



THE CITY COUNCIL TELECONFERENCE MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JUNE 22, 2020 AT 6:30 P.M.

CALL TO ORDER AND ROLL CALL – At 6:35 PM, Mayor Helmer called to order the Regular Teleconference City Council Meeting. Deputy Clerk Schultheis read the preamble to the Meeting. City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Treasurer Tibbits, City Clerk Prisiajniouk, Mayor Helmer; Aldermen – Dolick, Morgan-Adams, Cameron, Ludvigsen, Quinn

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Deputy Clerk Schultheis, Police Chief Zawlocki, Digital Communications Technician Colvin, Finance Director Graefen, and City Attorney O'Driscoll.

Mayor Helmer asked for a motion to initiate the Meeting

Alderman Quinn moved to start the City Council Regular Teleconference Meeting; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE:

AYES –	Dolick, Quinn, Ludvigsen, Cameron, Morgan-Adams
NAYS –	None
ABSENT -	None

Motion carried 5 - 0

APPROVAL OF MINUTES

A. June 8, 2020 City Council Workshop Teleconference Minutes – **Alderman Dolick moved to approve the June 8, 2020 City Council Workshop Teleconference Minutes as presented; seconded by Alderman Ludvigsen. There was unanimous approval.**

ROLL CALL VOTE:

AYES –	Dolick, Quinn, Ludvigsen, Cameron, Morgan-Adams
NAYS –	None
ABSENT -	None

Motion carried 5 – 0

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

A. Re-Appointment of **James J. Kiefer** to Chicago Executive Airport Board – Director Kiefer was available for questions. **Alderman Ludvigsen moved to re-appoint James J. Kiefer to the Chicago Executive Airport Board; seconded by Alderman Dolick. There was unanimous approval.**

ROLL CALL VOTE:

AYES –	Dolick, Quinn, Ludvigsen, Cameron, Morgan-Adams
NAYS –	None
ABSENT -	None

Motion carried 5 - 0

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Monthly Update Presented by Director Scott Saewert – Director Saewert thanked the Council and the Mayor for re-appointing Director Kiefer.

He updated the Council regarding:

- Residential Sound Improvement. He said that the Airport was working with the FAA. He noted that there were 180 applications for the acoustical testing, and that multi-family housing would be selected for the project, set to begin in the summer.
- US Customs Building is in the final stages of planning.
- Since the ban on non-essential flights has eased, the airport has seen a steady rise in operations and business
- The airport agreed to CARE airport stimulus funds equaling \$157,000
- The Chicago Department of Aviation donated 500 masks to the airport.

Alderman Cameron asked how the CARE grant would be used? Director Saewert replied that the uses were for operational purposes to maintain airport staff and chemicals and equipment.

B. May Treasurer's Report Presented by Finance Director Cheri Graefen – Finance Director Graefen noted that the first month of the new fiscal year did not have much impact because the tax receipts from the State have a two month lag, so that what was paid in May was from March, 2020.

Alderman Cameron – Ward 1 – She noted the closures getting on and off Palatine Road

- She said that Wolf Road heading westbound does not allow traffic to make a left turn – that is if you are on Palatine Road, you cannot go south on Wolf Road. Assistant City Administrator Falcone said that the set-up had been configured by IDOT to prevent a back up of traffic on Palatine Road. Assistant Director Falcone said that he would send the Staff and Council diagrams of regarding these routes.

Alderman Quinn – Ward 2 – thanked Staff, Public Works and the Police for manning the shredding event on June 13.

- She thanked the Police Department for their tractor trailer that was monitoring traffic issues at two different points in Ward 2.

Alderman Morgan-Adams – Ward 3 – Asked Assistant City Administrator Falcone to put the Lexington Homes in-person open meeting on the website for Tuesday night at 6:30 PM at the old Jolly Fun House building. there will be a presentation by Lexington Homes. She noted that there would be a PZBA – Zoom meeting on Thursday night, where there would be a Public Hearing regarding Lexington Homes. She said that there was confusion for some of the residents.

- She said that Staff was reviewing the Ordinance on recreational equipment in front lawns.

Alderman Dolick – Ward 5 – Alderman Dolick thanked the Staff, PD, Public Works and SWANCC for the successful shredding event. It was noted that there were 470 cars that participated for a record turnout.

City Clerk Prisiajniouk – Thanks to all who made the Schoenbeck sidewalk possible.

- She said that she and Treasurer Tibbits had discussed Home Rule. She said that she looked forward to educating the public about the benefits of Home Rule.

- The lessening of restrictions due to the pandemic were noted, but the Clerk requested that residents continue to use masks and take precautions.

Assistant City Administrator Falcone – said that City Hall was now open five days per week from 10 AM – 4PM.

Director of Building and Development Peterson – noted that the full applications for both PZBA cases were on the City’s website – including drawings and documents and exhibits.

- He said that his Staff had started contacting businesses as Phase IV guidelines were moving forward.

Police Chief Zawlocki – Said that the Police would discuss their speed study results at Rob Roy at the next Workshop Meeting.

- At the June 6-7 interviews, the Fire Police Commission and the Police Department selected eight candidates for their final list.
- Sgt. Yanke will be retiring from the Police Department on July 7.
- The 2019 Police Volunteer of the Year is Paul Fischer.

Deputy Clerk Schultheis – Wished everyone a Happy Fourth of July, and reminded listeners that the Fourth of July parade was cancelled this year due to the restrictions and guidelines because of the pandemic.

Attorney O’Driscoll – said that guidance for Phase 4 goes into effect on Friday, June 26. The highlight of Phase IV being the opening of indoor seating in restaurants and bars. There would be maximum gathering of 50 people.

City Administrator Wade – stated that the Staff was working on the tire swing and other front yard recreational objects Ordinance. There will be a report given at the next meeting.

OLD BUSINESS

NEW BUSINESS

A.R-20-16 Council Consideration of Resolution Funding the Police Pension Fund in the Amount of \$23,071.00 due to the Cook County Clerk’s Limit on the City’s Police Pension Fund Tax Levy – **Alderman Ludvigsen moved to Approve R-20-16 Council Consideration of Resolution Funding the Police Pension Fund in the Amount of \$23,071.00 due to the Cook County Clerk’s Limit on the City’s Police Pension Fund Tax Levy; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE:

AYES –	Quinn, Ludvigsen, Cameron, Morgan-Adams, Dolick
NAYS –	None
ABSENT -	None

Motion carried 5 - 0

Alderman Ludvigsen asked if this was the maximum rate? Finance Director Graefen said that the City calculates at the maximum rate (5%) but that the extension is limited by Property Tax Extension Law Limit (PTELL). As Treasurer Tibbitts pointed out, PTELL applies to the City because we are non-home rule. He added that it limits the City to increasing a tax levy to either the CPI or 5%, whichever is less.

B.R-20-17 Resolution for Council Consideration of Authorizing Home Rule Referendum – **Alderman Dolick moved to approve R-20-17 Resolution for Council Consideration of Authorizing Home Rule Referendum; seconded by Alderman Cameron**

Discussion followed. Alderman Dolick said that while he was in favor of home rule he was concerned that the process had been started too late; especially as we are still experiencing COVID-19 meeting restrictions. He thought it might be better to wait for the next election to give more time to educate the public.

Alderman Quinn said that because of more acceptance of Zoom calls, more information could be disseminated to the public. And the public would be more willing to attend meetings from the privacy of their homes.

Alderman Cameron added that the City was starting the education process one month earlier than the last time there was a Home Rule Referendum.

Treasurer Tibbits said that there the Citizens groups are more prepared this time, and there has been more of a learning curve.

Alderman Morgan-Adams shared Alderman Dolick's concerns. She wondered if people on social media would be as enthusiastic as those who actually campaigned interactively. She also thought it might be too late in the process to educate the public, but she reiterated her belief that Home Rule was the best option for the City.

City Clerk Prisiajnuok – stated that it is less money to use social media, and she said that the City might want to use the neighborhood media site “Next Door.” She said that Treasurer Tibbits’ brainchild was a video on social media – she believed that might be a more effective approach. She stated that the City was “so close” to winning the Home Rule in the last referendum.

Alderman Quinn – echoed what the City Clerk said regarding how close the City came to Home Rule in the last election. She added that the meetings usually only drew 20-30 people which would be less than the maximum 50 in Phase IV. She said that there could be meetings with smaller groups. She also thought that Home Rule have a table at the census event.

Alderman Ludvigsen said that he was in favor of the Home Rule, but said that it has been part of a dozen referenda. He said that the referendum would succeed when it was not initiated by government but by the residents – he said that it must be community-driven.

There was unanimous approval.

ROLL CALL VOTE: AYES – Ludvigsen, Cameron, Morgan-Adams, Dolick, Quinn
 NAYS – None
 ABSENT - None

Motion carried 5 - 0

DISCUSSION TOPICS FOR NEXT WORKSHOP MEETING:

A.Home Rule Discussion – just voted upon by the Council

B.Speed Bump Discussion-the results will be discussed at the July 13 meeting. There will also be a report from the Fire Department.

C.Christopher Burke Study Discussion – Stormwater Management – this study will be scanned to the Council and staff.

APPROVAL OF WARRANTS

A Approval of Expenditures

General Fund	\$115,452.38
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$673.08
Tourism District	\$1,997.15

Development Fund	\$0.00
Drug Enforcement Agency Fund	\$557.19
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$774.15
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$0.00
Palatine Road Tax Increment Financing District	\$673.08
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$28,526.53
Parking Fund	\$153.35
Sanitary Sewer Fund	\$4,475.91
<u>Road/Building Bond Escrow</u>	<u>\$6,558.00</u>
TOTAL	\$159,840.82
<u>Wire Payments</u>	
6/19/2020 PAYROLL POSTING	<u>\$174,295.77</u>
TOTAL WARRANT	\$334,136.59

City Clerk Prisiajniouk read the Warrants.

Alderman Dolick moved to approve the Warrants as read; seconded by Alderman Morgan-Adams to include a TOTAL of \$159,840.82; 6/19/2020 PAYROLL POSTING of \$174,295.77; and a TOTAL WARRANT of \$334,136.59. There was unanimous approval.

ROLL CALL VOTE: AYES – Ludvigsen, Cameron, Morgan-Adams, Dolick, Quinn

NAYS - None
ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) -

Kate Tully - 702 Spruce Drive - said that she was the mural artists that had installed artwork at Hillcrest to bring happiness to the community.

(Mara Lovisetto) of Hillcrest was also part of the commentary in favor of the artwork.

It was noted that there were pieces around the Slough that made the Slough a "destination area." They wanted to keep the artwork in place until the end of summer. It was noted that the artwork was all of a floral theme.

Mayor Helmer asked if the murals were on private property.

Ms. Tully answered that some were on private property and some were on park district property.

The Mayor said that putting artwork on private property

Was acceptable, but permission was needed for the park and other public areas.

Alderman Quinn said that she had reviewed the artwork and thought it was "incredibly beautiful." She felt that it was aesthetic and inspirational.

Attorney O'Driscoll said that there should be discussion offline, and that it was concerning that artwork was being placed on public property. Director Peterson said that he had contact with the artists and that he and Code Enforcement Officer Porzycki were already involved in the review of the situation.

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

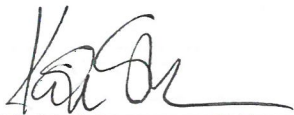
ADJOURNMENT - At 7:36 PM, Alderman Quinn moved to Adjourn; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE:

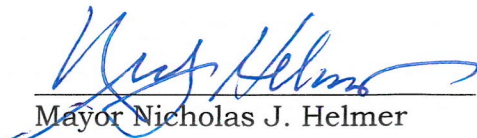
AYES -	Cameron, Morgan-Adams, Dolick, Quinn, Ludvigsen
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

Approved by the City of Prospect Heights City Council on this the 13th day of July, 2020.



Deputy Clerk Schultheis



Mayor Nicholas J. Helmer

