

NOTICE: MEETING MODIFICATION DUE TO COVID-19



Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Council members under the Open Meetings Act is not practical or prudent. The chief administrative officer (Joe Wade) will attend in person. The Council and members of the public may continue to attend the meeting virtually via Zoom as attendance in the board room is not feasible. **A Zoom meeting participation instruction page is available following the agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis kschultheis@prospect-heights.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Council at said meeting or otherwise placed into the record.

REVISED

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL WORKSHOP TELECONFERENCE MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, DECEMBER 13, 2021 AT 6:30 P.M.**

MAYOR NICHOLAS J. HELMER PRESIDING

**THIS MEETING WILL BE RECORDED AND AVAILABLE ON THE CITY'S WEBSITE
ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE TELECONFERENCE.**

**THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.
DURING WHICH TELECONFERENCE MEETING IT IS ANTICIPATED THERE WILL BE
DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A.** November 22, 2021 Regular City Council Meeting Minutes
- 4. PRESENTATIONS**
 - A.** Treasurer's Report by City Treasurer Rich Tibbits
 - B.** FYE 2021 Audit Report Presented by Cheryden Juergensen and Chase Blazier of Eder, Casella & Co.
 - C.** City of Prospect Heights Water Quality and Compliance with National Pollution Discharge Elimination Standards Report by Karolina Cho of Gewalt Hamilton Associates, Inc.

5. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

6. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

7. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

8. OLD BUSINESS

A. O-21-25 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Police Pension Fund (***Second Reading***)

B. O-21-26 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number One (***Second Reading***)

C. O-21-27 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number Two (***Second Reading***)

D. O-21-28 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number Three (***Second Reading***)

E. O-21-29 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number Four (***Second Reading***)

F. O-21-30 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number Five (***Second Reading***)

G. O-21-31 An Ordinance for the Levy and Assessment of 2021 Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 in and for the City of Prospect Heights Special Service Area Number Eight (***Second Reading***)

9. NEW BUSINESS

A. R-21-40 Staff Memo and Resolution Approving Collective Bargaining Agreement Between the City of Prospect Heights and the Metropolitan Alliance of Police, Chapter #252

B. R-21-41 Staff Memo and Resolution Designating American Rescue Plan Act Funds be Used for the Arlington-Countryside Stormwater Improvement Project

C. R-21-42 Staff Memo and Resolution Authorizing an Intergovernmental Agreement by and Between the City of Prospect Heights and the Metropolitan Water Reclamation District of

This meeting will be recorded and made available on Cable Channel 17, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

Greater Chicago for the Acquisition, Conversion to and Maintenance of Open Space of a Flood Prone Parcel of Real Property Located Along McDonald Creek Tributary B

- D. R-21-43** Staff Memo and Resolution Approving Purchase of In-Car Video Camera System From Watch Guard/Motorola Solutions at a Total Cost Not to Exceed \$100,450.00
- E. R-21-44** Staff Memo and Resolution Approving Schaffer's Resubdivision Subdivision at 602 N Maple for Single Family Home Construction
- F. Request to Waive Frist Reading O-21-32** Staff Memo and Ordinance Approving a Special Use Permit to Allow a Health Club-Fitness Training Business at 742 Pinecrest, Prospect Heights, IL (**1st Reading**)
- G. O-21-32** Staff Memo and Ordinance Approving a Special Use Permit to Allow a Health Club-Fitness Training Business at 742 Pinecrest, Prospect Heights, IL (**2nd Reading**)
- H. Request to Waive Frist Reading O-21-33** Staff Memo and Ordinance Amending Various Fees in Title 4 and Title 5 Related to Building Permit and Zoning Fees (**1st Reading**)
- I. O-21-33** Staff Memo and Ordinance Amending Various Fees in Title 4 and Title 5 Related to Building Permit and Zoning Fees (**2nd Reading**)
- J. Request to Waive Frist Reading O-21-34** Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12 – Fine and Fee Schedule (**1st Reading**)
- K. O-21-34** Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12 – Fine and Fee Schedule (**2nd Reading**)

10. DISCUSSION TOPICS FOR THIS WORKSHOP MEETING

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$362,168.65
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$1,400.85
Tourism District	\$2,615.40
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$8,795.13

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Solid Waste Fund	\$24,709.92
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$1,982.00
Special Service Area #8 – Levee Wall #37	\$1,982.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$115,200.00
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$442.00
Road Construction Debt	\$0.00
Water Fund	\$40,473.00
Parking Fund	\$936.45
Sanitary Sewer Fund	\$35,084.72
Road/Building Bond Escrow	\$355.64
TOTAL	\$596,145.76
<u>Wire Payments</u>	
11/19/2021 PAYROLL	\$167,760.66
12/03/2021 PAYROLL	\$159,781.91
11/18/2021 POLICE PENSION FUNDING	\$94,161.55
BANK OF AMERICA SERIES 2008 DEBT SERVICE WIRE	\$176,142.03
U.S. BANK SERIES 2013 DEBT SERVICE PAYMENT	\$416,266.25
U.S. BANK SERIES 2020 DEBT SERVICE PAYMENT	\$704,875.00
TOTAL WARRANT	\$2,315,133.16

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12. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)
13. EXECUTIVE SESSION
14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED
15. ADJOURNMENT

Posted by 5:00 PM, December 9, 2021

INSTRUCTIONS TO VIEW THE ZOOM SIMULCAST

FOR ZOOM VIDEO

Join by Cell Phone, Tablet, or Computer: <https://us02web.zoom.us/j/81772143966>

Meeting ID: **817 7214 3966**

FOR ZOOM AUDIO

Join by Phone: 1-312-626-6799

Meeting ID: **817 7214 3966**

Please use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open 10 minutes before the posted start time. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Items for Public Comment may be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

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November 15, 2021

TO: Mayor Nicholas J. Helmer and Members of City Council

FROM: Cheri Graefen, Finance Director

SUBJECT: **Truth in Taxation Act - Proposed 2021 Property Tax Levies**

The Truth in Taxation act requires that at least twenty (20) days prior to the passage of the tax levy ordinance, the City must estimate the amount of the tax levy. If the proposed aggregate amount of the levy is more than 105% of the amount of property taxes extended, or estimated to be extended, for the previous year, then the City must provide notice and hold a public hearing on their intention to adopt the tax levy. The hearing must take place prior to adoption of the tax levy. If a public hearing is required, notice must be provided no less than 7 days or no more than 14 days prior to the hearing. A certificate of compliance with the Truth in Taxation act must accompany the City's tax levy ordinance. **The range aggregate taxes to be levied is an -4.67% to 4.99% (per schedule); therefore, the City is not required to publish a legal notice or hold a public hearing.**

The City is subject to both the Property Tax Extension Limitation Law (PTELL), more commonly referred to as the "tax cap" law, and the Prior Year Equalized Assessed Valuation (EAV) Limitation Law. PTELL limits the increase in the City's tax extension from one year to the next to the lesser of 5% or the percent increase in the Consumer Price Index (CPI), with a provision that allows taxing districts to capture additional taxes from other factors affecting the tax base, such as new property. The Prior Year EAV Limitation Law (PYELL) states that the maximum amount of the levy extended cannot exceed the statutory rate applied against the total of the prior year's EAV plus the current year's new construction.

The attached table compares the 2021 proposed levies with the respective 2020 tax levy extensions. In addition, the table provides a column that calculates the tax rates generated under the PTELL to confirm that none of the proposed tax levies exceed this limit. All of the City's proposed tax levies, subject to the PTELL restriction, are in compliance.

Of special note, in 2020, the City's EAV increased by of approximately 19,160,000 as a result of the expiration of the Milwaukee/Palatine Road TIF which would be offset by any other reassessments/new property. This increase impacts to the City's EAV has been considered in the proposed tax levies for 2021.

The 2021 proposed tax levies are as follows:

City of Prospect Heights – This levy includes two components, Road Construction Debt and the Police Pension Fund.

- The proposed levy for Road Construction Debt Service reflects a decrease of 4.51% (decrease of 4.52% in 2020) or \$59k related to a reduction in debt service requirements from the refunding of G.O. Bond Series 2011A and 2012.
- The Police Pension proposed tax levy does not have a statutory rate limit and therefore it is not subject to the Prior Year EAV Limitation Law; however, it is subject to limitation under PTELL. In an effort to capture all available tax revenues, the proposed levy represents an increase of 35.30% or \$145,253.
- Overall, the City's proposed tax levy represents an increase of 3.65% or \$77k.

Special Service Area #6 – Lake Claire project area

- Reflects a decrease of 4.67% or \$10k related to reduced debt service requirement for G.O. Bond Series 2018.

Special Service Areas #5 - Storm water management for Willow/Palatine Roads and #8 -Levee 37 project area

- Reflect increases of 1.38% and 1.37% totaling \$2,361 and is consistent with prior years.
- These Special Service Area levies are to cover the projected storm water management improvements, maintenance and administrative expenses.

<u>Summary of proposed tax levies</u>	<u>2021 Proposed</u>	<u>2020 Extended</u>
Road Construction debt and Police Pension Fund	\$1,811,235	\$1,725,170
SSA #5	\$28,500	\$28,113
SSA #6	\$218,895	\$229,630
SSA #8	<u>\$146,300</u>	<u>\$144,3226</u>
Totals	\$2,204,930	\$2,127,239
Overall % increase	3.65%	

These proposed tax levies allow the City to capture revenue available from the 2019 reassessment as well as growth from CPI (1.4%) and new property being added to the tax rolls including that within the expired Milwaukee/Palatine Road TIF. In addition, the City could realize additional growth from the 3% loss and cost added on by the County, provided it does not exceed the limiting rate under the tax cap formula.

Discussion of the proposed levies is scheduled for the November 22nd City Council meeting. Approval of the preliminary levy estimate will appear on the regular agenda. Below is the time frame for completion and filing of the 2021 tax levies, including compliance with the Truth in Taxation requirements.

Property Tax Levy Adoption Schedule

November 22, 2021	Preliminary tax levy estimates approved by City Council
November 22, 2021	First Reading Tax Levy Ordinances/Publish legal notice of public hearing
December 8, 2021	Approve tax levy ordinances (Second Reading)
December 29, 2021	Deadline to file tax levy ordinances and Truth in Taxation Certificate with Cook County Clerk

CITY OF PROSPECT HEIGHTS		Tax Year 2020 Extension			Proposed Levy - Tax Year 2021				
Tax Agency	Maximum Allowable Tax Rate per \$100 EAV	Equalized Assessed Valuation (EAV)	2020 Extension	Tax Rate per \$100 EAV	2021 Proposed Tax Levy	Prior Year EAV Limiting Rate per \$100 EAV (1)	Projected Tax Rate per \$100 EAV (2)	Amount of Increase	Percent Increase
Debt Service (Fund 41)	No Limit	454,191,099	1,313,673	0.289%	\$ 1,254,485	N.A.	0.290%	(59,188)	-4.51%
Police Pension Tax	No Limit	454,191,099	411,497	0.091%	556,750	N.A.	0.126%	145,253	35.30%
			1,725,170		1,811,235			86,065	4.99%
Special Service Area #5	0.1800	70,281,971	28,113	0.040%	28,500	0.04	0.04%	387	1.38%
Special Service Area #6 Debt Service (fund 46)	No Limit	18,899,637	229,630	1.215%	218,895	N.A.	1.216%	(10,735)	-4.67%
Special Service Area #8	1.4100	36,724,408	144,326	0.393%	146,300	0.41	0.41%	1,974	1.37%
			2,127,239		2,204,930			77,691	3.65%

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, Nicholas J. Helmer, hereby certify that I am the presiding officer of the City of Prospect Heights, Illinois, and as such presiding officer I certify that the levy ordinances, copies of which are attached, were adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2021 tax levy.

Nicholas J. Helmer, Mayor

Date

ORDINANCE NO. O-21-25**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022 IN AND FOR THE CITY OF PROSPECT HEIGHTS POLICE PENSION FUND**

BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section 1. Findings.

The City of Prospect Heights Police Pension Fund has been created by Ordinance No. 0-90-34 entitled:

**“AN ORDINANCE RELATING TO THE POLICE PENSION FUND
FOR THE CITY OF PROSPECT HEIGHTS, ILLINOIS”**

adopted August 20, 1990. Said Ordinance provides that the City Council shall annually levy a tax upon all the taxable property of the City at the rate on the dollar of all such taxable property which will produce an amount which, when added to the deductions from the salaries of wages of police officers, and revenues available from all other sources as hereinafter referred to, will equal a sufficient sum to meet the annual requirements of the Police Pension Fund. The annual requirements to be provided by such tax levy are equal to (1) the normal cost of the pension fund for the year involved, plus (2) the amount necessary to amortize the fund unfunded accrued liabilities pursuant to State statute.

Section 2. Levy.

A tax for the sum of Five Hundred Fifty-Six Thousand and Seven Hundred Fifty Dollars (\$556,750) be and the same is hereby levied for the purposes specified in Ordinance No. 0-90-34 against all taxable property in the City of Prospect Heights for the fiscal year commencing on the 1st day of May, 2021 and ending on the 30th day of April, 2022.

Section 3. Authority.

This tax is levied pursuant to Chapter 108-1/2, Illinois Compiled Statutes, Sec. 3-125 and pursuant to Ordinance 0-90-34, “An Ordinance Relating to the Police Pension Fund for the City of Prospect Heights, Illinois.”

Section 4. Filing.

There is hereby certified to the County Clerk of Cook County, Illinois the sum aforesaid, constituting the total amount the said City of Prospect Heights Police Pension Fund requires to be raised for the current fiscal year, and the City Clerk is hereby directed to file with the County Clerk of Cook County on or before the time required by law, a certified copy of this ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

PASSED and APPROVED this 13th of December 2021

ATTEST:

DEPUTY CLERK SCHULTHEIS

MAYOR NICHOLAS J. HELMER

AYES: _____

NAYS: _____

ABSENT: _____

Ordinance No. O-21-25

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021

ORDINANCE NO. O-21-26

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER ONE**

WHEREAS, City of Prospect Heights Special Service Area Number One has been created by Ordinance 0-79-30 entitled, "**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER ONE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE PROSPECT HEIGHTS SANITARY DISTRICT**", as amended; and

WHEREAS, Ordinance No. 0-79-30, as amended, authorizes an annual rate of the annual tax levy of thirty-five one-hundredths of one percent (.35%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number One consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number One is ascertained to be the sum of Zero Dollars (\$0.00).

Section 3. The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number One, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to An Ordinance Establishing City of Prospect Heights Special Service Area Number One, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number One requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-26

Published in pamphlet form: December 13, 2020

Effective date: December 13, 2020

ORDINANCE NO. O-21-27**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER TWO**

WHEREAS, City of Prospect Heights Special Service Area Number Two has been created by Ordinance 0-79-32 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER TWO FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE WOLF MANDEL SANITARY DISTRICT**”, as amended; and

WHEREAS, Ordinance No. 0-79-32, as amended, authorizes an annual rate of the annual tax levy ninety-three one-hundredths of one percent (.93%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number Two consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Two is ascertained to be the sum of Zero Dollars (\$0.00).

Section 3. The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Two, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to An Ordinance Establishing City of Prospect Heights Special Service Area Number Two, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Two requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-27

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021

ORDINANCE NO. O-21-28

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER THREE**

WHEREAS, City of Prospect Heights Special Service Area Number Three has been created by Ordinance 0-79-34 entitled, "**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER THREE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE COUNTRY GARDENS SANITARY DISTRICT**", as amended; and

WHEREAS, Ordinance No. 0-79-34, as amended, authorizes an annual rate of the annual tax levy of forty-nine one-hundredths of one percent (.49%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number Three consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Three is ascertained to be the sum of Zero Dollars (\$0.00).

Section 3. The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Three, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to An Ordinance Establishing City of Prospect Heights Special Service Area Number Three, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Three requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-28

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021

ORDINANCE NO. O-21-29**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER FOUR**

WHEREAS, City of Prospect Heights Special Service Area Number Four has been created by Ordinance 0-82-27 entitled, "**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER FOUR FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE COUNTRY GARDENS SANITARY DISTRICT**", as amended; and

WHEREAS, Ordinance No. 0-82-27, as amended, authorizes an annual rate of the annual tax levy of ninety-one one-hundredths of one percent (.91%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number Four consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Four is ascertained to be the sum of Zero Dollars (\$0.00).

Section 3. The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Four, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to An Ordinance Establishing City of Prospect Heights Special Service Area Number Four, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Four requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-29

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021

ORDINANCE NO. O-21-30

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER FIVE**

WHEREAS, City of Prospect Heights Special Service Area Number Five has been created by Ordinance 0-99-25 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER FIVE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF STORM WATER**”, as amended; and

WHEREAS, Ordinance No. 0-99-25, as amended, authorizes an annual rate of the annual tax levy of eighteen one hundredths of one percent (.18%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number Five consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Five is ascertained to be the sum of Twenty-Eight Thousand and Five Hundred Dollars (\$28,500).

Section 3. The sum of Twenty-Eight Thousand and Five Hundred Dollars (\$28,500) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Five, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the storm sewer system.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to An Ordinance Establishing City of Prospect Heights Special Service Area Number Five, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Twenty-Eight Thousand and Five Hundred Dollars (\$28,500), which said total amount the said City of Prospect Heights Special Service Area Number Five requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-30

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021

ORDINANCE NO. O-21-31

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2021 TAXES FOR
THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022
IN AND FOR THE CITY OF PROSPECT HEIGHTS
SPECIAL SERVICE AREA NUMBER EIGHT**

WHEREAS, City of Prospect Heights Special Service Area Number Eight has been created by Ordinance 0-11-11 entitled, “**AN ORDINANCE establishing Special Service Area Number 8 of the City of Prospect Heights, Cook County, Illinois, and the issuance of bonds in an amount not to exceed \$500,000 and the imposition of a tax at a maximum rate of 1.41% in any year to pay the cost of providing special services in and for such Area.**”, as amended; and

WHEREAS, Ordinance No. 0-11-11, as amended, authorizes an annual rate of the annual tax levy of one and forty-one one hundredths of one percent (1.41%) of the assessed value, as equalized, of the property in said special service area; and

WHEREAS, said Special Service Area Number Eight consists of the territory described in the ordinances aforesaid; and

WHEREAS, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

Section 2. The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Eight is ascertained to be the sum of One Hundred Forty-Six Thousand and Three Hundred Dollars (\$146,300).

Section 3. The sum of One Hundred Forty-Six Thousand and Three Hundred Dollars (\$146,300) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Eight, said tax to be levied for the fiscal year beginning May 1, 2021 and ending April 30, 2022 for the purpose of providing additional revenues for the operation, maintenance and repair of Levee 37 and related storm water management services.

Section 4. This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Article 27 of the Illinois Property Tax Code, as amended, and pursuant to AN ORDINANCE establishing Special Service Area Number 8 of the City of Prospect Heights, Cook County, Illinois, and the issuance of bonds in an amount not to exceed \$500,000 and the imposition of a tax at a maximum rate of 1.41% in any year to pay the cost of providing special services in and for such Area, as amended.

Section 5. There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of One Hundred Forty-Six Thousand and Three Hundred Dollars (\$146,300), which said total amount the said City of Prospect Heights Special Service Area Number Eight requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th of December 2021.

ATTEST:

CITY CLERK

MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-21-31

Published in pamphlet form: December 13, 2021

Effective date: December 13, 2021



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Recommended Successor Agreement with Metropolitan Alliance of Police, Prospect Heights Police Chapter #252

November 16, 2021

Background

Negotiations for a successor agreement to the existing Police Patrol Officers Collective Bargaining Agreement have been completed with the attached recommended term sheet. City representatives for negotiations included Labor Counsel Amy Moor Gaylord, Police Chief Jim Zawlocki, Assistant Administrator Falcone and Administrator Wade.

Analysis

Changes to the preceding agreement are reflective of discussion with Council in Executive Session. Proposed contractual changes include the following wage increases:

May 1, 2021 – 2.75%

May 1, 2022 – 2.25%

May 1, 2023 – 2.25%

May 1, 2024 – 2.25%

Recommendation

The City's bargaining committee recommends approval of this collective bargaining agreement.

CITY OF PROSPECT HEIGHTS

Resolution No. R-21-40

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF PROSPECT HEIGHTS AND METROPOLITAN ALLIANCE OF POLICE, CHAPTER #252

Whereas, the City of Prospect Heights and Metropolitan Alliance of Police have agreed to enter into a joint successor agreement;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, STATE OF ILLINOIS as follows:

Section 1. That the agreement between the City of Prospect Heights and the Metropolitan Alliance of Police in substantially the form attached hereto as Exhibit "A" is hereby approved, and the execution of said agreement by the City Administrator is hereby approved and authorized.

Section 2. This Resolution shall be in full force and effect from and after its passage as provided by law and that the Mayor or City Administrator is directed to take any action necessary to carry out the purpose of this Resolution.

PASSED AND APPROVED this 22nd day of November 2021.

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

EXHIBIT A

AGREEMENT BETWEEN
THE CITY OF PROSPECT HEIGHTS, ILLINOIS
AND
METROPOLITAN ALLIANCE OF POLICE,
PROSPECT HEIGHTS POLICE CHAPTER 252

~~2017-2021~~

2021-2025

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TABLE OF CONTENTS

	<u>Page</u>
PREAMBLE.....	1
ARTICLE I RECOGNITION.....	2
Section 1.1. Recognition.....	2
Section 1.2. Representation Time.....	2
ARTICLE II MANAGEMENT.....	3
Section 2.1. Management Rights.....	3
Section 2.2. Authority of the Board of Fire and Police Commissioners.....	3
Section 2.3. Work Rules and Regulations.....	4
Section 2.4. Use of GPS and Electronic Data.....	4
ARTICLE III PROBATIONARY PERIOD.....	5
Section 3.1. Probationary Period.....	5
ARTICLE IV CHAPTER RIGHTS.....	6
Section 4.1. Dues Checkoff and Fair Share.....	6
Section 4.2. Indemnification.....	7
Section 4.3. Bulletin Board.....	7
ARTICLE V NO STRIKE AND NO LOCKOUT.....	8
Section 5.1. No Strike.....	8
Section 5.2. No Lockout.....	8
ARTICLE VI GRIEVANCE PROCEDURE.....	9
Section 6.1. Definition.....	9
Section 6.2. Procedure.....	9
Section 6.3. Arbitration.....	10
Section 6.4. Arbitrator's Authority.....	10
Section 6.5. Time Limits.....	10
Section 6.6. Decision and Fee.....	11
Section 6.7. Method of Determination.....	11
Section 6.8. Chapter Grievances and Rights.....	11
Section 6.9. Grieving Discharges.....	11
Section 6.10. Miscellaneous.....	12
ARTICLE VII LABOR-MANAGEMENT COMMITTEE.....	13
Section 7.1. Labor-Management Committee.....	13
ARTICLE VIII HOURS OF WORK AND OVERTIME.....	14
Section 8.1. Application of Article.....	14
Section 8.2. Workday and Shift.....	14
Section 8.3. Overtime Pay.....	14
Section 8.4. Overtime Assignments.....	14
Section 8.5. Court Time.....	15
Section 8.6. Call-Back Pay.....	15
Section 8.7. Shift Trades.....	16
Section 8.8. Compensatory Time.....	16
Section 8.9. Extra Duty Details.....	16
Section 8.10. No Pyramiding.....	17
Section 8.11. Pager Compensation.....	17
Section 8.12. Minimum Staffing.....	17
ARTICLE IX VACATIONS.....	18
Section 9.1. Eligibility and Allowances.....	18
Section 9.2. Vacation Pay.....	18
Section 9.3. Scheduling.....	18
Section 9.4. Vacation Carryover.....	19
Section 9.5. Vacation Pay Upon Termination.....	19
Section 9.6. City Emergency.....	19

ARTICLE X HOLIDAYS	20
Section 10.1. Holiday Compensation.....	20
Section 10.2. Buyback of Unused Holiday Hours.	20
ARTICLE XI INSURANCE	21
Section 11.1. Coverage.....	21
Section 11.2. Cost Containment.....	21
Section 11.3. Terms of Insurance Policies to Govern.	21
Section 11.4. Cost of Medical and Dental Insurance.	21
Section 11.5. Flex Program.....	22
Section 11.6. Life Insurance.....	22
ARTICLE XII SICK LEAVE.....	23
Section 12.1. Sick Leave.....	23
Section 12.2. Notification of Sick Leave Use.	23
Section 12.3. Verification of Sick Leave.	23
Section 12.4. Sick Leave Buy Back.....	24
ARTICLE XIII OTHER LEAVES OF ABSENCE	25
Section 13.1. Jury Duty.....	25
Section 13.2. Funeral Leave.....	25
Section 13.3. Military Service.....	25
Section 13.4. Discretionary Leaves.....	25
Section 13.5. Benefits While on Leave.....	25
Section 13.6. Non-Employment Elsewhere.	26
Section 13.7. Family and Medical Leave Act	26
Section 13.8. Witness Leave.....	26
ARTICLE XIV SENIORITY	27
Section 14.1. Seniority.....	27
Section 14.2. Layoffs.....	27
Section 14.3. Recall.....	27
Section 14.4. Posting of Seniority List.....	27
Section 14.5. Termination of Seniority.....	27
ARTICLE XV DRUG TESTING.....	29
Section 15.1. Drug Testing.....	29
ARTICLE XVI WAGES	30
Section 16.1. Wage Schedule.....	30
Section 16.2. Longevity.....	30
Section 16.3. Corporal Pay.....	30
Section 16.4. Field Training Officer Pay.....	30
Section 16.5. Specialty Pay.....	31
Section 16.6. Officer in Charge.....	31
ARTICLE XVII UNIFORM AND EXPENSE REIMBURSEMENT.....	32
Section 17.1. Quartermaster System.....	32
Section 17.2. Reimbursement for Destruction of Personal Property.....	32
Section 17.3. Reimbursement for Expenses.....	32
Section 17.4. Tuition Reimbursement for Mandatory Training.....	32
Section 17.5. Tuition Reimbursement.....	32
ARTICLE XVIII MISCELLANEOUS PROVISIONS	34
Section 18.1. Ratification and Amendment.....	34
Section 18.2. Gender.....	34
Section 18.3. Americans with Disabilities Act.....	34
Section 18.4. Solicitation.....	34
Section 18.5. Impasse Resolution.....	34
Section 18.6. Application of Agreement to MEG Unit and Other Special Assignment Employees.....	35
Section 18.7. Fitness for Duty.....	35
Section 18.8. Outside Employment.....	35
Section 18.9. In-Service Training.....	35

ARTICLE XIX STATUTORY RIGHTS	37
Section 19.1. Bill of Rights.....	37
Section 19.2. Non-Discrimination.	37
ARTICLE XX SAVINGS CLAUSE.....	38
Section 20.1. Savings Clause.	38
ARTICLE XXI ENTIRE AGREEMENT.....	39
Section 21.1. Entire Agreement.	39
ARTICLE XXII DURATION AND TERMINATION	40
Section 22.1. Termination in 2017.....	40
APPENDIX A WAGE SCHEDULES.....	41
APPENDIX B ALTERNATIVE IMPASSE RESOLUTION PROCEDURE.....	42
APPENDIX C SIDE LETTER OF AGREEMENT BETWEEN THE METROPOLITAN ALLIANCE OF POLICE, CHAPTER #252 AND THE CITY OF PROSPECT HEIGHTS	43
<u>APPENDIX D SIDE SIDE LETTER OF AGREEMENT - OFFICER INVOLVED SHOOTING DRUG AND ALCOHOL TESTING.....</u>	<u>46</u>

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PREAMBLE

THIS AGREEMENT, entered into by the City of Prospect Heights, Illinois (hereinafter referred to as the "City" or the "Employer") and the METROPOLITAN ALLIANCE OF POLICE, Prospect Heights Police Chapter #252 (hereinafter referred to as the "Chapter") is in recognition of the Chapter's status as the representative of certain of the City's full-time sworn peace officers and has as its intent to set forth the parties' entire agreement with respect to the rates of pay, hours of employment, fringe benefits, and other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement; to prevent interruptions of work and interference with the operations of the City; to encourage and improve efficiency and productivity; to maintain the highest standards of personal integrity and conduct at all times; and to provide procedures for the prompt and peaceful adjustment of grievances as provided herein.

THEREFORE, in consideration of the mutual promises and agreements contained in this Agreement, the City and the Chapter do mutually promise and agree as follows:

ARTICLE I
RECOGNITION

Section 1.1. Recognition. The City recognizes the Chapter as the sole and exclusive collective bargaining representative for all full-time sworn patrol officers below the rank of sergeant employed by the City (hereinafter referred to as “officers” or “employees”), but excluding all sworn peace officers in the rank of sergeant or above, any employees excluded from the definition of “peace officer” as defined in Section 3(k) of the Illinois Public Labor Relations Act, and all other supervisory, managerial and confidential employees as defined by the Act, as amended, and all other employees of the Department and City.

Unless the context clearly indicates otherwise, the terms “police officer,” “officer,” and “employee” shall refer exclusively to members of the above-described bargaining unit.

Section 1.2. Representation Time. If a police officer attends a scheduled meeting between the City and MAP as a representative of MAP pursuant to the provisions of this Agreement during his/her regularly scheduled hours of work (e.g., grievance meetings pursuant to Article VI and Labor-Management Committee meetings pursuant to Article VII), the officer shall suffer no loss of pay because of such attendance, provided that the City must have agreed to hold the meeting at such time. The provisions of this Section shall only apply to regularly scheduled hours of work and shall not cover overtime, extra duty details, etc. MAP recognizes the essential need to minimize lost work time and to avoid interference with the operations of the Department.

ARTICLE II MANAGEMENT

Section 2.1. Management Rights. Except as expressly limited by the express provisions of this Agreement, and subject to the powers of the Prospects Heights Fire and Police Commission, the City retains all traditional rights to manage and direct the affairs of the City in all of its various aspects and to manage and direct its employees, including but not limited to the right to make and implement decisions with respect to the following matters without having to negotiate over such decisions ~~or the effects of such decisions~~: to establish, plan, direct, control and determine the budget and all the operations, services, policies and missions of the City; to supervise and direct the working forces; to determine the qualifications for employment and job positions and to employ employees; to determine examinations and examination techniques, and to conduct examinations; to determine policies affecting the training of employees; to schedule and assign work, to transfer and reassign employees; to establish work, performance and productivity standards and, from time to time, to change those standards; to assign overtime; to purchase goods and services; to determine the methods, means, organization and number of personnel by which departmental services shall be provided or purchased; to make, alter and enforce rules, regulations, orders and policies; to evaluate, promote or demote employees; to determine whether work and/or services are to be provided by employees covered by this Agreement (including which employees) or by other employees or persons not covered by this Agreement; to discipline, suspend and/or discharge nonprobationary employees for just cause in accordance with the applicable provisions of the Illinois Municipal Code (probationary employees without cause); to change or eliminate existing equipment or facilities and to introduce new equipment or facilities; to subcontract work; to establish, change, add to or reduce the number of hours, shifts, tours of duty and schedules to be worked; and to relieve or lay off employees. The City shall also have the right to take any and all actions as may be necessary to carry out the mission of the City and the Police Department in the event of civil emergency as may be declared by the Mayor, the City Administrator, Police Chief or their authorized designees, which may include, but are not limited to, riots, civil disorders, tornado conditions, floods or other catastrophes or financial or other emergencies, and to suspend the terms of this Agreement during such civil emergency.

Section 2.2. Authority of the Board of Fire and Police Commissioners. This Agreement is not intended and shall not be construed to diminish or modify the statutory authority of the Prospect Heights Board of Fire and Police Commissioners and the parties hereto expressly recognize the exclusive authority of the Board with respect to hiring, promotion, demotion, discipline, and discharge of Police Officers.

Section 2.3. Work Rules and Regulations. The City may adopt, change or modify work rules deemed necessary to maintain or improve professional and efficient Department operations. Whenever the City changes rules or issues new rules applicable to employees that are in the form of General Orders, the Chapter will be given at least five (5) days' prior notice, absent emergency or legal considerations, before the effective date of the work rules in order that the Chapter may discuss such rules with the Chief of Police or the Chief's designee within that five (5) day period before they become effective if the Chapter so requests.

Each officer shall continue to receive copies of Departmental rules and standard operating procedures. Absent emergency or legal considerations, any changes in Departmental rules and standard operating procedures shall be made available to officers before their implementation.

Section 2.4 Use of GPS/Electronic Data for Discipline. Global Positioning System data or other electronic data shall not be used as the sole basis for implementing or investigating alleged misconduct by any bargaining unit member covered by the current Collective Bargaining Agreement between the parties.

ARTICLE III
PROBATIONARY PERIOD

Section 3.1. Probationary Period. The probationary period shall be eighteen (18) months in duration from the date of employment, or such other shorter period of time as may be established from time to time by City's Board of Fire and Police Commissioners for some or all new employees. The probationary period may be extended by the City for good cause for a period not to exceed an additional six (6) months. Time absent from duty in excess of thirty (30) calendar days annually shall not apply towards satisfaction of the probationary period. During the probationary period, an officer is subject to discipline, including discharge, without cause and with no recourse to the grievance procedure or any other forum.

While probationary employees shall have no seniority, upon successful completion of their probationary period, their seniority shall date back to their last date of employment. Except as provided in this Section, probationary employees shall be covered by the other applicable provisions of this Agreement.

ARTICLE IV
CHAPTER RIGHTS

Section 4.1. Dues Checkoff and Fair Share.

Dues Deduction. During the term of this Agreement the Employer will deduct from each employee's first paycheck each month the uniform, regular Metropolitan Alliance of Police dues for each employee in the bargaining unit who has filed with the Employer a lawfully written authorization form. The City shall remit such deductions monthly to the Illinois Metropolitan Alliance of Police at the address designated by the Chapter.

The actual dues amount deducted, as determined by the Metropolitan Alliance of Police, shall be uniform for each employee in order to ease the Employer's burden in administering this provision.

If any employee has no earnings or insufficient earnings to cover the amount of the dues deduction, the Metropolitan Alliance of Police shall be responsible for collection of dues. The Metropolitan Alliance of Police agrees to refund to the employee any amounts paid to the Metropolitan Alliance of Police in error on account of this dues deduction provision.

~~Fair Share. During the term of this Agreement, employees who are not members of the Metropolitan Alliance of Police shall, commencing thirty (30) days after their employment or thirty (30) days after the effective date of this Agreement, whichever is later, pay a fair share fee to the Metropolitan Alliance of Police for collective bargaining and contract administration services rendered by the Metropolitan Alliance of Police as the exclusive representative of the employees covered by said Agreement, provided fair share fee shall not exceed the dues attributable to being a member of the Metropolitan Alliance of Police. Such fair share fees shall be deducted by the Employer from the earnings of non members and remitted to the Metropolitan Alliance of Police. The Metropolitan Alliance of Police shall periodically submit to the Employer a list of the members covered by this Agreement who are not members of the Metropolitan Alliance of Police and an affidavit which specifies the amount of the fair share fee. The amount of the fair share fee shall not include any contributions related to the election or support of any candidate for political office or for any member only benefit.~~

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~~The Metropolitan Alliance of Police agrees to assume full responsibility to insure full compliance with the requirements laid down by the United States Supreme Court in cases such as Chicago Teachers Union v. Hudson, 106 U.S. 1066 (1986), with respect to the constitutional rights of fair share fee payors. It is specifically agreed that any dispute concerning the amount of the fair share fee and/or the responsibilities of the Metropolitan Alliance of Police with respect to fair share fee payors as set forth above shall not be subject to the grievance and arbitration procedure set forth in this Agreement.~~

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~~Non members who object to this fair share fee based upon bona fide religious tenets or teachings shall pay an amount equal to such fair share fee to a non religious charitable organization mutually agreed upon by the employee and the Metropolitan Alliance of Police. If the affected non member and the Metropolitan Alliance of Police are unable to reach agreement on the organization, the organization shall be selected by the affected non member from an~~

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~~approved list of charitable organizations established by the Illinois State Labor Relations Board and the payment shall be made to said organization;~~

Section 4.2. Indemnification. The Chapter and the Metropolitan Alliance of Police shall indemnify, defend and hold harmless the City and its officials, representatives and agents against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the City in complying with the provisions of this Article provided the City does not initiate or prosecute any claim or demands. If an improper deduction is made, the Chapter shall refund directly to the employee(s) any such amount.

Section 4.3. Bulletin Board. The City will make available bulletin board space available in or proximate to the squad room for the posting of official Chapter notices and information of a non-political and non-inflammatory nature. The Chapter will limit the posting of Chapter notices to said bulletin board.

ARTICLE V
NO STRIKE AND NO LOCKOUT

Section 5.1. No Strike. MAP agrees on behalf of itself and the Police Officers that neither it nor they will, singly or in concert, engage in, induce, call, authorize, support, promote, condone or participate in any strike, sympathy strike, work stoppage, intentional withholding of services, picketing of City offices, slow-down, sit-in, "blue-flu," "ticket blitz," or intentional refusal to work at any time for any reason.

Section 5.2. No Lockout. The City will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Chapter.

ARTICLE VI
GRIEVANCE PROCEDURE

Section 6.1. Definition. A “grievance” is defined as a dispute or difference of opinion concerning the interpretation or application of the express provisions of this Agreement raised by an employee (or by the Chapter pursuant to Section 6.8 of this Agreement) against the City involving an alleged violation or misapplication of an express provision of this Agreement, but shall exclude any dispute or difference of opinion concerning a suspension, removal, or discharge of an employee or other action which is subject to the jurisdiction of the Board of Fire and Police Commissioners of the City, except as otherwise provided in Section 6.9 of this Agreement.

Section 6.2. Procedure. The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows:

Step 1: Any employee who has a grievance shall submit the grievance in writing to the employee’s immediate supervisor. The grievance shall contain a full statement of all relevant facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. To be timely, the grievance must be presented no later than seven (7) calendar days after the act, event or commencement of the condition which is the basis of the grievance or seven (7) calendar days after the employee, through the use of reasonable diligence, should have had knowledge of the act, event or commencement of the condition which is the basis of the grievance. The supervisor shall respond to the grievance in writing within seven (7) calendar days.

Step 2: If the grievance is not satisfactorily settled in Step 1, it may be appealed in writing to the Deputy Chief, or the Deputy Chief’s designee, within seven (7) calendar days after a decision was rendered by the immediate supervisor in Step 1. Within seven (7) calendar days after presentation of the written grievance to the Deputy Chief, the Deputy Chief or the Deputy Chief’s designee shall provide a written response.

Step 3: If the grievance is not settled at Step 2, the written grievance shall be presented by the employee or by the Chapter representative to the Chief of Police, or the Chief’s designee, no later than seven (7) calendar days after the date of the response of the Deputy Chief, or the Deputy Chief’s designee. The Chief of Police, or the Chief’s designee, may meet with the employee and/or the Chapter representative in an effort to resolve the grievance within seven (7) calendar days after the Chief, or the Chief’s designee, receives the grievance. The Chief, or the Chief’s designee, shall reply to the grievance within seven (7) calendar days after the date of the meeting, or, if there is no meeting, within ten (10) calendar days after the written grievance was received by the Chief, or the Chief’s designee.

Step 4: If the grievance is not settled in Step 3, the written grievance shall be presented by the Chapter representative to the City Administrator, or the Administrator's designee, not later than seven (7) calendar days after the Chief of Police, or the Chief's designee, replies to the grievance. The City Administrator or the Administrator's designee shall make such investigation of the facts and circumstances as the Administrator, or the Administrator's designee, deems necessary, and may meet with the employee and/or the Chapter representative. The City Administrator or the Administrator's designee will give a written answer to the grievance within ten (10) calendar days after the date of the meeting, or if there is no meeting, within fourteen (14) calendar days after the date the grievance was received by the Administrator, or the Administrator's designee.

Section 6.3. Arbitration. A grievance not settled in Step 4 may be appealed by the Chapter to arbitration by serving on the City its written notice of the appeal, not later than fifteen (15) calendar days after the date of the reply of the City Administrator or the City Administrator's designee, a written request to arbitrate, setting forth specifically the issue or issues to be arbitrated. If the parties fail to agree within fifteen (15) days after receipt of the written request to arbitrate upon an arbitrator to hear the grievance, they shall request the Federal Mediation and Conciliation Service to submit a panel of seven (7) proposed arbitrators. The parties agree to request the FMCS to limit the panel to members of the National Academy of Arbitrators who reside in Illinois, Wisconsin or Indiana. Each party may strike one (1) panel in its entirety and request that a new panel be submitted. The parties shall select the arbitrator by alternately striking a name until one (1) name remains, who shall be the arbitrator. The party requesting arbitration shall strike the first name.

Section 6.4. Arbitrator's Authority. The arbitrator shall consider and decide only the specific issue(s) submitted to him. The arbitrator shall have no power or authority to render a decision (1) contrary to the express provisions of this Agreement or (2) restricting, limiting or interfering in any manner with the powers, duties or responsibilities granted to or imposed on the City or the City Fire and Police Commission under this Agreement, applicable law or public policy. The arbitrator shall not have the power to amend, delete, ignore, add to or change in any way any of the terms of this Agreement or to impair, minimize or reduce any of the rights reserved to management under the terms of Article II or other terms of this Agreement, either directly or indirectly, nor shall the arbitrator have the power to substitute the arbitrator's discretion for that of management. In addition, the arbitrator shall have no authority to impose upon any party any obligation not provided for explicitly in this Agreement, or to issue any decision or propose any remedy which is retroactive beyond the period specified in Step 1 of this grievance procedure. Any decision or award of the arbitrator rendered within the limitations of this Section 6.4 shall be binding upon the Chapter, the employee, and the City.

Section 6.5. Time Limits. If a decision is not rendered by the City within the time limits provided for in this grievance procedure, the aggrieved employee, or the Chapter, may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step as provided above. If at any step the aggrieved employee or the Chapter does not submit the grievance or appeal the City's decision in the manner and time limits provided for in the grievance procedure, the grievance shall be considered settled on the basis of the last decision of the City without any further appeal or reconsideration. The time limits at any level of the

grievance procedure may be extended by mutual written agreement between the Chapter and the City.

Section 6.6. Decision and Fee. The decision of the arbitrator, within the limits prescribed in this Article VI, shall be binding on all parties to the grievance, including the City, the Chapter, and the aggrieved employee. The fee and expenses of the arbitrator shall be borne equally by the City and the Chapter; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 6.7. Method of Determination. It is understood these grievance and arbitration procedures shall not apply to any matter as to which the City is without authority to act and that the filing and pendency of any grievance shall not preclude the City from taking the action or continuing to follow the course complained of which is the subject of the grievance. There shall be no suspension or interference with work because of any grievance or any incident which is or could have been the subject of a grievance.

Section 6.8. Chapter Grievances and Rights. If the Chapter believes that the City has violated a specific provision of this Agreement that concerns a specific Chapter right (e.g., dues checkoff, Bulletin Board, etc.), the Chapter may file a grievance on its own behalf in accordance with provisions set forth in this Article.

No settlement or agreement shall be binding on the Chapter unless the Chapter has had the opportunity to be present and agree to such settlement. It is acknowledged that the Chapter has the right to exercise its discretion to refuse to process an employee's unmeritorious grievance.

Section 6.9. Grieving ~~Suspensions in Excess of Five (5) Calendar Days or Discharges.~~ The parties recognize that the Police Chief and the Board of Fire and Police Commissioners of the City of Prospect Heights ("Board") have certain statutory authority over employees covered by this agreement as defined by the Illinois Municipal Code, 65 ILCS 5/10.2-1 et seq. The terms of this article are nevertheless intended to supplement the authority of the Police Chief and the Board by providing non-probationary employees with the right to choose between having a dispute as to ~~suspension in excess of five (5) calendar days or~~ discharge action resolved through a hearing before an arbitrator selected according to the grievance/arbitration procedure of this agreement or by hearing conducted by the Board. In accordance with Section 15(b) and (c) of the IPLRA, 5 ILCS 315/15(b)(c), in the event any conflicts between this procedure and the City ordinance or Board rules, the provisions of this Agreement shall take precedence.

A grievance may be filed contesting whether just cause exists for such ~~suspension in excess of five (5) calendar days or~~ discharge action according to the following procedure:

1. At the time that the Police Chief files charges with the Board, he shall notify the affected employee and the Union of such action.
2. The employee may then file a grievance contesting the just cause of the disciplinary action. Such grievance shall be filed within the time limits provided by Article VI, Section 6.2, Step 1, but shall be initially filed at the arbitration step.

The option to proceed to arbitration or to the Board are mutually exclusive and no relief shall be available under the grievance and arbitration procedure with respect to any matter which, at the employee's option, is appealed to the Board and no relief shall be available under the Board with respect to any matter which, at the employee's option (with the Union's approval) is appealed to the grievance and arbitration procedure.

3. If a grievance is filed, it may be referred to arbitration in accordance with the provisions of Article VI, Section 6.3.
4. If the grievance is referred to arbitration by the Union, the following conditions shall apply:
 - a. The notice to refer the disciplinary grievance to arbitration shall be signed by the Union's designated representative and shall also contain a signed statement from the affected employee waiving any and all rights he/she may have to a hearing before the Board or to appeal the Board's actions on the charges to the courts pursuant to the Administrative Review Act.
 - b. Upon receipt of such notice referring the grievance to arbitration, the Board shall issue an order implementing the Police Chief's recommendation for suspension in excess of five (5) calendar days or discharge within ten (10) days of the filing of the Union's notice of referral to arbitration without further hearing. If the Board fails to act within such period, it shall be deemed to have issued a decision upholding the charges and recommended discipline as filed by the Police Chief. In either event, the grievance as to whether such Board action is supported by just cause shall be heard before an impartial arbitrator as provided in Section 6.3 of the grievance procedure (Article VI) unless the grievance is settled upon terms acceptable to the Union, and the City.
5. If no grievance is filed or the Union does not refer the grievance to arbitration, the charges shall proceed to a hearing and a determination shall be made by the Board.

Section 6.10. Miscellaneous. No member of the bargaining unit shall have any authority to respond on behalf of the City to a grievance being processed in accordance with the grievance procedure set forth in this Article. Moreover, no action, statement, agreement, settlement, or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered to be authorized by or binding upon the City unless and until the City has agreed thereto in writing.

ARTICLE VII
LABOR-MANAGEMENT COMMITTEE

Section 7.1. Labor-Management Committee. At the request of either party, the designated Chapter Representative and the Police Chief or their designees shall meet at least quarterly to discuss matters of mutual concern that do not involve negotiations. The designated Chapter Representative may invite other bargaining unit members (not to exceed two) to attend such meetings. The Police Chief may invite other City representatives (not to exceed two) to attend such meetings. The party requesting the meeting shall submit a written agenda of the items it wishes to discuss at least seven (7) days prior to the date of the meeting. Employees scheduled to work will notify the Police Chief prior to their attendance at a meeting and if such attendance is approved, the employee will be permitted to attend the meeting during his regular hours of work with no loss of pay.

A Labor-Management Committee meeting shall not be used for the purpose of discussing any matter that is being processed pursuant to the grievance procedure set forth in this Agreement or for the purpose of seeking to negotiate changes or additions to this Agreement.

ARTICLE VIII
HOURS OF WORK AND OVERTIME

Section 8.1. Application of Article. This Article is intended only as a basis of calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day, week, tour of duty, work period or year.

Section 8.2. Workday and Shift. Except as provided elsewhere in this Agreement or otherwise established by the City from time to time, the normal workday of officers other than non-patrol officer(s) shall be twelve (12) hours. The normal workday for non-patrol officer(s) shall be eight (8) hours.

The shifts, workdays and hours to which employees are assigned shall be based upon the fourteen (14) day departmental shift schedule. Officers other than non-patrol officer(s) shall normally work seven (7) shifts in the fourteen (14) day tour of duty (i.e., seven 12-hour shifts) and the non-patrol officer(s) shall normally work ten (10) shifts in the fourteen (14) day tour of duty (i.e. ten 8-hour shifts). During each 28-day work period, employees working twelve (12) hour shifts will select time off, ("Kelly Time"), which shall be approved by the Chief or his designee at a rate of four (4) hours per person every fourteen (14) days. In the event of a scheduling conflict where such time off is unable to be scheduled, then the effected officer shall be compensated for the four (4) hours at the applicable overtime rate.

Notwithstanding anything to the contrary in this Article or Agreement, the City shall have the right to determine the schedule for the hours and shifts to be worked per day, per week and per work period. The hours, shifts, tours of duty and work schedule may be changed from time to time to meet varying conditions of the Department. However, the City must provide written notice at least forty-eight (48) hours in advance of any change in scheduled hours or shifts.

Section 8.3. Overtime Pay. Hours worked beyond eighty (80) hours in an employee's fourteen (14) day tour of duty will be paid on the basis of one and one-half (1-1/2) times the employee's regular straight-time hourly rate of pay. Officers may not refuse overtime assignments. For the purposes of overtime compensation, "hours worked" shall include all hours actually worked (excluding extra duty details), and all authorized paid leave time.

Section 8.4. Overtime Assignments. Overtime assignments of which the employer is aware at least three (3) days in advance ("scheduled overtime") shall be offered by seniority to all covered officers scheduled off-duty for the shift at issue. Scheduled overtime assignments shall be posted at least one (1) week in advance, whenever practicable. Scheduled overtime assignments shall not be made until all affected officers have worked at least one shift following the posting of the overtime assignment. Scheduled overtime assignments shall be filled pursuant to sworn rank (e.g., patrol officers shall be offered overtime created by a patrol vacancy first, sergeants shall be offered overtime created by a sergeant vacancy).

All other overtime assignments ("non-scheduled overtime") shall be offered by rotating seniority to all officers scheduled off-duty for the shift at issue, non-scheduled overtime shall be offered to sworn, full-time officers prior to being offered to any other employee. Should no

officer volunteer for the assignment, the Chief of Police or his designee shall order officers to work said shift by rotating reverse seniority.

Section 8.5. Court Time. Effective upon ratification of this Agreement by both parties, an employee who is required to make court appearances on behalf of the City during the employee's off-duty hours will receive pay for all hours worked at the rate of one and one-half (1-1/2) times the employee's regular hourly rate-with a minimum guarantee of two and one-half (2 ½) hours. The minimum guarantee shall not apply if court time continuously precedes or follows an employee's regularly scheduled working hours, in which case the employee will be paid only for actual hours worked.

NOTE:

- a. Officers required to attend authorized court or pre-trial conferences within one (1) hour immediately preceding their normal tour of duty will be compensated at the overtime rate for one (1) hour.
- b. Officers required to attend authorized court or pre-trial conferences commencing during their tour of duty and extending beyond the normal tour of duty will be compensated at the overtime rate on the basis of completed 15-minute segments for the overtime worked. The overtime will be computed from the end of the normal tour of duty to the sign out time at court or at -the conclusion of the pre-trial conference.

Officers required to attend more than one authorized court or pre-trial conference on the same day will be compensated at the rate of time and one-half (i.e., the overtime rate) in the following manner:

- a. When time between court appearances exceeds two and one-half (2 ½) hours (sign out time from the first court to sign in time at the next court), a minimum of two and one-half (2 ½) hours will be credited for each court appearance.
- b. When the time between court appearances is two and one-half hours (2 ½) hours or less, overtime will be computed on the basis of completed 15-minute segments for the total time between sign-in time at the first court to sign out time at the last court. A minimum of two and one-half (2 ½) will be credited when the total time is two and one-half (2 ½) hours or less.
- c. A separate overtime/compensatory time report for each court appearance is required. The submitted officer will insert, in the explanation section, the words "multiple court appearances" and indicate the court branch in which the officer appeared.

Section 8.6. Call-Back Pay. A call-back is defined as an official assignment of work which does not continuously precede or follow an officer's scheduled working hours and involves the officer returning to work after the officer has worked a shift. A call-back shall be compensated at one and one-half (1-1/2) times an employee's regular straight-time hourly rate of

pay for all hours worked on call-back, with a two (2) hour minimum, except that if the employee is called back to rectify the employee's own error, such call-back time shall be paid at straight-time rates and shall not be counted toward overtime hours under Section 5.3. This Section shall not be applicable to scheduled overtime.

Section 8.7. Shift Trades. Covered officers may trade or switch duty assignments with the advance written approval of the officers' immediate supervisor. Officers wishing to effect a trade must submit a written request therefore. All trades/switches must be completed within forty-two (42) days of the initial trade/switch.

Section 8.8. Compensatory Time. An employee shall have the option of accruing up to a maximum of eighty (80) hours of compensatory time in lieu of overtime pay. While employee wishes will be considered, the scheduling of compensatory time shall be subject to the paramount needs of the Department as determined by the employee's immediate supervisor (~~i.e.,~~ a-Shift Sergeant). Requests to use compensatory time shall not be unreasonably denied. If the use of compensatory time results in a hireback at the overtime rate, then compensatory time shall be deducted at the overtime rate. Accrued compensatory time shall, if practicable, be used within the same fiscal year in which it has been accrued. No more than eighty (80) hours shall be carried over to the next calendar year. Any unused compensatory time that an employee has at time of separation from City employment (including retirement) shall be paid off at the employee's straight-time hourly rate of pay as of the employee's last day of employment. Whenever an employee has reached the maximum of eighty (80) hours of compensatory time, he/she shall be paid overtime at the applicable rate specified in this Article for all overtime hours worked.

Section 8.9. Extra Duty Details. "Extra duty details" are defined as work by an officer on behalf of a governmental unit other than the City (excluding special assignments to the MEG or other special units governed by Section 18.7), a private business, or person through the City that is subject to City regulations.

Procedure for Offering and Assigning Extra Duty Detail

At least three (3) days prior to the detail(s), extra duty detail(s) shall be simultaneously offered through electronic notification to all bargaining unit members, excluding part-time officers. No bargaining unit member may volunteer for the extra duty detail until 1800 hours on the following calendar day. At 1800 hours, on the calendar day following electronic notification, officers will be assigned on a "first come, first serve" basis.

An officer may only volunteer for one (1) extra duty detail within a (24) hour period beginning from the date and time the bargaining unit member is assigned to the extra detail. (E.g.- if an officer volunteers for an extra duty detail on day 1, then the officer must wait (24) hours before volunteering for the same "type" of detail). The (24) hour waiting period shall apply to each separate distribution of extra duty detail assignments of the same type. For example, if extra duty details of "type A" (e.g.- all PABCOR details would be considered of the same type) are offered on day 1, an officer may volunteer for one "type A" detail. However, the officer will be required to wait (24) hours before volunteering for additional "type A" assignment. Nonetheless, nothing precludes the officer from volunteering for a different "type" of detail.

subject to the (24) hour waiting period.

In the event the (24) hour waiting period (beginning at 1800 hours of the calendar day following notification) has passed and assignments of the same type in the originally distributed correspondence remain available, the officer may volunteer without restriction.

If the extra duty detail does not permit the (24) hour waiting period (e.g.- short notice request for venue security), administration may offer the assignment by rotating seniority to any officer scheduled off-duty during the time of the assignment.

Officers will be assigned extra duty details on a voluntary "first come, first serve" basis. In the event no officer volunteers to cover extra duty detail(s), then officer(s) shall be assigned on a rotating basis. The rotation shall start with the least senior qualified officer. Any errors made in the distribution of extra duty details shall be corrected exclusively by preferential distribution of future opportunities. Should the employee decline or is not available for the next extra duty detail, the employee shall have first preference for the next following extra duty detail. Should the employee not be available for either of the makeup assignments, he/she shall be returned to the detail rotation list as provided in this Section.

The Chapter and the City agree that this procedure for offering and assigning Extra Duty Detail is specifically excluded from this Agreement's Grievance Arbitration Article VI.

Work on extra duty details shall be compensated at one and one-half the officers regular straight time hourly rate of pay; provided, however, such work shall be construed as work performed for the person or entity that requests it and not as work for the City and, as a result, such work shall not be counted as hours worked in determining an officer's eligibility for overtime pay. The Chapter acknowledges that all funds received as compensation for extra duty details come from the persons or entities that make arrangements with the City for the provision of the services performed on such extra duty details.

In all cases, an officer's first and primary responsibility is the proper, efficient discharge of his/her police duties and performance of extra duty will not be permitted to interfere with such duties.

Section 8.10. No Pyramiding. Compensation or compensatory time shall not be paid more than once for the same hours under any provision of this Article or Agreement.

Section 8.11. Pager Compensation. Any member of the bargaining unit required to be on call for an assignment (excluding investigations assignments), shall receive an additional two (2) hours pay at the affected officer's hourly rate for each 12 hour on call period. An "on call period" shall be either the 12 hour shift from 6 a.m. to 6 p.m. (the "day shift"), or the 12 hour shift from 6 p.m. to 6 a.m. (the "night shift"). No bargaining unit member shall be required to be on call for shifts other than the day shift (6 a.m. to 6 p.m.) On Saturday or Sunday, or the night shift (6 p.m. to 6 a.m.) On Friday, Saturday or Sunday. No bargaining unit member designated as on call during the day shift shall be required to work a night shift as on call. Likewise, no

~~bargaining unit member designated as on-call during the night shift shall be required to work a day shift as on-call. If an officer is called in during his/her on-call period, he/she shall also receive for each incident a minimum guarantee of four (4) hours pay per the terms of this Agreement.~~

~~— All employees who are designated “on-call” shall respond to a page within thirty (30) minutes and report to duty, if so required, within one (1) hour of responding to the page, unless otherwise excused by the Chief of Police or his/her designee. Employees who do not so respond or report as set forth herein may be subject to discipline and/or forfeiture of pager compensation.~~

~~— The City retains the right to determine when to place officers on call, pursuant to the terms of this Section.~~

~~Section 8.12.~~ Section 8.11. Minimum Staffing. The City and the Union mutually understand and agree that protecting the health, safety, and welfare of the citizens of the City is of prime importance. To promote this important concern, the City shall maintain a minimum staffing level within the Department of 18 full-time sworn officers, including the Chief, the Commanders and any other sworn members of Police Management. The City, acting through the Police Chief, shall determine the appropriate staffing levels for each shift consistent with considerations of safety.

If minimum staffing falls below 18 full-time sworn officers, the City must hire new full-time sworn officers to reach the minimum staffing level of 18 for the Department within 120 days of falling below 18 sworn officers.

ARTICLE IX
VACATIONS

Section 9.1. Eligibility and Allowances. All employees shall be eligible to use paid vacation after completion of their probationary period. Employees shall start to earn vacation time as of their date of hire. Vacation time shall be earned each pay period in which the employee is on the active payroll, based on the following schedule:

Length of Continuous Active Service	Hours Earned Per Year
1 to 5 years	80 hours
6 years to 10 years	120 hours
11 years	128 hours
12 years	136 hours
13 years	144 hours
14 years	152 hours
15 to 20 years	160 hours
21 years and up	200 hours

Section 9.2. Vacation Pay. The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect for the employee's regular job classification during the period of time that the employee is on vacation.

Section 9.3. Scheduling. Vacation hours accrued at the end of each pay period are available for use by the covered employee. After satisfactory completion of the probationary period, new officers may schedule vacation accrued during the probationary period.

Vacations shall be scheduled one time per year by shift during November prior to the calendar year for which vacations are being selected. Each officers will submit a written request for either the officer's full vacation (i.e., one block of consecutive days) or for two equal segments (i.e., two equal blocks of consecutive days). All vacation picks shall be made by seniority within shift. Should an officer opt to split his/her annual vacation into equal segments, said officer must indicate which segment is his/her "first split" choice. When all full and first split vacation requests have been determined, second split segments will be determined for all officers opting to split their vacation.

It is expressly understood that the final right to designate vacation periods and the maximum number of employee(s) who may be on vacation at any one time is exclusively reserved by the City in order to insure the orderly performance of the police services provided by the City. Should an officer's schedule be changed due to reassignment, any previously scheduled vacation shall be honored by the department.

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Section 9.4. Vacation Carryover. No more than 100 hours of vacation time may be carried over from one year to the next.

Section 9.5. Vacation Pay Upon Termination. Upon termination of employment, officers will be paid for accrued but unused vacation hours.

Section 9.6. City Emergency. In the case of an emergency, such as but not limited to riot, civil or natural disaster, presidential visit, extreme illness and the like, the Mayor, the City Administrator or the Police Chief or their designees, may cancel and reschedule any or all approved vacation leaves in advance of their being taken, and/or recall any police officer from vacation in progress.

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ARTICLE X HOLIDAYS

Section 10.1. Holiday Compensation. In lieu of the holidays and personal days, officers shall be advanced at the start of the calendar year ninety-six(96) hours off without loss of pay for use during the calendar year (pro rata if employed for less than a full calendar year, i.e., the number of hours off shall be based on the number of City holidays (each equal to 8 hours) falling during the time so employed). Such days off shall be scheduled in accordance with existing policy as either additional vacation days and/or days off within a 14-day tour of duty. If an officer leaves the City's employ for any reason prior to the end of the calendar year and the officer has used more than the pro rata number of holiday hours, his/her final paycheck shall be adjusted accordingly.

In addition, effective after ratification of this Agreement by both parties, if an employee is assigned to work a shift that starts on Memorial Day, July 4, Labor Day, Thanksgiving, Christmas, or New Year's Day, as part of his regularly scheduled shift assignment and the employee works the full shift, the employee will receive six (6) hours of additional pay for working that shift; provided, however, if it is an eight (8) hour shift that is worked, the employee will receive four (4) hours of additional pay. If an employee is assigned to work the night shift that starts on the day before Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Day or New Year's Day, as part of his/her regularly scheduled shift assignment, and the employee works the full shift, the employee will receive three (3) hours of additional pay for working that shift.

Effective after ratification of this Agreement by both parties, if an employee is forced back to work a shift that starts on Memorial Day, July 4, Labor Day, Thanksgiving, Christmas, or New Year's Day, that officer will be paid at two and one-half (2.5) their straight base rate of pay.

Section 10.2. Buyback of Unused Holiday Hours. Up to sixty (60) hours of unused holiday hours may be carried over to the next year from the previous year and may be scheduled off as set forth in Article 10.1 or paid, at an employee's request, prior to November 1 of the following year at the straight-time hourly rate at which the employee originally earned the holiday hours. Any unused holiday hours carried over from the previous calendar year that are not converted into pay as provided herein or scheduled as time off during the current calendar year shall be forfeited. Any such payment will be issued on a separate check from the standard payroll.
~~Up to fifty six (56) hours of unused holiday hours from the previous calendar year may be paid, at an employee's request, prior to November 1 of the following year at the straight time hourly rate at which the employee originally earned the holiday hours. Any unused holiday hours from the previous calendar year that are not converted into pay as provided herein or scheduled as time off during the following calendar year shall be forfeited. Any such payment will be issued on a separate check from the standard payroll.~~

ARTICLE XI
INSURANCE

Section 11.1. Coverage. The City shall continue to make available to all covered employees and their dependents substantially similar group health insurance benefits and hospitalization insurance, group-dental benefits and life insurance coverage as those offered to non-union City employees. The City reserves the right to self-insure or utilize group insurance carriers, so long as any change in insurance carrier provides for benefits substantially similar to those in effect at the time of the execution of this Agreement.

In addition, covered officers shall continue to receive dental and vision coverage equal to that received during the term of the prior Agreement.

Section 11.2. Cost Containment. The City reserves the right to institute cost containment measures relative to insurance coverage, so long as the benefits provided to covered officers are not reduced or adversely affected. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing ~~admission-review~~admission review, prohibition on weekend admission except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 11.3. Terms of Insurance Policies to Govern. The extent of coverage under the both HMO and PPO insurance plan documents referred to in this Agreement shall be governed by the terms and conditions set forth in those policies. Any questions or disputes concerning such insurance documents, or benefits under them, shall be resolved in accordance with the terms and conditions set forth in the policies and shall not be subject to the grievance and arbitration procedures set forth in this Agreement. The failure of any insurance carrier(s) or organization(s) to provide any benefit for which it has contracted or is obligated shall result in no liability to the City, nor shall such failure be considered a breach by the City of any obligation under this Agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier(s) or organization(s) from any liability it may have to the City, City employee or beneficiary of any City employee.

Section 11.4. Cost of Medical and Dental Insurance. Commencing on the date of execution of this Agreement and effective until May 1, 2017, the City will contribute ninety percent (90%) of the designated premium cost of the participation in the City Plan (including HMO and PPO plans and dental plans), and the employee shall contribute ten percent (10%) of the cost for the programs selected. Commencing on the date of execution of this Agreement, employee contribution for participation in the City Plan shall not exceed the following:

HMO Single Coverage and Single Dental	\$____ per pay period
PPO Single Coverage and Single Dental	\$____ per pay period
HMO Family Coverage and Family Dental	\$____ per pay period
PPO Family Coverage and Family Dental	\$____ per pay period

Contribution increases shall not occur more than once per contract year, nor may said increase exceed ten percent (10%) of the prior year's contribution amount for any officer. Deductibles for bargaining unit members during the term of this Agreement shall not exceed

\$500 per person or \$1,500 per family under the terms of any health plan provided pursuant to this Article.

The City reserves the right to reopen this Agreement to negotiate the terms of medical and dental insurance, including but not limited to the insurance deductibles, for the following reasons: (i) the premium cost of participation in the City Plan increases by 25% or more from the prior year's cost; or (ii) the City's revenue decreases by five hundred thousand dollars (\$500,000) or more in a fiscal year, provided the revenue decrease is the result of actions outside the control of the City. If either of the foregoing events or conditions occurs, the City has sixty (60) days to notify the other party in writing of its intent to reopen this Agreement to negotiate the terms of medical and dental insurance set forth in this Agreement. If the parties are unable to agree on modifications to the cost of medical and dental insurance, the dispute shall be submitted to interest arbitration in accordance with Appendix B.

Section 11.5. Flex Program. All members will have the right to participate in the City's 125 Flex Program.

Section 11.6. Life Insurance. The City will provide term life insurance coverage for affected officers in an amount equal to the officer's annual salary, with a maximum amount of \$50,000.00. Term life insurance coverage commences the first day of the calendar month following the employee's completion of thirty (30) days of service as a police officer.

ARTICLE XII
SICK LEAVE

Section 12.1. Sick Leave. Each employee shall accrue paid sick leave at the rate of eight (8) hours for each full month that an employee is on the active payroll to a maximum accumulation of 1,920 hours.

Sick leave with pay may be used for:

- a. The bona fide illness or disability of the employee (including any pregnancy related disability).
- b. An illness in the employee's immediate family that requires the employee's presence. Immediate family for this purpose is defined as spouse, child, step child, parent, or in-law residing in the same residence with the employee.
- c. Medical appointments for the employee or the employee's child, but only if the Police Chief or designee has approved the request in writing on a Leave Request Card. If at all possible, medical appointments should be scheduled during non-working hours.

In a case of very serious or prolonged illness or for family leave, an employee who uses all accumulated sick leave shall use all accumulated vacation and holiday leave for sick leave purposes before being removed from full-pay status. The time on leave for a prolonged personal illness may not exceed six months, unless an exception is made by the City Administrator. Upon exhaustion of the above benefits, the employee will have the privilege to apply for disability pension benefits.

Sick leave is not considered a benefit that an employee may use at his or her discretion, but is a privilege allowed only to provide income security during the period of limited, bona fide illness. No employee is eligible to use paid sick leave for (1) personal injury incurred during paid, outside employment, and (2) for a work related injury when that injury is covered by Workers Compensation. All outside employment activity that is inconsistent with the purpose of the sick leave must be discontinued while on approved sick leave.

Section 12.2. Notification of Sick Leave Use. In the event an employee is unable to work due to illness, the employee must inform his/her supervisor prior to the start of the scheduled work day. Failure to inform the supervisor each day of absence, or agreed intervals in the case of an extended illness, will result in loss of pay. Employees will comply with such reporting rules as may be established by the Police Chief.

Section 12.3. Verification of Sick Leave. When an employee has used sick leave for three (3) consecutive days, as a condition of returning to work and receiving of paid sick leave benefits, the employee shall be required to submit appropriate documentation from either OMEGA or his/her attending physician. In addition, if the Police Chief or designee has reasonable suspicion that an officer may have abused this sick leave benefit, the Police Chief or designee may request documentation to support the reason for the absence. If the employee does

not supply such requested documentation or if the documentation that is provided is not deemed satisfactory by the Police Chief or designee, the request for sick leave shall be denied and the time shall be charged to leave without pay. The City retains the right to audit, monitor and/or investigate sick leave usage and, if the employee is suspected of abuse, to take corrective action, including such actions as requiring that the employee seek medical consultation, instituting sick leave verification calls and/or taking disciplinary action, including dismissal.

Section 12.4. Sick Leave Buy Back.

- (a) For employees who retire pursuant to the provisions of the Downstate Police Officers Pension Plan and who have more than 120 hours and less than 720 hours of unused sick leave at the time of said retirement, the City will provide such retiree with one month of continued coverage under the City medical insurance plan for each full 120 hours of unused sick leave at time of retirement.
- (b) Employees covered by this Agreement who retire from the service of the Prospect Heights Police Department with at least 20 years of service in the Department and who have accrued 720 or more hours sick time at the time of their retirement, may (1) utilize accrued sick leave for purposes of prolonging group health insurance coverage pursuant to paragraph (a); or (2) may sell back at 35% all sick hours in excess of 720 hours, at the employee's rate of pay at the time of retirement; or (3) a combination of options (1) and (2). Employees covered by this Agreement who retire from the service of the Prospect Heights Police Department with at least 20 years of service in the Department and who have accrued 1400 or more hours sick time at the time of their retirement, may sell back at 40% all sick hours in excess of 1400 hours, at the employee's rate of pay at the time of retirement. No officer may receive compensation more than one time for any sick leave bought back pursuant to this Section.
- (c) If the employee so elects, and if otherwise qualified pursuant to Internal Revenue Service rules and regulations meeting the criteria in Section (a) above, the affected employee sick leave buyback payments shall be deposited in a qualified medical savings plan in pre-tax dollars. The use of said funds shall be regulated by the plan, and any administrative costs shall be paid by the plan.
- (d) Effective January 1, 2018 and based on a calendar year, all will sell back 24 hours of sick leave annually which shall be deposited in a retiree health savings account pursuant to the following schedule:

<u>Sick Leave Taken</u>	<u>Sell Back Rate</u>
0 hours of sick leave taken	24 hours at 75% sell back
1 – 12 hours of sick leave taken	24 hours at 60% sell back
13 – 24 hours of sick leave taken	24 hours at 40 % sell back
25 or more hours of sick leave taken	24 hours at 35% sell back

Employees who do not have 24 hours of accumulated sick leave at the end of the calendar year will have those hours deducted from the next year's sick leave

hours. If an employee separates employment from the City for any reason prior to accruing 24 hours of sick leave, any outstanding hours will be deducted from the employee's final paycheck. In such case, the employee agrees to execute any necessary paperwork in order for the City to make such deduction. (Example: At the end of calendar year 2018, employee does not have any accumulated sick leave. The City shall deduct 24 hours from the employee's 2019 sick leave hours and deposit those hours in the retiree health savings account. Employee separates from the City on January 30, 2019 having only accrued 8 sick leave hours for 2019. The City shall deduct 16 hours from the employee's final paycheck.)

ARTICLE XIII
OTHER LEAVES OF ABSENCE

Section 13.1. Jury Duty. An employee who is required to report for jury duty shall be excused from work without loss of pay for the period of time which the employee is required to be away from work and during which the employee would have otherwise been scheduled to work.

An employee shall immediately notify the Police Chief or the Chief's designee if the employee is required to report for jury duty. To be compensated by the City for performing jury duty, an employee must sign over to the City any check received for performance of such jury duty.

Section 13.2. Funeral Leave. In the event of a death of a member of the immediate family of an employee or his/her spouse, the employee will be granted up to three (3) days off with pay per fiscal year to attend the funeral. For this purpose, immediate family consists of the employee's/spouse's mother, father, sister, brother, child, grandchild, grandparents, stepmother, stepfather, stepsister, stepbrother and stepchild. The City retains the right to require proof of the funeral and the employee's attendance at the funeral.

Section 13.3. Military Service. Any employee who is summoned to service in the armed forces of the United States is considered as being on unpaid leave of absence for the period coinciding with the duration of the service. In all respects, the City shall handle such military leaves in accordance with applicable law.

Section 13.4. Discretionary Leaves. The City, in its discretion, may grant, in its sole discretion, a leave of absence under this Article to any bargaining unit employee. The City shall set the terms and conditions of the leave, including whether or not the leave is to be with or without pay and/or with or without benefits. All requests for such leave must be submitted in writing by the employee via his/her department head to the City Administrator. Such leave will be granted only when it will not adversely affect departmental operations and is not detrimental to the best interests of the City.

Section 13.5. Benefits While on Leave. Unless otherwise stated in this Article or otherwise required by law, seniority shall not accrue for an employee who is on an approved non-pay leave status (excluding disciplinary suspensions of less than 30 days). Accumulated seniority shall remain in place during that leave and shall begin to accrue again when the employee returns to work on a pay status. Upon the employee's return, the City will place the employee in the employee's previous job if the job is vacant; if the job is not vacant, the employee will be placed in the first available opening in the employee's classification. If, upon expiration of the leave of absence, there is no work available for the employee or if the employee would have been laid off according to the employee's seniority except for the employee's leave, the employee shall go directly on layoff. During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to continuation or conversion coverage under applicable group medical (pursuant to COBRA) and life insurance plans to the extent provided in such plans, provided the employee makes arrangements for the change and arrangements to pay the entire insurance premiums involved, and any additional surcharges as allowed by law,

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including the amount of premium previously paid by the City.

Section 13.6. Non-Employment Elsewhere. A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment. Employees who engage in employment elsewhere during such leave may be subject to immediate discipline, including without limitation discharge.

Section 13.7. Family and Medical Leave Act. The City agrees to abide by the provisions of the Family and Medical Leave Act of 1993, but the enforcement of this provision shall be as provided in said Act and shall not be subject to the grievance and arbitration procedure set forth in this Agreement. The parties agree that the City may take any steps needed to implement and comply with the Act and the rules and regulations issued thereunder.

Section 13.8. Witness Leave. Covered officers shall be granted paid leave for any period of time the officer is required to be away from work to attend depositions, civil court proceedings, or attorney interviews arising out of the officer's employment with the City (excluding proceedings initiated by the Chapter or the Union). Officers will be compensated at their straight time hourly rate of pay for all such off-duty hours. The officer shall be reimbursed for travel time, as well as for transportation based upon IRS regulations. Officers shall also be reimbursed for parking fees. Affected officers must forward any witness fees to the City as a condition of receiving compensation pursuant to this Section.

ARTICLE XIV
SENIORITY

Section 14.1. Seniority. Unless stated otherwise in this Agreement, seniority for the purpose of this Agreement shall be defined as a peace officer's length of continuous full-time service in rank with the City since the officer's last date of hire as a peace officer in rank. Seniority shall not include periods of unpaid leave time (with the exception of unpaid disciplinary suspensions of less than 30 days).

Section 14.2. Layoffs. Layoffs, for reason of lack of work or reduction of the work force, shall be made in the inverse order of job classification seniority. All probationary employees in a position affected by layoff shall be separated before any non-probationary employee shall be subject to such a reduction in the work force. The City shall provide, whenever possible, at least ninety (90) days notice of layoffs.

Section 14.3. Recall. Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled without further training. Employees who are eligible for recall shall be given ten (10) calendar days notice of recall and notice of recall shall be by certified or registered mail with a copy to the Chapter, provided that the employee must notify the Chief of Police or the Chief's designee of the employee's intention to return to work within three (3) days after receiving notice of recall. The City shall be deemed to have fulfilled its obligations by mailing the recall notice by certified or registered mail, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Chief of Police or the Chief's designee with the latest mailing address. If an employee fails to respond in a timely manner to a recall notice, the employee's name shall be removed from the recall list. If an employee is recalled to the employee's former job and requires additional training, the City shall provide that training at the City's expense. Seniority will be reinstated in accordance with if an employee returns to work when recalled from a layoff as provided herein.

Section 14.4. Posting of Seniority List. The City agrees to post annually a list covering the names of officers who are covered by this Agreement, in order of seniority from last date of hire in a position covered by this Agreement. The City shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the City in writing within fourteen (14) calendar days after the Chapter's receipt of the list.

Section 14.5. Termination of Seniority. Seniority and the employment relationship shall be terminated for all purposes, if the employee:

- (a) quits;
- (b) is discharged;
- (c) voluntarily retires (or is retired should the City adopt and implement a legal mandatory retirement age);

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- (d) fails to report to work at the conclusion of an authorized leave or vacation;
 - (e) is laid off and fails to notify the Police Chief or his designee of his intention to return to work within three (3) calendar days after receiving notice of recall or fails to return to work within two (2) working days after the established date for the employee's return to work;
 - (f) is laid off for a period in excess of two (2) years;
 - (g) does not perform work for the City for a period in excess of twelve (12) months, provided, however, this provision shall not be applicable to absences due to military service, established work related injury compensable under workers' compensation, disability pension, or a layoff where the employee has recall rights; or
 - (h) is absent for two (2) consecutive working days without authorization unless there are proven extenuating circumstances beyond the employee's control that prevent notification.

Nothing in this Section is intended to interfere with the statutory jurisdiction and authority of the Prospect Heights Board of Fire and Police Commissioners.

ARTICLE XV
DRUG TESTING

Section 15.1. Drug Testing. Employees covered by this Agreement shall continue to be covered by the Department's drug testing policy codified in General Order No. 1012.

ARTICLE XVI
WAGES

Section 16.1. Wage Schedule. Employees shall be compensated at a minimum in accordance with the wage schedules attached to this Agreement as Appendix A. All retroactive benefits shall be paid within two (2) weeks of approval by the City Council.

Section 16.2. Longevity. In addition to regular compensation and in recognition of continued service to the City, employees are eligible for longevity pay, as set forth below:

<u>Years of Service</u>	<u>Longevity Pay</u>
After completion of 5 years and through 9 years	\$ 275
10 years through completion of 14 years	\$ 550
15 years through completion of 19 years	\$ 825
20 years through completion of 24 years	\$1,100
25 years and more	\$2,200

Longevity shall be paid in one lump sum amount on or about November 1 of each year, and years of service shall be calculated as of October 31 of the year in which the longevity pay is being paid. Longevity payments shall be issued on a separate check from the standard payroll.

Section 16.3. Corporal Pay. If bargaining unit members are assigned to the position of Corporal, they shall receive an additional flat stipend of \$3,000 per fiscal year, paid out over the 26 bi-weekly pay periods, as compensation (pro rata if assigned as Corporal for less than a full fiscal year).

Section 16.4. Field Training Officer Pay. If bargaining unit members are assigned to the position of Field Training Officer, or are assigned to train an officer in the field training program, said members shall receive one (1) hour of compensation at the affected officer's straight time rate of pay for every day that they are assigned and working as a Field Training Officer. Affected officers may opt to receive compensatory time or compensation for such duties.

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Section 16.5. Specialty Pay. Covered officers assigned to specialty assignments, (not to include detective assignments of less than 120 days duration), shall receive additional annual compensation as set forth below:

Detective	\$3,000
Bilingual Translator	\$ 600
Accident Investigator	\$ 600

No officer is entitled to receive premium compensation for more than one (1) specialty assignment at one time.

| Section 16.6. Officer in Charge. If bargaining unit members are assigned to the position of Officer in Charge, they shall receive a ~~\$1.50~~ 4.00 per hour stipend while performing the duties of Officer in Charge.

ARTICLE XVII
UNIFORM AND EXPENSE REIMBURSEMENT

Section 17.1. Quartermaster System. The City shall provide at its own expense newly hired officers with their initial issue of uniform and equipment items at no cost. The quartermaster system in effect immediately prior to the effective date of this Agreement shall continue in effect during the term of this Agreement. In accordance with existing practice, approximately \$600 per officer shall be budgeted each fiscal year for the purchase and/or replacement of uniform or equipment items through vendor(s) selected by the City. Officers are responsible for cleaning and maintenance of their uniforms and shall maintain a professional appearance at all times.

Section 17.2. Reimbursement for Destruction of Personal Property. The City shall reimburse officers for the reasonable cost (up to \$200) of replacement of personal property required to be carried on duty (i.e., eyeglasses, contact lenses or watches) that are destroyed or damaged in the line of duty that are not covered by the City's insurance plan (up to a maximum of \$50 for watches). "Personal property" shall not include jewelry, personal cell phones or personal pagers. Should an affected officer receive restitution for destroyed personal property via court proceedings, the officer shall provide return reimbursed amounts to the City.

Section 17.3. Reimbursement for Expenses. When an employee has to utilize his/her personal vehicle on City business, the employee shall be reimbursed at the IRS standard mileage rate for the shorter of the distance between the employee's residence and the destination or between the police station and the destination. Employees shall receive ten dollars per day (\$10.00/day) for meal expenses for all training of one (1) or more days that does not require any overnight stay. When employees are required to be out of town overnight for training or City business, they shall be reimbursed for all reasonable meal and lodging expenses that have been approved by the City in advance.

In order for an employee to be eligible for the above reimbursements, including meals, mileage and lodging, the employee shall provide the City with written receipts for meals and lodging and an expense report for the mileage.

Section 17.4. Tuition Reimbursement for Mandatory Training. Officers shall be reimbursed at 100% of the cost for tuition for mandatory training that has been approved by the Police Chief or designee in advance.

Section 17.5. Tuition Reimbursement. Subject to budgeted funds being made available in the Department's budget, the City shall, upon prior request from a nonprobationary employee and approval, provide reimbursement for costs for tuition, course fees, and books for an employee taking undergraduate or graduate courses in accredited programs in accredited institutions of higher education, subject to the following provisions:

1. The course shall be job-related or be a necessary credit towards a job related degree.

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2. The employee must obtain the approval of the Chief of Police prior to January 1 for any courses to be taken in the following fiscal year.
 3. The course must be completed and the employee must receive a grade of at least:
 - (a) C in an alphabetical system.
 - (b) 70 out of 100 in a numeric system.
 - (c) Pass in pass/fail system.
 4. The employee must still be actively employed at the time of completion of the course.
 5. Tuition reimbursement shall be at 50% of the cost of tuition, provided that said reimbursement shall not exceed an average of 50% of the tuition at Northern Illinois University (Hoffman Estates campus), University of Illinois (Chicago campus), and Northeastern Illinois University (Chicago campus).
 6. The employee shall be reimbursed within a reasonable period of time after completing the approved course with the requisite grade.
 7. If an employee voluntarily leaves the City within two (2) years of the reimbursement, the employee must pay back the City for the reimbursement.

ARTICLE XVIII
MISCELLANEOUS PROVISIONS

Section 18.1. Ratification and Amendment. This Agreement shall become effective when ratified by the City Council and the Chapter and signed by authorized representatives thereof, and may be amended or modified during its term only with the mutual written consent of both parties.

Section 18.2. Gender. Wherever the male gender or female gender is used in this Agreement, it shall be considered to include both males and females equally.

Section 18.3. Americans with Disabilities Act. Notwithstanding any other provisions of this Agreement, it is agreed that the City has the right to take any actions needed to be in compliance with the requirements of the Americans with Disabilities Act.

Section 18.4. Solicitation. While the City of Prospect Heights acknowledges that bargaining unit employees may be conducting solicitation of merchants, residents or citizens, the bargaining unit members covered by this Agreement agree that none of them will solicit any person or entity for contributions on behalf of the Prospect Heights Police Department or the City of Prospect Heights.

Bargaining unit members agree that the City name, shield or insignia, communication systems, supplies and materials will not be used for solicitation purposes. Solicitation by bargaining unit employees may not be done on work time or in a work uniform. The bargaining unit members agree that they will not use the words "Prospect Heights Police Department" in their name or describe themselves as the "City of Prospect Heights." The bargaining unit members shall have the right to explain to the public, if necessary, that they are members of an organization providing collective bargaining, legal defense and other benefits to all patrol-rank police officers employed by the City.

Except as provided above, the foregoing shall not be construed as a prohibition of lawful solicitation efforts by bargaining unit members directed to the general public.

This Section does not apply to the solicitation efforts of the Metropolitan Alliance of Police or any of its agents who are not bargaining unit employees.

Each Party hereto agrees that they will comply with all applicable laws regarding solicitation; provided, however, this paragraph shall not be subject to the grievance and arbitration procedure set forth in this Agreement.

Section 18.5. Impasse Resolution. Upon the expiration of this Agreement, the remedies for the resolution of any bargaining impasse shall be in accordance with the Alternative Impasse Resolution Procedure attached as Appendix B and incorporated herein by reference.

Section 18.6. Application of Agreement to MEG Unit and Other Special Assignment Employees. Notwithstanding anything to the contrary in this Agreement, officers who are assigned to the Metropolitan Enforcement Group ("MEG") or to any other governmental or inter-governmental agency having an independent law enforcement authority or basis of jurisdiction, and officers assigned to perform law enforcement functions under the partial direction of another governmental entity shall be subject for the duration of such assignment to the practices, policies, procedures and directives which are generally applicable to officers assigned to that agency or which are applied pursuant to the authority of the other governmental entity, even though such practices, policies, procedures and directive may be inconsistent or in conflict with the provisions of this Agreement. The application of such practices, policies, procedures and directives shall not be subject to the grievance and arbitration procedures of this Agreement. Without in any way limiting the generality of the foregoing, the practices, policies, procedures and directives of MEG applicable to hours of work and overtime shall be deemed to supersede inconsistent or contrary provisions of Article VIII (Hours of Work and Overtime) of this Agreement.

Section 18.7. Fitness for Duty. If the City has a reasonable belief that a bargaining unit employee is not fit for duty (or fit to return to duty following a leave of absence), the City may require, at its expense, that the employee have a medical examination and/or psychological examination by a qualified and licensed physician and/or psychologist selected by the City. The employee may, under such circumstances, present a certification of fitness from his/her own physician and/or psychologist to the physician and/or psychologist selected by the City for his/her consideration in making the determination of the employee's fitness for duty. The foregoing requirement shall be in addition to any requirement that an employee provide at his own expense a statement from his doctor upon returning from sick leave or disability leave. If it is determined that an employee is not fit for duty, the employee may be placed on sick leave.

Section 18.8. Outside Employment. The Chief of Police may restrict off-duty employment in the best interests of Department operations. Off-duty employment is subject to (1) the prior written approval of the Chief of Police or the Chief's designee, and (2) such requirements as may be set forth by general order or rules and regulations.

Section 18.9. In-Service Training.

The following shall apply to in-service training for covered police officers:

1. All training days are eight-hour days.
2. The officer will utilize, whenever possible, a City vehicle for travel to and from the training location. If an employee wants to use his/her own vehicle to attend, he/she must have advanced authorization from the Chief of Police or his designee and the officer shall be reimbursed for mileage pursuant to IRS standards.
3. Officers shall be compensated for travel time to training as follows:
 - a. over 10 miles but less than 20 miles ½ hour each way
 - b. 20 miles but less than 30 miles 1 hour each way

- c. 30 miles or more 1 ½ hour each way

Travel time shall be calculated from the Police Center, not from officers' private homes.

4. If an officer attends training and for the 14 day work week his/her total work hours is less than 80 hours then any overtime that is worked will be paid at the regular hourly rate until the 80 hour work period is satisfied. If no overtime is earned in that 2 week period, then the officer may elect to work extra hours or submit a slip for time-due to compensate for the shortage. Any hours over 80 will be paid at his/her overtime rate (extra duty detail excluded).
5. Those assigned to special training for specialized units such as EST, Field Force, etc., the above does not apply. Training days for those assigned to NIPAS shall be twelve (12) hours. Travel time compensation shall not apply for those assigned to NIPAS. However, those assigned to NIPAS shall be entitled to personal vehicle use reimbursement as provided herein.
6. Those assigned to training that requires an overnight stay will be reimbursed for mileage, if their personal vehicle is authorized for use. Reasonable meal and lodging expenses, which have been approved by the City in advance, will also be reimbursed.

ARTICLE XIX
STATUTORY RIGHTS

Section 19.1. Bill of Rights. The City acknowledges its obligations under the “Uniform Police Officer’s Disciplinary Act”, 50 ILCS 725/1 - 725/7 as amended, relative to actions taken by the City that are subject to said law.

The City further acknowledges that employees have rights to review their respective personnel files pursuant to the “Personnel Records Review Act”, 820 ILCS 40/1 - 40/13 as amended.

The sole remedy for any violation of the foregoing rights shall be to require that the procedure or access be followed or granted in line with legal requirements. In no case shall a violation of any of the foregoing serve to excuse employee misconduct or to mitigate or void any disciplinary or other action taken by the City to enforce discipline or to maintain efficiency.

Section 19.2. Non-Discrimination. The City and the Chapter agree not to discriminate against any employee covered by this Agreement in a manner which would violate federal or state laws on the basis of race, sex, creed, religion, color, marital status, age, national origin, disability and union activities or non-union activities.

The parties agree that an alleged violation of this section may not be taken to the arbitration step of the grievance procedure absent the specific written agreement of both the City and the Chapter. The parties agree that the failure to resolve alleged violations via the grievance procedure shall not be construed as a waiver of whatever rights the employee may have to initiate applicable statutory proceedings with respect to said alleged violations.

ARTICLE XX
SAVINGS CLAUSE

Section 20.1. Savings Clause. In the event any Article, Section or portion of this Agreement shall be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically specified in the board, court or agency decision; and upon issuance of such a decision, the City and the Chapter agree to notify one another and to begin immediately negotiations on a substitute for the invalidated Article, Section or portion thereof.

ARTICLE XXI
ENTIRE AGREEMENT

Section 21.1. Entire Agreement. This Agreement constitutes the complete and entire Agreement between the parties and concludes the collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the Employer as provided in the management rights clause, Article II. The parties acknowledge that during the negotiations that resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. Accordingly, the City and the Chapter, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to or covered in this Agreement. ~~The Union specifically waives any right it may have to impact or effects bargaining for the life of this Agreement.~~

ARTICLE XXII
DURATION AND TERMINATION

Section 22.1. Termination in ~~2024~~ 2025. This Agreement shall be effective at the time of its execution, and shall remain in full force and effect until midnight April 30, ~~2024~~ 2025. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiation shall begin no later than sixty (60) days prior to the anniversary date. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten (10) days prior to the desired termination date, which shall not be before the anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached unless either party gives at least ten (10) days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph.

Executed this ____ day of _____, ~~2017~~ 2021, after receipt of official approval by the Mayor and City Council and ratification by the Chapter's membership.

METROPOLITAN ALLIANCE OF POLICE,
PROSPECT HEIGHTS POLICE CHAPTER
252

THE CITY OF PROSPECT HEIGHTS

By _____
President, MAP, Prospect Heights
Police Chapter 252

By _____

By _____
Keith George, President

By _____

APPENDIX A
WAGE SCHEDULES

Years of Service	5-1-17 through 4-30-18	5-1-18 through 4-30-19	5-1-19 through 4-30-20	5-1-20 through 4-30-21
START	\$62,024	\$63,730	\$65,483	\$67,283
1 YEAR	\$66,357	\$68,182	\$70,057	\$71,983
2 YEARS	\$68,641	\$70,529	\$72,468	\$74,461
3 YEARS	\$73,443	\$75,462	\$77,537	\$79,670
4 YEARS	\$78,775	\$80,941	\$83,167	\$85,454
5 YEARS	\$84,103	\$86,416	\$88,792	\$91,234
6 YEARS	\$90,008	\$92,483	\$95,026	\$97,639

*Wages shall be retroactive to May 1, 2021.

May 1, 2021 2.75%

May 1, 2022 2.25%

May 1, 2023 2.25%

May 1, 2024 2.25%

<u>Years of</u> <u>Service</u>	<u>5/1/21</u> <u>through</u> <u>4/30/22</u>	<u>5/1/22</u> <u>through</u> <u>4/30/23</u>	<u>5/1/23</u> <u>through</u> <u>4/30/24</u>	<u>5/1/24</u> <u>Through</u> <u>4/30/25</u>
<u>START</u>	<u>\$69,133</u>	<u>\$70,689</u>	<u>\$72,279</u>	<u>\$73,905</u>
<u>1 YEAR</u>	<u>\$73,963</u>	<u>\$75,627</u>	<u>\$77,329</u>	<u>\$79,069</u>
<u>2 YEARS</u>	<u>\$76,509</u>	<u>\$78,231</u>	<u>\$79,991</u>	<u>\$81,790</u>
<u>3 YEARS</u>	<u>\$81,861</u>	<u>\$83,703</u>	<u>\$85,586</u>	<u>\$87,512</u>
<u>4 YEARS</u>	<u>\$87,804</u>	<u>\$89,780</u>	<u>\$91,800</u>	<u>\$93,865</u>
<u>5 YEARS</u>	<u>\$93,743</u>	<u>\$95,852</u>	<u>\$98,009</u>	<u>\$100,214</u>
<u>6 YEARS</u>	<u>\$100,324</u>	<u>\$102,581</u>	<u>\$104,889</u>	<u>\$107,249</u>

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APPENDIX B
ALTERNATIVE IMPASSE RESOLUTION PROCEDURE

The resolution of any bargaining impasse for a successor agreement shall be in accordance with the provisions of the Illinois Public Labor Relations Act and the rules and regulations of the Illinois State Labor Relations Board except as modified by the following:

1. The parties agree that the arbitration proceedings shall be heard by a single, neutral arbitrator. Each party waives the right to a ~~three-member~~three-member panel of arbitrators as provided in the Act.
2. In the absence of agreement on a neutral arbitrator, the parties agree to use the arbitrator selection procedure specified in Section 6.3 of the Collective Bargaining Agreement.
3. As soon as practicable after the service of a demand that the arbitrator selection process commence, the representatives of the parties shall meet and develop a written list of those issues that remain in dispute. The representatives shall prepare a Stipulation of Issues in Dispute for each party to then execute and for submission at the beginning of the arbitration hearing. The parties agree that only those issues listed in the Stipulation shall be submitted to the arbitrator for decision and award.
4. Not less than seven (7) calendar days prior to the date ~~when~~ the first day the arbitration hearings are scheduled to commence, the representatives of the parties shall simultaneously exchange in person their respective written final offers as to each issue in dispute as shown on the Stipulation of Issues in Dispute. The foregoing shall not preclude the parties from mutually agreeing to modify their final offers or to resolve any or all the issues identified as being in dispute through further collective bargaining.

APPENDIX C
SIDE LETTER OF AGREEMENT BETWEEN THE METROPOLITAN ALLIANCE OF
POLICE, CHAPTER #252 AND THE CITY OF PROSPECT HEIGHTS

Notwithstanding any other provision of this collective bargaining agreement or any previous side letter between the parties, the Metropolitan Alliance of Police, Chapter #252 and the City of Prospect Heights do enter in to this side agreement as follows:

- 1) The Successor Agreements entered into by the Parties for the period of May 1, 2009 through 2013 are incorporated herein by reference. This Side Letter is also specifically incorporated into and made part of the Successor Agreements, and will not expire automatically upon termination of the Successor Agreements.
- 2) The number of Patrol officers on each day shift shall be 3, the number of Patrol officers on each night shift shall be 3.
- 3) The City shall be allowed the use of up to 5 part-time officers for a maximum total of 120 hours per week.
- 4) The 2 additional part-time officers (#4 and #5) shall be used, primarily for night and weekend shifts.
- 5) The 5 part-time officers shall be used for any other shifts for the following purposes:
 - a. To fill in shifts when bargaining unit members are off for injury purposes.
 - b. To fill in shifts when bargaining unit members are off for benefit time purposes (i.e. sick, vacation, compensatory, etc.)
- 6) The part-time officers shall not be used for special details, or specialty positions. Forced hirebacks and unscheduled overtime shall be offered first to full-time Officers. Part-time officers may be used for those purposes, as hours permit, once such forced hirebacks and unscheduled overtime have been offered to full-time Officers.
- 7) Should the City conduct any layoffs of full-time officers, full-time officers may bump part-time officers from the part-time positions according to seniority. Any Laid Off Officer who accepts a part-time position with the City shall be offered any full-time opening, in accordance with the seniority and recall provisions of the Successor Agreements, prior to the City hiring any new police officers to fill full-time positions.
- 8) The City shall continue the 12-hour shift for bargaining unit members assigned to patrol duties with the exception of those officers assigned to investigative, administrative and special assignments.

- 9) All other terms and conditions of the Successor Agreements shall remain in effect for the duration of this Side Letter except as modified herein.

City of Prospect Heights

M.A.P Chapter 252

Date:_____

APPENDIX D

SIDE LETTER

This SIDE LETTER is entered into by and between the City of Prospect Heights (hereinafter "Employer") and the Metropolitan Alliance of Police, Prospect Heights Police Chapter #252 (hereinafter "Union"), on the day of June, 2019.

This SIDE LETTER supplements the Collective Bargaining Agreement between the Employer and the Union dated May 1, 2017 through April 30, 2021 (the "CBA"). Upon the signing of this Memorandum, the parties' contract shall incorporate the following:

1. Involuntary Testing Following Officer Involved Shooting

Pursuant to 50 ILCS 727/1-25, in any "officer involved shooting" ("OIS") an officer shall be subject to drug and alcohol testing prior to the end of his or her shift, which shall be conducted in accordance with the Department Policy in effect on the day of this Agreement. For purposes of clarity, the parties agree that a person "involved in" an officer involved shooting is defined to mean any officer who discharged a firearm during an incident resulting in injury or death to a person or persons. The term "involved in" an officer involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action. For the purposes of this Section, the parties agree that a drug or alcohol test may involve breath or urine samples. If the City compels a blood test, it must obtain an appropriate warrant.

2. All other terms and conditions of the Collective Bargaining Agreement shall remain in effect for the duration of this Side Letter and the Collective Bargaining Agreement.

CITY OF PROSPECT HEIGHTS

METROPOLITAN ALLIANCE OF
POLICE, PROSPECT HEIGHTS
POLICE CHAPTER #252

By:

Joe Wade
City Administrator

By:

President, MAP, Prospect Heights
Police Chapter #252

Comment [A1]: Do we need to update these dates?

SIDE LETTER

This SIDE LETTER is entered into by and between the City of Prospect Heights (hereinafter "Employer") and the Metropolitan Alliance of Police, Prospect Heights Police Sergeants Chapter #253 (hereinafter "Union"), on the _____ day of July, 2019.

This SIDE LETTER supplements the Collective Bargaining Agreement between the Employer and the Union dated May 1, 2017 through April 30, 2021 (the "CBA"). Upon the signing of this Memorandum, the parties' contract shall incorporate the following:

1. Involuntary Testing Following Officer Involved Shooting

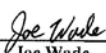
Pursuant to 50 ILCS 727/1-25, in any "officer involved shooting" ("OIS") an officer shall be subject to drug and alcohol testing prior to the end of his or her shift, which shall be conducted in accordance with the Department Policy in effect on the day of this Agreement. For purposes of clarity, the parties agree that a person "involved in" an officer involved shooting is defined to mean any officer who discharged a firearm during an incident resulting in injury or death to a person or persons. The term "involved in" an officer involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action. For the purposes of this Section, the parties agree that a drug or alcohol test may involve breath or urine samples. If the City compels a blood test, it must obtain an appropriate warrant.

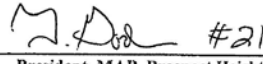
2. All other terms and conditions of the Collective Bargaining Agreement shall remain in effect for the duration of this Side Letter and the Collective Bargaining Agreement.

CITY OF PROSPECT HEIGHTS

METROPOLITAN ALLIANCE OF
POLICE, PROSPECT HEIGHTS
POLICE SERGEANTS CHAPTER #253

By: 
President M.A.P.

By: 
Joe Wade
City Administrator

By:  #21
President, MAP, Prospect Heights
Police Sergeants Chapter #253

48632832.1



December 6, 2021

To: Mayor Helmer
Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator



Subject: Resolution Designating American Rescue Plan Act Funds to Be Used for the Arlington Countryside Storm Water Management Project

Background

The City of Prospect Heights received an allotment of \$2,161,976.84 from the American Rescue Plan Act (ARPA). At the September 27, 2021 City Council Regular Meeting, the City Council voted to utilize a portion of the ARPA funds for the fabrication and delivery of a storm water pumping station for the Arlington Countryside Storm Water Management project.

To ensure the City remains in compliance with American Rescue Plan Act Funding requirements, this resolution will memorialize the designation of all remaining ARPA funds to be used for the Arlington Countryside Storm Water Management Project and will provide a reporting mechanism to Federal authorities.

Recommendation

Staff recommends approval of Resolution R-21-41 memorializing the City's use of American Rescue Plan Act funds for the Arlington Countryside Storm Water Management Project.

RESOLUTION NO. R-21-41

**A RESOLUTION DESIGNATING AMERICAN RESCUE PLAN ACT FUNDS BE USED
FOR THE ARLINGTON-COUNTRYSIDE STORMWATER IMPROVEMENT PROJECT**

Whereas, the City of Prospect Heights has been allotted \$2,161,976.84 in American Rescue Plan Act (ARPA) funds; and

Whereas, the City Council a passed a resolution at the September 27, 2021 City Council Regular meeting to utilize a portion of the City's ARPA allotment to finance the purchase of the pumping station for the Arlington Countryside storm water project from Metropolitan Industries, Inc. for an amount not to exceed \$598,870.00; and

Whereas, it is the City Council's intent to utilize the remaining ARPA funds to help finance the infrastructure costs of the Arlington Countryside storm water project.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, STATE OF ILLINOIS as follows:

Section 1. This Resolution shall be in full force and effect from and after its passage as provided by law and that the Mayor or City Administrator is directed to take any action necessary to carry out the purpose of this Resolution.

PASSED AND APPROVED this 13th day of December 2021.

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution and Agreement Providing for City of Prospect Heights Participation in Metropolitan Water Reclamation District Flood-Prone Property Acquisition Program, for Purchase of 214 S. Wheeling

Date: November 23, 2021

Background

The Metropolitan Water Reclamation District (MWRD) offers a program for the acquisition of flood-prone properties. The Flood-Prone Property Acquisition Program provides for intergovernmental agreements with municipalities and townships, for the acquisition of specific flood-prone structures. A competitive and ranked application and awards process qualifies properties for this program throughout the MWRD jurisdiction.

Following the Council's authorization of participation, the City submitted an application for program participation, for 214 S. Wheeling. This property has experienced five flooding events from Tully Creek resulting in structural damage.

The property is adjacent to Tully Park. As Tully Park has very limited access, it has been a long-time goal of the Prospect Heights Park District to develop a more visible and accessible entryway to the Park. Because the purchase of 214 S. Wheeling also presents an opportunity to access and expand Tully Park, the Prospect Heights Park District has provided a letter of intent for transfer of the property to the Park District and reimbursement of costs.

Analysis

This proposed project offers benefits to our community. First, it provides compensation and relief to the homeowner, who has suffered repetitive losses. It also provides a visible and accessible public access point to Tully Park, and additional parkland.

MWRD requires the structures of the property to be removed and places a deed restriction to ensure perpetual open-space use and maintenance of the property.

As the participatory applicant, City responsibilities involve the management of the acquisition process, including: to acquire two appraisals; utilize an agent or third party to make a purchase offer; coordinate and manage closing for the accepted offer; seek reimbursement from the

MWRD (no more than 96% of the offer price); and coordinate structure demolition and property restoration.

The Park District has provided a letter of intent to acquire the property from the City, maintain MWRD requirements and reimburse the City for associated expenses. The City Engineer estimates associated costs to be approximately \$45,000. In the event of additional costs, the Park District will be notified.

Should the City Council approve this participatory resolution, City staff will undertake the necessary MWRD required steps to implement the purchase of 214 S. Wheeling. When completed, the property and associated program conditions, will be conveyed to the Prospect Heights Park District.

Recommendation

The MWRD Flood-Prone Property Acquisition Program is tailored to address situations like 214 S. Wheeling. The program provides resources needed to purchase challenged-properties and relief to homeowners, removes structures from the floodway, and in this instance, provides an avenue to increase parkland and improve public access and visibility to Tully Park.

Staff recommends approval of this resolution.

RESOLUTION NO. R-21-42

RESOLUTION AUTHORIZING CITY OF PROSPECT HEIGHTS PARTICIPATION IN METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FLOOD-PRONE PROPERTY ACQUISITION PROGRAM

Whereas, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) has established a program for the selection and prioritization of projects for acquiring flood-prone property; and

Whereas, the MWRD Flood-Prone Property Acquisition Program recognizes situations where the cost of property acquisition is less than the cost of a capital project to provide flooding protection but provides equivalent benefits; and

Whereas, the MWRD Flood-Prone Property Acquisition Program facilitates the Illinois Emergency Management Agency's federally funded program, by assisting local sponsor communities in providing financial assistance for the cost of property acquisition; and

Whereas, the City of Prospect Heights and MWRD have recognized the property at 214 S. Wheeling Road as a flood-prone property, eligible and prioritized for the acquisition program; and

Whereas, the proposed Flood Prone Property Acquisition plan for 214 S. Wheeling involves the City of Prospect Heights acting as the local sponsor of the program, responsible for managing the acquisition of the property, demolition of the structure and property restoration; and

Whereas, the Flood Prone Property Acquisition plan for 214 S. Wheeling proposes sale of the restored property to the Prospect Heights Park District, for the purpose of expanding Tully Park and improving public access and visibility.

Now, therefore, be it resolved by the Mayor and City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section 1: The recitals set forth above are incorporated by reference as the factual basis for this authorization.

Section 2: The City Council of the City of Prospect Heights formally authorizes the City Administrator to undertake MWRD Flood-Prone Property Acquisition Program compliant measures, to purchase the property at 214 S. Wheeling, and then convey the property for sale to the Prospect Heights Park District to enable the expansion of Tully Park.

Passed and approved this 13th day of December, 2021

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____



November 16, 2021

Joe Wade, City Administrator
City of Prospect Heights
8 N Elmhurst Rd.
Prospect Heights, IL 60070

Dear Mr. Wade:

On behalf of the Prospect Heights Park District Board of Commissioners, this letter is to confirm the intent of the Prospect Heights Park District ("Park District") to enter into an intergovernmental agreement with the City of Prospect Heights ("City") regarding acquisition of property and financial obligation.

The Park District understands the City, as a local government, is the direct applicant for partnership in the 2021 Metropolitan Water Reclamation District ("MWRD") flood-prone property acquisition program for the specific parcel located at 214 S. Wheeling Road in Prospect Heights, Illinois. It is understood the City and MWRD will enter into an intergovernmental agreement to acquire the property and upon acquisition, the house will be removed, and deed restrictions will be placed on the acquired property to remain as open space in perpetuity. It is understood that MWRD provides funding support for acquisition of the property and the City is responsible for the acquisition, including obtaining appraisals, making offers, conducting property closings, paying attorney's fees, establishing escrow, obtaining permits and the demolition including grading and re-seeding of the property.

It is the intent of the Park District to enter into an intergovernmental agreement with the City outlining the Park District reimbursement to the City for documented associated costs paid by City in connection with the Project at a cost not exceed \$50,000. In exchange, ownership of the property will then be transferred to the Park District. It is the intent of the Park District to accept the deed and be responsible for ensuring perpetual public ownership, maintaining the property as open space and allowing MWRD access to the site to perform its own inspection. On November 16, 2021, the Board authorized the Executive Director, Christina Ferraro, to execute the intergovernmental agreement when final and all documents in furtherance of the transfer.

The Park District looks forward to making Tully Park more accessible to the public, EMS and for staff who maintain that park.

Thank you,

A handwritten signature in black ink, appearing to read "Timothy Jones", written over a horizontal line.

Tim Jones, Park Board President

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF
PROSPECT HEIGHTS AND THE METROPOLITAN WATER RECLAMATION
DISTRICT OF GREATER CHICAGO FOR THE ACQUISITION, CONVERSION TO
AND MAINTENANCE OF OPEN SPACE OF A FLOOD PRONE PARCEL OF REAL
PROPERTY LOCATED ALONG MCDONALD CREEK TRIBUTARY B**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into as of the Effective Date, defined herein, by and between the Metropolitan Water Reclamation District of Greater Chicago (“District”), a unit of local government and body corporate and politic, organized and existing under the laws of the State of Illinois, and the City of Prospect Heights (“City”), a municipal corporation and home rule unit of government organized and existing under Article VII, Section 7 of the 1970 Constitution of the State of Illinois (“Constitution”) and the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.* (“Code”). (For convenience, the District and the City may be referred to individually as a “Party” and collectively as the “Parties.”)

WITNESSETH:

WHEREAS, on November 17, 2004, the Illinois General Assembly passed Public Act 093-1049 (hereinafter the “Act”); and

WHEREAS, the Act declares that stormwater management in Cook County shall be under the general supervision of the District; and

WHEREAS, the Act as amended on June 18, 2014 by Public Act 98-0652 specifically authorizes the District to plan, implement, and finance regional and local activities relating to stormwater management in Cook County; and

WHEREAS, the amended Act further authorizes the District to acquire by purchase from a willing seller in a voluntary transaction real property in furtherance of the District’s stormwater management activities; and

WHEREAS, the City is located within the boundaries of Cook County; and

WHEREAS, pursuant to Article 11 of the Code, the City has the authority to improve and maintain waterways within its corporate limits; and

WHEREAS, McDonald Creek Tributary B is a regional waterway running through the City; and

WHEREAS, a certain residential parcel in the City, located at 214 S. Wheeling Road and identified on Exhibit A, attached hereto and incorporated herein by reference, and depicted on the map attached hereto as Exhibit B and incorporated herein by reference ("Parcel"), is located along McDonald Creek Tributary B in the Lower Des Plaines River Watershed 100-year inundation area; and

WHEREAS, the structure currently located on the Parcel ("Structure") has sustained repetitive flood damage; and

WHEREAS, it is therefore in the public interest that the Parcel be acquired, converted to open space to enhance the riverine system, and maintained as such in perpetuity (collectively, "Project"), in accordance with this Agreement; and

WHEREAS, pursuant to Article 11 of the Code, the City has the authority to acquire real property for public purposes; and

WHEREAS, the Parties are "units of local government" and "public agencies" as defined in the Constitution and in the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*), respectively, and, as such, are authorized to jointly enjoy and/or exercise powers, privileges, functions or authority, and to contract or otherwise associate among themselves except as expressly prohibited by law; and

WHEREAS, the Project may be approached more effectively, economically, and comprehensively with the City and District cooperating and using their joint efforts and resources; and

WHEREAS, on _____, 2021, the District's Board of Commissioners authorized the District to enter into an intergovernmental agreement with the City, wherein among other items the District would commit an amount not to exceed Three Hundred Seventy-Five Thousand Dollars (\$376,000.00) towards this Project; and

WHEREAS, on _____, 20__, the City Council authorized the City to enter into an intergovernmental agreement with the District;

NOW THEREFORE, in consideration of the matters set forth, the mutual covenants and agreements contained in this Agreement and, for other good and valuable consideration, the City and District hereby agree as follows:

Article 1. Incorporation of Recitals. The recitals set forth above are incorporated herein by reference and made a part hereof.

Article 2. Acquisition of Parcel; Reimbursement by the District.

1. Exhibit A identifies the Parcel included in the Project by common address and Permanent Index Number (PIN). No additional properties will be included in the Project without written consent of both the City and the District, and an amendment to the Agreement.
2. The City shall establish and manage a process to purchase the Parcel that is voluntarily offered for sale by the current owners pursuant to the procedures described in this Section. Specifically, no eminent domain actions are to be considered for the Project.
3. The City will retain two (2) certified real estate appraisers (“Appraisers”) to perform appraisals on the Parcel (each, an “Appraisal”), at the City’s sole cost and expense. Each Appraiser shall be pre-approved by the District. If the two appraised values for the Parcel are equal, that amount shall be the offered purchase price for that Parcel. In the event of a difference in the Appraisals for the Parcel, the average of the two appraised values shall be the offered purchase price for the Parcel. However, as set out more fully herein, any and all monies paid to the Parcel owner above the initial offer shall be the sole financial responsibility of the City.
4. The City may, in its discretion and at its sole cost and expense utilize the services of an agent or a third party for coordinating Offers to, and responses from, the Parcel owner.
5. The Parcel owner shall have thirty (30) days from the date the Offer is conveyed to accept the Offer. Failure to accept an Offer within said 30-day period shall be deemed a rejection of the Offer.

6. Any rejected offers will be recorded in the City's local floodplain property files, with confirmation sent to the District.
7. The City shall coordinate the closing for the accepted Offer, and shall be responsible for all legal, title and associated buyer closing costs, at its sole expense. The seller shall be responsible for all associated seller closing costs.
8. the City shall seek reimbursement from the District for the Parcel within ninety (90) days after acquisition, in accordance with Article 3 hereof and the Escrow Instructions, defined herein. The maximum reimbursement amount paid by the District for the Parcel shall not exceed 96.00% of the Offer for said Parcel.
9. The Parties acknowledge that the District's reimbursement ("Reimbursement Funds") is strictly limited to no more than 96.00% of the Offer price paid for the Parcel and shall not include reimbursement for closing costs, taxes, title fees, or any other costs or expenses. In no event will the total Reimbursement Funds exceed \$376,000.00.
10. The City will obtain all federal and state permits, in the name of the City, as may be necessary to implement and maintain the Project. The City will be responsible for paying any and all permit fees that may be required for the issuance of a permit for the Project. The City will be responsible for obtaining any local permits required to construct and maintain the Project and will provide copies of all such permits obtained to the District. Execution of this Agreement does not relieve the City from obtaining any permits required by the District.
11. The City will be responsible for abiding by all federal, state, and local laws, ordinances, rules, and regulations during construction, operation, and maintenance of the Project.

Article 3. Establishment of Escrow.

1. A deed and money escrow ("Escrow") shall be established by the District and the City with XXXXXXXXXXXX Company as escrowee ("Escrowee") for the purpose of facilitating the District's reimbursement to the City for the acquisition of the Parcel.
2. Upon execution of this Agreement, the Parties will execute written escrow instructions pursuant to this Article 3 ("Escrow Instructions") and deliver same to Escrowee.

Escrowee shall accept and execute the Escrow Instructions and fully executed copies of the Escrow Instructions will be delivered by Escrowee to each of the Parties hereto. The Escrow Instructions will be in form and content as set forth in Exhibit C, attached hereto and incorporated herein by reference.

3. Thereafter, the Parties shall make certain deposits into the Escrow, as specifically defined and set forth in the Escrow Instructions.
4. The cost of the Escrow shall be borne entirely by the City.
5. In the event of a conflict between the Escrow Instructions and this Agreement, the terms of this Agreement shall govern.
6. The Escrow Instructions shall terminate upon the earlier to occur of: (a) the final reimbursement to the City for Parcel acquisition, in accordance with the Escrow Instructions and this Agreement, or (b) December 31, 2022 (the earlier to occur being the "Escrow Termination Date"). The Escrow Instructions shall provide that any Excess Funds, as defined in the Escrow Instructions, remaining in the Escrow on the Escrow Termination Date shall be released to the District.

Article 4 Ownership; Maintenance; Conversion to Open Space.

1. The City shall be responsible for demolishing the Structure located on the acquired Parcel, at its sole cost and expense. All demolition of the Structure shall comply with the Cook County Demolition Debris Diversion Ordinance (Chapter 30, Environment, Article X, Sec. 30-769 through 30-775 of the Cook County Code).
2. The City shall be responsible, at its sole cost and expense, for all tasks related to the conversion of the acquired Parcel to open space including, without limitation, grading and re-seeding of the Parcel after the Structure located thereon has been demolished.
3. The City shall be responsible, at its sole cost and expense, for ensuring perpetual public ownership and maintenance as open space of the acquired Parcel. The Parties acknowledge and agree open space may include public improvements open on all sides and functionally related to a designated open space or recreational use; public restrooms;

or improvements compatible with open space and that conserve the natural function of the floodplain.

4. In the event of failure of the City to maintain the Project as described above to the satisfaction of the District, the District may issue a sixty (60) day written notice, as further provided in Article 22 of this Agreement, to the City directing the City to perform such maintenance. If the maintenance requested by the District has not been accomplished on or before sixty (60) days after such notice, the District may cause such maintenance to be performed, and the City shall reimburse the District for any reasonable costs incurred to perform the required maintenance, with such reimbursement being paid by the City to the District within sixty (60) days after the District submits its invoices to the City.
5. The City may only transfer the Parcel to a unit of state or local government for public use in accordance with this Agreement, including the requirements of the Model Deed Restriction (Exhibit D). Any proceeds from the sale of the Parcel acquired pursuant to this Agreement, other than nominal consideration, must be reimbursed to the District.
6. Nothing in this Agreement shall be construed as creating an ownership or property interest for the District in the Parcel purchased in conjunction with this Agreement.

Article 5. Termination. Prior to the conveyance of the first Offer to the Parcel owner, either Party may, at its option, and upon giving notice to the other Party in the manner provided in Article 22 below, terminate this Agreement as it pertains to the entire Project.

Article 6. Effective Date. This Agreement becomes effective on the date that the last signature is affixed hereto ("Effective Date").

Article 7. Duration. Subject to the terms and conditions of Article 4, above, this Agreement shall remain in full force and effect for perpetuity.

Article 8. Non-Assignment. Neither Party may assign its rights or obligations hereunder without the written consent of the other Party.

Article 9. Waiver of Personal Liability. No official, employee, or agent of either Party to this Agreement shall be charged personally by the other Party with any liability or expenses of

defense incurred as a result of the exercise of any rights, privileges, or authority granted herein, nor shall he or she be held personally liable under any term or provision of this Agreement, or because of a Party's execution or attempted execution of this Agreement, or because of any breach of this Agreement.

Article 10. Indemnification. The City shall defend, indemnify, and hold harmless the District, its Commissioners, officers, employees, and other agents ("District Parties") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (including, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Parties and arise out of or are in any way related to: (1) the exercise of any right, privilege, or authority granted to the City under this Agreement; or (2) the purchase or failure to purchase the Parcel set forth in this Agreement.

Article 11. Representations of the City. The City covenants, represents, and warrants as follows:

1. The City has full authority to execute, deliver, and perform or cause to be performed this Agreement;
2. The individuals signing this Agreement and all other documents executed on behalf of the City are duly authorized to sign same on behalf of and to bind the City;
3. The execution and delivery of this Agreement, the consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the City or any instrument to which the City is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation; and
4. The City has secured necessary funds for this Project in addition to the funds to be provided by the District under this Agreement.

Article 12. Representations of the District. The District covenants, represents, and warrants as follows:

1. The District has full authority and financial capacity to execute, deliver, and perform or cause to be performed this Agreement;
2. The individuals signing this Agreement and all other documents executed on behalf of the District are duly authorized to sign same on behalf of and to bind the District; and
3. The execution and delivery of this Agreement, the consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the District or any instrument to which the District is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

Article 13. Disclaimers. This Agreement is not intended, nor shall it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this Agreement shall be construed to establish a contractual relationship between the District and any party other than the City.

Article 14. Waivers. Whenever a Party to this Agreement by proper authority waives the other Party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver shall be construed as a modification of this Agreement regardless of the number of times the performance, requirement, or condition may have been waived.

Article 15. Severability. If any provision of this Agreement is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision has never been contained herein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

Article 16. Joint Cooperation. Each Party agrees to execute and deliver all further documents and take all further action reasonably necessary to effectuate the purpose of this Agreement.

Article 17. Compliance with Applicable Laws and Deemed Inclusion of Same. Provisions required (as of the Effective Date) by law, ordinances, rules, regulations, or executive orders to be inserted in this Agreement are deemed inserted in this Agreement whether or not they appear in this Agreement or, upon application by either Party, this Agreement will be amended to make the insertions. However, in no event will the failure to insert such provisions before or after this Agreement is signed prevent its enforcement. The Parties to this Agreement shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement, including the Equal Opportunity clause set forth in Appendix A to the Illinois Department of Human Rights' regulations, which is incorporated by reference in its entirety as though fully set forth herein.

Article 18. Entire Agreement. This Agreement, and any exhibits or riders attached hereto, shall constitute the entire agreement between the Parties. No other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this Agreement that are not expressly set forth herein.

Article 19. Amendments. This Agreement shall not be amended unless it is done so in writing and signed by the authorized representatives of both Parties.

Article 20. References to Documents. All references in this Agreement to any exhibit or document shall be deemed to include all supplements and/or authorized amendments to any such exhibits or documents to which both Parties hereto are privy.

Article 21. Judicial and Administrative Remedies. The Parties agree that this Agreement and any subsequent Amendment shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The Parties further agree that the proper venue to resolve any dispute which may arise out of this Agreement is an appropriate Court of competent jurisdiction located in Cook County, Illinois.

The rights and remedies of the District or the City shall be cumulative, and election by the District or the City of any single remedy shall not constitute a waiver of any other remedy that such Party may pursue under this Agreement.

Article 22. Notices. Unless otherwise stated in this Agreement, any and all notices given in connection with this Agreement shall be deemed adequately given only if in writing and addressed to the Party for whom such notices are intended at the address set forth below. All notices shall be sent by personal delivery, UPS, Fed Ex or other overnight messenger service, first class registered or certified mail, postage prepaid, return receipt requested, or by electronic mail. A written notice shall be deemed to have been given to the recipient Party on the earlier of (a) the date it is hand-delivered to the address required by this Agreement; (b) with respect to notices sent by overnight courier service, on the next business day following deposit with the overnight courier; (c) with respect to notices sent by mail, two days (excluding Sundays and federal holidays) following the date it is properly addressed and placed in the U.S. Mail, with proper postage prepaid; or (d) with respect to notices sent by electronic mail, on the date of notification of delivery receipt, if delivery was during the normal business hours of the recipient, or on the next day, if delivery was outside the normal business hours of the recipient. The name of this Agreement i.e., “**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF PROSPECT HEIGHTS AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE ACQUISITION, CONVERSION TO AND MAINTENANCE OF OPEN SPACE OF A FLOOD PRONE PARCEL OF REAL PROPERTY LOCATED ALONG MCDONALD CREEK TRIBUTARY B**”, or the agreed-upon short title “**MWRD/PROSPECT HEIGHTS FLOOD PRONE PROPERTY IGA**” must be prominently featured in the heading of all notices sent hereunder.

Any and all notices referred to in this Agreement, or that either Party desires to give to the other, shall be addressed as set forth in Article 23, unless otherwise specified and agreed to by the parties.

Article 23. Representatives. Immediately upon execution of this Agreement, the following individuals will represent the Parties as a primary contact and for receipt of notice in all matters under this Agreement.

Comment [m1]: For simplicity's sake, consider deleting this and just having notices refer to the agreed-upon IGA short title.

Comment [AH2]: This line is needed to establish the official name of the project and to stand as a comparison to the short title. It is needed for informational purposes.

For the District:
Director of Engineering
Metropolitan Water Reclamation District
of Greater Chicago
100 East Erie Street
Chicago, Illinois 60611
Phone: (312) 751-7905
Fax: (312) 751-5681
Email: OConnorC@mwrd.org

For the City:
Mayor
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, Illinois 60070
Phone: (847) 398-6070 Ext. 231
Fax: (847) 392-4244
Email: nhelmer@prospect-heights.org

Each Party agrees to promptly notify the other Party of any change in its designated representative, which notice shall include the name, address, telephone number, and email address of the representative for such Party for the purpose hereof.

Article 24. Interpretation and Execution.

1. The Parties agree that this Agreement shall not be construed against a Party by reason of who prepared it.
2. The headings appearing in this Agreement have been inserted for the purpose of convenience and reference. They do not purport to, and shall not be deemed to, define, limit, or extend the scope of the clauses to which they pertain.
3. Each Party agrees to provide a certified copy of the ordinance, bylaw, or other authority demonstrating that the person(s) signing this Agreement is/are authorized to do so and that this Agreement is a valid and binding obligation of the Party.
4. The parties agree that this Agreement shall be executed in quadruplicate.

Article 25. Exhibits and Attachments. The following Exhibits are attached to and incorporated into this Agreement, with any amended versions of the below documents attached as they become available.

Exhibit A: Identification of Parcel

Exhibit B: Parcel Map

Exhibit C: Escrow Agreement

Exhibit D: Model Deed Restriction

Exhibit E: District Board Order

IN WITNESS WHEREOF, the Metropolitan Water Reclamation District of Greater Chicago and the City of Prospect Heights, the Parties hereto, have each caused this Agreement to be executed by their duly authorized officers, duly attested and their seals hereunto affixed.

[SIGNATURE PAGES FOLLOW]

DRAFT

CITY OF PROSPECT HEIGHTS

BY: _____
Nicholas J. Helmer, Mayor

DATE: _____

ATTEST:

Joanna Prisiajniouk, City Clerk

DATE: _____

DRAFT

Date _____

Date _____

Clerk

Date _____

Director of Engineering

Date _____

Head Assistant Attorney

Date _____

Date

EXHIBIT A

THE PARCEL

DRAFT

THE PARCEL

PIN

PIN	Address
03-27-216-018-0000	214 S. Wheeling Road, Prospect Heights, IL. 60070

DRAFT

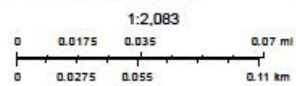
EXHIBIT B

PARCEL MAP

03-27-216-018-0000



April 15, 2021



Cook County GIS Dept.

© 2019 Cook County. All Cook County geospatial data and maps are copyrighted. All materials appearing on the web site are transmitted without warranty of any kind and are subject to the terms of the disclaimer.

EXHIBIT C

ESCROW INSTRUCTIONS

CITY OF PROSPECT HEIGHTS/MWRD ESCROW AGREEMENT

This Escrow Agreement dated _____, 2021 (this "Escrow Agreement") is made by and among the **CITY OF PROSPECT HEIGHTS ("CITY")**, the **METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO ("DISTRICT")** and **XXXXXXXXXXXXXXXXXXXXXXX**, as escrowee ("**ESCROWEE**").

RECITALS

A. City and District have entered into that certain Intergovernmental Agreement dated on _____, 2021, a copy of which is attached hereto ("IGA") as Exhibit B, pursuant to which City and District agreed to appoint Escrowee and to enter into this Escrow Agreement.

B. Unless otherwise defined herein, all capitalized terms used in this Escrow Agreement shall have the meanings ascribed to such terms in the IGA.

NOW, THEREFORE, in consideration of the premises, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City, the District, and Escrowee hereby agree as follows:

1.Initial City Deposits. Concurrently with the full execution and delivery of this Escrow Agreement by all parties hereto, the City shall deposit with Escrowee each of the following (collectively, the "Initial City Deposits"):

(a) Certified copies of ordinances or resolutions of the City's Mayor and City Council (collectively, the "Corporate Authorities") authorizing the City to purchase the Parcel of residential real estate identified on **Exhibit A** attached hereto and made a part hereof ("Parcel") and to execute and deliver the IGA and all other documents necessary to transfer and convey to the City the respective interests in the Parcel and all other actions contemplated pursuant to the IGA; and

(b) Duly executed and certified Incumbency Certificate of the City with respect to the individual or individuals duly authorized to execute documents and bind the City with respect to the transaction set forth in the IGA.

2.Subsequent City Deposits. The City, from time to time following the acquisition of the Parcel, shall deposit with Escrowee the following items with respect to such Parcel (collectively, the "Subsequent Deposits"):

(a) Copy of the recorded warranty deed conveying to the City, free and clear of all liens, encumbrances or adverse interests, fee simple title to the Parcel described in Exhibit A. Such warranty deed shall be in form and substance consistent with the Model Deed Restriction, attached to the IGA as Exhibit D. The warranty deed shall include a reference to the common address and PIN for such Parcel;

(b) Copies of the Affidavit of Title, GAP Undertaking, and ALTA Statement for such Parcel;

(c) Copy of a title insurance policy insuring the City as the owner of the Parcel, free and clear of all liens, encumbrances, or adverse interests, except for the usual and customary title exceptions and subject only to permanent easements in favor of the Parties hereto for the purposes set forth in the IGA, and otherwise in form and substance reasonably acceptable to the City ("Title Policy"). Consistent with the IGA, the City shall pay all costs of said Title Policy.

(d) Copy of the recorded blanket utility and drainage easement in favor of the District in form and substance as required by the IGA in Exhibit D;

(e) Copy of the fully executed HUD and/or Closing Statement for the acquisition of such Parcel;

(f) Such other documents as the title company may reasonably require to provide the Title Policy described herein.

3. Initial District Deposits. Concurrently with the full execution and delivery of this Escrow Agreement by all parties hereto, the District shall deposit with Escrowee a certified copy of the IGA, including the Board Order of the District's governing body (attached to the IGA as Exhibit E), and such other documents as the title company may require.

4. Subsequent District Deposits. After the effective date of the IGA, the District will deposit Reimbursement Funds with the Escrowee sufficient to cover the reimbursement amounts attributable to the Parcel for which City Deposits have been satisfied no later than sixty (60) days after the District receives written confirmation from Escrowee that all of the City Deposits have been made with respect to the Parcel, with such sum not to exceed a total amount of \$376,000.00.

5. Escrowee Procedures.

(a) Escrowee, upon receipt of the Initial City Deposits, shall provide copies thereof to the District; and upon receipt of the Initial District Deposits, shall provide copies thereof to the City.

(b) Escrowee, upon receipt of each of the Subsequent City Deposits, shall provide copies thereof to the District.

(c) Escrowee, upon receipt of each of the Reimbursement Funds from the District, shall disburse the same promptly to the City pursuant to the City's wire instructions or check mailing instructions.

6. Termination of Escrow. This Escrow Agreement shall terminate upon the earlier to occur of: (a) the payment of the Reimbursement Funds following the acquisition by the City of the Parcel; or (b) December 31, 2022 (such earlier date, the "Termination Date"). If any Excess Funds remain in escrow as of the Termination Date, the Escrowee shall disburse such Excess Funds to the District not later than five (5) business days following the Termination Date.

STANDARD ESCROWEE PROVISIONS:

7. With respect to the Escrowee, the parties to this Escrow Agreement agree as follows:

(a) The duties of the Escrowee are only as specified herein and are ministerial in nature. The Escrowee shall incur no liability whatsoever under this Escrow Agreement so long as it acts in good faith, except for any liability resulting from the Escrowee's gross negligence or willful misconduct;

(b) In the performance of the Escrowee's duties under this Escrow Agreement, the Escrowee shall be entitled to rely upon any document, instrument, or signature believed by it to be genuine and signed by either or both parties or their successors;

(c) The Escrowee may assume that any person purporting to give any notice of instructions in accordance with the provisions hereof has been duly authorized to do so;

(d) The Escrowee shall not be bound by any modification, cancellation or rescission of this Escrow Agreement unless in writing and executed by the Escrowee, the City, and the District;

(e) The City shall be responsible for the Escrowee's fees and expenses for acting as Escrowee under this Escrow Agreement; and

(f) The District and the City shall jointly and severally reimburse and indemnify the Escrowee for, and hold it harmless against, any extraordinary costs or expenses in connection herewith, including reasonable attorney's fees and disbursements, arising out of the Escrowee's performance of its duties and obligations under this Escrow Agreement, other than resulting from the Escrowee's negligence or willful misconduct.

8. Each notice, joint order, instruction, or certificate required or permitted by the terms and provisions of this Escrow Agreement shall be delivered in writing and shall be communicated by personal delivery, electronic mail, or United States First Class Mail postage prepaid or overnight courier to the parties hereto at the addresses set forth below or at such other address as any of them may designate by written notice to the other. All notices and joint orders may be validly made if by the parties' respective attorneys as identified herein.

To the District: Director of Engineering
Metropolitan Water Reclamation District Of Greater Chicago
100 East Erie Street
Chicago, IL 60611
Email: OConnorC@mwr.org

To the City: XXXXXXXXXXXXX
City of Prospect Heights
55 E. North Avenue
Prospect Heights, IL 60164
Email: XXXXXXXXXXXXXXXX

If to the Escrowee: XXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

10. This Escrow Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Venue shall be in Cook County, Illinois.

11. This Escrow Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and assigns.

12. This Escrow Agreement may be executed by the parties hereto in more than one counterpart, each of which, when executed and delivered, shall be deemed to be an original and all of which shall constitute together one document.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to this Escrow Agreement have executed and delivered this Escrow Agreement as of the date first written above.

CITY:

City of Prospect Heights

By: _____

Its: _____

DISTRICT:

Metropolitan Water Reclamation
District of Greater Chicago

By: _____

Its: _____

The Escrowee has executed this Escrow Agreement solely to confirm its acceptance of the duties of the Escrowee under the Escrow Agreement and receipt of the deposits of the parties herein.

XXXXXXXXXXXXXXXXXXXXXXXXXX

By: _____

Name: _____

Its: _____

EXHIBIT D

MODEL DEED RESTRICTION

EXHIBIT D

MODEL DEED RESTRICTION

Instructions: Exhibit D is the Metropolitan Water Reclamation District's Model Deed Restriction for properties acquired under the District's Flood-Prone Property Acquisition Program. The deed conveying the property shall reference and incorporate Exhibit D (or equivalent name) as set out below. Any variation from this Model Deed Restriction must be approved by the District's General Counsel. The exhibit below shall be attached to the deed when recorded.

Exhibit D

WHEREAS, the Metropolitan Water Reclamation District of Greater Chicago ("District"), as authorized by the Metropolitan Water Reclamation District Act (70 ILCS 2605/1 *et seq.*), administers a Flood-Prone Property Acquisition Program ("Program");

WHEREAS, the Program provides a process for units of local government to apply to the District for funds to assist in acquiring interests in property, including the purchase of structures in the floodplain, to demolish and/or remove the structures, and to maintain the use of such property as open space in perpetuity for the conservation of natural floodplain functions;

WHEREAS, the [City/Village], acting through the [City/Village] Board, has applied for, and has been awarded, District funds, pursuant to an Intergovernmental Agreement with the District for the Acquisition, Conversion To and Maintenance of Open Space of a Flood Prone Parcel located along McDonald Creek Tributary B ("Intergovernmental Agreement") to carry out the Project described therein;

WHEREAS, the terms of the Program require that the [City/Village] agree to conditions that restrict the use of the land to public open space in perpetuity;

Now, therefore, the grant is made subject to the following conditions:

1. Terms. Pursuant to the terms of the Intergovernmental Agreement by and between the [City/Village] and the District, the following conditions and restrictions shall apply in perpetuity to the parcel described in the attached deed (the "Parcel(s)") and acquired by the [City/Village] (the "City/Village") for open space:
 - a. Compatible uses. The Parcel shall be dedicated and maintained in perpetuity as open space for the preservation and conservation of natural floodplain functions. Such uses may include, but are not necessarily limited to: parks for outdoor recreational activities; wetlands management; nature reserves; cultivation; grazing; camping (except where adequate warning time is not available to allow evacuation); unimproved, unpaved parking lots; buffer zones; and other uses consistent with the Project.

- b. Structures. No new structures or improvements shall be erected on the Parcel other than:
 - i. A public facility that is open on all sides and functionally related to a designated open space or recreational use;
 - ii. A public rest room; or
 - iii. A structure that is compatible with open space and conserves the natural function of the floodplain, including the uses described in Paragraph 1(a), above.

Any improvements on the Parcel shall be in accordance with proper floodplain management policies and practices. Structures built on the Parcel according to paragraph (b) of this section shall be floodproofed or elevated to at least the base flood level plus one foot of freeboard, or greater, if required by the Federal Emergency Management Agency ("FEMA"), the District, or if required by any State, Tribal, County or local ordinance, and in accordance with criteria established by the FEMA Administrator.

- c. Disaster Assistance and Flood Insurance. No Federal entity or source may provide disaster assistance for any purpose with respect to the Parcel, nor may any application for such assistance be made to any Federal entity or source.
 - d. Transfer/Sale. Any subsequent transfer or sale of the Parcel, by the [City/Village] or one of its successors in interest, must comply with this deed restriction. For any proposed transfer or sale, the District must give prior written approval, in accordance with the following requirements:
 - i. The [City/Village], or any successor in interest, may convey a property interest to the United States or any agency of the federal government, an agency of the State, or to a unit of local government. Conveyance of any property interest must reference and incorporate this original deed restriction, and it must incorporate a provision for the property interest to revert to the [City/Village] in the event that the transferee ceases to exist or loses its eligible status.
 - ii. The request by the [City/Village], or any successor in interest, to transfer or sell the Parcel must include a signed statement from the proposed transferee in which it acknowledges and agrees to be bound by the terms of this deed restriction.
2. Inspection. The District, its representatives and assigns shall have the right to enter upon the Parcel, at reasonable times and with reasonable notice, for the

purpose of inspecting the Parcel to ensure compliance with the terms of this deed restriction, the Parcel conveyance and the terms of the Intergovernmental Agreement.

3. Monitoring and Reporting. Every three years on July 1, beginning in 2022, the [City/Village], in coordination with any current successor in interest, shall submit to the District a report certifying that the City has inspected the Parcel within the month preceding the report, and that the Parcel continues to be maintained consistent with the Intergovernmental Agreement.
4. Enforcement. The [City/Village] and its respective representatives, successors and assigns, is responsible for taking measures to bring the Parcel back into compliance if the Parcel is not maintained according with the terms of this deed restriction. The relative rights and responsibilities of the [City/Village] and subsequent holders of the property interest at the time of enforcement (collectively, the “Successor in Interest”), shall include the following:
 - a. The [City/Village] shall notify the Successor in Interest in writing of any violations and advise them that they have 60 days to correct the violations.
 - i. If the Successor in Interest fails to demonstrate a good faith effort to come into compliance with the terms of the Agreement within the 60-day period, the [City/Village] shall enforce the terms of the Agreement by taking any measures it deems appropriate, including but not limited to bringing an action at law or in equity in a court of competent jurisdiction.
 - ii. The District, its representatives, and assignees may enforce the terms of the deed restriction by taking any measures it deems appropriate, including but not limited to one or more of the following:
 - a) Requiring transfer of title back to the [City/Village] as required in 1(d)(i). The Successor in Interest or the current holder of the property interest shall bear the costs of bringing the Parcel back into compliance with the terms of the Agreement; or
 - b) Bringing an action at law or in equity in a court of competent jurisdiction against any or all of the following parties: the [City/Village] and its respective successors. The [City/Village] or its respective successor shall pay all reasonable attorneys’ fees.

5. Perpetual/Permanent Easement in favor of the District. The [City/Village], or any Successor in Interest, acknowledges that in the future, the District may require use of the purchased Parcel for the purpose of constructing a flood control or sewer project, including, but not limited to, reservoirs, floodwalls, levees, bio-retention systems, porous pavement, bioswales, constructed wetlands, underground storage, and conveyance improvements. To that end, this deed restriction, which is applicable to the [City/Village] and any Successor in Interest, shall constitute a perpetual and permanent easement in favor of the District for any and each of the above-referenced items contained herein.

EXHIBIT E

DISTRICT BOARD ORDER



Prospect Heights Police Department

City of Prospect Heights

14 East Camp McDonald Road, Prospect Heights Illinois, 60070

Office: 847/398-5511 FAX: 847/398-6080

www.prospect-heights.il.us

MEMORANDUM

Date: November 23, 2021

To: Joe Wade, City Administer

From: Jim Zawlocki, Chief of Police

Subject: Squad Car Video Camera Purchase

Purpose: To seek approval to purchase ten patrol in car video cameras systems. In car video cameras enhance police officer safety, reduce department liability, provide transparency for the city, improve conviction rates and can be used for officer training. The video cameras would provide valuable evidence for officers to maintain integrity with the visuals to back up their actions.

Background: We received three quotes for ten squad car video cameras systems and cloud storage. The best price was Watch Guard/Motorola Solutions for their M500 in car Video System and unlimited storage Command Central cloud based evidence management system. The cost for the 5-year Video Service package is \$165 a month per car for a total of \$9,900 per year times 10 cameras for a price of \$99,000. A charge of \$1,200 for Software Installation, training and configuration and a \$250 Wireless access Point cost. The total price is \$100,450.00. Motorola will invoice the department quarterly for \$4,950 so there is no upfront capital investment. The money would be taken from our DEA account and DUI enforcement account.

The Mount Prospect Police and Wheeling Police Departments have been using the Watch Guard/Motorola video camera systems and have not had any issues with them.

The car video system will be able to be integrated with the body worn cameras when we decide to implement the body cameras which will be required by 2025.

Recommendation:

Approval to purchase the ten in squad video cameras service package.

Resolution 21-43

A Resolution Approving purchase of in car video camera system from Watch Guard/Motorola Solutions at a total cost not to exceed \$100,450.00

WHEREAS, the City of Prospect Heights solicited quotes for ten in car video camera systems; and

WHEREAS, the City Council of the City of Prospect Heights finds that the lowest responsible quote for ten in car video cameras is Watch Guard/Motorola Solutions at a total cost not to exceed \$100,450.00 over five years; and

WHEREAS, the expense for the cameras and electronic video storage will be paid quarterly at an amount of \$4,950 for the five year contract from the City's DEA and DUI Funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the Contract (attached hereto as Exhibit A) with Watch Guard/Motorola Solutions for ten in car video camera systems is hereby approved and accepted.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 13th Day of December 2021

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES: _____

NAYES: _____

ABSENT: _____

EXHIBIT A



MOTOROLA SOLUTIONS

Quote For:

Prospect Heights Police Department

Attn: Jim Zawlocki

Reference:

Prospect Heights(10)M500 Vaas

Quote By:

WatchGuard Video / Motorola Solutions

Danny O'Shea

Date: 10-25-21

Serving Law Enforcement with the Most Compelling, Quality Video Products

WatchGuard Video

415 E. Exchange
Allen, TX 75002
(P) 800-605-6734 (F) 212-383-9661

**Prepared For:**

Prospect Heights Police Department - Attention: Jim Zawlocki
Prospect Heights(10)M500 Vaas

QUOTATION - VH3-0011-01**DATE: 10-25-21**

Additional Options

Deliverables / Materials / Services	Qty	Sell Price	Amount
M500 In-car Video System and Command Central Evidence - 5 Year Video-as-a-Service Package @ \$165 per Month AAS-M5-5YR-001 (PaaS) Video-as-a-Service includes the CommandCentral Evidence cloud-based evidence management system Unlimited storage & Unlimited cloud sharing 1 User License per In-Car System In-Car Video System M500 with 1TB DVR, 5" touch display, front camera with 4k sensor, infrared cabin camera, HiFi wireless microphone kit, MikroTik WiFi Kit & Smart Power Switch 5-year agreement (billed Quarterly or Annually)	10	\$9,900.00	\$99,000.00
Upload Server - Video-as-a-Service Package @ \$100 per Month AAS-UPL-SVR-001 (PaaS) Upload Server Fast video offload, 8 TB of storage, 5 Year Warranty	1	\$0.00	\$0.00
MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP (Sector) IV-ACK-WF-CS-AP MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP	1	\$250.00	\$250.00
Quick Start Software Installation Service; Remote Install, Training, Configuration, Project Management, Consultation WGW00122-410	1	\$1,200.00	\$1,200.00
shipping and handling Freight	1	\$0.00	\$0.00

Subtotal Price**\$100,450.00****Total Price** **\$100,450.00****Deferred** **\$99,000.00****Direct Purchase Items** **\$1,450.00****Due Now** **\$6,400.00****Quarterly Invoice** **\$4,950.00**

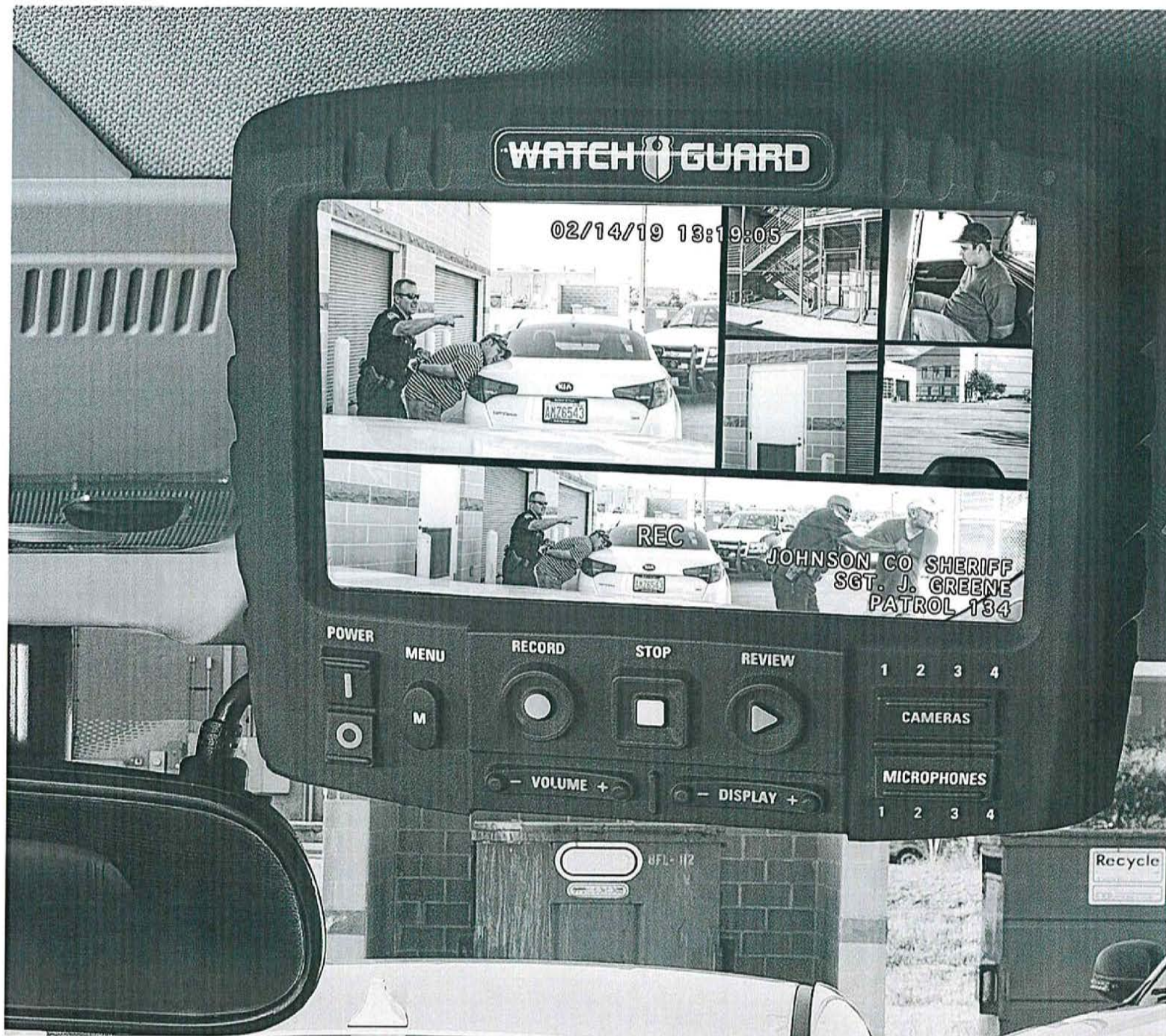
**Purchase as a Service (PaaS)
Financial Profile**

Total Price:	\$99,000.00
Contract Term:	5 Years
Monthly Payments:	\$1,650.00
Quarterly Invoice:	\$4,950.00

Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).
6. UNLESS OTHERWISE NOTED IN THIS QUOTE / ORDER, INSTALLATION OF EQUIPMENT IS NOT INCLUDED

Quoted by: Danny O'Shea - 800-605-6734 - daniel.oshea@motorolasolutions.com



WATCHGUARD 4RE®

HD PANORAMIC IN-CAR VIDEO SYSTEM

Simple controls, HD cameras, wireless uploads and full integration with body-worn cameras have made the WatchGuard 4RE the world leader for in-car video policing.



KEY FEATURES

INTUITIVE CONTROL – Icon-driven user interface and direct access keys make operation quick and simple.

FULLY INTEGRATED WITH BODY CAMERA – The WatchGuard 4RE In-Car system and one or more body-worn cameras can work seamlessly, capturing synchronized video of an event from multiple vantage points.

UPLOAD ANYWHERE, ANYTIME – Recorded events are uploaded wirelessly via cellular network from vehicle to evidence storage with no officer involvement.

SMART, EVENT-BASED RESOLUTION RECORDING – Record simultaneously in HD and SD and automatically save using a resolution configured to the event category.

FULL PANORAMIC HD COVERAGE – See everything in front of the patrol car with the stunning video quality of a rotatable HD camera and an HD panoramic camera, all in one compact, rugged housing.

NEVER MISS AN INCIDENT – RECORD AFTER THE FACT provides the power to go back in time and capture important evidence days after it happened, even when record wasn't pressed.

DUAL DRIVE ARCHITECTURE – Video is continuously recorded to the internal Solid State Hard Drive (SSHD) and all active recordings are written to both the internal hard drive and the removable USB Flash Drive, providing event transfer options and backup.



Full Coverage, Full Detail
Panoramic 4K Camera



Zero Impact On Line Of Sight
Zero Impact 4K Camera



12X Optical Zoom
12X Optical Zoom Camera



Infrared Illumination
Infrared Illumination Camera



Added Viewing
Added Viewing Camera

SPECIFICATIONS

Hard Drive Storage Capacity
256GB

Certified to Military Specification
MIL STD 810-G

Operation Conditions
-40 °F to 185 °F

Integrated and GPS for Speed and Location
YES

Integrated Crash Detection
YES

Hours of Recording
Up to 80 hours

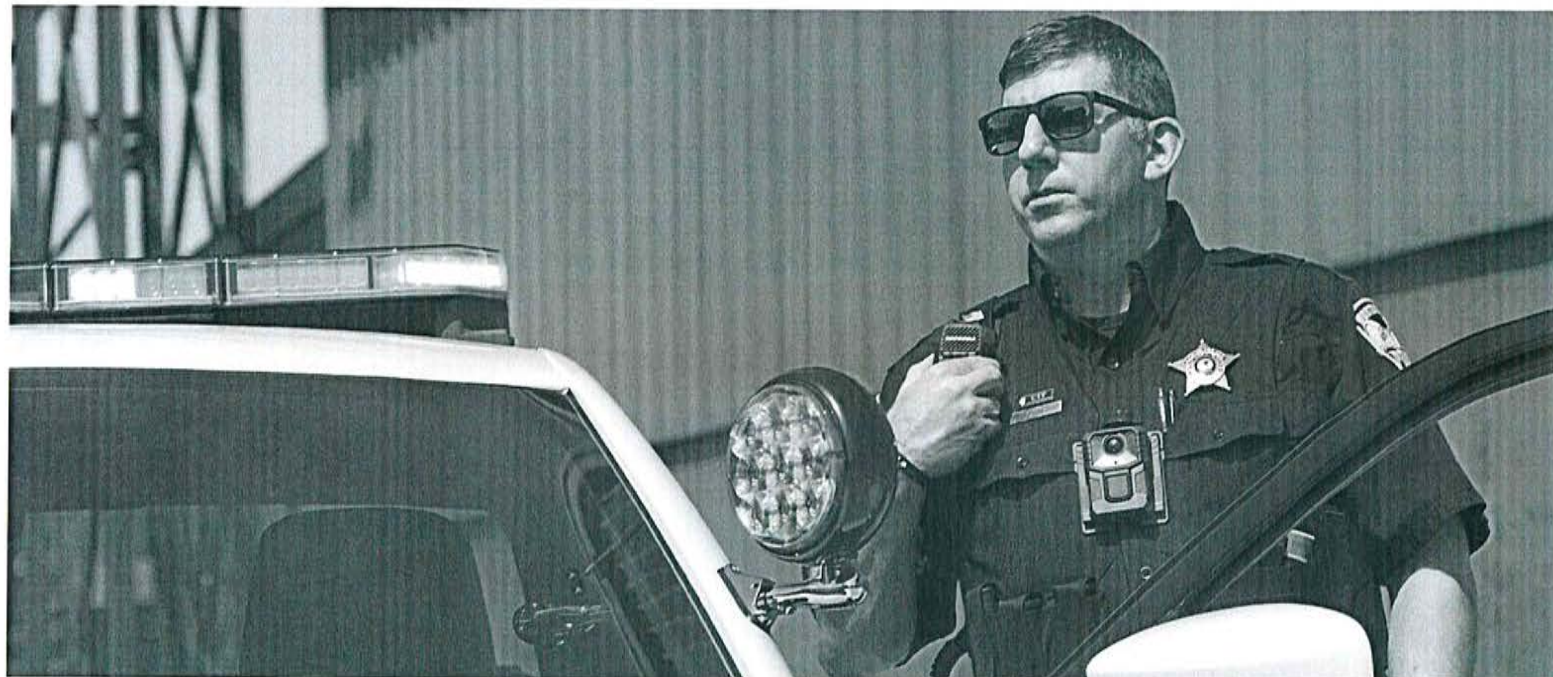


For more information, visit motorolasolutions.com/in-car



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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VIDEO-AS-A-SERVICE

TRANSPARENCY SHOULDN'T COME AT A HIGH PRICE

Get your cameras and get going. Our simple pay-as-you-go program helps you get everything you need for your body-worn and in-car camera video policing program with no upfront capital investment — from a robust camera system to advanced digital evidence management tools.

As the requirement for law enforcement video systems continues to grow, the obstacles to acquisition remain the same.

Raising funding and securing grants is difficult and time-consuming. Data storage and system maintenance costs are hard to predict. And video technology continues to mature, making a big investment potentially risky.

Motorola Solutions is overcoming these obstacles by delivering body-worn cameras, in-car video systems, digital evidence solutions and support services through Video-as-a-Service.

With no up-front capital investment required, you can deploy a new camera system and start using it immediately under a simple 5-year pay-as-you-go program. Everything you need is provided, including solutions to securely capture, collect, manage and share your evidence, as well as 24/7 support and no-fault warranty coverage.

And if you already have content on a digital evidence management system, we can work with you to migrate your video material to the new platform.

NO NEED TO RAISE FUNDS

Get what you need with no upfront investment and pay-as-you-go. Turn a capital investment into a manageable operational expense.

BUDGET PREDICTABILITY

Stay on budget with a low payment, fixed for 5 years, that includes your camera system, software, support, and video storage.

ASSURED PERFORMANCE

Maintain efficiency and reliability, with a no-fault warranty, advance hardware replacement and 24/7 phone support.

TECHNOLOGY REFRESH

Stay current with the latest technology, with a free refresh of your body-worn cameras and batteries during the program.

CLOUD HOSTED

Manage, store and share video evidence securely from your cloud account. We can even help you migrate your existing platform.



KNOCK DOWN DIGITAL EVIDENCE DATA SILOS

As important as it is to have the right mobile video cameras in place, it's just as critical to have the right digital evidence management tools to streamline the capture, collection, management and sharing of your data.

Capture Evidence with your Smartphone

Securely capture video, images and audio on-scene using an Android or iOS device with CommandCentral Capture.

Collect Evidence from your Citizens

Quickly gather evidence using case-specific, agency-generated links with CommandCentral Community.

Control your Entire Video System

Easily configure cameras, provision users, define permissions and maintain audit logs with CommandCentral Evidence.

Unify your Evidence Management

Intelligently organize, redact and audit all of your agency's digital evidence from one place with CommandCentral Evidence.

Simplify your Evidence Sharing

Seamlessly view and share all case-related information from one, streamlined interface with CommandCentral Records.

PACKAGE SUMMARY

	BODY-WORN CAMERAS	IN-CAR CAMERAS	INTEGRATED SYSTEM
	\$49/month	\$149/month	\$189/month
Systems	V300 continuous-operation body-worn camera, detachable battery and camera mount.	WatchGuard 4RE® in-car video system, CarDetector Mobile LPR and Vigilant PlateSearch software, infrared cabin camera, choice of forward-facing HD camera, HiFi microphone, WiFi upload kit and smart power switch.	Body-Worn Camera System + In-Car Camera System + WiFi access point/body-worn camera dock for a seamless, integrated camera system.
Software	CommandCentral Capture, CommandCentral Community, CommandCentral Evidence, and CommandCentral Records for cloud-based digital evidence collection, management and sharing. Includes free digital evidence migration to the new platform.		
Support	Five years of no-fault hardware warranty, advance hardware replacement and 24/7 phone support.		
Refresh	New body-worn camera with battery in third year.		New body-worn camera with battery in third year.

For more information, please visit
motorolasolutions.com/video-as-a-service



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: November 29, 2021

To: Mayor Helmer and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: Resolution #R-21-44: Schaffer's Resubdivision
ZBA Case No. 21-12 - Resubdivision Single Lot of Record 602 N. Maple St.

Issue: Devin & Abigail Schaffer have applied for approval of Final Plat of subdivision to create a legal lot of record for 602 N. Maple St. to construct a new single family home.

Background: Mr. and Mrs. Schaffer own the vacant property at 602 N. Maple St., which is one of two parcels that make up Lot 15 in Smith & Dawson's Country Club Addition subdivision. According to Section 5-3-17 (E2) of the City of Prospect Heights Municipal Code, the owner is required to create a single lot of record for the property.

E. Resubdivision Into Lots Of Record: All zoning lots shall consist of a single lot of record. Zoning lots which existed prior to July 1, 2008, may continue to be used as zoning lots without the need to subdivide into a single lot of record subject to the following:

2. If the proposed construction is the demolition of an existing principal building and replacement with a new principal building or the cost of any construction or alteration to the principal building exceeds fifty percent (50%) of the assessed value of the combined land and building for that zoning lot as determined by the Cook County assessor, no permit for the alteration or construction of any building shall be issued until such time as the owner submits a plat of subdivision (which complies with [title 6](#), "Subdivisions", of this code) in recordable form which consolidates the property into a single lot of record. (Ord. 0-08-24, 6-16-2008, eff. 6-27-2008)

The Plan Commission (PZBA) held a public meeting on November 18, 2021 and voted 7-0 to recommend approval of the plat of subdivision.

Recommendation: Approve Resolution No. R-21-44 Approving the Schaffer's Resubdivision at 602 N. Maple Street.

Attachments: Resolution #R-21-44 with Copy of Schaffer's Resubdivision Plat

Resolution No. R-21-44

A RESOLUTION APPROVING SCHAFFER'S RESUBDIVISION SUBDIVISION

Whereas, the owner of the property located at 602 N. Maple Street, Devin & Abigail Schaffer, (the Owners) have submitted a final plat of resubdivision for the subject property, legally described in Exhibit A; and

Whereas, the City Engineer has reviewed the final plat of subdivision and recommended approval to the Plan/Zoning Board of Appeals;

Whereas, the Plan/Zoning Board of Appeals reviewed the final plat of subdivision at the November 18, 2021 regular meeting and recommended approval; and

Whereas, the Mayor and City Council have reviewed the recommendation of the PZBA;

Now, Therefore, Be It Resolved by the City Council of the City of Prospect Heights, Illinois, as follows:

Section 1: That the final plat of resubdivision attached hereto as Exhibit B is hereby approved.

Section 2: That this resolution and all Exhibits attached hereto shall be recorded at the Cook County Recorder of Deeds at the expense of the Owner.

Passed and approved this 13th day of December 2021.

Nicholas J. Helmer, Mayor

Attest:

Joann Prisiajniouk, City Clerk

Ayes:

Nays:

Absent:

Exhibit A

SCHAFFER'S RESUBDIVISION

Creating a Single Lot of Record

***SCHAFFER'S RESUBDIVISION OF PART OF WEST ¼ OF THE NORTHEAST ¼ OF SECTION 22,
TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK
COUNTY, ILLINOIS.***

Pin #03-22-200-033-0000

EXHIBIT B

SCHAFFER'S RESUBDIVISION

Prepared by Polena Engineering LLC,

SCHAFFER'S RESUBDIVISION

OF PART OF WEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

THE PREMISES COMMONLY KNOWN AS:
602 NORTH MAPLE STREET, PROSPECT HEIGHTS, IL

P.L.N.: 03-22-200-033

PLAT SUBMITTED FOR RECORDING BY:
NAME: CITY OF PROSPECT HEIGHTS
ADDRESS: 111 N. LAUREL STREET
PROSPECT HEIGHTS, ILLINOIS, 60070

DATE: MAY 16, 2016

FILE: _____

BOOK: _____

MAPLE ST
30' R.O.W.

OWNER'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF COOK

I, _____, being the owner of the above described premises, do hereby certify that the foregoing is a true and correct copy of the plat as recorded in the public records of Cook County, Illinois.

DATED: _____

SIGNATURE: _____

NOTARY PUBLIC

STATE OF ILLINOIS
COUNTY OF COOK

I, _____, Notary Public for Cook County, Illinois, do hereby certify that the foregoing is a true and correct copy of the plat as recorded in the public records of Cook County, Illinois.

DATED: _____

SIGNATURE: _____

CITY ENGINEER'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF COOK

I, _____, City Engineer of Cook County, Illinois, do hereby certify that the foregoing is a true and correct copy of the plat as recorded in the public records of Cook County, Illinois.

DATED: _____

SIGNATURE: _____

REMARKS

1. THIS PLAT IS A RE-PLAT OF THE PLAT OF THE SCHAFFER'S RESUBDIVISION, AS RECORDED IN THE PUBLIC RECORDS OF COOK COUNTY, ILLINOIS, BOOK _____, PAGE _____.

2. THE PLAT IS A TRUE AND CORRECT COPY OF THE PLAT AS RECORDED IN THE PUBLIC RECORDS OF COOK COUNTY, ILLINOIS.

NOTARY PUBLIC

STATE OF ILLINOIS
COUNTY OF COOK

I, _____, Notary Public for Cook County, Illinois, do hereby certify that the foregoing is a true and correct copy of the plat as recorded in the public records of Cook County, Illinois.

DATED: _____

SIGNATURE: _____

CITY ENGINEER'S CERTIFICATE

STATE OF ILLINOIS
COUNTY OF COOK

I, _____, City Engineer of Cook County, Illinois, do hereby certify that the foregoing is a true and correct copy of the plat as recorded in the public records of Cook County, Illinois.

DATED: _____

SIGNATURE: _____

RECEIVED 10.13.16

10.13.16

POLINA ENGINEERING LLC

111 N. LAUREL STREET
PROSPECT HEIGHTS, ILLINOIS 60070

TEL: 708.438.1111
WWW.POLINA.COM



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: November 29, 2021

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance #O-21-32 Granting a Special Use Permit for True Player Development LLC.
742 Pinecrest Drive, Prospect Heights, IL 60070

ISSUE: Consideration of a Special Use Permit to operate a Health Club – fitness/training use on the subject property in the B-3 Commercial, Wholesale and General Services District.

BACKGROUND:

Kyle Knotek, True Player Development LLC has applied to operate a Health Club-fitness/training business at 742 Pinecrest Drive. True Player Development LLC provides individual and small group soccer fitness and skill development training primarily for teens and young adults. The business will operate daily until 10:00 p.m. There is adequate parking available to accommodate the use.

The PZBA held a public hearing on November 18, 2021 to consider the application. The applicant provided testimony describing his business and plans for this facility. There was no other testimony provided for this case.

After hearing testimony and deliberation, the PZBA voted unanimously (7-0) to recommend without conditions to the City Council approval of the Special Use Permit for True Player Development to operate a health club fitness/training business in the City's B-3 Commercial, Wholesale and General Services District.

Staff has received a request for a waiver of first reading by the applicant.

RECOMMENDATION: Waiver of first reading. Approve Ordinance #O-21-32 Approving a Special Use Permit for True Player Development.

Dan Peterson

From: Kyle Knotek <kyle@truepd.com>
Sent: Tuesday, November 30, 2021 12:08 PM
To: Dan Peterson
Subject: Waiver of 1st Reading Request - 742 Pincecrest Dr, Prospect Heights

***** THIS IS AN EXTERNAL EMAIL *****

Hi Director Peterson,

I am requesting a waiver of first reading from the city based on the unanimous recommendation from the ZBA (Zoning Board of

Your (Prospect Heights) assistance would be great appreciated.



Thank you so much.

All the best,
Kyle Knotek
Technical Director / Expert Skills Trainer / Mentor
Retired Professional Player (USA/Europe)
2x Division 1 Collegiate Academic All-American



[TruePD.com](https://truepd.com)



[\(630\)635-3050](tel:(630)635-3050)



[Kyle@TruePD.com](mailto:kyle@truepd.com)

[Click Here To See
Our Google Reviews](#)

'We cannot always build a future for our youth, but we can always build our youth
Franklin D. Roosevelt

ORDINANCE NO. O-21-32

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW A
HEALTH CLUB –FITNESS/TRAINING BUSINESS AT,
742 PINECREST DRIVE, PROSPECT HEIGHTS, IL**

WHEREAS, the City of Prospect Heights Zoning Ordinance requires a Special Use Permit to operate for a health club – fitness/training business in the B-3 Commercial, Wholesale and General Services District; and

WHEREAS, Kyle Knotek, True Player Development LLC, (Petitioner), has filed an application for a health club – fitness/training business at 742 Pinecrest, Prospect Heights, Illinois (the “Property”); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on November 18, 2021, regarding said application; and

WHEREAS, the PZBA has found the application meets the standards for a special use and has recommended that the City Council grant such relief; and

WHEREAS, the Mayor and City Council has reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for the special use have been met;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS** as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopts same as part of this Ordinance.

SECTION TWO. That a Special Use Permit is hereby granted for a health club – fitness/training business on the Property and shall run with the use and not with the land.

SECTION THREE. That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and **APPROVED** this _____ day of December 2021.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: December _____, 2021



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: November 1, 2021

To: Bruce Mellen – Chairman
Plan/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case No. 21-11 SU – 742 Pinecrest, Prospect Heights, IL
Special Use Permit for a Health Club – Fitness/Training business

Please be advised that a Special Use Permit is required for a health club – fitness/training business in the B-3 Commercial, Wholesale and General Services District. The PZBA will conduct a public hearing on Thursday November 18, 2021 at the next regularly scheduled PZBA meeting.

The applicant, Kyle Knotek, True Player Development, LLC, is proposing to lease office and parking spaces to operate a sports fitness and training business located at the subject property. The business will provide personal and small group sports fitness (soccer) and skill development training.

Thank you.



Kyle Knotek
 > Technical Director
 > Skills Coach / Mentor
 > Retired Pro Player
(630)635-3050
TruePD.com
Kyle@TruePD.com
 "Let's help them be their best and have fun doing it!"



FOR OFFICE USE ONLY:

FEE PAID _____
 RECEIPT # _____
 DATE _____
 REC'D BY _____
 CASE # _____
 MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS APPLICATION

- ☒ Special Use (\$400) ☐ Map Amendment (Refer to Ord. 0-03-18)
☐ Variation (\$150) ☐ Subdivision/PUD (Refer to Ord. 0-03-18)
☐ Text Amendment (\$300) ☐ Lot Consolidation (Refer to Ord. 0-03-18)

APPLICANT: Kyle Knotek DBA True Player Development LLC

ADDRESS: 75 Kristin Circle, #314
 Schaumburg, IL 60195

PHONE: Home: 331-703 6107 Work: 630-635 3050

ADDRESS OF SUBJECT PROPERTY: 742 Pinecrest Drive, Prospect Heights 60070

PROPERTY IS LOCATED IN THE B3 **ZONING DISTRICT.**

APPLICABLE SECTION OF ORDINANCE: 5-7-5C - Special Use

DESCRIPTION OF REQUEST: We will be a Health Club of sorts specializing in Sports Fitness/Training to provide players with individualized/personal training they don't get in a larger team setting.

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X If yes, please describe:

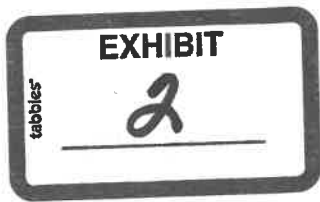
Has the property been the subject of previous or pending administrative legislative or court action:
 YES _____ NO X If yes, give details:

The following items **MUST** be submitted at time of filing:

1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application (12 copies) *(Note: please include one copy for the no longer than 1/4"*
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only -12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd., Arlington Heights, IL 60004 - Tel: 847/259-1515 of all properties lying within 350 ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

Date: 10/18/21

Signature of Applicant



True Player Development
Business Model Description for
Prospect Heights Village
Preparer: Kyle Knotek (Managing Member)



The True Player Development Business Model is a private/small-group skills training business (in other words could be considered a Health Club specializing in Sports Fitness). Many of our sessions are with players one-on-one. Additionally, we also offer smaller group sessions ranging from 2-3 players. We can be compared to the likes of a hitting coach for baseball, a golf pro working on swings for golf, or tutor to help students on a more individualized level in school. In other words, we work on specific skill techniques in a controlled environment where each player, in such small numbers, can be analyzed and evaluated by an expert coach. We currently do not do sessions having more than 5 players and do not plan to do any team trainings as part of our business but may be able to add a few more players into these group sessions with the potential increase in square footage presented by 742 Pinecrest Drive, Prospect Heights IL. Currently, True Player Development is just the two partners (coaches.) As you see from our blueprint, we plan on having a larger training space we can split up as well as a smaller area for one or two players to work on their shooting technique.

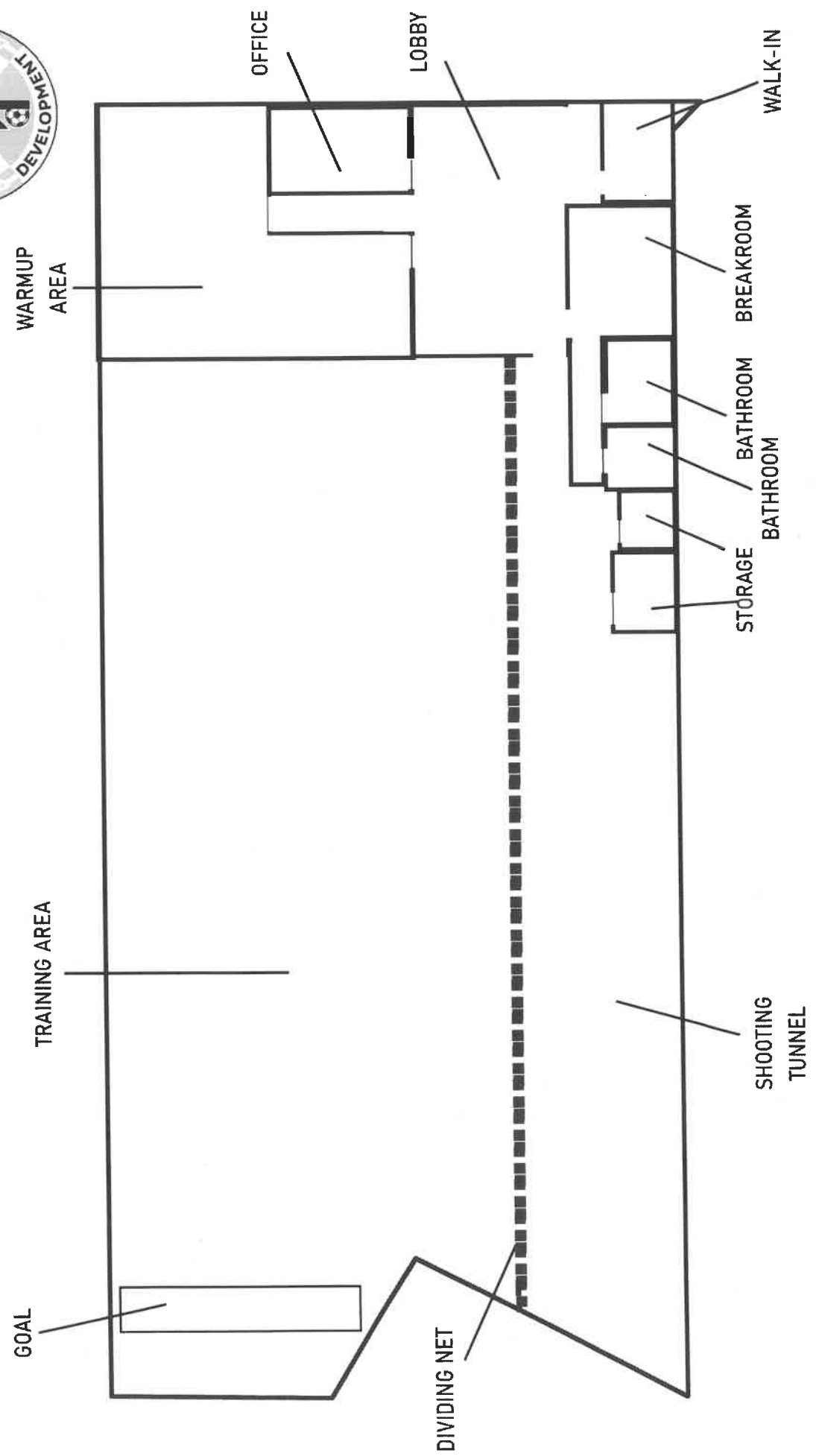
Our training focuses on quality over quantity; this is why we choose to keep participation in our sessions at such low numbers; it's not about them just training but about them getting the individualized attention they need. This helps us instill a growth mindset in these players showing them if they work smart (and not only hard), they can achieve their goals. Soccer has changed our lives and we hope to use it to do the same with our players. Our mission statement is "to help players grow more, in less time, and, in-turn, cultivate a growth mindset while falling in love with the beautiful game." We ask each player to report weekly on their school progress as well (mostly focusing on their effort and improvement.) We want to act as/be seen as mentors for these players instead of just trainers.

Our hours of operation are mostly "after hours" as we train youth players and will have to work around their school schedules and their parents' work schedules. So, our normal hours would be 5pm-9pm on weekdays with potential small deviations or variances on either end of this time-frame. On weekdays, we will be working most of the days as players and their parents have the potential of all day availability. It should also be noted that we also take video of the player's sessions for parents that would like to see the sessions without being there (as a present parent can change the training dynamic.) Therefore, many (maybe the majority of) our local parents will not end up staying to watch the session, but just drop-off and pick up.

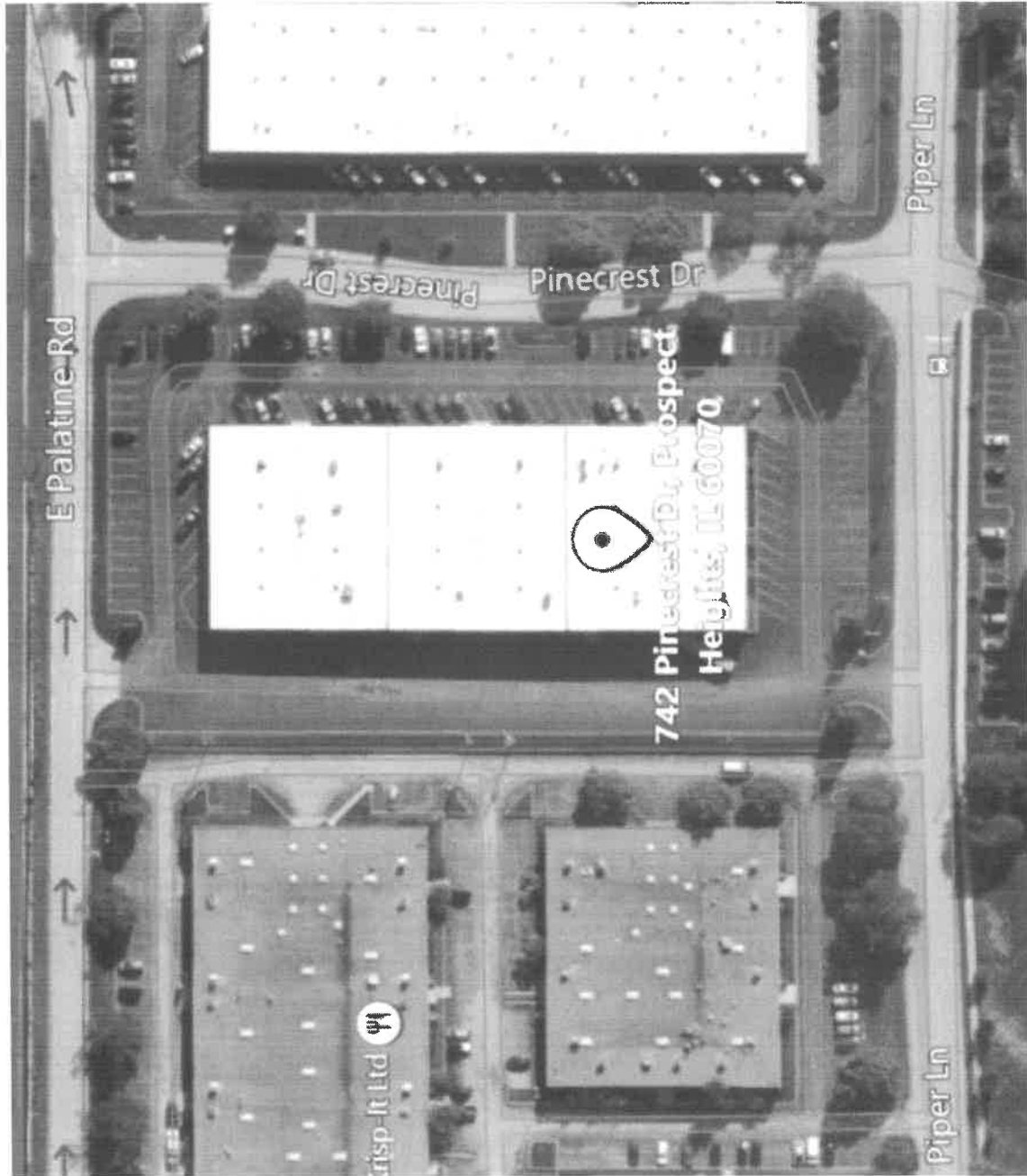
We want to thank you in advance for your time and consideration in our efforts to make a difference with this game.



742 PINECREST TRUE PLAYER DEVELOPMENT



Labor Solutions





Zoning Review

Date: November 1, 2021
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: City of Prospect Heights
Subject Property: 742 Pinecrest, Prospect Heights, IL
Application: ZBA #21-11 SU
Special Use Permit for Health Fitness/Training Business in the B-3
Commercial, Wholesale and General Services District
Project: True Player Development

Documents Reviewed:

- A. Application prepared by Kyle Knotek, True Player Development, LLC.
- B. Deed Legal Description by Voss Brother's, Property Owners
- C. Floor Plan and Parking Plan, Prepared by Entre Commercial Real Estate, Brian Bocci.

Applicable Zoning Code Sections: Special Uses: 5-10-9 and 5-7-5 C

Current Zoning: B-3
Proposed: B-3

Current Use: Vacant Commercial/Office Space
Proposed: Health Club –Fitness/Sports Training
Unit Area ±: 7,482 sf.

Parking: Class 23. Thirty-five (35) spaces required. Adequate parking is available for the Health Club Fitness usage.

5-10-9: SPECIAL USES:

A. Authorization: The locations, construction, extension, or structural alteration of any use for which a special use permit is required pursuant to the provisions of this title may be authorized by a permit issued by the corporate authorities, subject to the standards set forth herein, and such conditions as may be imposed pursuant to this chapter. Prior to such authorization, a public hearing shall be held and a published notice shall be given, in the manner prescribed for amendments by this title.

B. Application For Special Use: Any person owning or having interest in the subject property may file an application to use such land for one or more of the special uses provided for in this title in the zoning district in which the land is situated.

Response: The applicant, Kyle Knotek, True Player Development, LLC has a lease interest and has right to apply for the Special Use Permit.

C. Notice Of Hearing: The same procedure for notice of hearing as required for variations (subsection [5-10-8D](#) of this chapter) shall be followed for special use. (Ord. 0-77-27, 7-18-1977)

Response: **Notice was published and has met the notice requirements.**

D. Notice To Property Owners: The petitioner for a special use permit shall notify all property owners within three hundred fifty feet (350'), excluding public land and rights of way, but in no event more than four hundred fifty feet (450'), in each direction of the petitioner's property lines, by certified mail or individual notice executed by said property owners, of the date, hour and location of the public hearing and the special use requested. Such notice shall be in the same form as the published public notice and shall be mailed or delivered and executed not less than fifteen (15) and not more than thirty (30) days prior to the date of the public hearing. The owners to be notified are such persons or entities which appear in the authentic tax records of Cook County. Proof of notification shall be submitted by the petitioner to the plan/zoning board of appeals no later than the day of the public hearing. (Ord. 0-06-35, 8-21-2006)

Response: **Notice has been mailed to the property owners with three hundred fifty (350') of the subject property as required.**

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: **Standard has been met. The use will not be detrimental to public health safety or general welfare of the community.**

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: **The Special Use for the Health Club – Fitness/Sports Training will not diminish or impair property values with the community.**

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: **The proposed special use is will not impede normal and orderly development. The facility has adequate parking to support the use.**

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: **The special use will be leasing space in an existing occupied facility and all improvements are currently provided.**

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

Response: **Complies. The existing access to the parking lot will remain unchanged.**

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: **The special use application conforms to the applicable regulations of the B-3 Commercial, Wholesale and General Service District.**

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: **The property does lie within a floodplain, but the use will not impact storm water run-off or retention.**

F. Conditions And Standards: Prior to granting any special use, the board may recommend, and the city council shall stipulate, such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. (Ord. 0-77-27, 7-18-1977)

Response: **No extra conditions or restrictions are being proposed with this application.**

Conclusion:

The project meets both the general requirements and standards for a Special Use Permit for a Health Club – Fitness/Training facility. Staff supports the request for granting the special use.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: November 23, 2021

To: Mayor Helmer and Aldermen

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Proposed Fee Increases in Title 4 and Title 5 Related to Building Permit and Zoning Fees – Ordinance #O-21-33

Ordinance Amending Title 12, Fine and Fee Schedule #O-21-34

ISSUE:

- 1. Ordinance #O-21-33 Amending Various Fees in Title 4 and Title 5 of the City of Prospect Heights City Code.**
- 2. Ordinance #O-21-34 Amending Title 12, Fine and Fee Schedule of the City of Prospect Heights City Code**

BACKGROUND: Since the last fee amendment to the Building and Zoning Code in 2018, staff has identified three areas that need the establishment of new fees be or current fees amended.

The current Building Code fee schedule does not list permit fees for Industrial or Commercial remodeling projects or Industrial or Commercial electrical service upgrades. This is an area where the City has seen permit activity recently. To address this issue staff is recommending amendment to Title 4 Chapter 5 Section 4 B Commercial Building Permits and Title 4 Chapter 5 Section 7 amending paragraph 4 and adding a fee schedule as paragraph 5.

Currently, the Zoning Code allows for the collection of escrow deposit to offset City costs to process various applications. The proposed amendment increases the amount of the escrow deposit from \$5,000.00 to \$10,000.00. Any funds remaining in the escrow account are reimbursable upon completion of the zoning entitlement processes.

RECOMMENDATION: This is a first reading for Ordinance #O-21-33 and #O-21-34. No action required at this time.

ORDINANCE NO, O-21-33

AN ORDINANCE AMENDING VARIOUS FEES IN TITLE 4 AND TITLE 5 RELATED TO BUILDING PERMIT AND ZONING FEES

WHEREAS, The City of Prospect Heights provides certain services regarding providing building permit and zoning approval; and

WHEREAS, the City desires to charge the users of the services for the cost of providing said services; and

WHEREAS, the City's costs have increased since the fees for zoning reviews and building permits were last adopted;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

SECTION 1. That Section 4-5-4 of the City Code as amended, is hereby further amended with deletions in strikethrough and additions in bold, underline text so that the same shall be read as follows:

4-5-4: BUILDING PERMIT FEES:

The minimum fee for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof as required by this chapter, shall be one hundred twenty five dollars (\$125.00) provided the valuation of the work authorized by said permit does not exceed ten thousand dollars (\$10,000.00). The fee for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof if the valuation of the work authorized by the permit exceeds ten thousand dollars (\$10,000.00) shall be as proscribed in subsection A2 of this section.

A. Single-Family And Multi-Family Residential Building Permits:

1. Additions: Addition permits shall cost one dollar fifty cents (\$1.50) per square foot of the addition. For the purposes of permit fee calculation, "addition" is defined as square footage outside the original structure.
2. Remodeling: Remodeling permits shall cost one hundred twenty five dollars (\$125.00) for the first ten thousand dollars (\$10,000.00) of valuation plus fourteen dollars (\$14.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof.
3. New Construction: New residential construction permits shall cost one dollar forty cents (\$1.40) per square foot. This section shall not include the attached garage footage in the calculation.
4. Demolition: Demolition permits for residential buildings shall be for interior demolition fee shall be two hundred fifty dollars (\$250.00); demolition of structure fee shall be five hundred dollars (\$500.00).

B. Commercial Building Permits:

1. Industrial Or Commercial: New industrial and commercial construction permits shall cost two hundred dollars (\$200.00) for the first ten thousand dollars (\$10,000.00) of valuation, plus fourteen dollars (\$14.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof up to one million dollars (\$1,000,000.00). Thereafter, the fee shall be nine dollars and fifty cents (\$9.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of one million dollars (\$1,000,000.00) and less than five million dollars (\$5,000,000.00). Thereafter, the fee shall be seven dollars and fifty cents (\$7.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of five million dollars (\$5,000,000.00).

2. Industrial or Commercial: Remodeling of industrial or commercial construction permits shall cost two hundred dollars (\$200.00) for the first ten thousand dollars (\$10,000.00) of valuation, plus ten dollars (\$10.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof up to one million dollars (\$1,000,000.00). Thereafter, the fee shall be eight dollars and fifty cents (\$8.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of one million dollars (\$1,000,000.00) and less than five million dollars (\$5,000,000.00). Thereafter, the fee shall be six dollars and fifty cents (\$6.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of five million dollars (\$5,000,000.00).

~~2.~~ **3. Demolition:** Demolition permits for industrial and commercial buildings and accessory structures shall be: interior demolition fee shall be three hundred dollars (\$300.00); demolition of structure fee shall be one thousand dollars (\$1,000.00)

C. Not For Profit Organization Fees: Fees for not for profit organizations that are approved and registered pursuant to applicable state and federal statutes shall be sufficient to cover the city's out of pocket costs only. Out of pocket costs relate to payments to service providers necessary for project review, inspection and completion.

D. Valuation: An applicant for a commercial or remodeling building permit shall give the estimated cost of the proposed improvement, but for purposes of establishing the valuation, the building department shall use the most recent copy of the "Means Square Foot Costs" on file in the building department. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003)

E. Outside Consultant: In the event the city is required to utilize consulting, engineering, inspection or legal services in the review of any building plans or construction drawings, or in any phase of a permitted project, the applicant shall be required to reimburse the city for the actual costs incurred by the city for those review services. This provision shall be read as a fee in addition to other fees charged pursuant to a permit issued under this code. The City will add a 10% administration fee to all outside consulting service fees.

F. Engineering Plan Review: The city engineer will determine if construction within the city limits will require a site engineering plan review. If a site engineering plan review is required, the cost of said review shall be set forth in the following table:

Construction Type	Fee
Residential construction:	

	New single-family residence	\$750 .00
	Additions with footprint increase of 20% or more	500 .00
	Additions with footprint increase of less than 20%	250 .00
	Remodeling (if engineering review required)	100 .00
	Detached garage	100 .00
	Accessory structures (sheds, pools, sidewalks, gazebos, etc.)	75 .00
	Site grading permits	75 .00
	Additional inspections (compliant, code violation, etc.)	50 .00
Commercial/industrial construction (based on estimated construction cost):		
	\$0.00 to \$25,000.00	2.5% of construction value
	\$25,001.00 to \$50,000.00	2.5% of construction value
	\$50,001.00 to \$100,000.00	2.0% of construction value
	\$100,001.00 to \$250,000.00	2.0% of construction value
	\$250,001.00 to \$500,000.00	1.5% of construction value
	\$500,001.00 and above	1.5% of construction value
Parking lots:		
	New parking lot	\$ 750 .00
	Reconstruction	500 .00
	Resurfacing	250 .00
Other:		
	Special flood hazard area development	50% additional to standard fee

	Demolition, residential (building department fee)	\$ 500 .00
	Demolition, commercial:	
	Up to 5,000 square feet	1,000 .00
	5,001 to 25,000 square feet	2,500 .00
	25,001 to 50,000 square feet	5,000 .00
	50,001 to 75,000 square feet	7,500 .00
	75,001 square feet and over	10,000 .00
	Out of pocket	100% reimbursed

G. Penalty For Building Projects Without An Approved Building Permit: The penalty for building without a permit is set to a minimum of two hundred fifty dollars (\$250.00) or the cost of the permit, up to seven hundred fifty dollars (\$750.00), whichever is greater. This subsection requires the violator to: pay the permit cost, the penalty, and stop work until the building department approves a building permit for the project. Such approval will occur within a reasonable time, within the confines of seasonal demand for services, holiday schedules, and building code regulations. The project may commence when the permit applicant has received approval and paid necessary fines and fees.

H. Penalty For Noncompliant (Failed) Reinspections: The penalty for failure to pass a reinspection shall be seventy-five dollars (75.00). This reinspection fee shall be paid prior to scheduling another reinspection. Any subsequent reinspection for same shall be an additional one hundred dollars (\$100.00) per reinspection until approved.

SECTION 2. That Section 4-5-4 of the City Code as amended, is hereby further amended with deletions in strikethrough and additions in bold, underline text so that the same shall be read as follows:

4-5-7: ELECTRICAL PERMIT FEES: The permit fees for electrical installations and alterations shall be as follows:

A. The minimum permit fee shall be sixty dollars \$60.00 and shall include, but not be limited to, the following:

1. Fixture, replacement, underground subfeed to a garage, shed, exterior lighting, air condenser replacement or any switch or outlet replacement.
2. Electrical service upgrade or replacement for single-family residences shall be as follows:

100 amp	\$ 70 .00
200 amp	\$100 .00
400 amp	\$120 .00
600 amp	\$150 .00

3. In addition to the above permit fees, a sixty dollar \$60.00 inspection fee shall be required per inspection.

4. Commercial electrical service fees **for new services** are included in the commercial building permit fee as prescribed in subsection 4-5-4 B of this chapter. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. O-18-05, 3-12-2018)

5. Commercial electrical service upgrade or replacement shall be as follows:

100 amp \$ 70.00

200 amp 100.00

400 amp 120.00

600 amp 150.00

800 amp 200.00

1,200 amp 250.00

1,600 amp 300.00

Greater than 1,600 amp 350.00

SECTION 3. That Section 5-10-7(D) of the City Code as amended, is hereby further amended with additions in bold, underline text so that the same shall be read as follows:

5-10-7 D: APPLICATION DEPOSIT (ESCROW ACCOUNT): When payment of direct costs incurred by the City for processing an application, the applicant shall pay all outside publication, consultants' fees including Village Attorney fees incurred by the Village during review of the application. Each applicant shall pay to the Village an amount determined by the Director of Building and Development to be set-up as an escrow account to pay for review fees. The deposit typically ranges from **five hundred dollars (\$500)** to **\$5,000 ten thousand dollars (\$10,000)** depending on the scope of the project. If amounts for reviews exceed the balance in the escrow account, then the developer will be required to reimburse the account upon notice from the Village. Should there be a balance remaining in the escrow account upon final completion of the development, the applicant will be refunded the remaining balance, without interest, upon request. If no request for refund is received for one year after the final completion date of the development, the remaining balance will no longer be available for refund.

PASSED AND APPROVED this ____ of December ___, 2021.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: December _____, 2021



To: Mayor Helmer
Members of the City Council
Joe Wade, City Administrator

From: Peter P. Falcone, Assistant City Administrator

Subject: Ordinance Amending Title 12, Fine and Fee Schedule of the Prospect Heights City Code

Date: December 6, 2021

Background:

In June of 2016, the City created a fine and fee schedule to provide a single location for the City's fines and fees. This would allow for our residents and businesses to identify fine and fee amounts quickly.

Analysis:

This ordinance updates fines and fees established by the City. The ordinance is periodically amended to provide for new and updated fines/fees collected by the City.

With recently passed ordinances, updates to the fine and fee schedule are needed to make all fines and fees in the schedule current. Some important fines and fees that are being updated are:

- 4-5-4(B)2: Industrial or Commercial Remodeling
- 4-5-7(A)5: Commercial electrical service upgrade or replacement
- 5-10-7 (D): Refundable escrow deposit for all zoning applications to offset the direct costs of the application incurred by the City.

Recommendation:

Staff recommends the adoption of Ordinance O-21-34, which updates the fines and fees of the Prospect Heights City Code.

ORDINANCE NO. O-21-34

AN ORDINANCE AMENDING CHAPTER 1, SECTION 1 of TITLE 12 - FINE AND FEE SCHEDULE

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and,

WHEREAS, the City desires to amend the fees for services listed in the Fine and Fee Schedule; and,

WHEREAS, it has been further determined that amending the Fine and Fee Schedule within the City's Code will promote greater transparency for its businesses and citizens; and,

WHEREAS, the City Council of the City of Prospect Heights has determined to amend the Fine and Fee Schedule and desires to amend the Prospect Heights City Code as provided below;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

Section 1: That the above recitals are incorporated into this Ordinance in full as if fully set forth.

Section 2: That Chapter 1, Section 1, Title 12 of the City Code of the City of Prospect Heights is hereby amended, with deletions in strikethrough and additions in bold, underline text so that the same shall be read as follows:

12-1-1: FINES AND FEES SCHEDULE:

	Fine or Fee Amount	City Code	Description	Department
Fine	< or equal to \$500	1-4-1	Fine for any prohibited act or violation in the City Code unless other fine is otherwise noted in the City Code.	Code Enforcement
Fine	Amount of Collection Costs	1-4-4	Any fees or costs incurred by the city with respect to attorneys and/or private collection agents retained by the corporation counsel or other authorized personnel shall be charged to the offender.	Admin
Fine	< or equal to \$50	1-5-27	Fine for any elected official acting or appearing in a lewd or disgraceful manner or who uses opprobrious, obscene or insulting language to or about any member of the Council or who do not obey the order of the chair.	Code Enforcement
Fee	\$30.20	1-7-15(I)1	Monthly customer delivery charge	Water
Fee	\$12.00	1-7-15(I)1	monthly infrastructure reserve charge	Water
Fee	\$5.84	1-7-15(I)1	Monthly debt service charge	Water
Fee	\$6.51	1-7-15(I)1	Water supply charge per 1,000 gallons	Water
Fee	\$35.00 (first 1,000 gallons; \$6.00/1,000 thereafter)	1-7-15(I)2	Daily bulk water usage	Water
Fee	\$175.00 (first 2,000 gallons; \$6.00/1,000 thereafter)	1-7-15(I)2	Weekly bulk water usage	Water
Fee	\$756.00 (first 9,000 gallons; \$6.00/1,000 thereafter)	1-7-15(I)2	Monthly bulk water usage	Water
Late Fee	10%	1-7-15(J)	Late water payments (all water payments are due 30 days after the billing date as it appears on the bill) will	Water

			incur a penalty.	
Late Fee	1%	1-7-15(J)	Payments overdue for more than 30 days past the deadline will incur a monthly interest charge, compounded monthly.	Water
Late Fee	\$15.00	1-11-7(A)	In the event that payment is not made within ninety (90) days of the original issue date, an additional cost of shall be assessed to defray the cost of collection.	Admin
Fee	\$20.00	1-11-10	Administrative bail processing fee	Police
Fine	< or equal to \$500	1-14-22	Any person convicted of violating Chapter 14 of Title 1 of the City Code relating to Emergency Services and Disaster Agency.	Code Enforcement
Fee	\$.15/page	1-18-1(F)	FOIA copying fee for black and white copies for each page after the first 50 pages.	Admin
Fee	\$1.00/document	1-18-1(F)	FOIA certified copies.	Admin
Fee	Actual cost to city	1-18-1(F)	FOIA large format audiotapes or digital copies.	Admin
Fine	Not < than \$10 nor > \$500	2-1-10	Fine for any person violating any provision of Title 2, Chapter 1 of the City Code.	Code Enforcement
Tax	1%	2-2-1(A)	Municipal Retailers' Occupation Tax	Admin
Tax	1%	2-2-2(A)	Municipal Service Occupation Tax	Admin
Tax	1%	2-2-3(A)	Municipal Use Tax (for items purchased outside of Illinois and titled or registered with an agency of Illinois Government.	Admin
Tax	1%	2-2-4(A)	Municipal Automobile Renting Use Tax	Admin
Tax	1%	2-2-5(A)	Municipal Automobile Renting Occupation Tax	Admin
Tax	5%	2-2-6(A)1	Municipal Utility Tax for persons engaged in the business of transmitting messages by means of electricity (Internet).	Admin
Tax	5%	2-2-6(A)2	Municipal Utility Tax for persons engaged in the business of distributing, supplying, furnishing, or selling gas for consumption within the corporate limits of Prospect Heights (Natural Gas).	Admin
Tax	5%	2-2-6(A)3	Municipal Utility Tax for persons engaged in the business of distributing, supplying, furnishing, or selling electricity for use or consumption within the corporate limits of Prospect Heights (Electricity).	Admin
Tax	5%	2-2-7(A)1	Hotel Operators' Occupation Tax imposed upon all persons engaged in the business of renting, leasing, or letting rooms in a hotel; excluding gross receipts from renting, leasing or letting to permanent residents of a hotel.	Admin
Fine	1%	2-2-7(H)	Interest on late payment	Admin
Tax	6%	2-2-8(B)1a	Telecommunications Tax for the act or privilege of originating or receiving in the city intrastate telecommunications for such telecommunications purchased at retail from a retailer by such person.	Admin
Tax	0.5%	2-2-9(A)	Non-home Rule Municipal Retailers' and Service Occupation Taxes	Admin
Tax	1.5%	2-2-10(C)	Places for Eating Tax	Admin
Fine	Not < than \$200 nor > \$750 for 1st offense	2-2-10(G)4	Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of section 2-2-10 of the City Code relating to Places for Eating Tax.	Code Enforcement
Fine	Not < than \$500 nor > \$750 for second and each subsequent offense in any 180 day period	2-2-10(G)4	Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of section 2-2-10 of the City Code relating to Places for Eating Tax.	Code Enforcement
Tax	3%	2-2-11(A)	Municipal Cannabis Retailers' Occupation Tax	Admin
Fee	\$200	2-3-4	Application fee for Liquor License (one time, non-refundable)	Admin
Fee	\$3,700	2-3-9	Annual Fee Class A Liquor License	Admin
Fee	\$1,850	2-3-9	Annual Fee Class A-1 Liquor License	Admin

Fee	\$4,950	2-3-9	Annual Fee Class A-2 Liquor License	Admin
Fee	\$4,500	2-3-9	Annual Fee Class A-3 Liquor License	Admin
Fee	\$2,500	2-3-9	Annual Fee Class B Liquor License	Admin
Fee	\$2,200	2-3-9	Annual Fee Class B-1 Liquor License	Admin
Fee	\$2,500	2-3-9	Annual Fee Class B-2 Liquor License	Admin
Fee	\$3,700	2-3-9	Annual Fee Class C Liquor License	Admin
Fee	\$1,850	2-3-9	Annual Fee Class C-1 Liquor License	Admin
Fee	\$1,850	2-3-9	Annual Fee Class C-3 Liquor License	Admin
Fee	\$0	2-3-9	Annual Fee Class D Liquor License	Admin
Fee	\$55.00 plus \$100 to \$1,000 deposit	2-3-9	Daily Liquor License	Admin
Fee	\$500	2-3-9	Annual Fee Sunday Brunch Liquor License	Admin
Fee	\$100	2-3-9	Annual Fee Class P Liquor License	Admin
Fee	\$25	2-3-9-1	Annual fee for video gaming terminal per terminal	Admin
Warning	Fine up to \$500	2-3-18	Alcohol Sales to Persons Under Twenty One Years of Age and Persons in Need of Mental Treatment:	Police
Fine	< or equal to \$1,000	2-3-26	Fine for violation of the social host provisions of Title 2, Chapter 3 of the City Code	Code Enforcement
Fee	\$25	2-4-3	Daily fee for amusement license to hold Menageries	Admin
Fee	\$25	2-4-3	Daily fee for amusement license to hold carnivals	Admin
Fee	\$25	2-4-3	Daily fee for amusement license to hold exhibitions of inanimate objects	Admin
Fee	\$25	2-4-3	Daily fee for amusement license for other amusements	Admin
Fee	\$25	2-4-3	Daily fee for amusement license for circuses	Admin
Fee	\$15 for 1st table, \$10 for each additional table	2-4-6	Billiard and Pool Table Annual License	Admin
Fee	\$100 for indoor performances; \$200 for outdoor motion picture establishments	2-4-8(C)	Motion Picture and Theatrical Annual License	Admin
Fee	\$10	2-4-8(D)	Daily license for motion pictures and theatricals on unlicensed premises which are to be presented in premises which are not covered by such license fees.	Admin
Fee	\$55	2-4-9	Annual license to operate a coin operated device, machine or mechanism, to procure or reproduce music (Juke Box).	Admin
Fee	\$50 or \$.05 for each person, whichever is greater	2-4-10	Athletic exhibition tax on the number of people attending a race, baseball game, boxing or wrestling match, or any other athletic contest or exhibition with an admission fee charged.	Admin
Fine	Not < \$25 nor > \$500 for each offense	2-4-11(E)	Fine for violation of any of the provisions of the Amusements Chapter (Title 2, Chapter 4) of the City Code.	Code Enforcement
Tax	3%	2-4A-1(A)	Amusement Tax on admission fees, participation fees, viewing or other charges paid for the privilege to participate in the amusements or to gain admittance or access for viewing or witnessing the amusements.	Admin
Fine	Not < \$200 nor > \$500	2-4A-7	Fine for violation any provisions of Article A, Chapter 4 regarding Amusement Tax	Code Enforcement
Fee	\$495	2-5-4	Annual Coin Operator License	Admin
Fee	\$66 per Machine	2-5-6	Annual Coin Op Proprietor License	Admin
Fine	Not < \$50 nor > \$500	2-5-10	Fine for violating any provisions of Title 2, Chapter 5 Coin Operated Amusement Devices	Code Enforcement
Fee	\$10	2-6A-2	One day auctioneers license	Admin
Fee	\$50	2-6A-2	Annual auctioneers license	Admin
Fee	\$66 up to 2,000 square feet	2-6C-2	Annual paint and oil dealer license	Admin
Fee	\$44 per 1,000 square feet above 2,000 square but not greater than \$300	2-6C-2	Annual paint and oil dealer license with more than 2,000 square feet	Admin
Fee	\$165	2-6D-1(C)	Annual tobacco dealer license	Admin
Fine	\$200 first offense, \$500 each subsequent offense	2-6D-5(A)	Fine for violation of Article D of Ch. 6 regarding tobacco dealers	Code Enforcement
Fee	\$250	2-6E-3(B)	Fee for application for a license to do business as a pawnbroker within the City	Admin
Fee	\$1,500	2-6E-5	Fee for annual pawnbroker license	Admin
Fine	Not > \$750	2-6E-17(C)	Fine for any pawnbroker licensee violating any of the provisions of Title 2, Chapter 6, Article E Pawnbrokers	Police
Fee	\$132	2-7A-3	Annual Barbershop/Beauty Salon/ Nails license	Admin

Fee	\$49.50	2-7A-3	Annual Barbershop/Beauty Salon/ Nails license Public Washroom Add-on License	Admin
Fee	\$66	2-7B-3	Annual drycleaner license	Admin
Fee	\$66	2-7C-1	Annual laundry license	Admin
Fee	\$115.50	2-7C-1	Annual laundry public restroom add-on license	Admin
Fee	\$100	2-8A-2(C)	Annual contractor registration	Building and Zoning
Fee	\$100	2-8B-2	Annual electrical contractor registration	Building and Zoning
Fee	\$100	2-8C-2	Annual heating, air conditioning and refrigeration contractor registration	Building and Zoning
Fee	\$25 per cart or vehicle	2-9A-2(A)	Annual hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$5.00 per cart or vehicle	2-9A-2(A)	Monthly hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$2.00 per cart or vehicle	2-9A-2(A)	Daily hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$50	2-9A-2(B)	Annual hawker or peddler license not using any vehicle	Admin
Fee	\$10	2-9A-2(B)	Monthly hawker or peddler license not using any vehicle	Admin
Fee	\$5	2-9A-2(B)	Daily hawker or peddler license not using any vehicle	Admin
Fine	Not < \$50 nor > \$50	2-9A-3	Fine for violating Section 2-9A-1 of the City Code	Code Enforcement
Fine	\$25	2-9A-3	Fine for not paying citation issued for violation of 2-9A-1 of the City Code within 10 days of issuance	Code Enforcement
Fee	\$100	2-9B-4	Application fee for certificate of registration to be a solicitor in the City of Prospect Heights	Admin
Fine	Not < \$25 nor > \$500 for each offense	2-9B-9(C)	Fine for violation any provisions of Article B, Chapter 9, Title 2 of the City Code	Code Enforcement
Fee	\$100 for one month	2-9C-2	Monthly license to be an itinerant merchant	Admin
Fee	\$10 per day	2-9C-2	Daily license to be an itinerant merchant	Admin
Fee	\$25 + \$10/vehicle	2-10-3	Annual livery license to operate livery vehicle(s)	Admin
Fee	\$5	2-10-3	Annual license to drive a livery vehicle	Admin
Fee	\$66 + \$66 per pedestal	2-11-3	Annual filling station license	Admin
Fine	Not < \$25 nor > \$100 for each offense	2-12-5	Fine for violating any provisions of Title 2, Chapter 12 Garage Sales	Code Enforcement
Fine	\$100 First Offense \$500 Second and Subsequent Offenses	2-13-9(F)	Fine for sale of tobacco, alternative nicotine products, or accessories to minors	Police
Fine	Not < \$50 nor > \$750 for each offense	3-1-14(D)2	Fine to owner of food establishment for failure to provide necessary TB exams and immunizations information	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	3-1-16	Fine for violating any provisions of Title 3, Chapter 1 Food Dealers	Code Enforcement
Fee	\$132	3-1A-3(A)	Annual food service establishment license 1-2 employees	Admin
Fee	\$198	3-1A-3(A)	Annual food service establishment license 3-4 employees	Admin
Fee	\$297	3-1A-3(A)	Annual food service establishment license 5-7 employees	Admin
Fee	\$495	3-1A-3(A)	Annual food service establishment license 8-10 employees	Admin
Fee	\$660	3-1A-3(A)	Annual food service establishment license 11 or more employees	Admin
Fee	\$120	3-1A-3(A)	Annual food service establishment license no employees or where the help is donated	Admin
Fee	\$132	3-1A-3(B)	Annual food dealer's license	Admin
Fee	\$132	3-1A-3(C)	Annual milk dealer's license	Admin
Fee	\$132	3-1A-3(D)	Annual food service vehicle license	Admin
Fee	\$132	3-1A-3(E)	Annual frozen dessert establishment license	Admin
Fee	\$132	3-1A-3(F)	Annual food refrigeration plan license	Admin
Fee	\$132	3-1A-3(G)	Annual food processing establishment license	Admin
Fee	\$88	3-1A-3(H)	Annual food vending machine license	Admin
Fee	\$132	3-1A-3(I)	Annual ice machine license	Admin

Fee	\$132	3-1A-3(J)	Annual self-service cooler (Walk-In) license	Admin
Fee	\$22	3-1A-3(K)	Annual gumball vending machine \$.01-\$.49 per machine license	Admin
Fee	\$38.50	3-1A-3(K)	Annual gumball vending machine \$50 and up license	Admin
Fee	\$75	3-1A-3(L)	Each additional health and sanitation inspection or re-inspection required	Admin
Fine	Not < \$200	3-2-2(E)	Fine for violating any provision of Prohibited Accumulations (Garbage and Refuse) section 3-2-2	Admin
Fine	\$200	3-2-2(E)	Additional fine for failing to pay fine as denoted by section 3-2-2 within ten (10) days	Admin
Fine	Not < \$100 nor > \$750 for each offense	3-2-7	Fine for violating any provision of Title 3, Chapter 2 Garbage and Refuse	Code Enforcement
Fine	Not < \$25 for a first offense; Not < \$50 for a second offense; and not <\$100 for each offense thereafter, no event shall the fine be > \$750	3-3-14	Fine for violating any provisions of Title 3, Chapter 3 Nuisances	Code Enforcement
Fine	Not < \$50 nor > \$750 for each offense	3-4-7	Fine for violating any provision of Title 3, Chapter 4 Rat Control	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	3-5-3	Fine for violating any provision of Title 3, Chapter 5 Noise Control	Code Enforcement
Fee	\$25	3-7-1	Annual property rental license for apartment building, multi-dwelling, and commercial space	Admin
Fee	\$100 first inspection, \$175 first re-inspection, \$175 all subsequent re-inspections in a calendar year	3-7-6	Property rental inspection fee	Admin
Fine	Not < \$25 nor > \$750 for each offense	3-8-6	Fine for violating any provision of Title 3, Chapter 8 Weed Control	Code Enforcement
Fee	\$2,559	3-9-9(E)	Annual scavenger services (refuse) license	Admin
Fine	Not < \$25 nor > \$750 for each offense	3-9-10	Fine for violating any provision of Title 3, Chapter 9 Waste Disposal	Code Enforcement
Fee	\$25	3-10-4(E)	Fee for inspection of pool located at private residence	Admin
Fee	\$99	3-10-6	Annual health inspection for swimming pools	Admin
Fine	Not < \$25 nor > \$750 for each offense	3-10-10	Fine for violating any provision of Title 3, Chapter 10 Swimming Pools	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	3-11-10	Fine for violating any provision of Title 3, Chapter 11 Dutch Elm Disease	Code Enforcement
Fine	Not < \$100 nor > \$250	3-12-8(B)	Fine for a person who smokes in an area where smoking is prohibited under section 3-12-2	Code Enforcement
Fine	Not < \$250 for first violations; Not < \$500 for the second violation within one year of the first violation; and not < \$2,500 for each additional violation after the first violation	3-12-8(B)	Fine for a person who owns, operates, or otherwise controls a public place or place of employment that violates section 3-12-2 (smoking in prohibited area)	Code Enforcement
Fee	50% of original permit fee	4-1-2(A)4	If building is not completed within allotted time and building permit expires requiring an extension of up to 90 days	Building and Zoning
Fine	\$100 per day	4-1-2(A)4	Fine for each day after 90 days after the issuance of a building permit extension	Code Enforcement
Fine	\$50 for first and \$100 for each subsequent reinspections	4-1-2(A)4	Fine for failed reinspections	Code Enforcement
Fine	\$250 first day; \$500 for second day; \$750 for third and subsequent days	4-1-2(B)114.3	Fine for any person who shall continue to work after having been served a stop work order	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-1-4	Fine for violating any provisions of section 4-1-4 Minimum Heating Standards for Residential Buildings	Code Enforcement
Fine	Not < \$50 nor > \$750 for each offense	4-1-6	Fine for violating any provisions of Title 4, Chapter-1 Building Code	Code Enforcement
Fine	50% of original permit fee	4-2-2(A)4	If building is not completed within allotted time and building permit expires requiring an extension of up to 30 days	Code Enforcement
Fine	\$100 per day	4-2-2(A)4	Fine for each day after 30 days after the issuance of a building permit extension	Code Enforcement
Fine	\$50 for first and \$100 for each subsequent reinspections	4-2-2(A)4	Fine for failed reinspections	Code Enforcement
Fine	\$250 first day; \$500 for second day; \$750 for third and subsequent days	4-1-2(B)114.3	Fine for any person who shall continue to work after having been served a stop work order	Code Enforcement

Fine	Not < \$25 nor > \$750 for each offense	4-2-3	Fine for violating any provisions of Title 4, Chapter 2 Residential Code	Code enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-2-5	Fine for violating any provisions of section 4-2-5 Minimum Heating Standards for Residential Buildings	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-3-3	Fine for violating any provisions of Title 4, Chapter 3 Mechanical Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-4-3	Fine for violating any provisions of Title 4, Chapter 4 Plumbing Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-4A-3	Fine for violating any provisions of Title 4, Chapter 4A Electrical Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-4B-3	Fine for violating any provisions of Title 4, Chapter 4B Property Maintenance Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-4C-3	Fine for violating any provisions of Title 4, Chapter 4C Fuel Gas Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-4D-3	Fine for violating any provisions of Title 4, Chapter 4D Energy Conservation Code	Code Enforcement
Fee	\$75	4-5-2	Issuance of Certificate of Occupancy	Building and Zoning
Fee	\$50	4-5-3	Periodical, semiannual, or annual code compliance verification inspection	Building and Zoning
Fee	\$30	4-5-3	Periodical, semiannual, or annual business office suite code compliance verification inspection	Building and Zoning
Fee	\$75	4-5-3	Code compliance re-inspection	Building and Zoning
Fee	\$125	4-5-4	Minimum for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof provided the work authorized by permit does not exceed \$10,000.00	Building and Zoning
Fee	\$1.50 per square foot	4-5-4(A)1	Single-family and multi-family residential addition building permit	Building and Zoning
Fee	\$125 for first \$10,000 of valuation plus \$14 for each additional \$1,000 of valuation	4-5-4(A)2	Single-family and multi-family residential remodeling building permit	Building and Zoning
Fee	\$1.40 per square foot	4-5-4(A)3	Single-family and multi-family residential new construction building permit	Building and Zoning
Fee	Interior demolition shall be \$250 and demolition of structure shall be \$500	4-5-4(A)4	Single-family and multi-family residential demolition building permit	Building and Zoning
Fee	\$200 for first \$10,000 of valuation plus \$14 for each additional \$1,000 of valuation or fraction thereof up to \$1,000,000; Thereafter, the fee shall be \$9.50 for each additional \$1,000 of valuation or fraction thereof for valuation in excess of \$1,000,000 and less than \$5,000,000; Thereafter, the fee shall be \$7.50 for each \$1,000 of valuation or fraction thereof for valuation in excess of \$5,000,000	4-5-4(B)1	Commercial new construction building permit	Building and Zoning
Fee	<u>\$200 for first \$10,000 of valuation plus \$10 for each additional \$1,000 of valuation or fraction thereof up to \$1,000,000; Thereafter, the fee shall be \$8.50 for each \$1,000 of valuation or fraction thereof for valuation in excess of \$1,000,000 and less than \$5,000,000; Thereafter, the fee shall be \$6.50 for each \$1,000 of valuation or fraction thereof for valuation in excess of \$5,000,000</u>	<u>4-5-4(B)2</u>	<u>Industrial or Commercial Remodeling</u>	<u>Building and Zoning</u>
Fee	Interior demolition fee shall be \$300 and demolition of structure shall be \$1,000	<u>4-5-4(B)23</u>	Demolition permit for industrial and commercial buildings and accessory structures	Building and Zoning
Fee	City will add a 10% to all outside consultant consulting services fees.	4-5-4 (E)	Fee to cover City staff time in processing reviews, submissions and outside consultant service fees	Building and Zoning
Fee	\$750	4-5-4(F)	Engineering plan review new single-family residence	Building and Zoning
Fee	\$500	4-5-4(F)	Engineering plan review for additions with footprint increase of 20% or more	Building and Zoning
Fee	\$250	4-5-4(F)	Engineering plan review for additions with footprint increase of less than 20%	Building and Zoning

Fee	\$100	4-5-4(F)	Engineering plan review for residential remodeling if review required	Building and Zoning
Fee	\$100	4-5-4(F)	Engineering plan review for residential construction of a detached garage	Building and Zoning
Fee	\$75	4-5-4(F)	Engineering plan review for residential accessory structure	Building and Zoning
Fee	\$75	4-5-4(F)	Engineering plan review residential site grading permits	Building and Zoning
Fee	\$50	4-5-4(F)	Engineering plan review for additional inspections	Building and Zoning
Fee	2.5% of construction value	4-5-4(F)	Engineering plan review for commercial/industrial construction cost \$0.00 to \$50,000.00	Building and Zoning
Fee	2.0% of construction value	4-5-4(F)	Engineering plan review for commercial/industrial construction cost \$50,001.00 to \$250,000.00	Building and Zoning
Fee	1.5% of construction value	4-5-4(F)	Engineering plan review \$250,001.00 and above	Building and Zoning
Fee	\$750	4-5-4(F)	Engineering plan review new parking lot	Building and Zoning
Fee	\$500	4-5-4(F)	Engineering plan review parking lot reconstruction	Building and Zoning
Fee	\$250	4-5-4(F)	Engineering plan review parking lot resurfacing	Building and Zoning
Fee	50% additional to standard fee	4-5-4(F)	Engineering plan review special flood hazard area development	Building and Zoning
Fee	\$500	4-5-4(F)	Engineering plan review demolition, residential (building department fee)	Building and Zoning
Fee	\$1,000	4-5-4(F)	Engineering plan review commercial demolition up to 5,000 square feet	Building and Zoning
Fee	\$2,500	4-5-4(F)	Engineering plan review commercial demolition 5,001 to 25,000 square feet	Building and Zoning
Fee	\$5,000	4-5-4(F)	Engineering plan review commercial demolition 25,001 to 50,000 square feet	Building and Zoning
Fee	\$7,500	4-5-4(F)	Engineering plan review commercial demolition 50,001 to 75,000 square feet	Building and Zoning
Fee	\$10,000	4-5-4(F)	Engineering plan review commercial demolition 75,001 square feet and over	Building and Zoning
Fine	Minimum \$ 250 or cost of permit up to \$750, whichever is greater	4-5-4(G)	Fine for building projects without an approved building permit	Code Enforcement
Fine	\$75 for first re-inspection, \$100 for each subsequent inspection for the same	4-5-4(H)	Fine for building re-inspection	Code Enforcement
Fee	\$100 + \$40 zoning review	4-5-5	Swimming pool construction building permit and zoning review	Building and Zoning
Fee	\$25	4-5-6	Fence building permit up to seventy feet (70') in length	Building and Zoning
Fee	\$50	4-5-6	Fence building permit greater than seventy feet (70') in length	Building and Zoning
Fee	\$40	4-5-6	Fence building permit zoning review	Building and Zoning
Fee	\$60	4-5-7(A)	Electrical installation and alteration minimum building permit	Building and Zoning
Fee	\$70	4-5-7(A)2	Electrical service upgrade or replacement for single-family residence for 100 amp building permit	Building and Zoning
Fee	\$100	4-5-7(A)2	Electrical service upgrade or replacement for single-family residence for 200 amp building permit	Building and Zoning
Fee	\$120	4-5-7(A)2	Electrical service upgrade or replacement for single-family residence for 400 amp building permit	Building and Zoning
Fee	\$150	4-5-7(A)2	Electrical service upgrade or replacement for single-family residence for 600 amp building permit	Building and Zoning
Fee	\$60	4-5-7(A)3	Electrical permit inspection	Building and Zoning
Fee	\$ 70.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 100 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$100.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 200 amp building permit</u>	<u>Building and Zoning</u>

Fee	\$120.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 400 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$150.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 600 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$200.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 800 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$250.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 1,200 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$300.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement 1,600 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$350.00	4-5-7(A)5	<u>Commercial electrical service upgrade or replacement greater than 1,600 amp building permit</u>	<u>Building and Zoning</u>
Fee	\$60	4-5-8(A)	Plumbing installation, alteration or extension of plumbing system minimum building permit	Building and Zoning
Fee	\$75	4-5-8(A)1	Private well drilling building permit	Building and Zoning
Fee	\$75 + \$.90 per head	4-5-8(A)3	Fire suppression system building permit	Building and Zoning
Fee	\$50	4-5-9	Mechanical equipment other than air conditioning, refrigeration, elevators or fire protection systems for residential properties building permit	Building and Zoning
Fee	\$150	4-5-9	Mechanical equipment other than air conditioning, refrigeration, elevators or fire protection systems for commercial and industrial properties building permit	Building and Zoning
Fee	Per Section 4-5-4 (B)	4-5-9 (A)	Mechanical systems, water, heaters in excess of 200 gallons and all hydronic boilers in not part of the regular permit fee shall be charged a permit fee per 4-5-4 (B).	Building and Zoning
Fee	\$150	4-5-10 (A)	Plan Review for single-family home	Building and Zoning
Fee	\$50	4-5-10(B)	Plan examination for detached garages and accessory structures for single-family homes	Building and Zoning
Fee	\$75	4-5-10(C)	Plan examination fee for single-family home additions or alterations	Building and Zoning
Fee	Plan review fees for commercial buildings will be based upon the square footage of the project area as listed below: 0-3,000 sq. ft. = \$60.00 per 1,000 sq. ft. 3,001 – 10,000 sq. ft. = \$70.00 per 1,000 sq. ft. 10,001 – 50,000 sq. ft. = \$80.00 per 1,000 sq. ft. More than 50,001 sq. ft. = \$100.00 per 1,000 sq. ft	4-5-10(D)	Commercial building plan review for construction based upon square footage	Building and Zoning
Fee	15% of base fee	4-5-10(D)1	Commercial building plan review for mechanical	Building and Zoning
Fee	15% of base fee	4-5-10(D)2	Commercial building plan review for plumbing	Building and Zoning
Fee	15% of base fee	4-5-10(D)3	Commercial building plan review for electrical	Building and Zoning
Fee	5% of base fee	4-5-10(D)4	Commercial building plan review for fire protection	Building and Zoning
Fee	\$100	4-5-11(A)	Elevator serving a building up to 3 floors inspection	Building and Zoning
Fee	\$100	4-5-11(B)	Elevator re-inspection	Building and Zoning
Fee	\$200.00	4-5-11 (D)	Elevator Plan Review	Building & Zoning
Fee	An elevator permit fee will be required if not part of original building permit and priced per Section 4-5-4 (B)	4-5-11 (E)	Elevator permit fee for separate conveyance	Building and Zoning
Fee	\$36	4-5-12(A)	Heating fuel storage tank in conjunction with other construction 0-2,000 gallons building permit	Building and Zoning
Fee	\$48	4-5-12(A)	Heating fuel storage tank in conjunction with other construction over 2,000 gallons building permit	Building and Zoning
Fee	\$100	4-5-12(B)	Fuel storage tanks of flammable liquids 1,065 gallons or less building permit	Building and Zoning

Fee	\$150	4-5-12(B)	Fuel storage tanks of flammable liquids 1,066 to 7,000 gallons building permit	Building and Zoning
Fee	\$200	4-5-12(B)	Fuel storage tanks of flammable liquids 7,001 to 25,000 gallons building permit	Building and Zoning
Fee	\$300	4-5-12(B)	Fuel storage tanks of flammable liquids 25,001 to 50,000 gallons building permit	Building and Zoning
Fee	\$400	4-5-12(B)	Fuel storage tanks of flammable liquids 50,001 to 100,000 gallons building permit	Building and Zoning
Fee	\$500	4-5-12(B)	Fuel storage tanks of flammable liquids over 100,000 gallons building permit	Building and Zoning
Fee	\$500	4-5-13(A)1	Engineering plan review or inspection for new construction of single-family and multi-family residential which includes preliminary and final inspections	Building and Zoning
Fee	\$500	4-5-13(A)2a	Engineering plan review or inspection for significant additions to single-family and multi-family where the footprint of the house is increase by 20% or more and/or grading is required which includes preliminary and final inspections	Building and Zoning
Fee	\$250	4-5-13(A)2b	Engineering plan review or inspection for significant additions to single-family and multi-family where the footprint of the house is increase by 20% or more and grading is not required which includes preliminary and final inspections	Building and Zoning
Fee	\$75	4-5-13(A)2c	Engineering plan review or inspection for additions to single-family or multi-family where the increase is less than 20% which includes preliminary and final inspections	Building and Zoning
Fee	\$125	4-5-13(A)3a	Engineering plan review or inspection for remodeling where construction value is greater than \$20,000.00 in FEMA designated floodplain areas	Building and Zoning
Fee	\$75	4-5-13(A)3a	Engineering plan review or inspection for remodeling where construction value is greater than \$20,000.00 for area not in designated floodplain	Building and Zoning
Fee	\$75	4-5-13(A)3b	Engineering plan review or inspection for remodeling where construction value is less than \$20,000.00 which includes preliminary and final inspections	Building and Zoning
Fee	\$75	4-5-13(A)4	Engineering plan review or inspection for construction of a detached garage which includes preliminary and final inspections	Building and Zoning
Fee	\$50	4-5-13(A)5	Engineering plan review or inspection for construction of pools, decks, patios, gazebos, sidewalks with inspection included	Building and Zoning
Fee	\$25	4-5-13(A)6	Engineering plan review or inspection for construction of sheds or other small accessory structures, inspection included	Building and Zoning
Fee	\$50	4-5-13(A)7	Engineering plan review or inspection for construction or maintenance work, inspection included, in ROW (including driveways and culverts)	Building and Zoning
Fee	\$50	4-5-13(A)8	Engineering plan review or inspection for site grading (not in designated floodplain) inspection included	Building and Zoning
Fee	\$100	4-5-13(A)9	Engineering plan review or inspection for site grading (in floodplain) inspection included	Building and Zoning
Fee	\$35	4-5-13(A)10	Engineering plan review or inspection for floodplain determination, inspection not included	Building and Zoning
Fee	\$35	4-5-13(A)11	Engineering plan review or inspection of LOMRs, LOMAs, etc., inspection not included	Building and Zoning
Fee	2.50%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$0.00 to \$25,000.00	Building and Zoning
Fee	2.25%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$25,001.00 to \$50,000.00	Building and Zoning

Fee	2%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$50,001.00 to \$100,000.00	Building and Zoning
Fee	1.75%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$100,001.00 to \$250,000.00	Building and Zoning
Fee	1.50%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$250,001.00 to \$500,000.00	Building and Zoning
Fee	1.25%	4-5-13(B)1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$500,001.00 and over	Building and Zoning
Fee	\$500	4-5-13(C)	Engineering plan review fees for resurfacing or reconstruction work performed on a parking lot which includes 2 inspections	Building and Zoning
Fee	\$50	4-5-13(D)	Engineering plan review for subdivisions due to unforeseen events or required inspections	Building and Zoning
Fine	Not < \$50 nor > \$750 for each offense	4-5-14	Fine for violating any provisions of Title 4, Chapter 5 Building Permits and Fees	Building and Zoning
Fine	Not > \$750	4-7-4(B)	Fine for continuing a violation beyond the time limit provided for in Subsection A of 4-7-4 of Title 4, Chapter 7 Soil Erosion and Sedimentation Control	Building and Zoning
Fee	\$75	4-7A-1-3	Application for a site development permit	Building and Zoning
Fee	\$500	4-8A-5(E)	Water service reconnection fee	Water
Fee	\$9,000 per inch of diameter	4-8B-9(A)	Single-family residential water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$9,000 per unit	4-8B-9(A)	Multi-family residential (2 to 4 units) water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$18,000 per inch of diameter	4-8B-9(A)	Multi-family residential (over 4 units) water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$24,000 per inch of diameter	4-8B-9(A)	Nonresidential service water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$400	4-8B-9(B)	Water connection tap-on fee for 1 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$525	4-8B-9(B)	Water connection tap-on fee for 1.5 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$675	4-8B-9(B)	Water connection tap-on fee for 2 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water

Fee	\$1,200	4-8B-9(B)	Water connection tap-on fee for 3 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$2,000	4-8B-9(B)	Water connection tap-on fee for 4 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$3,000	4-8B-9(B)	Water connection tap-on fee for 6 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$500 per inch of diameter	4-8B-9(B)	Water connection tap-on fee for above 6 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$200 per unit	4-8B-9(B)	In the event any building or premises contains more than one dwelling or commercial unit, an additional permit fee shall be made for each unit	Water
Fee	\$12,000 x # of in. of diameter	4-8B-9(D)	Upgrade to an existing connection where the size of the tap-on connection is increased	Water
Fee	\$325	4-8B-11	New customer service fee for whenever a new customer establishes an account for water service to a property, regardless of whether there is an already existing service connection to the property	Water
Fine	Not < \$50 nor > \$500 for each offense	4-8D-4	Fine for violating any provisions of Title 4, Chapter 8, Article D Policy on Lawn Sprinkling and Other Outdoor Water Uses	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense	4-11-4	Fine for violating any provisions of Title 4, Chapter 11 Fire Code	Code Enforcement
Fine	Not < \$25 nor > \$750 for each offense Amended last year	4-12-4	Fine for failure to comply with Existing Structure Codes, an approved plan or directive of the Code Enforcement Officer, or of a permit or certificate issued under the provisions of the Existing Structure Code	Code Enforcement
Fee	\$2,500	5-3-19(F)	Adult use cannabis license fee	Admin
Fee	\$1,000	5-3-20	Temporary Filming Permit Fee	Admin
Fee	\$50	5-9-2(C)	Sign permit for sign with 0 to 25 square feet	Building and Zoning
Fee	\$85	5-9-2(C)	Sign permit for sign with 26 to 50 square feet	Building and Zoning
Fee	\$110	5-9-2(C)	Sign permit for sign with 51 to 75 square feet	Building and Zoning
Fee	\$175	5-9-2(C)	Sign permit for sign with 76 to 100 square feet	Building and Zoning
Fee	\$175 + \$5 per sq. ft over 100	5-9-2(C)	Sign permit for sign with 101 and over square feet	Building and Zoning
Fee	\$50	5-9-2(C)	Temporary sign permit for all sized signs	Building and Zoning
Escrow	Not > \$500	5-10-3(J)	Escrow deposit whenever an application for a zoning or occupancy certificate for a new or altered structure or use indicates, in the opinion of the zoning administrator, that the operations or activities to be conducted may violate the restrictions of Title 5, Chapter 7, the zoning administrator shall require the deposit of an escrow as a condition precedent to issuing a zoning or occupancy certificate	Building and Zoning
Fee	\$75 for Residential; \$100 for Commercial	5-10-3 (K)	Certificate of Zoning Compliance for Existing Use	Building and Zoning
Escrow	Refundable Deposit not <\$500 nor > \$5,000 <u>10,000</u>	5-10-7 (D)	Refundable escrow deposit for all zoning applications to offset the direct costs of the application incurred by the City. If costs exceed the available escrow balance	Building and Zoning

			applicant will be required to replenish account. If a balance remains the money will be refunded or applied to any building permit cost.	
Fee	\$300	5-10-14	Any person, firm, corporation, or agent who shall file a petition for text amendment(s)	Building and Zoning
Fee	\$300	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) less than 1 acre	Building and Zoning
Fee	\$500	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 1 to 5 acres	Building and Zoning
Fee	\$1,400	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 5 to 10 acres	Building and Zoning
Fee	\$2,000	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 10 to 20 acres	Building and Zoning
Fee	\$2,700	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) over 20 acres	Building and Zoning
Fee	\$350	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) less than 1 acre	Building and Zoning
Fee	\$650	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 1 to 5 acres	Building and Zoning
Fee	\$1,700	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 5 to 10 acres	Building and Zoning
Fee	\$2,200	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 10 to 20 acres	Building and Zoning
Fee	\$2,800	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) over 20 acres	Building and Zoning
Fee	\$150	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions less than 1 acre	Building and Zoning
Fee	\$300	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 1 to 5 acres	Building and Zoning
Fee	\$700	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 5 to 10 acres	Building and Zoning
Fee	\$1,700	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 10 to 20 acres	Building and Zoning
Fee	\$2,800	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions over 20 acres	Building and Zoning
Fee	\$400	5-10-14	Any person, firm, corporation, or agent who shall file a petition for special uses(s)	Building and Zoning
Fee	\$150	5-10-14	Any person, firm, corporation, or agent who shall file a petition for variation(s)	Building and Zoning
Fee	\$150	5-10-14	Any person, firm, corporation, or agent who shall file appeals from decisions of zoning administrator for property located in the R-1 residential district and used for single-family residential purposes	Building and Zoning
Fee	\$250	5-10-14	Any person, firm, corporation, or agent who shall file appeals from decisions of zoning administrator for all other property	Building and Zoning
Fee	\$40	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for single-family residential district (R-1) plan examination for principal uses	Building and Zoning
Fee	\$40	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for single-family residential district (R-1) plan examination for accessory uses	Building and Zoning
Fee	\$50 + \$5 for each dwelling unit	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for general residential district (R-2) plan examination for principal uses for a 6 dwelling unit structure or less	Building and Zoning
Fee	\$340+ \$5 for each additional accessory use	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for general residential district (R-2) plan examination for accessory uses for a single accessory use of a 6 dwelling unit structure or less	Building and Zoning
Fee	\$75	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for business districts (B-1 through B-4) plan examination for principal uses	Building and Zoning

Fee	\$60	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for business districts (B-1 through B-4) plan examination for accessory uses	Building and Zoning
Fee	\$75	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for office/research park district (O-1) plan examination for principal uses	Building and Zoning
Fee	\$60	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for office/research park district (O-1) plan examination for accessory uses	Building and Zoning
Fee	\$75	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for special uses	Building and Zoning
Fee	\$50	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for uses not involving buildings and/or new construction	Building and Zoning
Fine	Not < \$25 nor > \$750 for each offense	5-12-1	Fine for any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resist the enforcement of any of the provisions of Title 5	Building and Zoning
Fee	\$12 x est. population	6-3-7(B)	Impact fee contribution for library purposes for plat approvals	Building and Zoning
Fee	See Subdivision Code	6-3-8(B)1	Impact fee contribution for fire protection district purpose for plat approvals	Building and Zoning
Fee	\$75	6-5-3(D)	For final subdivision approval, applicant must remit fee for each road sign required by the City Engineer at all road intersections	Building and Zoning
Fee	\$500 per acre	6-7-4(A)	Plan review fee for approval of preliminary and final plats and subdivision improvements	Building and Zoning
Fee	\$50 per filing + reimbursement of costs as set by Cook County Recorder	6-7-4(B)	Review and filing fees for preliminary or final plats	Building and Zoning
Fee	2.50%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$0.00 to \$25,000.00	Building and Zoning
Fee	2.25%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$25,001.00 to \$50,000.00	Building and Zoning
Fee	2.00%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$50,001.00 to \$100,000.00	Building and Zoning
Fee	1.75%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$100,001.00 to \$250,000.00	Building and Zoning
Fee	1.50%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$250,001.00 to \$500,000.00	Building and Zoning
Fee	1.25%	6-7-4(C)	City Engineer review fees for subdivision improvements with an estimated cost of construction of \$500,001.00 and over	Building and Zoning
Fee	1.00%	6-7-4(C)	City review fees for subdivision improvements with an estimated cost of construction of \$0.00 to \$500,001.00 and over	Building and Zoning
Fee	\$100	6-7-4(D)	Plan Commission petition fee for first appearance	Building and Zoning
Fee	\$100	6-7-4(E)	Subdivision fee for less than 1 acre	Building and Zoning
Fee	\$25	6-7-4(E)	Subdivision fee for 1 to 5 acres	Building and Zoning
Fee	\$500	6-7-4(E)	Subdivision fee for 5 to 10 acres	Building and Zoning
Fee	\$1,500	6-7-4(E)	Subdivision fee for 10 to 20 acres	Building and Zoning
Fee	\$2,500	6-7-4(E)	Subdivision fee for over 20 acres	Building and Zoning
Fine	Not < \$10 nor > \$500 for each offense + costs of action	6-7-7	Fine for violating any provisions of Title 6, Chapter 7 Subdivision Administration and Enforcement	Code Enforcement

Fee	\$35	7-1-13	Fee for flood plain determination report regarding information for existing structures or vacant property	Building and Zoning
Fee	\$70	7-1-13	Fee for flood plain determination report regarding improvement to existing structures	Building and Zoning
Fee	\$100	7-1-13	Fee for flood plain determination report regarding new construction or development (building permit)	Building and Zoning
Fine	Not < \$10 nor > \$1,000 for each offense	7-1-15(A)2	Fine for violating any provision of Title 7, Chapter 1 Flood Control	Code Enforcement
Fine	Not < \$50 nor > \$500 for each offense	8-1-3(C)	Fine for violating Title 8, Chapter 1, Section 3 Storm water Runoff	Code Enforcement
Fee	\$75.00 + costs associated with plan review and site inspection	8-1-4	Permit application fee for any work within any public right of way	Building and Zoning
Fee	\$75.00 + costs associated with plan review and site inspection	8-1-5	Permit application fee for any work associated with the removal, resurfacing, or reconstruction of an existing or proposed private driveway	Building and Zoning
Fine	\$25.00 per day or payment of all costs for the city to correct violation	8-1-6	Fine for violating any provision of Title 8, Chapter 1 Roadway Ditches and Swales; Public Rights of way and Driveways	Code Enforcement
Fee	\$50	8-2-4	Permit fee for parades (does not apply to religious, civic or social groups of the City)	Building and Zoning
Fine	Not < \$50 nor > \$500 for each offense	8-2-6	Fine for violating or failing to comply with any provisions of Title 8, Chapter 2 Parades	Code Enforcement
Fine	Not < \$25 nor > \$500 for each offense	8-3-1-1(D)	Fine for any person who removes, causes the removal of, or be in the possession of any car or vehicle taken from a designated storage location without first having paid all towing, preparation and storage fees	Police
Fine	Not < \$25 nor > \$500 for each offense + payment for any damage to City property	8-3-1-2(C)	Fine for violating any of the provisions of Title 8, Chapter 3, Section 1-2 Obstruction of Snow Removal	Police
Fine	50% of actual cost incurred by City for snow plowing or removal + actual cost incurred	8-3-1-3(B)	Fine for cost incurred for snow plowing or removal plus administrative costs for snow removal of any street becomes a necessary access route to reach lawfully occupied residences within a development	Code Enforcement
Fine	Not < \$25 nor > \$500 for each offense	8-3-1-4	Fine for violating any of the provisions of Title 8, Chapter 3 Streets, Sidewalks and Public Ways	Code Enforcement
Fine	Not < \$50 nor > \$500 for each offense + restitution	8-3-3(B)1	Fine for violating any provision of Title 8, Chapter 3, Section 3, Subsection A Damage to Streets	Code Enforcement
Fine	Full restitution to the City for all damages created	8-3-3(B)2	Fine for violating any provision of Title 8, Chapter 3, Section 3, Subsection A Damage to Streets	Code Enforcement
Fine	Not < \$25 nor > \$500 for each offense	8-3-4(E)	Fine for violation any provisions of Title 8, Chapter 3, Section 4 Maintenance Responsibilities of Abutting Property Owners	Code Enforcement
Fine	Cost of removal	8-3-5(C)	Fee for the cost of removal of an obstruction on a public easement which the City has determined is in violation of Title 8, Chapter 3, Section 5 Obstructing Public Easements which the property owner has failed to remove after being given thirty (30) day's notice	Code Enforcement
Fine	\$200 per day	8-4-7-12(C)1	Fine for failure to activity the system in accordance with the franchise agreement, unless the City approved the delay	Admin
Fine	\$200 per day	8-4-7-12(C)2	Fine for failure to complete system construction, in accordance with grantee's franchise, within the primary service area, unless the City approves the delay	Admin
Fine	\$200 per day	8-4-7-12(C)3	Fine for failure to provide data, documents, reports or information as required in Title 8, Chapter 4 Cable Communications or the franchise agreement unless the City approved the delay	Admin
Fine	\$200 per day	8-4-7-12(C)4	Fine for failure to cooperate or provide data, documents, reports, or information in conjunction with the performance evaluation session provided for by Section 8-4-4-4 of the City Code	Admin
Fine	\$200 per day	8-4-7-12(C)5	Fine for failure to test, analyze and report on the performance of the system within thirty (30) days after required by the City following a performance	Admin

			evaluation session, unless the City approves the delay	
Fine	\$200 per day	8-4-7-12(C)6	Fine for failure to modify the system or provide additional service within thirty (30) days after required by the City following a performance evaluation session, unless the City approves the delay.	Admin
Fine	\$200 per day	8-4-7-12(C)7	Fine for failure to comply with construction, reconstruction, line extension, operation or maintenance standards, unless the City approves the delay	Admin
Fine	\$200 per day	8-4-7-12(C)8	Fine for failure to comply with any customer service standards, unless the City approves the delay	Admin
Fine	< or equal to \$500	8-4-7-12(C)9	Fine for persons or commercial entities who violate any of the provisions of Title 8, Chapter 4 Cable Communications	Admin
Fee	\$6.50 per month per unit	8-5-1	Fee for use and service of the City sewerage system for dwelling units	Sewer
Fee	\$8.00 per month per unit	8-5-1	Fee for use and service of the City sewerage system for nonresidential units	Sewer
Fee	\$16.00 per month plus \$2.00 per month for each additional unit above 2 units	8-5-1	Fee for use and service of the City sewerage system for nonresidential buildings with 2 or more units	Sewer
Fee	\$50 + \$25 for each subsequent inspection	8-5-7(A)	Fee for inspection of any connection to any sanitary sewer owned or controlled by the City	Sewer
Fee	\$1,125	8-5-7(B)	Fee for a service connection to any sanitary sewer owned or controlled by the City	Sewer
Fine	Not < \$50 nor > \$500 for each offense	8-5-7(I)	Fine for violating any subsections of Title 8, Chapter 5, Section 7 Sewer Service Connections	Sewer
Fine	Not < \$50 nor > \$500 for each offense	8-5-9(C)	Fine for violating any provision of Title 8, Chapter 5, Section 9 Compliance with Court Decree with respect to sewers	Sewer
Fine	< or equal to \$500	8-5-14(B)	Fine for any person who shall continue any violation beyond the time limit provided for corrections to be made per City Code section 8-5-14(A) with respect to sewers	Sewer
Fee	\$15 + Kennel Fees	9-1-4(B)1b	Fee for impoundment of animal	Police
Fine	Not < \$75 nor > \$500	9-1-4(B)4	Fine for violating any provision of Title 9, Chapter 1, Section 4, Subsection B Animals at Large; Strays	Police
Late Fee	Not < \$75 nor > \$500	9-1-4(B)4	Additional penalty for failure to pay fine as stipulated by Title 9, Chapter 1, Section 4, Subsection B Animals at Large; Strays within ten (10) days	Police
Fine	Not < \$75 nor > \$500	9-1-7(B)	Fine for violating any provision of Title 9, Chapter 1, Section 7 Rabies Inoculation Required	Police
Late Fee	Not < \$75 nor > \$500	9-1-7(B)	Additional penalty for failure to pay fine as stipulated by Title 9, Chapter 1, Section 7 Rabies Inoculation Required within ten (10) days	Police
Fee	\$24	9-1-11(E)	Fee for first time annual animal license if purchased on or before March 31 (not required for assistance dogs or governmental police dogs)	Admin
Fee	\$48	9-1-11(E)	Fee for first time annual animal license if purchased on or after April 1	Admin
Fee	\$12	9-1-11(E)	Fee for renewal of annual animal license if purchased on or before March 31	Admin
Fee	\$24	9-1-11(E)	Fee for renewal of annual animal license if purchased on or after April 1	Admin
Fine	\$24	9-1-11(E)	Fine for violating Title 9, Chapter 1, Section 11, Subsection E License Required	Police
Fee	\$15	9-1-11(F)	Housing cost daily fee for animals at large which are impounded	Police
Fee	\$15	9-1-11(F)	Stray animal impoundment fee	Police
Fee	\$12.50	9-1-11(F)	Bordetella shot necessary to kennel animal which is impounded	Police
Fine	\$10	9-1-11(F)	Penalty for impoundment of an animal at large which is unlicensed	Police

Fee	\$66	9-1-20(B)2	Annual license fee to operate a pet shop	Admin
Fee	\$66	9-1-20(B)2	Annual license fee to operate a kennel with a capacity of 1 to 10 animals	Admin
Fee	\$132	9-1-20(B)2	Annual license fee to operate a kennel with a capacity of 11 to 25 animals	Admin
Fee	\$198	9-1-20(B)2	Annual license fee to operate a kennel with a capacity of 26 or more animals	Admin
Fine	Not < \$100 nor > \$500 for each offense	9-1-21	Fine for violating any provision of Title 9, Chapter 1 Animal Control	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-1(I)	Fine for any person convicted of disorderly conduct	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-2	Fine for violating the provisions of Title 9, Chapter 2, Section 2 Inciting Riots	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-3(F)	Fine for violating any provision of Title 9, Chapter 2, Section 3 Drinking in Public	Police
Fine	Not < \$50 nor > \$500 for each offense	9-2-4(A)	Fine for any person who willfully defaces, mars, injures, destroys or removes any vault, tomb, monument, gravestone, memorial of the dead, church, synagogue, or any other structure constituting a place of worship of any religion, sect, or group of any part of any contents thereof, or any fence, tree, shrub or plant appurtenant (Defacing and Injuring Houses of Worship and Cemeteries)	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-4(B)	Fine for any person who cuts, injures, marks, or defaces any public building, sewer, water pipe, hydrant or other City property, or any tree, grass, shrub or walk in any public way or public park (Damage to Public Property)	Police
Fine	Not > \$50	9-2-5	Fine for any person who shall disquiet or disturb any congregation or assembly met for religious worship by making a noise, or by rude and indecent behavior or profane discourse within the place of worship, or so near to the same as to disturb the order and solemnity of the meeting (Disturbing Places of Worship)	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-7(C)2	Fine for committing Vandalism as stated in Title 9, Chapter 2, Section 7, Subsection B Vandalism Offenses	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-8(D)	Fine for conviction of any violation of the provisions of Title 9, Chapter 2, Section 8 Parental Responsibility	Police
Fine	Not < \$50	9-2-9(E)	Fine for violating a provision of Title 9, Chapter 2, Section 9 Curfew Hours for Minors	Police
Fine	Not < \$25 nor > \$500 for each offense	9-2-10(G)	Fine for violating the provisions of Title 9, Chapter 2, Section 10 Firearms	Police
Fine	\$250 + \$250 if not paid within 10 days	9-2-11(E)	Fine for violating any provision of Title 9, Chapter 2, Section 11 Possession of Cannabis	Police
Fine	\$750	9-2-12(D)	Fine for violating any provision of Title 9, Chapter 2, Section 12 Drug Paraphernalia	Police
Fine	\$100 for 1st offense; \$500 for the 2nd offense	9-2-13(I)	Fine for violating any provision of Title 9, Chapter 2, Section 13 Possession or Purchase of Tobacco, Tobacco Accessories or Smoking Herbs by Minors	Police
Fine	Not < \$150 nor > \$750 for each offense	9-2-15	Fine for theft	Police
Fine	Not < \$150 nor > \$750 for each offense	9-2-16(E)	Fine for retail theft	Police
Fine	Not < \$25 nor > \$500 for each offense	9-3-3(A)1a	Fine for the maintenance or operation of an alarm system without an alarm user permit or after an alarm user permit has been revoked pursuant to Title 9, Chapter 3, Section 5 Revocation of Alarm User Permit	Police
Fee	\$50	9-3-3(C)1	Fee for alarm user permit for the first calendar year	Admin
Fee	\$40	9-3-3(C)2	Fee for annual renewal of alarm user permit on or before March 31 of the new calendar year	Admin
Fee	\$80	9-3-3(C)2	Fee for annual renewal of alarm user permit on or after April 1 of the new calendar year	Admin
Fee	\$125 per occurrence	9-3-4(A)1	Fee for four (4) or more alarm occurrences in one calendar year	Police
Fee	\$50 + all past due service charges if applicable	9-3-5(C)	Fee for reinstatement of a revoked alarm user permit pursuant to Title 9, Chapter 3, Section 5 Revocation of	Police

			Alarm User Permit	
Fine	Not > \$750	9-4-4(D)	Fine for any violation under Title 9, Chapter 4 Administrative Adjudication	Police
Fine	Not > \$250	9-4-6(B)	Fine for violation of any provision of Title 10 Motor Vehicles And Traffic, or any compliance violation, or violation of any other city ordinance regulating the standing, parking or condition of motor vehicles, other than handicapped parking	Police
Fine	Not > \$200	9-4-6(C)	Fine for violation of any city ordinance regulating handicapped parking	Police
Fine	\$150	9-4-7(H)	Fine for immobilization of a vehicle	Police
Fine	Not > \$500	9-4-7(H)	Fine for impoundment and towing of a vehicle	Police
Fee	\$75.00	10-1-7(A)	Fee for annual vehicle license for passenger vehicles (including but not limited to motor cars) Base Fee if Purchased before March 31	Admin
Fee	\$112.50	10-1-7(A)	Fee for annual vehicle license for passenger vehicles (including but not limited to motor cars) Late fee if purchased after April 1	Admin
Fee	\$150.00	10-1-7(A)	Fee for annual vehicle license for passenger vehicles (including but not limited to motor cars) Late fee if purchased after June 1	Admin
Fee	\$37.50	10-1-7(A)	Fee for annual vehicle license for passenger vehicles (including but not limited to motor cars) Partial year prorated fee after October 1	Admin
Fee	\$40.00	10-1-7(A)	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters) Base Fee if Purchased before March 31	Admin
Fee	\$60.00	10-1-7(A)	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters) Late fee if purchased after April 1	Admin
Fee	\$80.00	10-1-7(A)	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters) Late fee if purchased after June 1	Admin
Fee	\$20.00	10-1-7(A)	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters) Partial year prorated fee after October 1	Admin
Fee	\$30.00	10-1-7(A)	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate) Base Fee if Purchased before March 31	Admin
Fee	\$45.00	10-1-7(A)	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate) Late fee if purchased after April 1	Admin
Fee	\$60.00	10-1-7(A)	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate) Late fee if purchased after June 1	Admin
Fee	\$15.00	10-1-7(A)	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate) Partial year prorated fee after October 1	Admin
Fee	\$35.00	10-1-7(A)	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household) Base Fee if Purchased before March 31	Admin
Fee	\$52.50	10-1-7(A)	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household) Late fee if purchased after April 1	Admin
Fee	\$70.00	10-1-7(A)	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household) Late fee if	Admin

			purchased after June 1	
Fee	\$17.50	10-1-7(A)	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household) Partial year prorated fee after_October 1	Admin
Fee	\$35.00	10-1-7(A)	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate) Base Fee if Purchased before March 31	Admin
Fee	\$52.50	10-1-7(A)	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate) Late fee if purchased after April 1	Admin
Fee	\$70.00	10-1-7(A)	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate) Late fee if purchased after June 1	Admin
Fee	\$17.50	10-1-7(A)	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate) Partial year prorated fee after_October 1	Admin
Fee	\$95.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less. Base Fee if Purchased before March 31	Admin
Fee	\$142.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less. Late fee if purchased after April 1	Admin
Fee	\$190.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less. Late fee if purchased after June 1	Admin
Fee	\$47.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less. Partial year prorated fee after_October 1	Admin
Fee	\$135.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds. Base Fee if Purchased before March 31	Admin
Fee	\$202.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds. Late fee if purchased after April 1	Admin
Fee	\$270.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds. Late fee if purchased after June 1	Admin
Fee	\$67.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds. Partial year prorated fee after_October 1	Admin
Fee	\$175.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds. Base Fee if Purchased before March 31	Admin
Fee	\$262.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds. Late fee if purchased after April 1	Admin
Fee	\$350.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds. Late fee if purchased after June 1	Admin
Fee	\$87.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds. Partial year prorated fee after_October 1	Admin
Fee	\$215.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over. Base Fee if Purchased before March 31	Admin
Fee	\$322.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over. Late fee if purchased	Admin

			after April 1	
Fee	\$430.00	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over. Late fee if purchased after June 1	Admin
Fee	\$107.50	10-1-7(A)	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over. Partial year prorated fee after October 1	Admin
Fee	\$15.00	10-1-7(A)	Fee for transfer of annual vehicle license	Admin
Fee	\$15.00	10-1-7(A)	Fee for duplicate annual vehicle license	Admin
Fine	Not > \$200	10-1-15	Fine for violating any of the provisions of Title 10, Chapter 1 Vehicle Licenses	Police
Fine	Not < \$75	10-4-1(A)	Fine for any driver of a vehicle who disobeys the instructions of an official traffic device unless otherwise directed by a police officer	Police
Late Fee	\$75	10-4-1(A)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 4, Section 1(A) Traffic-Control Devices within ten (10) days	Police
Fine	Not < \$100 nor > \$500	10-5-3(C)	Fine for every person who is convicted of a violation of Title 10, Chapter 5, Section 3 Driving Under the Influence	Police
Fine	Not < \$25 nor > \$500	10-5-4(B)	Fine for every person convicted of reckless driving (first conviction)	Police
Fine	Not < \$100 nor > \$500	10-5-4(B)	Fine for every person convicted of reckless driving (second or subsequent conviction)	Police
Fine	Not < \$100 nor > \$500	10-5-5	Fine upon conviction for any person who, as an operator of a motor vehicle, is a participant in drag racing	Police
Fine	\$75	10-5-6(B)	Fine for any person convicted of negligent driving	Police
Late Fee	\$75	10-5-6(B)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 5, Section 6(B) Negligent Driving within ten (10) days	Police
Fine	Not > \$500	10-7-20	Fine for failure to dispose of any inoperable motor vehicle upon receipt of a notice from the City	Code Enforcement
Fine	Not < \$75 nor > \$500	10-7-42(C)	Fine for violating any provision of Title 10, Chapter 7, Section 42 Skateboards Prohibited	Police
Late Fee	Not < \$75 nor > \$500	10-7-42(C)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 7, Section 42 Skateboards Prohibited within ten (10) days	Police
Fine	Not < \$75 nor > \$500	10-7-43(C)	Fine for violating any provision of Title 10, Chapter 7, Section 43 Loitering	Police
Late Fee	Not < \$75 nor > \$500	10-7-43(C)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 7, Section 43 Loitering within ten (10) days	Police
Fine	Not < \$75 nor > \$500	10-8-1(A)	Fine for any vehicle standing in an intersection, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late Fee	Not < \$75 nor > \$500	10-8-1(A)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 8, Section 1(A) No Parking Places within ten (10) days	Police
Fine	Not < \$75 nor > \$500	10-8-1(B)	Fine for any vehicle standing in a crosswalk, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late Fee	Not < \$75 nor > \$500	10-8-1(B)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 8, Section 1(B) No Parking Places within ten (10) days	Police
Fine	Not < \$75 nor > \$500	10-8-1(E)	Fine for any vehicle standing within thirty feet (30') of a traffic signal on the approaching side, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late Fee	Not < \$75 nor > \$500	10-8-1(E)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 8, Section 1(E) No Parking Places within ten (10) days	Police

Fine	Not < \$75 nor > \$500	10-8-1(J)	Fine for any vehicle standing either alongside or opposite any street excavation or obstruction when such parking would obstruct traffic, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late Fee	Not < \$75 nor > \$500	10-8-1(J)	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 8, Section 1(J) No Parking Places within ten (10) days	Police
Fine	Not < \$75 nor > \$500	10-8-5	Fine for any person who parks a vehicle between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day on any street, except for emergency purposes. In all of the district, it shall be unlawful for any person to park a vehicle weighing in excess of eight thousand (8,000) pounds on any street for a period of time longer than thirty (30) minutes between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. for any day except for emergency purposes	Police
Late Fee	Not < \$75 nor > \$500	10-8-5	Additional penalty for failure to pay fine as stipulated by Title 10, Chapter 8, Section 5 All Night Parking within ten (10) days	Police
Fine	Not > \$200	10-8-7-17	Fine for any person violating any provisions of Title 10, Chapter 8, Section 7 Abandoned, Lost, Stolen, Hazardous Unclaimed Vehicles	Police
Fine	Not < \$10 nor > \$500	10-8-8	Fine for any person violating any provision of Title 10, Chapter 8, Section 8 Willow Woods Condominium Complex Parking Regulations	Police
Fine	Not < \$10 nor > \$500	10-8-9	Fine for any person violating any provision of Title 10, Chapter 8, Section 9 Willow Heights Condominium Complex Parking Regulations	Police
Fine	Not < \$10 nor > \$500	10-8-10	Fine for any person violating any provision of Title 10, Chapter 8, Section 10 Rob Roy Country Club Village Condominium Complex Parking Regulations	Police
Fine	Not < \$10 nor > \$500	10-8-11(C)	Fine for any person violating any provision of Title 10, Chapter 8, Section 11 Wimbledon Lake Estates Residential Development Parking Regulations	Police
Fee	\$2.00	10-8-12(A)1	Fee for parking for twelve (12) hour period, or part thereof, at the Metra Commuter Station	Admin
Fine	\$75 if paid within ten (10) days and \$150 if more than ten (10) days from the date of the violation	10-8-12(E)4	Fine for failure to pay required Metra Commuter Station parking fee as stipulated in Title 10, Chapter 8, Section 12 Metra Commuter Station Regulations	Police
Fee	\$30	10-8-12(F)3	Fee for monthly "daily" parking permit which allows parking every business day for a designated month at the Metra Commuter Station	Admin
Fee	\$3.50	10-8-12(F)4	Fee for daily "overnight" parking permit which allows twenty four (24) hour parking at the Metra Commuter Station	Admin
Fine	Not < \$10 nor > \$500	10-12-3	Fine for violating any provision of Title 10 Motor Vehicles and Traffic	Police
Fee	\$100	10-13-3(A)	Fee for the costs of the City related to the impoundment of motorized skateboards before the impounded motorized skateboard is returned to its owner	Police
Fine	\$25	10-13-4	Fine to avoid prosecution for violating any provision of Title 10, Chapter 13 Motorized Skateboards if paid within 0-10 days of the time of the violation	Police
Fine	\$50	10-13-4	Fine to avoid prosecution for violating any provision of Title 10, Chapter 13 Motorized Skateboards if paid after ten (10) days of the time of the violation	Police
Fine	\$100	10-14-7(A)	Fine for violating an automated traffic law enforcement system as stipulated in Title 10, Chapter 14 Automated Traffic Law Enforcement System	Police
Fine	\$100	10-14-7(A)	Additional fine for failing to pay fine as stipulated in Title 10, Chapter 15, Section 7(A) in a timely manner	Police

Fine	Not > \$150	10-14-7(B)	Fine for violating any provisions regarding approaching, overtaking and passing a school bus through an automated traffic law enforcement system (1st time violation)	Police
Fine	Not > \$500	10-14-7(B)	Fine for violating any provisions regarding approaching, overtaking and passing a school bus through an automated traffic law enforcement system (2nd or subsequent violation)	Police
Late Fee	\$100	10-14-7(B)	Late fee for failure to pay the original penalty as stipulated in Title 10, Chapter 14, Section 7 in a timely manner	Police
Fee	\$500	10-15-1(A)1	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)2	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)3	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)4	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)5	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)6	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)7	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)8	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)9	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)10	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)11	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fee	\$500	10-15-1(A)12	Administrative, towing and storage Fee for the operation or use of a motor vehicle in connection with violations as set forth in Title 10, Chapter 15, Section 1 Violations Authorizing Impoundment	Police
Fine	\$100	11-2-2	Fee for registration as a telecommunications carrier or provider	Admin
Fee	\$1,500 or 2% of estimated cost of the applicant's proposed telecommunications facilities	11-6-2(A)	Fee for an applicant for a license or franchise pursuant to Title 11, Chapters 3 and 4 Telecommunications Franchise and Cable Franchise	Admin

Fee	\$0.50 per linear foot	11-6-4(A)	Fee per linear foot for each inch in diameter of aerial transmission lines for cable or telecommunications franchise licensees	Admin
Fee	\$0.61 per linear foot	11-6-4(B)	Fee per linear foot for underground transmission lines or conduit of four inches (4") or less in diameter for cable or telecommunications franchise licensees	Admin
Fee	\$1.00 per linear foot	11-6-4(C)	Fee per linear foot for underground transmission lines or conduit over four inches (4"), but less than eight inches (8") in diameter for cable or telecommunications franchise licensees	Admin
Fee	\$1.50 per linear foot	11-6-4(D)	Fee per linear foot for underground transmission lines or conduits over eight inches (8") in diameter for cable or telecommunications franchise licensees	Admin
Fee	1.5% of estimated cost	11-6-6	Fee using the estimated cost of construction for a construction permit to construct telecommunications facilities	Building and Zoning
Fee	\$0.38 per access line	11-6-7	Fee per access line which serves as reimbursement for the City's cost in connection with reviewing, inspecting and supervising the use and occupancy of the public right of ways on behalf of the public and existing and future uses unless otherwise agreed in an agreement	Building and Zoning
Fee	5% of gross revenues	11-6-8	Franchise fee for each cable television grantee	Admin
Fee	2% over prime APR	11-6-11	Interest rate in the event that any fees or recomputed amount is not paid on or before the applicable dates as specified	Admin
Fee	5% of gross revenues	11-10-2(B)	Fee for cable / video service providers	Admin
Fee	1% of gross revenues	11-10-3(B)	Fee for PEG Access support	Admin
Fine	Not > \$750	11-11-3	Fine for each day of any material breach of the Cable and Video Protection Law by cable or video providers in addition to the penalties provided in the law	Admin
Fine	Not > \$25,000	11-11-3	Fine for each occurrence of a material breach of a cable or video customer in addition to the penalties provided in the Cable and Video Protection Law	Admin
Fee	\$650 Application Fee \$350 for each wireless facility	11-12-3(d)1	Fees for small wireless facilities	Admin
Fee	\$1,000 Application Fee	11-12-3(d)2	Fees for small wireless facilities	Admin
Fee	\$200 Annual Recurring Rate Or actual costs	11-12-3(g)	Fees for small wireless facilities	Admin

Section 3: This Ordinance shall not be held to repeal a former ordinance as to any offense committed against the former ordinance or as to any act done, any penalty, forfeiture or punishment so incurred, or any right accrued or claim arising under the former ordinance, or in any way whatsoever affect any such offense or act so committed or so done, or any penalty, forfeiture or punishment so incurred to any right accrued to claims arising before this Ordinance takes effect, save only that the proceedings thereafter shall conform to the ordinance in force at the time of such proceedings, as far as practicable.

Section 4: Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

PASSED and APPROVED this 10th day of January, 2022.

Nicholas J. Helmer, Mayor

ATTEST:

Deputy City Clerk Schultheis

AYES:

NAYS:

ABSENT:

Published in pamphlet form: January 10, 2022

12/13/2021

Checks

General Fund	\$	362,168.65
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		1,400.85
Tourism District		2,615.40
Development Fund		-
Drug Enforcement Agency Fund		8,795.13
Solid Waste Fund		24,709.92
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		1,982.00
Special Service Area #8 - Levee Wall #37		1,982.00
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		115,200.00
Palatine Road Tax Increment Financing		-
Road Construction		442.00
Road Construction Debt		-
Water Fund		40,473.00
Parking Fund		936.45
Sanitary Sewer Fund		35,084.72
Road/Building Bond Escrow		355.64
TOTAL	\$	596,145.76

Wire Payments

11/19/21 PAYROLL	167,760.66
12/03/21 PAYROLL	159,781.91
11/18/21 POLICE PENSION FUNDING	94,161.55
BOA SERIES 2008 DEBT SERVICE WIRE	176,142.03
U.S. BANK SERIES 2013 DEBT SERVICE PAYMENT	416,266.25
U.S. BANK SERIES 2020DEBT SERVICE PAYMENT	704,875.00
	\$ 2,315,133.16

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report]. Vendor Number = 1-72, 74-751, 753-2091

[Report]. Vendor Number = {OR} {IS NULL}

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
5533 OFFICE CENTER	11/20/21	AV CONSULTING	11/20/2021	01-310-7020	552.50	.00	
Total 5533 OFFICE CENTER:					552.50	.00	
ARLINGTON HEIGHTS FORD IN	120492	SQUAD 606 REPAIR	11/11/2021	01-350-5020	1,000.00	.00	
Total ARLINGTON HEIGHTS FORD INC.:					1,000.00	.00	
AXON ENTERPRISE, INC.	INUS032873	BLACK CEW HANDLE	11/22/2021	16-500-7020	8,165.48	.00	
Total AXON ENTERPRISE, INC.:					8,165.48	.00	
AZAVAR AUDIT SOLUTIONS	154891	CABLE AUDIT	11/05/2021	01-125-3350	81.12	.00	
AZAVAR AUDIT SOLUTIONS	154991	CABLE AUDIT	11/20/2021	01-125-3350	81.12	.00	
Total AZAVAR AUDIT SOLUTIONS:					162.24	.00	
BLUERAVEN CREATIVE	2820	NRC POLLINATOR PARK	12/09/2021	01-310-5960	2,598.00	.00	
Total BLUERAVEN CREATIVE:					2,598.00	.00	
CANON FINANCIAL SERVICES	27614043	NOV 21 BUILDING COPIER	11/01/2021	01-340-7020	181.09	.00	
CANON FINANCIAL SERVICES	27761284	DEC 21 BUILDING COPIER	12/02/2021	01-340-7020	181.09	.00	
Total CANON FINANCIAL SERVICES:					362.18	.00	
COMED I	11/08/21-3040	218 Fairway 10/8-11/8/21	11/08/2021	51-300-5410	24.60	.00	
COMED I	11/08/21-4023	1250 RIVER 10/8-11/8/21	11/08/2021	13-300-5108	36.71	.00	
COMED I	11/08/21-7078	604 MILWAUKEE 10/08-11/08/21	11/08/2021	13-300-5108	29.81	.00	
Total COMED I:					91.12	.00	
CONSERV FS INC.	102020999	DIESAL FUEL	11/09/2021	01-350-5751	1,507.01	.00	
CONSERV FS INC.	102021000	GASOLINE	11/09/2021	01-350-5751	2,905.92	.00	
CONSERV FS INC.	102021214	GASOLINE	11/30/2021	01-350-5751	3,763.34	.00	
Total CONSERV FS INC.:					8,176.27	.00	
DACRA TECH LLC	DT 2021-11-08	NOV 21 SERVICE FEE	11/08/2021	01-360-5100	250.00	.00	
Total DACRA TECH LLC:					250.00	.00	
DAILY HERALD	11/16/21-12/13/	NEWSPRINT SURCHARGE 11/1	12/13/2021	01-320-5222	37.20	.00	
Total DAILY HERALD:					37.20	.00	
DANIEL GREISS	12/03/21	final utility bill credit balance	12/03/2021	51-000-1005	254.06	254.06	12/03/2021
Total DANIEL GREISS:					254.06	254.06	
DAVID BANASZYNSKI	102821	HEALTH INSPECTION	10/28/2021	01-340-5100	300.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total DAVID BANASZYNSKI:					300.00	.00	
DE LAGE LANDEN FINANCIAL S	74404665	DEC 21 CH COPIER	11/06/2021	01-320-5200	832.72	.00	
DE LAGE LANDEN FINANCIAL S	74509930	JAN 21 PD COPIER	11/17/2021	01-360-5220	1,045.11	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,877.83	.00	
DEKIND COMPUTER CONSULT	31885	JAN 22 COMPUTER CONSULTA	12/01/2021	01-320-7020	3,510.00	.00	
DEKIND COMPUTER CONSULT	31899	PD MONITOR	11/30/2021	01-320-7020	144.14	.00	
DEKIND COMPUTER CONSULT	31926	NOV 21 OVERAGE	12/01/2021	01-320-5130	2,367.50	.00	
Total DEKIND COMPUTER CONSULTANTS:					6,021.64	.00	
DELTA DENTAL OF ILLINOIS	1513367	DEC 21 HMO DENTAL	11/29/2021	01-360-4100	106.60	.00	
DELTA DENTAL OF ILLINOIS	1513368	DEC 21 RETIREE DENTAL	11/29/2021	01-370-4101	28.67	.00	
DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	01-320-4100	13.06	.00	
DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	01-340-4100	33.85	.00	
DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	01-360-4100	322.19	.00	
DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	01-350-4100	20.60	.00	
DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	01-370-4101	33.34	.00	
DELTA DENTAL OF ILLINOIS	1515069	DEC 21 HMO VISION	11/29/2021	01-360-4100	25.80	.00	
Total DELTA DENTAL OF ILLINOIS:					584.11	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	01-322-5101	4,420.00	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	13-300-5101	386.75	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	18-300-5101	828.75	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	41-300-5101	442.00	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	51-300-5101	1,657.50	.00	
EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	53-300-5101	3,315.00	.00	
Total EDER CASELLA & CO:					11,050.00	.00	
EL-COR INDUSTRIES INC	86902	SHOP SUPPLIES	11/15/2021	01-350-5020	89.00	.00	
Total EL-COR INDUSTRIES INC:					89.00	.00	
FLEXSOURCE, LLC	22682	NOV 21 FSA/HRA FEES	11/25/2021	01-320-5100	150.00	.00	
Total FLEXSOURCE, LLC:					150.00	.00	
FOOD & ALCOHOL SERVICE TR	2021-15	NOV 21 HEALTH INSPECTIONS	11/29/2021	01-340-5100	1,260.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					1,260.00	.00	
GANZIANO SEWER & WATER, I	12/06/21	KENILWORTH STORM SEWER	12/06/2021	30-550-7063	115,200.00	.00	
Total GANZIANO SEWER & WATER, INC.:					115,200.00	.00	
GREENHOUSE MEGASTORE	SO00054242	polinator park materials	10/12/2021	01-310-5960	1,136.78	.00	
Total GREENHOUSE MEGASTORE:					1,136.78	.00	
HALO BRANDED SOLUTIONS IN	202100009913	LAPEL STICKERS	12/03/2021	16-300-5710	629.65	.00	
Total HALO BRANDED SOLUTIONS INC:					629.65	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
HMO ILLINOIS	11/16/21	DEC 21 HEALTH INSURANCE	11/16/2021	01-360-4100	6,168.09	.00	
Total HMO ILLINOIS:					6,168.09	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	01-320-5500	9,912.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	01-340-5500	991.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	01-350-5500	14,867.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	01-360-5500	29,735.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	25-300-5500	1,982.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	28-300-5500	1,982.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	51-300-5500	14,867.00	.00	
ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	53-300-5500	24,779.00	.00	
Total ILLINOIS COUNTIES RISK MANAGEMENT TRUST:					99,115.00	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	01-320-5530	251.06	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	01-340-5530	313.83	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	01-350-5530	1,506.36	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	01-360-5530	10,042.40	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	51-300-5530	313.83	.00	
ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	53-300-5530	125.52	.00	
Total ILLINOIS PUBLIC RISK FUND:					12,553.00	.00	
ILLINOIS PUBLIC WORKS MUTU	1183	IPWMAN MEMBERSHIP 2022	12/02/2021	01-350-5310	250.00	.00	
Total ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK:					250.00	.00	
ILLINOIS-AMERICAN WATER C	11/01/21-5316	1250 RIVER 9/1-9/30/21	11/01/2021	13-300-5108	380.06	380.06	11/19/2021
ILLINOIS-AMERICAN WATER C	11/09/21-1674	1217 CAMP MCDONALD 10/1-10	11/09/2021	51-300-5412	16,536.67	.00	
ILLINOIS-AMERICAN WATER C	12/01/21-5309	700 MIL 10/30-11/30/21	12/01/2021	13-300-5108	480.24	.00	
ILLINOIS-AMERICAN WATER C	12/01/21-5316	1250 RIVER 10/30-11/30	12/01/2021	13-300-5108	189.73	.00	
ILLINOIS-AMERICAN WATER C	12/01/21-5629	401 PIPER LN 10/30-11/30/21	12/01/2021	01-350-5410	236.78	.00	
ILLINOIS-AMERICAN WATER C	12/01/21-5667	401 PIPER LN 12/01-12/30	12/01/2021	01-350-5411	45.74	.00	
Total ILLINOIS-AMERICAN WATER CO.:					17,869.22	380.06	
INTOXIMETERS INC	692310	DRY GAS	10/22/2021	01-360-7022	218.50	.00	
Total INTOXIMETERS INC:					218.50	.00	
IUOE LOCAL 150 ADMIN	#150 M 11/05/2	LOCAL 150 ADMIN DUE 11/05/21	11/05/2021	01-000-2050	72.00	.00	
IUOE LOCAL 150 ADMIN	#150 M 11/19/2	LOCAL 150 ADMIN DUE 11/19/21	11/19/2021	01-000-2050	72.00	.00	
Total IUOE LOCAL 150 ADMIN:					144.00	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 A 11/05/2	LOCAL 150 MEMBERSHIP DUES	11/05/2021	01-000-2050	325.38	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 A 11/19/2	LOCAL 150 MEMBERSHIP DUES	11/19/2021	01-000-2050	325.38	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					650.76	.00	
JEFFREY L BAUREIS	11/24/21	ELECTICAL INSPECTIONS 10/27	11/24/2021	01-340-5100	1,479.00	.00	
Total JEFFREY L BAUREIS:					1,479.00	.00	
JOSEPH D FOREMAN & COMPA	329264	PIPE ELAINE	06/18/2021	01-350-5635	1,858.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total JOSEPH D FOREMAN & COMPANY INC:					1,858.00	.00	
JUST TIRES MP INC.	81790	SQUAD TIRES 603 607	11/15/2021	01-350-5020	338.14	.00	
Total JUST TIRES MP INC.:					338.14	.00	
LANDSCAPE CONCEPTS MANA	6527-2	IRRIGATION STARTUP	06/17/2021	13-300-5108	540.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					540.00	.00	
LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	01-322-5102	10,869.90	.00	
LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	13-300-5102	572.10	.00	
LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	18-300-5102	572.10	.00	
LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	51-300-5102	4,004.70	.00	
LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	53-300-5102	6,865.20	.00	
Total LAUTERBACH & AMEN LLP:					22,884.00	.00	
MADISON NATIONAL LIFE	1466358-2	NOV 21 LIFE INSURANCE	11/09/2021	01-360-4110	209.46	209.46	11/18/2021
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	01-320-4110	30.94	.00	
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	01-340-4110	41.25	.00	
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	01-350-4110	48.72	.00	
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	01-360-4110	217.31	.00	
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	01-000-2030	129.27	.00	
Total MADISON NATIONAL LIFE:					687.26	209.46	
MENARDS	90324	PUMP PARTS METRA	12/01/2021	52-300-5710	36.45	.00	
Total MENARDS:					36.45	.00	
METROPOLITAN ALLIANCE OF	#252 11/2021	MAP #252 DUES 11/05/21	11/05/2021	01-000-2050	608.00	.00	
METROPOLITAN ALLIANCE OF	#253 11/2021	MAP #253 DUES 11/05/21	11/05/2021	01-000-2052	152.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					760.00	.00	
METROPOLITAN INDUSTRIES I	INV033443	WATER SERVICE DATA	11/15/2021	51-300-5100	313.00	.00	
Total METROPOLITAN INDUSTRIES INC:					313.00	.00	
MOE FUNDS	01/2022	PW JAN PREMIUMS	12/09/2021	51-300-5100	2,436.00	.00	
MOE FUNDS	01/2022	PW JAN PREMIUMS	12/09/2021	01-350-4100	8,107.00	.00	
Total MOE FUNDS:					10,543.00	.00	
MUNICIPAL COLLECTION SERVI	020432	MCSI COMMISSION	10/31/2021	01-140-3505	75.62	.00	
Total MUNICIPAL COLLECTION SERVICES:					75.62	.00	
NAPA-HEIGHTS AUTOMOTIVE	422325	GAS PUMP PARTS	11/01/2021	01-350-5020	18.84	.00	
NAPA-HEIGHTS AUTOMOTIVE	427556	603 SQUAD PARTS	11/22/2021	01-350-5020	111.52	.00	
NAPA-HEIGHTS AUTOMOTIVE	427736	603 SQUAD PARTS	11/22/2021	01-350-5020	84.48	.00	
NAPA-HEIGHTS AUTOMOTIVE	427875	SQUAD PARTS	11/23/2021	01-350-5020	7.36	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					222.20	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
NICOR GAS	11/19/21-20937	CH 10/21-11/19/21	11/19/2021	01-320-5410	350.39	.00	
NICOR GAS	11/22/21-20247	METRA 10/22-11/22/21	11/22/2021	01-320-5410	88.57	.00	
NICOR GAS	11/22/21-70063	WELL HOUSE 10/22-11/22/21	11/22/2021	51-300-5410	133.07	.00	
NICOR GAS	11/22/21-94822	PW 10/22-11/21/21	11/22/2021	01-320-5410	599.22	.00	
NICOR GAS	11/22/21-98655	PD 10/22-11/22	11/22/2021	01-320-5410	340.03	.00	
Total NICOR GAS:					1,511.28	.00	
NORTH SHORE SIGN	121925	DEC 21 SIGN MAINTENANCE	12/01/2021	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	01-320-4100	1,698.94	.00	
NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	01-340-4100	4,953.72	.00	
NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	01-350-4100	2,540.40	.00	
NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	01-360-4100	32,651.97	.00	
NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	01-370-4101	7,765.45	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	01-340-4100	360.00	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	01-360-4100	2,064.00	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	01-370-4101	526.00	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	01-340-4100	303.00	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	01-360-4100	2,064.00	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	01-370-4101	643.00	.00	
NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	01-320-4100	1,698.94	.00	
NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	01-340-4100	5,803.19	.00	
NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	01-350-4100	2,540.40	.00	
NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	01-360-4100	30,816.79	.00	
NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	01-370-4101	7,765.45	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					105,025.25	.00	
NORTHSHORE OMEGA	217295682-110	KOUTRIS PHYSICAL EXAM	11/08/2021	01-360-5100	809.00	.00	
NORTHSHORE OMEGA	217295682-111	KOUTRIS SHOTS	11/10/2021	01-360-5100	161.00	.00	
Total NORTHSHORE OMEGA:					970.00	.00	
NW CENTRAL 9-1-1 SYSTEM	9165	JAN 22 MEMBER ASSESSMENT	12/01/2021	01-360-5240	17,114.61	.00	
Total NW CENTRAL 9-1-1 SYSTEM:					17,114.61	.00	
OFFICE DEPOT INC.	20340895	OFFICE SUPPLIES	11/30/2021	01-360-5700	411.10	.00	
Total OFFICE DEPOT INC.:					411.10	.00	
PETTY CASH CH	08/03/21-11/22/	WINDOW WASHING	11/22/2021	01-350-5104	78.00	.00	
PETTY CASH CH	08/03/21-11/22/	PRISONER CARE	11/22/2021	01-360-5140	86.49	.00	
PETTY CASH CH	08/03/21-11/22/	TRAINING MEETING SUPPLIES	11/22/2021	01-360-5330	48.13	.00	
PETTY CASH CH	08/03/21-11/22/	MISC SUPPLIES	11/22/2021	01-360-5710	81.84	.00	
Total PETTY CASH CH:					294.46	.00	
PROSPECT HEIGHTS PARK DIS	11/29/21	2021 CITY BLOCK PARTY	11/29/2021	01-310-5950	8,739.21	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total PROSPECT HEIGHTS PARK DISTRICT:					8,739.21	.00	
PURCHASE POWER	11/24/21	ADMIN POSTAGE	11/24/2021	01-320-5200	106.31	.00	
Total PURCHASE POWER:					106.31	.00	
RAY O'HERRON CO INC	2156739-CM	RETURN RED MACE	11/17/2021	01-360-7022	221.25-	.00	
Total RAY O'HERRON CO INC:					221.25-	.00	
SAFEBUILT - ILLINOIS	0082503-IN	PLUMBING INSPECTIONS	11/30/2021	01-340-5100	169.51	.00	
SAFEBUILT - ILLINOIS	0082504-IN	PLUMBING INSPECTIONS	11/30/2021	01-340-5100	351.00	.00	
Total SAFEBUILT - ILLINOIS:					520.51	.00	
SNAP-ON INDUSTRIAL INC.	ARV/50649326	SHOP BATTERY TESTER	11/18/2021	01-350-5730	355.04	.00	
Total SNAP-ON INDUSTRIAL INC.:					355.04	.00	
SOLID WASTE AGENCY	6892	2022 O&M COSTS	12/01/2021	17-300-5420	28,705.00	.00	
SOLID WASTE AGENCY	6892	2021 TRUEUP	12/01/2021	17-300-5420	3,995.08-	.00	
Total SOLID WASTE AGENCY:					24,709.92	.00	
STAPLES	8064431895	TONER CARTRIDGE	11/30/2021	01-320-5700	388.45	.00	
Total STAPLES:					388.45	.00	
SUBURBAN ACCENTS INC.	31465	LETTER SALES	11/22/2021	01-360-7022	35.00	.00	
Total SUBURBAN ACCENTS INC.:					35.00	.00	
SUE'S SUPERPLAY LLC	ZBA 21-07SU-2	ZBA 21-07SU	10/29/2021	72-000-2310	355.64	355.64	11/18/2021
Total SUE'S SUPERPLAY LLC:					355.64	355.64	
THOMPSON ELEVATOR INSPEC	21-2601	ELEVATOR REVIEW	09/28/2021	01-340-5100	100.00	.00	
THOMPSON ELEVATOR INSPEC	21-2859	ELEVATOR REVIEW	10/28/2021	01-340-5100	100.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					200.00	.00	
THORTONS LLC	12/02/21	Q4 SALES TAX NCENTIVE	12/02/2021	01-380-5975	16,082.05	.00	
Total THORTONS LLC:					16,082.05	.00	
TRESSLER LLP	438377	CITY ATTORNEY NOV 21	12/08/2021	01-324-5120	9,724.50	.00	
TRESSLER LLP	438378	CITY ATTORNEY NOV 21	12/08/2021	01-324-5120	8,958.00	.00	
Total TRESSLER LLP:					18,682.50	.00	
TROUTMAN PEPPER HAMILTO	12/01/21	PLAZA DRIVE DICTATION	12/01/2021	01-000-1312	6,000.00	.00	
Total TROUTMAN PEPPER HAMILTON SANDERS LLP:					6,000.00	.00	
TRUGREEN PROCESSING CEN	150568299	SALT	11/05/2021	52-300-5632	450.00	.00	
TRUGREEN PROCESSING CEN	150568822	SALT	11/05/2021	52-300-5632	450.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total TRUGREEN PROCESSING CENTER:					900.00	.00	
UNIFIRST CORPORATION	061 1412139	POLICE CARPET	11/11/2021	01-350-5104	45.00	.00	
UNIFIRST CORPORATION	061 1415566	PD CARPET	11/25/2021	01-350-5104	45.00	.00	
UNIFIRST CORPORATION	081 1413859	POLICE CARPET	11/18/2021	01-350-5104	45.00	.00	
UNIFIRST CORPORATION	081 1626492	CARPET & UNIFORMS	11/19/2021	01-350-5104	164.80	.00	
UNIFIRST CORPORATION	081 1628514	CARPET & UNIFORMS	11/26/2021	01-350-5104	100.14	.00	
Total UNIFIRST CORPORATION:					399.94	.00	
VERIZON WIRELESS	9892564798	WIRELESS 10/11-11/10/21	11/10/2021	01-360-5610	1,026.27	.00	
VERIZON WIRELESS	9893506168	SCADA 10/24-11/23/21	11/23/2021	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					1,066.28	.00	
VILLAGE OF MOUNT PROSPEC	11/15/21-3287-	OCT 3287-001	11/15/2021	51-300-5412	262.83-	.00	
VILLAGE OF MOUNT PROSPEC	11/15/21-3288-	OCT 21 3288-001	11/15/2021	51-300-5412	104.85-	.00	
Total VILLAGE OF MOUNT PROSPECT:					367.68-	.00	
VILLAGE OF WHEELING	MISC000356	ROCK N RUN THE RUNWAY 202	10/25/2021	01-310-5950	27,781.29	.00	
VILLAGE OF WHEELING	MISC00356	ROCK N RUN THE RUNWAY	10/25/2021	01-310-5950	27,781.29	.00	
Total VILLAGE OF WHEELING:					55,562.58	.00	
WAREHOUSE DIRECT OFFICE	5093586-0	OFFICE SUPPLIES	11/04/2021	01-320-5700	28.42	.00	
WAREHOUSE DIRECT OFFICE	5097158-0	OFFICE SUPPLIES	11/09/2021	01-320-5700	173.09	.00	
WAREHOUSE DIRECT OFFICE	5112594-0	OFFICE SUPPLIES	11/30/2021	01-320-5700	19.30	.00	
WAREHOUSE DIRECT OFFICE	5114914-0	OFFICE SUPPLIES	12/02/2021	01-320-5700	33.04	.00	
WAREHOUSE DIRECT OFFICE	5116725-0	OFFICE SUPPLIES	12/03/2021	01-320-5700	27.48	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					281.33	.00	
WATER PRODUCTS COMPANY	0306796-11/29/	WAER MAIN PARTS	11/29/2021	51-300-5050	126.93	.00	
Total WATER PRODUCTS COMPANY OF AURORA INC.:					126.93	.00	
Grand Totals:					596,145.76	1,199.22	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report]. Vendor Number = 1-72, 74-751, 753-2091

[Report]. Vendor Number = {OR} {IS NULL}

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-1312 DUE FROM PAL/MIL TIF F	TROUTMAN PEPPER HAMILTO	12/01/21	PLAZA DRIVE DICTATION	12/01/2021	6,000.00	.00	
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	129.27	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 M 11/05/2	LOCAL 150 ADMIN DUE 11/05/21	11/05/2021	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 M 11/19/2	LOCAL 150 ADMIN DUE 11/19/21	11/19/2021	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 A 11/05/2	LOCAL 150 MEMBERSHIP DUES	11/05/2021	325.38	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 A 11/19/2	LOCAL 150 MEMBERSHIP DUES	11/19/2021	325.38	.00	
01-000-2050 W/H LOCAL 150 UNION	METROPOLITAN ALLIANCE OF	#252 11/2021	MAP #252 DUES 11/05/21	11/05/2021	608.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 11/2021	MAP #253 DUES 11/05/21	11/05/2021	152.00	.00	
Total :					7,684.03	.00	
FRANCHISE FEES							
01-125-3350 CABLE FRANCHISE FEE	AZAVAR AUDIT SOLUTIONS	154891	CABLE AUDIT	11/05/2021	81.12	.00	
01-125-3350 CABLE FRANCHISE FEE	AZAVAR AUDIT SOLUTIONS	154991	CABLE AUDIT	11/20/2021	81.12	.00	
Total FRANCHISE FEES:					162.24	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3505 ORDINANCE & PARKING	MUNICIPAL COLLECTION SERVI	020432	MCSI COMMISION	10/31/2021	75.62	.00	
Total PUBLIC SAFETY FINES & FEES:					75.62	.00	
CITY COUNCIL & BOARDS							
01-310-5950 SPECIAL EVENTS	PROSPECT HEIGHTS PARK DIS	11/29/21	2021 CITY BLOCK PARTY	11/29/2021	8,739.21	.00	
01-310-5950 SPECIAL EVENTS	VILLAGE OF WHEELING	MISC000356	ROCK N RUN THE RUNWAY 202	10/25/2021	27,781.29	.00	
01-310-5950 SPECIAL EVENTS	VILLAGE OF WHEELING	MISC00356	ROCK N RUN THE RUNWAY	10/25/2021	27,781.29	.00	
01-310-5960 NRC OPERATIONS	BLUERAVEN CREATIVE	2820	NRC POLLINATOR PARK	12/09/2021	2,598.00	.00	
01-310-5960 NRC OPERATIONS	GREENHOUSE MEGASTORE	SO00054242	polinator park materials	10/12/2021	1,136.78	.00	
01-310-7020 EQUIPMENT	5533 OFFICE CENTER	11/20/21	AV CONSULTING	11/20/2021	552.50	.00	
Total CITY COUNCIL & BOARDS:					68,589.07	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	13.06	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	1,698.94	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	181.50	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	181.50	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	1,698.94	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	30.94	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	22682	NOV 21 FSA/HRA FEES	11/25/2021	150.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	121925	DEC 21 SIGN MAINTENANCE	12/01/2021	243.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	31926	NOV 21 OVERAGE	12/01/2021	2,367.50	.00	
01-320-5200 POSTAGE	DE LAGE LANDEN FINANCIAL S	74404665	DEC 21 CH COPIER	11/06/2021	832.72	.00	
01-320-5200 POSTAGE	PURCHASE POWER	11/24/21	ADMIN POSTAGE	11/24/2021	106.31	.00	
01-320-5222 LEGAL NOTICES	DAILY HERALD	11/16/21-12/13/	NEWSPRINT SURCHARGE 11/1	12/13/2021	37.20	.00	
01-320-5410 UTILITIES	NICOR GAS	11/19/21-20937	CH 10/21-11/19/21	11/19/2021	350.39	.00	
01-320-5410 UTILITIES	NICOR GAS	11/22/21-20247	METRA 10/22-11/22/21	11/22/2021	88.57	.00	
01-320-5410 UTILITIES	NICOR GAS	11/22/21-94822	PW 10/22-11/21/21	11/22/2021	599.22	.00	
01-320-5410 UTILITIES	NICOR GAS	11/22/21-98655	PD 10/22-11/22	11/22/2021	340.03	.00	
01-320-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	9,912.00	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	251.06	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	8064431895	TONER CARTRIDGE	11/30/2021	388.45	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5093586-0	OFFICE SUPPLIES	11/04/2021	28.42	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5097158-0	OFFICE SUPPLIES	11/09/2021	173.09	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5112594-0	OFFICE SUPPLIES	11/30/2021	19.30	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5114914-0	OFFICE SUPPLIES	12/02/2021	33.04	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	5116725-0	OFFICE SUPPLIES	12/03/2021	27.48	.00	
01-320-7020 EQUIPMENT	DEKIND COMPUTER CONSULT	31885	JAN 22 COMPUTER CONSULTA	12/01/2021	3,510.00	.00	
01-320-7020 EQUIPMENT	DEKIND COMPUTER CONSULT	31899	PD MONITOR	11/30/2021	144.14	.00	
Total ADMINISTRATION:					23,406.80	.00	
FINANCE							
01-322-5101 AUDIT & FINANCE FEES	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	4,420.00	.00	
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	10,869.90	.00	
Total FINANCE:					15,289.90	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	438377	CITY ATTORNEY NOV 21	12/08/2021	9,724.50	.00	
01-324-5120 CITY ATTORNEY	TRESSLER LLP	438378	CITY ATTORNEY NOV 21	12/08/2021	8,958.00	.00	
Total LEGAL:					18,682.50	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	33.85	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	4,953.72	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	360.00	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	303.00	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	5,803.19	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	41.25	.00	
01-340-5100 PROFESSIONAL SERVIC	DAVID BANASZYNSKI	102821	HEALTH INSPECTION	10/28/2021	300.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2021-15	NOV 21 HEALTH INSPECTIONS	11/29/2021	1,260.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	11/24/21	ELECTICAL INSPECTIONS 10/27	11/24/2021	1,479.00	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0082503-IN	PLUMBING INSPECTIONS	11/30/2021	169.51	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0082504-IN	PLUMBING INSPECTIONS	11/30/2021	351.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	21-2601	ELEVATOR REVIEW	09/28/2021	100.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	21-2859	ELEVATOR REVIEW	10/28/2021	100.00	.00	
01-340-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property liability prem 12/1/21-	12/01/2021	991.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	313.83	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	27614043	NOV 21 BUILDING COPIER	11/01/2021	181.09	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	27761284	DEC 21 BUILDING COPIER	12/02/2021	181.09	.00	
Total BUILDING DEPARTMENT:					16,921.53	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	20.60	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	01/2022	PW JAN PREMIUMS	12/09/2021	8,107.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	2,540.40	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	172.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	172.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	2,540.40	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	48.72	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	120492	SQUAD 606 REPAIR	11/11/2021	1,000.00	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	86902	SHOP SUPPLIES	11/15/2021	89.00	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	81790	SQUAD TIRES 603 607	11/15/2021	338.14	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	422325	GAS PUMP PARTS	11/01/2021	18.84	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	427556	603 SQUAD PARTS	11/22/2021	111.52	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	427736	603 SQUAD PARTS	11/22/2021	84.48	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	427875	SQUAD PARTS	11/23/2021	7.36	.00	
01-350-5104 PROF SERVICES - BUILD	PETTY CASH CH	08/03/21-11/22/	WINDOW WASHING	11/22/2021	78.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	061 1412139	POLICE CARPET	11/11/2021	45.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	061 1415566	PD CARPET	11/25/2021	45.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1413859	POLICE CARPET	11/18/2021	45.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1626492	CARPET & UNIFORMS	11/19/2021	164.80	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1628514	CARPET & UNIFORMS	11/26/2021	100.14	.00	
01-350-5310 MEMBERSHIPS	ILLINOIS PUBLIC WORKS MUTU	1183	IPWMAN MEMBERSHIP 2022	12/02/2021	250.00	.00	
01-350-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	12/01/21-5629	401 PIPER LN 10/30-11/30/21	12/01/2021	236.78	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	12/01/21-5667	401 PIPER LN 12/01-12/30	12/01/2021	45.74	.00	
01-350-5500 LIABILITY INSURANCE P	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property liability prem 12/1/21-	12/01/2021	14,867.00	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	1,506.36	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5635 STORM SEWER & PIPE	JOSEPH D FOREMAN & COMPA	329264	PIPE ELAINE	06/18/2021	1,858.00	.00	
01-350-5730 TOOLS	SNAP-ON INDUSTRIAL INC.	ARV/50649326	SHOP BATTERY TESTER	11/18/2021	355.04	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102020999	DIESAL FUEL	11/09/2021	1,507.01	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102021000	GASOLINE	11/09/2021	2,905.92	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102021214	GASOLINE	11/30/2021	3,763.34	.00	
Total PUBLIC WORKS:					43,023.59	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1513367	DEC 21 HMO DENTAL	11/29/2021	106.60	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	322.19	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1515069	DEC 21 HMO VISION	11/29/2021	25.80	.00	
01-360-4100 HEALTH INSURANCE	HMO ILLINOIS	11/16/21	DEC 21 HEALTH INSURANCE	11/16/2021	6,168.09	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	32,651.97	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	2,064.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	2,064.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	30,816.79	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1466358-2	NOV 21 LIFE INSURANCE	11/09/2021	209.46	209.46	11/18/2021
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	217.31	.00	
01-360-5100 PROFESSIONAL SERVIC	DACRA TECH LLC	DT 2021-11-08	NOV 21 SERVICE FEE	11/08/2021	250.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	217295682-110	KOUTRIS PHYSICAL EXAM	11/08/2021	809.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	217295682-111	KOUTRIS SHOTS	11/10/2021	161.00	.00	
01-360-5140 PRISONERS CARE	PETTY CASH CH	08/03/21-11/22/	PRISONER CARE	11/22/2021	86.49	.00	
01-360-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	74509930	JAN 21 PD COPIER	11/17/2021	1,045.11	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL 9-1-1 SYSTEM	9165	JAN 22 MEMBER ASSESSMENT	12/01/2021	17,114.61	.00	
01-360-5330 TRAINING	PETTY CASH CH	08/03/21-11/22/	TRAINING MEETING SUPPLIES	11/22/2021	48.13	.00	
01-360-5500 LIABILITY INSURANCE P	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	29,735.00	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	10,042.40	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9892564798	WIRELESS 10/11-11/10/21	11/10/2021	1,026.27	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	20340895	OFFICE SUPPLIES	11/30/2021	411.10	.00	
01-360-5710 OPERATING SUPPLIES	PETTY CASH CH	08/03/21-11/22/	MISC SUPPLIES	11/22/2021	81.84	.00	
01-360-7022 POLICE - SMALL EQUIPM	INTOXIMETERS INC	692310	DRY GAS	10/22/2021	218.50	.00	
01-360-7022 POLICE - SMALL EQUIPM	RAY O'HERRON CO INC	2156739-CM	RETURN RED MACE	11/17/2021	221.25-	.00	
01-360-7022 POLICE - SMALL EQUIPM	SUBURBAN ACCENTS INC.	31465	LETTER SALES	11/22/2021	35.00	.00	
Total PUBLIC SAFETY:					135,489.41	209.46	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1513368	DEC 21 RETIREE DENTAL	11/29/2021	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1515052	DEC 21 PPO VISION	11/29/2021	33.34	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0821M	AUG 21 PPO PREMIUMS	11/19/2021	7,765.45	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	526.00	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	643.00	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#1121M	NOV 21 PPO	12/07/2021	7,765.45	.00	
Total REIMBURSABLE EXP:					16,761.91	.00	
OTHER EXPENSES							
01-380-5975 SALES TAX REBATE	THORTONS LLC	12/02/21	Q4 SALES TAX NCENTIVE	12/02/2021	16,082.05	.00	
Total OTHER EXPENSES:					16,082.05	.00	
Total GENERAL FUND:					362,168.65	209.46	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5101 AUDIT	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	386.75	.00	
13-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	572.10	.00	
13-300-5108 BEAUTIFICATION	COMED I	11/08/21-4023	1250 RIVER 10/8-11/8/21	11/08/2021	36.71	.00	
13-300-5108 BEAUTIFICATION	COMED I	11/08/21-7078	604 MILWAUKEE 10/08-11/08/21	11/08/2021	29.81	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	11/01/21-5316	1250 RIVER 9/1-9/30/21	11/01/2021	380.06	380.06	11/19/2021
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	12/01/21-5309	700 MIL 10/30-11/30/21	12/01/2021	480.24	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	12/01/21-5316	1250 RIVER 10/30-11/30	12/01/2021	189.73	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	6527-2	IRRIGATION STARTUP	06/17/2021	540.00	.00	
Total EXPENSES:					2,615.40	380.06	
Total TOURISM DISTRICT:					2,615.40	380.06	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	202100009913	LAPEL STICKERS	12/03/2021	629.65	.00	
Total EXPENSES:					629.65	.00	
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	AXON ENTERPRISE, INC.	INUS032873	BLACK CEW HANDLE	11/22/2021	8,165.48	.00	
Total CAPITAL OUTLAY GENERAL:					8,165.48	.00	
Total DEA SEIZURE FUND:					8,795.13	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	6892	2022 O&M COSTS	12/01/2021	28,705.00	.00	
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	6892	2021 TRUEUP	12/01/2021	3,995.08-	.00	
Total EXPENSES:					24,709.92	.00	
Total SOLID WASTE DISPOSAL FUND:					24,709.92	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE ROAD TIF FUND							
EXPENSES							
18-300-5101 AUDIT	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	828.75	.00	
18-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	572.10	.00	
Total EXPENSES:					1,400.85	.00	
Total PALATINE ROAD TIF FUND:					1,400.85	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	1,982.00	.00	
Total EXPENSES:					1,982.00	.00	
Total SSA #5:					1,982.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	1,982.00	.00	
Total EXPENSES:					1,982.00	.00	
Total SSA #8:					1,982.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7063 DRAINAGE IMPROVEME	GANZIANO SEWER & WATER, I	12/06/21	KENILWORTH STORM SEWER	12/06/2021	115,200.00	.00	
Total :					115,200.00	.00	
Total CAPITAL IMPROVEMENTS:					115,200.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION DEBT EXPENSES							
41-300-5101 AUDIT	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	442.00	.00	
Total EXPENSES:					442.00	.00	
Total ROAD CONSTRUCTION DEBT:					442.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
51-000-1005 UTILITY CASH CLEARIN	DANIEL GREISS	12/03/21	final utility bill credit balance	12/03/2021	254.06	254.06	12/03/2021
Total :					254.06	254.06	
EXPENSES							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0921D	SEP 21 PPO DENTAL	12/01/2021	61.50	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#1121D	NOV 21 DENTAL PPO	12/07/2021	61.50	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1471490	DEC 21 LIFE INSURANCE	12/01/2021	10.31	.00	
51-300-5050 SYSTEM MAINTENANCE	WATER PRODUCTS COMPANY	0306796-11/29/	WAER MAIN PARTS	11/29/2021	126.93	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV033443	WATER SERVICE DATA	11/15/2021	313.00	.00	
51-300-5100 PROFESSIONAL SERVIC	MOE FUNDS	01/2022	PW JAN PREMIUMS	12/09/2021	2,436.00	.00	
51-300-5101 AUDIT	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	1,657.50	.00	
51-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	4,004.70	.00	
51-300-5410 UTILITIES	COMED I	11/08/21-3040	218 Fairway 10/8-11/8/21	11/08/2021	24.60	.00	
51-300-5410 UTILITIES	NICOR GAS	11/22/21-70063	WELL HOUSE 10/22-11/22/21	11/22/2021	133.07	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9893506168	SCADA 10/24-11/23/21	11/23/2021	40.01	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	11/09/21-1674	1217 CAMP MCDONALD 10/1-10	11/09/2021	16,536.67	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	11/15/21-3287-	OCT 3287-001	11/15/2021	262.83-	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	11/15/21-3288-	OCT 21 3288-001	11/15/2021	104.85-	.00	
51-300-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	14,867.00	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	313.83	.00	
Total EXPENSES:					40,218.94	.00	
Total WATER FUND:					40,473.00	254.06	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5632 ICE CONTROL MAINTEN	TRUGREEN PROCESSING CEN	150568299	SALT	11/05/2021	450.00	.00	
52-300-5632 ICE CONTROL MAINTEN	TRUGREEN PROCESSING CEN	150568822	SALT	11/05/2021	450.00	.00	
52-300-5710 OPERATING SUPPLIES	MENARDS	90324	PUMP PARTS METRA	12/01/2021	36.45	.00	
Total EXPENSES:					936.45	.00	
Total PARKING FUND:					936.45	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5101 AUDIT & ACCTG SERVIC	EDER CASELLA & CO	43406	AUDIT FINANCIAL REPORT	11/17/2021	3,315.00	.00	
53-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	61636	NOV 21 FINANCIAL SERVICES	12/01/2021	6,865.20	.00	
53-300-5500 LIABILITY INSURANCE	ILLINOIS COUNTIES RISK MAN	Q3-1000410-2	1/2 property laibility prem 12/1/21-	12/01/2021	24,779.00	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	72607	JAN 22 WORKERS COMP	11/15/2021	125.52	.00	
Total EXPENSES:					35,084.72	.00	
Total SANITARY SEWER FUND:					35,084.72	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	SUE'S SUPERPLAY LLC	ZBA 21-07SU-2	ZBA 21-07SU	10/29/2021	355.64	355.64	11/18/2021
Total :					355.64	355.64	
Total ROAD & BUILDING BOND ESCROW:					355.64	355.64	
Grand Totals:					596,145.76	1,199.22	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	362,168.65	209.46	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	2,615.40	380.06	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	8,795.13	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	24,709.92	.00	
PALATINE ROAD TIF FUND			
Total PALATINE ROAD TIF FUND:	1,400.85	.00	
SSA #5			
Total SSA #5:	1,982.00	.00	
SSA #8			
Total SSA #8:	1,982.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	115,200.00	.00	
ROAD CONSTRUCTION DEBT			
Total ROAD CONSTRUCTION DEBT:	442.00	.00	
WATER FUND			
Total WATER FUND:	40,473.00	254.06	
PARKING FUND			
Total PARKING FUND:	936.45	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	35,084.72	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	355.64	355.64	
Grand Totals:	596,145.76	1,199.22	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
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