



City of Prospect Heights
Call of Special City Council Zoom Teleconference Meeting

Date: Monday, August 10, 2020 at 6:30 PM

To: City Council

CC: Joanna Prisiajniouk, City Clerk
Karen Schultheis, Deputy Clerk
Joe Wade, City Administrator

Pursuant to Section 1-5-2.B.2 of the Prospect Heights City Code, the Mayor of the City of Prospect Heights, hereby calls a Special Meeting of the City Council of the City of Prospect Heights. Notice is given hereby to the Mayor and Aldermen that a special Zoom Teleconference Call meeting will be held on **Monday, August 10, 2020 at 6:30 PM**, with the intent to discuss and consider for approval items on the Agenda in consideration of timeframes that require action. The Clerk and/or City Administrator are instructed to prepare an agenda and post all required notices.

/s/ Nicholas J. Helmer
Mayor

NOTICE. MEETING MODIFICATION DUE TO COVID-19



Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Council members under the Open Meetings Act is not practical or prudent. The chief administrative officer (Joe Wade) will attend in person. The Council and members of the public may continue to attend the meeting virtually via Zoom as attendance in the board room is not feasible. **See participation instructions at the bottom of the agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis kschultheis@prospect-heights.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Council at said meeting or otherwise placed into the record.

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL SPECIAL TELECONFERENCE MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, AUGUST 10, 2020 AT 6:30 P.M.**

MAYOR NICHOLAS J. HELMER PRESIDING

**THIS MEETING WILL BE RECORDED AND AVAILABLE ON THE CITY'S WEBSITE
ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE TELECONFERENCE.**

**THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.
DURING WHICH TELECONFERENCE MEETING IT IS ANTICIPATED THERE WILL BE
DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

A. July 27, 2020 Regular Teleconference City Council Meeting Minutes

3. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

4. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

5. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

This meeting will be recorded and made available on the City's Website

6. NEW BUSINESS

- A. Request for 1st Read Waiver O-20-24** Staff Memo and Ordinance Approving a Special Use Permit for a Sitdown Restaurant with Outdoor Seating at 1421 N. Rand Rd - Park Local (**1st Reading**)
- B. O-20-24** Staff Memo and Ordinance Approving a Special Use Permit for a Sitdown Restaurant with Outdoor Seating at 1421 N. Rand Rd - Park Local (**2nd Reading**)
- C. O-20-25** Letter of Request and Ordinance Increasing the Number of Class C Liquor Licenses (full liquor) from 3 to 4 and Reducing the Number of Class C-1 Liquor Licenses (beer and wine only) from 4 to 3 at the request of Park Local Restaurant, 1421 N Rand Road (**1st Reading**)
- D. O-20-26** Staff Memo and Ordinance Approving Certain Variations for 905 Edward Rd., Prospect Heights (**1st Reading**)
- E. Request for 1st Read Waiver O-20-27** Staff Memo and Ordinance Directing the Sale of Surplus Property: Public Works Vehicle - 2010 Ford Crown Victoria VIN#2FABP7BV6AX131951 – 110,550 miles (**1st Reading**)
- F. O-20-27** Staff Memo and Ordinance Directing the Sale of Surplus Property: Public Works Vehicle - 2010 Ford Crown Victoria VIN#2FABP7BV6AX131951 – 110,550 miles (**2nd Reading**)
- G. R-20-20** Resolution Authorizing a Civil Engineering Servicers Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services for Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing

7. OLD BUSINESS

- A. O-20-23** Staff Memo and Ordinance Granting a Special Use for the Property Located at 10 E. Camp McDonald Road (Crown Castle LLC –PZBA #20-02SU: “mono-pine” design) (**2nd Reading**)
- B. O-20-23** Staff Memo and Ordinance Granting a Special Use for the Property Located at 10 E. Camp McDonald Road (Crown Castle LLC –PZBA #20-02SU: “mono-pole” design) (**2nd Reading**)

8. DISCUSSION TOPICS FOR NEXT MEETING:

- A.** Traffic Safety Policy and Procedures Discussion

9. APPROVAL OF WARRANTS

- A.** Approval of Expenditures

General Fund	\$100,761.97
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$1,474.00

This meeting will be recorded and made available on the City’s Website

Tourism District	\$29,414.30
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$4,888.00
Solid Waste Fund	\$29,570.09
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$3,904.13
Palatine Road Tax Increment Financing District	\$1,474.00
Road Construction	\$0.00
Road Construction Debt	\$1,804.00
Water Fund	\$8,744.89
Parking Fund	\$101.53
Sanitary Sewer Fund	\$41,426.27
<u>Road/Building Bond Escrow</u>	<u>\$19,991.50</u>
TOTAL	\$243,554.68
<u>Wire Payments</u>	
7/31/20 PAYROLL POSTING	\$159,805.93
JULY ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$34,035.51</u>
TOTAL WARRANT	\$437,396.12

10. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

This meeting will be recorded and made available on the City's Website

11. EXECUTIVE SESSION

12. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

13. ADJOURNMENT

MEETING PARTICIPATION INSTRUCTIONS:

ZOOM Meeting Tips

- **Join early** – up to 10 minutes before the meeting start time
- Find a **quiet space without background noise**
- If using a computer that has a microphone, please disable the microphone if calling in via the telephone. Using **BOTH** the computer microphone and telephone will cause feedback and you will be muted or removed from the meeting if necessary.
- **When calling in by telephone**, please mute your voice using *6 when not talking. The *6 code will mute and unmute your voice on a phone line.
- **Please wait** for your opportunity to speak to **avoid talking over** other participants.
- If using the video camera feature, **please remember you are on camera!**

Computer access: Join the Zoom meeting: <https://us02web.zoom.us/j/87549611922>

Meeting ID: **875 4961 1922**

Phone access: Audio participation on telephone: **(312) 626-6799** or **(888) 788-0099**

Meeting ID: **875 4961 1922**

Please use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open 10 minutes before the posted start time. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during “Public Comment”, will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

Posted by 5:00 PM, August 6, 2020



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 5, 2020

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. #20-12 SU - Special Use for a Sit Down Restaurant w/Outdoor Seating
1421 N. Rand Road, Arlington Heights, IL – Park Local

ISSUE: Consideration of an Ordinance #O-20-24 approving a Special Use Permit for a Sit Down Restaurant with outdoor seating at 1421 N. Rand Road, Arlington Heights, IL 60004

BACKGROUND:

The PZBA held a public hearing on July 23, 2020 to hear ZBA Case #20-12 SU, an application for a Special Use Permit to allow a sit down restaurant with a with outdoor seating in the B2-A General Commercial Zoning District. Jay Brizzolara, owner Park Local, presented the application and provided testimony as to the nature of the business and their plans for use of the vacant restaurant site. The applicants provided testimony that they chose this site due the location on Rand & Thomas. The restaurant would occupy the vacant existing 3,800 sq. ft. facility. (Formerly Nikko's Restaurant)

The applicant will be seeking a full service liquor license. Any request for video gaming will be processed through the Illinois Gaming Board.

The PZBA voted to recommend to the City Council approval of the Special Use Permit for a sit down restaurant with outdoor dining in the B-2A General Commercial District for Park Local, without conditions.

The Plan Zoning Board of Appeals voted 5-0 to recommend approval of the Special Use Permit. Staff concurs with the recommendation.

Mr. Brizzolara has submitted a written request for waiver of first reading. Staff concurs.

RECOMMENDATION: Waive first reading and approve Ordinance #O-20-24 granting a Special Use Permit for a Sit Down Restaurant with Outdoor seating for Park Local, 1421 N. Rand Rd., Arlington Heights, IL.

ORDINANCE NO. O-20-24

AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW A SIT DOWN RESTAURANT with OUTDOOR SEATING AT 1421 N. RAND ROAD, ARLINGTON HEIGHTS, IL

WHEREAS, the City of Prospect Heights Zoning Ordinance requires a Special Use Permit to permit a sit down restaurant with outdoor seating in the B-2A General Commercial Zoning District; and

WHEREAS, Jay Brizzolara, Park Local, (Petitioner), has filed an application for a sit down restaurant with outdoor seating at 1421 N. Rand Road, Arlington Heights, Illinois (the “Property”); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on July 23, 2020, regarding said application; and

WHEREAS, the PZBA has found the application meets the standards for a special use and has recommended that the City Council grant such relief; and

WHEREAS, the Mayor and City Council has reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for the special use have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopts same as part of this Ordinance.

SECTION TWO. That a Special Use Permit is hereby granted for a sit down restaurant with outdoor seating on the Property and shall run with the use and not with the land.

SECTION THREE. That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and **APPROVED** this _____ day of July 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: July _____, 2020



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: June 30, 2020

To: Danielle Dash – Chairman
Plan/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-12 SU – 1421 N. Rand Rd., Arlington Heights
Special Use Permit for a sit down restaurant with outdoor dining

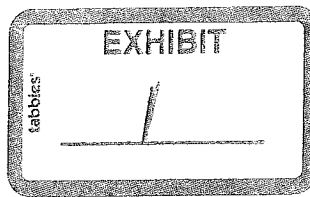
Please be advised that a Special Use Permit is required for a sit down restaurant with outdoor dining in the B-2A General Commercial District. The PZBA will conduct a public hearing on Thursday July 23, 2020 at the next regularly scheduled PZBA meeting.

The applicant, Jay Brizzolara, owner of Park Local Kitchen & Cocktails restaurant, is proposing a build out of an existing 3,800 square foot, vacant restaurant building at 1421 N. Rand Rd., (Former Nikko's Restaurant). The parking classification per code is Class #16. Based upon the requirement for off-street parking, the restaurant would require 38 parking spaces. The applicant proposes to provide 39 parking spaces and complies.

Upon successful completion of the Special Use Permit, the applicant will be seeking a liquor license.

Thank you.

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 22 11:55



FOR OFFICE USE ONLY:

FEE PAID _____
RECEIPT # _____
DATE _____
REC'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Jay Brizzolara
ADDRESS: 207 E. Marion Avenue
Prospect Heights, IL, 60070

PHONE: 224-433-8620

E-MAIL: jbrizz24@icloud.com

ADDRESS OF SUBJECT PROPERTY: 1421 N. Rand Road

PROPERTY IS LOCATED IN THE B-2A ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-10-9 Special Uses 5-7-3C

DESCRIPTION OF REQUEST: Switch from a class C1
license to a Class C + SB. Full service dining with outdoor seating

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO ✓
If yes, please describe: _____

Has the property been the subject of previous or pending administrative legislative or court action:
YES _____ NO ✓ If yes, give details: _____

The following items MUST be submitted at time of filing:

1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd., Arlington Heights, IL 60004 - Tel. 847-259-1512 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

06/17/20
Date:

J. Brizzolara
Signature of Applicant

THE UNIVERSITY OF CHICAGO
 LIBRARY
 540 EAST 58TH STREET
 CHICAGO, ILL. 60637
 312.937.3223

LEWIS, J. A. AND BULL, J. D. 1990. Variability in the life history of *Salmo gairdneri* in relation to age, sex, and size. *Journal of Fish Biology* 36:1-13.



$$\text{Distance} = \frac{1}{2} \sum_{i=1}^n |x_i - y_i|$$

1. *Chelodactylus* sp. nov. (Fig. 1)

$\Psi_{\text{max}} = \frac{\Delta T}{T_0} \approx 0.07$

1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718 2719 2720 2721 2722 2723 2724 2725 2726 2727 2728 2729 2730 2731 2732 2733 2734 2735 2736 2737 2738 2739 2740 2741 2742 2743 2744 2745 2746 2747 2748 2749 2750 2751 2752 2753 2754 2755 2756 2757 2758 2759 2760 2761 2762 2763 2764 2765 2766 2767 2768 2769 2770 2771 2772 2773 2774 2775 2776 2777 2778 2779 2780 2781 2782 2783 2784 2785 2786 2787 2788 2789 2790 2791 2792 2793 2794 2795 2796 2797 2798 2799 2800 2801 2802 2803 2804 2805 2806 2807 2808 2809 2810

EXHIBIT

2

tabbies

LIRA & ASSOCIATES

MISCELLANEOUS NOTE

no restrictions required. Some policies may require an approved sponsor, varying but not limited to:

- **Married**
- **Married**
- **Married**

Nordberg

As it is to be determined that be the very causality of each individual contributor to make the extremely adjustment, long-term contributors are required to complete work reports.

[illegible]

responsibility for past, present, and future work affected by the system. The system is designed to be modular as required to provide a complete and properly operating system.

1421 Rand Rd
Prospect Heights, IL
921.433.8610

Existing Conditions/ Toler Km. Renovations

SUBJECT INDEX.

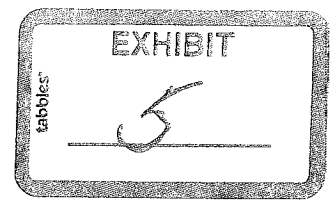
PK3

scale: $1'' = 10^3 \text{ km}$

16) Site Plan: Parking Option C

RECEIVED
CITY OF PROSPECT HEIGHTS

2020 JUN 22 PM 11:55



PARK FOOD AVENUE

KITCHEN & COCKTAILS

- EST 2020 -

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 22 11:11:55

PARK LOCAL

KITCHEN & COCKTAILS

- EST 2020 -

Executive Summary

Mission:

Provide delicious food and drinks in a fun and comfortable environment.

Concept:

Our vision for Park Local is to be the hometown hangout with incredible food. We want to provide the community with a gathering place that is welcoming to all. Whether it be for an affordable lunch, a family dinner, date night, after work, to watch the game, or any other time. We want to be that comfortable place where you can hang out and get some great food.

For the last 9 years, Jung Park (a.k.a. Terry) has worked at his family's restaurant, Ttowa Korean Bistro, located in downtown Arlington Heights. During this time Terry has performed almost all responsibilities in the business. He has done everything from cooking, serving, purchasing, managing, and more. He is known by his customers for his friendly disposition and customer focus. Ttowa has become known around the Chicagoland area for great food and outstanding customer service as evidenced by their 4.5-star rating on Yelp and 4.7 stars on Google. Terry's work at Ttowa has helped grow the restaurant into what it is today.

Terry has decided it is time to expand the reach of his food and customer's experience. He began looking for options to expand kitchen capacity. He discussed the idea with Jay Brizzolara, who was interested in investing because of his experiences at Ttowa and his belief in the product and concept. They weighed numerous options in the area. These options included vacant restaurant space, taking over an existing restaurant, doing a full buildout of retail space,

and building a kitchen in an industrial space. When the location at 1421 N Rand Road became available, both of them loved everything about the location.

The new location will be a spinoff of the original Ttowa location. We want to build off of the delicious flavors of Ttowa but differentiate the menu and atmosphere enough to provide a different experience for the customer. Our goal is to provide innovative cuisine with a Korean influence that is approachable to those who might not be familiar with the food. We want to provide shareable appetizers such as wings, poutine, scotch eggs, and more. We will also have handheld items on the menu like buns, tacos, and sliders. For entrees, we will offer items like bibimbap rice bowls, fried chicken, and short rib. We are currently working on a brunch menu for weekends, a Friday fish fry, a ramen style soup, and others. Our food will be fresh and high quality. We believe this food is unique to anything else you will find in the area but most importantly, people will love it and keep coming back for more. We are applying for a Class C liquor license to provide a full bar to customers with a great selection of beer, wine, and handcrafted cocktails.

We will have a very process-oriented operation to ensure quality and consistency in food, drinks, and service. Our key points of focus are on the quality of the guest's experience and the cleanliness of our establishment. We will achieve this through standardized processes, extensive training on those processes, cleaning and maintenance schedules, and attentive management and ownership.

Employees:

- Owner: Jay Brizzolara
- Kitchen Manager: Terry Park
- Bar Manager: Courtney Brizzolara
- Kitchen: 6
- Servers: 6
- Bartenders: 4
- Bussers: 4
- Host: 2

Initial Investment and Expenses:

- The initial investment and expenses, which will include the costs of a complete renovation, license and permit fees, furniture, food and beverage inventory, etc., is estimated to be roughly \$400,000.

Marketing Plan:

- Social Media: Social media provides instantaneous access to thousands of potential customers. It will be used to communicate the opening, showcase the food and environment, advertise food specials, and notify people of special events. In the short time we have been using the restaurant's social media accounts, we have already accumulated several hundred followers.

- Word of Mouth: Ttowa's current restaurant has thousands of likes and reviews on social media and food websites. It has also been featured on Check Please! on WTTW, Hungry Hound on ABC, the Daily Herald, Chicago Tribune, and Chicago Sun Times. With the tie between the restaurants, we plan on piggybacking on that publicity for the new location while also creating our own identity. We believe that once people experience our establishment, word of mouth will hopefully spread quickly.
- Lunch Special: We will offer a weekday lunch special that is targeted to the high school students in the area. It will be flavorful, affordable, and filling. With Hersey High School being less than a half mile away from the restaurant, we hope to be a frequent lunch destination for the students and faculty.
- Community Outreach: We want to be an active member of the community which includes donating to fundraisers, hosting events, sponsoring sports teams, and any other opportunities that align with our goals.
- Signage: This location is located at a busy intersection that roughly 40,000 cars pass per day. We plan to take advantage of this with a tasteful sign that will be visible from Rand Road since over 85% of the traffic at the intersection is from Rand Road.

Menu:

- Shareables
 - Bulgogi Poutine: hand cut fries, double fried for extra crispiness smothered in bulgogi (thinly slice marinated ribeye), gravy, cheese curds, kimchi, green onion, and sake aioli
 - Scotch Egg: soft-boiled egg wrapped in bulgogi marinated ground pork, breaded and deep fried, served with dipping sauce
 - Koreancini: Korean version of the Italian favorite, arancini. Fried rice formed into balls, breaded and deep fried.
 - Spicy Rice Cakes: rice flour rolled into small pillowy bites, blanched and sautéed in fermented chili paste for a crispy and chewy delight
 - Jalapeno Poppers: fresh jalapenos stuff with cream cheese and wrapper in bacon, roasted until crispy
 - Flatbread:
 - Fire-grilled chicken
 - Spicy pork
 - Bulgogi
 - Wings: 8 or 16 pieces
 - Garlic jalapeno
 - Sweet and spicy
 - Bulgogi flavored
- Handhelds
 - Steamed Buns:
 - KFC (Korean fried chicken)
 - Fire-grilled chicken

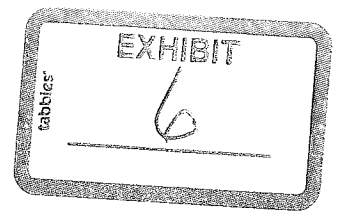
- ▣ Pork belly
 - ▣ Spicy pork
- Tacos:
 - ▣ Spicy pork: cooked al pastor style on a spit, topped with onions and cilantro
 - ▣ Fire-grilled chicken: topped with lettuce, tomato, cheese, and sake aioli
 - ▣ Bulgogi: topped with lettuce, tomato, cheese, and sake aioli
- Sliders: Ground beef patties marinated in bulgogi sauce, topped with cheese and grilled onions
- Entrees
 - Bibimbap: Traditional rice bowl topped with assorted vegetables and an over easy egg. Choose between fire-grilled chicken, bulgogi, or tofu. Substitute for cauliflower rice. Add \$2 for a hot stone bowl.
 - Grilled Beef Short Rib: Char-grilled, bone-in, short rib served on a skillet with sweet and tangy sauce
 - Fried Chicken: Seasoned and hand-battered before being breaded and then deep fried. The crispy chicken is served with dipping sauce. Choose ¼ of ½ chicken.
 - Ramdan: Ramen noodles in a spicy black bean sauce with seared sirloin, topped with a fried egg
- Weekday Lunch Special
 - 3 buns served with fries available from 10:00 AM – 2:00 PM on weekdays

Design:

Our goal is to make Park Local in to Prospect Heights' newest go-to spot. It will have a modern, contemporary take on farmhouse design. Park Local will be comfortable enough for families, bar goers, and everyone in between. The restaurant will feature a bar with visually appealing open shelving. Surrounding that will be warm, wooden tables for dine in seating. The space will feel light and airy with whitewashed brick walls, accents of black metal and greenery, finished off with modern lighting. One wall will feature an expansive banquette accompanied by tables, either for seating numerous families for a nice dinner, or connected to accommodate a larger gathering. We will also be putting in an outdoor seating area on the west side of the building. We plan to repurpose the existing drive-up structure to be a covered area for the outdoor seating. We are hoping this provides a fun and relaxing option for our diners during the summer months.

Projected Annual Sales:

- Weekdays: 90 people, \$25 average per person, \$2,250 per day, \$9,000 per week
- Weekends: 175 people, \$30 average per person. \$5,250 per day, \$15,750 per week
- \$24,750 total weekly sales
- \$1,287,000 annual sales
- Supplemental gaming income, to be determined



Zoning Review

Date: July 13, 2020
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: City of Prospect Heights
Subject Property: 1421 N. Rand Rd. Arlington Heights, IL 60004
Application: ZBA 20-12 SU
Special Use Permit for Sit Down Restaurant with Drive-Thru in the B-2A General Commercial District
Project: Jay Brizzolara, Owner, Park Local Kitchen & Cocktails

Documents Reviewed:

- A. Application prepared by Jay Brizzolara, Owner, Park Local
- B. Plat of Survey dated May 21, 2020
- C. Floor plan prepared by Lira & Associates, June 22, 2020
- D. Parking Plan, Lira & Associate, June 22, 2020

Applicable Zoning Code Sections: Special Uses: 5-10-9 and 5-7-4 C

Current Zoning: B-2A
Proposed: B-2A

Current Use: Vacant Restaurant with Drive-In
Proposed: Sit Down Restaurant with Outdoor Dining
Unit Area $\pm$: 3,800 $\pm$ sq. ft.

Parking: Class 16. Thirty-eight (38) spaces required.

5-10-9: SPECIAL USES:

A. Authorization: The locations, construction, extension, or structural alteration of any use for which a special use permit is required pursuant to the provisions of this title may be authorized by a permit issued by the corporate authorities, subject to the standards set forth herein, and such conditions as may be imposed pursuant to this chapter. Prior to such authorization, a public hearing shall be held and a published notice shall be given, in the manner prescribed for amendments by this title.

B. Application For Special Use: Any person owning or having interest in the subject property may file an application to use such land for one or more of the special uses provided for in this title in the zoning district in which the land is situated.

Response: The applicant, Jay Brizzolara, has a lease interest in the space and has right to apply for the Special Use Permit.

C. Notice Of Hearing: The same procedure for notice of hearing as required for variations (subsection 5-10-8D of this chapter) shall be followed for special use. (Ord. 0-77-27, 7-18-1977)

Response: Notice was published and has met the notice requirements.

D. Notice To Property Owners: The petitioner for a special use permit shall notify all property owners within three hundred fifty feet (350'), excluding public land and rights of way, but in no event more than four hundred fifty feet (450'), in each direction of the petitioner's property lines, by certified mail or individual notice executed by said property owners, of the date, hour and location of the public hearing and the special use requested. Such notice shall be in the same form as the published public notice and shall be mailed or delivered and executed not less than fifteen (15) and not more than thirty (30) days prior to the date of the public hearing. The owners to be notified are such persons or entities which appear in the authentic tax records of Cook County. Proof of notification shall be submitted by the petitioner to the plan/zoning board of appeals no later than the day of the public hearing. (Ord. 0-06-35, 8-21-2006)

Response: Notice has been mailed to the property owners with three hundred fifty (350') of the subject property as required.

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: Standard has been met. The property was previously used as a sit-down restaurant with a drive-in dining. However, that use has recently ceased and the property has been sold to the applicant.

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: The special use for a sit down restaurant with outdoor dining is consistent with similar restaurants in the B-2A General Commercial District and will not diminish or impair property values with the community.

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: The proposed special use is consistent with previous special use on the lot and is in keeping with the City's master plan.

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: The special use is for an existing vacant space and all improvements are currently provided.

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

Response: **Complies. The existing access to the parking lot will remain unchanged. Parking stalls shall be clearly striped and handicap stall clearly labeled.**

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: **The special use application conforms to the applicable regulations of the B-2A General Commercial District.**

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: **The property does not lie within a floodplain.**

F. Conditions And Standards: Prior to granting any special use, the board may recommend, and the city council shall stipulate, such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. (Ord. 0-77-27, 7-18-1977)

Response: **1. Parking spaces shall be striped.**
2. Two properly striped and signed handicap parking spaces are required for parking areas between 25-50 spaces.

Conclusion:

The project meets both the general requirements and standards for a Special Use Permit for a sit down restaurant with a drive-thru in the B2 General Commercial Zoning District.

The City Council will consider all applications for liquor licenses.

PZBA Meeting

Case #20-06 SU – Special Use
580 N. Milwaukee Dr., Prospect Heights. IL

EXHIBITS LIST			
No.	Date	Description	Prepared
1	6/17/20	Completed Application	Applicant
2	5/26/20	Plat of Survey	MM Surveying Co.
3	6/22/20	Interior Remodel Plan	Lira & Associates
4	6/22/20	Parking Site Plan	Lira & Associates
5	6/22/20	Company Information/Menu	Applicant
6	03/25/2020	Zoning Review	Director Peterson
7	04/08/2020	Notices, Abutter's List	Staff – In File
8	6/22/20	Proof of Lease	In File
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

From: [Jay Brizzolara](#)
To: [Dan Peterson](#)
Subject: First Reading
Date: Wednesday, August 05, 2020 2:24:30 PM

***** THIS IS AN EXTERNAL EMAIL *****

We would like to request to waive our first reading for Park Local at 1421 N Rand Road, Arlington Heights, IL, 60004.

Thank you,
Jay Brizzolara

Peter Falcone

From: Karen Schultheis
Sent: Monday, June 15, 2020 10:43 AM
To: Peter Falcone
Subject: FW: Liquor License

Karen Schultheis
Deputy Clerk – City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, IL 60070
(847) 398-6070 (ext 251)

-----Original Message-----

From: Jay Brizzolara [REDACTED]
Sent: Monday, June 15, 2020 8:43 AM
To: Nick Helmer <nhelmer@prospect-heights.org>
Subject: Liquor License

***** THIS IS AN EXTERNAL EMAIL *****

Hi Mayor Helmer, I wanted to introduce myself. My name is Jay Brizzolara and we recently took over the Nikko's location at 1421 N. Rand Road. We plan on doing a full renovation of the space and then open a restaurant/bar. I have been working with Dan Peterson on the process. As part of this, we would like to apply for a Class C liquor license. I believe Nikko's had a class C-1 license. I believe I have all of the paperwork I need but let me know if you need any other information from me. I look forward to this process.

Thank you,
Jay Brizzolara

ORDINANCE NO. O-20-25
An Ordinance Amending Title 2
of the Prospect Heights City Code
(Liquor Licenses)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. That Title 2, Chapter 3, Section 9, “Licenses: Classes, Fees, Limitations on Number and Hours of Operation,” of the Prospect Heights City Code, as amended, is hereby further amended by deleting the following strikethrough text and adding the following underlined text to read as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
C	\$3,700.00	3 <u>4</u>	8:00 A.M. to 2:00 A.M. following	8:00 A.M. to 3:00 A.M. Saturday	8:00 A.M. to 3:00 A.M. Sunday	8:00 A.M. to 2:00 A.M. following
C-1	\$1,850.00	<u>4</u> 3	8:00 A.M. to 2:00 A.M. following	8:00 A.M. to 3:00 A.M. Saturday	8:00 A.M. to 3:00 A.M. Sunday	12:00 noon to 2:00 A.M. following

Section 2: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____ day of _____, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: August 5, 2020

To: Mayor Helmer and City Council

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-11 V – Variation to Reduce Side Yard Setback to construct a driveway within the 5' required Setback and a Variation to increase the allowable size of a recreational vehicle to be stored in the rear yard.

Issue: Variation request to store an oversize recreational vehicle in his rear yard.

Background: Mr. Borkowski applied for a building permit to install a driveway along the north side of his home to provide access to his rear yard. The original application for a driveway was compliant and a permit issued. Upon the base inspection, it was determined that the owner needed a variation as the driveway was encroaching into the required side yard. The encroachment was due to HVAC equipment placed along the house. During the application process, the owners indicated that the 5th wheel camper/RV was 37' in length and exceeds the maximum 32' permitted by ordinance. Mr. Borkowski filed a completed application for the required variances.

The PZBA held a public hearing on July 23, 2020. Mr. & Mrs. Borkowski provided testimony supporting the variation. They provided signed letters of no objections from their neighbors. Except, for the neighbor abutting the property to the north. Two neighbors provided verbal testimony supporting the application. After deliberation, the PZBA voted on two variations:

1. To increase the allowable size of a recreational vehicle from 32' to 37' to be stored on the property. The request failed by a vote of 2 - 3.
2. To allow a 3.5' encroachment into the 5' required side yard. The request failed by a vote of 1 - 4.

The PZBA recommends denial of both variations.

Mr. and Mrs. Borkowski have presented additional evidence from their neighbor to the north supporting the request. Additionally, they have submitted photographs and specifications of the camper/RV and the property for consideration.

Per section 5-10-8H of the City of Prospect Heights Zoning Code provides the City Council with three actions that can be taken related to the recommendation of the PZBA.

1. May pass the proposed variation with or without change; or
 2. May reject the proposed variation; or
 3. Recommit the case to the PZBA for further consideration.
- Please be advised the recommendation was for denial and if the City Council decides to pass the proposed variation it would need a favorable vote of two-thirds (2/3) of the Aldermen. This would require four (4) favorable votes from the Aldermen.

Recommendation: As new testimony and exhibits have been provided by the applicant that were not considered by the PZBA, staff recommends that the case be recommitted for further consideration by the PZBA.

ORDINANCE NO. O-20-26

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
905 EDWARD RD., PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 106 Alton Road, prescribe that the maximum length of 32' for a recreational vehicle to be stored in a rear yard, and that the driveway maintain a 5' side yard setback from the property line, and

WHEREAS, the owner of the Property has submitted for consideration of a variation to allow a 5' increase in the maximum length of recreational vehicle to be stored or parked in a rear yard, and variation to allow the reduction in the side yard setback from 5' to 1.5' for an addition of a driveway along the north side of family residence per Section 5-8-2 E2A of the City of Prospect Heights Zoning Code on the property commonly known as 106 Alton Road, Prospect Heights, Illinois, in the City's R-1 Single Family Residential District; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on July 23, 2020 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals voted to not recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-8(H) of the City Code, certain Variations hereby granted to allow the storage/parking of a 37' recreational vehicle in the rear yard and the construction of a driveway 3.5' into the required side yard setback.

Section 3. That the variations conditioned upon applicant's construction of the driveway to keep storm water drainage on the property, the planting of 6' tall arborvitae trees to screen the recreational vehicle substantially in accordance with the approved plans shown as Exhibit B and keep documents submitted at the public hearing on this matter and with applicable codes.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this _____ of August, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Wendy Morgan-Adams, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: July _____, 2020

Exhibit A

Legal Description for 905 Edward Rd., Prospect Heights, IL

**LOT 49 IN H. M. CORNELL & CO'S CAMP MCDONALD ACRES, BEING A
SUBDIVISION IN THE NORTH ½ OF THE NORTHEAST ¼ OF SECTION 26,
TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL
MERIDIAN, IN COOK COUNTY, ILLINOIS,**

PIN #03-26-204-003-0000

DRAFT

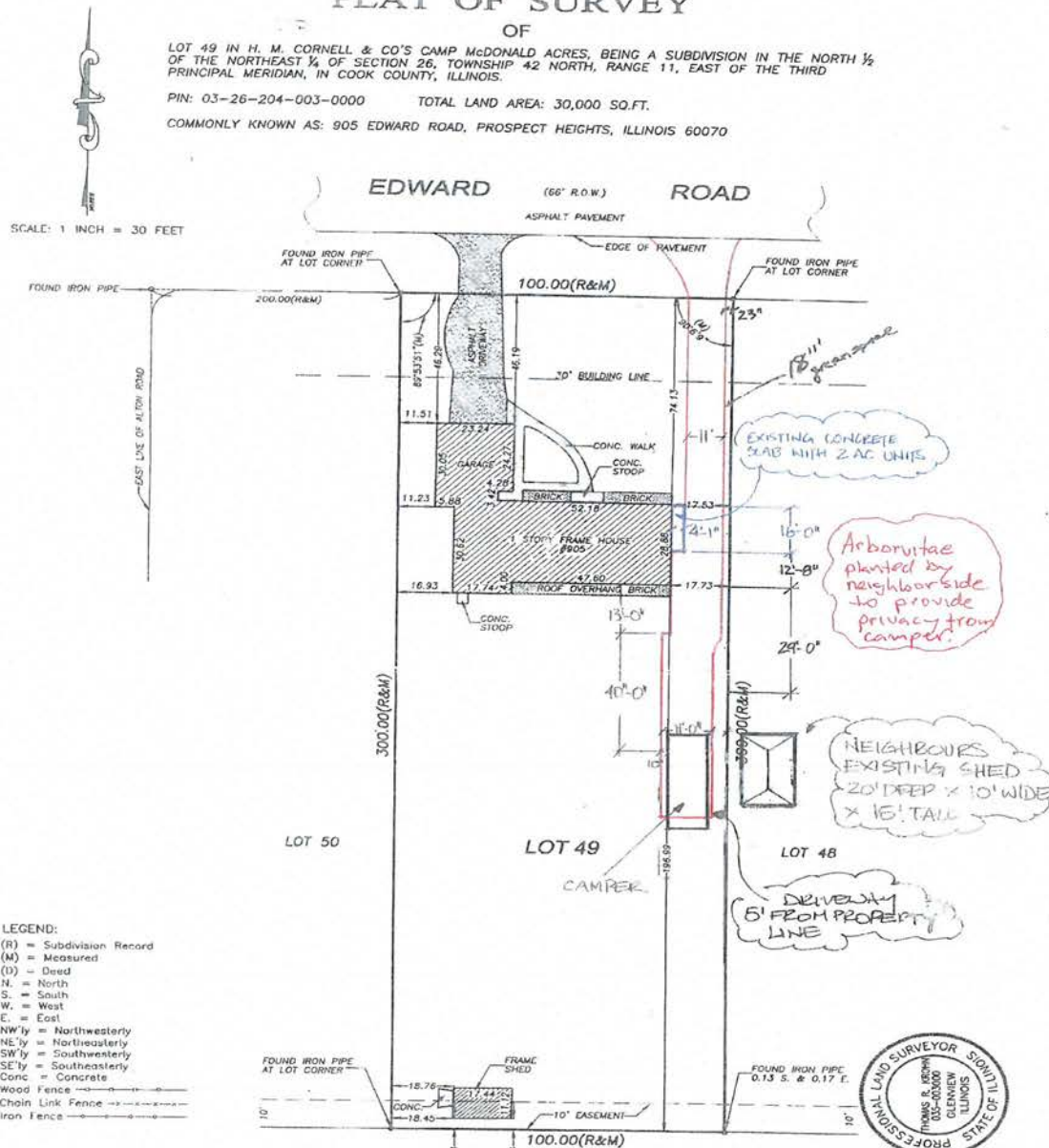
905 Edward Rd., Prospect Heights, IL

LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000

TOTAL LAND AREA: 30,000 SQ.FT.

COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070



LEGEND:

(R) = Subdivision Record
(M) = Measured

(D) = Deed
N. = North

N. = North
S. = South
W. = West

W. = West
E. = East

NW'y = Northwesterly
NE'y = Northeasterly

NE'ly = Northeasterly
SW'ly = Southwesterly
SE'ly = Southeasterly

SE'ly = Southeasterly
Conc = Concrete

Wood Fence —○—○—○—
Chain Link Fence —x—x—x—

Chain Link Fence ———
Iron Fence —●—●—●—●—

ORDER NO. 13-212

ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL. (847) 904-7690; FAX (847) 904-7691

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
-THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.
-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBMISSION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-DO NOT COMPARE THIS BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

STATE OF ILLINOIS
COUNTY OF COOK SS

THIS PROFESSIONAL SERVICE CONFORMS TO THE
CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE
APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013

DATED THIS 21st DAY OF JUNE, 2013

BY Mark R. Froh
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3000
LICENSE EXPIRES 11/30/2014

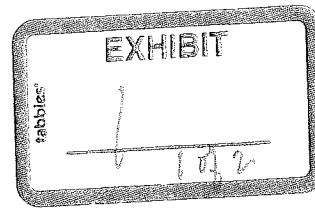
PZBA Meeting

Case #20-11 V
905 Edward Rd.

EXHIBITS LIST			
No.	Date	Description	Prepared
1	6/15/20	Application – 2 pgs	Applicant
2	6/15/20	Hardship Letter	Applicant
3	6/15/20	Plat of Survey – With diagram	Geodetic Survey, Ltd & Applicant
4	6/15/20	Proof of Ownership – In file	Applicant – on file
5	6/15/20	Neighbor Signature of No Obj.	Applicant
6	6/15/20	Proof of Mailing/notice	In file
7	7/10/20	Zoning Review	Director Peterson
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CITY OF PROSPECT HEIGHTS

2020 JUN 15 PM 3:05



FOR OFFICE USE ONLY:
FEE PAID _____
RECEIPT # _____
DATE _____
RECV'D BY _____
CASE # _____
MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: LUKASZ BORKOWSKI
ADDRESS: 905 Edward Rd
Prospect Heights IL 60070
PHONE: 847 271 6622
E-MAIL: lukasz.borkowski.1@outlook.com

ADDRESS OF SUBJECT PROPERTY: 905 Edward Rd Prospect Heights IL 60070

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-8-4b3, 5-8-2e2a

DESCRIPTION OF REQUEST: Encroach 3.5 ft into the required
5' side yard setback. Variation allowable recreational vehicle.
Please see separate attached sheet of paper for notes

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES X NO _____

If yes, please describe: Driveway permitted in flood plain

Has the property been the subject of previous or pending administrative legislative or court action:

YES _____ NO X If yes, give details: _____

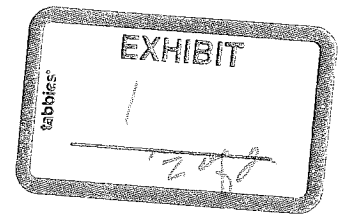
The follow items MUST be submitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel. 847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

6/10/2020
Date:

[Signature]
Signature of Applicant

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CITY OF PROPER HEIGHTS
2020 JUN 15 PM 3:15



Variation request

1.

5-8-4b3

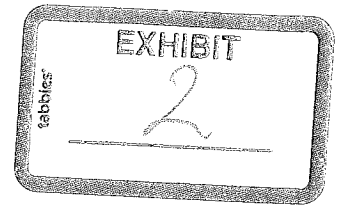
Request a variation of 5 feet increase from 32 feet to 37 feet allowable recreational vehicle to be parked on the residential zone lot.

2.

5-8-2 e2a. Allow at 3ft 5in reduction in the required 5 foot side yard to construct a driveway to access the rear yard.

Lukasz Borkowski

June 10 2020



To whom it may concern

We would like to ask for a variance request in regard to the side driveway at 905 Edward Rd Prospect Heights Illinois 60070.

The purpose of the project is to create a space on the back of our house to park our 5th wheel camper, taking it out of our neighbors view and creating a safe environment for children to play. Ideally, we wanted to put the driveway on the right side of the house however we immediately ran into the hardship that our camper would not fit there, therefore we decided to do it on the left side of the house. In order to be able to turn into the driveway with the RV, at least 11' wide space is required. Due to the air conditioner units located on the concrete slab on the side of our house we are forced to go less then 5 ft of our neighbors property line then what's required by City Of Prospect Heights.

Proposed driveway would be located 18 inches away from our neighbor's property line.

After discussing it with several of our neighbors we have decided that the best option would be to ask the City to make an exception in this matter. The neighbors are excited for the visual aspect of it as well as bringing value into our neighborhood.

Thank you for taking your time to consider our request.

Regards

Lukasz Borkowski

905 Edward Rd

Prospect heights IL 60070

847-271-6622

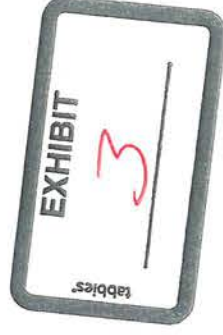
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CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:33

PLAT OF SURVEY

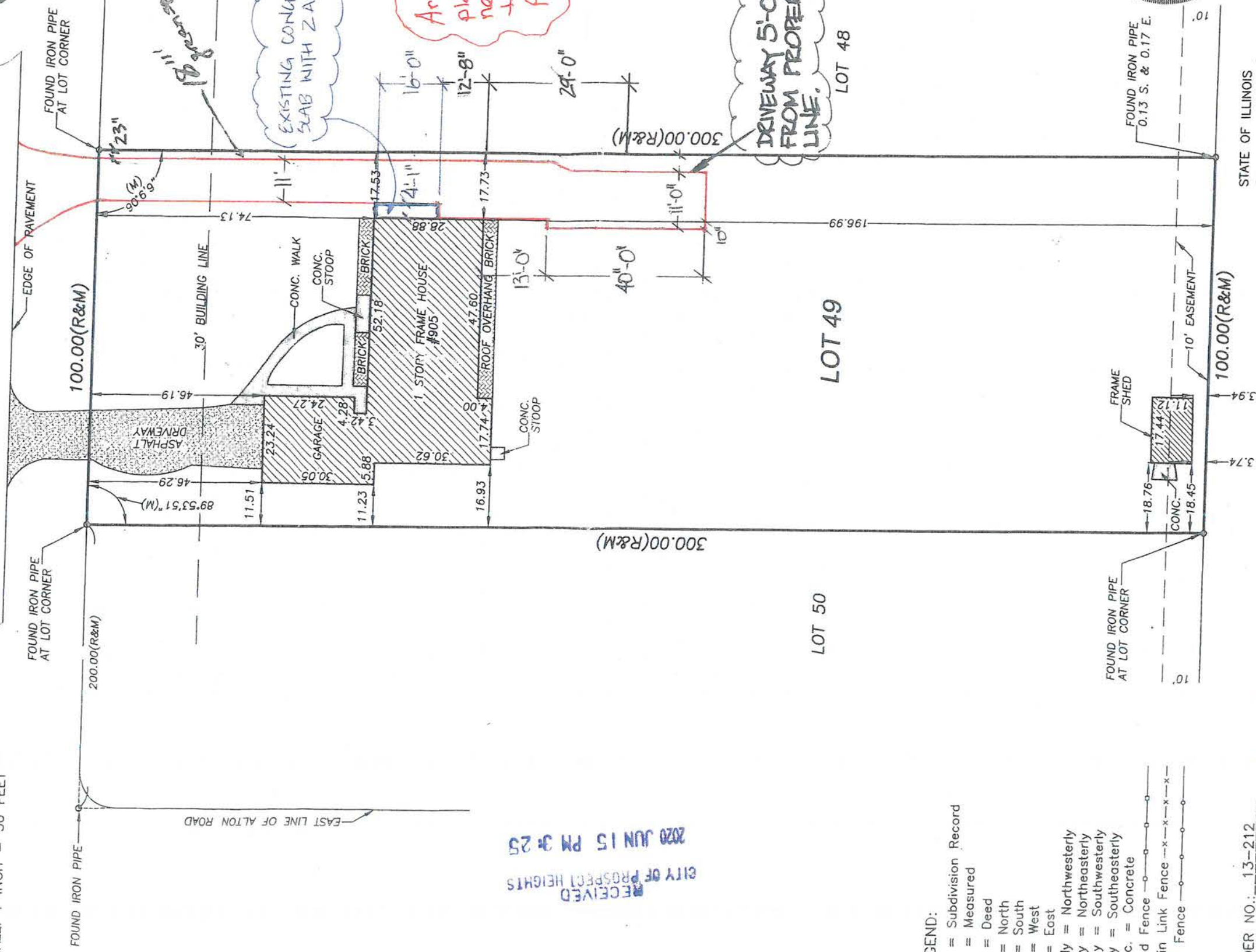
LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000 TOTAL LAND AREA: 30,000 SQ.FT.
COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070

SCALE: 1 INCH = 30 FEET



EDWARD ROAD
(66' R.O.W.)
ASPHALT PAVEMENT



RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:25

LEGEND:

- (R) = Subdivision Record
- (M) = Measured
- (D) = Deed
- N. = North
- S. = South
- W. = West
- E. = East
- NW'ly = Northwesterly
- NE'ly = Northeasterly
- SW'ly = Southwesterly
- SE'ly = Southeasterly
- Conc. = Concrete
- Wood Fence = ————
- Chain Link Fence = —x—x—x—x—
- Iron Fence = —o—o—o—o—

ORDER NO.: 13-212

ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY:

GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL. (847) 904-7690; FAX (847) 904-7691

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-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.



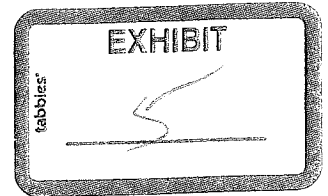
STATE OF ILLINOIS
COUNTY OF COOK SS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013
DATED THIS 21st DAY OF JUNE, 2013.

BY: *Thomas R. Krohn*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 03000
LICENSE EXPIRES 11/30/2014

Borkowski, Lukasz
Variance
Jun 10, 2020 at 5:49:28 PM
Lukasz Borkowski



We would like to ask for a variance request in regards to the side driveway at 905 Edward Rd. Prospect Heights Illinois. The proposed driveway will be located 18 inches from our Neighbor's property line at 907 Edward rd prospect heights Il 60070.

Signatures Needed
June 10 2020

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:23

903 Edward rd prospect heights Il

Date 10 Jun 2020

Name Brett Kahn

Name Cathleen Green

Signature *Brett Kahn*

Signature *Cathleen Green*

907 Edward rd prospect heights Il

Date

Name

Name

Signature

Signature

909 Edward rd prospect heights Il

Date 06-10-2020

Name PIOTR JALOWIEC

Name

Signature

Signature *Piotr Jalowiec*

911 Edward rd prospect heights II

Date

6/10/20

Name

Renata Drozd

Name

Signature

Renata Drozd

Signature

912 Edward rd prospect heights II

Date

6-10-2020

Name

Miguel Campuza

Name

Signature

Miguel Campuza

Signature

910 Edward rd prospect heights II

Date

06/10/20

Name

Richard A. Stefaniuk

Name

Signature

Richard A. Stefaniuk

Signature

908 Edward rd prospect heights II

Date

6/11/20

Name

Richard Apolinski

Name

R. Apolinski

Signature

Signature

101 Alton rd prospect heights II

Date

6/10/20

Name

Jeff Huff

Jeff Huff

20 Alton rd prospect heights II

Date 6-11-2020

Name KATHERINE + TOM Spaulding

Name

Signature K Spaulding

Signature

102 Alton rd prospect heights II

Date

Name

Name

Signature

Signature

104 Alton rd prospect heights II

Date

Name

Name

Signature D.A. Gutzmer

Signature

106 lo Alton rd prospect heights II

Date

Name Tom McCaffrey

Name

Signature Tom McCaffrey

Signature

RECEIVED
CITY OF PROSPECT HEIGHTS
2020 JUN 15 PM 3:23

Lukasz Borkowski

16 Alton Prospect Heights

Name *Jim Mueller*

Signature *[Signature]*

Signature

17 Alton rd prospect heights II

Date 6/10/2020

Name JOHN SINDUT

Name

Signature *[Signature]*

Signature

15 Alton rd prospect heights II

Date 6/10/2020

Name JOHN THOMPSON

Name

Signature *[Signature]*

Signature

13 Alton rd prospect heights II

Date 6/11/2020

Name MICHAEL LARSEN

Name

Signature *[Signature]*

Signature

18 Alton rd prospect heights II

Date 6/10/2020

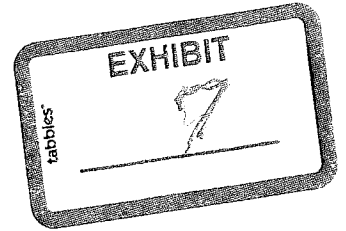
Name SEAN BRADY

Name

Signature *[Signature]*

Signature

Zoning Review



Date: July 10, 2020

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Lukasz Borkowski

Subject Property: 905 Edward Rd., Prospect Heights, IL

Application: Requested Variations:
1) Section 5-8-2 E2 - Driveway Encroachment Required Side Yard Setback;
2) Section 5-8-4b3 – Increase in allowable size of a recreational vehicle to be parked in the R1 Single Family District

Project: Construct a Driveway into a required side yard setback to access rear yard for parking and storage of a recreational vehicle.

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning Sections: Additional Parking Regulations: 5-8-2 E 2a Side & Rear Yards
Recreational Vehicles: 5-8-4B Parking Requirements
Variation Standards 5-10-8

Current Zoning: R-1 Single Family Residential District

Current Use: Single Family Residential Permitted Use

Request: The petitioner is seeking 2 variations:

- 1) To allow a reduction in the required interior side yard setback from 5' to 1.5' for the proposed driveway for the purpose of access to rear yard;
- 2) To allow a 5' increase in size of a recreational vehicle allowed to be stored in the rear yard from 32' to 37'.

Standards for Variations:

Staff has reviewed the project for conformance with the standards for variation. Commissioners should review for conformance with the standards for variation on each request separately.

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: **The applicant states that an a/c condenser is located on the of his home which requires the driveway to move north thereby requiring the encroachment to the side yard. The applicant should testify to the hardship is not self-created due to the variation request for the size of the recreational vehicle.**

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: **Applicant should provide testimony establishing that this standard has been met.**

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: **The hardship expressed in the letter and size of the driveway to access the rear yard are dictated by the size of the recreational vehicle. The applicant must establish a hardship for the allowable size of a recreational vehicle before any consideration of the side yard setback variation.**

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: **Standard met. The applicant has stated that the driveway will drain storm water away from the neighbor's property onto the owner's property.**

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: **Standard met.**

6. The proposed variation will not alter the essential character of the locality.

Response: **The applicant shall testify how the parking and storage of a 37' recreational vehicle will not alter the essential character of the neighborhood.**

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met.

8. The granting of the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Standard will be met as each case is reviewed and granting of the variation is not denying the right of others in the same district to seek the same variation.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: Standard met. This case is based upon the conditions of the property.

10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: Should the PZBA consider approval of the requested variations, staff would recommend additional screening along the east side of the parking/storage area in the rear yard.

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Conclusion

The applicant has submitted signed statements of no objection from some of the surrounding neighbors. Not all neighbors affected signed the statement of no objections. The neighbors to the east of the applicant raised concerns with the Building Department and did not sign the statement of no objection.

Additional testimony is required by the applicant to establish compliance with the standards.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 10, 2020

To: Planning/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-11 V – Variation to Reduce Side Yard Setback to construct a driveway within the 5' required Setback and a Variation to increase the allowable size of a recreational vehicle to be stored in the rear yard at 905 Edward Rd.

Please be advised that Lukasz Borkowski, owner of the subject property, is seeking a variations to Section 5-8-2 E2A and Section 5-8-4B3 of the City of Prospect Heights Zoning Code to allow the reduction of the required setback from 5' to 1.5' in the required side yard for the construction of a driveway to access his rear yard, and an increase of 5' from 32' to 37' in length for a recreational vehicle to be parked and stored in the rear yard.

Please contact me should you have any questions regarding this application.

Thank you.

PLAT OF SURVEY OF

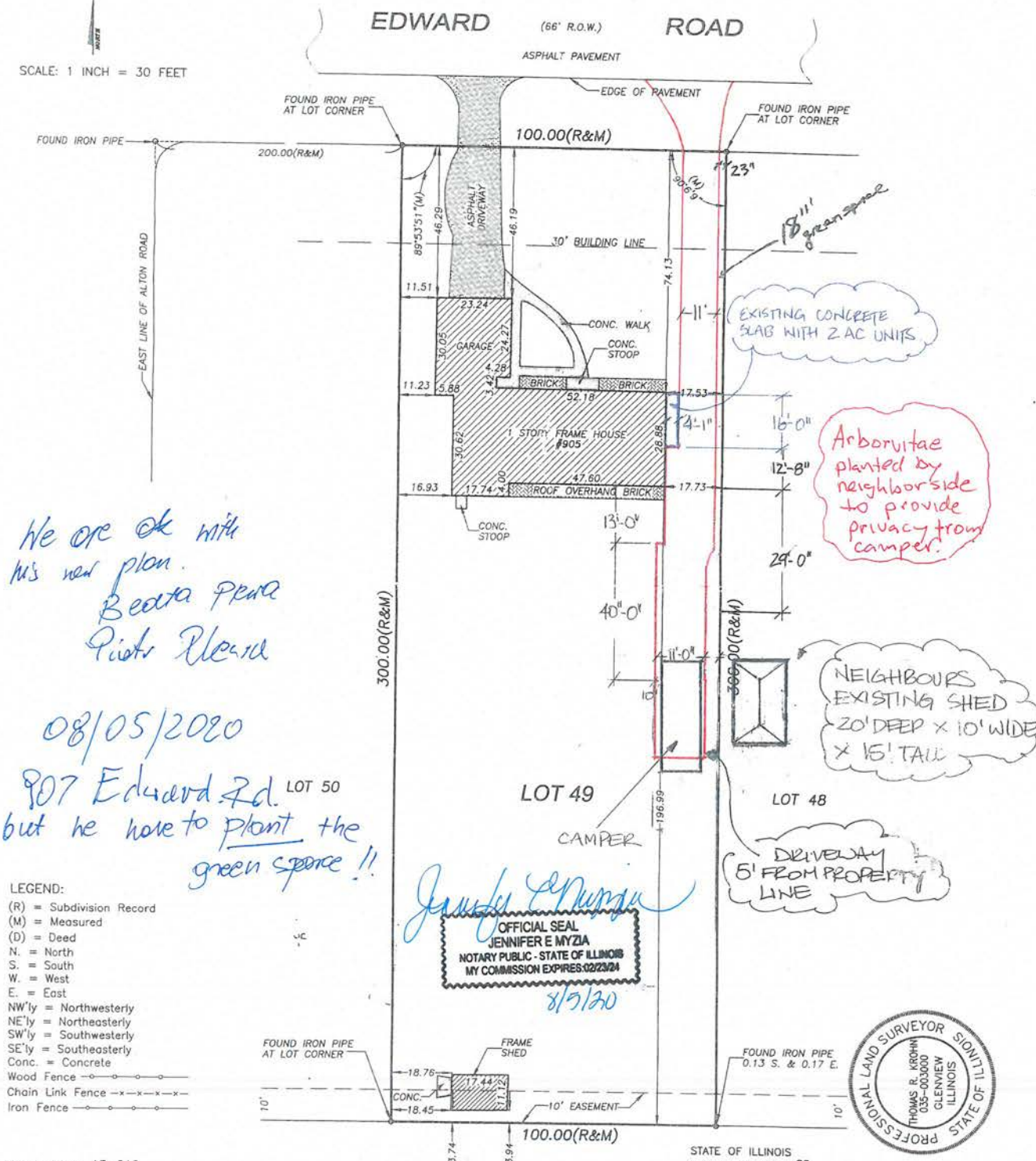
LOT 49 IN H. M. CORNELL & CO'S CAMP McDONALD ACRES, BEING A SUBDIVISION IN THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 26, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 03-26-204-003-0000

TOTAL LAND AREA: 30,000 SQ.FT.

COMMONLY KNOWN AS: 905 EDWARD ROAD, PROSPECT HEIGHTS, ILLINOIS 60070

SCALE: 1 INCH = 30 FEET



He ore ok with
his new plan.
Beata Pearce
Piotr Klewka

08/05/2020

907 Edward Rd. LOT 50
but he have to plant the
green space !!

ORDER NO.: 13-212
ORDERED BY: LUKASZ BORKOWSKI

PREPARED BY:
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
1121 DEPOT STREET, GLENVIEW, IL 60025
TEL (847) 904-7690; FAX (847) 904-7691

-DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
-THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE POLICY.
-BUILDING LINE RESTRICTIONS AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE SUBDIVISION PLAT OR ARE FURNISHED WITH THE ORDERED DESCRIPTION. REFER TO YOUR DEED, ABSTRACT AND/OR TITLE POLICY.
-COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE.

STATE OF ILLINOIS
COUNTY OF COOK SS

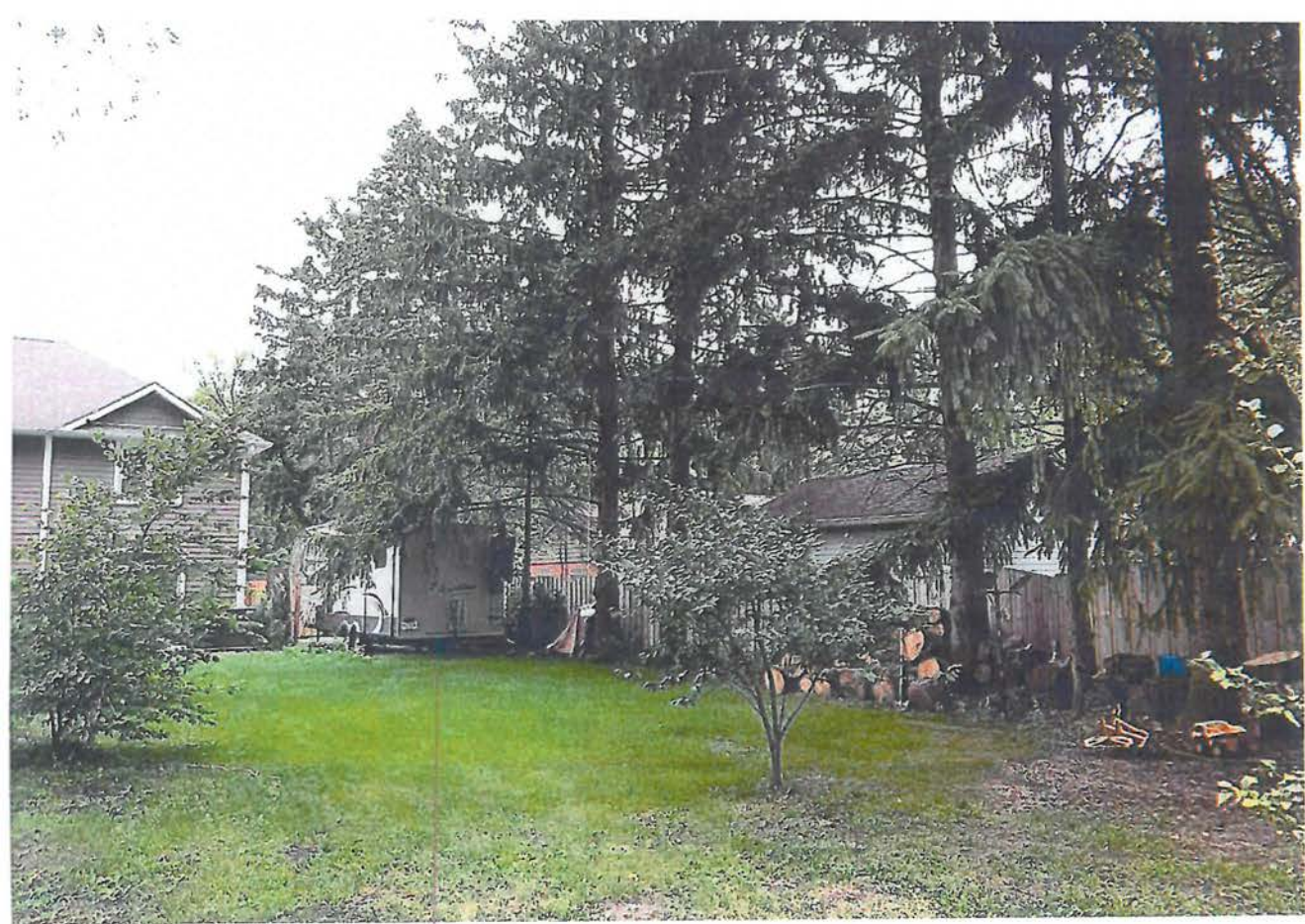
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: JUNE 20, 2013
DATED THIS 21st DAY OF JUNE, 2013.

BY: *Thomas R. Krohn*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3000
LICENSE EXPIRES 11/30/2014









Specs for 2016 Grand Design - Reflection Floorplan: 323BHS (Fifth Wheel)



Specifications

Price

MSRP

\$56,680

MSRP + Destination

\$56,680

Currency

US Dollars

Basic Warranty (Months)

12

Structure Warranty (Months)

36

Roof Warranty (Years)

12

Dimensions

Length

36.83 ft. (442 in.)

Width

8 ft. (96 in.)

Height

12 ft. (144 in.) At the highest point



City of Prospect Heights

Department of Public Works

401 Piper Lane, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 264 -FAX: 847/459-0618

www.prospect-heights.il.us

MEMORANDUM

Date: 7/29/2020

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Declaration of Surplus Property- Public Works Vehicle 7/29/2020

Purpose-

This memo is to establish a surplus property ordinance which will identify equipment that has outlived its usefulness to the City.

This vehicle is a 2010 Ford Crown Victoria. Originally purchased and used as a Police patrol vehicle, and then used by Public Works for fleet use. It is being declared surplus due to obsolescence, age, and being beyond economical repair. This vehicle will be replaced by another Police patrol vehicle that has been taken out of service.

Background-

Periodic reviews of vehicles and equipment insuring they have value and usefulness to the City. When this type of property is declared surplus it will be sent to auction, traded in, or exchanged for products/services of equal value.

Financial Impact-

There will be no detrimental effects, money raised from the result of the sale of surplus property will be returned to the general fund.

Recommendation-

Approve Ordinance O-20-27 to surplus the attached property.

Items-

The list below of property identified to be declared surplus and removed from the City's inventory.

2010 FORD CROWN VICTORIA VIN#2FABP7BV6AX131951 – 110,550 miles

Thank you,
Mark Roscoe
Director of Public Works

ORDINANCE NO. O-20-27

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer necessary or useful to the City and is hereby declared surplus property:

2010 FORD CROWN VICTORIA VIN#2FABP7BV6AX131951 – 110,550 miles

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 2020.

APPROVED this ____ day of _____, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form _____, 2020.

To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton, Associates, Inc., for Phase II Design Engineering Services for Surface Transportation Program Funded Old Willow Road/Seminole Resurfacing

Background

Old Willow/Seminole is presently identified as the worst pavement condition street in the City, as recognized by the City's pavement evaluation report of 2017.

Earlier this year, the City of Prospect Heights made application for Surface Transportation Program funding for the resurfacing of Old Willow/Seminole. From a competitive process, the project was selected for funding by the Northwest Council of Mayors', and was awarded \$556,169 for construction and construction engineering costs. This represents 70 per cent of the project's estimated \$796,000 cost.

With Council approval, and adherence to a project schedule, the resurfacing of Old Willow/Seminole, could be ready for IDOT bid letting in June, 2021, with project completion, late summer/fall 2021.

Analysis

As noted, Old Willow/Seminole, is recognized as the worst pavement conditioned street in the City. Prospect Heights, through a competitive process of ranked applications, was able to obtain Surface Transportation Program funding for the improvement, which reduces City costs by \$556,000.

Recommendation

Approve resolution R-20-20 authorizing agreement with Gewalt Hamilton Engineering Services, in order to provide for resurfacing project completion, late summer/fall, 2021.

RESOLUTION NO. R-20-20

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR PHASE II DESIGN ENGINEERING SERVICES FOR SURFACE TRANSPORTATION PROGRAM FUNDED OLD WILLOW ROAD/SEMINOLE LANE RESURFACING

Whereas, the City of Prospect Heights had applied for and been selected for Surface Transportation Program funding through the Northwest Council of Mayors, for the resurfacing of Old Willow/ Seminole, and;

Whereas, the award value provides, \$556,169 for construction and construction engineering costs, and;

Whereas, Phase II Design Engineering is a necessary part of this project, including required interaction and approval of bid letting with the Illinois Department of Transportation, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services to the City for necessary Phase II Design Engineering work at a not-to-exceed fee of \$66,205.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for Professional Services Phase II Engineering Services for Surface Transportation Funded Old Willow Road/Seminole Lane Resurfacing is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 10th day of August, 2020

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:

DRAFT FOR CITY REVIEW

July 29, 2020

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Proposal for Professional Services
Phase II Engineering
Old Willow Road / Seminole Lane Resurfacing
City of Prospect Heights
GHA Proposal No. 2020.T134

Dear Mr. Wade:

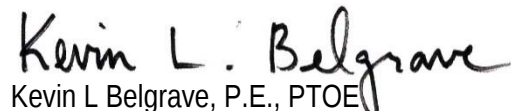
Gewalt Hamilton Associates, Inc. (GHA) is pleased to submit our proposal for professional engineering consulting services with respect to the above referenced project.

Our proposal is based the City's desire to proceed with Phase II engineering with the understanding that the project has been selected for Surface Transportation Program (STP) funding through the Northwest Municipal Conference – Northwest Council. As you are aware, the project was tentatively awarded \$556,169.00 for construction and construction engineering.

At this time, we are not anticipating the need for either ROW or Easements. However, should ROW acquisition / negotiation services and a Plat of Highways be needed, we will request a modification to our proposal accordingly.

Thank you, as always, for the opportunity to be of service to the City of Prospect Heights. We look forward to continuing working with the City on this important project.

Sincerely,
Gewalt Hamilton Associates, Inc.


Kevin L Belgrave, P.E., PTOE
Director of Transportation Services


Daniel P. Brinkman, P.E., PTOE
Assistant Director of Transportation Services

Encl.: GHA Proposal No.2020.T134 CoPH Old Willow Cover Ltr.docx

CC: Patrick Glenn – GHA

Agreement for Professional Services
Phase II Design Engineering
Old Willow Road / Seminole Lane
Wolf Road to US Rte 45
Prospect Heights / Mount Prospect, Illinois
GHA Proposal No. 2020.T134

The City of Mount Prospect (Client / City) having an address of 8 N Elmhurst Road, Prospect Heights, IL 60070 and Gewalt Hamilton Associates, Inc., (GHA), having an office at 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

The following presents a scope of services for the Phase II design engineering for the improvements to Old Willow Road / Seminole Lane from Wolf Road to US Rte 45 in the City of Prospect Heights and the Village of Mount Prospect. No improvements are proposed within the Illinois Department of Transportation (IDOT) Right of Way (ROW) at US Rte 45. However, minor resurfacing and pavement marking is proposed within the IDOT Wolf Road ROW. The City plans to proceed with Phase II engineering once the Northwest Municipal Conference – Northwest Council's proposed FY 2021-2025 program is approved.

The City has been awarded Surface Transportation Program (STP) funds for construction and construction engineering (Phase III); therefore, all documents shall be submitted to Illinois Department of Transportation (IDOT) Bureau of Local Roads and Streets for approval following the procedures for Federal Aid Projects.

Based on the approved Project Development Report (PDR), the Old Willow Road / Seminole Lane proposed improvements will consist of a 3-inch mill and resurface from Wolf Road to Mura Lane. Additionally, a shared bike lane marking ("Sharrows") and on-street parking will be installed from Wolf Road to US Rte 45. All work is anticipated to be within the existing Old Willow Road / Seminole Lane right-of-way. No work is proposed in the IDOT Right of Way at US Rte 45 and only minor resurfacing at Wolf Road. All existing sidewalk crossings from Mura Lane west to Wolf Road will be brought to current ADA standards. Lastly, a minor drainage concern on the north side of Old Willow at Mura Lane will be reviewed and addressed (likely with the addition of a catch basin).

It is our understanding that the City of Prospect Heights will be the Lead Agency and will propose a cost sharing arrangement through the execution of an Intergovernmental Agreement with the Village of Mount Prospect which has jurisdiction of portions of the project limits.

II. Phase II Final Engineering

A. Project Administration and Management

GHA will coordinate with State and local agencies throughout the duration of the project. The following tasks are anticipated during this phase of the project:

1. Coordination with the City of Prospect Heights and Village of Mount Prospect.

Representatives from GHA will attend an initial kick-off meeting with City and Village staff to discuss the Phase II design of the Old Willow Road / Seminole Lane improvements. GHA will

- attend progress meetings with City and Village staff at 50% and 75% completion as needed to ensure compliance with City's objectives and timelines.
2. IDOT Phase II Kickoff Meeting
Representatives from GHA will attend an IDOT Phase II kick-off meeting with City and Village staff and the Bureau of Local Roads and Streets.
 3. Coordination with Utility Agencies
GHA will continue to coordinate with public utility agencies as conducted during the Phase I design. GHA will submit preliminary plans to the respective utility companies within the project limits for further determining any potential conflicts caused by the proposed improvements. Should conflicts arise, GHA will continue to work with the utility companies to mitigate these conflicts.
- B. Pre-Final Plans, Special Provisions, and Estimates
1. Pre-final Engineering Plans
Plans will include the following sheets: Cover Sheet, General Notes, Summary of Quantities, Typical Sections, Alignment, Ties and Benchmarks, Removal Plans, Plan and Profile, Erosion and Sediment Control, Drainage and Utilities, ADA detail sheets, and Details. The plans will be prepared in accordance with IDOT and FHWA procedures and design criteria.
 2. Pre-final Special Provisions
GHA will prepare the pre-final Special Provisions booklet for the project in accordance with the IDOT and FHWA procedures and guidelines.
 3. Pre-final Estimates
GHA will prepare detailed Engineer's Opinion of Probable Construction Cost and Estimate of Time.
- C. Final Plans, Special Provisions and Estimates
- After comments on the Pre-Final contract documents have been received from all agencies, GHA will finalize the Plans, Specifications and Estimates (PS&E) documents and submit to the appropriate agencies for final approval.
1. Final Engineering Plans
Plans will include the following sheets: Cover Sheet, General Notes, Summary of Quantities, Typical Sections, Alignment, Ties and Benchmarks, Removal Plans, Plan and Profile, Erosion and Sediment Control, Drainage and Utilities, ADA detail sheets and Details. The plans will be prepared in accordance with IDOT and FHWA procedures and design criteria.
 2. Final Special Provisions
The Special Provisions booklet for the overall project will be prepared in accordance with the IDOT and FHWA procedures and guidelines.

3. Final Estimates

GHA will prepare a detailed Engineer's Opinion of Probable Construction Cost and Estimate of Time based upon the completed final engineering plans.

D. Permitting

GHA will assist in securing permits from the following agencies:

1. Metropolitan Water Reclamation District of Greater Chicago (MWRD)

The project will likely require a permit from the MWRD for compliance with the Watershed Management Ordinance (WMO). GHA will prepare and submit the necessary WMO permit application and supporting documents to MWRD for permit approval.

E. QA/QC Review

GHA staff will conduct Pre-Final and Final QA/QC review of the plan submittals. Additionally, a plan - in -hand field constructability review will be conducted between Pre-Final and Final Submittals.

F. CCDD Compliance Testing

GHA will coordinate the Phase II environmental testing for both the limited work in the IDOT ROW and for all work within the local (City and Village) ROWs. These efforts will include preparation of PESA response documents for IDOT and the subconsultant to utilize as the basis for depth and scope of soil disturbance and testing requirements.

IDOT will prepare a Preliminary Soil Investigation (PSI) for the Wolf Road ROW and provide required specifications and material quantities for any Clean Construction & Demolition Debris (CCDD) efforts in IDOT ROW.

As part of the Phase II services, GHA will retain the services of Huff & Huff as a sub-consultant for environmental compliance with Clean Construction & Demolition Debris (CCDD) regulations in the local ROWs. The Huff & Huff proposal is attached as Exhibit C.

III. Key Personnel

Mr. Kevin Belgrave, PE, PTOE Director of Transportation Services will serve as the Project Manager and will oversee detailed preliminary design. He will be assisted as needed by additional GHA professional and technical staff.

IV. Compensation for Services

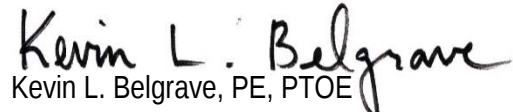
For the above described services, GHA proposes billing on a time-and-materials (T&M) basis a not-to-exceed (NTE) fee of **\$66,205.00** in accordance with the City's rates currently on file. A detailed estimate of man-hours and direct costs are provided in Exhibits A and B respectively.

V. Authorization

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights


Kevin L. Belgrave, PE, PTOE
Director of Transportation Services

Name: _____

Title: _____

Date: _____

Encl. A Manhour Estimate
 B Direct Expenses
 C Huff & Huff Proposal

Exhibit A Manhour Estimate	Principal	CE VI	CE V	CE IV	CE III	CE II	CE I	LS IV	LS III	LS II	LS I	GISP III	GISP I	EC II	EC I	ET V	ET IV	ET III	ET II	ET I	AD I	Total Hours	Fee
	\$168	\$158	\$144	\$144	\$132	\$126	\$116	\$132	\$126	\$114	\$114	\$122	\$116	\$120	\$116	\$142	\$122	\$114	\$100	\$76	\$62		
A.Project Administration and Management																							
1. CoPH / VoMP Coordination Meetings (3)		8	4		8																	20	\$ 2,896
2. IDOT Kick-Off Meeting					4																	4	\$ 528
4. Coordination with Utility Agencies					2																6	8	\$ 636
5. Project Management		4			12																6	22	\$ 2,588
I. Category Subtotal	0	12	4	0	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	54	\$ 6,648
B. Pre-Final Plans, Special Provisions, and Estimates																							
1. Pre-Final Plans																						0	\$ -
Cover Sheet & General Notes							4															4	\$ 464
Summary of Quantities							8															8	\$ 928
Typical Sections																						0	\$ -
Alignment, Ties and Benchmarks								8										6				14	\$ 1,740
Removal Plans							10															10	\$ 1,160
Plan and Profile		4			8		16															28	\$ 3,544
Maintenance of Traffic Plans					4		4															8	\$ 992
SE/SC and Landscaping Plans					4		4															8	\$ 992
Drainage and Utility Plans			8		4		12															24	\$ 3,072
ADA Detail Sheets		4			8		40															52	\$ 6,328
Pavement Marking Plans		2			4		8															14	\$ 1,772
Project Details and Standards					4		8															12	\$ 1,456
Drainage Analyses			2			4																6	\$ 792
2. Pre-Final Special Provisions		8			12																20	40	\$ 4,088
3. Pre-Final Estimate of Cost and Time					6																	6	\$ 792
II. Category Subtotal	0	18	10	0	54	4	114	8	0	0	0	0	0	0	0	0	0	6	0	0	20	234	\$ 28,120
C. Final Plans, Special Provisions, and Estimates																							
1. Final Plans																							\$ -
Cover Sheet & General Notes																						0	\$ -
Summary of Quantities					2																	2	\$ 264
Typical Sections																						0	\$ -
Alignment, Ties and Benchmarks																						0	\$ -
Removal Plans																						0	\$ -
Plan and Profile		2			4		8															14	\$ 1,772
Maintenance of Traffic Plans							4															4	\$ 464
SE/SC and Landscaping Plans																						0	\$ -
Drainage and Utility Plans			4		4		4															12	\$ 1,568
ADA Detail Sheets		2			2		10															14	\$ 1,740

Exhibit A Manhour Estimate	Principal	CE VI	CE V	CE IV	CE III	CE II	CE I	LS IV	LS III	LS II	LS I	GISP III	GISP I	EC II	EC I	ET V	ET IV	ET III	ET II	ET I	AD I	Total Hours	Fee
	\$168	\$158	\$144	\$144	\$132	\$126	\$116	\$132	\$126	\$114	\$114	\$122	\$116	\$120	\$116	\$142	\$122	\$114	\$100	\$76	\$62		
Pavement Marking Plans					2		2															4	\$ 496
Cross Sections							2															2	\$ 232
Project Details and Standards							2															2	\$ 232
2. Final Special Provisions		2			8																14	24	\$ 2,240
3. Final Estimate of Cost and Time																						0	\$ -
III. Category Subtotal	0	6	4	0	22	0	32	0	0	0	0	0	0	0	0	0	0	0	0	0	14	78	\$ 9,008
D. Permitting																							
Metropolitan Water Reclamation District (MWRD)			4			16															2	22	\$ 2,716
IV. Category Subtotal	0	0	4	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	22	\$ 2,716
E. QA/QC Review																							
Pre-Final QA/QC Review		8			6												4					18	\$ 2,544
Field Constructability Review																	8					8	\$ 976
Final QA/QC Review		4			6																	10	\$ 1,424
V. Category Subtotal	0	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	12	0	0	0	0	36	\$ 4,944
F. CCDD Compliance Testing																							
PESA Response					4		4											6				14	\$ 1,676
CCDD Coordination					4																	4	\$ 528
V. Category Subtotal	0	0	0	0	8	0	4	0	0	0	0	0	0	0	0	0	0	6	0	0	0	18	\$ 2,204
Total Labor																						424	\$ 53,640
Reimbursable Expenses																							\$ 12,565
Total Labor + Reimbursables																							\$ 66,205

Exhibit B - Direct Expense Costs

PHASE II SERVICES							
Mileage							
Meetings	4	trips at	40	miles/ea	\$0.57	/mile	\$91.20
Survey	4	trips at	35	miles/ea	\$0.57	/mile	\$79.80
Data Collection		trips at		miles/ea	\$0.57	/mile	\$0.00
Mileage Subtotal							\$171.00
Postage & Shipping							
Shipping Overnight	6	pkgs			\$25.00		\$150.00
Postage & Shipping Subtotal							\$150.00
Video Data Processing							
Miovision (TMC Counts)		intersections		hours	\$15.00	/hr	\$0.00
Miovision (ALPR Counts)	0	lanes	0	hours	\$30.00	/hr	\$0.00
Video Data Processing Subtotal							\$0.00
Printing and Reproduction							
Working Drawings	1	sets	80	sheets/ea	\$1.50	/sheet	\$120.00
		sets		sheets/ea	\$2.50	/sheet	\$0.00
		sets		sheets/ea	\$0.25	/sheet	\$0.00
Pre Final Submittal		sets		sheets/ea	\$1.50	/sheet	\$0.00
		sets		sheets/ea	\$0.25	/sheet	\$0.00
Final Submittal	8	sets	80	sheets/ea	\$1.50	/sheet	\$0.00
		sets		sheets/ea	\$0.25	/sheet	\$160.00
		sets		sheets/ea	\$1.50	/sheet	\$0.00
Presentation Boards		sets		sheets/ea	\$10.00	/sheet	\$0.00
Printing and Reproduction Subtotal							\$280.00
Sub-Consultants							
Huff & Huff		Environmental					\$11,963.62
Sub-Consultant Subtotal							\$11,963.62
Total Direct Expenses							\$12,564.62



A Subsidiary of GZA

GEOTECHNICAL

ENVIRONMENTAL

ECOLOGICAL

WATER

CONSTRUCTION
MANAGEMENT

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Oak Brook, IL 60523
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F: 630.684.9120
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www.gza.com



July 8, 2020

via email: dbrinkman@gha-engineers.com

Mr. Daniel P. Brinkman, P.E., PTOE
Associate/Senior Transportation Engineer
Gewalt Hamilton Associates, Inc.
625 Forest Edge Drive
Vernon Hills, Illinois 60061

**Re: Phase II Environmental Services – PSI/CCDD
Old Willow Road / Seminole Road – Prospect Heights, Cook County, Illinois
Proposal No. 81.PT00062.21**

Dear Mr. Brinkman:

Huff & Huff, Inc. (SUBCONSULTANT), a subsidiary of GZA, Inc. is pleased to submit this proposal to Gewalt Hamilton Associates, Inc., (GHA) to provide Phase II environmental services for the proposed Old Willow Road / Seminole Road Improvements Project. The proposed project corridor extends from the intersection of Wolf Road to US Route 45 (River Road), approximately 1 mile in length, in Prospect Heights, Illinois. Client has requested completion of a Preliminary Site Investigation (PSI), including documentation for final disposition of soils at a clean construction and demolition debris (CCDD) or uncontaminated soil fill operation (USFO) facility.

Subconsultant previously completed a Preliminary Environmental Site Assessment (PESA), dated June 9, 2019 and at the time, the proposed improvements included pavement reconstruction/rehabilitation without widening and including reconstruction of the project corridor and ADA sidewalks. Currently, we understand that based on geotechnical assessment, the project no longer requires pavement reconstruction/rehabilitation. Therefore, we understand the improvements include milling/resurfacing of the pavement (Wolf Road to Mura Lane) with ADA sidewalk ramp replacement along the corridor and marking of bike lanes. This proposal presents our project approach, the scope of services, cost, and schedule for completing the project.

1. SCOPE OF SERVICES

Task 1 – Preliminary Site Investigation (PSI) / CCDD

Consultant will complete a PSI for the Project Corridor with the scope based on the findings of the June 9, 2019 PESA coupled with the proposed improvement plans. The proposed PSI scope addresses sites identified in the PESA and also to provide full corridor coverage for consideration of disposal of project spoils with a focus on areas of proposed excavation.

Therefore, since the majority of the project is limited to milling/resurfacing of the pavement, we do not anticipate excavation associated with those improvements and expect that excavation will be limited in scope/depth associated with the ADA ramp improvements.

A. Soil Borings and Soil Sampling

It is anticipated that one day of field effort will be required with up to 20 borings completed by hand auger to an approximate depth of 2-feet below ground surface (bgs). The borings will be advanced and soil samples collected for laboratory analysis to address sites identified as RECs/PIPs and for full project coverage of non-REC/PIP for soil disposal considerations,



specifically at locations identified for proposed excavation. The depths of the soil borings will be dependent upon design details to account for depths of proposed disturbance and will be adjusted if depths of improvements extend beyond our current understanding.

B. Analytical

Laboratory analysis of soil samples is proposed to be consistent with constituents of concern (COCs) as determined from the PESA as presented below. Boring locations where petroleum products or other volatile organic compounds represent the primary concern, samples will be field screened with a photoionization detector (PID). The sample with the highest PID reading in each boring will be analyzed for:

- **Volatile Organic Compounds** (up to 10 samples) – VOCs are volatile compounds found in gasoline and related to various solvents;
- **Polynuclear Aromatic Hydrocarbons (PNAs)** (up to 10 samples) – Semi-volatile organic compounds commonly formed during incomplete combustion of organic compounds. PNAs are a subset of SVOCs and can be formed by the combustion of wood, coal, and petroleum products. They are also found in less refined, nonvolatile petroleum products and can be used to identify potential for diesel or fuel oil contamination in soil.

Other field screening factors such as visual, or proximity to potential sources of known contamination to determine which samples will be analyzed to identify the presence of:

- **RCRA Metals, total and SPLP/TCLP methods** (up to 10 samples) – Federal environmental regulations identify eight (8) heavy metals as hazardous if present in a *solid waste* at concentrations above varying threshold concentrations. Samples will be analyzed for select RCRA Metals via total method, except for chromium which will be analyzed via TCLP method initially (along with iron to satisfy the requirements of a CCDD facility in Lake County in case spoils are directed to that facility). In addition, some of which may require further SPLP or TCLP analysis to determine compliance with the CCDD maximum allowable concentrations (MACs) (5 samples).

In addition, soil samples will be analyzed for soil pH from each boring location, analyzed with a field meter consistent with CCDD sampling requirements with select (up to 20) pH samples submitted for laboratory analysis.

C. PSI Report Preparation

A report summarizing the results of the soil and sediment sample collection activities and analytical results will be prepared. The report will also include a summary of the current database information compared to the prior findings contained within the PESA. This document will present information pertinent for the bidding documents regarding conditions of soils tested, handling and final disposition considerations.

D. CCDD (LPC-Form) Documentation

The soil sample results will be compared to the Maximum Allowable Concentrations (MACs) associated with CCDD facility acceptance, including the soil pH range of 6.25 to 9.0. If results achieve the MAC values, H&H will prepare the LPC-663 document that will be signed/stamped by the H&H. Any locations that do not achieve the MACs (including soil pH range) will be identified as exclusion zones, not acceptable for CCDD facility disposal.

Task 2 – Project Management

Time under this task includes project administration and management activities that include cost and schedule tracking, coordination with Client on authorized activities, and other in-house management activities, and project closeout.



Task 3 – QA/QC

Time under this task includes QA/QC time for the PSI report and CCDD documentation as described above.

2. PROJECT COSTS

The project costs for the proposed tasks are included on the attached spreadsheets.

3. LEVEL OF EFFORT AND SCHEDULE

PSI work will commence within 5 business days of project approval, with a target completion date of six weeks from the date of approval.

4. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

CONDITIONS OF ENGAGEMENT

The conditions of engagement are proposed to be in accordance with the AGREEMENT between Gewalt Hamilton Associates, Inc., 625 Forest Edge Drive, Vernon Hills, Illinois 60061 (“GHA”) and Huff & Huff, Inc. A subsidiary of GZA GeoEnvironmental located at 915 Harger Road, suite 330 Oak Brook, IL 60523 (“SUBCONSULTANT”) dated May 15, 2015. The terms and conditions of the AGREEMENT will be reproduced by GHA and incorporated with each specific assigned work order.

ACCEPTANCE

Upon issuance, both parties will execute the project specific Subconsultant Work Order consistent with the terms and conditions of the AGREEMENT.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

Huff & Huff, Inc.

Jeremy J. Reynolds
Associate Principal
Attachments: Cost Plus Fixed Fee Spreadsheets

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME Huff & Huff, Inc.
 PRIME/SUPPLEMENT GHA/Old Willow-Seminole
 Prepared By JJR

DATE 07/08/20
 PTB-ITEM# 0

CONTRACT TERM 12 MONTHS
 START DATE 7/15/2020
 RAISE DATE 8/22/2020

OVERHEAD RATE 182.42%
 COMPLEXITY FACTOR 0
 % OF RAISE 3%

END DATE 7/14/2021

ESCALATION PER YEAR

<u>year</u>	<u>First date</u>	<u>Last date</u>	<u>Months</u>	<u>% of Contract</u>
0	7/15/2020	8/22/2020	1	8.33%
1	8/23/2020	7/22/2021	11	94.42%

The total escalation = 2.75%

Exhibit A - Preliminary Engineering

Route: Old Willow/Seminole
 Local Agency: Prospect Heights/Cook
 (Municipality/Township/County)
 Section: 18-00053.00-PV
 Project: Phase II Old Willow/Seminole Resurfacing & ADA
 Job No. _____

*Firm's **approved rates** on file with IDOT'S
 Bureau of Accounting and Auditing:

Overhead Rate (OH) 182.42 %
 Complexity Factor ® 0.04
 Calendar Days 365

Method of Compensation:

Cost Plus Fixed Fee 1 ☒ 14.5%[DL + R(DL) + OH(DL) + IHDC]
 Cost Plus Fixed Fee 2 ☐ 14.5%[DL + R(DL) + 1.4(DL) + IHDC]
 Cost Plus Fixed Fee 3 ☐ 14.5%[(2.3 + R)DL + IHDC]
 Specific Rate ☐
 Lump Sum ☐

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House direct costs (IHDC)	Profit	Total
PSI/CCDD	Associate Principal I	0.50	\$64.35	\$32.18	\$58.71	\$4,935.00	\$165.50	\$37.18	\$5,228.57
	Senior Geologist PM	1.00	\$48.63	\$48.63	\$88.73	\$0.00	\$0.00	\$19.92	\$157.28
	Senior Technical Specialist	1.00	\$47.41	\$47.41	\$86.50	\$0.00	\$0.00	\$19.42	\$153.33
	Technical Graphics Technician	4.00	\$24.69	\$98.76	\$180.20	\$0.00	\$0.00	\$40.45	\$319.41
	Assistant PM Engineer I	15.00	\$37.53	\$563.02	\$1,027.26	\$0.00	\$0.00	\$230.59	\$1,820.87
	Scientist E1	17.00	\$28.01	\$476.16	\$868.79	\$0.00	\$0.00	\$195.02	\$1,539.97
	Scientist E2	17.00	\$26.20	\$445.42	\$812.69	\$0.00	\$0.00	\$182.43	\$1,440.54
	Senior Administrative Assistant	1.00	\$31.24	\$31.24	\$56.99	\$0.00	\$0.00	\$12.79	\$101.02
Project Management	Senior Geologist PM	2.00	\$48.63	\$97.26	\$177.46	\$0.00	\$0.00	\$39.83	\$314.55
QAQC	Associate Principal I	2.00	\$64.35	\$128.70	\$234.83	\$0.00	\$0.00	\$52.71	\$416.24
	Senior Geologist PM	3.00	\$48.63	\$145.89	\$266.19	\$0.00	\$0.00	\$59.75	\$471.83
TOTALS		63.50		\$2,114.68	\$3,858.35	\$4,935.00	\$165.50	\$890.09	\$11,963.62

PAYROLL RATES

FIRM NAME	Huff & Huff, Inc.	DATE	07/08/20
PRIME/SUPPLEMENT	0		
PTB-ITEM #	0		

ESCALATION FACTOR	2.75%
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CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$72.80	\$70.00
Associate Principal II	\$75.00	\$70.00
Associate Principal I	\$62.63	\$64.35
Senior Consultant	\$69.44	\$71.35
Senior Project Manager III	\$60.73	\$62.40
Senior Project Manager II	\$46.64	\$47.92
Senior Project Manager I	\$45.12	\$46.36
Senior Landscape Architect	\$52.74	\$54.19
Senior Planning PM	\$53.45	\$54.92
Senior Geologist PM	\$47.33	\$48.63
Senior Technical Specialist	\$46.14	\$47.41
Senior Scientist PM II	\$48.58	\$49.92
Senior Technical Scientist	\$44.24	\$45.46
Technical Graphics Technici	\$24.03	\$24.69
Scientist PM II	\$44.48	\$45.70
Engineer PM I	\$40.05	\$41.15
Assistant PM Engineer I	\$36.53	\$37.53
Engineer I	\$32.31	\$33.20
Assistant PM Scientist	\$33.14	\$34.05
Scientist E1	\$27.26	\$28.01
Scientist E2	\$25.50	\$26.20
Administrative Managers	\$43.26	\$44.45
Senior Administrative Assista	\$30.40	\$31.24

HUFF & HUFF, INC.
SUMMARY OF DIRECT COSTS
Project: GHA - Old Willow/Seminole Ph II

						<u>DIRECT</u>
<i>Task 1 - PSI/CCDD</i>						
Trips	50 miles	x	2	x	\$ 0.575	= \$ 57.50
Tolls			12	x	\$ 1.50	= \$ 18.00
Field Kit	1 day	x	1	x	\$ 30.00	= \$ 30.00
pH Meter	1 day	x	1	x	\$ 10.00	= \$ 10.00
PID Meter	1 day	x	1	x	\$ 50.00	= \$ 50.00
Task Total						\$ 165.50
<i>Task 2 - Project Management</i>						
Task Total						\$ -
<i>Task 3 - QA/QC</i>						
Task Total						\$ -
GRAND TOTAL						\$ 165.50

F:\Proposal-FY2021\GHA\[81.PT00062 GHA Old Willow Seminole DC.xls]Direct Costs

HUFF & HUFF, INC.
SUMMARY OF SERVICES BY OTHERS
 Project: GHA - Old Willow/Seminole Ph II

OUTSIDE

Task 1 - PSI/CCDD

VOCs	1 ea	x	10	x	\$	138.00	=	\$	1,380.00
PNAs	1 ea	x	10	x	\$	105.00	=	\$	1,050.00
RCRA total	1 ea	x	10	x	\$	90.00	=	\$	900.00
RCRA tclp	1 ea	x	5	x	\$	91.00	=	\$	455.00
TCLP Fe & Cr	1 ea	x	10	x	\$	95.00	=	\$	950.00
pH	1 ea	x	20	x	\$	10.00	=	\$	200.00

Task Total	\$	4,935.00
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Task 2 - Project Management

Task Total	\$	-
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Task 3 - QA/QC

Task Total	\$	-
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GRAND TOTAL	\$	4,935.00
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City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the “Act”).

Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

On July 23, 2020, the PZBA met for a regularly scheduled meetings where the January 23, 2020 hearing was resumed. The record was reopened for Crown Castle to present its additional "monopole" design. Crown Castle provided this design as an alternative to the mono-pine design based on comments made by the PZBA, City Council and general public at previous hearings.

The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact

measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

Melanie Zagorski – 3 Marberry Dr, Prospect Heights. Spoke on behalf of her parents at that address. 2004 moved from Chicago, she never noticed the current monopole. Main concerns were aesthetics and property values.

Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City’s comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80' as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

ORDINANCE No. O-20-23

**AN ORDINANCE GRANTING A SPECIAL USE FOR
THE PROPERTY LOCATED AT
10 E. CAMP McDONALD ROAD
(CROWN CASTLE LLC –PZBA #20-02SU: “mono-pine” design)**

WHEREAS, A petition has been filed by the lessee of the property described in Exhibit A attached hereto and by reference made a part hereof (the “Subject Property”) for the construction, operation, and maintenance of a telecommunications tower, commonly known as 10 E. Camp McDonald Road, Prospect Heights, Illinois and legally described in Exhibit A (the “Property”); and

WHEREAS, the proposed special use replaces an existing special use on the Subject Property, within the same leased premises; and

WHEREAS, the owner of the Subject Property has approved the matters set forth in the petition; and

WHEREAS, the question of granting the special use described in Section 2 of this Ordinance was referred to the Planning Zoning Board of Appeals of the City of Prospect Heights; and

WHEREAS, the Planning Zoning Board of Appeals held public hearings on the question as required by law, due notice having been given of said hearing; and

WHEREAS, the Planning Zoning Board of Appeals made findings and recommendations, reflected in the memorandum dated July 24, 2020, a copy of which is attached as Exhibit B (“memorandum”), all in accordance with the laws made and provided therefore;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct.

SECTION TWO. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-9(H) of the City Code, a Special Use Permit is hereby granted to allow the construction, operation and maintenance of a 110' tall "mono-pine" design telecommunications tower.

SECTION THREE. That the approval of the Special Use is made with the following condition:

1. The final design and construction of the arrays shall remain within the footprint of the leased property.

SECTION FOUR. That if any part or parts of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Ordinance. The City Council hereby declare that they would have passed the remaining parts of this Ordinance if they had known that such part of parts thereof would be declared unconstitutional.

SECTION FIVE. The granting of said Special Use shall not alleviate or negate the requirement of compliance with all applicable city codes and ordinances, except that portion of the City Zoning Ordinance which would otherwise prohibit the land use permitted hereby.

SECTION SIX. The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

SECTION SEVEN. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of August, 2020

APPROVED this _____ day of August, 2020

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: August _____, 2020

Exhibit A

Legal Description of 10 E. Camp McDonald Rd. Prospect Heights, IL

Parcel 2:

LOT 69 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO. 791719 OF THE COOK COUNTY RECORDS.

Parcel 1:

LOT 51 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO, 791719 OF THE COOK COUNTY RECORDS, LESS AND EXCEPT THE PARCEL OF LAND CONVEYED TO THE CITY OF PROSPECT HEIGHTS BY DEED RECORDED 12/02/1992 AS DOCUMENT NO. 92-902849 OF THE COOK COUNTY RECORDS.

PIN # 03-22-408-031-0000

Exhibit B



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative

sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the "Act"). Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

On July 23, 2020, the PZBA met for a regularly scheduled meetings where the January 23, 2020 hearing was resumed. The record was reopened for Crown Castle to present its additional "monopole" design. Crown Castle provided this design as an alternative to the mono-pine design based on comments made by the PZBA, City Council and general public at previous hearings.

The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a

condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

Melanie Zagorski – 3 Marberry Dr, Prospect Heights. Spoke on behalf of her parents at that address. 2004 moved from Chicago, she never noticed the current monopole. Main concerns were aesthetics and property values.

Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City's comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80’ as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

DRAFT

ORDINANCE No. O-20-23

**AN ORDINANCE GRANTING A SPECIAL USE FOR
THE PROPERTY LOCATED AT
10 E. CAMP McDONALD ROAD
(CROWN CASTLE LLC –PZBA #20-02SU: “mono-pole” design)**

WHEREAS, A petition has been filed by the lessee of the property described in Exhibit A attached hereto and by reference made a part hereof (the “Subject Property”) for the construction, operation, and maintenance of a telecommunications tower, commonly known as 10 E. Camp McDonald Road, Prospect Heights, Illinois and legally described in Exhibit A (the “Property”); and

WHEREAS, the proposed special use replaces an existing special use on the Subject Property, within the same leased premises; and

WHEREAS, the owner of the Subject Property has approved the matters set forth in the petition; and

WHEREAS, the question of granting the special use described in Section 2 of this Ordinance was referred to the Planning Zoning Board of Appeals of the City of Prospect Heights; and

WHEREAS, the Planning Zoning Board of Appeals held public hearings on the question as required by law, due notice having been given of said hearing; and

WHEREAS, the Planning Zoning Board of Appeals made findings and recommendations, reflected in the memorandum dated July 24, 2020, a copy of which is attached as Exhibit B (“memorandum”), all in accordance with the laws made and provided therefore;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct.

SECTION TWO. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-9(H) of the City Code, a Special Use Permit is hereby granted to allow the construction, operation and maintenance of a 110' tall "mono-pole" design telecommunications tower.

SECTION THREE. That the approval of the Special Use is made with the following condition:

1. The final design and construction of the arrays shall remain within the footprint of the leased property.

SECTION FOUR. That if any part or parts of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Ordinance. The City Council hereby declare that they would have passed the remaining parts of this Ordinance if they had known that such part of parts thereof would be declared unconstitutional.

SECTION FIVE. The granting of said Special Use shall not alleviate or negate the requirement of compliance with all applicable city codes and ordinances, except that portion of the City Zoning Ordinance which would otherwise prohibit the land use permitted hereby.

SECTION SIX. The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

SECTION SEVEN. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of August, 2020

APPROVED this _____ day of August, 2020

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: August _____, 2020

Exhibit A

Legal Description of 10 E. Camp McDonald Rd. Prospect Heights, IL

Parcel 2:

LOT 69 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO. 791719 OF THE COOK COUNTY RECORDS.

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PIN # 03-22-408-031-0000

Exhibit B



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative

sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the "Act"). Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

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The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a

condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

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Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City's comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80’ as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

8/10/2020

Checks

General Fund	\$	100,761.97
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		1,474.00
Tourism District		29,414.30
Development Fund		-
Drug Enforcement Agency Fund		4,888.00
Solid Waste Fund		29,570.09
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		-
Special Service Area #8 - Levee Wall #37		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		3,904.13
Palatine Road Tax Increment Financing		1,474.00
Road Construction		-
Road Construction Debt		1,804.00
Water Fund		8,744.89
Parking Fund		101.53
Sanitary Sewer Fund		41,426.27
Road/Building Bond Escrow		19,991.50
TOTAL	\$	243,554.68

Wire Payments

7/31/20 PAYROLL		159,805.93
JULY ILLINOIS MUNICIPAL RETIREMENT FUND		34,035.51
	\$	437,396.12

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
5533 OFFICE CENTER	06/19/20	AV service	06/19/2020	01-310-7020	712.50	.00	
Total 5533 OFFICE CENTER:					712.50	.00	
ADVANTAGE MARKETING GRO	37492-P	summer 20 postage	08/04/2020	01-320-5200	1,099.13	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,099.13	.00	
ALEXANDER CHEMICAL CORP	27834	WATER CHEMICALS	07/31/2020	51-300-5750	62.00	.00	
Total ALEXANDER CHEMICAL CORPORATION:					62.00	.00	
AMERICAN UNDERGROUND	9176	CLEANING/TELEVISIONING SEWER	06/30/2020	53-500-7051	37,610.77	.00	
Total AMERICAN UNDERGROUND:					37,610.77	.00	
APPLIED CONCEPTS INC	369749	PD EQUIPMENT	07/23/2020	01-365-5981	618.30	.00	
Total APPLIED CONCEPTS INC:					618.30	.00	
CC Dept of Transportation & High	2020-1	TRAFFIC SIGNAL MAINTENANC	07/03/2020	01-350-5031	1,313.25	.00	
CC Dept of Transportation & High	2020-2	TRAFFIC SIGNAL MANTENANC	07/03/2020	01-350-5031	1,313.25	.00	
Total CC Dept of Transportation & Highways:					2,626.50	.00	
CHICAGO NORTH SHORE CVB	5277	SEMI ANNUAL CONTRIBUTION	07/01/2020	13-300-5310	28,644.30	.00	
Total CHICAGO NORTH SHORE CVB:					28,644.30	.00	
CHICAGO PARTS AND SOUND L	1-0153712	SQUAD PARTS	07/27/2020	01-350-5020	311.46	.00	
Total CHICAGO PARTS AND SOUND LLC:					311.46	.00	
CONRAD POLYGRAPH, INC.	3986	2 POLYGRAP EXAMS	07/31/2020	01-360-5100	320.00	.00	
Total CONRAD POLYGRAPH, INC.:					320.00	.00	
CONSERV FS INC.	102016051	DIESAL FUEL	07/20/2020	01-350-5751	914.15	.00	
CONSERV FS INC.	102016052	GASOLINE	07/20/2020	01-350-5751	1,993.00	.00	
Total CONSERV FS INC.:					2,907.15	.00	
CORE & MAIN LP	M564951	FAILED METER REPLACEMENT	06/25/2020	51-300-5050	1,400.00	.00	
Total CORE & MAIN LP:					1,400.00	.00	
DE LAGE LANDEN FINANCIAL S	68796312	aug 20 ch copier	07/18/2020	01-320-5220	421.69	.00	
DE LAGE LANDEN FINANCIAL S	68796810	SEP 20 PD CLOPIER	07/18/2020	01-360-5220	1,376.79	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,798.48	.00	
DEKIND COMPUTER CONSULT	28779	SEPT 2020 COMPUTER CONSU	08/01/2020	01-320-5130	3,510.00	.00	
DEKIND COMPUTER CONSULT	28827	JULY 2 OVERAGE/TRIP CHARG	08/03/2020	01-320-5130	910.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total DEKIND COMPUTER CONSULTANTS:					4,420.00	.00	
DES PLAINES MATERIAL & SUP	361943	MAN BREAK FILL	01/28/2020	51-300-5050	642.50	.00	
DES PLAINES MATERIAL & SUP	367490	MAIN BREAK SPOIL	04/07/2020	51-300-5050	302.50	.00	
DES PLAINES MATERIAL & SUP	379249	CONCRETE	07/14/2020	01-350-5634	190.50	.00	
DES PLAINES MATERIAL & SUP	380924	MAIN BREAK RESTORATION DI	07/22/2020	51-300-5050	149.80	.00	
Total DES PLAINES MATERIAL & SUPPLY:					1,285.30	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	01-322-5101	10,758.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	51-300-5101	2,860.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	53-300-5101	2,860.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	13-300-5101	770.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	12-300-5101	1,474.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	18-300-5101	1,474.00	.00	
EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	41-300-5101	1,804.00	.00	
Total EDER CASELLA & CO:					22,000.00	.00	
EMPACT CONSTRUCTION SER	08/06/20	1410 rand bond refund	08/06/2020	72-000-2310	5,660.00	.00	
Total EMPACT CONSTRUCTION SERVICES INC:					5,660.00	.00	
FAST MRO SUPPLIES, INC.	5155	CLEANING SUPPLIES	07/21/2020	01-350-5710	258.36	.00	
Total FAST MRO SUPPLIES, INC.:					258.36	.00	
FEDEX	7-072-94554	ADMIN SHIPPING	07/22/2020	01-320-5200	122.94	.00	
Total FEDEX:					122.94	.00	
FLEXSOURCE, LLC	20865	JUL 20 FSA/HRA FEES	07/25/2020	01-320-5100	125.00	.00	
Total FLEXSOURCE, LLC:					125.00	.00	
FOOD & ALCOHOL SERVICE TR	2020-5	JUL 2020 HEALTH INSPECTION	08/03/2020	01-340-5100	1,470.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					1,470.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	01-320-5107	237.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	01-320-5105	1,688.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	01-320-5106	970.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	30-550-7064	316.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	01-320-5105	202.30	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	53-500-7051	955.50	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	01-340-5111	3,969.00	.00	
GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	30-550-7060	3,588.13	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					11,925.93	.00	
HMO ILLINOIS	07/17/20	AUG 2020 HEALTH INSURANCE	07/17/2020	01-360-4100	14,497.68	.00	
Total HMO ILLINOIS:					14,497.68	.00	
ICMA MEMBERSHIP RENEWAL	2020-2021	ICMA MEMBERSHIP RENEWAL -	07/29/2020	01-320-5310	1,256.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total ICMA MEMBERSHIP RENEWALS:					1,256.00	.00	
IL CITY-COUNTY MANAGEMENT	2020-2021	20-21 MEMBERSHIP DUES	07/28/2020	01-320-5310	339.75	.00	
Total IL CITY-COUNTY MANAGEMENT ASSOCIATION:					339.75	.00	
IL STATE TOLL HWY AUTHORIT	G12700000461	PD IPASS TRANSPONDERS	07/16/2020	01-360-5321	6.84	.00	
Total IL STATE TOLL HWY AUTHORITY:					6.84	.00	
IUOE LOCAL 150 ADMIN	#150 A 7/17/20	LOACL 150 ADMIN DUES 07/17/	07/17/2020	01-000-2050	326.88	.00	
IUOE LOCAL 150 ADMIN	#150 A 7/3/20	LOCAL 150 ADMIN DUES 07/03/	07/03/2020	01-000-2050	326.88	.00	
IUOE LOCAL 150 ADMIN	#150 A 7/31/20	LOCAL 150 ADMIN DUES 07/31/	07/31/2020	01-000-2050	326.88	.00	
Total IUOE LOCAL 150 ADMIN:					980.64	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 7/17/20	LOCAL 150 MEMBERSHIP DUES	07/17/2020	01-000-2050	72.00	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 7/3/20	LOCAL 150 MEMBERSHIP DUES	07/03/2020	01-000-2050	72.00	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 7/31/20	LOCAL 150 MEMBERSHIP DUES	07/31/2020	01-000-2050	72.00	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					216.00	.00	
JENNIFER PARSHALL	08/02/20	2020 SUMMER NEWSLETTER	08/02/2020	01-320-5100	455.00	.00	
Total JENNIFER PARSHALL:					455.00	.00	
JG UNIFORMS INC	20901	pOLICE UNIFORMS	07/29/2020	01-360-5741	215.06	.00	
JG UNIFORMS INC	73821	PD CLOTHING	07/28/2020	01-360-5741	92.85	.00	
JG UNIFORMS INC	73938	pOLICE UNIFORMS	07/29/2020	01-360-5741	215.06	.00	
JG UNIFORMS INC	73946	pOLICE UNIFORMS	07/30/2020	01-360-5741	357.45	.00	
Total JG UNIFORMS INC:					880.42	.00	
JOURNAL & TOPICS NEWSPAP	183865	LEGAL NOTICE	07/08/2020	01-340-5222	168.42	.00	
JOURNAL & TOPICS NEWSPAP	183866	LEGAL NOTICE	07/08/2020	01-340-5222	180.45	.00	
JOURNAL & TOPICS NEWSPAP	183867	LEGAL NOTICE	07/08/2020	01-340-5222	264.66	.00	
Total JOURNAL & TOPICS NEWSPAPERS INC.:					613.53	.00	
LIPRUS MASONRY	08/06/20	7 leon bond refund	08/06/2020	72-000-2310	6,594.50	.00	
Total LIPRUS MASONRY:					6,594.50	.00	
LOGSDON OFFICE SUPPLY	1086564-001	OFFICE SUPPLIES	07/20/2020	01-320-5700	21.53	.00	
LOGSDON OFFICE SUPPLY	1086804-001	COPY PAPER	07/23/2020	01-320-5700	73.90	.00	
Total LOGSDON OFFICE SUPPLY:					95.43	.00	
MANISH PATEL	08/06/20	207 parkway bond refund	08/06/2020	72-000-2310	7,737.00	.00	
Total MANISH PATEL:					7,737.00	.00	
METROPOLITAN ALLIANCE OF	#252 7/2020	MAP #252 DUES 7/2020	07/03/2020	01-000-2052	608.00	.00	
METROPOLITAN ALLIANCE OF	#253 7/2020	MAP #253 DUES 07/2020	07/03/2020	01-000-2052	152.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					760.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
METROPOLITAN INDUSTRIES I	INV018966	WATER SYSTEM DATA SERVIC	07/15/2020	51-300-5100	313.00	.00	
Total METROPOLITAN INDUSTRIES INC:					313.00	.00	
MICHAEL OLIVERA	07/29/20	focal point bank census event	07/29/2020	01-310-5950	1,000.00	.00	
Total MICHAEL OLIVERA:					1,000.00	.00	
MILORAD DERMAN	07/24/20	UNIFORM ALLOWANCE	07/24/2020	01-360-5741	72.66	.00	
MILORAD DERMAN	07/24/20-2	GASOLINE	07/24/2020	01-360-5751	39.19	.00	
Total MILORAD DERMAN:					111.85	.00	
MOE FUNDS	09/2020	PW SEPT PREMIUMS	08/05/2020	51-300-4100	2,324.00	.00	
MOE FUNDS	09/2020	PW SEPT PREMIUMS	08/05/2020	01-350-4100	8,494.40	.00	
Total MOE FUNDS:					10,818.40	.00	
MT. PROSPECT/PROSPECT HEI	693	DUES FOR QTR ENDED JUNE 3	07/18/2020	01-360-5310	100.00	.00	
Total MT. PROSPECT/PROSPECT HEIGHTS ROTARY:					100.00	.00	
N H SCOTT & HANEKAMP FUNE	07/25/20	MEDICAL EXAMINER	07/25/2020	01-360-5100	450.00	.00	
Total N H SCOTT & HANEKAMP FUNERAL HOME:					450.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-279603	SQUAD BELT 604	04/17/2020	01-350-5020	17.63	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-280135	TRUCK REFLECTORS	04/20/2020	01-350-5020	13.11	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-280151	TRUCK CIRCUIT BOARD	04/20/2020	01-350-5020	29.88	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-305360	AUTO PARTS	07/28/2020	01-350-5020	14.42	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-305446	AUTO PARTS 850	07/28/2020	01-350-5020	77.71	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					152.75	.00	
NICOR GAS	07/23/20-2093	CH 06/24/20-07/23/20	07/23/2020	01-320-5410	133.64	.00	
NICOR GAS	07/24/20-2024	METRA 06/23/20-07/24/20	07/24/2020	52-300-5410	101.53	.00	
NICOR GAS	07/24/20-7006	well house 06/23/20-07/24/20	07/24/2020	51-300-5410	39.58	.00	
NICOR GAS	07/24/20-9482	PW 06/23/20-07/24/20	07/24/2020	01-320-5410	261.46	.00	
NICOR GAS	07/24/20-9865	PD 06/23/20-07/24/20	07/24/2020	01-320-5410	117.44	.00	
Total NICOR GAS:					653.65	.00	
NORTH SHORE SIGN	120536	AUG 20 SIGN MAINTENANCE	08/01/2020	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	01-340-4100	360.00	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	01-360-4100	2,357.00	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	01-370-4101	360.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					3,492.00	.00	
NW CENTRAL 9-1-1 SYSTEM	8931	AUG 20 MEMBERSHIP	07/01/2020	01-360-5240	10,152.60	.00	
NW CENTRAL 9-1-1 SYSTEM	8947	SEPT 20 MEMBERSHIP	08/01/2020	01-360-5240	10,152.60	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NW CENTRAL 9-1-1 SYSTEM:					20,305.20	.00	
PROSPECT HEIGHTS PARK DIS	1693	CENSUS TATTOOS	07/27/2020	01-310-5950	420.06	.00	
Total PROSPECT HEIGHTS PARK DISTRICT:					420.06	.00	
RAY O'HERRON CO INC	2040227-IN	PD CLOTHING	07/22/2020	01-360-5741	248.00	.00	
RAY O'HERRON CO INC	2040593-IN	SHEILD	07/23/2020	01-360-7022	3,970.00	.00	
Total RAY O'HERRON CO INC:					4,218.00	.00	
READY PRESS LLC	83261	POLICE ENVELOPES	07/21/2020	01-360-5221	210.00	.00	
READY PRESS LLC	83263	BUS CARDS SGT PUFUNDT	07/21/2020	01-360-5221	65.00	.00	
Total READY PRESS LLC:					275.00	.00	
REDSPEED ILLINOIS	07/29/20	1702600583991796 PD TO CH	07/29/2020	01-140-3500	100.00	.00	
Total REDSPEED ILLINOIS:					100.00	.00	
SOLID WASTE AGENCY	6524	SEPT 20 SWANCC O&M COSTS	08/01/2020	17-300-5420	29,570.09	.00	
Total SOLID WASTE AGENCY:					29,570.09	.00	
SUBURBAN ACCENTS INC.	29764	AUTO LETTERING	07/23/2020	01-365-5981	575.00	.00	
Total SUBURBAN ACCENTS INC.:					575.00	.00	
UNIFIRST CORPORATION	081 1499111	UNIFORMS AND CARPET	07/24/2020	01-350-5104	138.51	.00	
Total UNIFIRST CORPORATION:					138.51	.00	
US BANK NA	5818470	SERIES 2010	07/27/2020	51-300-5430	550.00	.00	
Total US BANK NA:					550.00	.00	
VALVOLINE LLC	132809173	VEHICLE OIL	07/20/2020	01-350-5020	487.81	.00	
Total VALVOLINE LLC:					487.81	.00	
VERIZON WIRELESS	9859324318	SCADA 06/24-07-23	07/23/2020	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					40.01	.00	
WAREHOUSE DIRECT OFFICE	4732885-0	OFFICE SUPPLIES	08/04/2020	01-320-5700	129.08	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					129.08	.00	
WHEEL INN BODY & MOTORS	03/19/20	INSURANCE REPAIR 2019 TAH	03/19/2020	01-155-3730	1,112.00	.00	
WHEEL INN BODY & MOTORS	10/22/19	INSURANCE REPAIR 2019 TAH	10/22/2019	01-155-3730	139.00	.00	
Total WHEEL INN BODY & MOTORS WORKS:					1,251.00	.00	
WILLIAM CAPONIGRO	07/29/20	PERSONAL CASH FOR TOBAC	07/29/2020	01-390-5947	20.00	.00	
Total WILLIAM CAPONIGRO:					20.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
XTIVITY SOLUTIONS INC.	1717	JUN 20 PHONE BILL	07/29/2020	01-320-5410	1,465.36	.00	
XTIVITY SOLUTIONS INC.	1723	PD CAMERAS	07/29/2020	16-500-7020	4,888.00	.00	
XTIVITY SOLUTIONS INC.	1724	JUL-SEPT 20 PHONE INTERNET	07/01/2020	01-320-5410	1,226.00	.00	
XTIVITY SOLUTIONS INC.	1725	JUL-SEPT 20 CH ALARM SYSTE	07/01/2020	01-320-5410	750.00	.00	
Total XTIVITY SOLUTIONS INC.:					8,329.36	.00	
Grand Totals:					243,554.68	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 7/17/20	LOACL 150 ADMIN DUES 07/17/	07/17/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 7/3/20	LOCAL 150 ADMIN DUES 07/03/	07/03/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 7/31/20	LOCAL 150 ADMIN DUES 07/31/	07/31/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 7/17/20	LOCAL 150 MEMBERSHIP DUES	07/17/2020	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 7/3/20	LOCAL 150 MEMBERSHIP DUES	07/03/2020	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 7/31/20	LOCAL 150 MEMBERSHIP DUES	07/31/2020	72.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#252 7/2020	MAP #252 DUES 7/2020	07/03/2020	608.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 7/2020	MAP #253 DUES 07/2020	07/03/2020	152.00	.00	
Total :					1,956.64	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	REDSPEED ILLINOIS	07/29/20	1702600583991796 PD TO CH	07/29/2020	100.00	.00	
Total PUBLIC SAFETY FINES & FEES:					100.00	.00	
REIMBURSABLE INCOME							
01-155-3730 INSURANCE REIMBURS	WHEEL INN BODY & MOTORS	03/19/20	INSURANCE REPAIR 2019 TAH	03/19/2020	1,112.00	.00	
01-155-3730 INSURANCE REIMBURS	WHEEL INN BODY & MOTORS	10/22/19	INSURANCE REPAIR 2019 TAH	10/22/2019	139.00	.00	
Total REIMBURSABLE INCOME:					1,251.00	.00	
CITY COUNCIL & BOARDS							
01-310-5950 SPECIAL EVENTS	MICHAEL OLIVERA	07/29/20	focal point bank census event	07/29/2020	1,000.00	.00	
01-310-5950 SPECIAL EVENTS	PROSPECT HEIGHTS PARK DIS	1693	CENSUS TATTOOS	07/27/2020	420.06	.00	
01-310-7020 EQUIPMENT	5533 OFFICE CENTER	06/19/20	AV service	06/19/2020	712.50	.00	
Total CITY COUNCIL & BOARDS:					2,132.56	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	181.50	.00	
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	20865	JUL 20 FSA/HRA FEES	07/25/2020	125.00	.00	
01-320-5100 PROFESSIONAL SERVIC	JENNIFER PARSHALL	08/02/20	2020 SUMMER NEWSLETTER	08/02/2020	455.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	120536	AUG 20 SIGN MAINTENANCE	08/01/2020	243.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	1,688.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	202.30	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	970.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	237.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	28779	SEPT 2020 COMPUTER CONSU	08/01/2020	3,510.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	28827	JULY 2 OVERAGE/TRIP CHARG	08/03/2020	910.00	.00	
01-320-5200 POSTAGE	ADVANTAGE MARKETING GRO	37492-P	summer 20 postage	08/04/2020	1,099.13	.00	
01-320-5200 POSTAGE	FEDEX	7-072-94554	ADMIN SHIPPING	07/22/2020	122.94	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	68796312	aug 20 ch copier	07/18/2020	421.69	.00	
01-320-5310 MEMBERSHIPS	ICMA MEMBERSHIP RENEWAL	2020-2021	ICMA MEMBERSHIP RENEWAL -	07/29/2020	1,256.00	.00	
01-320-5310 MEMBERSHIPS	IL CITY-COUNTY MANAGEMENT	2020-2021	20-21 MEMBERSHIP DUES	07/28/2020	339.75	.00	
01-320-5410 UTILITIES	NICOR GAS	07/23/20-2093	CH 06/24/20-07/23/20	07/23/2020	133.64	.00	
01-320-5410 UTILITIES	NICOR GAS	07/24/20-9482	PW 06/23/20-07/24/20	07/24/2020	261.46	.00	
01-320-5410 UTILITIES	NICOR GAS	07/24/20-9865	PD 06/23/20-07/24/20	07/24/2020	117.44	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1717	JUN 20 PHONE BILL	07/29/2020	1,465.36	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1724	JUL-SEPT 20 PHONE INTERNET	07/01/2020	1,226.00	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1725	JUL-SEPT 20 CH ALARM SYSTE	07/01/2020	750.00	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	1086564-001	OFFICE SUPPLIES	07/20/2020	21.53	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	1086804-001	COPY PAPER	07/23/2020	73.90	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4732885-0	OFFICE SUPPLIES	08/04/2020	129.08	.00	
Total ADMINISTRATION:					15,939.72	.00	
FINANCE							
01-322-5101 AUDIT & FINANCE FEES	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	10,758.00	.00	
Total FINANCE:					10,758.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	360.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2020-5	JUL 2020 HEALTH INSPECTION	08/03/2020	1,470.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	3,969.00	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	183865	LEGAL NOTICE	07/08/2020	168.42	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	183866	LEGAL NOTICE	07/08/2020	180.45	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	183867	LEGAL NOTICE	07/08/2020	264.66	.00	
Total BUILDING DEPARTMENT:					6,412.53	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	MOE FUNDS	09/2020	PW SEPT PREMIUMS	08/05/2020	8,494.40	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	172.00	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0153712	SQUAD PARTS	07/27/2020	311.46	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-279603	SQUAD BELT 604	04/17/2020	17.63	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-280135	TRUCK REFLECTORS	04/20/2020	13.11	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-280151	TRUCK CIRCUIT BOARD	04/20/2020	29.88	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-305360	AUTO PARTS	07/28/2020	14.42	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-305446	AUTO PARTS 850	07/28/2020	77.71	.00	
01-350-5020 VEHICLE MAINTENANCE	VALVOLINE LLC	132809173	VEHICLE OIL	07/20/2020	487.81	.00	
01-350-5031 SIGNAL MAINTENANCE	CC Dept of Transportation & High	2020-1	TRAFFIC SIGNAL MAINTENANC	07/03/2020	1,313.25	.00	
01-350-5031 SIGNAL MAINTENANCE	CC Dept of Transportation & High	2020-2	TRAFFIC SIGNAL MAINTENANC	07/03/2020	1,313.25	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1499111	UNIFORMS AND CARPET	07/24/2020	138.51	.00	
01-350-5634 STONE & CONCRETE	DES PLAINES MATERIAL & SUP	379249	CONCRETE	07/14/2020	190.50	.00	
01-350-5710 OPERATING SUPPLIES	FAST MRO SUPPLIES, INC.	5155	CLEANING SUPPLIES	07/21/2020	258.36	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102016051	DIESAL FUEL	07/20/2020	914.15	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102016052	GASOLINE	07/20/2020	1,993.00	.00	
Total PUBLIC WORKS:					15,739.44	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	HMO ILLINOIS	07/17/20	AUG 2020 HEALTH INSURANCE	07/17/2020	14,497.68	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	2,357.00	.00	
01-360-5100 PROFESSIONAL SERVIC	CONRAD POLYGRAPH, INC.	3986	2 POLYGRAP EXAMS	07/31/2020	320.00	.00	
01-360-5100 PROFESSIONAL SERVIC	N H SCOTT & HANEKAMP FUNE	07/25/20	MEDICAL EXAMINER	07/25/2020	450.00	.00	
01-360-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	68796810	SEP 20 PD CLOPIER	07/18/2020	1,376.79	.00	
01-360-5221 PRINTING	READY PRESS LLC	83261	POLICE ENVELOPES	07/21/2020	210.00	.00	
01-360-5221 PRINTING	READY PRESS LLC	83263	BUS CARDS SGT PUFUNDT	07/21/2020	65.00	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL 9-1-1 SYSTEM	8931	AUG 20 MEMBERSHIP	07/01/2020	10,152.60	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL 9-1-1 SYSTEM	8947	SEPT 20 MEMBERSHIP	08/01/2020	10,152.60	.00	
01-360-5310 MEMBERSHIPS	MT. PROSPECT/PROSPECT HEI	693	DUES FOR QTR ENDED JUNE 3	07/18/2020	100.00	.00	
01-360-5321 AUTO EXPENSE	IL STATE TOLL HWY AUTHORIT	G12700000461	PD IPASS TRANSPONDERS	07/16/2020	6.84	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	20901	pOLICE UNIFORMS	07/29/2020	215.06	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	73821	PD CLOTHING	07/28/2020	92.85	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	73938	pOLICE UNIFORMS	07/29/2020	215.06	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	73946	pOLICE UNIFORMS	07/30/2020	357.45	.00	
01-360-5741 CLOTHING	MILORAD DERMAN	07/24/20	UNIFORM ALLOWANCE	07/24/2020	72.66	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2040227-IN	PD CLOTHING	07/22/2020	248.00	.00	
01-360-5751 GASOLINE	MILORAD DERMAN	07/24/20-2	GASOLINE	07/24/2020	39.19	.00	
01-360-7022 POLICE - SMALL EQUIPM	RAY O'HERRON CO INC	2040593-IN	SHEILD	07/23/2020	3,970.00	.00	
Total PUBLIC SAFETY:					44,898.78	.00	
PUBLIC SAFETY-SPECIAL ACCT EXP							
01-365-5981 DUI EXPENSE	APPLIED CONCEPTS INC	369749	PD EQUIPMENT	07/23/2020	618.30	.00	
01-365-5981 DUI EXPENSE	SUBURBAN ACCENTS INC.	29764	AUTO LETTERING	07/23/2020	575.00	.00	
Total PUBLIC SAFETY-SPECIAL ACCT EXP:					1,193.30	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	360.00	.00	
Total REIMBURSABLE EXP:					360.00	.00	
GRANTS							
01-390-5947 GRANT-POLICE TOBACC	WILLIAM CAPONIGRO	07/29/20	PERSONAL CASH FOR TOBAC	07/29/2020	20.00	.00	
Total GRANTS:					20.00	.00	
Total GENERAL FUND:					100,761.97	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND EXPENSES							
12-300-5101 AUDIT	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	1,474.00	.00	
Total EXPENSES:					1,474.00	.00	
Total PALATINE/MILWAUKEE TIF FUND:					1,474.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5101 AUDIT	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	770.00	.00	
13-300-5310 MEMBERSHIPS	CHICAGO NORTH SHORE CVB	5277	SEMI ANNUAL CONTRIBUTION	07/01/2020	28,644.30	.00	
Total EXPENSES:					29,414.30	.00	
Total TOURISM DISTRICT:					29,414.30	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	XTIVITY SOLUTIONS INC.	1723	PD CAMERAS	07/29/2020	4,888.00	.00	
Total CAPITAL OUTLAY GENERAL:					4,888.00	.00	
Total DEA SEIZURE FUND:					4,888.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	6524	SEPT 20 SWANCC O&M COSTS	08/01/2020	29,570.09	.00	
Total EXPENSES:					29,570.09	.00	
Total SOLID WASTE DISPOSAL FUND:					29,570.09	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE ROAD TIF FUND							
EXPENSES							
18-300-5101 AUDIT	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	1,474.00	.00	
Total EXPENSES:					1,474.00	.00	
Total PALATINE ROAD TIF FUND:					1,474.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	3,588.13	.00	
30-550-7064 DRAINAGE IMPR - WILLO	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	316.00	.00	
Total :					3,904.13	.00	
Total CAPITAL IMPROVEMENTS:					3,904.13	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION DEBT EXPENSES							
41-300-5101 AUDIT	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	1,804.00	.00	
Total EXPENSES:					1,804.00	.00	
Total ROAD CONSTRUCTION DEBT:					1,804.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	09/2020	PW SEPT PREMIUMS	08/05/2020	2,324.00	.00	
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0720D	JUN 20 PPO DENTAL	08/06/2020	61.50	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	M564951	FAILED METER REPLACEMENT	06/25/2020	1,400.00	.00	
51-300-5050 SYSTEM MAINTENANCE	DES PLAINES MATERIAL & SUP	361943	MAN BREAK FILL	01/28/2020	642.50	.00	
51-300-5050 SYSTEM MAINTENANCE	DES PLAINES MATERIAL & SUP	367490	MAIN BREAK SPOIL	04/07/2020	302.50	.00	
51-300-5050 SYSTEM MAINTENANCE	DES PLAINES MATERIAL & SUP	380924	MAIN BREAK RESTORATION DI	07/22/2020	149.80	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV018966	WATER SYSTEM DATA SERVIC	07/15/2020	313.00	.00	
51-300-5101 AUDIT	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	2,860.00	.00	
51-300-5410 UTILITIES	NICOR GAS	07/24/20-7006	well house 06/23/20-07/24/20	07/24/2020	39.58	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9859324318	SCADA 06/24-07-23	07/23/2020	40.01	.00	
51-300-5430 CREDIT CARD & BANK C	US BANK NA	5818470	SERIES 2010	07/27/2020	550.00	.00	
51-300-5750 CHEMICALS	ALEXANDER CHEMICAL CORP	27834	WATER CHEMICALS	07/31/2020	62.00	.00	
Total EXPENSES:					8,744.89	.00	
Total WATER FUND:					8,744.89	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	NICOR GAS	07/24/20-2024	METRA 06/23/20-07/24/20	07/24/2020	101.53	.00	
Total EXPENSES:					101.53	.00	
Total PARKING FUND:					101.53	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5101 AUDIT & ACCTG SERVIC	EDER CASELLA & CO	36279	AUDIT/FINANCE REPORT	07/27/2020	2,860.00	.00	
Total EXPENSES:					2,860.00	.00	
CAPITAL OUTLAY GENERAL							
53-500-7051 SYSTEM IMPROVEMENT	AMERICAN UNDERGROUND	9176	CLEANING/TELEVISIONING SEWER	06/30/2020	37,610.77	.00	
53-500-7051 SYSTEM IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	07/22/20	JUN 20 ENGINEERING	07/22/2020	955.50	.00	
Total CAPITAL OUTLAY GENERAL:					38,566.27	.00	
Total SANITARY SEWER FUND:					41,426.27	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	EMPACT CONSTRUCTION SER	08/06/20	1410 rand bond refund	08/06/2020	5,660.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	LIPRUS MASONRY	08/06/20	7 leon bond refund	08/06/2020	6,594.50	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	MANISH PATEL	08/06/20	207 parkway bond refund	08/06/2020	7,737.00	.00	
Total :					19,991.50	.00	
Total ROAD & BUILDING BOND ESCROW:					19,991.50	.00	
Grand Totals:					243,554.68	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	100,761.97	.00	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	1,474.00	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	29,414.30	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	4,888.00	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	29,570.09	.00	
PALATINE ROAD TIF FUND			
Total PALATINE ROAD TIF FUND:	1,474.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	3,904.13	.00	
ROAD CONSTRUCTION DEBT			
Total ROAD CONSTRUCTION DEBT:	1,804.00	.00	
WATER FUND			
Total WATER FUND:	8,744.89	.00	
PARKING FUND			
Total PARKING FUND:	101.53	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	41,426.27	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	19,991.50	.00	
Grand Totals:	243,554.68	.00	