**THE REGULAR CITY COUNCIL MEETING MINUTES**
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**
**WILL BE HELD ON MONDAY, JANUARY 27, 2020 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,**
**8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS**
**MAYOR NICHOLAS J. HELMER PRESIDING**

**INVOCATION** – led by Pastor Jonathan Kim – Hebron Presbyterian Church – At 6:38 PM, Pastor Kim gave the City Council invocation.

**CALL TO ORDER** – At 6:43 PM, Alderman Morgan-Adams called to order the Regular City Council Meeting on January 27, 2020 at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

**ROLL CALL FOR QUORUM** – City Clerk Prisiajniouk called roll. A quorum was present.
ELECTED OFFICIALS PRESENT – City Clerk Prisiajniouk, Mayor Helmer, Treasurer Tibbits; Aldermen – Cameron, Quinn, Dolick, Ludvigsen, Morgan-Adams
OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Deputy Clerk Schultheis, Police Chief Zawlocki, Director of Building and Development Peterson, Director of Public Works Roscoe, Digital Communications Technician Colvin, Finance Director DuCharme, and City Attorney Kearney.

**PLEDGE OF ALLEGIANCE** - Led by Audience Member – Deputy Police Chief Porlier

**APPROVAL OF MINUTES**
**A.**January 13, 2020 Regular City Council Workshop Minutes
B.January 13, 2020 Regular City Council Executive Session Minutes (***not for public release***) - **Alderman Dolick moved for omnibus approval of the January 13, 2020 Regular City Council Workshop Minutes and the January 13, 2020 Regular City Council Executive Session Minutes, but not for public release; seconded by Alderman Quinn. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**PRESENTATIONS**
**A.**Police Volunteer Service Awards – Police Chief Zawlocki, Deputy Chief Porlier, and Police Liaison Batten gave the awards to the Police Volunteers

**B.**Presentation of the Natural Resources Commission Work Plan for Hillcrest Lake – Natural Resources Commission representatives Dana Sievertson and Agnes Wojnarski gave an update on projects that they have worked on at Hillcrest Lake since the Commission's inception in 2014. They discussed the removal of invasive species, such as buckthorn (which is a source of erosion). They stated that they repopulate areas with deep-rooted plant structures to stabilize the soil. They noted that native plant filter everything that the comes through the Slough. They mentioned that they will not be working on Owen Court because that is handled by the MWRD.

Mayor Helmer noted that the NRC volunteers provide the community with a lot of effort. Commissioner Wojnarski said that there are 10-20 volunteers to assist on this project.

Alderman Quinn asked if the residents were kept informed about work being done in the area. Commissioner Sievertson replied that that they attempt to contact residents but that there is not a great deal of interaction.

Commissioner Sievertson said that the lake has always been part of their restoration plan but there is an MWRD project pending, and the NRC is working on 4-5 other sites simultaneously. He noted that the NRC also stays in contact with Assistant City Administrator Falcone, City Administrator Wade, Director of Public Works Roscoe, and Director of Building and Development Peterson.

Alderman Morgan-Adams inquired how long it would take to make an impact on the on the invasive species. She was told 1 – 2 years.

Commissioner Sievertson noted that the Park District and the City have received the NRC's budget for the upcoming fiscal year.

Alderman Ludvigsen stated that what the NRC listed as an invasive might not be what other residents saw as invasive. Commissioner Sievertson said that no trees with large diameters would be removed. It was noted by Alderman Ludvigsen that residents do not want the roads "grazed." It would be seen as ruining their natural view. He warned that the NRC needed to make certain that residents approved of what was being done.

It was noted that the 2016 plan (the one that is still in action) is on the website

Alderman Dolick asked if the NRC was certain where the property lines were? Commissioner Sievertson said that the only property line in question was 300 Willow Road. All the rest are City-owned. Director of Public Works Roscoe said that there are residents around there, and added that the land is where a street could have been so the property is treated like a corner lot.

**C.**Presentation of the Willow Road Storm Water Management Project – Ad Hoc Willow Road Representative Morgan-Adams said that the Committee had recommended a Willow Road elevation of 3.5 feet, no change to Hillcrest because of opposition from residents, and elevating Owen Court 2.5 feet.
The scope of work will be defined by the City, CCDOT, and MWRD in an IGA agreement.
It was noted that there are concerns regarding aesthetics. City Administrator Wade said that Globetrotters Engineers said that there will be no change to the hydrology of the lake, and the overall health of the lake will not be destroyed.
It was noted that the IEPA said that the City could get a grant for dredging.

Mary Solberg and Richard Solberg from Owen Court spoke, and said that they were in favor of the project to alleviate their flooding issues. They also noted that the NRC is doing a great job. They would also like natural plantings along the lake and not shorn grass.
Mr. Solberg asked if the elevation height of 2 ½ feet is measured from the lowest sag or the highest point.
City Engineer Glenn said that the measurement was from the lowest point on the Road, and became progressively less in higher points.
**Alderman Morgan-Adams moved to Accept the recommendations of the Ad Hoc Willow Road Committee as presented; seconded by Alderman Dolick. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
**A.**Appointment of Thomas Huitink to the Police Pension Board – **Alderman Morgan-Adams moved to approve the appointment of Thomas Huitink to the Police Pension Board; seconded by Alderman Dolick. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**B.**Proclamation Celebrating the 100th Anniversary of the League of Women Voters – City Clerk Prisiajniouk read the Proclamation. **Alderman Morgan-Adams moved to show support for the celebration of the 100th Anniversary of the League of Women Voters Proclamation; seconded by Alderman Quinn. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**PUBLIC COMMENT (Agenda Matters)** – Rob Mark Chairman of the CEPA (Chicago Executive Pilots Association) said that there were 114 members in the Association that wanted to keep Runway 6/24 open. They would like to see revisions to the part of the CEA Airport Layout Plan (ALP) that called for its removal until safety issues could be cleared. He noted that Wheeling vote in favor of the ALP was not unanimous. He said that his organization represents 2/3 of the planes at the airport.

City Attorney Kearney suggested that the Airport Representative give a report before continuing with the rest of the comments.

Chicago Executive Airport Monthly Update Presented by Vice-Chairman William Kearns – discussed issues other than the ALP.

- The Aviation Academy – at Hangar 51 is up and running. District 214 and Lewis University for airplane maintenance training. They are looking for a more permanent location.

- A welcome letter was sent to residential sound insulation applicants. Ten homes will be part of the initial project.
- The demolition of Hangar 4 will be within the next week. The Prospect Heights Fire Department has been training there.

Jamie Abbott – Executive Director of the CEA – noted that the CEA would never submit an unsafe plan. Everything goes through the FAA before approved.

He noted that the Master Plan called for a preferred airport layout plan and compatible land use in the area. The ALP is guided by the Master Plan. The last Master Plan was 1984, and the last ALP was 2009. The CEA has been working on the Master Plan since 2014. He noted that there had been open houses, money spent to educate the public, meetings with public officials and business partners. There will be 90% reimbursement from the State and Federal governments. The goals included safety, hotspot mitigation, development of property within the airport boundaries, and to maintain financial health.

Craig Louden of CMT – said that the airport wants to redevelop the SW quadrant; expand the SW quadrant Milwaukee-Palatine Road, remove runway 6/24; look into long term acquisitions for the industrial park in the NE quadrant. There are T-hangars for small hangar expansion; and the NW quadrant will have smaller hangars.

Director Abbott said that runway 6/24 was the shortest and narrowest runway that was used by 2% of the flights. The main runway can be used instead. Runways 16/34 is an additional runway and 12/30 the crosswind runway can be used. Additional runways like 6/24 get no reimbursement funds, and have to be paid for out of pocket by the Airport; including for maintenance.
The ALP can clean up the intersecting safety areas.

Craig Louden said that hotspot mitigation is of the utmost importance, as the FAA expects the plan to take care of the hotspots. Removing the runway fulfills mitigation of all three hotspots. It was also noted that 6/24 would not be closed immediately, and that it would have to go through further review, which would take months to a year. It was also noted that this topic has been part of the plan since July, 2019.

Mayor Helmer asked who would pay the $1.5 million for maintenance of runway 6/24? Executive Director Abbott said that it would have to be paid for by the CEA>

Alderman Cameron requested to tabled Item 12D, **R-20-05** Presentation and Resolution Approving the Airport Layout Plan for Chicago Executive Airport.
**Alderman Cameron moved to TABLE R-20-05 Presentation and Resolution Approving the Airport Layout Plan for Chicago Executive Airport; seconded by Alderman Dolick.**
Discussion followed, and it was noted that by TABLING the Resolution, it would not preclude the public comments.
**VOICE VOTE -** All Ayes, No Nays

Motion carried 5 – 0

Alderman Cameron said that she wanted a copy of the Master Plan. Executive Director Abbott said that the Council should have the ALP, and that the Master Plan would be ready by Spring or Summer.

Alderman Dolick said that said that hotspots seemed to be on the taxiways not the runways. Mr. Louden replied that the FAA defines the hotspots as runway incursions. So that, by definition, a hotspot is a runway.

Alderman Morgan-Adams said that in 2007 there was discussion with the safety of Runway 6/24. Executive Director Abbott said that it was TABLED in 2007, and not associated with the Master Plan. He said that the FAA is part of the Master Plan process. Craig Louden noted that the FAA would not "weigh in" on the runway 6/24, but would review the entire ALP. The airport makes the decisions on the runways.

It was noted that the airport has three runways, while many other busy airports maintain only two.

Alderman Ludvigsen asked about the land in the southwest quadrant that was to be acquired. Craig Louden replied that it was part of the long term goal. Aldermen Ludvigsen said that there was a concern about the City losing property in regard to long term plans of the Airport. He reminded the Council that the acquisition of property was not made by the CEA alone. The communities would have to agree.

Mayor Helmer said that he did not see removing the runway as a safety issue – and noted that pilots are in charge of the plane, and can determine safety.

Comments regarding Runway 6/24 and the ALP from the public –
Rogers Faden – part of Executive Airport Pilots Association said that the airport needs the runway because of crosswind. He added that 6/24 is the only runway that is oriented east and west. He said that the smaller aircraft that fly into CEA cannot handle 10 knots of wind or more. He said that the FAA says that the airport must have 95% coverage from the other runways, and without 6/24 there is only 93% coverage. He suggested that the airport reconfigure taxiways, not remove a runway.

Lou Wipotnik – said that this is his 63rd year as a pilot at the CEA, with 16,000 hours of small plane flying. He stated that the airport only wants high end business, even though it is the smaller aircraft that brings the community together. He said that 6/24 was needed to land in crosswinds and that the smaller aircraft were less noisy than the jets.

Arthur Gunn noted that even O'Hare has an east-west runway. He noted that the CEA has not talked to the FAA or the pilots (who are a major stakeholder) about closing down the runway. He said that the CEA does not like small piston aircraft. He said that the local pilots contribute to the local economy.

Andrew Warrington – Noted that the only two accidents at the airport were due to crosswind problems, including October 30, 1996 in which there was loss of life. He said that there was a risk to losing the runway. He said that they want to remove the runway to install large jet hangars.

Rhett Dennerline – Said that he is a tenant at the airport. Told the Council that Runway 6/24 saved his life in 32 knot winds. He said that the hotspots are the taxiways not the runway.

Madeline Monaco – said that she used to live in Quincy Park. She was an alderman from Ward 5, and a former member of the Airport Commission. She noted that Wheeling only wanted buy into the airport was after Prospect Heights said it was buying the airport. She noted that the Master Plan shows development for Wheeling-owned land. She said that there is already a plan approved for a gas station on Milwaukee Avenue. Wheeling-owned land will not be given up, because it is producing tax revenue. The Plan shows the removal of the Ramada property, the 1098 Building, and all of the businesses on the Palatine Frontage Road west of McDonalds. That would be Prospect Heights revenue. She said that the Master Plan will cost Prospect Heights.

Mike Boraz – gave a presentation. He said that the Airport needed to balance safety – cost viability.

Director Kearns asked that the Airport have an opportunity to refute the public comments.

Craig Louden said that the FAA defines crosswinds differently, and there does not have to be a direct perpendicular runway to the primary runway. The FAA is not concerned about the various orientations at the airport.
In 2011, Runway 6/24 was rehabilitated 100% with the full cost borne by the Airport. The FAA said that runway 6/24 is not eligible for federal funds.

Executive Director Abbott said that the Airport values all of their tenants.

**STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**
**A.**December Treasurer's Report Presented by Finance Director Michael DuCharme

**CONSENT AGENDA** -
A.R-20-03 Resolution Authorizing Execution of a Settlement Agreement and Release Between the City of Prospect Heights and Comcast of Illinois/Indiana/Ohio, LLC – **Alderman Morgan-Adams moved to Approve R-20-03 Resolution Authorizing Execution of a Settlement Agreement and Release Between the City of Prospect Heights and Comcast of Illinois/Indiana/Ohio, LLC; seconded by Alderman Dolick. There was unanimous approval.**

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| **ROLL CALL VOTE** - | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**OLD BUSINESS**
**A.O-20-01** Staff Memo and Resolution Authorizing the City of Prospect Heights to Conduct a Tax Increment Financing Feasibility Study for the Former Jolly Fun House Academy Property, 1001 Oak Avenue **(2nd Reading)** – **Alderman Morgan-Adams moved to Approve O-20-01 Resolution Authorizing the City of Prospect Heights to Conduct a Tax Increment Financing Feasibility Study for the Former Jolly Fun House Academy Property, 1001 Oak Avenue; seconded by Alderman Quinn.**
Alderman Ludvigsen if there should be more than one study.
City Administrator Wade said that there might be competing interests.
City Attorney Kearney said that this Proposal does not extend beyond what was proposed by Lexington. It was noted that if the TIF is established, the City will be reimbursed.
This TIF would not have bonds. This would be a pay as you go TIF, for a finite development.
Alderman Ludvigsen said that the City would not start seeing money from this TIF for seven years; and the City would be spending $100,000 into the TIF right up front.
Alderman Morgan-Adams asked if the study could include other areas, but Attorney Kearney said that the study is only authorizing for the area that was initially presented by Lexington., and does not extend into other neighborhoods.

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**B.O-20-02** Memo and Ordinance to Increase the Number of Class C liquor licenses from 2 to 3; and decrease the number of C-1 liquor licenses from 5 to 4 – by request of Lola's Pizza Palace, 1612 N. Rand Road **(2nd Reading)** – There was a question as to why Lola's would have a license until 3 AM, when it was not open that late. **Alderman Morgan-Adams moved to approve O-20-02 Ordinance to Increase the Number of Class C liquor licenses from 2 to 3; and decrease the number of C-1 liquor licenses from 5 to 4 – by request of Lola's Pizza Palace, 1612 N. Rand Road; Seconded by Alderman Ludvigsen. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**NEW BUSINESS**

**A.*Request for 1st Read Waiver* O-20-03** Staff Memo and Ordinance Amending Title 10, Chapter 1 – Vehicle Licenses **(1st Reading)** - **Alderman Morgan-Adams moved to approve a waiver of First Reading for O-20-03 Ordinance Amending Title 10, Chapter 1 – Vehicle Licenses; seconded by Alderman Ludvigsen. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**B.O-20-03** Staff Memo and Ordinance Amending Title 10, Chapter 1 – Vehicle Licenses **(2nd Reading)** –

**E.R-20-06** Resolution Approving a Waiver to Milwaukee Road and Sanders Road Corridor Agreement

**Alderman Ludvigsen moved for an omnibus Approval of O-20-03 Ordinance Amending Title 10, Chapter 1 – Vehicle Licenses and R-20-06 Resolution Approving a Waiver to Milwaukee Road and Sanders Road Corridor Agreement; seconded by Alderman Morgan-Adams. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**C.R-20-04** Resolution Authorizing an Agreement for the Regulation of Parking Area Traffic, Parking, Use and Maintenance Between the City of Prospect Heights and Stery Trucking/Quality Truck Repair - **WITHDRAWN**

**D.R-20-05** Presentation and Resolution Approving the Airport Layout Plan for Chicago Executive Airport - **TABLED**

**DISCUSSION TOPICS FOR WORKSHOP MEETING:**
A. 2020 Census

**APPROVAL OF WARRANTS**
**A.** Approval of Expenditures

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| General Fund | $225,149.15 |
| Motor Fuel Tax Fund | $0.00 |
| Palatine/Milwaukee Tax Increment Financing District | $0.00 |
| Tourism District | $137.75 |
| Development Fund | $0.00 |
| Drug Enforcement Agency Fund | $691.00 |
| Solid Waste Fund | $0.00 |
| Special Service Area #1 | $0.00 |
| Special Service Area #2 | $0.00 |
| Special Service Area #3 | $0.00 |
| Special Service Area #4 | $0.00 |
| Special Service Area #5 | $782.81 |
| Special Service Area #8 – Levee Wall #37 | $1,172.02 |
| Special Service Area-Constr #6 (Water Main) | $0.00 |
| Special Service Area- Debt #6 | $0.00 |
| Capital Improvements | $0.00 |
| Palatine Road Tax Increment Financing District | $0.00 |
| Road Construction | $0.00 |

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| Road Construction Debt | $0.00 |
| Water Fund | $66,270.45 |
| Parking Fund | $151.85 |
| Sanitary Sewer Fund | $8,608.73 |
| Road/Building Bond Escrow | $0.00 |
| **TOTAL** | **$302,963.76** |
| **Wire Payments** | |
| **1/17/20 PAYROLL POSTING** | **$168,236.66** |
| **1/17/20 POLICE PENSION FUNDING** | **$67,894.84** |
| **TOTAL WARRANT** | **$539,095.26** |

City Clerk Prisiajniouk read the warrants.
**Alderman Dolick moved to approve the Warrants as presented; seconded by Alderman Ludvigsen to include A TOTAL of $302,963.76; 1/17/2020 PAYROLL Posting of $168,236.66; 1/17/2020 POLICE PENSION FUNDING of $67,894.84; and a TOTAL WARRANT of $539,095.26. There was unanimous approval.**

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| **ROLL CALL VOTE -** | AYES - | Quinn, Ludvigsen, Morgan-Adams, Cameron, Dolick |
| | NAYS - | None |
| | ABSENT - | None |

Motion carried 5 - 0

**PUBLIC COMMENT (Non-Agenda Matters)** - None

**EXECUTIVE SESSION** – None requested

**ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**

**ADJOURNMENT – At 10:10 PM, Alderman Ludvigsen moved to Adjourn; seconded by Alderman Morgan-Adams. There was unanimous approval.**
**VOICE VOTE:** All Ayes, No Nays

Motion carried 5 – 0

Approved by the City Council of Prospect Heights on this the 10th day of February, 2020.

Clerk Prisiajniouk

Mayor Nicholas J. Helmer

CITY OF PROSPECT HEIGHTS
CORPORATE
SEAL
Incorporated
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ILLINOIS