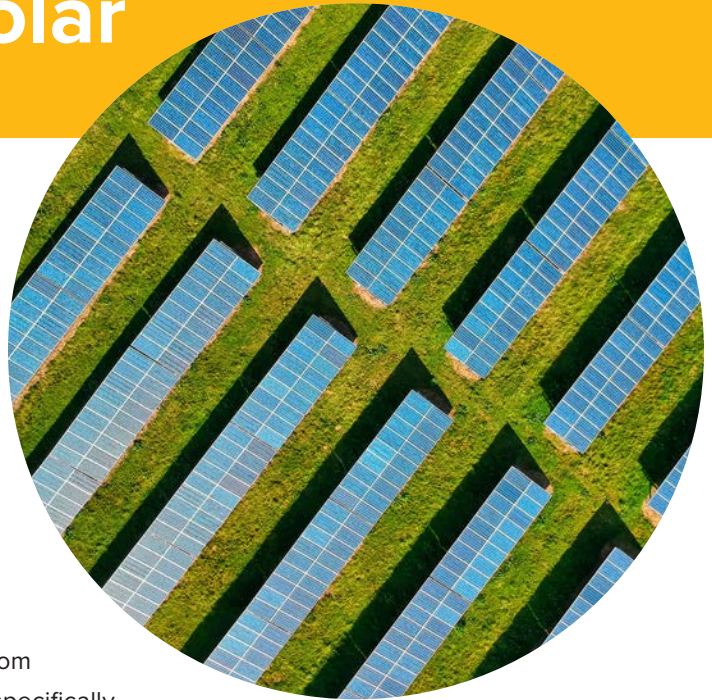
If you have any questions please do not hesitate to contact me by email pfalcone@prospect-heights.org or office 847-398-6070 ext. 206 or cell 847-971-9358.

###

Go Green and Save Money with Community Solar

Eligible customers within select utilities are able to enroll in Community Solar programs without installing any solar panels at their property. These programs allow businesses to support clean, local, renewable energy, in addition to providing savings on their electricity bills.

Community Solar programs offer solar energy that is generated from local “solar farms”, or solar array installations that are developed specifically for Community Solar programs, to utility customers within the region. The energy from these solar farms is fed into the local electricity grid, allowing local customers to take advantage of the renewable resource. In addition to committing to and supporting sustainable energy, these programs offer significant guaranteed savings on your electricity bills.



How does Community Solar work?

When enrolled in a Community Solar program, your business subscribes to purchase credits from a solar farm developer. Then, your business will receive a discount on a portion of your electricity costs for those credits on your utility bill each month. The amount of the discount varies based on the state and utility, but the discount is guaranteed for the life of the enrollment, which typically ranges from 3-30 years depending on the program. These agreements can often be cancelled at any time without penalty, effectively making it a zero-risk decision to enroll.

Is my business eligible for Community Solar?

Eligibility for Community Solar programs varies from state-to-state, and these programs tend to become “fully subscribed” very quickly upon their announcement. Community Solar programs are currently available, or will soon be coming online, in Illinois (ComEd, Ameren), Massachusetts (NGrid, Eversource), and New York (Central Hudson, NGrid, NYSEG, RG&E, and Orange & Rockland). For additional information, as well as eligibility requirements, please contact your Satori Energy representative!

Community Solar FAQs

What is community solar?

Community solar is a structure that enables customers to take renewable energy power output generated by a local solar project. Each project is broken into hundreds of individual subscriptions, so by signing up, you are claiming a certain percentage of the project's solar energy output. When you sign up for a community solar subscription, the provider will assign you to a local solar project (also known as a solar farm). They will notify the utility of your participation. Each month after your participation is confirmed, you will receive credits on your utility bill from the provider for your share of the project's energy output.

How are credits determined?

Let's say, for example's sake, that your subscription is for 1% of the overall electricity generated by the solar project, and let's say that the project generated 100,000 kWh in a given month. You can expect to receive a credit for 1,000 kWh (1% of the output) at a rate determined by the utility. Typically, the output is higher in the summer months and lower in the winter months, so the overall value of the credits you see on your bill will fluctuate seasonally as well.

How are my bills calculated?

The credits applied to your utility bill will offset your usual utility costs partially, but sometimes fully. Usually, your community solar subscription will be for a guaranteed savings program. These discounts can range from 5% to 20% depending on the provider and location. So, if you receive \$100 in solar credits on your utility bill, you owe the provider this money less your guaranteed discount. If your discount is 10%, you can expect to owe your provider \$90 that month. There is never a case in which you owe your provider more than the value of the credits you receive; your discount percentage is guaranteed and locked in for the full term. Billing type depends on your provider as well as the type of project you are subscribed to. In most cases, you will get a separate bill for a certain percentage discount relative to the value of credits you see on that month's utility bill. In some cases, you may see all costs consolidated within your normal utility bill statement.

So I'm taking power output from a solar project. How does this impact my supply agreement?

Excellent question. It doesn't! To maximize participation in community solar, states have separated community solar and retail supply so that there is no overlap. If you have a retail supply agreement, you can still subscribe to a community solar project, and can still expect to get the same bill credits each month. Wherever possible, you should attempt to have your retail supplier set you up on utility consolidated billing (UCB). This is because the larger your traditional utility bill is, the larger your community solar subscription can be, and the more money you save. If your supplier bills you directly (not through your traditional utility) then the solar credits may not be available to offset your supply costs – only delivery and taxes.

What should I look for when selecting a community solar provider or signing up for a project?

These projects are very popular, and there is a finite amount of output for each project, so they often fill up quickly. To some degree, you may be limited in options due to this high demand. When evaluating a provider, the most important things are the guaranteed discount percentage, the amount of advanced notice you must provide to terminate/cancel without penalty, the billing structure (combined bill or dual-bill), and the payment options offered by the provider (ACH, credit card, check, etc.) if on a dual bill project.

DirtRoad

Community Charging

Electric Vehicle Charging Proposal
The City of Prospect Heights
February 2022



Overview

Carbon Solutions Group was founded in Chicago, Illinois in 2006. CSG consists of 3 principal groups:

- **ESG Services** — CSG is one of the largest marketers and providers of RECs and Carbon Offsets in the U.S. serving large C&I and utility customers
- **DirtRoad** (EV Charging Development) — A developer and owner-operator of public and private electric vehicle charging infrastructure
- **Solar Aggregation** — Originally launched in Illinois, the aggregation business now serves over 10,000 customers across the U.S.

Driving Decarbonization

CSG's community charging initiative, **DirtRoad**, envisions linked vehicle electrification projects in a community that enable people and automotons alike to charge at home, at work and at public charging hubs. **DirtRoad** brings electric-vehicle charging amenities to communities, campuses, and commercial operators without risk, capital investment, or ongoing expenses.

Benefits to Host

- Achieve Scope 3 sustainability objectives providing **zero-CO2¹** electricity
- Eliminate the costs and risks of owning EV charging infrastructure
- Eliminate the electricity costs and demand charges from EV charging stations
- Eliminate operating expenses, including network fees, maintenance, and upgrades
- Attract unique EV drivers and creates new marketing opportunities
- Increase property value and desirability with new EV charging amenities
- Obtain long-term revenue streams from each installed Level 2 and DCFC Station

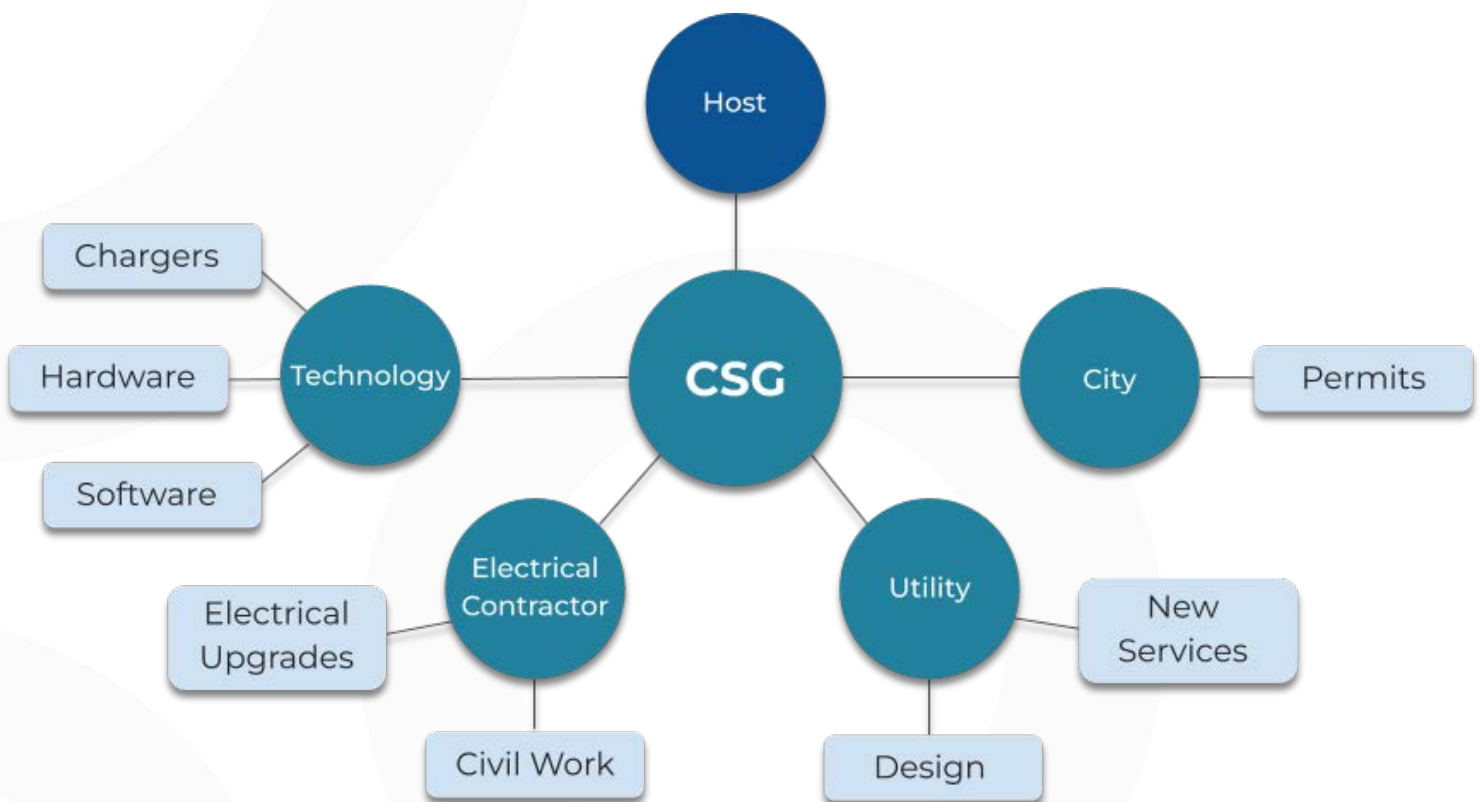
CSG will provide Renewable Energy Credits (RECs) to cover electricity use

Deal Structure

1. CSG will initially install 02 x 180 kW DCFC stations at the Prospect Heights City Hall and 04 x 7.7 kW Level 2 charging stations at the City's Police Department at no cost to the City
2. CSG is responsible for all costs associated with the design, permitting, equipment and installation of the charging stations
3. CSG will pay all operating costs for the term of the agreement to include maintenance of charging units, networking fees, and all utility costs
4. CSG will provide a variable revenue share to the City for each installed station

Scope of Work

The City of Prospect Heights will gain a like-minded partner in CSG and a clear pathway to developing sustainable infrastructure. CSG will interface with all stakeholders, and the City will achieve a turnkey solution that includes the EVSE hardware, engineering, permitting, construction, and O&M management.



Proposed Locations

CSG proposes installing **04 x 7.7 kW Level 2 stations (four ports)** at the Police Department and **02 x 180 kW DCFC stations (four ports)** at the City Hall. As utilization increases, CSG will add additional stations upon request.

Site #	EV Charging Locations	L2 Ports	DCFC Ports
1	8 N Elmhurst Rd Prospect Heights, IL 60070		4
2	14 E Camp McDonald Rd Prospect Heights, IL 60070	4	



Charging Times

EV drivers would obtain **25 miles of range per hour** with the Level 2 stations and over **400 miles of range per hour** with the DCFC stations.

Charging Time (Approx Time for 80% Charge)	
Level 2 7.7 kW	6 - 8 hours
DCFC 180 kW	15 - 30 minutes

Charger Systems

Level 2 Lite-On Smart EV Charging Station

An attractive, powerful and durable level 2 charger, the Lite-On Smart Level 2 EV Charger features a slim and durable design that is outdoor rated (when hardwired, not plugged in) and mounts discreetly at your preferred parking space with a simple plug-in installation.

The Smart Series has a LED light, dot-matrix display with an 18-25 foot cable, holster included. The charger is UL-listed and meets safety criteria for use throughout North America. With a 7.7kW / 32 amp power output, you'll have the power necessary to charge at a rate up to 25 miles of range per hour of charging. The Lite-On Smart is open access, common for residential and fleet use.



Terra 94/184 UL DC Fast Charging Station

ABB's Terra all-in-one DC fast chargers offer power up to 180 kW, with convenient charging times for every EV – including those with HV batteries.

ABB's Terra DC Fast chargers from 90 kW to 180 kW are designed for the most compact, reliable and future-proof demands. In addition to a range of power selections, Terra chargers can be configured with CCS and CHAdeMO connector cables, in single or dual outlet format. Cable management, payment enablement and connectivity choices also offer owners, operators and site hosts options tailored to the needs of every charging site, from public to fleet needs.

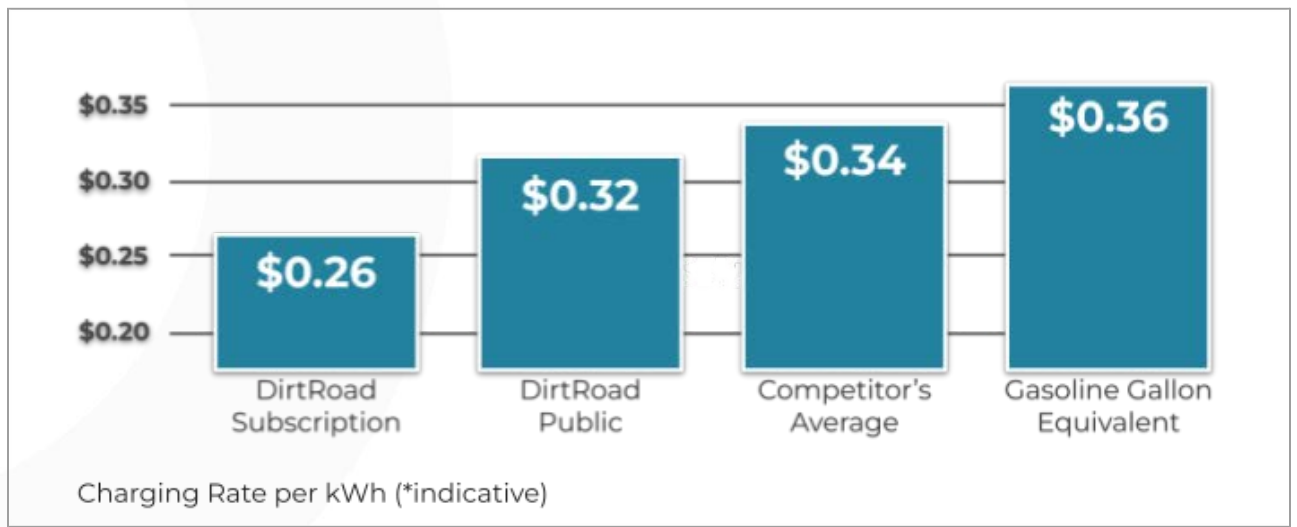
ABB's Terra chargers offer redundant power architecture for the highest uptime in the EV infrastructure industry. Additionally, Terra chargers can meet the needs of high voltage BEVs up to 920V, making these systems fully compatible with all current and future EVs. ABB has designed the models with power sharing technology, which is capable of charging two vehicles at the same time. Simultaneous charging can deliver higher utilization for every charging asset, a major key to public and fleet electrification success.



Community Engagement

Carbon Solutions Group wants to work with the City to increase awareness of the community’s new public charging amenities and to encourage electric vehicle adoption. Carbon Solutions Group will provide educational material for the City to distribute to its residents and will extend deeply discounted **DirtRoad Subscriptions**.

DirtRoad Subscriptions allow your fleet, employees, and community members to charge where convenient with the most equitable access to public charging possible. Our subscription options cover the needs of all drivers, from those that rely on public charging to those that only need the occasional top up.



Cost Savings

The City of Prospect Heights will benefit from over **\$406 thousand savings** in capital and operating expenses over ten years (Appendix A).

Cost Savings	
10-year Cost Savings	\$406,454.60

Revenue Share

The City of Prospect Heights will receive a revenue share based on the average utilization of each charger, with higher utilization resulting in a higher revenue share.

The utilization bonus applies to each percent of utilization above a 5% threshold:

$$\text{Revenue Share} = \text{Average Utilization} - 5\% \text{ Threshold} \times \text{Utilization Bonus}$$

Annual Utilization Bonus per Charger (per Percent)	
Level 2 7.7 kW	\$20.00
DCFC 180 kW	\$100.00

Pro Forma

The City of Prospect Heights will generate an ancillary income of **\$84,000** over the next 20 years based on an average utilization of 20% for each station (Appendix B).

EV Charging Revenue for the City of Prospect Heights	
20-year Pro Forma Revenue	\$84,000

Implementation Timeline

Phase	Weeks
License Agreement	2 - 8
Draft Design & Engineering	2 - 4
Utility Design	4 - 16
Permitting	4 - 16
Construction	4 - 8
Start to Completion	20 - 48 weeks

Carbon Solutions Group wants to help the City of Prospect Heights exceed its sustainability objectives. Therefore, we will continually upgrade or add additional EV Chargers stations throughout the term at your request. Thank you for considering Carbon Solutions Group as your Electric Vehicle Infrastructure partner.

We look forward to reviewing this offer with you at your earliest convenience.

Let's schedule a time to discuss your EV strategy.

Kory Trapp

VP Project Development

858.354.6273 mobile

ktrapp@carbonsolutionsgroup.com

Appendices

A: Cost Savings

Cost Savings								
Charger Type	kW	Charging Stations	Charging Spaces	kW Total	Hardware Cost	Install. Cost	10-year Op. Costs	Total Cost
Level 2	7.7	4	4	30.8	\$4,080	\$16,000	\$15,850	\$35,930
DCFC	180	2	4	360	\$153,558	\$140,000	\$76,967	\$370,525
10-year Cost Savings								\$406,455

B: Pro Forma

Pro Forma Revenue Share to the City of Prospect Heights							
Charger Type	Charging Stations	Average Annual Utilization	Bonus Utilization	Utilization Bonus per Percent	Utilization Bonus per Charger/Year	Annual Revenue	20-year Revenue
Level 2 7.7 kW	4	20%	15%	\$20.00	\$300	\$1,200	\$24,000
DCFC 180 kW	2	20%	15%	\$100.00	\$1,500	\$3,000	\$60,000
20-year Cumulative Revenue							\$84,000

Revenue Share Example:

For a Level 2 7.7 kW station with 20% Average Utilization and 5% Threshold, the Utilization Bonus would be equal to **\$300**.

20% Average Utilization - 5% Threshold = 15% Bonus Utilization

15% Bonus Utilization x \$20.00 Utilization Bonus/percent = \$300.00

**A PROCLAMATION IN HONOR OF THE
EXCEPTIONAL
PUBLIC SERVICE CONTRIBUTIONS BY
KATHLEEN QUINN TO
THE CITY OF PROSPECT HEIGHTS**

WHEREAS, Kathleen Quinn, has been devoted to public service and the City of Prospect Heights and the residents of Ward 2 since her election in 2019; and

WHEREAS, Kathleen Quinn, provided dedicated public service in representing the Second Ward citizens, as well as all of the residents of Prospect Heights; and

WHEREAS, Kathleen Quinn, has been involved in all aspects of City Council decision-making including budgeting, capital improvement planning, and legislation affecting current and future City planning; and

WHEREAS, Kathleen Quinn, was a key resource in communications between the City residents and businesses and the City Staff and Council; and

WHEREAS, the City of Prospect Heights wishes to honor **Kathleen Quinn** for her remarkable contributions to the community and her service to the City of Prospect Heights as an Alderman for Ward 2;

NOW, THEREFORE, BE IT RESOLVED, THAT I, Matthew Dolick, Acting Mayor of the City of Prospect Heights, Illinois acknowledge and commend the contributions Alderman Kathleen Quinn has made to the citizens of Prospect Heights and especially the residents of Ward 2, during her highly successful tenure of service to the City; and we thank her for the countless hours spent in service to the community.

DATED, the 23rd day of May, 2022.

Matthew Dolick, Acting Mayor

To: City Aldermen
City Clerk

From: Acting Mayor Matthew Dolick

Date: May 18, 2022

Re: Nomination of Patrick Ludvigsen as Second Ward Alderman

As you are aware, Kathleen Quinn resigned as Second Ward Alderman, effective May 4, 2022. Upon her resignation, the Second Ward Alderman position became vacant.

Under the Illinois Municipal Code, 65 ILCS 5/3.1-10-50, the Mayor is charged with nominating a qualified individual to fill the vacancy. The City Council is then charged with voting to approve the appointment of the individual nominated within 30 days of receipt of this nomination. Accordingly, I hereby nominate Patrick Ludvigsen as Second Ward Alderman. I ask for your approval of this appointment at the City Council meeting on May 23, 2022.

Thank you.



Acting Mayor Matthew Dolick

May 11, 2022

Mayor Dolick

Per our discussion after Monday's City Council meeting regarding the aldermanic vacancy in the 2nd ward, I am very interested in filling the position.

I feel that my 15 years of service on the City council would allow me to make an immediate impact for the remaining time left on the term. I enjoy working with others to serve our community and keeping Prospect Heights the great place that it is. I have lived here my whole life, raised my family here and now live in Rob Roy as my children have all finished college and are moving out on their own.

My experience in serving Prospect Heights includes:

- Elected to the Prospect Heights Park Board.
- Elected as 4th Ward Alderman.
- Served as Acting Mayor.
- Member of the Prospect Heights Lions Club for 25 years.
- Volunteer for many City events.

Skills I feel that I have that will be beneficial if I am appointed to the position:

- I have a deep working knowledge of the City's budgeting system.
- I understand the balance between working for Ward issues and their impact on the City as a whole.
- I am able to work with others to reach agreements that are not winner take all in approach.
- I know that our full-time staff does the work and the council establishes policy and direction.

I hope you will consider me for this position and I look forward to hearing from you.

Sincerely,



Patrick Ludvigsen
804 Pine Forest Ln.
Prospect Heights, IL 60070

Peter Falcone

Subject: Request for reappointment**Importance:** High

From: Joe Fiorito [REDACTED]
Sent: Thursday, May 12, 2022 10:20 AM
To: Matthew Dolick
Cc: Karen Schultheis; Jim Zawlocki; William Caponigro
Subject: Request for reappointment

***** THIS IS AN EXTERNAL EMAIL *****

Mayor Dolick,

It has been brought to my attention that my current term as Police and Fire Commissioner is due to expire. I have been honorably serving on this commission for over 12 years and wish to continue. It gives me great pleasure in supporting the City and Police Department as both continue to grow. I believe most people would agree that our department is the finest in the land and I promise to be an active contributor going forward. Please advise if this is acceptable to you and the City Council.

Regards,

Joseph G. Fiorito CEM CEP

CAT Rental Power
Electric Power Division
Caterpillar Inc.

E-mail [REDACTED]
Mobile [REDACTED]

www.cat.com/rentalpowervip
1-844-8CAT VIP

Caterpillar: Confidential Green



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: March 3, 2022

To: Mayor and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. #22-07 SU - Special Use for a Sit Down and a Carry Out Restaurant with Variations
1312 N. Rand Road, Arlington Heights, IL – Wingstop & Jet's Pizza

ISSUE: Consideration of an Ordinance #O-22-02 approving a Special Use Permit for a 1,700± sq. ft. sit down and a 1,500± sq. ft. carry out restaurant with outdoor seating at 1312 N. Rand Road, Arlington Heights, IL 60004.

BACKGROUND:

The PZBA held a public hearing on April 28, 2022 to hear ZBA Case #22-07 SU -V, an application for a Special Use Permit to allow a sit down restaurant and a carry out restaurant and variations in the B2-A General Commercial Zoning District. Neal Patel, applicant, presented the application and provided testimony as to the nature of the business and their plans for use of the vacant retail site. The two proposed restaurants would occupy the approximately 3,200 sq. ft. and a proposed video gaming use would occupy the remaining 1,000± sq. ft. of the building.

The applicant is requesting two variations. First, is a request to add three additional second walls signs, one for each business reduction of seven parking spaces and a request for The detailed the proposed improvements to the building including the additional signs. The size of the requested signs will meet City sign size requirement.

A second variation request is for a reduction in the required number of parking spaces by seven. The owners presented a shared parking agreement with the owners of the common parking area. Additional testimony was presented, by the applicant, indicated that the majority of the clients of the two restaurants are pick-up only and not long-term parking users.

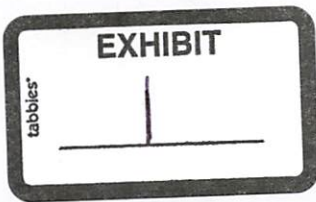
The applicant will be seeking a beer & wine license for the WingStop sit down restaurant. The applicants will own and operate all uses on the property. Future video gaming approvals are controlled by the Illinois Gaming Board.

There was no other testimony provided.

After deliberation and discussion, the PZBA voted 5-0 to recommend to the City Council approval of the Special Use Permit and variations for a sit down and carryout restaurant in the B-2A General Commercial District with the condition to work with adjoining property owners to construct screening to eliminate vehicle headlights.

Staff concurs with the recommendation.

RECOMMENDATION: First reading. No action required for Ordinance #O-22-12 granting a Special Use Permit and Variations for a Sit Down and Carryout Restaurant at 1312 N. Rand Rd., Arlington Heights, IL.



FOR OFFICE USE ONLY:

FEE PAID _____
RECEIPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Neal Patel
ADDRESS: 500 N Maple St
Prospect Height, IL 60070

PHONE: 847-980-1632

ADDRESS OF SUBJECT PROPERTY: 1312 N Rand Road

PROPERTY IS LOCATED IN THE B2A ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-7-3C - REST & 5-8-6 & 5-9-3B

DESCRIPTION OF REQUEST: APPROVAL FOR RESTAURANT

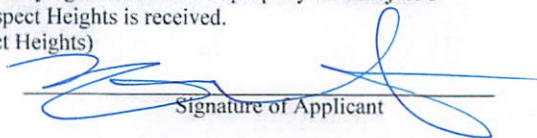
Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
If yes, please describe: _____

Has the property been the subject of previous or pending administrative legislative or court action:
YES _____ NO X If yes, give details: _____

The follow items MUST be submitted at time of filing:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel.847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

Date: _____


Signature of Applicant

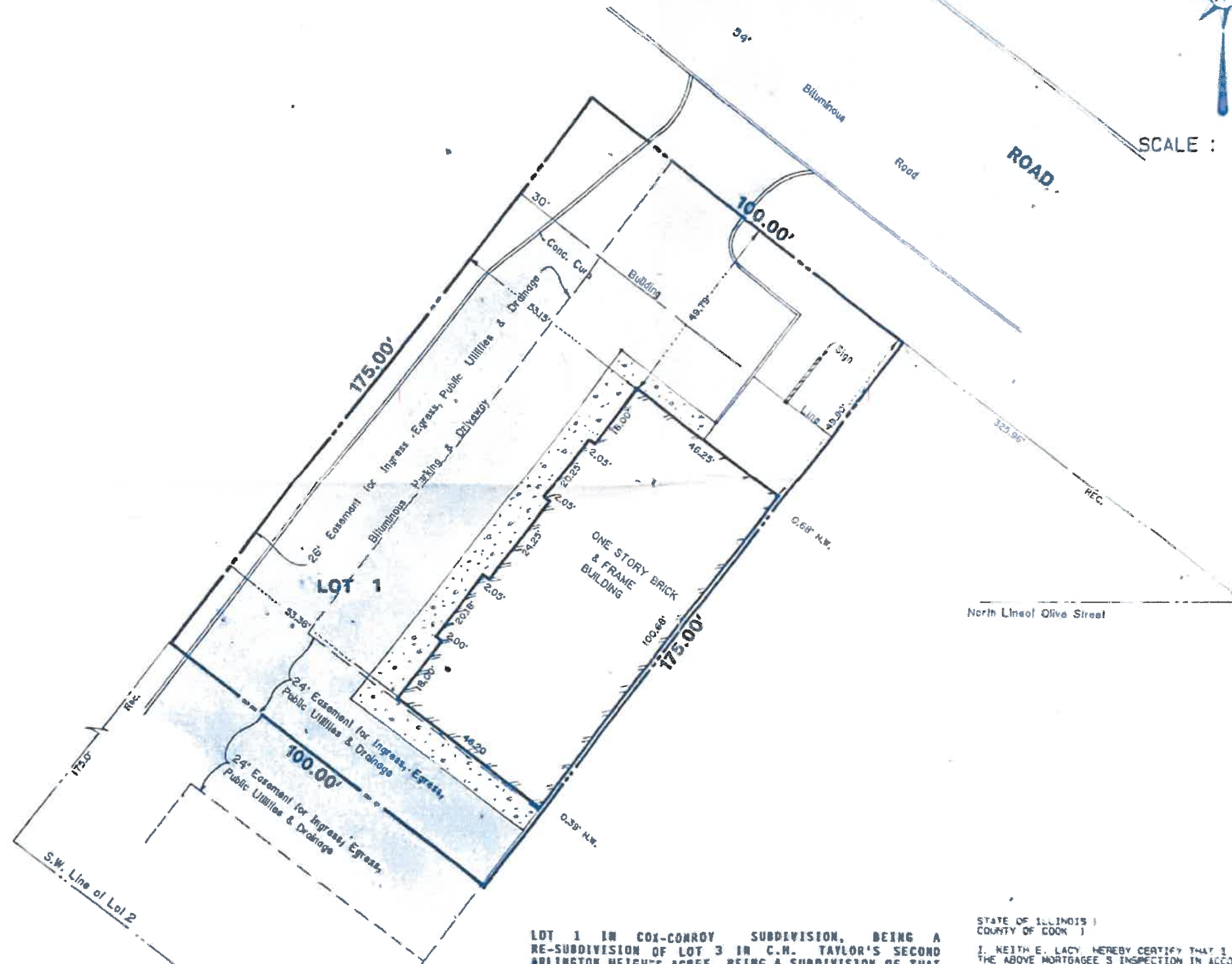
PLAT

N. RAND

EXHIBIT
3



SCALE : 1" = 20'



BARRINGTON ENGINEERING, LTD
132-B S. NORTHWEST HIGHWAY
BARRINGTON, ILLINOIS 60010
TEL: (847) 382-6337
FAX: (847) 382-6366

Job No. 344-07 Ordered By: Daksha Amin Ali'y

NOTES
1. FOR BUILDING LINES, EASEMENTS AND OTHER RESTRICTIONS NOT SHOWN HEREON, REFER TO YOUR DEED, ABSTRACT CONTRACT AND LAND DEVELOPMENT ORDINANCES.
2. CAUTION: BUILDING TIE DIMENSIONS SHOULD NOT BE USED TO DETERMINE LOT LINE LOCATIONS WHEN BEING USED FOR CONSTRUCTION PURPOSES ALONG LOT LINES. REFER TO ACTUAL LOT CORNERS FOR CONSTRUCTION.
3. SCALING FROM REPRODUCTIONS IS NOT RECOMMENDED.
4. THE LEGAL DESCRIPTION SHOWN HEREON IS THAT PROVIDED TO THE SURVEYOR.

LOT 1 IN COX-CONROY SUBDIVISION, BEING A RE-SUBDIVISION OF LOT 3 IN C.M. TAYLOR'S SECOND ARLINGTON HEIGHTS ACRES, BEING A SUBDIVISION OF THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF RAND ROAD, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON JULY 29, 1986 AS DOCUMENT 3535306.

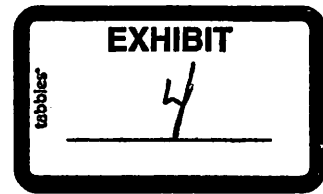
1312 N. RAND ROAD, ARLINGTON HEIGHTS, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF COOK)

I, KEITH E. LACY, HEREBY CERTIFY THAT I HAVE PREPARED THE ABOVE MORTGAGEE'S INSPECTION IN ACCORDANCE WITH THE STANDARD ADOPTED BY THE AMERICAN CONGRESS ON SURVEYING AND MAPPING AND THE ILLINOIS REGISTERED LAND SURVEYORS ASSOCIATION AND THAT THE DRAWING SHOWN HEREON IS A CORRECT REPRESENTATION OF SAID INSPECTION.

DATE 06-19-95
Updated: 02-16-00

KEITH E. LACY
PROFESSIONAL LAND SURVEYOR
ILLINOIS NO. 1776



To: City of Prospect Heights
8 N Elmhurst Road
Prospect Heights, IL 60070

RE: 1312 N Rand Road
Prospect Heights, IL 60070

Zoning Board,

We are asking for a variance for:

1. Parking Variance - The current parking code would require us to have 34 parking spots in total. Based on our operations we calculate that we actually need approx. 16 in total.

Our lot currently as configured has 19 spots. The "extended" lot adjacent to our site has 20 parking spots. We have come to a shared parking agreement with the adjacent lot owner, McGill management. In total we will have 39 parking spots.

Per the parking code:

Calculations:

1. Wingstop @ 1650 sqft – 17 Parking spots
2. Gaming Café – 888 sqft – 3 Parking spots
3. Jets' Pizza – 1388 sqft – 14 Parking spots
4. McGill Management – 4000 sqft - 12 Parking spots

Total Need – 46 Parking Spots

We are requesting a variance of 7 parking spots.

2. Signage – We are requesting a variance to allow signage on (2) faces of the building. The current layout of the building does not give visibility to Rand Road. So we are requesting that that we are allowed to have signage along Rand Road for visibility and along the front of the building for identification of each space. Along Rand Rd. we are requesting a variance to allow signage that will be 50% of the allowed signage along the store front.

We are requesting:

1. Special use approval for restaurant use

Thank you

A handwritten signature in black ink, appearing to be "Neal Patel".

Neal Patel

**WHERE FLAVOR
GETS ITS WINGS™**



1312 Rand Rd Redevelopment Project

March 16th, 2022

EXHIBIT

tabbles®

5

JET'S PIZZA®

**PIZZA, WINGS,
AND SALADS.**



Ownership Background

- Multi-Unit Franchisees
 - Wingstop
 - Jet's Pizza
 - Dunkin' Donuts
- Wingstop
 - 37 Units Owned and Operated in Chicagoland and NW Indiana
 - VP of Operations/8 District Managers/Store Managers
- Jet's Pizza
 - Two units currently under construction
- Video Gaming Café
 - Current experience with gaming in video gaming industry

Operations - Wingstop

Staffing

- Total Staff of 12-14 (including full time and part time)
- 2-3 staff members, including manager, at any given time
 - Typically two staff during slow period (weekdays between 2:00 – 5:00PM)
 - Typically three staff during busy periods (Friday and Saturday nights)

Customers and Sales

- 75% Carryout and Delivery, 25% Dine In
 - Majority of our customers/delivery drivers are in the store for < 5 minutes
 - Delivery Drivers are 3rd party only with DoorDash (No long term parking load)
 - Those that dine in are there for typically 35-40 minutes
 - There will be a limited number of seats (12-16) to cater to mainly the local high school students
- 68% of our orders are Digital
 - Customers know when their food will be ready (limited waiting time)

Operations – Jet's Pizza

Staffing

- Total Staff of 12-15 (including full time and part time)
- 2-3 staff members, including manager, at any given time
 - Two staff members prepping in early morning (8:00AM – 10:00AM)
 - Typically 1-2 staff members during lunch
 - Typically 2-3 staff members during dinner rush (6:00PM – 10:00PM)
 - Typically 1-2 delivery drivers during the rush (designated area for drivers)

Customers and Sales

- 100% Carryout and Delivery (No Dine In)
 - Majority of our customers are in the store for < 5 minutes

Operations – Video Gaming

Staffing

- Total Staff of 3-5 (including full time and part time)
- 1 staff member at a time to oversee operations/assist patrons

Customers and Sales

- Typically not more than 3-4 patrons in the café at one time

Total Parking Need (Projected)

	Wingstop	Jet's	Gaming Cafe
Staff	3	4	1
Customers	3	2	3

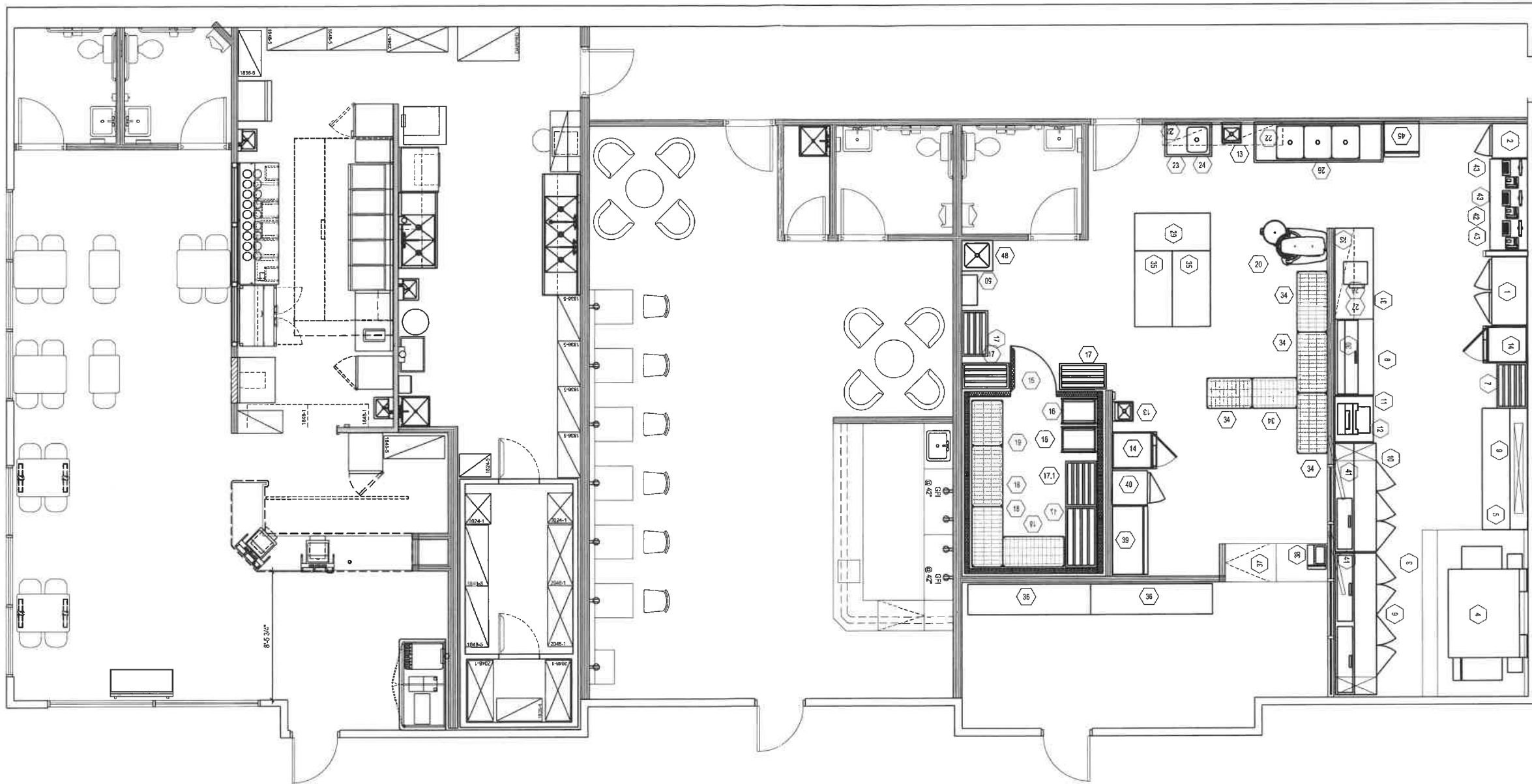
Total Parking Spots Potentially needed: 16

Total Current Spots (not including back property): 19

Total Current Spots (including back property): 39

Business in the Rear typically closes at 4:30 or 5:00 PM, just before our dinner rush

Thank You



1 CONCEPTUAL FLOOR PLAN
SCALE: 1/8" = 1'-0"



1 SITE PLAN
SCALE: 1" = 30'-0"



ARCHITECT:

kolbrook design

828 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph 847.492.1992

PROJECT:

PROSPECT HEIGHTS - PLAZA

1312 E. RAND RD.
PROSPECT HEIGHTS IL 60004

Job No.	1577.023
Issue Date	03/16/2022
Project Area	--

McGill Management, Inc.



EXHIBIT

8

1314 North Rand Road
Arlington Heights, IL 60004

Phone: 847-259-1331

Website: www.mcgillmanagement.com

April 12, 2022

-RE: Parking Agreement for 1312 Rand Rd, Prospect Heights, IL

To Whom it May Concern:

The purpose of this letter is to confirm that McGill Management Inc, with offices located at 1314 N. Rand Rd, Arlington Heights, IL (Legal address Prospect Heights, IL), will allow the employees and customers of 1312 N. Rand Rd to park in our designated parking spots **outside of our typical business hours, which are Monday – Friday 9:00AM – 5:00PM.** There are existing cross easements between the two properties and parking lots, however, this letter serves as our confirmation that we have amicably reached a parking agreement, as stated above, **provided that each tenant of 1312 N. Rand Rd have a COI on file with McGill Management, naming both McGill Management Inc. and Brolyco LLC as additional insureds. Subject to current proposed tenants only as of the date of this letter.**

Please note the map of the subject area:



Please feel free to contact me for any questions related to this matter.

Sincerely,

McGill Management, Inc.

Kim Merrigan, CMCA®, AMS®, PCAM®
President

An Accredited Association Management Company® (AAMC®)



Prospect Heights GIS Web Application

Developed by Gewalt Hamilt ociates, Inc.



tabbies

EXHIBIT

9



1,085,147.709 1,979,175.898 Feet

0 30 60ft

tabbies

EXHIBIT

10



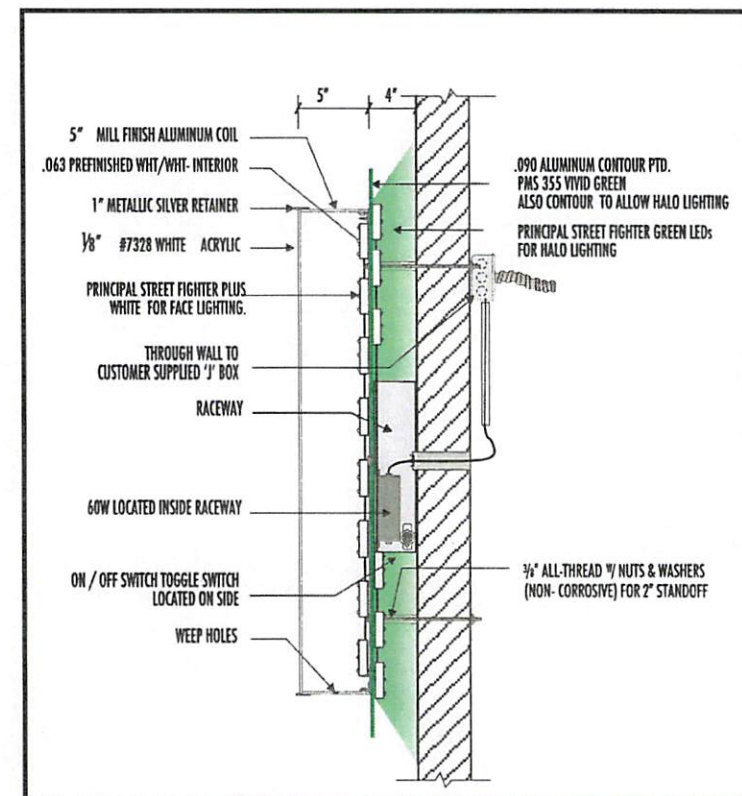
ARCHITECT: kolbrook design 828 DAVIS STREET SUITE 300 EVANSTON, IL 60201 PH 847.492.1992 Copyright © 2022 Kolbrook Design, Inc.	PROJECT: PROSPECT HEIGHTS - PLAZA 1312 E. Rand Rd PROSPECT HEIGHTS IL 60004	Job No. 1577.023 Issue Date 04/20/2022 Project Area ---
	PROPOSED EXTERIOR	



SIGN SQUARE FOOTAGE: 40 sq.ft.



SIGN SQUARE FOOTAGE: 20 sq.ft.



Customer Contact: 1312 E. Rand Rd, Prospect Heights IL 60004

Sales Rep: Ray

Design By: Naveen Mathai

Approval states that contents of this proof are correct and the responsibility of the client

Please review Art for accuracy in:

Dimension • Layout • Spelling • Color

Approval Signature:

Date:

8088 McCormick Blvd., Skokie, IL 60076 • Phone: 847-324-5500 • Fax: 847-324-5502 • www.allsignscorp.com

195.7"

JET'S PIZZA

27.9"

SIGN SQUARE FOOTAGE: 38 sq.ft.

138.5"

JET'S PIZZA

19.75"

SIGN SQUARE FOOTAGE: 19 sq.ft.



Approval states that contents of this proof are correct and the responsibility of the client

Please review Art for accuracy in:

Dimension • Layout • Spelling • Color

Approval Signature: _____

Date: _____

**vector logo for Greyhound Gaming was recreated. When the official logo is provided, sizes may change slightly.*



SIGN SQUARE FOOTAGE: 24 sq.ft.



SIGN SQUARE FOOTAGE: 12 sq.ft.



Approval states that contents of this proof are correct and the responsibility of the client

Please review Art for accuracy in:

Dimension • Layout • Spelling • Color

Approval Signature: _____

Date: _____



10' x 10'
pylon sign



Customer Contact: WingStop Lockport

Sales Rep: Ray

Design By: Naveen

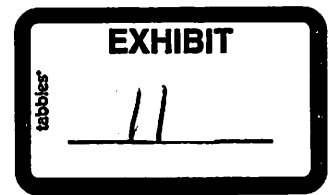
Approval states that contents of this proof are correct and the responsibility of the client

Please review Art for accuracy in:

Dimension • Layout • Spelling • Color

Approval Signature: _____

Date: _____



Zoning Review

Date:
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: City of Prospect Heights
Subject Property: 1312 N. Rand Rd. Arlington Heights, IL 60004
Application: ZBA 22-07 SU-V
Special Use Permit for a Sit Down Restaurant and a Carry-out Restaurant
Variations for Parking Relief and Increased Wall Signage
Project: Neal Patel, Wingtop and Jet's Pizza

Documents Reviewed:

- A. Application prepared by Neal Patel
- B. Plat of Survey prepared by Barrington Engineering, LTD. dated 02-16-00
- C. Site Plan prepared by kolbrook design, dated 03/16/ 2022
- D. Building Elevations prepared by kolbrook design, dated 03/16/2022
- E. Floor plan prepared by kolbrook design, 03/17/2022
- F. 1312 Rand Rd Redevelopment Project Plan, dated March 16th, 2022
- G. Sign Pakage prepared by Kolbrook Design & All Signs Inc. 4/20/22

Applicable Zoning Code Sections: Special Uses: 5-10-9 and 5-7-3C
Variations: 5-10-8
Parking: 5-8-6A
Signage: 5-9-3 B

Current Zoning: B-2A
Proposed: B-2A

Current Use: Vacant Retail – Former Prospect Liquors
Proposed: 2 Restaurants: 1 = Sit Down Restaurant and 1 = Carry-out
1 Video Gaming

Unit Area ±: 4,630 ± sq. ft.

Parking: Class 16 and 31.

5-10-9: SPECIAL USES:

A. Authorization: The locations, construction, extension, or structural alteration of any use for which a special use permit is required pursuant to the provisions of this title may be authorized by a permit issued by the corporate authorities, subject to the standards set forth herein, and such conditions as may be imposed pursuant to this chapter. Prior to such authorization, a public hearing shall be held and a published notice shall be given, in the manner prescribed for amendments by this title.

B. Application For Special Use: Any person owning or having interest in the subject property may file an application to use such land for one or more of the special uses provided for in this title in the zoning district in which the land is situated.

Response: **The applicant, Neal Patel, owner has right to apply for the Special Use Permit.**

C. Notice Of Hearing: The same procedure for notice of hearing as required for variations (subsection [5-10-8D](#) of this chapter) shall be followed for special use. (Ord. 0-77-27, 7-18-1977)

Response: **Notice was published and has met the notice requirements.**

D. Notice To Property Owners: The petitioner for a special use permit shall notify all property owners within three hundred fifty feet (350'), excluding public land and rights of way, but in no event more than four hundred fifty feet (450'), in each direction of the petitioner's property lines, by certified mail or individual notice executed by said property owners, of the date, hour and location of the public hearing and the special use requested. Such notice shall be in the same form as the published public notice and shall be mailed or delivered and executed not less than fifteen (15) and not more than thirty (30) days prior to the date of the public hearing. The owners to be notified are such persons or entities which appear in the authentic tax records of Cook County. Proof of notification shall be submitted by the petitioner to the plan/zoning board of appeals no later than the day of the public hearing. (Ord. 0-06-35, 8-21-2006)

Response: **Notice has been mailed to the property owners with three hundred fifty (350') of the subject property as required.**

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: **The proposed special uses will not be unreasonably detrimental to or endanger the public health, safety, moral, comfort or general welfare.**

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: **The special uses are in keeping with the description of the B-2A General Commercial District.**

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: **The proposed special use is consistent with similar uses within the district. The special use on the lot and is in keeping with the City's master plan of attracting retail businesses to the Rand Road retail corridor. Proposed plan calls for a remodeling and modernization of the building.**

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: **The special use is for an existing vacant space and all improvements are currently provided.**

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

Response: **Complies. The existing access to the parking lot will remain unchanged. Parking stalls shall be clearly striped and handicap stall clearly labeled. The proposed uses are Class 16 and Class 31. There is not adequate parking to support the proposed uses without significant variation or a shared parking agreement with the lot to the south.**

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: **The special use application for a sit down restaurant conform to the applicable regulations of the B-2A General Commercial District. However, applicant will need to provide testimony regarding the parking and signage variations as requested.**

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: **The property does not lie within a floodplain.**

F. Conditions And Standards: Prior to granting any special use, the board may recommend, and the city council shall stipulate, such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. (Ord. 0-77-27, 7-18-1977)

Response: **The PZBA retains the authority to stipulate conditions upon the recommendation for approving the requested special use.**

1. Additional Accessible parking stall is required for the entire lot.

Conclusion:

The project meets general requirements and standards for a Special Use Permit for a sit down and a carryout restaurant in the B2 General Commercial Zoning District.

The City Council will consider all applications for liquor licenses. Gaming licenses are issued by the Illinois Gaming Board.

5-10-8: VARIATIONS:

Paragraphs A- E have been satisfied and comply with the requirements of the Code.

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: Applicant needs to identify and clearly state the special conditions or circumstances that exist. The applicant is seeking two variations. One for a reduction in parking of 7 parking space. The second variation is to allow a second wall sign for each of the proposed businesses.

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: Applicant shall provide testimony addressing this standard.

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: The building is existing and was previously owned and used by a single user. Applicant is proposing a multi-tenant use.

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: Standard met.

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: Standard met. The proposed signage is similar to existing signage of other properties on Rand Rd. Existing parking provided through the shared parking agreement will provide adequate parking. Access is existing.

6. The proposed variation will not alter the essential character of the locality.

Response: The uses proposed are approved uses in the Rand Road Business District.

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met. The proposed uses are desired per the City Comprehensive Plan.

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: No special privilege is being granted by the variations requested.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: Parking variation is the minimal necessary to meet the proposed parking needs for the proposed uses. Signage variation will require applicant to provide testimony to establish the minimum necessity of the variation.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

PZBA Meeting

Case #22-07 – Special Use & Variations

Wingstop/Jet's Pizza

1312 N. Rand Road, Arlington Heights, IL

[illegible]



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: April 21, 2022

To: Bruce Mellen – Chairman
Plan/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 22-07 SU – V: 1321 N. Rand Rd., Arlington Heights
Special Use Permit Sit Down and Carry-out Restaurant
Variations for Parking and Signage

Please be advised that a Special Use Permit is required for both a sit down and a carryout restaurant in the B-2A General Commercial District. Additionally, the applicant will be requesting variations to reduce the number of required parking spaces and an increase to the number and size of wall signage. The PZBA will conduct a public hearing for the Special Uses and Variations on Thursday April 28, 2022 at the next regularly scheduled PZBA meeting.

The applicant, Neal Patel, Applicant/Owner, is proposing to remodel the existing vacant 4,646 sq. ft. building at 1312 N. Rand Rd., (formally Prospect Liquors). The proposed project is for a 1,797 sq. ft. Wing Stop sit down restaurant, a 1,500 sq. ft. Jet's Pizza carry out restaurant and a possible 950 sq. ft. video gaming facility. The project includes substantial remodeling of the existing building and upgrades to accommodate the proposed tenants.

The parking classification per code is Class #16 for the restaurant uses and #31 for the amusement/gaming facility. The proposed project would require a minimum of 36 parking spaces a deficiency of 17 parking spaces. The applicant has secured a shared parking agreement with property owner at 1314 N Rand Rd. for use of 110 spaces, leaving a deficiency of seven parking spaces.

The applicant is also seeking a variation to increase the number of walls by three to allow second walls signs along the Rand Rd. frontage for each of the tenants.

Upon successful completion of the Special Use Permit, the applicant will be seeking a liquor license.

The Illinois Gaming Board regulates the issuance of video gaming licenses.

Thank you.

ORDINANCE NO. O-22-12

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW A SIT DOWN
AND CARRYOUT RESTAURANT AND CERTAIN VARIATIONS
AT 1312 N. RAND ROAD, ARLINGTON HEIGHTS, IL**

WHEREAS, the City of Prospect Heights Zoning Ordinance requires a Special Use Permit to permit a sit down and carryout restaurants in the B-2A General Commercial Zoning District; and

WHEREAS, Neal Patel, (Petitioner), has filed an application for a sit down and carryout restaurants and variations to increase second wall signs from 0 to three and reduce the required parking spaces by seven at 1312 N. Rand Road, Arlington Heights, Illinois (the "Property"); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on April 28, 2022, regarding said application; and

WHEREAS, the PZBA has found the application meets the standards for a special use and voted to recommend that the City Council grant such relief with conditions; and

WHEREAS, the Mayor and City Council has reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for the special use have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopts same as part of this Ordinance.

SECTION TWO. That a Special Use Permit is hereby granted for a sit down and carry out restaurants with the following conditions on the Property and shall run with the use and not with the land.

- Petitioner is to secure permission with the adjoining property owners to the west to install screening to prevent headlights from disturbing the residential property.
- Add one additional fully compliant accessible parking stall.

SECTION THREE. That the following variations are hereby granted.

- To increase the number of second wall signs from 0 to 3, one for each proposed business.
- To reduce the number of required parking spaces by seven spaces.

SECTION FOUR. That the variations are conditioned upon applicant's construction of the of the building is substantially in accordance with the approved site plans and documents submitted at the public hearing on this matter and with applicable codes.

SECTION FIVE. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

SECTION SIX. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by **PASSED** and **APPROVED** this _____ day of May 2022.

Acting Mayor Matthew Dolick

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: May _____, 2022

EXHIBIT A

Legal Description of 1312 N. Rand Road.

LOT 1 IN COX-CONROY SUBDIVISION, BEING A RE-SUBDIVISION OF LOT 3 IN C.H., TAYLOR'S SECOND ARLINGTON HEIGHTS ACRES BEING A SUBDIVISION OF THAT PART OF THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF RAND ROAD, ACCORDING TO THE PLAT THEROF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON JULY 29, 1986 AS DOCUMENT 3535306.

PIN #: 03-21-304-018-0000

EXHIBIT B

Proposed Site Plan prepared by Kolbrook Design, dated 3/16/2022





City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: May 3, 2022

To: Acting Mayor Dolick and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Consideration of Ordinance #O-22-14 Granting Certain Variation for 110 Andover Drive

ISSUE: Consideration of a Variation request to Section 5-3-4 H1f(2) to allow a reduction in the required corner side yard for placement of a 6' tall fence in an R-1 Single Family Residential District at 110 Andover Drive.

BACKGROUND: The PZBA held a public hearing on April 28, 2021 to hear ZBA Case #22-09V an application for a variation request. Mr. Christopher Lago and Ms. Morgan Miller, property owners, testified that they were requesting the variation to reduce the required side yard and increase the fenced area of their yard. The property abuts the ComEd property to the north and a stated hardship was coyotes and people entering their rear yard. Additionally, they testified to their desire to save as many existing trees as possible. An existing hedgerow was in place when they purchased the property. The request is to reduce the side corner side yard from 25' to 9'.

Ciocoli Floricel, 300 Andover Dr. stated his support of the variation and indicated that fence did not bother him.

No other testimony was provided.

After deliberation and consideration, the Commissioners voted 4-2 to recommend approval of the variance request with the condition that the applicants maintain the existing bushes and provide screening to break up white vinyl fence.

RECOMMENDATION: First reading no action required. That the City Council approve Ordinance #O-22-14 granting certain variation allowing a fence in the required corner side yard setback conditions.

ORDINANCE NO. O-22-14

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
110 ANDOVER DRIVE, PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 110 Andover Dr, prescribe that a fence is prohibited to be closer than the required 25' corner side yard setbacks per Section 5-3-4 H1 (f2) of the City of Prospect Heights Zoning code.

WHEREAS, the owners of the Property have submitted an application for a variation to grant a 16' variation in the required corner side yard from 25' to 9' for the placement of a 6' fence; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on April 28, 2022 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals voted 4-2 to recommend the Requested Variation be approved with conditions and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted with the condition that the bushes and screening of the fence be maintained by the owners.

Section 3. That this variation is conditioned upon applicant's construction of the fence substantially in accordance with the approved plans and documents submitted at the public hearing on this matter and with applicable codes.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this _____ day of _____ 2022.

Matthew Dolick, Acting Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: _____, 2022.

Exhibit A

Legal Description of 110 Andover Drive, Prospect Heights, IL

**LOT 32 IN ESTATES OF SOMERSET PARK PHASE II, BEING A
SUBDIVISION OF THE SOUTH $\frac{1}{2}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 15,
TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL
MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 8,
1987 AS DOCUMENT #87013686, IN COOK COUNTY, ILLINOIS.**

PIN #03-15-314-004-0000

Dated: August 26, 1987





City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: March 24, 2022

To: Chairman Mellen and Planning/Zoning Board of Appeals

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 22-09 V – Variations to Reduce the Corner Side Yard for the installation of a fence at 110 Andover Drive

Please be advised that Christopher Lago and Morgan Miller, owners of the subject property, are seeking a variation to Section 5-3-4 H1f(2) of the City of Prospect Heights Zoning Code to allow the reduction of the required corner yard setback from 25' to 9' for the construction of a 6' fence.

Please contact me should you have any questions regarding this application.

Thank you.



FOR OFFICE USE ONLY:
FEE PAID _____
RECIEPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS

APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

In addition to the application fee a refundable deposit not <\$500 nor >\$5,000 shall be required for all zoning applications to offset the direct costs of the application incurred by the City. If costs exceed the available escrow balance applicant will be required to replenish account. If balance remains the money will be refunded or applied to any building permit cost. (Refer to Ord. 0-18-06: 5-10-7(D))

APPLICANT: Christopher Lago
ADDRESS: 110 Andover Drive
Prospect Heights, IL 60070
PHONE: 847.630.7347
E-MAIL: clago03@gmail.com

ADDRESS OF SUBJECT PROPERTY: 110 Andover Drive

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-3-4 H

DESCRIPTION OF REQUEST: Request to place fence in corner side yard
18' up to easement line.

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
If yes, pelase describe: _____

Has the property been the subject of previous or pending adminstrative legislative or court action:
YES _____ NO X If yes, give details: _____

The follow items MUST be submitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Application Fee (cash or check made payable to: City of Prospect Heights)
6. Notice to Property Owners (1 copy) – will be supplied to you by the City of Prospect Heights.
7. List of Property Owners (1 copy) for Notice to Property Owners mailing - will be supplied to you by the City of Prospect Heights.

3/21/2022
Date:

C Lago
Signature of Applicant

To the City of Prospect Heights Zoning Board,

Request for a Variance to place a 6-foot privacy fence on the west side of the lot, 16 feet past the building set back line at 110 Andover Drive.

Thank you for taking the time today to review our request. We the homeowners, Christopher and Morgan Lago, have provided further context and applicable reasons that align with the standards for variations as listed in Section 11.08G of the City of Prospect Heights Zoning Ordinance. We hope after your review that you please grant us with use of our property by approving a variance to erect a 6-foot white, vinyl, privacy fence along a portion of our west-facing lot.

- We are requesting 1 foot into the utility line as the fence line, which is 16 feet from the building line, due to two large trees impeding the 10-foot utility line and 2 feet into the property. If we were approved to build 1 foot into the utility line, we would be able to keep the existing 6-foot-tall hedges as well as the two large trees on our property which would **maintain the beauty of the neighborhood and surrounding area.**
- With our unique corner lot, our home and backyard sit further back from the street corner and a fence would **not impair vision for drivers and pedestrians.** Furthermore, our home backs up to a park and running trail that a fence would not conflict with or impede upon the integrity and beauty of said space. Due to backing up to a park/running trail we **do not back up to neighbors to which a fence would encroach upon or disturb** future fence permitting.
- This proposed fence **would not be detrimental to any residents or guests** visiting the park and running trail. Park and trail visitors tend to park on the side of the road (our west facing lot line) and our fence would create a safe space for our family while utilizing full space of yard.
- Should we be required to erect this fence along our building line, it would not allow us as homeowners to use a large portion of our backyard property. We believe our request is a **minimum variation that allows reasonable use of our land.**
- As new homeowners and parents to a 6-month-old boy and 1 year old dog, **we have encountered safety issues** with coyotes entering our yard during the afternoon and evening hours. With the prairie grass and nature trail a natural habitat has been created for coyotes to thrive in. In addition, we have encountered numerous people that walk their dogs without leash against city ordinances and enter our property. With a newborn child, we are simply trying to protect our family from both wild and potentially violent domesticated animals.
 - We have a record on file with the Prospect Heights Police Department of one of the numerous occurrences with a known violent dog off leash entering our property with Morgan Lago holding our infant son in arms and the owner being unable to control their dog.

This Fence would be harmonious and blend in with our existing landscaping and surrounding neighborhood without hindering or impeding upon the integrity of the township ordinances. With our **special and unique lot, with no neighbors behind us**, we hope that you approve this opportunity for us to create a safe environment with the majority of use of our backyard.

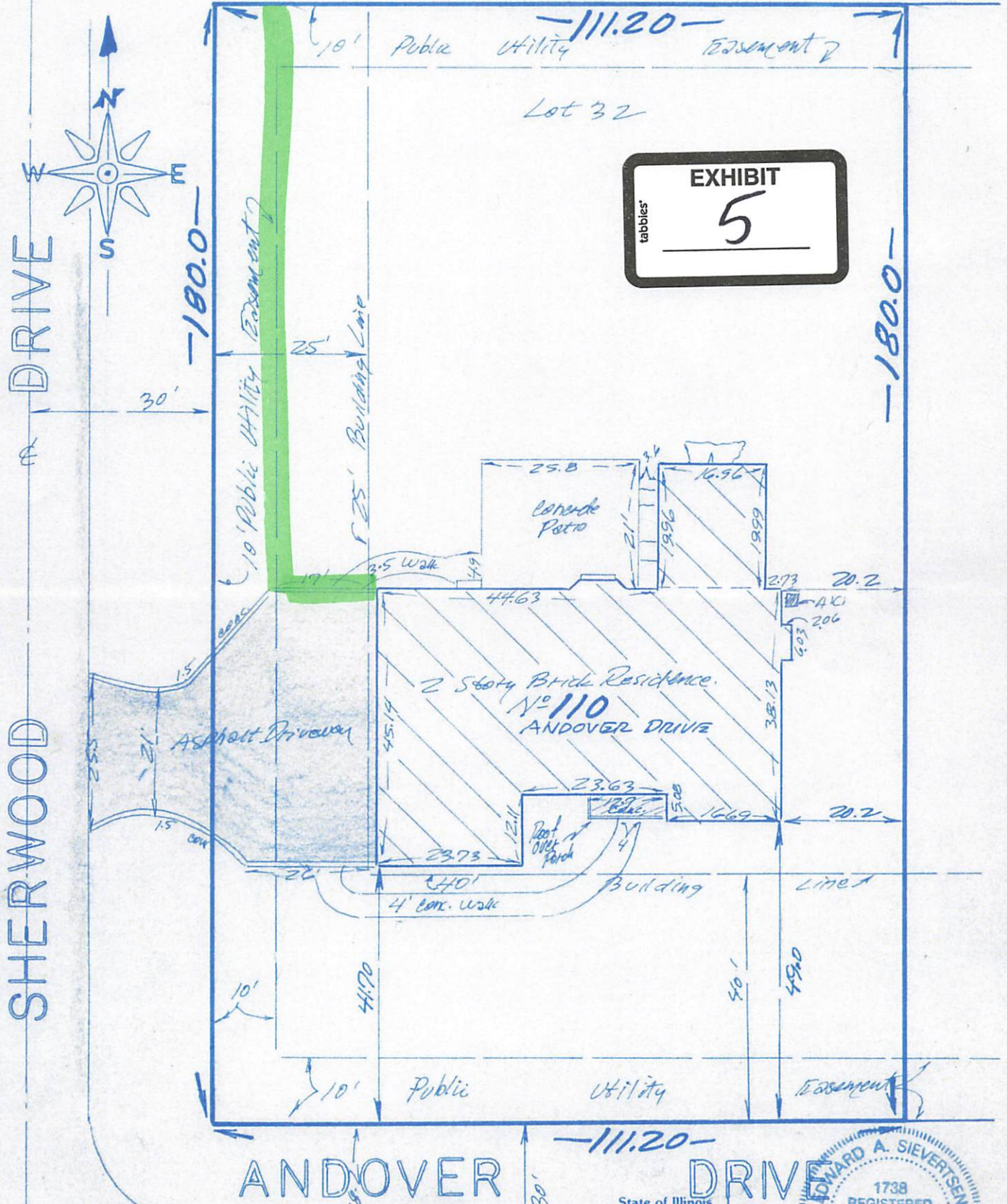
Thank you,

Christopher and Morgan Lago

BY
SIEVERTSEN SURVEY SERVICE, INC.

215 SOUTH RIDGE AVENUE
ARLINGTON HEIGHTS, ILLINOIS 60005
OF

LOT 32 IN ESTATES OF SOMERSET PARK PHASE II, BEING A SUBDIVISION IN THE SOUTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 15, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 8, 1997 AS DOCUMENT #87013686, IN COOK COUNTY, ILLINOIS.



FOR STUART H. WOLF, ATTORNEY AT LAW
SCALE: 1" = 15 FT. BOOK 142 PAGE 46

Compare description in this plat with your deed, abstract or certificate of title; also compare all points before starting any excavating or building. It is requested should any discrepancy be found, report same to our office at once. Building lines and

State of Illinois
County of Cook

S.S.



I, Edward A. Sievertsen, a Registered Illinois Land Surveyor, do hereby certify that I have surveyed the property described above, and that the plat shown hereon is a correct representation of said survey.

THIS 26th DAY OF AUGUST 1998



Prospect Heights GIS Web Application

Developed by Gewalt Hamilt  ciates, Inc.



SHERWOOD DR

tabbles®

EXHIBIT

6

SHERWOOD DR

110

108

ANDOVER DR

1,090,705.407 1,984,089.062 Feet

0 30 60ft

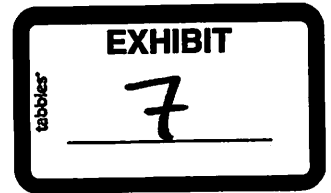
109

107

105



Zoning Review



Date: March 24, 2022

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Christopher Lago and Morgan Miller

Subject Property: 110 Andover Dr.

Application: Variation for Corner Side Yard Setbacks – Section 5-3-4 H1f(2)

Project: Construction of 6' fence in the required corner side yard in the R-1 District

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning & Building Code Sections: Fences: 5-3-4 H1f(2) – Corner Side Yard a Variation Standards 5-10-8

Current Zoning: R-1 Single Family Residential District

Current Use: Single Family Residential Permitted Use

Request: Christopher Laago and Morgan Miller, owners of the subject property, are seeking a variation to Section 5-3-4 H1f(2) of the City of Prospect Heights Zoning Code to allow reduction of the required corner yard setback from 25' to 9' for the construction of a 6' fence.

Standards for Variations:

The variation request is for the reduction of a required corner side yard. Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: The owners have provided a hardship letter that address the standards for granting of a variation. Additional testimony will be required.

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: The literal interpretation would deprive the applicants the rights to enjoy their rear yard. Applicants should provide testimony to this

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: Standard met. The existing conditions and improvements were not created by the applicant.

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: Standard met. Applicants are proposing to install the western approximately 97 lf of fence at the 9' from the property line and 1' into the utility easement, a 16' encroachment into the required side yard setback.

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: Standard met. Placement of the proposed western fence section will be approximately 39' from the centerline of Sherwood Drive. The northern fence section abuts the Commonwealth Edison property. The proposed fence will not impair adjacent property or cause a public safety issue for the public streets.

6. The proposed variation will not alter the essential character of the locality.

Response: The overall project will not alter the essential character of the locality.

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met.

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Standard will be met as each case is reviewed and granting of the variation is not denying the right of others in the same district to seek the same variation.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met. This case is based upon the conditions of the property.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: No additional conditions are necessary.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Conclusion

Staff has reviewed the project with the property owners. The staff recommends applicant provide testimony to validate hardship. Staff concurs that the project will not create any negative impacts to the neighbors and is in keeping with the character of the neighborhood.



To: Mayor Dolick and Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator

Subject: Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton, Associates, Inc., for Phase II Design Engineering Services, for the Combined North and South Sidewalk Installation, on the East Side of Wolf Road, from Palatine Frontage Road to Prospect Heights METRA Station.

Date: May 18, 2022

Background

The City's Comprehensive Plan recognizes the construction of a sidewalk, on Wolf Road, from Palatine Road Frontage to the Prospect Heights Metra station, as a major transportation planning goal.

To achieve this goal, the City has aggressively pursued and has been awarded various grants, including Invest in Cook, Congestion Mitigation and Air Quality, Illinois Transportation Enhancement Program, and Regional Transportation Authority "Access to Transit". The City originally broke the sidewalk into two projects; South Wolf Road (Metra Station to Old Willow) and North Wolf Road (Old Willow to Palatine Frontage), however due to an advanced construction timeline supported by the Illinois Department of Transportation, the City is now able to combine the North and South projects and complete the entire Wolf Road Sidewalk project in 2023. This timeline will be a full two years ahead of our original schedule.

Last June, the City Council passed R-21-22 approving a Civil Servicers Agreement with Gewalt Hamilton Associates for Phase II engineering of the North Wolf Road Sidewalk project for a not-to-exceed cost of \$154,455. As that work has not begun and with City's ability to combine the North and South projects, Staff requests a professional services agreement with Gewalt Hamilton Associates be approved for phase II design engineering and land acquisition for the combined North and South Wolf Road Sidewalk project for a total not-to-exceed \$297,223.00.

Analysis

The City previously submitted requests for proposals for the north and south portions of the sidewalk with three firms submitting responses. City staff unanimously selected Gewalt Hamilton as the contractor for both projects.

Following design engineering and permitting processes, construction is scheduled for 2023.

Recommendation

Staff recommends the City Council pass R-22-26 awarding the phase II combined North and South Wolf Road Sidewalk project contract to Gewalt Hamilton Associates

RESOLUTION NO. R-22-26

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON, ASSOCIATES, INC., FOR PHASE II DESIGN ENGINEERING SERVICES, FOR THE COMBINED NORTH AND SOUTH SIDEWALK INSTALLATION, ON THE EAST SIDE OF WOLF ROAD, FROM PALATINE FRONTAGE ROAD TO PROSPECT HEIGHTS METRA STATION

Whereas, the City of Prospect Heights had applied for and been selected for Illinois Transportation Enhancement Program funding, Congestion Mitigation and Air Quality funding, Regional Transportation Authority funding for the engineering and construction of a Wolf Road sidewalk from Palatine Frontage Road to Prospect Heights Metra Station, and;

Whereas, the these awards provide for construction and construction engineering costs, and;

Whereas, Phase II Design Engineering is a necessary part of this project, including required interaction and approval of bid letting with the Illinois Department of Transportation, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services to the City for necessary Phase II Design Engineering work at a not-to-exceed fee of \$297,223.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for Professional Services, Phase II Engineering Services for a Wolf Road Sidewalk from Palatine Frontage Road to Prospect Heights Metra Station is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 23rd day of May, 2022

Attest:

Matthew Dolick, Acting Mayor

City Clerk

Ayes: _____

Nays: _____

Absent: _____



Using Federal Funds? ☒ Yes ☐ No Agreement For **Federal PE** Agreement Type **Original**

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
City of Prospect Heights	Cook	19-00054-00-SW	
Project Number	Contact Name	Phone Number	Email
XYCG(221)	Joe Wade	(847) 398-6070	jwade@prospect-heights.org

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Wolf Road	FAU 2692	1.23 mi	
Location Termini			Add Location
Palatine Frontage Road to Edward Road / METRA Station			Remove Location

Project Description

New sidewalk on Wolf Road from Palatine Frontage Road to Edward Road/METRA Station. Project also includes drainage improvements and traffic signal modification for pedestrian crossings.

Engineering Funding ☒ Federal ☐ MFT/TBP ☒ State ☐ Other

Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☒ State ☐ Other

AGREEMENT FOR

☐ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Consultant (Firm) Name	Contact Name	Phone Number	Email
Gewalt Hamilton Associates, Inc.	Michael Vasak	(847) 821-6286	mvasak@gha-engineers.com
Address	City	State	Zip Code
625 Forest Edge Drive	Vernon Hills	IL	60061

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Direct Costs Check Sheet
- ☒ EXHIBIT D: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT E: Cost Plus Fixed Fee Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit D is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.

3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.
 Method of Compensation:
☐ Lump Sum
☐ Specific Rate
☒ Cost plus Fixed Fee: Fixed
 Total Compensation = DL + DC + OH + FF
 Where:
 DL is the total Direct Labor,
 DC is the total Direct Cost,
 OH is the firm's overhead rate applied to their DL and
 FF is the Fixed Fee.
 Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.
 The Fixed Fee cannot exceed 15% of the DL + OH.
5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).
6. To certify by execution of the AGREEMENT that the selection of the ENGINEER was performed in accordance with the Local Government Professional Services Selection Act 50 ILCS 510, the Brooks Act 40 USC 11, and Procurement, Management, and Administration of Engineering and Design related Services (23 CFR part 172). Exhibit C is required to be completed with this agreement.

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
 The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this

AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statue conviction for a violation occurring int he workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintain a drug free workplace;

- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
12. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant	TIN/FEIN/SS Number	Agreement Amount
Gewalt Hamilton Associates, Inc.	36-3426053	\$255,723.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
- Santacruz Land Acquisition	36-3851733	\$41,500.00
Subconsultant Total		\$41,500.00
Prime Consultant Total		\$255,723.00
Total for all work		\$297,223.00
Add Subconsultants		

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type
City

 of

Name of Local Public Agency
Prospect Heights

By (Signature & Date)

--

By (Signature & Date)

--

Name of Local Public Agency

Prospect Heights

Local Public Agency Type

City

Clerk

Title

City Administrator

(SEAL)

Executed by the ENGINEER:

Attest:

Consultant (Firm) Name
Gewalt Hamilton Associates, Inc.

By (Signature & Date)

--

Title

President

By (Signature & Date)

--

Title

Secretary

Local Public Agency	County	Section Number
City of Prospect Heights	Cook	19-00054-00-SW

FOR FEDERAL PARTICIPATION PROJECTS

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Scope of Services - Phase II Design Engineering

Note: Tasks for this agreement have been split between the north (ITEP funded) and south (CMAQ funded) halves of the project in order to accurately track work under the appropriate funding type.

Tasks 1 and 8 - Project Administration and Management

GHA will coordinate with State and local agencies throughout the duration of the project. The following tasks are anticipated during this phase of the project:

1. Coordination with the City of Prospect Heights

Representatives from GHA will attend an initial kick-off meeting with the City of Prospect Heights. GHA will prepare meeting minutes and distribute to all attendees.

2. Coordination with IDOT

Representatives from GHA will attend a Phase II kick-off meeting with the Illinois Department of Transportation (IDOT), City staff and the Northwest Council of Mayors Liaison. The Phase II kick-off meeting will finalize the letting schedule and all necessary project approvals including land acquisition requirements.

3. Coordination with Utility Agencies

GHA will continue to coordinate with local utility agencies as conducted during the Phase I design. The preliminary plans from the Phase I report will be submitted to the respective utility companies within the project limits for the purpose of further determining any potential conflicts caused by the proposed improvements. Should utility coordination meetings be required, GHA will schedule these meetings with the appropriate utility companies.

4. Permits

a. Stormwater Pollution Prevention Plan

GHA will prepare a Storm Water Pollution Prevention Plan (SWPPP) for compliance with the Illinois NPDES program for areas of disturbance over 1 acre. The SWPPP will serve as a supplement to the erosion control plan and will provide the forms and directions to the contractor to conform to State requirements.

5. Coordination with Railroad/ICC (CMAQ funded only)

GHA will continue to coordinate with the Illinois Commerce Commission (ICC) and the Wisconsin Central Railroad. Coordination with Wisconsin Central is necessary to ensure work done by Railroad forces is consistent with the proposed plan and scheduled to be completed prior to or at the same time as the rest of the sidewalk construction. It is anticipated that a Petition for a Supplemental Order will need to be filed with the ICC so that the current agreement is extended through 2023.

Tasks 2 and 9 – Pre-Final Plans, Special Provisions, and Estimates (90%)

The pre-final P, S, & E will follow the schedule set forth by IDOT for the designated letting date.

a. Pre-Final Plans. The pre-final plans will include the following plan sheets:

- Cover Sheet
- General Notes, Index of Sheets, State Standards
- Summary of Quantities
- Schedule of Quantities
- Existing / Proposed Typical Sections
- Alignment, Ties and Benchmarks
- Erosion Control Plan
- Roadway Removal Plan
- Roadway Plan & Profile / Drainage & Utility Plans

- ADA Curb Ramp Details
- Pedestrian Traffic Signal Plans
- Construction Details
- IDOT District One Standards
- Roadway Cross Sections

b. Pre-final Special Provisions. Pre-final Special provisions will be prepared to supplement or amend the latest edition of the Standard Special Provisions for Road and Bridge Construction and the latest edition of the Standard Specifications for Sewer and Watermain Construction in Illinois. Applicable County special provisions will be included, as necessary. We will include the latest IDOT Recurring Special Provisions Check Sheet. The most recent IDOT Bureau of Design and Environment Special Provisions and District One Special Provisions will be included as applicable.

c. Pre-Final Quantity Calculations. We will complete detailed quantity take-offs from the pre-final and final plan sets. We will have calculations performed by two separate engineers to ensure accuracy of the calculations.

d. Pre-Final Estimates of Cost and Time. Pre-final Estimates of Cost will be prepared utilizing the latest available unit prices from recent IDOT bid tabulations. Estimates of Time will be determined utilizing the calculated quantities and standard production rates.

GHA will proceed with the development of the Pre-Final Plans and Special Provisions and a Pre-Final Estimate of Cost and Time. The Pre-Final design documents will be based upon the approved Phase I preliminary plans.

Tasks 3 and 10 – Final Plans, Special Provisions, and Estimate

The Final P, S, & E will follow the schedule set forth by IDOT for the designated letting date.

a. Final Plans. Once all agency reviews have been completed and utility conflicts have been determined and addressed, the plans will be updated accordingly to address these comments. We will provide the following deliverables to the Village for use during construction: quantity calculations, CAD files, and list of any commitments from the Phase II design.

b. Final Special Provisions. All comments received will be addressed and incorporated and included in the final bid documents. The status of all utility relocations will be included in the final special provisions.

c. Final Quantity Calculations. The final Summary of Quantities and Schedule of Quantities will be updated based on any plan revisions during the pre-final plan review.

d. Final Estimate of Cost and Time. The estimates will be updated based on the revised quantity calculations. All Quantities and Costs will be broken down based on the different funding sources for the project.

After comments for the Pre-Final contract documents have been received from all agencies, GHA will finalize the Plans, Specifications and Estimate (PS&E) documents and submit to the appropriate agencies for final approval.

1. Final Engineering Plans

Plans will include the following sheets: cover page, general notes, summary and schedule of quantities, typical cross section, alignment, ties and benchmark, removal plans, plan and profile, maintenance of traffic, soil erosion and sediment control and landscaping, drainage and utility, structural plan sheets (29 sheets as outlined in the enclosed proposal from Civiltech), pavement marking, cross sections, and project details and standards. Roadway cross-sections will generally be taken at 50-foot intervals and at all driveways (proposed and existing) adjacent to the road will also be included. The plans will be prepared in accordance with IDOT and FHWA procedures and design criteria.

2. Final Special Provisions

The Special Provisions booklet for the overall project will be prepared in accordance with the IDOT procedures and criteria.

3. Final Estimate of Cost and Time

GHA will prepare a detailed engineer's opinion of probable construction cost based upon the completed final engineering plans.

Tasks 4 and 11 – QA/QC Review

GHA will perform an internal Quality Assurance/Quality Control review of the completed design of the respective Pre-Final and Final PS&Es.

- a. Pre-Final QA/QC Review. Prior to submission of the pre-final plans, we will perform an internal Quality Assurance / Quality Control review of the work completed. This review is completed by two separate reviewers independent of the design team. These reviews consider both constructability issues as well as design issues such as identification of missing pay items, quantities, and special provisions. A plan-in-hand review is also completed to verify conditions in the field have not changed since the project initiation.
- b. Final QA/QC Review. Prior to final submission to IDOT for Letting, a second QA/QC review of the plans and special provisions will be completed. This review will confirm that review comments have been addressed and all pay items and quantities have been updated accordingly.

Tasks 5 and 12 - Special Waste

GHA will develop a response to the PESA completed by IDOT during Phase I. IDOT will use this information to provide a PSI, along with any relevant non-special waste pay items and special provisions. GHA will review and incorporate this information into the Final P, S, & E.

Tasks 6 and 7 - Right-of-Way Services (ITEP funded only)

Easements are required from several parcels as determined during the Phase I engineering. We anticipate that appraisals and negotiations will be necessary for all these parcels.

GHA will prepare the necessary Plat of Highways and Legal Descriptions for the parcels. Santacruz Land Acquisitions will provide the necessary parcel valuations and act as the negotiator on behalf of the City for the land acquisition.

The Plat of Highway will depict the following information:

- All parcel geometry necessary to mathematically define the boundaries to be acquired.
- The limits or boundaries of the total holding of all Parcel owners.
- The linear dimensions of all total holding parcels.
- All section lines and subdivision lines included within the acquisition area.
- Illinois State Plan Coordinates for all principal control and boundary points within the acquisition limits.
- The point of commencement and point of beginning for all parcel description
- Table itemizing parcel no.; owner; total holding, acquisition, easement, and remainder acreages, and tax ID number.
- Centerline alignment with stationing as provided by the applicable jurisdiction and offsets to proposed right of way at each change of bearing or curve.

Local Public Agency	County	Section Number
City of Prospect Heights	Cook	19-00054-00-SW

**EXHIBIT B
PROJECT SCHEDULE**

Project Kick Off Meeting January/February 2022

Coordination and Data Collection	June 2022
• Utility Coordination	June 2022 - Ongoing
• Supplemental Survey	June 2022 - July 2022
• Submit Request for Extension of Time to ICC	No later than December 1, 2022
Right-of-Way Acquisition	June 2022 - November 2022
• Plat of Highways	June 2022 - Mid August 2022
• Appraisals/Review Appraisals	July 2022 - Mid September 2022
• Negotiations	September 2022 - November 2022
• Right-of-Way Certification	November 30, 2022
Pre-Final Plans (90%)	June 2022 - August 2022
• IDOT Pre-Final PS&E Submission	August 12, 2022
Final Plans (100%)	August 2022 - October 2022
• Final PS&E Submission	October 3, 2022
IDOT Letting	January 20, 2023

Local Public Agency	County	Section Number
City of Prospect Heights	Cook	19-00054-00-SW

**Exhibit C
Direct Costs Check Sheet**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

Item	Allowable	Quantity	Contract Rate	Total
☐ Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			
☐ Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			
☐ Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			
☒ Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	400	\$0.56	\$224.00
☒ Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	8	\$65.00	\$520.00
☐ Vehicle Rental	Actual cost (Up to \$55/day)			
☐ Tolls	Actual cost			
☐ Parking	Actual cost			
☐ Overtime	Premium portion (Submit supporting documentation)			
☐ Shift Differential	Actual cost (Based on firm's policy)			
☒ Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	8	\$25.00	\$200.00
☒ Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	1000	\$0.20	\$200.00
☐ Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			
☐ Project Specific Insurance	Actual Cost			
☐ Monuments (Permanent)	Actual Cost			
☐ Photo Processing	Actual Cost			
☐ 2-Way Radio (Survey or Phase III Only)	Actual Cost			
☐ Telephone Usage (Traffic System Monitoring Only)	Actual Cost			
☐ CADD	Actual cost (Max \$15/hour)			
☐ Web Site	Actual cost (Submit supporting documentation)			
☐ Advertisements	Actual cost (Submit supporting documentation)			
☐ Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			
☐ Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			
☐ Recording Fees	Actual Cost			
☐ Transcriptions (specific to project)	Actual Cost			
☐ Courthouse Fees	Actual Cost			
☐ Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			
☐ Testing of Soil Samples	Actual Cost			
☐ Lab Services	Actual Cost (Provide breakdown of each cost)			
☐ Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			
☒ Title Commitment	Actual Cost	5	\$800.00	\$4,000.00
☐				
☐				
☐				
☐				
Total Direct Costs				\$5,144.00

Local Public Agency	County	Section Number
City of Prospect Heights	Cook	19-00054-00-SW

Exhibit D
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal 09/02/21

Method(s) used for advertisement and dates of advertisement

The north (ITEP funded) RFQ was due on 05/07/21 and south (CMAQ Funded) RFQ was due 09/02/21. Daily Herald Newspaper Ads - 4/1/21, 4/8/21, 8/12/21, 8/17/21

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
- Technical Approach	10%
- Firm Experience	15%
- Specialized Experience	15%
- Staff Capabilities	15%
- Workload Capacity	15%
- Past Performance	20%
- Local Presence	5%
- Participation of Qualified and Certified DBE Sub-consultants	5%

Add

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒
---	---	--------------------------	-------------------------------------

Selection committee (titles) for this project

Joe Wade, City Administrator; Peter Falcone, Assistant Administrator; Mark Roscoe, Public Works Director

Top three consultants ranked for this project in order

1	Gewalt Hamilton Associates, Inc. (ITEP & CMAQ portions)
2	Edwin Hancock Engineering Co. (ITEP) / GSG Consultants, Inc. (CMAQ)
3	GSG Consultants, Inc. (ITEP) / Edwin Hancock Engineering Co. (CMAQ)

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒

Local Public Agency		County		Section Number	
City of Prospect Heights		Cook		19-00054-00-SW	
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒		
14	QBS according to State requirements used?	☐	☒		
15	Existing relationship used in lieu of QBS process?	☒	☐		
16	LPA is a home rule community (Exempt from QBS).	☒	☐		



EXHIBIT E
COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET
ANNIVERSARY RAISE

Local Public Agency	County	Section Number
City of Prospect Heights	Cook	19-00054-00-SW
Consultant (Firm) Name	Prepared By	Date
Gewalt Hamilton Associates, Inc.	Michael Vasak	5/12/2022

PAYROLL ESCALATION TABLE

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	152.48%
START DATE	5/24/2022		COMPLEXITY FACTOR	0
RAISE DATE	ANNIVERSARY		% OF RAISE	2.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

9

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be:

1.50%

Local Public Agency**County****Section Number**

City of Prospect Heights

Cook

19-00054-00-SW

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	1.50%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$78.21	\$78.00
CE VI	\$75.00	\$76.13
CE V	\$70.25	\$71.30
CE IV	\$57.50	\$58.36
CE III	\$44.00	\$44.66
CE II	\$39.79	\$40.39
CE I	\$33.21	\$33.71
LS IV	\$52.88	\$53.67
LS III	\$43.81	\$44.47
LS I	\$23.50	\$23.85
GISP III	\$61.00	\$61.92
ET V	\$63.25	\$64.20
ET IV	\$40.21	\$40.81
ET III	\$33.83	\$34.34
ET II	\$31.50	\$31.97
ET I	\$24.50	\$24.87
AD I	\$25.96	\$26.35
Environmental Consultant I	\$31.00	\$31.47

Local Public Agency

City of Prospect Heights

County

Cook

Section Number

19-00054-00-SW

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Anniversary Raise

OVERHEAD RATE 152.48%

COMPLEXITY FACTOR 0.00%

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Project Admin & Mgmt (ITEP)	104	4,892	7,459		1,614		13,965	4.70%
Pre-Final P, S, & E (ITEP)	525	20,252	30,880	572	6,683		58,387	19.64%
Final P, S, & E (ITEP)	76	3,281	5,003		1,083		9,367	3.15%
QA/QC (ITEP)	48	3,329	5,076		1,099		9,504	3.20%
Special Waste (ITEP)	26	991	1,512		327		2,830	0.95%
Plat of Highways (ITEP)	126	5,216	7,953	4,000	1,721		18,890	6.36%
Negotiations/Appraisals (ITEP)		-	-		-	41,500	41,500	13.96%
Project Admin & Mgmt (CMAQ)	228	11,612	17,706	572	3,832		33,722	11.35%
Pre-Final P, S, & E (CMAQ)	719	27,971	42,651	572	9,231		80,425	27.06%
Final P, S, & E (CMAQ)	117	5,012	7,642		1,654		14,308	4.81%
QA/QC (CMAQ)	52	3,614	5,511		1,193		10,318	3.47%
Special Waste (CMAQ)	36	1,404	2,140		463		4,007	1.35%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Subconsultant DL					0		-	
TOTALS	2057	87,574	133,533	5,716	28,900	41,500	297,223	100.00%

221,107

BLR 05513 (Rev. 04/30/21)

Cost Est Work

PROPOSAL FOR LAND ACQUISITION SERVICES

City of Prospect Heights

Gewalt Hamilton Associates, Inc.



**Wolf Road
from Palatine Frontage Road
to Old Willow Road**

**Santacruz Land
Acquisitions** 

222 Northfield Road · Suite 201
Northfield, IL 60093
www.santacruz-associates.com

Contact:
J. Steve Santacruz
847-868-9620
jsteve@santacruz-associates.com

1

EXECUTIVE SUMMARY

Having extensive experience with right of way projects, we understand the importance of keeping on schedule. On-time lettings gives the City of Prospect Heights, the Local Public Agency (“LPA”) the best use of its resources and strengthens the efficiencies in the implementation of its roadway improvement program. To achieve your goals, it is critical that your land acquisition consultant understands the importance and addresses three critical issues in your acquisition of right of way:

- Deliver the right of way on-time to meet the letting
- Manage the acquisition risks, including the cost of condemnation litigation
- Compliance with land acquisition policies and procedures and FWA policies that effect the certification and funding of your project.

CRITICAL ISSUE 1: DELIVER THE RIGHT-OF-WAY ON-TIME TO MEET LETTING

Delivery of right of way on-time keeps the project on its letting schedule. We understand that nothing is more important to the LPA. Santacruz Land Acquisitions knows delays can impact the project budget, cause scheduling conflicts with potential contractors and affect other economic factors which govern the delivery of the overall infrastructure improvement program for the LPA.

Santacruz Land Acquisitions (“**Santacruz**”) will work with the staff for the LPA and/or, Gewalt Hamilton Associates, Inc. Engineer for the LPA, (“Consultant”) to develop a land acquisition plan for the reconstruction of Wolf Road from Palatine Frontage Road to Old Willow Road (the “Project”) to assure that the goals are met.

Our solution is to assemble a team of industry leading right-of-way professionals that have years of experience working on land acquisition projects with the understanding of what needs to be done to complete an acquisition on time.

CRITICAL ISSUE 2: MANAGE THE RIGHT-OF-WAY PROCESS & RISKS

With over twenty-five years working on land acquisition projects, Santacruz Land Acquisitions understands the workload associated with this project and the level of performance the LPA is seeking with this engagement. As such, we have assembled a team of professionals with vast experience in delivering right-of-way services for IDOT, the Tollway and other such agencies on various infrastructure projects.

Equally important as the scheduled letting is the acquisition budget for the Project. Our team will suggest ways to minimize impacts and reduce costs in challenging acquisitions. We will also work with the LPA to minimize the condemnation referrals that impact the budget for this Project. At the same, our team will quickly identify parcels in the very beginning of the process that have title issues that can only be resolved through condemnation so that the team can develop strategies on moving the land acquisition process forward.

Your land acquisition consultant needs to have knowledge of the legal requirements necessary to position an agency for a successful acquisition of the right-of-way.

Our solution is to compile extensive experience in law, real estate and civil engineering which gives us the ability to recognize issues and resolve them before they create bigger problems. Santacruz has over 25 years of providing right-of-way services including managing land acquisition projects of various sizes.

CRITICAL ISSUE 3: COMPLIANCE WITH GOVERNMENT REGULATIONS

All land acquisition services must be performed in accordance with the Uniform Relocation Assistance and Real Property Act. In addition, we are familiar with IDOT's land acquisition guidelines, policies and procedures.

Our solution is to apply our team's extensive collective decades of experience complying with federal and state laws and maximizing the team's knowledge of the land acquisition policies of IDOT.

ADDITIONAL COMPONENT OF OUR PROPOSAL: BEP UTILIZATION

Santacruz is a BEP with Central Management Services, a DBE with IDOT and an MBE with Cook County and the City of Chicago.

WHY SANTACRUZ LAND ACQUISITIONS?

As you review our proposal, you will see that the team that Santacruz Land Acquisitions has assembled is versatile, experienced and qualified to deliver the full scope of the land acquisition needs for the LPA. What sets apart our team is:

- Years of successful on-time delivery of right of way land acquisition services to various other agencies
- Diverse set of real estate acquisition disciplines including backgrounds in law and civil engineering
- Extensive experience with complex valuations and acquisitions
- Title review experience, including familiarity with all types of recorded documents affecting real estate and knowledge on how to the clear title
- Experience in reviewing plats and legal descriptions, as well as an ability to review and understand roadway construction plans
- Expertise with the Uniform Relocation Assistance and Real Property Act of 1970, as amended (Uniform Act), Illinois Eminent Domain Act (735 ILCS 30), IDOT Land Acquisition Guidelines.
- Familiarity with IDOT policies and procedures related to land acquisition and appraisals.

SUMMARY

With a long history of successful delivery of a variety of right of way projects on-time, within budget and to our client's satisfaction, we look forward to the opportunity to assist the LPA with its land acquisition needs.

COMPENSATION

Santacruz shall be entitled to the compensation as shown on the attached schedule. Our cost proposal, based on **five (5)** projected parcels of right-of-way, is as follows:

<u>APPRAISALS:</u>	\$15,000.00.
<u>REVIEW APPRAISALS:</u>	\$7,500.00.
<u>NEGOTIATIONS:</u>	\$15,000.00.

As directed, **Santacruz** shall invoice the LPA or Consultant for any fees and charges related to the acquisitions including, without limitation, (i) the cost of the later date title commitments, (ii) the cost of title insurance policies obtained on the parcels to be acquired, (iii) the cost of recording any necessary documents to complete the conveyance and obtain clear title, (iv) lender's fees related to the processing of any partial releases needed to provide clear title, and (v) land trustee processing fees. **Santacruz** shall include **\$600.00** per parcel for these charges. **Santacruz** shall pay any such fees and charges in excess of the **\$600.00** per parcel allowance for which Santacruz Land Acquisitions shall be entitled to additional compensation in the amount of any such payments pursuant to a separate work order issued.

In fulfillment of its project management responsibilities, **Santacruz** will attend and/or participate in up to four (4) hours of meetings and conference calls for consultations on the project. This will include, without limitation, kick-off meetings, planning discussions, project strategy development and review of parcels with acquisition challenges.

Based on the projected total number of parcels of right-of-way to be acquired for the Project, the land acquisition negotiation services provided herein are offered at a cost not to exceed **\$41,500.00** as follows (per the pricing schedule in Exhibit 3.a.):

Land Acquisition Services	\$37,500.00
Project Management Services	\$1,000.00
Estimated Direct Billable Expenses	\$3,000.00

2

TECHNICAL APPROACH

Santacruz shall provide Right-of-Way Acquisition Services including, but not limited to:

- Project Management
- Appraisals
- Acquisition negotiations and settlements

In addition, as may be required in order to complete the processing of any parcel and subject to the approval in advance by the LPA, **Santacruz** can also provide specialty engineering reports and relocation assistance of displaced property owners. All services shall be performed at the direction of the LPA and in accordance with the policies and procedures of IDOT, as applicable, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 ("Uniform Act"), as amended (49 CFR Part 24), the Illinois Eminent Domain Act (735 ILCS 30) ("Eminent Domain Act"), and the Illinois Code of Civil Procedure ("Code of Civil Procedure").

Santacruz Land Acquisitions agrees to perform the services as set forth herein. **This process has been the roadmap to many successful right-of-way projects. This Road Map will help us help you keep your project on schedule.**

LAND ACQUISITION CRITICAL PATH STEPS – “OUR ROAD MAP”

Task 1: Notice to Proceed

Our services start after authorization to proceed from the LPA and IDOT (as may be necessary).

Task 2: Kick-off Meeting

Santacruz will meet with the LPA and/or Consultant to discuss the Project, identify issues and develop any necessary strategies to assure the timely completion of the Project.

Task 3: Delivery and Review of Project Information

The LPA or Consultant will provide **Santacruz** with plats of highway, legal descriptions, the most recent title commitments and any other pertinent information regarding the property owner for each parcel assigned for acquisition. In addition, the LPA or Consultant will also provide **Santacruz** with a set of project plans, including, (i) plan and profile, (ii) drainage and utilities, (iii) pavement markings and (iv) cross sections.

Task 4: Introductory Notice to Owners

The appraiser will notify the property owner of the proposed taking and will invite the property owner to be present during the inspection by the appraiser.

Task 5: Appraisal

The appraiser shall make a detailed inspection of the properties and make such investigations and studies as are consistent with industry standard and necessary to derive sound conclusions for the preparation of appraisal reports. All appraisal work shall be completed within eight to ten weeks after commencement.

The Appraiser shall assist in analyzing and responding to valuation information provided by a property owner in support of a counter-offer.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised appraisals. Such requests may be pursuant to a separate work order.

Task 6: Review Appraisal

All appraisals will be reviewed by the review appraiser assuring that all items affecting the value of the property have been considered in the appraisal.

As necessitated by a change of ownership, a revision to the right of way or for condemnation purposes, **Santacruz** will furnish and deliver updated or revised reviews. Such requests may be pursuant to a separate work order.

Task 7: Negotiation and Acquisition

Santacruz shall commence negotiations after approval by the LPA of the appraisals and the amount of just compensation to be offered to the property owner.

Before contacting the property owner, **Santacruz** will prepare and send the introductory letter to the property owner on the LPA's letterhead.

Santacruz will present the property owner with an offer package, which shall contain the Offer to Purchase and other documents to assist the property owner with reviewing the right-of-way request.

Santacruz will make all reasonable efforts to complete the acquisition of the right-of-way from the property owner.

Santacruz will not have any authority to determine administrative settlements. **Santacruz** will consult with the LPA for approval of any counter offers and upon acceptance by the LPA of any such counter-offer, **Santacruz** will prepare the necessary documentation for administrative settlement.

Santacruz will review the title commitment provided for each parcel to determine the liens and encumbrances that will need to be addressed in order to complete the acquisition process for the LPA.

If, during its discussions with the property owner, errors in the plans are discovered or the property owner requests design changes, **Santacruz** will immediately notify LPA or Consultant with this information. At any time during negotiations for situations involving design changes, errors in plans or for any other reason, if requested by LPA or Consultant, **Santacruz** will cease negotiations on certain parcels until corrected information or further instruction is provided to **Santacruz**.

Upon successful negotiations with the property owner, **Santacruz** will prepare all necessary conveyance documents in order to complete the acquisition and obtain title approval for the property. **Santacruz** will submit the completed parcel file with original conveyance documents, any documents necessary for title clearance, the Negotiator's Log documenting all negotiation activities, copies of all correspondence with the property owner, title commitments, plats, and all

other documentation as required by the LPA and IDOT (as necessary).

Task 7: Project Management

Santacruz Land Acquisitions shall appoint a Project Manager for this project. The Project Manager will provide proposed project time-line with milestones on delivery. The Project Manager will coordinate all deliverables, keep project on schedule and maintain the channels of communication with the LPA.

The Project Manager will attend project kick-off meetings and project status meetings. In addition, when needed, the Project Manager will review construction plans and provide comments.

The Project Manager shall provide QA/QC oversight for this contract. Santacruz Land Acquisitions has a very strong commitment to QA/QC for all its projects. In addition to monthly status reports prepared for our clients in which we review the progress of each parcel, Santacruz Land Acquisitions meets on a bi-weekly basis with its production team to assure that projects are on schedule and proceeding to letting.

The paralegal team at Santacruz Land Acquisitions reviews every title commitment to alert the negotiator of title concerns and to prepare for title clearance. Also, all conveyance documents prepared by the paralegals are reviewed by the head paralegal and/or the negotiator. Finally, all final packages of settled or condemned parcels are compiled using QA/QC checklist and reviewed by the Project Manager to assure proper completion.

Condemnation Support

Santacruz understands that appearances in court and/or pretrial conferences, which may include depositions, and preparation for litigation or pre-trial conferences may be required by the LPA so that it may complete the acquisition of the property through condemnation.

In the event, after making every reasonable effort to contact and negotiate with a property owner,

Santacruz is unable to obtain a settlement for the acquisition of the right-of-way, **Santacruz** shall refer the parcel to the LPA for acquisition by condemnation.

In such case, at the request of the LPA or its trial counsel, the Appraiser assigned to appraise the parcel shall make any such appearances or complete such preparation work in order to assist with this process. In addition, at the request of the LPA or its trial counsel, the Negotiator assigned to negotiate the parcel shall make any such appearances or complete such preparation work in order to assist with this process. Such requests for trial appearances or condemnation support will be pursuant to a separate work order.

PERSONNEL

The experience and talent of the right of way professionals that make up the team for **Santacruz** will, to a large extent, be the basis for the success of keeping this Project on-time and within budget. **Santacruz** brings over twenty-five years of right of way acquisition experience. Santacruz has worked on thousands of acquisition parcels for ISTHA, IDOT, Cook, Kane, Lake, and Will Counties. We have also worked for numerous township and municipalities. **Santacruz** has years of experience handling some of the most complex land acquisition transactions.

The **Santacruz** staff includes two negotiators and two paralegals with years of experience in acquiring a variety of right-of-way parcels.

PRIOR EXPERIENCE

Santacruz Land Acquisitions was founded in 1992 and has grown to be one of the most dependable right-of-way negotiation firms in Illinois. **Santacruz** has been providing comprehensive right-of-way solutions, including negotiation activities and the coordination of the valuations of parcels for various public agencies.

3

EXHIBITS

- a. Pricing Schedule
- b. BEP Certification
- c. Team Resumes
- d. References & Letters of Recommendation

Compensation for Services

Appraisal Services (per parcel)

Appraisals	\$3,000.00
Revision to appraisal due to change in ROW or plans ¹	\$1,500.00 - \$4,000.00

Review Appraisal Services (per parcel)

Review Appraisals	\$1,500.00
Revision to review appraisal due to change in ROW or plans ¹	\$900.00 - \$2,000.00

Negotiation Services (per parcel)

Negotiation and acquisition services for Right of Way including, without limitation, documentation of conveyance of property interest	\$3,000.00
Additional negotiations due to change in ownership or plans ¹	\$1,900.00 - \$3,500.00

Witness Services (if applicable)

Rate for each ½ day in pretrial conference or in court for Negotiator ¹	\$1,000.00
Rate for each ½ day in pretrial conference or in court for Appraiser ¹	\$1,000.00
Hourly rate for consultation not otherwise specifically provided for herein	\$250.00

Title Services (if applicable)

Later date commitment – In addition to actual recording costs + Administrative fee	\$25.00
Title insurance policies – In addition to actual recording costs + Administrative fee	\$25.00
Recording of Documents – In addition to actual recording costs + Administrative fee	\$25.00
Copies of recorded documents – In addition to actual copying costs & research fees + Administrative fee	\$25.00

¹ May requires supplemental work order.

BEP CERTIFICATION



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

May 7, 2021

CERTIFIED-RETURN RECEIPT REQUESTED

Mr. J. Steve Santacruz
Santacruz Associates, Ltd.
dba Santacruz Land Acquisitions
222 Northfield Rd., Ste. 201
Northfield, IL 60093

Dear Mr. Santacruz:

The Illinois Department of Transportation (IDOT) has approved the *No Change Affidavit* for Santacruz Associates, Ltd. dba Santacruz Land Acquisitions and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

To remain certified and in good standing, you must annually submit a *No Change Affidavit*. Your firm's next affidavit is due on **May 1, 2022**. IDOT will send an affidavit form 60 days prior to that date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises within 30 days of the change.

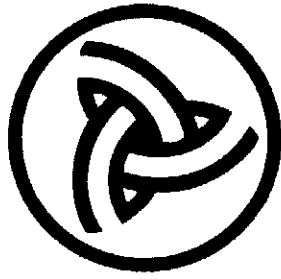
Note: Pursuant to 49 CFR Part 26.83(i), whenever there is a change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink that reads "Tony L. Day".

Tony L. Day, Manager
DBE Certification Section
Bureau of Small Business Enterprises



Illinois Department of Transportation

Santacruz Associates, Ltd.

is hereby certified as a

Disadvantaged Business Enterprise

This certificate is valid under current firm ownership and operational control only and supercedes any authorization or listing previously issued.

Ann L. Schneider
Acting Secretary

Illinois Department of Transportation

Carol Lyle
Bureau Chief

Bureau of Small Business Enterprises

Effective the 26th day of July 2011



OFFICE OF CONTRACT COMPLIANCE

JACQUELINE GOMEZ

DIRECTOR

118 N Clark Street • Chicago, Illinois 60602 • (312) 603-5502

TONI PRECKWINKLE

PRESIDENT

**Cook County Board
of Commissioners**

RICHARD R. BOYKIN
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

JOAN PATRICIA MURPHY
6th District

JESUS G. GARCIA
7th District

LUIS ARROYO, JR.
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

December 5, 2014

Mr. J. Steve Santacruz, President
Santacruz Associates, Ltd.
2650 Valor Drive
Glenview, IL 60026

Dear Mr. Santacruz,

Cook County Board President Toni Preckwinkle and City of Chicago Mayor Rahm Emanuel have launched a reciprocal Minority and Women Business Enterprise initiative. This initiative will allow your business to be certified by either the County or City, and have that certification apply to both agencies. This combined effort by the County and City will lessen the financial burden and streamline the certification process by providing a "one stop shop" for MBE/WBEs interested in participating in County and City procurement opportunities.

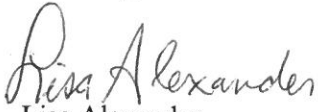
Santacruz Associates, Ltd. is currently certified by the City of Chicago as a **MBE**.

This letter is to notify you that your designated Host Agency will be the City of Chicago and your M/WBE certification will be recognized for Cook County contracts, provided that your status with the City of Chicago's M/WBE Program remains in good standing. As such, you will no longer be required to submit your annual No Change Affidavit to Cook County Government.

Please note that if you are currently certified with the City of Chicago in a *non-construction* area i.e., professional services or goods, the County Code requires that you do not exceed 1.) the S.B.A. Size Standards and, 2.) Personal Net Worth standards of approximately \$2MM. If you are a non-construction firm and wish to participate as an MBE/WBE in an upcoming County contract, you must submit an affidavit regarding your Size and Personal Net Worth at the time of the bid. You can download the affidavit from www.cookcountyil.gov/contractcompliance.

If you have further questions and/or comments, please contact Lisa Alexander at 312-603-5513.

Sincerely,


Lisa Alexander
Deputy Director



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 03 2019

J. Steve Santacruz
Santacruz Associates, Ltd. dba Santacruz Land Acquisition
222 Northfield Rd., Suite 201
Northfield, IL 60093

Dear Mr. Santacruz:

We are pleased to inform you that **Santacruz Associates, Ltd. dba Santacruz Land Acquisition** has been recertified as a **Minority-Owned Business Enterprise ("MBE")** by the City of Chicago ("City"). This **MBE** certification is valid until **1/15/2024**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. Therefore, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an annual No-Change Affidavit. Your firm's **annual No-Change Affidavit** is due by **1/15/2020, 1/15/2021, 1/15/2022, and 1/15/2023**. Please remember, you have an affirmative duty to file your **No-Change Affidavit 60 days** prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **1/15/2024**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **11/15/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **MBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;

- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

531390- Consultants, Real Estate (Except Appraisers), Offices

Your firm's participation on City contracts will be credited only toward **MBE** goals in your area(s) of specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority, Women, Veteran-Owned Business Enterprise and Business Enterprise Owned or Operated by People with Disabilities (MBE/WBE/VBE/BEPD) Program.

Sincerely,



Shannon E. Andrews
Chief Procurement Officer

SEA/fn



ILLINOIS

JB Pritzker, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Janel L. Forde, Acting Director

February 26, 2020

Certification Term Expires: February 26, 2021

J. Steve Santacruz

Santacruz Associates, Ltd. DBA Santacruz Land Acquisitions

Suite 201

Suite 206

Northfield, IL 60093

Re: Minority Business Enterprise (MBE)

Dear J. Steve Santacruz:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Minority Business Enterprise (MBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Recognition Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 15 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

NIGP 95883: REAL ESTATE MANAGEMENT SERVICES, INCLUDING LISTING, SALES AND BROKER SERVICES

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on www.opportunities.illinois.gov and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez

Certification Manager

Business Enterprise Program

TEAM RESUMES

Javier Steve Santacruz

Mr. Santacruz has spent his career as a real estate professional working as a controller for VMS Realty Partners and general counsel of Continental Offices. He has extensive experience in lease negotiation, property management, debt restructuring, acquisitions/dispositions and the development of real estate investment vehicles.

For the past twenty years, Mr. Santacruz has been providing right-of-way services for a variety of governmental agencies. He has assisted on planning of right-of-way during plan development stages, as well as worked as a right-of-way agent in the acquisition and facilitation of right-of-way necessary for the completion of a project. He has extensive experience working with the Illinois Department of Transportation and the Illinois State Toll Highway Authority gaining a thorough understanding of the policies and procedures of those agencies in meeting their right-of-way requirements. Representative project experience includes:

Role:

*President/
Right of Way Consultant*

Years of Experience: 25+

Education:

*Juris Doctorate
DePaul University Law, 2015
B. S. in Accounting
DePaul University, 1983*

Professional Credentials:

*International Right
of Way Association*

- O'Hare Modernization Program, O'Hare Airport expansion for the City of Chicago – Right-of-Way Agent. Completed the acquisition or referral for condemnation of over 300 parcels in a seven month period. Coordinated the acquisition process with relocation agents assigned to provide relocation benefits to displaced property owners under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.
- Washington Street in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Engaged to provide negotiation/acquisition and appraisal services for 135 parcels over a 2.5 mile corridor. Project involved roadway widening and a grade separation of METRA rails from the roadway.
- Grand Avenue Grade Separation, Grand Avenue Railroad Relocation Authority, Franklin Park, Illinois – Right-of-way Agent. Provided negotiation services and facilitated acquisition of over eighty parcels of right-of-way necessary to complete a rail-road grade separation along Grand Avenue in Franklin Park involving the Soo Line Railroad, CP Rail Systems, Wisconsin Central and Indiana Harbor Belt Railroad.
- I57 and I294 Interchange, Illinois State Toll Highway Authority – Right-of-Way Agent. Engaged to provide a combination of negotiation/acquisition and appraisal services for over one hundred parcels for the construction of an interchange connecting two major interstates.

Jonathan Abplanalp

Mr. Abplanalp is in his eighth year providing right-of-way services for a variety of governmental agencies. He has worked as a right-of-way agent in the acquisition and facilitation of right-of-way necessary for the completion of a project. Prior to becoming an IDOT-approved Fee Negotiator, Mr. Abplanalp worked for Santacruz Land Acquisitions as a Right of Way Administrative Assistant. Representative project experience includes:

- Weiland Road in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Assisted in negotiation of 48 parcels over a two mile corridor. Project involved several relocations of residences.
- IL 31 in Carpentersville, Illinois, Village of Carpentersville – Right- of-way Agent. Assisted in negotiation of 40 parcels for major intersection reconfiguration. Project involved two relocations of businesses.
- Ohio Street at BNSF Railway Crossing in Aurora for City of Aurora – Right-of-Way Agent. Engaged to provide negotiation/acquisition services for 14 parcels. Project involved a grade separation of railroad from the roadway.
- Washington Street in Lake County, Illinois, Lake County Division of Transportation – Right-of-way Agent. Assisted in negotiation of 135 parcels over a 2.5 mile corridor. Project involved roadway widening and a grade separation of METRA rails from the roadway.
- Lake Cook Road in Lake County & Cook County, IL – Right-of-way Agent. Assisted in negotiation and facilitated acquisition of 48 parcels of right-of-way for major reconstruction of Lake Cook Road. Parcels were acquired on behalf of Lake County, Cook County, and the Illinois Department of Transportation.
- IL 72 at Big Timber Road in Kane County for Illinois Department of Transportation – Right-of-way Agent. Provided negotiation services and facilitated acquisition of eight parcels of right-of-way necessary for the reconstruction of intersection of IL 72 and Big Timber Road.
- Plum Grove Road in Schaumburg, IL for Village of Schaumburg – Right-of-way Agent. Provided negotiation services and facilitated acquisition of 25 parcels of right-of-way necessary to reconstruct 2 sections of Plum Grove Road. One section included the installation of a roundabout.
- National Parkway in Schaumburg, IL for Village of Schaumburg – Right-of-way Agent. Provided negotiation services and facilitated acquisition of 17 parcels of right-of-way necessary to reconstruct National/State Parkway. Project consisted of reduced traffic lanes and the addition of a bike lane.

Role:

*Vice-President/
Right of Way Consultant*

Years of Experience: 8+

Education:

*B. S. in Architectural Studies
University of Illinois, 2011*

Professional Credentials:

*International Right
of Way Association*

Tommy Ball

Mr. Ball has two years of experience providing right-of-way services to government agencies. He has worked as a right-of-way agent in the acquisition and facilitation of right-of-way necessary for the completion of a project. Mr. Ball is a licensed Attorney and earned his RWA designation from the International Right of Way Association. Prior to becoming an IDOT-approved Fee Negotiator, Mr. Ball has a range of experience in the infrastructure industry, having served as a clerk for the Federal Maritime Commission. Mr. Ball has presented on Right-of-Way negotiations for the IRWA's young professional section. Representative experience includes:

- Gilmer Road and Midlothian Road in Mundelein, IL, Lake County- Right-of-Way Agent. Negotiated 18 parcels as part of the intersection improvement project. Parcels included residential and commercial properties.
- Wolf Road Improvement Project in Wheeling, IL, IDOT. – Right-of-Way-Agent. Negotiated 17 parcels on behalf of the Illinois Department of Transportation, including some where the property owner's primary language was Spanish.
- Old Orchard Road in Skokie, IL, Cook County – Right-of-Way Agent. Negotiated 3 parcels for the improvement of the I-94 ramp at Old Orchard Road.
- US 20 in Marengo, IL, Illinois, IDOT – Right-of-Way Agent. Negotiated 13 parcels as part of IDOT's improvement project along the corridor. Work required clearing title on cross access agreements.
- Annie Glidden Road in DeKalb, IL, City of DeKalb – Right of Way Agent. Negotiated 2 farm parcels and completed the negotiations and submitted the paperwork within the 6 weeks between the assignment date and the letting date.
- Gary Avenue Multi-Use Path in Carol Stream and Bloomington IL, DuPage County. Right of Way Agent. Negotiated 7 parcels as part of a project to build a bike path along Gary Avenue in DuPage County.
- 14th Street in Waukegan and North Chicago, IL, Lake County – Negotiator in Training and paralegal. Assisted in the negotiation of 20 parcels, including performing meetings with both English and Spanish speaking Property Owners.

Role:

Right of Way Consultant

Years of Experience: 2+

Education:

*Juris Doctorate
Georgetown University Law
Center, 2015
B.A. magna cum laude
Mathematics
Wabash College, 2012*

Professional Credentials:

*International Right of Way
Association –
Right of Way Agent
Licensed to Practice Law (IL)*

Languages:

Spanish

Javi Santacruz

From: Powers, Tom <tjp@vniles.com>
Sent: Monday, November 25, 2019 8:34 AM
To: Javi Santacruz
Cc: Jonathan Abplanalp; Tommy Ball; 'Stephen Sugg (ssugg@cbbel.com)'; Rado II, Robert; Braun, Fred; 'Michael Kerr'
Subject: RE: Project Certification : Niles : Howard St. : R-55-001-97 : 13-00116-00-TL

Dear CBBEL and Santa Cruz Teams,

I want to offer the heartfelt thanks of the Village of Niles for making this happen. When we awarded the design contract we knew that meeting this schedule was a big ask and was the result of a situation that none of us created.

You all rose to the occasion and the Village is very thankful for the effort provided. Truly an accomplishment.

Thank you,

Thomas Powers, PE
Village Engineer
Department of Public Works
6849 Touhy Avenue
Niles, IL 60714-3174
847-588-7900
847-588-7950 fax
tjp@vniles.com





TranSystems

1475 E. Woodfield Road
Suite 600
Schaumburg, IL 60173
Tel 847-605-9600
Fax 847-605-9610

www.transystems.com

October 16, 2014

Mr. Steve Santacruz
2650 Valor Drive
Glenview, IL 60026

Reference: Washington Street
11-00121-11-BR
Lake County, IL

Dear Mr. Santacruz:

I would like to commend you for your efforts in ensuring that the Washington Street Underpass project could remain on the November 2014 letting. Your close coordination with Lake County Division of Transportation, Wisconsin Central Railroad, and Illinois Department of Transportation did not go unrecognized and is truly appreciated.

Very truly yours,

TranSystems Corporation

A handwritten signature in blue ink that reads "Todd S. Bright".

Todd S. Bright, PE
Vice President



Division of Transportation

Paula J. Trigg, P.E.
Director of Transportation/County Engineer

600 West Winchester Road
Libertyville, Illinois 60048-1381
Phone (847) 377-7400
Fax (847) 984-5888

July 18, 2013

Santacruz Land Acquisitions
2650 Valor Drive
Glenview, IL 60026

Dear Mr. Santacruz,

Let me take this opportunity to express our appreciation to you for the land acquisition services that your firm recently completed on our behalf for the Washington Street improvement in the Villages of Round Lake and Round Lake Park.

This project presented a number of challenges, not the least of which was to complete a total of 86 separate property acquisitions while following a very aggressive project schedule. You consistently demonstrated the ability to identify and solve issues without delay and to communicate effectively with all parties. Most importantly, our residents were treated fairly and honestly by you throughout the negotiation process. Your approach produced the needed results and was key to meeting our project objectives.

Thank you once again for representing our agency in such a professional and competent manner and for helping us to serve the best interests of the people of Lake County.

Sincerely,

Paula J. Trigg, P.E.
Director of Transportation/County Engineer

July 19, 2013

Mr. Steve Santacruz
Santacruz Land Acquisitions
2650 Valor Drive
Glenview, IL 60026

Re: Land Acquisition Services
Washington Street Reconstruction
Lake County Division of Transportation

Dear Steve:

We appreciate your service and dedication that contributed towards the successful outcome of the design process and achievement of the target letting for the Washington Street Reconstruction in Lake County. This project involved the acquisition of 86 parcels, and your work and perseverance allowed us to have the parcels certified in time for the County's targeted IDOT letting. Your close coordination with our designers and appraisers also ensured that all commitments were followed through, whether they were design or compensation related. This was a challenging project that involved close coordination with Lake County, IDOT and local municipalities. Santacruz Land Acquisitions expertise was a key element to the success of this project.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. R. Vana', with a stylized flourish at the end.

Jonathan R. Vana, P.E.
Director of Design Services
Civiltech Engineering, Inc.



July 18, 2013

Mr. Steve Santacruz
Santacruz Land Acquisitions
2650 Valor Drive
Glenview, IL 60026

Re: Illinois Route 47 at Waubensee Drive Intersection Safety Improvement Project

Dear Mr. Santacruz:

The purpose of this letter is to express my thank you to Santacruz Land Acquisitions and your excellent right-of-way land acquisition services on our recent Illinois Route 47 at Waubensee Drive safety improvement project for Waubensee Community College. Over the past few years, several fatalities have occurred at the subject intersection, and Waubensee Community College was eager to complete the construction of this project during the 2013 season. With only two months to complete the appraisals and negotiations and acquire the land for three parcels, you were able to successfully perform this work, and we met the June letting date that was sought by the College.

In addition, we continue to appreciate the hard work on the ongoing Washington Street reconstruction project for the Lake County Division of Transportation. Of the 60+ parcels to be acquired, you have successfully negotiated with several parties who were contentious from the beginning of the project, and have helped move this project forward.

We look forward to future successful projects working together with Santacruz Land Acquisitions.

Sincerely,

PATRICK ENGINEERING INC.

John A. Heim, P.E., PTOE
Project Manager



July 19, 2013

Mr. J. Steve Santacruz
Santacruz Land Acquisitions
2650 Valor Drive
Glenview, Illinois 60026

Dear Steve:

Baxter & Woodman, Inc. would like to thank you and express our satisfaction with the quality of work performed by your firm. The members of the Santacruz team are knowledgeable in right of way land acquisition services and have consistently completed assignments on time and within our established budgets.

Baxter & Woodman and Santacruz have teamed together on numerous projects over the past five years. I would particularly like to thank you for your hard work and commitment in performing Appraisal and Negotiation services on our most recent Village of Glenview: Illinois Route 43 (Waukegan Road) project. While working within a very tight project schedule and also with many complicated issues on numerous properties, we were able to obtain right of way certification and project approvals on schedule, allowing us to meet the Village's expected project letting date. Your problem solving abilities, and also your firm's knowledge of and experience with the IDOT right of way process were invaluable on the project.

We look forward to working together with you soon.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

A handwritten signature in blue ink that reads "John V. Ambrose". The signature is written in a cursive, flowing style.

John V. Ambrose, PE
Vice President

JVA:df



To: Acting Mayor Dolick and Members of the City Council

From: Joe Wade, City Administrator

Subject: Proposed Three Year Agreement with Administrative Consulting Specialists

Background

The City of Prospect Heights has worked with Administrative Consulting Specialists (ACS) for several years, and has been directly represented by its owner, Todd Kupsak.

During this time, ACS has successfully obtained a number of grants for the City. (A record of ACS performance is attached.)

ACS provides specialized expertise in grant availability awareness and application that is not within the City's resources. The Company also offers assistance to the Police Department.

Analysis

ACS' record represents the value of their work in garnering grant funding for the City of Prospect Heights. They have been an important part of the City's efforts to obtain Regional Transportation Authority, State of Illinois, Cook County and Federal assistance for the Wolf Road sidewalk and culvert improvement. They also assisted applications for Rebuild Illinois and other contributors to the Arlington Countryside improvement.

Equally important is what we anticipate their role to be in the upcoming proposed three-year period. These include, but are not limited to, the following grant opportunities:

1. Police Social Workers/Victims' Assistance Program
2. Police After School Youth Diversion Program
3. Community Projects Funding Opportunities
4. Camp McDonald Road Sidewalk-Metra Station to Wheeling Road
5. Various Storm Water Management Initiatives
6. Police/School Resources

Like the Wolf Road sidewalk, some of these projects are anticipated to take multiple years and there is value in ensuring the continuity of ACS' grant management and oversight. Additionally, like the Wolf road sidewalk, some projects may involve several and layered grant sources. The annual fee for ACS's services is \$20,000. Under a three-year agreement, the annual fee is reduced to \$18,000.

Recommendation

Staff recommends approval of resolution **R-22-27** approving a three-year agreement with Administrative Consulting Specialists.

Year-end Performance Review

Client Name:	City of Prospect Heights	Client ID:	214
Contact:	City Administrator Joe Wade	Date:	10/05/2021
Review			
Period:	June 1, 2011 – October 01, 2021		

A.C.S. Annual Report Card

Administrative Consulting Specialists would like to take this opportunity to thank our clients for their assistance with data retrieval, obtaining required signatures, and other miscellaneous requirements necessary to complete grant applications, monthly, quarterly and annual reports.

Overall, *Administrative Consulting Specialist's* (A.C.S.) past 2 years in operation with your City has been quite successful. Our company's number one goal in this economically challenged environment was to use our expertise to fit your agency's best interest financially and programmatically. This was accomplished in several ways:

- 1. Grant Research** – Locating and advising your department of current, new and future grants that may become available.
- 2. Grant Writing** - Providing complete proposal development, submission and follow-up on grant projects for your organization
- 3. Grant Maintenance** – Providing required monthly, quarterly and annual reports for state and federal review along with attending meetings for current and potential grants.
- 4. Administrative Assistance** – Provided assistance with social and local media by way of preparing various press releases, created a department Organizational Chart and prepared monthly crime statistical reports.

Ultimately, the services we provided to your City allowed for the reallocation of manpower that was once needed to oversee the responsibilities listed above.

Review Guidelines

Purpose: This specific report is designed to provide the City of Prospect Heights with a review of projects, grant assessments, and grant maintenance along with potential future funding projects.

The following information is a brief synopsis of services provided to Prospect Heights and the grants awarded covering the period of June 1, 2011 – October 01, 2021.

#1. Illinois Criminal Justice Information Authority - VOCA- \$448,469.00 (Awarded 2011-2017)

This State funded grant provided costs associated with the salaries of two (2) Victim Advocates that work out of the police department and assist residents with Domestic Violence and Victim Advocacy issues.

#2. Illinois Department of Transportation -STEP - \$158,000.00 (Awarded 2011-2022)

This grant has funded 100% of the overtime, squad mileage and incidentals for enforcement of seatbelt and intoxicated motorist related violations since 2011.

#3. Ballistic Vest Grant - \$62,400.00 (Awarded 2013 - 2022)

The City has been awarded funds (since 2013) to assist with the purchase of ballistic vests for their police officers.

#4. ComEd Energy Efficiency Grant – \$54,086.00 (Awarded 2015-2018)

Funding awarded to Prospect Heights for Lighting upgrades (interior/exterior) throughout the City.

#5. Invest in Cook County Grant - \$252,000.00 (Awarded 2017/19)

This grant was awarded to the City for Phases 1 & 2 of the Wolf Road Sidewalk Connectivity project.

#6. RTA Grant – Grant Application Selected for RTA’s CMAQ request \$960,000.00 (Awarded)

August of 2018 - Regional Transportation Authority (RTA)/CMAQ funding for sustainable transit-oriented development projects.

#7. Paperless Publishing Grant - \$15,000.00 for IPADs (Awarded)

Awarded January 2015-18 - This private grant was awarded to the City of Prospect Heights for converting a paper reporting process into a paperless process. 3 tablets were awarded to the city every year between 2015-18.

#8. ITEP Transportation Enhancement Grant - \$1,846,538 (Awarded 2014/21)

This grant was awarded to the City for Phases 1 & 2 of the Wolf Road Sidewalk Connectivity project.

#9. IDOT/Safe Routes to School Grant - \$268,000.00 (Award 2011, 2014) This project has been on the priority list of the City's comprehensive land use plan for many years. The project will allow fluid access to 3 local area schools, residential neighborhoods, community parks, and a library. This project location will be directly linked to Phase II of a previously funded Safe Routes to Schools project thus complimenting the overall goal of city-wide sidewalk connectivity.

#10. COPS Hiring Grant - \$125,000.00 (Awarded 2020)

This grant was awarded to the City to allow for the hiring of an additional officer to increase manpower and police visibility throughout the City.

#11. Justice Assistance Grant \$104,738 - (2015 – 2020) Funding awarded to the Police Department for Gang Suppression/Enforcement details, Training and equipment.

Resolution R-22-27

**Resolution Authorizing Three-Year Services Agreement with Administrative Consulting
Specialists for Grant Submission and Management Services**

Whereas, the City of Prospect Heights utilizes the services of Administrative Consulting Specialists for a variety of police and capital improvement grant applications; and

Whereas, Administrative Consulting Specialists have successfully obtained valuable grants to the City from such agencies as Illinois Criminal Justice Information Authority, Illinois Department of Transportation, Cook County Division of Transportation and Highways, Regional Transportation Authority and others; and

Whereas, Administrative Consulting Specialists offer knowledge, skills and expertise that is not available within City resources.

Now, Therefore, be it resolved by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: The City Council authorizes a three-year services agreement with Administrative Consulting Specialists for \$54,000, with an annual fee of \$18,000.

Section Two: The City Administrator, or his designee, is authorized to take all necessary steps to implement this resolution.

Section Three: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved this 23rd day of May, 2022.

Matthew Dolick, Acting Mayor

Attest:

Karen Schultheis, Deputy City Clerk

Ayes:

Nays:

Absent:



May 23, 2022

To: Acting Mayor Matthew Dolick and Members of the City Council

From: Cheri Graefen, Finance Director

Subject: Unaudited April 30, 2022 City Financial Report

Attached is the unaudited Financial Report for 12 months ending April 30, 2022. With 100% of the year having passed, for all funds combined, the City's total revenues represent 125.42% of budget and the total expenses reflect 70.15% of budget. These preliminary yearend financial statements will be finalized at the completion of the annual audit.

Additional financial information and/or further details will be provided upon request.

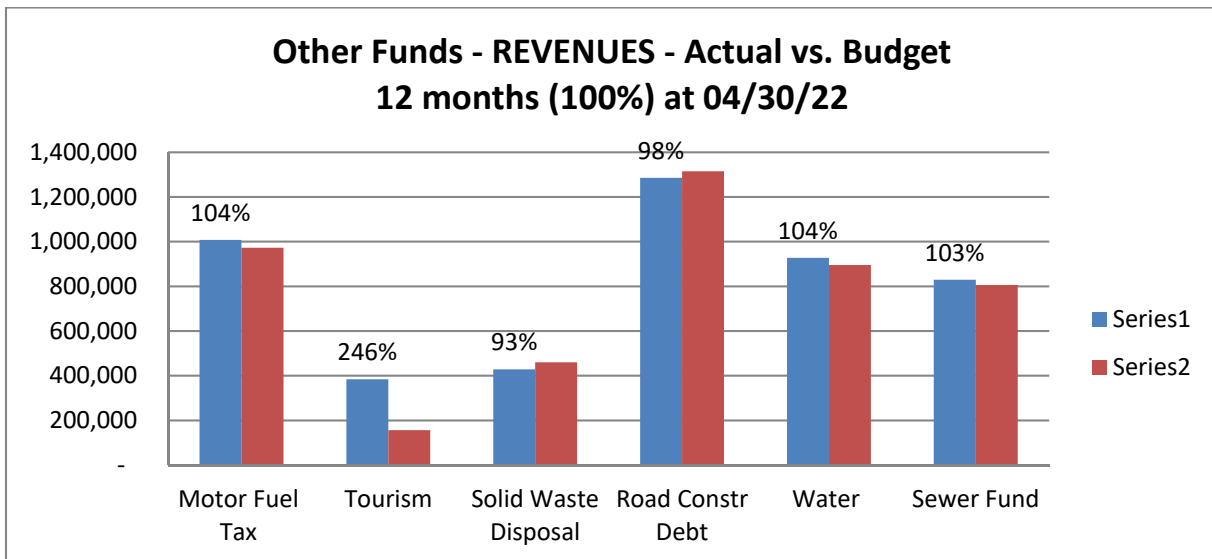
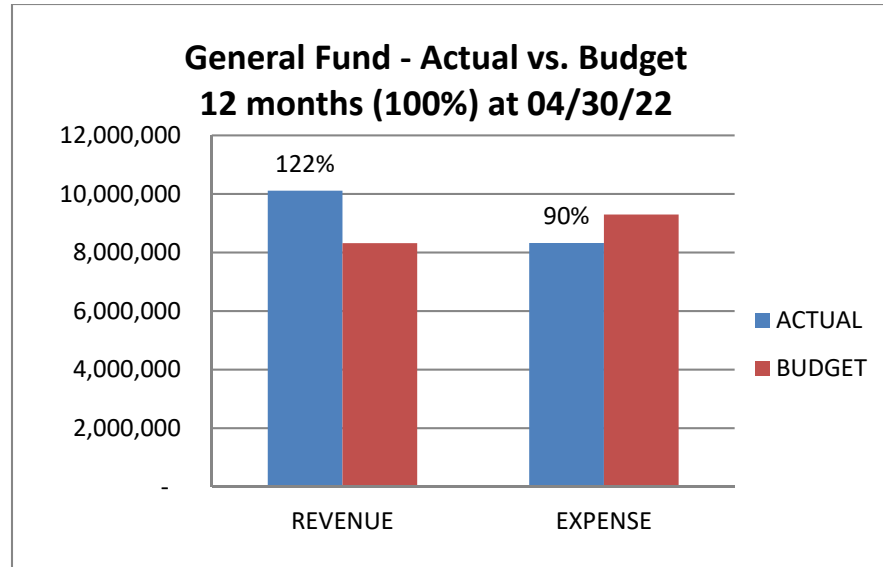
City of Prospect Heights

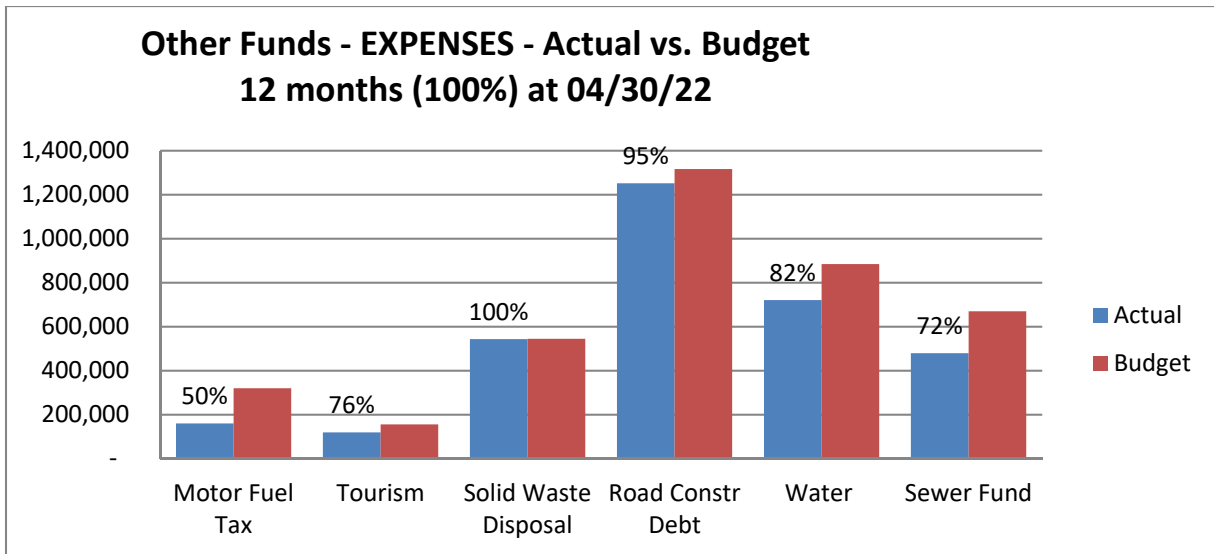
Financial Report – FY21-22

For the 12 Months Ending April 30, 2022

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2021 through April 30, 2022 (**12 months ~ 100% of year**) with an analysis on actual revenues and expenditures compared to fiscal year 2021/2022 budget.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:

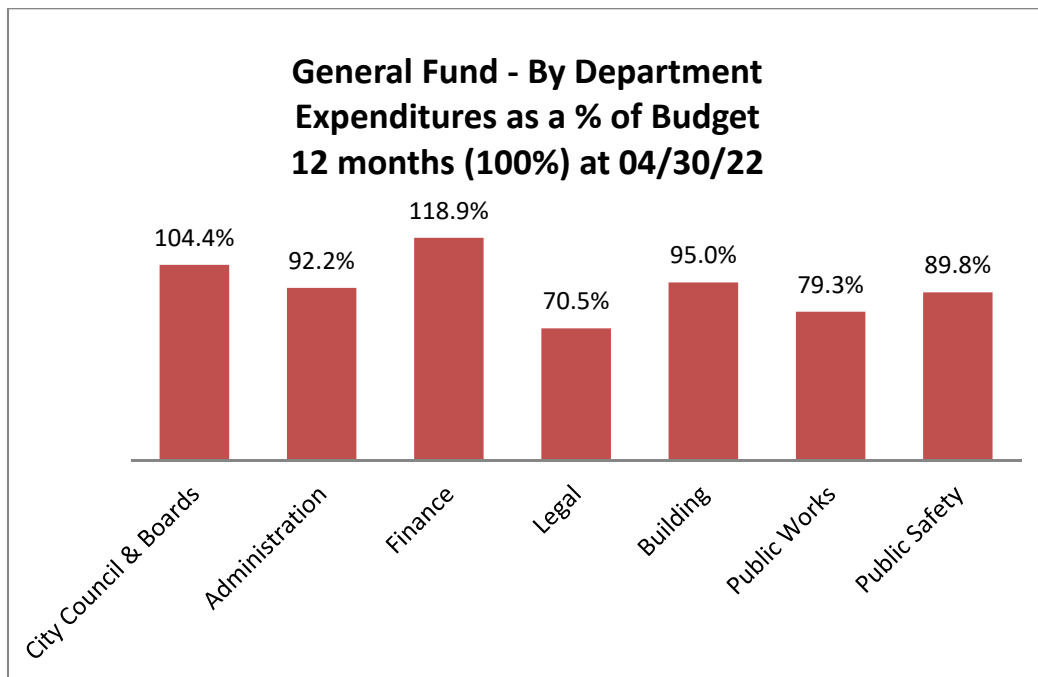




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 5-6, the City's overall YTD revenue is currently 125.42% of budget and the YTD expenses are coming in favorably at 70.15% of budget (100% of the year has elapsed). The following budget variances are worth noting:

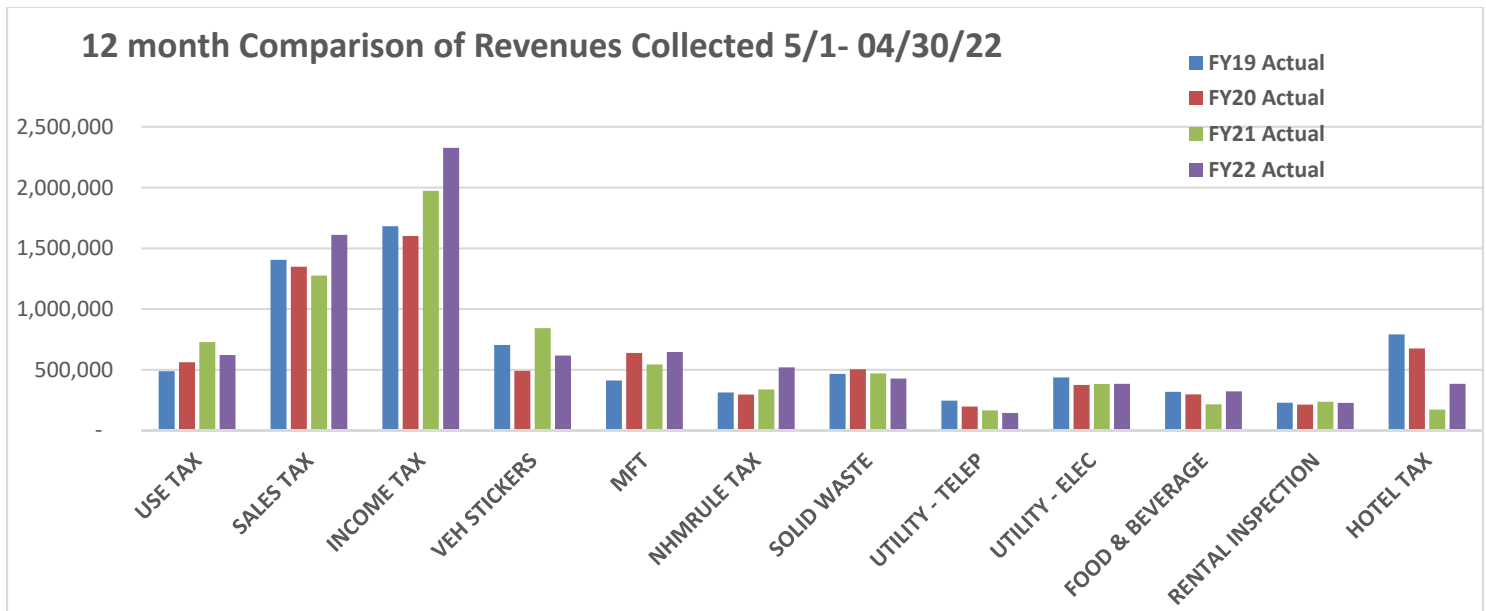
- General Fund Departmental Expenses – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget.



General Fund Revenue – Below is a comparison graph showing revenue collected for the 12 months of fiscal year 2022 compared to budget. Of special note:

- Income and Sales tax receipts are up for FY22 compared to previous years.
- MFT revenue is in line with budget due to the additional allocation from the State and Rebuild Illinois Grant
- First portion of ARPA funds received
- Federal COPS Grant funds received
- Utility tax receipts are in line with expectations and consistent with prior year.
- Food & Beverage tax collections are consistent with Pre-Covid years.
- Solid Waste revenue is consistent with prior years and represents a predetermined monthly franchise fee received from our current vendor.
- Hotel tax revenue is showing a nice increase over budget through April 2022.

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY22 Budget	FY22 % Budget
USE TAX	488,058	562,074	728,665	621,517	700,000	88.8%
SALES TAX	1,405,228	1,348,178	1,275,604	1,610,986	1,250,000	128.9%
INCOME TAX	1,681,769	1,602,006	1,973,191	2,327,811	1,500,000	155.2%
VEH STICKERS	703,997	490,754	842,834	618,111	675,000	91.6%
MFT	412,652	638,048	543,857	647,044	610,500	106.0%
NHMRULE TAX	312,709	295,752	338,920	520,602	285,000	182.7%
SOLID WASTE	466,069	503,905	470,159	428,354	460,000	93.1%
UTILITY - TELEP	246,652	196,915	166,340	144,788	180,000	80.4%
UTILITY - ELEC	436,508	375,645	383,308	384,230	360,000	106.7%
FOOD & BEVERAGE	318,705	296,949	215,459	322,073	210,000	153.4%
RENTAL INSPECTION	228,575	213,425	237,000	227,625	225,000	101.2%
HOTEL TAX	791,836	675,388	171,901	384,072	156,000	246.2%



OTHER FUND HIGHLIGHTS

- Motor Fuel Tax Fund – Revenue is currently at 106% of total revenue budgeted. This includes the 4th installment of the Rebuild Illinois Grant that was not budgeted. Schoenbeck Rd sidewalk project is complete expenses applied to MFT fund.
- Tourism Fund – Current month amounts are being paid timely. At this time, only third party vendor beautification costs and professional services have been paid from cash balances on hand while amounts due to General Fund for Police Services continue to accrue.
- DEA Seizure – The City has received over \$127,000 equitable sharing distributions from the Federal Govt. In April.
- Solid Waste – Outstanding franchise fee revenue is currently 1 month behind and collection efforts continue.
- SSA2, SSA3 and SSA4 – The City plans to utilize remaining fund balance to support capital improvements within the boundaries of these districts.
- Water Fund – Revenues are in-line with budget at 104%, while expenses are only 82% of budget.
- Parking Fund – Currently, due to the impact of COVID-19, commuter volume has decreased significantly and there has been minimal revenue earned to date as many residents are working from home. The majority of expenses incurred during this time are fixed costs.
- Sewer Fund – Revenues are in-line with budget at 103%. Expenses have been monitored closely and are at 72% of budget. Collection efforts by Staff are in progress for past due amounts.

REVENUE & EXPENDITURES - BY FUND						
PERIOD ENDING April 30, 2022						
PERCENTAGE OF YEAR COMPLETED: 100%						
		ACTUAL	FY 2022	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
TOTALS - ALL FUNDS						
	Revenues	17,047,296	13,592,641	125.42%		
	Expenses	(12,376,843)	(17,643,034)	70.15%		
		4,670,453	(4,050,393)		4,670,453	(4,050,393)
General Fund						
	Revenues	10,114,461	8,321,400	121.55%	1,786,497	(978,073)
	Expenses	(8,327,963)	(9,299,473)	89.55%		
Motor Fuel Tax Fund						
	Revenues	1,008,061	972,611	103.64%	848,152	652,611
	Expenses	(159,909)	(320,000)	49.97%		
Palatine/Milwaukee TIF Fund						
	Revenues	-	-	#DIV/0!	-	(13,570)
	Expenses	-	(13,570)	0.00%		
Tourism Fund						
	Revenues	384,077	156,000	246.20%	264,904	-
	Expenses	(119,173)	(156,000)	76.39%		
DEA Seizure Fund						
	Revenues	127,777	100	NA	39,839	(252,900)
	Expenses	(87,938)	(253,000)	34.76%		
Development Fund						
	Revenues	-	-	#DIV/0!	-	-
	Expenses	-	-	#DIV/0!		
Solid Waste Disposal Fund						
	Revenues	428,354	460,000	93.12%	(115,164)	(85,000)
	Expenses	(543,518)	(545,000)	99.73%		
Palatine Road TIF Fund						
	Revenues	141,059	80,000	176.32%	132,442	67,430
	Expenses	(8,617)	(12,570)	68.55%		
SSA 1 Fund						
	Revenues	2	-	#DIV/0!	2	-
	Expenses	-	-	#DIV/0!		
SSA 2 Fund						
	Revenues	10	-	#DIV/0!	10	(29,000)
	Expenses	-	(29,000)	0.00%		
SSA 3 Fund						
	Revenues	68	-	#DIV/0!	68	(320,000)
	Expenses	-	(320,000)	0.00%		
SSA 4 Fund						
	Revenues	9	-	#DIV/0!	9	(29,000)
	Expenses	-	(29,000)	0.00%		
SSA 5 Fund						
	Revenues	27,205	27,300	99.65%	10,194	14,600
	Expenses	(17,011)	(12,700)	133.95%		
SSA 6 Debt Fund						
	Revenues	240,632	219,570	109.59%	21,512	270
	Expenses	(219,120)	(219,300)	99.92%		

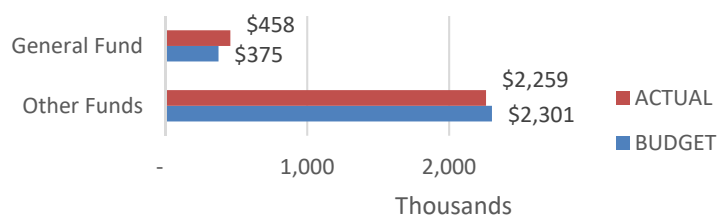
REVENUE & EXPENDITURES - BY FUND						
PERIOD ENDING April 30, 2022						
PERCENTAGE OF YEAR COMPLETED: 100%						
		ACTUAL	FY 2022	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
SSA 8 Fund						
	Revenues	132,117	140,000	94.37%	128,065	118,300
	Expenses	(4,052)	(21,700)	18.67%		
Capital Improvement						
	Revenues	1,290,911	85,000	1518.72%	959,984	(3,340,640)
	Expenses	(330,927)	(3,425,640)	9.66%		
Road Construction Debt Fund						
	Revenues	1,285,679	1,314,660	97.80%	33,569	(2,200)
	Expenses	(1,252,109)	(1,316,860)	95.08%		
Water Fund						
	Revenues	927,230	895,000	103.60%	206,301	10,563
	Expenses	(720,929)	(884,437)	81.51%		
Parking Fund						
	Revenues	110,278	115,000	95.89%	3,909	250
	Expenses	(106,369)	(114,750)	92.70%		
Sewer Fund						
	Revenues	829,366	806,000	102.90%	350,157	135,966
	Expenses	(479,208)	(670,034)	71.52%		
TOTALS - ALL FUNDS					4,670,453	(4,050,393)
	Revenues	17,047,296	13,592,641			
	Expenses	(12,376,843)	(17,643,034)			
		4,670,453	(4,050,393)			

General Fund Summary

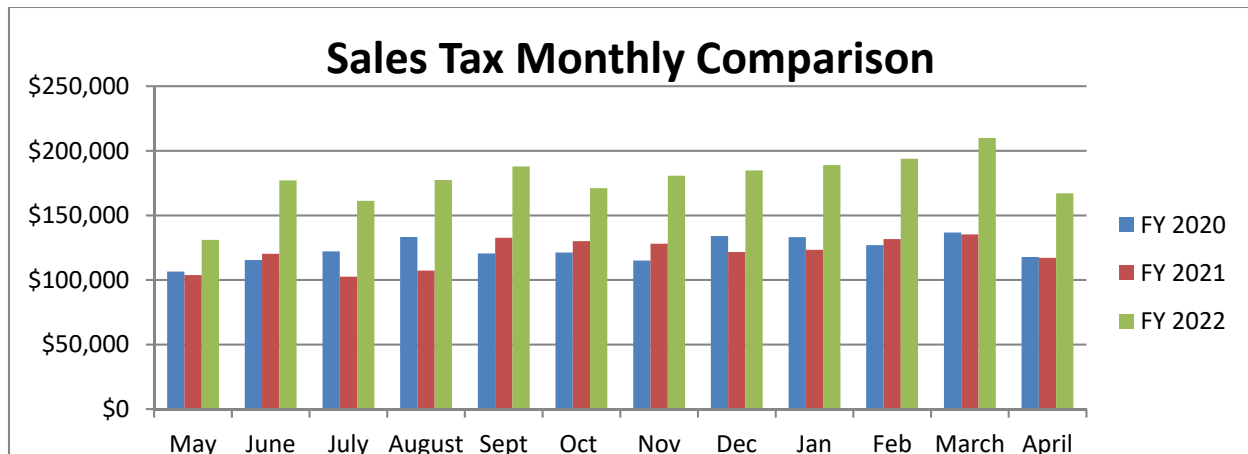
Major Revenues

Property Taxes – For all funds, the City has collected a total of \$2.7m or 101% of budgeted property taxes. In the current year, Cook County tax bills were sent out late, in August instead of June with a due date of October. Significant receipts came in October.

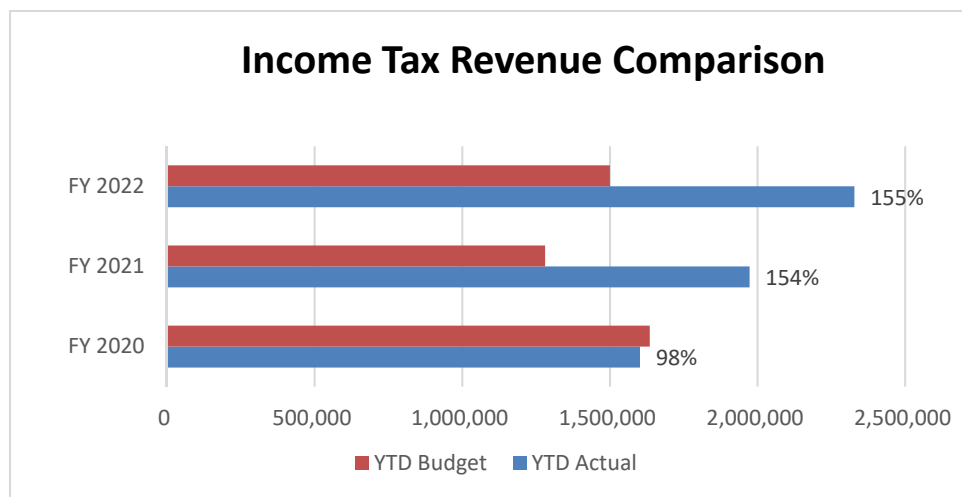
Property Tax ('000s) -12 Months thru
04/30/22



Sales Taxes – As of April 30, 2022 State sales tax revenue of \$677k is approximately 47% more than the same months last year. We are 64% over budget at this point in the year.



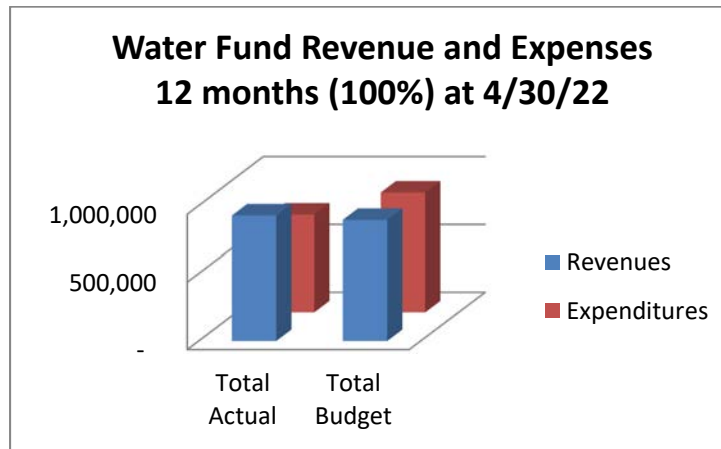
Income Taxes – As of April 30, 2022, income tax revenue of \$2.327m represents 155% of budget. At the same time last year, income tax revenue was \$1.973m or 154% of budget. This year’s performance against budget appears better due to income tax filings were only delayed a month and last year’s deferred tax filings numbers have come in. On a dollar comparison, receipts have increased by \$354k over the prior year.



Enterprise Funds

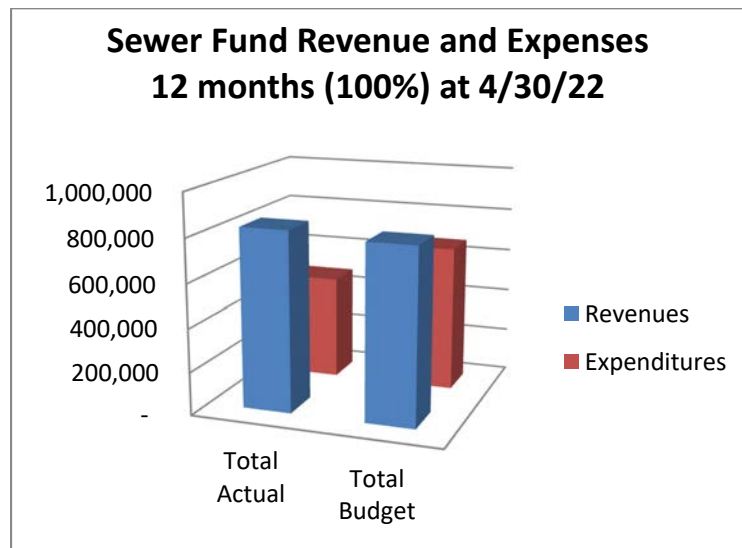
Water Fund

Water fund revenue is budgeted at \$895k for the entire fiscal year. Through April 2022, actual revenues are \$927k or 104% of budget compared to \$912k or 100% of budget for the same period last year. Water fund actual expenditures through April 2022 total \$720k or 82% of budget compared to \$747k or 87% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at \$806k for the entire fiscal year. Through April 2022, the actual revenues are \$829k or 103% of budget compared to \$616k or 76% of budget for the same period last year. Sewer fund actual expenditures through April 2022 total \$479k or 72% of budget compared to \$342k or 45% of the budget for the same period last year. System improvement costs are budgeted at \$330k, of which \$240k have been incurred.



CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL TAXES</u>					
01-105-3000 REAL ESTATE TAXES	9,983.79	432,463.56	350,000.00	(82,463.56)	123.6
01-105-3005 USE TAX	48,438.20	621,516.88	700,000.00	78,483.12	88.8
01-105-3006 NON-HOME RULE SALES TAX	38,592.85	520,601.68	285,000.00	(235,601.68)	182.7
01-105-3010 UTILITY - ELECTRIC	31,441.80	384,230.14	360,000.00	(24,230.14)	106.7
01-105-3011 UTILITY - NATURAL GAS	35,119.31	271,676.50	150,000.00	(121,676.50)	181.1
01-105-3012 UTILITY- TELEPHONE	11,407.83	144,787.51	180,000.00	35,212.49	80.4
01-105-3030 ROAD & BRIDGE TAXES	652.39	25,953.74	25,000.00	(953.74)	103.8
01-105-3040 RENTAL CAR TAXES	2,784.11	25,747.23	15,000.00	(10,747.23)	171.7
01-105-3050 PLACES FOR EATING TAX	24,546.58	322,072.99	210,000.00	(112,072.99)	153.4
01-105-3060 HANDLE TAX - OTB	.00	107,854.00	135,000.00	27,146.00	79.9
01-105-3064 CANNABIS TAX	24,378.96	340,823.11	500,000.00	159,176.89	68.2
01-105-3065 VIDEO GAMING TAX	28,856.20	292,637.25	200,000.00	(92,637.25)	146.3
01-105-3066 PULL TAB/CHARITABLE GAMING TAX	.00	5,058.23	6,000.00	941.77	84.3
01-105-3070 AMUSEMENT TAX	.00	.00	500.00	500.00	.0
TOTAL LOCAL TAXES	256,202.02	3,495,422.82	3,116,500.00	(378,922.82)	112.2
<u>INTERGOVERNMENTAL REVENUES</u>					
01-110-3100 INCOME TAXES	252,624.43	2,327,811.37	1,500,000.00	(827,811.37)	155.2
01-110-3101 PERSONAL PROPERTY REPLACE TAX	2,753.15	14,428.09	4,000.00	(10,428.09)	360.7
01-110-3110 SALES TAXES	128,536.98	1,610,985.93	1,250,000.00	(360,985.93)	128.9
01-110-3111 GLENVIEW SHARED REVENUE	.00	26,264.66	50,000.00	23,735.34	52.5
01-110-3113 AIRPORT SHARING REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	383,914.56	3,979,490.05	2,807,000.00	(1,172,490.05)	141.8
<u>GRANTS REVENUE</u>					
01-115-3202 GRANT - COPS (FEDERAL)	.00	55,600.00	.00	(55,600.00)	.0
01-115-3213 GRANT - STEP	.00	1,313.44	5,000.00	3,686.56	26.3
01-115-3215 GRANT - IPRF SAFETY GRANT	.00	4,093.00	.00	(4,093.00)	.0
01-115-3245 GRANT-JAG STIMULUS	.00	.00	32,000.00	32,000.00	.0
01-115-3246 GRANT-POLICE EQUIPMENT	.00	407.50	3,000.00	2,592.50	13.6
01-115-3247 GRANT - POLICE TOBACCO	.00	.00	3,000.00	3,000.00	.0
TOTAL GRANTS REVENUE	.00	61,413.94	43,000.00	(18,413.94)	142.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LICENSES & FEES</u>					
01-120-3300	VEHICLE STICKERS	30,353.50	618,111.00	675,000.00	56,889.00	91.6
01-120-3310	VEH. STICKERS SENIORS	1,118.00	37,975.00	25,000.00	(12,975.00)	151.9
01-120-3320	VEH. STICKERS LATE FEES	11,223.50	16,330.00	15,000.00	(1,330.00)	108.9
01-120-3321	VEH. STICKERS TRANSFERS	157.00	379.00	200.00	(179.00)	189.5
01-120-3342	LICENSES - ANIMALS	843.00	10,487.00	9,000.00	(1,487.00)	116.5
01-120-3343	LICENSES - LIQUOR	63,558.01	94,158.01	65,000.00	(29,158.01)	144.9
01-120-3344	LICENSES - BUSINESS	35,852.99	60,895.99	40,000.00	(20,895.99)	152.2
01-120-3345	LICENSES - COIN OPERATED	.00	.00	150.00	150.00	.0
01-120-3346	LICENSES - CONTRACTORS	5,000.00	34,800.00	35,000.00	200.00	99.4
01-120-3348	LICENSE - AGREEMENTS	.00	28,560.85	20,000.00	(8,560.85)	142.8
	TOTAL LICENSES & FEES	148,106.00	901,696.85	884,350.00	(17,346.85)	102.0
	<u>FRANCHISE FEES</u>					
01-125-3350	CABLE FRANCHISE FEES	5,394.25	147,351.31	180,000.00	32,648.69	81.9
01-125-3351	CABLE FRANCHISE - PEG FEES	1,078.85	15,110.61	12,000.00	(3,110.61)	125.9
01-125-3355	SOLID WASTE FRANCHISE FEES	8,728.00	78,856.00	96,000.00	17,144.00	82.1
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	23,024.82	21,000.00	(2,024.82)	109.6
	TOTAL FRANCHISE FEES	15,201.10	264,342.74	309,000.00	44,657.26	85.6
	<u>BUILDING & ZONING FEES</u>					
01-130-3400	BUILDING PERMITS	33,254.97	223,273.87	175,000.00	(48,273.87)	127.6
01-130-3402	PUBLIC HEARING FEES	200.00	5,200.00	2,500.00	(2,700.00)	208.0
01-130-3403	ELEVATOR INSPECTION FEE	1,600.00	4,510.00	5,000.00	490.00	90.2
01-130-3404	CERT. OF OCC. INSPECTION FEES	300.00	1,125.00	1,200.00	75.00	93.8
01-130-3405	HEALTH INSPECTION FEE	.00	2,710.00	300.00	(2,410.00)	903.3
01-130-3406	COMMERCIAL INSPECTION FEE	3,648.00	9,072.00	9,150.00	78.00	99.2
01-130-3407	ENGINEERING PERMIT FEES	1,250.00	9,919.73	8,000.00	(1,919.73)	124.0
01-130-3408	VACANT FORECLOSURE REGIS	300.00	6,100.00	7,900.00	1,800.00	77.2
01-130-3410	BUILDING RE-INSP. FEE	500.00	1,500.00	500.00	(1,000.00)	300.0
01-130-3411	RENTAL INSPECTION FEE	51,500.00	227,625.00	225,000.00	(2,625.00)	101.2
	TOTAL BUILDING & ZONING FEES	92,552.97	491,035.60	434,550.00	(56,485.60)	113.0
	<u>PUBLIC SAFETY FINES & FEES</u>					
01-140-3500	TRAFFIC FINES	29,708.10	289,315.95	125,000.00	(164,315.95)	231.5
01-140-3505	ORDINANCE & PARKING FINES	8,410.29	107,898.27	110,000.00	2,101.73	98.1
01-140-3515	VEHICLE SEIZURE FEE	3,500.00	34,000.00	30,000.00	(4,000.00)	113.3
01-140-3520	DUI ASSESSMENTS	.00	2,843.93	5,000.00	2,156.07	56.9
01-140-3525	POLICE ALARM LICENSES & FEES	2,135.00	14,257.50	11,000.00	(3,257.50)	129.6
	TOTAL PUBLIC SAFETY FINES & FEES	43,753.39	448,315.65	281,000.00	(167,315.65)	159.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC SAFETY SPECIAL REVENUE</u>					
01-145-3550 POLICE REVENUE-NARCOTICS	.00	391.57	2,000.00	1,608.43	19.6
01-145-3551 POLICE REVENUE-DEA TASK FORCE	473.20	6,333.10	18,000.00	11,666.90	35.2
01-145-3553 POLICE REVENUE-SPECIAL DETAILS	1,240.00	26,681.00	25,000.00	(1,681.00)	106.7
01-145-3555 POLICE REVENUE - SEIZED ASSETS	.00	5,170.00	2,500.00	(2,670.00)	206.8
01-145-3560 POLICE REVENUE - PROPERTY	.00	250.00	.00	(250.00)	.0
01-145-3745 PUBLIC SAFETY REIMBURSABLE FEE	.00	.00	1,500.00	1,500.00	.0
TOTAL PUBLIC SAFETY SPECIAL REVENUE	1,713.20	38,825.67	49,000.00	10,174.33	79.2
<u>INTERFUND SERVICE CHARGES</u>					
01-150-3613 CVB/TOURISM SERVICE CHARGE	15,000.00	60,000.00	60,000.00	.00	100.0
01-150-3617 SOLID WASTE SERVICE CHARGE	8,337.00	100,000.00	100,000.00	.00	100.0
TOTAL INTERFUND SERVICE CHARGES	23,337.00	160,000.00	160,000.00	.00	100.0
<u>REIMBURSABLE INCOME</u>					
01-155-3700 SALARY REIMB - GUARDS/WORK COM	.00	32,584.23	30,000.00	(2,584.23)	108.6
01-155-3702 EMPLOYEE INS. REIMBURSEMENT	4,395.06	59,251.05	62,000.00	2,748.95	95.6
01-155-3703 RETIREE HEALTH INS REIMBURSE	4,624.79	48,298.99	42,000.00	(6,298.99)	115.0
01-155-3720 FIRE DISTRICT GAS REIMB.	.00	6,142.93	6,600.00	457.07	93.1
01-155-3730 INSURANCE REIMBURSEMENTS	.00	42,625.00	10,000.00	(32,625.00)	426.3
01-155-3741 BUILDING & ENG DEPT REIMB FEES	312.78	1,106.76	1,500.00	393.24	73.8
TOTAL REIMBURSABLE INCOME	9,332.63	190,008.96	152,100.00	(37,908.96)	124.9
<u>OTHER REVENUES</u>					
01-160-3800 INTEREST INCOME	848.32	2,098.16	10,000.00	7,901.84	21.0
01-160-3801 INTEREST INCOME - IL FUNDS	4,196.03	9,576.63	15,000.00	5,423.37	63.8
01-160-3802 DIVIDEND INCOME - PMA	685.46	1,912.77	6,000.00	4,087.23	31.9
01-160-3803 REALIZED/UNREALIZED G/L-PMA	.00	.00	25,000.00	25,000.00	.0
01-160-3810 NEWSLETTER ADVERTISING	.00	9,000.00	3,500.00	(5,500.00)	257.1
01-160-3811 BUS SHELTERS AD REVENUE	.00	3,326.81	.00	(3,326.81)	.0
01-160-3815 SPONSORSHIP & CONTRIBUTIONS	.00	19,370.00	8,000.00	(11,370.00)	242.1
01-160-3820 SALE OF CITY PROPERTY	.00	2,000.00	.00	(2,000.00)	.0
01-160-3830 GASOLINE REBATE	.00	1,614.70	1,000.00	(614.70)	161.5
01-160-3840 AIRPORT MEETING FEES	.00	3,045.00	3,000.00	(45.00)	101.5
01-160-3855 SOLID WASTE - RECYCLING REBATE	.00	8,675.89	.00	(8,675.89)	.0
01-160-3899 MISCELLANEOUS INCOME	1,634.05	19,888.35	10,000.00	(9,888.35)	198.9
TOTAL OTHER REVENUES	7,363.86	80,508.31	81,500.00	991.69	98.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
01-200-3990 INTERFUND TRANSFER IN	.00	3,400.00	3,400.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	3,400.00	3,400.00	.00	100.0
TOTAL FUND REVENUE	981,476.73	10,114,460.59	8,321,400.00	(1,793,060.59)	121.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY COUNCIL & BOARDS</u>					
01-310-4000 WAGES	2,000.00	32,580.00	32,200.00	(380.00)	101.2
01-310-4200 SOCIAL SECURITY	124.00	1,627.50	2,000.00	372.50	81.4
01-310-4210 MEDICARE	28.97	380.63	500.00	119.37	76.1
01-310-5100 PROFESSIONAL SERVICES	.00	177.04	.00	(177.04)	.0
01-310-5300 ALDERMANIC EXPENSES	50.00	844.80	3,500.00	2,655.20	24.1
01-310-5310 MEMBERSHIPS	300.00	12,051.92	12,000.00	(51.92)	100.4
01-310-5330 TRAINING	.00	.00	500.00	500.00	.0
01-310-5950 SPECIAL EVENTS	.00	37,053.21	35,000.00	(2,053.21)	105.9
01-310-5960 NRC OPERATIONS	800.00	13,087.63	4,120.00	(8,967.63)	317.7
01-310-7020 EQUIPMENT	725.45	17,163.50	20,300.00	3,136.50	84.6
TOTAL CITY COUNCIL & BOARDS	4,028.42	114,966.23	110,120.00	(4,846.23)	104.4
<u>ADMINISTRATION</u>					
01-320-4000 WAGES	30,417.53	376,157.64	345,000.00	(31,157.64)	109.0
01-320-4003 WAGES - PART-TIME	.00	8,184.00	40,500.00	32,316.00	20.2
01-320-4100 HEALTH INSURANCE	6,286.72	25,993.13	22,000.00	(3,993.13)	118.2
01-320-4110 LIFE INSURANCE	30.94	343.28	400.00	56.72	85.8
01-320-4200 SOCIAL SECURITY	1,858.12	22,018.22	25,200.00	3,181.78	87.4
01-320-4210 MEDICARE	434.56	5,518.95	6,200.00	681.05	89.0
01-320-4220 IMRF	3,875.75	45,648.67	55,000.00	9,351.33	83.0
01-320-5100 PROFESSIONAL SERVICES	933.00	10,176.10	15,500.00	5,323.90	65.7
01-320-5105 PROFESSIONAL FEES - ENGR	3,916.39	37,569.81	60,000.00	22,430.19	62.6
01-320-5106 PROFESSIONAL FEES - GOV IT SYS	5,014.00	18,670.00	20,000.00	1,330.00	93.4
01-320-5107 PROFESSIONAL FEES - REIMB	.00	173.00	5,000.00	4,827.00	3.5
01-320-5130 COMPUTER CONSULTANT	3,907.50	55,070.00	48,000.00	(7,070.00)	114.7
01-320-5200 POSTAGE	2,248.84	6,150.99	12,000.00	5,849.01	51.3
01-320-5220 PHOTOCOPY	793.06	8,248.08	12,000.00	3,751.92	68.7
01-320-5221 PRINTING	1,920.00	14,974.87	17,000.00	2,025.13	88.1
01-320-5222 LEGAL NOTICES	807.77	2,302.13	2,000.00	(302.13)	115.1
01-320-5230 WEBSITE	.00	7,822.82	7,200.00	(622.82)	108.7
01-320-5310 MEMBERSHIPS	.00	3,407.75	2,500.00	(907.75)	136.3
01-320-5330 TRAINING	.00	.00	3,500.00	3,500.00	.0
01-320-5410 UTILITIES	6,580.58	52,717.29	60,000.00	7,282.71	87.9
01-320-5430 CREDIT CARD & BANK CHARGES	.00	14,643.50	11,000.00	(3,643.50)	133.1
01-320-5500 LIABILITY INSURANCE	.00	10,773.00	18,490.00	7,717.00	58.3
01-320-5501 INSURANCE DEDUCTIBLES	.00	290.00	2,500.00	2,210.00	11.6
01-320-5530 WORKERS COMPENSATION INSURANCE	214.58	3,013.64	3,100.00	86.36	97.2
01-320-5700 OFFICE SUPPLIES	594.56	5,314.05	8,000.00	2,685.95	66.4
01-320-5710 OPERATING SUPPLIES	51.00	78.97	500.00	421.03	15.8
01-320-5751 GASOLINE	.00	.00	300.00	300.00	.0
01-320-5951 EMPLOYEE RECOGNITION	.00	345.00	.00	(345.00)	.0
01-320-7020 EQUIPMENT	621.22	9,815.47	6,000.00	(3,815.47)	163.6
TOTAL ADMINISTRATION	70,506.12	745,420.36	808,890.00	63,469.64	92.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE</u>					
01-322-5101	AUDIT & FINANCE FEES	.00	14,874.64	12,920.00	(1,954.64)	115.1
01-322-5102	FINANCIAL SERVICES	21,739.80	142,452.90	123,000.00	(19,452.90)	115.8
01-322-5310	MEMBERSHIPS	.00	190.00	1,000.00	810.00	19.0
01-322-5541	ACCTG SERVICE FEES	60.00	14,733.27	8,000.00	(6,733.27)	184.2
	TOTAL FINANCE	21,799.80	172,250.81	144,920.00	(27,330.81)	118.9

LEGAL

01-324-5120	CITY ATTORNEY	71,172.50	200,431.50	300,000.00	99,568.50	66.8
01-324-5122	CITY PROSECUTOR	5,500.00	24,000.00	42,000.00	18,000.00	57.1
01-324-5123	LABOR ATTORNEY	1,080.00	48,397.38	40,000.00	(8,397.38)	121.0
01-324-5125	OUTSIDE COUNSEL	.00	.00	5,000.00	5,000.00	.0
	TOTAL LEGAL	77,752.50	272,828.88	387,000.00	114,171.12	70.5

BUILDING DEPARTMENT

01-340-4000	WAGES	25,561.20	335,003.56	335,000.00	(3.56)	100.0
01-340-4100	HEALTH INSURANCE	8,416.59	57,384.88	60,000.00	2,615.12	95.6
01-340-4110	LIFE INSURANCE	33.00	437.85	400.00	(37.85)	109.5
01-340-4200	SOCIAL SECURITY	1,539.17	20,208.37	21,000.00	791.63	96.2
01-340-4210	MEDICARE	359.97	4,726.15	5,000.00	273.85	94.5
01-340-4220	IMRF	2,867.99	47,697.04	48,000.00	302.96	99.4
01-340-5100	PROFESSIONAL SERVICES	7,318.25	42,036.66	61,800.00	19,763.34	68.0
01-340-5111	BILLABLE ENGINEERING	7,981.10	12,231.60	10,000.00	(2,231.60)	122.3
01-340-5221	PRINTING	.00	488.41	1,500.00	1,011.59	32.6
01-340-5222	LEGAL NOTICES	469.17	2,664.75	2,000.00	(664.75)	133.2
01-340-5310	MEMBERSHIPS	.00	700.00	920.00	220.00	76.1
01-340-5330	TRAINING	1,494.81	4,137.58	4,000.00	(137.58)	103.4
01-340-5500	LIABILITY INSURANCE	.00	1,077.00	1,840.00	763.00	58.5
01-340-5530	WORKERS COMPENSATION INSURANCE	268.23	3,767.08	3,900.00	132.92	96.6
01-340-5700	OFFICE SUPPLIES	514.03	754.96	3,500.00	2,745.04	21.6
01-340-5751	GASOLINE	.00	1,618.47	2,000.00	381.53	80.9
01-340-5820	PUBLICATIONS	.00	.00	2,500.00	2,500.00	.0
01-340-7020	EQUIPMENT	1,640.40	7,045.07	7,200.00	154.93	97.9
	TOTAL BUILDING DEPARTMENT	58,463.91	541,979.43	570,560.00	28,580.57	95.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-350-4000 WAGES	27,756.38	365,020.03	395,000.00	29,979.97	92.4
01-350-4001 ALLOCATED WAGES & BENEFITS	(11,250.00)	(45,000.00)	(45,000.00)	.00	(100.0)
01-350-4003 WAGES - PART-TIME	.00	9,530.00	14,000.00	4,470.00	68.1
01-350-4010 OVERTIME	1,520.64	24,848.99	30,000.00	5,151.01	82.8
01-350-4100 HEALTH INSURANCE	13,041.02	105,800.63	145,000.00	39,199.37	73.0
01-350-4110 LIFE INSURANCE	33.00	472.85	500.00	27.15	94.6
01-350-4200 SOCIAL SECURITY	1,784.38	24,984.74	26,000.00	1,015.26	96.1
01-350-4210 MEDICARE	417.31	5,843.21	6,000.00	156.79	97.4
01-350-4220 IMRF	3,087.02	46,886.07	61,000.00	14,113.93	76.9
01-350-5020 VEHICLE MAINTENANCE	13,879.81	45,129.81	50,000.00	4,870.19	90.3
01-350-5031 SIGNAL MAINTENANCE	1,313.25	10,839.18	25,000.00	14,160.82	43.4
01-350-5100 PROFESSIONAL SERVICES	325.00	8,195.65	19,000.00	10,804.35	43.1
01-350-5103 PROF SERVICES - FORESTRY	.00	9,294.34	20,000.00	10,705.66	46.5
01-350-5104 PROF SERVICES - BUILDING MAIN	5,886.19	57,651.60	72,000.00	14,348.40	80.1
01-350-5106 PROF SERVICES - STREETS/DRAIN	4,064.00	46,509.48	25,000.00	(21,509.48)	186.0
01-350-5310 MEMBERSHIPS	.00	1,456.35	3,500.00	2,043.65	41.6
01-350-5330 TRAINING	509.37	3,005.39	6,000.00	2,994.61	50.1
01-350-5410 UTILITIES	898.08	7,619.98	7,000.00	(619.98)	108.9
01-350-5411 WATER AND ELECTRIC PURCHASES	1,032.62	10,828.93	12,000.00	1,171.07	90.2
01-350-5421 DUMP CHARGES	.00	.00	2,000.00	2,000.00	.0
01-350-5500 LIABILITY INSURANCE PREMIUM	.00	27,906.00	27,740.00	(166.00)	100.6
01-350-5510 RENTAL EQUIPMENT	.00	335.99	2,000.00	1,664.01	16.8
01-350-5530 WORKERS COMPENSATION INSURANCE	1,287.48	18,081.83	18,600.00	518.17	97.2
01-350-5610 EQUIPMENT MAINTENANCE	.00	2,045.76	5,000.00	2,954.24	40.9
01-350-5632 ICE CONTROL MAINTENANCE	.00	56,257.09	80,000.00	23,742.91	70.3
01-350-5634 STONE & CONCRETE	223.20	801.40	5,000.00	4,198.60	16.0
01-350-5635 STORM SEWER & PIPE	.00	3,700.42	4,000.00	299.58	92.5
01-350-5650 LANDSCAPE SUPPLIES	6,674.01	22,847.12	25,000.00	2,152.88	91.4
01-350-5700 OFFICE SUPPLIES	70.98	1,184.15	1,500.00	315.85	78.9
01-350-5710 OPERATING SUPPLIES	4,312.00	24,357.39	24,000.00	(357.39)	101.5
01-350-5721 SIGNS	1,819.65	8,187.21	25,000.00	16,812.79	32.8
01-350-5730 TOOLS	.00	556.52	4,000.00	3,443.48	13.9
01-350-5751 GASOLINE	12,664.07	35,746.77	18,000.00	(17,746.77)	198.6
01-350-7011 IMPROVEMENTS - PW	.00	.00	40,000.00	40,000.00	.0
01-350-7020 EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
01-350-7023 SAFETY EQUIPMENT	.00	2,391.87	5,000.00	2,608.13	47.8
01-350-7025 SOFTWARE	.00	314.00	5,700.00	5,386.00	5.5
TOTAL PUBLIC WORKS	91,349.46	943,630.75	1,189,540.00	245,909.25	79.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000 WAGES	31,545.52	413,693.49	596,000.00	182,306.51	69.4
01-360-4001 WAGES - SWORN OFFICERS	145,598.49	1,943,761.40	2,004,000.00	60,238.60	97.0
01-360-4002 WAGES - EXTRA STRAIGHT PAY	3,159.00	10,806.91	52,145.00	41,338.09	20.7
01-360-4004 WAGES - PART-TIME SWORN OFFCRS	7,190.65	61,461.10	120,000.00	58,538.90	51.2
01-360-4010 OVERTIME	135.24	1,770.99	3,000.00	1,229.01	59.0
01-360-4011 OVERTIME - SWORN OFFICERS	8,818.80	120,637.07	153,000.00	32,362.93	78.9
01-360-4100 HEALTH INSURANCE	75,615.03	454,449.70	480,000.00	25,550.30	94.7
01-360-4110 LIFE INSURANCE	139.33	2,662.73	3,000.00	337.27	88.8
01-360-4200 SOCIAL SECURITY	1,452.12	18,092.65	24,000.00	5,907.35	75.4
01-360-4210 MEDICARE	2,835.69	36,488.43	37,000.00	511.57	98.6
01-360-4220 IMRF	1,430.63	37,114.44	31,000.00	(6,114.44)	119.7
01-360-4230 PENSION CONTRIBUTION - R/E TAX	9,983.79	432,463.56	522,500.00	90,036.44	82.8
01-360-4231 PENSION CONTRIBUTION-CITY GF	193,456.50	716,354.00	716,354.00	.00	100.0
01-360-5100 PROFESSIONAL SERVICES	6,326.00	27,809.87	20,000.00	(7,809.87)	139.1
01-360-5101 PROFESSIONAL FEES - VOCA	.00	82,120.74	83,000.00	879.26	98.9
01-360-5140 PRISONERS CARE	.00	487.96	1,500.00	1,012.04	32.5
01-360-5141 KENNEL FEES	422.90	517.90	1,500.00	982.10	34.5
01-360-5200 POSTAGE	.00	104.70	2,000.00	1,895.30	5.2
01-360-5220 PHOTOCOPY	1,173.31	13,695.25	15,600.00	1,904.75	87.8
01-360-5221 PRINTING	335.88	2,781.83	3,000.00	218.17	92.7
01-360-5240 NORTHWEST CENTRAL DISPATCH	17,114.61	233,302.17	225,000.00	(8,302.17)	103.7
01-360-5310 MEMBERSHIPS	3,633.74	48,248.89	51,000.00	2,751.11	94.6
01-360-5321 AUTO EXPENSE	11.00	2,157.86	2,500.00	342.14	86.3
01-360-5330 TRAINING	449.00	11,417.33	28,000.00	16,582.67	40.8
01-360-5340 TUITION REIMBURSEMENT	.00	(6,030.00)	8,000.00	14,030.00	(75.4)
01-360-5410 UTILITIES	787.59	4,519.70	7,000.00	2,480.30	64.6
01-360-5500 LIABILITY INSURANCE PREMIUM	.00	32,315.00	55,460.00	23,145.00	58.3
01-360-5510 RENTAL EQUIPMENT	.00	371.55	500.00	128.45	74.3
01-360-5520 ID NETWORKS	.00	8,752.00	5,000.00	(3,752.00)	175.0
01-360-5530 WORKERS COMPENSATION INSURANCE	8,583.19	120,545.59	124,100.00	3,554.41	97.1
01-360-5610 EQUIPMENT MAINTENANCE	1,226.27	15,868.64	16,000.00	131.36	99.2
01-360-5611 RADIO MAINTENANCE	.00	62.50	1,000.00	937.50	6.3
01-360-5700 OFFICE SUPPLIES	1,163.43	5,008.72	6,000.00	991.28	83.5
01-360-5710 OPERATING SUPPLIES	1,432.44	8,249.87	9,000.00	750.13	91.7
01-360-5740 RANGE SUPPLIES	.00	9,018.63	10,000.00	981.37	90.2
01-360-5741 CLOTHING	8,813.81	23,119.49	26,000.00	2,880.51	88.9
01-360-5751 GASOLINE	40.00	37,386.19	50,000.00	12,613.81	74.8
01-360-5820 PUBLICATIONS	.00	.00	1,000.00	1,000.00	.0
01-360-5990 COVID-19 EXPENSES	118.00	373.00	2,000.00	1,627.00	18.7
01-360-7022 POLICE - SMALL EQUIPMENT	605.77	20,184.16	21,000.00	815.84	96.1
TOTAL PUBLIC SAFETY	533,597.73	4,952,146.01	5,517,159.00	565,012.99	89.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981	DUI EXPENSE	355.00	1,392.00	20,000.00	18,608.00	7.0
01-365-5982	NARCOTICS EXPENSE	.00	3,674.85	1,000.00	(2,674.85)	367.5
01-365-5983	SEIZED ASSET - EXPENSE	.00	2,257.00	5,000.00	2,743.00	45.1
	TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	355.00	7,323.85	26,000.00	18,676.15	28.2
	<u>REIMBURSABLE EXP</u>					
01-370-4101	RETIREE HEALTH INSURANCE	12,653.85	85,291.29	48,000.00	(37,291.29)	177.7
01-370-5102	GRANT WRITER	.00	18,000.00	18,000.00	.00	100.0
01-370-5751	GASOLINE	.00	6,142.98	7,500.00	1,357.02	81.9
	TOTAL REIMBURSABLE EXP	12,653.85	109,434.27	73,500.00	(35,934.27)	148.9
	<u>OTHER EXPENSES</u>					
01-380-5970	REFUNDS	.00	.00	1,000.00	1,000.00	.0
01-380-5975	SALES TAX REBATE	16,468.48	173,078.96	160,000.00	(13,078.96)	108.2
01-380-5999	MISCELLANEOUS EXPENSE	.00	500.00	1,500.00	1,000.00	33.3
	TOTAL OTHER EXPENSES	16,468.48	173,578.96	162,500.00	(11,078.96)	106.8
	<u>DEBT SERVICE</u>					
01-400-6000	PRINCIPAL	.00	165,000.00	165,000.00	.00	100.0
01-400-6010	INTEREST	.00	22,034.05	22,284.00	249.95	98.9
	TOTAL DEBT SERVICE	.00	187,034.05	187,284.00	249.95	99.9
	<u>PUBLIC SAFETY CAPITAL OUTLAY</u>					
01-560-7020	EQUIPMENT - POLICE	.00	2,369.51	17,000.00	14,630.49	13.9
	TOTAL PUBLIC SAFETY CAPITAL OUTLAY	.00	2,369.51	17,000.00	14,630.49	13.9
	<u>OTHER FINANCING USES</u>					
01-600-8090	INTERFUND TRANSFER OUT	26,250.00	105,000.00	105,000.00	.00	100.0
	TOTAL OTHER FINANCING USES	26,250.00	105,000.00	105,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	913,225.27	8,327,963.11	9,299,473.00	971,509.89	89.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	68,251.46	1,786,497.48	(978,073.00)	(2,764,570.48)	182.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
11-100-3801	INTEREST INCOME - IL FUNDS	1,619.18	3,905.55	5,000.00	1,094.45	78.1
	TOTAL REVENUES	1,619.18	3,905.55	5,000.00	1,094.45	78.1
	<u>INTERGOVERNMENTAL REVENUES</u>					
11-110-3120	MOTOR FUEL TAX	54,115.22	647,043.99	610,500.00	(36,543.99)	106.0
11-110-3121	MFT REBUILD ILLINOIS	.00	357,111.46	357,111.00	(.46)	100.0
	TOTAL INTERGOVERNMENTAL REVENUES	54,115.22	1,004,155.45	967,611.00	(36,544.45)	103.8
	TOTAL FUND REVENUE	55,734.40	1,008,061.00	972,611.00	(35,450.00)	103.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAPITAL OUTLAY GENERAL</u>					
11-500-7051	SIDEWALKS	.00	34,986.37	320,000.00	285,013.63	10.9
	TOTAL CAPITAL OUTLAY GENERAL	.00	34,986.37	320,000.00	285,013.63	10.9
	<u>DEPARTMENT 600</u>					
11-600-8090	INTERFUND TRANSFER OUT	.00	124,922.33	.00	(124,922.33)	.0
	TOTAL DEPARTMENT 600	.00	124,922.33	.00	(124,922.33)	.0
	TOTAL FUND EXPENDITURES	.00	159,908.70	320,000.00	160,091.30	50.0
	NET REVENUE OVER EXPENDITURES	55,734.40	848,152.30	652,611.00	(195,541.30)	130.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
12-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
12-300-5101	AUDIT	.00	.00	2,100.00	2,100.00	.0
12-300-5102	FINANCIAL SERVICES	.00	.00	6,470.00	6,470.00	.0
	TOTAL EXPENSES	.00	.00	13,570.00	13,570.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	13,570.00	13,570.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	(13,570.00)	(13,570.00)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
13-100-3020	HOTEL TAXES	33,956.39	384,071.84	156,000.00	(228,071.84)	246.2
13-100-3800	INTEREST INCOME	1.72	4.94	.00	(4.94)	.0
	TOTAL REVENUES	33,958.11	384,076.78	156,000.00	(228,076.78)	246.2
	TOTAL FUND REVENUE	33,958.11	384,076.78	156,000.00	(228,076.78)	246.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
13-300-5101	AUDIT	.00	1,191.39	1,130.00	(61.39)	105.4
13-300-5102	FINANCIAL SERVICES	1,144.20	6,293.10	6,470.00	176.90	97.3
13-300-5108	BEAUTIFICATION	1,620.24	19,583.77	25,000.00	5,416.23	78.3
13-300-5310	MEMBERSHIPS	.00	28,644.30	60,000.00	31,355.70	47.7
13-300-5401	SERVICE CHARGE - GENERAL FUND	15,000.00	60,000.00	60,000.00	.00	100.0
13-300-5430	BANK CHARGES	10.00	60.00	.00	(60.00)	.0
	TOTAL EXPENSES	17,774.44	115,772.56	152,600.00	36,827.44	75.9
	<u>OTHER FINANCING USES</u>					
13-600-8090	INTERFUND TRANSFER OUT	.00	3,400.00	3,400.00	.00	100.0
	TOTAL OTHER FINANCING USES	.00	3,400.00	3,400.00	.00	100.0
	TOTAL FUND EXPENDITURES	17,774.44	119,172.56	156,000.00	36,827.44	76.4
	NET REVENUE OVER EXPENDITURES	16,183.67	264,904.22	.00	(264,904.22)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
16-100-3551	POLICE REVENUE-TASK FORCE	127,694.77	127,694.77	.00	(127,694.77)	.0
16-100-3800	INTEREST INCOME	5.91	82.54	100.00	17.46	82.5
	TOTAL REVENUES	127,700.68	127,777.31	100.00	(127,677.31)	12777
	TOTAL FUND REVENUE	127,700.68	127,777.31	100.00	(127,677.31)	12777

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
16-300-4011	OVERTIME - SWORN OFFICERS	3,198.29	21,506.99	15,000.00	(6,506.99)	143.4
16-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
16-300-5310	MEMBERSHIP	.00	1,811.00	4,000.00	2,189.00	45.3
16-300-5330	TRAINING	.00	.00	6,000.00	6,000.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	.00	5,664.22	30,000.00	24,335.78	18.9
16-300-5710	OPERATING SUPPLIES	806.25	3,086.28	9,000.00	5,913.72	34.3
16-300-5720	SMALL EQUIPMENT	.00	518.75	4,000.00	3,481.25	13.0
	TOTAL EXPENSES	4,004.54	32,587.24	73,000.00	40,412.76	44.6
	<u>CAPITAL OUTLAY GENERAL</u>					
16-500-7020	EQUIPMENT - CAPITAL	11,730.20	55,350.68	180,000.00	124,649.32	30.8
	TOTAL CAPITAL OUTLAY GENERAL	11,730.20	55,350.68	180,000.00	124,649.32	30.8
	TOTAL FUND EXPENDITURES	15,734.74	87,937.92	253,000.00	165,062.08	34.8
	NET REVENUE OVER EXPENDITURES	111,965.94	39,839.39	(252,900.00)	(292,739.39)	15.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
17-100-3355	SOLID WASTE FEES	38,852.50	428,354.00	460,000.00	31,646.00	93.1
	TOTAL REVENUES	38,852.50	428,354.00	460,000.00	31,646.00	93.1
	TOTAL FUND REVENUE	38,852.50	428,354.00	460,000.00	31,646.00	93.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
17-300-5100	PROFESSIONAL SERVICES	250.00	250.00	.00	(250.00)	.0
17-300-5401	SERVICE CHARGE - GENERAL FUND	8,337.00	100,000.00	100,000.00	.00	100.0
17-300-5420	SWANCC CHARGES	29,788.00	358,267.68	360,000.00	1,732.32	99.5
	TOTAL EXPENSES	38,375.00	458,517.68	460,000.00	1,482.32	99.7
	<u>OTHER FINANCING USES</u>					
17-600-8090	INTERFUND TRANSFER OUT	21,250.00	85,000.00	85,000.00	.00	100.0
	TOTAL OTHER FINANCING USES	21,250.00	85,000.00	85,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	59,625.00	543,517.68	545,000.00	1,482.32	99.7
	NET REVENUE OVER EXPENDITURES	(20,772.50)	(115,163.68)	(85,000.00)	30,163.68	(135.5)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
18-100-3000	REAL ESTATE TAXES	.00	140,827.33	80,000.00	(60,827.33)	176.0
18-100-3800	INTEREST INCOME	21.13	232.06	.00	(232.06)	.0
	TOTAL REVENUES	21.13	141,059.39	80,000.00	(61,059.39)	176.3
	TOTAL FUND REVENUE	21.13	141,059.39	80,000.00	(61,059.39)	176.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
18-300-5100	PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
18-300-5101	AUDIT	.00	2,324.11	2,100.00	(224.11)	110.7
18-300-5102	FINANCIAL SERVICES	1,144.20	6,293.10	6,470.00	176.90	97.3
	TOTAL EXPENSES	<u>1,144.20</u>	<u>8,617.21</u>	<u>12,570.00</u>	<u>3,952.79</u>	<u>68.6</u>
	TOTAL FUND EXPENDITURES	<u>1,144.20</u>	<u>8,617.21</u>	<u>12,570.00</u>	<u>3,952.79</u>	<u>68.6</u>
	NET REVENUE OVER EXPENDITURES	<u>(1,123.07)</u>	<u>132,442.18</u>	<u>67,430.00</u>	<u>(65,012.18)</u>	<u>196.4</u>

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #1

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
21-100-3800 INTEREST INCOME	.18	2.27	.00	(2.27)	.0
TOTAL REVENUES	.18	2.27	.00	(2.27)	.0
TOTAL FUND REVENUE	.18	2.27	.00	(2.27)	.0
NET REVENUE OVER EXPENDITURES	.18	2.27	.00	(2.27)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
22-100-3800 INTEREST INCOME	.85	10.37	.00	(10.37)	.0
TOTAL REVENUES	.85	10.37	.00	(10.37)	.0
TOTAL FUND REVENUE	.85	10.37	.00	(10.37)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
22-300-5100 PROFESSIONAL SERVICES	.00	.00	29,000.00	29,000.00	.0
TOTAL EXPENSES	.00	.00	29,000.00	29,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	29,000.00	29,000.00	.0
NET REVENUE OVER EXPENDITURES	.85	10.37	(29,000.00)	(29,010.37)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
23-100-3800	INTEREST INCOME	5.57	67.78	.00	(67.78)	.0
	TOTAL REVENUES	5.57	67.78	.00	(67.78)	.0
	TOTAL FUND REVENUE	5.57	67.78	.00	(67.78)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #3

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
23-300-5100 PROFESSIONAL SERVICES	.00	.00	320,000.00	320,000.00	.0
TOTAL EXPENSES	.00	.00	320,000.00	320,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	320,000.00	320,000.00	.0
NET REVENUE OVER EXPENDITURES	5.57	67.78	(320,000.00)	(320,067.78)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #4

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
24-100-3800 INTEREST INCOME	.73	8.91	.00	(8.91)	.0
TOTAL REVENUES	.73	8.91	.00	(8.91)	.0
TOTAL FUND REVENUE	.73	8.91	.00	(8.91)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #4

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
24-300-5100 PROFESSIONAL SERVICES	.00	.00	29,000.00	29,000.00	.0
TOTAL EXPENSES	.00	.00	29,000.00	29,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	29,000.00	29,000.00	.0
NET REVENUE OVER EXPENDITURES	.73	8.91	(29,000.00)	(29,008.91)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
25-100-3000	REAL ESTATE TAXES	577.91	27,175.71	27,300.00	124.29	99.5
25-100-3800	INTEREST INCOME	2.63	29.51	.00	(29.51)	.0
	TOTAL REVENUES	580.54	27,205.22	27,300.00	94.78	99.7
	TOTAL FUND REVENUE	580.54	27,205.22	27,300.00	94.78	99.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
25-300-5050	SYSTEM MAINTENANCE	154.85	4,357.09	6,000.00	1,642.91	72.6
25-300-5100	PROFESSIONAL SERVICES	9,800.00	10,500.00	3,000.00	(7,500.00)	350.0
25-300-5500	LIABILITY INSURANCE	.00	2,154.00	3,700.00	1,546.00	58.2
	TOTAL EXPENSES	9,954.85	17,011.09	12,700.00	(4,311.09)	134.0
	TOTAL FUND EXPENDITURES	9,954.85	17,011.09	12,700.00	(4,311.09)	134.0
	NET REVENUE OVER EXPENDITURES	(9,374.31)	10,194.13	14,600.00	4,405.87	69.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
28-100-3000	REAL ESTATE TAXES	4,265.99	131,935.82	140,000.00	8,064.18	94.2
28-100-3800	INTEREST INCOME	16.78	181.38	.00	(181.38)	.0
	TOTAL REVENUES	4,282.77	132,117.20	140,000.00	7,882.80	94.4
	TOTAL FUND REVENUE	4,282.77	132,117.20	140,000.00	7,882.80	94.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
28-300-5100	PROFESSIONAL SERVICES	1,297.63	1,798.63	12,000.00	10,201.37	15.0
28-300-5500	LIABILITY INSURANCE	.00	2,154.00	3,700.00	1,546.00	58.2
28-300-5710	OPERATING SUPPLIES	.00	99.33	1,000.00	900.67	9.9
28-300-7020	EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
	TOTAL EXPENSES	1,297.63	4,051.96	21,700.00	17,648.04	18.7
	TOTAL FUND EXPENDITURES	1,297.63	4,051.96	21,700.00	17,648.04	18.7
	NET REVENUE OVER EXPENDITURES	2,985.14	128,065.24	118,300.00	(9,765.24)	108.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-115-3200	GRANT REVENUE	.00	1,080,988.42	.00	(1,080,988.42)	.0
	TOTAL DEPARTMENT 115	.00	1,080,988.42	.00	(1,080,988.42)	.0
	DEPARTMENT 200					
30-200-3990	INTERFUND TRANSFER IN	21,250.00	209,922.33	85,000.00	(124,922.33)	247.0
	TOTAL DEPARTMENT 200	21,250.00	209,922.33	85,000.00	(124,922.33)	247.0
	TOTAL FUND REVENUE	21,250.00	1,290,910.75	85,000.00	(1,205,910.75)	1518.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	.00	41,672.85	65,000.00	23,327.15	64.1
30-550-7050 STREET RESURFACING	.00	194,984.16	79,000.00	(115,984.16)	246.8
30-550-7060 SIDEWALKS	.00	.00	50,640.00	50,640.00	.0
30-550-7063 DRAINAGE IMPROVEMENTS	2,757.50	28,368.32	3,231,000.00	3,202,631.68	.9
30-550-7064 DRAINAGE IMPR - WILLOW RD	949.00	4,318.15	.00	(4,318.15)	.0
30-550-7065 DRAINAGE IMPROVEMENTS-ARLINGTON	61,583.60	61,583.60	.00	(61,583.60)	.0
TOTAL DEPARTMENT 550	65,290.10	330,927.08	3,425,640.00	3,094,712.92	9.7
TOTAL FUND EXPENDITURES	65,290.10	330,927.08	3,425,640.00	3,094,712.92	9.7
NET REVENUE OVER EXPENDITURES	(44,040.10)	959,983.67	(3,340,640.00)	(4,300,623.67)	28.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
41-100-3000	REAL ESTATE TAXES	31,499.42	1,285,441.88	1,312,660.00	27,218.12	97.9
41-100-3800	INTEREST INCOME	19.72	236.67	2,000.00	1,763.33	11.8
	TOTAL REVENUES	31,519.14	1,285,678.55	1,314,660.00	28,981.45	97.8
	TOTAL FUND REVENUE	31,519.14	1,285,678.55	1,314,660.00	28,981.45	97.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
41-300-5101	AUDIT	.00	442.00	3,000.00	2,558.00	14.7
41-300-5430	BANK FEES	.00	550.00	1,200.00	650.00	45.8
	TOTAL EXPENSES	.00	992.00	4,200.00	3,208.00	23.6
	<u>DEBT SERVICE</u>					
41-400-6000	PRINCIPAL	.00	990,000.00	1,110,000.00	120,000.00	89.2
41-400-6010	INTEREST	.00	261,117.22	202,660.00	(58,457.22)	128.8
	TOTAL DEBT SERVICE	.00	1,251,117.22	1,312,660.00	61,542.78	95.3
	TOTAL FUND EXPENDITURES	.00	1,252,109.22	1,316,860.00	64,750.78	95.1
	NET REVENUE OVER EXPENDITURES	31,519.14	33,569.33	(2,200.00)	(35,769.33)	1525.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
46-100-3000	REAL ESTATE TAXES	5,192.18	240,599.37	218,570.00	(22,029.37)	110.1
46-100-3800	INTEREST INCOME	3.39	33.11	1,000.00	966.89	3.3
	TOTAL REVENUES	5,195.57	240,632.48	219,570.00	(21,062.48)	109.6
	TOTAL FUND REVENUE	5,195.57	240,632.48	219,570.00	(21,062.48)	109.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
46-300-5430	BANK FEES	.00	550.00	550.00	.00	100.0
	TOTAL EXPENSES	.00	550.00	550.00	.00	100.0
	<u>DEBT SERVICE</u>					
46-400-6000	PRINCIPAL	.00	170,000.00	170,000.00	.00	100.0
46-400-6010	INTEREST	.00	48,570.00	48,750.00	180.00	99.6
	TOTAL DEBT SERVICE	.00	218,570.00	218,750.00	180.00	99.9
	TOTAL FUND EXPENDITURES	.00	219,120.00	219,300.00	180.00	99.9
	NET REVENUE OVER EXPENDITURES	5,195.57	21,512.48	270.00	(21,242.48)	7967.6

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
51-100-3800	INTEREST INCOME	674.32	1,809.32	5,000.00	3,190.68	36.2
51-100-3880	WATER SALES	19,399.80	290,576.01	264,000.00	(26,576.01)	110.1
51-100-3881	WATER DELIVERY CHARGE	33,159.60	393,888.84	395,000.00	1,111.16	99.7
51-100-3882	WATER INFRASTRUCTURE RESERVE	13,176.00	155,806.79	152,000.00	(3,806.79)	102.5
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,412.32	76,873.05	76,000.00	(873.05)	101.2
51-100-3885	PENALTY	1,118.22	8,276.07	3,000.00	(5,276.07)	275.9
	TOTAL REVENUES	73,940.26	927,230.08	895,000.00	(32,230.08)	103.6
	TOTAL FUND REVENUE	73,940.26	927,230.08	895,000.00	(32,230.08)	103.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
51-300-4000	WAGES	6,042.08	73,053.71	78,000.00	4,946.29	93.7
51-300-4010	OVERTIME	.00	.00	10,000.00	10,000.00	.0
51-300-4100	HEALTH INSURANCE	2,673.22	22,133.53	29,000.00	6,866.47	76.3
51-300-4110	LIFE INSURANCE	10.31	123.72	100.00	(23.72)	123.7
51-300-4200	SOCIAL SECURITY	374.61	4,529.30	6,000.00	1,470.70	75.5
51-300-4210	MEDICARE	87.60	1,059.22	1,300.00	240.78	81.5
51-300-4220	IMRF	683.96	9,976.97	12,500.00	2,523.03	79.8
51-300-5000	BUILDING MAINTENANCE	.00	1,154.74	15,000.00	13,845.26	7.7
51-300-5050	SYSTEM MAINTENANCE	206.00	3,797.03	46,000.00	42,202.97	8.3
51-300-5100	PROFESSIONAL SERVICES	3,304.00	32,321.10	50,000.00	17,678.90	64.6
51-300-5101	AUDIT	.00	3,957.50	3,230.00	(727.50)	122.5
51-300-5102	FINANCIAL SERVICES	8,009.40	41,763.30	38,817.00	(2,946.30)	107.6
51-300-5200	POSTAGE	.00	2,500.00	3,200.00	700.00	78.1
51-300-5221	PRINTING	.00	346.00	.00	(346.00)	.0
51-300-5310	MEMBERSHIPS	.00	1,030.00	1,500.00	470.00	68.7
51-300-5330	TRAINING	.00	10.00	4,500.00	4,490.00	.2
51-300-5410	UTILITIES	2,418.50	18,971.01	15,000.00	(3,971.01)	126.5
51-300-5412	WATER	18,053.60	254,608.32	285,000.00	30,391.68	89.3
51-300-5430	CREDIT CARD & BANK CHARGES	1,130.81	12,743.35	15,000.00	2,256.65	85.0
51-300-5500	LIABILITY INSURANCE	.00	16,157.00	27,740.00	11,583.00	58.2
51-300-5530	WORKERS COMPENSATION INSURANCE	268.23	3,767.08	3,900.00	132.92	96.6
51-300-5634	STONE AND CONCRETE	.00	.00	4,000.00	4,000.00	.0
51-300-5661	METERS	.00	.00	3,000.00	3,000.00	.0
51-300-5750	CHEMICALS	.00	.00	500.00	500.00	.0
51-300-5751	GASOLINE	.00	1,176.48	1,000.00	(176.48)	117.7
51-300-7025	SOFTWARE	.00	2,000.00	.00	(2,000.00)	.0
	TOTAL EXPENSES	43,262.32	507,179.36	654,287.00	147,107.64	77.5
	DEBT SERVICE					
51-400-6000	PRINCIPAL	.00	65,000.00	65,000.00	.00	100.0
51-400-6010	INTEREST	.00	13,750.00	13,750.00	.00	100.0
	TOTAL DEBT SERVICE	.00	78,750.00	78,750.00	.00	100.0
	CAPITAL OUTLAY GENERAL					
51-500-7020	EQUIPMENT	.00	.00	16,400.00	16,400.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	16,400.00	16,400.00	.0
	OTHER FINANCING USES					
51-600-8000	DEPRECIATION	33,750.00	135,000.00	135,000.00	.00	100.0
	TOTAL OTHER FINANCING USES	33,750.00	135,000.00	135,000.00	.00	100.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	77,012.32	720,929.36	884,437.00	163,507.64	81.5
NET REVENUE OVER EXPENDITURES	(3,072.06)	206,300.72	10,563.00	(195,737.72)	1953.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
52-100-3330 PARKING FEES	830.54	5,278.04	10,000.00	4,721.96	52.8
TOTAL REVENUES	830.54	5,278.04	10,000.00	4,721.96	52.8
<u>OTHER FINANCING SOURCES</u>					
52-200-3990 INTERFUND TRANSFER IN	26,250.00	105,000.00	105,000.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	26,250.00	105,000.00	105,000.00	.00	100.0
TOTAL FUND REVENUE	27,080.54	110,278.04	115,000.00	4,721.96	95.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
52-300-4001 ALLOCATED WAGES & BENEFITS	11,250.00	45,000.00	45,000.00	.00	100.0
52-300-5100 PROFESSIONAL SERVICES	.00	80.63	3,000.00	2,919.37	2.7
52-300-5410 UTILITIES	227.90	5,238.53	7,500.00	2,261.47	69.9
52-300-5500 LIABILITY INSURANCE	.00	.00	2,000.00	2,000.00	.0
52-300-5511 FACILITY RENT	.00	18,900.00	18,000.00	(900.00)	105.0
52-300-5632 ICE CONTROL MAINTENANCE	.00	900.00	2,000.00	1,100.00	45.0
52-300-5710 OPERATING SUPPLIES	.00	249.67	1,000.00	750.33	25.0
52-300-5970 REFUNDS	.00	.00	250.00	250.00	.0
TOTAL EXPENSES	11,477.90	70,368.83	78,750.00	8,381.17	89.4
<u>OTHER FINANCING USES</u>					
52-600-8000 DEPRECIATION	9,000.00	36,000.00	36,000.00	.00	100.0
TOTAL OTHER FINANCING USES	9,000.00	36,000.00	36,000.00	.00	100.0
TOTAL FUND EXPENDITURES	20,477.90	106,368.83	114,750.00	8,381.17	92.7
NET REVENUE OVER EXPENDITURES	6,602.64	3,909.21	250.00	(3,659.21)	1563.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
53-100-3800	INTEREST INCOME	.00	572.42	1,000.00	427.58	57.2
53-100-3801	DIVIDEND INCOME-PFM	296.34	708.48	.00	(708.48)	.0
53-100-3884	SANITARY SEWER CHARGES	205,204.62	820,436.59	800,000.00	(20,436.59)	102.6
53-100-3885	PENALTY	1,993.94	7,648.21	5,000.00	(2,648.21)	153.0
	TOTAL REVENUES	207,494.90	829,365.70	806,000.00	(23,365.70)	102.9
	TOTAL FUND REVENUE	207,494.90	829,365.70	806,000.00	(23,365.70)	102.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
53-300-4000 WAGES	1,061.00	54,662.82	62,000.00	7,337.18	88.2
53-300-4100 HEALTH INSURANCE	.00	28,057.00	28,000.00	(57.00)	100.2
53-300-4110 LIFE INSURANCE	.00	127.00	100.00	(27.00)	127.0
53-300-4200 SOCIAL SECURITY	65.78	3,649.68	4,000.00	350.32	91.2
53-300-4210 MEDICARE	15.38	853.50	900.00	46.50	94.8
53-300-4220 IMRF	120.10	1,827.74	8,500.00	6,672.26	21.5
53-300-5050 SYSTEM MAINTENANCE	9,000.00	13,588.45	50,000.00	36,411.55	27.2
53-300-5100 PROFESSIONAL SERVICES	1,148.85	13,764.60	40,000.00	26,235.40	34.4
53-300-5101 AUDIT & ACCTG SERVICES	.00	10,215.00	9,690.00	(525.00)	105.4
53-300-5102 FINANCIAL SERVICES	13,730.40	75,517.20	77,634.00	2,116.80	97.3
53-300-5200 POSTAGE	.00	7,348.00	1,500.00	(5,848.00)	489.9
53-300-5221 PRINTING	.00	793.00	1,500.00	707.00	52.9
53-300-5330 TRAINING	.00	.00	2,000.00	2,000.00	.0
53-300-5500 LIABILITY INSURANCE	.00	26,929.00	46,210.00	19,281.00	58.3
53-300-5530 WORKER'S COMP INSURANCE	107.29	1,506.81	1,600.00	93.19	94.2
TOTAL EXPENSES	25,248.80	238,839.80	333,634.00	94,794.20	71.6
<u>CAPITAL OUTLAY GENERAL</u>					
53-500-7020 EQUIPMENT	.00	.00	6,400.00	6,400.00	.0
53-500-7051 SYSTEM IMPROVEMENTS	.00	240,368.46	330,000.00	89,631.54	72.8
TOTAL CAPITAL OUTLAY GENERAL	.00	240,368.46	336,400.00	96,031.54	71.5
TOTAL FUND EXPENDITURES	25,248.80	479,208.26	670,034.00	190,825.74	71.5
NET REVENUE OVER EXPENDITURES	182,246.10	350,157.44	135,966.00	(214,191.44)	257.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
71-100-3000	REAL ESTATE TAXES	9,983.79	432,947.76	522,500.00	89,552.24	82.9
71-100-3800	INTEREST INCOME	10.80	618,760.16	100,000.00	(518,760.16)	618.8
71-100-3801	NET APPRECIATION - FV INV	.00	797,590.46	800,000.00	2,409.54	99.7
71-100-3860	CITY CONTRIBUTION	193,456.50	715,494.00	716,354.00	860.00	99.9
71-100-3861	EMPLOYEE CONTRIBUTION	(15,910.14)	56,107.18	217,500.00	161,392.82	25.8
	TOTAL REVENUES	187,540.95	2,620,899.56	2,356,354.00	(264,545.56)	111.2
	TOTAL FUND REVENUE	187,540.95	2,620,899.56	2,356,354.00	(264,545.56)	111.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
71-300-4232	DISABILITY BENEFITS	10,981.60	131,779.20	133,100.00	1,320.80	99.0
71-300-4233	PENSION PAYMENTS	83,769.01	1,127,932.28	1,075,200.00	(52,732.28)	104.9
71-300-5102	ADMINISTRATION	.00	16,887.18	40,000.00	23,112.82	42.2
71-300-5107	INVESTMENT EXPENSE	.00	23,830.84	25,000.00	1,169.16	95.3
71-300-5430	BANK CHARGES	.00	(120.00)	.00	120.00	.0
	TOTAL EXPENSES	94,750.61	1,300,309.50	1,273,300.00	(27,009.50)	102.1
	TOTAL FUND EXPENDITURES	94,750.61	1,300,309.50	1,273,300.00	(27,009.50)	102.1
	NET REVENUE OVER EXPENDITURES	92,790.34	1,320,590.06	1,083,054.00	(237,536.06)	121.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2022

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
72-300-5430	BANK CHARGES	.00	325.40	.00	(325.40)	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL DEPARTMENT 300	.00	325.40	.00	(325.40)	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u>DEPARTMENT 600</u>					
72-600-8090	TRANSFER OUT	.00	46.51	.00	(46.51)	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL DEPARTMENT 600	.00	46.51	.00	(46.51)	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL FUND EXPENDITURES	.00	371.91	.00	(371.91)	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	NET REVENUE OVER EXPENDITURES	.00	(371.91)	.00	371.91	.0
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

5/23/2022

Checks

General Fund	\$	291,940.68
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		-
Tourism District		1,520.47
Development Fund		-
Drug Enforcement Agency Fund		1,022.05
Solid Waste Fund		-
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		119.11
Special Service Area #8 - Levee Wall #37		1,528.00
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		3,885.71
Palatine Road Tax Increment Financing		-
Road Construction		-
Road Construction Debt		-
Water Fund		18,992.75
Parking Fund		750.14
Sanitary Sewer Fund		2,440.00
Road/Building Bond Escrow		-
TOTAL	\$	322,198.91

Wire Payments

5/6/22 PAYROLL		161,291.58
APR ILLINIOS MUNICIPAL RETIREMENT FUND		18,730.18
	\$	502,220.67

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ANDERSON LOCK COMPANY L	1091912	police lock keys	05/05/2022	01-350-5710	23.65	.00	
Total ANDERSON LOCK COMPANY LTD:					23.65	.00	
CARDMEMBER SERVICE	04/20/22	EBAY RETURNED	04/20/2022	01-310-7020	37.49	.00	
CARDMEMBER SERVICE	04/20/22	MEMORIAL PATCH	04/20/2022	01-360-5741	310.00	.00	
CARDMEMBER SERVICE	04/20/22	MAYOR SHIRT	04/20/2022	01-360-5741	54.95	.00	
CARDMEMBER SERVICE	04/20/22	OFFICE DEPOT TAPE MEASUR	04/20/2022	01-360-5700	59.02	.00	
CARDMEMBER SERVICE	04/20/22	IMPERIAL SURVEILLANCE CAM	04/20/2022	01-360-7022	165.50	.00	
CARDMEMBER SERVICE	04/20/22	APSS MEMBERSHIP DUES	04/20/2022	01-360-5310	150.00	.00	
CARDMEMBER SERVICE	04/20/22	NWCD TELECOM WEEK COSTC	04/20/2022	01-360-5710	39.86	.00	
CARDMEMBER SERVICE	04/20/22	PASBLO LAST DAY PIZZA	04/20/2022	01-360-5710	127.81	.00	
CARDMEMBER SERVICE	04/20/22	DAILY HERALD	04/20/2022	01-360-5820	254.80	.00	
CARDMEMBER SERVICE	04/20/22	DESK FILE ORGANIZER AMAZO	04/20/2022	01-360-5700	29.57	.00	
CARDMEMBER SERVICE	04/20/22	IMPERIAL SURVEILLANCE CAM	04/20/2022	01-360-7022	165.50	.00	
CARDMEMBER SERVICE	04/20/22	DVD SPINDLE & BINDER CLIPS	04/20/2022	01-360-5700	39.60	.00	
CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	01-320-5410	407.77	.00	
CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	01-320-5100	36.18	.00	
CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	51-300-5410	255.04	.00	
CARDMEMBER SERVICE	04/20/22	ZOOMRENEWAL	04/20/2022	01-310-5300	199.90	.00	
CARDMEMBER SERVICE	04/20/22	PITNEY BOWES POSTAGE	04/20/2022	01-320-5700	80.74	.00	
CARDMEMBER SERVICE	04/20/22	COMCAST PD SRV 3/7-4/6	04/20/2022	01-320-5410	326.50	.00	
CARDMEMBER SERVICE	04/20/22	COMCAST PW 3/13-4/12/22	04/20/2022	01-350-5410	248.85	.00	
CARDMEMBER SERVICE	04/20/22	INDEED PW JOB POSTING	04/20/2022	01-320-5100	208.58	.00	
CARDMEMBER SERVICE	04/20/22	COMCAST METRA 3/16-4/15/22	04/20/2022	52-300-5410	156.85	.00	
CARDMEMBER SERVICE	04/20/22	COMCAST CH SVC 3/22-4/21/22	04/20/2022	01-320-5410	263.85	.00	
CARDMEMBER SERVICE	04/20/22	COMCAST SCADA 3/28-4/27/22	04/20/2022	51-300-5410	157.90	.00	
CARDMEMBER SERVICE	04/20/22	USPS UTILITY STAMPS	04/20/2022	53-300-5200	1,560.00	.00	
CARDMEMBER SERVICE	04/20/22	USPS AP CK POSTAGE	04/20/2022	01-320-5200	53.90	.00	
CARDMEMBER SERVICE	04/20/22	PD SEWER RACK AMAZON	04/20/2022	01-350-5710	683.80	.00	
CARDMEMBER SERVICE	04/20/22	DATA SERVICE HARDWARE AM	04/20/2022	01-350-5710	18.99	.00	
CARDMEMBER SERVICE	04/20/22	OFFIC EFURNITURE PW	04/20/2022	01-350-5710	2,085.00	.00	
CARDMEMBER SERVICE	04/20/22	CITY DATA SERVICE/PHONE PA	04/20/2022	01-350-5700	141.85	.00	
CARDMEMBER SERVICE	04/20/22	FLTERBUY BULDING AIRFILTER	04/20/2022	01-350-5710	313.02	.00	
CARDMEMBER SERVICE	04/20/22	BUILDING HAND SOAP AMAZO	04/20/2022	01-350-5710	92.06	.00	
CARDMEMBER SERVICE	04/20/22	SAFETY EQUIP AMAZON	04/20/2022	01-350-7023	126.77	.00	
CARDMEMBER SERVICE	04/20/22	JC LICHT PAINT	04/20/2022	01-350-5710	53.43	.00	
CARDMEMBER SERVICE	04/20/22	BUILDING MTC PARTS	04/20/2022	01-350-5710	34.30	.00	
Total CARDMEMBER SERVICE:					8,939.38	.00	
COMED I	05/11/22-3040	218 FAIRWAY 4/12-5/11/22	05/11/2022	51-300-5410	23.27	.00	
COMED I	05/11/22-4023	1250 RIVER 4/12-5/11/22	05/11/2022	13-300-5108	29.16	.00	
COMED I	05/11/22-7078	604 MIL 4/12-5/11/22	05/11/2022	13-300-5108	32.55	.00	
COMED I	05/12/22-1010	1 S APPLE 4/12-5/11/22	05/12/2022	01-350-5411	42.56	.00	
COMED I	05/12/22-9118	CORNER PIPER/WIMBLETON 4/	05/12/2022	25-300-5050	119.11	.00	
Total COMED I:					246.65	.00	
CONSERV FS INC.	102022194	FUEL BULK	05/05/2022	01-350-5751	4,267.02	.00	
Total CONSERV FS INC.:					4,267.02	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CROWN TROPHY	19444	AWARD AND NAME PLATE	05/10/2022	01-360-5710	272.00	.00	
Total CROWN TROPHY:					272.00	.00	
CUTLER WORK WEAR INC.	INV002802	SAFETY BOOTS ROSCOE	03/17/2022	01-350-7023	171.84	.00	
Total CUTLER WORK WEAR INC.:					171.84	.00	
DACRA TECH LLC	DT 2022-04-45	APR 22 SERVICE	04/30/2022	01-360-5310	250.00	.00	
Total DACRA TECH LLC:					250.00	.00	
DAILY HERALD	05/08/22	CH 3/14-5/8	05/08/2022	01-320-5222	76.60	.00	
DAILY HERALD	213699	BUDGET HEARING NOTICE	04/17/2022	01-320-5222	102.60	.00	
Total DAILY HERALD:					179.20	.00	
DANIEL SAVAS	05/06/22	patrol boots	05/06/2022	01-360-5741	182.94	.00	
DANIEL SAVAS	05/07/22	MAGS FOR DUTY	05/07/2022	01-360-5741	107.80	.00	
Total DANIEL SAVAS:					290.74	.00	
DE LAGE LANDEN FINANCIAL S	76318748	JUN 22 CH COPIER	05/07/2022	01-320-5220	793.06	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					793.06	.00	
EL-COR INDUSTRIES INC	119371	SHOP SUPPLY	04/30/2022	01-350-5020	173.86	.00	
Total EL-COR INDUSTRIES INC:					173.86	.00	
FGS INC	217712	BAGPACK	04/14/2022	16-300-5710	760.10	.00	
Total FGS INC:					760.10	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5105	7,492.97	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5107	465.00	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5106	1,416.00	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	30-550-7064	521.50	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	30-550-7064	122.00	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5105	387.50	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5105	942.50	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-340-5111	2,246.50	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	01-320-5105	5,308.50	.00	
GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	30-550-7065	3,242.21	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					22,144.68	.00	
GOVERNMENT FINANCE OFFIC	2212001	FINANCE DIRECTOR DUE 22-23	05/05/2022	01-322-5310	190.00	.00	
Total GOVERNMENT FINANCE OFFICERS ASSOCIATION:					190.00	.00	
GRAINGER INC.	1447048543	LOCK POWER SUPPLY	04/30/2022	52-300-5710	593.29	.00	
GRAINGER INC.	1447048543	BACKUP BATTERY PD	04/30/2022	01-350-5710	110.16	.00	
Total GRAINGER INC.:					703.45	.00	
HALO BRANDED SOLUTIONS IN	1000200229	PENS	04/22/2022	16-300-5710	261.95	.00	
HALO BRANDED SOLUTIONS IN	202200006045	INFLATABLE BEACH BALL	04/27/2022	01-360-5710	569.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
HALO BRANDED SOLUTIONS IN	202200006409	PENS	04/30/2022	01-360-5710	318.88	.00	
Total HALO BRANDED SOLUTIONS INC:					1,149.83	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	CHAIR FEET	04/28/2022	01-350-5710	8.54	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	PD GUN LOCK PART	04/28/2022	01-350-5710	3.84	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	CH FENCE+POSTS	04/28/2022	01-350-5710	166.99	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	PW PLUMBING PARTS	04/28/2022	01-350-5710	19.49	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	PW PLUMBING PARTS	04/28/2022	01-350-5710	5.14	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	POWER STRIPS OFFICE	04/28/2022	01-350-5710	123.69	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	CUSTODIAL/BUILDING SUPPLY	04/28/2022	01-350-5710	56.40	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	POLICE LOCKS	04/28/2022	01-350-5710	53.10	.00	
HOME DEPOT CREDIT SERVIC	04/28/22	POLICE DEPT PARTS	04/28/2022	01-350-5710	3.98	.00	
Total HOME DEPOT CREDIT SERVICES:					441.17	.00	
ILLINOIS SECTION AWWA	200071514	WATER TRAINING HEBER COST	04/07/2022	51-300-5330	748.00	.00	
Total ILLINOIS SECTION AWWA:					748.00	.00	
ILLINOIS-AMERICAN WATER C	05/02/22-5309	700 MIL 4/1-4/29/22	05/02/2022	13-300-5108	174.38	.00	
ILLINOIS-AMERICAN WATER C	05/02/22-5316	1250 RIVER 4/1-4/29/22	05/02/2022	13-300-5108	174.38	.00	
ILLINOIS-AMERICAN WATER C	05/02/22-5629	401 PIPER LN 4/1-4/29/22	05/02/2022	01-350-5410	227.78	.00	
ILLINOIS-AMERICAN WATER C	05/02/22-5667	401 PIPER LN 4/30-5/31/22	05/02/2022	01-350-5411	46.32	.00	
ILLINOIS-AMERICAN WATER C	05/03/22-1674	1217 CAMP MCDONALD 4/1-4/2	05/03/2022	51-300-5412	16,430.93	.00	
Total ILLINOIS-AMERICAN WATER CO.:					17,053.79	.00	
IRVING WIDE	05/04/22	refund pd full price not habdicapp	05/04/2022	01-120-3300	40.00	.00	
Total IRVING WIDE:					40.00	.00	
JG UNIFORMS INC	98034	PD CLOTHING	05/03/2022	01-360-5741	765.00	.00	
JG UNIFORMS INC	98038	PD CLOTHING	05/03/2022	01-360-5741	69.00	.00	
JG UNIFORMS INC	98151	PD CLOTHING	04/13/2022	01-360-5741	150.00	.00	
JG UNIFORMS INC	98152	PD CLOTHING	05/05/2022	01-360-5741	334.55	.00	
JG UNIFORMS INC	98279	PD CLOTHING	05/10/2022	01-360-5741	293.00	.00	
JG UNIFORMS INC	98326	PD CLOTHING	05/10/2022	01-360-5741	229.95	.00	
Total JG UNIFORMS INC:					1,841.50	.00	
JUST TIRES MP INC.	0000085575	SQUAD TIRE DISPOSAL	05/06/2022	01-350-5020	18.00	.00	
JUST TIRES MP INC.	0000085658	TRUCK 840 TIRES	05/09/2022	01-350-5020	1,362.80	.00	
Total JUST TIRES MP INC.:					1,380.80	.00	
KIESLERS POLICE SUPPLY INC	IN190132	HOLSTER	05/04/2022	01-360-5741	865.91	.00	
Total KIESLERS POLICE SUPPLY INC:					865.91	.00	
LANDSCAPE CONCEPTS MANA	18174	MAY 22 LANDSCAING	05/01/2022	13-300-5108	1,110.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					1,110.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2022	APR 22 INVESTIGATION SERVI	04/30/2022	01-360-5100	208.74	.00	
Total LEXISNEXIS RISK SOLUTIONS:					208.74	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
LOGSDON OFFICE SUPPLY	1120054-001	LABEL	04/25/2022	01-320-5700	28.20	.00	
Total LOGSDON OFFICE SUPPLY:					28.20	.00	
MEADE ELECTRIC COMPANY I	700504	SIGNAL REPAIR BEACONS	05/04/2022	01-350-5031	828.00	.00	
Total MEADE ELECTRIC COMPANY INC:					828.00	.00	
MICHAEL PORZYCKI	05/13/22	PHONE REIMBURSEMENT	05/13/2022	01-340-5100	23.75	.00	
Total MICHAEL PORZYCKI:					23.75	.00	
MILORAD DERMAN	05/05/22	boots	05/05/2022	01-360-5741	163.52	.00	
Total MILORAD DERMAN:					163.52	.00	
MOE FUNDS	05/2022-2	COSTABILE MAY PREMIUMS	05/12/2022	01-350-4100	2,558.00	2,558.00	05/12/2022
MOE FUNDS	06/2022-2	COSTABILE JUNE PREMIUMS	05/12/2022	01-350-4100	2,558.00	2,558.00	05/12/2022
Total MOE FUNDS:					5,116.00	5,116.00	
MPC COMMUNICATIONS & LIG	22-1135	SERVICE 607	05/04/2022	01-360-5610	185.75	.00	
Total MPC COMMUNICATIONS & LIGHTING INC:					185.75	.00	
NAPA-HEIGHTS AUTOMOTIVE	461183	SQUAD PARTS 617 606	05/05/2022	01-350-5020	92.69	.00	
NAPA-HEIGHTS AUTOMOTIVE	462990	SQUAD FILTERS	05/11/2022	01-350-5020	92.15	.00	
NAPA-HEIGHTS AUTOMOTIVE	462992	OIL DISPENSER	05/11/2022	01-350-5020	105.00	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					289.84	.00	
NORTH SHORE SIGN	122374	MAY 22 SIGN MAINTENANCE	05/01/2022	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	01-320-4100	3,028.53	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	01-340-4100	4,047.37	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	01-350-4100	2,591.21	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	01-360-4100	33,305.01	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	51-300-4100	1,295.61	.00	
NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	01-370-4101	7,920.76	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	01-320-4100	196.00	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	01-340-4100	288.00	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	01-360-4100	2,136.00	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	01-350-4100	164.00	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	51-300-4100	82.00	.00	
NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	01-370-4101	336.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					55,390.49	.00	
NORTHWEST ELECTRICAL SUP	17536014	CH LIGHT BULBS	05/04/2022	01-350-5710	72.23	.00	
NORTHWEST ELECTRICAL SUP	17536267	EXIT SIGN PARTS	05/06/2022	01-350-5710	247.50	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					319.73	.00	
NW CENTRAL DISPATCH SYST	9241	JUN 22 MEMBER ASSEEMENT	05/01/2022	01-360-5240	17,114.61	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NW CENTRAL DISPATCH SYSTEM:					17,114.61	.00	
OFFICE DEPOT INC.	21977791-2	OFFICE SUPPLIES	04/30/2022	01-360-5700	266.18	.00	
Total OFFICE DEPOT INC.:					266.18	.00	
OMNI YOUTH SERVICES INC.	05/11/22	MAY 22 SOCIAL WORKER	05/11/2022	01-360-5101	6,851.81	.00	
Total OMNI YOUTH SERVICES INC.:					6,851.81	.00	
PERSONNEL STRATEGIES LLC	05/14/22	PSYC EVAL	05/14/2022	01-360-5100	700.00	.00	
Total PERSONNEL STRATEGIES LLC:					700.00	.00	
PETTY CASH PD	05/12/22	WINDOW WASHING	05/12/2022	01-350-5104	78.00	.00	
PETTY CASH PD	05/12/22	PRISONER BLANKET MEAL	05/12/2022	01-360-5140	105.99	.00	
PETTY CASH PD	05/12/22	CAKE	05/12/2022	01-360-5710	52.62	.00	
PETTY CASH PD	05/12/22	NWCD MEETING FOR DC	05/12/2022	01-360-5330	60.00	.00	
Total PETTY CASH PD:					296.61	.00	
RAY O'HERRON CO INC	2175774	PD CLOTHING	02/18/2022	01-360-5741	368.46	.00	
RAY O'HERRON CO INC	2193151	SHIRT	05/06/2022	01-360-5741	87.98	.00	
RAY O'HERRON CO INC	2193966	RANGE SUPPLY	05/11/2022	01-360-5740	193.98	.00	
Total RAY O'HERRON CO INC:					650.42	.00	
S D ENTERPRISES INC	05/02/22	APR 22 SEWER INSPECTION	05/02/2022	53-300-5100	880.00	.00	
Total S D ENTERPRISES INC:					880.00	.00	
SAFEBUILT - ILLINOIS	0086108-IN	PLUMBING INSPECTION	04/30/2022	01-340-5100	107.34	.00	
Total SAFEBUILT - ILLINOIS:					107.34	.00	
SB FRIEDMAN DEVELOPMENT	2	ALLSTATE REVIEW/SANDRS RD	05/16/2022	01-340-5100	5,811.25	.00	
Total SB FRIEDMAN DEVELOPMENT ADVISORS:					5,811.25	.00	
STREICHER'S	S1477960	JIMMY PRY BAR/LANCER	04/20/2022	01-360-5740	785.69	.00	
Total STREICHER'S:					785.69	.00	
SUBURBAN ACCENTS INC.	31833	LETTERING 609	05/10/2022	01-365-5981	75.00	.00	
Total SUBURBAN ACCENTS INC.:					75.00	.00	
TALON ELECTRIC COMPANY	05/13/22	jan-mar 21 electrical inspection	05/13/2022	01-340-5100	1,202.00	.00	
Total TALON ELECTRIC COMPANY:					1,202.00	.00	
TEMPERATURE EQUIPMENT C	7239778-00	CH AC PARTS	05/09/2022	01-350-5710	33.10	.00	
Total TEMPERATURE EQUIPMENT CORP:					33.10	.00	
TONYS FINER FOODS ENTERP	05/16/22	SALES TAX INCENTIVE 1QTR &	05/16/2022	01-380-5975	52,482.37	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total TONYS FINER FOODS ENTERPRISES INC:					52,482.37	.00	
TRAFFIC CONTROL & PROTEC	111486	STREET ID SIGNS	05/04/2022	01-350-5721	273.80	.00	
TRAFFIC CONTROL & PROTEC	111537	SCHOOL PARKING SIGNS	05/10/2022	01-350-5721	604.80	.00	
Total TRAFFIC CONTROL & PROTECTION:					878.60	.00	
TRESSLER LLP	439887	CITY ATTORNEY DEC 21	01/10/2022	01-324-5120	11,550.50	11,550.50	05/10/2022
TRESSLER LLP	439888	allsate file 010287-00094	01/10/2022	01-324-5120	7,968.00	7,968.00	05/12/2022
TRESSLER LLP	442793	CITY ATTORNEY FEB 22	03/08/2022	01-324-5120	30,463.50	30,463.50	05/10/2022
TRESSLER LLP	445712	CITY ATTORNEY APR 22	05/06/2022	01-324-5120	55,469.50	.00	
Total TRESSLER LLP:					105,451.50	49,982.00	
UNIFIRST CORPORATION	061 1454080	POLICE CARPET	05/05/2022	01-350-5104	48.00	.00	
UNIFIRST CORPORATION	081 1674323	UNIFORM AND CARPET	05/06/2022	01-350-5104	101.39	.00	
UNIFIRST CORPORATION	081 1676249	CARPET & UNIFORMS	05/13/2022	01-350-5104	101.39	.00	
Total UNIFIRST CORPORATION:					250.78	.00	
XYLEM WATER SOLUTIONS	3556C19345	LEVEE 37 PUMP SERVICE	04/12/2022	28-300-5100	1,528.00	.00	
Total XYLEM WATER SOLUTIONS:					1,528.00	.00	
Grand Totals:					322,198.91	55,098.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	IRVING WIDE	05/04/22	refund pd full price not habdicapp	05/04/2022	40.00	.00	
Total LICENSES & FEES:					40.00	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	CARDMEMBER SERVICE	04/20/22	ZOOMRENEWAL	04/20/2022	199.90	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	04/20/22	EBAY RETURNED	04/20/2022	37.49	.00	
Total CITY COUNCIL & BOARDS:					237.39	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	3,028.53	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	196.00	.00	
01-320-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	36.18	.00	
01-320-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	04/20/22	INDEED PW JOB POSTING	04/20/2022	208.58	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	122374	MAY 22 SIGN MAINTENANCE	05/01/2022	243.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	7,492.97	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	387.50	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	942.50	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	5,308.50	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	1,416.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	465.00	.00	
01-320-5200 POSTAGE	CARDMEMBER SERVICE	04/20/22	USPS AP CK POSTAGE	04/20/2022	53.90	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	76318748	JUN 22 CH COPIER	05/07/2022	793.06	.00	
01-320-5222 LEGAL NOTICES	DAILY HERALD	05/08/22	CH 3/14-5/8	05/08/2022	76.60	.00	
01-320-5222 LEGAL NOTICES	DAILY HERALD	213699	BUDGET HEARING NOTICE	04/17/2022	102.60	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	407.77	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	COMCAST PD SRV 3/7-4/6	04/20/2022	326.50	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	COMCAST CH SVC 3/22-4/21/22	04/20/2022	263.85	.00	
01-320-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	04/20/22	PITNEY BOWES POSTAGE	04/20/2022	80.74	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	1120054-001	LABEL	04/25/2022	28.20	.00	
Total ADMINISTRATION:					21,857.98	.00	
FINANCE							
01-322-5310 MEMBERSHIPS	GOVERNMENT FINANCE OFFIC	2212001	FINANCE DIRECTOR DUE 22-23	05/05/2022	190.00	.00	
Total FINANCE:					190.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	439887	CITY ATTORNEY DEC 21	01/10/2022	11,550.50	11,550.50	05/10/2022
01-324-5120 CITY ATTORNEY	TRESSLER LLP	439888	allsate file 010287-00094	01/10/2022	7,968.00	7,968.00	05/12/2022
01-324-5120 CITY ATTORNEY	TRESSLER LLP	442793	CITY ATTORNEY FEB 22	03/08/2022	30,463.50	30,463.50	05/10/2022
01-324-5120 CITY ATTORNEY	TRESSLER LLP	445712	CITY ATTORNEY APR 22	05/06/2022	55,469.50	.00	
Total LEGAL:					105,451.50	49,982.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	4,047.37	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	288.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	05/13/22	PHONE REIMBURSEMENT	05/13/2022	23.75	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0086108-IN	PLUMBING INSPECTION	04/30/2022	107.34	.00	
01-340-5100 PROFESSIONAL SERVIC	SB FRIEDMAN DEVELOPMENT	2	ALLSTATE REVIEW/SANDRS RD	05/16/2022	5,811.25	.00	
01-340-5100 PROFESSIONAL SERVIC	TALON ELECTRIC COMPANY	05/13/22	jan-mar 21 electrical inspection	05/13/2022	1,202.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	2,246.50	.00	
Total BUILDING DEPARTMENT:					13,726.21	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	MOE FUNDS	05/2022-2	COSTABILE MAY PREMIUMS	05/12/2022	2,558.00	2,558.00	05/12/2022
01-350-4100 HEALTH INSURANCE	MOE FUNDS	06/2022-2	COSTABILE JUNE PREMIUMS	05/12/2022	2,558.00	2,558.00	05/12/2022
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	2,591.21	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	164.00	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	119371	SHOP SUPPLY	04/30/2022	173.86	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000085575	SQUAD TIRE DISPOSAL	05/06/2022	18.00	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000085658	TRUCK 840 TIRES	05/09/2022	1,362.80	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	461183	SQUAD PARTS 617 606	05/05/2022	92.69	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	462990	SQUAD FILTERS	05/11/2022	92.15	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	462992	OIL DISPENSER	05/11/2022	105.00	.00	
01-350-5031 SIGNAL MAINTENANCE	MEADE ELECTRIC COMPANY I	700504	SIGNAL REPAIR BEACONS	05/04/2022	828.00	.00	
01-350-5104 PROF SERVICES - BUILD	PETTY CASH PD	05/12/22	WINDOW WASHING	05/12/2022	78.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	061 1454080	POLICE CARPET	05/05/2022	48.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1674323	UNIFORM AND CARPET	05/06/2022	101.39	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1676249	CARPET & UNIFORMS	05/13/2022	101.39	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	COMCAST PW 3/13-4/12/22	04/20/2022	248.85	.00	
01-350-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	05/02/22-5629	401 PIPER LN 4/1-4/29/22	05/02/2022	227.78	.00	
01-350-5411 WATER AND ELECTRIC P	COMED I	05/12/22-1010	1 S APPLE 4/12-5/11/22	05/12/2022	42.56	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	05/02/22-5667	401 PIPER LN 4/30-5/31/22	05/02/2022	46.32	.00	
01-350-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	04/20/22	CITY DATA SERVICE/PHONE PA	04/20/2022	141.85	.00	
01-350-5710 OPERATING SUPPLIES	ANDERSON LOCK COMPANY L	1091912	police lock keys	05/05/2022	23.65	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	PD SEWER RACK AMAZON	04/20/2022	683.80	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	DATA SERVICE HARDWARE AM	04/20/2022	18.99	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	OFFIC EFURNITURE PW	04/20/2022	2,085.00	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	FLTERBUY BULDING AIRFILTER	04/20/2022	313.02	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	BUILDING HAND SOAP AMAZO	04/20/2022	92.06	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	JC LICHT PAINT	04/20/2022	53.43	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	BUILDING MTC PARTS	04/20/2022	34.30	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	1447048543	BACKUP BATTERY PD	04/30/2022	110.16	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	CHAIR FEET	04/28/2022	8.54	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	PD GUN LOCK PART	04/28/2022	3.84	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	CH FENCE+POSTS	04/28/2022	166.99	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	PW PLUMBING PARTS	04/28/2022	19.49	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	PW PLUMBING PARTS	04/28/2022	5.14	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	POWER STRIPS OFFICE	04/28/2022	123.69	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	CUSTODIAL/BUILDING SUPPLY	04/28/2022	56.40	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	POLICE LOCKS	04/28/2022	53.10	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	04/28/22	POLICE DEPT PARTS	04/28/2022	3.98	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17536014	CH LIGHT BULBS	05/04/2022	72.23	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17536267	EXIT SIGN PARTS	05/06/2022	247.50	.00	
01-350-5710 OPERATING SUPPLIES	TEMPERATURE EQUIPMENT C	7239778-00	CH AC PARTS	05/09/2022	33.10	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	111486	STREET ID SIGNS	05/04/2022	273.80	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	111537	SCHOOL PARKING SIGNS	05/10/2022	604.80	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102022194	FUEL BULK	05/05/2022	4,267.02	.00	
01-350-7023 SAFETY EQUIPMENT	CARDMEMBER SERVICE	04/20/22	SAFETY EQUIP AMAZON	04/20/2022	126.77	.00	
01-350-7023 SAFETY EQUIPMENT	CUTLER WORK WEAR INC.	INV002802	SAFETY BOOTS ROSCOE	03/17/2022	171.84	.00	
Total PUBLIC WORKS:					21,232.49	5,116.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	33,305.01	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	2,136.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2022	APR 22 INVESTIGATION SERVI	04/30/2022	208.74	.00	
01-360-5100 PROFESSIONAL SERVIC	PERSONNEL STRATEGIES LLC	05/14/22	PSYC EVAL	05/14/2022	700.00	.00	
01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	05/11/22	MAY 22 SOCIAL WORKER	05/11/2022	6,851.81	.00	
01-360-5140 PRISONERS CARE	PETTY CASH PD	05/12/22	PRISONER BLANKET MEAL	05/12/2022	105.99	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	9241	JUN 22 MEMBER ASSEEMENT	05/01/2022	17,114.61	.00	
01-360-5310 MEMBERSHIPS	CARDMEMBER SERVICE	04/20/22	APSS MEMBERSHIP DUES	04/20/2022	150.00	.00	
01-360-5310 MEMBERSHIPS	DACRA TECH LLC	DT 2022-04-45	APR 22 SERVICE	04/30/2022	250.00	.00	
01-360-5330 TRAINING	PETTY CASH PD	05/12/22	NWCD MEETING FOR DC	05/12/2022	60.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	MPC COMMUNICATIONS & LIG	22-1135	SERVICE 607	05/04/2022	185.75	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	04/20/22	OFFICE DEPOT TAPE MEASUR	04/20/2022	59.02	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	04/20/22	DESK FILE ORGANIZER AMAZO	04/20/2022	29.57	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	04/20/22	DVD SPINDLE & BINDER CLIPS	04/20/2022	39.60	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	21977791-2	OFFICE SUPPLIES	04/30/2022	266.18	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	NWCD TELECOM WEEK COSTC	04/20/2022	39.86	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	04/20/22	PASBLO LAST DAY PIZZA	04/20/2022	127.81	.00	
01-360-5710 OPERATING SUPPLIES	CROWN TROPHY	19444	AWARD AND NAME PLATE	05/10/2022	272.00	.00	
01-360-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	202200006045	INFLATABLE BEACH BALL	04/27/2022	569.00	.00	
01-360-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	202200006409	PENS	04/30/2022	318.88	.00	
01-360-5710 OPERATING SUPPLIES	PETTY CASH PD	05/12/22	CAKE	05/12/2022	52.62	.00	
01-360-5740 RANGE SUPPLIES	RAY O'HERRON CO INC	2193966	RANGE SUPPLY	05/11/2022	193.98	.00	
01-360-5740 RANGE SUPPLIES	STREICHER'S	S1477960	JIMMY PRY BAR/LANCER	04/20/2022	785.69	.00	
01-360-5741 CLOTHING	CARDMEMBER SERVICE	04/20/22	MEMORIAL PATCH	04/20/2022	310.00	.00	
01-360-5741 CLOTHING	CARDMEMBER SERVICE	04/20/22	MAYOR SHIRT	04/20/2022	54.95	.00	
01-360-5741 CLOTHING	DANIEL SAVAS	05/06/22	patrol boots	05/06/2022	182.94	.00	
01-360-5741 CLOTHING	DANIEL SAVAS	05/07/22	MAGS FOR DUTY	05/07/2022	107.80	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98034	PD CLOTHING	05/03/2022	765.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98038	PD CLOTHING	05/03/2022	69.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98151	PD CLOTHING	04/13/2022	150.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98152	PD CLOTHING	05/05/2022	334.55	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98279	PD CLOTHING	05/10/2022	293.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	98326	PD CLOTHING	05/10/2022	229.95	.00	
01-360-5741 CLOTHING	KIESLERS POLICE SUPPLY INC	IN190132	HOLSTER	05/04/2022	865.91	.00	
01-360-5741 CLOTHING	MILORAD DERMAN	05/05/22	boots	05/05/2022	163.52	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2175774	PD CLOTHING	02/18/2022	368.46	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2193151	SHIRT	05/06/2022	87.98	.00	
01-360-5820 PUBLICATIONS	CARDMEMBER SERVICE	04/20/22	DAILY HERALD	04/20/2022	254.80	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	04/20/22	IMPERIAL SURVEILLANCE CAM	04/20/2022	165.50	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	04/20/22	IMPERIAL SURVEILLANCE CAM	04/20/2022	165.50	.00	
Total PUBLIC SAFETY:					68,390.98	.00	
PUBLIC SAFETY-SPECIAL ACCT EXP							
01-365-5981 DUI EXPENSE	SUBURBAN ACCENTS INC.	31833	LETTERING 609	05/10/2022	75.00	.00	
Total PUBLIC SAFETY-SPECIAL ACCT EXP:					75.00	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	7,920.76	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	336.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total REIMBURSABLE EXP:					8,256.76	.00	
OTHER EXPENSES							
01-380-5975 SALES TAX REBATE	TONYS FINER FOODS ENTERP	05/16/22	SALES TAX INCENTIVE 1QTR &	05/16/2022	52,482.37	.00	
Total OTHER EXPENSES:					52,482.37	.00	
Total GENERAL FUND:					291,940.68	55,098.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	COMED I	05/11/22-4023	1250 RIVER 4/12-5/11/22	05/11/2022	29.16	.00	
13-300-5108 BEAUTIFICATION	COMED I	05/11/22-7078	604 MIL 4/12-5/11/22	05/11/2022	32.55	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	05/02/22-5309	700 MIL 4/1-4/29/22	05/02/2022	174.38	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	05/02/22-5316	1250 RIVER 4/1-4/29/22	05/02/2022	174.38	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	18174	MAY 22 LANDSCAING	05/01/2022	1,110.00	.00	
Total EXPENSES:					1,520.47	.00	
Total TOURISM DISTRICT:					1,520.47	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5710 OPERATING SUPPLIES	FGS INC	217712	BAGPACK	04/14/2022	760.10	.00	
16-300-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	1000200229	PENS	04/22/2022	261.95	.00	
Total EXPENSES:					1,022.05	.00	
Total DEA SEIZURE FUND:					1,022.05	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	COMED I	05/12/22-9118	CORNER PIPER/WIMBLETON 4/	05/12/2022	119.11	.00	
Total EXPENSES:					119.11	.00	
Total SSA #5:					119.11	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-5100 PROFESSIONAL SERVIC	XYLEM WATER SOLUTIONS	3556C19345	LEVEE 37 PUMP SERVICE	04/12/2022	1,528.00	.00	
Total EXPENSES:					1,528.00	.00	
Total SSA #8:					1,528.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7064 DRAINAGE IMPR - WILLO	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	521.50	.00	
30-550-7064 DRAINAGE IMPR - WILLO	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	122.00	.00	
30-550-7065 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	04/27/22	MAR 22 ENGINEERING	04/27/2022	3,242.21	.00	
Total :					3,885.71	.00	
Total CAPITAL IMPROVEMENTS:					3,885.71	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0222M	FEB 22 PPO PREMIUM	05/17/2022	1,295.61	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0422D	APR 22 DENTAL PPO	05/05/2022	82.00	.00	
51-300-5330 TRAINING	ILLINOIS SECTION AWWA	200071514	WATER TRAINING HEBER COST	04/07/2022	748.00	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	AT&T PHONES/FAXES 2/25-3/24/	04/20/2022	255.04	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	COMCAST SCADA 3/28-4/27/22	04/20/2022	157.90	.00	
51-300-5410 UTILITIES	COMED I	05/11/22-3040	218 FAIRWAY 4/12-5/11/22	05/11/2022	23.27	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	05/03/22-1674	1217 CAMP MCDONALD 4/1-4/2	05/03/2022	16,430.93	.00	
Total EXPENSES:					18,992.75	.00	
Total WATER FUND:					18,992.75	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CARDMEMBER SERVICE	04/20/22	COMCAST METRA 3/16-4/15/22	04/20/2022	156.85	.00	
52-300-5710 OPERATING SUPPLIES	GRAINGER INC.	1447048543	LOCK POWER SUPPLY	04/30/2022	593.29	.00	
Total EXPENSES:					750.14	.00	
Total PARKING FUND:					750.14	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	05/02/22	APR 22 SEWER INSPECTION	05/02/2022	880.00	.00	
53-300-5200 POSTAGE	CARDMEMBER SERVICE	04/20/22	USPS UTILITY STAMPS	04/20/2022	1,560.00	.00	
Total EXPENSES:					2,440.00	.00	
Total SANITARY SEWER FUND:					2,440.00	.00	
Grand Totals:					322,198.91	55,098.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	291,940.68	55,098.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	1,520.47	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	1,022.05	.00	
SSA #5			
Total SSA #5:	119.11	.00	
SSA #8			
Total SSA #8:	1,528.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	3,885.71	.00	
WATER FUND			
Total WATER FUND:	18,992.75	.00	
PARKING FUND			
Total PARKING FUND:	750.14	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	2,440.00	.00	
Grand Totals:	322,198.91	55,098.00	