

NOTICE: MEETING MODIFICATION DUE TO COVID-19



“Pursuant to the Governor’s Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Council members under the Open Meetings Act is not practical or prudent. The chief administrative officer (Joe Wade) will attend in person. The Council and members of the public may continue to attend the meeting virtually via Zoom as attendance in the board room is not feasible. **See participation instructions at the bottom of the agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis kschultheis@prospect-heights.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Council at said meeting or otherwise placed into the record.

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL TELECONFERENCE MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, JULY 27, 2020 AT 6:30 P.M.**

MAYOR NICHOLAS J. HELMER PRESIDING

**THIS MEETING WILL BE RECORDED AND AVAILABLE ON THE CITY’S WEBSITE
ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE TELECONFERENCE.**

**THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.
DURING WHICH TELECONFERENCE MEETING IT IS ANTICIPATED THERE WILL BE
DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

A. July 13, 2020 City Council Workshop Teleconference Minutes

3. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

4. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

5. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Monthly Update Presented by Director William Kearns

B. June Treasurer’s Report Presented by Finance Director Cheri Graefen

C. Recreational Equipment in Front and Side Yards Report by Building and Community Development Director Dan Peterson

This meeting will be recorded and made available on the City’s Website

6. OLD BUSINESS

- A. **O-20-21** Staff Memo and Ordinance Directing the Sale of Surplus Property: Public Works Vehicle - 1999 FORD F350 VIN#3FDWF36S6XMA27340 – 77,050 miles (**2nd Reading**)
- B. **O-20-22** Staff Memo and Ordinance Approving a Special Use Permit to Allow an Adult-Use Cannabis Dispensary Organization at 1434 N. Rand Road, Prospect Heights, IL (**2nd Reading**)

7. NEW BUSINESS

- A. **R-20-19** Staff Memo and Resolution Rescinding Resolution R-20-17 (Resolution Authorizing Home Rule Referendum to be Placed on November 6th Ballot)
- B. **O-20-23** Staff Memo and Ordinance Granting a Special Use for the Property Located at 10 E. Camp McDonald Road (Crown Castle LLC –PZBA #20-02SU: “mono-pine” design) (**1st Reading**)
- C. **O-20-23** Staff Memo and Ordinance Granting a Special Use for the Property Located at 10 E. Camp McDonald Road (Crown Castle LLC –PZBA #20-02SU: “mono-pole” design) (**1st Reading**)

8. DISCUSSION TOPICS FOR NEXT WORKSHOP MEETING:

- A. Home Rule Discussion
- B. Traffic Safety Policy and Procedures Discussion

9. APPROVAL OF WARRANTS

- A. Approval of Expenditures

General Fund	\$95,988.69
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$673.08
Tourism District	\$3,270.67
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$8,905.30
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00

Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$34,917.22
Palatine Road Tax Increment Financing District	\$673.08
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$30,513.25
Parking Fund	\$0.00
Sanitary Sewer Fund	\$5,160.69
<u>Road/Building Bond Escrow</u>	<u>\$6,675.10</u>
TOTAL	\$186,777.08
<u>Wire Payments</u>	
7/17/2020 PAYROLL POSTING	\$206,317.17
7/20/2020 POLICE PENSION FUNDING	<u>\$81,421.60</u>
TOTAL WARRANT	\$474,515.85

- 10. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)**
- 11. EXECUTIVE SESSION**
- 12. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 13. ADJOURNMENT**

MEETING PARTICIPATION INSTRUCTIONS:

ZOOM Meeting Tips

- **Join early** – up to 10 minutes before the meeting start time

This meeting will be recorded and made available on the City's Website

- Find a **quiet space without background noise**
- If using a Computer that has a microphone and camera turned **ON**, please disable the microphone if calling in via telephone. Using **BOTH** can cause feedback and you will be muted or removed from the meeting if necessary.
- **When calling in by telephone**, please mute your voice using ***6** when not talking. The ***6** code will mute and unmute your voice on a phone line.
- **Please wait** for your opportunity to speak to **avoid talking over** other participants.
- If using the video camera feature, **please remember you are on camera!**

Computer access: Join the Zoom meeting: <https://us02web.zoom.us/j/89775257823>

Meeting ID: **897 7525 7823**

Phone access: Audio participation on telephone: **(312) 626-6799** or **(888) 788-0099**

Meeting ID: **897 7525 7823**

Please be sure to use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open 10 minutes before the posted start time. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during “Public Comment”, will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

Posted by 6:30 PM, July 24, 2020



July 23, 2020

To: Mayor Nicholas J. Helmer and Members of the City Council

From: Cheri Graefen, Finance Director

Subject: Monthly Treasurer's Report

Attached is the Preliminary Treasurer's Report for two months ending June 30, 2021. With 17% of the year having passed, for all funds combined, the City's total revenues represent 11.2% of budget and the total expenses reflect 8.2% of budget.

Additional financial information and/or further details will be provided upon request.

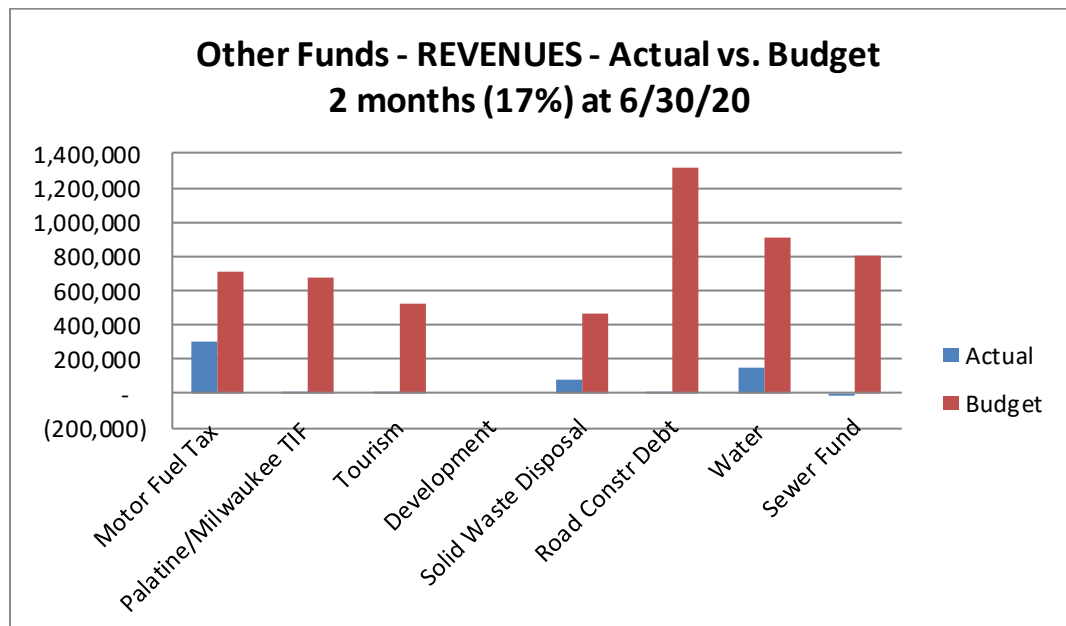
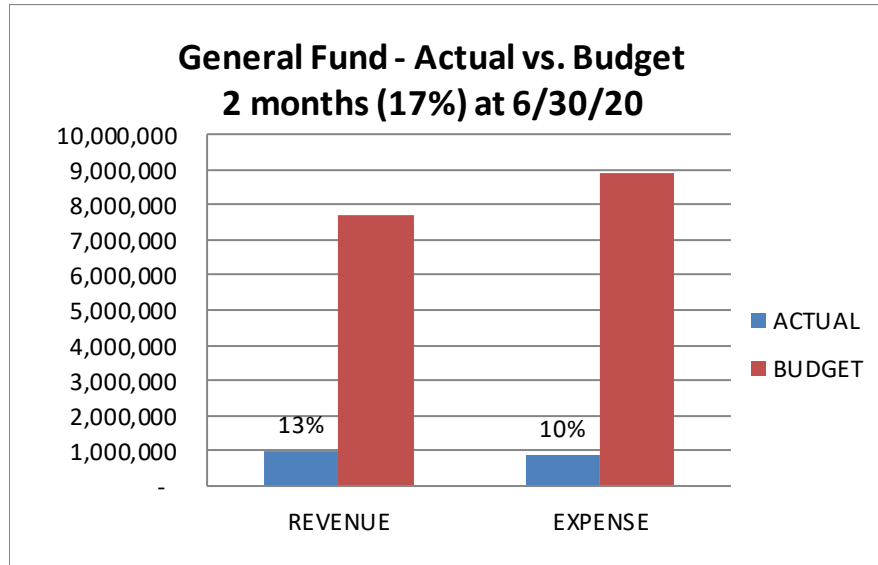
City of Prospect Heights

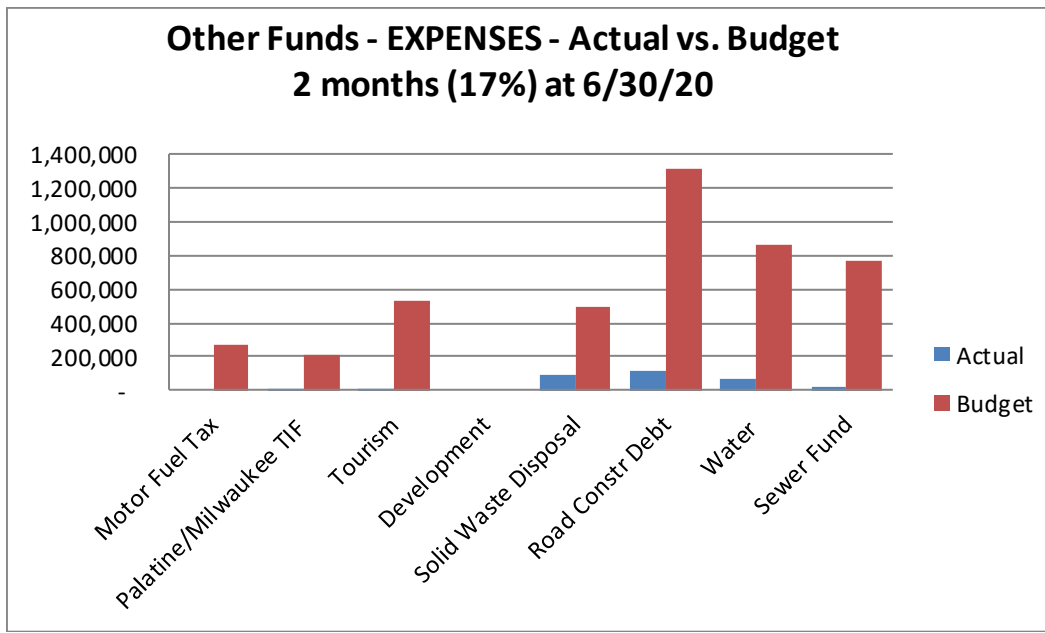
Financial Report – FY20-21

For the 2 Months Ending June 30, 2020

The following report highlights the financial position of the City of Prospect Heights for the period beginning April 1, 2020 through June 30, 2020 (**2 months ~ 17% of year**) with an analysis on actual revenues and expenditures compared to fiscal year 2020/2021 budget.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:

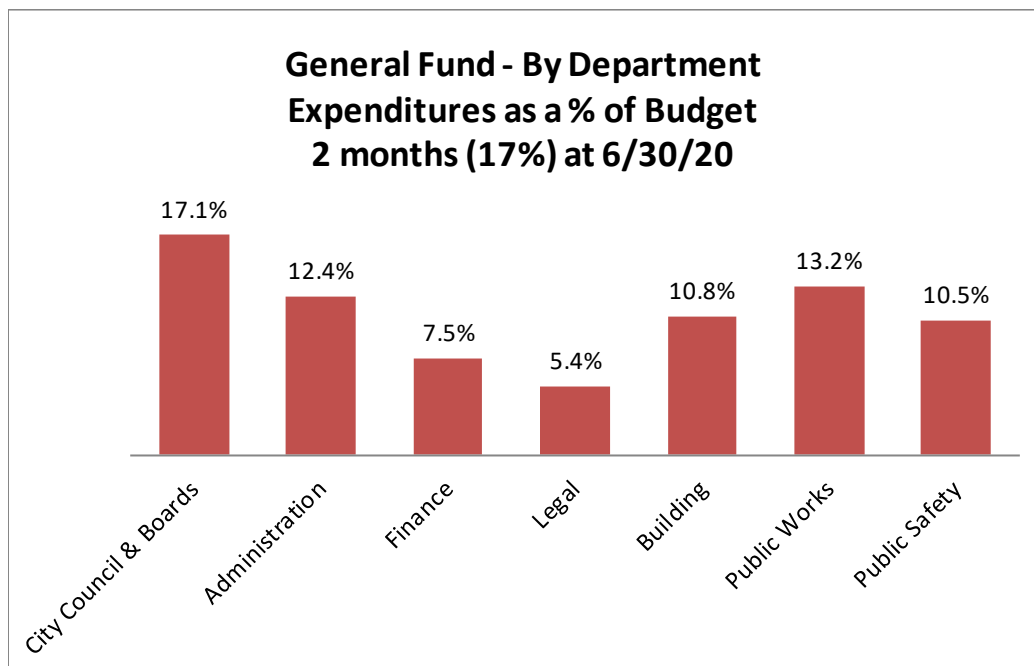




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 3-5, the City's overall YTD revenue is currently 11.3% of budget and the YTD expenses are coming in favorably at 8.2% of budget (17% of the year has elapsed). The following budget variances are worth noting:

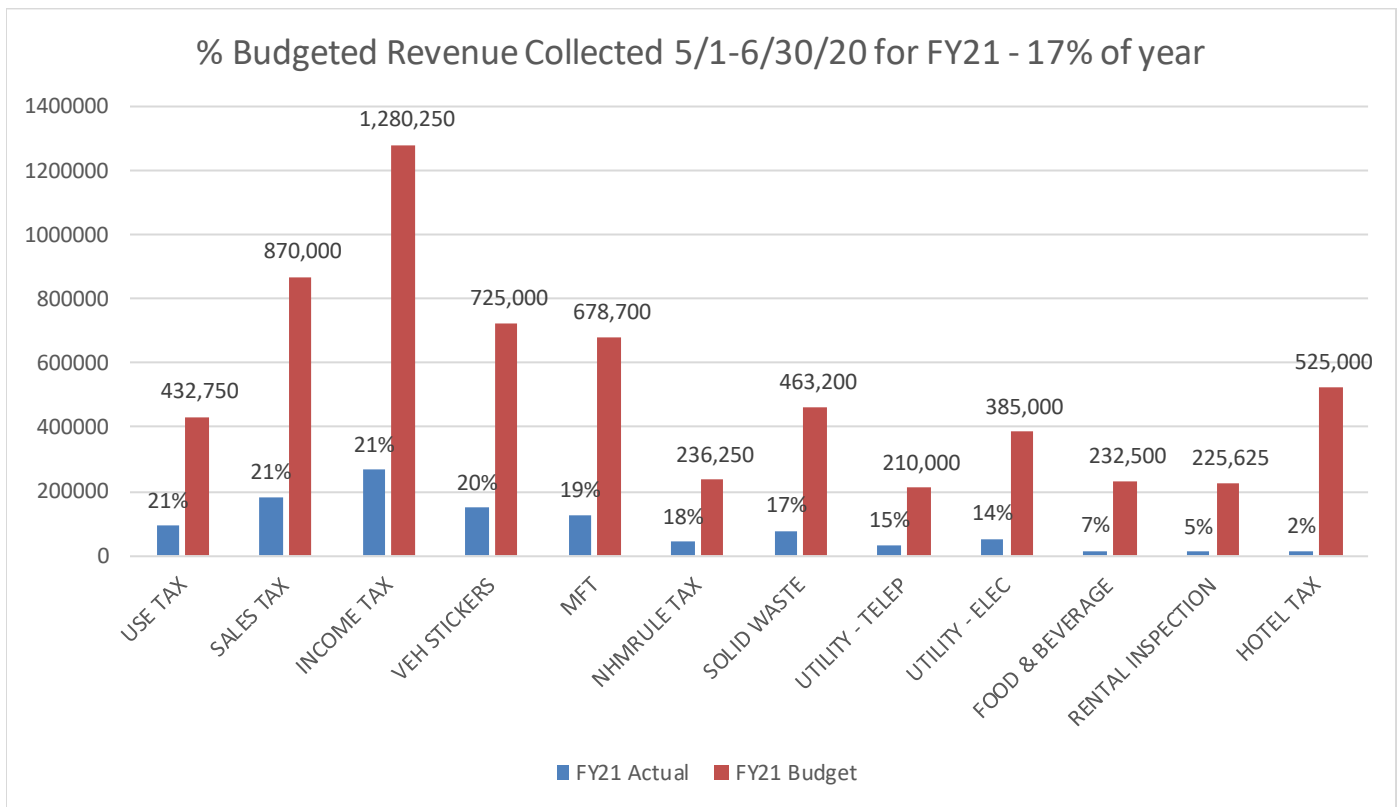
- General Fund Expense – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget. All department expenditures are within acceptable range. City Council membership dues have been paid (75% of budget) thus far resulting 17.1% overall expenses incurred.



- General Fund Revenue – Below is a comparison graph showing revenue collected for the first two months of fiscal year 2021 compared to budget. The following is the source data table showing the actual collections.

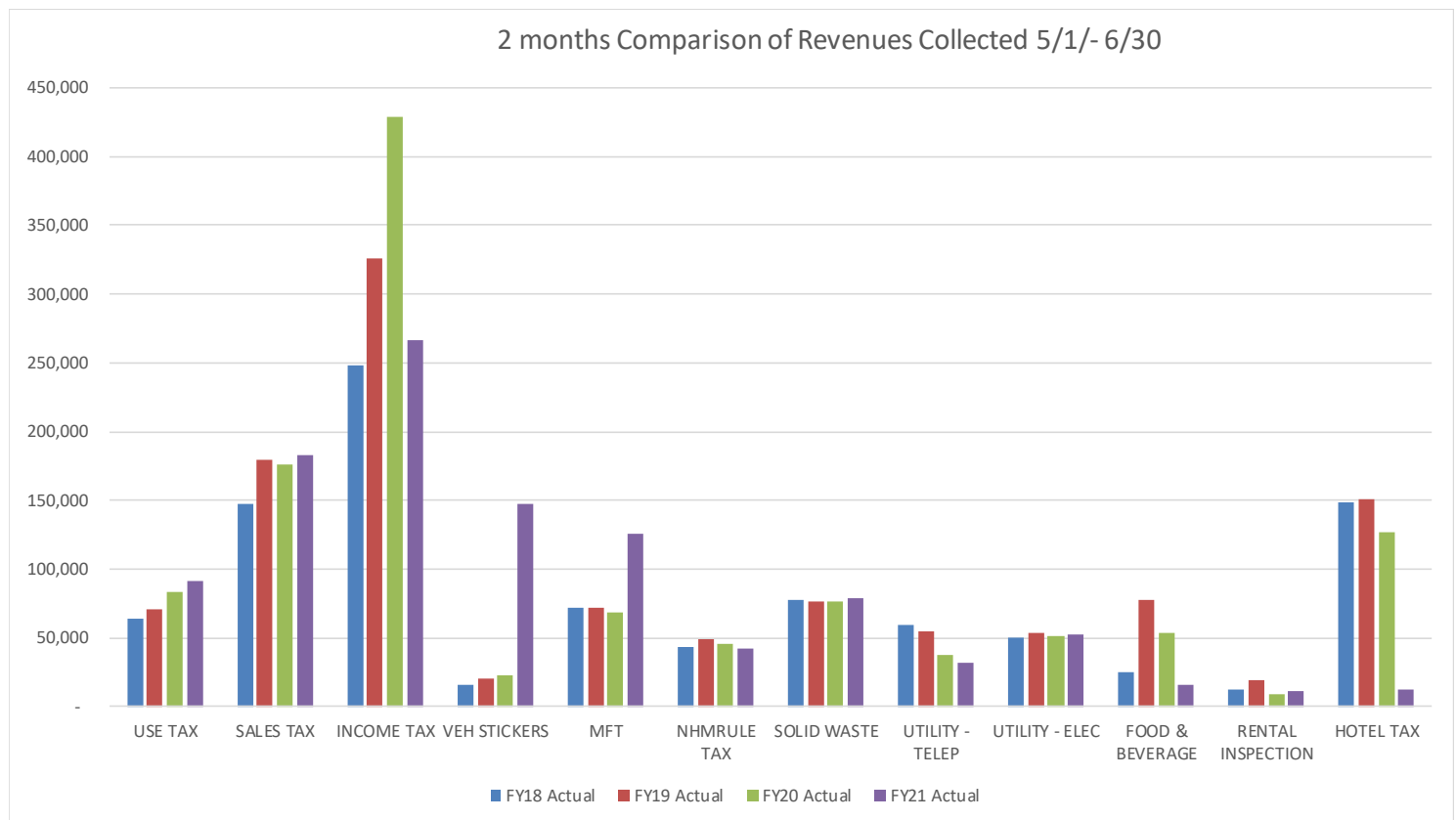
Of special note:

- Collection of major revenue streams are consistent with prior years and current year budget.
- Vehicle sticker collections of 20% are a result of the deferred deadline for the purchase of FY20-21 stickers from April 1 (last fiscal year) to June 30 (this fiscal year). We anticipate continued sales in the upcoming months as past due notices are planned to be mailed out shortly.
- Utility tax receipts are slightly below expectations which can be attributed to late payments from residents due to increased unemployment as a result of COVID-19.
- Food & Beverage tax and hotel tax collected are significantly below expectations due to COVID-19 restrictions put in place at the end of March 2020. These restrictions resulted in lost revenue for the City. Budgeted revenue for FY21 included a 20% reduction from historical performance, however, at this time we are anticipating additional shortages of \$100k for Food & Beverage tax and \$300k for Hotel tax.
- Rental Inspection revenue is down at this point in the year, however, with the State's move into Phase 4 for COVID-19, inspections have resumed and we anticipate revenue will be collected. The impact of COVID-19 restrictions delayed the receipts for this revenue source.



The graph below, including the source data table shows the historical comparison of the City's major revenue sources. Of special note:

- FY21 actual receipts in line with prior years in most categories
- Vehicle sticker revenue is up due to the deferred deadline for purchasing FY20-21 stickers crossing fiscal year.
- MFT revenue is up in FY21 due to the additional allocation from the State which began in Sept 2019
- Solid Waste revenue is consistent with prior years and represents a predetermined monthly franchise fee received from our current vendor
- Food & Beverage and Hotel tax collections, as mentioned earlier, have decreased significantly as expected due to the impacts of COVID-19 restrictions.



	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY21 Budget	FY21 % Budget
USE TAX	64,411	70,301	83,891	91,812	432,750	33.1%
SALES TAX	147,692	178,939	175,798	182,412	870,000	32.5%
INCOME TAX	247,798	325,948	428,390	266,177	1,280,250	28.7%
VEH STICKERS	15,490	20,955	22,472	147,520	725,000	28.1%
MFT	71,679	71,475	68,957	125,663	678,700	24.3%
NHMRULE TAX	43,405	49,486	46,184	41,757	236,250	26.1%
SOLID WASTE	77,945	77,101	76,837	78,775	463,200	17.0%
UTILITY - TELEP	59,411	54,777	37,866	32,038	210,000	23.1%
UTILITY - ELEC	50,559	53,692	51,813	53,083	385,000	20.5%
FOOD & BEVERAGE	24,515	77,759	54,171	16,249	232,500	12.1%
RENTAL INSPECTION	12,550	19,375	9,525	11,625	225,625	6.6%
HOTEL TAX	148,691	151,336	126,477	12,050	525,000	3.0%

- Motor Fuel Tax Fund – Revenue is currently at 43.4% of total revenue budgeted. This includes receipt of Rebuild Illinois Grant for \$178,556 that was not budgeted. No MFT approved expenses have been incurred to date.
- Tourism Fund – Tourism Fund revenue includes receipts from 2 of the hotels in Prospect Heights (Hotel 6 and Sherwood). Receipts from the other hotels are currently past due. Currently, only third party vendor beautification costs and professional services have been paid from cash balances on hand.
- Solid Waste – Franchise fee revenue is received from the City's Disposal contractor and is currently 4 months past due. The vendor has been contacted and we're awaiting payment.
- Water Fund – Revenue is in line with budget at 16.45% while expenses are 8% of budget. Budgeted expenditures for capital outlay totalling \$10k have not yet been incurred.
- Parking Fund – Currently, due to the impact of COVID-19, there has been minimal revenue earned to date.
- Sewer Fund – The next billing cycle will be in July 2020. System Improvement costs were budgeted for \$482k of which no costs have yet been incurred.

REVENUE & EXPENDITURES - BY FUND						
PERIOD ENDING JUNE 30, 2020						
PERCENTAGE OF YEAR COMPLETED: 17%						
		ACTUAL	FY 2021	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
TOTALS - ALL FUNDS						
	Revenues	1,547,130	13,721,950	11.27%		
	Expenses	(1,222,296)	(14,929,690)	8.19%		
		324,834	(1,207,740)		324,834	(1,207,740)
General Fund						
	Revenues	990,538	7,725,350	12.82%	116,039	(1,180,600)
	Expenses	(874,499)	(8,905,950)	9.82%		
Motor Fuel Tax Fund						
	Revenues	306,619	706,700	43.39%	306,619	438,700
	Expenses	-	(268,000)	0.00%		
Palatine/Milwaukee TIF Fund						
	Revenues	1,539	673,000	0.23%	866	457,825
	Expenses	(673)	(215,175)	0.31%		
Tourism Fund						
	Revenues	12,053	526,500	2.29%	9,029	2,250
	Expenses	(3,023)	(524,250)	0.58%		
DEA Seizure Fund						
	Revenues	27	-	NA	(16,615)	(135,500)
	Expenses	(16,642)	(135,500)	12.28%		
Development Fund						
	Revenues	-	-	#DIV/0!	-	-
	Expenses	-	-	#DIV/0!		
Solid Waste Disposal Fund						
	Revenues	78,780	465,200	16.93%	(9,930)	(24,800)
	Expenses	(88,710)	(490,000)	18.10%		
Palatine Road TIF Fund						
	Revenues	31	100,200	0.03%	(642)	86,025
	Expenses	(673)	(14,175)	4.75%		
SSA 1 Fund						
	Revenues	0	-	#DIV/0!	0	-
	Expenses	-	-	#DIV/0!		
SSA 2 Fund						
	Revenues	2	-	#DIV/0!	2	(29,000)
	Expenses	-	(29,000)	0.00%		
SSA 3 Fund						
	Revenues	11	-	#DIV/0!	11	(320,000)
	Expenses	-	(320,000)	0.00%		
SSA 4 Fund						
	Revenues	1	-	#DIV/0!	1	(29,000)
	Expenses	-	(29,000)	0.00%		
SSA 5 Fund						
	Revenues	122	25,500	0.48%	(632)	8,500
	Expenses	(754)	(17,000)	4.44%		
SSA 6 Debt Fund						
	Revenues	1,519	212,500	0.71%	(24,726)	10
	Expenses	(26,245)	(212,490)	12.35%		

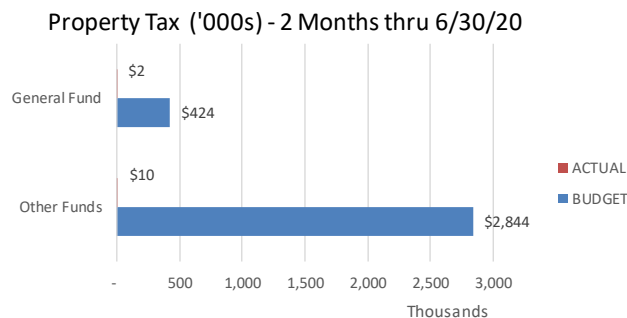
REVENUE & EXPENDITURES - BY FUND						
PERIOD ENDING JUNE 30, 2020						
PERCENTAGE OF YEAR COMPLETED: 17%						
		ACTUAL	FY 2018	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
SSA 8 Fund						
	Revenues	548	133,000	0.41%	(910)	117,850
	Expenses	(1,458)	(15,150)	9.62%		
Capital Improvement						
	Revenues	-	-	#DIV/0!	-	(697,000)
	Expenses	-	(697,000)	0.00%		
Road Construction Debt Fund						
	Revenues	5,250	1,314,000	0.40%	(109,430)	2,140
	Expenses	(114,680)	(1,311,860)	8.74%		
Water Fund						
	Revenues	150,110	912,500	16.45%	77,195	49,710
	Expenses	(72,915)	(862,790)	8.45%		
Parking Fund						
	Revenues	57	120,000	0.05%	(528)	250
	Expenses	(585)	(119,750)	0.49%		
Sewer Fund						
	Revenues	(79)	807,500	-0.01%	(21,516)	44,900
	Expenses	(21,437)	(762,600)	2.81%		
TOTALS - ALL FUNDS						
	Revenues	1,547,130	13,721,950		324,834	(1,207,740)
	Expenses	(1,222,296)	(14,929,690)			
		324,834	(1,207,740)			

General Fund Summary

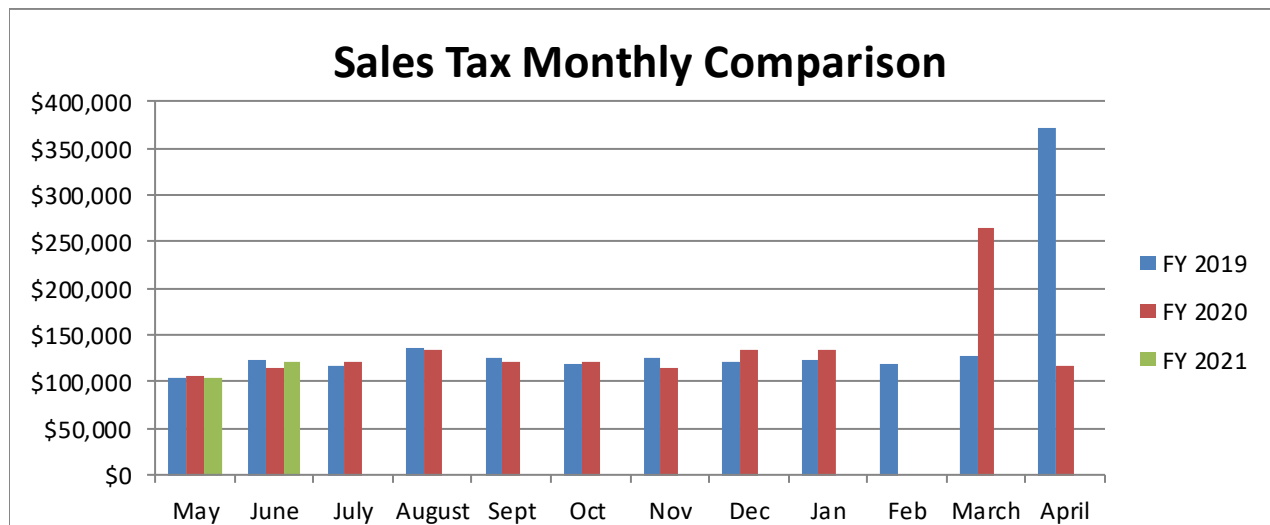
At June 30, 2020, the City's General Fund actual revenue of \$1,153,244 was \$126,769 higher than actual expenses compared to the prior fiscal year where the revenues were \$548,758 in excess of expenses. Covid-19?

Major Revenues

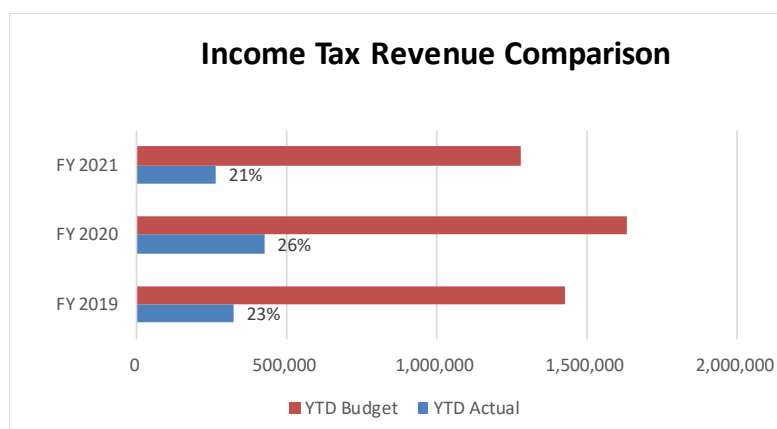
Property Taxes – For all funds, the City has collected a total of \$11k or .4 % of budgeted property taxes. With tax payments in Cook County due August 1 and March 1, the majority of this revenue is received in the months prior to and just after those dates.



Sales Taxes – Year to date sales tax revenue of \$224k is consistent with the same months last year. There have been no noticeable effects from COVID-19 restrictions on this source since the City receives payments from the State with a three-month lag time. We expect receipts over the next few months to be significantly lower than in past year. In addition, the State has offered deferred payment plans to retail businesses which will further delay the City’s collections.



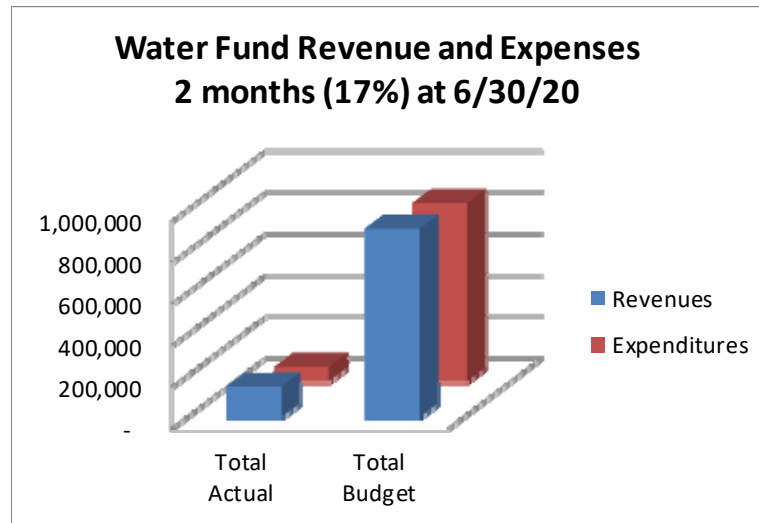
Income Taxes – As of June 30, 2020, income tax revenue of \$266k represents 20.8% of budget. At the same time last year, income tax revenue was \$326k or 20% of budget. Reduced receipts are reflective of the deferment of income tax filings until July 2020 due to the impact of COVID-19 implications.



Enterprise Funds

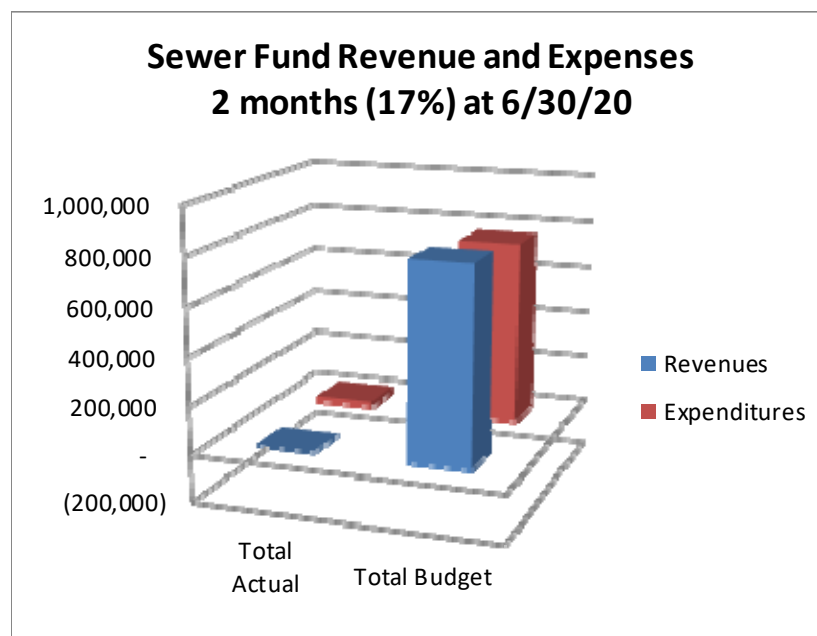
Water Fund

Water fund revenue is budgeted at \$912,500 for the entire fiscal year. Through June 2020, actual revenues are \$150.1k or 16.45% of budget compared to \$162.3k or 18.02% of budget for the same period last year. Water fund actual expenditures through June 2020 total \$91.7k or 10.63% of budget compared to \$55.7k or 6.61% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at \$807,500 for the entire fiscal year. Through June, the actual revenues are \$0 or 0% of budget compared to \$0 or 0% of budget for the same period last year. Sewer fund actual expenditures through June total \$0 or 1% of budget compared to \$14.2k or 2% of the budget for the same period last year. System improvement costs are budgeted at \$483k, of which no costs have yet been incurred.



CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL TAXES</u>					
01-105-3000 REAL ESTATE TAXES	.00	1,391.98	396,300.00	394,908.02	.4
01-105-3005 USE TAX	51,402.83	91,811.88	432,750.00	340,938.12	21.2
01-105-3006 NON-HOME RULE SALES TAX	20,014.08	41,757.28	236,250.00	194,492.72	17.7
01-105-3010 UTILITY - ELECTRIC	25,898.46	53,082.93	385,000.00	331,917.07	13.8
01-105-3011 UTILITY - NATURAL GAS	11,871.70	26,710.49	170,000.00	143,289.51	15.7
01-105-3012 UTILITY- TELEPHONE	16,418.37	32,038.01	210,000.00	177,961.99	15.3
01-105-3030 ROAD & BRIDGE TAXES	.00	118.72	28,000.00	27,881.28	.4
01-105-3040 RENTAL CAR TAXES	.00	1,123.73	13,875.00	12,751.27	8.1
01-105-3050 PLACES FOR EATING TAX	11,872.35	16,249.19	232,500.00	216,250.81	7.0
01-105-3060 HANDLE TAX - OTB	.00	.00	110,250.00	110,250.00	.0
01-105-3064 CANNABIS TAX	.00	737.92	.00	(737.92)	.0
01-105-3065 VIDEO GAMING TAX	.00	.00	225,000.00	225,000.00	.0
01-105-3066 PULL TAB/CHARITABLE GAMING TAX	.00	.00	7,500.00	7,500.00	.0
01-105-3070 AMUSEMENT TAX	.00	.00	1,000.00	1,000.00	.0
TOTAL LOCAL TAXES	137,477.79	265,022.13	2,448,425.00	2,183,402.87	10.8
<u>INTERGOVERNMENTAL REVENUES</u>					
01-110-3100 INCOME TAXES	101,517.48	266,177.22	1,280,250.00	1,014,072.78	20.8
01-110-3101 PERSONAL PROPERTY REPLACE TAX	.00	.00	6,000.00	6,000.00	.0
01-110-3110 SALES TAXES	100,313.11	182,411.68	870,000.00	687,588.32	21.0
01-110-3111 GLENVIEW SHARED REVENUE	.00	37,484.58	22,500.00	(14,984.58)	166.6
TOTAL INTERGOVERNMENTAL REVENUES	201,830.59	486,073.48	2,178,750.00	1,692,676.52	22.3
<u>GRANTS REVENUE</u>					
01-115-3209 GRANT-INV IN COOK	.00	(5,462.40)	.00	5,462.40	.0
01-115-3210 GRANT - VOCA	.00	.00	10,800.00	10,800.00	.0
01-115-3213 GRANT - STEP	.00	.00	12,000.00	12,000.00	.0
01-115-3246 GRANT-POLICE EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-115-3247 GRANT - POLICE TOBACCO	.00	.00	3,000.00	3,000.00	.0
TOTAL GRANTS REVENUE	.00	(5,462.40)	28,800.00	34,262.40	(19.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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LICENSES & FEES

01-120-3300 VEHICLE STICKERS	56,218.50	147,519.50	725,000.00	577,480.50	20.4
01-120-3310 VEH. STICKERS SENIORS	1,172.00	3,348.00	35,000.00	31,652.00	9.6
01-120-3320 VEH. STICKERS LATE FEES	10,685.00	10,685.00	15,000.00	4,315.00	71.2
01-120-3321 VEH. STICKERS TRANSFERS	28.00	42.00	1,500.00	1,458.00	2.8
01-120-3342 LICENSES - ANIMALS	1,212.00	2,428.00	10,500.00	8,072.00	23.1
01-120-3343 LICENSES - LIQUOR	2,050.00	2,050.00	90,000.00	87,950.00	2.3
01-120-3344 LICENSES - BUSINESS	1,798.50	2,150.50	50,000.00	47,849.50	4.3
01-120-3346 LICENSES - CONTRACTORS	4,900.00	6,400.00	30,000.00	23,600.00	21.3
01-120-3348 LICENSE - AGREEMENTS	1,187.15	2,379.38	12,000.00	9,620.62	19.8
 TOTAL LICENSES & FEES	 79,251.15	 177,002.38	 969,000.00	 791,997.62	 18.3

FRANCHISE FEES

01-125-3350 CABLE FRANCHISE FEES	.00	(99.30)	220,000.00	220,099.30	(.1)
01-125-3351 CABLE FRANCHISE - PEG FEES	.00	.00	12,000.00	12,000.00	.0
01-125-3355 SOLID WASTE FRANCHISE FEES	.00	(16,776.00)	95,000.00	111,776.00	(17.7)
01-125-3360 NATURAL GAS FRANCHISE FEES	.00	.00	21,000.00	21,000.00	.0
 TOTAL FRANCHISE FEES	 .00	 (16,875.30)	 348,000.00	 364,875.30	 (4.9)

BUILDING & ZONING FEES

01-130-3400 BUILDING PERMITS	55,560.50	66,841.50	142,500.00	75,658.50	46.9
01-130-3402 PUBLIC HEARING FEES	.00	2,650.00	2,500.00	(150.00)	106.0
01-130-3403 ELEVATOR INSPECTION FEE	.00	100.00	5,000.00	4,900.00	2.0
01-130-3404 CERT. OF OCC. INSPECTION FEES	225.00	375.00	1,500.00	1,125.00	25.0
01-130-3405 HEALTH INSPECTION FEE	.00	.00	300.00	300.00	.0
01-130-3406 COMMERCIAL INSPECTION FEE	320.00	720.00	9,150.00	8,430.00	7.9
01-130-3407 ENGINEERING PERMIT FEES	1,975.00	2,646.00	10,000.00	7,354.00	26.5
01-130-3408 VACANT FORECLOSURE REGIS	700.00	1,900.00	10,000.00	8,100.00	19.0
01-130-3410 BUILDING RE-INSPECTION FEE	.00	75.00	500.00	425.00	15.0
01-130-3411 RENTAL INSPECTION FEE	3,250.00	11,625.00	225,625.00	214,000.00	5.2
 TOTAL BUILDING & ZONING FEES	 62,030.50	 86,932.50	 407,075.00	 320,142.50	 21.4

PUBLIC SAFETY FINES & FEES

01-140-3500 TRAFFIC FINES	6,049.27	(5,039.52)	175,000.00	180,039.52	(2.9)
01-140-3505 ORDINANCE & PARKING FINES	4,574.69	8,160.01	300,000.00	291,839.99	2.7
01-140-3510 LIQUOR FINES	.00	.00	1,000.00	1,000.00	.0
01-140-3515 VEHICLE SEIZURE FEE	500.00	1,000.00	55,000.00	54,000.00	1.8
01-140-3520 DUI ASSESSMENTS	.00	.00	10,000.00	10,000.00	.0
01-140-3525 POLICE ALARM LICENSES & FEES	360.00	(4,410.00)	11,000.00	15,410.00	(40.1)
 TOTAL PUBLIC SAFETY FINES & FEES	 11,483.96	 (289.51)	 552,000.00	 552,289.51	 (.1)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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PUBLIC SAFETY SPECIAL REVENUE

01-145-3550 POLICE REVENUE-NARCOTICS	.00	.00	2,000.00	2,000.00	.0
01-145-3551 POLICE REVENUE-DEA TASK FORCE	.00	.00	12,000.00	12,000.00	.0
01-145-3553 POLICE REVENUE-SPECIAL DETAILS	2,240.00	1,280.00	42,000.00	40,720.00	3.1
01-145-3555 POLICE REVENUE - SEIZED ASSETS	.00	.00	5,000.00	5,000.00	.0
01-145-3745 PUBLIC SAFETY REIMBURSABLE FEE	.00	.00	1,500.00	1,500.00	.0
 TOTAL PUBLIC SAFETY SPECIAL REVENUE	 2,240.00	 1,280.00	 62,500.00	 61,220.00	 2.1

INTERFUND SERVICE CHARGES

01-150-3613 CVB/TOURISM SERVICE CHARGE	.00	.00	60,000.00	60,000.00	.0
01-150-3617 SOLID WASTE SERVICE CHARGE	.00	.00	100,000.00	100,000.00	.0
 TOTAL INTERFUND SERVICE CHARGES	 .00	 .00	 160,000.00	 160,000.00	 .0

REIMBURSABLE INCOME

01-155-3700 SALARY REIMB - GUARDS/WORK COM	.00	.00	60,000.00	60,000.00	.0
01-155-3702 EMPLOYEE INS. REIMBURSEMENT	4,408.56	8,897.24	56,000.00	47,102.76	15.9
01-155-3703 RETIREE HEALTH INS REIMBURSE	2,040.98	5,605.95	50,000.00	44,394.05	11.2
01-155-3720 FIRE DISTRICT GAS REIMB.	1,837.45	.00	6,600.00	6,600.00	.0
01-155-3730 INSURANCE REIMBURSEMENTS	.00	(41,293.23)	10,000.00	51,293.23	(412.9)
01-155-3741 BUILDING & ENG DEPT REIMB FEES	409.02	409.02	1,500.00	1,090.98	27.3
 TOTAL REIMBURSABLE INCOME	 8,696.01	 (26,381.02)	 184,100.00	 210,481.02	 (14.3)

OTHER REVENUES

01-160-3800 INTEREST INCOME	804.57	2,155.99	70,000.00	67,844.01	3.1
01-160-3801 INTEREST INCOME - IL FUNDS	2,268.75	5,877.97	80,000.00	74,122.03	7.4
01-160-3802 DIVIDEND INCOME - PMA	803.31	1,912.07	30,000.00	28,087.93	6.4
01-160-3803 REALIZED/UNREALIZED G/L-PMA	(131.10)	9,399.38	.00	(9,399.38)	.0
01-160-3810 NEWSLETTER ADVERTISING	720.00	720.00	2,000.00	1,280.00	36.0
01-160-3811 BUS SHELTERS AD REVENUE	.00	.00	3,000.00	3,000.00	.0
01-160-3815 SPONSORSHIP & CONTRIBUTIONS	3,000.00	3,000.00	8,000.00	5,000.00	37.5
01-160-3820 SALE OF CITY PROPERTY	.00	.00	6,000.00	6,000.00	.0
01-160-3830 GASOLINE REBATE	1,797.49	.00	1,000.00	1,000.00	.0
01-160-3840 AIRPORT MEETING FEES	5.00	5.00	3,000.00	2,995.00	.2
01-160-3899 MISCELLANEOUS INCOME	55.00	165.00	15,000.00	14,835.00	1.1
 TOTAL OTHER REVENUES	 9,323.02	 23,235.41	 218,000.00	 194,764.59	 10.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
01-200-3990 INTERFUND TRANSFER IN	.00	.00	168,700.00	168,700.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	168,700.00	168,700.00	.0
 TOTAL FUND REVENUE	 512,333.02	 990,537.67	 7,725,350.00	 6,734,812.33	 12.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY COUNCIL & BOARDS</u>					
01-310-4000 WAGES	2,250.00	4,500.00	30,400.00	25,900.00	14.8
01-310-4200 SOCIAL SECURITY	139.50	279.00	2,000.00	1,721.00	14.0
01-310-4210 MEDICARE	32.66	65.32	500.00	434.68	13.1
01-310-5100 PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
01-310-5300 ALDERMANIC EXPENSES	162.50	162.50	4,300.00	4,137.50	3.8
01-310-5310 MEMBERSHIPS	.00	9,416.00	12,600.00	3,184.00	74.7
01-310-5330 TRAINING	.00	.00	400.00	400.00	.0
01-310-5950 SPECIAL EVENTS	.00	.00	49,000.00	49,000.00	.0
01-310-5960 NRC OPERATIONS	1,134.14	1,134.14	4,150.00	3,015.86	27.3
01-310-7020 EQUIPMENT	4,214.81	5,713.71	20,945.00	15,231.29	27.3
01-310-7025 SOFTWARE	213.35	213.35	.00	(213.35)	.0
TOTAL CITY COUNCIL & BOARDS	8,146.96	21,484.02	125,295.00	103,810.98	17.2
<u>ADMINISTRATION</u>					
01-320-4000 WAGES	26,121.07	40,941.72	401,000.00	360,058.28	10.2
01-320-4003 WAGES - PART-TIME	4,081.79	5,311.38	5,000.00	(311.38)	106.2
01-320-4100 HEALTH INSURANCE	1,797.28	1,978.78	40,000.00	38,021.22	5.0
01-320-4110 LIFE INSURANCE	.00	45.38	360.00	314.62	12.6
01-320-4200 SOCIAL SECURITY	1,860.69	2,849.02	24,000.00	21,150.98	11.9
01-320-4210 MEDICARE	435.15	666.30	5,900.00	5,233.70	11.3
01-320-4220 IMRF	4,114.73	8,245.66	55,000.00	46,754.34	15.0
01-320-5100 PROFESSIONAL SERVICES	711.00	711.00	12,500.00	11,789.00	5.7
01-320-5105 PROFESSIONAL FEES - ENGR	.00	.00	60,000.00	60,000.00	.0
01-320-5106 PROFESSIONAL FEES - GOV IT SYS	.00	.00	15,000.00	15,000.00	.0
01-320-5130 COMPUTER CONSULTANT	3,725.00	10,745.00	48,000.00	37,255.00	22.4
01-320-5200 POSTAGE	10.10	10.10	12,000.00	11,989.90	.1
01-320-5220 PHOTOCOPY	421.69	843.38	12,000.00	11,156.62	7.0
01-320-5221 PRINTING	170.00	225.00	17,000.00	16,775.00	1.3
01-320-5222 LEGAL NOTICES	132.30	132.30	2,000.00	1,867.70	6.6
01-320-5230 WEBSITE	.00	.00	7,200.00	7,200.00	.0
01-320-5310 MEMBERSHIPS	.00	.00	2,500.00	2,500.00	.0
01-320-5330 TRAINING	.00	.00	3,500.00	3,500.00	.0
01-320-5410 UTILITIES	4,627.34	5,127.34	65,000.00	59,872.66	7.9
01-320-5430 CREDIT CARD & BANK CHARGES	571.47	571.47	11,000.00	10,428.53	5.2
01-320-5500 LIABILITY INSURANCE	.00	21,417.39	8,000.00	(13,417.39)	267.7
01-320-5501 INSURANCE DEDUCTIBLES	.00	.00	2,500.00	2,500.00	.0
01-320-5530 WORKERS COMPENSATION INSURANCE	.00	843.03	.00	(843.03)	.0
01-320-5700 OFFICE SUPPLIES	770.10	1,455.05	8,000.00	6,544.95	18.2
01-320-5710 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
01-320-5751 GASOLINE	.00	.00	300.00	300.00	.0
01-320-5951 EMPLOYEE RECOGNITION	.00	.00	350.00	350.00	.0
01-320-5990 COVID-19 EXPENSES	56.73	56.73	.00	(56.73)	.0
01-320-7020 EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
TOTAL ADMINISTRATION	49,606.44	102,176.03	825,110.00	722,933.97	12.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE</u>					
01-322-5101	AUDIT & FINANCE FEES	.00	.00	15,400.00	15,400.00	.0
01-322-5102	FINANCIAL SERVICES	13,349.42	13,349.42	160,000.00	146,650.58	8.3
01-322-5310	MEMBERSHIPS	.00	.00	1,000.00	1,000.00	.0
01-322-5541	ACCTG SERVICE FEES	.00	483.33	7,500.00	7,016.67	6.4
	TOTAL FINANCE	13,349.42	13,832.75	183,900.00	170,067.25	7.5
	<u>LEGAL</u>					
01-324-5120	CITY ATTORNEY	17,520.00	17,520.00	240,000.00	222,480.00	7.3
01-324-5122	CITY PROSECUTOR	.00	.00	42,000.00	42,000.00	.0
01-324-5123	LABOR ATTORNEY	.00	.00	40,000.00	40,000.00	.0
01-324-5125	OUTSIDE COUNSEL	.00	.00	5,000.00	5,000.00	.0
	TOTAL LEGAL	17,520.00	17,520.00	327,000.00	309,480.00	5.4
	<u>BUILDING DEPARTMENT</u>					
01-340-4000	WAGES	25,199.16	39,492.22	329,000.00	289,507.78	12.0
01-340-4100	HEALTH INSURANCE	5,073.22	5,433.22	58,000.00	52,566.78	9.4
01-340-4110	LIFE INSURANCE	.00	65.70	400.00	334.30	16.4
01-340-4200	SOCIAL SECURITY	1,514.15	2,348.72	20,500.00	18,151.28	11.5
01-340-4210	MEDICARE	354.12	554.95	4,800.00	4,245.05	11.6
01-340-4220	IMRF	3,489.53	6,954.87	47,500.00	40,545.13	14.6
01-340-5100	PROFESSIONAL SERVICES	1,762.53	2,803.28	61,800.00	58,996.72	4.5
01-340-5111	BILLABLE ENGINEERING	.00	.00	7,500.00	7,500.00	.0
01-340-5221	PRINTING	.00	.00	1,500.00	1,500.00	.0
01-340-5222	LEGAL NOTICES	.00	.00	2,000.00	2,000.00	.0
01-340-5310	MEMBERSHIPS	.00	.00	920.00	920.00	.0
01-340-5330	TRAINING	.00	.00	2,000.00	2,000.00	.0
01-340-5500	LIABILITY INSURANCE	.00	353.55	1,000.00	646.45	35.4
01-340-5530	WORKERS COMPENSATION INSURANCE	.00	975.45	3,950.00	2,974.55	24.7
01-340-5700	OFFICE SUPPLIES	.00	.00	3,500.00	3,500.00	.0
01-340-5751	GASOLINE	.00	.00	2,000.00	2,000.00	.0
01-340-5820	PUBLICATIONS	.00	.00	1,000.00	1,000.00	.0
01-340-7020	EQUIPMENT	181.09	362.18	4,000.00	3,637.82	9.1
	TOTAL BUILDING DEPARTMENT	37,573.80	59,344.14	551,370.00	492,025.86	10.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-350-4000 WAGES	29,026.36	45,489.52	381,000.00	335,510.48	11.9
01-350-4001 ALLOCATED WAGES & BENEFITS	.00	.00	(45,000.00)	(45,000.00)	.0
01-350-4003 WAGES - PART-TIME	2,912.00	2,912.00	14,000.00	11,088.00	20.8
01-350-4010 OVERTIME	3,154.22	3,488.19	30,000.00	26,511.81	11.6
01-350-4100 HEALTH INSURANCE	11,083.52	27,838.92	122,000.00	94,161.08	22.8
01-350-4110 LIFE INSURANCE	.00	94.88	500.00	405.12	19.0
01-350-4200 SOCIAL SECURITY	2,123.69	3,148.17	25,000.00	21,851.83	12.6
01-350-4210 MEDICARE	496.66	736.25	6,000.00	5,263.75	12.3
01-350-4220 IMRF	4,072.71	8,419.50	58,900.00	50,480.50	14.3
01-350-5020 VEHICLE MAINTENANCE	1,979.54	3,130.16	50,000.00	46,869.84	6.3
01-350-5031 SIGNAL MAINTENANCE	.00	2,282.06	22,000.00	19,717.94	10.4
01-350-5100 PROFESSIONAL SERVICES	502.00	2,641.29	19,000.00	16,358.71	13.9
01-350-5103 PROF SERVICES - FORESTRY	.00	.00	20,000.00	20,000.00	.0
01-350-5104 PROF SERVICES - BUILDING MAIN	679.29	1,156.55	46,000.00	44,843.45	2.5
01-350-5106 PROF SERVICES - STREETS/DRAIN	.00	.00	25,000.00	25,000.00	.0
01-350-5310 MEMBERSHIPS	493.00	493.00	3,500.00	3,007.00	14.1
01-350-5330 TRAINING	.00	.00	6,000.00	6,000.00	.0
01-350-5410 UTILITIES	476.63	476.63	7,000.00	6,523.37	6.8
01-350-5411 WATER AND ELECTRIC PURCHASES	867.53	1,336.46	11,000.00	9,663.54	12.2
01-350-5421 DUMP CHARGES	.00	.00	2,000.00	2,000.00	.0
01-350-5500 LIABILITY INSURANCE PREMIUM	.00	27,338.71	34,000.00	6,661.29	80.4
01-350-5510 RENTAL EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
01-350-5530 WORKERS COMPENSATION INSURANCE	.00	4,121.13	16,700.00	12,578.87	24.7
01-350-5610 EQUIPMENT MAINTENANCE	116.63	124.23	5,000.00	4,875.77	2.5
01-350-5632 ICE CONTROL MAINTENANCE	.00	.00	65,000.00	65,000.00	.0
01-350-5634 STONE & CONCRETE	.00	.00	5,000.00	5,000.00	.0
01-350-5635 STORM SEWER & PIPE	.00	.00	4,000.00	4,000.00	.0
01-350-5650 LANDSCAPE SUPPLIES	112.44	674.03	20,000.00	19,325.97	3.4
01-350-5700 OFFICE SUPPLIES	71.27	71.27	1,500.00	1,428.73	4.8
01-350-5710 OPERATING SUPPLIES	2,606.19	2,748.10	17,500.00	14,751.90	15.7
01-350-5721 SIGNS	.00	86.40	25,000.00	24,913.60	.4
01-350-5730 TOOLS	575.98	575.98	4,000.00	3,424.02	14.4
01-350-5751 GASOLINE	2,358.44	2,358.44	18,000.00	15,641.56	13.1
01-350-5990 COVID-19 EXPENSES	175.00	175.00	.00	(175.00)	.0
01-350-7011 IMPROVEMENTS - PW	.00	.00	25,000.00	25,000.00	.0
01-350-7020 EQUIPMENT	56.73	56.73	25,000.00	24,943.27	.2
01-350-7023 SAFETY EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
01-350-7025 SOFTWARE	16.00	16.00	2,500.00	2,484.00	.6
TOTAL PUBLIC WORKS	63,955.83	141,989.60	1,079,100.00	937,110.40	13.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000 WAGES	51,637.60	81,193.33	608,000.00	526,806.67	13.4
01-360-4001 WAGES - SWORN OFFICERS	134,635.59	211,186.67	1,963,000.00	1,751,813.33	10.8
01-360-4002 WAGES - EXTRA STRAIGHT PAY	1,427.13	1,427.13	51,000.00	49,572.87	2.8
01-360-4004 WAGES - PART-TIME SWORN OFFCRS	5,537.75	8,387.53	120,000.00	111,612.47	7.0
01-360-4010 OVERTIME	242.60	291.12	3,000.00	2,708.88	9.7
01-360-4011 OVERTIME - SWORN OFFICERS	10,730.81	11,755.18	172,000.00	160,244.82	6.8
01-360-4100 HEALTH INSURANCE	41,005.33	50,734.17	452,000.00	401,265.83	11.2
01-360-4110 LIFE INSURANCE	.00	442.56	3,500.00	3,057.44	12.6
01-360-4200 SOCIAL SECURITY	1,799.60	2,860.04	26,000.00	23,139.96	11.0
01-360-4210 MEDICARE	2,939.88	4,514.81	37,000.00	32,485.19	12.2
01-360-4220 IMRF	2,541.50	5,044.35	35,000.00	29,955.65	14.4
01-360-4230 PENSION CONTRIBUTION - R/E TAX	.00	1,391.98	396,326.00	394,934.02	.4
01-360-4231 PENSION CONTRIBUTION-CITY GF	.00	.00	658,882.00	658,882.00	.0
01-360-5100 PROFESSIONAL SERVICES	354.00	354.00	20,000.00	19,646.00	1.8
01-360-5101 PROFESSIONAL FEES - VOCA	6,673.67	6,673.67	83,000.00	76,326.33	8.0
01-360-5140 PRISONERS CARE	76.42	76.42	1,500.00	1,423.58	5.1
01-360-5141 KENNEL FEES	170.00	170.00	4,000.00	3,830.00	4.3
01-360-5200 POSTAGE	.00	.00	2,000.00	2,000.00	.0
01-360-5220 PHOTOCOPY	1,376.59	4,129.77	15,600.00	11,470.23	26.5
01-360-5221 PRINTING	.00	.00	3,000.00	3,000.00	.0
01-360-5240 NORTHWEST CENTRAL DISPATCH	10,152.60	50,762.98	255,000.00	204,237.02	19.9
01-360-5310 MEMBERSHIPS	25.00	31,826.00	50,100.00	18,274.00	63.5
01-360-5321 AUTO EXPENSE	144.38	174.38	2,500.00	2,325.62	7.0
01-360-5330 TRAINING	131.40	6,749.89	28,000.00	21,250.11	24.1
01-360-5340 TUITION REIMBURSEMENT	.00	.00	8,000.00	8,000.00	.0
01-360-5410 UTILITIES	336.90	336.90	7,000.00	6,663.10	4.8
01-360-5500 LIABILITY INSURANCE PREMIUM	.00	28,923.19	43,000.00	14,076.81	67.3
01-360-5510 RENTAL EQUIPMENT	.00	.00	500.00	500.00	.0
01-360-5520 ID NETWORKS	.00	3,311.75	7,000.00	3,688.25	47.3
01-360-5530 WORKERS COMPENSATION INSURANCE	.00	27,924.81	113,100.00	85,175.19	24.7
01-360-5610 EQUIPMENT MAINTENANCE	1,596.42	1,596.42	12,000.00	10,403.58	13.3
01-360-5611 RADIO MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-360-5700 OFFICE SUPPLIES	587.83	587.83	6,000.00	5,412.17	9.8
01-360-5710 OPERATING SUPPLIES	518.90	518.90	9,000.00	8,481.10	5.8
01-360-5740 RANGE SUPPLIES	3,840.00	3,840.00	10,000.00	6,160.00	38.4
01-360-5741 CLOTHING	828.71	1,890.17	26,000.00	24,109.83	7.3
01-360-5751 GASOLINE	.00	.00	50,000.00	50,000.00	.0
01-360-5820 PUBLICATIONS	.00	39.00	1,060.00	1,021.00	3.7
01-360-5990 COVID-19 EXPENSES	275.79	650.51	.00	(650.51)	.0
01-360-7022 POLICE - SMALL EQUIPMENT	3,428.05	3,428.05	21,000.00	17,571.95	16.3
TOTAL PUBLIC SAFETY	283,014.45	553,193.51	5,305,068.00	4,751,874.49	10.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981	DUI EXPENSE	.00	1,336.25	20,000.00	18,663.75	6.7
01-365-5982	NARCOTICS EXPENSE	.00	.00	1,000.00	1,000.00	.0
01-365-5983	SEIZED ASSET - EXPENSE	.00	.00	5,000.00	5,000.00	.0
	TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	.00	1,336.25	26,000.00	24,663.75	5.1
	<u>REIMBURSABLE EXP</u>					
01-370-4101	RETIREE HEALTH INSURANCE	2,016.18	2,253.18	45,000.00	42,746.82	5.0
01-370-5102	GRANT WRITER	.00	.00	18,000.00	18,000.00	.0
01-370-5751	GASOLINE	.00	.00	7,500.00	7,500.00	.0
	TOTAL REIMBURSABLE EXP	2,016.18	2,253.18	70,500.00	68,246.82	3.2
	<u>OTHER EXPENSES</u>					
01-380-5970	REFUNDS	.00	.00	1,000.00	1,000.00	.0
01-380-5975	SALES TAX REBATE	.00	(53,000.00)	160,000.00	213,000.00	(33.1)
01-380-5999	MISCELLANEOUS EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL OTHER EXPENSES	.00	(53,000.00)	162,500.00	215,500.00	(32.6)
	<u>DEBT SERVICE</u>					
01-400-6000	PRINCIPAL	.00	.00	160,000.00	160,000.00	.0
01-400-6010	INTEREST	14,369.25	14,369.25	29,207.00	14,837.75	49.2
	TOTAL DEBT SERVICE	14,369.25	14,369.25	189,207.00	174,837.75	7.6
	<u>PUBLIC SAFETY CAPITAL OUTLAY</u>					
01-560-7020	EQUIPMENT - POLICE	.00	.00	5,900.00	5,900.00	.0
	TOTAL PUBLIC SAFETY CAPITAL OUTLAY	.00	.00	5,900.00	5,900.00	.0
	<u>OTHER FINANCING USES</u>					
01-600-8090	INTERFUND TRANSFER OUT	.00	.00	55,000.00	55,000.00	.0
	TOTAL OTHER FINANCING USES	.00	.00	55,000.00	55,000.00	.0
	TOTAL FUND EXPENDITURES	489,552.33	874,498.73	8,905,950.00	8,031,451.27	9.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	22,780.69	116,038.94	(1,180,600.00)	(1,296,638.94)	9.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
11-100-3801	INTEREST INCOME - IL FUNDS	906.97	2,399.70	28,000.00	25,600.30	8.6
	TOTAL REVENUES	906.97	2,399.70	28,000.00	25,600.30	8.6
	<u>INTERGOVERNMENTAL REVENUES</u>					
11-110-3120	MOTOR FUEL TAX	39,275.90	125,663.33	678,700.00	553,036.67	18.5
11-110-3121	MFT REBUILD ILLINOIS	.00	178,555.73	.00	(178,555.73)	.0
	TOTAL INTERGOVERNMENTAL REVENUES	39,275.90	304,219.06	678,700.00	374,480.94	44.8
	TOTAL FUND REVENUE	40,182.87	306,618.76	706,700.00	400,081.24	43.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAPITAL OUTLAY GENERAL</u>					
11-500-7051	SIDEWALKS	.00	.00	268,000.00	268,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	268,000.00	268,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	268,000.00	268,000.00	.0
	NET REVENUE OVER EXPENDITURES	40,182.87	306,618.76	438,700.00	132,081.24	69.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
12-100-3000	REAL ESTATE TAXES	.00	1,391.29	670,000.00	668,608.71	.2
12-100-3800	INTEREST INCOME	72.84	148.10	3,000.00	2,851.90	4.9
	TOTAL REVENUES	72.84	1,539.39	673,000.00	671,460.61	.2
	TOTAL FUND REVENUE	72.84	1,539.39	673,000.00	671,460.61	.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
12-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
12-300-5101	AUDIT	.00	.00	2,100.00	2,100.00	.0
12-300-5102	FINANCIAL SERVICES	673.08	673.08	8,075.00	7,401.92	8.3
	TOTAL EXPENSES	673.08	673.08	15,175.00	14,501.92	4.4
	<u>DEPARTMENT 500</u>					
12-500-7050	STREET RESURFACING	.00	.00	200,000.00	200,000.00	.0
	TOTAL DEPARTMENT 500	.00	.00	200,000.00	200,000.00	.0
	TOTAL FUND EXPENDITURES	673.08	673.08	215,175.00	214,501.92	.3
	NET REVENUE OVER EXPENDITURES	(600.24)	866.31	457,825.00	456,958.69	.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
13-100-3020	HOTEL TAXES	3,933.01	12,050.14	525,000.00	512,949.86	2.3
13-100-3800	INTEREST INCOME	1.08	2.50	1,500.00	1,497.50	.2
	TOTAL REVENUES	3,934.09	12,052.64	526,500.00	514,447.36	2.3
	TOTAL FUND REVENUE	3,934.09	12,052.64	526,500.00	514,447.36	2.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

TOURISM DISTRICT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
13-300-5100 PROFESSIONAL SERVICES	560.90	560.90	.00 (	560.90)	.0
13-300-5101 AUDIT	.00	.00	1,100.00	1,100.00	.0
13-300-5102 FINANCIAL SERVICES	.00	.00	6,750.00	6,750.00	.0
13-300-5108 BEAUTIFICATION	1,436.25	2,462.50	59,000.00	56,537.50	4.2
13-300-5310 MEMBERSHIPS	.00	.00	60,000.00	60,000.00	.0
13-300-5401 SERVICE CHARGE - GENERAL FUND	.00	.00	60,000.00	60,000.00	.0
13-300-5920 GRANT - HOTELS	.00	.00	168,700.00	168,700.00	.0
TOTAL EXPENSES	1,997.15	3,023.40	355,550.00	352,526.60	.9
<u>OTHER FINANCING USES</u>					
13-600-8090 INTERFUND TRANSFER OUT	.00	.00	168,700.00	168,700.00	.0
TOTAL OTHER FINANCING USES	.00	.00	168,700.00	168,700.00	.0
TOTAL FUND EXPENDITURES	1,997.15	3,023.40	524,250.00	521,226.60	.6
NET REVENUE OVER EXPENDITURES	1,936.94	9,029.24	2,250.00 (	6,779.24)	401.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
16-100-3800	INTEREST INCOME	13.27	27.02	.00	(27.02)	.0
	TOTAL REVENUES	13.27	27.02	.00	(27.02)	.0
	TOTAL FUND REVENUE	13.27	27.02	.00	(27.02)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
16-300-4011	OVERTIME - SWORN OFFICERS	3,238.86	4,618.12	18,000.00	13,381.88	25.7
16-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
16-300-5310	MEMBERSHIP	.00	.00	4,000.00	4,000.00	.0
16-300-5330	TRAINING	.00	.00	6,000.00	6,000.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	.00	11,100.00	30,000.00	18,900.00	37.0
16-300-5710	OPERATING SUPPLIES	557.19	923.99	9,000.00	8,076.01	10.3
16-300-5720	SMALL EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
	TOTAL EXPENSES	3,796.05	16,642.11	75,500.00	58,857.89	22.0
	<u>CAPITAL OUTLAY GENERAL</u>					
16-500-7020	EQUIPMENT - CAPITAL	.00	.00	60,000.00	60,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	60,000.00	60,000.00	.0
	TOTAL FUND EXPENDITURES	3,796.05	16,642.11	135,500.00	118,857.89	12.3
	NET REVENUE OVER EXPENDITURES	(3,782.78)	(16,615.09)	(135,500.00)	(118,884.91)	(12.3)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
17-100-3355	SOLID WASTE FEES	.00	78,774.50	463,200.00	384,425.50	17.0
17-100-3800	INTEREST INCOME	2.57	5.76	2,000.00	1,994.24	.3
	TOTAL REVENUES	2.57	78,780.26	465,200.00	386,419.74	16.9
	TOTAL FUND REVENUE	2.57	78,780.26	465,200.00	386,419.74	16.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
17-300-5401	SERVICE CHARGE - GENERAL FUND	.00	.00	100,000.00	100,000.00	.0
17-300-5420	SWANCC CHARGES	29,570.09	88,710.27	390,000.00	301,289.73	22.8
	TOTAL EXPENSES	29,570.09	88,710.27	490,000.00	401,289.73	18.1
	TOTAL FUND EXPENDITURES	29,570.09	88,710.27	490,000.00	401,289.73	18.1
	NET REVENUE OVER EXPENDITURES	(29,567.52)	(9,930.01)	(24,800.00)	(14,869.99)	(40.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PALATINE ROAD TIF FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
18-100-3000	REAL ESTATE TAXES	.00	.00	100,000.00	100,000.00	.0
18-100-3800	INTEREST INCOME	15.40	31.33	200.00	168.67	15.7
	TOTAL REVENUES	15.40	31.33	100,200.00	100,168.67	.0
	TOTAL FUND REVENUE	15.40	31.33	100,200.00	100,168.67	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
18-300-5100	PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
18-300-5101	AUDIT	.00	.00	2,100.00	2,100.00	.0
18-300-5102	FINANCIAL SERVICES	673.08	673.08	8,075.00	7,401.92	8.3
	TOTAL EXPENSES	673.08	673.08	14,175.00	13,501.92	4.8
	TOTAL FUND EXPENDITURES	673.08	673.08	14,175.00	13,501.92	4.8
	NET REVENUE OVER EXPENDITURES	(657.68)	(641.75)	86,025.00	86,666.75	(.8)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #1				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
21-100-3800	INTEREST INCOME	.19	.38	.00	(.38)	.0
	TOTAL REVENUES	.19	.38	.00	(.38)	.0
	TOTAL FUND REVENUE	.19	.38	.00	(.38)	.0
	NET REVENUE OVER EXPENDITURES	.19	.38	.00	(.38)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
22-100-3800	INTEREST INCOME	.85	1.73	.00	(1.73)	.0
	TOTAL REVENUES	.85	1.73	.00	(1.73)	.0
	TOTAL FUND REVENUE	.85	1.73	.00	(1.73)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
22-300-5100 PROFESSIONAL SERVICES	.00	.00	29,000.00	29,000.00	.0
TOTAL EXPENSES	.00	.00	29,000.00	29,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	29,000.00	29,000.00	.0
NET REVENUE OVER EXPENDITURES	.85	1.73	(29,000.00)	(29,001.73)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
23-100-3800	INTEREST INCOME	5.57	11.32	.00	(11.32)	.0
	TOTAL REVENUES	5.57	11.32	.00	(11.32)	.0
	TOTAL FUND REVENUE	5.57	11.32	.00	(11.32)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
23-300-5100	PROFESSIONAL SERVICES	.00	.00	320,000.00	320,000.00	.0
	TOTAL EXPENSES	.00	.00	320,000.00	320,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	320,000.00	320,000.00	.0
	NET REVENUE OVER EXPENDITURES	5.57	11.32	(320,000.00)	(320,011.32)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
24-100-3800	INTEREST INCOME	.73	1.47	.00	(1.47)	.0
	TOTAL REVENUES	.73	1.47	.00	(1.47)	.0
	TOTAL FUND REVENUE	.73	1.47	.00	(1.47)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
24-300-5100	PROFESSIONAL SERVICES	.00	.00	29,000.00	29,000.00	.0
	TOTAL EXPENSES	.00	.00	29,000.00	29,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	29,000.00	29,000.00	.0
	NET REVENUE OVER EXPENDITURES	.73	1.47	(29,000.00)	(29,001.47)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
25-100-3000	REAL ESTATE TAXES	.00	117.28	25,000.00	24,882.72	.5
25-100-3800	INTEREST INCOME	2.22	4.53	500.00	495.47	.9
	TOTAL REVENUES	2.22	121.81	25,500.00	25,378.19	.5
	TOTAL FUND REVENUE	2.22	121.81	25,500.00	25,378.19	.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
25-300-5050	SYSTEM MAINTENANCE	297.64	297.64	6,000.00	5,702.36	5.0
25-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
25-300-5500	LIABILITY INSURANCE	.00	456.63	1,000.00	543.37	45.7
	TOTAL EXPENSES	297.64	754.27	17,000.00	16,245.73	4.4
	TOTAL FUND EXPENDITURES	297.64	754.27	17,000.00	16,245.73	4.4
	NET REVENUE OVER EXPENDITURES	(295.42)	(632.46)	8,500.00	9,132.46	(7.4)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
28-100-3000	REAL ESTATE TAXES	.00	533.67	132,000.00	131,466.33	.4
28-100-3800	INTEREST INCOME	6.99	14.20	1,000.00	985.80	1.4
	TOTAL REVENUES	6.99	547.87	133,000.00	132,452.13	.4
	TOTAL FUND REVENUE	6.99	547.87	133,000.00	132,452.13	.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
28-300-5100	PROFESSIONAL SERVICES	774.15	774.15	8,000.00	7,225.85	9.7
28-300-5500	LIABILITY INSURANCE	.00	683.67	1,150.00	466.33	59.5
28-300-5710	OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
28-300-7020	EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
	TOTAL EXPENSES	774.15	1,457.82	15,150.00	13,692.18	9.6
	TOTAL FUND EXPENDITURES	774.15	1,457.82	15,150.00	13,692.18	9.6
	NET REVENUE OVER EXPENDITURES	(767.16)	(909.95)	117,850.00	118,759.95	(.8)

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	.00	.00	112,000.00	112,000.00	.0
30-550-7050 STREET RESURFACING	.00	.00	289,000.00	289,000.00	.0
30-550-7060 SIDEWALKS	.00	(26,943.09)	55,000.00	81,943.09	(49.0)
30-550-7063 DRAINAGE IMPROVEMENTS	.00	.00	241,000.00	241,000.00	.0
TOTAL DEPARTMENT 550	.00	(26,943.09)	697,000.00	723,943.09	(3.9)
TOTAL FUND EXPENDITURES	.00	(26,943.09)	697,000.00	723,943.09	(3.9)
NET REVENUE OVER EXPENDITURES	.00	26,943.09	(697,000.00)	(723,943.09)	3.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
41-100-3000	REAL ESTATE TAXES	.00	5,210.92	1,309,000.00	1,303,789.08	.4
41-100-3800	INTEREST INCOME	18.79	39.14	5,000.00	4,960.86	.8
	TOTAL REVENUES	18.79	5,250.06	1,314,000.00	1,308,749.94	.4
	TOTAL FUND REVENUE	18.79	5,250.06	1,314,000.00	1,308,749.94	.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
41-300-5101	AUDIT	.00	.00	1,500.00	1,500.00	.0
41-300-5430	BANK FEES	.00	.00	1,000.00	1,000.00	.0
	TOTAL EXPENSES	.00	.00	2,500.00	2,500.00	.0
	<u>DEBT SERVICE</u>					
41-400-6000	PRINCIPAL	.00	.00	1,080,000.00	1,080,000.00	.0
41-400-6010	INTEREST	.00	114,680.00	229,360.00	114,680.00	50.0
	TOTAL DEBT SERVICE	.00	114,680.00	1,309,360.00	1,194,680.00	8.8
	TOTAL FUND EXPENDITURES	.00	114,680.00	1,311,860.00	1,197,180.00	8.7
	NET REVENUE OVER EXPENDITURES	18.79	(109,429.94)	2,140.00	111,569.94	(5113.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
46-100-3000	REAL ESTATE TAXES	.00	1,513.51	212,000.00	210,486.49	.7
46-100-3800	INTEREST INCOME	2.72	5.67	500.00	494.33	1.1
	TOTAL REVENUES	2.72	1,519.18	212,500.00	210,980.82	.7
	TOTAL FUND REVENUE	2.72	1,519.18	212,500.00	210,980.82	.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
46-400-6000	PRINCIPAL	.00	.00	160,000.00	160,000.00	.0
46-400-6010	INTEREST	.00	26,245.00	52,490.00	26,245.00	50.0
	TOTAL DEBT SERVICE	.00	26,245.00	212,490.00	186,245.00	12.4
	TOTAL FUND EXPENDITURES	.00	26,245.00	212,490.00	186,245.00	12.4
	NET REVENUE OVER EXPENDITURES	2.72	(24,725.82)	10.00	24,735.82	(24725

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
51-100-3800	INTEREST INCOME	657.75	1,750.76	25,000.00	23,249.24	7.0
51-100-3880	WATER SALES	23,559.69	45,674.16	264,000.00	218,325.84	17.3
51-100-3881	WATER DELIVERY CHARGE	32,167.73	64,335.46	395,000.00	330,664.54	16.3
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,605.53	25,211.06	150,000.00	124,788.94	16.8
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,396.18	12,792.36	76,000.00	63,207.64	16.8
51-100-3885	PENALTY	139.17	346.68	2,500.00	2,153.32	13.9
	TOTAL REVENUES	75,526.05	150,110.48	912,500.00	762,389.52	16.5
	TOTAL FUND REVENUE	75,526.05	150,110.48	912,500.00	762,389.52	16.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
51-300-4000	WAGES	5,887.96	9,234.19	83,000.00	73,765.81	11.1
51-300-4010	OVERTIME	.00	.00	10,000.00	10,000.00	.0
51-300-4100	HEALTH INSURANCE	2,385.50	7,006.00	29,000.00	21,994.00	24.2
51-300-4110	LIFE INSURANCE	.00	20.63	150.00	129.37	13.8
51-300-4200	SOCIAL SECURITY	365.06	572.53	5,800.00	5,227.47	9.9
51-300-4210	MEDICARE	85.38	133.90	1,350.00	1,216.10	9.9
51-300-4220	IMRF	821.97	1,631.73	13,500.00	11,868.27	12.1
51-300-5000	BUILDING MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
51-300-5050	SYSTEM MAINTENANCE	.00	.00	46,000.00	46,000.00	.0
51-300-5100	PROFESSIONAL SERVICES	313.00	1,086.60	50,000.00	48,913.40	2.2
51-300-5101	AUDIT	.00	.00	4,100.00	4,100.00	.0
51-300-5102	FINANCIAL SERVICES	3,589.76	3,589.76	43,000.00	39,410.24	8.4
51-300-5200	POSTAGE	.00	.00	3,200.00	3,200.00	.0
51-300-5221	PRINTING	.00	.00	400.00	400.00	.0
51-300-5310	MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
51-300-5330	TRAINING	.00	.00	4,500.00	4,500.00	.0
51-300-5410	UTILITIES	1,748.64	1,748.64	15,000.00	13,251.36	11.7
51-300-5412	WATER	18,942.64	20,831.42	263,000.00	242,168.58	7.9
51-300-5430	CREDIT CARD & BANK CHARGES	1,842.32	2,771.99	15,000.00	12,228.01	18.5
51-300-5500	LIABILITY INSURANCE	.00	15,303.09	26,000.00	10,696.91	58.9
51-300-5530	WORKERS COMPENSATION INSURANCE	.00	717.27	2,900.00	2,182.73	24.7
51-300-5634	STONE AND CONCRETE	72.43	72.43	4,000.00	3,927.57	1.8
51-300-5661	METERS	.00	.00	2,500.00	2,500.00	.0
51-300-5750	CHEMICALS	.00	.00	500.00	500.00	.0
51-300-5751	GASOLINE	.00	.00	1,000.00	1,000.00	.0
51-300-5970	REFUNDS	.00	.00	5,000.00	5,000.00	.0
	TOTAL EXPENSES	36,054.66	64,720.18	636,400.00	571,679.82	10.2
<u>DEBT SERVICE</u>						
51-400-6000	PRINCIPAL	.00	.00	60,000.00	60,000.00	.0
51-400-6010	INTEREST	.00	8,195.00	16,390.00	8,195.00	50.0
	TOTAL DEBT SERVICE	.00	8,195.00	76,390.00	68,195.00	10.7
<u>CAPITAL OUTLAY GENERAL</u>						
51-500-7020	EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	10,000.00	10,000.00	.0
<u>OTHER FINANCING USES</u>						
51-600-8000	DEPRECIATION	.00	.00	140,000.00	140,000.00	.0
	TOTAL OTHER FINANCING USES	.00	.00	140,000.00	140,000.00	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

	WATER FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	36,054.66	72,915.18	862,790.00	789,874.82	8.5
NET REVENUE OVER EXPENDITURES	39,471.39	77,195.30	49,710.00	(27,485.30)	155.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
52-100-3330	PARKING FEES	.00	57.00	65,000.00	64,943.00	.1
	TOTAL REVENUES	.00	57.00	65,000.00	64,943.00	.1
	<u>OTHER FINANCING SOURCES</u>					
52-200-3990	INTERFUND TRANSFER IN	.00	.00	55,000.00	55,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	55,000.00	55,000.00	.0
	TOTAL FUND REVENUE	.00	57.00	120,000.00	119,943.00	.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
52-300-4001 ALLOCATED WAGES & BENEFITS	.00	.00	45,000.00	45,000.00	.0
52-300-5100 PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
52-300-5410 UTILITIES	585.15	585.15	7,500.00	6,914.85	7.8
52-300-5500 LIABILITY INSURANCE	.00	.00	9,000.00	9,000.00	.0
52-300-5511 FACILITY RENT	.00	9,000.00	18,000.00	9,000.00	50.0
52-300-5632 ICE CONTROL MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
52-300-5710 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
52-300-5970 REFUNDS	.00	.00	250.00	250.00	.0
TOTAL EXPENSES	585.15	9,585.15	87,750.00	78,164.85	10.9
<u>OTHER FINANCING USES</u>					
52-600-8000 DEPRECIATION	.00	.00	32,000.00	32,000.00	.0
TOTAL OTHER FINANCING USES	.00	.00	32,000.00	32,000.00	.0
TOTAL FUND EXPENDITURES	585.15	9,585.15	119,750.00	110,164.85	8.0
NET REVENUE OVER EXPENDITURES	(585.15)	(9,528.15)	250.00	9,778.15	(3811.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SANITARY SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
53-100-3800	INTEREST INCOME	75.34	152.88	.00	(152.88)	.0
53-100-3884	SANITARY SEWER CHARGES	(83.21)	(83.21)	800,000.00	800,083.21	.0
53-100-3885	PENALTY	(11.44)	(148.40)	7,500.00	7,648.40	(2.0)
	TOTAL REVENUES	(19.31)	(78.73)	807,500.00	807,578.73	.0
	TOTAL FUND REVENUE	(19.31)	(78.73)	807,500.00	807,578.73	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
53-300-4000	WAGES	4,480.64	7,027.08	62,000.00	54,972.92	11.3
53-300-4100	HEALTH INSURANCE	.00	.00	10,000.00	10,000.00	.0
53-300-4110	LIFE INSURANCE	.00	.00	150.00	150.00	.0
53-300-4200	SOCIAL SECURITY	300.13	458.02	4,000.00	3,541.98	11.5
53-300-4210	MEDICARE	70.19	107.11	900.00	792.89	11.9
53-300-4220	IMRF	145.20	288.25	9,200.00	8,911.75	3.1
53-300-5050	SYSTEM MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
53-300-5100	PROFESSIONAL SERVICES	886.15	966.73	40,000.00	39,033.27	2.4
53-300-5101	AUDIT & ACCTG SERVICES	.00	.00	4,100.00	4,100.00	.0
53-300-5102	FINANCIAL SERVICES	3,589.76	3,589.76	43,000.00	39,410.24	8.4
53-300-5200	POSTAGE	.00	.00	1,500.00	1,500.00	.0
53-300-5221	PRINTING	.00	.00	1,500.00	1,500.00	.0
53-300-5330	TRAINING	.00	.00	2,000.00	2,000.00	.0
53-300-5500	LIABILITY INSURANCE	.00	3,481.19	51,000.00	47,518.81	6.8
53-300-5530	WORKER'S COMP INSURANCE	.00	179.31	725.00	545.69	24.7
	TOTAL EXPENSES	9,472.07	16,097.45	280,075.00	263,977.55	5.8
	<u>CAPITAL OUTLAY GENERAL</u>					
53-500-7051	SYSTEM IMPROVEMENTS	5,340.00	5,340.00	482,525.00	477,185.00	1.1
	TOTAL CAPITAL OUTLAY GENERAL	5,340.00	5,340.00	482,525.00	477,185.00	1.1
	TOTAL FUND EXPENDITURES	14,812.07	21,437.45	762,600.00	741,162.55	2.8
	NET REVENUE OVER EXPENDITURES	(14,831.38)	(21,516.18)	44,900.00	66,416.18	(47.9)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
71-100-3000	REAL ESTATE TAXES	.00	1,391.98	396,326.00	394,934.02	.4
71-100-3800	INTEREST INCOME	6.89	16.78	150,000.00	149,983.22	.0
71-100-3801	NET APPRECIATION - FV INV	.00	.00	250,000.00	250,000.00	.0
71-100-3860	CITY CONTRIBUTION	.00	.00	658,882.00	658,882.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	(16,503.75)	(32,976.36)	240,000.00	272,976.36	(13.7)
	<u>TOTAL REVENUES</u>	<u>(16,496.86)</u>	<u>(31,567.60)</u>	<u>1,695,208.00</u>	<u>1,726,775.60</u>	<u>(1.9)</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>(16,496.86)</u>	 <u>(31,567.60)</u>	 <u>1,695,208.00</u>	 <u>1,726,775.60</u>	 <u>(1.9)</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
71-300-4232	DISABILITY BENEFITS	10,981.60	21,963.20	132,000.00	110,036.80	16.6
71-300-4233	PENSION PAYMENTS	64,355.80	131,008.26	947,000.00	815,991.74	13.8
71-300-5102	ADMINISTRATION	.00	.00	47,600.00	47,600.00	.0
71-300-5107	INVESTMENT EXPENSE	.00	.00	25,000.00	25,000.00	.0
	TOTAL EXPENSES	75,337.40	152,971.46	1,151,600.00	998,628.54	13.3
	TOTAL FUND EXPENDITURES	75,337.40	152,971.46	1,151,600.00	998,628.54	13.3
	NET REVENUE OVER EXPENDITURES	(91,834.26)	(184,539.06)	543,608.00	728,147.06	(34.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2020

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899	MISCELLANEOUS INCOME	4.36	8.44	.00	(8.44)	.0
	TOTAL DEPARTMENT 100	4.36	8.44	.00	(8.44)	.0
	TOTAL FUND REVENUE	4.36	8.44	.00	(8.44)	.0
	NET REVENUE OVER EXPENDITURES	4.36	8.44	.00	(8.44)	.0



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 22, 2020
To: Mayor Helmer and City Council
Cc: Joe Wade, City Administrator
From: Daniel A. Peterson, Director of Building & Development
Subject: Recreational Equipment in Front and Side Yards

ISSUE: Consideration of a Text Amendment to amend Section 5-3-4G: Permitted Accessory Buildings, Structures and Uses. Establish basketball hoops, portable sport nets and tree swings as permitted recreational equipment in certain yards.

BACKGROUND:

Beginning after Governor Pritzker's executive order #20-07 instituting a "Stay at Home" order, the City has received a significant increase in calls for service related to ordinance violations from City residents. The types of complaints include, but are not limited to high grass and weeds, inoperable vehicles, storage of trash and debris, houses in disrepair and recreational equipment in front and side yards. Specifically, complaints of sports equipment such as basketball hoops, hockey and lacrosse goals and permanent play forts received by the City.

One complainant filed a complaint for basketball hoops and tree swings in the front yard and cited the City's ordinance, Section 5-3-4G: Permitted Accessory Buildings, Structures and Uses, which specifically prohibits "Recreational Equipment" to be located in front and side yards. The City's ordinance does not define recreational equipment. Inspector Porzycki made contact with the property owner in question and advised of the violation. Upon inquiry, advised that the resident should contact their Alderman to see about getting the ordinance changed. Alderman Morgan-Adams, brought the issue to the Council's attention during the June 8, 2020 council meeting and referred to staff for research and recommendation.

Staff performed a visual survey of the entire City on June 12, 2020, to determine the number of properties that had recreational equipment in front and side yards. The survey also identified the type of recreational equipment located in the prohibited yards.

Types of Recreational Equipment

Basketball nets (Permanent & Portable)
Hockey/soccer net (Portable)
Tire swings (Single Swing in tree)
Playsets (manufactured, Multiple Swing, Zip Line)
Pickle ball net (Portable)

of Properties

418
7
21
5
1
452

Rec

Staff also researched ordinances from Arlington Heights, Mt. Prospect, Wheeling, Palatine and Lake Zurich to see if they address this type of use in front and side yards. The Village of Wheeling does allow basketball hoops in front yards on the driveways, but they are required to be 25' from the front property line. The Village of Lake Zurich classifies play structures and forts as accessory structures and only permits those in rear yards.

Approximately 15% of the City's residential properties are currently in violation of the City code. Based upon the number and types of recreational equipment found throughout the City, staff is recommending minor changes to the Lot Coverage Table in Section 5-3-4 G. Staff is proposing to amend Section 5-3-4G to allow portable sport nets for hockey/soccer/lacrosse, tire swings (a single swing in a tree), and basketball nets (permanent and portable) with a setback of 20' from the property line, as allowable equipment in the front yards. The recommended setback would provide adequate safety distance of approximately 35' from the edge of the road to the net. This would allow basketball hoops, portable sports nets and single swings in the front yard, while preserving the front yard open space by restricting the large playsets/forts (accessory structures) in front or side yards.

A text amendment is required to make the recommended changes to Section 5-3-4 G of the City's zoning code.

RECOMMENDATION: City Council direct staff to prepare an application for a text amendment to amend Section 5-3-4G of the City Zoning Code.

Attachment: Section 5-3-4G: Table of Permitted Buildings, Structures and Uses

by re

by re

by re

Section 5-3-4: Lot Coverage

G. Permitted Accessory Buildings, Structures And Uses: The following accessory buildings, structures and uses are permitted as projections into or intrusions upon required yards. Said projections or intrusions shall be allowed for conforming required yards. However, in the case of a variation, a projection or intrusion shall be not more than two feet (2') into a varied yard, notwithstanding the permitted extent of said projection or intrusion set forth as follows:

Note:

F Denotes permitted obstruction in front yards and side yards adjoining streets.

S Denotes permitted obstruction in interior side yards.

R Denotes permitted obstruction in rear yards.

C Denotes permitted obstruction in open courts.

Air conditioning equipment:				
Central air conditioning units may not project more than 6 feet, provided the unit is adequately screened.	F		R	
Window units may not project more than 24 inches.	F	S	R	C
Aquatic landscape features including ponds not greater than 24 inches in depth. Must have water movement or some type of aeration (corner side only).	F	S	R	
Arbors or trellises.	F	S	R	C
Architectural entrance structures on a lot not less than 1 acre in area or at entrance roadways into subdivisions containing 50 or more lots.	F	S	R	
Awnings and canopies:				
Awnings may project not more than 4 feet into a required yard or court.	F	S	R	C
Awnings for business and commercial use may project into required front or transitional yard and may project into the public way, but not closer than 4 feet to the curb line and must have a height of not less than 7 feet above the public walk.	F	S	R	C
Canopies serving business, institutional and multiple-family uses may project into a front or corner side yard to the property line, but must have a minimum height above the established grade of not less than 7 feet.	F			C
Balconies, projecting by not more than 4 feet.	F		R	C
Camper, camper trailer, boat or other recreational equipment or vehicle. (See chapter 8 , "Off Street Parking And Loading", of this title.)				
Cantilevered windows (1 story) projecting not more than 3 feet into a yard.	F	S	R	

Chimneys, attached, projecting not more than 18 inches into a yard or court.	F	S	R	C
Eaves and gutters on principal buildings or attached accessory buildings, projecting not more than 4 feet into any required yard.	F	S	R	C
Fallout shelters.			R	
Flagpoles (20 foot height maximum).	F	S	R	C
Growing a cultivated field of farm and garden crops.		S	R	
No detached garage, nor carport attached or detached, shall exceed 720 square feet. No accessory building, other than a garage, may exceed 200 square feet. If 2 or more accessory buildings are constructed, in addition to a detached garage, the first building may not exceed 200 square feet and the other building(s) may not exceed 80 square feet, with a combined total square footage for all garages and accessory structures not to exceed 1,000 square feet.			R	
"Accessory building" shall be defined as any structure, whether affixed to or resting upon the ground and detached from the primary residence, having walls (open or enclosed) with or without a roof, and specifically identified as follows: garage, carport, open side summer house, barn, summer house, accessory storage building, screened structure, dog or animal house/kennel, playhouse, clubhouse, storage shed, gazebo, fallout shelter, utility toolshed, wood storage shed, greenhouses and any other similar structure.				
The following examples of structures and/or uses are not defined as accessory buildings and shall not be included in the square foot calculations: decks, patios, outdoor fireplaces, child's tree house, sundial, dog run, lawn furniture, light standards, screening fence for RV/boat, arbors, trellises, fence, swimming pool, flagpole, statues, sidewalk, stepping stones, tennis/badminton/volleyball court.				
Open entrances, stoops, porches, terraces, when not covered, may project not more than 10 feet and shall not exceed over 4 feet in height above the average level of the adjoining ground.	F			
Open off street loading spaces accessory to nonresidential uses. (See chapter 8 , "Off Street Parking And Loading", of this title.)				
Open off street parking spaces. (See chapter 8 , "Off Street Parking And Loading", of this title.)				
Ornamental light standards.	F	S	R	C
Recreational and laundry drying equipment.			R	C
Satellite antennas.			R	
Signs and nameplates as herein regulated. (See chapter 9 of this title.)	F	S	R	C

Sills, belt courses, cornices, and ornamental features of the principal building projecting not more than 18 inches into a yard or court.	F	S	R	C
Swimming pools, private, when conforming also with other codes or ordinances of the city.			R	
Tennis courts, private.			R	
Terraces, patios, and outdoor fireplaces.			R	
Trees, shrubs and flowers, including fruit trees, berry bushes, and landscaping.	F	S	R	C
Water retention and detention areas.		S	R	
Wireless towers, including antenna element and support structures, but not to exceed 75 feet above grade.			R	

(Ord. 0-06-17, 6-5-2006)



City of Prospect Heights

Department of Public Works

401 Piper Lane, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 264 -FAX: 847/459-0618

www.prospect-heights.il.us

MEMORANDUM

Date: 6/17/2020

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Declaration of Surplus Property- Public Works Vehicle 6/17/2020

Purpose-

This memo is to establish a surplus property ordinance which will identify equipment that has outlived its usefulness to the City.

This vehicle is a 1999 Ford F350 Aerial Lift truck. Used by Public Works for tree trimming, forestry work, streetlight repair, building maintenance, and other tasks. It is being declared surplus due to obsolescence, age, under sized for typical functions, and being beyond economical repair. A replacement vehicle was approved on last year's budget and a 2019 F550 was purchased.

Background-

Periodic reviews of vehicles and equipment insuring they have value and usefulness to the City. When this type of property is declared surplus it will be sent to auction, traded in, or exchanged for products/services of equal value.

Financial Impact-

There will be no detrimental effects, money raised from the result of the sale of surplus property will be returned to the general fund.

Recommendation-

Approve this ordinance to surplus the attached property.

Items-

The list below of property identified to be declared surplus and removed from the City's inventory.

1999 FORD F350 VIN#3FDWF36S6XMA27340 – 77,050 miles

Thank you,
Mark Roscoe
Director of Public Works

ORDINANCE NO. O-20-21

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer necessary or useful to the City and is hereby declared surplus property:

1999 FORD F350 VIN#3FDWTF36S6XMA27340 – 77,050 miles

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 2020.

APPROVED this ____ day of _____, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form _____, 2020.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 7, 2020

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. #20-10 SU - Special Use - Adult-Use Cannabis Dispensary Organization
1434 N. Rand Rd., Arlington Heights, IL

ISSUE: Consideration of a Special Use to permit an Adult-Use Cannabis Dispensary at 1434 N. Rand Rd., Arlington Heights, IL in the City of Prospect Heights B-2A General Commercial District.

BACKGROUND: The PZBA held a public hearing on June 25, 2020 to hear ZBA Case #20-10 SU, an application for a Special Use to permit an Adult-Use Cannabis Dispensary at 1434 N. Rand Rd., Arlington Heights, IL in the City of Prospect Heights B-2A General Commercial District. Representatives from Prospect Heights RE, LLC, dba Zen Leaf, presented their application and provided testimony as to the nature of the business and their plans for use of the vacant bank property. The applicants provided testimony addressing how their application meets or exceeds the standards of ordinance #O-19-42 and City of Prospect Heights zoning standards for a special use and State of Illinois Cannabis Regulation and Tax Act.

Residents submitted both verbal and written public testimony. Nine residents provided written testimony objecting to the application. Director Peterson read each of the emails into the record. One resident provided a voice message in opposition. Ten residents provided verbal testimony. Five of the residents provided verbal testimony expanding on their written testimony, three additional residents voiced opposition and two residents testified their support of the application. Primary concerns were proximity to schools, potential for increase in substance abuse, and access by minors.

After all testimony and deliberation, the PZBA voted to recommend to the City Council approval of the Special Use for an Adult-Use Cannabis Dispensary with the condition restricting the opening of the dispensary until 9:00 a.m. at the subject property in the B-2A General Commercial District for Prospect Heights RE, LLC/dba Zen Leaf.

The Plan Zoning Board of Appeals voted 6-1 to recommend approval of the Special Use. Staff concurs with the recommendation.

RECOMMENDATION: This is a first reading for Ordinance #O-20-22 granting a Special Use for an Adult-Use Cannabis Dispensary Organization at 1434 N. Rand Rd., Arlington Heights, IL 60004. No action required at this time.

Att: Draft Ordinance - #O-20-22
Chairman Dash – Memorandum
PZBA Packet Documents

ORDINANCE NO. O-20-22

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW AN ADULT-
USE CANNABIS DISPENSARY ORGANIZATION AT
1434 N. RAND RD., PROSPECT HEIGHTS, IL**

WHEREAS, the City of Prospect Heights adopted ordinance #O-19-42 amending the City of Prospect Heights Zoning Ordinance to regulate adult-use cannabis facilities within the City of Prospect Heights; and

WHEREAS, Adult-Use Cannabis Dispensing Organizations may be allowed as a Special Use in the B-2A General Commercial Zoning District; and

WHEREAS, Prospect Heights RE, LLC, dba Zen Leaf (Petitioner), has filed a petition to operate an adult-use cannabis dispensing organization at 1434 N. Rand Rd., Arlington Heights, Illinois (the “Property”); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on June 25, 2020, regarding said petition; and

WHEREAS, the PZBA has found the application meets the standards for a special use and has recommended that the City Council grant such approval; and

WHEREAS, the Mayor and City Council has reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for the special use have been met;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS** as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopts same as part of this Ordinance.

SECTION TWO. That a Special Use is hereby granted for the operation of an adult-use cannabis dispensing organization on the Property and shall run with the use and not with the land.

SECTION THREE. That the approval of the Special Use with the following condition:

1. The hours of operation for the dispensary shall be 9:00 a.m. – 10:00 p.m. Monday – Saturday and 9:00 a.m. – 6:00 p.m. on Sunday.

SECTION FOUR. That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

SECTION FIVE. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and **APPROVED** this _____ day of July 2020.

Nicholas J. Helmer, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: July _____, 2020

Memorandum

To: Prospect Heights Mayor and City Council

From: Danielle Dash – Chairman
Plan / Zoning Board of Appeals

Date: July 6, 2020

Subject: Recommendation
ZBA Case No. 20-10SU – 1434 N. Rand Rd, Arlington Heights, IL 60004
Special Use Permit to Operate an Adult-Use Cannabis Dispensing Organization in the B-2A General Commercial District

I. Purpose

Conduct a public hearing regarding an application for a Special Use, to operate an Adult-Use Cannabis Organization in a B-2A General Commercial District per 5-7-3 C of the City of Prospect Heights Zoning Code at 1434 N. Rand Road.

II. Comments and Testimonies

Petitioner Testimony:

Prospect Heights RE, LLC, dba Zen Leaf, represented by Adam Rack, WBK Engineering, Chris Fotopoulos and Anthony Marsico, Zen Leaf, Dan Farrell, Silver Star Protection Group and Elsie Purguette, KLOA Traffic Consultants presented testimony addressing how their application meets the standards of ordinance #O-19-42 and Zoning Code Section 5-7-3C. Dan Farrell, Silver Star Protection, provided testimony addressing the security requirements of the State Law and how the applicants meet and exceed the State of Illinois safety and security requirements for an adult-use dispensary. Anthony Marsico provided testimony detailing the operations of the dispensary. He explained how their internal policies, practices and hiring requirements exceed state law in the operation of the dispensary. Mr. Marsico testified that the vacant property provides the necessary features for their business. A stand-alone retail property, hard commercial corner, building was previous bank with minimal remodeling needed. He also indicated that the property has been vacant for a number of years and their use is consistent with other retail facilities in the area.

Public testimony presented during the hearing:

- 1) Director Peterson read into the record comments from 10 residents, 9 written emails and 1 resident left a phone message voicing opposition to the application. The emails were entered into the record as an exhibit to the application.
- 2) 10 residents provided verbal testimony. 5 of the residents also provided written testimony. 8 of the 10 were in opposition and 2 supported the application.
 - a. Opposition topics: Location to schools, secondary sales to minors, crime, impaired driving, impacts to minors seeing the location, dispensary should be away from public intersections, possible loss of property value, to close Aldi's, facility promotes substance abuse.
 - b. Support Comments: Current medicinal patient stated that he uses Zen Leaf and their facilities are safe, professional and provide a service that is the State Law. Second

resident indicated that the tax revenue will benefit the City, he has kids and not concern because the cannabis dispensary has stricter controls than liquor stores.

III. Board and Staff Comments

Chairman Dash explained that the hearing was not to debate the state law but to evaluate the merits of the application to the standards of the City ordinance and zoning code.

Commissioner Patel expressed that the facility should be in the open and it would be a deterrent to minors going to the area.

Commissioner Mellen stated he visited the Zen Leaf facility in St. Charles, IL and was confident in the operation, security and safety. His request would be that the dispensary open at 9:00 a.m. instead of 8:00 a.m. to reduce the potential traffic conflict with the morning traffic to Hersey H.S.

Commissioner Saewert expressed concern about the location of the facility in relationship to the two schools and the neighborhood. Additionally, she had concern that this type of business would potentially have an impact to the residential neighborhoods in the area.

Police Chief Zawlocki, provided a memorandum stating that the Police Department has reviewed the application and after a site visit to the St. Charles facility addressed their concerns. He also supports the 9:00 a.m. start time to alleviate traffic during the morning trips to Hersey.

Director Peterson's staff report of compliance with the standards. The PZBA voted to accept the staff report into the record of findings.

IV. Decisions and Findings

Based upon the testimony provided the application meets both the specific and general requirements for a special use as an Adult-Use Recreational Cannabis Dispensary. Commissioner Patel moved to recommend to the City Council approval of a special use for Zen Leaf to operate an adult use cannabis dispensary in the City B2-A General Commercial District with the condition that the hours of operation be 9:00 a.m. – 10:00 p.m. Monday thru Saturday and 9:00 a.m. to 6:00 p.m. on Sunday. Seconded by Commission Mellen.

The motion was approved 6-1 to recommend approval of the special use application and forward a positive recommendation to the City Council.

Respectfully Submitted,



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: June 10, 2020

To: Danielle Dash – Chairman
Plan/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 20-10SU – 1434 N. Rand Rd, Arlington Heights, IL 60004
Special Use Permit to Operate an Adult-Use Cannabis Dispensing Organization in
the B-2A General Commercial District

Please be advised that the City received a Special Use application to operate an Adult-Use Cannabis Dispensing Organization in the B-2A General Commercial District. The PZBA will conduct a public hearing on Thursday June 25, 2020 at the next regularly scheduled PZBA meeting.

The applicant, Prospect Height RE, LLC, represented by Chris Fotopoulos, is proposing a build out of an existing 4,550 ± square foot vacant retail bank building at 1434 N. Rand Rd., Arlington Heights. The applicant has a lease contract for the property. The parking classification per code is Class #10. Based upon the requirement for off-street parking, the restaurant would require twenty-six (26) parking spaces. The site is conforming 36 existing parking spaces are provided. Upon successful completion of the Special Use Permit process.

Thank you.

PZBA Meeting

Case #20-10 SU – Special Use
1434 N. Rand Rd., Prospect Heights. IL

EXHIBITS LIST			
No.	Date	Description	Prepared
1	5/26/2020	Completed Application	Applicant
2	5/26/2020	Written Response to Standards	Applicant
3	5/26/2020	Alta/ACSM Land Title Survey	Associated Surveying Group P.C.
4	5/26/2020	Existing/Proposed Floor Plan	Applicant
5	5/26/2020	Renderings Existing/Proposed	Applicant
6	5/26/2020	Proof of Ownership	Applicant
7	6/17/2020	Traffic Study	KLOA
8	6/8/2020	Zoning Review	Director Peterson
9	6/23/2020	Police Memo	Chief Zawlocki
10	6/10/2020	Proof of Service, Notices, Abutter's List	Staff – Applicant. In File
11 a-j	various	Resident Written Comments	Public/Residents
12			
13			
14			
15			
16			
17			
18			
19			
20			

FOR OFFICE USE ONLY:

FEE PAID _____
 RECIEPT # _____
 DATE _____
 RECV'D BY _____
 CASE # _____
 MEETING DATE _____

PLAN/ZONING BOARD OF APPEALS
 APPLICATION

Special use (\$400)
 Variation (\$150)
 Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
 Subdivision/PUD (Refer to Ord. 0-03-18)
 Lot Consolidation (Refer to Ord. 0-03-18)
 Appearance Review

APPLICANT: Prospect Heights RE, LLC
 ADDRESS: 1434 N. Rand, Prospect Heights, IL 60070

PHONE: 773- 879- 4907

E-MAIL: chris.fotopoulos@gmail.com

ADDRESS OF SUBJECT PROPERTY: 1434 N. Rand, Prospect Heights , IL 60070

PROPERTY IS LOCATED IN THE B2A ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: Section 5-7-3 C: Special Uses

DESCRIPTION OF REQUEST: Requesting a special use to operate an Adult- Use Cannabis Dispensing Organization.

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES _____ NO X
 If yes, pelase describe: _____

Has the property been the subject of previous or pending adminstrative legislative or court action:
 YES _____ NO X If yes, give details: _____

The follow items MUST be sumitted at time of filling:

1. Application (12 copies)
2. Plat of Survey (12 copies) – must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 – Tel.847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

5/26/2020
 Date:

[Signature]
 Signature of Applicant

**PLAN/ZONING BOARD OF APPEALS
APPLICATION PROCEDURE
AND
HEARING PROCESS**

These instructions are provided to help in preparing a Plan/Zoning Board Application. Delay in scheduling your hearing can be minimized by complete and timely submission of all required information and documents. **APPLICATION MUST BE COMPLETE AND SIGNED. A HEARING DATE WILL NOT BE ASSIGNED UNTIL APPLICATION IS SUBMITTED.**

I. PROCEDURE AFTER APPLICATION IS SUBMITTED

- a) Staff will review the Application and then you will then be notified by phone and mailed a confirmation letter for your assigned hearing date.
- b) The City will place a legal notice in a local newspaper. The notice will be placed not less than fifteen (15) days nor more than thirty (30) days in advance of the hearing date. The notice will state the nature of the hearing, address of property, name of applicant, and the date, time and place of the hearing.
- c) The City will post a Public Hearing Notice sign on the property not less than fifteen (15) days nor more than thirty (30) days prior to the hearing.
- d) **The Applicant is responsible for mailing (*certified mail*) the Notice to Property Owners of all properties, which lie within 350 feet of the property lines of subject property. (Please note it is also possible for the applicant to go door-to-door to obtain signatures. This should first be discussed with the Building Director). This information must be obtained from the Wheeling Township Assessor's Office, 1616 North Arlington Heights Road, Arlington Heights, IL, telephone number: 847/259-1515. The Wheeling Township Assessor's Office requires a copy of the City of Prospect Heights confirmation letter notifying the owner of the hearing date. Instructions will then be given by the Wheeling Township Assessor's Office. The Wheeling Township Assessor's Office requires 3-5 business days to process the request.**

The Notices **MUST** be mailed not less than 15 days nor more than 30 days prior to the hearing. Receipts of certified mailings **MUST** be presented as evidence on the day of the hearing. **IF SAID PROOF IS NOT FURNISHED, THE HEARING WILL NOT PROCEED.**

II. AT THE HEARING

When the Chairman calls your case, he/she will first enter various exhibits into the record. He/she will then swear in the applicant and anyone else who will present testimony on the applicant's behalf. You should be prepared to briefly state your request and then be prepared to answer board members questions.

Other parties present will then be given an opportunity to ask questions or state opinions.

You may elect, but are not required to be represented by an attorney, or bring expert witnesses to the hearing.

The Board can take one of three actions on a case:

1. Vote to recommend approval
2. Vote to recommend denial
3. Vote to continue the case because further information is required.

The Chairman will prepare a report to the City Council on the results of the hearing. The Plan/Zoning Board of Appeals is a recommending body only and the final decision is made by the City Council.

III. AT THE CITY COUNCIL MEETING

The recommendation of the Board is then placed on the next City Council meeting agenda. (The City Council meets on the first (1st) and third (3rd) Mondays of every month). The application will go through three City Council Meetings:

1st Meeting – City Council votes on the request and, if the vote is favorable, they will direct staff to prepare and ordinance.

2nd Meeting - City Council votes on the first reading of the ordinance.

3rd Meeting – City Council votes on the second reading of the ordinance and the ordinance goes into effect ten (10) days after the date of the meeting.

It is possible to shorten this process by requesting City Council to waive first reading on the Ordinance. A letter should be written to the Mayor explaining the reason why you are requesting that the first reading be waived.

IV. Final Steps

Assuming that the City Council grants approval, the ordinance goes into effect ten (10) days after the second reading. Building permits can be submitted the day after the second reading, but will not be approved until the ordinance is in effect.

Building permits must be submitted within one year after the ordinance is approved, or the process will have to be repeated. One six-month extension can be granted if you request it in writing to the Plan/Zoning Board of Appeals.

STANDARDS FOR VARIATIONS

Section 11.08G of the City of prospect heights Zoning Ordinance states as follows:

The Zoning Board of Appeals shall not recommend variation of the regulations of this ordinance unless it shall make findings of fact based upon the evidence as presented that:

- 1. Special conditions and circumstances exist which are peculiar to the land, structure of building involved and which are not applicable to other lands, structures, or buildings in the same district.*
- 2. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.*
- 3. The alleged hardship has not bee directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.*
- 4. The proposed variation will not be materially detrimental to the public welfare of injurious to other property or improvements in the neighborhood.*
- 5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger or fire, or endanger the public safety.*
- 6. The proposed variation will not alter the essential character of the locality.*
- 7. The proposed variation is in harmony with the spirit and intent of this Ordinance.*
- 8. Granting the variation requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.*
- 9. No non-conforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts, shall be considered grounds for issuance of a variation.*
- 10. The Plan/Zoning Board of Appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure.*
- 11. The Plan/Zoning Board of Appeals shall further make a finding that the granting of the variation will be in harmony with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.*

The Board my impose such conditions and restrictions upon the location, construction, design and us of the property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

**NOTICE TO PROPERTY OWNERS
PLAN/ZONING BOARD OF APPEALS
PUBLIC HEARING**

Date of Hearing:

Time of Hearing:

7:00 p.m.

Place of Hearing:

City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, IL 60070

Subject Property

Address:

Explanation of Request:

Legal Description:

Name of Applicant(s)

Address of Applicant:

This notice must be postmarked for service not less than 15 days, nor more than 30 days before the date of the public hearing. Service must be made to the owners (those persons whose names appear in the tax records) of all property owners within 350 feet in each direction of the lot lines of the subject property. The number of feet occupied by all public roads, streets, alleys and other public ways shall not be included in computing this 350 foot requirement. In no event shall this requirement exceed 450 feet (including public roads, streets, alleys and other public ways).

PLAN/ZONING BOARD OF APPEALS
2020 MEETING SCHEDULE

***Special Note:** Application will be reviewed by Staff before a Plan/ZBA Meeting Date is assigned.

Submittal Deadline Dates 11:00am

Plan/ZBA Meetings

Thursday, December 26

Thursday, January 23

Monday, January 20

Thursday, February 27

Monday, February 17

Thursday, March 19

Monday, March 23

Thursday, April 23

Monday, April 20

Thursday, May 28

Tuesday May 26

Thursday, June 25

Monday, June 22

Thursday, July 23

Monday, July 20

Thursday, August 27

Monday, August 24

Thursday, September 24

Monday, September 21

Thursday, October 22

Monday, October 19

Thursday, November 19

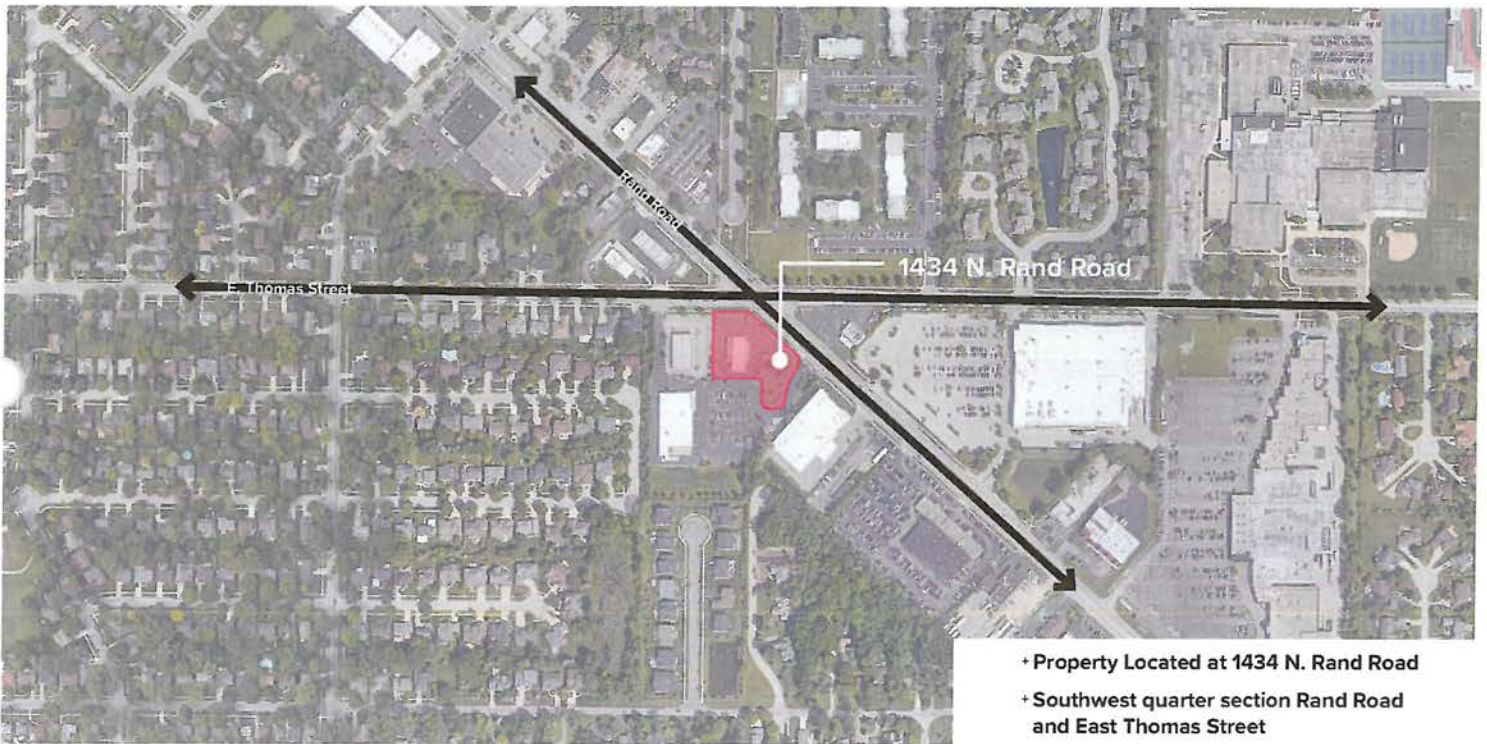
No Meeting in December

Thursday, January 28, 2021



APPLICATION FOR SPECIAL USE
Zen Leaf - Prospect Heights
City of Prospect Heights, Illinois





- + Property Located at 1434 N. Rand Road
- + Southwest quarter section Rand Road and East Thomas Street



REQUEST FOR SPECIAL USE

The Applicant requests a Special-Use to operate an Adult-Use Cannabis Dispensary at 1434 N. Rand Road in the B2-A District based on the Standards for Special Use presented below.



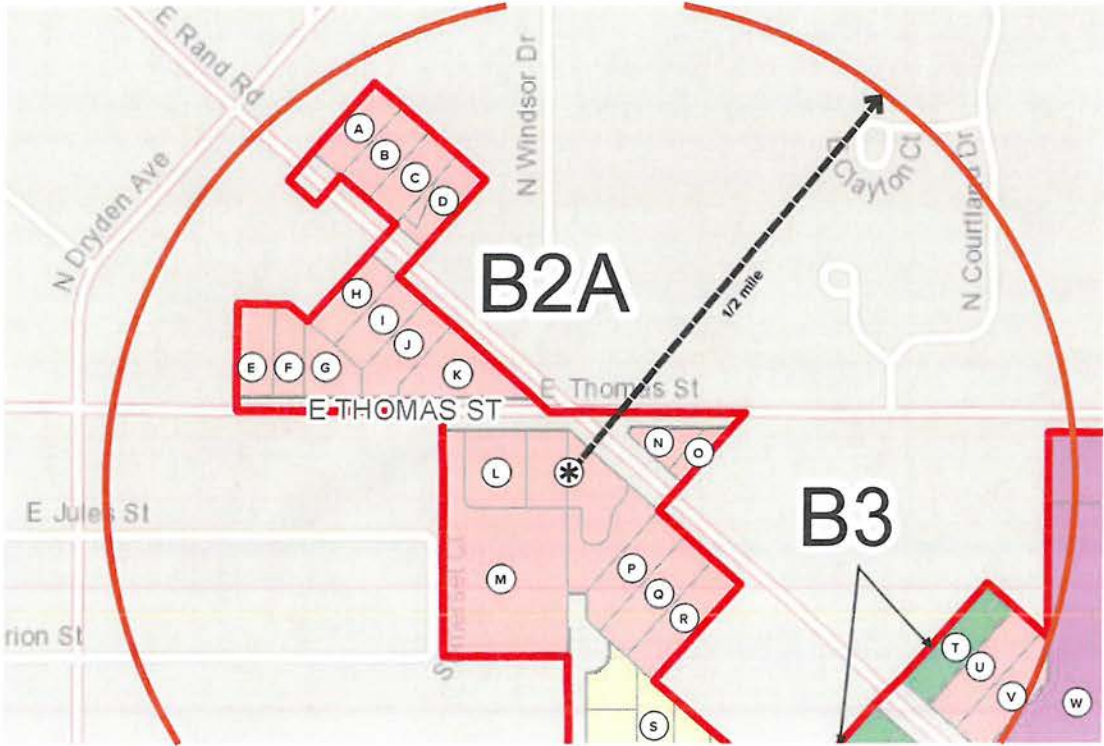
STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

- » City has adopted Special-use standards to ensure the public health, safety, morals, comfort, and general welfare. Proposed development will meet or exceed those standards.
- » State of IL has the most stringent licensing requirements for cannabis businesses.
- » Zen Leaf has a demonstrated history of operating similar facilities with the highest degree of responsibility.
- » Police and Fire have stated that neither expect additional resources will be needed to accommodate the impact of permitting a Special-use to the Adult-Use Cannabis Dispensary business.
- » Proposed use is anticipated to generate approximately \$720,000 in sales tax revenue which could be allocated to capital improvements which promote public safety or social programs for general health and well-being.
- » The proposed use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Land Uses - Prospect Heights			
ID	Current Use		
A	Heavy Commercial	M	Grocery Store
B	Heavy Commercial	N	Restaurant
C	Heavy Commercial	O	Restaurant
D	Heavy Commercial	P	Storage
E	Residential	Q	Auto Repair
F	Residential	R	Auto Sales
G	Residential	S	Residential
H	Office	T	Heavy Commercial
I	Restaurant	U	Commercial
J	Gas Station	V	Commercial
K	Gas Station	W	Commercial
L	Commercial		



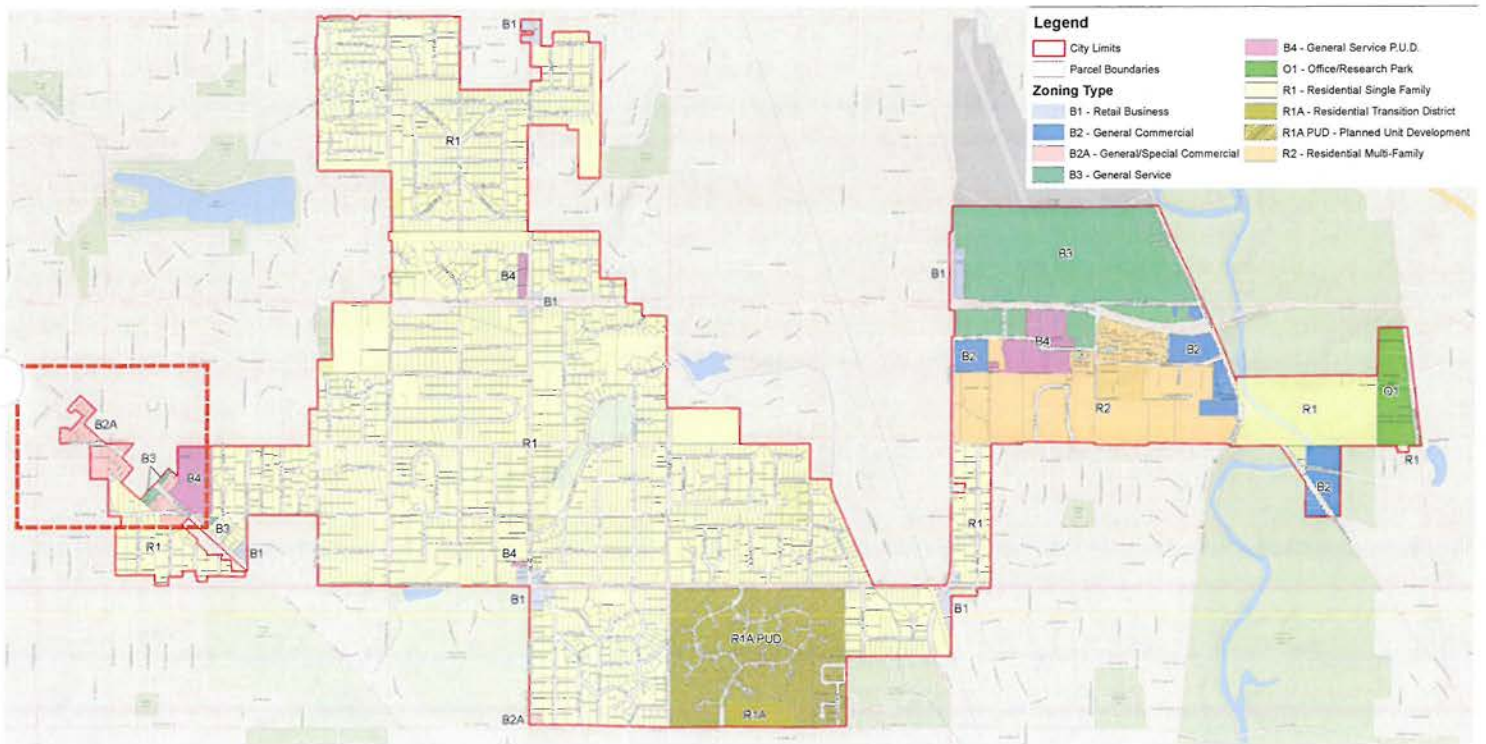


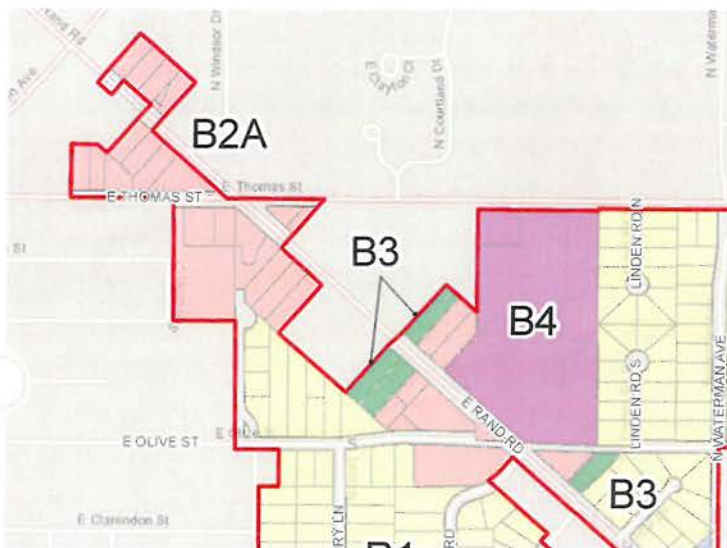
STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

- » Property is zoned B-2A (General Commercial District) which permits all uses from the B-1 (Retail Business District).
- » Adult-Use Cannabis Dispensary is a comparable retail use, in all material respects, to numerous similar, allowable uses in the B-1 and B-2A districts.
- » The B-1 and B-2A districts are the most logical zoning categories for an Adult-Use Cannabis Dispensary.
- » The proposed business could attract new consumers to the location which could in turn support other local businesses proximate to this location.
- » The proposed use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish or impair property values within the community.





Legend	
 City Limits	 B4 - General Service P.U.D.
 Parcel Boundaries	 O1 - Office/Research Park
Zoning Type	
 B1 - Retail Business	 R1 - Residential Single Family
 B2 - General Commercial	 R1A - Residential Transition District
 B2A - General/Special Commercial	 R1A PUD - Planned Unit Development
 B3 - General Service	 R2 - Residential Multi-Family

STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

- » The Special-use is proposed on a site that is already zoned for comparable retail uses.
- » The surrounding uses consist of other commercial or retail businesses including more intense retail uses.
- » The proposed Adult-Use Cannabis Dispensary will comply with each of the use standards adopted in the City's ordinance.
- » The proposed use will not impede the normal and orderly development and improvement of surrounding properties for similar retail uses permitted in the district.

STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

» Adequate utilities are provided.

- City water and sanitary sewer are available in the area.
 - + It is assumed that the existing system has the capacity as the lot was previously developed.

» The existing road network can accommodate proposed traffic.

- Primary access off of E. Thomas Street, secondary right-in/right-out driveway off of Rand Road.

» The site provides adequate access to all utility providers and first responders.

- The site layout includes a driveway loop around the entire perimeter of the building for fire access.

» There are no known drainage issues at the site.

- The proposed use can be accommodated without significant modifications to the site.
- There will be no changes to existing grades or increase in impervious surfaces which would result in a negative effect on storm water and drainage.

» Adequate parking facilities have been provided.

- Parking Standards require 6 spaces per 1,000 sq. ft. of GFA
- The site requires 26 parking spaces and two handicap-accessible spaces
- The site provides 36 parking spaces and two additional handicap-accessible spaces.



STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

» Ingress and egress is designed to minimize traffic congestion in the public streets.

- Primary, full access off of E. Thomas Street, approximately 260 feet west of the Rand Road intersection.
- Secondary, right-in/right-out driveway off of Rand Road with dedicated access.

» The proposed development is expected to have minimal impact on local traffic congestion.



STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)
 - » The proposed Special-use to allow an Adult-Use Cannabis Dispensary meets or exceeds all applicable provisions of the district in which it is located.



STANDARDS FOR SPECIAL USE

City of Prospect Heights Zoning Code Section 5-10-9: E. Standards

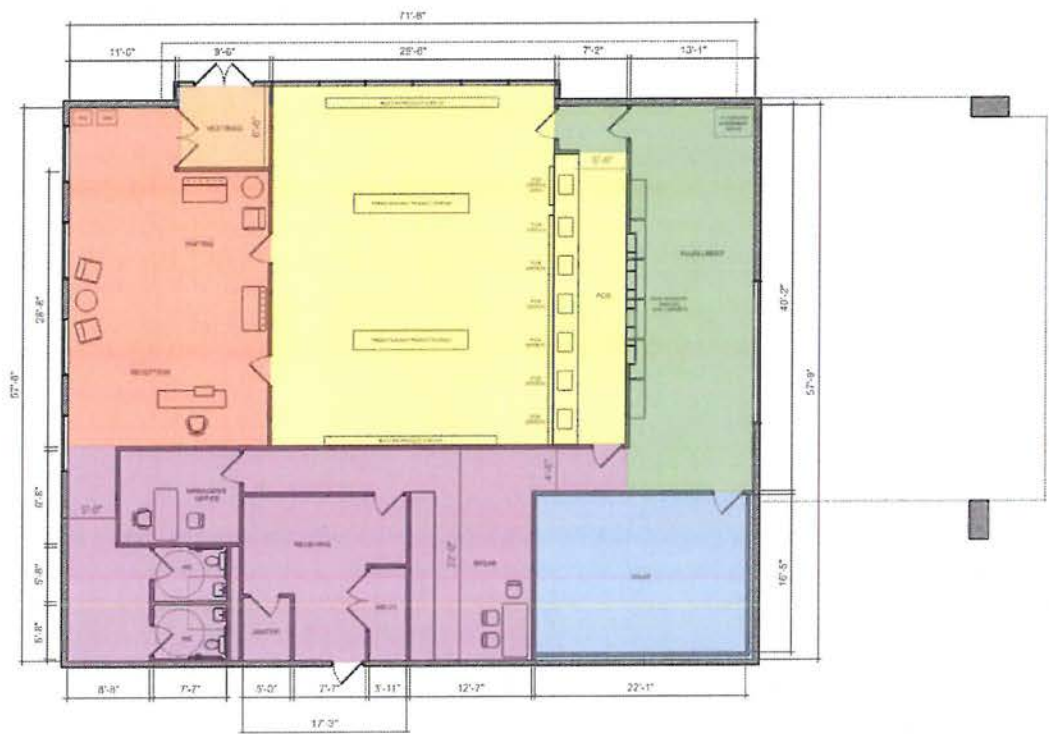
7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

» The property subject to the request for Special-use to allow for Adult-Use Cannabis Dispensary located at 1434 N. Rand Road does not lie wholly or partly in floodplain.

Source: FEMA Flood Map

FLOOR PLAN

ID	Use
	Entrance Vestibule
	Waiting and Reception
	Sales Floor / Point of Service
	Product Fulfillment
	Vault
	Building Support Spaces including: Manager's Office, Restrooms, Break rooms, Storage, etc.





Aerial View from Northwest

DEPARTMENT RECOMMENDATIONS

» Police Department

- We do not expect additional resources will be needed to handle the impact of permitting the sale of recreational cannabis.

» Fire Department

- We do not expect additional resources will be needed to handle the impact of permitting the sale of recreational cannabis.

» Finance Department

- Local Sales Taxes expect to generate at least \$720,000 in annual local tax revenue for the city of Prospect Heights

» Community & Economic Development Department

- The proposed dispensary will allow for regional economic activity related to a newly established industry while limiting it in a way as to minimize potential impacts on the community.



Aerial View from Southeast

LOCAL IMPACT

» Job Creation:

- 30-40 full/part time positions
- \$30,000 to \$65,000 annual salary, hired locally.

» Tax Revenue Estimates:

- Estimated recreational cannabis dispensary annual revenues = \$24,000,000.00

» Good stewards and active members in the community and chamber of commerce



SECURITY PROGRAM

- » All cannabis dispensaries in Illinois must implement certain specific security measures, as provided by state law. Security is a paramount concern for Zen Leaf. As such, Applicant has developed a security and operational protocol that **exceeds** the statutory requirements. Zen Leaf has retained a third party security company, Silver Star Protection, which will provide on site security during all hours of operation; as well as assist Zen Leaf with managing all security and compliance requirements and best practices.



SECURITY PROGRAM

» **Comprehensive Surveillance & Alarm Systems.** Applicant will install and maintain a comprehensive 24/7 camera surveillance system, covering both the interior and exterior of the Dispensary, along with a silent alarm system with motion detectors, glass break switches, and panic alarms. Camera Surveillance system will be maintain 90 day cloud backup in compliance with State Law.

» **Customer Flow Protocol.** Upon entering the Dispensary through the Building's main entrance, patients and purchasers will be greeted by a reception desk and attendant specialist, who will verify proper credentials in alliance with Illinois State law for qualified purchasers.



SECURITY PROGRAM

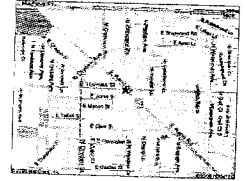
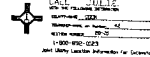
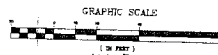
- » **Point of Sale & Inventory Management.** The facility will maintain an industry standard bolted, locked vault room for all cannabis inventory. No cannabis is present within sales cases on the display floor (the product boxes displayed within the cases are empty). The Dispensary will also maintain a statutorily required secure inventory management and point of sale system, which allows Applicant to track all cannabis products from seed to sale. Upon dispensing cannabis to a purchaser, Applicant records sales data including which specific product was dispensed.
- » **Professional Staff.** All Dispensary staff wear photo identification badges and are trained to immediately notify local law enforcement if they observe suspicious activity and/or emergency events with the assistance of 3rd party security staff. All staff needs to complete a state and federal background check. Staff is also trained on how to assist purchasers and handle emergency events, such as active shooter, robbery, and medical emergencies.



SUMMARY

Zen Leaf is interested in opening an Adult-Use Cannabis Dispensary in Prospect Heights

- » Estimated recreational cannabis dispensary annualized revenues = \$24,000,000
- » Not seeking to open a consumption lounge.
- » Minimal to no expected negative impact on the City.
- » The Proposed Location: 1434 N Rand Rd., Prospect Heights, Illinois
 - Subject to City's zoning and special use regulations;
 - Easily convertible to a dispensary use; and
 - Readily securable
- » Proposed Hours of Operation
 - Monday - Saturday: 8am to 10pm
 - Sunday: 9am to 6pm

[illegible]

VICINITY MAP

STATE OF ALABAMA)
COUNTY OF WILCOX) ss

This survey is made for the benefit of Bear Stearns Commercial Mortgage, Inc. Its
successors and assigns, Western Real Estate, Inc., Western Colonial Real Estate
Company, LLC and DISCOB, LLC.

3. Michael G. Hervey, a Registered Land Surveyor in the State of Illinois, do hereby certify to foregoing parties, their successors and assigns, as of the date set forth above, that I have made a careful survey of a tract of land (the "Premises") described as follows:

LOT 2 IN THE FINEST PLAT OF SUBDIVISION OF HOSE PROSPECT HEIGHTS SUBDIVISION, BEING A RE-SUBDIVISION OF LOT 2 IN AN E-1/4 PROSPECT HEIGHTS SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST 1/4 OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 42 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN IN DEER CREEK TOWNSHIP, ILLINOIS.

1. The survey reflected by this post was actually made upon the ground, that the effective part of survey is made at least in accordance with the minimum standards delineated by the State of Michigan for all surveys and not the minimum standards listed in the British Requirements for ALTA and AIA. The survey party established and adopted the ALTA and AIA standard as the minimum standard for this certification by ALTA and AIA. The standard was modified to meet current minimum employer and user accuracy and precision standards as modified to meet current minimum employer and user tolerance requirements of the state in which the subject project is located and these tolerance items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13 are shown.

3. All utilities serving the Tractees extend through existing public streets and/or easements of record that exist as shown, there are no easements or rights of way shown on the map that are not shown on the plat. The property described herein is the same as the property described in County of Orange, California, Community Consent No. 1430000010732 with an effective date of June 2, 2006 and that all easements, rights of way and restrictions are in full compliance of easements that the undersigned has been advised of and has knowledge, and there are no other easements, rights of way or restrictions that affect the subject property.

4. There are no encroachments onto adjoining premises, streets or slayed by any buildings, structures or other improvements, and no encroachments onto said Premises by buildings, structures or other improvements situated on adjoining premises.

5. Said described property is located within an area having a Zone Designation X-1 (INDUSTRIAL) with a State of identification of November 4, 2009 for Community Number Insurance Rate Map for 682 in Cook County, State of Idaho, which is the Current Flood Insurance Rate Map for the community in which said Premises is situated.

6. To

7. The number of signed parking spaces located on the subject property is 48, and artent people are graphically shown herein.

8. All artent, rear yard and rear yard lines shown on the recorded plat or art form in the applicable zoning ordinance are shown on the survey.

Michael A. Henry
Surveyor

[illegible]

PEL BOX 810 BOLLINGERDICK, IL 60440
PH (630) 759-0205 FAX (630) 759-9291

CLIENT: THE WIDEWATERS GROUP, INC.
JOB NO: 63713-26
DATE: 08/01/2000

FIELDWORK DATE: 6-24-06

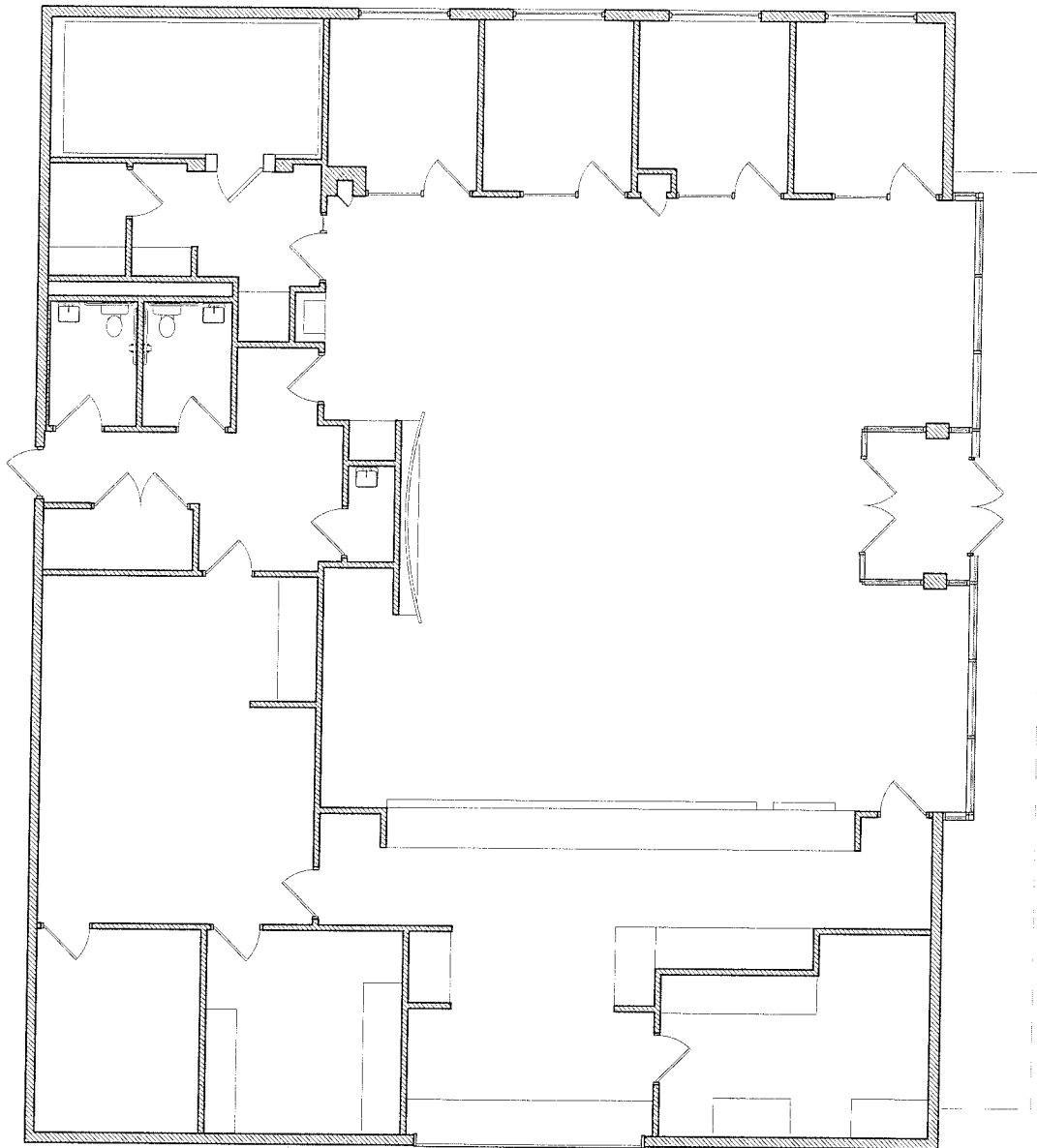


LEGEND	
□	EXIST. LIGHT POLE
△	EXIST. WASTEWATER MANHOLE
△	EXIST. FIRE HYDRANT
△	EXIST. WATER VALVE
●	EXIST. POWER POLE
○	EXIST. MANHOLE
○	EXIST. STORM OVER INLET
○	EXIST. CURB & GUTTER
○	EXIST. FENCE LINE
○	EXIST. TRAFFIC SIGNAL
○	EXIST. SPRINKLER SYSTEM VALVE BOX
○	EXIST. UTILITY PEGHOLE
○	EXIST. UTILITY PEGHOLE

Michael J. Henry
 Maine Professional Land Surveyor No. 025-19800
 Maine Dept. Prof. Regulations No. 064-000013

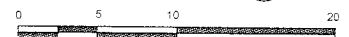
AUG 14 2005

Future Construction



EXISTING FLOOR PLAN

SCALE:
3/32" = 1'



A1.1

4,100 SF
RENOVATION

VERSION:
6
ORIGINAL DATE:
5.21.2020
REVISION DATE:
5.22.2020

INTENT:
FOR CITY REVIEW
NOT FOR BID, PERMIT,
OR CONSTRUCTION

CLIENT:
ZENLEAF

PROJECT:
ADULT USE
CANNABIS DISPENSARY

DRAWING:
EXISTING
FLOOR PLAN

ADDRESS:
1434 RAND RD.
PROSPECT HEIGHTS, IL, 60004

CURRENT STORE - PREMIUM SHOPPING EXPERIENCE



CURRENT STORE - PREMIUM SHOPPING EXPERIENCE



EXISTING SPACE



EXISTING SPACE



EXISTING SPACE



EXISTING SPACE



EXISTING SPACE



EXISTING SPACE



PROPOSED RENDERINGS



PROPOSED RENDERINGS



PROPOSED RENDERINGS



STATE OF ILLINOIS)
)SS.
COUNTY OF COOK)

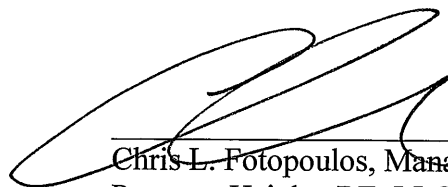
AFFIDAVIT

The undersigned, being the duly appointed Manager of Prospect Heights RE LLC, an Illinois limited liability company ("PHRE"), does hereby certify and affirm to the City of Prospect Heights and all other interested parties on behalf of PHRE that the following statements are true and correct as of the date hereof:

1. The cannabis dispensary to be operated at 1434 Rand Road, Prospect Heights, Illinois (the "Facility") is not located within 750 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school.
2. The Facility is not located in a larger complex or structure that is contiguous or adjacent to the property line of a pre-existing public or private nursery school, preschool, primary or secondary school.
3. Upon opening for business, at least 75% of the floor area of the Facility shall be devoted to the activities of the dispensing organization as authorized by the Cannabis Regulation and Tax Act (P.A. 101-0027) (the "Act"), and the dispensing organization shall not sell food for consumption within the Facility other than as authorized by Section 6.5 of Title 5 (Zoning) of the City of Prospect Heights.
4. The Facility shall not conduct any sales or distribution of cannabis other than as authorized by the Act.
5. The Facility shall not host on-site consumption of cannabis.
6. The Facility shall be classified as "Class 10" per Section 5-8-6 (Schedule of Parking Requirements) of the Code of the City of Prospect Heights, and additional parking may be required by the City as a result of the analysis completed through Section 5-3-19 (B) (Adult Use Cannabis: Special Use).
7. Upon opening for business, the Facility shall be in compliance with Section 5-3-19(D) of Title 5 (Zoning) of the City of Prospect Heights and all other requirements of the Act.

FURTHER AFFIANT SAYETH NOT.

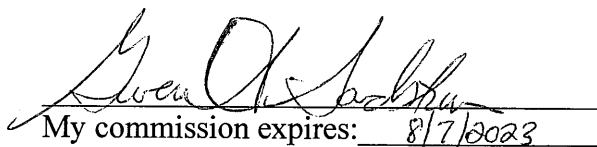
Dated: June 25, 2020.



Chris L. Fotopoulos, Manager
Prospect Heights RE, LLC

The undersigned, GWEN A SANDSTROM, being a Notary Public in and for the above County and State, does hereby certify that Chris L. Fotopoulos, the Manager of Prospect Heights RE, LLC, did appear before me in person on this date, and did certify that he executed the foregoing instrument on behalf of said LLC as his true and voluntary act and as the true and voluntary act of said LLC.

Dated: June 25, 2020.



My commission expires: 8/7/2023

[SEAL]



MEMORANDUM TO: Anthony Marsico
Verano Holdings

FROM: Elise Purguette
Consultant

Luay R. Aboona, PE, PTOE
Principal

DATE: June 17, 2020

SUBJECT: Traffic and Parking Evaluation
Proposed Marijuana Dispensary
Prospect Heights, Illinois

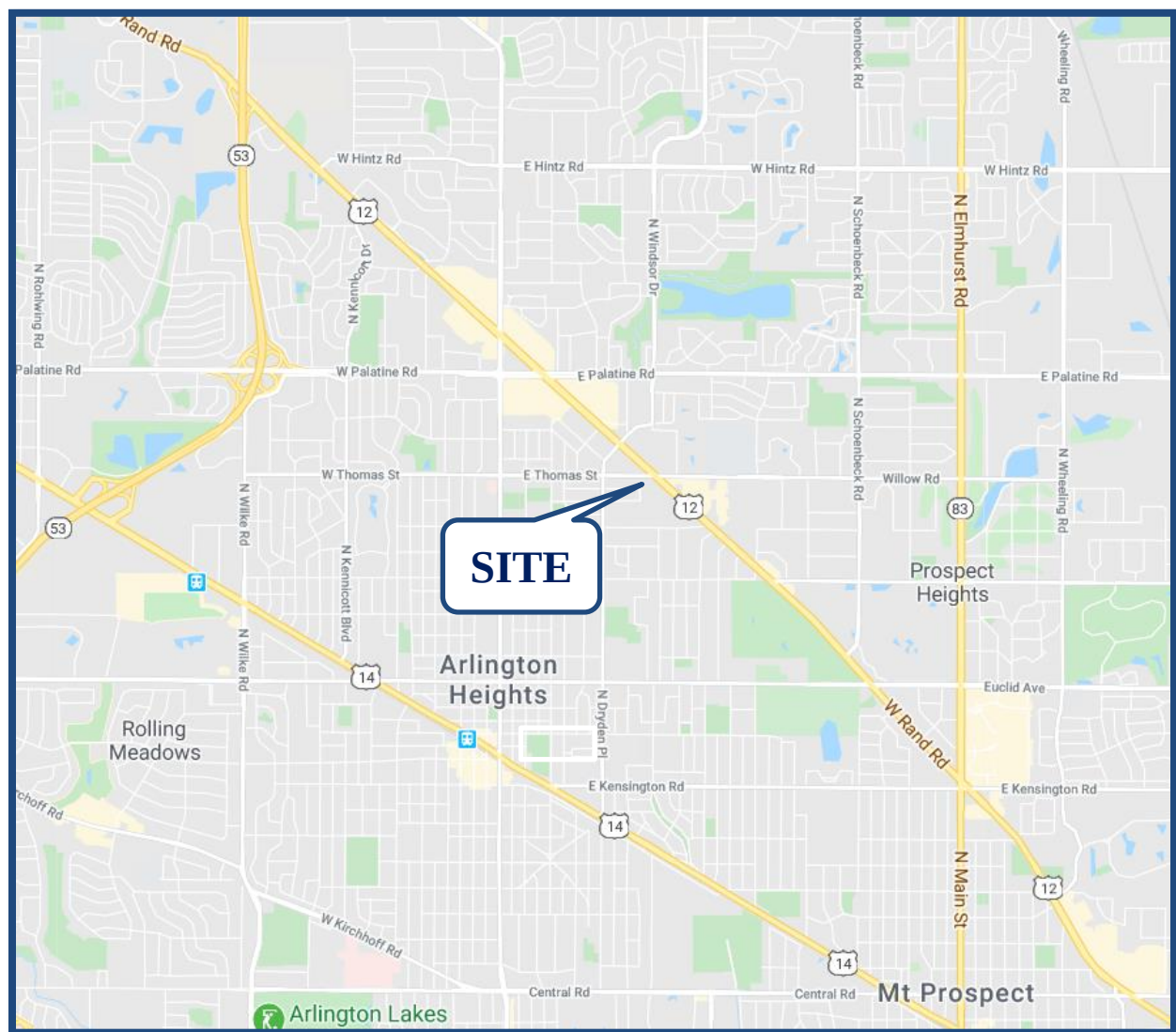
This memorandum summarizes the results and findings of a site traffic and parking evaluation conducted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) for the proposed medical/recreational marijuana dispensary to be located in Prospect Heights, Illinois. The site is located at 1434 Rand Road in the southwest quadrant of the intersection of Rand Road with Thomas Street. As proposed, the marijuana dispensary will occupy the vacant Bank of America building adjacent to the Aldi store. Access will continue to be provided via the existing right-in/right-out access drive off Rand Road and the full movement access drive off Thomas Street. **Figure 1** shows the site location and **Figure 2** shows an aerial view of the site.

The purpose of this evaluation is to evaluate the traffic impact of the proposed dispensary as well as the adequacy of the access system and the parking supply.

Existing Roadway Characteristics

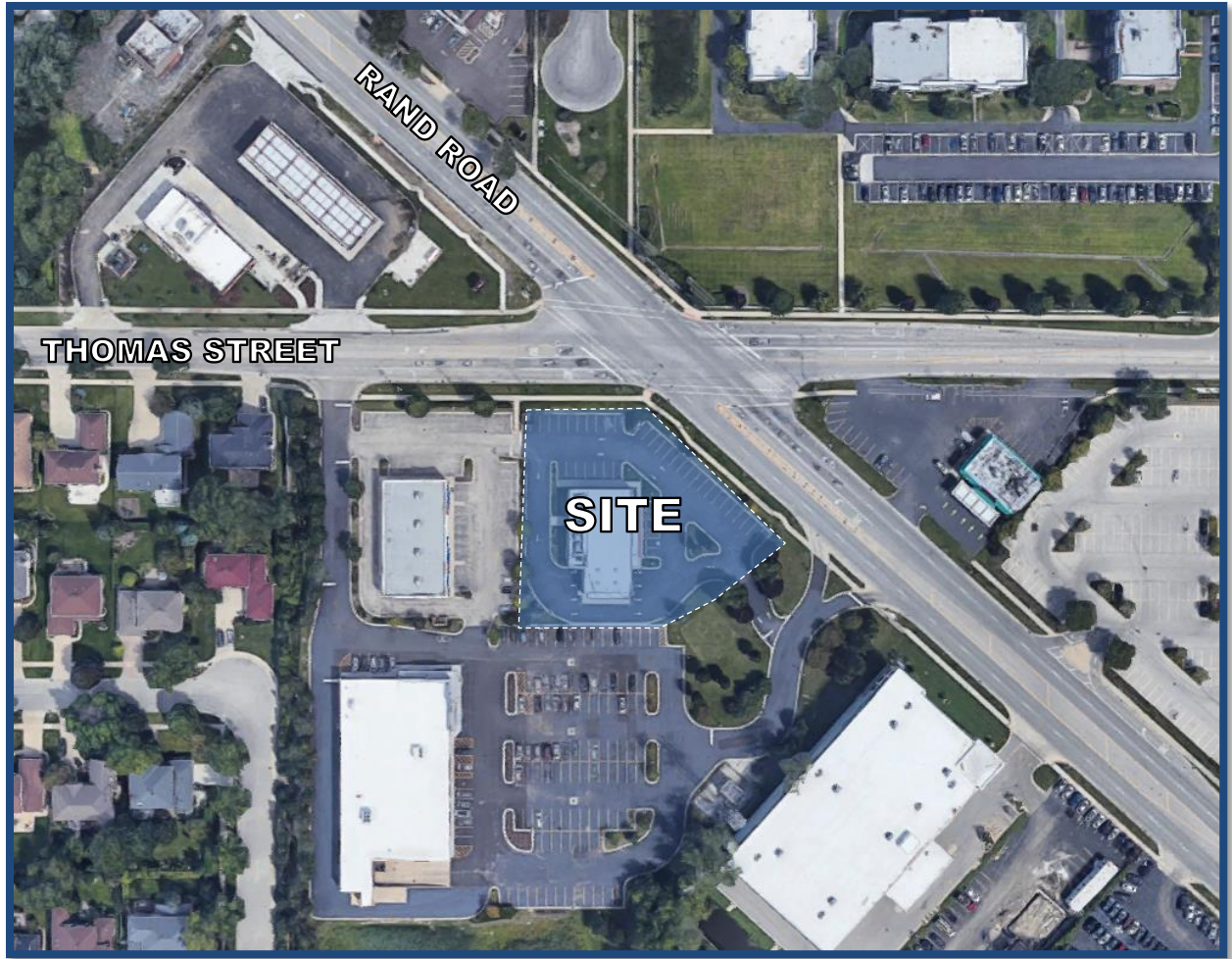
The site is located in the southwest quadrant of the signalized intersection of Rand Road with Thomas Street. The following is a brief description of the two major roadways that serve the site:

Rand Road (US Route 12) is a northwest-southeast Strategic Regional Arterial (SRA) that carries approximately 30,200 vehicles per day south of Thomas Street and 29,200 vehicles per day north of Thomas Street (Illinois Department of Transportation [IDOT] 2019) with a posted speed limit of 35 miles per hour. At its signalized intersection with Thomas Street, Rand Road provides an exclusive left-turn lane, a through lane, and a combined through/right-turn lane on both approaches. In addition, standard style crosswalks are provided on the north and south legs of this intersection.



Site Location

Figure 1



Aerial View of Site

Figure 2

Thomas Street is an east-west major collector that carries approximately 4,150 vehicles per day east of Rand Road and 6,250 vehicles per day west of Rand Road (IDOT 2018). Thomas Street is under the jurisdiction of the Cook County Department of Transportation and Highways (CCDTH) and has a posted speed limit of 30 miles per hour. At its signalized intersection with Rand Road, Thomas Street provides an exclusive left-turn lane, a through lane, and an exclusive right-turn lane on both approaches. In addition, standard style crosswalks are provided on the east and west legs of this intersection. At its unsignalized intersection with the full movement access drive serving the vacant Bank of America, Thomas Street provides a combined through/right-turn lane on the eastbound approach and a combined through/left-turn lane on the westbound approach.

Marijuana Dispensary

As previously indicated, the site is currently occupied by a vacant Bank of America building. Under the proposed plans, the vacant 4,542 square-foot building will be occupied by the medical and recreational marijuana dispensary. The site is located within an existing retail center that contains an Aldi store and a second vacant building.

Access

Access to the dispensary will continue to be provided via the existing right-in/right-out access drive off Rand Road and the full movement access drive off Thomas Street. Each access drive provides one inbound lane and one outbound lane with outbound movements under stop sign control. A two-way left turn lane is provided on Thomas Street that accommodates westbound left turns into the site. A copy of the site plan is included in the Appendix.

Operational Characteristics of the Proposed Dispensary

Below is a summary of the operational characteristics of the proposed dispensary:

- The dispensary will generally be open between 8:00 A.M. and 10:00 P.M. Monday through Saturday and between 9:00 A.M. and 6:00 P.M. on Sundays.
- It is anticipated that there will be 15 employees at the store at any given time.
- The average length of stay is five to ten minutes for first-time customers and two to four minutes for pre-order customers.
- Approximately 20 to 25 deliveries per week are expected.

Based on information provided by the operator and recognizing that on the first few days and on certain special occasions (such as 4/20 celebrations) heavy demand could be experienced, the operator will use a reservation software which will limit the number of people who can visit the facility during a 30-minute period. In addition, the operator will use a fulfillment model so that orders are taken while customers are in line or on the sales floor, which reduces their time at the point of sale and helps avoid holding up any lines.

Proposed Dispensary Traffic Generation

The volume of traffic estimated to be generated by the proposed dispensary was based on trip generation rates published by the Institute of Transportation Engineers in the (ITE) *Trip Generation Manual*, 10th Edition. The peak hour trip generation estimates are shown in **Table 1** and the daily two-way traffic volumes estimated on weekdays and Saturdays are shown in **Table 2**.

Table 1

PROJECTED PEAK HOUR SITE-GENERATED TRAFFIC VOLUMES – ITE RATES

Type/Size	Weekday Morning Peak Hour			Weekday Evening Peak Hour			Saturday Midday Peak Hour		
	In	Out	Total	In	Out	Total	In	Out	Total
Marijuana Dispensary (4,542 s.f.)	26	21	47	50	50	100	83	83	166

Table 2

PROJECTED DAILY SITE-GENERATED TRAFFIC VOLUMES – ITE RATES

Type/Size	Daily Two-Way Traffic (Weekday)			Daily Two-Way Traffic (Saturday)		
	In	Out	Total	In	Out	Total
Marijuana Dispensary (4,542 s.f.)	574	574	1,148	589	589	1,178

Traffic Evaluation

Based on a traffic impact study conducted by Kimley Horn in 2016 for the Thorntons fuel station located at the northwest quadrant of the intersection of Rand Road with Thomas Street, it is anticipated that the amount of traffic at this intersection will be approximately 2,945 vehicles during the weekday morning peak hour, 3,930 vehicles during the weekday evening peak hour, and 3,705 vehicles during the Saturday midday peak hour after the buildout of the Thorntons fuel station. When compared to the estimated peak hour trips that will be generated, the proposed facility will increase traffic travelling through the intersection by less than three percent. As such, the increase in traffic traveling through this intersection will be minimal.

When the estimated peak hour traffic volumes anticipated to be generated by the proposed dispensary are compared to the average daily traffic volume along Rand Road, the proposed dispensary traffic will amount to approximately three percent of the daily traffic traversing Rand Road. As such, the traffic estimated to be generated by the proposed dispensary will have a minimal impact on traffic conditions and the area roadway network will be adequate in accommodating the future traffic volumes.

Parking Evaluation

The outlot parcel provides a total of approximately 38 off-street parking spaces. In order to determine the adequacy of the proposed parking spaces, the parking demand was evaluated based on the following:

- ITE Parking Data
- Customer Data

Parking Based on ITE Data

In reviewing the survey data published in the 5th Edition of the *ITE Parking Generation Manual* for Land-Use Code 882 (Marijuana Dispensary), the 4,542 square-foot facility will have a peak parking demand of 33 vehicles. Therefore, the supply of 38 parking spaces will be adequate in accommodating the projected parking demand of the proposed dispensary.

Customer Data

As previously indicated, the overall number of parking spaces serving the outlot building is 38. With an average of 15 employees expected to be on site per shift and assuming all of them use their personal vehicle, this means that 23 parking spaces will be available for customers. Based on information provided by the operator, approximately 50 percent of customers will pre-order while the remaining will be on-site (walk-in) orders. In addition, the average length of stay is five to ten minutes for first-time customers and two to four minutes for pre-order customers. Based on that turnover, the peak customer parking demand of the dispensary will be approximately 10 parking spaces. When combined with the employee parking demand, the overall parking demand of the dispensary will be approximately 25 vehicles, which results in a surplus of 13 parking spaces. Therefore, the overall number of parking spaces will be adequate to accommodate the projected peak parking demand of the proposed dispensary.

As previously indicated, should heavy demand be experienced and if needed, the operator will use a reservation software which will limit the number of people who can visit the facility during a 30-minute period. In addition, the operator will use a fulfillment model so that orders are taken while customers are in line or on the sales floor, which reduces their time at the point of sale and helps avoid holding up any lines. Furthermore, consideration should be given to implementing the following measures:

- Promote and encourage customers to pre-order in order to further reduce the amount of time customers spend on site.
- Encourage off-peak time visits with off-peak time discounts.
- Provide Medical Only hours should the demand and lines be long in order for the medical customers to have priority and the privacy and attention they need from a retail associate.

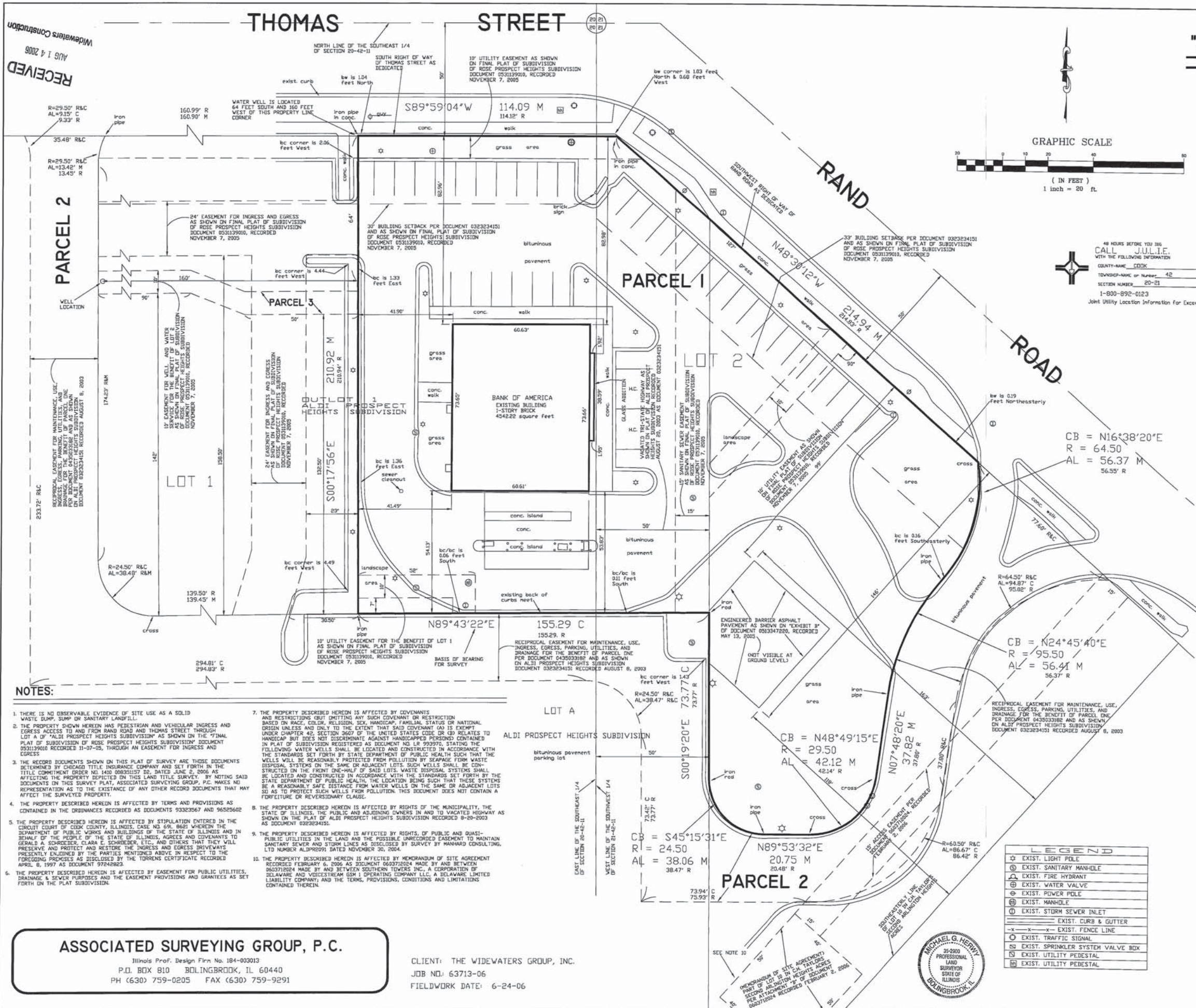
Conclusion

Based on the proposed dispensary plan and the preceding evaluation, the following conclusions and recommendations are made:

- The proposed dispensary will be a low traffic generator.
- The traffic that will be generated will increase traffic on Rand Road Avenue by only three percent, which indicates a minimal impact on area roadways.
- The access system serving the proposed dispensary will be adequate in accommodating site traffic.
- The existing 38 parking spaces will be adequate in accommodating the estimated parking demand of the dispensary.

Appendix

Site Plan



"ALTA/ACSM LAND TITLE SURVEY"

PARCEL 1:
LOT 2 IN THE FINAL PLAT OF SUBDIVISION OF ROSE PROSPECT HEIGHTS SUBDIVISION, BEING A RESUBDIVISION OF OUTLOT 1 IN ALDI PROSPECT HEIGHTS SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20 AND PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, ALL IN TOWNSHIP 42 NORTH, RANGE ELEVEN EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

PARCEL 2:
A RECIPROCAL EASEMENT, FOR MAINTENANCE, USE, INGRESS, EGRESS, PARKING, UTILITIES, AND DRAINAGE FOR THE BENEFIT OF PARCEL 1 AS DESCRIBED IN RECIPROCAL EASEMENT, MAINTENANCE AND USE RESTRICTION AGREEMENT BY AND BETWEEN ALDI INC. AND WOLF & LARAWAY LLC AND SMC RAND & WILLOW, LLC DATED DECEMBER 10, 2004 AND RECORDED DECEMBER 15, 2004 AS DOCUMENT NUMBER 0435033182 OVER A PORTION OF LOT 1 IN ALDI PROSPECT HEIGHTS SUBDIVISION.

PARCEL 3:
EASEMENT FOR THE BENEFIT OF PARCEL 1 FOR WELL AND WATER SERVICE AS GRANTED IN THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 053139010 OVER A PORTION OF LOT 1 IN AFORESAID SUBDIVISION.

PARCEL 1 AREA: 53196.637 SQUARE FEET
1.221 ACRES MORE OR LESS



VICINITY MAP

STATE OF ILLINOIS)
COUNTY OF WILL) SS

This survey is made for the benefit of: Bear Stearns Commercial Mortgage, Inc. Its Successors and assigns, Widenwaters Real Estate, Inc., Widenwaters Collier Road Chicago Company, LLC and Chicago Title Insurance Company.

I, Michael G. Hervey, a Registered Land Surveyor in the State of Illinois, do hereby certify to aforesaid parties, their successors and assigns, as of the date set forth above, that I have made a careful survey of a tract of land (the "Premises") described as follows:

LOT 2 IN THE FINAL PLAT OF SUBDIVISION OF ROSE PROSPECT HEIGHTS SUBDIVISION, BEING A RESUBDIVISION OF OUTLOT 1 IN ALDI PROSPECT HEIGHTS SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20 AND PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 21, ALL IN TOWNSHIP 42 NORTH, RANGE ELEVEN EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

1. The survey reflected by this plat was actually made upon the ground, that the attached plat of survey is made at least in accordance with the minimum standards established by the State of Illinois for surveys and with the Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys jointly established and adopted by ALTA and ACSM in 1999 and meets the Accuracy Standards (as adopted by ALTA and ACSM and in effect on the date of this certification) of an Urban Survey, with accuracy and precision requirements modified to meet current minimum angular and linear tolerance requirements of the state in which the subject property is located, and contains items 1, 2, 3, 4, 6, 7(a), 7(b), 8, 9, 10, 11 and 13 of Table A thereto.

2. The survey correctly shows the location of all buildings, structures and other improvements situated on the Premises.

3. All utilities serving the Premises enter through adjoining public streets and/or easements of record, that except as shown, there are no visible easements or rights of way across said Premises; that the property described herein is the same as the property described in (Chicago Title Insurance Company) Commitment No. 141008051172 with an effective date of June 2, 2006 and that all easements, covenants and restrictions or has knowledge, have been plotted hereon or otherwise noted as to their effect on the subject property;

4. There are no encroachments onto adjoining premises, streets or alleys by any buildings, structures or other improvements, and no encroachments onto said Premises by buildings, structures or other improvements situated on adjoining premises;

5. Said described property is located within an area having a Zone Designation X by the Secretary of Housing and Urban Development, on Flood Insurance Rate Map No. 17031C0202 F with a date of Identification of November 6, 2000, for Community Number 170919 Panel No. 202 of 832 in Cook County, State of Illinois, which is the current Flood Insurance Rate Map for the community in which said Premises is situated;

6. The property has direct physical access to Rand Road, a public street or highway;

7. The number of striped parking spaces located on the subject property is 40, and extent possible, are graphically shown hereon.

8. All set back, side yard and rear yard lines shown on the recorded plat or set forth in the applicable zoning ordinance are shown on the survey.

Michael G. Hervey
Illinois Professional Land Surveyor No. 035-2900
Illinois Dept. Prof. Regulations No. 184-003013
License Expires 11-30-06
License Expires 4-30-07

RECEIVED

AUG 14 2006

Widenwaters Construction

Zoning Review

Date: June 8, 2020
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: City of Prospect Heights
Subject Property: 1434 N. Rand Rd, Arlington Heights, IL 60004
Application: ZBA 20-04 SU
Special Use Permit to Operate an Adult-Use Cannabis Dispensing
Organization in the B-2A General Commercial District
Project: Zen Leaf - Recreational Adult-Use Cannabis Dispensary

Documents Reviewed:

- A. Application prepared by Prospect Heights RE, LLC represented by Chris Fotopoulos, Agent
- B. ALTA/ACSM Land Title Survey dated June 6, 2006
- C. Application binder prepared by Applicant date received May 26, 2020

Applicable Zoning Code Sections: Special Uses: 5-10-9 and 5-7-3 C

Current Zoning: B-2A
Proposed: B-2A

Current Use: Vacant Bank/Retail Building
Proposed: Adult-Use Cannabis Dispensary
Unit Area ±: 4,550 ± sq. ft.

Parking: Class 10. (26) spaces required.

5-10-9: SPECIAL USES:

A. Authorization: The locations, construction, extension, or structural alteration of any use for which a special use permit is required pursuant to the provisions of this title may be authorized by a permit issued by the corporate authorities, subject to the standards set forth herein, and such conditions as may be imposed pursuant to this chapter. Prior to such authorization, a public hearing shall be held and a published notice shall be given, in the manner prescribed for amendments by this title.

B. Application For Special Use: Any person owning or having interest in the subject property may file an application to use such land for one or more of the special uses provided for in this title in the zoning district in which the land is situated.

Response: **The applicant, Prospect Height RE, LLC, represented by Chris Fotopoulos, has a lease interest in the space and has right to apply for the Special Use Permit.**

C. Notice Of Hearing: The same procedure for notice of hearing as required for variations (subsection [5-10-8D](#) of this chapter) shall be followed for special use. (Ord. 0-77-27, 7-18-1977)

Response: **Notice was published and has met the notice requirements.**

D. Notice To Property Owners: The petitioner for a special use permit shall notify all property owners within three hundred fifty feet (350'), excluding public land and rights of way, but in no event more than four hundred fifty feet (450'), in each direction of the petitioner's property lines, by certified mail or individual notice executed by said property owners, of the date, hour and location of the public hearing and the special use requested. Such notice shall be in the same form as the published public notice and shall be mailed or delivered and executed not less than fifteen (15) and not more than thirty (30) days prior to the date of the public hearing. The owners to be notified are such persons or entities which appear in the authentic tax records of Cook County. Proof of notification shall be submitted by the petitioner to the plan/zoning board of appeals no later than the day of the public hearing. (Ord. 0-06-35, 8-21-2006)

Response: **Notice has been mailed to the property owners with three hundred fifty (350') of the subject property as required.**

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: **Standard met. Adult-Use Recreational Cannabis dispensary is a permitted special use in the B2A General District. The use is in a freestanding retail building and will not be unreasonably detrimental to or endanger the public health safety or welfare. The applicant will meet or exceed all of the State of Illinois rules and regulations. Hours of operation are Monday – Saturday 8:00 am – 10:00 pm and Sunday 9:00 am – 6:00 pm. The location meets the required separation from a school property per City Ordinance.**

*** See applicant's full response to this standard in application binder.**

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: **An Adult-Use Cannabis Dispensary is a comparable retail uses within the B2A zoning district.**

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: **The proposed special use is consistent with other more intense retail uses and is in keeping with the City's master plan. Specifically, this application meets the following Economic Development Objectives:**

- **Attract new development and investment**

- Match vacant sites with potential tenants to match City goals
- Provide diversity of retail tenants
- Section 3.2 Site Specific Recommendations
#5 Encourage retail/commercial development along commercial corridors and at major intersections within the City.

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: The special use is for an existing vacant space and all improvements are currently provided. Applicant listed City water is available. Clarification, a private well provides adequate water that is capable of serving a retail dispensary.

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

Response: Complies. The existing access to the parking lot will remain unchanged. There is more parking spaces available in the existing lot than required by the City Code for a retail store.

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: The special use application conforms to the applicable regulations of the B-2A General Commercial District.

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: The property does not lie within a floodplain.

F. Conditions And Standards: Prior to granting any special use, the board may recommend, and the city council shall stipulate, such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. (Ord. 0-77-27, 7-18-1977)

Response: No additional conditions or standards are recommended by staff.

Conclusion:

The project meets both the general requirements and standards for an Adult-Use Cannabis Dispensary Organization at this location.



Prospect Heights Police Department

City of Prospect Heights

14 East Camp McDonald Road, Prospect Heights Illinois, 60070

Office: 847/398-5511 FAX: 847/398-6080

www.prospect-heights.il.us

MEMORANDUM



Date: June 23, 2020

To: Dan Peterson, Building and Development Director

From: Jim Zawlocki, Chief of Police

Subject: Cannabis Dispensary

Upon learning there was a proposal to have a Cannabis Dispensary in Prospect Heights, I had a few concerns for security, theft and accessibility to the facility.

After visiting Zen Leaf Dispensaries in St. Charles on June 22, 2020, my concerns and questions were answered. I feel the measures they take appear sufficient and are regulated by the State.

I was informed the facility will have two security guards on duty while the business is open and the building will have high resolution security cameras on the inside and exterior of the facility. The cameras on the exterior are able to capture license plates of a vehicle in the parking lot if needed. The security officers also can escort customers to their cars. I would also like to see the security officers perform parking lot checks to make sure customers are not using the products in their cars.

My other concern was accessibility of underage customers entering the facility. I learned once you enter the facility, you must present a state issued identification card to a receptionist who scans your ID before you are allowed to enter the product showroom. All customers must be 21 years of age to enter the showroom/purchase area.

All of the products are stored in the vault behind the cashiers. The customers look through a binder that has all available product to purchase or looks at empty display boxes of products in the purchase area. The customer must prepay before receiving their product. Without having products on the showroom floor, this will eliminate the possibility of Retail Theft.

The only other concern is the Monday – Friday opening hour of operation. I would like to see the store open at 9:00 a.m. to avoid any traffic congestion with that start time of Hersey High School.

Dan Peterson



Spoke

From: Dan Peterson
Sent: Thursday, June 25, 2020 8:59 AM
To: 'Jini Han'
Cc: Peter Falcone; Jennifer Myzia
Subject: RE: Public comment for PZBA – Zoning Public Hearing: Case No. ZBA 20-10 SU

11 a

Dear Ms. Han,

The City is in receipt of your email regarding your opposition to the proposed special use for an adult-use cannabis dispensary. Your email will be entered into the record of the public hearing on this matter. Should you want to participate in the zoom meeting and provide comments, your name has been added to the list of residents requesting to speak on this matter. At the public comment portion of the meeting you will be called upon by the secretary in the order your request was received.

The zoom meeting instructions for the June 25, 2020 PZBA meeting are listed on the City's web page.

Thanks for your interest in the application.

Sincerely,

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Jini Han <jinihan@gmail.com>
Sent: Wednesday, June 24, 2020 11:31 PM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Public comment for PZBA – Zoning Public Hearing: Case No. ZBA 20-10 SU

***** THIS IS AN EXTERNAL EMAIL *****

Mr. Peterson,

I am respectfully submitting my public comments below in reference to the Cannabis dispensary issue: PZBA – Zoning Public Hearing: Case No. ZBA 20-10 SU. June 25th, 2020 @7pm.

As a resident of the area and parent to children who attend D23 and will attend Hersey High School in the future, I am very uncomfortable with the proximity of a recreational cannabis store to our high school. Despite meeting criteria for being distanced more than 750 feet away from a school, the proposed storefront will be within DIRECT view by students from the school grounds and is even closer to the eating facilities and walking paths that students frequent during and after school. It is a given that cannabis use in adolescents is incredibly

harmful. Parents and educators spend significant time and effort trying to steer teens away from substance abuse, including cannabis. As a physician I have seen the detrimental effects of cannabis abuse and its use is increasing in adolescents. Studies show that youth and young adults have higher marijuana usage when living near cannabis dispensaries. To now allow a recreational cannabis store literally a block away from one of our schools is dangerous. It will normalize cannabis use to minors, make it a familiar sight, and introduce accessibility. The cannabis store claims it will monitor access into the store and only sell to adults. However, studies show many stores do sell illegally to minors and there is no way to ensure adult buyers won't sell products to adolescents nearby.

This area is known for its focus on family and community, as well as top-tier schools that both draw and retain residents. A recreational marijuana store placed directly down the street from our schools does not benefit our community and instead, threatens the amazing attributes of this neighborhood. The financial gain from this endeavor is NOT worth the potential irreversible harm to our neighborhood children and schools. It is a slippery slope that we would not be able to recover from.

I respectfully ask that the location of the cannabis store be urgently reconsidered and changed to avoid such close proximity to our neighborhood schools.

Thank you.

Jini Han

1902 E. Avon Lane Arlington Heights, IL 60004

Dan Peterson

11 b

From: Dan Peterson
Sent: Wednesday, June 24, 2020 4:08 PM
To: 'Rob Cataldo'
Cc: Peter Falcone; Jennifer Myzia
Subject: RE: Zoning Board Comments

Dear Mr. Cataldo,

The City is in receipt of your email regarding your opposition to the proposed special use for an adult-use cannabis dispensary. Your email will be entered into the record of the public hearing on this matter. Should you want to participate in the zoom meeting and provide comments, your name has been added to the list of residents requesting to speak on this matter. At the public comment portion of the meeting you will be called upon by the secretary in the order your request was received.

The zoom meeting instructions for the June 25, 2020 PZBA meeting are listed on the City's web page.

Thanks for your interest in the application.

Sincerely,

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Rob Cataldo <robataldo@sbcglobal.net>
Sent: Wednesday, June 24, 2020 3:42 PM
To: Dan Peterson <dpeterson@prospect-heights.org>
Cc: Amy Cataldo <amycataldo@sbcglobal.net>
Subject: Zoning Board Comments

***** THIS IS AN EXTERNAL EMAIL *****

City of Prospect Heights Zoning Board,
I would like to express my concern with the proposed cannabis dispensary that may be located at 1434 N. Rand Rd, Arlington Heights, Il.

Although I realize that cannabis is legal in Illinois and Prospect Heights has decided to allow dispensaries, there are a few issues that I would like to mention. The first is that in every other state where cannabis has been legalized, tax revenue has been over estimated while social costs such as crime, addiction, and an increase in medical costs has been underestimated. The promised tax revenue always falls short, especially when taking into consideration that the state, and county will receive their share before the residents of Prospect Heights see any tangible tax benefit.

However, the residents of Prospect heights as well as the surrounding residents from this dispensary, of which I am one, will see an increase in vandalism, theft, and use by students. It is a fact that increased access always leads to increased

use. This final point is especially troubling given the proximity of this proposed location to Hersey High School and Thomas Middle School.

As a parent with children at each of these schools, I'm well aware of the rampant drug problem at Hersey and the increasing problem at Thomas. Can the developers of this dispensary guarantee that this new location will lead to a reduction in use in these schools? Will an unfulfilled promise of increased tax revenue be worth mortgaging our kid's futures? A vote for the zoning variance is a vote for increased use in our schools, increased crime in the area, and a lower tax revenue than what is being promised. It is for these reasons that I respectfully request that this zoning request is disapproved.

Rob Cataldo

1324 N. Hickory Ave.

Dan Peterson

11 c

From: Dan Peterson
Sent: Wednesday, June 24, 2020 11:51 AM
To: 'Amy Cataldo'
Cc: rob cataldo; Peter Falcone; Jennifer Myzia
Subject: RE: June 25 Zoning Board comments

Dear Ms. Cataldo,

The City is in receipt of your email regarding your opposition to the proposed special use for an adult-use cannabis dispensary. Your email will be entered into the record of the public hearing on this matter. Should you want to participate in the zoom meeting and provide comments, your name has been added to the list of residents requesting to speak on this matter. At the public comment portion of the meeting you will be called upon by the secretary in the order your request was received.

The zoom meeting instructions for the June 25, 2020 PZBA meeting are listed on the City's web page.

Thanks for your interest in the application.

Sincerely,

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Amy Cataldo <amycataldo@sbcglobal.net>
Sent: Wednesday, June 24, 2020 11:02 AM
To: Dan Peterson <dpeterson@prospect-heights.org>
Cc: rob cataldo <robataldo@sbcglobal.net>
Subject: June 25 Zoning Board comments

***** THIS IS AN EXTERNAL EMAIL *****

Dear City of Prospect Heights Zoning Board,

dpete

I am writing about the proposed zoning change for the property located at 1434 N. Rand Rd. Arlington Heights, IL.

As a resident of Arlington Heights and a parent of four children in districts 25 and 214, I have serious concerns about zoning this property for the sale of adult-use cannabis.

This property is next door to Aldi which is a neighborhood, family grocery store. I frequently take my children to this store for grocery shopping. Also, because it is a neighborhood store, I allow my 12 and 14 year-old children to safely walk or ride their bikes to this store. All of this will change if a cannabis dispensary is placed at this property.

Additionally, as a parent of four children, although this dispensary might be at legal distance from two local public schools, I have grave concerns about its proximity to both Hersey High School and Thomas Middle School. Please help us as parents to keep our children safe and limit their ability to access cannabis.

Thank you for your consideration

Amy Cataldo

11 d
Dan Peterson

From: Dan Peterson
Sent: Monday, June 22, 2020 6:19 PM
To: 'Ann Wiewel'
Subject: RE: No to Cannabis near Hersey

Dear Ms. Wiewel,

The City has received your email and it will be added to the public record for the public hearing for this Cannabis Dispensary case.

Thank you for your interest in this matter.

Sincerely,

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Ann Wiewel <afhwiewel@yahoo.com>
Sent: Monday, June 22, 2020 5:56 PM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: No to Cannabis near Hersey

***** THIS IS AN EXTERNAL EMAIL *****

I am against the cannabis store on Rand Rd and Thomas near Hersey High School

Ann Wiewel
1931 N. Dunhill Ct.
Arlington Heights, IL 60004

Dan Peterson

11 e

From: Dan Peterson
Sent: Friday, June 19, 2020 11:55 AM
To: 'Rich Olejniczak'
Cc: Peter Falcone
Subject: RE: Request for Public Comment during the June 25 Plan Zoning Board of Appeals

Good Morning Rich,

There are two ways to have your comments placed into the public record for this public hearing case.

1. Participate in the zoom meeting and when the chairman call for public comment, as you have notified the City of your intent to comment, you will be called on in the order received. Then you provide your testimony or ask your questions.
2. Submit a written email statement to my attention. The written comments will be read into the public record. You will need to provide your name and address for the record.

The PZBA agenda and zoom meeting participation instructions (on page 2 of agenda) can be found at the link below.

<https://www.prospect-heights.il.us/AgendaCenter> - You will be looking for the June 25, 2020 Planning and Zoning Board of Appeals agenda.

Thank you for your interest in this matter.

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Rich Olejniczak <richole@ameritech.net>
Sent: Friday, June 19, 2020 11:01 AM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Request for Public Comment during the June 25 Plan Zoning Board of Appeals

***** THIS IS AN EXTERNAL EMAIL *****

Dan,

I would like to make a public comment regarding case ZBA 20-10 SU Re: Cannibas. at the upcoming meeting on June 25th.

Will be attending the ZOOM session to make the comments.

TolPan

Please advise how the process will work.

Rich Olejniczak
847-347-4462

1914 Watling
Village of Arlington Heights

TolPan

TolPan

TolPan

TolPan

Dan Peterson

11 f

From: Peter Falcone
Sent: Monday, June 22, 2020 9:03 AM
To: Patrick Colvin
Cc: Dan Peterson
Subject: RE: Request for Public Comment during the June 25 Plan Zoning Board of Appeals

Patrick,

This gentleman wishes to speak at the PZBA meeting regarding cannabis.

To get the latest City information first, click on the eNews logo below to sign up for the City's weekly eNews email!

Sincerely,

Peter P. Falcone

Peter P. Falcone
Assistant City Administrator

8 N. Elmhurst Road
Prospect Heights, IL 60070
(847) 398-6070 x206 || (847) 392-4244 Fax
pfalcone@prospect-heights.org



From: Rich Olejniczak <richole@ameritech.net>
Sent: Friday, June 19, 2020 11:01 AM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Request for Public Comment during the June 25 Plan Zoning Board of Appeals

***** THIS IS AN EXTERNAL EMAIL *****

Dan,

I would like to make a public comment regarding case ZBA 20-10 SU Re: Cannibas. at the upcoming meeting on June 25th.

Will be attending the ZOOM session to make the comments.

Please advise how the process will work.



Rich Olejniczak
847-347-4462

Dan Peterson

11 8

From: Dan Peterson
Sent: Thursday, June 25, 2020 9:03 AM
To: 'Aurelian I'
Cc: Peter Falcone; Jennifer Myzia
Subject: RE: Comments for June 25,2020 hearing, PZBA, New Business Case No. ZBA 20-10 SU

Dear Dr. Aurelian Ivan,

The City is in receipt of your email regarding your opposition to the proposed special use for an adult-use cannabis dispensary. Your email will be entered into the record of the public hearing on this matter. Should you want to participate in the zoom meeting and provide comments, your name has been added to the list of residents requesting to speak on this matter. At the public comment portion of the meeting you will be called upon by the secretary in the order your request was received.

To:
The zoom meeting instructions for the June 25, 2020 PZBA meeting are listed on the City's web page.

Thanks for your interest in the application.

Sincerely,

Dan Peterson

Dan Peterson
Building & Development Director
City of Prospect Heights, Illinois
(847) 398-6070 x208 || (847) 392-4244 Fax
dpeterson@prospect-heights.org



From: Aurelian I <aurelian.ivan@gmail.com>
Sent: Thursday, June 25, 2020 8:30 AM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Comments for June 25,2020 hearing, PZBA, New Business Case No. ZBA 20-10 SU

***** THIS IS AN EXTERNAL EMAIL *****

To Whom It May Concern;

My name is Aurelian Ivan and I am writing to present my opinion regarding the opening of Cannabis Dispensary at 1334 N. Rand Road. The commercial property is just across our house.

It is my opinion after extensive research that this type of businesses should not be placed this close to residential areas. Despite what papers published by industry sponsored groups say, this type of businesses will gather crime in the long term. The way things are going, the legislation will become more lax, and will allow more categories of buyers. This will bring categories of people with undesired behaviors. You can see the future [here](#). California has been doing this for at least 10 years. Would you authorize such a business next to YOUR house? Not likely,

this is why it was pushed at the border of Prospect Heights. The value of my property and the safety of my family should be as important as the value of your property and safety of your family. Moreover some kids from High School will be attracted to this, because it has direct visibility from across the street. It is documented that marijuana is a gateway to other drugs. Legally the location is fine - 300 ft more than the legal limit, but like I said above, it is visible in a straight line from the high school. Please don't make it more likely for someone's teenagers to begin mind altering substances. You can obtain the same revenue if you allow this in a different area.

Many things are legal, but it does not mean they are good for everybody. I hope your decision to help businesses will not affect your commitment to safeguard the health, safe future and economic value of the whole community.

Thank you for reading to my opinion.

Sincerely,
Aurelian Ivan MD

11 h 13

Dan Peterson

From: Meiling Shi <smiling00@gmail.com>
Sent: Wednesday, June 24, 2020 11:27 PM
To: Dan Peterson
Subject: Comments for June 25,2020 hearing, PZBA, New Business Case No. ZBA 20-10 SU

***** THIS IS AN EXTERNAL EMAIL *****

Hi, To Whom It May Concern:

My name is Meiling Shi and I am writing to oppose the opening of Cannabis Dispensing Store at 1334 N. Rand Road.

From: 1052 E Jules St, Arlington Heights 60004, **0 ft** distance from the lot. That is to say, our property is RIGHT NEXT to the address of the application! So I think our and along with our neighbor's voice is really important. It is highly appreciated if the city takes consideration of our concerns.

The lot belongs to Prospect Heights and zoning as a B-2A business area but is surrounded west and south by residents. What's more? The lot is only **1300** feet from John Hersey High School and **3000** ft from Thomas Middle school (See map below).

Section 55-20 of Illinois's new Cannabis Regulation and Tax Act prohibits cannabis businesses from advertising within 1,000 feet of the perimeter of school grounds. I knew it is out of the 1,000 feet regulation, but does the extra 300 feet really matter? Not even it is the advertisement, it is a store that is so easy to access. **Can we just open it in some place not so close to high schools and full of kids?** According to a research by [teens.drugabuse.gov](https://www.teens.drugabuse.gov/), Marijuana is the most commonly used drug in teenagers. More than a quarter of 10th graders say they've tried it in the past year. Easier access will bring more possibilities for them to try it. We all know they will 'find a way' to get it despite the 'age' regulation. With the store open, they can get it even during lunch break; Parents won't know their kids may get drugs because they seem in school area and hours. Please help the community to prevent the harm to our kids. **Please reconsider another location not so close to residential and schools.**

I have two kids at age 5 and 7. They will go to Thomas and John Hersey in a blink. I want them to grow up in a safe environment. That does not mean a cannabis store just next to our house. There are a lot of kids in our neighborhood from toddler to high schoolers. **We highly oppose opening the store so close to our home and our school.**

Again, we oppose the use to operate Cannabis store at 1434 N. Rand Rd. Please reconsider another location not so close to residential and schools.

Thanks,
Meiling

(Map Distance measure)

Company

Sports Page

John Hersey High School

Coyland Dr

St

1434 North Rand Road

1,382.89 ft

ALDI

Life Storage

Atlantis

iddle School

E Thomas St

E Thomas St

E Thomas St

1434 N

1,000.00 ft

2,000.00 ft

3,000.00 ft

Green Slopes Park

E Jules St

E Jules St

ALDI

ALDI

ALDI

ALDI

11 i
Dan Peterson

From: Diane Mulheim <jodimul2@wowway.com>
Sent: Thursday, June 25, 2020 3:24 PM
To: Dan Peterson
Subject: Re: Cannabis Sales in Prospect Heights

***** THIS IS AN EXTERNAL EMAIL *****

No problem! 1315 W. Watling Street Arlington Heights, IL 60004

----- Original Message -----

From: "Dan Peterson" <dpeterson@prospect-heights.org>
To: "Diane Mulheim" <jodimul2@wowway.com>
Sent: Thursday, June 25, 2020 3:20:47 PM
Subject: RE: Cannabis Sales in Prospect Heights

Dear Ms. Mulheim,

So that I can add your comments to the public record, the City requires your address.

Thanks again for your interest in this application.

Sincerely,

Dan

-----Original Message-----

From: Diane Mulheim <jodimul2@wowway.com>
Sent: Thursday, June 25, 2020 3:16 PM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Cannabis Sales in Prospect Heights

***** THIS IS AN EXTERNAL EMAIL *****

Dear Mr. Peterson and Zoning Board,

Thank you for letting me express my concern regarding the opening of an adult-use cannabis dispensing location at Rand and Thomas Roads.

Please read the information from the National Institute on Drug Abuse website regarding marijuana, and see scientifically how it alters the brain, "the brain on pot", and see the basic facts about the affects of cannabis on the central nervous system.

Another issue is to ask how safe will it be on the highways once it becomes more common for drivers to get behind the wheel while under the influence of cannabis? I am hoping that will not become a greater possibility by making it available in our area.

Marijuana is a harmful, mmind-altering, addictive drug. Just because it may be legal, doesn't mean it is "good" or "smart".

Again, thank you for considering this important information.

Sincerely,
Mrs. Diane Mulheim

Again,

Again,

Again,

Again,

113
Dan Peterson

From: Dan Peterson
Sent: Thursday, June 25, 2020 10:00 AM
To: 'paul crawford'
Subject: RE: Proposed Cannabis dispensing organization location

Ms. Crawford,

Thanks for letting me know you will not be speaking. Your additional comments will be added to the record.

Again, thanks for your interest in this application.

Sincerely,

Daniel A. Peterson, Director
Building & Development Dept.
City of Prospect Heights, IL 60070

-----Original Message-----

From: paul crawford <pacpcc11@comcast.net>
Sent: Thursday, June 25, 2020 9:56 AM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Re: Proposed Cannabis dispensing organization location

Daniel A

***** THIS IS AN EXTERNAL EMAIL *****

Dear Mr. Peterson,

Thank you for your prompt reply to my email.

I do not wish to speak at the meeting as I have voiced my concerns in the email, and I am sure that your meeting will be long enough.

However, I was thinking that it might be beneficial to remind the board members that according to the American Academy of Pediatrics, short and long term recreational use of marijuana in adolescents can be addictive and can cause:

- Impaired short term memory, decreased concentration and attention span that affects learning.
- Impaired judgment and motor control.
- Cause serious harm to lungs.
- Increase rates of psychosis (i.e. depression, anxiety or schizophrenia).
- Higher likelihood for drug dependence into adulthood.
- Higher likelihood of dropping out of High School.
- Gateway drug to try other more illicit drugs.
- Increase in suicide attempts.

If cannabis (as best I can tell is also referred to as marijuana or hemp) can cause such harm to an adolescent's brain, can it be good for an adult for recreational use?

Thank you again for giving me the opportunity to voice my opinion, and for your time and hard work (and that of all the board members), on behalf of our community.

Respectfully,

Patsy Crawford
1206 Watling Street
Arlington Heights
IL 60004

On June 25, 2020, at 8:51 AM, Dan Peterson <dpeterson@prospect-heights.org> wrote:

Dear Ms. Crawford,

The City is in receipt of your email regarding your opposition to the proposed special use for an adult-use cannabis dispensary. Your email will be entered into the record of the public hearing on this matter. Should you want to participate in the zoom meeting and provide comments, your name has been added to the list of residents requesting to speak on this matter. At the public comment portion of the meeting you will be called upon by the secretary in the order your request was received. Please forward your address as it is necessary for the public record.

The zoom meeting instructions for the June 25, 2020 PZBA meeting are listed on the City's web page.

Thanks for your interest in the application.

Sincerely,

-----Original Message-----

From: paul crawford <pacpcc11@comcast.net>
Sent: Wednesday, June 24, 2020 10:15 PM
To: Dan Peterson <dpeterson@prospect-heights.org>
Subject: Proposed Cannabis dispensing organization location

***** THIS IS AN EXTERNAL EMAIL *****

Dear Mr. Peterson,

I am writing to urge you and the board members to vote no for allowing an adult use cannabis shop on the proposed location. As an Arlington Heights resident I would really prefer not to have a recreational cannabis shop next to the place I shop for groceries. And I don't think it is fair to the people in the apartment homes across the street. I certainly wouldn't want a cannabis shop in my neighborhood. And worst of all, it's right down the street from Hersey High School.

Thank you for allowing me to express my opinion to the board.

Respectfully,
Patsy Crawford

I shop for



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution R-20-19 Rescinding Resolution R-20-17

Background

Last month, the Prospect Heights City Council passed Resolution R-20-17, A Resolution Providing for and Requiring the Submission of the Proposition by the City of Prospect Heights, Cook County, Illinois to Become a Home Rule Unit at the Presidential Election to be Held on November 3, 2020.

Upon further reflection and consideration, City Council members have determined the timing of this referendum, during the Covid-19 Pandemic, and associated safety measures and restrictions, is not an optimal environment for the community to engage in thoughtful and constructive public analysis of this issue.

Analysis

A public referendum concerning the adoption of home rule relies heavily on proponents/opponents going door-to-door and hosting informational gatherings. Present day safety concerns severely restrict the ability to disseminate information concerning the referendum on a safe and secure basis.

While the earlier Resolution R-20-17 received a 5-0 City Council vote to place this home rule referendum question on the November 6 ballot, it is understood all Council members, upon further review, support the rescission of the previous resolution and withdrawal of the ballot question.

Recommendation

Approval of Resolution R-20-19, which rescinds and nullifies Resolution R-20-17.

RESOLUTION NO. R-20-19

A RESOLUTION RESCINDING RESOLUTION R-20-17

WHEREAS, the City of Prospect Heights (the “City”) is a municipal entity duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, the City Council passed Resolution R-20-17 on June, 22 2020 providing for and requiring the submission of the proposition by the City of Prospect Heights, Cook County, Illinois to become a home rule unit at the presidential election to be held on November 3, 2020; and

WHEREAS, following the passing of Resolution R-20-17 no action has been taken furthering the placement of the Home Rule question on the ballot; and

WHEREAS, the Mayor and City Council has given further consideration of input from the community and their own analysis and have determined that they no longer wish to initiate the proposed referendum as outlined in Resolution R-20-17; and

WHEREAS, based on the foregoing, the City Council has determined that Resolution R-20-17 should be rescinded and that the City not move forward with the Home Rule question at this particular time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

Section 1: *Incorporation of Preambles.* The City Council finds the above recitals are true and correct and incorporates the same as part of this resolution.

Section 2: *Purpose of Resolution.* The purpose of this Resolution is to rescind and nullify Resolution R-20-17.

Section 3: *Recission and Nullification.* The City Council hereby rescinds and nullifies Resolution R-20-17.

Section 4: *Severability.* That if any part or parts of this Resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Resolution. The City Council declare hereby that they would have passed the remaining parts of this Resolution, if they had known that such part or parts thereof would be declared unconstitutional.

Section 5: *Effective Date.* That this resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 27th day of July, 2020

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



City of Prospect Heights

Department of Building & Zoning

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854

www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the “Act”).

Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

On July 23, 2020, the PZBA met for a regularly scheduled meetings where the January 23, 2020 hearing was resumed. The record was reopened for Crown Castle to present its additional "monopole" design. Crown Castle provided this design as an alternative to the mono-pine design based on comments made by the PZBA, City Council and general public at previous hearings.

The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact

measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

Melanie Zagorski – 3 Marberry Dr, Prospect Heights. Spoke on behalf of her parents at that address. 2004 moved from Chicago, she never noticed the current monopole. Main concerns were aesthetics and property values.

Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City’s comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80' as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

ORDINANCE No. O-20-23

**AN ORDINANCE GRANTING A SPECIAL USE FOR
THE PROPERTY LOCATED AT
10 E. CAMP McDONALD ROAD
(CROWN CASTLE LLC –PZBA #20-02SU: “mono-pine” design)**

WHEREAS, A petition has been filed by the lessee of the property described in Exhibit A attached hereto and by reference made a part hereof (the “Subject Property”) for the construction, operation, and maintenance of a telecommunications tower, commonly known as 10 E. Camp McDonald Road, Prospect Heights, Illinois and legally described in Exhibit A (the “Property”); and

WHEREAS, the proposed special use replaces an existing special use on the Subject Property, within the same leased premises; and

WHEREAS, the owner of the Subject Property has approved the matters set forth in the petition; and

WHEREAS, the question of granting the special use described in Section 2 of this Ordinance was referred to the Planning Zoning Board of Appeals of the City of Prospect Heights; and

WHEREAS, the Planning Zoning Board of Appeals held public hearings on the question as required by law, due notice having been given of said hearing; and

WHEREAS, the Planning Zoning Board of Appeals made findings and recommendations, reflected in the memorandum dated July 24, 2020, a copy of which is attached as Exhibit B (“memorandum”), all in accordance with the laws made and provided therefore;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct.

SECTION TWO. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-9(H) of the City Code, a Special Use Permit is hereby granted to allow the construction, operation and maintenance of a 110' tall "mono-pine" design telecommunications tower.

SECTION THREE. That the approval of the Special Use is made with the following condition:

1. The final design and construction of the arrays shall remain within the footprint of the leased property.

SECTION FOUR. That if any part or parts of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Ordinance. The City Council hereby declare that they would have passed the remaining parts of this Ordinance if they had known that such part of parts thereof would be declared unconstitutional.

SECTION FIVE. The granting of said Special Use shall not alleviate or negate the requirement of compliance with all applicable city codes and ordinances, except that portion of the City Zoning Ordinance which would otherwise prohibit the land use permitted hereby.

SECTION SIX. The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

SECTION SEVEN. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of August, 2020

APPROVED this _____ day of August, 2020

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: August _____, 2020

Exhibit A

Legal Description of 10 E. Camp McDonald Rd. Prospect Heights, IL

Parcel 2:

LOT 69 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO. 791719 OF THE COOK COUNTY RECORDS.

Parcel 1:

LOT 51 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO, 791719 OF THE COOK COUNTY RECORDS, LESS AND EXCEPT THE PARCEL OF LAND CONVEYED TO THE CITY OF PROSPECT HEIGHTS BY DEED RECORDED 12/02/1992 AS DOCUMENT NO. 92-902849 OF THE COOK COUNTY RECORDS.

PIN # 03-22-408-031-0000

Exhibit B



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative

sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the "Act"). Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

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The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a

condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

Melanie Zagorski – 3 Marberry Dr, Prospect Heights. Spoke on behalf of her parents at that address. 2004 moved from Chicago, she never noticed the current monopole. Main concerns were aesthetics and property values.

Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City's comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80’ as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

DRAFT

ORDINANCE No. O-20-23

**AN ORDINANCE GRANTING A SPECIAL USE FOR
THE PROPERTY LOCATED AT
10 E. CAMP McDONALD ROAD
(CROWN CASTLE LLC –PZBA #20-02SU: “mono-pole” design)**

WHEREAS, A petition has been filed by the lessee of the property described in Exhibit A attached hereto and by reference made a part hereof (the “Subject Property”) for the construction, operation, and maintenance of a telecommunications tower, commonly known as 10 E. Camp McDonald Road, Prospect Heights, Illinois and legally described in Exhibit A (the “Property”); and

WHEREAS, the proposed special use replaces an existing special use on the Subject Property, within the same leased premises; and

WHEREAS, the owner of the Subject Property has approved the matters set forth in the petition; and

WHEREAS, the question of granting the special use described in Section 2 of this Ordinance was referred to the Planning Zoning Board of Appeals of the City of Prospect Heights; and

WHEREAS, the Planning Zoning Board of Appeals held public hearings on the question as required by law, due notice having been given of said hearing; and

WHEREAS, the Planning Zoning Board of Appeals made findings and recommendations, reflected in the memorandum dated July 24, 2020, a copy of which is attached as Exhibit B (“memorandum”), all in accordance with the laws made and provided therefore;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct.

SECTION TWO. Contrary to the recommendations of the Planning Zoning Board of Appeals made in the memorandum, and pursuant to Section 5-10-9(H) of the City Code, a Special Use Permit is hereby granted to allow the construction, operation and maintenance of a 110' tall "mono-pole" design telecommunications tower.

SECTION THREE. That the approval of the Special Use is made with the following condition:

1. The final design and construction of the arrays shall remain within the footprint of the leased property.

SECTION FOUR. That if any part or parts of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Ordinance. The City Council hereby declare that they would have passed the remaining parts of this Ordinance if they had known that such part of parts thereof would be declared unconstitutional.

SECTION FIVE. The granting of said Special Use shall not alleviate or negate the requirement of compliance with all applicable city codes and ordinances, except that portion of the City Zoning Ordinance which would otherwise prohibit the land use permitted hereby.

SECTION SIX. The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

SECTION SEVEN. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of August, 2020

APPROVED this _____ day of August, 2020

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: August _____, 2020

Exhibit A

Legal Description of 10 E. Camp McDonald Rd. Prospect Heights, IL

Parcel 2:

LOT 69 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO. 791719 OF THE COOK COUNTY RECORDS.

Parcel 1:

LOT 51 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE WEST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NO, 791719 OF THE COOK COUNTY RECORDS, LESS AND EXCEPT THE PARCEL OF LAND CONVEYED TO THE CITY OF PROSPECT HEIGHTS BY DEED RECORDED 12/02/1992 AS DOCUMENT NO. 92-902849 OF THE COOK COUNTY RECORDS.

PIN # 03-22-408-031-0000

Exhibit B



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: July 24, 2020

To: Mayor Helmer & City Council

Cc: Joe Wade, City Administrator
John O'Driscoll & Jim Hess, City Attorneys

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #20-02 SU – Special Use for a Telecommunication Tower
10 E. Camp McDonald, Prospect Heights, IL

Background:

Crown Castle, owner of the existing telecommunication tower, is seeking a special use permit to replace the existing “stealth” style monopole tower with a new mono-pine telecommunication pole tower with the capacity to co-locate three cellular users at the subject location. The existing tower received a special use permit for a telecommunication tower, #O-98-24, and variations height 110’ tall and location to within 500’ of a residentially zoned lot, #O-98-25. Crown Castle retains the variation approvals for this property as granted by the previous ordinances. The relief sought is for a 5’ height variation and the special use expansion for change of design and additional carriers. (During the public hearing, the applicant rescinded his request for the 5’ height variation. Therefore, the only approval requested is the special use expansion.)

Crown Castle previously applied for similar relief in April of 2019. There was concern raised that the change of design from the original stealth monopole design to a standard rack style antenna with three providers and along with the Fire District antenna would be too intrusive aesthetically. At the suggestion of the PZBA, the applicant withdrew their application in order to investigate a concealed style design that would hide the three antenna array platforms.

Crown Castle then submitted its current application on December 23, 2019 that proposed a “mono-pine” style pole. The mono-pine design uses faux pine tree branches and greenery to disguise the three-array rack antenna as an oversized pine tree. On January 23, 2020, the City’s Planning and Zoning Board of Appeals held the first public hearing on the application. Crown Castle’s presentation, which is discussed in greater detail in the February 17, 2020 memorandum, focused on the coverage gap present in the City, the lack of viable alternative

sites for such a tower, and various requirements under the Telecommunications Act of 1996 (the "Act"). Testimony was also provided by various witnesses opposed to the application, who focused on the aesthetic issues with the mono-pine tower, the potential effect on property values, and alleged dangers to public health. There was much concern about how the mono-pine tower was bulkier and less aesthetically pleasing than the original tower proposed by Crown Castle. After discussion, the PZBA voted not to recommend approval of the application by a vote of 4 votes to 2.

On March 9, 2020, the City Council considered the PZBA's recommendation regarding the proposed special use. Following review of the record and recommendation provided by the PZBA, and discussion amongst the Council, the Council determined that the record was incomplete. As a result, the matter was remanded to the PZBA for further evaluation. In the interim, and based on comments from PZBA members, City Council members, and the general public, Crown Castle evaluated and submitted plans for an alternative to the mono-pine design.

On July 23, 2020, the PZBA met for a regularly scheduled meetings where the January 23, 2020 hearing was resumed. The record was reopened for Crown Castle to present its additional "monopole" design. Crown Castle provided this design as an alternative to the mono-pine design based on comments made by the PZBA, City Council and general public at previous hearings.

The remainder of this memorandum reflects only the comments and testimony from the July 23, 2020 resumed PZBA hearing. It is important to keep in mind that this information is additional to the comments and testimony in the record from the January 23, 2020 hearing. As a result, the PZBA was to consider the entirety of the record, which includes both the January 23, 2020 hearing and the July 23, 2020 resumed hearing. The City Council should also make the same consideration.

Note: Chairperson Dash and commissioner Tammen were not present. Bruce Mellen served as Chairperson Pro Tem.

Comments and Testimony:

Karl Camillucci, Representing Crown Castle, presented the case for the previously presented mono-pine style tower and updated monopole cellular tower. He confirmed the applicant is withdrawing a height variance request, as the applicant was able to confirm the height of the tower would comply with the current 110' variance. He provided an outline of Crown Castle's approach to applications that include consideration to address the requests and feelings of the residents and city representatives. He provided a historical overview of the application, and review of the evidence that was presented in the previous hearing (application to approve plans for replacement tower with colocation of multiple carriers at the same location to resolve coverage gaps, that the site is the only viable area). He cited the 1996 FCC Telecommunications Act Section 704 A (IV) that states that no State or local government may regulate telecommunications facilities on the basis of environmental effects of radio frequency emissions to the extent that they comply with the FCC regulations. The new pole will be capable of collocating three carriers as required by City's zoning code. He also presented updated plans of a monopole to allow the PZBA and City Council to consider both plans, both of which would conditionally be located entirely within the leased premises. He also provided testimony that the proposed tower(s) satisfy the special use standards. Karl also testified that no exact measurements for antennas can be given at this time, as carriers design the antennas only after approval of necessary applications, so it is impossible to provide exact measurements ahead of time. The plans presented represented the largest possible structure, and that it is possible the size of the antennas would be smaller than what was shown in drawings. He suggested a

condition on special use that would require all antennas not to extend beyond leased premises boundaries. He also testified that it is not possible for the antennas to be placed inside of the pole.

Scott Lehor – 9 E. Clarendon, Prospect Heights. Scott spoke on behalf of himself and his wife, Amy. Provided testimony in opposition of the proposed tower. Scott provided a PowerPoint presentation - exhibit #20 into the record. Main points of opposition included: opposition to height variance, that CC has provide no evidence of hardship (which is standard for a variance, not special use), aesthetics, increased mass created by the fake pine tree and antennas and concern of how it would impact his property.

Gerald Simmons – 101 E. Clarendon, Prospect Heights. Provided testimony in opposition. His concerns were negative impact a tower could have on the resale of property near the tower, did not want to “recertify” past approvals by the city.

Melanie Zagorski – 3 Marberry Dr, Prospect Heights. Spoke on behalf of her parents at that address. 2004 moved from Chicago, she never noticed the current monopole. Main concerns were aesthetics and property values.

Mr. Travis Schenk, Crown Castle. Crown Castle has tried to secure other locations that would meet the needs and address the coverage gaps experienced by the providers. They have not found a location or agreeable landowner willing to lease property to construct a new tower. Additionally, the existing tower is centrally located according to their tower location map and the new antennas will provide the necessary coverage. Mr. Schenk testified that the actual measurements of the design will likely be smaller than what is shown in the diagrams provided. He testified he is not an engineer, but an urban planner.

Board Comments & Findings:

Chairperson Pro Tem Mellen asked for a “straw poll” of which of the two designs the commissioners favored. The monopole design (Commissioners DeGraf, Saewert, Mellen) was favored over the mono-pine design (Commissioners Kempa, Patel).

Commissioner Patel expressed concerns that the provided diagrams were not to scale and that the applicant did not provide exact dimensions of the proposed towers. He also was concerned with a design that had external antennas.

Commissioner Saewert expressed her concerns regarding the visual impact and mass of the proposed tower. She had concerns that the proposed tower conflicted with the City's comprehensive plan. She wanted to replace “the same with the same” tower. If this tower was presented in 1998, she did not think it would be approved.

Commissioner Mellen stated that there be a condition for the mono-pine be constructed to scale and ensure long-term maintenance if the application is approved. He stated he would be voting in the affirmative for the application because it had met the applicable standards.

Commissioner Kempa expressed concern for the size and scale of the mono-pine structure. Expressed concerns that the plans provided were not to scale and no exact measurements of the proposed tower were provided. Additionally, he expressed his concern regarding the previous zoning approvals from 1998. He visited other fire stations in the area, and they did not have similar antennas. He expressed that he would prefer the applicant to reduce the tower to 80’ as allowed in the city code despite the existing variance.

Commissioner DeGraf expressed concern of the volume, width and diameter of the mono-pine structure.

Chairperson Pro Tem Mellen entertained a motion to accept into the record the staff report of compliance, exhibits and presentations as findings of the planning zoning board of directors.

Motion by Commissioner Kempa

Second by Commissioner Degraf

Voice Vote

AYES: Unanimous

NAYS: None

ABSENT: Commissioners Dash and Tammen

Decisions

A motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a monopole that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Saewert

Second by Commissioner Kempa

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen and Commissioner DeGraf

NAYS: Commissioners Saewert, Patel, and Kempa

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 2-3 with two commissioners absent.

A second motion to recommend to City Council to approve the applicants request to seek a Special Use in order to replace the existing pole with conditions that the tower be in the style of a mono-pine that contains 3 arrays and that the entire structure be contained within the leased premises.

Motion by Commissioner Patel

Second by Commissioner DeGraf

ROLL CALL VOTE:

AYES: Chairperson Pro Tem Mellen

NAYS: Commissioners Saewert, Patel, Kempa and DeGraf

ABSENT: Commissioners Dash and Tammen

ABSTAIN:

Motion failed 1-4 with two commissioners absent.

Attachments:

1. Ordinances O-98-24 and O-98-25 (existing special use and variance ordinances)
2. February 17, 2020 Council Memo PZBA #20-02-SU
3. PZBA Case #20-02 Exhibits 1-20

7/27/2020

Checks

General Fund	\$	95,988.69
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		673.08
Tourism District		3,270.67
Development Fund		-
Drug Enforcement Agency Fund		8,905.30
Solid Waste Fund		-
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		-
Special Service Area #8 - Levee Wall #37		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		34,917.22
Palatine Road Tax Increment Financing		673.08
Road Construction		-
Road Construction Debt		-
Water Fund		30,513.25
Parking Fund		-
Sanitary Sewer Fund		5,160.69
Road/Building Bond Escrow		6,675.10
TOTAL	\$	186,777.08

Wire Payments

7/17/20 PAYROLL		206,317.17
7/20/20 POLICE PENSION FUNDING		81,421.60
	\$	474,515.85

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AFLAC	536848	AUG 20 AFLAC WITHOLDING	07/08/2020	01-000-2031	346.46	.00	
Total AFLAC:					346.46	.00	
ARLINGTON HEIGHTS FORD IN	898012	SQUAD DOOR LOCK 609	07/09/2020	01-350-5020	8.10	.00	
Total ARLINGTON HEIGHTS FORD INC.:					8.10	.00	
AT&T LONG DISTANCE	07/04/20	LONG DISTANCE JUN 2020	07/04/2020	01-320-5410	102.12	.00	
Total AT&T LONG DISTANCE:					102.12	.00	
CHICAGO PARTS AND SOUND L	1-0149621	TRUCK 844 BRAKES	07/01/2020	01-350-5020	263.26	.00	
Total CHICAGO PARTS AND SOUND LLC:					263.26	.00	
COMED I	07/10/20-3040	218 Fairway Ct. 06/10/20-7/10/20	07/10/2020	51-300-5410	25.02	.00	
COMED I	07/10/20-4023	1250 RIVER RD 06/10-07/10/20	07/10/2020	13-300-5108	33.10	.00	
COMED I	07/10/20-7078	IRIGATION SYSTEM-604 MILWA	07/10/2020	13-300-5108	25.42	.00	
Total COMED I:					83.54	.00	
CONSERV FS INC.	102015873	GASOLINE	07/07/2020	01-350-5751	2,075.00	.00	
Total CONSERV FS INC.:					2,075.00	.00	
DELTA DENTAL OF ILLINOIS	1367705	AUG 20 HMO DENTAL	07/21/2020	01-360-4100	15.50	.00	
DELTA DENTAL OF ILLINOIS	1367706	AUG 20 RETIREE DENTAL	07/21/2020	01-370-4101	28.67	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-320-4100	20.68	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-340-4100	63.43	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-360-4100	439.87	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-350-4100	32.62	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-370-4101	20.17	.00	
DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	01-370-4101	10.33	.00	
DELTA DENTAL OF ILLINOIS	1369151	AUG 20 HMO VISION	07/21/2020	01-360-4100	44.81	.00	
Total DELTA DENTAL OF ILLINOIS:					676.08	.00	
DES PLAINES CHAMBER OF	379249	CONCRETE	07/14/2020	01-350-5634	190.50	.00	
Total DES PLAINES CHAMBER OF:					190.50	.00	
EL-COR INDUSTRIES INC	112226	SHOP SUPPLY	06/15/2020	01-350-5020	254.16	.00	
Total EL-COR INDUSTRIES INC:					254.16	.00	
FOOD & ALCOHOL SERVICE TR	2020-4	JUN 20 HEALTH INSPECTION	07/20/2020	01-340-5100	750.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					750.00	.00	
GEWALT HAMILTON ASSOCIAT	1	SCHOENBECK ENGINEERING	04/20/2020	30-550-7060	7,892.75	.00	
GEWALT HAMILTON ASSOCIAT	2	SCHOENBECK ENGINEERING	05/11/2020	30-550-7060	19,050.34	.00	
GEWALT HAMILTON ASSOCIAT	4755.066-3	SCHOENBECK ENGINEERING	06/29/2020	30-550-7060	7,974.13	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total GEWALT HAMILTON ASSOCIATES INC.:					34,917.22	.00	
GOVERNMENT FINANCE OFFIC	2012001	FINANCE DIRECTOR DUES	07/08/2020	01-322-5310	190.00	.00	
Total GOVERNMENT FINANCE OFFICERS ASSOCIATION:					190.00	.00	
GW BERKHEIMER CO INC	688577	BUILDING AIR FILTERS	07/06/2020	01-350-5710	506.76	.00	
Total GW BERKHEIMER CO INC:					506.76	.00	
IL LAW ENFORCEMENT ALARM	DUES9745	MEMBERSHIP DUE JUL 20- JUN	07/01/2020	01-360-5310	120.00	.00	
Total IL LAW ENFORCEMENT ALARM SYSTM:					120.00	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	01-320-5530	281.03	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	01-340-5530	325.15	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	01-350-5530	1,373.71	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	01-360-5530	9,308.25	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	51-300-5530	239.09	.00	
ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	53-300-5530	59.77	.00	
Total ILLINOIS PUBLIC RISK FUND:					11,587.00	.00	
ILLINOIS-AMERICAN WATER C	07/08/20-1674	1217 E CAMP MCDONALD 05/29	07/08/2020	51-300-5412	24,690.91	.00	
Total ILLINOIS-AMERICAN WATER CO.:					24,690.91	.00	
JUST TIRES MP INC.	568682	TRUCK 853 TIRES	07/15/2020	01-350-5020	82.80	.00	
Total JUST TIRES MP INC.:					82.80	.00	
LANDSCAPE CONCEPTS MANA	179125	JUL TOURISM MAN	07/01/2020	13-300-5108	1,026.25	.00	
LANDSCAPE CONCEPTS MANA	179788	tourisM MULCH	07/13/2020	13-300-5108	1,625.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					2,651.25	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	01-322-5102	13,349.42	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	12-300-5102	673.08	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	13-300-5102	560.90	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	18-300-5102	673.08	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	51-300-5102	3,589.76	.00	
LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	53-300-5102	3,589.76	.00	
Total LAUTERBACH & AMEN LLP:					22,436.00	.00	
LEADSONLINE, LLC.	256643	SERVICE PACKAGE RENEWAL	07/15/2020	16-300-5310	1,758.00	.00	
Total LEADSONLINE, LLC.:					1,758.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2020	JUNE 2020 INVESTIGATION SE	06/30/2020	01-360-5100	393.52	.00	
Total LEXISNEXIS RISK SOLUTIONS:					393.52	.00	
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	01-320-4110	88.69	.00	
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	01-340-4110	32.85	.00	
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	01-350-4110	47.44	.00	
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	01-360-4110	163.53	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	01-000-2030	145.75	.00	
Total MADISON NATIONAL LIFE:					488.57	.00	
METROPOLITAN INDUSTRIES I	INV017953	WATER SYSTEM DATE	06/15/2020	51-300-5100	313.00	313.00	07/14/2020
Total METROPOLITAN INDUSTRIES INC:					313.00	313.00	
MICHAEL PORZYCKI	07/14/20	PHONE REIMBURSEMENT	07/14/2020	01-340-5100	45.25	.00	
Total MICHAEL PORZYCKI:					45.25	.00	
MICHAEL STORY	07/17/20	OVERPD SEWER ACCT 7179300	07/17/2020	53-000-1020	544.00	.00	
Total MICHAEL STORY:					544.00	.00	
MPC COMMUNICATIONS & LIG	20-1185	SQUAD CAR EQUIPMENT	06/30/2020	16-500-7020	7,147.30	.00	
Total MPC COMMUNICATIONS & LIGHTING INC:					7,147.30	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-298210	TRAILER PARTS	07/01/2020	01-350-5020	11.78	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-299327	CH AC PARTS	07/06/2020	01-350-5710	69.52	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-300410	EQUIP MAINTAIN PARTS	07/09/2020	01-350-5610	24.10	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-300423	VEHICLE JUMP BOX	07/09/2020	01-350-5730	129.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-300706	OIL FILTER	07/10/2020	01-350-5020	53.28	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-302318	TRUCK 840 PARTS	07/16/2020	01-350-5020	69.67	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-302464	TRUCK PARTS 840	07/16/2020	01-350-5020	12.23	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-302605	JULY MAJOR CELL	07/17/2020	01-310-5300	44.68	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-302607	SQUAD OIL PLUS SEALS	07/17/2020	01-350-5020	75.77	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					490.03	.00	
NICHOLAS J. HELMER	JUL-20	JULY MAYOR CELL	07/21/2020	01-310-5300	62.50	.00	
NICHOLAS J. HELMER	JUN-20	JUN 20 MAYOR CELL	07/21/2020	01-310-5300	62.50	.00	
Total NICHOLAS J. HELMER:					125.00	.00	
NICOR GAS	06/24/20-2093	CH 05/22/20-06/24/20	06/24/2020	01-320-5410	141.87	.00	
NICOR GAS	06/24/20-7006	wELL HOUSE 05/24/20-06/23/20	06/24/2020	01-320-5410	39.40	.00	
Total NICOR GAS:					181.27	.00	
NORTH SHORE SIGN	120455	JUL 20 SIGN MAINTENANCE	07/01/2020	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-320-4100	1,602.72	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-340-4100	4,673.16	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-350-4100	2,396.52	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-360-4100	30,956.04	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-370-4101	1,731.24	.00	
NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	01-370-4101	6.53-	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					41,353.15	.00	
NORTHWEST ELECTRICAL SUP	17468975	LIGHTING MAINTENANCE	07/10/2020	01-350-5710	83.23	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NORTHWEST ELECTRICAL SUPPLY CO:					83.23	.00	
OPP FRANCHISING INC. DBA JA	CHC05201240	MAY 20 CLEANING	05/01/2020	01-350-5104	494.72	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					494.72	.00	
PITNEY BOWES	3104065177	POSTAGE RENTAL	07/02/2020	01-360-5510	104.01	.00	
Total PITNEY BOWES:					104.01	.00	
POMPS TIRE SERVICE INC	280110065	LOADER TIRE REPAIR	06/11/2020	01-350-5020	604.00	.00	
Total POMPS TIRE SERVICE INC:					604.00	.00	
QUINCY PARK CONDOMINIUM	07/22/20	QUINCY PARK BOND REFUND	07/22/2020	72-000-2310	2,225.10	.00	
Total QUINCY PARK CONDOMINIUM ASSOC.:					2,225.10	.00	
RACEWAY CAR WASH	190	CAR WASH	07/05/2020	01-360-5321	179.95	.00	
Total RACEWAY CAR WASH:					179.95	.00	
RASHID HUSAIN	07/21/20	vehicle sticker refund senior rate	07/21/2020	01-120-3300	40.00	.00	
Total RASHID HUSAIN:					40.00	.00	
RAY O'HERRON CO INC	2037316-IN	PD CLOTHING	07/07/2020	01-360-5741	242.98	.00	
RAY O'HERRON CO INC	2039081-IN	PD CLOTHING	07/15/2020	01-360-5741	43.98	.00	
Total RAY O'HERRON CO INC:					286.96	.00	
READY PRESS LLC	83240	BUISINESS CARDS LANGE & ZI	07/06/2020	01-360-5221	110.00	.00	
Total READY PRESS LLC:					110.00	.00	
RESTORATION & CLEANUP SE	07/22/20	1529 COVE FIRE BOND REFUN	07/22/2020	72-000-2310	4,450.00	.00	
Total RESTORATION & CLEANUP SERVICES, INC:					4,450.00	.00	
S D ENTERPRISES INC	07/16/20	JUN 2020 SANITARY SEWER IN	07/16/2020	53-300-5100	910.00	.00	
Total S D ENTERPRISES INC:					910.00	.00	
STITCH BY STITCH	5000361	MARGIE POLO	07/08/2020	01-360-5741	70.00	.00	
Total STITCH BY STITCH:					70.00	.00	
TRAFFIC CONTROL & PROTEC	104398	TRAFFIC SIGNS	06/23/2020	01-350-5721	1,463.45	.00	
TRAFFIC CONTROL & PROTEC	104607	SIGNS	07/14/2020	01-350-5721	39.50	.00	
Total TRAFFIC CONTROL & PROTECTION:					1,502.95	.00	
TRESSLER LLP	419048	CITY ATTORNEY JUNE 2020	07/14/2020	01-324-5120	16,050.50	.00	
Total TRESSLER LLP:					16,050.50	.00	
TRUGREEN PROCESSING CEN	124045286	JULY CH LAWN SERVICE	07/01/2020	01-350-5103	44.34	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total TRUGREEN PROCESSING CENTER:					44.34	.00	
ULINE	121654848	DUST RESPIRATOR	07/02/2020	01-360-5990	233.04	.00	
Total ULINE:					233.04	.00	
UNIFIRST CORPORATION	081 1493677	PW UNIFORMS & CARPET	07/03/2020	01-350-5104	140.59	.00	
UNIFIRST CORPORATION	081 1495503	PW UNIFORMS & CARPET	07/10/2020	01-350-5104	138.51	.00	
UNIFIRST CORPORATION	081 1497313	PW UNIFORMS & CARPET	07/17/2020	01-350-5104	138.51	.00	
Total UNIFIRST CORPORATION:					417.61	.00	
VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	01-320-5410	218.40	.00	
VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	01-350-5410	228.64	.00	
VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	01-360-5410	342.96	.00	
VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	51-300-5410	57.16	.00	
VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	53-300-5100	57.16	.00	
VERIZON WIRELESS	9858451448	WIRELESS 06/11-07/10	07/10/2020	01-360-5610	1,026.27	.00	
Total VERIZON WIRELESS:					1,930.59	.00	
VILLAGE OF MOUNT PROSPEC	07/15/20-3287-	JUN 20 3287-001	07/15/2020	51-300-5412	895.20	.00	
VILLAGE OF MOUNT PROSPEC	07/15/20-3288-	JUN 20 3288-001	07/15/2020	51-300-5412	692.80	.00	
Total VILLAGE OF MOUNT PROSPECT:					1,588.00	.00	
WAREHOUSE DIRECT OFFICE	4710794	TONER SUPPLIES	07/08/2020	01-320-5700	36.89	.00	
WAREHOUSE DIRECT OFFICE	4718011-0	OFFICE SUPPLIES	07/16/2020	01-320-5700	55.99	.00	
WAREHOUSE DIRECT OFFICE	4719629-0	OFFICE SUPPLIES	07/20/2020	01-320-5700	46.48	.00	
WAREHOUSE DIRECT OFFICE	4720226-0	TONER SUPPLIES	07/21/2020	01-320-5700	94.39	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					233.75	.00	
WILLIAM CAPONIGRO	07/21/20	CAPONIGRO UNIFORM	07/21/2020	01-360-5741	205.08	.00	
Total WILLIAM CAPONIGRO:					205.08	.00	
Grand Totals:					186,777.08	313.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	145.75	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	536848	AUG 20 AFLAC WITHHOLDING	07/08/2020	346.46	.00	
Total :					492.21	.00	
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	RASHID HUSAIN	07/21/20	vehicle sticker refund senior rate	07/21/2020	40.00	.00	
Total LICENSES & FEES:					40.00	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	NAPA-HEIGHTS AUTOMOTIVE	3563-302605	JULY MAJOR CELL	07/17/2020	44.68	.00	
01-310-5300 ALDERMANIC EXPENSE	NICHOLAS J. HELMER	JUL-20	JULY MAYOR CELL	07/21/2020	62.50	.00	
01-310-5300 ALDERMANIC EXPENSE	NICHOLAS J. HELMER	JUN-20	JUN 20 MAYOR CELL	07/21/2020	62.50	.00	
Total CITY COUNCIL & BOARDS:					169.68	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	20.68	.00	
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	1,602.72	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	88.69	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	120455	JUL 20 SIGN MAINTENANCE	07/01/2020	243.00	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	07/04/20	LONG DISTANCE JUN 2020	07/04/2020	102.12	.00	
01-320-5410 UTILITIES	NICOR GAS	06/24/20-2093	CH 05/22/20-06/24/20	06/24/2020	141.87	.00	
01-320-5410 UTILITIES	NICOR GAS	06/24/20-7006	wELL HOUSE 05/24/20-06/23/20	06/24/2020	39.40	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	218.40	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	281.03	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4710794	TONER SUPPLIES	07/08/2020	36.89	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4718011-0	OFFICE SUPPLIES	07/16/2020	55.99	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4719629-0	OFFICE SUPPLIES	07/20/2020	46.48	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4720226-0	TONER SUPPLIES	07/21/2020	94.39	.00	
Total ADMINISTRATION:					2,971.66	.00	
FINANCE							
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	13,349.42	.00	
01-322-5310 MEMBERSHIPS	GOVERNMENT FINANCE OFFIC	2012001	FINANCE DIRECTOR DUES	07/08/2020	190.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FINANCE:					13,539.42	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	419048	CITY ATTORNEY JUNE 2020	07/14/2020	16,050.50	.00	
Total LEGAL:					16,050.50	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	63.43	.00	
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	4,673.16	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	32.85	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2020-4	JUN 20 HEALTH INSPECTION	07/20/2020	750.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	07/14/20	PHONE REIMBURSEMENT	07/14/2020	45.25	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	325.15	.00	
Total BUILDING DEPARTMENT:					5,889.84	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	32.62	.00	
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	2,396.52	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	47.44	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	898012	SQUAD DOOR LOCK 609	07/09/2020	8.10	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0149621	TRUCK 844 BRAKES	07/01/2020	263.26	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	112226	SHOP SUPPLY	06/15/2020	254.16	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	568682	TRUCK 853 TIRES	07/15/2020	82.80	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-298210	TRAILER PARTS	07/01/2020	11.78	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-300706	OIL FILTER	07/10/2020	53.28	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-302318	TRUCK 840 PARTS	07/16/2020	69.67	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-302464	TRUCK PARTS 840	07/16/2020	12.23	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-302607	SQUAD OIL PLUS SEALS	07/17/2020	75.77	.00	
01-350-5020 VEHICLE MAINTENANCE	POMPS TIRE SERVICE INC	280110065	LOADER TIRE REPAIR	06/11/2020	604.00	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	124045286	JULY CH LAWN SERVICE	07/01/2020	44.34	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA JA	CHC05201240	MAY 20 CLEANING	05/01/2020	494.72	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1493677	PW UNIFORMS & CARPET	07/03/2020	140.59	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1495503	PW UNIFORMS & CARPET	07/10/2020	138.51	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1497313	PW UNIFORMS & CARPET	07/17/2020	138.51	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	228.64	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	1,373.71	.00	
01-350-5610 EQUIPMENT MAINTENAN	NAPA-HEIGHTS AUTOMOTIVE	3563-300410	EQUIP MAINTAIN PARTS	07/09/2020	24.10	.00	
01-350-5634 STONE & CONCRETE	DES PLAINES CHAMBER OF	379249	CONCRETE	07/14/2020	190.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5710 OPERATING SUPPLIES	GW BERKHEIMER CO INC	688577	BUILDING AIR FILTERS	07/06/2020	506.76	.00	
01-350-5710 OPERATING SUPPLIES	NAPA-HEIGHTS AUTOMOTIVE	3563-299327	CH AC PARTS	07/06/2020	69.52	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17468975	LIGHTING MAINTENANCE	07/10/2020	83.23	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	104398	TRAFFIC SIGNS	06/23/2020	1,463.45	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	104607	SIGNS	07/14/2020	39.50	.00	
01-350-5730 TOOLS	NAPA-HEIGHTS AUTOMOTIVE	3563-300423	VEHICLE JUMP BOX	07/09/2020	129.00	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102015873	GASOLINE	07/07/2020	2,075.00	.00	
Total PUBLIC WORKS:					11,051.71	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1367705	AUG 20 HMO DENTAL	07/21/2020	15.50	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	439.87	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1369151	AUG 20 HMO VISION	07/21/2020	44.81	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	30,956.04	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	163.53	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2020	JUNE 2020 INVESTIGATION SE	06/30/2020	393.52	.00	
01-360-5221 PRINTING	READY PRESS LLC	83240	BUISINESS CARDS LANGE & ZI	07/06/2020	110.00	.00	
01-360-5310 MEMBERSHIPS	IL LAW ENFORCEMENT ALARM	DUES9745	MEMBERSHIP DUE JUL 20- JUN	07/01/2020	120.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	190	CAR WASH	07/05/2020	179.95	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	342.96	.00	
01-360-5510 RENTAL EQUIPMENT	PITNEY BOWES	3104065177	POSTAGE RENTAL	07/02/2020	104.01	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	9,308.25	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9858451448	WIRELESS 06/11-07/10	07/10/2020	1,026.27	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2037316-IN	PD CLOTHING	07/07/2020	242.98	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2039081-IN	PD CLOTHING	07/15/2020	43.98	.00	
01-360-5741 CLOTHING	STITCH BY STITCH	5000361	MARGIE POLO	07/08/2020	70.00	.00	
01-360-5741 CLOTHING	WILLIAM CAPONIGRO	07/21/20	CAPONIGRO UNIFORM	07/21/2020	205.08	.00	
01-360-5990 COVID-19 EXPENSES	ULINE	121654848	DUST RESPIRATOR	07/02/2020	233.04	.00	
Total PUBLIC SAFETY:					43,999.79	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1367706	AUG 20 RETIREE DENTAL	07/21/2020	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	20.17	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1369135	AUG 20 PPO VISION	07/21/2020	10.33	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	1,731.24	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0620M	JUN 20 MEDICAL PPO	07/22/2020	6.53-	.00	
Total REIMBURSABLE EXP:					1,783.88	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GENERAL FUND:					95,988.69	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND EXPENSES							
12-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	673.08	.00	
Total EXPENSES:					673.08	.00	
Total PALATINE/MILWAUKEE TIF FUND:					673.08	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	560.90	.00	
13-300-5108 BEAUTIFICATION	COMED I	07/10/20-4023	1250 RIVER RD 06/10-07/10/20	07/10/2020	33.10	.00	
13-300-5108 BEAUTIFICATION	COMED I	07/10/20-7078	IRIGATION SYSTEM-604 MILWA	07/10/2020	25.42	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	179125	JUL TOURISM MAN	07/01/2020	1,026.25	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	179788	tourisM MULCH	07/13/2020	1,625.00	.00	
Total EXPENSES:					3,270.67	.00	
Total TOURISM DISTRICT:					3,270.67	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5310 MEMBERSHIP	LEADSONLINE, LLC.	256643	SERVICE PACKAGE RENEWAL	07/15/2020	1,758.00	.00	
Total EXPENSES:					1,758.00	.00	
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	MPC COMMUNICATIONS & LIG	20-1185	SQUAD CAR EQUIPMENT	06/30/2020	7,147.30	.00	
Total CAPITAL OUTLAY GENERAL:					7,147.30	.00	
Total DEA SEIZURE FUND:					8,905.30	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE ROAD TIF FUND							
EXPENSES							
18-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	673.08	.00	
Total EXPENSES:					673.08	.00	
Total PALATINE ROAD TIF FUND:					673.08	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	1	SCHOENBECK ENGINEERING	04/20/2020	7,892.75	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	2	SCHOENBECK ENGINEERING	05/11/2020	19,050.34	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	4755.066-3	SCHOENBECK ENGINEERING	06/29/2020	7,974.13	.00	
Total :					34,917.22	.00	
Total CAPITAL IMPROVEMENTS:					34,917.22	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1402981	AUG 2020 LIFE INSURANCE	07/22/2020	10.31	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV017953	WATER SYSTEM DATE	06/15/2020	313.00	313.00	07/14/2020
51-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	3,589.76	.00	
51-300-5410 UTILITIES	COMED I	07/10/20-3040	218 Fairway Ct. 06/10/20-7/10/20	07/10/2020	25.02	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	57.16	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	07/08/20-1674	1217 E CAMP MCDONALD 05/29	07/08/2020	24,690.91	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	07/15/20-3287-	JUN 20 3287-001	07/15/2020	895.20	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	07/15/20-3288-	JUN 20 3288-001	07/15/2020	692.80	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	239.09	.00	
Total EXPENSES:					30,513.25	313.00	
Total WATER FUND:					30,513.25	313.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
53-000-1020 VBT - MONEY MARKET	MICHAEL STORY	07/17/20	OVERPD SEWER ACCT 7179300	07/17/2020	544.00	.00	
Total :					544.00	.00	
EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	07/16/20	JUN 2020 SANITARY SEWER IN	07/16/2020	910.00	.00	
53-300-5100 PROFESSIONAL SERVIC	VERIZON WIRELESS	9857730242	JUN 20 WIRELESS	07/01/2020	57.16	.00	
53-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	46668	JUN 20 FINANCIAL SERVICES	07/01/2020	3,589.76	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	59012	SEP 20 WC PREMIUM	07/13/2020	59.77	.00	
Total EXPENSES:					4,616.69	.00	
Total SANITARY SEWER FUND:					5,160.69	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	QUINCY PARK CONDOMINIUM	07/22/20	QUINCY PARK BOND REFUND	07/22/2020	2,225.10	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	RESTORATION & CLEANUP SE	07/22/20	1529 COVE FIRE BOND REFUN	07/22/2020	4,450.00	.00	
Total :					6,675.10	.00	
Total ROAD & BUILDING BOND ESCROW:					6,675.10	.00	
Grand Totals:					186,777.08	313.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	95,988.69	.00	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	673.08	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	3,270.67	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	8,905.30	.00	
PALATINE ROAD TIF FUND			
Total PALATINE ROAD TIF FUND:	673.08	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	34,917.22	.00	
WATER FUND			
Total WATER FUND:	30,513.25	313.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	5,160.69	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	6,675.10	.00	
Grand Totals:	186,777.08	313.00	