



CITY OF PROSPECT HEIGHTS
Tourism District Board **SPECIAL Meeting Agenda**
Monday, December 9, 2019 – 10:30 AM
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

Call to Order - At 10:35 AM, Chairman Allgauer called to order the Special meeting of the Tourism District Board at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

Roll Call - Four Commissioners present. A quorum was established.

PRESENT – Chairman Allgauer, Commissioners – Hager, Helmer, and Schultheis

OTHER OFFICIALS PRESENT – Director of Building and Development Peterson.

Old Business

A. Approval of the September 6, 2019 Meeting Minutes – Commissioner Hager moved to Approve the September 6, 2019 Meeting Minutes; seconded by Commissioner Helmer.

VOICE VOTE: All ayes, No nays

Motion approved 4 - 0

New Business

A. Grant Allocation Approval

1) Hilton Hotel – \$31,175.00 – **Commissioner Hager moved to approve the Hilton Hotel grant of \$31,175.00; seconded by Commissioner Schultheis.**

ROLL CALL VOTE:

AYES -	Schultheis, Hager, Helmer, Allgauer
NAYS -	None
ABSENT -	None

Motion carried 4 – 0

2) Crowne Plaza - \$23,925.00 - **Commissioner Helmer**

moved to approve the Hilton Hotel grant of \$23,925.00; seconded by Commissioner Allgauer.

ROLL CALL VOTE:	AYES -	Schultheis, Hager, Helmer, Allgauer
	NAYS -	None
	ABSENT -	None

Motion carried 4 – 0

3) Ramada Inn - TBD – **There was no grant amount due.** There was discussion regarding the timeframe in which information was submitted to be considered for a grant. It was suggested that there might be follow up with Assistant Finance Director Graefen, and that a letter might be written to the Ramada Inn regarding the grant submissions.

B. Approval of Ramada Inn representative to the Tourism Board – Commissioner Hager moved to approve Ramada Inn representative, Kamran Gaba to the Tourism District Board; seconded by Chairman Allgauer.

ROLL CALL VOTE:	AYES -	Schultheis, Hager, Helmer, Allgauer
	NAYS -	None
	ABSENT -	None

Motion carried 4 – 0

C. 2020 Calendar Approval – Commissioner Hager moved to Approve the 2020 Calendar; seconded by Commissioner Helmer.

VOICE VOTE:	All ayes, No nays
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Motion approved 4 - 0

D. Direction to Staff regarding Street Lighting in Tourism District – there was a question regarding where Tourism District ended, because the Board did not want to pay for street lights that were out of the District. It was noted that Holiday Inn Express might be able to benefit from lighting on Apple Drive.

Direction was given to clarify the boundaries of the Tourism District and whether or not Apple Drive is in that zone.

It was noted that there was no lawn cutting on a stretch of Milwaukee Avenue. There was also concern that this area would need more police coverage in the area around Winkelman.

It was noted that Milwaukee Avenue is an IDOT road and that getting a light in that area to control traffic would be difficult. Director Peterson said that Milwaukee Avenue has several agencies that maintain it.

FOR THE NEXT AGENDA – MILWAUKEE ROAD TRAFFIC

There was discussion regarding the aftermath of the area should Allstate move out.

There was discussion regarding the need for sidewalks around Winkleman and Sanders.

Chairman Allgauer moved to direct Public Works to move forward with plans and bidding documents for the Tourism District lighting project not to exceed \$15,000; seconded by Commissioner Hager.

ROLL CALL VOTE:	AYES -	Schultheis, Hager, Helmer, Allgauer
	NAYS -	None
	ABSENT -	None

Motion carried 4 – 0

Director Peterson gave an update on the completion of the River Trails rebuilding. He said that they expect to have Building 16 completed by Christmas. By April 1, all the buildings will be back in operation. The buildings are being completed in this order – Building 16, 15, 14.

Director Peterson said that IDNR, IDOT and the Army Corps of Engineers were providing FEMA with a plan regarding the update of the flood maps. He noted that the IDNR is in charge of the project and has the funding to complete the project.

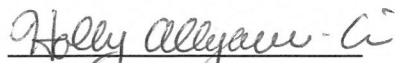
ADJOURNMENT – Next Regular Meeting scheduled for Friday, March 6, 2020 at City Hall, 8 North Elmhurst Road, Prospect Heights, IL.

At 11:02 AM, Commissioner Hager moved to Adjourn; seconded by Commissioner Helmer.

VOICE VOTE:	All ayes, No nays
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Motion approved 4 - 0

Approved by the Tourism District Board on this the 6th day of March, 2020.


Chairman Allgauer