

**Annual Joint Review Board Meeting Minutes
Prospect Pointe/Muir Park Tax Increment Financing District
Prospect Heights City Hall, 8 N Elmhurst Road, Prospect Heights, IL
Zoom and Video Conference**

October 27, 2021 – 2:00 PM

CALL TO ORDER – At 2:06 PM, City Administrator (JRB Chairman) Wade called to order the Prospect Pointe/Muir Park Tax Increment Financing District Zoom/Video Conference Meeting.

ROLL CALL - Deputy Clerk Schultheis called roll.

REPRESENTATIVES IN ATTENDANCE: City Administrator Wade, Resident Representative Kearns, Prospect Heights Fire District Chief Smith, Cook County Economic Development Project Manager Ruffolo, Assistant Superintendent District 23 McPartlin, Associate Superintendent of Finance District 214 Johnson, Vice President Harper College Galick, Executive Director Prospect Heights Public Library Todd

OTHER REPRESENTATIVE INVITED BUT NOT IN ATTENDANCE – CFO Cook County and Consolidated Elections Rizki, Comptroller Cook County Forest Preserve Howell, Executive Director Wheeling Township Stapleton, Treasurer Metropolitan Water Reclamation District Boyle, Director Northwest Mosquito Abatement District Thennisch, Executive, Executive Director Prospect Heights Park District Ferraro.

OTHER OFFICIALS PRESENT: Attorney Hess, Assistant Finance Director Tannehill, Finance Director Graefen, Deputy Clerk Schultheis, Superintendent of Finance and Planning Curtis and Director of Building and Development Peterson.

APPROVAL OF APRIL 13, 2021 MEETING MINUTES – Representative Kearns moved to approve the April 13, 2021 Meeting Minutes; seconded by Representative McPartlin.

ROLL CALL VOTE:

AYES -	Wade, McPartlin, Johnson, Ruffolo, Smith, Galick, Todd, Kearns
NAYS -	None
ABSENT -	None

Motion carried 8 – 0

APPROVAL OF AGENDA – Representative Galick moved to Approve the October 27, 2021 Annual Joint Review Board Meeting Agenda; seconded by Representative Ruffolo.

ROLL CALL VOTE:

AYES -	Wade, McPartlin, Johnson, Ruffolo, Smith, Galick, Todd, Kearns
NAYS -	None
ABSENT -	None

Motion carried 8 – 0

STATUS REPORT ON PROSPECT POINTE/MUIR PARK TAX INCREMENT FINANCING DISTRICT - Attorney Hess noted that after the last meeting, the City Council

had approved all three of the Ordinances necessary to implement the TIF District. As a result, he said that the parties were moving forward with the redevelopment agreement. No taxes have been collected as the agreement is within the first year.

Director of Building and Development Peterson said that the applicant had applied for six more months continuation for special use because of the length of time that it took to secure agreements with the various districts. It will be on the City Council agenda for approval.

Attorney Hess said that by City Ordinance, the developer has limited time to submit the final application plan for approval.

There were no questions.

PUBLIC COMMENT – None

SCHEDULING ADDITIONAL MEETINGS

A. The Joint Review Board is to meet annually 180 days after the close of the fiscal year or as soon as the redevelopment audit for that fiscal year becomes available to review the effectiveness and status of the development project area up to the date 65 ILCS 5/11-74.4-5(e). Attorney Hess stated that the reason there is a joint review board meeting presently is that it is 180 days after the closure of the fiscal year. The next likely meeting date would be this time next year. At that time there will either be an audit available or the 180 days after the end of the fiscal year. If there is an audit that becomes available, there will be the scheduling of a meeting.

OTHER BUSINESS – None

ADJOURNMENT – At 2:21 PM, Representative Kearns moved to Adjourn; seconded by Representative Johnson.

ROLL CALL VOTE:

AYES -	Wade, McPartlin, Johnson, Ruffolo, Smith, Galick, Todd, Kearns
NAYS -	None
ABSENT -	None

Motion carried 8 – 0