

NOTICE: MEETING MODIFICATION DUE TO COVID-19



Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Council members under the Open Meetings Act is not practical or prudent. The chief administrative officer (Joe Wade) will attend in person. The Council and members of the public may continue to attend the meeting virtually via Zoom as attendance in the board room is not feasible. **See participation instructions at the bottom of the agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis kschultheis@prospect-heights.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Council at said meeting or otherwise placed into the record.

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL WORKSHOP TELECONFERENCE MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, SEPTEMBER 14, 2020 AT 6:30 P.M.**

MAYOR NICHOLAS J. HELMER PRESIDING

**THIS MEETING WILL BE RECORDED AND AVAILABLE ON THE CITY'S WEBSITE
ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE TELECONFERENCE.**

THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.

**DURING WHICH TELECONFERENCE MEETING IT IS ANTICIPATED THERE WILL BE
DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

A. August 10, 2020 Special Teleconference City Council Meeting Minutes

3. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

4. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

5. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

6. NEW BUSINESS

**A. Request for 1st Read Waiver O-20-28 Staff Memo and Ordinance Granting Certain
Variations for the Property at 213 Shannon Dr., Prospect Heights, IL (*1st Reading*)**

This meeting will be recorded and made available on the City's Website

- B. O-20-28** Staff Memo and Ordinance Granting Certain Variations for the Property at 213 Shannon Dr., Prospect Heights, IL (**2nd Reading**)
- C. Request for 1st Read Waiver O-20-29** Staff Memo and Ordinance Granting Certain Variations for the Property at 100 S. Wheeling Rd., Prospect Heights, IL (**1st Reading**)
- D. O-20-29** Staff Memo and Ordinance Granting Certain Variations for the Property at 100 S. Wheeling Rd., Prospect Heights, IL (**2nd Reading**)
- E. Request for 1st Read Waiver O-20-30** Staff Memo and Ordinance Approving a Special Use Permit and Variation for an Electronic Message Center Sign at 1318 N. Rand Rd., Arlington Heights, IL (**1st Reading**)
- F. O-20-30** Staff Memo and Ordinance Approving a Special Use Permit and Variation for an Electronic Message Center Sign at 1318 N. Rand Rd., Arlington Heights, IL (**2nd Reading**)
- G. Request for 1st Read Waiver O-20-31** Staff Memo and Ordinance Amending Title 5, Chapter 2, Section 3 of the City of Prospect Heights Zoning Code Definition of Off-Track Betting Facility (**1st Reading**)
- H. O-20-31** Staff Memo and Ordinance Amending Title 5, Chapter 2, Section 3 of the City of Prospect Heights Zoning Code Definition of Off-Track Betting Facility (**2nd Reading**)
- I. Request for 1st Read Waiver O-20-32** Staff Memo and Ordinance Amending Title 5, Chapter 3, Section 4G of the City of Prospect Heights Zoning Code Table of Permitted Accessory Buildings, Structures and Uses (**1st Reading**)
- J. O-20-32** Staff Memo and Ordinance Amending Title 5, Chapter 3, Section 4G of the City of Prospect Heights Zoning Code Table of Permitted Accessory Buildings, Structures and Uses (**2nd Reading**)
- K. Request for 1st Read Waiver O-20-33** Staff Memo and Ordinance Directing the Sale of Surplus Property: Police Vehicle - 2011 Ford Crown Victoria VIN# 1FABP7BV0BX104438 (**1st Reading**)
- L. O-20-33** Staff Memo and Ordinance Directing the Sale of Surplus Property: Police Vehicle - 2011 Ford Crown Victoria VIN# 1FABP7BV0BX104438 (**2nd Reading**)
- M. R-20-21** Resolution Relating to the Semi-Annual Review of Closed Session Minutes
- N. R-20-22** Staff Memo and Resolution Approving an Intergovernmental Agreement with Cook County to Provide Coronavirus Relief Funds Under the Cook County COVID-19 Funding Response Plan

7. OLD BUSINESS

- A. O-20-25** Letter of Request and Ordinance Increasing the Number of Class C Liquor Licenses (full liquor) from 3 to 4 and Reducing the Number of Class C-1 Liquor Licenses (beer and wine only) from 4 to 3 at the request of Park Local Restaurant, 1421 N Rand Road (**2nd Reading**)

- B. O-20-26** Staff Memo and Ordinance Approving Certain Variations for 905 Edward Rd., Prospect Heights (reduce side yard setback and increase the size of recreational vehicle)
(2nd Reading)

8. DISCUSSION TOPICS FOR THIS MEETING:

- A.** Traffic Safety Policy and Procedures Discussion
B. Zoom Meeting Discussion

9. APPROVAL OF WARRANTS

- A.** Approval of Expenditures

General Fund	\$177,762.87
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$1,243.63
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$29,570.09
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$286.58
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$8,659.93
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$450.00

Water Fund	\$12,832.93
Parking Fund	\$318.47
Sanitary Sewer Fund	\$1,313.00
<u>Road/Building Bond Escrow</u>	<u>\$8,885.80</u>
TOTAL	\$241,323.30
<u>Wire Payments</u>	
8/28/2020 PAYROLL POSTING	\$159,668.24
8/26/2020 POLICE PENSION FUNDING	\$73,254.80
AUGUST ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$22,836.11</u>
TOTAL WARRANT	\$497,082.45

- 10. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)**
- 11. EXECUTIVE SESSION**
- 12. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 13. ADJOURNMENT**

MEETING PARTICIPATION INSTRUCTIONS:

ZOOM Meeting Tips

- **Join early** – up to 10 minutes before the meeting start time
- Find a **quiet space without background noise**
- If using a Computer that has a microphone and camera turned **ON**, please disable the microphone if calling in via telephone. Using **BOTH** can cause feedback and you will be muted or removed from the meeting if necessary.
- **When calling in by telephone**, please mute your voice using *6 when not talking. The *6 code will mute and unmute your voice on a phone line.
- **Please wait** for your opportunity to speak to **avoid talking over** other participants.
- If using the video camera feature, **please remember you are on camera!**

Computer access: Join the Zoom meeting: <https://us02web.zoom.us/j/88389808995>

Meeting ID: **883 8980 8995**

Phone access: Audio participation on telephone: **(312) 626-6799** or **(888) 788-0099**

Meeting ID: **883 8980 8995**

This meeting will be recorded and made available on the City's Website

Please use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open at 6:20pm. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during “Public Comment”, will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: August 28, 2020

To: Mayor Helmer and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-13 V – Variation to Reduce Side Yard Setback to construct an addition to the garage at 213 Shannon Dr., Prospect Heights, IL

Issue: Joseph Pollina, owner of the subject property is seeking a variation to Section 5-8-2 E2 of the City of Prospect Heights Zoning Code to allow the reduction of the required setback from 15' to 11' in the required side yard for the construction of an addition to the existing attached garage.

Background: The PZBA held a public hearing on August 27, 2020. Mr. Pollina testified that he is requesting the smallest variation necessary to complete the addition. Currently, there is a 21.28' side yard setback. He proposing a 10' addition onto the garage. The PZBA voted unanimously (7-0) to recommend approval of the variation.

No other testimony from the public was presented.

RECOMMENDATION: That the City Council approve Ordinance #O-20-28 granting certain variation to reduce the required side yard setback from 15' to 11' allowing the applicant to construct of an addition to his attached garage.

ORDINANCE NO. O-20-28

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
213 Shannon Dr., PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 213 Shannon Dr. prescribe that the principal structure maintain a 15' side yard setback from the property line, and

WHEREAS, the owner of the Property has submitted for consideration of a variation to allow a 4' reduction in the side yard setback for a garage addition to a single family residence from 15' to 11' per Section 5-6-1E2 of the City of Prospect Heights Zoning Code on the property commonly known as 213 Shannon Dr., Prospect Heights, Illinois, in the City's R-1 Single Family Residential District; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on August 27, 2020 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted.

Section 3. That this variation is conditioned upon applicants construction of the addition substantially in accordance with the approved plans and documents submitted at the public hearing on this matter and with applicable codes.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this ____ day of September 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

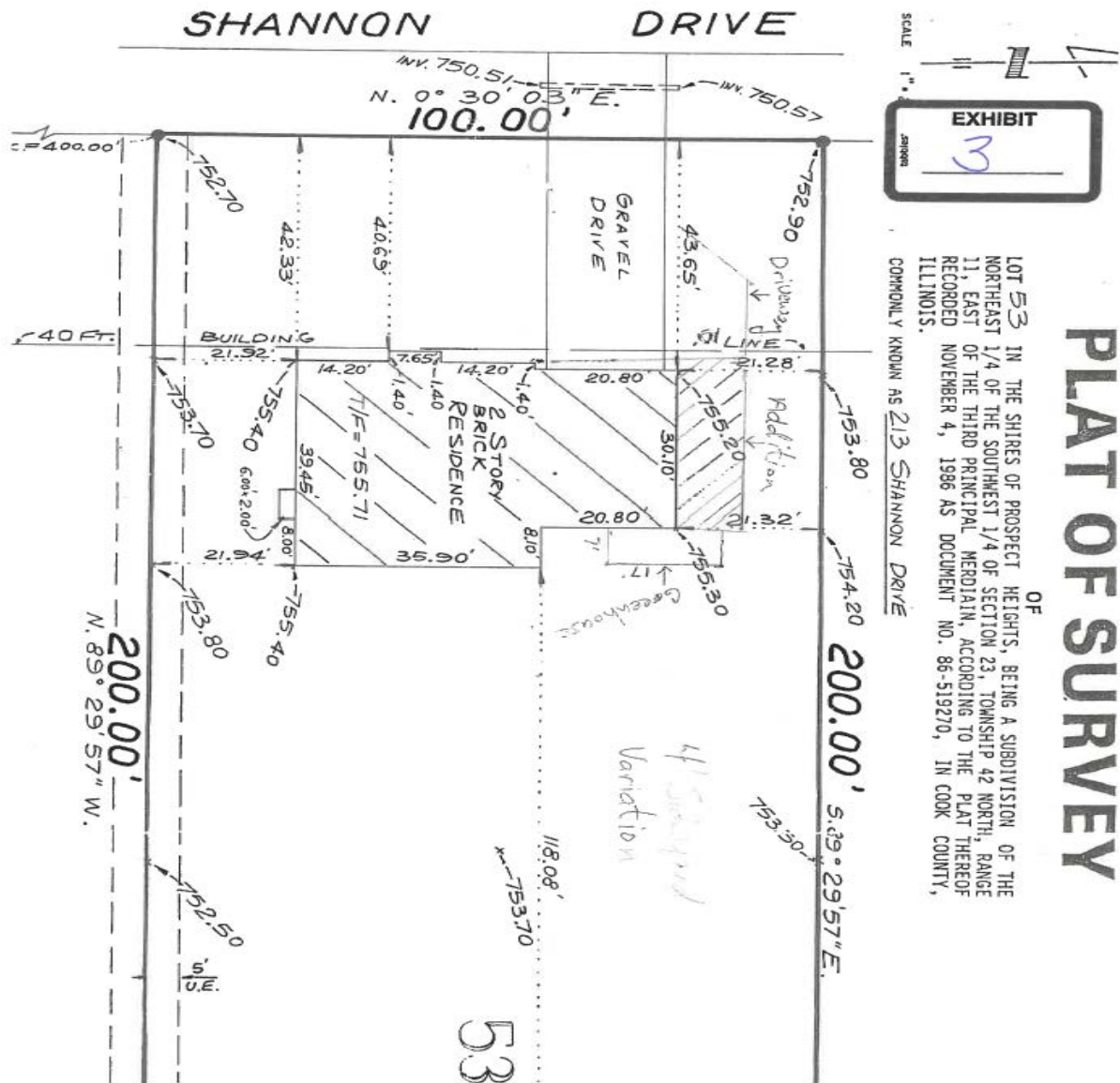
Published in pamphlet form: September ____, 2020

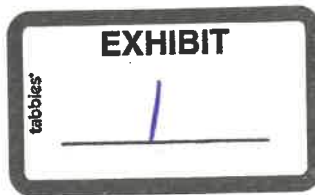
Exhibit A

Legal Description of 213 Shannon Drive, Prospect Heights, IL

LOT 53 IN THE SHIRES OF PROSPECT HEIGHTS, BEING A SUBDIVISION OF THE NORTHEAST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 23, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 4, 1986 AS DOCUMENT NO. 86-519-270, IN COOK COUNTY, ILLINOIS, ILLINOIS.

PIN #03-23-318-032-0000





FOR OFFICE USE ONLY:

FEE PAID _____
RECIEPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Joseph Pollina
ADDRESS: 213 Shannon Drive
Prospect Hts IL 60070
PHONE: 847-312-6062
E-MAIL: joeypollina@yahoo.com
ADDRESS OF SUBJECT PROPERTY: 213 Shannon Drive

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-6-1E2

DESCRIPTION OF REQUEST: Add garage to north side of home. Variation for 4' of building, driveway + greenhouse

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
If yes, pelase describe: _____

Has the property been the subject of previous or pending adminstrative legislative or court action:
YES _____ NO X If yes, give details: _____

The follow items MUST be sumitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel.847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

7-9-2020
Date:

Joseph Pollina
Signature of Applicant

Joseph & Angela Pollina
213 Shannon Drive
Prospect Heights, IL 60070
(847)312-6062
joeypollina@yahoo.com



City of Prospect Heights
Board of Appeals

July 13, 2020

Variation Request:

Angela and I are looking to expand our garage space to a three car garage. Our family has grown and the moving of cars on the driveway has become a problem. We are looking to expand 10' on the north side of the home. Our lot line from the home is 21.28' away and the new structure will leave 11.28' from the lot line. We are hoping to have a variation of 4' for the build of garage space, greenhouse and driveway.

As time passes will be have six drivers and God willing everyone will have their own vehicle. With the garage addition, our driveway will be less crowded and more appealing to the community. With the addition of the third garage, we will look like the other homes around us. I have attached pictures of my neighbor garage to show that we are in line with the community. The new structure will have matching brick and cedar. The driveway will be upgraded with brick pavers.

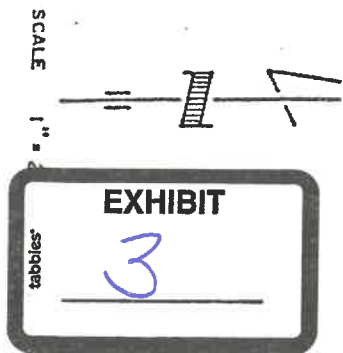
The addition will not block airflow and light through the community. Rain water will be continue to flow freely between the neighbor and our home.

Thank you and I hope you will approve the variation.

Joseph Pollina

A handwritten signature in black ink, appearing to read "Joseph Pollina", written over a horizontal line.

PLAT OF SURVEY



LOT 53 IN THE SHIRES OF PROSPECT HEIGHTS, BEING A SUBDIVISION OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 4, 1986 AS DOCUMENT NO. 86-519270, IN COOK COUNTY, ILLINOIS.

COMMONLY KNOWN AS 213 SHANNON DRIVE

SHANNON DRIVE

INV. 750.51
N. 0° 30' 03" E.
100.00'
INV. 750.57

GRAVEL
DRIVE

Driveway

LINE

Addition

Greenhouse

4' Subgrade
Variation

BUILDING

2 STORY
BRICK
RESIDENCE

200.00'
N. 89° 29' 57" W.

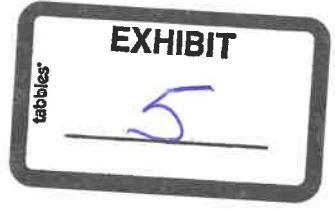
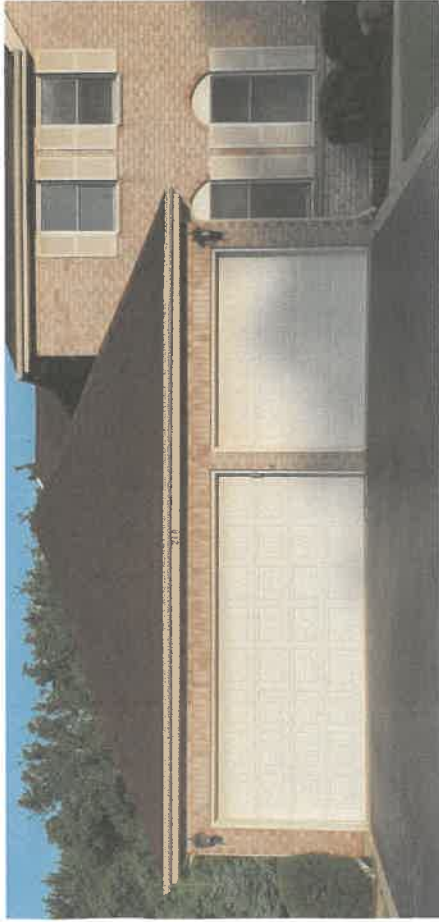
53

5' U.E.

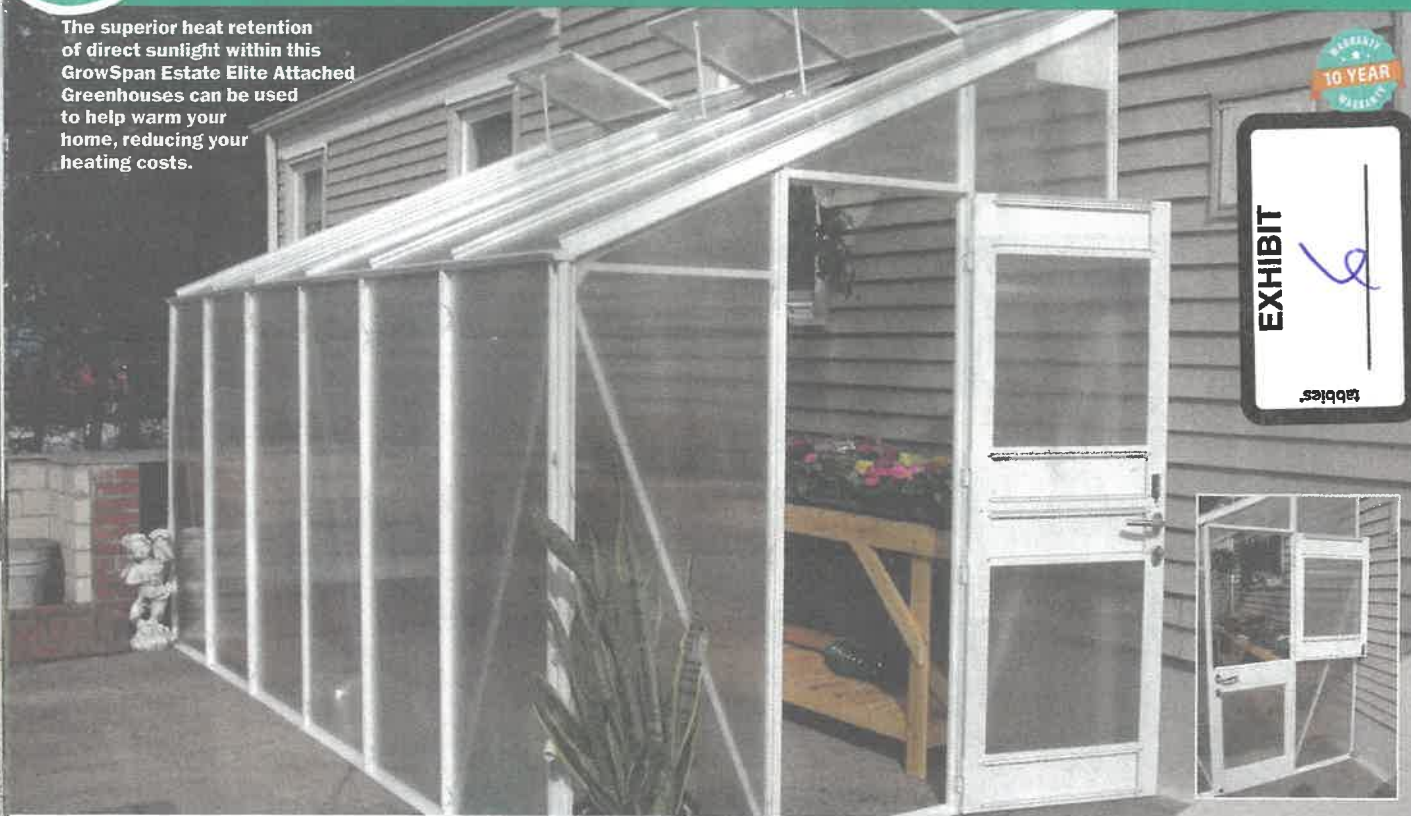
213 Shannon Drive Garage



213 Shannon Drive Neighbors Garages



The superior heat retention of direct sunlight within this GrowSpan Estate Elite Attached Greenhouses can be used to help warm your home, reducing your heating costs.



EXHIBIT

Tables

10 YEAR WARRANTY



Extend your growing season with a GrowSpan Estate Elite Attached Greenhouse.

- Excellent option when space is an issue.
- Suitable for use as a sun porch. Relax in your bug and pest-free sunroom addition.
- Comes complete with downspout and gutters and is attractive in any setting.
- Frame has a bright white, powder-coated finish.
- Heavy-duty, powder-coated aluminum profiles create a stable, sturdy frame.
- Panels are constructed from UV-stabilized 6 mm polycarbonate for superior heat retention and hot-spot reduction.
- Multiple roof vents offer improved air circulation.
- We recommend using the powder-coated steel base sold below.
- For automatic climate control and optimum growing conditions, install our energy-saving Solar-Powered Vent Opener (104037), sold on pg. 45.
- 6'H x 2'1"W single, hinged Dutch door allows for easy access and extra ventilation.
- Sidewall height: 5'3". Ridge height: 8'3".
- 10 year warranty on both frame and polycarbonate.
- Door must be installed as shown.

Designed to easily attach to
your home, garage or shed!



GROWSPAN ESTATE ELITE ATTACHED GREENHOUSE

STK#	ITEM	ROOF VENTS	EACH
104715	6'4"W x 16'6"L x 8'3"H	2 Double	\$2,669.00
104716	Steel Base for 104715	-	245.00

Zoning Review



Date: August 14, 2020

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Joseph Pollina

Subject Property: 213 Shannon Drive

Application: Variation Side Yard Setback – Section 5-6-1E2

Project: Construct a Garage Addition to the Primary Structure in a Required Side Yard

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning Sections: Additional Parking Regulations: 5-6-1 E2 Yard Area
Variation Standards 5-10-8

As

Current Zoning: R-1 Single Family Residential District
Current Use: Single Family Residential Permitted Use

Request: The petitioner is seeking a variation to Section 5-6-1 E2 to allow an encroachment into the required interior side yard setback from 15' to 11' for the proposed garage addition to the primary structure.

Standards for Variations:

Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation on each request separately.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: **The owner expressed a need for additional garage parking. The addition will be incorporated into the design of the existing home and be consistent with the appearance with other homes in the subdivision. The requested variation is the minimum necessary to construct the addition onto the house.**

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: **The literal interpretation of this title would not deprive the applicant of rights enjoyed by other properties within the R-1 District.**

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: **Applicant shall provide testimony substantiating the hardship.**

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: **Standard met. The proposed addition is the minimum necessary to add a third garage bay to the existing house. The variation would leave over 11' of open side yard to the neighbor to the north. The additional driveway necessary to serve the addition is in compliance with the City requirements.**

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: **Standard met.**

6. The proposed variation will not alter the essential character of the locality.

Response: **The overall project will not alter the essential character of the locality.**

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: **Standard met.**

8. The granting of the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: **Standard will be met as each case is reviewed and granting of the variation is not denying the right of others in the same district to seek the same variation.**

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: **Standard met. This case is based upon the merits of the application.**

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

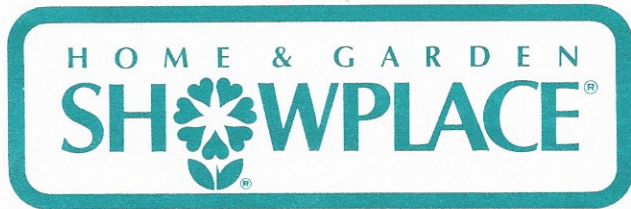
Response: No additional conditions are necessary.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

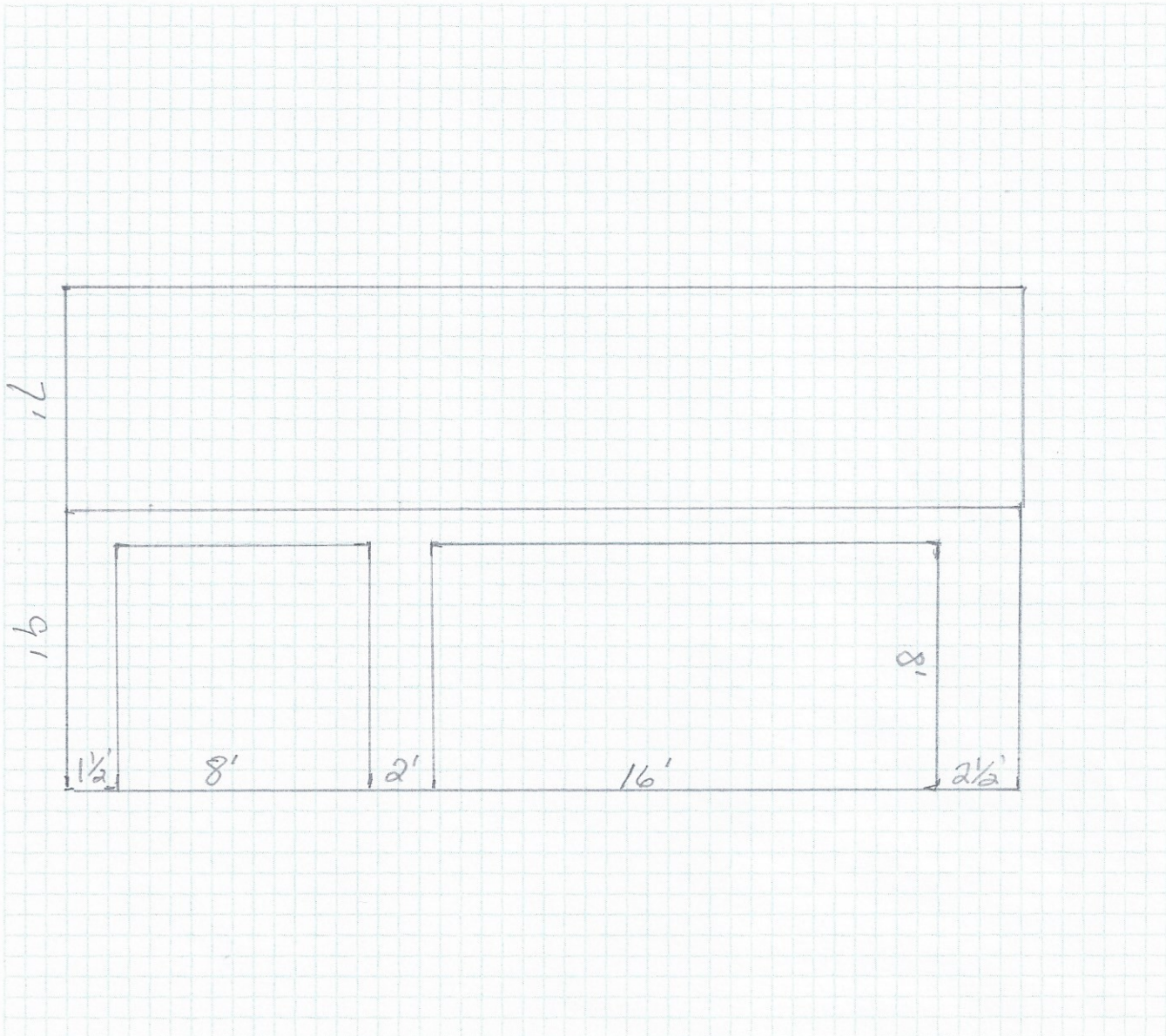
Conclusion

Staff concurs that the variation is the minimum required to provide the added garage bay. The design and appearance is consistent with other homes in the neighborhood. There will be adequate green space, 11', in the side yard for any drainage.

Staff concurs with the request.



LANDSCAPE QUICK SKETCH



MATERIAL LIST

Qty.	Item	Cost Ea.	Total Cost
A.			
B.			
C.			
D.			
E.			
F.			
G.			
H.			
I.			
J.			

Grand Total _____
Good Till (date) _____

Drawn For: Joseph Pollina
Name: Joseph Pollina
Address: 213 Shannon Drive
City/State/Zip: Prospect Hts IL 60070
Telephone: Westside of Garage

Presented by: Joseph Pollina
Name: Joseph Pollina
Date: 6-1-20 Store: 3/16" = 1"
Telephone: 847-312-6062



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: August 28, 2020

To: Mayor Helmer and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-14 V – Variation to increase Lot Coverage Area for the purpose of constructing a shed at 100 S. Wheeling Rd., Prospect Heights, IL

Issue: Chris Pangandian, owner of the subject property is seeking a variation to Section 5-3-4 G of the City of Prospect Heights Zoning Code to allow the increase of Lot Coverage for a shed from 200 sq. ft. to 288 sq. ft.

Background: The PZBA held a public hearing on August 27, 2020. Mr. Pangandian, testified that he is requesting the smallest variation necessary for the shed. The current shed is 144 sq. ft. in area and he proposing to double the size for storage purposes. The PZBA voted unanimously (7-0) to recommend approval of the variation.

No other testimony was presented.

RECOMMENDATION: That the City Council approve Ordinance #O-20-29 granting a variation to increase the maximum Lot Coverage for a shed from 200 s. ft. to 288sq.ft. allowing the applicant to construct a larger storage shed on his property.

.



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: August 3, 2020

To: Danielle Dash – Chairman
Planning/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case No. 20-14 V - Variation 100 S. Wheeling Rd.

Please be advised that Chris Pangandian, owner, has applied for a variation to Section 5-3-4 G Lot Coverage to increase the size of an accessory structure from 200 sf. to 288 sf. construct a shed 88 sf. larger than permitted by the City Code. The applicant has indicated the need for storage due to his house being single story home with no basement and low slope roof with no storage.

The commissioners should review Section 5-10-8 F Standards For Variations in reviewing this application.

Thank you.

ORDINANCE NO. O-20-29

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
100 S. WHEELING RD., PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 100 S. Wheeling Rd. prescribe that the maximum size of a shed is 200 sq. ft. in area, and

WHEREAS, the owner of the Property has submitted for consideration of a variation to allow an increase of 88 sq. ft. to allow a 288 sq. ft. shed to be constructed in the rear yard per Section 5-3-4G of the City of Prospect Heights Zoning Code on the property commonly known as 100 S. Wheeling Rd., Prospect Heights, Illinois, in the City's R-1 Single Family Residential District; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on August 27, 2020 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted.

Section 3. That this variation is conditioned upon applicant's construction of the addition substantially in accordance with the approved plans and

documents submitted at the public hearing on this matter and with applicable codes.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this ____ day of September 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: September ____, 2020

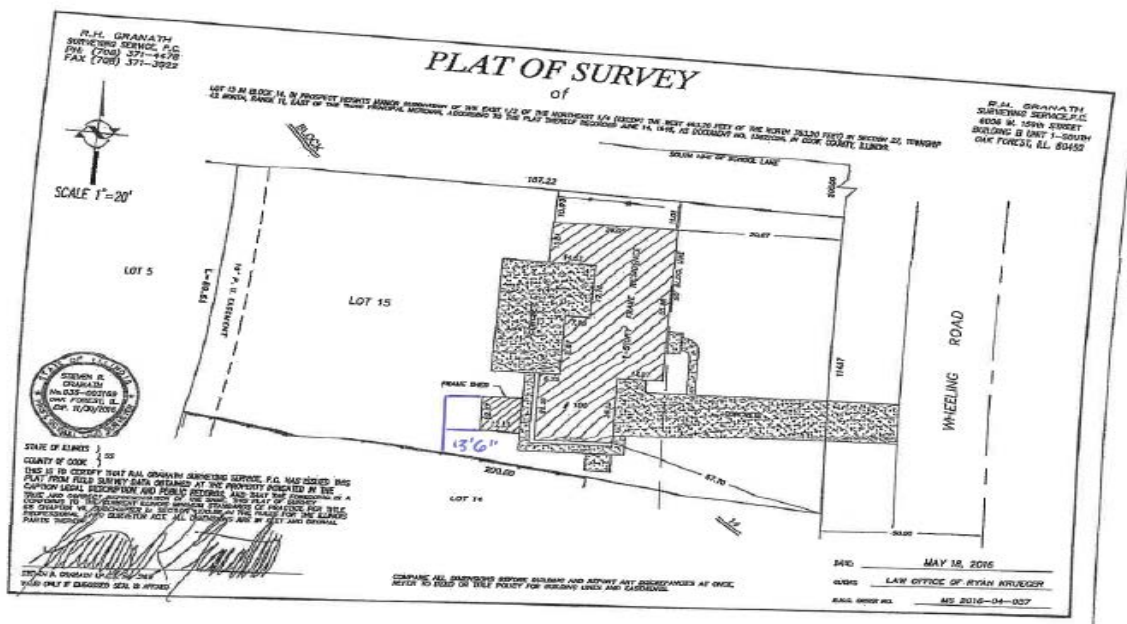
Exhibit A

Legal Description of 100 S. Wheeling Rd., Prospect Heights, IL

LOT 15 IN BLOCK 14, IN PROSPECT HEIGHTS MANOR SUBDIVISION OF THE EAST ½ OF THE NORTHEAST ¼ (EXCEPT THE WEST 493.20 FEET OF THE NORTH 353.20 FEET) IN SECTION 27, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1945, AS DOCUMENT NO. 13821026, IN COOK COUNTY, ILLINOIS.

PIN #03-27-214-009-0000

RECEIVED JUL 22 2020





RECEIVED JUL 22 2020

FOR OFFICE USE ONLY:

FEE PAID _____
RECIEPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE 8/27/20

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: CHRIS PANGANDIAN
ADDRESS: 100 S. WHEELING RD
PROSPECT HEIGHTS, IL 60070

PHONE: 312-420 1264
ADDRESS OF SUBJECT PROPERTY: 100 S. WHEELING RD

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-3-4

DESCRIPTION OF REQUEST: VARIATION TO INCREASE ACCESSORY
STRUCTURE FOOTPRINT LIMIT FROM 200 SF TO 288 SF

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO _____
If yes, please describe: _____

Has the property been the subject of previous or pending administrative legislative or court action:
YES _____ NO X If yes, give details: _____

The follow items MUST be submitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel. 847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

7/22/20
Date:

Signature of Applicant

NOTICE TO PROPERTY OWNERS

RECEIVED JUL 22 2020

EXHIBIT

2

R.H. GRANATH
SURVEYING SERVICE, P.C.
PH: (708) 371-4478
FAX (708) 371-3922

PLAT OF SURVEY

of

LOT 15 IN BLOCK 14, IN PROSPECT HEIGHTS MAPPER SUBDIVISION OF THE EAST 1/2 OF THE NORTHEAST 1/4 (EXCEPT THE WEST 483.20 FEET OF THE NORTH 353.20 FEET) IN SECTION 27, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1996, AS DOCUMENT NO. 13621229, IN COOK COUNTY, ILLINOIS.

R.H. GRANATH
SURVEYING SERVICE, P.C.
6008 W. 129TH STREET
BUILDING B UNIT 1-SOUTH
OAK FOREST, ILL. 60452



SCALE 1"=20'



STATE OF ILLINOIS }
COUNTY OF COOK }

THIS IS TO CERTIFY THAT R.H. GRANATH SURVEYING SERVICE, P.C. HAS ISSUED THIS PLAT FROM FIELD SURVEY DATA OBTAINED AT THE PROPERTY INDICATED IN THE CAPTION LEGAL DESCRIPTION AND PUBLIC RECORDS, AND THAT THE FOREGOING IS A TRUE AND CORRECT REPRESENTATION OF THE SAME. THIS PLAT OF SURVEY CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE PER TITLE 68 CHAPTER VI, SUBCHAPTER 1, SECTION 120.05 IN THE RULES FOR THE ILLINOIS PROFESSIONAL LAND SURVEYOR ACT. ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.

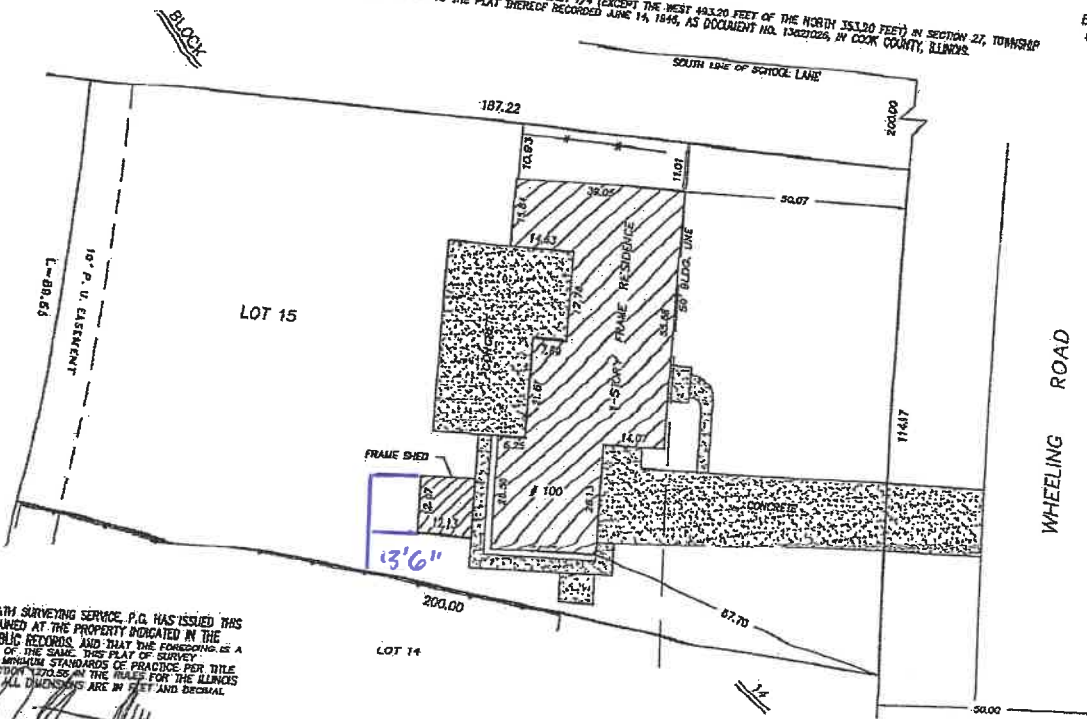
STEVEN R. GRANATH LP 035-003169
VOID ONLY IF ENCLOSED SEAL IS ATTACHED

COMPARE ALL DIMENSIONS BEFORE BUILDING AND REPORT ANY DISCREPANCIES AT ONCE.
REFER TO DEED OR TITLE POLICY FOR BUILDING LINES AND EASEMENTS.

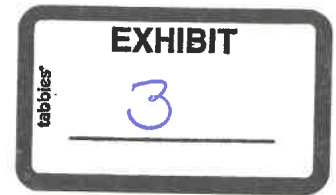
DATE: MAY 18, 2016

BY: LAW OFFICE OF RYAN KRUEGER

R.H.G. ORDER NO. MS 2016-04-037



RECEIVED JUL 22 2020



Letter of Hardship
In Support of Request for Variation
100 S. Wheeling Rd. Prospect Heights, IL 60070

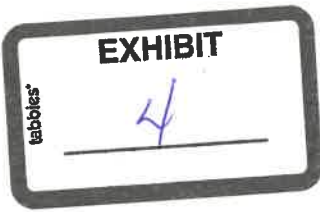
This letter of hardship is in support of my request for a dimensional variance to the maximum allowable footprint for an accessory structure. The property currently has a single 144 square foot storage shed in the rear yard and the intent is to expand the existing shed, westward, increasing its footprint to 288 square feet. Based on building code section 5-3-4, "No accessory building, other than a garage, may exceed 200 square feet." In an effort to maintain aesthetic harmony with the neighboring properties, I am requesting a variance to permit a larger single accessory structure (shed), rather than to install multiple smaller accessory structures located in various areas of the lot. The proposed plan adheres to setback requirements and the percentage of required rear yard occupancy.

My residence is constructed on a concrete slab with no basement nor attic suitable for storage. This request for variance will be the least disruptive addition to the subject and surrounding properties and will allow reasonable use of our land by increasing storage capabilities for seasonal items such as, but not limited to, lawn mower, snow blower, gardening equipment, household items and clothing, patio furniture.

Thank you for your consideration.

Sincerely,

Chris Pangandian



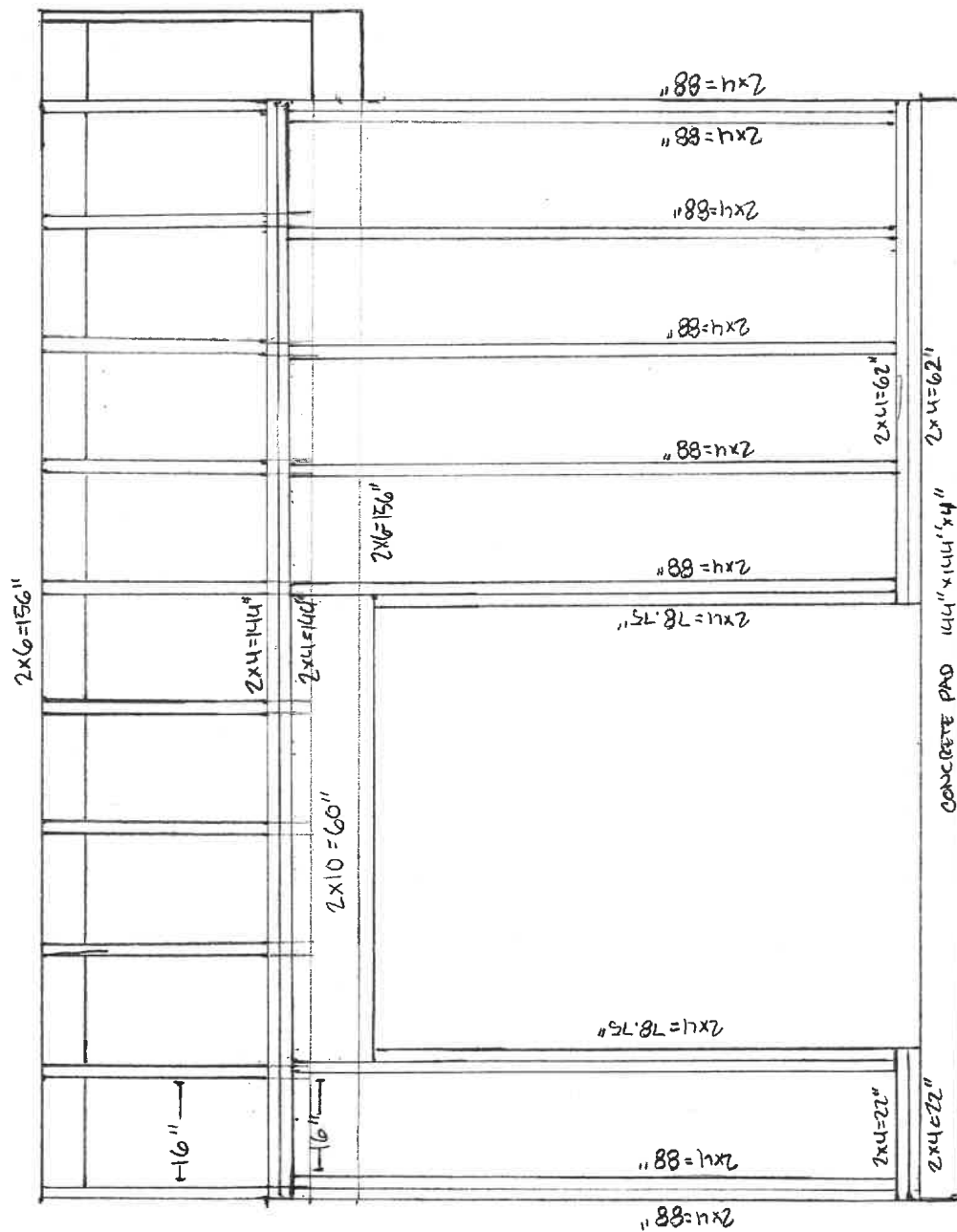
Scale 1" = 6'

N

RECEIVED JUL 22 2020



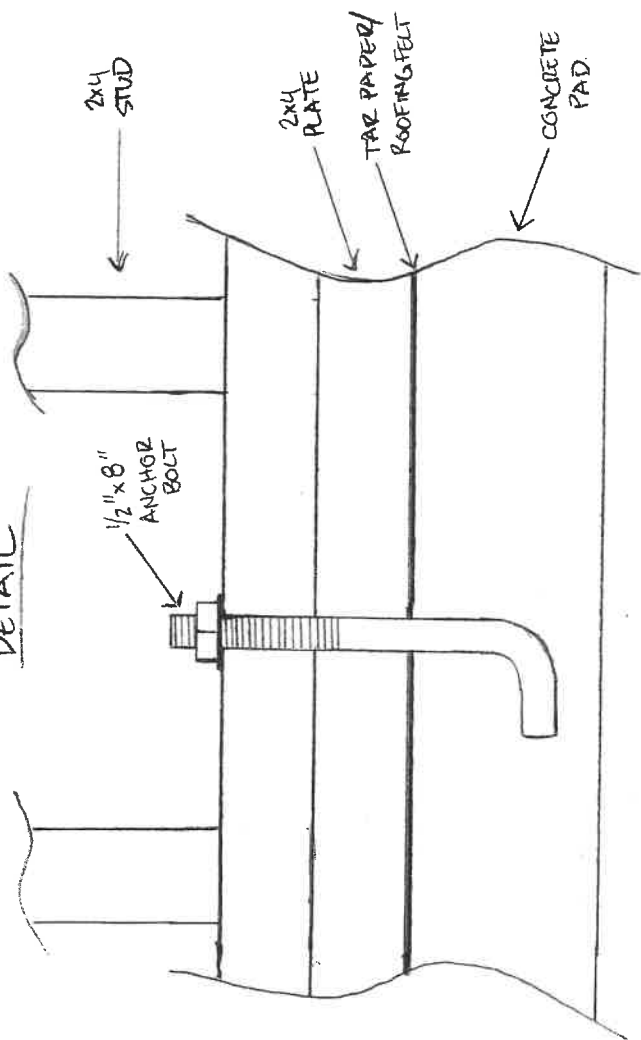
North Wall



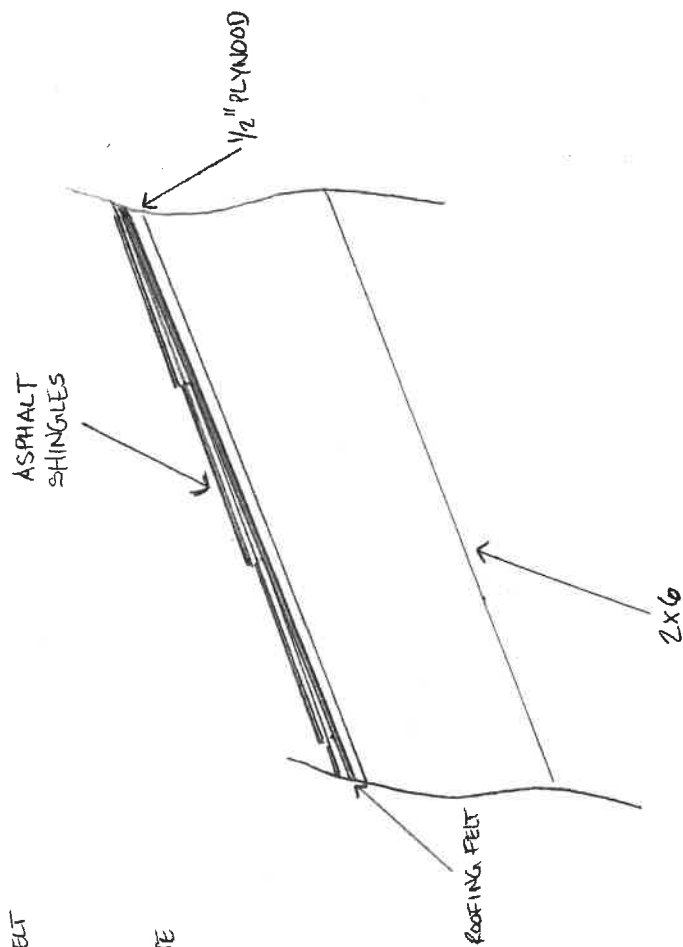
SOUTH WALL



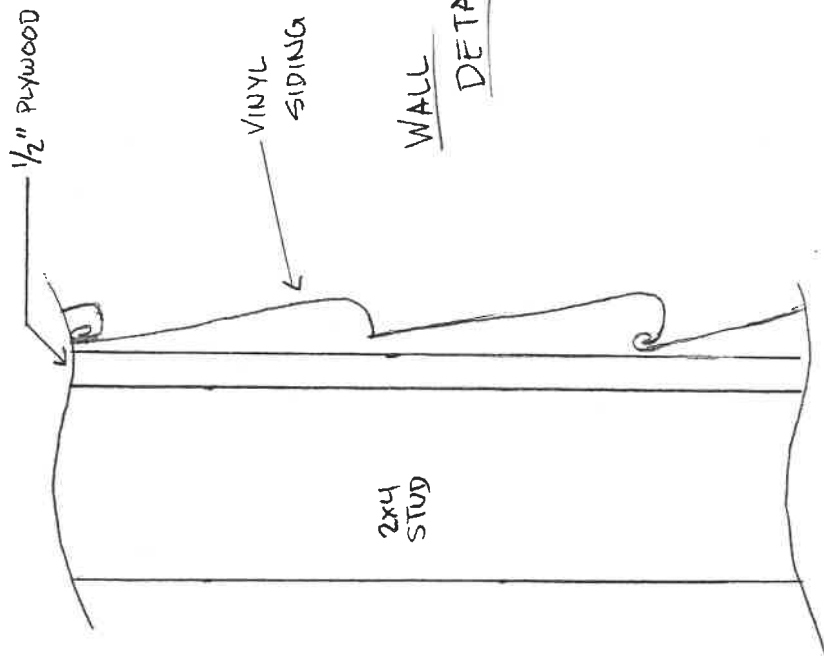
ANCHOR
DETAIL



ROOF
DETAIL



WALL
DETAIL





RECEIVED JUL 22 2020

**AFFIDAVIT OF TITLE
COVENANT WARRANTY**

STATE OF Illinois } SS
COUNTY OF _____ }

The undersigned affiant, being first duly sworn, on oath says, and also covenants with and warrants to the grantee hereinafter named:

That affiant has an interest in the premises described below or in the proceeds thereof or is the grantor in the deed dated June, 2017 to Christopher Pangandian and Theresa Ortiz and Carmelino Ortiz grantee, conveying the following described premises:

LOT 15 IN BLOCK 14 IN PROSPECT HEIGHTS MANOR, A SUBDIVISION OF THE EAST 1/2 OF THE NORTHEAST 1/4 (EXCEPT THE WEST 493.20 FEET OF THE NORTH 353.20 FEET THEREOF) OF SECTION 27, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1946 AS DOCUMENT 13821026, IN COOK COUNTY, ILLINOIS.

Address(es) of Real Estate: 100 S Wheeling Rd, Prospect Heights, IL 60070

That no labor or material has been furnished for the premises within the last four months, that is not fully paid for.

That since the title date of April 25, 2017, in the report on title, affiant has not done or suffered to be done anything that could in any way affect the title to premises, and no proceedings have been filed by or against affiant, nor has any judgment or decree been rendered against affiant, nor is there any judgment note or other instrument that can result in a judgment or decree against affiant within five days from the date hereof.

That the parties, if any, in possession of premises are bona fide tenants only, and have paid promptly and in full their rent to date, and are renting from N/A to N/A and not for any longer term, and have no other or further interest whatsoever in premises.

That all water taxes, except the current bill, have been paid, and that all the insurance policies assigned have been paid for.

That this instrument is made to induce, and in consideration of, the said grantee's consummation of the purchase of premises.

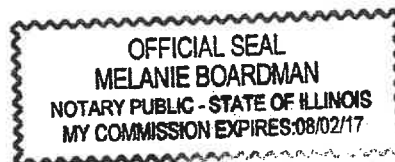
Affiant further states naught.

Alliance for Revitalized Communities LLC

By: Nick Ginali as attorney in fact

Subscribed and sworn to before me
this 13th day of June 2017

Melanie Boardman (SEAL)
NOTARY PUBLIC



BILL OF SALE
(Illinois)

Seller, **Alliance for Revitalized Communities LLC**, in consideration of Ten dollars, receipt whereof is hereby acknowledged, does hereby sell, assign, transfer and set over to Buyers, **Christopher Pangandian and Theresa Ortiz and Carmelino Ortiz**, as the following described personal property, to-wit:

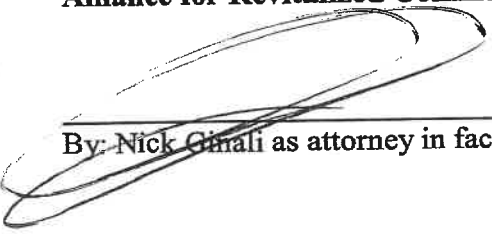
See 1st Page of Contract attached

Seller hereby represents and warrants to Buyer that Seller is the absolute owner of said property, that said property is free and clear of all liens, charges and encumbrances, and that seller has full right, power and authority to sell said personal property and to make this bill of sale. All warranties of quality, fitness, and merchantability are hereby excluded.

If this bill of sale is signed by more than one person, all persons so signing shall be jointly and severally bound hereby.

IN WITNESS HEREOF, Seller has signed and sealed this bill of sale at
Schaumburg this 13th day of June 2017.

Alliance for Revitalized Communities LLC


By: Nick Ginali as attorney in fact

Subscribed and sworn to before me
this 13th day of June 2017.

Melanie Boardman (SEAL)
NOTARY PUBLIC





MULTI-BOARD RESIDENTIAL REAL ESTATE CONTRACT 6.1



1 **1. THE PARTIES:** Buyer and Seller are hereinafter referred to as the "Parties".

2 Buyer Name(s) [please print] CHUKS RANGANDIAN, THERESA GAMBOA OETIZ, CARMELINO OETIZ

3 Seller Name(s) [please print] Alliance for Revitalized Communities

4 If Dual Agency Applies, Complete Optional Paragraph 31.

5 **2. THE REAL ESTATE:** Real Estate shall be defined as the property, all improvements, the fixtures and Personal
6 Property included therein. Seller agrees to convey to Buyer or to Buyer's designated grantee, the Real Estate
7 with approximate lot size or acreage of _____ commonly known as:

8 100 S. Wheeling Road Prospect Heights IL 60070
9 Address City State Zip
10 Cook 03272140090000

11 County Unit # (If applicable) Permanent Index Number(s) of Real Estate

12 If Condo/Coop/Townhome Parking is Included: # of spaces(s) 2; identified as Space(s) # _____
13 [check type] ☐ deeded space, PIN: _____ ☐ limited common element ☐ assigned space. DS MG

14 **3. PURCHASE PRICE:** The Purchase Price shall be \$ 270,000 - 275,000 After the payment of
15 Earnest Money as provided below, the balance of the Purchase Price, as adjusted by prorations, shall be paid at
16 Closing in "Good Funds" as defined by law.

17 **4. EARNEST MONEY:** Earnest Money shall be held in trust for the mutual benefit of the Parties by [check one]:

18 ☐ Seller's Brokerage; ☐ Buyer's Brokerage; ☒ As otherwise agreed by the Parties, as "Escrowee".

19 Initial Earnest Money of \$ 5,000 - shall be tendered to Escrowee on or before 2 day(s) after Date
20 of Acceptance. Additional Earnest Money of \$ _____ shall be tendered by _____, 20 ____.

21 **5. FIXTURES AND PERSONAL PROPERTY AT NO ADDITIONAL COST:** All of the fixtures and included Personal
22 Property are owned by Seller and to Seller's knowledge are in operating condition on the Date of Acceptance,
23 unless otherwise stated herein. Seller agrees to transfer to Buyer all fixtures, all heating, electrical, plumbing,
24 and well systems together with the following items of Personal Property at no additional cost by Bill of Sale at
25 Closing [Check or enumerate applicable items]:

☒ Refrigerator	☒ Central Air Conditioning	☒ Central Humidifier	☒ Light Fixtures, as they exist
☒ Oven/Range/Stove	☐ Window Air Conditioner(s)	☐ Water Softener (owned)	☒ Built-in or attached shelving
☒ Microwave	☐ Ceiling Fan(s)	☒ Sump Pump(s)	☒ All Window Treatments & Hardware
☒ Dishwasher	☐ Intercom System	☐ Electronic or Media Air Filter(s)	☒ Existing Storms and Screens
☒ Garbage Disposal <u>DS</u> <u>MG</u>	☐ Backup Generator System	☐ Central Vac & Equipment	☒ Fireplace Screens/Doors/Grates
☐ Trash Compactor	☐ Satellite Dish	☐ Security System(s) (owned)	☐ Fireplace Gas Log(s)
☒ Washer <u>CP TO CO</u>	☐ Outdoor Shed	☒ Garage Door Opener(s)	☐ Invisible Fence System, Collar & Box
☒ Dryer <u>CP TO CO</u>	☒ Planted Vegetation	☒ with all Transmitters	☒ Smoke Detectors
☐ Attached Gas Grill	☐ Outdoor Play Set(s)	☒ All Tacked Down Carpeting	☒ Carbon Monoxide Detectors

35 Other Items Included at No Additional Cost: _____

37 Items Not Included: _____

39 Seller warrants to Buyer that all fixtures, systems and Personal Property included in this Contract shall be in
40 operating condition at Possession except: _____

41 A system or item shall be deemed to be in operating condition if it performs the function for which it is
42 intended, regardless of age, and does not constitute a threat to health or safety.

43 If Home Warranty will be provided, complete Optional Paragraph 34.

Buyer Initial CP Buyer Initial TO Seller Initial DS MG Seller Initial _____
Address: 100 S Wheeling Road Prospect Heights IL 60070 03272140090000 06.1

**Warranty Deed
Statutory (ILLINOIS)**

Above Space for Recorder's Use Only

THE GRANTOR (S)

Alliance for Revitalized Communities LLC, for and in consideration of \$10.00, and other good and valuable considerations in hand paid, **CONVEY** __ and **WARRANT** __ to

Christopher Pangandian and Theresa Ortiz and Carmelino Ortiz *as joint tenants with right of survivorship*
the following described Real Estate situated in the County of Cook in the State of Illinois to wit:

LOT 15 IN BLOCK 14 IN PROSPECT HEIGHTS MANOR, A SUBDIVISION OF THE EAST 1/2 OF THE NORTHEAST 1/4 (EXCEPT THE WEST 493.20 FEET OF THE NORTH 353.20 FEET THEREOF) OF SECTION 27, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 1946 AS DOCUMENT 13821026, IN COOK COUNTY, ILLINOIS.

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois. **SUBJECT TO:*** General taxes for 2016 and subsequent years.

Joint Tenancy

Permanent Index Number (PIN): 03-27-214-009-0000

Address(es) of Real Estate: 100 S Wheeling Rd, Prospect Heights, IL 60070

Dated this 13th day of June 2017

Alliance for Revitalized Communities LLC

By: Nick Ginali as attorney in fact

State of IL, County of Cook, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Nick Ginali as attorney in fact for **Alliance for Revitalized Communities LLC** personally known to me to be the same person whose name subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 13th day of June 2017



Commission expires 8/17 Melanie Boardman
NOTARY PUBLIC

This instrument was prepared by Ginali Associates, P.C.,
947 North Plum Grove Rd., Schaumburg, IL 60173

MAIL TO:

Valerie Enold
913 S. Main St
Lombard IL 60148

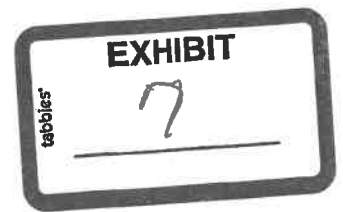
OR

SEND SUBSEQUENT TAX BILLS TO:

Property

Recorder's Office Box No. _____

Zoning Review



Date: August 14, 2020
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: Christopher Panandian
Subject Property: 100 S. Wheeling Rd., Prospect Heights, IL 60070
Application: PZBA 20-14V: Variation to 5-3-8 G Lot Coverage
Project: Construction of a 288 sq. ft. Accessory Structure (Shed) in the R-1 Single Family District in excess of the 200 sq. ft. allowed.

Documents Reviewed:

- A. Application dated July 22, 2020
- B. Plat of Survey prepared by R. H. Granath Surveying Services, dated May 18, 2016

Applicable Zoning Code Sections: Lot Coverage Section 5-3-8: Number of Structures on a Zoning Lot
Variations 5-10-8

Current Zoning: R-1
Current Use: Single Family. Accessory structures are permitted in rear yards.

Request: Allow the construction of an Accessory Structure (shed) to exceed the maximum allowable size of 200 sq. ft. by 88 sq. ft. to a maximum size of 288 sq. ft.

Standards for Variations: Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: The applicant has provided a hardship letter that explains the desire for a larger to address storage. The house does not have a basement and has a low pitch attic not suitable for storage.

Plan commission should have the applicant specifically state the special conditions that exist per the condition. More information is necessary.

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: **The applicant currently has a 144 sq. ft. shed and is proposing to add a 144 sq. ft. extension**

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: **The applicant's hardship shall be clearly stated for the record.**

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: **The variation will not be detrimental to surrounding properties in the neighborhood. The lot is approximately 20,650 sq. ft. and the location of the proposed shed is compliant with all setback requirement. Standard met.**

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: **Standard met.**

6. The proposed variation will not alter the essential character of the locality.

Response: **Standard met.**

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: **Standard met.**

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: **No special privilege will be conferred onto the applicant. Standard met.**

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: **Standard met.**

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: **The applicant shall provide testimony that supports the request for the variation as the minimum necessary.**

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Response: Staff does not recommend any conditions or restrictions to this application.

12/11/11

12/11/11

Conclusion: Staff concurs with the request and recommends approval.

12/11/11

12/11/11

12/11/11

12/11/11

12/11/11

12/11/11



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 28, 2020

To: Mayor Helmer and City Council Members

From: Daniel A. Peterson, Director of Building & Development

Subject: Consideration of an Ordinance Approving a Special Use Permit and Variation for an Electronic Message Sign – 1318 N. Rand Road, Everclean Car Wash

Please be advised that Everclean CW LLC 5, represented by Ms. Eunice Lee, Director of Real Estate, is seeking a Special Use and Variation to install an Electronic Message Center (EMC) into their existing ground sign per Section 5-9-5A of the City of Prospect Heights Zoning Code.

The PZBA held a public hearing on August 27, 2020 to consider the petition for a Special Use and Variation for the electronic message center. Ms. Lee provided testimony that address the standards for approval and that the EMC will provide their business with greater visibility as well as providing the community with information of specials and promotions. The existing sign is approximately 275' away from the other EMC on Rand Rd.

No testimony was provided by the public.

Staff recommended the following condition, which is the same for the other EMC on Rand Rd. at Tony's Finer Foods..

1. The electronic message center will be turned-off during non-business hours and the panel portion of the sign the lights will be lowered during non-business hours.

The applicant agreed to the recommended condition.

The PZBA voted 7-0 to recommend approval of the petition with condition.

Staff concurs with the recommendation of the PZBA.

Recommendation: Approve Ordinance #O-20-30 Approving a Special Use Permit and Variation for an Electronic Message Center at 1318 N. Rand Rd., Arlington Heights, IL.



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: August 14, 2020

To: Chairman Dash and Planning/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-15 SU/V - Special Use Permit for an Electronic Message Sign and Location Variance, 1318 N. Rand Road, Everclean Car Wash

Please be advised that Eunice Lee, Everclean Car Wash is seeking a Special Use and Variation to install an Electronic Message Center (EMC) into their existing ground sign per Section 5-9-5A of the City of Prospect Heights Zoning Code. A variation is required as the proposed sign is less than 500' from an existing EMC (Tony's Finer Foods) as required per Section 5-9-5A1,

A. Electronic Message Centers:

1. The electronic message center shall serve the public convenience at that location and shall be located no closer than five hundred feet (500') to another such sign directed to the same street.

Please contact me should you have any questions regarding this application.

Thank you.

ORDINANCE NO. O-20-30

AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATION FOR AN ELECTRONIC MESSAGE CENTER SIGN AT 1318 N. RAND RD., ARLINGTON HEIGHTS, IL

WHEREAS, The City of Prospect Heights approved a Special Use Permit for Everclean CW LLC 5 (Petitioner) at 1318 N. Rand Road, by Ordinance O-18-44 on December 10, 2018; and

WHEREAS, The Petitioner constructed the car wash and ground sign in accordance with the approved plans; and

WHEREAS, the Petitioner is seeking a special use permit to install an electronic message center into the existing ground sign; and

WHEREAS, the City of Prospect Heights Zoning Code requires a minimum spacing of 500' from another electronic message center sign on the same roadway; and

WHEREAS, The Petitioner has filed a petition for a variation to install an electronic message center sign which is located less than 500' to the existing electronic message center sign for Tony's Fresh Market 1241 N. Rand Road,

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on August 27, 2020 and determined the petition meets the standards for a Special Use and the standards for a Variation and unanimously recommended the Special Use and Variation be approved with conditions; and

WHEREAS, the Mayor and City Council have reviewed the documents pertinent to the application and the recommendations of the Plan/Zoning Board of Appeals and determined that the standards for a Special Use and Variation have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby by adopts same as part of this Ordinance.

Section 2. The Special Use permit is hereby granted for the electronic message center in accordance with Zoning Code Section 5-9-5A.

Section 3. The Variation is hereby granted to allow the electronic message center sign to be located closer than 500' to another such sign in accordance to Zoning Code Section 5-9-5A(1).

Section 4. The approvals include the following condition:

1. The electronic message center will be turned-off during non-business hours and the panel portion of the sign the lights will be lowered during non-business hours.

Section 5. This Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder of Deeds at the expense of the Petitioner.

Section 6. The Special Use and Variations for the electronic message center sign shall run with the land.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this _____ day of September 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: September _____, 2020.

LOT 4 IN C.H. TAYLOR'S SECOND ARLINGTON HEIGHTS ACRES, BEING
A SUBDIVISION OF THAT PART OF THE SOUTHWEST QUARTER OF
SECTION 31, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD
PRINCIPAL MERIDIAN, LYING SOUTH OF RAND ROAD, IN COOK
COUNTY, ILLINOIS.

EXHIBIT
2

PLAT OF SURVEY

OF

LOT 4 IN (L) TWP. 35S. R. 10E. S. 10E. BEING A SUBDIVISION
 OF THAT PART OF THE ADJUTANT GENERAL'S SECTION IN TOWNSHIP 35 NORTH
 RANGE 10 EAST OF THE 10TH MERIDIAN, BEING A PART OF SECTION 36
 IN DEER COUNTY, IOWA.

SCALE: 1" = 20'

LEGEND
 --- Road
 --- Fence
 --- Tree
 --- Rock
 --- Building
 --- Well
 --- Spring
 --- Pond
 --- Stream
 --- Ditch
 --- Easement
 --- Etc.

Surveyor's notes:

1. This plat was completed on July 10, 1925.
2. The work of surveying shown herein is correct.
3. No improvement or other work has been done.
4. No other person or party has been provided for this survey. This plat may be subject to any other person or party who may be provided for in the original plat for the completion of the survey.

DEER COUNTY, IOWA

Surveyed by J. H. HARRIS

Plat No. 10-10-25

State of Iowa

County of Deer

Surveyor, J. H. HARRIS

Witness, J. H. HARRIS

Original Plat No. 10-10-25

Surveyed by J. H. HARRIS

Plat No. 10-10-25

DEER COUNTY, IOWA

Surveyed by J. H. HARRIS

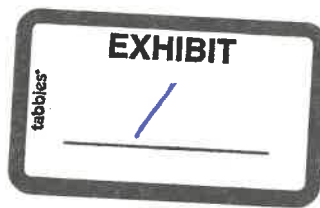
Plat No. 10-10-25

State of Iowa

County of Deer

Surveyor, J. H. HARRIS

Witness, J. H. HARRIS



FOR OFFICE USE ONLY:

FEE PAID _____
RECIEPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Everclean CW LLC 5

ADDRESS: 1318 N. Rand Rd
Arlington Heights, IL 60004

PHONE: (847) 454-5199

E-MAIL: Eunice@evercleancw.com

ADDRESS OF SUBJECT PROPERTY: 1318 N. Rand Rd. Arlington Heights,
IL 60004

PROPERTY IS LOCATED IN THE B3 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-9-5 & 5-9-5A

DESCRIPTION OF REQUEST: Special use to permit an electronic messaging center (EMC)
and variation to locate EMC less than 500 feet to another sign.

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
If yes, pelase describe: _____

Has the property been the subject of previous or pending adminstrative legislative or court action:
YES _____ NO X If yes, give details: _____

The follow items MUST be sumitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the **Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel.847-259-1515** of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

7/23/2020
Date:

[Signature]
Signature of Applicant

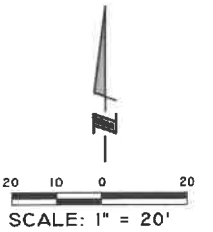
RECEIVED JUL 24 2020

EXHIBIT
2

PLAT OF SURVEY

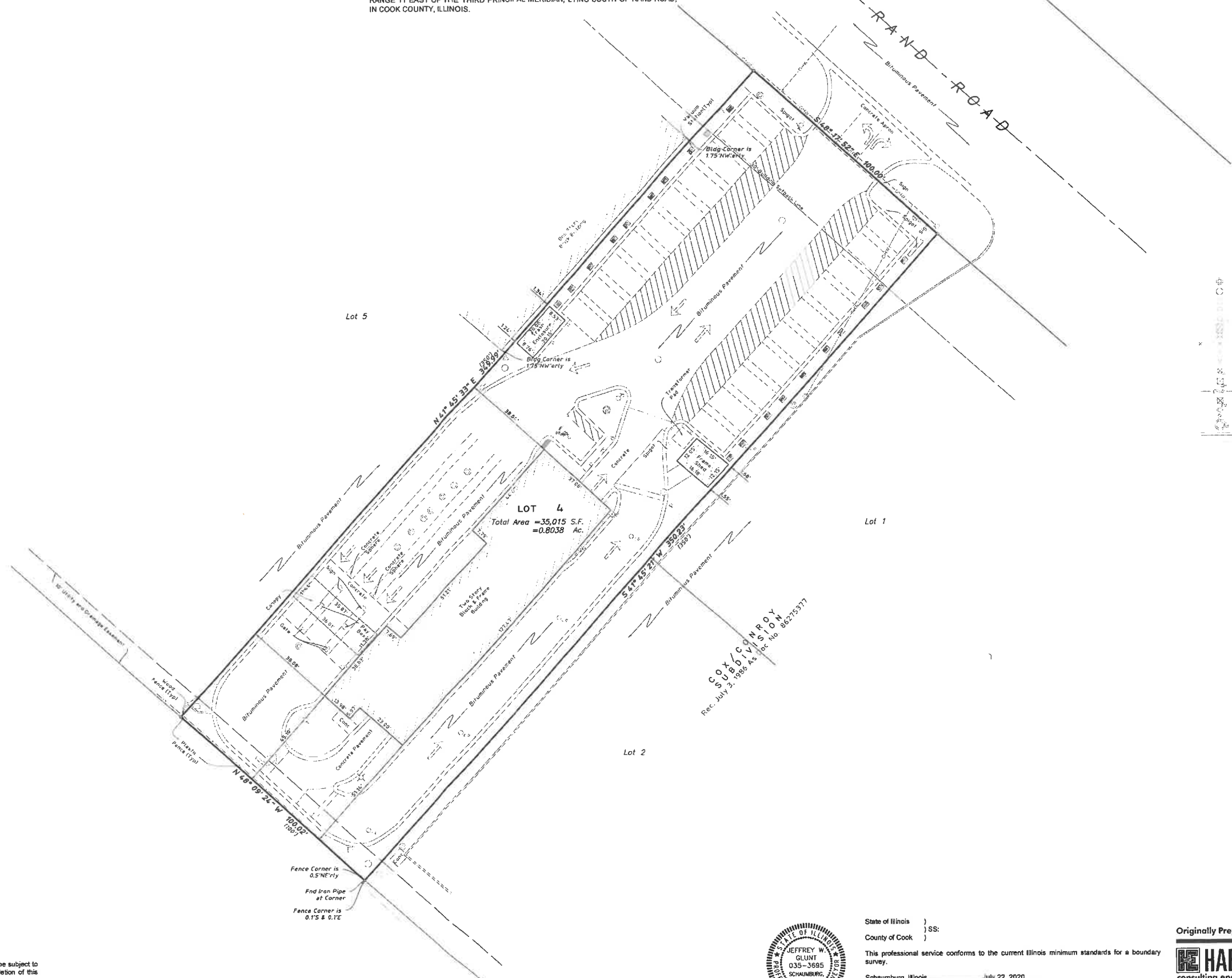
OF

LOT 4 IN C.H. TAYLOR'S SECOND ARLINGTON HEIGHTS ACRES, BEING A SUBDIVISION OF THAT PART OF THE SOUTHWEST QUARTER OF SECTION 31, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF RAND ROAD, IN COOK COUNTY, ILLINOIS.



LEGEND

- Manhole
- Catch Basin
- Inlet
- Area Drain
- Clean Out
- Well Head
- Light Pole
- Fence
- Pipe Bollard
- Sign
- Gas Valve
- Gas Meter
- Overhead Utility Line
- Electric Meter
- Utility Pole
- Handicapped Parking Stall
- Curb & Gutter
- Depressed Curb



Surveyor's notes:

- Field work was completed on July 16, 2020.
- The basis of bearing shown hereon is assumed.
- Underground utilities are not shown hereon.
- A title commitment policy was not provided for this survey. This property may be subject to easements and/or restrictions not provided to the surveyor prior to the completion of this survey.

Ordered By: Morningside Capital, LLC.
Order No.: 18-131



EXPIRES 11-30-20

State of Illinois }
County of Cook } SS:

This professional service conforms to the current Illinois minimum standards for a boundary survey.

Schaumburg, Illinois July 22, 2020

By: [Signature] Illinois Professional Land Surveyor No. 3695

Originally Prepared: 7/20/2020 Project No. 18-131

HAEGER ENGINEERING
consulting engineers land surveyors

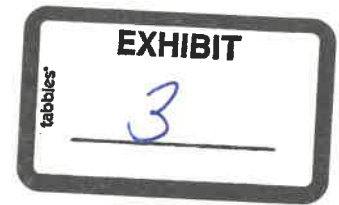
100 East State Parkway, Schaumburg, IL 60173
Tel: (847) 394-6600 Fax: (847) 394-6608
Illinois Professional Design Firm License No. 184-003152
www.haegerengineering.com

© 2020 Haeger Engineering, LLC

RECEIVED JUL 24 2020



Evercleancw.com • Tel 312.857.4857 • Fax 847.787.5319
818 W. Northwest Highway, Arlington Heights, IL 60004



July 29, 2020

Dan Peterson
Director, Building & Development
City of Prospect Heights

Re: Variation request for an electronic messaging center at 1318 N. Rand Rd. Arlington Heights, IL 60004

Dear Mr. Peterson,

First off, thank you for all of your help in making Everclean, Arlington Heights a reality. We have enjoyed being in the community and appreciate your continued support.

We are requesting an Electronic Messaging Center (EMC) be added to our current monument sign at our site. We are asking for a variance in accordance with ordinance section 5-9-5A.

The variation for the EMC will help Everclean as well as the community of Prospect Heights. An EMC will help bring awareness to the community regarding different promotions and events. In addition to promotions and events, we also like to encourage the community by having relevant and timely messages. For example, on other sites where we currently have EMC's, we promoted free washes for healthcare workers and encouraged everyone to be safe and healthy during our current global pandemic.

The EMC will not have any negative effects on the surrounding area. The only other EMC on Rand Rd. is at Tony's Market, located on the opposite side of the street and approximately 280 feet away. From a safety perspective, there would be no overlap in a person's view. The variation for this EMC will not take away from the character of the area as it will stay consistent with the Everclean site and overall color scheme.

The special use application and check for the \$400 fee have already been submitted with the plat of survey, proof of ownership, and a rendering of the EMC on July 24, 2020 to Jennifer Myzia. Submitted with this letter is the check for the remaining \$150 variation fee to go with the special use application.

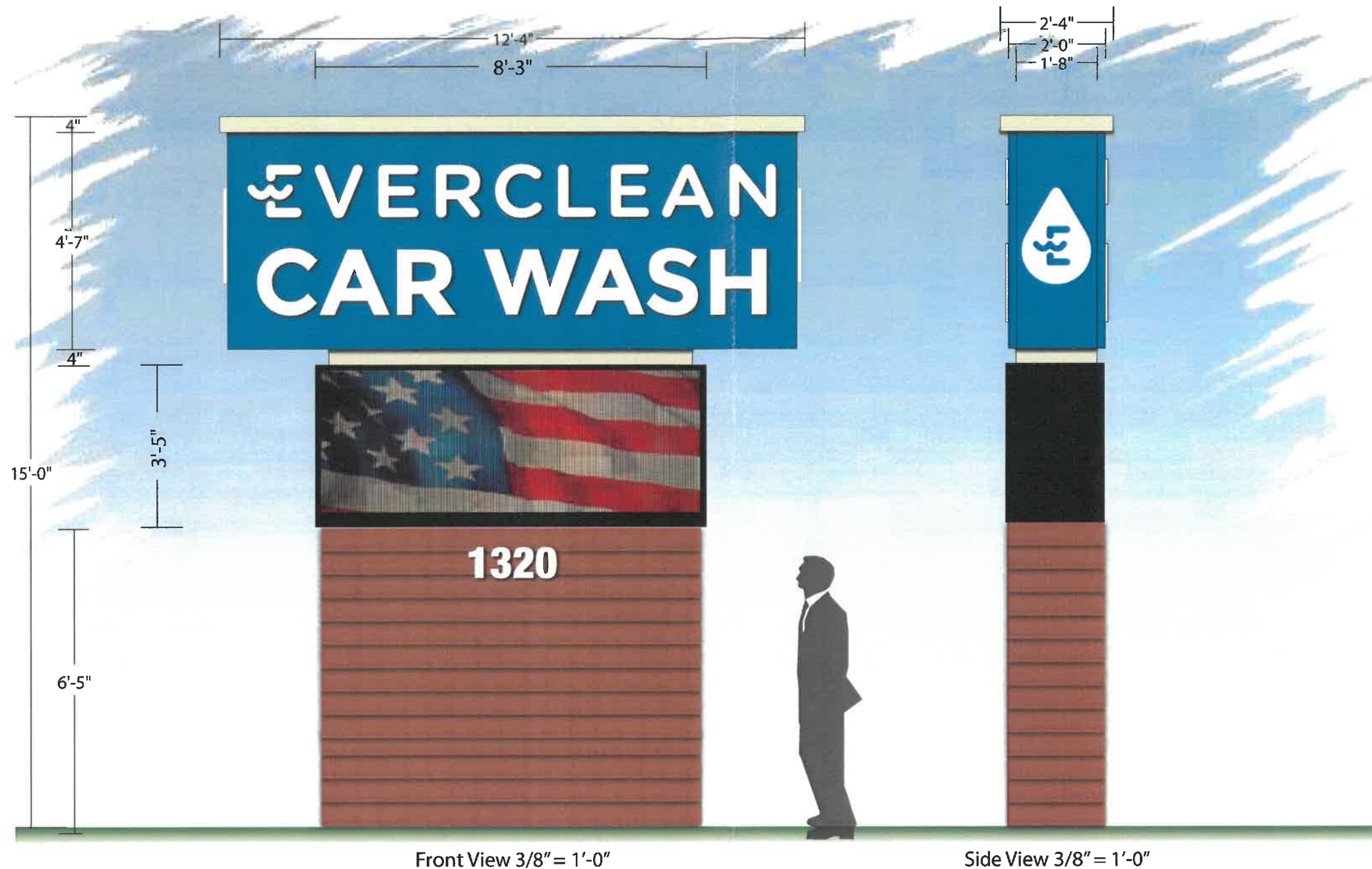
Thank you for considering our request.

Regards,

Eunice Lee, Project Manager - Everclean

RECEIVED JUL 28 2020

EXHIBIT
4



DESCRIPTION

**TWO (2) NEW WATCHFIRE EMC UNITS / 16MM / INSTALLED INTO EXISTING SIGN STRUCTURE
ADDITIONAL POWER WILL BE REQUIRED AND DONE BY CLIENT**

SPECS

SIGNCASE = BLACK

LEGACY SIGN
GROUP

316 N. 325 East, Valparaiso, IN 46383

PROJECT: Everclean
1320 E Rand Rd.
Prospect Heights, IL

REP: Ben Johansen 219-707-0646

DATE: 7-23-2020

DRAWING #: ML-0002-6

DESIGNER: Shaun O'Brien

REVISIONS:

1.

CLIENT APPROVAL:

By signing this print, I understand that I am accepting all aspects of this drawing. This includes artwork, specifications, dimensions, spelling, and all other representations herein. I also understand that color representations on this print are approximate, and may not match actual colors produced.

RECEIVED JUL 24 2020



RECEIVED JUL 24 2020

Warranty Deed
(Limited Liability Company
to Individual)

The Grantor,

JVJ PROPERTY ENTERPRISES, LLC.

a Limited Liability Company
created and existing under and by virtue of the laws of
the State of Illinois and duly authorized
to transact business in the State of
Illinois,

for and in consideration of TEN (\$10.00) and no/100 Dollars, and other good and value
considerations in hand paid, and pursuant to authority given by the Manager of said Limited
Liability Company,

CONVEYS AND WARRANTS to EVERCLEAN CW LLC 5, An Illinois Limited Liability Company,
the following described real estate situated in the County of COOK, in the State of Illinois, to

Legal description attached as Exhibit A.

Subject to taxes for the year 2018 and subsequent years, easements of
record and covenants, conditions and restrictions of record.

Permanent Real Estate Index Number: 03-21-304-007-0000

Common Address: 1326 N. Rand Road, Prospect Heights, IL 60070

Dated this 9th day of January, 2019

JVJ Property Enterprises, LLC

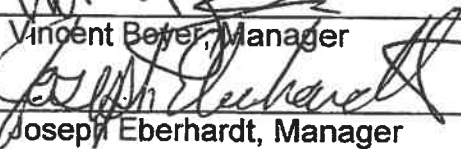
BY:


Joseph R. Eberhardt, Manager

BY:


Vincent Boyer, Manager

BY:


Joseph Eberhardt, Manager

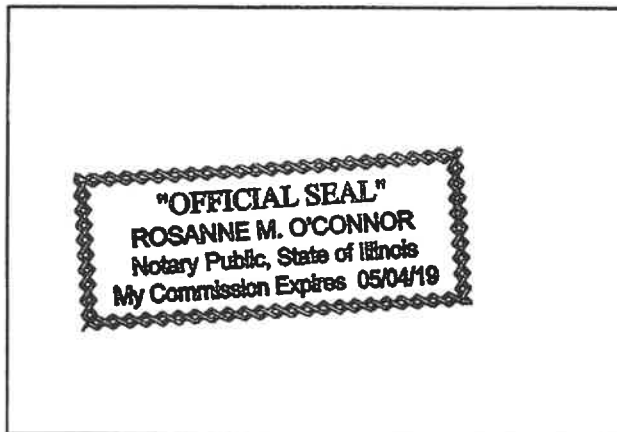
STATE OF ILLINOIS)
County of COOK) SS

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT **JOSEPH R. EBERHARDT, VINCENT BOYER AND JOSEPH EBERHARDT**, are persons known to me to be the Managers of JVV PROPERTY ENTERPRISES, LLC an Illinois Limited Liability Company, and are personally known to be the same persons whose names subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that as such Managers they signed, sealed and delivered the instrument, pursuant to the authority given by the members of said Limited Liability Company, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 9th day of January, 2019


NOTARY PUBLIC

My commission expires on 5-4, 2019



Prepared by:

Harvey L. Teichman
2300 N. Barrington Road, Suite 330
Hoffman Estates, IL 60195

Send Subsequent Tax bills to:

EVERCLEAN CW LLC
623 RAYMOND COURT
ELK GROVE VILLAGE, IL 60007

Mail to:

Dainius R. Dumbrys, Esq
1 N. Franklin St. #1200
Chicago, IL 60606

EXHIBIT A

**LOTS 4 IN C.H. TAYLOR'S SECOND ARLINGTON HEIGHTS
ACRES BEING A SUBDIVISION OF THAT PART OF THE
NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 21,
TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD
PRINCIPAL MERIDIAN LYING SOUTH OF RAND ROAD, IN COC
COUNTY, ILLINOIS**

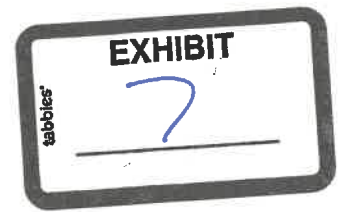
PIN #

03-21-304-007-0000

COMMON ADDRESS:

**1326 N. Rand Road
Prospect Heights, IL 60070**

Zoning Review



Date: August 14, 2020

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Eunice Lee, Everclean Car Wash

Subject Property: 1318 N. Rand Rd., Arlington Heights, IL

Application: Special Use Permit – Electronic Message Sign - Section 5-9-5A
Variation – Separation of EMC Signs – Section 5-9-5A1

Project: Addition of an Electronic Message Center to Existing Ground Sign

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning Code Sections: Special Uses: 5-10-9
Signs – Special Uses: 5-9-5A

Current Zoning: B-3 Commercial, Wholesale and General Service District

Current Use: Car Wash – Permitted Special Use

Request: The petitioner is seeking a Special Use Permit and Variation for a 3.5' x 8.25' electronic message center (EMC) sign located closer than 500' to an existing (EMC) sign per Sections 5-9-5A and 5-9-5A1..

Standards for Special Uses:

The following signs may be allowed by special use permit issued by the plan/zoning board of appeals in accordance with the provisions of section 5-10-9, "Special Use Permits", of this title. (Ord., 7-1989; amd. Ord. 0-03-35, 9-15-2003)

A. Electronic Message Centers:

1. The electronic message center shall serve the public convenience at that location and shall be located no closer than five hundred feet (500') to another such sign directed to the same street.

— **Response: Variation applied for with this application.**

2. The electronic message center shall be designed and located such that the entire sign message will be legible to the motorists viewing the sign.
3. The sign structure shall conform to all applicable regulations as specified in this chapter.
4. The sign message shall not consist of flashing, scintillating, chasing or animated lights, and shall not change more frequently than once every two (2) seconds.

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find:

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: Standard met. The electronic message sign will be in the same location as the existing ground sign. The sign will not be detrimental or endanger the public.

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: Standard met. The 28.88 sq. ft. electronic message center sign is minimal in size and will fit within the existing sign area.

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: Standard met.

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: Standard met. The car wash location has adequate power to supply the new sign.

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets.

Response: Standard met. The location of the replacement sign is in the same location as the existing sign and will not negatively impact ingress or egress.

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: Standard met.

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: Not Applicable. Standard met.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: Applicant shall provide testimony to demonstrate this standard has been met.

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: Applying the literal interpretation of this title would mean that the existing EMC would enjoy the benefits within the Rand Road retail corridor.

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: Applicant must provide testimony to establish a hardship.

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: The proposed EMC is approximately 275 lineal feet and on the opposite side of Rand Road than the existing EMC. Based upon the distance and locations of each sign standard is met.

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: As long as the standards for and EMC in Section 5-9-5A are met by the applicant, this standard will be met.

6. The proposed variation will not alter the essential character of the locality.

Response: The EMC will not alter the essential character of the Rand Rd. corridor.

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met. Sign is the same size as the existing sign.

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Each application is consider on the merits of the application.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: The distance between the signs establishes the minimum variation to be granted.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Response: Staff would recommend the condition listed below. This is the same condition placed upon Tony's EMC in 2016 with their EMC sign approval.

The electronic message center will be turned off during non-business hours and the panel portion of the sign the lights will be lowered during non-business hour.

Violation of such conditions and restrictions, when made part of the terms under which a variation is granted, shall be deemed a violation of this title and punishable under chapter 12, "Violations; Penalties", of this title. (Ord. 0-77-27, 7-18-1977)

Conclusion

Staff has reviewed application and concurs with the request for the Special Use and Variation for the proposed EMC.



Prospect Heights GIS Web Application

Developed by Gewalt Hamiltc Associates, Inc.

EXHIBIT
8



1315

1313

1309

1326

1312

1845

ERAND RD

Measurement



Feet (US) ▾

Measurement Result

274.1 Feet (US)



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 28, 2020

To: Mayor Helmer and City Council Members

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-16 TA –Text amendment to add Section 5-2-3 “Off-Track Betting Facility”. 1250 S. River Rd. Hawthorne Club OTB

Please be advised that Club Hawthorne OTB, represented by Matt Welch, Montana & Welch, LLC, are seeking an amendment to Section 5-2-3 Definitions: “Off Track Betting Facility” to allow “Sports Wagering”. Hawthorne Race Course, Inc. owner of Club Hawthorne OTB is seeking the text amendment, as they are expected to receive a master sport wagering license to be issued by the Illinois Gaming Board pursuant to the Illinois Sports Wagering Act (“Act”). The license will permit sport wagering at certain inter-track wagering locations, such as Club Hawthorne OTB.

The applicant is requesting the following amendment to the definition of “Off Track Betting Facility” in Section 5-2-3 of the City’s Zoning Code.

Proposed amendment is bold underline text.

OFF TRACK BETTING FACILITY: An establishment licensed by the Illinois racing board pursuant to 230 Illinois Compiled Statutes 5/1 et seq., as amended, to accept legal wagering on the outcome of simultaneously televised horseraces taking place at an off-site racetrack, and such establishment may be licensed by the Illinois Gaming Board, pursuant to the Sports Wagering Act (230 Illinois Compiled Statutes 45/1 et seq.) to simultaneously conduct sports wagering, as such term is defined in the Sports Wagering Act.

The proposed amendment does not change the existing special use granted to Club Hawthorne OTB. The uses described are licensed by the Illinois Gaming Board and Sports Wagering is consistent with inter-track wagering.

The PZBA held a public hearing on August 27, 2020 to consider the petition for the Text Amendment to Section 5-2-3: Rules and Definitions.

There was no public testimony provided by the public.

The PZBA voted 7-0 to recommend approval of the petition.

Staff concurs with the recommendation of the PZBA.

Recommendation: Approve Ordinance #O-20-31 Approving a Text Amendment to Section 5-2-3 “Off-Track Betting Facility”



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: August 19, 2020

To: Chairman Dash and Planning/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-16 TA –Text amendment to add Section 5-2-3 “Off-Track Betting Facility”. 1250 S. River Rd. Hawthorne Club OTB

Please be advised that Club Hawthorne OTB, represented by Matt Welch, Montana & Welch, LLC, are seeking an amendment to Section 5-2-3 Definitions: “Off Track Betting Facility” to allow “Sports Wagering”. Hawthorne Race Course, Inc. owner of Club Hawthorne OTB is seeking the text amendment, as they are expected to receive a master sport wagering license to be issued by the Illinois Gaming Board pursuant to the Illinois Sports Wagering Act (“Act”). The license will permit sport wagering at certain inter-track wagering locations, such as Club Hawthorne OTB.

The applicant is requesting the following amendment to the definition of “Off Track Betting Facility” in Section 5-2-3 of the City’s Zoning Code.

Proposed amendment is shown in bold underline text.

OFF TRACK BETTING FACILITY: An establishment licensed by the Illinois racing board pursuant to 230 Illinois Compiled Statutes 5/1 et seq., as amended, to accept legal wagering on the outcome of simultaneously televised horseraces taking place at an off-site racetrack, and such establishment may be licensed by the Illinois Gaming Board, pursuant to the Sports Wagering Act (230 Illinois Compiled Statutes 45/1 et seq.) to simultaneously conduct sports wagering, as such term is defined in the Sports Wagering Act.

The proposed amendment does not change the existing special use granted to Club Hawthorne OTB. The uses described are licensed by the Illinois Gaming Board and Sports Wagering is consistent with inter-track wagering.

5-10-10: AMENDMENTS:

C. Standards For Map And Text Amendments: No map or text amendments shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the net impact of the proposed amendment, if granted, will be beneficial to the entire community and will not be harmful to the local area in particular.

Response: **The impact of the proposed amendment will be beneficial to the entire community, as it will add a new revenue source for the City's general fund for operations. The amendment provides an additional entertainment option for residents and visitors to the City.**

2. That a need exists for the general type of use proposed and that the specific proposal will indeed satisfy it more closely than the other possible uses.

Response: **The proposed amendment is very specific to the existing use and will satisfy the need of the applicant. This facility is the only eligible facility in the City eligible to receive the license.**

3. That the use proposed is compatible with the current comprehensive land use plan of the city of Prospect Heights, in effect on the date of the application.

Response: **Standard met. Off Track Betting Facility is already an approved use.**

4. That the proposed use is compatible and harmonious with uses in the surrounding general area. (Ord. 0-77-27, 7-18-1977)

Response: **See response for standard #2.**

5. That the area described in the petition does not lie wholly or partly in the floodplain as defined by the Illinois department of transportation, division of water resources, or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made or can be made. (Ord. 0-89-25, 6-5-1989)

Response: **The property does lie within a floodplain, but the use is contained within the existing facility that was approved by MWRD when built. No negative impacts will result from the proposed use.**

Staff concurs with the request.

Recommendation: That the PZBA recommend approval of the Text Amendment to amend Section 5-2-3 related to "Off Track Betting Facility".

ORDINANCE NO. O-20-31

**AN ORDINANCE AMENDING TITLE 5, CHAPTER 2 SECTION 3 OF THE CITY OF PROSPECT HEIGHTS
ZONING CODE DEFINITION OF OFF-TRACK BETTING FACILITY**

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois;

WHEREAS, amendments to the City's zoning ordinance have been proposed to amend the definition of Off-Track Betting Facility by adding "Sports Wagering" as such term is defined in the Sports Wagering Act; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on August 27, 2020 to determine whether the proposed amendment should be approved, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, the Plan/Zoning Board of Appeals has unanimously recommended the proposed amendment be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That Title 5, Chapter 2, Section 3, Rules and Definitions, of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in bold underline text so that the same shall be read as follows:

* * *

OFF STREET PARKING AREA OR LOT: Land which is improved and used or a structure which is designed and used exclusively for the parking of passenger motor vehicles, either for accessory off street parking spaces or commercial off street parking spaces when permitted herein by district regulations.

OFF TRACK BETTING FACILITY: An establishment licensed by the Illinois racing board pursuant to 230 Illinois Compiled Statutes 5/1 et seq., as amended, to accept legal wagering on the outcome of simultaneously televised horseraces taking place at an off site racetrack, **and such establishment may be licensed by the Illinois Gaming Board, pursuant to the Sports Wagering Act (230 Illinois Compiled Statutes 45/1 et seq.) to simultaneously conduct sports wagering, as such term is defined in the Sports Wagering Act.**

OPEN SALES LOT: Land used or occupied for the purpose of buying, selling, or renting merchandise stored or displayed out of doors prior to sale.

* * *

SECTION TWO: That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED and APPROVED this _____ day of September 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: September _____, 2020

Montana & Welch, LLC

11950 South Harlem Avenue
Suite 102
Palos Heights, Illinois 60463
(708) 448-7005
(708) 448-7007 Fax
mwelch@montanawelch.com

July 23, 2020

VIA EMAIL DELIVERY (dpeterson@prospect-heights.org)

Village of Prospect Heights
c/o Dan Peterson
8 N. Elmhurst Road
Prospect Heights, IL 60070

RE: *Club Hawthorne Off-Track Betting ("Hawthorne")*
1250 S. River Road, Prospect Heights, Illinois 60070 ("Facility")
Proposed City Code Amendments

Dear Mr. Peterson:

As you know, our firm serves as counsel to Hawthorne. In a follow-up to our telephone conversation the other week, Hawthorne expects to be issued a master sport wagering license by the Illinois Gaming Board pursuant to the Illinois Sports Wagering Act ("Act"). The foregoing license will permit Hawthorne to conduct sports wagering at certain of its inter-track wagering locations. Hawthorne has identified its Facility in the City of Prospect Heights as an ideal location to conduct sports wagering as such term is defined in the Act. Accordingly, Hawthorne wants to ensure applicable City Codes, e.g., its zoning code, are updated to ensure Hawthorne's proposed sports wagering operations at the Facility are compliant.

In furtherance of the foregoing, Hawthorne requests the following amendment be made to the definition of "Off Track Betting Facility" as it appears in Section 5-2-3 of the City Zoning Ordinance:

"OFF TRACK BETTING FACILITY: An establishment licensed by the Illinois racing board pursuant to 230 Illinois Compiled Statutes 5/1 et seq., as amended, to accept legal wagering on the outcome of simultaneously televised horseraces taking place at an off-site racetrack, and such establishment may be licensed by the Illinois Gaming Board, pursuant to the Sports Wagering Act (230

Illinois Compiled Statutes 45/1 et seq.), to simultaneously conduct sports wagering, as such term is defined in the Sports Wagering Act.

Hawthorne believes the foregoing amendment will provide sufficient zoning latitude to enable sports wagering to be introduced at the Facility. Further, the proposed amendment will allow the City to retain sufficient regulatory control over the proposed use because: (i) the use remains subject to special use procedures pursuant Section 5-7-4 of the Code; and (ii) sports wagering will not exist as a separate and distinct use but rather will only be able to be conducted in conjunction with an off track wagering facility licensed by the Illinois Racing Board.

Please review with your counsel and let us know when you are available to discuss this matter in greater detail. We look forward to hearing from you.

Very Truly Yours,

MONTANA & WELCH, LLC

A handwritten signature in blue ink, appearing to read "Matthew M. Welch", is written over a horizontal line.

Matthew M. Welch

cc: Tim Carey, Hawthorne
John Walsh, Hawthorne



FOR OFFICE USE ONLY:

FEE PAID _____
RECIEPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Hawthorne Race Course, Inc.

ADDRESS: 3501 S. Laramie Avenue
Stickney, Illinois 60804

PHONE: 708-780-3700

E-MAIL: mwelch@montanawelch.com (attorney for applicant)

ADDRESS OF SUBJECT PROPERTY: 1250 S. River Road, Prospect Heights, IL 60070

PROPERTY IS LOCATED IN THE B-2 Gen Comm ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: Section 5-2-3

DESCRIPTION OF REQUEST: A text amendment to amend the definition of "OFF TRACK BETTING FACILITY"

as it appears in Section 5-2-3 of the Zoning Ordinance of the City of Prospect Heights (see RIDER A for additional details).

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X _____
If yes, please describe: N/A

Has the property been the subject of previous or pending administrative legislative or court action:
YES _____ NO X _____ If yes, give details: N/A

The follow items MUST be submitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17. N/A
3. Proof of Ownership (1 copy) Received
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy) N/A
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 - Tel. 847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received. N/A
7. Application Fee (cash or check made payable to: City of Prospect Heights)

7/27/20

Date:

Matthew M Welch
Signature of Applicant

RECEIVED JUL 27 2020



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 19, 2020

To: Chairman Dash and PZBA Members

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-17 TA – Amending Title 5 Chapter 3 Section 4G: Table of Permitted Accessory Building, Structures and Uses: Recreational Equipment in Front and Side Yards

ISSUE: Consideration of a Text Amendment to amend Section 5-3-4G: Permitted Accessory Buildings, Structures and Uses. Establish basketball hoops, portable sport nets and tree swings as permitted recreational equipment in certain yards.

BACKGROUND:

Beginning after Governor Pritzker's executive order #20-07 instituting a "Stay at Home" order, the City has received a significant increase in calls for service related to ordinance violations from City residents. The types of complaints include, but are not limited to high grass and weeds, inoperable vehicles, storage of trash and debris, houses in disrepair and recreational equipment in front and side yards. Specifically, complaints of sports equipment such as basketball hoops, hockey and lacrosse goals and permanent play forts received by the City.

Staff presented the case to City Council on July 27, 2020. The City Council directed staff to prepare the required Text Amendment application recommended changes to Section 5-3-4 G of the City's zoning code.

There was no public testimony provided by the public.

The PZBA voted 7-0 to recommend approval of the petition.

Staff concurs with the recommendation of the PZBA.

Recommendation: Staff requests a waiver of first reading. Approve Ordinance #O-20-32 Approving a Text Amendment to Section 5-3-4G.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 19, 2020

To: Chairman Dash and PZBA Members

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Recreational Equipment in Front and Side Yards

ISSUE: Consideration of a Text Amendment to amend Section 5-3-4G: Permitted Accessory Buildings, Structures and Uses. Establish basketball hoops, portable sport nets and tree swings as permitted recreational equipment in certain yards.

BACKGROUND:

Beginning after Governor Pritzker's executive order #20-07 instituting a "Stay at Home" order, the City has received a significant increase in calls for service related to ordinance violations from City residents. The types of complaints include, but are not limited to high grass and weeds, inoperable vehicles, storage of trash and debris, houses in disrepair and recreational equipment in front and side yards. Specifically, complaints of sports equipment such as basketball hoops, hockey and lacrosse goals and permanent play forts received by the City.

One complainant filed a complaint for basketball hoops and tree swings in the front yard and cited the City's ordinance, Section 5-3-4G: Permitted Accessory Buildings, Structures and Uses, which specifically prohibits "Recreational Equipment" to be located in front and side yards. The City's ordinance does not define recreational equipment. Inspector Porzycki made contact with the property owner in question and advised of the violation. Upon inquiry, advised that the resident should contact their Alderman to see about getting the ordinance changed. Alderman Morgan-Adams, brought the issue to the Council's attention during the June 8, 2020 council meeting and referred to staff for research and recommendation.

Staff performed a visual survey of the entire City on June 12, 2020, to determine the number of properties that had recreational equipment in front and side yards. The survey also identified the type of recreational equipment located in the prohibited yards.

<u>Types of Recreational Equipment</u>	<u># of Properties</u>
Basketball nets (Permanent & Portable)	418
Hockey/soccer net (Portable)	7
Tire swings (Single Swing in tree)	21
Playsets (manufactured, Multiple Swing, Zip Line)	5
Pickle ball net (Portable)	<u>1</u>
	452

Staff also researched ordinances from Arlington Heights, Mt. Prospect, Wheeling, Palatine and Lake Zurich to see if they address this type of use in front and side yards. The Village of Wheeling does allow basketball hoops in front yards on the driveways, but they are required to be 25' from the front property line. The Village of Lake Zurich classifies play structures and forts as accessory structures and only permits those in rear yards.

Approximately 15% of the City's residential properties are currently in violation of the City code. Based upon the number and types of recreational equipment found throughout the City, staff is recommending minor changes to the Lot Coverage Table in Section 5-3-4 G. Staff is proposing to amend Section 5-3-4G to allow portable sport nets for hockey/soccer/lacrosse, tire swings (a single swing in a tree), and basketball nets (permanent and portable) with a setback of 20' from the property line, as allowable equipment in the front yards. The recommended setback would provide adequate safety distance of approximately 35' from the edge of the road to the net. This would allow basketball hoops, portable sports nets and single swings in the front yard, while preserving the front yard open space by restricting the large playsets/forts (accessory structures) in front or side yards.

This issue was brought to City Council on July 27, 2020 and the council directed staff to prepare the required Text Amendment application recommended changes to Section 5-3-4 G of the City's zoning code.

Table 5-3-4 G: Permitted Accessory Buildings, Structures and Uses:

Proposed amendment text is in bold print and underlined.

Ornamental light standards.	F	S	R	C
Recreational and laundry drying equipment.			R	C
<u>Recreational Equipment: basketball hoops set back 20 from property line, Portable sports nets (excluding batting cages) and single swings in trees</u>	<u>F</u>	<u>S</u>	<u>R</u>	<u>C</u>
Satellite antennas.			R	
Signs and nameplates as herein regulated. (See chapter 9 of this title.)				

RECOMMENDATION: To recommend approval of the proposed amendment to Table 5-3-4 G: Permitted Accessory Buildings, Structures and Uses.

ORDINANCE NO. O-20-32

**AN ORDINANCE AMENDING TITLE 5, CHAPTER 3 SECTION 4G OF THE CITY OF PROSPECT HEIGHTS
ZONING CODE TABLE OF PERMITTED ACCESSORY BUILDINGS, STRUCTURES AND USES**

WHEREAS, the City of Prospect Heights (“City”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois;

WHEREAS, amendments to the City’s zoning ordinance have been proposed to amend Table 5-3-4G adding specific recreational equipment to be allowed in front and side yards; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on August 27, 2020 to determine whether the proposed amendment should be approved, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, the Plan/Zoning Board of Appeals has unanimously recommended the proposed amendment be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That Title 5, Chapter 3, Section 4G, Permitted Accessory Buildings, Structures and Uses table, of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in bold underline text so that the same shall be read as follows:

Ornamental light standards.	F	S	R	C
Recreational and laundry drying equipment.			R	C
<u>Recreational Equipment: basketball hoops set back 20 from property line, Portable sports nets (excluding batting cages) and single swings in trees</u>	<u>F</u>	<u>S</u>	<u>R</u>	<u>C</u>
Satellite antennas.			R	
Signs and nameplates as herein regulated. (See chapter 9 of this title.)				

SECTION TWO: That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED and APPROVED this _____ day of September 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: September _____, 2020



City of Prospect Heights

Department of Public Works

401 Piper Lane, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 264 -FAX: 847/459-0618

www.prospect-heights.il.us

MEMORANDUM

Date: 9/208/2020

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Declaration of Surplus Property- Public Works Vehicle 9/08/2020

Purpose-

This memo is to establish a surplus property ordinance which will identify equipment that has outlived its usefulness to the City.

This vehicle is a 2011 Ford Crown Victoria. Purchased and used as a Police vehicle. It is being declared surplus due to obsolescence, age, and being beyond economical repair. A replacement vehicle is already in service. This is the last Crown Victoria in the fleet to be retired.

Background-

Periodic reviews of vehicles and equipment insuring they have value and usefulness to the City. When this type of property is declared surplus it will be sent to auction, traded in, or exchanged for products/services of equal value.

Financial Impact-

There will be no detrimental effects, money raised from the result of the sale of surplus property will be returned to the general fund.

Recommendation-

Approve this ordinance to surplus the attached property.

Items-

The list below of property identified to be declared surplus and removed from the City's inventory.

2011 FORD CROWN VICTORIA VIN# 1FABP7BV0BX104438

Thank you,
Mark Roscoe
Director of Public Works

ORDINANCE NO. O-20-33

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer necessary or useful to the City and is hereby declared surplus property:

2011 FORD CROWN VICTORIA VIN# 1FABP7BV0BX104438

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 2020.

APPROVED this ____ day of _____, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form _____, 2020.

Resolution No. R-20-21

**A Resolution Relating to the Semi-Annual Review
of Closed Session Minutes**

WHEREAS, the City of Prospect Heights City Council is required to make a semi-annual review of its closed session minutes in accord with the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS, pursuant to Section 2.06 of the Open Meetings Act:

SECTION 1. All closed session minutes through the date of September 14, 2020, which have not been previously approved are hereby approved. The City Council determines that the following sets of closed session minutes of the City Council no longer require confidential treatment and are available for public inspection:

None at this time.

SECTION 2. The City Council determines that the need for confidentiality still exists as to all closed session minutes not listed in Section 1 above or previously released.

SECTION 3. Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk or deputy clerk shall destroy all verbatim records (audio recordings) of closed sessions from such meetings prior to **March 14, 2019.**

SECTION 4. That this Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 14th day of September, 2020.

Mayor Nicholas J. Helmer

ATTEST:

Deputy Clerk Schultheis

AYES: Dolick, Cameron, Ludvigsen, Morgan-Adams, Quinn

NAYS: None

ABSENT: None



To: Mayor Helmer and Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator

Subject: Intergovernmental Agreement with Cook County for Coronavirus Relief Funds

Date: September 5, 2020

Background

Municipalities have been hit hard financially due to the COVID-19 pandemic. To assist with these financial hardships, the Federal Government passed the CARES Act to provide coronavirus relief funds through the Counties to be distributed to the local municipalities.

The City of Prospect Heights has been allocated \$331,113.47 in Coronavirus Relief Funds to be used for specific coronavirus expenses. These Federal funds have been made available through the management of Cook County and require the City to pass a resolution supporting an Intergovernmental Agreement with the County.

Analysis

How we can utilize the relief funds is limited by the Federal Government so the City's allocation of \$331,113.47 in Coronavirus Relief Funds will be used to pay for our first responders who have been, and continue to be, on the frontline of the COVID-19 outbreak.

In summary, this resolution of Council support of an Intergovernmental Agreement with Cook County is necessary if the City is to have access to Federal funding from the CARES Act.

Recommendation

Staff recommends the passing of Council of Resolution R-20-22 approving an Intergovernmental agreement with Cook County to provide the City Coronavirus Relief Funds.

Resolution R-20-22
A Resolution Approving an Intergovernmental Agreement with Cook County to
Provide Coronavirus Relief Funds Under the Cook County COVID-19 Funding
Response Plan

WHEREAS, the City was allocated \$331,113.47 from Cook County under the Cook County COVID-19 Funding Response Plan for COVID-19 related expenses; and

WHEREAS, City of Prospect Heights has provide Cook County our notice of intent to use our entire funding allocation; and

WHEREAS, Cook County understands and supports the City of Prospect Heights' need for assistance with COVID-19 related expenses; and

WHEREAS, cooperation between and among governmental agencies and entities through intergovernmental agreement is authorized and encouraged by Article VII, Section 10 of the Illinois Constitution of 1970 and by the "Intergovernmental Cooperation Act" (5 ILCS 220/1 *et seq.*); and

WHEREAS, the City and the Cook County have negotiated an Intergovernmental Agreement in substantially the form attached to this resolution as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COUNTY OF COOK, STATE OF ILLINOIS, as follows:

That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution to finalize an Intergovernmental Agreement between the City of Prospect Heights and the Cook County Assessor's Office in substantially the form of the agreement attached to this Resolution, and the City Administrator is authorized to execute the said Intergovernmental Agreement.

PASSED AND APPROVED this 14th day of September, 2020.

Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

EXHIBIT A
INTERGOVERNMENTAL AGREEMENT

**INTERGOVERNMENTAL AND SUBRECIPIENT AGREEMENT
FOR
CORONAVIRUS RELIEF FUNDS**



Between

COUNTY OF COOK, ILLINOIS

And

City of Prospect Heights

Entered into this 14th day of September, 2020

SUBAWARD INFORMATION

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Subrecipient's name (must match the name associated with its unique entity identifier):
City of Prospect Heights
- Subrecipient's unique entity identifier (DUNS): 959926569
- Subaward Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Subrecipient: \$331,113.47
- Federal Award Program Description:

Cook County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to suburban municipalities in Cook County. Suburban municipalities which for the purposes of this agreement include municipalities, townships and fire protection districts in suburban Cook County may apply for County awarded Coronavirus Relief Funds pursuant to the following procedures and consistent with eligibility guidance. Requests will be reviewed by the Cook County Bureau of Finance Program Management Office (PMO) of the COVID-19 Financial Response Plan. Available funds will be distributed to suburban municipalities consistent with their respective allocations and based on the type of expenditure, the volume of requests, and the balance of funds available.
- Name of Federal Awarding Agency: U.S. Department of the Treasury
- Name of pass-through entity: Cook County, IL
- Contact Information for pass-through entity: Ammar M. Rizki, Chief Financial Officer, Cook County Bureau of Finance, 118 N. Clark Street, Suite 1127. Chicago, Illinois 60602. Email Info: SuburbanCovidFundingRequest@cookcountyil.gov
- Award is for Research & Development (R&D): NO

THIS AGREEMENT entered this 14 day of September, 2020, by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called “Cook County”), and City of Prospect Heights (herein called “Subrecipient”). Cook County and Subrecipient shall sometimes be referred to herein individually as the “Party” and collectively as the “Parties.”

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (“CRF”), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Cook County qualified as an eligible local government and received CRF funding from the U.S. Department of Treasury; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a “necessary expenditure” to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Cook County acknowledges that there are local municipalities within Cook County that were not eligible to receive a portion of CRF and Cook County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to provide funds for Subrecipient to pay necessary expenditures it has or will incur due to the COVID-19 public health emergency, the Parties have agreed that Cook County, in its sole and absolute discretion, may reimburse Subrecipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM

- A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the “Initial Term”).
- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Cook County, in its sole and absolute discretion, may terminate this Agreement at any time.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Subrecipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Cook County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Cook County, in its sole and absolute discretion, may reimburse and/or provide funding to Subrecipient for “Eligible Expenses” as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, “Eligible Expenses” shall not include lost revenue. Failure of Subrecipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

Notices to Cook County as required by this Agreement shall be delivered in writing, via email and addressed to Cook County as set forth below. Notices to Subrecipient as required by this Agreement shall be in writing, via email and addressed to Subrecipient as set forth below. All such notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

Ammar M. Rizki
Chief Financial Officer
Cook County Bureau of Finance
118 N. Clark Street, Suite 1127
Chicago, IL 60602
SuburbanCovidFundingRequest@cookcountyil.gov

Name of Subrecipient: City of Prospect Heights
Address: 8 N. Elmhurst Road, Prospect Heights, IL 60070
Email: pfalcone@prospect-heights.org

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds.

A. Compliance with State and Local Requirements

Subrecipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Subrecipient acknowledges that Eligible Expenses funded or reimbursed by Cook County to Subrecipient are not considered to be grants but are “other financial assistance” under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Subrecipient shall comply with all applicable federal laws and regulations, including, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Subrecipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 C.F.R. 200.303, 2 C.F.R. 200.330-332, 2 C.F.R. 200.501(a), and 2 C.F.R. Part 200 Subpart F.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Subrecipient shall hold harmless, release, and defend Cook County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient’s performance or nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify Cook County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Cook County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Cook County. Subrecipient shall reimburse Cook County for all costs, attorneys' fees,

expenses and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify, defend and hold harmless Cook County under this Agreement.

E. Misrepresentations & Noncompliance

Subrecipient hereby asserts, certifies and reaffirms that all representations and other information contained in Subrecipient's application, request for funding, or request for reimbursement are true, correct and complete, to the best of Subrecipient's knowledge, as of the date of this Agreement. Subrecipient acknowledges that all such representations and information have been relied on by Cook County to provide the funding under this Agreement.

Subrecipient shall promptly notify Cook County, in writing, of the occurrence of any event or any material change in circumstances which would make any Subrecipient representation or information untrue or incorrect or otherwise impair Subrecipient's ability to fulfill Subrecipient's obligations under this Agreement.

F. Workers' Compensation

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employee involved in the performance of this Agreement.

G. Insurance

Subrecipient shall carry sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

I. Suspension or Termination

Cook County may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and Federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to Cook County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and any

subcontractors pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
 2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.
- L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Subrecipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County.

Subrecipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B. Subrecipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Subrecipient's obligation to promptly notify Cook County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds

allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Subrecipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of three (3) years from the date of submission of the final expenditure report.

E. Internal Controls

Subrecipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Subrecipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Subrecipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Subrecipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Cook County shall evaluate the Subrecipient's risk of noncompliance and monitor the activities of Subrecipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Subrecipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by the County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

Cook County shall verify that Subrecipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Cook County may take enforcement action against noncompliant Subrecipient as described in 2 C.F.R. 200.338 Remedies for noncompliance of this part and in program regulations

H. Close-Outs

Subrecipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Subrecipient's obligation to Cook County will not terminate until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to:

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Cook County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Subrecipient within 30 days after notice of such deficiencies by the Subrecipient. Failure of Subrecipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Subrecipient expends \$750,000 or more in total federal assistance (all programs) in a single year, must have an audit conducted of Coronavirus Relief Funds in accordance with 2 C.F.R. Part 200, Subpart F—Audit Requirements. Subrecipient shall submit a copy of that audit to Cook County.

Subrecipients who do not meet the Single Audit threshold are required to have a program-specific Coronavirus Relief Funds audit conducted in accordance with § 200.507 - Program-Specific Audits and may be required to submit such copy of that audit to Cook County.

Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or possible return of all funds to Cook County.

J. Payment & Reporting Procedures

1. Payment Procedures

Cook County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with the allocations and disbursement policies established by Cook County. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient.

Subrecipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Subrecipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Cook County.

- a. Requests for reimbursement or funding must be submitted via email to SuburbanCovidFundingRequest@cookcountyil.gov. Incomplete applications may result in a delay in a decision regarding of funding requests.
- b. Upon receipt of the Applications, the County will confirm receipt of application by email.
- c. The received application will be reviewed and Subrecipient will receive a Notification Letter by email indicating denial and/or approval of the funding request within approximately 10 days.
- d. Notification letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Subrecipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Subrecipient Agreement. All CRF funds not expended by Subrecipient must be returned to Cook County by December 30, 2020, in compliance with the Close-Out Procedures contained in this Agreement.

2. Reporting Procedures. Subrecipient will be required to periodically report the status of projects approved for advance funding and will be required to tender to the County records addressing how the

funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc... to substantiate eligible expenses. Subrecipient must indicate to the County by September 30, 2020 its intent (or not) to fully expend its allocated funds by December 30, 2020. In the case the subrecipient reports to Cook County that it anticipates spending less than its entire allocation, the County will reduce the subrecipient's total allocation by the anticipated unused amount. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Subrecipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Subrecipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Eligible Expenses
- Attachment B – Duplication of Benefits Certification

VII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. WAIVER

Cook County's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Cook County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

IX. CERTIFICATION

The subrecipient hereby certifies that they have the authority and approval from the governing body to execute this Agreement and request reimbursement from Cook County from the allocation of the Coronavirus Relief Fund provided to Cook County for eligible expenditures. The subrecipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the subrecipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Cook County.

Subrecipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Subrecipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the subrecipient has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Cook County's allocation of CRF funding to Subrecipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Cook County has no legal requirement to provide funding to any Subrecipient.

VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of the of Subrecipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer's authority to execute the Agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

[INSERT SUBRECIPIENT]

Signed: _____

Its Duly Authorized Agent

Printed Name: Nicholas J. Helmer

Title: Mayor of Prospect Heights

Date: September 14, 2020

COOK COUNTY, ILLINOIS

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

Approved as to form:

Signed: _____

Office of the Cook County State's Attorney

ATTACHMENT A – ELIGIBLE EXPENSES

Eligible expenses are subject to approval by Cook County and are contingent on allowability under the respective funding sources. Eligible expenses are those incurred for response and recovery activities as a result of a declared emergency. Cook County will review all expenses submitted for reimbursement. Reimbursement shall only be made for eligible expenses that are directly tied to response and recovery activities related to COVID-19. Expenses must be allowable pursuant to the Federal agency award requirements. Expenses listed below is nonexclusive, and additional Federal funding sources may include additional eligible expenses.

Eligible Coronavirus Relief Fund (CRF) Expenses

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

- Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Eligible expenditures include, but are not limited to, payment for:

- Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase.
 - COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
- Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.

- Expenses for quarantining individuals.
- Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID19 public health emergency.
- Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
- Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria, excluding costs associated in conducting Coronavirus Relief Fund Single or Program-Specific audits.

ATTACHMENT B – DUPLICATION OF BENEFITS CERTIFICATION

In consideration of Subrecipient's receipt of funds or the commitment of funds by the Cook County, Subrecipient hereby assigns to Cook County all of Subrecipient's future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or coverage or any other reimbursement or relief program related to or administered by the Federal Emergency Management Agency, the Small Business Administration or any other source of funding that were the basis of the calculation of the portion of the Coronavirus Relief Funding transferred to the Subrecipient under the Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds Agreement entered into by and between Cook

County, Illinois, and City of Prospect Heights on September 14, 2020. Any such funds received by the Subrecipient shall be referred to herein as “additional funds.”

Additional funds received by the Subrecipient that are determined to be a Duplication of Benefits (“DOB”) shall be referred to herein as “DOB Funds.” Subrecipient agrees to immediately notify Cook County of the source and receipt of additional funds related to the COVID-19 pandemic. Cook County shall notify the Federal awarding agency of the additional funding reported by Subrecipient to Cook County. Subrecipient agrees to reimburse Cook County for any additional funding received by the Subrecipient if such additional funding is determined to be a DOB by Cook County, the Federal awarding agency or an auditing agency. Subrecipient further agrees to apply for additional funds that the Subrecipient may be entitled to under any applicable Disaster Program in an effort to maximize funding sources available to the Subrecipient and Cook County.

Subrecipient acknowledges that in the event that Subrecipient makes or files any false, misleading, or fraudulent statement and/or omits or fails to disclose any material fact in connection with the funding under this Agreement, Subrecipient may be subject to civil and/or criminal prosecution by federal, State and/or local authorities. In any proceeding to enforce this Agreement, the Grantee shall be entitled to recover all costs of enforcement, including actual attorney’s fees.

Subrecipient: City of Prospect Heights

Signed: _____

Its Duly Authorized Agent

Printed Name: Nicholas J. Helmer

Title: Mayor of Prospect Heights

Date: September 14, 2020

Peter Falcone

From: Karen Schultheis
Sent: Monday, June 15, 2020 10:43 AM
To: Peter Falcone
Subject: FW: Liquor License

Karen Schultheis
Deputy Clerk – City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, IL 60070
(847) 398-6070 (ext 251)

-----Original Message-----

From: Jay Brizzolara [REDACTED]
Sent: Monday, June 15, 2020 8:43 AM
To: Nick Helmer <nhelmer@prospect-heights.org>
Subject: Liquor License

***** THIS IS AN EXTERNAL EMAIL *****

Hi Mayor Helmer, I wanted to introduce myself. My name is Jay Brizzolara and we recently took over the Nikko's location at 1421 N. Rand Road. We plan on doing a full renovation of the space and then open a restaurant/bar. I have been working with Dan Peterson on the process. As part of this, we would like to apply for a Class C liquor license. I believe Nikko's had a class C-1 license. I believe I have all of the paperwork I need but let me know if you need any other information from me. I look forward to this process.

Thank you,
Jay Brizzolara

ORDINANCE NO. O-20-25
An Ordinance Amending Title 2
of the Prospect Heights City Code
(Liquor Licenses)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. That Title 2, Chapter 3, Section 9, “Licenses: Classes, Fees, Limitations on Number and Hours of Operation,” of the Prospect Heights City Code, as amended, is hereby further amended by deleting the following strikethrough text and adding the following underlined text to read as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
C	\$3,700.00	3 <u>4</u>	8:00 A.M. to 2:00 A.M. following	8:00 A.M. to 3:00 A.M. Saturday	8:00 A.M. to 3:00 A.M. Sunday	8:00 A.M. to 2:00 A.M. following
C-1	\$1,850.00	<u>4</u> 3	8:00 A.M. to 2:00 A.M. following	8:00 A.M. to 3:00 A.M. Saturday	8:00 A.M. to 3:00 A.M. Sunday	12:00 noon to 2:00 A.M. following

Section 2: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____ day of _____, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 5, 2020

To: Mayor Helmer and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-11 V – Variation to Reduce Side Yard Setback to construct a driveway within the 5' required Setback and a Variation to increase the allowable size of a recreational vehicle to be stored in the rear yard.

Issue: Variation request to store an oversize recreational vehicle in his rear yard.

Background: Mr. Borkowski applied for a building permit to install a driveway along the north side of his home to provide access to his rear yard. The original application for a driveway was compliant and a permit issued. Upon the base inspection, it was determined that the owner needed a variation as the driveway was encroaching into the required side yard. The encroachment was due to HVAC equipment placed along the house. During the application process, the owners indicated that the 5th wheel camper/RV was 37' in length and exceeds the maximum 32' permitted by ordinance. Mr. Borkowski filed a completed application for the required variances.

The PZBA held a public hearing on July 23, 2020. Mr. & Mrs. Borkowski provided testimony supporting the variation. They provided signed letters of no objections from their neighbors. Except, for the neighbor abutting the property to the north. Two neighbors provided verbal testimony supporting the application. After deliberation, the PZBA voted on two variations:

1. To increase the allowable size of a recreational vehicle from 32' to 37' to be stored on the property. The request failed by a vote of 2 - 3.
2. To allow a 3.5' encroachment into the 5' required side yard. The request failed by a vote of 1 - 4.

The PZBA recommends denial of both variations.

Mr. and Mrs. Borkowski have presented additional evidence from their neighbor to the north supporting the request. Additionally, they have submitted photographs and specifications of the camper/RV and the property for consideration.

Per section 5-10-8H of the City of Prospect Heights Zoning Code provides the City Council with three actions that can be taken related to the recommendation of the PZBA.

1. May pass the proposed variation with or without change; or
 2. May reject the proposed variation; or
 3. Recommit the case to the PZBA for further consideration.
- Please be advised the recommendation was for denial and if the City Council decides to pass the proposed variation it would need a favorable vote of two-thirds (2/3) of the Aldermen. This would require four (4) favorable votes from the Aldermen.

Recommendation: As new testimony and exhibits have been provided by the applicant that were not considered by the PZBA, staff recommends that the case be recommitted for further consideration by the PZBA.

ORDINANCE NO. O-20-26

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
905 EDWARD RD., PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 106 Alton Road, prescribe that the maximum length of 32' for a recreational vehicle to be stored in a rear yard, and that the driveway maintain a 5' side yard setback from the property line, and

WHEREAS, the owner of the Property has submitted for consideration of a variation to allow a 5' increase in the maximum length of recreational vehicle to be stored or parked in a rear yard, and variation to allow the reduction in the side yard setback from 5' to 1.5' for an addition of a driveway along the north side of family residence per Section 5-8-2 E2A of the City of Prospect Heights Zoning Code on the property commonly known as 106 Alton Road, Prospect Heights, Illinois, in the City's R-1 Single Family Residential District; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on July 23, 2020 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals voted to not recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-8(H) of the City Code, certain Variations hereby granted to allow the storage/parking of a 37' recreational vehicle in the rear yard and the construction of a driveway 3.5' into the required side yard setback.

Section 3. That the variations conditioned upon applicant's construction of the driveway to keep storm water drainage on the property, the planting of 6' tall arborvitae trees to screen the recreational vehicle substantially in accordance with the approved plans shown as Exhibit B and keep documents submitted at the public hearing on this matter and with applicable codes.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this _____ of August, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Wendy Morgan-Adams, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: July _____, 2020

Exhibit A

Legal Description for 905 Edward Rd., Prospect Heights, IL

**LOT 49 IN H. M. CORNELL & CO'S CAMP MCDONALD ACRES, BEING A
SUBDIVISION IN THE NORTH ½ OF THE NORTHEAST ¼ OF SECTION 26,
TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL
MERIDIAN, IN COOK COUNTY, ILLINOIS,**

PIN #03-26-204-003-0000

DRAFT

Exhibit B

905 Edward Rd., Prospect Heights, IL

PLAT OF SURVEY OF

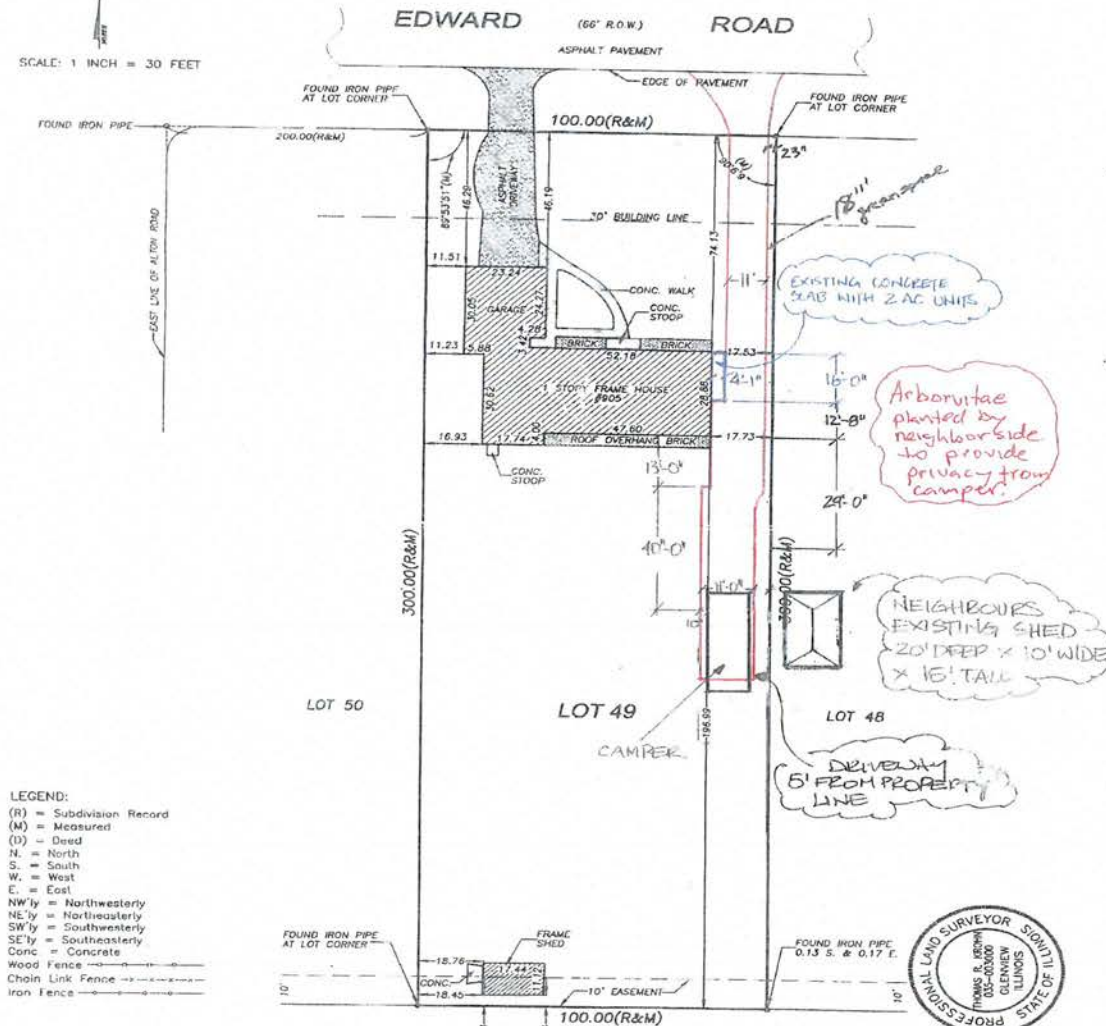
LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000

TOTAL LAND AREA: 30,000 SQ.FT.

COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070

SCALE: 1 INCH = 30 FEET



LEGEND:
(R) = Subdivision Record
(M) = Measured
(D) = Deed
N. = North
S. = South
W. = West
E. = East
NW 1/4 = Northwestern
NE 1/4 = Northeastern
SW 1/4 = Southwestern
SE 1/4 = Southeastern
Conc = Concrete
Wood Fence
Chain Link Fence
Iron Fence

ORDER NO. 13-212

ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL. (847) 904-7690, FAX (847) 904-7691

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
-THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.
-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION, REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

STATE OF ILLINOIS
COUNTY OF COOK SS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013

DATED THIS 21st DAY OF JUNE, 2013.

BY: *Harold R. Smith*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3000
LICENSE EXPIRES 11/30/2014

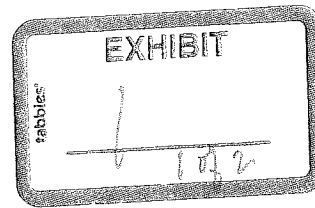
PZBA Meeting

Case #20-11 V
905 Edward Rd.

EXHIBITS LIST			
No.	Date	Description	Prepared
1	6/15/20	Application – 2 pgs	Applicant
2	6/15/20	Hardship Letter	Applicant
3	6/15/20	Plat of Survey – With diagram	Geodetic Survey, Ltd & Applicant
4	6/15/20	Proof of Ownership – In file	Applicant – on file
5	6/15/20	Neighbor Signature of No Obj.	Applicant
6	6/15/20	Proof of Mailing/notice	In file
7	7/10/20	Zoning Review	Director Peterson
8			
9			
10			
11			
12			
13			
14			
15			
16			
16A			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			

RECEIVED
CITY OF PROSPECT HEIGHTS

2020 JUN 15 PM 3:05



FOR OFFICE USE ONLY:
FEE PAID _____
RECEIPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: LUKASZ BORKOWSKI
ADDRESS: 905 Edward Rd
Prospect Heights IL 60070
PHONE: 847 271 6622
E-MAIL: lukasz.borkowski.1@outlook.com

ADDRESS OF SUBJECT PROPERTY: 905 Edward Rd Prospect Heights IL 60070

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-8-4b3, 5-8-2e2a

DESCRIPTION OF REQUEST: Encroach 3.5 ft into the required
5' side yard setback. Variation allowable recreational vehicle.
Please see separate attached sheet of paper for notes

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES X NO _____

If yes, please describe: Driveway permitted in flood plain

Has the property been the subject of previous or pending administrative legislative or court action:

YES _____ NO X If yes, give details: _____

The follow items MUST be submitted at time of filling:

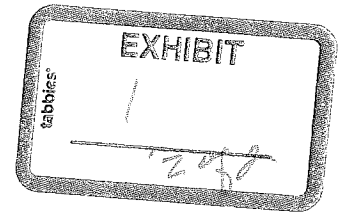
1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel. 847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

6/10/2020
Date:

[Signature]
Signature of Applicant

RECEIVED
CITY OF PROPER HEIGHTS

2020 JUN 15 PM 3: 15



Variation request

1.

5-8-4b3

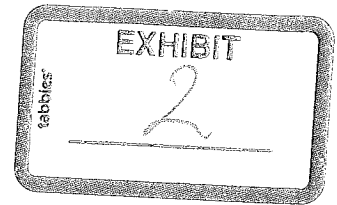
Request a variation of 5 feet increase from 32 feet to 37 feet allowable recreational vehicle to be parked on the residential zone lot.

2.

5-8-2 e2a. Allow at 3ft 5in reduction in the required 5 foot side yard to construct a driveway to access the rear yard.

Lukasz Borkowski

June 10 2020



To whom it may concern

We would like to ask for a variance request in regard to the side driveway at 905 Edward Rd Prospect Heights Illinois 60070.

The purpose of the project is to create a space on the back of our house to park our 5th wheel camper, taking it out of our neighbors view and creating a safe environment for children to play. Ideally, we wanted to put the driveway on the right side of the house however we immediately ran into the hardship that our camper would not fit there, therefore we decided to do it on the left side of the house. In order to be able to turn into the driveway with the RV, at least 11' wide space is required. Due to the air conditioner units located on the concrete slab on the side of our house we are forced to go less then 5 ft of our neighbors property line then what's required by City Of Prospect Heights.

Proposed driveway would be located 18 inches away from our neighbor's property line.

After discussing it with several of our neighbors we have decided that the best option would be to ask the City to make an exception in this matter. The neighbors are excited for the visual aspect of it as well as bringing value into our neighborhood.

Thank you for taking your time to consider our request.

Regards

Lukasz Borkowski

905 Edward Rd

Prospect heights IL 60070

847-271-6622

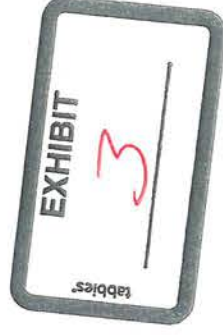
RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:33

PLAT OF SURVEY

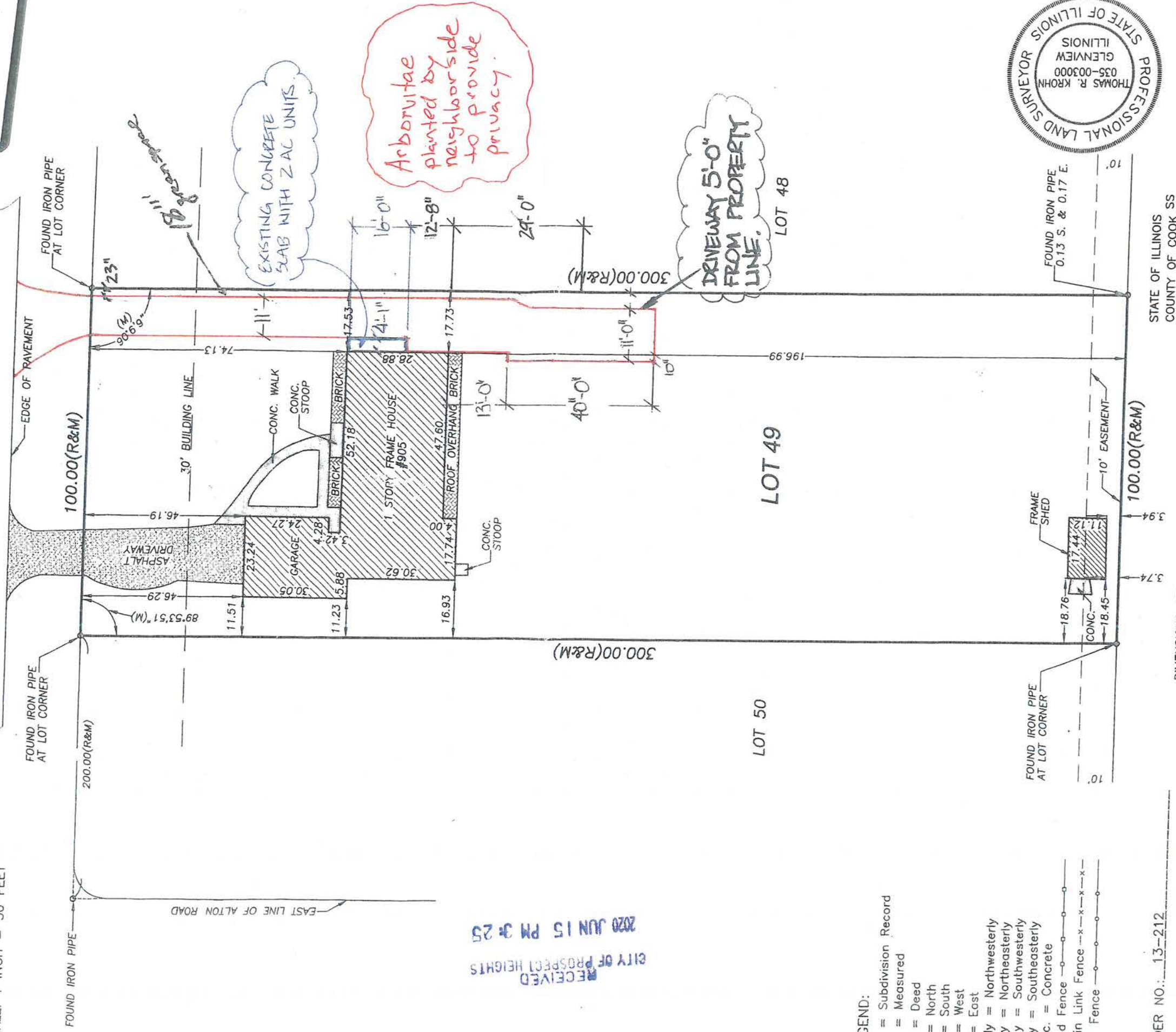
LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000 TOTAL LAND AREA: 30,000 SQ.FT.
COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070

SCALE: 1 INCH = 30 FEET



EDWARD ROAD
(66' R.O.W.)
ASPHALT PAVEMENT



STATE OF ILLINOIS
COUNTY OF COOK SS

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
-THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.
-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013
DATED THIS 21st DAY OF JUNE, 2013.

BY: *Thomas R. Krohn*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 035000
LICENSE EXPIRES 11/30/2014

LEGEND:

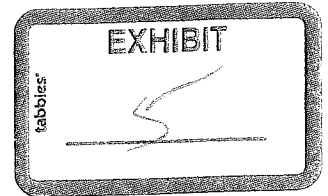
- (R) = Subdivision Record
- (M) = Measured
- (D) = Deed
- N. = North
- S. = South
- W. = West
- E. = East
- NW'ly = Northwesterly
- NE'ly = Northeasterly
- SW'ly = Southwesterly
- SE'ly = Southeasterly
- Conc. = Concrete
- Wood Fence = ————
- Chain Link Fence = —x—x—x—x—
- Iron Fence = ————

ORDER NO.: 13-212
ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY:
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL. (847) 904-7690; FAX (847) 904-7691

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:25

Borkowski, Lukasz
Variance
Jun 10, 2020 at 5:49:28 PM
Lukasz Borkowski



We would like to ask for a variance request in regards to the side driveway at 905 Edward Rd. Prospect Heights Illinois. The proposed driveway will be located 18 inches from our Neighbor's property line at 907 Edward rd prospect heights Il 60070.

Signatures Needed
June 10 2020

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:23

903 Edward rd prospect heights Il

Date 10 Jun 2020

Name Brett Kahn

Name Cathleen Green

Signature *Brett Kahn*

Signature *Cathleen Green*

907 Edward rd prospect heights Il

Date

Name

Name

Signature

Signature

909 Edward rd prospect heights Il

Date 06-10-2020

Name PIOTR JALOWIEC

Name

Signature

Signature *Piotr Jalowiec*

911 Edward rd prospect heights II

Date

6/10/20

Name

Renata Drozd

Name

Signature

Renata Drozd

Signature

912 Edward rd prospect heights II

Date

6-10-2020

Name

Miguel Campuza

Name

Signature

Miguel Campuza

Signature

910 Edward rd prospect heights II

Date

06/10/20

Name

Richard A. Stepaniec

Name

Signature

Richard A. Stepaniec

Signature

908 Edward rd prospect heights II

Date

6/11/20

Name

Richard Apolinski

Name

R. Apolinski

Signature

Signature

101 Alton rd prospect heights II

Date

6/10/20

Name

Jeff Huff

Jeff Huff

20 Alton rd prospect heights II

Date 6-11-2020

Name KATHERINE & TOM Spaulding

Name

Signature

Signature

102 Alton rd prospect heights II

Date

Name

Name

Signature

Signature

104 Alton rd prospect heights II

Date

Name

Name

Signature D.A. Gutzmer

Signature

106 lo Alton rd prospect heights II

Date

Name Tom McCaffrey

Name

Signature Tom McCaffrey

Signature

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:23

Lukasz Borkowski

16 Alton Prospect Heights

Name *Jim Mueller*

Signature *[Signature]*

Signature

17 Alton rd prospect heights II

Date 6/10/2020

Name JOHN SINDUT

Name

Signature *[Signature]*

Signature

15 Alton rd prospect heights II

Date 6/10/2020

Name JOHN THOMPSON

Name

Signature *[Signature]*

Signature

13 Alton rd prospect heights II

Date 6/11/2020

Name MICHAEL LARSEN

Name

Signature *[Signature]*

Signature

18 Alton rd prospect heights II

Date 6/10/2020

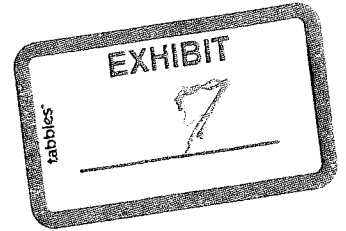
Name SEAN BRADY

Name

Signature *[Signature]*

Signature

Zoning Review



Date: July 10, 2020

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Lukasz Borkowski

Subject Property: 905 Edward Rd., Prospect Heights, IL

Application: Requested Variations:
1) Section 5-8-2 E2 - Driveway Encroachment Required Side Yard Setback;
2) Section 5-8-4b3 – Increase in allowable size of a recreational vehicle to be parked in the R1 Single Family District

Project: Construct a Driveway into a required side yard setback to access rear yard for parking and storage of a recreational vehicle.

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning Sections: Additional Parking Regulations: 5-8-2 E 2a Side & Rear Yards
Recreational Vehicles: 5-8-4B Parking Requirements
Variation Standards 5-10-8

Current Zoning: R-1 Single Family Residential District

Current Use: Single Family Residential Permitted Use

Request: The petitioner is seeking 2 variations:

- 1) To allow a reduction in the required interior side yard setback from 5' to 1.5' for the proposed driveway for the purpose of access to rear yard;
- 2) To allow a 5' increase in size of a recreational vehicle allowed to be stored in the rear yard from 32' to 37'.

Standards for Variations:

Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation on each request separately.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: **The applicant states that an a/c condenser is located on the of his home which requires the driveway to move north thereby requiring the encroachment to the side yard. The applicant should testify to the hardship is not self-created due to the variation request for the size of the recreational vehicle.**

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: **Applicant should provide testimony establishing that this standard has been met.**

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: **The hardship expressed in the letter and size of the driveway to access the rear yard are dictated by the size of the recreational vehicle. The applicant must establish a hardship for the allowable size of a recreational vehicle before any consideration of the side yard setback variation.**

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: **Standard met. The applicant has stated that the driveway will drain storm water away from the neighbor's property onto the owner's property.**

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: **Standard met.**

6. The proposed variation will not alter the essential character of the locality.

Response: **The applicant shall testify how the parking and storage of a 37' recreational vehicle will not alter the essential character of the neighborhood.**

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met.

8. The granting of the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Standard will be met as each case is reviewed and granting of the variation is not denying the right of others in the same district to seek the same variation.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met. This case is based upon the conditions of the property.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: Should the PZBA consider approval of the requested variations, staff would recommend additional screening along the east side of the parking/storage area in the rear yard.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Conclusion

The applicant has submitted signed statements of no objection from some of the surrounding neighbors. Not all neighbors affected signed the statement of no objections. The neighbors to the east of the applicant raised concerns with the Building Department and did not sign the statement of no objection.

Additional testimony is required by the applicant to establish compliance with the standards.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 10, 2020

To: Planning/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-11 V – Variation to Reduce Side Yard Setback to construct a driveway within the 5' required Setback and a Variation to increase the allowable size of a recreational vehicle to be stored in the rear yard at 905 Edward Rd.

Please be advised that Lukasz Borkowski, owner of the subject property, is seeking a variations to Section 5-8-2 E2A and Section 5-8-4B3 of the City of Prospect Heights Zoning Code to allow the reduction of the required setback from 5' to 1.5' in the required side yard for the construction of a driveway to access his rear yard, and an increase of 5' from 32' to 37' in length for a recreational vehicle to be parked and stored in the rear yard.

Please contact me should you have any questions regarding this application.

Thank you.

PLAT OF SURVEY OF

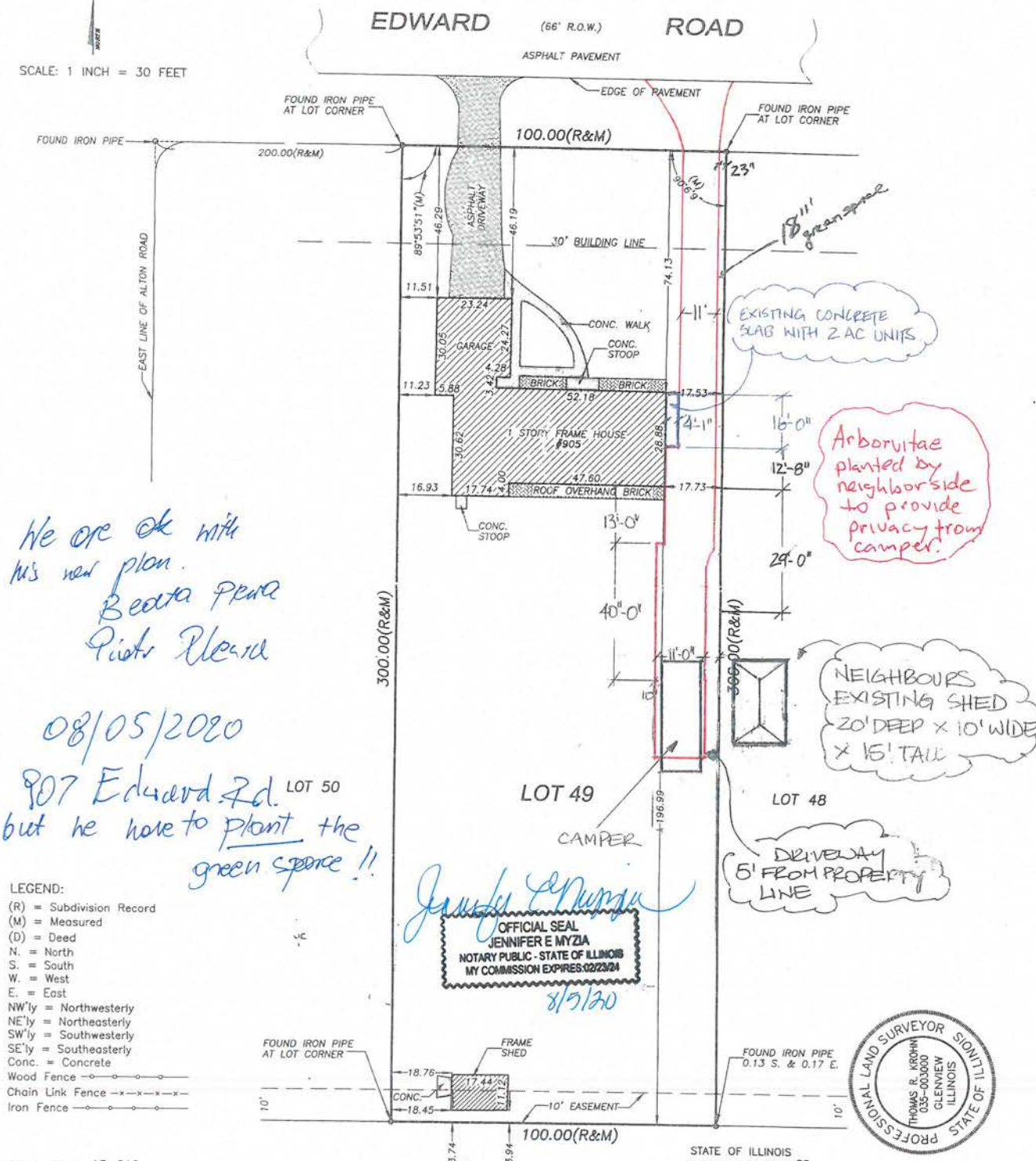
LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000

TOTAL LAND AREA: 30,000 SQ.FT.

COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070

SCALE: 1 INCH = 30 FEET



*We are ok with
his new plan.
Beata Pearce
Piotr Klewka*

08/05/2020

907 Edward Rd. LOT 50

*but he have to plant the
green space !!*

ORDER NO.: 13-212
ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY:
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL (847) 904-7690; FAX (847) 904-7691

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
-THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.
-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

STATE OF ILLINOIS
COUNTY OF COOK SS

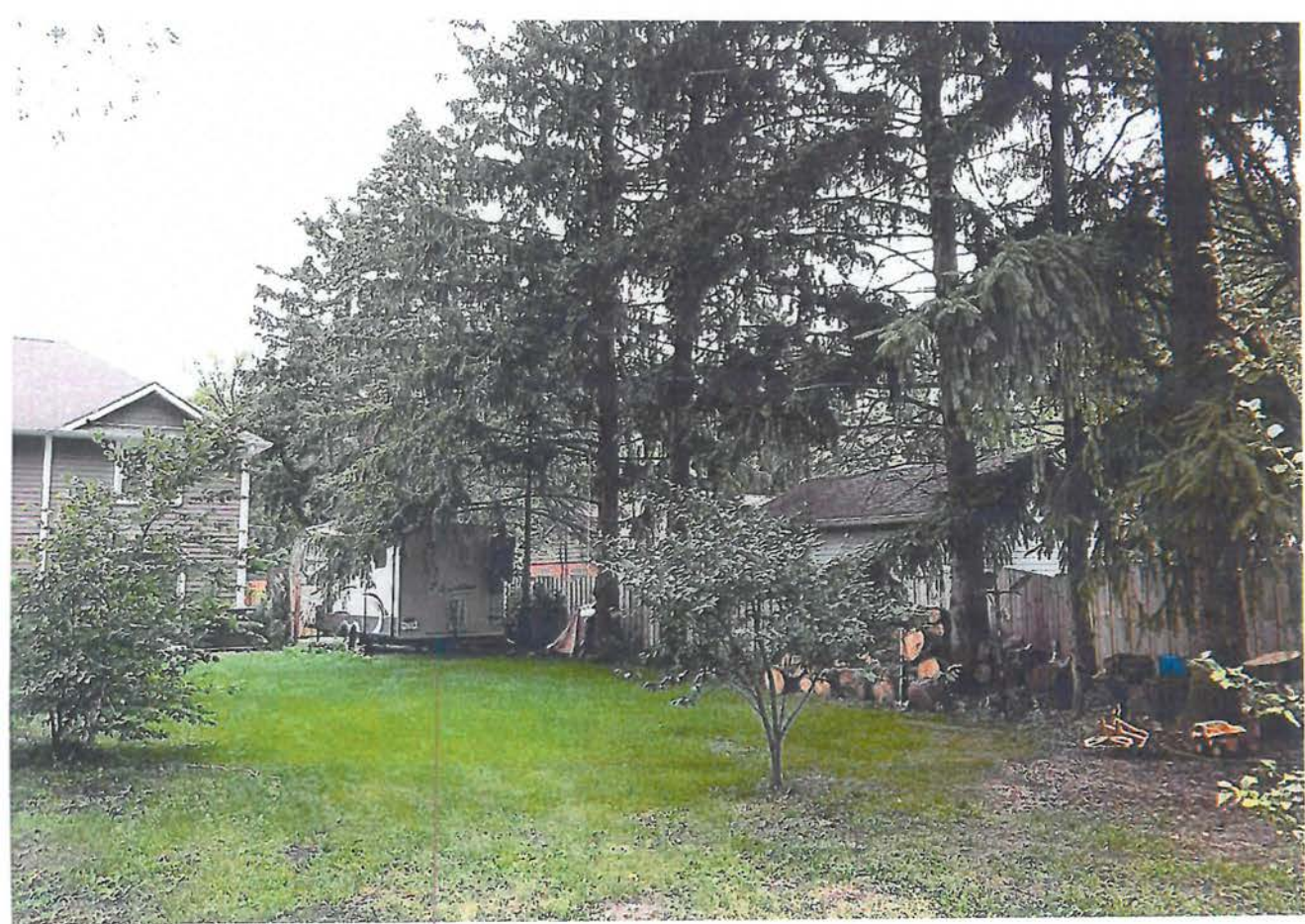
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013
DATED THIS 21st DAY OF JUNE, 2013.

BY: *Thomas R. Krohn*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3000
LICENSE EXPIRES 11/30/2014









Specs for 2016 Grand Design - Reflection Floorplan: 323BHS (Fifth Wheel)



Specifications

Price

MSRP

\$56,680

MSRP + Destination

\$56,680

Currency

US Dollars

Basic Warranty (Months)

12

Structure Warranty (Months)

36

Roof Warranty (Years)

12

Dimensions

Length

36.83 ft. (442 in.)

Width

8 ft. (96 in.)

Height

12 ft. (144 in.) At the highest point

To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Workshop Agenda Item-City of Prospect Heights Traffic Safety Analysis and Response Policy

Date: September 1, 2020

Background

Periodically, the City's Public Works and Police Departments receive requests for the installation of stop signs, speed bumps or platforms, and similar devices to address neighborhood traffic safety concerns.

While the City does not have a formal policy to address and respond to these requests, there has been a tradition of practices. However, lacking a formalized policy, staff responses could appear to be arbitrary.

As discussed at recent City Council meeting workshop sessions, a formalized policy of procedures and practices is desired to provide consistent information regarding the City's response to these requests. The formalized policy also represents these practices and procedures have been constructed by City staff and vetted with the City Council.

This document is the joint product of the City's Public Works Director, Police Chief, City Engineer and Administrator. It represents research of the best practices of other communities, national standards and City of Prospect Heights practices for addressing traffic safety requests.

Analysis

This proposed policy formalizes existing practices for stop sign installation and speed control. Importantly, in written form, it provides information to citizens how the City consistently and methodically responds to these requests.

For stop sign installation requests, this policy demonstrates to individuals the City's use of standards, as represented in the Federal Highway Association's Manual on Uniform Traffic Control Devices.

For traffic speed requests, this policy provides information to individuals of the method for examining the issue and determining the scope of the problem, and Police Department enforcement response. The policy is also forthright in explaining what the City will not provide (speed bumps, speed platforms and similar structures) and the reasons for their exclusion.

The policy also addresses procedures for initiating a traffic safety request.

In summary, the proposed written Traffic Safety Analysis and Response Policy formalizes the City's existing practices and procedures, and provides information to individuals concerning the City's standards for review and response.

Recommendation

Public Works, Police Department, Administration and City Engineer recommend the adoption of this policy to formalize the City's existing practices and responses to traffic safety requests.

City of Prospect Heights Traffic Safety Analysis and Response Policy

Introduction

The City of Prospect Heights periodically receives neighborhood requests for the installation of stop signs, attention to speeding vehicles and similar traffic safety concerns. This policy outlines the City's process for responding to these requests, and procedures and standards for evaluating the placement of stop signs.

The model of reference for the City's review of stop sign and similar requests is the Federal Highway Association's Manual on Uniform Traffic Control Devices (MUTCD). The MUTCD provides consistent review standards and ensures uniformity of traffic control devices, including stop signs, across the nation. The guidance provided by the MUTCD ensures traffic control devices are necessary, universally recognizable and visible.

Traffic Safety Responses

Stop Signs

Stop signs are appropriate traffic safety responses under the conditions listed below. They are not to be used for speed control.

1. A crash problem, as indicated by 3 or more reported accidents in a 12-month period, or that five or more crashes have been reported in a two-year period, that are susceptible to correction by a multi-way, or single-way stop installation. Such accidents include right- and left- turn collisions as well as right-angle collisions. Rear-end, side-swipe, and run-off-the-road type accidents are not considered to be the type susceptible to correction by a multi-way or single-way stop installation.
2. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
3. The vehicular traffic volumes on the through street or highway exceed 3,500 vehicles per day.

Multi-way stop control is used where the volume of traffic on the intersecting roads is nearly equal.

The decision to install multi-way stop control should be based on an engineering analysis.

The following criteria should be considered in the engineering study for a multi-way stop sign installation:

1. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.

2. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions, as well as right-angle collisions.
3. Minimum volumes:
 - a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 - b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour.
 - c. Other criteria that may be considered in an engineering study include:
 1. The need to control left-turn conflicts.
 2. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes.
 3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
 4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

Speeding

Traffic speed and volume is often perceptual. It can be difficult for an individual to estimate these factors. In order to obtain accurate data, the Prospect Heights Police Department utilizes a speed trailer, which records vehicle counts and speed. This data can also determine the number and percentage of vehicles within and above the posted speed limit.

Should a location to be problematic, in terms of an excessive number of vehicles traveling more than five miles above the posted speed, the Police Department will initiate targeted speed enforcement in the area.

Periodically, citizens will request the installation of speed bumps or speed platforms to slow vehicles. It is the policy and practice of the City of Prospect Heights to not employ these devices for the following reasons:

1. These devices can cause damage to vehicles, particularly those with frames and suspension close to the ground. Additionally, the Prospect Heights Fire Protection District has expressed opposition to these devices because of the potential damage and repair expense they inflict on fire and emergency medical services vehicles.
2. Snow clearance operations are challenged by these roadway grade changes.

3. Pending the location of the speed bumps or speed platforms, drivers may alter their routes to avoid these devices.

Initiating a Traffic Safety Request

Citizens may initiate a request for a traffic safety analysis, for stop sign consideration, speeding investigations or other concerns, to be conducted by the Prospect Heights Police Department through the following mechanisms.

1. A letter from the representative Homeowners' Association, reflecting the endorsement of the request by the Association.
2. For neighborhoods without a Homeowners' Association, a letter of request supported by three households (must provide names, addresses, signatures and contact information of supporting household representatives.)

The letter should define the nature of the traffic concern and location. Letters should be sent to: Chief of Police, 14 E. Camp McDonald Road, Prospect Heights, IL 60070, or, jzawlocki@prospect-heights.org . If necessary, the Chief may involve the Public Works Department and/or City Engineer for the review of the traffic safety request.

9/14/2020

Checks

General Fund	\$	177,762.87
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		-
Tourism District		1,243.63
Development Fund		-
Drug Enforcement Agency Fund		-
Solid Waste Fund		29,570.09
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		286.58
Special Service Area #8 - Levee Wall #37		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		8,659.93
Palatine Road Tax Increment Financing		-
Road Construction		-
Road Construction Debt		450.00
Water Fund		12,832.93
Parking Fund		318.47
Sanitary Sewer Fund		1,313.00
Road/Building Bond Escrow		8,885.80
TOTAL	\$	241,323.30

Wire Payments

8/28/20 PAYROLL	159,668.24
AUGUST ILLINOIS MUNICIPAL RETIREMENT FUND	22,836.11
8/26/20 POLICE PENSION FUNDING	73,254.80
	<u>\$ 497,082.45</u>

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	37492	summer20 NEWSLETTER	08/19/2020	01-320-5221	1,920.00	.00	
ADVANTAGE MARKETING GRO	37666	CENSUS MAILER	08/20/2020	01-310-5950	1,955.00	.00	
ADVANTAGE MARKETING GRO	37666-P	CENSUS MAILING POSTAGE	08/20/2020	01-310-5950	1,008.00	.00	
Total ADVANTAGE MARKETING GROUP LTD:					4,883.00	.00	
AFLAC	356050	OCT 20 AFLAC	09/01/2020	01-000-2031	346.46	.00	
AFLAC	946866	SEP 20 AFLAC WITHOLDING	08/04/2020	01-000-2031	346.46	346.46	08/25/2020
Total AFLAC:					692.92	346.46	
ATLAS BUSINESS SOLUTIONS I	INV310747	SCHEDULE ANYWHERE LICEN	08/21/2020	01-360-5100	799.20	.00	
Total ATLAS BUSINESS SOLUTIONS INC:					799.20	.00	
AZAVAR AUDIT SOLUTIONS	150906	SEP 20 CABLE AUDIT	09/01/2020	01-125-3350	99.30	.00	
AZAVAR AUDIT SOLUTIONS	150907	SEP 20 ELECTRICAL AUDIT	09/01/2020	01-105-3010	90.54	.00	
AZAVAR AUDIT SOLUTIONS	150908	SEP 20 FOOD/BEV AUDIT	09/01/2020	01-105-3050	450.00	.00	
AZAVAR AUDIT SOLUTIONS	150909	SEP 20 GAS AUDIT	09/01/2020	01-105-3011	2.26	.00	
Total AZAVAR AUDIT SOLUTIONS:					642.10	.00	
B & H PHOTO VIDEO	176355929	AV EQUIPMENT	09/01/2020	01-310-7020	253.79	.00	
Total B & H PHOTO VIDEO:					253.79	.00	
BLUECROSS BLUESHIEDL OF I	08/17/2020	SEP 20 HEALTH INSURANCE	08/17/2020	01-360-4100	6,735.06	.00	
Total BLUECROSS BLUESHIEDL OF IL:					6,735.06	.00	
BRADLEY WEINTRAUB	20-206B	20-206B 301 CIRCLE BOND	08/20/2020	72-000-2310	1,078.00	.00	
Total BRADLEY WEINTRAUB:					1,078.00	.00	
BRIGHTLEAF HOMES, LLC	19-316B	19-316B 421 OLIVE BOND	09/03/2020	72-000-2310	7,807.80	.00	
Total BRIGHTLEAF HOMES, LLC:					7,807.80	.00	
CANON FINANCIAL SERVICES	21850519	AUG 20 BUILDING COPIER	09/02/2020	01-340-7020	362.18	.00	
Total CANON FINANCIAL SERVICES:					362.18	.00	
CASEY FIUT	08/21/20	CENSUS OUTREACH LIAISON S	08/21/2020	01-310-5950	1,000.00	.00	
CASEY FIUT	08/24/20	CENSUS OUTREACH LIAIASON	08/24/2020	01-310-5950	1,000.00	.00	
Total CASEY FIUT:					2,000.00	.00	
CHICAGO PARTS AND SOUND L	1-0158341	SQUAD BRAKES 603	08/21/2020	01-350-5020	461.60	.00	
CHICAGO PARTS AND SOUND L	1-0158507	WIPER BLADES	08/24/2020	01-350-5020	76.37	.00	
CHICAGO PARTS AND SOUND L	1-0158821	SQUAD BRAKES 608	08/25/2020	01-350-5020	217.16	.00	
Total CHICAGO PARTS AND SOUND LLC:					755.13	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
COLLEEN ZITKUS	08/19/2020	UNIFORM ALLOWANCE	08/19/2020	01-360-5741	233.85	.00	
Total COLLEEN ZITKUS:					233.85	.00	
CONSERV FS INC.	102016385	GASOLNE 08/18/20	08/18/2020	01-350-5751	2,044.00	.00	
Total CONSERV FS INC.:					2,044.00	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	01-350-5411	409.65	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	52-300-5410	70.66	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	51-300-5410	372.64	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	01-350-5411	166.91	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	25-300-5050	72.18	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	52-300-5410	101.02	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	01-350-5411	220.82	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	25-300-5050	136.62	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	52-300-5410	47.55	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	25-300-5050	77.78	.00	
CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	01-350-5411	36.41	.00	
Total CONSTELLATION NEWENERGY INC.:					1,712.24	.00	
DE ETTE KAVANAGH	08/25/20	refund credit balance on sewer ac	08/25/2020	53-000-1020	90.00	90.00	08/25/2020
Total DE ETTE KAVANAGH:					90.00	90.00	
DE LAGE LANDEN FINANCIAL S	69175529	SEP 20 CH COPIER	08/17/2020	01-320-5220	421.69	.00	
DE LAGE LANDEN FINANCIAL S	69176234	OCT 20 PD COPIER	08/17/2020	01-360-5220	1,376.79	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,798.48	.00	
DEKIND COMPUTER CONSULT	28878	MMC GRANT - IPAD CASES	08/12/2020	01-115-3201	119.90	119.90	08/25/2020
DEKIND COMPUTER CONSULT	28991	OCT 20 COMPUTER COSTLNT	09/01/2020	01-320-5130	3,510.00	.00	
DEKIND COMPUTER CONSULT	29027	AUG 20 OVERAGE	09/01/2020	01-320-5130	633.75	.00	
Total DEKIND COMPUTER CONSULTANTS:					4,263.65	119.90	
DELTA DENTAL OF ILLINOIS	1376552	SEP 20 HMO DENTAL	09/01/2020	01-360-4100	15.50	.00	
DELTA DENTAL OF ILLINOIS	1376553	SEP 20 RETIREE DENTAL	09/01/2020	01-370-4101	28.67	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-320-4100	5.44	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-340-4100	16.69	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-360-4100	115.77	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-350-4100	8.58	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-370-4101	5.31	.00	
DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	01-370-4101	2.73	.00	
DELTA DENTAL OF ILLINOIS	1378001	SEP 20 HMO VISION	09/01/2020	01-360-4100	9.45	.00	
Total DELTA DENTAL OF ILLINOIS:					208.14	.00	
DIANA URYASZ	08/24/20	refund credit balance on sewer ac	08/24/2020	53-000-1020	60.00	60.00	08/25/2020
Total DIANA URYASZ:					60.00	60.00	
DUKE'S	11065	water sample station material	03/02/2020	51-300-5100	2,447.03	2,447.03	08/25/2020
DUKE'S	11174	water sample station install	04/06/2020	51-300-5100	7,200.00	7,200.00	08/25/2020
Total DUKE'S:					9,647.03	9,647.03	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
FACTORY MOTOR PARTS	136-011567	ENGINE PART 851	08/25/2020	01-350-5020	156.40	.00	
FACTORY MOTOR PARTS	61-489964	TRUCK ENGINE PART 851	08/25/2020	01-350-5020	105.16	.00	
Total FACTORY MOTOR PARTS:					261.56	.00	
FASTSIGNS - ARLINGTON HEIG	447-42265	NEW ZBA PROPERTY BOARD	08/26/2020	01-340-5222	243.55	.00	
Total FASTSIGNS - ARLINGTON HEIGHTS:					243.55	.00	
FLEXSOURCE, LLC	20964	AUG 20 FSA/HSA FEES	08/25/2020	01-320-5100	125.00	.00	
Total FLEXSOURCE, LLC:					125.00	.00	
FOOD & ALCOHOL SERVICE TR	2020-06	HEALTH INSPECTION	08/31/2020	01-340-5100	1,400.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					1,400.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	01-320-5105	1,573.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	01-320-5107	158.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	01-320-5106	2,999.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	30-550-7064	1,055.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	01-320-5105	297.40	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	53-500-7051	1,163.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	30-550-7063	4,570.00	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	01-340-5111	738.50	.00	
GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	30-550-7060	3,034.93	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					15,588.83	.00	
HALO BRANDED SOLUTIONS IN	4663494	STICKERS	08/18/2020	01-360-5710	383.61	.00	
Total HALO BRANDED SOLUTIONS INC:					383.61	.00	
HAWKINS, INC.	4737179	SYSTEM MAINTENANCE	06/19/2020	51-300-5050	74.75	.00	
Total HAWKINS, INC.:					74.75	.00	
ILLINOIS SECRETARY OF STAT	08/27/20-2	police plate renewal AA65381 AF1	08/27/2020	01-360-5321	302.00	302.00	08/31/2020
ILLINOIS SECRETARY OF STAT	09/10/20	plate renewal E248343	09/10/2020	01-360-5321	151.00	.00	
Total ILLINOIS SECRETARY OF STATE:					453.00	302.00	
ILLINOIS-AMERICAN WATER C	09/02/20-5309	700 MILWAUKEE 08/1-09/1/20	09/02/2020	13-300-5108	545.04	.00	
ILLINOIS-AMERICAN WATER C	09/02/20-5316	1250 RIVER 08/1-09/1/20	09/02/2020	13-300-5108	698.59	.00	
ILLINOIS-AMERICAN WATER C	09/02/20-5629	401 Piper Ln 08/1-09/01/20-BUIL	09/02/2020	01-350-5411	334.13	.00	
ILLINOIS-AMERICAN WATER C	09/1/20-5667	401 Piper Ln 08/1-09/1/20-FIRE	09/01/2020	01-350-5411	44.62	.00	
Total ILLINOIS-AMERICAN WATER CO.:					1,622.38	.00	
IUOE LOCAL 150 ADMIN	#150 A 08/14/2	LOCAL 150 ADMIN DUES 08/14/	08/14/2020	01-000-2050	326.88	.00	
IUOE LOCAL 150 ADMIN	#150 A 08/28/2	LOCAL 150 ADMIN DUES 08/28/	08/28/2020	01-000-2050	326.88	.00	
Total IUOE LOCAL 150 ADMIN:					653.76	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 08/14/2	LOCAL 150 MEMBERSHIP DUES	08/14/2020	01-000-2050	72.00	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 08/28/2	LOCAL 150 MEMBERSHIP DUES	08/28/2020	01-000-2050	72.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total IUOE LOCAL 150 MEMBERSHIP:					144.00	.00	
JEFFREY L BAUREIS	57	ELECTRIC INSPECTIONS 7/29-8	08/24/2020	01-340-5100	1,413.50	.00	
Total JEFFREY L BAUREIS:					1,413.50	.00	
JG UNIFORMS INC	74392	PD CLOTHING	07/28/2020	01-360-5741	39.85	.00	
JG UNIFORMS INC	74479	PD UNIFORM	08/14/2020	01-360-5741	25.50	.00	
JG UNIFORMS INC	74480	PD CLOTHING	08/14/2020	01-360-5741	42.40	.00	
JG UNIFORMS INC	74481	PD UNIFORM	08/14/2020	01-360-5741	1,427.80	.00	
JG UNIFORMS INC	74666	PD UNIFORM	08/19/2020	01-360-5741	149.50	.00	
Total JG UNIFORMS INC:					1,685.05	.00	
JOURNAL & TOPICS NEWSPAP	07/13/20	ADMIN SUBSCRIPTION 5/16/2021	07/13/2020	01-320-5820	39.00	39.00	08/25/2020
JOURNAL & TOPICS NEWSPAP	184062	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	01-340-5222	108.27	108.27	08/25/2020
JOURNAL & TOPICS NEWSPAP	184063	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	01-340-5222	168.42	168.42	08/25/2020
JOURNAL & TOPICS NEWSPAP	184064	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	01-340-5222	180.45	180.45	08/25/2020
JOURNAL & TOPICS NEWSPAP	184065	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	01-340-5222	180.45	180.45	08/25/2020
JOURNAL & TOPICS NEWSPAP	184066	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	01-340-5222	204.51	204.51	08/25/2020
Total JOURNAL & TOPICS NEWSPAPERS INC.:					881.10	881.10	
JUST TIRES MP INC.	567943-2	SQUAD TIRES	06/23/2020	01-350-5020	20.00	.00	
Total JUST TIRES MP INC.:					20.00	.00	
LAUTERBACH & AMEN LLP	48225	2020 ACTUARIAL REPORT	08/13/2020	01-322-5541	2,700.00	.00	
Total LAUTERBACH & AMEN LLP:					2,700.00	.00	
MARY MARTORANA	08/20/20	REFUND METRA PARKING MAR	08/20/2020	52-300-5970	60.00	.00	
Total MARY MARTORANA:					60.00	.00	
METROPOLITAN ALLIANCE OF	#252 08/2020	MAP #252 DUES 08/14/20	08/14/2020	01-000-2052	608.00	.00	
METROPOLITAN ALLIANCE OF	#253 8/2020	MAP #252 DUES 08/14/20	08/14/2020	01-000-2052	114.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					722.00	.00	
METROPOLITAN INDUSTRIES I	INV019944	WATER SYSTEM DATA SERVIC	08/15/2020	51-300-5100	313.00	.00	
Total METROPOLITAN INDUSTRIES INC:					313.00	.00	
MICHAEL HOFFMANN	08/24/20	CDL REIMBURSEMENT	08/24/2020	01-350-5310	51.13	.00	
Total MICHAEL HOFFMANN:					51.13	.00	
MOE FUNDS	10/2020	PW OCT PREMIUMS	09/02/2020	51-300-4100	2,324.00	.00	
MOE FUNDS	10/2020	PW OCT PREMIUMS	09/02/2020	01-350-4100	10,818.40	.00	
Total MOE FUNDS:					13,142.40	.00	
N H SCOTT & HANEKAMP FUNE	08/13/20	COOK COUNTY MEDICAL EXAM	08/17/2020	01-360-5100	300.00	.00	
Total N H SCOTT & HANEKAMP FUNERAL HOME:					300.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
NAPA-HEIGHTS AUTOMOTIVE	3563-310902	SHOP SUPPLY- CLEANER	08/17/2020	01-350-5020	52.44	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-311682	TRUCK BRACKET 844	08/19/2020	01-350-5020	3.86	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					56.30	.00	
NICHOLAS J. HELMER	AUG-20	AUG 20 MAYOR CELL	09/01/2020	01-310-5300	62.50	.00	
Total NICHOLAS J. HELMER:					62.50	.00	
NICOR GAS	08/24/20-2024	METRA 07/24-08/23	08/24/2020	52-300-5410	39.24	.00	
Total NICOR GAS:					39.24	.00	
NORTH SHORE SIGN	120623	SEP 20SIGN MAINTENANCE	09/01/2020	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-320-4100	1,602.72	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-340-4100	4,673.16	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-350-4100	2,396.52	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-360-4100	30,956.04	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-370-4101	1,731.24	.00	
NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	01-370-4101	6.53-	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	01-340-4100	360.00	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	01-360-4100	2,357.00	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	01-370-4101	360.00	.00	
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-320-4100	1,602.72	1,602.72	08/25/2020
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-340-4100	4,673.16	4,673.16	08/25/2020
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-350-4100	2,396.52	2,396.52	08/25/2020
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-360-4100	30,956.04	30,956.04	08/25/2020
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-370-4101	1,731.24	1,731.24	08/25/2020
NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	01-370-4101	6.53-	6.53-	08/25/2020
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					86,198.30	41,353.15	
NORTHSHORE OMEGA	100369462-07	LOEHRER PHYSICAL EXAM	07/21/2020	01-360-5100	222.00	.00	
NORTHSHORE OMEGA	100369462-07	LOEHRER PHYSICAL EXAM	07/24/2020	01-360-5100	547.00	.00	
Total NORTHSHORE OMEGA:					769.00	.00	
NW CENTRAL DISPATCH SYST	8958	OCT 20 MEMEBR ASSESSMENT	09/01/2020	01-360-5240	10,152.60	.00	
Total NW CENTRAL DISPATCH SYSTEM:					10,152.60	.00	
OMNI YOUTH SERVICES INC.	01COPH21	VOCA JUN 2020	08/18/2020	01-360-5101	6,673.67	.00	
OMNI YOUTH SERVICES INC.	02COPH21	VOCA JUL 20	08/18/2020	01-360-5101	6,673.67	.00	
OMNI YOUTH SERVICES INC.	03COPH21	VOCA AUG 2020	08/18/2020	01-360-5101	6,673.67	.00	
Total OMNI YOUTH SERVICES INC.:					20,021.01	.00	
PROSPECT HEIGHTS PARK DIS	1694	CENSUS EVENT EXPENSES	08/19/2020	01-310-5950	308.80	.00	
Total PROSPECT HEIGHTS PARK DISTRICT:					308.80	.00	
RACEWAY CAR WASH	193	CARWASHES	08/12/2020	01-360-5321	120.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total RACEWAY CAR WASH:					120.00	.00	
RAY O'HERRON CO INC	2045827-IN	PD UNIFORMS	08/20/2020	01-360-5741	32.98	.00	
RAY O'HERRON CO INC	2046693-IN	PD UNIFORMS	08/25/2020	01-360-5741	114.00	.00	
RAY O'HERRON CO INC	2047085-CM	PD UNIFORMS	08/26/2020	01-360-5741	22.99-	.00	
Total RAY O'HERRON CO INC:					123.99	.00	
REBECA ROSARIO	08/21/20	CENSUS OUTREACH LIAISON S	08/21/2020	01-310-5950	1,000.00	.00	
REBECA ROSARIO	08/24/20	CENSUS OUTREACH LIAISON S	08/24/2020	01-310-5950	1,000.00	.00	
Total REBECA ROSARIO:					2,000.00	.00	
RIVER TRAILS ANIMAL HOSPIT	100	river trails census event	08/24/2020	01-310-5950	1,260.80	.00	
Total RIVER TRAILS ANIMAL HOSPITAL:					1,260.80	.00	
SOLID WASTE AGENCY	6547	OCT 20 O&M COSTS	09/01/2020	17-300-5420	29,570.09	.00	
Total SOLID WASTE AGENCY:					29,570.09	.00	
UNIFIRST CORPORATION	081 1506371	CARPET AND UNIFORM	08/21/2020	01-350-5104	143.92	.00	
Total UNIFIRST CORPORATION:					143.92	.00	
US BANK NA	5715719	SERIES 2013 AGENT FEE	07/24/2020	41-300-5430	450.00	450.00	09/03/2020
Total US BANK NA:					450.00	450.00	
VERIZON WIRELESS	9860509287	WIRELESS 07/11-08/10	09/02/2020	01-360-5610	1,026.27	.00	
VERIZON WIRELESS	9861383601	SCADA 7/24-8/23/20	08/23/2020	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					1,066.28	.00	
WAREHOUSE DIRECT OFFICE	4755765-0	TONER SUPPLIES	08/31/2020	01-320-5700	216.63	.00	
WAREHOUSE DIRECT OFFICE	4757463-0	OFFICE SUPPLIES	09/03/2020	01-320-5700	79.98	.00	
WAREHOUSE DIRECT OFFICE	4761568-0	COPY PAPER 98/20	09/08/2020	01-320-5700	66.66	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					363.27	.00	
WILLIAM CAPONIGRO	08/21/20	CAPONIGRO UNIFORM	08/25/2020	01-360-5741	69.01	.00	
Total WILLIAM CAPONIGRO:					69.01	.00	
Grand Totals:					241,323.30	53,249.64	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
-------------	----------------	-------------	--------------	-------------------	-----------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	356050	OCT 20 AFLAC	09/01/2020	346.46	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	946866	SEP 20 AFLAC WITHHOLDING	08/04/2020	346.46	346.46	08/25/2020
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 08/14/2	LOCAL 150 ADMIN DUES 08/14/	08/14/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 08/28/2	LOCAL 150 ADMIN DUES 08/28/	08/28/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 08/14/2	LOCAL 150 MEMBERSHIP DUES	08/14/2020	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 08/28/2	LOCAL 150 MEMBERSHIP DUES	08/28/2020	72.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#252 08/2020	MAP #252 DUES 08/14/20	08/14/2020	608.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 8/2020	MAP #252 DUES 08/14/20	08/14/2020	114.00	.00	
Total :					2,212.68	346.46	
LOCAL TAXES							
01-105-3010 UTILITY - ELECTRIC	AZAVAR AUDIT SOLUTIONS	150907	SEP 20 ELECTRICAL AUDIT	09/01/2020	90.54	.00	
01-105-3011 UTILITY - NATURAL GAS	AZAVAR AUDIT SOLUTIONS	150909	SEP 20 GAS AUDIT	09/01/2020	2.26	.00	
01-105-3050 PLACES FOR EATING TA	AZAVAR AUDIT SOLUTIONS	150908	SEP 20 FOOD/BEV AUDIT	09/01/2020	450.00	.00	
Total LOCAL TAXES:					542.80	.00	
GRANTS REVENUE							
01-115-3201 GRANT - CENSUS	DEKIND COMPUTER CONSULT	28878	MMC GRANT - IPAD CASES	08/12/2020	119.90	119.90	08/25/2020
Total GRANTS REVENUE:					119.90	119.90	
FRANCHISE FEES							
01-125-3350 CABLE FRANCHISE FEE	AZAVAR AUDIT SOLUTIONS	150906	SEP 20 CABLE AUDIT	09/01/2020	99.30	.00	
Total FRANCHISE FEES:					99.30	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	NICHOLAS J. HELMER	AUG-20	AUG 20 MAYOR CELL	09/01/2020	62.50	.00	
01-310-5950 SPECIAL EVENTS	ADVANTAGE MARKETING GRO	37666	CENSUS MAILER	08/20/2020	1,955.00	.00	
01-310-5950 SPECIAL EVENTS	ADVANTAGE MARKETING GRO	37666-P	CENSUS MAILING POSTAGE	08/20/2020	1,008.00	.00	
01-310-5950 SPECIAL EVENTS	CASEY FIUT	08/21/20	CENSUS OUTREACH LIAISON S	08/21/2020	1,000.00	.00	
01-310-5950 SPECIAL EVENTS	CASEY FIUT	08/24/20	CENSUS OUTREACH LIAIASON	08/24/2020	1,000.00	.00	
01-310-5950 SPECIAL EVENTS	PROSPECT HEIGHTS PARK DIS	1694	CENSUS EVENT EXPENSES	08/19/2020	308.80	.00	
01-310-5950 SPECIAL EVENTS	REBECA ROSARIO	08/21/20	CENSUS OUTREACH LIAISON S	08/21/2020	1,000.00	.00	
01-310-5950 SPECIAL EVENTS	REBECA ROSARIO	08/24/20	CENSUS OUTREACH LIAISON S	08/24/2020	1,000.00	.00	
01-310-5950 SPECIAL EVENTS	RIVER TRAILS ANIMAL HOSPIT	100	river trails census event	08/24/2020	1,260.80	.00	
01-310-7020 EQUIPMENT	B & H PHOTO VIDEO	176355929	AV EQUIPMENT	09/01/2020	253.79	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CITY COUNCIL & BOARDS:					8,848.89	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	5.44	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	1,602.72	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	181.50	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	1,602.72	1,602.72	08/25/2020
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	20964	AUG 20 FSA/HSA FEES	08/25/2020	125.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	120623	SEP 20SIGN MAINTENANCE	09/01/2020	243.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	1,573.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	297.40	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	2,999.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	158.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	28991	OCT 20 COMPUTER COSTLNT	09/01/2020	3,510.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	29027	AUG 20 OVERAGE	09/01/2020	633.75	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	69175529	SEP 20 CH COPIER	08/17/2020	421.69	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	37492	summer20 NEWSLETTER	08/19/2020	1,920.00	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4755765-0	TONER SUPPLIES	08/31/2020	216.63	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4757463-0	OFFICE SUPPLIES	09/03/2020	79.98	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4761568-0	COPY PAPER 98/20	09/08/2020	66.66	.00	
01-320-5820 PUBLICATIONS	JOURNAL & TOPICS NEWSPAP	07/13/20	ADMIN SUBSCRIPTION 5/16/2021	07/13/2020	39.00	39.00	08/25/2020
Total ADMINISTRATION:					15,675.49	1,641.72	
FINANCE							
01-322-5541 ACCTG SERVICE FEES	LAUTERBACH & AMEN LLP	48225	2020 ACTUARIAL REPORT	08/13/2020	2,700.00	.00	
Total FINANCE:					2,700.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	16.69	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	4,673.16	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	360.00	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	4,673.16	4,673.16	08/25/2020
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2020-06	HEALTH INSPECTION	08/31/2020	1,400.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	57	ELECTRIC INSPECTIONS 7/29-8	08/24/2020	1,413.50	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	738.50	.00	
01-340-5222 LEGAL NOTICES	FASTSIGNS - ARLINGTON HEIG	447-42265	NEW ZBA PROPERTY BOARD	08/26/2020	243.55	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	184062	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	108.27	108.27	08/25/2020
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	184063	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	168.42	168.42	08/25/2020

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	184064	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	180.45	180.45	08/25/2020
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	184065	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	180.45	180.45	08/25/2020
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	184066	JOURNAL PUBLIC NOTICE 20-1	08/12/2020	204.51	204.51	08/25/2020
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	21850519	AUG 20 BUILDING COPIER	09/02/2020	362.18	.00	
Total BUILDING DEPARTMENT:					14,722.84	5,515.26	

PUBLIC WORKS

01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	8.58	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	10/2020	PW OCT PREMIUMS	09/02/2020	10,818.40	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	2,396.52	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	172.00	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	2,396.52	2,396.52	08/25/2020
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0158341	SQUAD BRAKES 603	08/21/2020	461.60	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0158507	WIPER BLADES	08/24/2020	76.37	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0158821	SQUAD BRAKES 608	08/25/2020	217.16	.00	
01-350-5020 VEHICLE MAINTENANCE	FACTORY MOTOR PARTS	136-011567	ENGINE PART 851	08/25/2020	156.40	.00	
01-350-5020 VEHICLE MAINTENANCE	FACTORY MOTOR PARTS	61-489964	TRUCK ENGINE PART 851	08/25/2020	105.16	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	567943-2	SQUAD TIRES	06/23/2020	20.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-310902	SHOP SUPPLY- CLEANER	08/17/2020	52.44	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-311682	TRUCK BRACKET 844	08/19/2020	3.86	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1506371	CARPET AND UNIFORM	08/21/2020	143.92	.00	
01-350-5310 MEMBERSHIPS	MICHAEL HOFFMANN	08/24/20	CDL REIMBURSEMENT	08/24/2020	51.13	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	409.65	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	166.91	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	220.82	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	36.41	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	09/02/20-5629	401 Piper Ln 08/1-09/01/20-BUIL	09/02/2020	334.13	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	09/1/20-5667	401 Piper Ln 08/1-09/1/20-FIRE	09/01/2020	44.62	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102016385	GASOLNE 08/18/20	08/18/2020	2,044.00	.00	
Total PUBLIC WORKS:					20,336.60	2,396.52	

PUBLIC SAFETY

01-360-4100 HEALTH INSURANCE	BLUECROSS BLUESHIEDL OF I	08/17/2020	SEP 20 HEALTH INSURANCE	08/17/2020	6,735.06	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1376552	SEP 20 HMO DENTAL	09/01/2020	15.50	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	115.77	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1378001	SEP 20 HMO VISION	09/01/2020	9.45	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	30,956.04	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	2,357.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	30,956.04	30,956.04	08/25/2020

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-5100 PROFESSIONAL SERVIC	ATLAS BUSINESS SOLUTIONS I	INV310747	SCHEDULE ANYWHERE LICEN	08/21/2020	799.20	.00	
01-360-5100 PROFESSIONAL SERVIC	N H SCOTT & HANEKAMP FUNE	08/13/20	COOK COUNTY MEDICAL EXAM	08/17/2020	300.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	100369462-07	LOEHRER PHYSICAL EXAM	07/21/2020	222.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	100369462-07	LOEHRER PHYSICAL EXAM	07/24/2020	547.00	.00	
01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	01COPH21	VOCA JUN 2020	08/18/2020	6,673.67	.00	
01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	02COPH21	VOCA JUL 20	08/18/2020	6,673.67	.00	
01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	03COPH21	VOCA AUG 2020	08/18/2020	6,673.67	.00	
01-360-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	69176234	OCT 20 PD COPIER	08/17/2020	1,376.79	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8958	OCT 20 MEMEBR ASSESSMENT	09/01/2020	10,152.60	.00	
01-360-5321 AUTO EXPENSE	ILLINOIS SECRETARY OF STAT	08/27/20-2	police plate renewal AA65381 AF1	08/27/2020	302.00	302.00	08/31/2020
01-360-5321 AUTO EXPENSE	ILLINOIS SECRETARY OF STAT	09/10/20	plate renewal E248343	09/10/2020	151.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	193	CARWASHES	08/12/2020	120.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9860509287	WIRELESS 07/11-08/10	09/02/2020	1,026.27	.00	
01-360-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	4663494	STICKERS	08/18/2020	383.61	.00	
01-360-5741 CLOTHING	COLLEEN ZITKUS	08/19/2020	UNIFORM ALLOWANCE	08/19/2020	233.85	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	74392	PD CLOTHING	07/28/2020	39.85	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	74479	PD UNIFORM	08/14/2020	25.50	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	74480	PD CLOTHING	08/14/2020	42.40	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	74481	PD UNIFORM	08/14/2020	1,427.80	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	74666	PD UNIFORM	08/19/2020	149.50	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2045827-IN	PD UNIFORMS	08/20/2020	32.98	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2046693-IN	PD UNIFORMS	08/25/2020	114.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2047085-CM	PD UNIFORMS	08/26/2020	22.99-	.00	
01-360-5741 CLOTHING	WILLIAM CAPONIGRO	08/21/20	CAPONIGRO UNIFORM	08/25/2020	69.01	.00	
Total PUBLIC SAFETY:					108,658.24	31,258.04	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1376553	SEP 20 RETIREE DENTAL	09/01/2020	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	5.31	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1377985	SEP 20 PPO VISION	09/01/2020	2.73	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	1,731.24	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	# 0820M	AUG 20 PPO PREMIUM	08/31/2020	6.53-	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	360.00	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	1,731.24	1,731.24	08/25/2020
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0720M	JUL 20 PPO PREMIUM	08/07/2020	6.53-	6.53-	08/25/2020
Total REIMBURSABLE EXP:					3,846.13	1,724.71	
Total GENERAL FUND:					177,762.87	43,002.61	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	09/02/20-5309	700 MILWAUKEE 08/1-09/1/20	09/02/2020	545.04	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	09/02/20-5316	1250 RIVER 08/1-09/1/20	09/02/2020	698.59	.00	
Total EXPENSES:					1,243.63	.00	
Total TOURISM DISTRICT:					1,243.63	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	6547	OCT 20 O&M COSTS	09/01/2020	29,570.09	.00	
Total EXPENSES:					29,570.09	.00	
Total SOLID WASTE DISPOSAL FUND:					29,570.09	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	72.18	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	136.62	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	77.78	.00	
Total EXPENSES:					286.58	.00	
Total SSA #5:					286.58	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	3,034.93	.00	
30-550-7063 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	4,570.00	.00	
30-550-7064 DRAINAGE IMPR - WILLO	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	1,055.00	.00	
Total :					8,659.93	.00	
Total CAPITAL IMPROVEMENTS:					8,659.93	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION DEBT EXPENSES							
41-300-5430 BANK FEES	US BANK NA	5715719	SERIES 2013 AGENT FEE	07/24/2020	450.00	450.00	09/03/2020
Total EXPENSES:					450.00	450.00	
Total ROAD CONSTRUCTION DEBT:					450.00	450.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	10/2020	PW OCT PREMIUMS	09/02/2020	2,324.00	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	#0820D	AUG 20 DENTAL PREMIUM	08/31/2020	61.50	.00	
51-300-5050 SYSTEM MAINTENANCE	HAWKINS, INC.	4737179	SYSTEM MAINTENANCE	06/19/2020	74.75	.00	
51-300-5100 PROFESSIONAL SERVIC	DUKE'S	11065	water sample station material	03/02/2020	2,447.03	2,447.03	08/25/2020
51-300-5100 PROFESSIONAL SERVIC	DUKE'S	11174	water sample station install	04/06/2020	7,200.00	7,200.00	08/25/2020
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV019944	WATER SYSTEM DATA SERVIC	08/15/2020	313.00	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	372.64	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9861383601	SCADA 7/24-8/23/20	08/23/2020	40.01	.00	
Total EXPENSES:					12,832.93	9,647.03	
Total WATER FUND:					12,832.93	9,647.03	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	70.66	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	101.02	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	18008974501	AUG 20 ELECTRIC	08/28/2020	47.55	.00	
52-300-5410 UTILITIES	NICOR GAS	08/24/20-2024	METRA 07/24-08/23	08/24/2020	39.24	.00	
52-300-5970 REFUNDS	MARY MARTORANA	08/20/20	REFUND METRA PARKING MAR	08/20/2020	60.00	.00	
Total EXPENSES:					318.47	.00	
Total PARKING FUND:					318.47	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
53-000-1020 VBT - MONEY MARKET	DE ETTE KAVANAGH	08/25/20	refund credit balance on sewer ac	08/25/2020	90.00	90.00	08/25/2020
53-000-1020 VBT - MONEY MARKET	DIANA URYASZ	08/24/20	refund credit balance on sewer ac	08/24/2020	60.00	60.00	08/25/2020
Total :					150.00	150.00	
CAPITAL OUTLAY GENERAL							
53-500-7051 SYSTEM IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	08/24/20	JULY 20 ENGINEERING	08/24/2020	1,163.00	.00	
Total CAPITAL OUTLAY GENERAL:					1,163.00	.00	
Total SANITARY SEWER FUND:					1,313.00	150.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	BRADLEY WEINTRAUB	20-206B	20-206B 301 CIRCLE BOND	08/20/2020	1,078.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	BRIGHTLEAF HOMES, LLC	19-316B	19-316B 421 OLIVE BOND	09/03/2020	7,807.80	.00	
Total :					8,885.80	.00	
Total ROAD & BUILDING BOND ESCROW:					8,885.80	.00	
Grand Totals:					241,323.30	53,249.64	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	177,762.87	43,002.61	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	1,243.63	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	29,570.09	.00	
SSA #5			
Total SSA #5:	286.58	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	8,659.93	.00	
ROAD CONSTRUCTION DEBT			
Total ROAD CONSTRUCTION DEBT:	450.00	450.00	
WATER FUND			
Total WATER FUND:	12,832.93	9,647.03	
PARKING FUND			
Total PARKING FUND:	318.47	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	1,313.00	150.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	8,885.80	.00	
Grand Totals:	241,323.30	53,249.64	