

NOTICE. MEETING MODIFICATION DUE TO COVID-19



Pursuant to Governor Pritzker Executive Order 2020-07 which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the City Council will be using the virtual meeting platform, Zoom. All staff and Council members will be meeting virtually through this platform. **See meeting instructions at the bottom of the agenda.** Public comments can be emailed in advance of the meeting to kschultheis@prospect-heights.org.

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE CITY COUNCIL WORKSHOP TELECONFERENCE MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, APRIL 13, 2020 AT 6:30 P.M.**

MAYOR NICHOLAS J. HELMER PRESIDING

**THIS MEETING WILL BE RECORDED AND AVAILABLE ON THE CITY'S WEBSITE
ATTENDEES WHO WISH TO SPEAK ON AGENDA OR NON-AGENDA ITEMS WILL BE PROVIDED
AN OPPORTUNITY DURING THE TELECONFERENCE.**

THERE IS A FIVE MINUTE TIME LIMIT FOR SPEAKERS.

**DURING WHICH TELECONFERENCE MEETING IT IS ANTICIPATED THERE WILL BE
DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. APPROVAL OF MINUTES**
 - A. February 24, 2020 Regular City Council Meeting Executive Session Minutes (*Not for Public Release*)**
 - B. March 25, 2020 Special City Council Teleconference Minutes**
- 4. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
 - A. Re-Appointment of Jerry Meyer to the Prospect Heights Police Commission Effective May 1st, 2020**
- 5. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)**
- 6. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**
 - A. FY2020-21 Chicago Executive Airport Budget Presentation by Jason Griffin**
 - B. FY2020-21 City of Prospect Heights Budget Presentation by Finance Director Cheri Graefen**
- 7. NEW BUSINESS**

This meeting will be recorded and made available on the City's Website

- A. R-20-13** Resolution Approving the FY2021 Budget for Chicago Executive Airport
- B. O-20-10** Staff Memo and Ordinance Adopting the FY2020-21 Budget for the City of Prospect Heights (***1st Reading***)
- C. O-20-11** Staff Memo and Ordinance Establishing Water Rates for FY2020-21 (***1st Reading***)
- D. O-20-12** Staff Memo and Ordinance Amending Title 1 of City Code and Adopting the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (***1st Reading***)

8. DISCUSSION TOPICS FOR WORKSHOP MEETING:

9. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$150,394.56
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$1,683.90
Tourism District	\$895.86
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$4,736.17
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$75.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$11,340.37
Palatine Road Tax Increment Financing District	\$549.90

Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$10,155.36
Parking Fund	\$395.55
Sanitary Sewer Fund	\$66,805.52
<u>Road/Building Bond Escrow</u>	<u>\$555.00</u>
TOTAL	\$247,587.19

Wire Payments

3/27/20 PAYROLL POSTING	\$160,611.51
MARCH ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$21,430.60</u>
TOTAL WARRANT	\$429,629.30

- 10. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)**
- 11. EXECUTIVE SESSION**
- 12. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 13. ADJOURNMENT**

MEETING PARTICIPATION INSTRUCTIONS:

Computer access: Join the Zoom meeting: <https://zoom.us/j/323527715>

Meeting ID: **323 527 715**

Phone access: Audio participation on telephone: **(312) 626-6799** or **(888) 788-0099**

Meeting ID: **323 527 715**

Please be sure to use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open at 6:20pm. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during "Public Comment", will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

This meeting will be recorded and made available on the City's Website

From: [jerome.meyer](#)
To: [Nick Helmer](#)
Cc: [Karen Schultheis](#)
Subject: Reappointment to police commission
Date: Thursday, April 09, 2020 9:52:50 AM

***** THIS IS AN EXTERNAL EMAIL *****

Dear Mayor Helmer,

Its hard to believe that my 3rd term as commissioner has concluded.

It has been an honor serving the past 9 years and respectfully request that I be reappointed to a 4th term.

If I can be of further assistance, do not hesitate to contact me.

Regards:

Jerry

Resolution No. R-20-13**A Resolution Approving the FY21 Budget for Chicago Executive Airport**

Whereas, the City of City of Prospect Heights and the Village of Wheeling have entered into an Intergovernmental Agreement dated July 1, 2005 for the organization, operation and maintenance of Chicago Executive Airport; and,

Whereas, Section 4.G.3 of the said Agreement requires the Chicago Executive Airport Board to propose for approval by the municipalities an annual budget for the Chicago Executive Airport; and,

Whereas, the Airport staff has prepared and presented to the Board of Directors the proposed budget for fiscal year ending April 30, 2021; and,

Whereas, the Board of Directors of Chicago Executive Airport have reviewed the budget document in its entirety; and,

Whereas, the adoption of said budget constitutes the appropriation of monies for Chicago Executive Airport in the fiscal year ending April 30, 2021; and,

Whereas, the Board of Directors deems it in the best interest of Chicago Executive Airport to recommend said budget as prepared for approval;

Now, Therefore, Be It Resolved by the Mayor and City Council of the City of Prospect Heights, County Cook, State of Illinois, that the Annual Budget for fiscal year ending April 30, 2021, totaling \$4,587,172 in revenues and \$3,463,899 in expenses is hereby approved.

Passed and Approved this 13th day of April 2020.

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:



FY 2021

Proposed Annual Budget

Fiscal Year Ending 4/30/2021



An intergovernmental cooperative of the
City of Prospect Heights & the Village of Wheeling

(847) 537-2580 | www.chiexec.com | 1020 S. Plant Rd, Wheeling, IL

INTRODUCTION

Chicago Executive Airport is proud to be Chicagoland's premier aviation destination, with a strong customer base that generates \$393 million in regional economic impact to include 1,900 local jobs and \$130 million in wages. Our Fiscal Year 2021 budget continues this tradition.

By taking a deliberate approach, we will continue to earn enough revenue on rent, fuel, customs, and other fees to cover our costs and capital projects without requiring any municipal funding.

As we enter the next decade of operations, Chicago Executive is well-positioned as a growing and modern economic engine. I look forward to another successful budget year, and I thank you for your time.

Jason Griffith

Director of Finance

jgriffith@chiexec.com

2021

OVERVIEW

\$4.6MM

Revenues

\$3.5MM

Operating Expenses

\$3.5MM

Unrestricted Net
Assets Available



HIGHLIGHTS

Revenues: FY21 total budgeted revenues are \$4,587,172, a \$113,405 (-2.41%) decrease from FY20. This decrease is attributable to a long-term tenant that did not renew their lease on an aging hangar.

Operating Expenses: Total budgeted operating expenses for the combined departments are \$3,463,899, 75.5% of budgeted revenues, and an increase of 2.59% from FY20.

Reserve Funds:

All Sewer revenues will continue to go directly into the Sewer Fund. We will use Sewer Reserve Funds for the sewer and watermain of the US Customs facility.

The Vehicle and Equipment Reserve Fund (VERF) is budgeted for a \$250,000 transfer into it. We budgeted to purchase a new snowblower (\$728,000) to replace our current aging snowblower. If a vehicle is sold, proceeds return to this fund.

The Building & Land Fund is budgeted to transfer out \$420,000 to pay off the loan for the southwest t-hangars, which serves our small plane customers. Additionally, \$400,000 from this fund is budgeted to be used towards the US Customs facility. The Airport is also budgeting \$300,000 to be transferred into the Building & Land Reserve fund. If the Airport sells any buildings or property those funds would be put into this reserve fund.

Capital Projects: The Capital Improvement Plan (CIP) established last fiscal year guides our prioritization and strategic use of reserves to self-fund capital projects. The new US Customs facility is our major capital project for 2021. Its construction will bring the airport into compliance with US Customs & Border Protection facility mandates and further establish our airport as the premier destination among regional competitors. The FY21 budget utilizes the Sewer and Land & Building Fund to reduce the amount of new debt service needed to complete this project. This category also includes funds to be used for the various Capital projects we are evaluating.

Capital "A" Projects: The total cost of all the projects (including federal and state obligations) is estimated at \$18,054,679. The airport's local share is expected to be \$753,861 with budgeted FY21 offsetting grant revenue of \$5,378,666.

Unrestricted Net Assets Available: The Airport Business Plan requires that we maintain an unrestricted net asset balance equal to 3 months (25%) of the current year's budgeted operating expenses, which would be \$865,975 (\$3,463,899 x 25%). Our estimated running balance at April 30, 2020 of \$3,504,678 will be enough to cover this requirement.

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Chicago Executive Airport Budget

Fiscal Year Ending

April 30, 2021

Proposed FY2021 Budget

Passed by the Chicago Executive Airport Board of Directors - March 18, 2020

Proposed to the City of Prospect Heights City Council - April 2020

Proposed to the Village of Wheeling Board of Trustees – April 2020

**An Intergovernmental Cooperative of
The City of Prospect Heights, Illinois and
The Village of Wheeling, Illinois**

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March 18, 2020

The Citizens of the City of Prospect Heights, its Mayor and City Council
The Citizens of the Village of Wheeling, its President and Village Board
The Chairman and Members of the Chicago Executive Airport Board

The Amended and Restated Intergovernmental Agreement, dated December 23, 2013, between the Village of Wheeling and the City of Prospect Heights (hereinafter referred to as “the Municipalities”) acknowledges their responsibility “to operate, manage, maintain, and provide for the local portion of any future development of the Airport out of Airport revenues.” The Chicago Executive Airport Board of Directors (hereinafter referred to as “the Board”) is charged with the fiduciary responsibility of reviewing and recommending an annual budget to the Municipalities for subsequent approval.

Budget Document

Chicago Executive Airport (Airport) has one enterprise fund, the Joint Airport Fund. The budget was prepared using an accrual basis of accounting whereby revenues are recorded in the period in which they are earned and expenditures are recorded in the period in which they are incurred. This basis is the same as our financial statement reporting except for 1. depreciation and amortization is not included in the budget, and 2. capital outlays and the receipt of long-term debt proceeds are not included in operations within the financial statements. While the Sewer Reserve, the Vehicle & Equipment Reserve, and the Building & Land Reserve sub-funds are presented in the budget as separate funds, they are combined into the Joint Airport Fund for financial reporting purposes. The reserve balance information is notated in the footnotes.

The budget is prepared considering historic costs as well as anticipated costs for the coming fiscal year. The budget is developed using a line-item form for each category that details and describes each revenue and expense item. During the fiscal year, any expense category overages are covered by either contingency amounts or budget surplus amounts in other departmental categories. The Airport Board of Directors and the two Municipalities would need to approve any budget adjustment necessary to cover a department or capital budget section that exceeds the approved budgeted amounts. As part of its budgeting process for FY21 the Airport is continuing its use of a Capital Improvement Plan (CIP) document. The CIP looks out five years using policies passed by the Board to better plan for all capital expenses and to ensure that sufficient funds are in place. The CIP is updated on a continuous basis and is a living document for planning purposes.

The budget document is divided into six components, **Budget Overview, Revenue Budget, Operating Budget, Non-Operating Budget, Capital Budget, and Supplemental Information**. The Operating Budget is divided into six sub parts: Revenues, Administration & Finance Expenses, Operations & Maintenance Expenses, Interest Income, Other Expense, and Debt Service. This division was done so the Airport can more accurately determine the cost of services in the future.

Executive Summary

Operating income is operating revenues less operating expenses. It does not include the purchase of capital items or the expense of depreciation and amortization. Revenues and expenses are detailed below.

Revenues: FY21 total budgeted revenues are \$4,587,172 a \$113,405 (-2.41%) decrease from FY20. A Consumer Price Index (CPI) increase of 2.231% was instituted for most fees. A 1.00% CPI increase was

used for budgeting purposes on long term leases. Most long-term leases have a CPI rent adjustment using that individual lease's anniversary date. The actual CPI percentage increase could be higher or lower.

Expenses: The operating budget is comprised of two departments, Administration & Finance (A&F) and Operations & Maintenance (O&M). Total FY21 budgeted operating expenses for the combined departments are \$3,463,899 a budgeted increase of \$87,441 (2.59%) from FY20.

Interest Income: Budgeted interest income is expected to decrease from \$41,400 to \$36,400, a decrease of \$5,000 (-12.08%). The annual percentage interest rate on the Airport's MaxSafe account is currently around 1.8%. Most of the interest rates on the Airport's other accounts have remained flat and this budget reflects anticipated future interest returns.

Debt Service: Budgeted debt service expense increased by \$381,283 (67.11%), to \$949,405. The FY21 budget shows paying off the remaining balance of the southwest t-hangar loan. The FY21 budget also shows the Airport taking on new debt for the construction of a standalone U.S. Customs and Border Protection facility. This debt was also budgeted for in FY19 and FY20 but did not take place. Airport staff will work to keep the debt to a minimum and secure the best interest rates possible. The FY21 budget includes seven months of new debt service payments. The northeast t-hangars and runway safety area property loans are being refinanced and are budgeted over a seven-year repayment term.

Reserves: The Sewer Reserve fund was established in FY12. The sewer revenues generated on the airfield will go directly into the Sewer Reserve sub-fund. These funds are to be used for major sewer projects and sewer repairs. In FY13 the Capital Equipment Reserve Fund (CERF) was established. This fund was renamed in FY20 as the Vehicle and Equipment Reserve Fund (VERF). In FY21 the scheduled VERF transfers total \$250,000. These funds are to be used for large and small vehicle and equipment purchases. The sale proceeds of one older snow blower will go into the VERF. In FY16 the Building Reserve Fund was established. In FY20 this fund was renamed to the Buildings and Land Reserve Fund. The Airport is scheduled to transfer \$300,000 to the Building and Land Reserve in FY21. These funds are to be used for construction of buildings or for land purchases. The FY21 budgeted uses \$420,000 to pay off the southwest t-hangar loan and \$400,000 to be used for the U.S. Customs facility from the Building and Land Reserve Fund. If any building or land is sold the funds received will go into the Building and Land Reserve Fund. In FY21 the Airport is considering a Capital Repair or Demolition Fund. As Airport buildings and hangars get older this fund would be used to either do capital repairs or demolish the building or hangar.

Capital "A" Projects: The total project costs of all traditional Capital A projects is estimated at \$13,615,000, of which the Airport's budgeted remaining local share is \$753,861 with offsetting grant revenue of \$938,987. The construction phase of the Airport's Residential Sound Insulation Program will start in FY21. This is a 90% FAA and 10% local share project. The Airport's local share portion is included with the rest of the Capital A projects. The FY21 budget reflects the potential construction of Phase 1 and Phase 2 of this project.

Unrestricted Net Assets Available: The Airport Business Plan requires the Airport maintain an unrestricted net asset balance equal to 3 months (25%) of the current year's budgeted operating expenses, which would be \$865,975 (\$3,463,899 x 25%) and the total local share of current year capital projects. The Airport's projected beginning balance at May 1, 2020 of \$4,352,114 and projected ending balance of \$3,493,562 at April 30, 2020 are sufficient to cover these requirements.

Staffing, Compensation, & Benefits

The number of full-time Airport staff in FY21 is budgeted be the same as in FY20. No additional Airport staff were added in FY20. New to the FY21 budget is a part-time bookkeeper position to the administration staff. This position will allow the Airport to have a better separation of financial duties. The Airport plans on continuing to hire four maintenance interns and one administration intern during the summer months. Staff counts are expected to be 14.82 FTE's (Full Time Equivalents) in FY21. Employees that are not at the top of their position's step are eligible for merit increases on their individual annual anniversary review date. Merit increases are not guaranteed. The Executive Director and Director of Economic Development and Strategic Planning are reviewed by the Board. Any compensation increase is only at the discretion of the Board.

Airport staff will be comprised of one Executive Director, one Director of Economic Development and Strategic Planning, one Director of Finance, one Executive Secretary, one Administrative Assistant, one Maintenance and Operations Supervisor, one Operations Coordinator, one Maintenance Lead, five Maintenance Technicians, one part-time bookkeeper, four Maintenance interns, one seasonal snow plow driver, and one Management Intern. All positions are full time except for the bookkeeper, maintenance interns, seasonal snowplow driver, and the management intern. The Executive Director and Director of Economic Development and Strategic Planning report directly to the Board.

Employee Benefits consist of health, optional dental, life, and disability insurance, retirement plan, service time awards, and the Airport's share of FICA and Medicare taxes. Operations and Maintenance employees are also eligible for a boot stipend and tool allowance reimbursement.

Detailed Budget Analysis Revenues

FY21 revenues are budgeted to be \$4,587,172 a decrease of \$113,405 from FY20. The Airport has historically used figures from the Bureau of Labor Statistics Table (CPI-U) Chicago-Gary-Kenosha, IL-IN-WI, all items 1982-84=100, CUURA207SA0, for its calculations. In January 2018 the Bureau of Labor Statistics has changed the name of this region's table to Chicago-Naperville-Elgin, IL-IN-WI. The Airport will now be using Bureau of Labor Statistics Table (CPI-U) Chicago-Naperville-Elgin, IL-IN-WI, all items 1982-84=100, CUURS23ASA0 for calculations. All CPI numbers match the data from the previous table CUURA207SA0.

FY21 budgeted long-term lease revenues of \$2,281,147 comprise 49.73% of the total budgeted revenues. Long-term lease revenues are budgeted for a \$155,750 decrease from FY20. Like most Airport revenues long-term leases receive an annual CPI increase adjustment. The timing of long-term lease increases varies and are dependent on the language in the long-term leases. The Airport used a conservative CPI adjustment of 1.00% for budgeting purposes. Depending on the lease's anniversary date the CPI percentage can be higher or lower. Long-term lease revenues decreased because an option renewal was declined for hangars 5 & 6 on the Airport. Airport staff is working to have a new tenant lease agreement in place early in the new fiscal year.

Budgeted FY21 fuel flowage fees of \$1,277,750 comprise 27.85% of budgeted revenues. An increase in the Fuel Flowage rate for FY21 is expected to add approximately \$73,500 to revenue. Fuel flowage is a per gallon fee calculated on the number of gallons of aviation fuel purchased by the Airport FBOs and put into their storage tanks. In FY21 the JetA fuel flowage rate is budgeted to increase to \$0.20 for on airport fuel and \$0.40 for off-airport fuel. 100LL fuel flowage rate is budgeted to be \$0.185 for on airport and \$0.37 off airport. Some Airport tenants, mostly piston aircraft, fly to other nearby airports to purchase fuel.

Tiedown and T-hangar fees comprise 10.06% of budgeted revenues. The Airport has switched to a square footage rate for t-hangars. The Airport is continuing to phase in over the next three fiscal years a fee adjustment that will standardize the rate per square foot of all t-hangars at the Airport. The southwest t-hangars are budgeted at a rate of \$0.4527 per square foot. This is a \$0.0252 increase per square foot, which is a 5.9% increase from FY20, and averages \$37 a month per t-hangar. The northeast t-hangars are budgeted at a rate of \$0.4859 per square foot. This is a \$0.0106 increase per square foot, which is a 2.23% increase from FY20, and averages \$13 a month per t-hangar. All 20 southwest and most of the 46 northeast T-hangars had permits as of March 6, 2020. Our budgeted revenues are conservative and assume that one unit in the southwest t-hangars will be vacant for twelve months and one unit in the northeast t-hangars will be vacant for twelve months. T-hangars revenues are 9.46% of the budgeted revenues. The Airport expects little, if any, increase in the number of tie-down tenants, demand is stagnant and seasonal. Tie-down revenues alone are 0.61% of budgeted revenues.

Short-term lease budgeted revenues have increased by \$10,717 compared to FY20. They comprise 2.23% of this year's budget. The Airport has budgeted for a decrease in Commercial Operating Permits fees. The Airport has had a decrease in the number of reported based charter aircraft. Airport staff will audit these this upcoming fiscal year.

The Airport had updated all U.S. Customs fees in FY20 and the number of U.S. Customs operations remained the same. In FY21 the U.S. Customs fees structure for base fees and the overtime fee will remain the same as in FY20. The Airport added a regulated waste disposal fee in FY20 to help offset the costs associated with the United States Department of Agriculture's required handling of international waste. The Airport will not charge for international waste in FY21. The Airport and its Fixed Base Operators (FBOs) have agreed that international waste will be the responsibility of the FBOs. FBOs will pay the U.S. Customs international waste invoices and can charge for any incurred costs. With the change to the international waste fees proposed budget revenues for U.S. Customs revenues decreases to \$347,253. However, this also eliminates a budgeted \$40,000 expense. Budgeted U.S. Customs fee are 7.57% of budgeted revenues.

Operating Budget

The operating budget is departmentalized by function- Administration & Finance (A&F) and Operations & Maintenance (O&M). Expenses for the combined departments is expected to increase \$87,441, or 2.59% compared to FY20.

Administration & Finance Department

FY21 budgeted Administration & Finance expenses are \$1,911,586, which is up \$25,004, or 1.33%, from FY20.

Personnel: The Personnel section's is budgeted to increase by \$61,271 to \$781,771, from FY20's \$720,500. The FY21 budget includes a potential increase to the municipal administrative fees and increased compensation for the Board. Another reason for the budgeted increase is due to the new part-time bookkeeper position, changes to family insurance plans, and new State of Illinois mandatory training. Salaries include a 2.23% CPI adjustment and applicable taxes and benefits. The Airport is estimating a 5.0% increase in health insurance costs, which will change in July.

Services and Supplies: This category is budgeted to increase by \$353, from \$716,152 to \$716,505. The Consultant line item was decreased to reflect anticipated expenses in FY21. Utility expenses related to the Chicago Executive Airport's residential sound insulation program have increased expenses in a few of these line items. The Airport provides the office and utilities for this program.

Other: This category shows an expense decrease of \$36,620, from \$449,930 in FY20 to \$413,310 for FY21. As mentioned previously, the Airport is no longer paying the invoices for U.S. Customs international waste expenses. As part of an aviation educational initiative, representatives of the Board and representatives from the Municipalities are planning on attending the NBAA National Convention in Orlando. The Airport will be exhibiting at the convention this year. Representatives of the Airport will also be exhibiting and attending the NBAA Dispatcher's conference in Fort Worth, Texas this year.

Operations and Maintenance Department

FY21 budgeted Operations & Maintenance expenses are \$1,552,313, which is up \$62,438, or 4.19%, from FY20.

Personnel: This section is budgeted to increase \$62,736 to \$898,738. This reflects the salary and benefits for eight full-time employees with a 2.23% CPI salary adjustment along with increased applicable taxes and benefits. The O&M budget also reflects potential merit salary increases for the employees that were promoted to Operations Coordinator and Maintenance Lead. Those positions have not had budgeted merit increases the past two fiscal years. Multiple O&M staff are switching to family health insurance plans for FY21. The Airport is also budgeting for a 5.0% increase in health insurance costs, which will change in July.

Services and Supplies: In FY21 this section is budgeted to decrease \$299 to \$623,575 from \$623,875. The Airport budgeted for a large decrease in Airport operations software expense. The Airport found a less expensive option for its inspection and maintenance needs. The vehicle maintenance line items have been updated to ensure our fleet remains in good working order.

Non-Operating Budget Items

Interest Income

The budget shows a decrease in interest income from \$41,400 to \$36,400, a decrease of \$5,000. The bank where the Airport holds the largest portion of our funds has an interest rate of 1.8%. Most Airport accounts have experienced steady interest rates.

Other Expense

The Airport expects Bank Fees to increase in FY21. Most of this increase are fees associated with refinancing the t-hangar loan, refinancing the RSA loan, and the new U.S. Customs loan.

Debt Service

The Airport plans on paying off the loan for the southwest t-hangars to eliminate some current debt. The Airport anticipates taking on new debt service in FY21 for the construction of the standalone U.S. Customs Border and Protection facility. The Airport has budgeted for seven months of the new U.S. Customs debt. To keep the debt service at a minimum the Airport is proposing utilizing some reserve funds to accomplish this goal. The Airport has also refinanced the current RSA and t-hangar loan for the next ten years. The Airport expects a budgeted interest expense decrease of \$36,183, from \$173,276 to \$137,092. The Airport expects an increase of \$337,916 in principal expense from \$394,846 to \$732,762 with the southwest t-hangar loan being paid off. Historically when the Airport has received entitlement monies of \$150,000 these monies have been applied to the principle balance on the Northeast T-Hangar loan. This has not been included in the FY21 budget as these funds have not been received in a few fiscal years. The Airport continues to pursue these funds to lower its debt obligations.

Capital Budget

New in FY20 was the Airport's development of a Capital Improvement Plan (CIP). The CIP continues into FY21 to help forecast and match projected revenues, transfers, interest, capital sales, and capital needs looking ahead five years on a continuous basis. It is an important management tool that strengthens the linkage between the Airport's infrastructure needs and the financial capacity of the Airport. This plan is a living document and is a useful tool in all budget planning.

The Capital Budget continues to utilize the CIP and the reserve funds. Outside of the reserve funds the Capital Budget is comprised of four categories of Capital expenditures: Capital Improvements, Capital Construction, Capital Outlay, and Grant Service. In all categories, the expected expense must be more than \$2,000 to be included. Except for Grant Service, the capital items are fully funded internally by the Airport's reserve funds or its operating account. A Capital Improvement is a cost for an improvement on an already existing asset of the Airport. In contrast, a Capital Outlay is for the purchase of a new asset, except for buildings. Capital Construction is for buildings and major building improvements. Grant Service projects are only partially funded by the Airport with additional State and/or Federal funds providing the remainder of the funding. Projects in this category are taken directly from the Transportation Improvement Program (TIPs) submitted annually to the Illinois Department of Transportation, Division of Aeronautics (IDOT), for projects eligible for state and federal grant funding. Illinois is one of 10 states that participate in the State Block Grant Program. Under this program, the State assumes responsibility for administering Airport Improvement Program (AIP) grants at general aviation and "other than primary" airports. Each State is responsible for determining which locations will receive funds for ongoing project administration.

This year's budget includes the following subcategories:

Capital Improvements

Capital Improvements total \$330,750 and consists of \$120,000 for facilities improvements, \$10,750 for fence/gate/landscaping projects, and \$200,000 for pavement repair projects. Sewer projects have been moved to utilize the Sewer Reserve sub-fund.

Capital Construction

A total of \$3,184,500 has been budgeted for Capital Construction. The U.S. Customs & Border Protection Facility has carried into FY21 minus the expenses incurred in FY18, FY19, and FY20.

Capital Outlay

Capital Outlay expenses total \$589,697. Budgeted Office Equipment is \$50,500. The vehicles sub-section, \$36,000, includes potential rehabilitations of Airport snow equipment to extend their useful life. Purchases of Vehicles and large Snow Equipment have been moved to utilize the VERN sub-fund. Shop Equipment totals \$11,000. Future capital of \$492,197 has been allocated for building construction with the goal of lowering the U.S. Customs debt service. The Airport has several Capital projects in mind but cannot do all of them. This funding will allow the Airport to do those the Board approves.

Grant Service

This information has been taken from the 12/13/2019 Final Submittal of the Transportation Improvement Program: Airports FFY2021-2025. Some years ago, Congress reduced funding levels for future projects from 95% to 90%. The State of Illinois increased their funding to 5% from 2.5% to make up half of the reduction. This changed the Airport's funding to 5% instead of the previous 2.5%.

The Airport has budgeted \$753,861 for the local share of Airport Improvement and State Grants for the "A" Projects. The Airport is uncertain if any of these projects will be funded by the state and federal

government, but they are budgeted as being programmed. The construction resulting from these projects will continue to enhance the safety of this already safe Airport.

Continuing in this year's Grant "A" budget are Estimated FY21 Revenues. Some, but not all, of the projects require the State to pay the Airport and then the Airport, in turn, pays the contractor, whereas, previously the State paid the contractors directly. The Airport will show these payments received as grant revenue. Although the Airport's final cost should be 5% of the total project cost, some of revenues listed for the projects are short of offsetting 95% of the cost. The Airport cannot be certain that, for each listed project, the revenues will all be received in FY21, so the Airport has reduced our estimated grant revenue budget. Another issue with grant revenue is that the FAA directed the State to implement a 10% funds holdback program as an incentive to encourage timely submittal of project closeout paperwork. The holdback funds are supposed to be released upon finalization of the project, which will delay receipt of the Airport's reimbursement funds, and most likely will not be received in FY21.

The "B" projects are listed in the budget for informational purposes and are not included in the local share expense numbers. It is unlikely that any of them will be funded during our fiscal year. However, if the FAA or State of Illinois choose to do a "B" project the Airport will try to accommodate. This may require a budget amendment or a replacement of an "A" project.

Capital "A" projects include the Airport's residential sound insulation program. This is a result of the Part 150 noise study and is budgeted for a \$326,361 local share. This amount reflects the unspent balance of phase 1 and phase 2 of the program. The Phase 1 construction will begin in FY21. We have also budgeted for potential Phase 2 construction. The Airport has also been trying to rehabilitate the airfield lighting for some time. This project is for necessary updates to the Airfield Light Control and Monitoring System (ALCMS) and the Air Traffic Control Tower's lighting control panels. The budgeted local share for this project is \$139,250. At this point modernizing this part of the system is crucial for our electric circuits. Other Capital "A" local shares and projects include \$225,000 for the Master Drain Study, \$18,000 to rehabilitate the northwest quadrant access road, and \$10,000 to update the Airport's exhibit A property map.

Master Plan phase II reimbursement funds are only part of the master plan currently eligible for reimbursement and only by the State of Illinois. For the full Master Plan to be eligible for reimbursement and project shown on the new Airport Layout Plan needs to take place.

A line item for the U.S. Customs and Border Protection apron and taxiway has been moved to the Capital "B" projects. This apron and taxiway can be constructed after the US Customs building is in place. We are unsure of the timing of funding and the participation level by the FAA or State of Illinois, if any.

Other

Starting with the FY18 Budget, Grant-GA Entitlement was not listed as expected revenue. Grant-GA Entitlement amounts are available only if the FAA budget reaches a certain level. For FY21, it is uncertain if these funds will be received so they are not included in the budget. All GA Entitlement Funds received will be used to pay down the northeast t-hangar note principal, so there is no effect on the budget.

Reserve Funds

Sewer Reserve Sub-Fund

A Sewer Reserve sub-fund was established by the Airport Board in FY12 to allow for major sewer projects to be completed for both the sanitary sewer and storm water systems without the issuance of debt. Beginning in FY14, sewer and storm water related revenues were deposited directly into the Sewer Reserve Sub-Fund. This practice continued in subsequent budget years and will do so into the future. Approximately \$43,142 in annual revenue and \$89,531 in one-time sewer fees are expected to be generated from various sewer fees on the airfield in FY21. The FY21 budget projects \$210,000 in sewer reserves being used for the U.S. Customs facility's watermain and sewer lines. Utilizing the CIP, the Airport will plan to fix sections of sewer on a continuous basis and the FY21 budget contains \$25,000 for potential sewer expenses.

It is expected the balance in the Sewer Reserve Fund at the end of FY21 will be approximately \$405,991 after income and expenses.

Vehicle and Equipment Replacement Sub-Fund

The CERF was formally established by the Airport Board of Directors in FY13. The CERF was renamed to VERF in FY21. The Airport plans to have sufficient capital equipment reserves in place to cover the future purchase of all small vehicles, large vehicles, equipment, and their attachments. The Airport will use the VERF to purchase a new Airport 11 snowblower and mower decks for Airports 22 & 31 totaling \$738,000. This year's budget is projecting a \$250,000 VERF transfer. Sales proceeds of the old Airport 11 budgeted at \$50,000 and will go back into the VERF. Utilizing the CIP, the Airport plans to replace vehicles and large equipment on a continuous basis.

The Capital Equipment Reserve Fund is expected to have a balance of approximately \$544,243 at the end of FY21 after transfers, income, and expenses.

Building Reserve Sub-Fund

The Building Reserve fund was established in FY16. This fund operates like our other sub-funds and allows the airport to set aside monies for future improvements. This fund will be used for building construction, airport improvements, and land purchases at the Board's discretion. This year's budget is projecting a \$300,000 transfer. We are also projecting a transfer of \$420,000 out of this fund to pay the southwest t-hangar debt service off in full. The FY21 budget also uses \$400,000 of this fund to help build the new U.S. Customs facility. Land purchases are not initially funded through grants, but they can be eligible for later Grant reimbursement if the Airport purchases the land within Federal guidelines. Grant monies received for purchase reimbursement will go back into this fund. Building construction is typically not eligible for Grant reimbursement and is the sole responsibility of the Airport. Certain things like aprons for an aviation building are put through the TIPs projects and will not use this fund. If buildings or land are sold the funds received will go back into this fund.

The Building Reserve Fund is expected to have a balance of \$281,153 at the end of FY21.

Capital Repair or Demolition Reserve Sub-Fund

A proposed new reserve fund for FY21 that would allow funds to be set aside for repairs or demolition expenses associated with Airport buildings or hangars. The proposed budget sets aside 3% of all long-term revenues for this purpose.

The Capital Repair of Demolition Fund is expected to have a balance of \$68,434 at the end of FY21.

Operating and Reserve Funds Available

The Airport uses a Joint Airport Fund for its operating activities. Revenues are deposited into this fund and operating expenses are drawn from it.

Projected working capital at April 30, 2020, plus those amounts to be realized during FY21, will fund the budgeted operating and capital expenses, and will allow the Airport to operate. The Airport's Business Plan requires that the Airport maintain an unrestricted net asset balance equal to 25% of the current year's budgeted operating expenses, which would be \$865,975 ($\$3,463,899 \times 25\%$), plus sufficient funds to meet the local share requirements of the Grant Service "A" list approved projects for the year of \$753,861.

The Business Plan also requires that operating expenses not exceed 90% of revenues. With budgeted revenues of \$4,587,172 and total operating expenses of \$3,463,899 operating expenses are 75.51% of revenues.

Debt Obligations

In January 2004, the Airport, through its owning communities, entered into a loan arrangement with an area national bank for a loan totaling \$1,237,000 for the purpose of constructing two buildings containing 10 small T-hangars each in the southwest quadrant of the Airport. Repayment of the loan began in January 2005 with a 20-year amortization period. The loan interest rate is priced by using the 5-year Treasury rate, adding 3.00% and adjusting the result for our tax-exempt status. It is currently 4.74%. The FY21 budget retires this loan utilizing funds from the Building and Land reserve fund.

A revenue anticipation note for \$4,700,000 was issued in December 2006 by Northbrook Bank and Trust for the Village of Wheeling, one of the owning communities, to fund a portion of the purchase price of land designated as a runway safety area (RSA) for the Airport. The note was reduced by \$1,500,000 in November 2008 and refinanced in April 2010 for 10 years with a balloon payment upon maturity. Airport staff has worked to refinance this loan amortized over the next 10 years pending presentation and acceptance by the Board. A 7-year amortization was also considered but not recommended to the Board by Airport staff. The RSA note property is mostly vacant land. A portion of the property is being rented for truck trailer storage. This currently generates approximately \$30,000 per year to help offset the approximately \$87,013 annual debt service payments. Airport staff are working with the FAA to obtain additional purchase cost reimbursement that would be applied to the outstanding debt.

Also, in April 2010, a construction loan from Northbrook Bank and Trust of \$2,300,000 was negotiated for the construction of six buildings containing 48 T-hangars in the northeast quadrant. This note was interest only until June 1, 2011, when payment of both monthly principal and interest was required. Through staff efforts, interest rate on this note were repriced from 4.17% to 3.25% in May 2015. Airport staff has worked to refinance this loan amortized over the next 10 years pending presentation and acceptance by the Board. A 7-year amortization was also considered but not recommended to the Board by Airport staff. Northeast t-hangar fees will generate approximately \$297,040 in fees to offset the budgeted \$183,435 in budgeted debt service.

In FY21 the Airport plans, through one of the owning communities, to take on new debt service to fund the U.S. Customs and Border Protection facility by negotiating up to a \$3,000,000 bank note. This loan has been budget as a seven-month expense in FY21 and the plans are still in the design and review stage. The Airport has utilized its reserve funds and will work to secure as little debt as possible for this project. The bank notes for this facility will be partly funded by U.S. Customs operations revenues, additional Jet A fuel flowage, and other revenues set aside to offset the debt service expense.

Airport staff is working on reducing debt levels of all loans and will continue to work with lenders for the best possible rates.

Chicago Executive Airport

Total FY21 Budget

	FY20 Est Actual	FY20 Budget	FY21 Budget	FY21 vs FY20 Budget Change
OPERATING BUDGET:				
Revenues	\$ 4,398,044	\$ 4,700,577	\$ 4,587,172	\$ (113,405)
Expenses:				
Administration Department	(1,614,180)	(1,886,582)	(1,911,586)	25,004
Operations and Maint Dept	(1,289,418)	(1,489,876)	(1,552,313)	62,438
Net Operating Expenses	(2,903,598)	(3,376,458)	(3,463,899)	87,441
Operating Income:	1,494,446	1,324,119	1,123,273	(200,846)
Other:				
Other Interest Income	58,904	41,400	36,400	(5,000)
Other Income and Expense	(2,259)	(5,000)	(19,000)	(14,000)
Debt Service	(405,543)	(568,122)	(869,855)	(301,733)
Total Other	(348,898)	(531,722)	(852,455)	(320,733)
Revenues less Net Expense	1,145,548	792,398	270,819	(521,579)
Transfers to Reserves-Sewer	-	-	-	-
Transfers to Reserves-VERF	(250,000)	(250,000)	(250,000)	-
Transfers to Reserves-Building & Land	(300,000)	(300,000)	120,000	420,000
Transfers to Reserves-Facility Repair-Demo	-	-	(68,434)	(68,434)
Net	595,548	242,398	72,384	(101,579)
CAPITAL BUDGET:				
Sewer Reserve Fund Projects	-	-	235,000	235,000
Vehicle & Equipment Fund Projects	-	-	710,000	710,000
Building & Land Fund Projects	-	-	400,000	400,000
Capital Improvement	131,288	255,000	330,750	75,750
Capital Outlay	53,071	316,500	97,500	(219,000)
Capital Construction	136,370	2,970,000	3,184,500	214,500
Capital A Projects (Local Share)	766,192	888,676	753,861	(134,815)
Capital A Projects (RSIP Construction)	-	-	4,439,679	4,439,679
Capital Future	-	580,000	492,197	(87,803)
	1,086,922	5,010,176	10,643,487	4,288,311
Less: Grant Revenue	(136,096)	(1,494,932)	(938,987)	555,945
Less: Grant RSIP Construction	-	-	(4,439,679)	(4,439,679)
Less: Sewer Reserve Funds	-	-	(235,000)	(235,000)
Less: VERF Reserve Funds	-	-	(710,000)	(710,000)
Less: Building & Land Reserve Funds	-	-	(400,000)	(400,000)
Less: Facility Repair-Demo Reserve Funds	-	-	-	-
Less: Capital Financing	-	(2,000,000)	(3,000,000)	(1,000,000)
Net Capital Budget	950,825	1,515,244	919,821	(1,940,423)
Funding (from)/to Operating Reserves	(355,278)	(1,272,846)	(847,436)	1,838,844
NET	0	0	0	0

Operating Revenues
FY21 Budget
Line Item Detail within Category

	<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
40000.00 Long Term Leases -	\$ 2,281,147	2,482,004	2,436,897	(155,750)
Long term revenue is derived from leases with a term of more than one (1) year. These leases are comprised of hangar, building, and ground leases. To the extent possible, lease rents increase annually with their respective anniversary date CPI. Following are the leases presently in effect and proposed to be in effect during FY21. We are using an estimated CPI increase of 1.00% for FY2021. Base FY20 ground lease rate is \$0.697. Base FY21 ground lease rate is budgeted to be \$0.713.				
<u>Property</u>	<u>FY21</u>	<u>Projected</u>	<u>FY20</u>	
Hangar #5 & #6	188,400	419,597	418,624	
Hangar #8	232,468	186,940	186,507	
Hangar #9	357,217	350,850	350,036	
Hangar #10	278,451	273,488	272,853	
Hangar #13-revenue split	5,400	5,618	4,900	
Ground Lease - ACCO	7,915 1	7,915	7,685	
Ground Lease - Hangar 15	73,304 2	72,578	73,139	
Ground Lease - Hangar 16	38,749 2	38,365	38,662	
Ground Lease - Hangar 18	47,973	30,846	46,829	
Ground Lease - Hangar 19	70,287	69,937	68,976	
Ground Lease - Hangar 20	39,626	39,331	39,143	
Ground Lease - Fuel Farm	3,036	3,016	3,004	
Ground Lease - Hangar 40	128,376	127,737	125,983	
Ground Lease - Hangar 41	86,048	85,266	85,638	
Ground Lease - Hangar 42	91,220	90,766	89,519	
Ground Lease - Hangar 43	-	-	-	
Ground Lease - Motel Parking Lot	4,000 3	3,000	5,000	
Ground Lease - SFS Ramp	81,450	81,247	80,413	
Ground Lease - SFS Terminal (24)	196,812	196,322	194,307	
Ground Lease - Hawthorne FBO	246,372	245,553	241,419	
Ground Lease - Hawthorne CharlieXX-A	74,284	74,037	74,414	
Ground Lease - Hawthorne CharlieXX-B	- 4	-	-	
Ground Lease - Hawthorne Charlie Ram	49,259	49,095	49,345	
Ground Lease - Stery Trucking	30,500	30,500	30,500	
	2,331,147		2,486,897	
Less: Rent Reserve	<u>(50,000)</u>		<u>(50,000)</u>	
	2,281,147	2,470,456	2,436,897	

1) CPI increase only done every five years. Adjusted for FY16 next adjustment this fiscal year FY21.

2) Leases on Hangars 15 & 16 were sold to the tenant. The leases above are ground leases only.

3) A new lease on this property began in FY16. Ground Lease was abated until January 2017. This was increased by \$1,000 in January 2020. The next adjustment is in January 2022

4) Rent payments start in April 2020, later at Board's discretion, or if a hangar is constructed

Fuel Flowage Fees**\$ 1,277,750**

1,270,047

\$ 1,204,250

73,500

Fees received from fuel flowage were adjusted for FY21. The estimates are based on the past several years of Fuel Flowage. JetA Fuel Flowage rates are \$0.20 for on Airport fueling and \$0.40 for off Airport fueling. 100LL Fuel Flowage rates are \$0.185 for on Airport fueling and \$0.37 for off Airport fueling. Fuel flowage is paid based on fuel gallons put into the FBO fuel tanks, not into the aircraft.

40460.01	JetA-On Airport, 5.45 MM gal @ \$.20	1,090,000	1,094,058	1,026,000
40460.03	JetA-Off Airport, 400,000 gal @ \$.40	160,000	142,010	152,000
40460.02	100LL, 150,000 gal @ \$.185	27,750	33,979	26,250

T-Hangars -**\$ 434,034**

421,256

\$ 437,387

(3,353)

SW-Bldng 50 rent per month \$5,387, bldng 51 = \$6,416, possible total \$11,803, annual \$141,636.

NE-40 small, 6 medium, and 2 large units; possible monthly rent of \$25,280, annual of \$303,360.

Subtracting a vacancy rate of 3 months of 1 unit avg for SW (\$1,858) and 1 full unit of NE (\$6,183).

40200.01	SW T-hangars	136,994	130,107	146,810
40200.02	NE T-hangars	297,040	291,149	290,578

U.S. Customs Service -**\$ 347,253**

382,113

\$ 377,548

(30,295)

U.S. Customs inspection services - Budgeted at 445 total operations 178 Overtime operations

40550.02	U.S. Customs Base Fees	307,203	313,088	296,848
40700.02	U.S. Customs Overtime Fees	40,050	42,525	38,700
40700.03	U.S. Customs Waste Disposal Fees	-	26,500	42,000

40100.00 Short Term Rental -**\$ 102,384**

76,872

\$ 91,667

10,717

Hangar #4 & #7 month-to-month rental, adjusted by CPI increases back to the lease start dates.

	NAJ Charter	-	-	12,655
	SFS	-	13,836	4,612
	Hangar #11	63,984	63,036	61,200
	Courtesy Car	10,800	10,800	13,200
	Jerry's Auto Body	3,600	-	-
	Suburban Auto Care	24,000	-	-

Tie-Downs -**\$ 27,799**

33,392

\$ 31,680

(3,881)

Area 2 expected permit fees for FY21, Average 20 monthly spots @\$113 = \$26,443

We do not anticipate an increase in the number of tie-down tenants at this time.

40310.02	Area #2	26,443	32,072	30,360
40310.03	Area #3	1,356	1,320	1,320

Area #3 used only with permission from Executive Director

Permits/Fees -**\$ 68,292**

66,486

\$ 72,415

(4,123)

Revenue derived from monthly Commercial Operating Permits (COP).

Air taxi is terminal charge of \$35 per flight, plus monthly COP of \$85.

40470.01	COP 5 @ \$87	5,220	5,100	5,100
40470.01	COP 2 @ \$405	9,720	8,832	9,506
40470.01	COP 22 @ \$174	45,936	44,879	50,999
40470.01	COP 1 @ air taxi (3 months)	3,600	3,945	3,300
40470.02	SFS - 2 Vehicle @\$114, 7 Fuel @\$224	1,796	1,755	1,755
40470.02	Atlantic-1 Vehicle @\$114, 4 Fuel @\$219	1,010	987	987
40470.02	Hawthorne-1 Vehicle @\$114, 4 Fuel @\$224	1,010	987	768

40007.00 Easement Fees**\$ 30,146**

29,872

\$ 29,737

409

Waste Management-stormwater, drainage & detention easement fee, adjusted for CPI increase.

40490.01 Access Fee	\$ -	-	\$ -	-
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Access Fee Agreement is in place, due annually for the term of the agreement.

The first \$180,000 in payments to be offset against the Airport's purchase of an adjacent property, then due in cash. Subject to annual CPI increase. Needs to be renegotiated.

40550.09 Sign Rental	\$ 8,736	8,544	\$ 8,548	188
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Monument sign rental-SFS @ \$364

4,368

4,272

4,274

Monument sign rental-Hawth @ \$364

4,368

4,272

4,274

Other -

\$ 6,132

4,278

\$ 6,948

(816)

Revenue from other miscellaneous sources (parking decals, plan fees, flag sales, etc.)

The fuel management fee is for the use of the Airport's vehicle fueling station.

40550.01 Fuel management \$286 mthly	3,432	3,348	3,348
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40550.04 Other Miscellaneous (ex: filming)	2,250	500	3,000
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40550.04 Deferred Revenue - Lease Ext. Agrmt	-	-	-
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40550.04 Deferred Revenue - SFS 94th Access	-	-	-
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40550.05 Waiting List Fees (cancellations)	100	200	100
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40550.08 Airfield Access / Parking decals	350	230	500
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40660.00 Insurance Reimbursements	-	-	-
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40500.00 Late Charges -	\$ 3,500	15,901	3,500	-
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Late charges are generally assessed at 10% per month for all T-hangar and most larger tenant leases.

Total Revenues	\$ 4,587,172	\$ 4,790,764	\$ 4,700,577	(113,405)
% Change from FY20 Budget	-2.41%			

Administration Department
FY21 Budget
Line Item Detail within Category

	<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
Personnel Services				
50400.10 <u>Salaries - Full-time</u>	506,776	480,000	489,810	16,966
Salaries for five department personnel.				
50300.05 <u>Salaries - Part-time</u>	36,000	6,731	19,500	16,500
Salary for one management bookkeeper.				
Salary for one management intern. One employee at \$15.00/hr. for 12 weeks @ 37.5 hours/week.				
50200.05 <u>Overtime -</u>	2,950	3,150	2,750	200
Overtime costs as required for three non-exempt employees of department.				
<u>Service Awards/Recognition</u>	12,503	10,649	13,033	(530)
50700.10 Airport Appreciation Functions	7,000	6,210	8,000	
50700.10 Apperception lunches - Staff in-house	400	590	400	
50700.15 Other-flowers, plaques, retirement	1,000	591	1,000	
50700.17 Staff recog (\$30 gift cert x 2, 6 emp)	960	450	960	
50700.17 Incentive program	2,143	1,682	1,923	
50700.20 Service Awards	1,000	1,125	750	
Pay for 1 employee with greater than fifteen (15) years of service at \$750 and one employee with greater then five (5) years of service at \$250.				
<u>Payroll taxes -</u>	44,452	35,172	42,052	2,400
Payroll taxes as follows:				
50500.05 FICA, 6.20%, Medicare 1.45%	42,000	35,069	39,377	
50500.15 Unemployment, 2020 Rate 1.925%	2,452	104	2,675	
<u>Insurance -</u>	105,631	90,938	97,640	7,991
Premiums for employee insurance, provided by the Airport through the Village of Wheeling. Budgeting a 5.0% insurance increase; renewal date is July 1st.				
50100.03 Dental	-	-	-	
50100.05 Disability (5)	5,945	5,816	5,843	
50100.15 Health (5)	99,686	85,123	91,797	
<u>Retirement Contribution -</u>	23,938	19,944	23,165	773
Full time employee Retirement Contributions @ 4.5% of pay.				
50600.05 Employer Contributions	22,938	18,444	22,165	
50600.15 Annual fees (\$250/qtr.)	1,000	1,500	1,000	
<u>Training -</u>	4,121	614	3,750	371
50800.10 Training-Other	1,121	614	750	
50800.11 Education reimbursement	3,000	-	3,000	

50400.05	<u>Board/Community Reimb</u>	<u>45,400</u>	<u>28,800</u>	<u>28,800</u>	<u>16,600</u>
	Stipends for six Airport Board of Directors at \$250 each for 12 meetings. The Chairman receives \$400 per meeting for 12 meetings. Each community receives \$3,000 per year for admin costs.				
50400.05	Community Reimbursement	10,000	6,000	6,000	
50400.05	Board stipends	35,400	22,800	22,800	
Total Personnel Services		781,771	675,996	720,500	61,271

SERVICES AND SUPPLIES

	<u>Airport Meetings</u>	<u>14,500</u>	<u>13,248</u>	<u>15,000</u>	<u>(500)</u>
	Provisions and costs incurred for in-house, BOD meetings, and staff purposes. One community joint meeting tentatively scheduled for the fall.				
54060.15	Airport Meetings	10,500	10,212	11,000	
52120.20	Joint Meetings (dinner)	4,000	3,036	4,000	
	<u>Audit Services -</u>	<u>19,637</u>	<u>15,679</u>	<u>18,839</u>	<u>799</u>
52060.05	Cost to perform the annual audit	15,407	14,959	14,959	
52060.05	Single audit cost (if necessary)	3,500	-	3,500	
52060.10	GFOA CAFR award application fees	730	720	380	
52090.05	<u>Building Repairs -</u>	<u>3,000</u>	<u>1,466</u>	<u>3,000</u>	<u>-</u>
	Cost for minor repairs or modifications of the administration office.				
	<u>Computer & Software</u>	<u>31,987</u>	<u>27,305</u>	<u>34,748</u>	<u>(2,761)</u>
54050.01	Computer Hardware & Supplies	1,000	291	1,000	
54420.05	Computer Software & maint	5,500	5,544	7,000	
	Accounting, Timberline, Qquest timeclock, FAS		-		
52210.05	Office network maintenance	19,037	15,018	20,748	
	Backup service and monthly managed IT		-		
52540.05	Web hosting/internet service	6,450	6,452	6,000	
	<u>Conf and Meeting Registration</u>	<u>13,055</u>	<u>10,424</u>	<u>11,720</u>	<u>1,335</u>
	Registration fees for conferences, seminars, and lunch meetings.				
52120.05	AAAE-Conf Denver May 10-13 2020	765	735	735	
52120.05	AAAE-Ops Conf-Rosemont	450	450	450	
52120.05	AAAE-GA Conf San Francisco	625	625	550	
52120.05	AAAE-Land & Economic Development	900	1,100	1,100	
52120.05	AAAE-Finance Conf	775	730	735	
52120.05	AAAE Finance ACE Program	1,790	-	-	
52120.15	IGFOA Conf	400	175	400	
52120.15	GFOA Conf	-	-	-	
52120.16	CABAA Meetings-monthly	1,000	432	1,000	
52120.17	IL Aviation Conf- Peoria May 6	450	350	450	
52120.18	Conference Registration- Other	1,700	1,960	1,700	
52120.19	IPAA Fall Conf (Galena) 3	1,200	1,325	1,000	
52120.25	Meetings & Business Lunches	3,000	2,543	3,600	
	<u>Consultants -</u>	<u>62,580</u>	<u>38,081</u>	<u>100,100</u>	<u>(37,520)</u>
52510.08	Storm water consultant (SME)	12,580	9,600	10,100	
52540.20	Consultants - special projects	50,000	28,481	90,000	
	Stormwater Pollution Prevention Plan compliance monitoring Review of all Primary Guiding Documents, update CEA's Business Plan, and various projects				

52180.10	Engineering Services -	80,000	67,955	80,000	-
	Costs for professional engineering services rendered by an outside engineer.				
54090.05	Equipment	5,015	-	5,015	-
	Administrative equipment and furniture purchased that cost less than \$2,000, individually. New desk and conference room phone.				
	Equipment Rental and Maint	8,131	8,877	8,396	(265)
	Office equipment rental and maintenance cost-meter rent. Konica-Machine lease and copy charges				
52210.15	Mail machine-meter & base maint plus meter annual rental & supplies	1,000	2,351	2,196	
52210.20	Other repairs	200	-	200	
52210.25	Copier (includes use charges)	6,931	6,527	6,000	
54150.05	Fuel -	1,000	516	1,000	-
	Unleaded fuel cost for three department vehicles.				
	Insurance -	117,548	111,059	110,760	6,788
	The environmental policy renewed Dec 1, 2017 for a 3 year term. All other policies run Dec 1 through Nov 30th. Gallagher Aviation is the Airport's insurance broker, whose fixed fee contract runs through Dec 2020.				
52300.05	Commercial Automobile	6,804	6,092	6,010	
52300.09	Broker fee	7,500	7,146	7,500	
52300.10	Commercial Crime	2,195	2,033	2,100	
52300.15	Airport Liability (incl. excess liability)	23,311	23,766	22,500	
52300.20	Commercial Property	45,508	40,746	41,000	
52300.25	Public Officials Liability	15,580	14,997	15,200	
52300.26	Environmental	16,000	15,738	15,800	
52300.30	Worker's Comp	650	542	650	
56200.05	Lease Development -	60,000	44,951	60,000	-
	Expenses incurred for new leases, i.e. survey, site selection, legal including reimbursable items.				
52360.05	Legal Services -	60,000	34,103	60,000	-
	Costs for the professional legal services provided by outside counsel.				
	Membership Dues -	7,570	6,325	7,570	-
	Department employee and Airport membership dues as follows:				
52450.04	Dues- Other	575	-	575	
52450.05	AAAE (2) @\$275 JA	550	275	550	
52450.07	AAAE Great Lakes Chapter (1)	35	35	35	
52450.36	CABAA	300	300	300	
52450.17	Chamber of Comm/CVB	2,250	2,250	2,250	
52450.20	GFOA (1)	160	160	160	
52450.21	IGFOA (1)	300	150	300	
52450.30	IPAA (1)	1,500	1,500	1,500	
52450.27	NATA/IATA	1,350	1,350	1,350	
52450.35	NBAA	550	305	550	

<u>Office Maintenance -</u>		<u>18,272</u>	<u>16,055</u>	<u>12,626</u>	<u>5,646</u>
Cost for routine office janitorial service.					
52480.10	Janitorial serv and supplies	11,128	11,855	10,914	
52480.11	RSIP Office Janitorial service	5,400	2,475	-	
52480.15	Rug runners	816	803	800	
52480.20	Insect/Rodent control	928	923	912	
<u>Other Services -</u>		<u>43,242</u>	<u>9,660</u>	<u>22,508</u>	<u>20,733</u>
Costs for other services not specifically listed any other categories.					
52420.15	Preemployment Physicals and drug. hearing, visual testings	350	-	270	
52510.02	Records disposal and storage	100	-	100	
52510.05	Credit crd, GovDeal, bckgrnd ck fees	1,200	180	1,200	
52510.06	Casualty loss deductibles, 1 @\$5,000	5,000	-	5,000	
52510.09	Contracted Labor - Office Temp	-	-	-	
52510.10	Payroll service - Paychex	10,950	3,161	3,200	
52510.11	Employee Hiring Exp	350	249	500	
52510.12	Office Security-Sentry	834	1,448	734	
52510.13	RSIP Office Alarm	748	1,115	-	
52510.14	RSIP Office Rent	12,000	-	-	
52720.20	Fire Alarm-Office & Shop	4,150	3,173	3,504	
52510.15	Appraisals	6,000	-	6,000	
52540.23	Satellite programming	1,560	336	2,000	
52600.15	<u>Postage -</u>	<u>1,700</u>	<u>1,551</u>	<u>1,700</u>	<u>-</u>
Cost for letter, parcel delivery, overnight delivery, and newsletter mailings.					
<u>Printing -</u>		<u>2,400</u>	<u>45</u>	<u>2,400</u>	<u>-</u>
52630.05	Aerial photography	900	-	900	
52630.15	Duplication/enlarging/binding	1,500	45	1,500	
52660.05	<u>Public Notices -</u>	<u>1,200</u>	<u>519</u>	<u>1,600</u>	<u>(400)</u>
Publication costs for public notices, bid documents, personnel ads, etc.					
<u>Subscriptions -</u>		<u>2,050</u>	<u>10,193</u>	<u>2,050</u>	<u>-</u>
Periodicals subscribed to by department personnel as follows: Crain's, Daily Herald and Misc. books and maps.					
54450.40	Subscriptions-misc (Crain's)	100	150	100	
54450.40	Subscriptions-misc (Daily Herald)	1,000	1,515	1,000	
54450.40	Subscriptions-misc (Flight Aware)	950	8,527	950	
54480.15	<u>Supplies -</u>	<u>5,000</u>	<u>1,851</u>	<u>5,000</u>	<u>-</u>
Purchase of stationary and office, computer, and copier supplies.					
<u>Telephone/Data</u>		<u>9,572</u>	<u>8,159</u>	<u>6,500</u>	<u>3,072</u>
52720.05	Cellular-Verizon (3)	2,300	2,606	2,000	
52720.10	Local, long distance, fax (TDS)	5,040	5,112	4,500	
52720.11	RSIP Office Phone-Internet	2,232	441	-	
52720.12	Old-Pilot lounge wireless	-	-	-	
52720.03	Old-iPad data plan-1 @ \$30 each/mth	-	-	-	

Travel Expenses**19,235****12,695****13,150****6,085**

Travel costs commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; and max meals per diem \$65, per travel policy, associated with attendance at conferences for department employees.

52750.05	AAAE-Conf Denver May 10-13 2020	1,560	1,974	2,060
52750.05	AAAE-Ops Conf-Rosemont	75	15	75
52750.05	AAAE-GA Conf San Francisco	1,660	30	1,115
52750.05	AAAE-Land & Economic Development	965	-	-
52750.05	AAAE-Finance Conf	1,100	1,100	1,100
52750.05	AAAE Finance ACE Program	1,650	-	-
52750.07	IPAA Conf-Fall (Galena) (3)	1,300	799	1,300
52750.09	IL Aviation Conf (3)	850	643	850
52750.10	IGFOA Conference-Peoria	475	-	450
52750.10	GFOA Conf (Chicago)	-	-	-
52750.11	Other - Various destinations	3,000	5,475	3,000
52750.11	Other - NBAA Dispatch Conference Feb 23 - Feb 26, 2021 Fort Worth, TX	6,600	2,659	3,200

Utilities**128,811****118,643****130,320****(1,509)**

Monthly electric, natural gas, and water cost as follows:

Electricity:

52150.02	141378911, Gate 31	250	248	230
52150.03	141595480, Runway Lights	2,500	2,385	2,500
52150.04	141458406, Hgr 4 rd, blast fence	250	170	250
52150.05	141595499, Maint/Admin. Office	5,000	1,910	6,000
52150.08	115131215, Gate #27	500	317	500
52150.11	141437116 Hangar 7- 4demoed	8,000	7,661	10,000
52150.15	141599876, 12 REIL Lts, Blast Fnce	400	267	500
52150.17	141650725-Tiedown Gate	480	390	500
52150.20	141195850, Electric Vault	35,000	29,327	40,000
52150.24	4143198028 Hangar 11	-	-	-
52150.22	140401329, Hangar #50	1,000	627	1,100
52150.23	140401326, Hangar #51	2,000	597	1,500
52150.28	140291821 Beacon	-	-	-
52150.31	NE T-Hangars #52 (lounge)	3,200	2,640	3,500
52150.33	NE T-Hangars #54 (bath)	2,500	2,112	2,700
52150.34	NE T-Hangars #55 (lights)	1,500	1,121	1,800
52150.35	NE T-Hangars #56 (bath)	2,000	1,791	6,000
52150.36	NE T-Hangars #57 (lights)	1,800	1,641	2,500
52150.16	Elec-Taxiway Q pole light (flat rate)	250	-	250
52150.37	RSIP Office Electric	3,000	2,090	3,000
52150.38	201 Industrial Electric	-	-	-

Gas:

52150.26	3722672, Generator	1,400	1,335	1,300
52150.27	4478900 Hangar 4&7	12,000	31,319	6,500
52150.50	2584479, Maintenance	4,500	(612)	4,500
52150.55	3326641, Admin. Office	1,400	978	1,450
52150.56	2870325 Hangar 11	-	-	-
52150.51	RSIP Office Gas	4,000	1,728	4,700
52150.52	201 Industrial Gas	-	-	-

Water:

52150.60	Water-Maint./Admin. Office (1020)	6,720	5,015	5,400
52150.61	Water-Entry Sign Area	6,000	4,332	4,500
52150.62	Water-SW T-Hangar 50 & 51	2,544	2,436	2,800
52150.63	Water-NE T-Hangar 52 (1018)	5,672	4,127	4,400
52150.64	Water-NE T-Hangar 54 (1014)	5,672	4,127	4,400
52150.65	Water-NE T-Hangar 56 (1010)	5,672	4,127	4,400
52150.66	RSIP Office Water	1,080	3,276	1,440
52150.67	201 Industrial Water	1,020	-	-

Vehicle Maintenance -

1,000

-

2,150

(1,150)

Vehicle maintenance service costs for two (2) administrative vehicles.

54510.06	Airport #2, 2020 Ford Escape	250	-	400
54510.07	Airport #7, 2017 Ford Transit Van	750	-	750
54510.37	Airport #37, 2006 Taurus Sedan-sold FY20	-	-	1,000

Total Services and Supplies

716,505

559,355

716,152

353

OTHER

NBAA Convention -

38,800

32,812

42,000

(3,200)

Village Officials, CEA Board members, and/or staff attending the NBAA Convention in Orlando.

56300.15	Exhibitor fee	6,700	6,314	7,400
56300.16	Exhibit expenses	7,500	4,544	9,000
56300.21	Exhibit storage fees	-	-	-
56300.16	Exhibit shipping	600	-	600
56300.20	Travel Exp-CEA board members	13,000	12,557	11,500
56300.22	Travel-Communities	4,500	3,979	8,000

Public Relations/Marketing

122,530

107,730

115,950

6,580

52405.05	Marketing specialists	63,400	62,454	62,400
	Includes Marketing Consultant Services		-	
52405.10	Projects, videos, photos	10,000	2,795	5,000
54255.05	Promo material-	5,500	4,125	7,000
	Materials include various promotional items		-	
54255.22	Promo clothing	3,000	1,571	3,000
54255.20	Special events	8,500	11,801	9,000
	FY21 Special events: 5K Run-the-Runway + evening event		-	
54255.26	July 4th parade float	800	-	1,000
54255.27	Chamber events & golf	3,400	4,808	2,500
54255.28	CABAA events & sponsorship	7,000	8,652	5,750
54270.05	Sponsorship- Scholarship Asst Fund	1,000	-	1,000
54270.05	Other-community events	15,000	8,534	16,000

Other also includes Collings Foundation, Taste of the Town, official airport golf sponsorships, breakfasts, and misc community events.

54255.60	NBAA Dispatch Conf - (exhibit)	4,930	2,993	3,300
	Feb 23 - Feb 26, 2021 Fort Worth, TX		-	

U.S. Customs Service**221,980****238,288****261,980****(40,000)**

Operating costs to provide inspection service on a break-even basis to CEA users.

The service cost is the total cost of providing an agent, which is calculated annually and billed to us quarterly.

We receive the annual connectivity fee invoice in November, so the telecom number is an estimate.

56550.01	U.S. Customs service cost	123,500	123,438	123,500
56550.02	U.S. Customs overtime charges	50,000	44,756	50,000
56550.03	Telecom (USCS network, cellphone)	12,200	8,709	25,000
56550.04	Waste removal services	-	38,507	40,000
56550.06	Other forms, supplies & services	1,000	35	1,000
56550.07	Collection fees	11,300	8,504	7,980
56550.08	Facilities costs- Office Rent	14,400	14,340	14,500
56550.10	U.S. Customs-Electric - 6months	2,000		
56550.11	U.S. Customs-Gas - 6months	1,850		
56550.12	U.S. Customs-Water - 6months	600		
56550.13	U.S. Customs-Refuse Serv - 6months	930		
56550.14	U.S. Customs-Janitorial Serv - 6months	4,200		

56600.01 **Contingencies -****30,000****-****30,000****-**

Account for unanticipated and underestimated department expenditures.

Total Other	413,310	378,830	449,930	(36,620)
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Total Administration	1,911,586	1,614,180	1,886,582	25,004
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% Change from FY20 Budget	1.33%
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Operations & Maintenance Department

FY21 Budget

Line Item Detail Within Category

	<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
Personnel Services				
60400.10 <u>Salaries - Full-time</u>	\$ 494,457	471,823	\$ 480,717	13,740
Salaries for eight department personnel.				
60300.05 <u>Salaries - Seasonal</u>	\$ 24,100	28,061	\$ 22,300	1,800
Four summer positions, 12 weeks for 37.5 hours/week at \$12.00/hour = \$21,600. One seasonal plow driver at \$15.00/hour				
60200.05 <u>Overtime</u>	\$ 78,000	44,536	\$ 70,000	8,000
Overtime costs as required, mainly for snow removal. Approx fifteen hundred hours are budgeted at a 1½ hourly rate of \$52.01.				
<u>Service Awards/Recognition</u>	\$ 5,637	4,712	\$ 5,607	30
Recognition of services provided by nine employees, 2 times per year @ \$30/gift cert.				
60700.17 Staff Recognition	1,280	480	1,280	
60700.17 Incentive program	2,857	2,982	3,077	
60700.20 Service Awards	1,500	1,250	1,250	
Pay for 1 employee with 15-20 years of service at \$750, 1 employee with 10-14 years of service at \$500, and 1 with 5-9 years of service at \$250.				
<u>Payroll taxes -</u>	\$ 49,360	43,666	\$ 47,946	1,414
60500.05 FICA, 6.20%, Medicare, 1.45%	45,894	42,084	44,167	
60500.15 Unemployment, 2020 rate 1.925%	3,466	1,582	3,779	
<u>Insurance -</u>	\$ 199,158	177,508	\$ 161,796	37,362
Premiums for employee insurance, provided by the Airport through the Village of Wheeling. Budgeting a 5.0% insurance increase; renewal date is July 1st.				
60100.03 Dental	-	-	-	
60100.05 Disability (8)	7,699	7,634	7,576	
60100.15 Health (8)	191,459	169,874	154,220	
60600.05 <u>Retirement Contribution -</u>	\$ 25,716	23,183	\$ 24,782	934
Full time employee Retirement Contributions @ 4.5% of pay.				
<u>Training -</u>	\$ 8,210	2,742	\$ 9,754	(1,544)
SAE certifications, Harper certifications. ANTN web based training from AAEE.				
60800.08 Other - Local Training	2,440	1,482	4,000	
60800.09 ANTN training system	1,270	1,260	1,254	
60800.07 Disaster drill	1,500	-	1,500	
60800.11 Education reimbursement	3,000	-	3,000	

Uniforms -		\$ 14,100	14,393	\$ 13,100	1,000
Uniform cleaning and replacement for 6 Full-time employees & 4 seasonal employees plus \$120 boot allowance per FT employee.					
60900.03	Safety Equip	1,100	942	1,100	
60900.05	Uniforms (safety shoes, gloves, caps)	12,000	12,559	11,000	
60900.10	Uniforms part-time	1,000	892	1,000	
Total Personnel Services		\$ 898,738	\$ 810,624	\$ 836,002	\$ 62,736

SERVICES AND SUPPLIES

62090.05	Building Repairs and Supplies -	\$ 20,000	12,568	\$ 20,000	-
Cost for the repair of Airport buildings and hangars.					
Conf and Meeting Registration		\$ 9,000	5,030	\$ 4,565	4,435
Registration fees for conferences, seminars, and lunch meetings.					
62120.17	IL Aviation Conf (May) 1	-	-	175	
62120.18	Conference-Training Other	5,000			
Includes Oshkosh truck maintenance training for 2 staff members (\$5,000)					
62120.30	AAAE conference & training	4,000	5,030	4,390	
Includes 2 employees ACE Lighting class -(\$3,500)					
Includes Ops Conf- Rosemont for 2 staff members					
AAAE Bird Strike Committee USA Conference					
Equipment/Tools -		\$ 27,355	13,840	\$ 56,645	(29,290)
Equipment purchased that cost less than \$2,000, individually.					
62210.05	Equipment maintenance cost.	6,000	5,996	6,000	
64090.05	Communication equipment	5,450	2,500	5,450	
64090.10	Shop equipment	9,705	5,344	9,000	
Additional iPad for inspections, airfield insulation resistance megger, graco paint sprayer, chain saw, 2 weedwackers, impact driver, and battery chargers.					
64420.05	Operations & Maintenance Software	6,200	10,000	36,195	
New Airport Operations Inspection Software					
62240.05	Equipment Rental -	\$ 1,500	100	\$ 1,500	-
Temporary replacement of non-operative equipment, special equipment and tools.					
62270.05	Fence/Gate Supplies & Maint	\$ 5,700	2,593	\$ 4,000	1,700
Fencing and gate supplies purchased for repairs by department personnel.					
Fuel -		\$ 65,000	57,324	\$ 63,000	2,000
64150.05	Diesel	50,000	45,684	48,000	
64150.10	Unleaded gasoline	15,000	11,640	15,000	
Insurance -		\$ 61,196	59,363	\$ 58,219	2,977
Department vehicle and workers compensation insurance.					
NationAir is the Airport's insurance broker, whose fixed fee contract runs through Dec 2018.					
62300.05	Vehicles	15,796	13,504	13,461	
62300.30	Workers compensation	42,000	42,799	41,686	
62300.09	Broker fee	3,400	3,060	3,072	

Landscaping Service & Supplies		\$ 43,500	39,117	\$ 37,500	6,000
Application of growth inhibitor, tree trimming and perimeter landscape services. Purchase of flowers, fertilizer, grass seed, holiday decorations.					
62330.05	Growth inhibitor, weed control	3,000	2,429	3,000	
62330.07	Landscaping-Other	500	160	500	
62330.10	Tree trimming/removal	7,000	2,482	7,000	
62330.11	Perimeter landscaping services	30,000	32,168	24,000	
64210.05	Landscaping materials	3,000	1,878	3,000	
Lighting Service & Supplies		\$ 32,000	36,221	\$ 30,000	2,000
Maintenance of and supplies for the Airport lighting system (runways, taxiways & street lights).					
Membership Dues -		\$ 550	550	\$ 550	-
Membership dues for Operations Coordinator positions.					
62450.05	AAAE (2) AW, NM	550	550	550	
Other Services -		\$ 13,514	8,308	\$ 13,377	138
Costs for other contractual services not specifically listed in this category.					
62420.15	Medical Exams plus annual hearing and vision exams.	1,000	-	1,000	
62510.05	Other-Permits, stormwater, MWRD	1,500	829	1,500	
62510.11	Employee Hiring Fees	125	-	125	
62540.05	Vehicle Towing-tenants	125	-	125	
62540.21	Other-Backflow Inspections (7) Hgr 50 (316) Hgr 51 (470) TH 52 (300) TH 54 (150) TH56 (150) sprinkler (170) admin (170)	1,800	2,570	1,800	
62540.22	Fuel Tank inspection - repairs	5,000	2,508	5,000	
62540.25	Monitor-Light Vault (\$235/qtr ADT)	996	794	959	
62540.26	Monitoring-SW Ts-Alarm line	500	400	400	
62540.27	Monitoring-Hangar 4 & 7-Alarm line	468	539	468	
62540.31	Snow plowing & hauling	2,000	668	2,000	
Other -		\$ 3,250	1,797	\$ 3,250	-
Costs not defined by another account plus US flags, windsocks, construction safety flags, hotel for snow events					
64270.10	Other-	1,750	1,154	1,750	
64270.05	Staff meals during snowplowing	1,500	643	1,500	
62570.10	Pavement Marking -	\$ 60,000	57,990	\$ 60,000	-
Annual pavement marking costs-FY21					
Materials -		\$ 71,200	32,918	\$ 68,338	2,862
Materials used for Airport operations are as follows:					
64330.05	Asphalt	1,500	500	1,500	
64330.10	E36 - liquid runway/taxiway deicer	45,000	17,300	45,000	
64330.11	NAAC - solid runway deicer	12,500	9,470	15,000	
64330.12	New Deal Deicer	5,000	-	-	
IL EPA requires we do not use Urea. NAAC & New Deal are approved substitute deicers.					
64330.15	Salt	3,000	1,329	3,000	
64330.20	Stone	250	351	250	
64330.25	Propane	1,900	1,900	1,800	
64330.27	Urea-solid runway deicer	-	-	-	
EPA requires us to use NAAC, a more expensive product, going forward rather than Urea.					
64330.30	Welding	2,050	2,068	1,788	

<u>Sewer Maintenance & Supplies</u>		<u>\$ 2,000</u>	668	<u>\$ 2,000</u>	<u>-</u>
64360.00	Rodding, pipe, and supplies for minor repairs.				
<u>Signage Supplies</u>		<u>\$ 7,000</u>	5,098	<u>\$ 6,000</u>	<u>1,000</u>
64390.05	Safety, information, airfield guidance signs and replacement of damaged signs.				
<u>Supplies-Misc.</u>		<u>\$ 19,900</u>	19,717	<u>\$ 21,900</u>	<u>(2,000)</u>
64480.05	Aircraft tiedown	400	137	400	
64480.10	Environmental spill control	1,500	500	1,500	
64480.15	Shop supplies	13,000	13,726	13,000	
64480.20	Visual aids-taxiway markers	1,000	3,980	3,000	
64480.30	Hangar Supplies (fire ext, locks, keys)	4,000	1,374	4,000	
<u>Telephone</u>		<u>\$ 9,800</u>	9,435	<u>\$ 8,230</u>	<u>1,570</u>
62720.05	Cellular-Verizon (8 + iPad)	6,500	6,215	5,230	
62720.10	Telephone (TDS)	3,300	3,220	3,000	
<u>Travel Expenses</u>		<u>\$ 6,210</u>	5,668	<u>\$ 6,700</u>	<u>(490)</u>
62750.04	Travel costs commercial transportation, \$500; ground transportation, \$50/day; hotel, \$175/night; and max meals per diem \$65, per travel policy, associated with attendance at conferences for department employees.				
	Various Travel Mileage Reimbursemen	500			
	Two Staff ACE Lighting Alexandria, VA	3,250			
	One Staff Bird Strike Minniapolis, MN	1,460			
	Oshkosh Equip Training- Oshkosh, WI	1,000			
<u>Waste Removal -</u>		<u>\$ 14,250</u>	15,255	<u>\$ 12,750</u>	<u>1,500</u>
	Waste removal costs for Airport debris, used oil, and solvents.				
62810.05	Debris from airfield	10,000	9,498	10,000	
62810.10	Oil & Other Removal	4,000	5,673	2,500	
62810.15	Waste Removal-Regulatory (solvent)	250	84	250	
<u>Wildlife Control -</u>		<u>\$ 32,100</u>	29,081	<u>\$ 29,000</u>	<u>3,100</u>
64480.25	Wild Goose Chase bird control contract, bird bangers, misc supplies. New pyro gun.		29,081		
<u>Vehicle Maintenance -</u>		<u>\$ 118,550</u>	66,153	<u>\$ 116,350</u>	<u>2,200</u>
64510.05	General supplies	10,000	7,403	10,000	
	Includes grease, oil, hydraulic fittings, filters etc...				
64510.01	Airport #1, 2019 Ford Interceptor	500	-	250	
64510.03	Airport #3, 2011 Ford F250 Pickup	900	865	900	
64510.04	Airport #4, 2005 Ford Expedition	1,200	332	1,000	
64510.07	Airport #5, 2006 Ford F350 Pickup	100	476	200	
64510.06	Airport #6, 2013 Ford F250 Pickup	900	300	900	
64510.08	Airport #8, 2003 Chevy Pickup-being re	1,000	268	800	
64510.09	Airport #9, 2015 Ford F350 Pickup w/b	2,150	744	2,150	
64510.10	Airport #10, 2008 Bobcat	2,000	2,200	2,000	
64510.11	Airport #11, 1990 Snow blower	4,500	1,681	4,500	
64510.12	Airport #12, Plow with Spreader	2,500	848	2,000	
64510.13	Airport #35, 2004 Yale forklift	500	168	500	
64510.14	Airport #14, Plow with Sprayer	2,500	2,708	2,000	
64510.15	Airport #13, Case Front-end Loader	750	650	750	

64510.16	Airport #16, JCB backhoe w/loader	2,500	832	2,500
64510.17	Airport #17, 1997 Oshkosh Broom*	18,000	8,945	18,000
64510.18	Airport #18, 2003 Oshkosh Broom*	18,000	8,390	18,000
64510.19	Airport #19, 2007 Oshkosh Broom*	27,500	16,782	27,500
64511.20	Airport #20, 2017 Oshkosh Broom*	17,000	6,382	17,000
64510.21	Airport #21, New Holland Tractor	1,200	1,611	1,000
64510.22	Airport #22, Deere mower	1,000	1,898	1,000
64510.23	Airport #31, Deere mower was #23	1,000	1,940	1,000
64510.25	Airport #25 Deere Tractor Mower	1,200	358	1,000
64510.33	Airport #33, 2016 Ford Dump Truck	750	168	500
64510.36	Airport #36, Tenant sweeper	250	-	250
64510.28	Bobcat Mowers	500	204	500
64510.40	Terrain King mower	150	-	150

* Includes wafers and spacer rings for broom cores.

Total Services and Supplies	\$	623,575	\$	478,794	\$	623,875	\$	(299)
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Other

66600.01	Contingencies -	\$	30,000	-	\$	30,000	-
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Account for unanticipated and underestimated department expenditures.

Total Operations	\$	1,552,313	\$	1,289,418	\$	1,489,877	\$	62,438
% Change from FY20 Budget		4.19%						

Other Income and Expenses

FY21 Budget

	<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
Interest Income (Operating funds)				
90100.01 <u>Checking Account Interest</u>	\$ 35,000	<u>56,986</u>	<u>40,000</u>	<u>(5,000)</u>
The Airport receives an interest rate of about 1.8% depending on our balance.				
90100.03 <u>Illinois Funds Interest</u>	\$ 1,000	<u>1,380</u>	<u>1,000</u>	<u>-</u>
Account was necessary for the deposits of Illinois grants. Earns money market rate with no fees.				
90100.04 <u>Money Market Interest</u>	\$ 300	<u>354</u>	<u>300</u>	<u>-</u>
Account at MB Financial. Earns very little interest.				
90100.06 <u>IMET Interest</u>	\$ 100	<u>184</u>	<u>100</u>	<u>-</u>
Illinois Metropolitan Investment Pool. Enhanced money market rate.				
Total Interest Income	\$ 36,400	\$ 58,904	\$ 41,400	\$ (5,000)
% Change from FY20 Budget	-12.08%			

Other Income and Expenses

91050.03 <u>Bank Fees</u>	20,000	<u>\$ 3,259</u>	<u>6,000</u>	<u>14,000</u>
Fees to maintain the Northbrook checking account and First Midwest loan account.				
FY21 also includes fees for debt service restructures and new debt service.				
93000.10 <u>Gain or Loss of sale of fixed asset</u>	(1,000)	<u>\$ (1,000)</u>	<u>(1,000)</u>	<u>-</u>
Misc. income, expenses, plus gain/loss on sale of assets.				
Total Other Expense / (Income)	\$ 19,000	\$ 2,259	\$ 5,000	\$ 14,000
% Change from FY20 Budget	280.00%			

Debt Service

Loan/Note Interest		\$ 137,092	89,915	173,276	(36,183)
Interest on three bank loans/notes.					
91000.03	First Midwest Bank-SW T-Hgrs	-	20,736	21,291	
91000.04	Northbrook Bk #1-NE T-Hgrs	47,527	45,630	45,630	
91000.05	Northbrook Bk #3-RSA Land	22,797	23,549	23,549	
91000.06	Northbrook Bk #4-US Customs building	66,768	-	82,806	

Loan/Note Principal		\$ 732,762	315,628	394,846	337,916
Principal on four bank loans/notes.					
91010.03	First Midwest Bank-SW T-Hgrs *	418,000	63,616	69,917	
91010.04	Northbrook Bk #1-NE T-Hgrs +	133,880	92,004	92,004	
91010.05	Northbrook Bk #3-RSA Land ^	64,216	160,008	160,008	
91010.06	Northbrook Bk #4-US Customs**	116,667	-	72,917	

* Fixed monthly payment-principal and interest varies.

+ Fixed monthly principal payments of \$11,157

^ Fixed monthly principal payments of \$5,351.34

** Estimated as Fixed monthly principal over 15 years

Total Principal and Interest		\$ 869,855	\$ 405,543	\$ 568,122	301,733.01
First Midwest Bank-SW T-Hgrs		418,000	84,352	91,208	
Northbrook Bk #1-NE T-Hgrs		181,407	137,634	137,634	
Northbrook Bk #3-RSA Land		87,013	183,557	183,557	
Northbrook Bk #4-US Customs building		183,435	-	155,723	

Loan/Note Balances as of:		4/30/2019	4/30/2020	4/30/2021	Maturity
		\$ 2,692,910	\$ 2,377,501	\$ 4,666,196	
First Midwest Bank*-SW T-Hgrs		\$ 480,940	\$ 417,543	\$ -	Nov 2025
Northbrook Bk #1-NE T-Hgrs		1,423,135	1,331,131	1,204,918	May 2030
Northbrook Bk #3-RSA Land		788,835	628,827	577,945	May 2030
Northbrook Bk #4-US Customs building		-	-	2,883,333	May 2035

*Formerly Popular Community Bank

Total Debt Service	\$ 869,855	\$ 405,543	\$ 568,122	\$ 301,733
% Change from FY20 Budget	53.11%			

Sewer Reserve Fund
FY21 Budget Line Item Detail within Category

		FY21 Budget	Projected FY20 Actual	FY20 Budget	Budget Change
Revenues:					
80100.01	<u>Sewer/Stormwater Annual Fees</u>	\$ 43,142	25,548	\$ 27,251	15,891
	Fees for annual sanitary maintenance or stormwater assessment fees. Most rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
	Hangar 4-sanitary sewer maint fee*	-	-	-	
	Hangar 7-sanitary sewer maint fee*	-	400	400	
	Hangar 11-sanitary sewer maint fee*	400	400	400	
	Hangar 16-sanitary sewer maint fee	486	477	485	
	Hangar 16-stormwater fee	300	295	299	
	Hangar 18-annual stormwater fee*	1,342	1,342	1,342	
	Hangar 18-sanitary sewer maint fee*	447	447	447	
	Hangar 19-sanitary sewer maint fee	666	646	656	
	Hangar 19-stormwater fee	654	634	644	
	Hangar 20-annual stormwater fee	1,219	1,188	1,206	
	Hangar 20-sanitary sewer maint fee	409	398	404	
	Hawthorne FBO-annual stormwater fee	7,495	7,259	7,370	
	Hawthorne FBO-sanitary sewer fee	2,485	2,407	2,444	
	Hawthorne Charlie Pad-storm fee	1,103	-	1,109	
	Hawthorne Charlie Pad-sanitary fee	241	-	242	
	Motel - annual sanitary sewer maint fee	2,190	2,121	2,153	
	Motel - annual storm sewer maint fee**	1,835	1,777	1,804	
	WM-200 Sumac-san sewer maint	304	298	302	
	WM-various Sumac-san sewer maint	2,514	2,457	2,495	
	WM Stormwater maintenance	-	-	-	
	94th Aero Squadron site - storm sewer	3,100	3,003	3,049	
	Atlantic Sanitary	3,993	-	-	
	Atlantic Stormwater	11,958	-	-	
	* No CPI Increase				
	** Includes storm sewer from rented parking parcel				
80100.02	<u>Sewer/Storm One-Time Fees</u>	\$ 89,531	-	-	89,531
	Fees for one-time connection or stormwater assessment fees. All the rates are subject to an annual CPI increase. Square Foot rates vary by service type and location on the Airport.				
	Hangar 43- Stormwater	67,005	-	-	
	Hangar 43- Sanitary	22,526	-	-	
80100.30	<u>Interest</u>	\$ 3,500	3,018	\$ 3,064	436
Total revenue					
		\$ 136,173	\$ 28,566	\$ 57,186	\$ 105,858
Capital Outlay:					
82000.01		235,000	-	\$ -	235,000
	Sewer Repairs	\$ 25,000			
	US Customs Building Sewer Install	\$ 210,000			
Total expenses:					
		235,000.00	\$ -	\$ -	\$ 235,000
Net Income:					
		\$ (98,827)	\$ 28,566	\$ 57,186	\$ 105,805

Sewer Reserve Fund Projections					
Balance of Reserves:	Starting Balances	Revenues	Interest	Expense	Ending Balances
FY20 Projected:	\$ 472,194	\$ 27,252	\$ 5,372	\$ -	\$ 504,818
FY21 Projected:	\$ 504,818	\$ 132,673	\$ 3,500	\$ (235,000)	\$ 405,991
FY22 Projected:	\$ 405,991	\$ 43,654	\$ 3,500	\$ (25,000)	\$ 428,145
FY23 Projected:	\$ 428,145	\$ 44,069	\$ 3,500	\$ (25,000)	\$ 450,714
FY24 Projected:	\$ 450,714	\$ 44,487	\$ 4,000	\$ (25,000)	\$ 474,201
FY25 Projected:	\$ 474,201	\$ 44,910	\$ 3,000	\$ (25,000)	\$ 497,112

Vehicle and Equipment Reserve Fund (VERF)

FY21 Budget

This fund was established in FY13 to provide money for the future purchase of vehicles and equipment; plus facilities repair and construction, including new administration and maintenance buildings. In FY20 this fund was renamed to the vehicle and equipment reserve fund.

		<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
Revenues:					
85100.02	Sale of Vehicle or Equipment	\$ 50,000	-	\$ -	50,000
	Airport 11 Sale	50,000.00			
85100.01	Transfers In:	\$ 250,000	250,000	\$ 250,000	-
	Annual Transfer	250,000.00			
85100.30	Interest	\$ 8,000	15,097	\$ 9,028	(1,028)
	Interest earned				
Total revenue					
		\$ 308,000	\$ 265,097	\$ 259,028	\$ 48,972
Capital Outlay:					
85100.50		\$ 738,000.00	-	\$ -	738,000
	New Airport 11- Snow Blower	728,000.00			
	Airport 22 Mower Deck	5,000.00			
	Airport 31 Mower Deck	5,000.00			
Total expenses:					
		738,000	0	0	738,000
Net income:					
		\$ (430,000)	\$ 265,097	\$ 259,028	

VERF Fund Balance Projections through FY25

Balance of Reserves:	Starting Balances	Transfer	Interest	Expense	Vehicle Sales	Ending Balances
FY20 Projected:	\$ 889,722	\$ 250,000	\$ 9,028	\$ (181,507)	\$ 7,000	\$ 974,243
FY21 Projected:	\$ 974,243	\$ 250,000	\$ 8,000	\$ (738,000)	\$ 50,000	\$ 544,243
FY22 Projected:	\$ 544,243	\$ 250,000	\$ 3,000	\$ (55,000)	\$ -	\$ 742,243
FY23 Projected:	\$ 742,243	\$ 250,000	\$ 5,000	\$ (90,000)	\$ 7,500	\$ 914,743
FY24 Projected:	\$ 914,743	\$ 250,000	\$ 5,500	\$ (700,000)	\$ 53,000	\$ 523,243
FY25 Projected:	\$ 523,243	\$ 250,000	\$ 5,500	\$ (650,000)	\$ 5,000	\$ 133,743

Building and Land Reserve Fund
FY21 Budget

This fund, established in FY16, is to provide funds for the future construction of airport improvements; including new administration and maintenance buildings, facility improvements, and land purchases

		<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
Revenues:					
85100.01	Transfers In:	\$ (120,000)	300,000	\$ 300,000	(420,000)
	Transfer In	\$ 300,000			
	Transfer Out	\$ (420,000)			
85100.30	Interest	\$ 3,500	11,000	\$ 7,788	(4,288)
	Interest earned on money market funds				
Total revenue					
		\$ (116,500)	\$ 311,000	\$ 251,291	\$ (424,288)
Capital Outlay:					
		\$ 400,000	0	0	400,000
	Future Undesignated Capital Expense	\$ 400,000			
Total expenses:					
		\$ 400,000	0	0	400,000
Net Income:					
		\$ (516,500)	\$ 311,000	\$ 251,291	

Building & Land Fund Balance Projections through FY25							
Balance of Reserves:	Starting Balances	Transfer In	Transfer Out	Interest	Expense	Fund Sales	Ending Balances
FY20 Projected:	\$ 836,090	\$ 300,000	\$ -	\$ 7,788	\$ (346,225)	\$ -	\$ 797,653
FY21 Projected:	\$ 797,653	\$ 300,000	\$ (420,000)	\$ 3,500	\$ (400,000)	\$ -	\$ 281,153
FY22 Projected:	\$ 281,153	\$ 300,000	\$ -	\$ 3,500	\$ -	\$ -	\$ 584,653
FY23 Projected:	\$ 584,653	\$ 300,000	\$ -	\$ 4,000	\$ -	\$ -	\$ 888,653
FY24 Projected:	\$ 888,653	\$ 300,000	\$ -	\$ 4,000	\$ -	\$ -	\$ 1,192,653
FY25 Projected:	\$ 1,192,653	\$ 300,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 1,497,653

Capital Repair or Demolition Reserve Fund

FY21 Budget

This fund is proposed to start in FY21. This fund will be used for capital repairs or demolition to airport hangars and buildings depending on their condition and capital repair needs.

		<u>FY21 Budget</u>	<u>Projected FY20 Actual</u>	<u>FY20 Budget</u>	<u>Budget Change</u>
	Revenues:				
85100.01	Transfers In:	\$ 68,434	-	\$ -	68,434
	Transfer In	\$ 68,434			
	Transfer Out	\$ -			
85100.30	<u>Interest</u>	<u>\$ -</u>	-	\$ -	-
	Interest earned on money market funds				
Total revenue		\$ 68,434	\$ -	\$ -	\$ 68,434
	Capital Expense:				
		<u>\$ -</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Expense	\$ -			
Total expenses:		\$ -	0	0	0
Net Income:		\$ 68,434	\$ -	\$ -	\$ 68,434

Facility Capital Repair and Demolition Reserve Fund Balance Projections through FY25							
Balance of Reserves:	Starting Balances		Transfer In	Transfer Out	Interest	Expense	Ending Balances
FY20 Projected:	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
FY21 Projected:	\$ -		\$ 68,434	\$ -	\$ -	\$ -	\$ 68,434
FY22 Projected:	\$ 68,434		\$ 69,119	\$ -	\$ 250	\$ -	\$ 137,803
FY23 Projected:	\$ 137,803		\$ 69,810	\$ -	\$ 250	\$ -	\$ 207,863
FY24 Projected:	\$ 207,863		\$ 70,508	\$ -	\$ 250	\$ -	\$ 278,621
FY25 Projected:	\$ 278,621		\$ 71,213	\$ -	\$ 250	\$ -	\$ 350,084

Capital Summary

Does not include Sub Reserve Funds	FY21 Budget	Projected FY20 Actual	FY20 Budget
Revenue			
Grant-GA Entitlement (applied to NE T loan)	-	-	-
Grant-US Customs Apron-Taxiway	-	-	-
Grant-Residential Insulation Phase 1	(113,725)		(277,700)
Grant-RSIP Construction Phase 1	(2,439,679)		-
Grant-Residential Insulation Phase 2	(180,000)		
Grant-RSIP Construction Phase 2	(2,000,000)		
Grant-NW Quadrant Access Road	(8,100)		
Grant-Rehab Airfield Lighting - Phase 1	(62,663)		-
Grant-Master Drainage Study	(52,500)		(87,500)
Grant-Update Exhibit A Property Map	(9,000)		
Grant-Rehab Runway 12/30	(60,000)	(77,767)	(172,500)
Grant-Overlay East Access Road (Tower Rd.)	(8,000)	(58,330)	(48,200)
Grant-Airport Master Plan (Phase 2)	(175,000)		(175,000)
Grant-Airport Master Plan (Phase 3)	-		-
Grant-Lima Project (Taxiway Bypass)	-	-	(45,000)
Grant-Part 150 NEM Update - Phase 1	(270,000)		(270,000)
Grant-Expand East Quadrant GA Apron Design	-	-	-
Grant-Property RSA Acq-Montessori School	-		-
U.S. Customs Facility Loan	(3,000,000)		(2,500,000)
Total	(8,378,666)	(136,096)	(3,575,900)
Capital Improvements			
Building replacement/repair	3,304,500	120,254	3,040,000
Fence/Gate repair	10,750	16,117	10,000
Pavement & Sewer Repair	200,000	131,288	175,000
Total	3,515,250	267,659	3,225,000
Capital Outlay			
Office Equipment	50,500	6,629	60,000
Vehicles	36,000	-	182,500
Shop Equipment	11,000	46,442	74,000
Future Undesignated	492,197	-	580,000
Total	589,697	53,071	896,500
"A" Projects			
Residential Sound Insulation Program- Phase 1	126,361	237,667	277,700
RSIP Construction- Phase 1	2,439,679	-	-
Residential Sound Insulation Program- Phase 2	200,000	-	-
RSIP Construction- Phase 2	2,000,000	-	-
Environmental Assessment Runway 6/24	3,750	-	-
Rehab NW Quadrant Access Road	18,000	-	-
Rehab Airfield Lighting-Phase 1	139,250	21,335	15,000
Master Drainage Study	225,000	-	175,000
Update To Exhibit A Property Map	10,000	-	-
Wildlife Perimeter Fence	31,500	-	-
U.S. Customs Apron-Taxiway	-	-	39,750
Rehabilitate Runway 12/30	-	112,272	31,226
Overlay East Access Road (Tower Rd.)	-	43,446	-
Airport Master Plan (Phase 2)	-	1,472	-
Airport Master Plan (Phase 3) and AGIS	-	350,000	350,000
Part 150 NEM Update - Phase 1	-	-	-
Total	5,193,540	766,192	888,676
Other			
Debt Service-from GA entitlement grant	-	-	-
Total	-	-	-
Total	919,821	950,825	1,434,276

**Capital Projects-Internally Funded
FY21 Budget
Line Item Detail within Category**

		<u>FY21 Budget</u>	
CAPITAL IMPROVEMENTS			
Non-Reserve Funds			
72000.01	<u>Facilities</u>	<u>\$ 120,000</u>	
	Capital Improvements budgeted for Airport facilities are as follows:		
	Misc. building repairs		60,000
	All T-Hangar and Hangar 11 conversion to LED lighting		50,000
	Move Server-Phone Equipment to Archive Room		10,000
72100.01	<u>Fencing, Gates, Landscaping -</u>	<u>\$ 10,750</u>	
	Repair/improvement of fencing and gates.		7,000
	Southwest T-Hangars man gate		3,750
72200.01	<u>Pavement Repairs</u>	<u>\$ 200,000</u>	
	Pavement replacement, crack sealing and sewer repair.		
	Airfield pavement & sewer (200,000)		200,000
72200.01	<u>Sewer Repairs</u>	<u>\$ -</u>	
	Sewer Repairs Listed on Sewer Reserve Fund		
			-
Total Capital Improvements		\$ 330,750	330,750

CAPITAL CONSTRUCTION

73000.02	<u>US Customs Building</u>	<u>\$ 3,184,500</u>	
73000.02	US Customs Demo Hangar 4 Modifications Hangar 7		40,000
	US Customs Facility design-construction		1,824,500
	US Customs Facility parking lot-watermain		370,000
	US Customs Facility apron-taxiway		950,000
Total Capital Construction		\$ 3,184,500	

CAPITAL OUTLAY

74000.01	<u>Office Equipment -</u>	<u>\$</u>	<u>50,500</u>	
	New Server and Employee workstations			45,000
	Multifunction Printer Business Hub			5,500
74100.01	<u>Vehicles- Purchases are now from VERF</u>	<u>\$</u>	<u>36,000</u>	
	Airport 12-14-17-18-19 Rehab			18,000
	Airport 12-14-17-18-19 Rehab			18,000
74200.01	<u>Shop Equipment</u>	<u>\$</u>	<u>11,000</u>	
	E36 Shack Pump			6,000
	Undetermined Capital Shop Equipment			5,000
	<u>Future Undesignated Capital Expense</u>	<u>\$</u>	<u>492,197</u>	
74300.01	Capital allocated for future capital expenditures.			492,197
	<i>Undesignated dollar amounts must be approved by the Chicago Executive Airport Board of Directors before use.</i>			

Total Capital Outlay	\$	589,697
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Grand Total-Internally Funded	\$	4,104,946.92
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**"A" Projects
FY21 Budget**

Grant Service

The "A" and "B" projects listed are taken directly from the IL Dept of Transportation, Division of Aeronautics, Transportation Improvement Program: Airports FFY2021-2025, Final Submittal 12/13/19. The Airport Board of Directors approved the plan with Resolution 19-039 on November 20, 2019.

Federal Fiscal Year (FFY) 2021 runs from October 1, 2020 to September 30, 2021.

	Est FY21 Revenue	Local Share	Total Project Cost
<u>Environmental Assessment Runway 6/24</u>	-	3,750	150,000

Environmental Assessment for Runway 6/24 Closure. Federal 90%, State 5%, Local 5%.

<u>Rehab NW Quadrant Access Road</u>	8,100	18,000	180,000
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Rehabilitate road for Atlantic Drive at NW quad hangars
Current funding program is federal 0%, state 90%, and local 10%.

<u>Rehabilitate Runway 12/30</u>	60,000	-	2,300,000
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This is the rehabilitation of the runway surface as it continues to deteriorate and includes airfield lighting.
Current funding program is Federal 90%, State 5%, Local 5%.

<u>Overlay East Access Road (Tower Rd.)</u>	8,000	-	315,000
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Rehabilitation of Tower Rd. east access. Cost is expected to be \$315,000. Current funding program is federal 0%, state 90%, and local 10%.
From TIPs FFY2020-2024

Subtotal Airport Development	76,100	21,750	2,795,000
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	Est FY21 Revenue	Local Share	Total Project Cost
<u>Part 150 NCP Imp. / Residential Soundproofing- Phase 1</u>	113,725	126,361	3,400,000

Residential soundproofing per noise study.
Current funding program is Federal 90% & Local 10%

<u>Part 150 NCP Imp. / Residential Soundproofing- Phase 2</u>	180,000	200,000	2,000,000
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Residential soundproofing per noise study.
Current funding program is Federal 90% & Local 10%

<u>Rehab Airfield Lighting-Phase 1</u>	62,663	139,250	2,500,000
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Install Airfield Light Control and Monitoring System (ALCMS) and replace Air Traffic Control Tower Control Panel.

<u>Master Drainage Study</u>	52,500	225,000	450,000
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Study the Airport's current stormwater drainage systems.
Possible Federal funding. Currently budgeted State 50% Local 50%

<u>Update To Exhibit A Property Map</u>	9,000	10,000	180,000
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Update To Exhibit A Property Map. Scope to be determined with FAA SOP 3.0 for exhibit "A"
Current funding program is Federal 90%, State 5%, Local 5%.

<u>Wildlife Perimeter Fence</u>	-	31,500	630,000
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Install Wildlife 10' perimeter Fencing

Airport Master Plan (Phase 2)

<u>175,000</u>	<u>-</u>	<u>350,000</u>
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Secondary project work on the Master Plan update. This amount is for reimbursement of CMT expenses.

IDOT Division of Aeronautics agreed to reimburse 50%.

Current funding program is Federal 50% & Local 50%

Part 150 NEM Update - Phase 1

<u>270,000</u>	<u>-</u>	<u>300,000</u>
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The FAA requires an update to the Noise Exposure Map (NEM) prior to undertaking elements of the Noise Compatibility Program (NCP). The NEM report is one of two components of a 14 CFR Part 150 Study update.

Airport Master Plan (Phase 3) and AGIS

<u>-</u>	<u>-</u>	<u>1,010,000</u>
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Secondary project work on the Master Plan update. Costs will be borne by the Airport until any projects relating to the Master Plan are approved. Possible future Federal reimbursement.

	Est FY21 Revenue	Local Share	Total Project Cost
Total Grant Service "A" projects	938,987	753,861	13,615,000

Residential Sound Insulation Program Construction Phases

	Potential FY21 Reimbursed Construction Revenue	Potential FY21 Reimbursable Construction Costs	Potential FY21 Total Airport Expense
<u>Part 150 NCP Imp. / Residential Soundproofing- Phase 1</u>	<u>2,439,679</u>	<u>2,439,679</u>	<u>-</u>

Residential soundproofing per noise study.

Current funding program is Federal 90% & Local 10%

Part 150 NCP Imp. / Residential Soundproofing- Phase 2

<u>2,000,000</u>	<u>2,000,000</u>	<u>-</u>
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Residential soundproofing per noise study.

Current funding program is Federal 90% & Local 10%

	Potential FY21 Reimbursed Construction Revenue	Potential FY21 Reimbursable Construction Costs	Potential FY21 Total Airport Expense
Total RSIP Construction Expenses	4,439,679	4,439,679	-

"B" Projects

FY21 Budget

The following grant-supported projects, while important to the development of the Airport, are not expected to be funded during the fiscal year due to the funding level being provided by the FAA & IDOT for other projects carrying higher funding priorities. There is a high probability these amounts will not be required, so they are not included in our FY21 grant budget funding requirements.

	Local Share	Total Project Cost
<u>Widen Runway 12/30</u>	<u>197,500</u>	<u>3,950,000</u>
Widen runway 12/30 to 100'.		
Current funding program is Federal 90%, State 5%, Local 5%.		
<u>Customs Facility</u>	<u>3,000,000</u>	<u>3,062,468</u>
Sitework and Construction of Customs General Aviation Facility		
<u>U.S. Customs Apron-Taxiway</u>	<u>52,500</u>	<u>1,050,000</u>
Paving and electrical for apron and taxiway in preparation for a new standalone U.S. Customs & Border Protection facility to fulfill USCBP requirements. Seeking Federal Funds. If funding available funding becomes Federal 90%, State 5%, Local 5%.		
<u>Acquire Avigation Easements-Phase 3</u>	<u>100,000</u>	<u>2,000,000</u>
Acquire Avigation Easements-All Runway Approach Zones-phase 3.		
Total cost and local share for this project is \$2,000,000 and \$100,000.		
Current funding program is federal 90%, state 5%, local 5%.		
<u>EA for Land Acquisition</u>	<u>25,000</u>	<u>500,000</u>
Environmental Assessment for Land Acquisition per ALP/Master Plan.		
Total cost and local share for this project is \$500,000 and \$25,000.		
Current funding program is federal 90%, state 5%, local 5%.		
<u>Expand East Quadrant GA Apron-design</u>	<u>62,500</u>	<u>62,500</u>
CMT contract to design the development of the East Quad GA Apron.		
Approved on resolution 12-045. Final local share is estimated to be \$3,125 if Federally funded.		
<u>East Quad Apron-Phase 3</u>	<u>128,500</u>	<u>2,570,000</u>
Construct east quadrant GA apron-phase 3		
Current funding program is federal 90%, state 5%, local 5%.		
Total cost and local share for this project is \$2,570,000 and \$128,500.		
<u>Develop East Quad GA Apron-construction phase services (est)</u>	<u>15,800</u>	<u>79,000</u>
Construction oversight for the East Quad Apron development by CMT.		
No Board resolution yet. Final local share is estimated to be \$3,950 after reimbursement from the State.		

	Local Share	Total Project Cost
<u>Develop East Quadrant GA Apron-construction/local share (est)</u>	<u>200,000</u>	<u>768,500</u>
Development of the East Quadrant GA Apron & sitework. No Board resolution yet.		
<u>Develop NW Quad GA Apron-Phase 1</u>	<u>312,500</u>	<u>1,250,000</u>
Sitework for northwest quad GA apron (phase 1) . Total cost and local share is \$1,250,000 and \$312,500, respectively. Current funding program is federal 0%, state 75%, local 25%.		
<u>SW Quadrant Apron</u>	<u>137,500</u>	<u>550,000</u>
SW quadrant apron construction. Current funding program is federal 0%, state 75%, local 25%. Total cost and local share for this project is \$550,000 and \$137,500.		
<u>SE Quad Apron-Phase 1</u>	<u>1,116,409</u>	<u>2,233,643</u>
Reconstruct and develop of southeast quadrant apron including EA reimbursement. Alternative financing option. Current funding program is federal 48.7%, state 1.3%, local 50%. Total cost and local share for this project is \$2,233,643 and \$1,116,409.		
Total Grant Service "B" projects-not included in proposed budget	\$ 5,348,209	\$ 18,076,111

Unrestricted Net Position (Reserves) Available:

	<u>Operating</u>	<u>Building & Land Reserve</u>	<u>(VERF) Capital Reserve</u>	<u>Sewer Reserve</u>	<u>Repair or Demo Reserve</u>	<u>Total</u>
Projected Starting Cash Balances @ 4/30/20	4,352,114	797,653	974,243	504,818	-	6,628,828
FY21 Budget:						
Revenue Budget	4,587,172		50,000	132,673	-	4,769,846
Operating Expenses*	(3,463,899)				-	(3,463,899)
Other Income & Expense	17,400	3,500	8,000	3,500	-	32,400
Debt Service	(869,855)				-	(869,855)
Transfer to VERF	(250,000)		250,000			-
Transfer to Building & Land Reserve	120,000	(120,000)				-
Transfer to Facility Repair-Demo Fund	(68,434)				68,434	-
Sewer Reserve Fund Projects	-			(235,000)		(235,000)
Vehicle & Equipment Fund Projects	-		(710,000)			(710,000)
Building & Land Fund Projects	-	(400,000)	-			(400,000)
Capital Improve (Facilities/Paving)	(330,750)	-		-		(330,750)
Capital Outlay (Vehicles/Equip)	(97,500)	-				(97,500)
Capital Construction	(3,184,500)					(3,184,500)
Grant Service "A" Projects	(753,861)					(753,861)
Capital Future Undesignated Expense	(492,197)					(492,197)
Grant revenue & Capital Financing	3,938,987					3,938,987
Capital Other						-
Projected results for FY21	(847,436)	(516,500)	(402,000)	(98,827)	68,434	(1,796,329)
Projected Running Balances @ 4/30/21	3,504,678	281,153	572,243	405,991	68,434	4,832,500
Less 3 month operating reserve*	(865,975)					
Over/(short)	2,638,703					
* FY21 budgeted operating expenses times 25% as required by the Airport's business plan.						

LOCATION MAPS
FOR POTENTIAL
CAPITAL PROJECTS

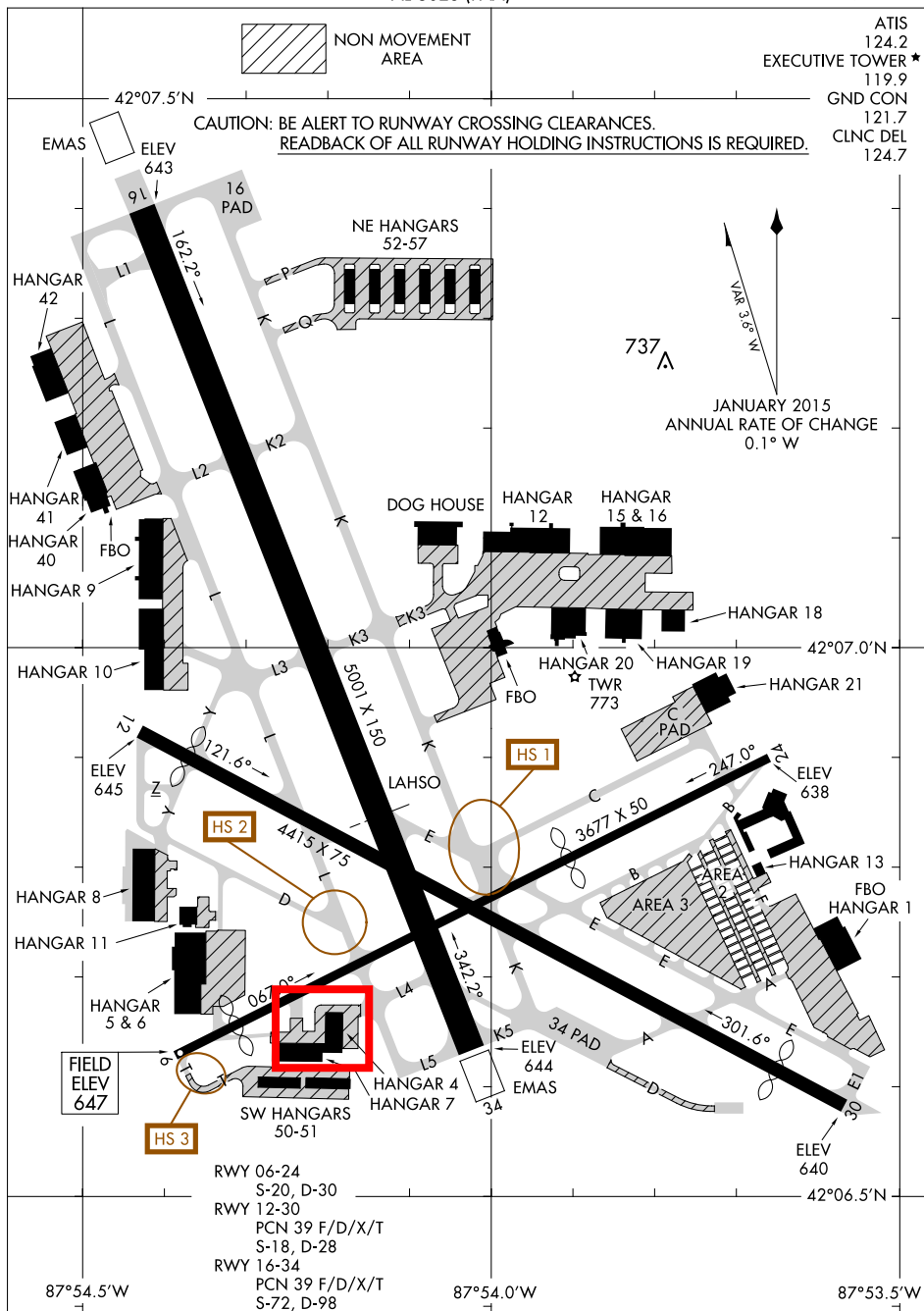
POTENTIAL U.S. CUSTOMS STANDALONE BUILDING

19003

AIRPORT DIAGRAM

AL-5028 (FAA)

CHICAGO EXECUTIVE (PWK)
CHICAGO/PROSPECT HEIGHTS/WHEELING, ILLINOIS



EC-3, 03 JAN 2019 to 31 JAN 2019

EC-3, 03 JAN 2019 to 31 JAN 2019

AIRPORT DIAGRAM

19003

CHICAGO/PROSPECT HEIGHTS/WHEELING, ILLINOIS
CHICAGO EXECUTIVE (PWK)

REHAB NW QUAD ACCESS ROAD

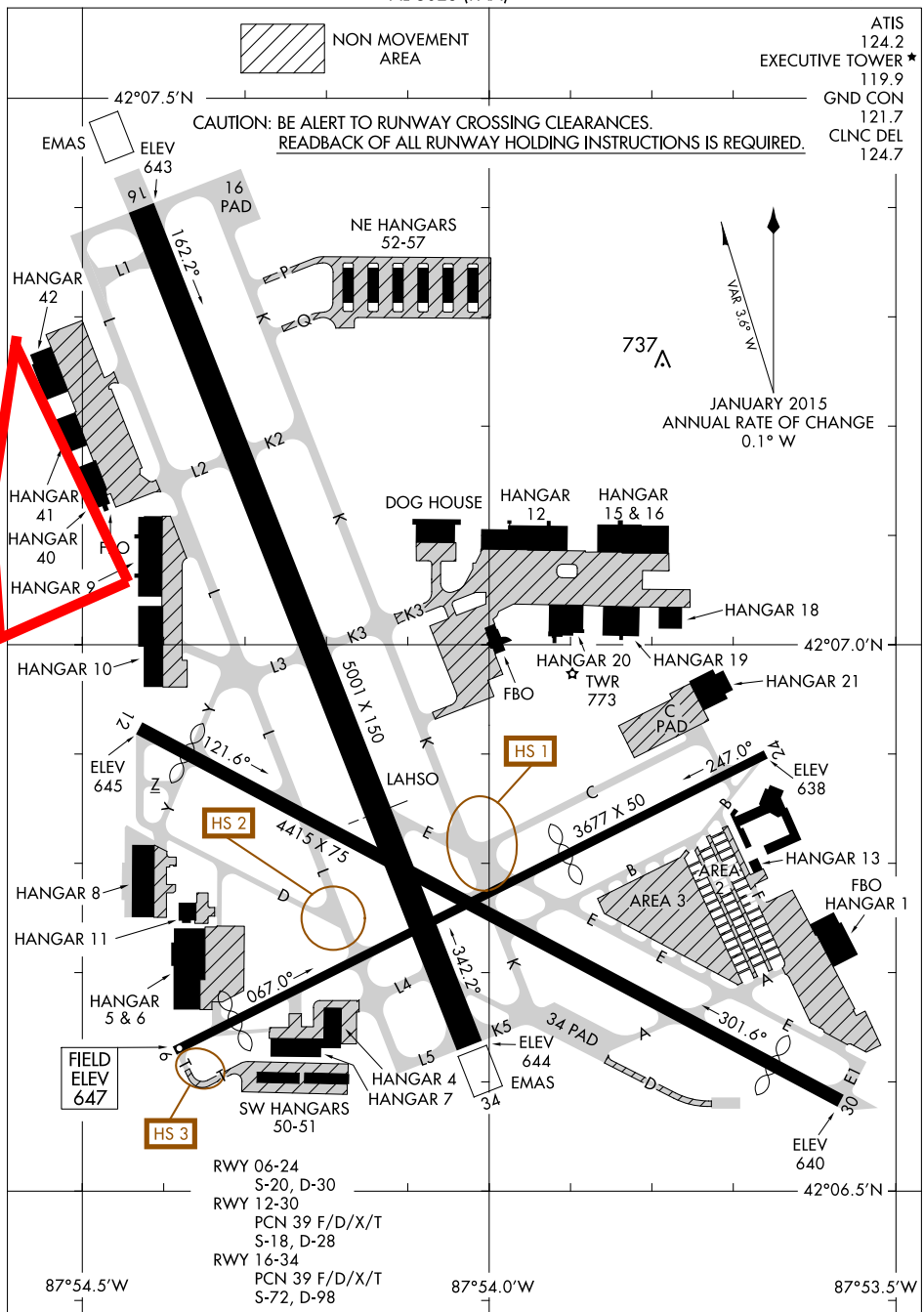
19003

AIRPORT DIAGRAM

AL-5028 (FAA)

CHICAGO EXECUTIVE (PWK)

CHICAGO/PROSPECT HEIGHTS/WHEELING, ILLINOIS



EC-3, 03 JAN 2019 to 31 JAN 2019

EC-3, 03 JAN 2019 to 31 JAN 2019

AIRPORT DIAGRAM

19003

CHICAGO/PROSPECT HEIGHTS/WHEELING, ILLINOIS

CHICAGO EXECUTIVE (PWK)



April 7, 2020

TO: Mayor Nicholas J. Helmer, Members of the City Council, Management and Staff

FROM: Cheri Graefen, Finance Director

RE: **Fiscal Year 2020-2021 City of Prospect Heights Proposed Budget**

As a result of recent economic changes, the budget workshop meeting held in February and subsequent discussion/analysis, attached for your approval is the final proposed operating budget for the City of Prospect Heights for FY2020-2021. The proposed budget is summarized as follows:

Fund Name	Budgeted Revenue	Budgeted Expenditures	Net Change
General Fund	7,725,350	8,905,950	(1,180,600)
Motor Fuel Tax	706,700	268,000	438,700
Palatine/Milwaukee TIF	673,000	215,175	457,825
Tourism District	526,500	524,250	2,250
DEA Seizure	-	135,500	(135,500)
Solid Waste	465,200	490,000	(24,800)
Palatine Road TIF	100,200	14,175	86,025
SSA #2	-	29,000	(29,000)
SSA #3	-	320,000	(320,000)
SSA #4	-	29,000	(29,000)
SSA #5	25,500	17,000	8,500
SSA #8	133,000	15,150	117,850
Capital Improvements	-	697,000	(697,000)
Road Construction	1,314,000	1,311,860	2,140
SSA #6 Construction	212,500	212,490	10
Water	912,500	862,790	49,710
Sanitary Sewer	807,500	762,600	44,900
Parking	120,000	119,750	250
Police Pension	1,695,208	1,151,600	543,608
Total	15,417,158	16,081,290	(664,132)

Per the table above, the expenditures exceed revenue by \$664,132. This negative variance is attributable to the spend down of fund balance in the following funds: General, DEA Seizure, Solid Waste, SSA Funds 2 – 4 and Capital Improvements Fund. The excess expenditures in the Capital Improvements Fund are included in the Capital Improvement Plan for FY21-25.



To: Mayor Nicolas J. Helmer, Members of City Council,
Management and Staff
From: Cheri Graefen, Finance Director
Date: April 7, 2020
Re: FY2021 Budget & Financial Considerations Due to COVID-19

FY2021 Proposed Budget and COVID-19 Considerations and Concerns

The recent quarantines and changes in the ability of many businesses to function normally will alter the City's finances materially in the short term. There is no recent similar financial stress to use as a baseline in extrapolating the financial impact on the City. As businesses close and travel/tourism is discouraged, we're seeing sharp declines in our revenues with the expectation that financial impacts will stretch beyond the immediate impact of the health issues we are currently facing.

Overall, we see the current environment impacting revenues to a greater degree than expenditures. In terms of revenues, Finance staff has estimated 25% (approx. 3 months) of the preliminary budgeted revenues for certain revenue sources will not be collected. The revenue sources impacted by this reduction include: Income Tax, Sales and Use Tax, Places of Eating Tax, Hotel Tax, Handle Tax and Video Gaming Tax. As these taxes are driven by employment and consumer demand, and since related businesses are currently closed, it is likely that the loss of revenue will not be recovered in subsequent months. In addition, the State has also announced that tax distributions will be delayed. Since this represents only a timing difference, we have not factored this into the proposed budget as we anticipate collection during FY2021.

The projections indicate that the City will see a revenue reduction of about \$1,221,500 during FY2021. The majority of that decrease would happen May thru July 2020, and then likely see monthly shortfalls decline fairly rapidly if things get back to a more normal environment reasonably quickly. The impact for FY2020 is assumed to be less significant due to the fact that almost 10 and ½ months of the fiscal year were relatively normal.

In terms of expenditures, the largest impact is the continued demand for City services without the continued revenue sources to support them. We have been able to maintain municipal operations during this emergency, for the most part and the steps taken should not significantly increase expenditures. We have, in consultation with the Directors and Department Heads, reviewed all budgeted expenses to reduce planned costs wherever possible while continuing to maintain the high level of service that our residents have come to expect. In addition to these operating expenditure issues, the City has significant capital items in the budget, many of which have been deferred to offset a decline in revenues. Three scenarios could see materially increase operating expenditures, some of which might be partially offset by FEMA reimbursement: 1) a significant number of City employees become quarantined or unable to work, requiring overtime to maintain minimum service levels, 2) significant trauma to the community requiring the City to respond with a more aggressive staffing and service plan, and / or 3) mutual aid or other circumstances increasing the demand on City resources.

Currently, the City's cash position is strong. As of 3/31/20, unrestricted and liquid cash reserves totaled \$14 million which represents 156% of annual expenses. We are monitoring the City's liquidity position on a weekly basis to ensure we have adequate funds available as needed.

The FY2021 budget projections assume that the major health issues decline significantly in mid-June 2020. As a result, the proposed budget for the General Fund shows net expense of \$1,180,600 for FY21 vs. net revenue of \$267,973 for FY20. With this proposed budget, the City will need to utilize emergency reserves to fund FY2021 operations.

In terms of unrestricted fund balance in the General Fund, the preliminary budget anticipated a 4/30/2021 unrestricted fund balance of \$5.6 million. Given the estimated reduction for FY2021 revenue of \$1.2 million, the City's General Fund unrestricted ending reserve balance is projected to be \$4.4 million - which is 49% of expenditures. In addition to that, The City's \$3 million emergency reserve is also available.

Other Funds

The impact of the current financial environment will vary by fund. With the exception of the Hotel Tax Fund, given the uncertain duration and severity of events, it is not very practical to project the financial impact accurately at this time, however, it is reasonable to highlight areas of concern, as outlined below:

	Concerns
Capital - Fund 30	Capital spending could be deferred to reduce cash needed from General Fund.
Metra Parking - Fund 52	Current utilization is exceptionally low
Motor Fuel Tax - Fund 11	Road projects could be deferred. Alternatively, if contractors are providing exceptionally good pricing, it might be advantageous to expand our road program in FY 2021 to get better pricing and scale back next year.
TIF Districts - 12 & 18	We anticipate some delay in property tax receipts, however, it is unclear if tax assessments / incremental tax revenue would be impacted under current conditions.
Police Pension - 71	The asset values may be significantly less due to market forces. The City could make a supplemental contribution, if desired.
Water and Sewer - 51 & 53	Resident consumption for water and sewer is not expected to change significantly. However, due to increased rate of unemployment, we expect to see delayed payments and should consider payments plans for some.
Debt Service- 41 & 46	We anticipate some delay in receiving tax distributions due to loss of income in which case, cash borrowing from the General Fund would be necessary.
Solid Waste - 17	Revenue receipts from the City's current vendor support planned expenses. Delays in receipts may require cash borrowing from the General Fund.

FY2021 Budget Documents

The budget documents provided include the following items (p. # listed is in this pdf):

- | | |
|---|-------------|
| 1. Fund balance projection thru 4/30/21 | 4/34 |
| 2. General Fund Budgeted Revenue and Expenditure graphs | 5/34 |
| 3. Major Revenue Fluctuations estimated for COVID-19 impact | 6/34 |
| 4. General Fund Budgeted Expenditure details | 7/34 |
| 5. Historical Comparison of Major Revenues 2017-2020 | 8 – 12/34 |
| 6. Budget Details | 13 - 29 /34 |
| 7. Capital Improvement Plan | 30 – 34/34 |

Conclusion

These are exceptionally challenging times both operationally and financially for our residents, businesses, and the City itself. While the proposed budget for FY2021 reflects a possible financial outcome for the current environment, the amount of uncertainty surrounding these projections is exceptionally high. We will continue to monitor the changing economic environment and the related impacts on the City's finances and operations.

**CITY OF PROSPECT HEIGHTS
FUND BALANCE PROJECTION
FY 2020-2021**

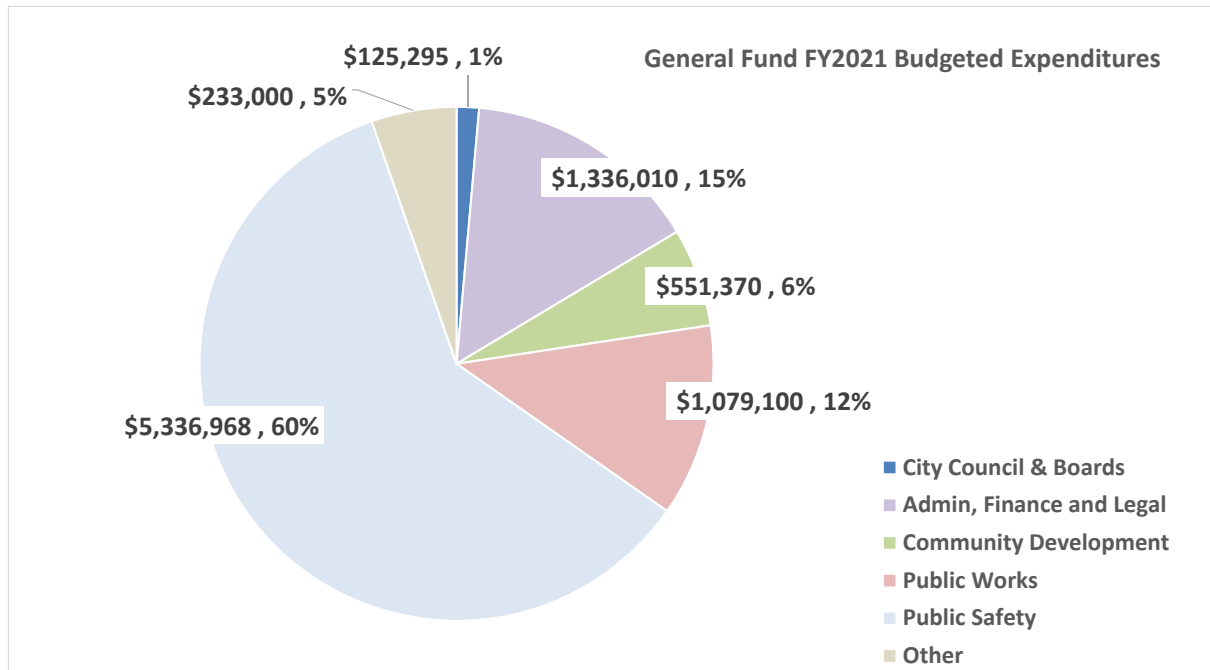
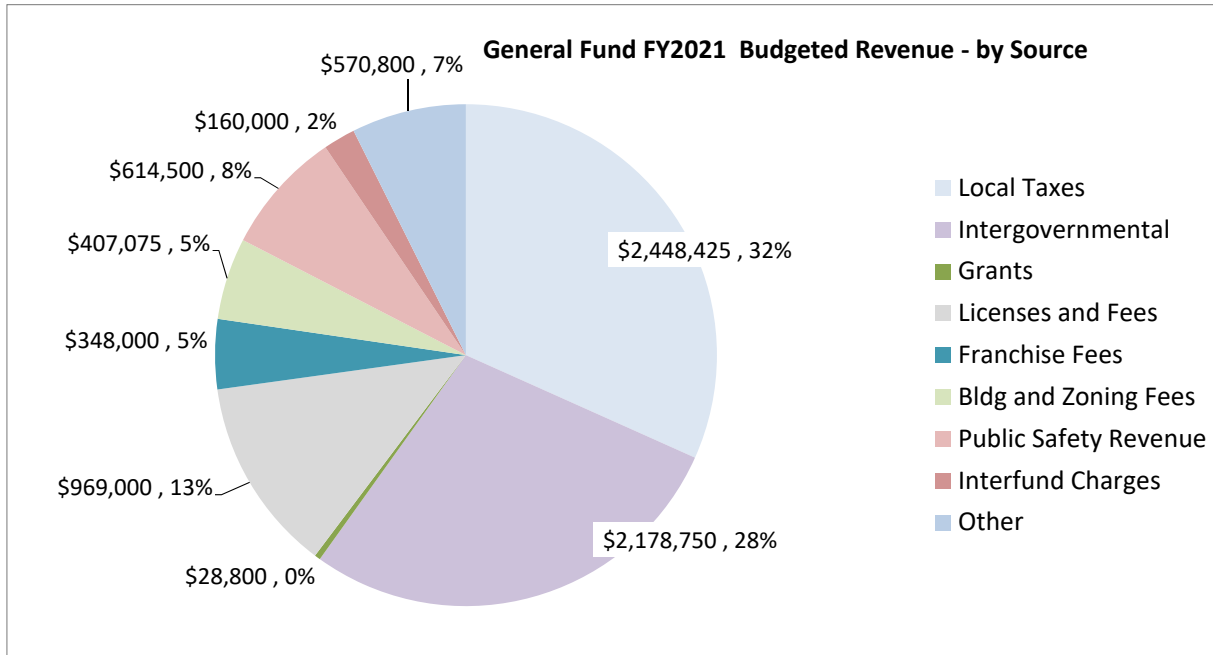
	Final Fund Balance 04/30/19	Projected FY 19-20 Results			Projected Fund Balance 04/30/20	Preliminary Budget FY 20-21			Projected Fund Balance 04/30/21
		Revenue	Expense	Net Revenue (Expense)		Revenue	Expense	Net Revenue (Expense)	
General Fund									
General Fund	11,043,737	8,981,002	8,713,029	267,973	11,311,710	7,725,350	8,905,950	(1,180,600)	10,131,110
Special Revenue Funds									
Motor Fuel Tax	1,775,790	620,000	-	620,000	2,395,790	706,700	268,000	438,700	2,834,490
Palatine/Milwaukee TIF	1,053,946	738,400	249,425	488,975	1,542,921	673,000	215,175	457,825	2,000,746
Tourism District	78,984	671,300	727,814	(56,514)	22,470	526,500	524,250	2,250	24,720
DEA Seizure	499,337	202,500	156,200	46,300	545,637	-	135,500	(135,500)	410,137
Solid Waste	117,297	452,500	450,000	2,500	119,797	465,200	490,000	(24,800)	94,997
Palatine Road TIF	476,864	100,600	12,625	87,975	564,839	100,200	14,175	86,025	650,864
SSA #1	(108,125)	75	-	75	(108,050)	-	-	-	(108,050)
SSA #2	29,409	250	-	250	29,659	-	29,000	(29,000)	659
SSA #3	325,198	1,400	-	1,400	326,598	-	320,000	(320,000)	6,598
SSA #4	29,316	200	-	200	29,516	-	29,000	(29,000)	516
SSA #5	117,217	14,500	25,500	(11,000)	106,217	25,500	17,000	8,500	114,717
SSA #8	311,168	129,400	13,000	116,400	427,568	133,000	15,150	117,850	545,418
Capital Project Fund									
Capital Improvements	6,244,748	250,000	409,200	(159,200)	6,085,548	-	697,000	(697,000)	5,388,548
Debt Service Funds									
Road Construction	887,607	1,205,000	1,307,835	(102,835)	784,772	1,314,000	1,311,860	2,140	786,912
SSA #6 Construction	199,171	181,000	217,513	(36,513)	162,658	212,500	212,490	10	162,668
Enterprise Funds									
Water	5,014,805	907,500	791,326	116,174	5,130,979	912,500	862,790	49,710	5,180,689
Sanitary Sewer	1,236,711	807,500	227,400	580,100	1,816,811	807,500	762,600	44,900	1,861,711
Parking	140,321	65,000	104,100	(39,100)	101,221	120,000	119,750	250	101,471
Fiduciary Fund									
Police Pension	17,266,401	2,348,971	992,500	1,356,471	18,622,872	1,695,208	1,151,600	543,608	19,166,480
	<u>46,739,902</u>	<u>17,677,098</u>	<u>14,397,467</u>	<u>3,279,632</u>	<u>50,019,534</u>	<u>15,417,158</u>	<u>16,081,290</u>	<u>(664,132)</u>	<u>49,355,402</u>

General Fund - Fund Balance Projection

4/30/2021

Non-Spendable	2,664,500	Due from SSA1/Parking Fund, Prepaids and TIF
Restricted for Public Safety	72,300	Narcotics, Seized Assets, DUI
Committed - Emergency Reserve	3,000,000	30% of future budgeted expenses
Unassigned Fund Balance	4,394,310	
Ending General Fund - Fund Balance	<u>10,131,110</u>	

GOV	21,222,451
ENT	6,391,837
PENSION	<u>17,266,401</u>
	44,880,689
DEVELOPMENT	<u>1,859,213</u>
	<u>46,739,902</u>
	-



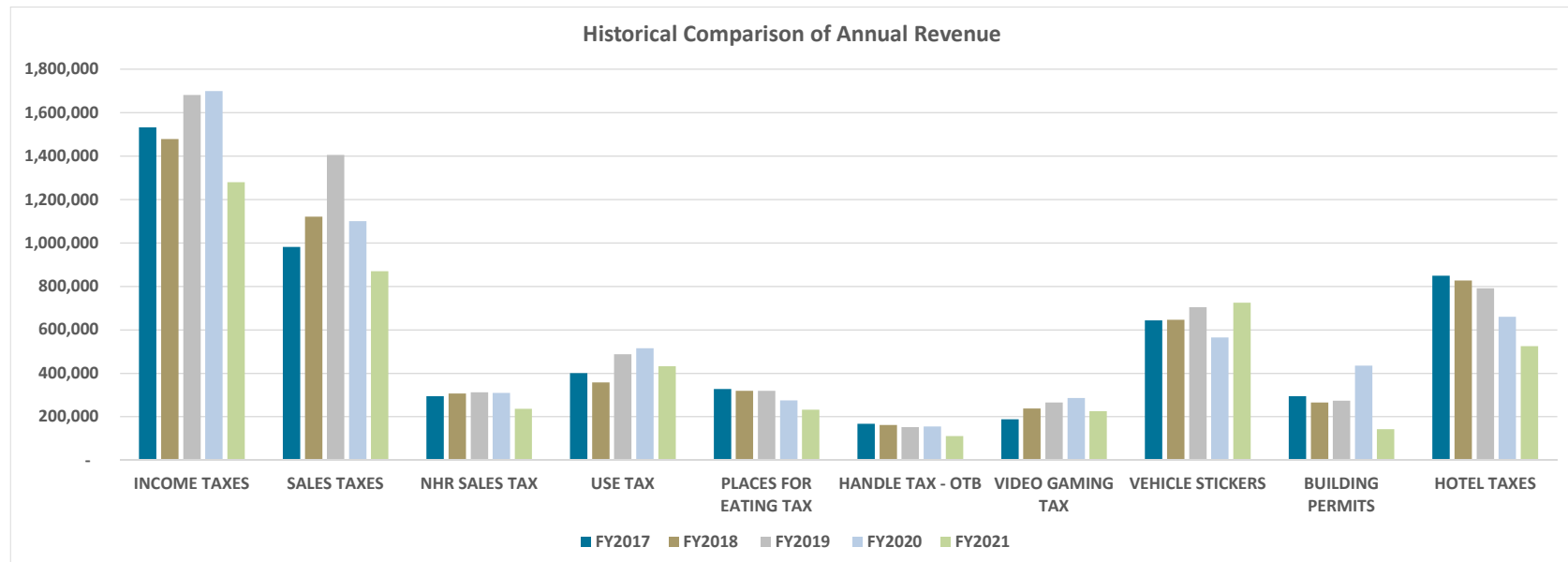
CITY OF PROSPECT HEIGHTS
REVENUE ANALYSIS - FY 2021 PROPOSED BUDGET

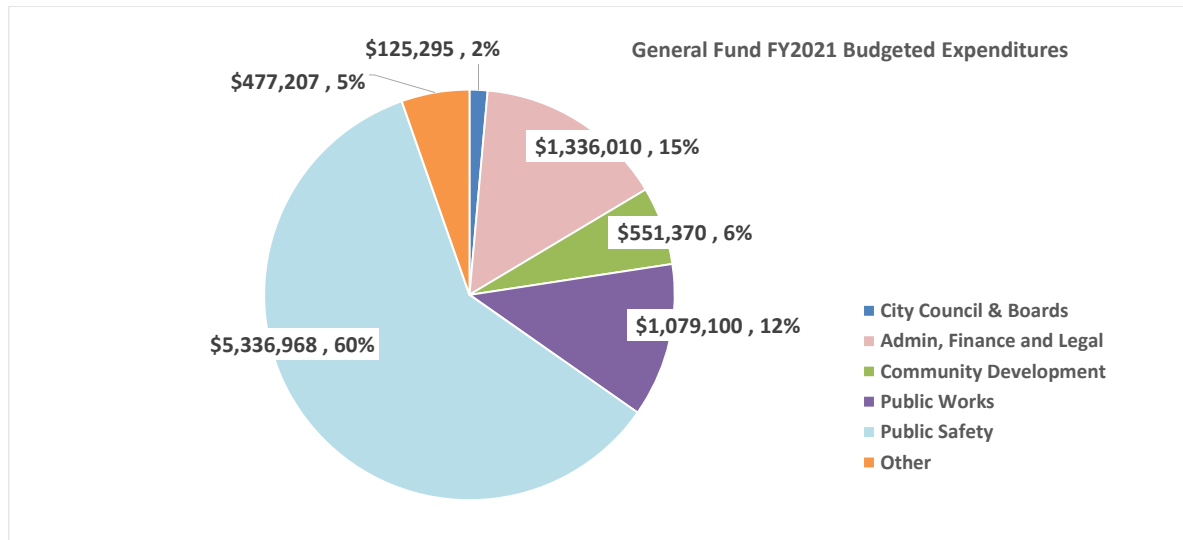
FY2021 Proposed Budget - Major Revenue Changes

As a result of the impact of COVID-19 and the current reductions in many of the City's revenue sources, the FY2021 Proposed Budget has been adjusted to reflect the future economic uncertainty.

		Actual FY2017	Actual FY2018	Actual (4) FY2019	Projected FY2020	Budgeted FY2021	\$\$ Decrease FY20 to FY21	% Decrease
General Fund	INCOME TAXES	1,532,543	1,479,199	1,681,769	1,700,000	1,280,250	(419,750)	-24.7% (1)
General Fund	SALES TAXES	981,646	1,121,542	1,405,228	1,100,000	870,000	(230,000)	-20.9% (1)
General Fund	NHR SALES TAX	293,813	307,332	312,709	310,000	236,250	(73,750)	-23.8% (1)
General Fund	USE TAX	400,105	357,865	488,058	515,000	432,750	(82,250)	-16.0% (1)
General Fund	PLACES FOR EATING TAX	326,929	318,595	318,705	275,000	232,500	(42,500)	-15.5% (1)
General Fund	HANDLE TAX - OTB	166,943	161,350	152,051	155,000	110,250	(44,750)	-28.9% (1)
General Fund	VIDEO GAMING TAX	188,747	238,509	264,764	286,000	225,000	(61,000)	-21.3% (1)
General Fund	VEHICLE STICKERS	643,828	646,490	703,997	565,000	725,000	160,000	28.3% (2)
General Fund	BUILDING PERMITS	294,280	265,245	274,059	435,000	142,500	(292,500)	-67.2% (3)
Hotel Tax Fund	HOTEL TAXES	849,495	827,607	791,836	660,000	525,000	(135,000)	-20.5% (1)
Total Major Revenues		5,678,328	5,723,733	6,393,176	6,001,000	4,779,500	(1,221,500)	-20.4%
Total Budgeted - funds 1 & 13		9,950,367	9,909,622	9,421,685	10,143,988	8,286,450		
% Total Budgeted Revenues		57%	58%	68%	59%	58%		

- Highlights:
- (1) Reduced budgets in FY2021 are related to COVID-19 impact of lost revenue
 - (2) Increase in Vehicle Sticker revenue budget is due to expected receipts of delayed payments
 - (3) Decrease in Building Permit revenue due to COVID-19 impact and loss of one-time receipts from River Trails/Conor project (FY20)
 - (4) In FY19, actual revenue was \$650k higher than budget for income and sales tax, adjusted % Total Budgeted Revenues if excess is eliminated is 50%





In light of the uncertainty surrounding the COVID-19 virus, Department Directors and Managers reviewed the original budgets for FY 2021 in an effort of future economic to forego expenditures where possible. After careful analysis, the preliminary expenditure budget was reduced by \$300k. Significant expenditure items are as follows:

	Actual FY18-19	Projected FY18-19	Budget FY19-20	Proposed Budget FY20-21
City Council	91,971	95,400	107,386	125,295
\$\$ Increase (Decrease)				17,909
% Increase (Decrease)				16.7%

Budget increase relates to increase in Special Events of \$14k due to the upcoming Census Block Party. This expenditure is offset by a grant already awarded to the City for \$21k. The grant proceeds are included in General Fund grant revenue and will cover the full cost of this event.

Administration	811,866	757,813	789,063	825,110
\$\$ Increase (Decrease)				36,047
% Increase (Decrease)				4.6%

Wages AV staff upgrad from PT to FT (+\$56k)
 Liability Insurance Reduced by \$27k due to reallocation of costs to other funds

Finance	202,926	172,390	178,375	183,900
\$\$ Increase (Decrease)				5,525
% Increase (Decrease)				3.1%

Legal	354,798	292,500	346,200	327,000
\$\$ Increase (Decrease)				(19,200)
% Increase (Decrease)				-5.5%

Community Development	527,316	511,850	572,870	551,370
\$\$ Increase (Decrease)				(21,500)
% Increase (Decrease)				-3.8%

Professional Services and Engr costs are reduced by \$35k as a result of River Trails/Conor project completed last year.
 Wages and IMRF costs increased by \$23k due to IMRF rate increase of 2% and annual cost of living wage increase

Public Works	910,054	1,047,700	1,329,269	1,079,100
\$\$ Increase (Decrease)				(250,169)
% Increase (Decrease)				-18.8%

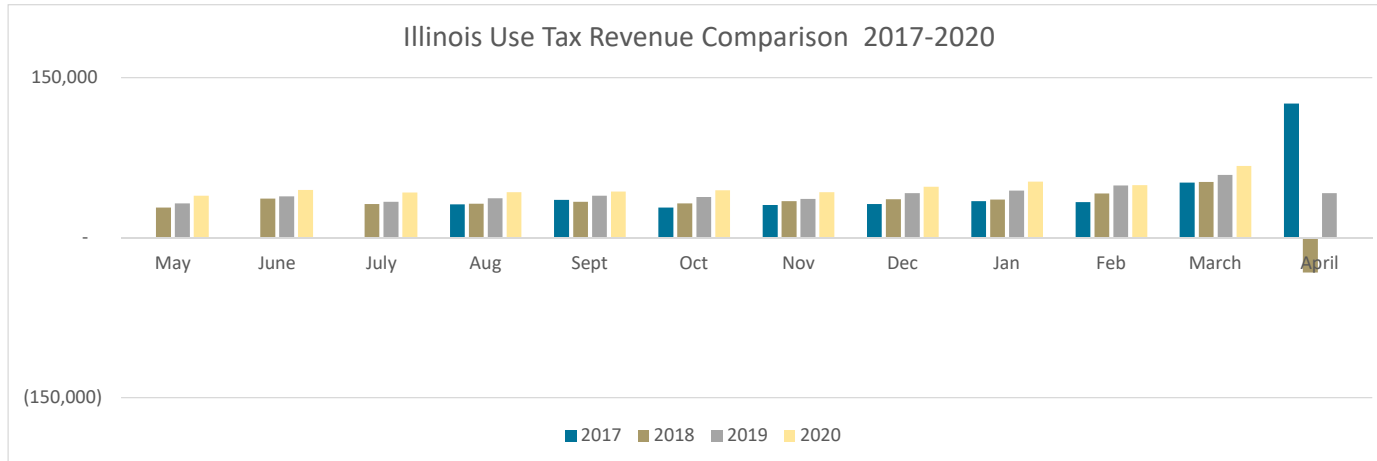
Equipment & Improvements costs are reduced by \$35k as planned expenditures have been postponed to the following year
 Supplies costs reduced by \$25k based on lower expenditures this year compared to budget
 Maintenance costs reduced by \$44k as salt dome is full at this time and signal maintenance limited to necessity
 Professional services costs reduced by \$77k based on lower current year costs and no major projects planned

Public Safety	4,845,191	5,108,716	5,153,444	5,331,068
\$\$ Increase (Decrease)				177,624
% Increase (Decrease)				3.4%

Wages & Benefits increased \$130k reflecting increases of 2.75% for Officers and 2.5 for Sergeants
 Police Pension contribution increased \$52k based on current actuarial study for FY2021

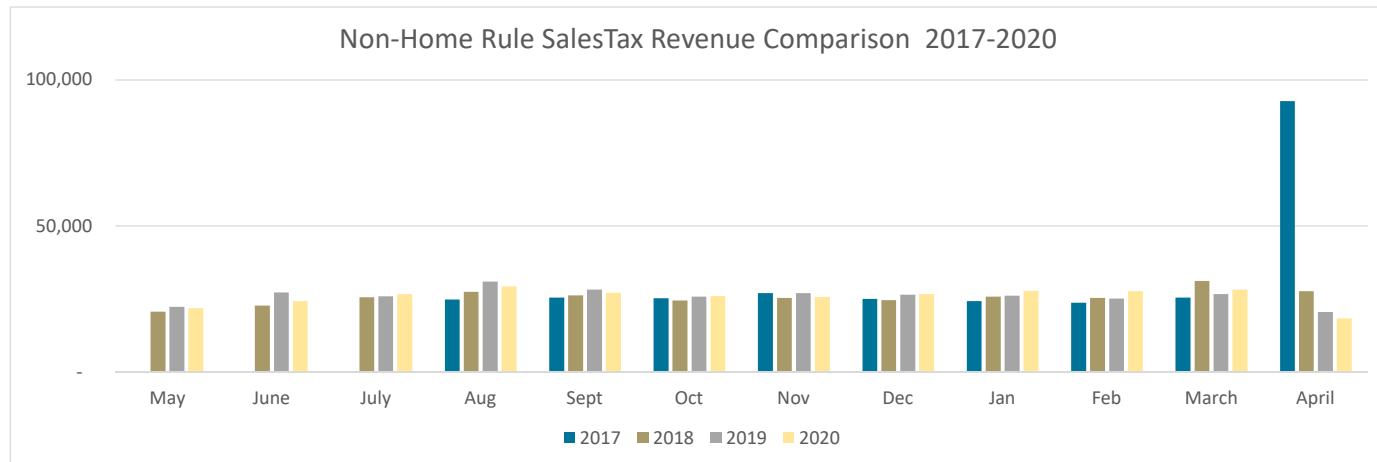
**CITY OF PROSPECT HEIGHTS
HISTORICAL COMPARISON OF MAJOR REVENUE STREAMS**

**USE TAX
01-105-3005**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	-	-	31,117	35,095	27,931	30,449	31,300	34,137	33,143	51,502	125,431	400,105			
2018	28,000	36,411	31,268	31,503	33,321	31,901	33,926	35,753	35,505	41,128	52,020	(32,870)	357,865	(42,240)	-11%	
2019	31,844	38,457	33,564	36,599	39,196	38,023	36,161	41,482	43,908	48,583	58,748	41,495	488,058	130,193	36%	
2020	39,260	44,631	42,244	42,427	43,131	44,341	42,481	47,578	52,239	48,940	67,152	575	515,000	26,942	6%	1,761,028

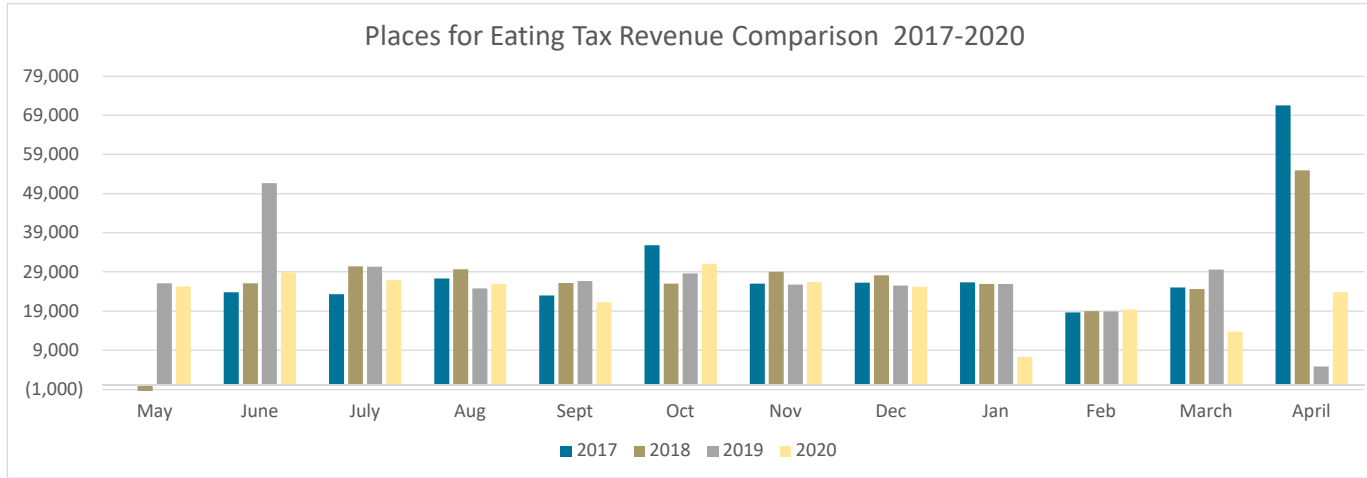
**NON-HOME RULE SALES TAX
01-105-3006**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	-	-	24,805	25,458	25,239	27,072	25,088	24,246	23,690	25,457	92,758	293,813			
2018	20,700	22,705	25,577	27,421	26,263	24,520	25,377	24,662	25,787	25,432	31,164	27,724	307,332	13,520	5%	
2019	22,283	27,203	25,943	30,992	28,278	25,873	27,065	26,499	26,170	25,179	26,658	20,567	312,709	5,377	2%	
2020	21,913	24,271	26,734	29,326	27,150	25,996	25,733	26,689	27,806	27,705	28,248	18,430	310,000	(2,709)	-1%	1,223,854

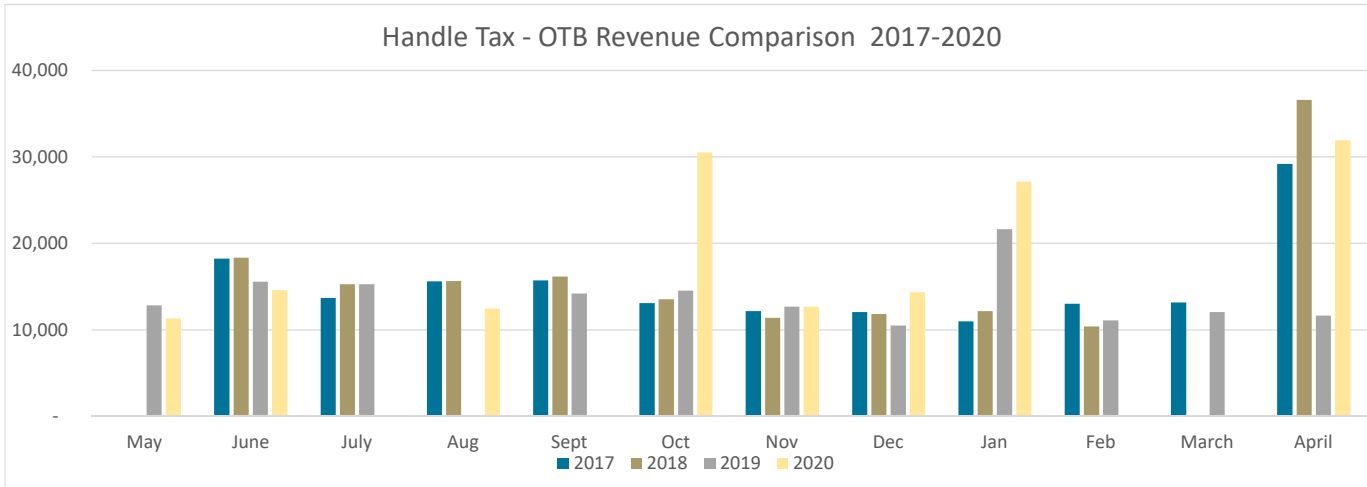
**CITY OF PROSPECT HEIGHTS
HISTORICAL COMPARISON OF MAJOR REVENUE STREAMS**

**PLACES FOR EATING TAX
01-105-3050**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	23,817	23,278	27,309	23,014	35,830	26,011	26,215	26,355	18,606	24,983	71,511	326,929			
2018	(1,535)	26,050	30,441	29,672	26,208	26,012	29,027	28,154	25,948	18,996	24,653	54,968	318,595	(8,334)	-3%	
2019	26,124	51,634	30,300	24,748	26,693	28,644	25,793	25,539	25,963	18,857	29,584	4,825	318,705	110	0%	
2020	25,271	28,900	26,877	25,892	21,243	31,082	26,399	25,180	7,246	19,374	13,772	23,766	275,000	(43,705)	-14%	1,239,228

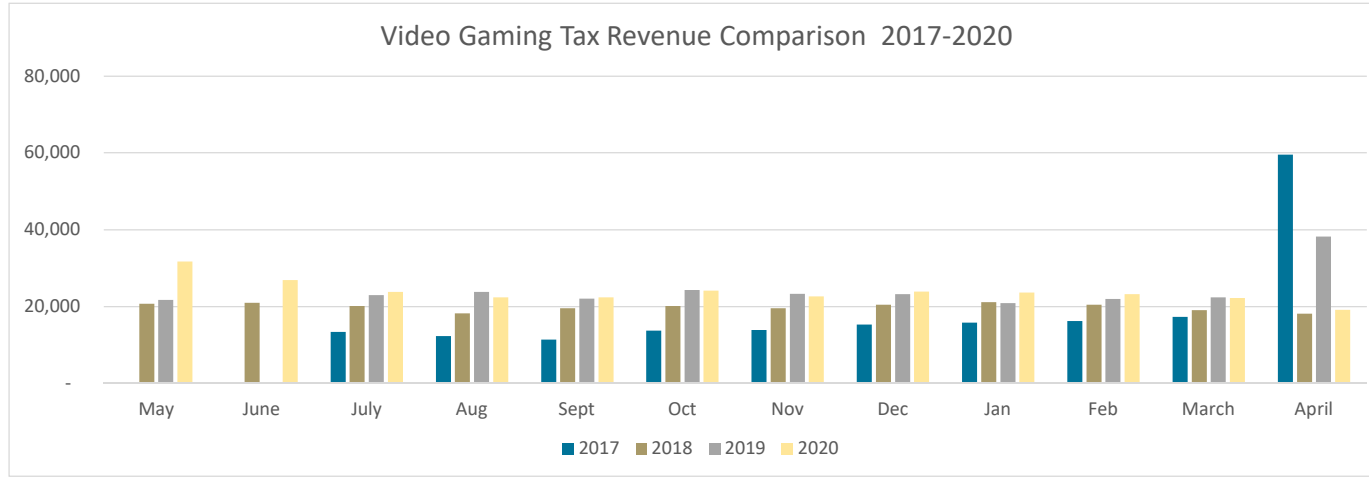
**HANDLE TAX - OTB
01-105-3060**



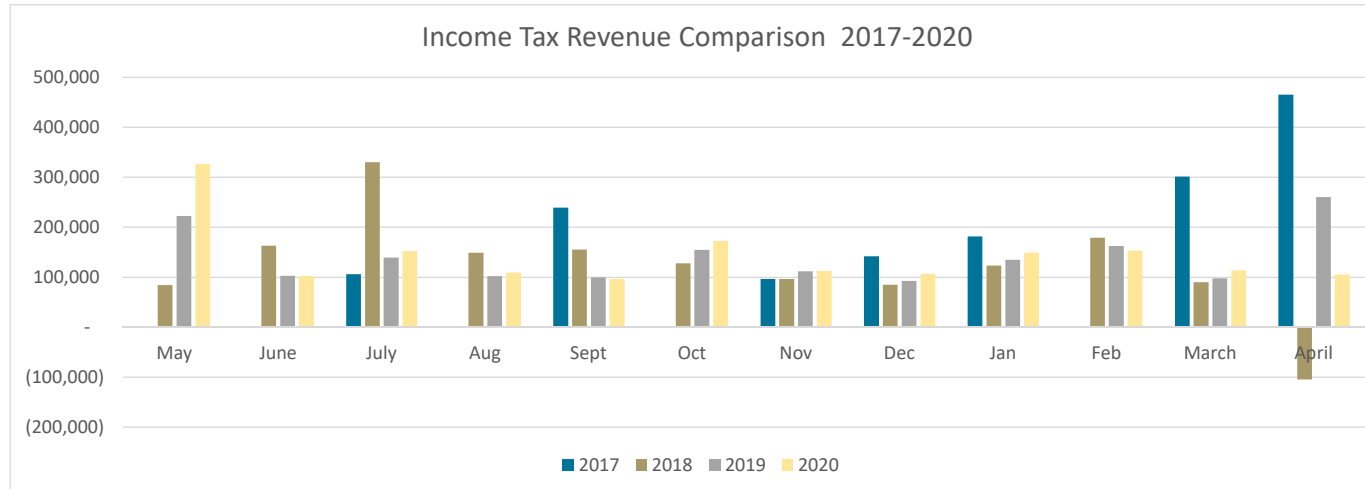
	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	18,239	13,682	15,604	15,702	13,076	12,183	12,074	10,988	13,020	13,169	29,205	166,943			
2018	-	18,337	15,265	15,652	16,164	13,545	11,400	11,823	12,168	10,404	-	36,592	161,350	(5,593)	-3%	
2019	12,839	15,571	15,263	-	14,218	14,533	12,703	10,485	21,659	11,094	12,051	11,636	152,051	(9,299)	-6%	
2020	11,318	14,574	-	12,455	-	30,540	12,677	14,333	27,157	-	-	31,946	155,000	2,949	2%	635,343

**CITY OF PROSPECT HEIGHTS
HISTORICAL COMPARISON OF MAJOR REVENUE STREAMS**

**VIDEO GAMING TAX
01-105-3065**

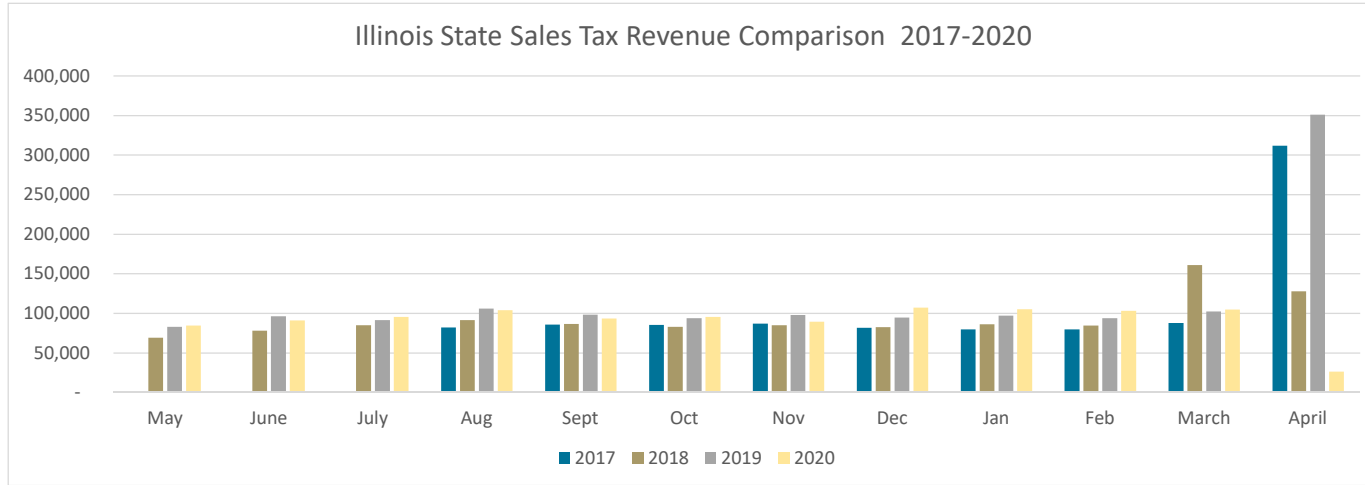


**INCOME TAXES
01-110-3100**



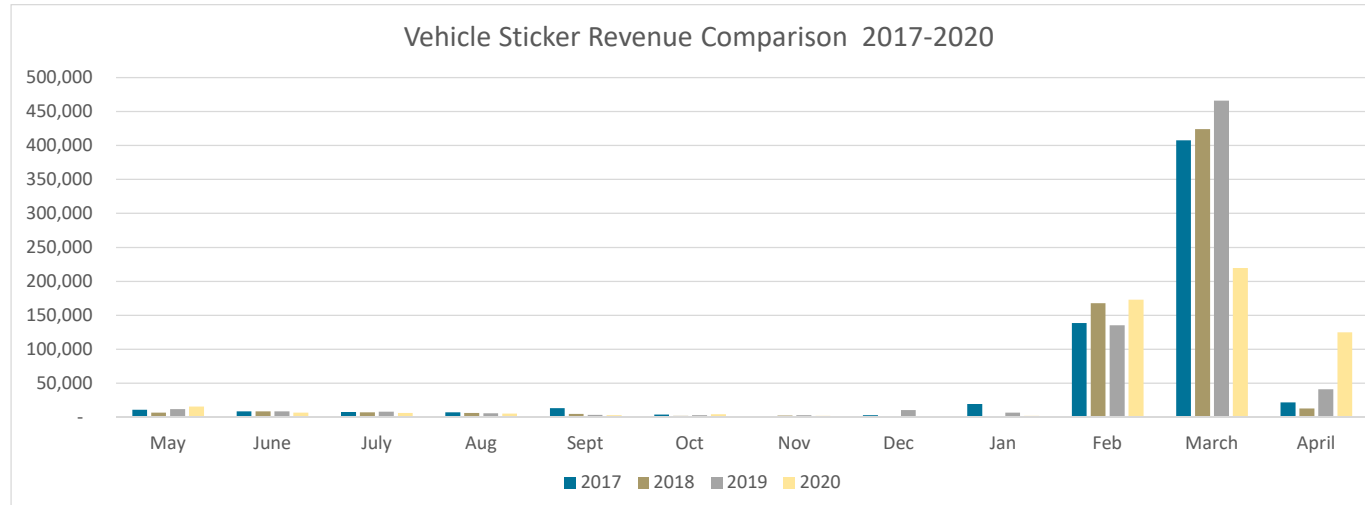
**CITY OF PROSPECT HEIGHTS
HISTORICAL COMPARISON OF MAJOR REVENUE STREAMS**

**SALES TAXES
01-110-3110**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	-	-	82,343	85,971	85,503	87,215	81,662	79,631	79,587	87,867	311,865	981,646			
2018	69,381	78,311	85,133	91,488	86,726	83,086	85,143	82,572	86,219	84,536	161,201	127,748	1,121,542	139,897	14%	
2019	82,787	96,152	91,298	105,883	98,165	94,054	97,809	94,633	97,321	93,846	102,190	351,092	1,405,228	283,686	25%	
2020	84,573	91,225	95,358	103,942	93,337	95,336	89,393	107,316	105,416	103,013	104,857	26,233	1,100,000	(305,228)	-22%	4,608,416

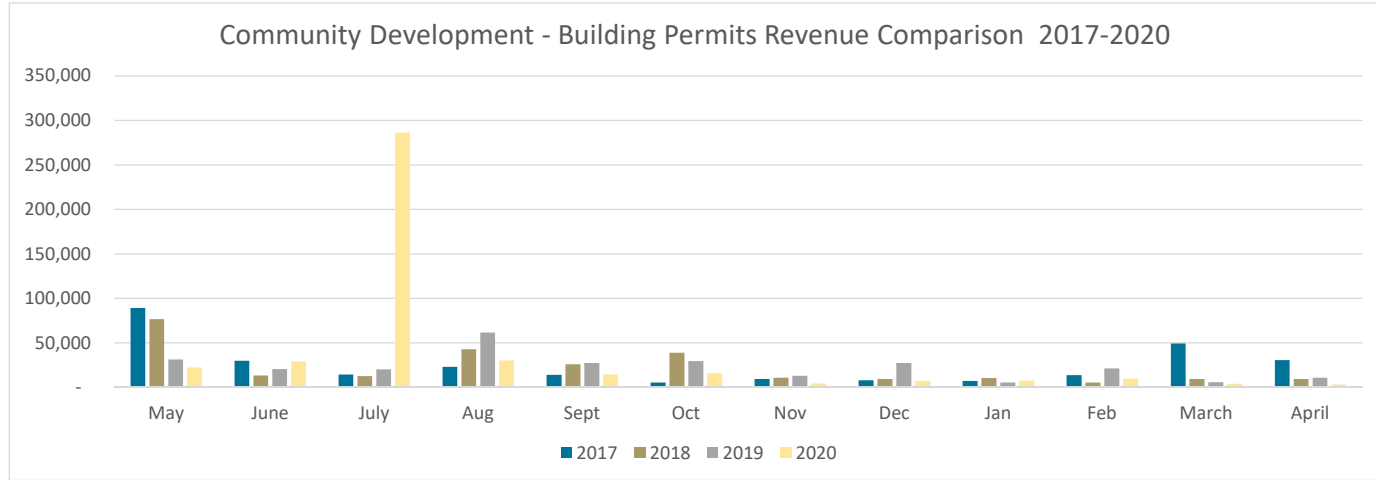
**VEHICLE STICKERS
01-120-3300**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	10,790	8,550	7,910	7,395	13,398	4,023	1,575	3,185	19,265	138,507	407,351	21,880	643,828			
2018	7,005	8,485	7,075	6,225	4,920	2,160	2,605	1,665	1,580	167,911	424,156	12,703	646,490	2,662	0%	
2019	12,108	8,847	8,037	5,937	3,367	2,901	3,182	10,657	6,914	135,302	465,687	41,060	703,997	57,507	9%	
2020	15,743	6,729	6,161	5,323	3,039	4,644	1,905	1,464	2,159	172,981	219,648	125,207	565,000	(138,997)	-20%	2,559,315

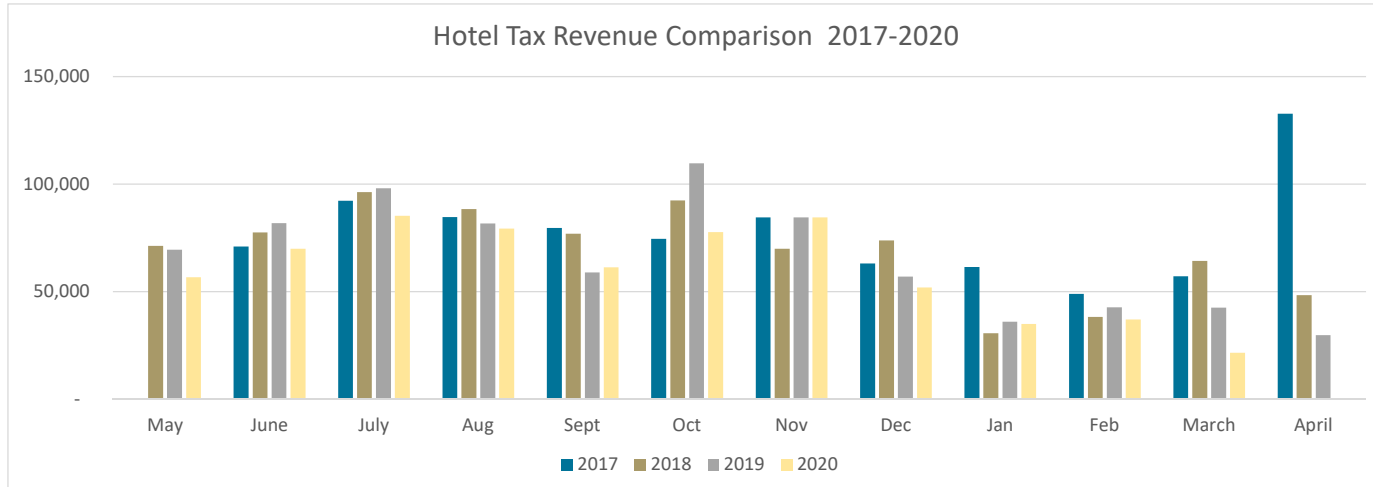
**CITY OF PROSPECT HEIGHTS
HISTORICAL COMPARISON OF MAJOR REVENUE STREAMS**

**BUILDING PERMITS
01-130-3400**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	89,185	29,754	14,601	22,985	13,999	5,579	9,262	7,889	7,110	13,890	49,305	30,722	294,280			
2018	76,663	13,256	12,795	42,889	25,830	39,031	10,694	9,456	10,367	5,432	9,561	9,271	265,245	(29,036)	-10%	
2019	31,245	20,497	20,036	61,659	27,519	29,464	12,900	27,311	5,301	21,262	5,894	10,973	274,059	8,814	3%	
2020	22,487	29,318	286,255	30,437	14,477	15,742	4,256	7,396	7,591	9,706	4,025	3,310	435,000	160,941	59%	1,268,583

**HOTEL TAXES
13-100-3020**



	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>Total</u>	<u>Incr (decr)</u>	<u>% Incr (Decr)</u>	
2017	-	70,911	92,190	84,652	79,632	74,550	84,480	63,102	61,406	48,850	57,074	132,648	849,495			
2018	71,185	77,506	96,183	88,361	76,967	92,337	69,968	73,782	30,623	38,140	64,301	48,253	827,607	(21,887)	-3%	
2019	69,528	81,808	98,059	81,616	58,882	109,576	84,431	56,963	35,995	42,717	42,580	29,683	791,836	(35,771)	-4%	
2020	56,592	69,886	85,301	79,344	61,313	77,620	84,439	51,958	34,981	36,938	21,474	156	660,000	(131,836)	-17%	3,128,938

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
01-105-3000	REAL ESTATE TAXES	350,646	203,552	355,000	368,213	396,300	28,087	-	Based on Police Pension Tax Levy
01-105-3005	USE TAX	488,058	514,425	515,000	515,000	432,750	(82,250)	-	IML per capita revenue estimate of 35.50 per capita reduced 25% for COVID-19 projected impact
01-105-3006	NON-HOME RULE SALES TAX	312,709	291,570	310,000	329,000	236,250	(92,750)	-	Based on historical trends - reduced by 25% for COVID-19 projected impact
01-105-3010	UTILITY - ELECTRIC	436,508	345,103	375,000	403,156	385,000	(18,156)	-	Based on historical trends
01-105-3011	UTILITY - NATURAL GAS	136,195	150,374	170,000	169,294	170,000	706	-	Based on historical trends
01-105-3012	UTILITY- TELEPHONE	246,652	196,757	208,000	335,000	210,000	(125,000)	-	Based on historical trends
01-105-3030	ROAD & BRIDGE TAXES	28,071	19,681	25,000	27,500	28,000	500	-	Based on historical trends
01-105-3040	RENTAL CAR TAXES	17,648	16,888	18,000	18,000	13,875	(4,125)	-	Based on historical trends - reduced by 25% for COVID-19 projected impact
01-105-3050	PLACES FOR EATING TAX	318,705	251,234	275,000	360,000	232,500	(127,500)	-	Based on historical trends - reduced by 25% for COVID-19 projected impact
01-105-3060	HANDLE TAX - OTB	152,051	123,054	155,000	155,000	110,250	(44,750)	-	Based on historical trends - reduced by 25% for COVID-19 projected impact
01-105-3065	VIDEO GAMING TAX	264,764	266,872	286,000	260,000	225,000	(35,000)	-	Based on historical trends - reduced by 25% for COVID-19 projected impact
01-105-3066	PULL TAB AND CHARITABLE GAMING TAX	-	7,228	7,228	6,000	7,500	1,500	-	Annual distribution for gaming and pull tab tax
01-105-3070	AMUSEMENT TAX	840	324	324	4,000	1,000	(3,000)	-	
01-110-3100	INCOME TAXES	1,681,769	1,594,502	1,700,000	1,635,000	1,280,250	(354,750)	-	Based on IML Per Capita estimate of 105.00 - reduced by 25% for COVID-19 projected impact
01-110-3101	PERSONAL PROPERTY REPLACE TAX	5,525	5,450	5,000	5,000	6,000	1,000	-	IML estimate is projected to be 11.8% higher than last year
01-110-3110	SALES TAXES	1,405,228	1,073,767	1,100,000	1,178,000	870,000	(308,000)	-	Budgeted 2% increase ,reduced by 25% for COVID-19 projected impact
01-110-3111	GLENVIEW SHARED REVENUE	58,609	20,616	20,616	20,000	22,500	2,500	-	Adjusted based on last years collections
01-110-3113	AIRPORT SHARING REVENUE	49,047	-	-	-	-	-	-	
01-115-3210	GRANT - COOK COUNTY CENSUS			10,800		10,800	10,800		Census Block Party Grant
01-115-3213	GRANT - STEP	15,021	7,753	8,000	14,000	12,000	(2,000)	-	STEP Grant for OT salary reimbursement from State
01-115-3244	GRANT - JAG NON-STIMULUS	-	5,749	5,749	-	-	-	-	
01-115-3246	GRANT-POLICE EQUIPMENT	-	-	-	3,000	3,000	-	-	Grant from Dept of Justice - Bullet Proof Vest Program
01-115-3247	GRANT - POLICE TOBACCO	2,695	2,805	3,000	3,000	3,000	-	-	Annual Tobacco Grant award
01-120-3300	VEHICLE STICKERS	703,997	449,972	565,000	665,000	725,000	60,000	-	Includes increase of \$1 fo FY21 plus carryover for FY20 delayed payments of \$75k
01-120-3310	VEH. STICKERS SENIORS	38,756	28,641	35,000	52,000	35,000	(17,000)	-	Based on historical data/trend
01-120-3320	VEH. STICKERS LATE FEES	75,559	14,078	15,000	40,000	15,000	(25,000)	-	Based on historical declining trend due to increased compliance
01-120-3321	VEH. STICKERS TRANSFERS	3,338	930	1,000	3,000	1,500	(1,500)	-	Based on historical data/trend
01-120-3342	LICENSES - ANIMALS	12,396	8,348	10,000	12,500	10,500	(2,000)	-	Based on historical data/trend
01-120-3343	LICENSES - LIQUOR	92,137	21,620	40,000	80,000	90,000	10,000	-	Includes carryover of \$25k for delayed receipts for FY20 plus budget of \$65k for FY21
01-120-3344	LICENSES - BUSINESS	50,254	27,921	38,000	58,000	50,000	(8,000)	-	Includes carryover of \$10k for delayed receipts for FY20 plus budget of \$40k for FY21
01-120-3346	LICENSES - CONTRACTORS	43,225	32,932	33,000	30,000	30,000	-	-	Based on prior year experience with minimal growth anticipated due to COVID1-9 projected impact
01-120-3348	LICENSE - AGREEMENTS	19,758	15,960	18,000	16,000	12,000	(4,000)	-	Includes \$1k per month from Life Storage

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
01-125-3350	CABLE FRANCHISE FEES	204,536	206,712	217,500	217,500	220,000	2,500	-	Based on historical data/trend
01-125-3351	CABLE FRANCHISE FEES-PEG FEES	11,483	12,611	13,500	12,000	12,000	-	-	Based on historical data/trend
01-125-3355	SOLID WASTE FRANCHISE FEES	102,013	76,985	100,000	100,000	95,000	(5,000)	-	Includes franchise and commercial fees from current vendor of approx \$8k per month
01-125-3360	NATURAL GAS FRANCHISE FEES	20,176	21,158	21,158	20,000	21,000	1,000	-	Based on historical data/trend
01-130-3400	BUILDING PERMITS	274,059	431,974	435,000	415,000	142,500	(272,500)	-	Reduction from prior year due to one time River Trails/Conor permits, others are flat, then reduced 25% for COVID-19 impact
01-130-3402	PUBLIC HEARING FEES	6,660	5,518	5,525	2,500	2,500	-	-	6 variances @ \$150, 4 special use permits@ \$400, 1 Text amendment
01-130-3403	ELEVATOR INSPECTION FEE	5,975	4,900	5,000	5,000	5,000	-	-	50 elevators x \$100 each annual inspection
01-130-3404	CERT. OF OCC. INSPECTION FEES	3,975	10,900	11,500	5,925	1,500	(4,425)	-	Reduction due River Trails completion
01-130-3405	HEALTH INSPECTION FEE	1,898	40	100	500	300	(200)	-	6 reinspections @ \$50 each
01-130-3406	COMMERCIAL INSPECTION FEE	10,233	6,577	6,600	9,150	9,150	-	-	175 @ \$40 and 50 @\$25
01-130-3407	ENGINEERING PERMIT FEES	12,580	29,079	30,000	25,000	10,000	(15,000)	-	Miscellaneous Engineering permit/review/insp. fees. Reduction due to comp. of one time projects in FY21
01-130-3408	VACANT FORECLOSURE REGISTRATIONS	10,570	7,520	7,550	12,000	10,000	(2,000)	-	FY 20/21 fee based on 50 vacant prop. X \$200. Less foreclosed vacant properties.
01-130-3410	BUILDING RE-INSPECTION FEE	505	-	-	500	500	-	-	10 @ \$50
01-130-3411	RENTAL INSPECTION FEE	228,575	156,900	200,000	220,000	225,625	5,625	-	1805 Licenses and inspections x \$125 (River Trails back online)
01-140-3500	TRAFFIC FINES	269,407	138,274	145,000	210,000	175,000	(35,000)	-	Reduction due to lower fines with focus on court costs and reduced redlight tickets
01-140-3505	ORDINANCE & PARKING FINES	311,980	192,128	200,000	325,000	300,000	(25,000)	x -	Fewer vehicle sticker tickets due to increased compliance and change in cell phone tickets July 2019 became moving violations and go thru the State
01-140-3510	LIQUOR FINES	6,500	-	-	-	1,000	1,000	-	One time fines for local business
01-140-3515	ADMINISTRATIVE TOW FEE	45,500	49,000	49,000	45,000	55,000	10,000	-	Increased DUI enforcement in recent months
01-140-3520	DUI ASSESSMENTS	11,337	10,578	10,600	8,000	10,000	2,000	-	Slight increase based on historical trend
01-140-3525	POLICE ALARM LICENSES & FEES	16,596	10,861	11,000	11,000	11,000	-	-	Estimated revenue to be flat based on historical performance
01-145-3550	POLICE REVENUE-NARCOTICS	6,817	-	1,500	5,000	2,000	(3,000)	-	Estimated reimbursement from State for DUI enforcement
01-145-3551	POLICE REVENUE-TASK FORCE	23,636	17,728	18,000	15,000	12,000	(3,000)	-	Reimbursement from State for DEA Overtime
01-145-3552	POLICE REV-ABANDENED PROP EVID	-	-	-	200	-	(200)	-	Consistent with prior year
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	63,021	42,183	43,000	45,000	42,000	(3,000)	-	Includes reimbursements from various City establishments including PABCOR, Home Bar, Rocky V, Bridge Church, Olive Tree Church
01-145-3554	POLICE REVENUE - GAMING TAX	11,566	-	-	6,000	-	(6,000)	-	Moved to 01-105-3066 beginning with FY20
01-145-3555	POLICE REVENUE - SEIZED ASSETS	450	4,839	5,000	-	5,000	5,000	-	Consistent with prior year
01-145-3745	PUBLIC SAFETY REIMBURSABLE FEE	1,598	-	-	800	1,500	700	-	Reimbursement from Illinois Public Risk Fund for safety equipment
01-150-3613	CVB/TOURISM SERVICE CHARGE	70,000	85,000	85,000	85,000	60,000	(25,000)	-	Service charge reduced in CY - no new hotels
01-150-3617	SOLID WASTE SERVICE CHARGE	123,000	100,000	100,000	100,000	100,000	-	-	Service charge remains
01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	53,542	61,028	62,000	35,000	60,000	25,000	-	Per detailed analysis - 6 guards at 20 hrs/wk
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	53,240	50,538	56,000	56,000	56,000	-	-	Employee copays are based on 10% based on current health insurance rates
01-155-3703	RETIREE HEALTH INS REIMBURSE	42,020	35,765	45,000	58,000	50,000	(8,000)	-	Retiree reimbursements are based on 100% of current health insurance premiums
01-155-3720	FIRE DISTRICT GAS REIMB.	6,622	5,364	6,600	6,600	6,600	-	-	Consistent with last year based on actual usage
01-155-3730	INSURANCE REIMBURSEMENTS	1,952	29,293	30,000	100,000	10,000	(90,000)	-	IRMA (\$100k), MOE, miscellaneous
01-155-3741	BUILDING & ENG DEPT REIMB FEES	1,251	1,440	1,500	1,500	1,500	-	-	Consistent with prior year

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
01-160-3800	INTEREST INCOME	200,918	39,778	44,000	127,500	70,000	(57,500)	x -	Conservative estimate based on current market fluctuations
01-160-3801	INTEREST INCOME - IL FUNDS	-	102,472	105,000	2,500	80,000	77,500	-	Conservative estimate based on current market fluctuatoin
01-160-3802	INTEREST INCOME - PMA	287	18,946	20,000	-	30,000	30,000	-	Conservative estimate based on current market fluctuations
01-160-3803	REALIZED/UNREALIZED G/L-PMA	(364)	22,399	25,000	-	-	-	-	Conservative estimate based on current market fluctuations
01-160-3810	NEWSLETTER ADVERTISING	2,445	1,845	2,000	2,000	2,000	-	-	Consistent with prior year
01-160-3811	BUS SHELTERS AD REVENUE	3,115	3,305	3,500	3,000	3,000	-	-	Consistent with prior year
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	7,877	8,052	9,000	3,000	8,000	5,000	-	General contributions to the City
01-160-3820	SALE OF CITY PROPERTY	4,888	178,261	178,261	5,000	6,000	1,000	-	Minimal sales of miscellaneous equipment anticipated
01-160-3830	GASOLINE REBATE	1,648	891	891	1,650	1,000	(650)	-	Reflects decrease in gas prices
01-160-3840	AIRPORT MEETING FEES	5	3,010	3,000	-	3,000	3,000	-	Consistent with prior year
01-160-3899	MISCELLANEOUS INCOME	9,472	92,860	93,000	15,000	15,000	-	-	Based on historical data
01-200-3990	INTERFUND TRANSFERS	305,957	267,000	267,000	273,000	168,700	(104,300)	x -	Police reimbursement from Tourism District
General	FUND 01 REVENUE	9,559,680	8,241,816	8,981,002	9,355,488	7,725,350	(1,630,138)	-	
								-	
DEPT 310 - CITY COUNCIL EXPENDITURES								-	
01-310-4000	WAGES	29,900	26,205	27,000	27,000	30,400	3,400	-	City Council
01-310-4200	SOCIAL SECURITY	1,643	1,550	1,700	1,700	2,000	300	-	Based on budgeted wages at 6.2%
01-310-4210	MEDICARE	384	363	400	400	500	100	-	Based on budgeted wages at 1.45%
01-310-5100	PROFESSIONAL SERVICES	166	-	-	1,000	1,000	-	-	Mayor Awards
01-310-5300	ALDERMANIC EXPENSES	4,271	3,427	4,300	4,300	4,300	-	-	Reimbursement for Council expenses (Mayor's breakfast, etc...)
01-310-5310	MEMBERSHIPS	11,667	10,666	12,600	12,600	12,600	-	-	NWMC, Metropolitan Mayors Caucus, IML, Chgo Metro Agency for planning, Pension Fairness coalition
01-310-5330	TRAINING	-	-	400	400	400	-	-	Consistent with prior year
01-310-5950	SPECIAL EVENTS	31,877	32,912	35,000	35,000	49,000	14,000	-	July 4th event (20 K), Block Party 10K , Other City Events 4K and Census Block Party (\$15k)
01-310-5960	NRC OPERATIONS	24	2,137	5,000	5,000	4,150	(850)	-	NRC 2020/2021 Expenses, plus Mayor - directed grant of \$2k
01-310-7020	EQUIPMENT	8,452	4,421	6,000	19,986	20,945	959	-	Includes Desktop & Ceiling Mount Remote Camera, ATEM Switcher, Digital Video embedded and Analog Audio, AV Projector - HD and miscellaneous
01-310-7025	SOFTWARE	3,587	2,592	3,000	-	-	-	-	No purchased anticipted in the coming year
DEPT 310	TOTAL CITY COUNCIL	91,971	84,272	95,400	107,386	125,295	17,909	-	
								-	

		5/1/18	5/1/19		5/1/19					
		4/30/19	4/30/20		4/30/20					
			Current Year	Current Year	Current Year	Proposed	Variance to			
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year			
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget			Comments
DEPT 320 - ADMINISTRATION DEPARTMENT EXPENDITURES								-		
01-320-4000	WAGES	318,546	296,158	325,000	325,961	401,000	75,039	x	-	Per analysis of salaries and benefits projected for FY20-21, includes swith to FT for AV staff per Treasurer request
01-320-4003	WAGES - PART-TIME	38,551	31,671	32,000	30,691	5,000	(25,691)		-	Per analysis of salaries and benefits projected for FY20-21
01-320-4010	OVERTIME	421	-	-	-	-	-		-	
01-320-4100	HEALTH INSURANCE	20,532	17,057	18,000	23,000	40,000	17,000	x	-	Based on current premiums for adminstration staff
01-320-4110	LIFE INSURANCE	226	272	300	250	360	110		-	Based on current premiums for adminstration staff
01-320-4200	SOCIAL SECURITY	19,972	18,496	22,200	22,200	24,000	1,800		-	Based on budgeted wages at 6.2%
01-320-4210	MEDICARE	5,120	4,714	5,200	5,200	5,900	700		-	Based on budgeted wages at 1.45%
01-320-4220	IMRF	39,754	27,574	35,200	35,200	55,000	19,800	x	-	Represents decrease in employer IMRF rate of approximately 2%
01-320-5100	PROFESSIONAL SERVICES	26,545	7,663	8,500	10,000	12,500	2,500		-	Flex spending (\$2k), HRA (1.5k), Misc (\$4k) , Sterling Codifiers (\$5)
01-320-5105	PROFESSIONAL SERVICES-ENGR	73,193	57,521	60,000	46,000	60,000	14,000		-	Estimate for City engineer - office hrs (6 hrs/wk)
01-320-5106	PROFESSIONAL SERVICES - GOV INFOR SYS	20,034	14,584	21,000	21,000	15,000	(6,000)		-	Estimate per City engineer - 16 hrs/month
01-320-5107	PROFESSIONAL SERVICES - REIMBURSEABLE	6,819	835	1,000	7,000	-	(7,000)		-	Estimate per City engineer - 4 hrs/month
01-320-5130	COMPUTER CONSULTANT	46,041	43,915	48,000	48,000	48,000	-		-	Monthly cost of approx 4000/month
01-320-5200	POSTAGE	6,813	12,673	13,000	15,000	12,000	(3,000)		-	Postage meter \$6k/yr, \$4k vehicle sticker mailing, advantage \$1k/qtr newsletter, unplanned mailing
01-320-5220	PHOTOCOPY	22,712	(624)	-	19,000	12,000	(7,000)		-	DeLage lower fees due to recent contract
01-320-5221	PRINTING	19,473	9,452	12,000	17,000	17,000	-		-	Advantage (\$2k ea qtrly newsletter); Rydin (vehicle sticker decals), unplanned mailing
01-320-5222	LEGAL NOTICES	1,532	1,239	1,500	2,000	2,000	-		-	Daily Herald, Paddock publications and Journal & Topics
01-320-5230	WEBSITE	6,895	7,096	7,200	6,800	7,200	400		-	Annual civic website maintenance fee
01-320-5310	MEMBERSHIPS	1,898	2,870	2,900	2,200	2,500	300		-	Cititech Municipal Clerks of Illinois, ICMA IL City county Management
01-320-5330	TRAINING	40	13	50	3,500	3,500	-		-	ICMA conference and other
01-320-5410	UTILITIES	59,070	41,212	60,000	61,500	65,000	3,500		-	Increased due to switch to non-resident water rate
01-320-5430	CREDIT CARD & BANK CHARGES	9,046	6,699	8,000	11,000	11,000	-		-	Fees for online payment system
01-320-5500	LIABILITY INSURANCE	48,622	58,296	55,000	35,261	8,000	(27,261)		-	Reallocation of City's premiums plus stand alone Crime premium (\$2k)
01-320-5501	INSURANCE DEDUCTIBLES	-	3,165	4,000	12,500	2,500	(10,000)		-	1 claim at \$2500 ea
01-320-5530	WORKERS COMPENSATION INSURANCE	3,575	3,349	3,400	3,100	-	(3,100)		-	Allocation of City's premiums
01-320-5700	OFFICE SUPPLIES	8,931	8,490	10,000	12,000	8,000	(4,000)		-	Estimate based on CY actuals
01-320-5710	OPERATING SUPPLIES	130	792	1,000	200	1,000	800		-	Consistent with prior year
01-320-5721	SIGNS	1,221	-	-	-	-	-		-	This account is no longer in use
01-320-5751	GASOLINE	-	13	13	300	300	-		-	Consistent with prior year
01-320-5820	PUBLICATIONS	855	-	-	750	-	(750)		-	This account is no longer in use
01-320-5951	EMPLOYEE RECOGNITION	340	-	350	350	350	-		-	Awards , Certificates
01-320-7020	EQUIPMENT	4,958	2,287	3,000	9,100	6,000	(3,100)	x	-	Server upgrade for City Hall
01-320-7025	SOFTWARE	-	3,442	-	3,000	-	(3,000)		-	No purchases anticipated in the coming year
DEPT 320	TOTAL ADMINISTRATION	811,866	680,921	757,813	789,063	825,110	36,047		-	
									-	
DEPT 322 - FINANCE DEPARTMENT EXPENDITURES								-		
01-322-5101	AUDIT	189,537	16,200	16,200	15,200	15,400	200		-	Annual Audit - Eder Casella
01-322-5102	FINANCIAL SERVICES	-	128,677	150,000	149,625	160,000	10,375	x	-	Based on allocation of Financial Services costs
01-322-5310	MEMBERSHIPS	-	190	190	850	1,000	150		-	GFOA dues, Certificate of Excellence program
01-322-5540	PAYROLL SERVICE FEES	2,852	-	-	6,200	-	(6,200)		-	Payroll services costs are included in 01-322-5102
01-322-5541	ACCTING SERVICE FEES	10,537	5,971	6,000	6,500	7,500	1,000		-	Annual support and enhancements for existing software
DEPT 322	TOTAL FINANCE	202,926	151,038	172,390	178,375	183,900	5,525		-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
DEPT 324 - LEGAL DEPARTMENT EXPENDITURES								-	
01-324-5120	CITY ATTORNEY (TRESSLER)	302,515	205,746	225,000	240,000	240,000	-	-	General support, contract language, agreements
01-324-5121	HOUSING ATTORNEY (KARM)	-	-	-	13,200	-	(13,200)	-	No longer us this account - billed thru 01-324-5122
01-324-5122	CITY PROSECUTOR (KARM&LA MANTIA)	41,182	23,130	25,000	33,000	42,000	9,000	-	\$2750k per month (Attorney & court reporter), plus for adjudication for tickets
01-324-5123	LABOR ATTORNEY (ACKERMAN)	7,349	34,434	40,000	50,000	40,000	(10,000)	-	Police officer and sergeant contract negtiatoin, grievances, personnel issues etc....
01-324-5125	OUTSIDE COUNSEL (OTHER)	3,752	1,137	2,500	10,000	5,000	(5,000)	-	Liquor hearings, outside counsel financial opinions
DEPT 324	TOTAL LEGAL	354,798	264,446	292,500	346,200	327,000	(19,200)	-	
								-	
DEPT 340 - COMMUNITY DEVELOPMENT DEPARTMENT EXPENDITURES								-	
01-340-4000	WAGES	310,704	285,541	310,000	319,000	329,000	10,000	-	Per analysis of salaries and benefits projected for FY20-21
01-340-4100	HEALTH INSURANCE	64,714	48,067	55,000	66,000	58,000	(8,000)	-	Based on current premiums for Community Development staff
01-340-4110	LIFE INSURANCE	361	394	400	400	400	-	-	Based on current premiums for Community Development staff
01-340-4200	SOCIAL SECURITY	18,761	17,220	19,800	19,800	20,500	700	-	Based on budgeted wages at 6.2%
01-340-4210	MEDICARE	4,388	4,027	4,650	4,650	4,800	150	-	Based on budgeted wages at 1.45%
01-340-4220	IMRF	39,360	23,345	34,400	34,400	47,500	13,100	-	Represents decrease in employer IMRF rate of approximately 2%
01-340-5100	PROFESSIONAL SERVICES	67,483	51,035	60,000	84,000	61,800	(22,200)	-	Contract Inspection and Plan Review Services including: Health;; Plumbing ; Electrical ; Elevator ; attorney, special inspections & review. Reduction due to close-out of River Trails and Conor.
01-340-5111	BILLABLE ENGINEERING	4,034	4,092	6,000	20,000	7,500	(12,500)	-	Builder and Developer reimbursable expenses. River Trails and Conor projects will be winding down.
01-340-5221	PRINTING	1,421	688	1,000	2,000	1,500	(500)	-	Inspection forms, zoning maps, business cards, placards and document scanning
01-340-5222	LEGAL NOTICES	3,171	3,027	3,500	2,000	2,000	-	-	Legal notices for building & zoning cases. Part of this expense is recaptured by hearing fees.
01-340-5310	MEMBERSHIPS	615	759	1,000	920	920	-	-	ICC \$125; NWBOCA \$100, IACE \$50, AACE \$100, IEDC \$420, ICSC \$100
01-340-5330	TRAINING	3,299	2,038	2,100	4,000	2,000	(2,000)	-	NWBOCA Fall School \$300, Code Institute \$300, ICC Certification \$400, IACE \$180, ICSC Deal Making \$400, IEDC Professional Training \$1000
01-340-5500	LIABILITY INSURANCE	582	946	1,000	600	1,000	400	-	Allocation of City's premiums
01-340-5530	WORKERS COMPENSATION INSURANCE	3,971	3,875	4,000	3,600	3,950	350	-	Allocation of City's premiums
01-340-5700	OFFICE SUPPLIES	1,903	1,371	2,500	3,500	3,500	-	-	Miscellaneous Supplies - consistent with historical data
01-340-5751	GASOLINE	1,069	1,780	2,000	2,000	2,000	-	-	Gasoline for 3 department vehicles - 8 fillups/mo x 15 gals x \$3
01-340-5820	PUBLICATIONS	-	1,015	2,000	2,000	1,000	(1,000)	-	1 set 2019 ICC Code Books \$1500, Code reference books, planning journals, Real Estate journal. (Heartland Real
01-340-7020	EQUIPMENT	1,481	2,078	2,500	4,000	4,000	-	-	Large Format Copier/Scanner/Printer and service package; safety equipment
DEPT 340	TOTAL COMMUNITY DEVEL	527,316	451,300	511,850	572,870	551,370	(21,500)	-	
								-	
DEPT 350 - PUBLIC WORKS DEPARTMENT EXPENDITURES								-	
01-350-4000	WAGES	390,989	326,657	400,000	421,200	381,000	(40,200)	-	Includes 2.75% increase union wages per current contract
01-350-4001	ALLOCATED WAGES & BENEFITS	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	-	Allocated wages to Parking Fund (\$45k)
01-350-4003	WAGES - PART-TIME	6,468	13,223	18,000	13,440	14,000	560	-	Summer help 2 part timers at \$14/hr; 40 hrs/wk for 12 wks
01-350-4010	OVERTIME	36,093	10,941	16,000	40,000	30,000	(10,000)	-	30-40 events at \$1500/event
01-350-4100	HEALTH INSURANCE	108,074	116,988	127,000	127,000	122,000	(5,000)	-	Based on current premiums for Public Works staff
01-350-4110	LIFE INSURANCE	454	537	600	500	500	-	-	Based on current premiums for Public Works staff
01-350-4200	SOCIAL SECURITY	26,516	21,600	29,000	29,000	25,000	(4,000)	-	Based on budgeted wages at 6.2%
01-350-4210	MEDICARE	6,201	5,052	6,700	6,700	6,000	(700)	-	Based on budgeted wages at 1.45%
01-350-4220	IMRF	53,263	27,949	40,000	48,200	58,900	10,700	-	Represents decrease in employer IMRF rate of approximately 2%
01-350-5020	VEHICLE MAINTENANCE	34,805	32,250	36,000	50,000	50,000	-	-	Regular maintenance and replacement parts on 45-50 fleet vehicles.
01-350-5031	SIGNAL MAINTENANCE	11,376	11,760	26,000	36,000	22,000	(14,000)	-	Traffic signal maintenance and repair including \$3,500 per quarter(\$14k)

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
01-350-5100	PROFESSIONAL SERVICES	7,644	9,626	16,000	19,000	19,000	-	-	Outside professional services including Medical qualification testing, Julie Services 3k, employment postings, Hillcrest Lake maintenance (\$7k) and other miscellaneous evaluations/services
01-350-5103	PROF SERVICES - FORESTRY	20,599	5,719	18,000	52,000	20,000	(32,000)	-	Tree trimming, removal, placement, contract storm response, debris removal, tree placement, & miscellaneous forestry related expense.
01-350-5104	PROF SERVICES - BUILDING MAIN	34,167	31,249	38,000	66,000	46,000	(20,000)	-	Cleaning services, Fire/alarm equipment testing, window cleaning, elevator service, Heating/cooling repairs, carpet cleaning/replacement, plumbing, back-flow system, locks, carpet/uniform rental. Building inspections and repairs. Non-capital expense.
01-350-5106	PROF SERVICES - STREETS/DRAIN	-	17,627	18,000	50,000	25,000	(25,000)	-	Patching/Sealing (\$12.5k), Spot paving repairs (\$12.5k) and regular ongoing street maintenance projects
01-350-5310	MEMBERSHIPS	977	2,296	3,500	3,500	3,500	-	-	Illinois Arborist, Tree City USA, Morton Arboretum, APWA, Des Plaines River Watershed Group, IPWMAN
01-350-5330	TRAINING	2,888	2,951	3,000	3,500	6,000	2,500	-	Forester continuing education, ASE mechanical update training, APWA Training, Fuel Tank Certification, Illinois Public Service institute program, FEMA-ISO, Snow and Ice Salt/Liquids training- increase due to two new crew members.
01-350-5410	UTILITIES/CELL PHONE/CABLE	3,679	4,913	5,500	3,600	7,000	3,400	-	PW Cell phones \$300/m, PW Data/Comcast PW \$250/m
01-350-5411	WATER AND ELECTRIC PURCHASES	11,606	10,996	11,000	11,000	11,000	-	-	Payments to Constellation Energy (4 accounts)
01-350-5421	DUMP CHARGES	-	380	1,200	4,000	2,000	(2,000)	-	Disposal of contaminated soil / sewage / spoil
01-350-5500	LIABILITY INSURANCE PREMIUM	45,062	73,322	80,000	45,854	34,000	(11,854)	-	Allocation of City's premiums plus Underground Storage Tank premium
01-350-5510	RENTAL EQUIPMENT	722	-	-	2,000	2,000	-	-	Extra chipper, emergency equipment, sidewalk grinder, trencher, generators
01-350-5530	WORKERS COMPENSATION INSURANCE	19,262	16,371	17,000	15,175	16,700	1,525	-	Allocation of City's premiums
01-350-5610	EQUIPMENT MAINTENANCE	3,209	3,579	5,000	5,000	5,000	-	-	Tools and lawnmower maintenance, aging equipment, replacement snowblower wear parts, stump grinder parts.
01-350-5632	ICE CONTROL MAINTENANCE	47,546	47,573	56,000	95,000	65,000	(30,000)	-	Ice Control (liquid) equipment (\$5k) and rock salt costs (\$60k)
01-350-5634	STONE & CONCRETE	2,182	887	2,000	5,000	5,000	-	-	Sidewalk repair and replacement, curb failure, storm structure replacements, street culvert pipe, concrete, material, backfill gravel
01-350-5635	STORM SEWER & PIPE	814	1,464	2,000	8,000	4,000	(4,000)	-	Storm sewer pipe and infrastructure maintenance
01-350-5650	LANDSCAPE SUPPLIES	3,103	8,025	12,000	33,000	20,000	(13,000)	-	Continue Tree City USA, landscaping materials (trees-bushes-mulch-etc.)
01-350-5700	OFFICE SUPPLIES	521	150	600	1,500	1,500	-	-	General paper, files, supplies, coffee, based upon current trends
01-350-5710	OPERATING SUPPLIES	14,751	15,038	20,000	30,000	17,500	(12,500)	-	All maintenance work required at City owned buildings except Metra
01-350-5721	SIGNS	13,656	10,386	17,000	30,000	25,000	(5,000)	-	Work area protection, signage upgrades to MUTCD standards as needed
01-350-5730	TOOLS	1,466	914	3,000	5,500	4,000	(1,500)	-	Miscellaneous rakes, shovels, power tools
01-350-5751	GASOLINE	12,858	19,984	20,000	20,000	18,000	(2,000)	-	Fuel expense for all PW Vehicles and equipment
01-350-7011	IMPROVEMENTS - PW	24,181	-	20,000	43,000	25,000	(18,000)	-	Roof Repair for PW offices split over 2 years
01-350-7020	EQUIPMENT	5,928	15,134	20,000	31,000	25,000	(6,000)	-	Updated vehicle programmer, plate tamper, snow blowers, concrete mixer and brine tank
01-350-7021	RADIO EQUIPMENT	517	-	600	600	-	(600)	-	This account is no longer in use
01-350-7023	SAFETY EQUIPMENT	3,478	2,813	4,000	5,000	5,000	-	-	Consistent with prior year
01-350-7025	HARDWARE/SOFTWARE	-	-	-	14,000	2,500	(11,500)	-	Upgrade 2 computers; Deferred - PW management program for vehicle maintenance, material, and crew Time management software. Equipment set up, software, and contract for 8 GPS units for PW trucks for continuous improvement in our winter maintenance plowing plan. Live mapping of plowed roadways. \$1,800 per year
DEPT 350	TOTAL PUBLIC WORKS	910,054	823,353	1,047,700	1,329,269	1,079,100	(250,169)	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
DEPT 360 - PUBLIC SAFETY DEPARTMENT EXPENDITURES								-	
01-360-4000	WAGES	563,171	546,561	590,500	590,500	608,000	17,500	-	(1) Chief (1) Deputy Chief (1) Supervisor (2) Records Clerks (1) Admin Assistant (4) PT Desk Officers, 1 PT Tech services @15000, Longevity Pay , Crossing Guards 70 hours @22-27/hour x 19 pay periods reimbursed by the School District
01-360-4001	WAGES - SWORN OFFICERS	1,836,107	1,665,780	1,866,400	1,866,400	1,963,000	96,600	-	Reflects 2.75% salary increases for Police Officers and 2.50% increase for Sergeants
01-360-4002	WAGES - EXTRA STRAIGHT PAY	38,844	17,075	25,000	48,000	51,000	3,000	-	Holiday Comp sell back per contract \$40,000, Holiday Compensation while on Duty \$8,000
01-360-4004	WAGES - PART-TIME SWORN OFFCRS	107,184	85,046	119,900	119,900	120,000	100	-	(5) @ 36 hours per pay period scheduled additional hours as needed
01-360-4010	OVERTIME	1,249	1,408	2,500	2,500	3,000	500	-	Based on historical data
01-360-4011	OVERTIME - SWORN OFFICERS	164,199	125,072	150,000	160,000	172,000	12,000	-	Reflects 2.75% salary increases plus extra Church details
01-360-4100	HEALTH INSURANCE	500,775	403,032	450,000	460,000	452,000	(8,000)	-	24 covered in PY, 22 in CY plus coverage changes
01-360-4110	LIFE INSURANCE	2,376	2,460	2,660	2,660	3,500	840	-	Based on current premiums for Public Safety staff
01-360-4120	UNEMPLOYMENT INSURANCE	16,485	-	-	-	-	-	-	No cl;aims anticipated in the coming year
01-360-4200	SOCIAL SECURITY	23,120	24,142	25,600	25,600	26,000	400	-	Based on budgeted wages at 6.2%
01-360-4210	MEDICARE	37,555	34,826	37,700	37,700	37,000	(700)	-	Based on budgeted wages at 1.45%
01-360-4220	IMRF	22,021	16,673	27,400	27,400	35,000	7,600	-	Represents decrease in employer IMRF rate of approximately 2%
01-360-4230	PENSION CONTRIBUTION - R/E TAX	347,707	203,552	355,000	368,213	396,326	28,113	-	Police Tax Levy amount requested
01-360-4231	PENSION CONTRIBUTION-CITY GF	447,149	475,872	634,496	634,496	658,882	24,386	-	Per actuarial study less FY20-21 Police Levy
01-360-5100	PROFESSIONAL SERVICES	16,243	12,897	15,000	23,700	20,000	(3,700)	-	Emergency Siren Maintenance \$750, Duty related physcials, entry level physcials, psychological, polygraph and fitness for duty \$9000, deceased body removal to the ME office \$3750, Recruit testing and F and PCommission \$2000, Lexis Nexis \$2300, Law Institute \$2700 and \$2500 contingency
01-360-5101	PROFESSIONAL SERVICES - VOCA	80,084	66,737	80,100	80,100	83,000	2,900	x -	Based on vendor contract plus 2.75% increase plus 2 additional hours per week
01-360-5140	PRISONERS CARE	637	124	1,000	2,500	1,500	(1,000)	-	Consistent with prior year
01-360-5141	KENNEL FEES	2,578	3,405	4,000	4,000	4,000	-	-	Consistent with prior year
01-360-5200	POSTAGE	2,249	211	1,000	3,000	2,000	(1,000)	-	Represents usage thru postage meter
01-360-5220	PHOTOCOPY	-	13,757	15,600	15,600	15,600	-	-	Includes cost for copier lease
01-360-5221	PRINTING	4,056	3,606	3,700	5,000	3,000	(2,000)	-	Consistent with prior year
01-360-5240	NORTHWEST CENTRAL DISPATCH	258,810	253,967	260,000	262,000	255,000	(7,000)	-	Per agreement, per formula based on 911 calls and CFS
01-360-5310	MEMBERSHIPS	46,168	43,396	50,100	50,100	50,100	-	-	Increase in Lexipol rate-\$6573, FBINA-\$200, NIPAS \$400, NIPAS EST \$4,800,NIPAS MFF \$1,005,MCAT \$3000, MCAT STAR \$1000, Illinois Arson Investigators Assoc. \$40, Fire and Police Commission Assoc. \$375, ILACP \$400, Critical Reach \$285, International IACP \$440, North Suburban Chiefs \$400, Cook County Captains \$150, LERMI \$40, Rotary
01-360-5321	AUTO EXPENSE	1,735	2,799	3,000	2,500	2,500	-	-	Car wash, detailing, professional bio-hazard cleaning
01-360-5330	TRAINING	10,218	21,675	26,900	26,900	28,000	1,100	-	Mileage reimbursement \$1000, ET and other specialty training \$4600, NEMRT Membership \$2790, NEMRT Training \$1700, reimburse meals \$400, Management and Supervisor Courses\$1250, NWPA \$1000, Captains \$480, North Sub Chiefs \$480, \$3000 ISP academy x 2 new recruits, refreshments for in service training \$240, Rotary Meetings \$960, NWCDs training liaison meetings \$450, ILEAS Conference \$650, Law Institute \$2660
01-360-5340	TUITION REIMBURSEMENT	1,380	7,997	8,000	8,000	8,000	-	-	Reimbursement for staff education
01-360-5410	UTILITIES	6,642	7,272	9,500	5,000	7,000	2,000	-	Consistent with prior year
01-360-5500	LIABILITY INSURANCE PREMIUM	47,619	77,418	80,000	48,300	43,000	(5,300)	-	Reduction in premium across all City departments
01-360-5510	RENTAL EQUIPMENT	416	312	600	620	500	(120)	-	Postage Meter and Scale
01-360-5520	ID NETWORKS	13,247	13,247	15,000	15,000	7,000	(8,000)	-	Prior year costs that will be eliminated with transition to new system at NWCD planned April 2020
01-360-5530	WORKERS COMPENSATION INSURANCE	94,103	110,929	115,000	102,840	113,100	10,260	-	Includes 1/25% increase upon renewal
01-360-5610	EQUIPMENT MAINTENANCE	20,382	8,247	10,000	16,500	12,000	(4,500)	-	Radar repair and certification \$1000, Evidence Room BEAST software \$850, Pentegra Maint. Contract \$2600, Range Maint. \$1000, Routine misc. upgrades \$1800, UCC update \$449
01-360-5611	RADIO MAINTENANCE	643	-	1,000	1,000	1,000	-	-	Maintenance for hand held radios and in car communications

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
01-360-5700	OFFICE SUPPLIES	7,392	3,741	5,000	7,500	6,000	(1,500)	-	General office supplies and copier paper
01-360-5710	OPERATING SUPPLIES	11,123	3,191	5,000	9,000	9,000	-	-	Based on prior experience and \$1200 for K9 nutrition
01-360-5740	RANGE SUPPLIES	6,063	7,837	8,000	7,650	10,000	2,350	-	Ammunition: Duty and Training, \$6000, targets and training supplles \$900, misc. weapons parts \$750
01-360-5741	CLOTHING	24,867	17,253	20,000	26,000	26,000	-	-	28 officers at \$600, \$2000 misc (replacement and patches) \$2400 per new officer and \$500 for volunteers
01-360-5751	GASOLINE	50,978	37,825	50,000	50,000	50,000	-	-	Based on historical data
01-360-5820	PUBLICATIONS	675	956	1,060	1,060	1,060	-	-	Daily Herald \$640, Journal \$160 and Updated ICS and Complaint books
01-360-7022	POLICE - SMALL EQUIPMENT	13,564	16,723	17,000	15,205	21,000	5,795	-	Road flares \$900, OC spray replacement \$250, ET supplies \$4,750, Fingerprint station supplies \$200, Misc. vehicle replacement parts \$3000, ballistic vests \$850 each X 4 (half of vest reimbursed through grant), NIPAS Vest \$3500/Police Center replacement/upgrade \$2500, TASER Replacement and Cartridges, AED replacements/parts/Narcan and server upgrades (\$6k)
01-365-5981	DUI EXPENSE	4,057	13,352	15,000	15,000	20,000	5,000	x	Upgrade squad equipment/ laser speed guns
01-365-5982	NARCOTICS EXPENSE	700	-	-	1,000	1,000	-	-	
01-365-5983	SEIZED ASSET - EXPENSE	10,619	319	1,000	5,000	5,000	-	-	
DEPT 360/65	TOTAL PUBLIC SAFETY	4,845,191	4,350,691	5,108,716	5,153,444	5,331,068	177,624	-	
								-	
01-370-4101	RETIREE HEALTH INSURANCE	46,068	33,243	36,000	58,000	45,000	(13,000)	-	Based on current health insurance premiums for retirees -100% reimbursed by retiree
01-370-5102	GRANT WRITER	10,000	18,000	18,000	15,000	18,000	3,000	-	In accordance with 3-year agreement, \$18k per year thru FY21
01-370-5751	GASOLINE	10,688	5,347	7,500	7,500	7,500	-	-	Fire dept reimbursement is approximately \$1500 per qtr
01-380-5970	REFUNDS	277	(212)	-	1,000	1,000	-	-	
01-380-5975	SALES TAX REBATE	158,919	111,769	160,000	168,000	160,000	(8,000)	-	Estimate \$40k per quarter based on current numbers
01-380-5999	MISCELLANEOUS EXPENSE	-	-	-	1,500	1,500	-	-	
01-390-5900	GRANT - GENERAL EXPENSE	-	-	-	1,500	-	(1,500)	-	
01-390-5915	GRANT - DECO LIGHTING	20,563	-	-	-	-	-	-	
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	250	225	225	-	-	-	-	
01-400-6000	PRINCIPAL	145,000	150,000	150,000	150,000	160,000	10,000	-	Debt service requirement per repayment schedule
01-400-6010	INTEREST	41,938	35,785	35,785	35,695	29,207	(6,488)	-	Debt service requirement per repayment schedule
01-560-7020	EQUIPMENT - POLICE	-	1,150	1,150	-	5,900	5,900	-	Replace network server at Police Department
01-600-8090	INTERFUND TRANSFER OUT	-	318,000	318,000	318,000	55,000	(263,000)	x	\$55k to Parking Fund
GENERAL	TOTAL OTHER	433,703	673,307	726,660	756,195	483,107	(273,088)	-	
								-	
GENERAL	FUND 01 EXPENSES	8,177,825	7,479,328	8,713,029	9,232,802	8,905,950	(326,852)	-	
GENERAL	FUND 01 NET	1,381,855	762,488	267,973	122,686	(1,180,600)	(1,303,286)	-	
								-	
FUND 11 - MOTOR FUEL TAX FUND								-	
11-100-3800	INTEREST INCOME	33,467	-	-	5,000	-	(5,000)	-	
11-100-3801	INTEREST INCOME - IL FUNDS	-	33,283	35,000	-	28,000	28,000	-	Conservative estimate based on current market fluctuatoinis
11-110-3120	MOTOR FUEL TAX	412,652	535,858	585,000	415,000	678,700	263,700	-	Based on IML's current per capita estimate of 24.85 and transportation renewal of 16.87
11-200-3990	INTERFUND TRANSFER IN	-	-	-	-	-	-	-	
MFT	FUND 11 REVENUE	446,119	569,142	620,000	420,000	706,700	286,700	-	
11-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
11-300-7020	EQUIPMENT	-	-	-	-	-	-	-	
11-500-7050	ROAD CONSTRUCTION	-	-	-	-	-	-	-	
11-500-7051	SIDEWALKS	-	-	-	265,000	268,000	3,000	x	Per FY20-21 Capital Improvement Plan
MFT	FUND 11 EXPENSES	-	-	-	265,000	268,000	3,000	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
MFT	FUND 11 NET	446,119	569,142	620,000	155,000	438,700	283,700	-	
								-	
								-	
FUND 12 - PALATINE/MILWAUKEE TIF FUND								-	
12-100-3000	REAL ESTATE TAXES	1,011,632	533,844	670,000	670,000	670,000	-	-	Estimate based on historical data/trends
12-100-3800	INTEREST INCOME	2,770	5,338	5,400	2,500	3,000	500	-	Conservative estimate based on current market fluctuatoin
12-100-3815	CONTRIBUTIONS	-	63,000	63,000	-	-	-	-	
12-100-3899	MISCELLANEOUS INCOME	64	-	-	-	-	-	-	
TIF - Pal/Milw	FUND 12 REVENUE	1,014,466	602,182	738,400	672,500	673,000	500	-	
12-300-5100	PROFESSIONAL SERVICES	5,865	5,238	5,300	5,000	5,000	-	-	Estimate based on historical data/trends
12-300-5101	AUDIT	2,396	2,000	2,500	2,000	2,100	100	-	Estimate based on historical data/trends
12-300-5102	FINANCIAL SERVICES	-	4,949	5,625	5,625	8,075	2,450	X	Based on allocation of Financial Services costs
12-300-5430	BANK FEES	-	-	-	750	-	(750)	-	
12-500-7011	BUILDING IMPROVEMENTS	9,287	-	-	6,000	-	(6,000)	-	
12-500-7050	STREET RESURFACING	-	235,702	236,000	200,000	200,000	-	x	Per FY20-21 Capital Improvement Plan
TIF - Pal/Milw	FUND 12 EXPENSES	17,548	247,889	249,425	219,375	215,175	(4,200)	-	Any remaining increment will be used to pay off the Development Fund loan from General Fund
TIF - Pal/Milw	FUND 12 NET	996,918	354,293	488,975	453,125	457,825	4,700	-	
								-	
								-	
FUND 13 - TOURISM FUND								-	
13-100-3020	HOTEL TAXES	791,836	659,844	660,000	790,000	525,000	(265,000)	-	Projected budget includes consideration for reduced occupancy due to COVID-19 and full year of operations for Holiday Inn Express
13-100-3800	INTEREST INCOME	1,193	1,254	11,300	1,000	1,500	500	-	Conservative estimate based on current market fluctuatoin
Tourism	FUND 13 REVENUE	793,029	661,099	671,300	791,000	526,500	(264,500)	-	
13-300-5100	PROFESSIONAL SERVICES	4,090	-	-	5,000	-	(5,000)	-	
13-300-5101	AUDIT	2,995	1,000	1,000	1,000	1,100	100	-	Allocation of the City's annual audit fees
13-300-5102	FINANCIAL SERVICES	-	4,949	5,625	5,625	6,750	1,125	x	Based on allocation of Financial Services costs
13-300-5108	BEAUTIFICATION	65,384	55,450	70,000	95,000	59,000	(36,000)	x	Regular maintenance including water/power plus holiday lighting and spring/summer/fall plantings
13-300-5310	MEMBERSHIPS	55,620	57,289	57,289	60,000	60,000	-	-	Membership dues for Chicago North Shore CVB
13-300-5401	SERVICE CHARGE - GENERAL FUND	70,000	85,000	85,000	85,000	60,000	(25,000)	-	Reduction from Holiday Inn Express opening last year and analysis of direct and indirect cost allocations
13-300-5920	GRANT - HOTELS	263,317	241,900	241,900	267,000	168,700	(98,300)	x	Based on FY19-20 projected receipts and FY20-21 budgeted expenses
13-600-8090	INTERFUND TRANSFER OUT	588,650	267,000	267,000	267,000	168,700	(98,300)	x	Based on FY19-20 projected receipts and FY20-21 budgeted expenses
Tourism	FUND 13 EXPENSES	1,050,056	712,588	727,814	785,625	524,250	(261,375)	-	
Tourism	FUND 13 NET	(257,027)	(51,489)	(56,514)	5,375	2,250	(3,125)	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
FUND 16 - DEA FUND								-	
16-100-3551	POLICE REVENUE-TASK FORCE	21,067	192,597	200,000	-	-	-	-	No budgeted revenue per State of Illinois guidelines
16-100-3800	INTEREST INCOME	2,645	2,426	2,500	-	-	-	-	No budgeted revenue per State of Illinois guidelines
DEA	FUND 16 REVENUE	23,712	195,023	202,500	-	-	-	-	
16-300-4011	OVERTIME-SWORN SERVICES	-	33,198	35,000	10,000	18,000	8,000	-	Special patrols and enforcement activity
16-300-5100	PROFESSIONAL SERVICES	-	-	-	5,000	5,000	-	-	Outside professionals for evaluations and other services
16-300-5310	MEMBERSHIP	659	2,783	3,000	4,000	4,000	-	-	LEADS on line investigative tool, Donation to Law Enforcement memorial
16-300-5330	TRAINING	-	2,279	2,500	4,500	6,000	1,500	-	IACP Conference Chicago- Command Staff/DRE Conference
16-300-5610	EQUIPMENT MAINTENANCE	6,495	38,363	40,000	50,000	30,000	(20,000)	-	Public Video Surveillance system service plan (Xtivity-19500)
16-300-5710	OPERATING SUPPLIES	6,272	3,654	3,700	9,000	9,000	-	-	Education and crime prevention material/Misc
16-300-5720	POLICE EQUIPMENT	3,110	-	2,000	3,500	3,500	-	-	Replacement costs (cameras)
16-500-7020	EQUIPMENT - CAPITAL	65,493	64,845	70,000	60,000	60,000	-	-	New car scanners and installation, equipment for new squads, 2 location high definition cameras on East side and rifle upgrades
DEA	FUND 16 EXPENSES	82,029	145,122	156,200	146,000	135,500	(10,500)	-	
DEA	FUND 16 NET	(58,317)	49,902	46,300	(146,000)	(135,500)	10,500	-	
								-	
								-	
								-	
17-100-3355	SOLID WASTE FEES	466,069	346,325	450,000	450,000	463,200	13,200	-	Based on current rates of \$38k per month
17-100-3800	INTEREST INCOME	2,260	2,017	2,500	2,500	2,000	(500)	-	Conservative estimate based on current market fluctuatoin
Solid Waste	FUND 17 REVENUE	468,330	348,341	452,500	452,500	465,200	12,700	-	
17-300-5401	SERVICE CHARGE - GENERAL FUND	123,000	100,000	100,000	100,000	100,000	-	-	Consistent with historical data/trends
17-300-5420	SWANCC CHARGES	329,841	320,917	350,000	350,000	390,000	40,000	-	Projected at \$ 47.25 per ton with \$32,500 per month
17-600-8090	INTERFUND TRANSFER OUT	-	-		-		-	-	
Solid Waste	FUND 17 EXPENSES	452,841	420,917	450,000	450,000	490,000	40,000	-	
Solid Waste	FUND 17 NET	15,489	(72,576)	2,500	2,500	(24,800)	(27,300)	-	
								-	
								-	
FUND 18 - PALATINE ROAD TIF FUND								-	
18-100-3000	REAL ESTATE TAXES	71,843	81,049	100,000	100,000	100,000	-	-	Estimate based on historical data/trend
18-100-3800	INTEREST INCOME	529	553	600	100	200	100	-	
TIF - Pal Rd	FUND 18 REVENUE	72,371	81,602	100,600	100,100	100,200	100	-	
18-300-5100	PROFESSIONAL SERVICES	16,253	3,566	4,000	-	4,000	4,000	-	Based on historical data/trend
18-300-5101	AUDIT	2,396	2,000	3,000	2,000	2,100	100	-	Based on allocation of the City's annual audit rdd
18-300-5102	FINANCIAL SERVICES	-	4,949	5,625	5,625	8,075	2,450	X -	Based on allocation of Financial Services costs
18-500-7011	BUILDING IMPROVEMENTS	-	-	-	458,000	-	(458,000)	-	Remaining fund balance budgeted for improvements within the TIF district, any remaining fund blaance will be used to pay back the General Fund for the Development Fund loan
TIF - Pal Rd	FUND 18 EXPENSES	18,649	10,515	12,625	465,625	14,175	(451,450)	-	
TIF - Pal Rd	FUND 18 NET	53,723	71,087	87,975	(365,525)	86,025	451,550	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
								-	
FUND 21 - SSA #1 FUND								-	
21-100-3000	REAL ESTATE TAXES	98	-	-	-	-	-	-	
21-100-3800	INTEREST INCOME	96	61	75	-	-	-	-	
SSA #1	FUND 21 REVENUE	194	61	75	-	-	-	-	
21-300-5100	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
SSA #1	FUND 21 EXPENSES	-	-	-	-	-	-	-	
SSA #1	FUND 21 NET	194	61	75	-	-	-	-	
								-	
								-	
FUND 22 - SSA #2 FUND								-	
22-100-3000	REAL ESTATE TAXES	0	-	-	-	-	-	-	
22-100-3800	INTEREST INCOME	268	217	250	-	-	-	-	
SSA #2	FUND 22 REVENUE	268	217	250	-	-	-	-	
22-300-5100	PROFESSIONAL SERVICES	7,500	-	-	36,000	29,000	(7,000)	x	Expenses represent estimated fund balance
SSA #2	FUND 22 EXPENSES	7,500	-	-	36,000	29,000	(7,000)	-	
SSA #2	FUND 22 NET	(7,232)	217	250	(36,000)	(29,000)	7,000	-	
								-	
								-	
FUND 23 - SSA #3 FUND								-	
23-100-3000	REAL ESTATE TAXES	109	-	-	-	-	-	-	
23-100-3800	INTEREST INCOME	1,518	1,333	1,400	-	-	-	-	
SSA #3	FUND 23 REVENUE	1,627	1,333	1,400	-	-	-	-	
23-300-5100	PROFESSIONAL SERVICES	-	-	-	320,000	320,000	-	-	Expenses represent estimated fund balance
SSA #3	FUND 23 EXPENSES	-	-	-	320,000	320,000	-	-	
SSA #3	FUND 23 NET	1,627	1,333	1,400	(320,000)	(320,000)	-	-	
								-	
								-	
FUND 24 - SSA #4 FUND								-	
24-100-3000	REAL ESTATE TAXES	(0)	-	-	-	-	-	-	
24-100-3800	INTEREST INCOME	223	184	200	-	-	-	-	
SSA #4	FUND 24 REVENUE	223	184	200	-	-	-	-	
24-300-5100	PROFESSIONAL SERVICES	4,900	-	-	33,000	29,000	(4,000)	x	Expenses represent estimated fund balance
SSA #4	FUND 24 EXPENSES	4,900	-	-	33,000	29,000	(4,000)	-	
SSA #4	FUND 24 NET	(4,677)	184	200	(33,000)	(29,000)	4,000	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
								-	
FUND 25 - SSA #5 FUND								-	
25-100-3000	REAL ESTATE TAXES	7,280	13,332	14,000	25,000	25,000	-	-	Per approved tax levy
25-100-3800	INTEREST INCOME	527	488	500	500	500	-	-	
SSA #5	FUND 25 REVENUE	7,807	13,820	14,500	25,500	25,500	-	-	
25-300-5050	SYSTEM MAINTENANCE	3,619	3,930	4,000	12,000	6,000	(6,000)	-	Area structure repairs
25-300-5100	PROFESSIONAL SERVICES	570	-	-	25,000	10,000	(15,000)	-	Contracted pump maintenance, structure replacements and rehab
25-300-5500	LIABILITY INSURANCE	752	1,222	1,500	775	1,000	225	-	
25-300-7053	DRAINAGE IMPROVEMENTS	-	-	20,000	25,000	-	(25,000)	-	
SSA #5	FUND 25 EXPENSES	4,941	5,152	25,500	62,775	17,000	(45,775)	-	
SSA #5	FUND 25 NET	2,866	8,668	(11,000)	(37,275)	8,500	45,775	-	
								-	
								-	
FUND 28 - SSA #8 FUND								-	
28-100-3000	REAL ESTATE TAXES	73,818	72,672	128,000	128,196	132,000	3,804	-	Per approved tax levy
28-100-3800	INTEREST INCOME	1,361	1,391	1,400	500	1,000	500	-	
SSA #8	FUND 28 REVENUE	75,178	74,063	129,400	128,696	133,000	4,304	-	
28-300-5100	PROFESSIONAL SERVICES	363	10,865	11,000	1,200	8,000	6,800	-	Annual pump meg testing (\$3k), repairs (\$4k), crane rental and wall repairs
28-300-5500	LIABILITY INSURANCE	1,126	1,830	2,000	1,150	1,150	-	-	
28-300-5710	OPERATING SUPPLIES	-	-	-	-	1,000	1,000	-	
28-300-7020	EQUIPMENT	328	-	-	-	5,000	5,000	-	Wear parts, gauge replacement, sluice gate ramp
SSA #8	FUND 28 EXPENSE	1,816	12,695	13,000	2,350	15,150	12,800	-	
SSA #8	FUND 28 NET	73,362	61,368	116,400	126,346	117,850	(8,496)	-	
								-	
FUND 30 - CAPITAL PROJECTS FUND								-	
30-115-3200	GRANT REVENUE	-	-	-	-	-	-	-	
30-200-3990	INTERFUND TRANSFER IN	300,000	250,000	250,000	250,000	-	(250,000)	x	includes transfer in from Tourism Fund \$10k
CIP	FUND 30 REVENUE	300,000	250,000	250,000	250,000	-	(250,000)	-	
30-550-7020	EQUIPMENT - PW	80,641	6,564	7,500	120,000	112,000	(8,000)	x	Aerial Lift Truck (Bucket Truck)
30-550-7021	EQUIPMENT - INFO TECH	-	-	18,000	27,000	-	(27,000)	-	
30-550-7040	VEHICLES - PS	58,870	67,818	70,000	70,000	-	(70,000)	-	No squads to be purchased for FY21
30-550-7048	STREETS-TOURISM-APPLE DR	72,645	4,753	5,000	-	-	-	-	
30-550-7049	STREETS-TOURISM-WINKELMAN	109,239	7,060	7,500	-	-	-	-	
30-550-7050	STREET RESURFACING	1,094,419	94,800	100,000	493,593	289,000	(204,593)	x	Per FY20-21 Capital Improvement Plan
30-550-7051	ROAD PROGRAM - 2018	92,165	2,249	5,000	-	-	-	-	
30-550-7060	SIDEWALKS	144,516	83,487	100,000	55,000	55,000	-	x	Per FY20-21 Capital Improvement Plan
30-550-7063	DRAINAGE IMPROVEMENTS	29,510	88,271	90,000	308,000	241,000	(67,000)	x	Per FY20-21 Capital Improvement Plan
30-550-7064	DRAINAGE IMPR-WILLOW RD	23,992	6,104	6,200	-	-	-	-	
Capital	FUND 30 EXPENSE	1,705,995	361,106	409,200	1,073,593	697,000	(376,593)	-	
Capital	FUND 30 NET	(1,405,995)	(111,106)	(159,200)	(823,593)	(697,000)	126,593	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
								-	
FUND 41 ROAD CONSTRUCTION DEBT FUND								-	
41-100-3000	REAL ESTATE TAXES	1,320,548	744,819	1,200,000	1,250,000	1,309,000	59,000	-	Per approved tax levy
41-100-3800	INTEREST INCOME	5,419	3,541	5,000	5,000	5,000	-	-	
Rd Constr Debt	FUND 41 REVENUE	1,325,967	748,360	1,205,000	1,255,000	1,314,000	59,000	-	
41-300-5101	AUDIT & ACCTG	1,498	-	1,500	1,500	1,500	-	-	
41-300-5430	BANK FEES	2,000	1,100	1,100	1,000	1,000	-	-	
41-400-6000	PRINCIPAL	1,020,000	1,050,000	1,050,000	1,050,000	1,080,000	30,000	-	Debt service requirement per repayment schedule
41-400-6010	INTEREST	278,785	255,235	255,235	255,236	229,360	(25,876)	-	Debt service requirement per repayment schedule
Rd Constr Debt	FUND 41 EXPENSES	1,302,283	1,306,335	1,307,835	1,307,736	1,311,860	4,124	-	
Rd Constr Debt	FUND 41 NET	23,684	(557,975)	(102,835)	(52,736)	2,140	54,876	-	
								-	
								-	
FUND 46 - SSA #6 DEBT FUND								-	
46-100-3000	REAL ESTATE TAXES	241,843	125,369	180,000	237,142	212,000	(25,142)	-	Per approved tax levy
46-100-3800	INTEREST INCOME	804	957	1,000	500	500	-	-	
46-160-3899	MISCELLANEOUS INCOME	5,835	-	-	-	-	-	-	
SSA #6	FUND 46 REVENUE	248,482	126,326	181,000	237,642	212,500	(25,142)	-	
46-400-6000	PRINCIPAL	125,000	150,000	150,000	135,000	160,000	25,000	-	Debt service requirement per repayment schedule
46-400-6010	INTEREST	112,143	67,513	67,513	105,517	52,490	(53,027)	-	Debt service requirement per repayment schedule
SSA #6	FUND 46 EXPENSES	237,143	217,513	217,513	240,517	212,490	(28,027)	-	
SSA #6	FUND 46 NET	11,339	(91,186)	(36,513)	(2,875)	10	2,885	-	
								-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
FUND 51 - WATER FUND								-	
51-100-3800	INTEREST INCOME	36,843	31,771	32,000	25,000	25,000	-	-	Projected conservatively based on historical data
51-100-3880	WATER SALES	310,652	254,312	264,000	264,000	264,000	-	-	40,500,000 gals @ \$6.51/1000 gallons
51-100-3881	WATER DELIVERY CHARGE	363,219	352,310	383,000	383,000	395,000	12,000	-	1090 customer meters x \$30.17/month per water study
51-100-3882	WATER INFRASTRUCTURE RESERVE	151,023	138,471	150,000	150,000	150,000	-	-	1090 customers x \$11.47/month per water study
51-100-3883	WATER DEBT RETIREMENT CHARGE	77,219	70,268	76,000	76,000	76,000	-	-	1090 customers x \$5.84/month per water study
51-100-3885	PENALTY	2,630	2,269	2,500	2,500	2,500	-	-	Projected based on historical data
Water	FUND 51 REVENUE	941,586	849,400	907,500	900,500	912,500	12,000	-	
51-300-4000	WAGES	71,884	66,220	73,500	73,500	83,000	9,500	-	1 fulltime employee and administrative time
51-300-4010	OVERTIME	947	6,310	9,466	10,000	10,000	-	-	
51-300-4100	HEALTH INSURANCE	22,363	36,928	40,000	26,000	29,000	3,000	-	Based on current premiums for Water department staff (1 FT, 1 PT)
51-300-4110	LIFE INSURANCE	113	124	150	150	150	-	-	Based on current premiums for Water department staff (1 FT, 1 PT)
51-300-4200	SOCIAL SECURITY	4,621	4,113	5,200	5,200	5,800	600	-	Based on budgeted wages at 6.2%
51-300-4210	MEDICARE	1,081	962	1,100	1,250	1,350	100	-	Based on budgeted wages at 1.45%
51-300-4220	IMRF	21,205	6,040	9,000	9,000	13,500	4,500	-	Represents decrease in employer IMRF rate of approximately 2%
51-300-5000	BUILDING MAINTENANCE	5,162	-	-	15,000	6,000	(9,000)	-	Added Insulation, lab counter/sink replacement
51-300-5050	SYSTEM MAINTENANCE	30,493	18,225	23,000	56,000	46,000	(10,000)	-	Repair an estimated 6 water main breaks at \$1200 each, 8 buffalo box repairs at \$200 each, value/pipe repairs \$25k , Failed section replacements and restoral
51-300-5100	PROFESSIONAL SERVICES	21,013	19,718	38,000	55,000	50,000	(5,000)	-	Lab work, Courier expense, Pump servicing, Sensus updates, Emergency locating services, Flow Testing, Flush/exercise hydrants 7k,Valves exercise/assess/GPS add to GIS 15k - Civic plus system.
51-300-5101	AUDIT	36,050	4,000	4,000	4,000	4,100	100	-	Allocation of the City's annual audit fees
51-300-5102	FINANCIAL SERVICES	-	27,220	29,250	29,250	43,000	13,750	x -	Based on allocation of Financial Services costs
51-300-5200	POSTAGE	3,736	2,800	3,100	3,100	3,200	100	-	
51-300-5221	PRINTING	970	406	500	400	400	-	-	Printing of new Boil Order door hangers and other water info
51-300-5222	LEGAL NOTICES	-	-	-	700	-	(700)	-	This account is no longer in use
51-300-5310	MEMBERSHIPS	1,672	350	500	2,000	1,500	(500)	-	AWWA, IRWA, etc
51-300-5330	TRAINING	2,113	1,391	2,000	5,000	4,500	(500)	-	Water operator training, continuing education and additional training for back-up operator
51-300-5410	UTILITIES	13,047	10,126	15,000	15,000	15,000	-	-	Includes Constellation Energy, Nicor, ComEd and Verizon charges
51-300-5412	WATER	262,820	204,403	250,000	250,000	263,000	13,000	-	Based on historical Illinois American Water charges plus 5%
51-300-5430	CREDIT CARD & BANK CHARGES	12,637	13,375	13,500	7,500	15,000	7,500	-	Includes credit card processing fees from Paymentech and Xpress Bill Pay for online credit card payments

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
51-300-5500	LIABILITY INSURANCE	28,354	40,961	45,000	25,560	26,000	440	-	Allocation of the City's laibility insurance premium
51-300-5530	WORKERS COMPENSATION INSURANCE	2,899	2,849	2,650	2,650	2,900	250	-	Allocation of the Cs's laibility insurance premium
51-300-5634	STONE AND CONCRETE	566	2,288	3,000	4,000	4,000	-	-	Backfill and restoral of main breaks / concrete replacement
51-300-5661	METERS	3,269	315	500	3,600	2,500	(1,100)	-	Replacement of defective water meters 8 x \$350 and 2 x \$400
51-300-5710	OPERATING SUPPLIES	1,075	392	500	6,000	-	(6,000)	-	Do not use this account
51-300-5750	CHEMICALS	283	-	-	1,000	500	(500)	-	Chlorine purchases every other year
51-300-5751	GASOLINE	47	787	1,000	2,000	1,000	(1,000)	-	Annual gasoline provision
51-300-5970	REFUNDS	4	6,549	7,500	-	5,000	5,000	-	Annual refunds provision
51-400-6000	PRINCIPAL	-	60,000	60,000	55,000	60,000	5,000	-	Principal payment on outstanding debt - final payment due in 2025
51-400-6010	INTEREST	20,291	18,910	18,910	21,110	16,390	(4,720)	-	Interest payment on outstanding debt - final payment due in 2025
51-500-7020	EQUIPMENT	2,650	-	-	20,000	10,000	(10,000)	-	Portable compressor, hydrant flush head, environmental safety monitors and lab equipment
51-600-8000	DEPRECIATION	119,502	135,000	135,000	135,000	140,000	5,000	-	Annual depreciation provision
Water	FUND 51 EXPENSES	690,867	690,763	791,326	843,970	862,790	18,820	-	
Water	FUND 51 NET	250,719	158,637	116,174	56,530	49,710	(6,820)	-	
								-	
								-	
FUND 52 - PARKING FUND								-	
52-100-3330	PARKING FEES	63,337	55,261	65,000	65,000	65,000	-	-	
52-200-3990	INTERFUND TRANSFER IN			-	68,000	55,000	(13,000)	-	Transfer in from General Fund for current year operations
Parking	FUND 52 REVENUE	63,337	55,261	65,000	133,000	120,000	(13,000)	-	
52-300-4001	ALLOCATED WAGES & BENEFITS	45,000	45,000	45,000	45,000	45,000	-	-	Approximate wages and benefits for 1/2 FT employee
52-300-5100	PROFESSIONAL SERVICES	1,350	-	-	10,200	5,000	(5,200)	-	
52-300-5410	UTILITIES	6,648	6,731	7,000	9,500	7,500	(2,000)	-	Includes Constellation Energy and Nicor charges for PW facilities
52-300-5500	LIABILITY INSURANCE	-	-	-	5,300	9,000	3,700	-	Allocation of the City's annual liability insurance premium
52-300-5511	FACILITY RENT	30,011	18,000	18,000	21,000	18,000	(3,000)	-	Per agreement, \$18k until 2023, \$20850 thru 2028, TBD thereafter
52-300-5632	ICE CONTROL MAINTENANCE	851	994	1,000	1,500	2,000	500	-	Parking lot salt and bag salt for sidewalks and stairways and snow blower parts.
52-300-5710	OPERATING SUPPLIES	632	618	700	2,000	1,000	(1,000)	-	Paper towels, toilet paper, cleaning supplies, sign repair/replacement, plumbing parts, light bulbs
52-300-5970	REFUNDS	-	360	400	250	250	-	-	
52-600-8000	DEPRECIATION	32,137	32,000	32,000	32,000	32,000	-	-	Annual depreciation provision
Parking	FUND 52 EXPENSES	116,628	103,703	104,100	126,750	119,750	(7,000)	-	
Parking	FUND 52 NET	(53,291)	(48,442)	(39,100)	6,250	250	(6,000)	-	
								-	
								-	
FUND 53 - SEWER FUND								-	
53-100-3884	SANITARY SEWER CHARGES	808,090	614,766	800,000	800,000	800,000	-	-	Based on historical data/trend
53-100-3885	PENALTY	9,682	7,100	7,500	11,000	7,500	(3,500)	-	
Sewer	FUND 53 REVENUE	817,772	621,866	807,500	811,000	807,500	(3,500)	-	
53-300-4000	WAGES	13,809	50,229	63,200	63,200	62,000	(1,200)	-	Includes one FT employee and 25% administrative staff
53-300-4100	HEALTH INSURANCE	-	11,508	17,000	10,000	10,000	-	-	Based on current premiums for Sewer department staff (1 FT, 1 PT)
53-300-4110	LIFE INSURANCE	-	-	-	125	150	25	-	Based on current premiums for Sewer department staff (1 FT, 1 PT)
53-300-4200	SOCIAL SECURITY	865	3,282	3,500	3,920	4,000	80	-	Based on budgeted wages at 6.2%
53-300-4210	MEDICARE	202	768	900	950	900	(50)	-	Based on budgeted wages at 1.45%
53-300-4220	IMRF	(5,779)	795	1,000	6,850	9,200	2,350	-	Represents decrease in employer IMRF rate of approximately 2%
53-300-5050	SYSTEM MAINTENANCE	4,893	2,070	5,000	72,000	50,000	(22,000)	-	Sewer pipe and connections- 4 dig+fix locations, required upgrade of sewer suction system/VAC

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
53-300-5100	PROFESSIONAL SERVICES	24,936	21,145	25,000	40,000	40,000	-	-	Consulting inspector (\$17k = \$9k+ per inspection fee) + Xpress Billpay, MWRD Infiltration and Inflow Compliance
53-300-5101	AUDIT	34,553	4,000	4,000	4,000	4,100	100	-	Allocation of the City's annual audit fees
53-300-5102	FINANCIAL SERVICES	-	27,220	29,250	29,250	43,000	13,750	-	Based on allocation of Financial Services costs
53-300-5200	POSTAGE	1,995	-	-	4,500	1,500	(3,000)	-	
53-300-5221	PRINTING	733	738	800	1,500	1,500	-	-	
53-300-5330	TRAINING	-	1,940	2,000	3,000	2,000	(1,000)	-	
53-300-5500	LIABILITY INSURANCE	5,731	9,318	10,000	5,800	51,000	45,200	-	Based on updated analysis of the City's liability insurance allocation
53-300-5530	WORKER'S COMP INSURANCE	1,481	712	750	650	725	75	-	
53-500-7051	SYSTEM IMPROVEMENTS	202,639	51,769	65,000	482,525	482,525	-	x	Per FY20-21 Capital Improvement Plan
Sewer	FUND 53 EXPENSES	286,056	185,494	227,400	728,270	762,600	34,330	-	
Sewer	FUND 53 NET	531,715	436,372	580,100	82,730	44,900	(37,830)	-	

		5/1/18	5/1/19		5/1/19				
		4/30/19	4/30/20		4/30/20				
			Current Year	Current Year	Current Year	Proposed	Variance to		
		FY18-19	3.31.20	FY19-20	FY19-20	FY20-21	to Prior Year		
GL Acct #	Description	Actual	Actual 11 mos	Projected	Budget	Budget	Budget		Comments
								-	
								-	
FUND 71 - POLICE PENSION FUND								-	
71-100-3000	REAL ESTATE TAXES	347,707	203,894	368,000	368,213	396,326	28,113	-	Per approved tax levy
71-100-3800	INTEREST INCOME	310,649	288,500	300,000	75,000	150,000	75,000	-	Conservative estimate based on current market fluctuations
71-100-3801	NET APPRECIATION - FV INV	848,168	845,047	900,000	-	250,000	250,000	-	Conservative estimate based on current market fluctuations
71-100-3860	CITY CONTRIBUTION	447,149	475,872	634,496	634,496	658,882	24,386	-	Based on actuarial valuation
71-100-3861	EMPLOYEE CONTRIBUTION	241,784	82,475	146,475	210,000	240,000	30,000	-	Based on actuarial valuation
Police Pension	FUND 71 REVENUE	2,195,457	1,895,788	2,348,971	1,287,709	1,695,208	407,499	-	
71-300-4232	DISABILITY BENEFITS	-	32,945	65,000	135,000	132,000	(3,000)	-	Projected costs for FY21 disbursements
71-300-4233	PENSION PAYMENTS	868,275	861,717	865,000	860,000	947,000	87,000	-	projected costs for FY21 refbursements
71-300-5100	PROFESSIONAL SERVICES	-	-	-	25,000	-	(25,000)	-	This account is no longer in use
71-300-5101	AUDIT	-	-	2,500	2,500	2,600	100	-	Allocation of City's annual audit fees
71-300-5102	ADMINISTRATION	-	28,453	40,000	2,500	45,000	42,500	-	Includes professional services, filing and conference fees
71-300-5107	INVESTMENT EXPENSE	33,440	13,655	20,000	32,000	25,000	(7,000)	-	Annual cost for pension fund investment advisors
71-300-5331	CONFERENCES	-	-		1,500	-	(1,500)	-	This account is no longer in use
71-300-5440	STATE FILING FEE	-	-		2,500	-	(2,500)	-	This account is no longer in use
71-300-5971	REFUNDS/TRANSFER CONTRIBUTIONS	41,501	-		-	-	-	-	
Police Pension	FUND 71 EXPENSES	943,216	936,769	992,500	1,061,000	1,151,600	90,600	-	
Police Pension	FUND 71 NET	1,252,241	959,019	1,356,471	226,709	543,608	316,899	-	
								-	
TOTAL CITY OF PROSPECT HEIGHTS - ALL FUNDS		3,255,314	2,499,995	3,279,632	(579,753)	(664,132)	(84,379)	-	

CITY OF PROSPECT HEIGHTS
CIP PLAN UPDATE THRU 4/30/20

CAPITAL FUND ACTIVITY

4.30.18	Transfer in from General Fund	\$	7,120,743	
4.30.18	Transfer in from Solid Waste Fund	\$	530,000	
4.30.19	Transfer in from Tourism Fund	\$	300,000	
4.30.20	Transfer in from General Fund-budgeted	\$	250,000	
4.30.20	Total Receipts	\$	8,200,743	
FY18	Fiscal Year Costs Incurred	\$	-	
FY19	Fiscal Year Costs Incurred	\$	1,705,995	
FY20	Projected costs budgeted	\$	1,073,593	
4.30.20	Projected Total disbursements	\$	2,779,588	\$ 5,421,155

		<u>FY20-21</u>	<u>FY21-22</u>	<u>FY22-23</u>	<u>FY23-24</u>	<u>FY24-25</u>	<u>Total</u>
Projected Capital Expenditures	\$	(2,003,525)	\$ (3,809,400)	\$ (1,457,296)	\$ (2,789,994)	\$ (1,021,000)	\$ (11,081,215)
Remaining Funds	\$	5,421,155	\$ 3,417,630	\$ (391,770)	\$ (1,849,066)	\$ (4,639,060)	\$ (5,660,060)
	4.30.20	4.30.21	4.30.22	4.30.23	4.30.24	4.30.25	

CITY OF PROSPECT HEIGHTS

CAPITAL IMPROVEMENT PLAN SUMMARY

		<u>FY20-21</u>	<u>FY21-22</u>	<u>FY22-23</u>	<u>FY23-24</u>	<u>FY24-25</u>	<u>5yr Total</u>	
STREET RESURFACING PROJECT	\$	565,000	\$ 663,400	\$ 676,296	\$ 1,181,994	\$ -	\$ 3,086,690	
DRAINAGE/STORMWATER IMPROVEMENTS	\$	241,000	\$ 2,621,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 2,895,000	
SIDEWALKS	\$	603,000	\$ -	\$ 195,000	\$ 870,000	\$ 700,000	\$ 2,368,000	
STREET LIGHTING - TOURISM	\$	-	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000	
SEWER IMPROVEMENTS	\$	482,525	\$ 270,000	\$ 495,000	\$ 225,000	\$ 225,000	\$ 1,697,525	
EQUIPMENT - INFORMATION TECHNOLOGY	\$	-	\$ 15,000	\$ 10,000	\$ 7,000	\$ 15,000	\$ 47,000	
VEHICLES/EQUIPMENT - PUBLIC WORKS	\$	112,000	\$ 65,000	\$ -	\$ 425,000	\$ -	\$ 602,000	
VEHICLES/EQUIPMENT - PUBLIC SAFETY	\$	-	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 280,000	
	\$	2,003,525	\$ 3,809,400	\$ 1,457,296	\$ 2,789,994	\$ 1,021,000	\$ 11,081,215	
PROPOSED FUNDING SOURCES								
Possible TBD Grant Awards	\$	356,000	\$ 308,000	\$ 238,000	\$ 1,275,000	\$ 630,000	\$ 2,807,000	25%
fund 11 MFT Fund	\$	268,000	\$ -	\$ -	\$ -	\$ -	\$ 268,000	2%
fund 12 TIF Fund	\$	200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	2%
fund 13 Tourism	\$	-	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000	1%
fund 30 Capital Fund	\$	697,000	\$ 3,126,400	\$ 724,296	\$ 1,089,994	\$ 391,000	\$ 6,028,690	54%
fund 53 Sewer Fund	\$	482,525	\$ 270,000	\$ 495,000	\$ 425,000	\$ -	\$ 1,672,525	15%
	\$	2,003,525	\$ 3,809,400	\$ 1,457,296	\$ 2,789,994	\$ 1,021,000	\$ 11,081,215	100%

CITY OF PROSPECT HEIGHTS

Capital Improvements Plan, 20-21 thru 24-25

Street Maintenance: The proposed 5-year street maintenance program has been established through the street evaluation process conducted by Gewalt Hamilton. The evaluation process provided a quantitative assessment of the roadway condition and allowed for the prioritizing of roads most in need of maintenance. This is determined by the utilization of a Pavement Condition Rating form to visually assess the pavements while noting general deficiency characteristics. These can then be compared to other segments of the system and ranked based on their individual PCR number. Lower condition rating numbers are considered to be more in need of correction, usually at a higher dollar value, than the higher-rating segments. Please note: Apple Drive and Piper Lane meet the requirements for eligibility for Surface Transportation Program funding. If application is successful, 80 per cent of resurfacing costs are paid for by Federal Transportation funding.

Street Rating	Project Name	Alternate Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
	Seminole Ln. Eng (Old Willow)	STP Grant 80/20	\$ 70,000					\$ 70,000	
		Local share	\$ 14,000						
	General Street Maintenance		\$ 250,000					\$ 250,000	
	Plaza Drive - Constr Eng.	TIF	\$ 10,000					\$ 10,000	
	Plaza Drive - Construction	TIF	\$ 190,000					\$ 190,000	
	Subtotal Project Cost		\$ 520,000					\$ 520,000	
	10% Contingency		\$ 20,000					\$ 20,000	
	10% Engineering		\$ 25,000					\$ 25,000	
	Total Street Resurfacing - 2020-21		\$ 565,000					\$ 565,000	

****The above CIP Street Resurfacing plan for FY20-21 includes \$250,000 for general street maintenance. Resurfacing projects identified through the Gewalt Hamilton Pavement Evaluation Ranking System have been postponed in order to provide funding for identified storm water management projects, such as Arlington-Countryside. An exception to the resurfacing suspension is the Old Willow/Seminole Resurfacing Project. Application has been made for Surface Transportation Program Funding for this work. If successful, the City will receive a 75 Federal/25 Local split for this project.**

Street Rating	Project Name	Alternate Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
	Seminole Ln. (Old Willow) - Phase 2 Design	Total		\$ 60,000				\$ 60,000	
		Local share		\$ 12,000					
	General Street Maintenance			\$ 250,000				\$ 250,000	
	Est. Project Costs			\$ 310,000					
	Inflation Adjustment			\$ 12,400					
	Total project cost			\$ 322,400				\$ 322,400	
	10% Contingency			\$ 6,000				\$ 6,000	
	10% Engineering			\$ 25,000				\$ 25,000	
	Total Street Resurfacing - 2021-22			\$ 663,400				\$ 663,400	
	Seminole Ln. (Old Willow) - Phase 2 Design	Total			\$ 60,000			\$ 60,000	
		Local share			\$ 12,000				
	General Street Maintenance				\$ 250,000			\$ 250,000	
	Estimated Project Costs				\$ 310,000				
	Inflation Adjustment				\$ 25,296				
	Total project cost				\$ 335,296			\$ 335,296	
	10% Contingency				\$ 6,000			\$ 6,000	
	10% Engineering				\$ 25,000			\$ 25,000	
	Total Street Resurfacing - 2022-23				\$ 676,296			\$ 676,296	

	Seminole Ln (Old Willow) Reconstruction					\$ 715,000			
	Anticipated grant award	STP Grant 80/20				\$ 572,000			
	Local share					\$ 143,000			
	General Street Maintenance					\$ 250,000			
	Subtotal Project Costs					\$ 965,000			
	Inflation Adjustment					\$ 120,494			
	Total project cost					\$ 1,085,494		\$ 1,085,494	
	10% Contingency					\$ 71,500		\$ 71,500	
	10% Engineering					\$ 25,000		\$ 25,000	
	Total Street Resurfacing - 2023-24					\$ 1,181,994		\$ 1,181,994	
	Street Resurfacing Annual Totals		\$ 565,000	\$ 663,400	\$ 676,296	\$ 1,181,994	\$ -	\$ 3,086,690	

Drainage Improvements		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
General Engineering		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	
Total Drainage Improvements		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	

Willow Road Reconstruction and Storm Water Management Improvement, with Metropolitan Water Reclamation District and Cook County Department of Transportation Project: This project, in partnership with the Metropolitan Water Reclamation District and Cook County Department of Transportation, involves raising and reconstruction of Willow Road, Hillcrest and Owen at Hillcrest Lake. This area experiences chronic street flooding and closure during significant rainfall events. The project will involve raising the grade of the impacted streets, culvert replacement at Willow, and development of compensatory storm water detention areas. Project budgets for this work are still under construction.

Drainage Improvements	Alternate Funding Source	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
Land		\$75,000					\$75,000	
Total Willow Road Project		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	

Stormwater Projects		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
General Engineering		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000	
Olive Dorset Marion - Ph 2 - constr drawings								\$500,000
Olive Dorset Marion - Ph 3 - constr observation								\$400,000
Olive Dorset Marion - Construction								\$7,250,000
Arlington Countryside - Ph 2 - constr drawings		\$155,000					\$155,000	
Arlington Countryside - Ph 3 - constr observation			\$110,000				\$110,000	
Arlington Countryside - Construction (Total)			\$2,500,000				\$2,500,000	
Arlington Countryside - Construction (Grant)	Rep. Walker		\$260,000					
Stormwater Totals:		\$ 156,000	\$ 2,611,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 2,770,000	\$ 8,150,000

Sidewalk Projects: The City has identified certain routes for the extension of sidewalks. For funding sidewalk projects, the City attempts to leverage grant funding to assist with the cost of these efforts.

Sidewalks		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
Schoenbeck - Construction	Total	\$428,000					\$428,000	
Schoenbeck - Construction	Safe Routes	\$160,000						
Schoenbeck (Local) - Construction	MFT	\$233,000						
Schoenbeck (Local) - Constr Eng.	MFT	\$35,000					\$35,000	
Wolf Road North (Local) Phase 1 - COMPLETE	Grant - Invest in Cook							
Wolf Road North (Local) Phase 2	Grant - Invest in Cook			\$120,000			\$120,000	
Wolf Road North (Total) Construction	Grant TBD 80/20				\$800,000		\$800,000	
Wolf Road North (Local) Construction	Local Match 20%				\$160,000			
Wolf Road South (Local) Phase 1 - COMPLETE								
Wolf Road South (Total) Phase 2	RTA/CMAQ Grant 80/10/10			\$75,000	\$70,000		\$145,000	
Wolf Road South (Local) Phase 2	Local Match 10%			\$5,000	\$7,000			
Wolf Road South (Total) Construction	RTA/CMAQ Grant 80/10/10					\$700,000	\$700,000	
Wolf Road South (Local) Construction	Local Match 10%					\$70,000		
Camp McDonald (Total) Phase 1	Grant - Invest in Cook	\$140,000					\$140,000	
Camp McDonald (Total) Phase 2	Grant TBD							\$124,000
Camp McDonald (Total) Construction Eng.	Grant TBD							\$124,000
Camp McDonald (Total) Construction	Grant TBD							\$1,126,350
Sidewalk Totals:		\$ 603,000	\$ -	\$ 195,000	\$ 870,000	\$ 700,000	\$ 2,368,000	\$ 1,374,350

TOURISM DISTRICT - STREET LIGHTS	Tourism District		\$ 105,000				\$ 105,000	
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Sewer Televising & Mapping Project: Cleaning, televising and mapping of City sanitary sewers. This project entails development of a Geographic Information Systems layer for mapping and identification of the City's sanitary sewer system. This baseline data development will be followed by cleaning and televised inspection. The resulting product of this exercise will be the identification of necessary sewer rehabilitation and relining areas, to be used for a sanitary sewer capital improvements plan.

Sewer Improvements		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
Engineering & Inspection	Sewer Fund	\$25,000	\$25,000	\$25,000			\$75,000	
Cleaning, televising sanitary sewers	Sewer Fund	\$192,000					\$192,000	
General maintenance				\$225,000	\$225,000	\$225,000	\$675,000	
Rehabilitation	Sewer Fund	\$225,000	\$225,000	\$225,000			\$675,000	
Contingency	Sewer Fund	\$40,525	\$20,000	\$20,000			\$80,525	
Sewer Improvement Totals:		\$ 482,525	\$ 270,000	\$ 495,000	\$ 225,000	\$ 225,000	\$ 1,697,525	

Vehicle and Equipment Replacement Project: The vehicle & equipment replacement program identifies upcoming vehicle & equipment purchase needs. Items must be valued at \$25,000 or more.								
Public Works Vehicle/Equipment		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
Sewer Truck (replace 1999)	Sewer Fund				\$425,000		\$425,000	
Aerial Lift Truck (Bucket truck)		\$112,000					\$112,000	
Bobcat/attachments (sidewalk machine)			\$65,000				\$65,000	
Building Service Van (replace 1ton and crane)							\$0	\$26,000
Water Dept. Van (Replace 1999 pickup)							\$0	\$36,000
Public Works Vehicle/Equipment Totals:		\$ 112,000	\$ 65,000	\$ -	\$ 425,000	\$ -	\$ 602,000	\$ 62,000
Police Vehicle/Equipment								NOT BUDGETED
Patrol Cars (incl equipment \$35k ea)		\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 280,000	
Information Technology Equipment: While Information Technology equipment is often times less than the targeted \$25,000 threshold for inclusion in the capital budget, their inclusion as a CIP project enables the Council to view future need equipment and expenditures. For FY 2018-19, the proposed CIP Information Technology purchase provides for the replacement of desktop computer systems. Twenty three of these computers are for the Police Department. These Police computers are needed because the new Northwest Central Dispatch system will require Windows 10 compatibility.								
Information Technology Equipment		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	5yr Total	NOT BUDGETED
Phone System			\$15,000				\$15,000	
Firewall Upgrades for Departments				\$10,000			\$10,000	
Backup Server Upgrade					\$7,000		\$7,000	
City Hall and PW Server Upgrade						\$15,000	\$15,000	
Information Technology Equipment Totals:		\$ -	\$ 15,000	\$ 10,000	\$ 7,000	\$ 15,000	\$ 47,000	
		2,003,525	3,809,400	1,457,296	2,789,994	1,021,000	11,081,215	

ORDINANCE NO. O-20-10

AN ORDINANCE ADOPTING THE ANNUAL BUDGET 2020-21

WHEREAS, the City Council of the City of Prospect Heights has adopted the “Budget Officer System” as provided in sections 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 – 8-2-9.10); and

WHEREAS, pursuant to the applicable ordinances and Statutes, an annual budget shall be adopted by the Corporate Authorities in lieu of the passage of any appropriation ordinance; and

WHEREAS, the City Council of the City of Prospect Heights has held all of the hearings and caused to be made all of the publications and notices required by law; and

WHEREAS, the Mayor and City Council have reviewed the budget for fiscal year 2020-21 as presented by the City Administrator as the budget officer and have determined that it is in the best interests of the City of Prospect Heights;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That the fiscal 2020-21 budget for the City of Prospect Heights, Illinois, attached and incorporated into this ordinance as Exhibit A is hereby adopted and approved.

SECTION TWO: That the City Clerk of the City of Prospect Heights is directed to publish this Ordinance in pamphlet form.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval and publication.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this ____ day of ____, 2020

Mayor

ATTEST:
(SEAL)

City Clerk

Published in pamphlet form _____, 2020

CITY OF PROSPECT HEIGHTS
FY20-21 Approved Budget Detail

FY20-21
Approved
Budget

Fund	GL Acct #	Description		
GENERAL	01-105-3000	REAL ESTATE TAXES	\$	396,300
GENERAL	01-105-3005	USE TAX		432,750
GENERAL	01-105-3006	NON-HOME RULE SALES TAX		236,250
GENERAL	01-105-3010	UTILITY - ELECTRIC		385,000
GENERAL	01-105-3011	UTILITY - NATURAL GAS		170,000
GENERAL	01-105-3012	UTILITY- TELEPHONE		210,000
GENERAL	01-105-3030	ROAD & BRIDGE TAXES		28,000
GENERAL	01-105-3040	RENTAL CAR TAXES		13,875
GENERAL	01-105-3050	PLACES FOR EATING TAX		232,500
GENERAL	01-105-3060	HANDLE TAX - OTB		110,250
GENERAL	01-105-3065	VIDEO GAMING TAX		225,000
GENERAL	01-105-3066	PULL TAB AND CHARITABLE GAMING TAX		7,500
GENERAL	01-105-3070	AMUSEMENT TAX		1,000
GENERAL	01-110-3100	INCOME TAXES		1,280,250
GENERAL	01-110-3101	PERSONAL PROPERTY REPLACE TAX		6,000
GENERAL	01-110-3110	SALES TAXES		870,000
GENERAL	01-110-3111	GLENVIEW SHARED REVENUE		22,500
GENERAL	01-115-3210	GRANT - COOK COUNTY CENSUS		10,800
GENERAL	01-115-3213	GRANT - STEP		12,000
GENERAL	01-115-3246	GRANT-POLICE EQUIPMENT		3,000
GENERAL	01-115-3247	GRANT - POLICE TOBACCO		3,000
GENERAL	01-120-3300	VEHICLE STICKERS		725,000
GENERAL	01-120-3310	VEH. STICKERS SENIORS		35,000
GENERAL	01-120-3320	VEH. STICKERS LATE FEES		15,000
GENERAL	01-120-3321	VEH. STICKERS TRANSFERS		1,500
GENERAL	01-120-3342	LICENSES - ANIMALS		10,500
GENERAL	01-120-3343	LICENSES - LIQUOR		90,000
GENERAL	01-120-3344	LICENSES - BUSINESS		50,000
GENERAL	01-120-3346	LICENSES - CONTRACTORS		30,000
GENERAL	01-120-3348	LICENSE - AGREEMENTS		12,000
GENERAL	01-125-3350	CABLE FRANCHISE FEES		220,000
GENERAL	01-125-3351	CABLE FRANCHISE FEES-PEG FEES		12,000
GENERAL	01-125-3355	SOLID WASTE FRANCHISE FEES		95,000
GENERAL	01-125-3360	NATURAL GAS FRANCHISE FEES		21,000

CITY OF PROSPECT HEIGHTS
FY20-21 Approved Budget Detail

			FY20-21 Approved Budget
Fund	GL Acct #	Description	
GENERAL - B&Z	01-130-3400	BUILDING PERMITS	142,500
GENERAL - B&Z	01-130-3402	PUBLIC HEARING FEES	2,500
GENERAL - B&Z	01-130-3403	ELEVATOR INSPECTION FEE	5,000
GENERAL - B&Z	01-130-3404	CERT. OF OCC. INSPECTION FEES	1,500
GENERAL - B&Z	01-130-3405	HEALTH INSPECTION FEE	300
GENERAL - B&Z	01-130-3406	COMMERCIAL INSPECTION FEE	9,150
GENERAL - B&Z	01-130-3407	ENGINEERING PERMIT FEES	10,000
GENERAL - B&Z	01-130-3408	VACANT FORECLOSURE REGISTRATIONS	10,000
GENERAL - B&Z	01-130-3410	BUILDING RE-INSP. FEE	500
GENERAL - B&Z	01-130-3411	RENTAL INSPECTION FEE	225,625
GENERAL - PUBLIC SAFETY	01-140-3500	TRAFFIC FINES	175,000
GENERAL - PUBLIC SAFETY	01-140-3505	ORDINANCE & PARKING FINES	300,000
GENERAL - PUBLIC SAFETY	01-140-3510	LIQUOR FINES	1,000
GENERAL - PUBLIC SAFETY	01-140-3515	ADMINISTRATIVE TOW FEE	55,000
GENERAL - PUBLIC SAFETY	01-140-3520	DUI ASSESSMENTS	10,000
GENERAL - PUBLIC SAFETY	01-140-3525	POLICE ALARM LICENSES & FEES	11,000
GENERAL - PUBLIC SAFETY	01-145-3550	POLICE REVENUE-NARCOTICS	2,000
GENERAL - PUBLIC SAFETY	01-145-3551	POLICE REVENUE-TASK FORCE	12,000
GENERAL - PUBLIC SAFETY	01-145-3553	POLICE REVENUE-SPECIAL DETAILS	42,000
GENERAL - PUBLIC SAFETY	01-145-3555	POLICE REVENUE - SEIZED ASSETS	5,000
GENERAL - PUBLIC SAFETY	01-145-3745	PUBLIC SAFETY REIMBURSABLE FEE	1,500
GENERAL	01-150-3613	CVB/TOURISM SERVICE CHARGE	60,000
GENERAL	01-150-3617	SOLID WASTE SERVICE CHARGE	100,000
GENERAL	01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	60,000
GENERAL	01-155-3702	EMPLOYEE INS. REIMBURSEMENT	56,000
GENERAL	01-155-3703	RETIREE HEALTH INS REIMBURSE	50,000
GENERAL	01-155-3720	FIRE DISTRICT GAS REIMB.	6,600
GENERAL	01-155-3730	INSURANCE REIMBURSEMENTS	10,000
GENERAL	01-155-3741	BUILDING & ENG DEPT REIMB FEES	1,500
GENERAL	01-160-3800	INTEREST INCOME	70,000
GENERAL	01-160-3801	INTEREST INCOME - IL FUNDS	80,000
GENERAL	01-160-3802	INTEREST INCOME - PMA	30,000
GENERAL	01-160-3810	NEWSLETTER ADVERTISING	2,000
GENERAL	01-160-3811	BUS SHELTERS AD REVENUE	3,000
GENERAL	01-160-3815	SPONSORSHIP & CONTRIBUTIONS	8,000
GENERAL	01-160-3820	SALE OF CITY PROPERTY	6,000
GENERAL	01-160-3830	GASOLINE REBATE	1,000
GENERAL	01-160-3840	AIRPORT MEETING FEES	3,000
GENERAL	01-160-3899	MISCELLANEOUS INCOME	15,000
GENERAL	01-200-3990	INTERFUND TRANSFERS	168,700
General		FUND 01 REVENUE \$	7,725,350

CITY OF PROSPECT HEIGHTS
FY20-21 Approved Budget Detail

FY20-21
Approved
Budget

Fund	GL Acct #	Description		
DEPT 310 - CITY COUNCIL EXPENDITURES				
GENERAL - CITY COUNCIL	01-310-4000	WAGES	\$	30,400
GENERAL - CITY COUNCIL	01-310-4200	SOCIAL SECURITY		2,000
GENERAL - CITY COUNCIL	01-310-4210	MEDICARE		500
GENERAL - CITY COUNCIL	01-310-5100	PROFESSIONAL SERVICES		1,000
GENERAL - CITY COUNCIL	01-310-5300	ALDERMANIC EXPENSES		4,300
GENERAL - CITY COUNCIL	01-310-5310	MEMBERSHIPS		12,600
GENERAL - CITY COUNCIL	01-310-5330	TRAINING		400
GENERAL - CITY COUNCIL	01-310-5950	SPECIAL EVENTS		49,000
GENERAL - CITY COUNCIL	01-310-5960	NRC OPERATIONS		4,150
GENERAL - CITY COUNCIL	01-310-7020	EQUIPMENT		20,945
DEPT 310		TOTAL CITY COUNCIL	\$	125,295
DEPT 320 - ADMINISTRATION DEPARTMENT EXPENDITURES				
GENERAL - ADMIN	01-320-4000	WAGES	\$	401,000
GENERAL - ADMIN	01-320-4003	WAGES - PART-TIME		5,000
GENERAL - ADMIN	01-320-4100	HEALTH INSURANCE		40,000
GENERAL - ADMIN	01-320-4110	LIFE INSURANCE		360
GENERAL - ADMIN	01-320-4200	SOCIAL SECURITY		24,000
GENERAL - ADMIN	01-320-4210	MEDICARE		5,900
GENERAL - ADMIN	01-320-4220	IMRF		55,000
GENERAL - ADMIN	01-320-5100	PROFESSIONAL SERVICES		12,500
GENERAL - ADMIN	01-320-5105	PROFESSIONAL SERVICES-ENGR		60,000
GENERAL - ADMIN	01-320-5106	PROFESSIONAL SERVICES - GOV INFOR SYS		15,000
GENERAL - ADMIN	01-320-5130	COMPUTER CONSULTANT		48,000
GENERAL - ADMIN	01-320-5200	POSTAGE		12,000
GENERAL - ADMIN	01-320-5220	PHOTOCOPY		12,000
GENERAL - ADMIN	01-320-5221	PRINTING		17,000
GENERAL - ADMIN	01-320-5222	LEGAL NOTICES		2,000
GENERAL - ADMIN	01-320-5230	WEBSITE		7,200
GENERAL - ADMIN	01-320-5310	MEMBERSHIPS		2,500
GENERAL - ADMIN	01-320-5330	TRAINING		3,500
GENERAL - ADMIN	01-320-5410	UTILITIES		65,000
GENERAL - ADMIN	01-320-5430	CREDIT CARD & BANK CHARGES		11,000
GENERAL - ADMIN	01-320-5500	LIABILITY INSURANCE		8,000
GENERAL - ADMIN	01-320-5501	INSURANCE DEDUCTIBLES		2,500
GENERAL - ADMIN	01-320-5700	OFFICE SUPPLIES		8,000
GENERAL - ADMIN	01-320-5710	OPERATING SUPPLIES		1,000
GENERAL - ADMIN	01-320-5751	GASOLINE		300
GENERAL - ADMIN	01-320-5951	EMPLOYEE RECOGNITION		350
GENERAL - ADMIN	01-320-7020	EQUIPMENT		6,000
DEPT 320		TOTAL ADMINISTRATION	\$	825,110

CITY OF PROSPECT HEIGHTS
FY20-21 Approved Budget Detail

FY20-21
Approved
Budget

Fund	GL Acct #	Description		
DEPT 322 - FINANCE DEPARTMENT EXPENDITURES				
GENERAL - FINANCE	01-322-5101	AUDIT	\$	15,400
GENERAL - FINANCE	01-322-5102	FINANCIAL SERVICES		160,000
GENERAL - FINANCE	01-322-5310	MEMBERSHIPS		1,000
GENERAL - FINANCE	01-322-5541	ACCTING SERVICE FEES		7,500
DEPT 322		TOTAL FINANCE	\$	183,900
DEPT 324 - LEGAL DEPARTMENT EXPENDITURES				
GENERAL - LEGAL	01-324-5120	CITY ATTORNEY (TRESSLER)	\$	240,000
GENERAL - LEGAL	01-324-5122	CITY PROSECUTOR (KARM&LA MANTIA)		42,000
GENERAL - LEGAL	01-324-5123	LABOR ATTORNEY (ACKERMAN)		40,000
GENERAL - LEGAL	01-324-5125	OUTSIDE COUNSEL (OTHER)		5,000
DEPT 324		TOTAL LEGAL	\$	327,000
DEPT 340 - COMMUNITY DEVELOPMENT DEPARTMENT EXPENDITURES				
GENERAL - B&Z	01-340-4000	WAGES	\$	329,000
GENERAL - B&Z	01-340-4100	HEALTH INSURANCE		58,000
GENERAL - B&Z	01-340-4110	LIFE INSURANCE		400
GENERAL - B&Z	01-340-4200	SOCIAL SECURITY		20,500
GENERAL - B&Z	01-340-4210	MEDICARE		4,800
GENERAL - B&Z	01-340-4220	IMRF		47,500
GENERAL - B&Z	01-340-5100	PROFESSIONAL SERVICES		61,800
GENERAL - B&Z	01-340-5111	BILLABLE ENGINEERING		7,500
GENERAL - B&Z	01-340-5221	PRINTING		1,500
GENERAL - B&Z	01-340-5222	LEGAL NOTICES		2,000
GENERAL - B&Z	01-340-5310	MEMBERSHIPS		920
GENERAL - B&Z	01-340-5330	TRAINING		2,000
GENERAL - B&Z	01-340-5500	LIABILITY INSURANCE		1,000
GENERAL - B&Z	01-340-5530	WORKERS COMPENSATION INSURANCE		3,950
GENERAL - B&Z	01-340-5700	OFFICE SUPPLIES		3,500
GENERAL - B&Z	01-340-5751	GASOLINE		2,000
GENERAL - B&Z	01-340-5820	PUBLICATIONS		1,000
GENERAL - B&Z	01-340-7020	EQUIPMENT		4,000
DEPT 340		TOTAL COMMUNITY DEVEL	\$	551,370

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Fund	GL Acct #	Description		
		DEPT 350 - PUBLIC WORKS DEPARTMENT EXPENDITURES		
GENERAL - PUBLIC WORKS	01-350-4000	WAGES	\$	381,000
GENERAL - PUBLIC WORKS	01-350-4001	ALLOCATED WAGES & BENEFITS		(45,000)
GENERAL - PUBLIC WORKS	01-350-4003	WAGES - PART-TIME		14,000
GENERAL - PUBLIC WORKS	01-350-4010	OVERTIME		30,000
GENERAL - PUBLIC WORKS	01-350-4100	HEALTH INSURANCE		122,000
GENERAL - PUBLIC WORKS	01-350-4110	LIFE INSURANCE		500
GENERAL - PUBLIC WORKS	01-350-4200	SOCIAL SECURITY		25,000
GENERAL - PUBLIC WORKS	01-350-4210	MEDICARE		6,000
GENERAL - PUBLIC WORKS	01-350-4220	IMRF		58,900
GENERAL - PUBLIC WORKS	01-350-5020	VEHICLE MAINTENANCE		50,000
GENERAL - PUBLIC WORKS	01-350-5031	SIGNAL MAINTENANCE		22,000
GENERAL - PUBLIC WORKS	01-350-5100	PROFESSIONAL SERVICES		19,000
GENERAL - PUBLIC WORKS	01-350-5103	PROF SERVICES - FORESTRY		20,000
GENERAL - PUBLIC WORKS	01-350-5104	PROF SERVICES - BUILDING MAIN		46,000
GENERAL - PUBLIC WORKS	01-350-5106	PROF SERVICES - STREETS/DRAIN		25,000
GENERAL - PUBLIC WORKS	01-350-5310	MEMBERSHIPS		3,500
GENERAL - PUBLIC WORKS	01-350-5330	TRAINING		6,000
GENERAL - PUBLIC WORKS	01-350-5410	UTILITIES/CELL PHONE/CABLE		7,000
GENERAL - PUBLIC WORKS	01-350-5411	WATER AND ELECTRIC PURCHASES		11,000
GENERAL - PUBLIC WORKS	01-350-5421	DUMP CHARGES		2,000
GENERAL - PUBLIC WORKS	01-350-5500	LIABILITY INSURANCE PREMIUM		34,000
GENERAL - PUBLIC WORKS	01-350-5510	RENTAL EQUIPMENT		2,000
GENERAL - PUBLIC WORKS	01-350-5530	WORKERS COMPENSATION INSURANCE		16,700
GENERAL - PUBLIC WORKS	01-350-5610	EQUIPMENT MAINTENANCE		5,000
GENERAL - PUBLIC WORKS	01-350-5632	ICE CONTROL MAINTENANCE		65,000
GENERAL - PUBLIC WORKS	01-350-5634	STONE & CONCRETE		5,000
GENERAL - PUBLIC WORKS	01-350-5635	STORM SEWER & PIPE		4,000
GENERAL - PUBLIC WORKS	01-350-5650	LANDSCAPE SUPPLIES		20,000
GENERAL - PUBLIC WORKS	01-350-5700	OFFICE SUPPLIES		1,500
GENERAL - PUBLIC WORKS	01-350-5710	OPERATING SUPPLIES		17,500
GENERAL - PUBLIC WORKS	01-350-5721	SIGNS		25,000
GENERAL - PUBLIC WORKS	01-350-5730	TOOLS		4,000
GENERAL - PUBLIC WORKS	01-350-5751	GASOLINE		18,000
GENERAL - PUBLIC WORKS	01-350-7011	IMPROVEMENTS - PW		25,000
GENERAL - PUBLIC WORKS	01-350-7020	EQUIPMENT		25,000
GENERAL - PUBLIC WORKS	01-350-7023	SAFETY EQUIPMENT		5,000
GENERAL - PUBLIC WORKS	01-350-7025	HARDWARE/SOFTWARE		2,500
	DEPT 350	TOTAL PUBLIC WORKS	\$	1,079,100

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Fund	GL Acct #	Description	
DEPT 360 - PUBLIC SAFETY DEPARTMENT EXPENDITURES			
GENERAL - PUBLIC SAFETY	01-360-4000	WAGES	\$ 608,000
GENERAL - PUBLIC SAFETY	01-360-4001	WAGES - SWORN OFFICERS	1,963,000
GENERAL - PUBLIC SAFETY	01-360-4002	WAGES - EXTRA STRAIGHT PAY	51,000
GENERAL - PUBLIC SAFETY	01-360-4004	WAGES - PART-TIME SWORN OFFCRS	120,000
GENERAL - PUBLIC SAFETY	01-360-4010	OVERTIME	3,000
GENERAL - PUBLIC SAFETY	01-360-4011	OVERTIME - SWORN OFFICERS	172,000
GENERAL - PUBLIC SAFETY	01-360-4100	HEALTH INSURANCE	452,000
GENERAL - PUBLIC SAFETY	01-360-4110	LIFE INSURANCE	3,500
GENERAL - PUBLIC SAFETY	01-360-4200	SOCIAL SECURITY	26,000
GENERAL - PUBLIC SAFETY	01-360-4210	MEDICARE	37,000
GENERAL - PUBLIC SAFETY	01-360-4220	IMRF	35,000
GENERAL - PUBLIC SAFETY	01-360-4230	PENSION CONTRIBUTION - R/E TAX	396,326
GENERAL - PUBLIC SAFETY	01-360-4231	PENSION CONTRIBUTION-CITY GF	658,882
GENERAL - PUBLIC SAFETY	01-360-5100	PROFESSIONAL SERVICES	20,000
GENERAL - PUBLIC SAFETY	01-360-5101	PROFESSIONAL SERVICES - VOCA	83,000
GENERAL - PUBLIC SAFETY	01-360-5140	PRISONERS CARE	1,500
GENERAL - PUBLIC SAFETY	01-360-5141	KENNEL FEES	4,000
GENERAL - PUBLIC SAFETY	01-360-5200	POSTAGE	2,000
GENERAL - PUBLIC SAFETY	01-360-5220	PHOTOCOPY	15,600
GENERAL - PUBLIC SAFETY	01-360-5221	PRINTING	3,000
GENERAL - PUBLIC SAFETY	01-360-5240	NORTHWEST CENTRAL DISPATCH	255,000
GENERAL - PUBLIC SAFETY	01-360-5310	MEMBERSHIPS	50,100
GENERAL - PUBLIC SAFETY	01-360-5321	AUTO EXPENSE	2,500
GENERAL - PUBLIC SAFETY	01-360-5330	TRAINING	28,000
GENERAL - PUBLIC SAFETY	01-360-5340	TUITION REIMBURSEMENT	8,000
GENERAL - PUBLIC SAFETY	01-360-5410	UTILITIES	7,000
GENERAL - PUBLIC SAFETY	01-360-5500	LIABILITY INSURANCE PREMIUM	43,000
GENERAL - PUBLIC SAFETY	01-360-5510	RENTAL EQUIPMENT	500
GENERAL - PUBLIC SAFETY	01-360-5520	ID NETWORKS	7,000
GENERAL - PUBLIC SAFETY	01-360-5530	WORKERS COMPENSATION INSURANCE	113,100
GENERAL - PUBLIC SAFETY	01-360-5610	EQUIPMENT MAINTENANCE	12,000
GENERAL - PUBLIC SAFETY	01-360-5611	RADIO MAINTENANCE	1,000
GENERAL - PUBLIC SAFETY	01-360-5700	OFFICE SUPPLIES	6,000
GENERAL - PUBLIC SAFETY	01-360-5710	OPERATING SUPPLIES	9,000
GENERAL - PUBLIC SAFETY	01-360-5740	RANGE SUPPLIES	10,000
GENERAL - PUBLIC SAFETY	01-360-5741	CLOTHING	26,000

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Fund	GL Acct #	Description		
GENERAL - PUBLIC SAFETY	01-360-5751	GASOLINE	50,000	
GENERAL - PUBLIC SAFETY	01-360-5820	PUBLICATIONS	1,060	
GENERAL - PUBLIC SAFETY	01-360-7022	POLICE - SMALL EQUIPMENT	21,000	
GENERAL - PUBLIC SAFETY	01-365-5981	DUI EXPENSE	20,000	
GENERAL - PUBLIC SAFETY	01-365-5982	NARCOTICS EXPENSE	1,000	
GENERAL - PUBLIC SAFETY	01-365-5983	SEIZED ASSET - EXPENSE	5,000	
DEPT 360/65		TOTAL PUBLIC SAFETY	\$	5,331,068
GENERAL - REIMB EXPENSES	01-370-4101	RETIREE HEALTH INSURANCE	\$	45,000
GENERAL - REIMB EXPENSES	01-370-5102	GRANT WRITER	18,000	
GENERAL - REIMB EXPENSES	01-370-5751	GASOLINE	7,500	
GENERAL - MISCELLANEOUS	01-380-5970	REFUNDS	1,000	
GENERAL - MISCELLANEOUS	01-380-5975	SALES TAX REBATE	160,000	
GENERAL - MISCELLANEOUS	01-380-5999	MISCELLANEOUS EXPENSE	1,500	
GENERAL - DEBT SERVICE	01-400-6000	PRINCIPAL	160,000	
GENERAL - DEBT SERVICE	01-400-6010	INTEREST	29,207	
GENERAL - CAPITAL OUTLAY	01-560-7020	EQUIPMENT - POLICE	5,900	
GENERAL 0- TRANSFERS	01-600-8090	INTERFUND TRANSFER OUT	55,000	
GENERAL		TOTAL OTHER	\$	483,107
GENERAL		FUND 01 EXPENSES	8,905,950	
GENERAL		FUND 01 NET	\$	(1,180,600)
FUND 11 - MOTOR FUEL TAX FUND				
MFT	11-100-3801	INTEREST INCOME - IL FUNDS	\$	28,000
MFT	11-110-3120	MOTOR FUEL TAX	678,700	
MFT		FUND 11 REVENUE	706,700	
MFT	11-500-7051	SIDEWALKS	268,000	
MFT		FUND 11 EXPENSES	268,000	
MFT		FUND 11 NET	\$	438,700
FUND 12 - PALATINE/MILWAUKEE TIF FUND				
TIF - Palatine/Milwaukee	12-100-3000	REAL ESTATE TAXES	\$	670,000
TIF - Palatine/Milwaukee	12-100-3800	INTEREST INCOME	3,000	
TIF - Pal/Milw		FUND 12 REVENUE	673,000	
TIF - Palatine/Milwaukee	12-300-5100	PROFESSIONAL SERVICES	5,000	
TIF - Palatine/Milwaukee	12-300-5101	AUDIT	2,100	
TIF - Palatine/Milwaukee	12-300-5102	FINANCIAL SERVICES	8,075	
TIF - Palatine/Milwaukee	12-500-7050	STREET RESURFACING	200,000	
TIF - Pal/Milw		FUND 12 EXPENSES	215,175	
TIF - Pal/Milw		FUND 12 NET	\$	457,825

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Fund	GL Acct #	Description	
FUND 13 - TOURISM FUND			
Tourism	13-100-3020	HOTEL TAXES	\$ 525,000
Tourism	13-100-3800	INTEREST INCOME	1,500
Tourism		FUND 13 REVENUE	526,500
Tourism	13-300-5101	AUDIT	1,100
Tourism	13-300-5102	FINANCIAL SERVICES	6,750
Tourism	13-300-5108	BEAUTIFICATION	59,000
Tourism	13-300-5310	MEMBERSHIPS	60,000
Tourism	13-300-5401	SERVICE CHARGE - GENERAL FUND	60,000
Tourism	13-300-5920	GRANT - HOTELS	168,700
Tourism	13-600-8090	INTERFUND TRANSFER OUT	168,700
Tourism		FUND 13 EXPENSES	524,250
Tourism		FUND 13 NET \$	2,250
FUND 16 - DEA FUND			
DEA	16-100-3551	POLICE REVENUE-TASK FORCE	-
DEA	16-100-3800	INTEREST INCOME	-
DEA		FUND 16 REVENUE	-
DEA	16-300-4011	OVERTIME-SWORN SERVICES	18,000
DEA	16-300-5100	PROFESSIONAL SERVICES	5,000
DEA	16-300-5310	MEMBERSHIP	4,000
DEA	16-300-5330	TRAINING	6,000
DEA	16-300-5610	EQUIPMENT MAINTENANCE	30,000
DEA	16-300-5710	OPERATING SUPPLIES	9,000
DEA	16-300-5720	POLICE EQUIPMENT	3,500
DEA	16-500-7020	EQUIPMENT - CAPITAL	60,000
DEA		FUND 16 EXPENSES	135,500
DEA		FUND 16 NET \$	(135,500)
FUND 17 - SOLID WASTE FUND			
Solid Waste	17-100-3355	SOLID WASTE FEES	\$ 463,200
Solid Waste	17-100-3800	INTEREST INCOME	2,000
Solid Waste		FUND 17 REVENUE	465,200
Solid Waste	17-300-5401	SERVICE CHARGE - GENERAL FUND	100,000
Solid Waste	17-300-5420	SWANCC CHARGES	390,000
Solid Waste		FUND 17 EXPENSES	490,000
Solid Waste		FUND 17 NET \$	(24,800)

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Fund	GL Acct #	Description	
FUND 18 - PALATINE ROAD TIF FUND			
TIF - Palatine Rd	18-100-3000	REAL ESTATE TAXES	\$ 100,000
TIF - Palatine Rd	18-100-3800	INTEREST INCOME	200
	TIF - Pal Rd	FUND 18 REVENUE	100,200
TIF - Palatine Rd	18-300-5100	PROFESSIONAL SERVICES	4,000
TIF - Palatine Rd	18-300-5101	AUDIT	2,100
TIF - Palatine Rd	18-300-5102	FINANCIAL SERVICES	8,075
	TIF - Pal Rd	FUND 18 EXPENSES	14,175
	TIF - Pal Rd	FUND 18 NET \$	86,025
FUND 21 - SSA #1 FUND			
SSA #1	21-100-3000	REAL ESTATE TAXES	-
SSA #1	21-100-3800	INTEREST INCOME	-
	SSA #1	FUND 21 REVENUE	-
SSA #1	21-300-5100	PROFESSIONAL SERVICES	-
SSA #1	21-300-8090	INTERFUND TRANSFER OUT	-
	SSA #1	FUND 21 EXPENSES	-
	SSA #1	FUND 21 NET	-
FUND 22 - SSA #2 FUND			
SSA #2	22-100-3000	REAL ESTATE TAXES	-
SSA #2	22-100-3800	INTEREST INCOME	-
	SSA #2	FUND 22 REVENUE	-
SSA #2	22-300-5100	PROFESSIONAL SERVICES	29,000
	SSA #2	FUND 22 EXPENSES	29,000
	SSA #2	FUND 22 NET \$	(29,000)
FUND 23 - SSA #3 FUND			
SSA #3	23-100-3000	REAL ESTATE TAXES	-
SSA #3	23-100-3800	INTEREST INCOME	-
	SSA #3	FUND 23 REVENUE	-
SSA #3	23-300-5100	PROFESSIONAL SERVICES	320,000
	SSA #3	FUND 23 EXPENSES	320,000
	SSA #3	FUND 23 NET \$	(320,000)

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Fund	GL Acct #	Description		
FUND 24 - SSA #4 FUND				
SSA #4	24-100-3000	REAL ESTATE TAXES	-	
SSA #4	24-100-3800	INTEREST INCOME	-	
	SSA #4	FUND 24 REVENUE	-	
SSA #4	24-300-5100	PROFESSIONAL SERVICES	29,000	
	SSA #4	FUND 24 EXPENSES	29,000	
	SSA #4	FUND 24 NET \$	(29,000)	
FUND 25 - SSA #5 FUND				
SSA #5	25-100-3000	REAL ESTATE TAXES	\$ 25,000	
SSA #5	25-100-3800	INTEREST INCOME	500	
	SSA #5	FUND 25 REVENUE	25,500	
SSA #5	25-300-5050	SYSTEM MAINTENANCE	6,000	
SSA #5	25-300-5100	PROFESSIONAL SERVICES	10,000	
SSA #5	25-300-5500	LIABILITY INSURANCE	1,000	
	SSA #5	FUND 25 EXPENSES	17,000	
	SSA #5	FUND 25 NET \$	8,500	
FUND 28 - SSA #8 FUND				
SSA #8	28-100-3000	REAL ESTATE TAXES	\$ 132,000	
SSA #8	28-100-3800	INTEREST INCOME	1,000	
	SSA #8	FUND 28 REVENUE	133,000	
SSA #8	28-300-5100	PROFESSIONAL SERVICES	8,000	
SSA #8	28-300-5500	LIABILITY INSURANCE	1,150	
SSA #8	28-300-5710	OPERATING SUPPLIES	1,000	
SSA #8	28-300-7020	EQUIPMENT	5,000	
	SSA #8	FUND 28 EXPENSE	15,150	
	SSA #8	FUND 28 NET \$	117,850	
FUND 30 - CAPITAL PROJECTS FUND				
Capital Improvement	30-115-3200	GRANT REVENUE	-	
Capital Improvement	30-200-3990	INTERFUND TRANSFER IN	-	
	CIP	FUND 30 REVENUE	-	
Capital Improvement	30-550-7020	EQUIPMENT - PW	\$ 112,000	
Capital Improvement	30-550-7050	STREET RESURFACING	289,000	
Capital Improvement	30-550-7060	SIDEWALKS	55,000	
Capital Improvement	30-550-7063	DRAINAGE IMPROVEMENTS	241,000	
	Capital	FUND 30 EXPENSE	697,000	
	Capital	FUND 30 NET \$	(697,000)	

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Fund	GL Acct #	Description		
FUND 41 ROAD CONSTRUCTION DEBT FUND				
Road Constr Debt	41-100-3000	REAL ESTATE TAXES	\$	1,309,000
Road Constr Debt	41-100-3800	INTEREST INCOME		5,000
	Rd Constr Debt		FUND 41 REVENUE	1,314,000
Road Constr Debt	41-300-5101	AUDIT & ACCTG		1,500
Road Constr Debt	41-300-5430	BANK FEES		1,000
Road Constr Debt	41-400-6000	PRINCIPAL		1,080,000
Road Constr Debt	41-400-6010	INTEREST		229,360
	Rd Constr Debt		FUND 41 EXPENSES	1,311,860
	Rd Constr Debt		FUND 41 NET \$	2,140
FUND 46 - SSA #6 DEBT FUND				
SSA #6 Debt	46-100-3000	REAL ESTATE TAXES	\$	212,000
SSA #6 Debt	46-100-3800	INTEREST INCOME		500
	SSA #6		FUND 46 REVENUE	212,500
SSA #6 Debt	46-400-6000	PRINCIPAL		160,000
SSA #6 Debt	46-400-6010	INTEREST		52,490
	SSA #6		FUND 46 EXPENSES	212,490
	SSA #6		FUND 46 NET \$	10
FUND 51 - WATER FUND				
Water	51-100-3800	INTEREST INCOME	\$	25,000
Water	51-100-3880	WATER SALES		264,000
Water	51-100-3881	WATER DELIVERY CHARGE		395,000
Water	51-100-3882	WATER INFRASTRUCTURE RESERVE		150,000
Water	51-100-3883	WATER DEBT RETIREMENT CHARGE		76,000
Water	51-100-3885	PENALTY		2,500
	Water		FUND 51 REVENUE	912,500
Water	51-300-4000	WAGES		83,000
Water	51-300-4010	OVERTIME		10,000
Water	51-300-4100	HEALTH INSURANCE		29,000
Water	51-300-4110	LIFE INSURANCE		150
Water	51-300-4200	SOCIAL SECURITY		5,800
Water	51-300-4210	MEDICARE		1,350
Water	51-300-4220	IMRF		13,500
Water	51-300-5000	BUILDING MAINTENANCE		6,000
Water	51-300-5050	SYSTEM MAINTENANCE		46,000
Water	51-300-5100	PROFESSIONAL SERVICES		50,000

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Fund	GL Acct #	Description	
Water	51-300-5101	AUDIT	4,100
Water	51-300-5102	FINANCIAL SERVICES	43,000
Water	51-300-5200	POSTAGE	3,200
Water	51-300-5221	PRINTING	400
Water	51-300-5310	MEMBERSHIPS	1,500
Water	51-300-5330	TRAINING	4,500
Water	51-300-5410	UTILITIES	15,000
Water	51-300-5412	WATER	263,000
Water	51-300-5430	CREDIT CARD & BANK CHARGES	15,000
Water	51-300-5500	LIABILITY INSURANCE	26,000
Water	51-300-5530	WORKERS COMPENSATION INSURANCE	2,900
Water	51-300-5634	STONE AND CONCRETE	4,000
Water	51-300-5661	METERS	2,500
Water	51-300-5750	CHEMICALS	500
Water	51-300-5751	GASOLINE	1,000
Water	51-300-5970	REFUNDS	5,000
Water	51-400-6000	PRINCIPAL	60,000
Water	51-400-6010	INTEREST	16,390
Water	51-500-7020	EQUIPMENT	10,000
Water	51-600-8000	DEPRECIATION	140,000
Water		FUND 51 EXPENSES	862,790
Water		FUND 51 NET \$	49,710

FUND 52 - PARKING FUND			
Parking	52-100-3330	PARKING FEES	\$ 65,000
Parking	52-200-3990	INTERFUND TRANSFER IN	55,000
Parking		FUND 52 REVENUE	120,000
Parking	52-300-4001	ALLOCATED WAGES & BENEFITS	45,000
Parking	52-300-5100	PROFESSIONAL SERVICES	5,000
Parking	52-300-5410	UTILITIES	7,500
Parking	52-300-5500	LIABILITY INSURANCE	9,000
Parking	52-300-5511	FACILITY RENT	18,000
Parking	52-300-5632	ICE CONTROL MAINTENANCE	2,000
Parking	52-300-5710	OPERATING SUPPLIES	1,000
Parking	52-300-5970	REFUNDS	250
Parking	52-600-8000	DEPRECIATION	32,000
Parking		FUND 52 EXPENSES	119,750
Parking		FUND 52 NET \$	250

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Fund	GL Acct #	Description		
FUND 53 - SEWER FUND				
Sewer	53-100-3884	SANITARY SEWER CHARGES	\$	800,000
Sewer	53-100-3885	PENALTY		7,500
	Sewer		FUND 53 REVENUE	807,500
Sewer	53-300-4000	WAGES		62,000
Sewer	53-300-4100	HEALTH INSURANCE		10,000
Sewer	53-300-4110	LIFE INSURANCE		150
Sewer	53-300-4200	SOCIAL SECURITY		4,000
Sewer	53-300-4210	MEDICARE		900
Sewer	53-300-4220	IMRF		9,200
Sewer	53-300-5050	SYSTEM MAINTENANCE		50,000
Sewer	53-300-5100	PROFESSIONAL SERVICES		40,000
Sewer	53-300-5101	AUDIT		4,100
Sewer	53-300-5102	FINANCIAL SERVICES		43,000
Sewer	53-300-5200	POSTAGE		1,500
Sewer	53-300-5221	PRINTING		1,500
Sewer	53-300-5330	TRAINING		2,000
Sewer	53-300-5500	LIABILITY INSURANCE		51,000
Sewer	53-300-5530	WORKER'S COMP INSURANCE		725
Sewer	53-500-7051	SYSTEM IMPROVEMENTS		482,525
	Sewer		FUND 53 EXPENSES	762,600
	Sewer		FUND 53 NET \$	44,900
FUND 71 - POLICE PENSION FUND				
Police Pension	71-100-3000	REAL ESTATE TAXES	\$	396,326
Police Pension	71-100-3800	INTEREST INCOME		150,000
Police Pension	71-100-3801	NET APPRECIATION - FV INV		250,000
Police Pension	71-100-3860	CITY CONTRIBUTION		658,882
Police Pension	71-100-3861	EMPLOYEE CONTRIBUTION		240,000
	Police Pension		FUND 71 REVENUE	1,695,208
Police Pension	71-300-4232	DISABILITY BENEFITS		132,000
Police Pension	71-300-4233	PENSION PAYMENTS		947,000
Police Pension	71-300-5101	AUDIT		2,600
Police Pension	71-300-5102	ADMINISTRATION		45,000
Police Pension	71-300-5107	INVESTMENT EXPENSE		25,000
	Police Pension		FUND 71 EXPENSES	1,151,600
	Police Pension		FUND 71 NET	543,608
TOTAL CITY OF PROSPECT HEIGHTS - ALL FUNDS \$				(664,132)

CITY OF PROSPECT HEIGHTS, ILLINOIS)
COUNTY OF COOK)

City Finance Director Certification

The Finance Director has prepared the attached Fiscal Year 2020-2021 Annual Budget for the City of Prospect Heights and hereby certifies that the estimated revenues/expenditures projected for Fiscal Year 2020-2021 are contained within the approved budget. I do hereby certify the estimated revenues/expenditures contained within FY2020-21 of City of Prospect Heights Annual budget to be a true estimate of revenues/expenditures for FY 2020-2021. Signed and certified this ____ Day of April, 2020.

By: _____
Cheri Graefen, Finance Director
City of Prospect Heights, Illinois

CITY OF PROSPECT HEIGHTS, ILLINOIS)
COUNTY OF COOK)

City Clerk's Certification

The Office of the Clerk is the keeper of the records, papers and ordinances of the City of Prospect Heights, Illinois. I hereby certify that Karen Schultheis is the appointed Deputy City Clerk of the City of Prospect Heights, county of Cook, State of Illinois. The Deputy Clerk has been authorized by the City Clerk to certify documents, sign any document and affix the city seal in the absence of the Clerk from City Hall.

In witness whereof, I do hereby set my hand and affix the corporate seal of the City of Prospect Heights on the ____ Day of April, 2020.

By: _____
Karen Schultheis, Deputy City Clerk
City of Prospect Heights, Illinois

OFFICIAL SEAL



To: Honorable Mayor Nicholas J. Helmer and Members of the City

Council From: Cheri Graefen, Finance Director

Date: April 8, 2020

Re: Ordinance O-20-11 - Water Rates

Background:

The City reviews its water rates on an annual basis. The proposed water rates are based upon the Water Study conducted in 2012/2013, actual debt costs divided by the number of users, water costs billed by Illinois American Water based upon prior year water consumption and forecasted capital improvements and operating needs.

Analysis:

There are four component costs that combine in determining the annual water rate. Analysis of these components is as follows:

- Delivery - increased due to the variable expenses increasing.
- Debt Service Charges – based upon current debt service requirements
- Infrastructure - based upon forecasted capital improvement and operating needs.
- Water sales - based upon the water study rates and previous year consumption costs.

<u>Water rate comparison</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
Delivery	\$28.31	\$29.27	\$30.17
Debt Service	11.47	11.47	11.47
Infrastructure	5.82	5.82	5.84
Water sales (per 1000 gals)	<u>6.51</u>	<u>6.51</u>	<u>6.51</u>
Total	\$52.11	\$53.07	\$53.99

Recommendation:

Based on the above analysis, Staff recommends the City's water rate be increased by 1.7% from \$53.07 in FY19-20 to \$53.99 for FY20-21.

ORDINANCE NO. 0-20-11

AN ORDINANCE AMENDING ORDINANCE NO. 0-19-11

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: Title 1, Chapter 7, Section 15. I Water Rates of the City Code is hereby amended as follows:

I. Water Rates

Each and every business or residential dwelling unit utilizing the City's water distribution system shall be considered a facility. Any facility having connection with the City's distribution system that may hereafter be constructed and used in connection with the distribution system shall pay the following rates per month:

	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Water Supply Charge per 1,000 Gallons	\$ 6.51	\$ 6.51
Monthly Customer Delivery Charge	\$ 29.27	\$ 30.17
Monthly Infrastructure Reserve charge	\$ 11.47	\$ 11.47
Monthly Debt Service Charge	\$ 5.82	\$ 5.84

Supply charges by the city water supplier will be based on actual billed charges to the City and will be determined on an annual basis.

Water Rate effective date shall be May 1, 2020.

SECTION TWO: This ordinance shall be in full force and effect upon its passage, approval. And publication in pamphlet form and posting as prescribed by law.

AYES:

NAYS:

ABSENT:

PASSED this _____ day of April, 2020.

APPROVED this _____ day of April, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form _____, 2020.

ORDINANCE NO. O-20-12
An Ordinance Amending the Pay Plan

WHEREAS, pursuant to Section 1-7-1 of the Prospect Heights City Code, as amended, the City Council shall from time to time adopt an ordinance which sets forth the title of each employee position in the City, the number of authorized positions in each title and the salary range for every employment position in the City and such other information about each title or position as it deems necessary;

WHEREAS, the Mayor and City Council find it necessary and convenient to amend the pay plan as set forth on Exhibit A to this ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION 1. The Authorized Positions and Pay Plan ("Pay Plan"), attached as Exhibit A to this ordinance, is hereby approved and incorporated into this ordinance in full.

SECTION 2. The City Administrator is authorized and directed to implement the Pay Plan.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED and APPROVED this _____ day of April, 2020.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: April _____, 2020

EXHIBIT A

Authorized Positions and Pay Plan

Department	Title	Authorized Positions	Salary Range Low – Mid – High
Building & Development	Building & Development Director	1	\$89,610 – \$110,725 – \$131,840 <u>\$92,074 - \$113,770 - \$135,466</u>
Building & Development	Code Enforcement Officer	1	\$43,775 – \$60,255 – \$76,735 <u>\$44,979 - \$61,912 - \$78,845</u>
Building & Development	Assistant Director	1	\$63,345 – \$73,645 – \$84,460 <u>\$65,087 - \$75,670 - \$86,783</u>
Building & Development	Health Inspector	0	Services currently provided by contractor.
Building & Development	Plumbing Inspector	0	Services currently provided by contractor.
Building & Development	Electrical Inspector	0	Services currently provided by contractor.
Building & Development	Building Inspector/Plan Examiner	0	\$57,680 – \$71,070 – \$78,795 Vacant and Not Funded
Building & Development	Building and Development Administrative Assistant / Permit Coordinator	1	\$42,230 – \$55,105 – \$68,495 <u>\$43,391 - \$56,620 - \$70,379</u>
Building & Development	Scanning Intern	1	\$10.60 – \$13.20 – \$15.80/hr <u>\$10.89 - \$13.56 - \$16.23/hr</u>
Administration	City Administrator	1	Set by Action of the City Council

Department	Title	Authorized Positions	Salary Range Low – Mid – High
Administration	Assistant City Administrator	1	\$71,500 – \$83,500 – \$95,000 <u>\$73,466 - \$85,796 - \$97,613</u>
Administration	Assistant to the City Administrator	0	\$63,345 – \$75,705 – \$89,610 Vacant and Not Funded
Administration	Deputy Clerk	1 Part-Time	\$21.20 – \$27.30 – \$33.50/hr <u>\$21.78 - \$28.05 - \$34.42/hr</u>
Administration	Administrative Assistant	1	\$42,230 – \$55,105 – \$68,495 <u>\$43,391 - \$56,620 - \$70,379</u>
Administration	Finance Director	1	Services currently provided by contractor.
Administration	Assistant Finance Director	1	Services currently provided by contractor.
Administration	Senior Financial Analyst	1	Services currently provided by contractor.
Administration	Digital Communications Technician	1 Part-Time	\$19.10 – \$25.30 – \$31.50/hr <u>\$40,821 - \$54,071 - \$67,321</u>
Administration (NRC)	Intern	1	\$10.25 - \$10.60/hr
Administration	Intern	0	\$10.60 - \$13.20 - \$15.80/hr
Police	Police Chief	1	\$121,540 – \$136,990 – \$162,740 <u>\$124,882 - \$140,757 - \$167,215</u>

Department	Title	Authorized Positions	Salary Range Low – Mid – High
Police	Deputy Chief	1	\$116,133 – \$129,265 – \$142,140 <u>\$119,327 - \$132,820 - \$146,049</u>
Police	Sergeants	5	Compensation Under Collective Bargaining Agreement
Police	Patrolman(Officers)	16	Compensation Under Collective Bargaining Agreement
Police	Patrolman Part Time	5	Compensation Under Collective Bargaining Agreement
Police	Records Supervisor	1	\$57,989 – \$71,173 – \$84,460 <u>\$59,584 - \$73,130 - \$86,783</u>
Police	Desk Officers/Records Clerk	2	\$42,230 – \$55,414 – \$68,598 <u>\$43,391 - \$56,938 - \$70,484</u>
Police	Police Liaison	1	\$47,483 – \$60,667 – \$73,851 <u>\$48,789 - \$62,335 - \$75,882</u>
Police	Part Time Desk Officers	4	\$15.80 – \$18.60 – \$21.20/hr <u>\$16.23 - \$19.11 - \$21.78/hr</u>
Police	Technical Assistant	1	\$26.30 – 28.90 – \$31.20/hr <u>\$27.02 - \$29.69 - \$32.06/hr</u>
Police	Crossing guards	4 Part-Time	\$23.20 – \$27.30 – \$31.50/hr <u>\$23.84 - \$28.05 - \$32.37/hr</u>
Police	Relief Guards	3 Part-Time	\$23.20 – \$27.30 – \$31.50/hr <u>\$23.84 - \$28.05 - \$32.37/hr</u>

Department	Title	Authorized Positions	Salary Range Low – Mid – High
Police	Social Workers	0	Services currently provided by contractor.
Public Works	Public Works Director	1	\$89,610 – \$110,725 – \$131,840 <u>\$92,074 - \$113,770 - \$135,466</u>
Public Works	Public Works Superintendent	0	\$87,000 – \$107,500 – \$128,000 Vacant and Not Funded
Public Works	Foreman	0	Compensation Under Collective Bargaining Agreement
Public Works	Crew Leader	1	Compensation Under Collective Bargaining Agreement
Public Works	Maintenance Worker	3	Compensation Under Collective Bargaining Agreement
Public Works	Mechanic	1	Compensation Under Collective Bargaining Agreement
Public Works	Water Operator	1	Compensation Under Collective Bargaining Agreement
Public Works	Seasonal Staff	2	\$10.60 – \$15.80/hr <u>\$10.89 - \$16.23/hr</u>

4/13/2020

Checks

General Fund	\$	150,394.56
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		1,683.90
Tourism District		895.86
Development Fund		-
Drug Enforcement Agency Fund		4,736.17
Solid Waste Fund		-
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		75.00
Special Service Area #8 - Levee Wall #37		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		11,340.37
Palatine Road Tax Increment Financing		549.90
Road Construction		-
Road Construction Debt		-
Water Fund		10,155.36
Parking Fund		395.55
Sanitary Sewer Fund		66,805.52
Road/Building Bond Escrow		555.00
TOTAL	\$	247,587.19

Wire Payments

3/27/20 PAYROLL		160,611.51
MAR ILLINOIS MUNICIPAL RETIREMENT FUND		21,430.60
	\$	429,629.30

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADAM BIONDO	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	01-350-4010	10.00	.00	
Total ADAM BIONDO:					10.00	.00	
ADVANTAGE MARKETING GRO	36316	WINTER 20 NEWSLETTERS	03/02/2020	01-320-5221	1,920.00	.00	
ADVANTAGE MARKETING GRO	36316-P-2	CENSUS POSTAGE	03/12/2020	01-310-5950	1,509.09	.00	
ADVANTAGE MARKETING GRO	36445	CENSUS POSTER	03/02/2020	01-310-5950	110.00	.00	
Total ADVANTAGE MARKETING GROUP LTD:					3,539.09	.00	
AKERMAN LLP	9549412	LABOR OFFICER REGISTRATIO	03/23/2020	01-324-5123	726.00	.00	
Total AKERMAN LLP:					726.00	.00	
AMERICAN UNDERGROUND	9111	2020 SEWER TELEVISIONING	01/21/2020	53-500-7051	27,092.57	.00	
Total AMERICAN UNDERGROUND:					27,092.57	.00	
ARLINGTON HEIGHTS FORD IN	891749	SQUAD parts 606 motor mount	03/16/2020	01-350-5020	58.37	.00	
Total ARLINGTON HEIGHTS FORD INC.:					58.37	.00	
ATLAS BOBCAT LLC	BH1301	SWEEPER PARTS	03/05/2020	01-350-5610	485.28	.00	
Total ATLAS BOBCAT LLC:					485.28	.00	
BARANSKI HAMMER MORETTA	10/02/19	PW ROOFARCHITEURAL	10/02/2019	01-350-7011	6,400.00	.00	
Total BARANSKI HAMMER MORETTA & SHEEHY:					6,400.00	.00	
BRISTOL HOSE & FITTING	1207102	asphalt roller maintenance	03/31/2020	01-350-5610	132.26	.00	
Total BRISTOL HOSE & FITTING:					132.26	.00	
BRIT SPECIALTY CLAIMS	03/26/20	refund for ins reimb pmy	03/26/2020	01-155-3730	1,150.46	.00	
Total BRIT SPECIALTY CLAIMS:					1,150.46	.00	
CANON FINANCIAL SERVICES	21283365	APR 20 BUILDING COPIER	04/02/2020	01-340-7020	181.09	.00	
Total CANON FINANCIAL SERVICES:					181.09	.00	
CARDMEMBER SERVICE	03/19/20	pETCO RETURN	03/19/2020	01-360-5141	16.43-	.00	
CARDMEMBER SERVICE	03/19/20	RETURN FRAME FOR PAINTING	03/19/2020	01-360-5700	53.98-	.00	
CARDMEMBER SERVICE	03/19/20	INTOXIMETERS RETURN	03/19/2020	01-365-5981	205.25-	.00	
CARDMEMBER SERVICE	03/19/20	LOCK FOR GUN LOCKER	03/19/2020	01-360-7022	20.44	.00	
CARDMEMBER SERVICE	03/19/20	CALCULATOR FOR RECORDS	03/19/2020	01-360-5700	55.46	.00	
CARDMEMBER SERVICE	03/19/20	BAGELS FOR HELPING AT POLI	03/19/2020	01-360-5710	36.27	.00	
CARDMEMBER SERVICE	03/19/20	INIA DRUG CONFERENCE	03/19/2020	16-300-5330	425.00	.00	
CARDMEMBER SERVICE	03/19/20	BANE'S FOOD	03/19/2020	01-360-5141	85.26	.00	
CARDMEMBER SERVICE	03/19/20	APPRECIATION OF PRODUCIN	03/19/2020	01-360-5710	50.00	.00	
CARDMEMBER SERVICE	03/19/20	EXAM GLOVES	03/19/2020	01-360-5990	207.90	.00	
CARDMEMBER SERVICE	03/19/20	EXAM GLOVES	03/19/2020	01-360-5990	198.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CARDMEMBER SERVICE	03/19/20	CHAIRS OR LUNCHROOM	03/19/2020	01-360-5710	624.42	.00	
CARDMEMBER SERVICE	03/19/20	POLICE COMMISSIONER'S PHOT	03/19/2020	01-360-5700	44.12	.00	
CARDMEMBER SERVICE	03/19/20	DOG TRAINING	03/19/2020	01-360-5330	174.00	.00	
CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	01-360-5990	65.34	.00	
CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	01-360-5990	22.97	.00	
CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	01-360-5990	7.73	.00	
CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	01-360-5990	6.35	.00	
CARDMEMBER SERVICE	03/19/20	PD COMCAST	03/19/2020	01-320-5410	284.66	.00	
CARDMEMBER SERVICE	03/19/20	CENSUS STENCILS	03/19/2020	01-310-5950	223.89	.00	
CARDMEMBER SERVICE	03/19/20	DATA PW COMCAST	03/19/2020	01-350-5410	243.35	.00	
CARDMEMBER SERVICE	03/19/20	ILLINOIS MUNICIPAL LEAGUE M	03/19/2020	01-310-5300	1,500.00	.00	
CARDMEMBER SERVICE	03/19/20	COFFEE CH	03/19/2020	01-320-5700	79.61	.00	
CARDMEMBER SERVICE	03/19/20	COFFEE PD	03/19/2020	01-350-5700	48.68	.00	
CARDMEMBER SERVICE	03/19/20	COFFEE PW	03/19/2020	01-360-5700	36.99	.00	
CARDMEMBER SERVICE	03/19/20	METRA COMCAST	03/19/2020	52-300-5410	153.35	.00	
CARDMEMBER SERVICE	03/19/20	PW COMCAST DATA	03/19/2020	01-350-5410	8.68	.00	
CARDMEMBER SERVICE	03/19/20	CH SERVICE COMCAST	03/19/2020	01-320-5410	258.35	.00	
CARDMEMBER SERVICE	03/19/20	SCADA 2/28-3/27	03/19/2020	51-300-5410	157.90	.00	
CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	01-310-5960	437.80	.00	
CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	01-310-5960	52.20	.00	
CARDMEMBER SERVICE	03/19/20	NRC PINK FLAGS	03/19/2020	01-310-5960	30.98	.00	
CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	01-310-5960	841.74	.00	
CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	01-310-5960	218.55	.00	
CARDMEMBER SERVICE	03/19/20	AV SUPPLY	03/19/2020	01-310-7020	67.89	.00	
CARDMEMBER SERVICE	03/19/20	AUTO TOOLS	03/19/2020	01-350-5020	217.89	.00	
CARDMEMBER SERVICE	03/19/20	AV SUPPLY	03/19/2020	01-310-7020	18.97	.00	
CARDMEMBER SERVICE	03/19/20	TRAINING FOOD EXPENSE	03/19/2020	01-350-5330	12.26	.00	
CARDMEMBER SERVICE	03/19/20	TRAINING FUEL EXPENSE	03/19/2020	01-350-5330	34.51	.00	
CARDMEMBER SERVICE	03/19/20	TRAINING HOTEL	03/19/2020	01-350-5330	112.32	.00	
CARDMEMBER SERVICE	03/19/20	OUTSIDE LIGHT	03/19/2020	01-350-5710	185.38	.00	
CARDMEMBER SERVICE	03/19/20	SAFETY EQUIPMENT	03/19/2020	01-350-7023	119.92	.00	
CARDMEMBER SERVICE	03/19/20	SAFETY SIGNS	03/19/2020	01-350-7023	29.99	.00	
CARDMEMBER SERVICE	03/19/20	BUILDING SUPPLY	03/19/2020	01-350-5710	35.96	.00	
CARDMEMBER SERVICE	03/19/20	FIRST AID KITS	03/19/2020	01-350-5710	135.92	.00	
CARDMEMBER SERVICE	03/19/20	SAFETY EQUIPMENT	03/19/2020	01-350-7023	55.66	.00	
CARDMEMBER SERVICE	03/19/20	VEHICLE LIGHTS	03/19/2020	01-350-5020	704.94	.00	
CARDMEMBER SERVICE	03/19/20	LATE FEE	03/19/2020	01-320-5430	39.00	.00	
CARDMEMBER SERVICE	03/19/20	FREIGN TRANSACTION FEE ED	03/19/2020	01-320-5430	3.48	.00	
Total CARDMEMBER SERVICE:					8,098.42	.00	
CHICAGO PARTS AND SOUND L	1-0133907	CONTROL ARM SQUAD	03/09/2020	01-350-5020	153.60	.00	
CHICAGO PARTS AND SOUND L	1-0135822	suspension parts 505	03/24/2020	01-350-5020	317.24	.00	
CHICAGO PARTS AND SOUND L	1-0135926	suspension parts 505	03/25/2020	01-350-5020	74.76	.00	
CHICAGO PARTS AND SOUND L	1-0136173	squad brakes 613	03/27/2020	01-350-5020	284.21	.00	
CHICAGO PARTS AND SOUND L	32-0016988	brake pads	03/24/2020	01-350-5020	55.67	.00	
Total CHICAGO PARTS AND SOUND LLC:					885.48	.00	
CIVILTECH ENGINEERING INC	48648	APPRAISAL-WILLOW/MWRD PR	03/26/2020	30-550-7064	3,500.00	.00	
Total CIVILTECH ENGINEERING INC:					3,500.00	.00	
COMPASS MINERALS AMERICA	611600	ROAD SALT	03/16/2020	01-350-5632	8,784.20	8,784.20	04/02/2020
COMPASS MINERALS AMERICA	612782	road salt	03/18/2020	01-350-5632	8,780.12	.00	
Total COMPASS MINERALS AMERICA:					17,564.32	8,784.20	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CORE & MAIN LP	M048011	WATER METERS	03/12/2020	51-300-5661	3,739.33	.00	
Total CORE & MAIN LP:					3,739.33	.00	
DE LAGE LANDEN FINANCIAL S	67331452	APR 20 CH COPIER	03/18/2020	01-320-5220	421.69	.00	
DE LAGE LANDEN FINANCIAL S	67332172	MAY 20 PD COPIER	03/18/2020	01-360-5220	1,376.59	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,798.28	.00	
DEKIND COMPUTER CONSULT	27986	MAY 20 COMP CONSULT/BACK	04/01/2020	01-320-5130	3,510.00	.00	
DEKIND COMPUTER CONSULT	28081	MAR 20 OVERAGE/TRIP CHARG	04/01/2020	01-320-5130	562.50	.00	
Total DEKIND COMPUTER CONSULTANTS:					4,072.50	.00	
DELTA DENTAL OF ILLINOIS	1332213	APR 20 RETIREE DENTAL	03/23/2020	01-370-4101	28.67	.00	
Total DELTA DENTAL OF ILLINOIS:					28.67	.00	
DES PLAINES MATERIAL & SUP	327374	TOP SOIL	07/15/2019	01-350-5650	9.75	.00	
DES PLAINES MATERIAL & SUP	355059	DUMP DIRT	03/18/2020	01-350-5421	99.00	.00	
DES PLAINES MATERIAL & SUP	355092	DUMP DIRT	03/18/2020	01-350-5421	108.90	.00	
DES PLAINES MATERIAL & SUP	355527	dump soil	03/24/2020	01-350-5421	186.40	.00	
DES PLAINES MATERIAL & SUP	355785	road gravel	03/26/2020	01-350-5634	77.50	.00	
DES PLAINES MATERIAL & SUP	356103	rock for pond ssa#5	03/30/2020	25-300-5050	75.00	.00	
Total DES PLAINES MATERIAL & SUPPLY:					556.55	.00	
FLEXSOURCE, LLC	20493	mar 20 fsa & hra fees	03/25/2020	01-320-5100	125.00	.00	
Total FLEXSOURCE, LLC:					125.00	.00	
FOOD & ALCOHOL SERVICE TR	2020-3	MAR 20 HEALTH INSPECTION	03/20/2020	01-340-5100	350.00	350.00	04/02/2020
Total FOOD & ALCOHOL SERVICE TRAINING INC:					350.00	350.00	
GALLS LLC	015240821	PD CLOTHING	03/12/2020	01-360-5741	53.94	.00	
Total GALLS LLC:					53.94	.00	
GANZIANO SEWER & WATER, I	1059	PHASE 1 SANITARY SEWER RE	04/07/2020	53-500-7051	31,882.50	.00	
Total GANZIANO SEWER & WATER, INC.:					31,882.50	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	01-320-5105	7,895.35	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	01-320-5107	200.60	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	01-320-5106	3,751.00	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	53-500-7051	3,836.00	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	30-550-7063	4,758.80	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	30-550-7049	1,674.00	.00	
GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	30-550-7050	1,407.57	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					23,523.32	.00	
HMO ILLINOIS	03/17/20	APRI 2020 HEALTH INSURANCE	03/17/2020	01-360-4100	7,248.84	.00	
Total HMO ILLINOIS:					7,248.84	.00	
HOME DEPOT CREDIT SERVIC	03/27/20	SHOP SUPPLY	03/27/2020	01-350-5710	312.10	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
HOME DEPOT CREDIT SERVIC	03/27/20	SQUAD PARTS	03/27/2020	01-350-5020	84.77	.00	
HOME DEPOT CREDIT SERVIC	03/27/20	SHOP SUPPLY	03/27/2020	01-350-5710	154.44	.00	
Total HOME DEPOT CREDIT SERVICES:					551.31	.00	
ILLINOIS SECRETARY OF STAT	04/06/20	plate renewal	04/06/2020	01-360-5321	151.00	151.00	04/06/2020
Total ILLINOIS SECRETARY OF STATE:					151.00	151.00	
ILLINOIS-AMERICAN WATER C	03/31/20-5667	401 Piper Ln 3/31-4/30/20	03/31/2020	01-320-5410	85.46	.00	
ILLINOIS-AMERICAN WATER C	04/01/20-5309	700 N Milwaukee 2/29-3/31/20	04/01/2020	13-300-5108	172.98	.00	
ILLINOIS-AMERICAN WATER C	04/01/20-5316	1250 S River Rd 2/29-3/31/20	04/01/2020	13-300-5108	172.98	.00	
ILLINOIS-AMERICAN WATER C	04/01/20-5629	401 Piper Ln 2/29-3/31/20	04/01/2020	01-350-5411	234.53	.00	
Total ILLINOIS-AMERICAN WATER CO.:					665.95	.00	
INSTANT IMPRINTS OF ILLINOI	1516	SCREEN PRINTING CLOTHING	11/10/2019	01-360-5741	384.99	.00	
Total INSTANT IMPRINTS OF ILLINOIS:					384.99	.00	
IUOE LOCAL 150 ADMIN	#150 A 3/13/20	LOCAL 150 ADMIN DUES 03/13/	03/13/2020	01-000-2050	319.48	.00	
IUOE LOCAL 150 ADMIN	#150 A 3/27/20	LOCAL 150 ADMIN DUES 03/27/	03/27/2020	01-000-2050	326.88	.00	
Total IUOE LOCAL 150 ADMIN:					646.36	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 3/13/20	LOCAL 150 MEMBERSHIP DUES	03/13/2020	01-000-2050	72.00	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 3/27/20	LOCAL 150 MEMBERSHIP DUES	03/27/2020	01-000-2050	72.00	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					144.00	.00	
JASON OPIELA	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	01-350-4010	10.00	.00	
Total JASON OPIELA:					10.00	.00	
JEFFREY L BAUREIS	51	ELECTRICAL INSPECTIONS	03/22/2020	01-340-5100	1,376.00	.00	
Total JEFFREY L BAUREIS:					1,376.00	.00	
JG UNIFORMS INC	69536	PD CLOTHING	03/03/2020	01-360-5741	87.67	.00	
JG UNIFORMS INC	70008	PD CLOTHING	03/16/2020	01-360-5741	123.00	.00	
JG UNIFORMS INC	70131	PD CLOTHING	03/25/2020	01-360-5741	10.00	.00	
JG UNIFORMS INC	70188	PD CLOTHING	03/27/2020	01-360-5741	237.00	.00	
JG UNIFORMS INC	70281	PD CLOTHING	04/01/2020	01-360-5741	74.50	.00	
JG UNIFORMS INC	70316	PD CLOTHING	04/03/2020	01-360-5741	78.00	.00	
Total JG UNIFORMS INC:					610.17	.00	
JOE KRON	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	01-350-4010	10.00	.00	
Total JOE KRON:					10.00	.00	
JOSEPH CASSATA	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	01-350-4010	10.00	.00	
Total JOSEPH CASSATA:					10.00	.00	
JOURNAL & TOPICS NEWSPAP	183183	PZBA LEGAL NOTICE	04/01/2020	01-340-5222	276.69	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total JOURNAL & TOPICS NEWSPAPERS INC.:					276.69	.00	
LAPORT INC	227961	BUILDING SUPPLIES	03/18/2020	01-350-5710	1,176.52	.00	
Total LAPORT INC:					1,176.52	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	01-322-5102	14,297.40	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	12-300-5102	549.90	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	13-300-5102	549.90	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	18-300-5102	549.90	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	51-300-5102	3,024.45	.00	
LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	53-300-5102	3,024.45	.00	
Total LAUTERBACH & AMEN LLP:					21,996.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2020	MAR 2020 INVESTIGATION SER	03/31/2020	01-360-5100	393.52	.00	
Total LEXISNEXIS RISK SOLUTIONS:					393.52	.00	
LOGSDON OFFICE SUPPLY	1080553-001	COVID-19 EXAM GLOVES	03/16/2020	01-320-5990	10.10	.00	
LOGSDON OFFICE SUPPLY	1080553-002	COVID-19 EXAM GLOVES	03/31/2020	01-320-5990	32.32	.00	
Total LOGSDON OFFICE SUPPLY:					42.42	.00	
L-TRON CORPORATION	670036	2D IMAGING SCANNER	02/07/2020	16-500-7020	3,924.25	.00	
Total L-TRON CORPORATION:					3,924.25	.00	
MARK ROSCOE	03/23/20	HAND SANITIZERS	03/23/2020	01-350-7023	280.00	.00	
Total MARK ROSCOE:					280.00	.00	
MENARDS	53260	METRA ENTRY MATS	03/10/2020	01-350-5710	19.98	.00	
Total MENARDS:					19.98	.00	
METROPOLITAN ALLIANCE OF	#252 3/2020	MAP #252 DUES 03/20	03/13/2020	01-000-2052	608.00	.00	
METROPOLITAN ALLIANCE OF	#253 3/2020	MAP #253 DUES 03/20	03/13/2020	01-000-2052	152.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					760.00	.00	
METROPOLITAN INDUSTRIES I	INV015101	WATER SYSTEM DATA SERVIC	03/15/2020	51-300-5100	313.00	.00	
Total METROPOLITAN INDUSTRIES INC:					313.00	.00	
MICHAEL HOFFMANN	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	01-350-4010	10.00	.00	
Total MICHAEL HOFFMANN:					10.00	.00	
MICHAEL MEYERS	04/07/20	PD FOR 2 VEHICLE STICKERS	04/07/2020	01-120-3300	74.00	.00	
Total MICHAEL MEYERS:					74.00	.00	
MICHAEL PORZYCKI	04/07/20	PHONE REIMBURSEMENT	04/07/2020	01-340-5100	43.75	.00	
Total MICHAEL PORZYCKI:					43.75	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
MICHAL ZMOJDZIN	04/07/20	BOND REFUND	04/07/2020	72-000-2310	555.00	.00	
Total MICHAL ZMOJDZIN:					555.00	.00	
MID CENTRAL WATER WORKS	2020	2020 MEMBERSHIP RENEWAL	03/23/2020	51-300-5310	100.00	.00	
Total MID CENTRAL WATER WORKS ASSOC.:					100.00	.00	
MIDWEST WATER GROUP INC.	11137	test probes	03/24/2020	51-300-5050	315.45	.00	
Total MIDWEST WATER GROUP INC.:					315.45	.00	
MOE FUNDS	05/2020	PW MAY PREMIUMS	04/03/2020	01-350-4100	8,089.00	8,089.00	04/06/2020
MOE FUNDS	05/2020	PW MAY PREMIUMS	04/03/2020	51-300-4100	2,235.00	2,235.00	04/06/2020
Total MOE FUNDS:					10,324.00	10,324.00	
N H SCOTT & HANEKAMP FUNE	03/25/20	MEDICAL EXAMINER TRANSFE	03/25/2020	01-360-5100	300.00	.00	
Total N H SCOTT & HANEKAMP FUNERAL HOME:					300.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-272313	GREASE FOR BRAKE JOBS	03/10/2020	01-350-5020	21.84	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-272556	SQUAD PARTS	03/11/2020	01-350-5020	35.80	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-274940	SQUAD PARTS	03/23/2020	01-350-5020	45.70	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-275089	shop tool	03/23/2020	01-350-5730	77.99	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-275343	mower battery	03/25/2020	01-350-5610	46.99	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-275755	CREDIT FOR INV 275343	03/26/2020	01-350-5020	9.00-	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-275938	SQUAD PARTS	03/27/2020	01-350-5020	56.12	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-276193	SQUAD PARTS	03/30/2020	01-350-5020	16.64	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					292.08	.00	
NICOR GAS	03/24/20-2787	CH 02/24/20-03/24/20	03/24/2020	01-320-5410	394.59	.00	
NICOR GAS	03/25/20-0000	PW SERVICE 02/22/20-03/24/20	03/25/2020	01-320-5410	2,492.80	.00	
NICOR GAS	03/25/20-0000	wELL HOUSE 02/22/20-03/24/20	03/25/2020	51-300-5410	168.72	.00	
NICOR GAS	03/25/20-2024	METRA 02/22/20-03/24/20	03/25/2020	52-300-5410	242.20	.00	
NICOR GAS	03/25/20-9865	PD SERVICE 02/22/20-03/24/20	03/25/2020	01-320-5410	1,431.44	.00	
Total NICOR GAS:					4,729.75	.00	
NORTH EAST MULTI-REGIONAL	271618	ALCOHOL TRAINING SAVAS, BL	03/16/2020	01-360-5330	125.00	.00	
NORTH EAST MULTI-REGIONAL	271782	ARMORER SCHOOL O'CONNOR	03/29/2020	01-360-5330	225.00	.00	
Total NORTH EAST MULTI-REGIONAL TRAINING INC.:					350.00	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	01-340-4100	360.00	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	01-360-4100	2,420.00	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	01-370-4101	237.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					3,432.00	.00	
OFFICE DEPOT INC.	14357662	OFFICE SUPPLIES	03/31/2020	01-360-5700	1,044.27	.00	
Total OFFICE DEPOT INC.:					1,044.27	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
OSCAR LOPEZ	03/20/20	OVERPAID VEHICLE STICKER	03/20/2020	01-120-3300	74.00	.00	
Total OSCAR LOPEZ:					74.00	.00	
PEERLESS ENTERPRISES INC.	87789	PW FENSE	03/01/2020	01-350-5650	13,008.00	.00	
Total PEERLESS ENTERPRISES INC.:					13,008.00	.00	
PETER KAUFMANN	03/23/20	VEHICLE STICKER REFUND S/B	03/23/2020	01-120-3300	45.00	.00	
Total PETER KAUFMANN:					45.00	.00	
PITNEY BOWES	3103863383	MAR 20 PD POSTATE RENTAL	03/30/2020	01-360-5510	104.01	.00	
Total PITNEY BOWES:					104.01	.00	
POLICE LAW INSTITUTE	14123	ILLINOIS MONTHLY LEGAL UPD	04/01/2020	01-360-5330	2,660.00	.00	
Total POLICE LAW INSTITUTE:					2,660.00	.00	
PREISER PROFESSIONAL VET	156924	VET VISIT FOR K-9	03/31/2020	01-360-5141	189.55	.00	
Total PREISER PROFESSIONAL VETERINARY ENTER.:					189.55	.00	
PURCHASE POWER	03/24/20	CH POSTAGE	03/24/2020	01-320-5700	1.13	.00	
Total PURCHASE POWER:					1.13	.00	
RACEWAY CAR WASH	178	CAR WASH	03/07/2020	01-360-5321	99.00	.00	
Total RACEWAY CAR WASH:					99.00	.00	
RAY O'HERRON CO INC	2016708-IN	PD CLOTHING	03/19/2020	01-360-5741	73.10	.00	
RAY O'HERRON CO INC	2016710-IN	PD CLOTHING	03/17/2020	01-360-5741	49.99	.00	
RAY O'HERRON CO INC	2016712-IN	PD CLOTHING	03/19/2020	01-360-5741	323.99	.00	
RAY O'HERRON CO INC	2018577-IN	PD CLOTHING	03/25/2020	01-360-5741	14.98	.00	
RAY O'HERRON CO INC	2018578-IN	PD CLOTHING	03/25/2020	01-360-5741	90.95	.00	
RAY O'HERRON CO INC	2019218-IN	PD CLOTHING	03/30/2020	01-360-5710	319.97	.00	
RAY O'HERRON CO INC	2019975-CM	PD CLOTHING	04/01/2020	01-360-5741	35.99-	.00	
RAY O'HERRON CO INC	2020514-IN	PD CLOTHING	04/03/2020	01-360-5741	140.00	.00	
Total RAY O'HERRON CO INC:					976.99	.00	
READY PRESS LLC	83115	envelopes	03/25/2020	01-320-5221	238.00	.00	
Total READY PRESS LLC:					238.00	.00	
ROY'S TREE SERVICE	04/03/20	SEWER TREE REMOVAL	04/03/2020	01-350-5103	6,500.00	.00	
Total ROY'S TREE SERVICE:					6,500.00	.00	
RU2 SYSTEMS INC.	41528	SPEED DISPLAY	07/30/2019	01-360-5610	332.00	.00	
Total RU2 SYSTEMS INC.:					332.00	.00	
S D ENTERPRISES INC	04/02/20	MARCH 2020 SEWER INSPECTI	04/02/2020	53-300-5100	970.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total S D ENTERPRISES INC:					970.00	.00	
SIRCHIE FINGERPRINT LABOR	0440222-IN	GRIPLIFTERS	03/26/2020	16-300-5710	386.92	.00	
Total SIRCHIE FINGERPRINT LABORATORIES LLC:					386.92	.00	
SPRING-ALIGN OF PALATINE IN	114890	TRUCK BOLTS	03/26/2020	01-350-5020	40.82	.00	
Total SPRING-ALIGN OF PALATINE INC:					40.82	.00	
THOMPSON ELEVATOR INSPEC	20-0860	ELEVATOR INSPECTIONS	03/11/2020	01-340-5100	100.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					100.00	.00	
TRADE MARK PRODUCTS INC	788626	INK FOR OFFICE SEAL	03/23/2020	01-320-5700	23.15	.00	
Total TRADE MARK PRODUCTS INC:					23.15	.00	
TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	01-324-5120	15,045.00	.00	
TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	01-324-5120	2,259.00	.00	
TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	12-300-5100	1,134.00	.00	
Total TRESSLER LLP:					18,438.00	.00	
ULINE	118385430	RECLOSABLE BAGS	03/25/2020	01-360-7022	86.24	.00	
Total ULINE:					86.24	.00	
UNIFIRST CORPORATION	081 1464555	PW UNIFORMS AND RUGS	03/13/2020	01-350-5104	138.51	.00	
UNIFIRST CORPORATION	081 1466398	PW UNIFORMS	03/20/2020	01-350-5104	138.51	.00	
UNIFIRST CORPORATION	081 1468246	UNIFORMS & RUGS	03/27/2020	01-350-5104	138.51	.00	
Total UNIFIRST CORPORATION:					415.53	.00	
VERIZON WIRELESS	9850217086	2/11-3/10/20 PD CELL PHONES	03/10/2020	01-360-5610	1,482.39	.00	
VERIZON WIRELESS	9851106674	2/24-3/23/20 SCADA	03/23/2020	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					1,522.40	.00	
VILLAGE OF BUFFALO GROVE	03/18/20	SIGNS CITY HALL	03/18/2020	01-350-5721	90.32	.00	
VILLAGE OF BUFFALO GROVE	2020-0000000	CENSUS BANNERS	03/10/2020	01-310-5950	445.19	.00	
VILLAGE OF BUFFALO GROVE	2020-0000000	CH LOBBY CLOSED SIGN	03/18/2020	01-350-5721	90.32	.00	
Total VILLAGE OF BUFFALO GROVE:					625.83	.00	
WAREHOUSE DIRECT OFFICE	4609382-0	ROBBON FOR GRAND OPENIN	03/23/2020	01-320-5700	96.93	.00	
WAREHOUSE DIRECT OFFICE	4627018-0	TONER	03/25/2020	01-320-5700	132.75	.00	
WAREHOUSE DIRECT OFFICE	4627018-1	INK	03/26/2020	01-320-5700	113.92	.00	
WAREHOUSE DIRECT OFFICE	4628127-0	PW PERATING SUPPLIES	03/26/2020	01-350-5710	204.50	.00	
WAREHOUSE DIRECT OFFICE	4630584-0	OFFICE SUPPLIES	03/31/2020	01-320-5700	15.11	.00	
WAREHOUSE DIRECT OFFICE	4633183-0	CLIPBOARDS-MAYOR	04/02/2020	01-320-5710	15.89	.00	
WAREHOUSE DIRECT OFFICE	C4628127-0	CREDIT CLING WRAP	04/03/2020	01-320-5700	60.47-	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					518.63	.00	
WHEEL-INN BODY & MOTOR W	03/06/20	SQUAD 611 REPAIR	03/06/2020	01-350-5020	870.07	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total WHEEL-INN BODY & MOTOR WORKS,:					870.07	.00	
XTIVITY SOLUTIONS INC.	1641	FEB 20 PHONE BILL	03/19/2020	01-320-5410	847.19	.00	
Total XTIVITY SOLUTIONS INC.:					847.19	.00	
Grand Totals:					247,587.19	19,609.20	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 3/13/20	LOCAL 150 ADMIN DUES 03/13/	03/13/2020	319.48	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 3/27/20	LOCAL 150 ADMIN DUES 03/27/	03/27/2020	326.88	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 3/13/20	LOCAL 150 MEMBERSHIP DUES	03/13/2020	72.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 3/27/20	LOCAL 150 MEMBERSHIP DUES	03/27/2020	72.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#252 3/2020	MAP #252 DUES 03/20	03/13/2020	608.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 3/2020	MAP #253 DUES 03/20	03/13/2020	152.00	.00	
Total :					1,550.36	.00	
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	MICHAEL MEYERS	04/07/20	PD FOR 2 VEHICLE STICKERS	04/07/2020	74.00	.00	
01-120-3300 VEHICLE STICKERS	OSCAR LOPEZ	03/20/20	OVERPAID VEHICLE STICKER	03/20/2020	74.00	.00	
01-120-3300 VEHICLE STICKERS	PETER KAUFMANN	03/23/20	VEHICLE STICKER REFUND S/B	03/23/2020	45.00	.00	
Total LICENSES & FEES:					193.00	.00	
REIMBURSABLE INCOME							
01-155-3730 INSURANCE REIMBURS	BRIT SPECIALTY CLAIMS	03/26/20	refund for ins reimb pmy	03/26/2020	1,150.46	.00	
Total REIMBURSABLE INCOME:					1,150.46	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	CARDMEMBER SERVICE	03/19/20	ILLINOIS MUNICIPAL LEAGUE M	03/19/2020	1,500.00	.00	
01-310-5950 SPECIAL EVENTS	ADVANTAGE MARKETING GRO	36316-P-2	CENSUS POSTAGE	03/12/2020	1,509.09	.00	
01-310-5950 SPECIAL EVENTS	ADVANTAGE MARKETING GRO	36445	CENSUS POSTER	03/02/2020	110.00	.00	
01-310-5950 SPECIAL EVENTS	CARDMEMBER SERVICE	03/19/20	CENSUS STENCILS	03/19/2020	223.89	.00	
01-310-5950 SPECIAL EVENTS	VILLAGE OF BUFFALO GROVE	2020-0000000	CENSUS BANNERS	03/10/2020	445.19	.00	
01-310-5960 NRC OPERATIONS	CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	437.80	.00	
01-310-5960 NRC OPERATIONS	CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	52.20	.00	
01-310-5960 NRC OPERATIONS	CARDMEMBER SERVICE	03/19/20	NRC PINK FLAGS	03/19/2020	30.98	.00	
01-310-5960 NRC OPERATIONS	CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	841.74	.00	
01-310-5960 NRC OPERATIONS	CARDMEMBER SERVICE	03/19/20	NRC REQUEST TOOLS	03/19/2020	218.55	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	03/19/20	AV SUPPLY	03/19/2020	67.89	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	03/19/20	AV SUPPLY	03/19/2020	18.97	.00	
Total CITY COUNCIL & BOARDS:					5,456.30	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	181.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	20493	mar 20 fsa & hra fees	03/25/2020	125.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	7,895.35	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	3,751.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	200.60	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	27986	MAY 20 COMP CONSULT/BACK	04/01/2020	3,510.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	28081	MAR 20 OVERAGE/TRIP CHARG	04/01/2020	562.50	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	67331452	APR 20 CH COPIER	03/18/2020	421.69	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	36316	WINTER 20 NEWSLETTERS	03/02/2020	1,920.00	.00	
01-320-5221 PRINTING	READY PRESS LLC	83115	envelopes	03/25/2020	238.00	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	PD COMCAST	03/19/2020	284.66	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	CH SERVICE COMCAST	03/19/2020	258.35	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	03/31/20-5667	401 Piper Ln 3/31-4/30/20	03/31/2020	85.46	.00	
01-320-5410 UTILITIES	NICOR GAS	03/24/20-2787	CH 02/24/20-03/24/20	03/24/2020	394.59	.00	
01-320-5410 UTILITIES	NICOR GAS	03/25/20-0000	PW SERVICE 02/22/20-03/24/20	03/25/2020	2,492.80	.00	
01-320-5410 UTILITIES	NICOR GAS	03/25/20-9865	PD SERVICE 02/22/20-03/24/20	03/25/2020	1,431.44	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1641	FEB 20 PHONE BILL	03/19/2020	847.19	.00	
01-320-5430 CREDIT CARD & BANK C	CARDMEMBER SERVICE	03/19/20	LATE FEE	03/19/2020	39.00	.00	
01-320-5430 CREDIT CARD & BANK C	CARDMEMBER SERVICE	03/19/20	FREIGN TRANSACTION FEE ED	03/19/2020	3.48	.00	
01-320-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	COFFEE CH	03/19/2020	79.61	.00	
01-320-5700 OFFICE SUPPLIES	PURCHASE POWER	03/24/20	CH POSTAGE	03/24/2020	1.13	.00	
01-320-5700 OFFICE SUPPLIES	TRADE MARK PRODUCTS INC	788626	INK FOR OFFICE SEAL	03/23/2020	23.15	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4609382-0	ROBBON FOR GRAND OPENIN	03/23/2020	96.93	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4627018-0	TONER	03/25/2020	132.75	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4627018-1	INK	03/26/2020	113.92	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4630584-0	OFFICE SUPPLIES	03/31/2020	15.11	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	C4628127-0	CREDIT CLING WRAP	04/03/2020	60.47-	.00	
01-320-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	4633183-0	CLIPBOARDS-MAYOR	04/02/2020	15.89	.00	
01-320-5990 COVID-19 EXPENSES	LOGSDON OFFICE SUPPLY	1080553-001	COVID-19 EXAM GLOVES	03/16/2020	10.10	.00	
01-320-5990 COVID-19 EXPENSES	LOGSDON OFFICE SUPPLY	1080553-002	COVID-19 EXAM GLOVES	03/31/2020	32.32	.00	
Total ADMINISTRATION:					25,103.05	.00	
FINANCE							
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	14,297.40	.00	
Total FINANCE:					14,297.40	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	15,045.00	.00	
01-324-5120 CITY ATTORNEY	TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	2,259.00	.00	
01-324-5123 LABOR ATTORNEY	AKERMAN LLP	9549412	LABOR OFFICER REGISTRATIO	03/23/2020	726.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LEGAL:					18,030.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	360.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2020-3	MAR 20 HEALTH INSPECTION	03/20/2020	350.00	350.00	04/02/2020
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	51	ELECTRICAL INSPECTIONS	03/22/2020	1,376.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	04/07/20	PHONE REIMBURSEMENT	04/07/2020	43.75	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	20-0860	ELEVATOR INSPECTIONS	03/11/2020	100.00	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	183183	PZBA LEGAL NOTICE	04/01/2020	276.69	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	21283365	APR 20 BUILDING COPIER	04/02/2020	181.09	.00	
Total BUILDING DEPARTMENT:					2,687.53	350.00	
PUBLIC WORKS							
01-350-4010 OVERTIME	ADAM BIONDO	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	10.00	.00	
01-350-4010 OVERTIME	JASON OPIELA	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	10.00	.00	
01-350-4010 OVERTIME	JOE KRON	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	10.00	.00	
01-350-4010 OVERTIME	JOSEPH CASSATA	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	10.00	.00	
01-350-4010 OVERTIME	MICHAEL HOFFMANN	04/06/20	MEAL ALLOWANCE PER CONT	04/06/2020	10.00	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	05/2020	PW MAY PREMIUMS	04/03/2020	8,089.00	8,089.00	04/06/2020
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	172.00	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	891749	SQUAD parts 606 motor mount	03/16/2020	58.37	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	03/19/20	AUTO TOOLS	03/19/2020	217.89	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	03/19/20	VEHICLE LIGHTS	03/19/2020	704.94	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0133907	CONTROL ARM SQUAD	03/09/2020	153.60	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0135822	suspension parts 505	03/24/2020	317.24	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0135926	suspension parts 505	03/25/2020	74.76	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0136173	squad brakes 613	03/27/2020	284.21	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	32-0016988	brake pads	03/24/2020	55.67	.00	
01-350-5020 VEHICLE MAINTENANCE	HOME DEPOT CREDIT SERVIC	03/27/20	SQUAD PARTS	03/27/2020	84.77	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-272313	GREASE FOR BRAKE JOBS	03/10/2020	21.84	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-272556	SQUAD PARTS	03/11/2020	35.80	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-274940	SQUAD PARTS	03/23/2020	45.70	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-275755	CREDIT FOR INV 275343	03/26/2020	9.00-	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-275938	SQUAD PARTS	03/27/2020	56.12	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-276193	SQUAD PARTS	03/30/2020	16.64	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	114890	TRUCK BOLTS	03/26/2020	40.82	.00	
01-350-5020 VEHICLE MAINTENANCE	WHEEL-INN BODY & MOTOR W	03/06/20	SQUAD 611 REPAIR	03/06/2020	870.07	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	04/03/20	SEWER TREE REMOVAL	04/03/2020	6,500.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1464555	PW UNIFORMS AND RUGS	03/13/2020	138.51	.00	

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01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1466398	PW UNIFORMS	03/20/2020	138.51	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1468246	UNIFORMS & RUGS	03/27/2020	138.51	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	03/19/20	TRAINING FOOD EXPENSE	03/19/2020	12.26	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	03/19/20	TRAINING FUEL EXPENSE	03/19/2020	34.51	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	03/19/20	TRAINING HOTEL	03/19/2020	112.32	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	DATA PW COMCAST	03/19/2020	243.35	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	PW COMCAST DATA	03/19/2020	8.68	.00	
01-350-5411 WATER AND ELECTRIC P	ILLINOIS-AMERICAN WATER C	04/01/20-5629	401 Piper Ln 2/29-3/31/20	04/01/2020	234.53	.00	
01-350-5421 DUMP CHARGES	DES PLAINES MATERIAL & SUP	355059	DUMP DIRT	03/18/2020	99.00	.00	
01-350-5421 DUMP CHARGES	DES PLAINES MATERIAL & SUP	355092	DUMP DIRT	03/18/2020	108.90	.00	
01-350-5421 DUMP CHARGES	DES PLAINES MATERIAL & SUP	355527	dump soil	03/24/2020	186.40	.00	
01-350-5610 EQUIPMENT MAINTENAN	ATLAS BOBCAT LLC	BH1301	SWEEPER PARTS	03/05/2020	485.28	.00	
01-350-5610 EQUIPMENT MAINTENAN	BRISTOL HOSE & FITTING	1207102	asphalt roller maintenance	03/31/2020	132.26	.00	
01-350-5610 EQUIPMENT MAINTENAN	NAPA-HEIGHTS AUTOMOTIVE	3563-275343	mower battery	03/25/2020	46.99	.00	
01-350-5632 ICE CONTROL MAINTEN	COMPASS MINERALS AMERICA	611600	ROAD SALT	03/16/2020	8,784.20	8,784.20	04/02/2020
01-350-5632 ICE CONTROL MAINTEN	COMPASS MINERALS AMERICA	612782	road salt	03/18/2020	8,780.12	.00	
01-350-5634 STONE & CONCRETE	DES PLAINES MATERIAL & SUP	355785	road gravel	03/26/2020	77.50	.00	
01-350-5650 LANDSCAPE SUPPLIES	DES PLAINES MATERIAL & SUP	327374	TOP SOIL	07/15/2019	9.75	.00	
01-350-5650 LANDSCAPE SUPPLIES	PEERLESS ENTERPRISES INC.	87789	PW FENSE	03/01/2020	13,008.00	.00	
01-350-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	COFFEE PD	03/19/2020	48.68	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	OUTSIDE LIGHT	03/19/2020	185.38	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	BUILDING SUPPLY	03/19/2020	35.96	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	FIRST AID KITS	03/19/2020	135.92	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	03/27/20	SHOP SUPPLY	03/27/2020	312.10	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	03/27/20	SHOP SUPPLY	03/27/2020	154.44	.00	
01-350-5710 OPERATING SUPPLIES	LAPORT INC	227961	BUILDING SUPPLIES	03/18/2020	1,176.52	.00	
01-350-5710 OPERATING SUPPLIES	MENARDS	53260	METRA ENTRY MATS	03/10/2020	19.98	.00	
01-350-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	4628127-0	PW PERATING SUPPLIES	03/26/2020	204.50	.00	
01-350-5721 SIGNS	VILLAGE OF BUFFALO GROVE	03/18/20	SIGNS CITY HALL	03/18/2020	90.32	.00	
01-350-5721 SIGNS	VILLAGE OF BUFFALO GROVE	2020-0000000	CH LOBBY CLOSED SIGN	03/18/2020	90.32	.00	
01-350-5730 TOOLS	NAPA-HEIGHTS AUTOMOTIVE	3563-275089	shop tool	03/23/2020	77.99	.00	
01-350-7011 IMPROVEMENTS - PW	BARANSKI HAMMER MORETTA	10/02/19	PW ROOFARCHITEURAL	10/02/2019	6,400.00	.00	
01-350-7023 SAFETY EQUIPMENT	CARDMEMBER SERVICE	03/19/20	SAFETY EQUIPMENT	03/19/2020	119.92	.00	
01-350-7023 SAFETY EQUIPMENT	CARDMEMBER SERVICE	03/19/20	SAFETY SIGNS	03/19/2020	29.99	.00	
01-350-7023 SAFETY EQUIPMENT	CARDMEMBER SERVICE	03/19/20	SAFETY EQUIPMENT	03/19/2020	55.66	.00	
01-350-7023 SAFETY EQUIPMENT	MARK ROSCOE	03/23/20	HAND SANITIZERS	03/23/2020	280.00	.00	
Total PUBLIC WORKS:					60,037.70	16,873.20	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	HMO ILLINOIS	03/17/20	APRI 2020 HEALTH INSURANCE	03/17/2020	7,248.84	.00	

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01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	2,420.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2020	MAR 2020 INVESTIGATION SER	03/31/2020	393.52	.00	
01-360-5100 PROFESSIONAL SERVIC	N H SCOTT & HANEKAMP FUNE	03/25/20	MEDICAL EXAMINER TRANSFE	03/25/2020	300.00	.00	
01-360-5141 KENNEL FEES	CARDMEMBER SERVICE	03/19/20	pETCO RETURN	03/19/2020	16.43-	.00	
01-360-5141 KENNEL FEES	CARDMEMBER SERVICE	03/19/20	BANE'S FOOD	03/19/2020	85.26	.00	
01-360-5141 KENNEL FEES	PREISER PROFESSIONAL VET	156924	VET VISIT FOR K-9	03/31/2020	189.55	.00	
01-360-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	67332172	MAY 20 PD COPIER	03/18/2020	1,376.59	.00	
01-360-5321 AUTO EXPENSE	ILLINOIS SECRETARY OF STAT	04/06/20	plate renewal	04/06/2020	151.00	151.00	04/06/2020
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	178	CAR WASH	03/07/2020	99.00	.00	
01-360-5330 TRAINING	CARDMEMBER SERVICE	03/19/20	DOG TRAINING	03/19/2020	174.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	271618	ALCOHOL TRAINING SAVAS, BL	03/16/2020	125.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	271782	ARMORER SCHOOL O'CONNOR	03/29/2020	225.00	.00	
01-360-5330 TRAINING	POLICE LAW INSTITUTE	14123	ILLINOIS MONTHLY LEGAL UPD	04/01/2020	2,660.00	.00	
01-360-5510 RENTAL EQUIPMENT	PITNEY BOWES	3103863383	MAR 20 PD POSTATE RENTAL	03/30/2020	104.01	.00	
01-360-5610 EQUIPMENT MAINTENAN	RU2 SYSTEMS INC.	41528	SPEED DISPLAY	07/30/2019	332.00	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9850217086	2/11-3/10/20 PD CELL PHONES	03/10/2020	1,482.39	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	RETURN FRAME FOR PAINTING	03/19/2020	53.98-	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	CALCULATOR FOR RECORDS	03/19/2020	55.46	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	POLICE COMMISIONER'S PHOT	03/19/2020	44.12	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	03/19/20	COFFEE PW	03/19/2020	36.99	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	14357662	OFFICE SUPPLIES	03/31/2020	1,044.27	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	BAGELS FOR HELPING AT POLI	03/19/2020	36.27	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	APPRECIATION OF PRODUCIN	03/19/2020	50.00	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	03/19/20	CHAIRS OR LUNCHROOM	03/19/2020	624.42	.00	
01-360-5710 OPERATING SUPPLIES	RAY O'HERRON CO INC	2019218-IN	PD CLOTHING	03/30/2020	319.97	.00	
01-360-5741 CLOTHING	GALLS LLC	015240821	PD CLOTHING	03/12/2020	53.94	.00	
01-360-5741 CLOTHING	INSTANT IMPRINTS OF ILLINOI	1516	SCREEN PRINTING CLOTHING	11/10/2019	384.99	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	69536	PD CLOTHING	03/03/2020	87.67	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	70008	PD CLOTHING	03/16/2020	123.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	70131	PD CLOTHING	03/25/2020	10.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	70188	PD CLOTHING	03/27/2020	237.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	70281	PD CLOTHING	04/01/2020	74.50	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	70316	PD CLOTHING	04/03/2020	78.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2016708-IN	PD CLOTHING	03/19/2020	73.10	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2016710-IN	PD CLOTHING	03/17/2020	49.99	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2016712-IN	PD CLOTHING	03/19/2020	323.99	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2018577-IN	PD CLOTHING	03/25/2020	14.98	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2018578-IN	PD CLOTHING	03/25/2020	90.95	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2019975-CM	PD CLOTHING	04/01/2020	35.99-	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2020514-IN	PD CLOTHING	04/03/2020	140.00	.00	
01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	EXAM GLOVES	03/19/2020	207.90	.00	

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01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	EXAM GLOVES	03/19/2020	198.00	.00	
01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	65.34	.00	
01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	22.97	.00	
01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	7.73	.00	
01-360-5990 COVID-19 EXPENSES	CARDMEMBER SERVICE	03/19/20	DISINFECTANT SUPPLIES	03/19/2020	6.35	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	03/19/20	LOCK FOR GUN LOCKER	03/19/2020	20.44	.00	
01-360-7022 POLICE - SMALL EQUIPM	ULINE	118385430	RECLOSABLE BAGS	03/25/2020	86.24	.00	
Total PUBLIC SAFETY:					21,828.34	151.00	
PUBLIC SAFETY-SPECIAL ACCT EXP							
01-365-5981 DUI EXPENSE	CARDMEMBER SERVICE	03/19/20	INTOXIMETERS RETURN	03/19/2020	205.25-	.00	
Total PUBLIC SAFETY-SPECIAL ACCT EXP:					205.25-	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1332213	APR 20 RETIREE DENTAL	03/23/2020	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	237.00	.00	
Total REIMBURSABLE EXP:					265.67	.00	
Total GENERAL FUND:					150,394.56	17,374.20	

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PALATINE/MILWAUKEE TIF FUND EXPENSES							
12-300-5100 PROFESSIONAL SERVIC	TRESSLER LLP	415709	CITY ATTORNEY MAR 2020	04/08/2020	1,134.00	.00	
12-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	549.90	.00	
Total EXPENSES:					1,683.90	.00	
Total PALATINE/MILWAUKEE TIF FUND:					1,683.90	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	549.90	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	04/01/20-5309	700 N Milwaukee 2/29-3/31/20	04/01/2020	172.98	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	04/01/20-5316	1250 S River Rd 2/29-3/31/20	04/01/2020	172.98	.00	
Total EXPENSES:					895.86	.00	
Total TOURISM DISTRICT:					895.86	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5330 TRAINING	CARDMEMBER SERVICE	03/19/20	INIA DRUG CONFERENCE	03/19/2020	425.00	.00	
16-300-5710 OPERATING SUPPLIES	SIRCHIE FINGERPRINT LABOR	0440222-IN	GRIPLIFTERS	03/26/2020	386.92	.00	
Total EXPENSES:					811.92	.00	
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	L-TRON CORPORATION	670036	2D IMAGING SCANNER	02/07/2020	3,924.25	.00	
Total CAPITAL OUTLAY GENERAL:					3,924.25	.00	
Total DEA SEIZURE FUND:					4,736.17	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE ROAD TIF FUND EXPENSES							
18-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	549.90	.00	
Total EXPENSES:					549.90	.00	
Total PALATINE ROAD TIF FUND:					549.90	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	DES PLAINES MATERIAL & SUP	356103	rock for pond ssa#5	03/30/2020	75.00	.00	
Total EXPENSES:					75.00	.00	
Total SSA #5:					75.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7049 STREETS - TOURISM - W	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	1,674.00	.00	
30-550-7050 STREET RESURFACING	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	1,407.57	.00	
30-550-7063 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	4,758.80	.00	
30-550-7064 DRAINAGE IMPR - WILLO	CIVILTECH ENGINEERING INC	48648	APPRAISAL-WILLOW/MWRD PR	03/26/2020	3,500.00	.00	
Total :					11,340.37	.00	
Total CAPITAL IMPROVEMENTS:					11,340.37	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	05/2020	PW MAY PREMIUMS	04/03/2020	2,235.00	2,235.00	04/06/2020
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	0420D	APRIL 2020 DENTAL PREMIUM	04/07/2020	61.50	.00	
51-300-5050 SYSTEM MAINTENANCE	MIDWEST WATER GROUP INC.	11137	test probes	03/24/2020	315.45	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	INV015101	WATER SYSTEM DATA SERVIC	03/15/2020	313.00	.00	
51-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	3,024.45	.00	
51-300-5310 MEMBERSHIPS	MID CENTRAL WATER WORKS	2020	2020 MEMBERSHIP RENEWAL	03/23/2020	100.00	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	SCADA 2/28-3/27	03/19/2020	157.90	.00	
51-300-5410 UTILITIES	NICOR GAS	03/25/20-0000	wELL HOUSE 02/22/20-03/24/20	03/25/2020	168.72	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9851106674	2/24-3/23/20 SCADA	03/23/2020	40.01	.00	
51-300-5661 METERS	CORE & MAIN LP	M048011	WATER METERS	03/12/2020	3,739.33	.00	
Total EXPENSES:					10,155.36	2,235.00	
Total WATER FUND:					10,155.36	2,235.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CARDMEMBER SERVICE	03/19/20	METRA COMCAST	03/19/2020	153.35	.00	
52-300-5410 UTILITIES	NICOR GAS	03/25/20-2024	METRA 02/22/20-03/24/20	03/25/2020	242.20	.00	
Total EXPENSES:					395.55	.00	
Total PARKING FUND:					395.55	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	04/02/20	MARCH 2020 SEWER INSPECTI	04/02/2020	970.00	.00	
53-300-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	44214	FEB 20 FINANCIAL SERVICES	03/15/2020	3,024.45	.00	
Total EXPENSES:					3,994.45	.00	
CAPITAL OUTLAY GENERAL							
53-500-7051 SYSTEM IMPROVEMENT	AMERICAN UNDERGROUND	9111	2020 SEWER TELEVISIONING	01/21/2020	27,092.57	.00	
53-500-7051 SYSTEM IMPROVEMENT	GANZIANO SEWER & WATER, I	1059	PHASE 1 SANITARY SEWER RE	04/07/2020	31,882.50	.00	
53-500-7051 SYSTEM IMPROVEMENT	GEWALT HAMILTON ASSOCIAT	03/27/20	FEB 20 ENGINEERING	03/27/2020	3,836.00	.00	
Total CAPITAL OUTLAY GENERAL:					62,811.07	.00	
Total SANITARY SEWER FUND:					66,805.52	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	MICHAL ZMOJDZIN	04/07/20	BOND REFUND	04/07/2020	555.00	.00	
Total :					555.00	.00	
Total ROAD & BUILDING BOND ESCROW:					555.00	.00	
Grand Totals:					247,587.19	19,609.20	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	150,394.56	17,374.20	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	1,683.90	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	895.86	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	4,736.17	.00	
PALATINE ROAD TIF FUND			
Total PALATINE ROAD TIF FUND:	549.90	.00	
SSA #5			
Total SSA #5:	75.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	11,340.37	.00	
WATER FUND			
Total WATER FUND:	10,155.36	2,235.00	
PARKING FUND			
Total PARKING FUND:	395.55	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	66,805.52	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	555.00	.00	
Grand Totals:	247,587.19	19,609.20	