



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

**REGULAR MEETING MINUTES
OF Wednesday, January 29, 2020 at 4PM**

CALL TO ORDER – At 4:11 PM, Chairman Hoffman called to order the Regular January 29, 2020 Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL - Deputy Clerk Schultheis called roll. A quorum was present
COMMISSIONERS PRESENT – Chairman Hoffman, Commissioners – Fiorito and Meyer.
OTHER OFFICIALS IN ATTENDANCE – Police Chief Zawlocki, Deputy Chief Porlier, Executive Police Administrator Batten, Deputy Clerk Schultheis

APPROVAL OF MINUTES

A. December 18, 2019 Special Meeting Minutes – Commissioner Meyer moved to approve the December 18, 2019 Special meeting Minutes as presented; seconded by Chairman Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 - 0

CLOSED SESSION – If needed – At 4:12 PM, Commissioner Meyer moved to go into closed session to discuss personnel; seconded by Commissioner Fiorito. There was unanimous approval.

ROLL CALL VOTE:	AYES –	Fiorito, Hoffman, Meyer
	NAYS –	None
	ABSENT -	None

Motion carried 3 - 0

RETURN TO OPEN SESSION - Action on Executive Items, if required - At 4:27 PM, Open Session Resumed. A quorum was present.

Chairman Hoffman moved to establish a lateral list to be published on the website through February 12, 2020; seconded by Commissioner Meyer. There was unanimous approval.

ROLL CALL VOTE:	AYES –	Fiorito, Hoffman, Meyer
	NAYS –	None
	ABSENT -	None

Motion carried 3 - 0

OLD BUSINESS - None

NEW BUSINESS

A. Police Candidate Test – slated for March 1, 2020 – Chief Zawlocki stated that the test will be given on Sunday, March 1. Any candidate with a score of 70 or above will be interviewed. The test will be given at Harper College. 8 AM – 9 AM there will be orientation. The test will follow. Interviews will be conducted in April.

In the past test, 65 candidates took the test and 40 passed. As of Friday, January 24, 2020 there were 21 applicants.

DEPARTMENTAL UPDATE - Executive Police Administrator Batten said that the January meeting of the Girls Club was held at the Fire House. A female firefighter from Schaumburg was present. The girls were able to play of the firetrucks. On February 20th, the girls will be given a dance class. Officer Zitkus' dance instructor will be giving the lessons.

- Homework Help is being given on Monday nights at Indian Trails. Officers donate their time to help children with their homework. Wednesday nights will be added at River Trails.

- The Police Department lost the Chili Cook Off against the Fire Department was won by the Fire Department.

- The Police Volunteer Awards were presented at the January 24th City Council Meeting.

Chief Zawlocki reminded the Commissioners that the Police offer a Reassurance Program. On Fridays, the Police Volunteer do a wellness check on the elderly who are registered to receive one. Volunteer Huitink called on one person, when there was no response, she had a squad car check. It was found that the man had died of natural causes. Had the wellness check not been instituted, it might have been quite a long time before the body had been discovered and the relatives informed. Alderman Quinn had announced to the City Council that this policy existed as a Police service, and encouraged residents to be utilize the service as needed.

- Chief Zawlocki said that the Citizen Police Volunteer Program will begin again in April. There were 26 volunteers in 2019 that performed 1100 volunteer hours, saving the City \$35,000.

-

CORRESPONDENCE/COMMUNICATIONS - None

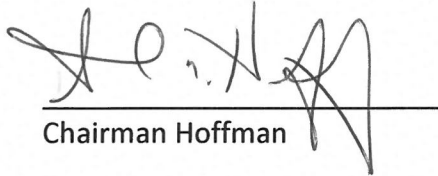
NEXT REGULAR MEETING – Wednesday, February 26, 2020 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM - There was an issue as to whether a quorum would be established. Commissioner Meyer also noted that he will only be available for the March meeting by phone. It was decided to cancel the February 26th meeting and move it to February 19th at 4 PM.

It was noted that the Orals would be held on April 4,5,11,12, 2020.

ADJOURNMENT - At 4:40 PM, Commissioner Meyer moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 - 0



Chairman Hoffman