PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, OCTOBER 28, 2019 AT 6:30 P.M.

IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING

DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

1. **CALL TO ORDER**

2. **ROLL CALL FOR QUORUM**

3. **PLEDGE OF ALLEGIANCE –** Led by Audience Member

4. **INVOCATION –** Led by Pastor Rod Krueger, Our Redeemer Lutheran Church

5. **APPROVAL OF MINUTES**

   A. October 14, 2019 Regular City Council Workshop Minutes

6. **PRESENTATIONS**

   A. Cannabis Committee Update by Chairman Huitink

7. **APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**

8. **PUBLIC COMMENT (Agenda Matters)**

9. **MAYOR HELMER'S ASSIGNED REPORTS**

   A. City Treasurer Richard Tibbits -
   - **a.** Treasurer's Update
   - **b.** Audio/Visual Update

This meeting will be recorded and televised on the following Prospect Heights cable channels: Comcast and WOW Channel 17 and AT&T U-verse Channel 99

B. Alderman Michelle Cameron - No Report Assigned

C. Alderman Kathleen Quinn - No Report Assigned

D. Alderman Wendy Morgan-Adams - No Report Assigned

E. Alderman Patrick Ludvigsen - No Report Assigned

F. Alderman Matthew Dolick - Report on Palwaukee Plaza Vacancies

G. Finance Director Michael DuCharme - Report on Year-to-Date Revenue and Expenses. Is the City earning enough revenue to cover anticipated 2019-2020 expenses?

H. Building and Economic Development Director Dan Peterson -
- **a.** Update on commercial real estate vacancies. Prospect Crossing specifically.
- **b.** Report on the meeting, plans and goals of the Economic Development Committee
- **c.** Report on how many apartment units the City has. How many have had a complete property inspection. Have these inspections been paid for? Is there a backlog of bills?
- **d.** What are the results of the auction of the former Hardee's property?

I. Assistant City Administrator Peter Falcone -
- **a.** (Following Ad Hoc Cannabis Committee Chairman's report) How are we to inform the public regarding keeping the public advised and involved in the cannabis discussion - direct mail or town hall meetings?
- **b.** Report on the City's vehicle sticker issuance and payments to date. Are there any outstanding?

J. Director of Public Works Mark Roscoe - Report on Storm Water Flooding on Dorset Street and Status of Identified Plugged Drain Pipe in that area. Recommendation of Next Steps.

K. City Administrator Wade - Recap of Administrator's Report

L. Mayor Helmer - Comments

10. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Report Presented by Director William Kearns

B. September Treasurer's Report Presented by Finance Director Michael DuCharme

11. CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

A. R-19-45 Staff Memo and Resolution Authorizing an Agreement for the Regulation of Parking Area Traffic, Parking, Use and Maintenance Between the City of Prospect Heights and Stery Trucking/Quality Truck Repair

This meeting will be recorded and televised on the following Prospect Heights cable channels: Comcast and WOW Channel 17 and AT&T U-verse Channel 99

B. R-19-46 Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc. for Review of Sanitary Sewer Inspection Videotapes and the Creation of a Sanitary Sewer Capital Improvement Plan for a cost not to exceed $19,800

C. R-19-47 Staff Memo and Resolution Authorizing Agreement with Midwest Water Group for Water Sample Station Installation on the City Fresh Water System for $8,216.00

D. R-19-48 Staff Memo and Resolution Authorizing Agreement with Gewalt Hamilton for Analysis and Plan for Winkleman Road Street Lighting as Requested by Prospect Heights Tourism Board

E. R-19-49 Resolution Amending R-19-37, Ad Hoc Adult Recreational Cannabis Committee

12. OLD BUSINESS

13. NEW BUSINESS

14. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING:

A. Liquor License Code Review

B. 2020 Census

C. Staggered Elections

15. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	$53,761.03
Motor Fuel Tax Fund	$0.00
Palatine/Milwaukee Tax Increment Financing District	$2,273.00
Tourism District	$16,687.34
Development Fund	$0.00
Drug Enforcement Agency Fund	$26,335.50
Solid Waste Fund	$0.00
Special Service Area #1	$0.00
Special Service Area #2	$0.00
Special Service Area #3	$0.00

This meeting will be recorded and televised on the following Prospect Heights cable channels: Comcast and WOW Channel 17 and AT&T U-verse Channel 99

Special Service Area #4	$0.00
Special Service Area #5	$0.00
Special Service Area #8 – Levee Wall #37	$0.00
Special Service Area-Constr #6 (Water Main)	$0.00
Special Service Area- Debt #6	$0.00
Capital Improvements	$4,160.80
Palatine Road Tax Increment Financing District	$0.00
Road Construction	$0.00
Road Construction Debt	$0.00
Water Fund	$12,678.72
Parking Fund	$18,080.00
Sanitary Sewer Fund	$3,851.71
Road/Building Bond Escrow	$6,734.00
TOTAL	**$144,562.10**

Wire Payments

10/25/2019 PAYROLL POSTING	**$157,460.15**
10/18/2019 POLICE PENSION PAYMENTS	**$74,178.14**
TOTAL WARRANT	**$376,200.39**

16. PUBLIC COMMENT (Non-Agenda Matters)

17. EXECUTIVE SESSION

18. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

19. ADJOURNMENT

Posted: by Karen Schultheis by 5:00PM, October 24, 2019

This meeting will be recorded and televised on the following Prospect Heights cable channels: Comcast and WOW Channel 17 and AT&T U-verse Channel 99

City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 23, 2019

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Adult Recreational Cannabis Committee Meeting Summary

BACKGROUND:

The Mayor recommended and the City Council approved five residents and Alderman Wendy Morgan Adams to serve on the Adult Recreational Cannabis Committee. The purpose of the committee is to:

A) Secure input from the prospect Heights Community regarding the regulation of adult use cannabis in the City; and
B) Provide feedback and recommendations to the City Council regarding the regulation of adult use cannabis in the City.

On Tuesday, October 23, 2019, the committee held their first meeting. Committee member Tom Huitink was elected committee Chairman and Joey Pascucci selected as secretary.

Staff provided background materials, summary of the State law regarding adult cannabis use from attorney Kearney. Staff also presented results of the non-binding referendum on adult cannabis use from the 2018 general election as well as the results of the City's citizen survey on adult recreational cannabis use. Staff provided on outline of the zoning approval process and a schedule of key dates and deadlines for approvals if the City wanted to complete the work by the January 1, 2020 State of Illinois

The committee spent considerable time discussing the issues related to adult recreational use and determined that it is in the best interest of the community. There is community support as evidenced by the surveys and referendum results. Cannabis related businesses have the potential to provide retail sales tax revenue, employment opportunities in the cultivation and infusion sectors. The committee schedule three additional meeting on the next three weeks to prepare reasonable recommendations.

Att: Adult-Use Cannabis Facts and Figures, State Rep. Mark Walker
Municipal Tookit, Senator H. Stearns
Adult-Use Cannabis Resources, Senator H. Stearns
Wheeling Township Results: 2018 Non-Binding Referendum Question "Legalization of Adult-Use Recreational Cannabis"
Prospect Heights Recreational Cannabis Survey and Results, 2019

AGENDA
October 22, 2019

AD HOC COMMITTEE ON ADULT USE OF CANNABIS
Prospect Heights City Hall
8 North Elmhurst Road – 6 p.m.

I. Call to Order

II. Roll Call

III. Approval of Minutes
None

IV. Old Business
None

V. New Business

1. Elect a Chairperson
2. Review of the Cannabis Law and Memo prepared by City Attorney Kearney
3. Establish and approve next action steps
4. Create a schedule for the committee

VII. Communications

VIII. Adjournment

October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Columbus	15	16	17	18	19
20	21	22 Ad Hoc Meeting	23	24	25	26
27	28 City Council Mtg	29 Ad Hoc Mtg	30	31 Halloween		

November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 **Notice to Journal**	2
3	4	5 Ad Hoc Mtg	6 **Publish for 11/21 PZBA**	7	8	9
10	11 City Council Mtg	12 Ad Hoc mtg	13	14	15	16
17	18 **Journal Pub for Spec. PZBA**	19	20	21 **PZBA Mtg**	22	23
24	25 City Council Mtg	26	27 **Post Agenda Spec PZBA**	28 Thanksgiving	29	30

December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 **Special PZBA**	3 **Special PZBA**	4 **Special PZBA**	5 **Special PZBA**	6 **Special PZBA**	7
8	9 City Council Mtg	10	11	12	13	14
15	16 Special City Council Mtg	17 Special City Council Mtg	18 Special City Council Mtg	19 Special City Council Mtg	20 Special City Council Mtg	21
22	23	24	25 Christmas	26	27	28
29	30	31				

Calendar Template © calendarlabs.com

Calendar Template © calendarlabs.com

Legend

- City Limits
- Parcel Boundaries

Zoning Type

- B1 - Retail Business
- B2 - General Commercial
- B2A - General/Special Commercial
- B3 - General Service
- B4 - General Service P.U.D.
- O1 - Office/Research Park
- R1 - Residential Single Family
- R1A - Residential Transition District
- R1A PUD - Planned Unit Development
- R2 - Residential Multi-Family

Dist 23

Hersey H.S.

Dist 23

B1 B2A B3 B4 R1 R1A R1A PUD R2

GHA GEWALT HAMILTON ASSOCIATES, INC.
www.gha-engineers.com

N

1 inch = 800 Feet

Prospect Heights

2019 Zoning Map

Recreational Cannabis Survey

The City of Prospect Heights is gathering feedback from the community regarding recently adopted recreational cannabis legislation in Illinois. Effective January 1, 2020, the Illinois Cannabis Regulation and Tax Act legalizes private consumption and possession of cannabis for Illinois residents over 21 years of age. The Act also provides for the state licensure and regulation of a variety of adult-use cannabis business establishments. The City is entitled to collect up to 3% tax on the sale of cannabis in Prospect Heights in addition to other city, state, and county sales taxes.

The City of Prospect Heights has the authority to prohibit or significantly limit the location of cannabis establishments within the City. The results of this survey will assist the City Council in determining Prospect Heights' regulations on the sale of cannabis in the City. This survey will close on October 31, 2019.

1. Are you a resident (business owner) of the City of Prospect Heights? (Required answer)

Yes No

2. To what extent do you support or oppose the following types of cannabis establishments in Prospect Heights?

	Strongly Support	**Somewhat Support**	**Somewhat Oppose**	**Strongly Oppose**
Retail Recreational Dispensaries				
Cannabis Smoke Lounges (On-Site Consumption)				
Retail Medical Dispensaries				
Cannabis Cultivation Centers				
Manufacturing Facilities for Extraction/Infusion				

Questions continued on back

3. To what extent do you support or oppose cannabis establishments in the following business corridors?

	Strongly Support	Somewhat Support	Somewhat Oppose	Strongly Oppose
Elmhurst Road				
Rand Road				
Wolf Road				
Milwaukee Avenue				
Palatine Road				

4. Should the City impose a tax on cannabis sales? (Up to a maximum of 3%)

Yes No

5. Please share any comments or concerns you have regarding recreational cannabis in Prospect Heights:

Optional Information

Name: _____

Address: _____

Email Address: _____

The City of
Prospect Heights

To: Joe Wade, City Administrator

From: Peter P. Falcone, Assistant to the City Administrator PPF

Subject: Cannabis Survey Results Memo

Date: October 22, 2019

Her are the survey results to date from 141 responses along with additional comments:

Resident/business owner	Yes	98%	No	2%
Retail Recreational Dispensaries	Support	64%	Oppose	36%
Cannabis Lounges (On-Site Consumption)	Support	48%	Oppose	52%
Retail Medical Dispensaries	Support	76%	Oppose	24%
Cannabis Cultivation Centers	Support	61%	Oppose	39%
Manufacturing Facilities for Extraction/Infusion	Support	60%	Oppose	40%
Elmhurst Road business corridor	Support	59%	Oppose	41%
Rand Road business corridor	Support	62%	Oppose	38%
Wolf Road business corridor	Support	57%	Oppose	43%
Milwaukee Avenue business corridor	Support	62%	Oppose	38%
Palatine Road business corridor	Support	59%	Oppose	41%
Impose a tax on cannabis sales	Yes	88%	No	12%

The City of
Prospect Heights

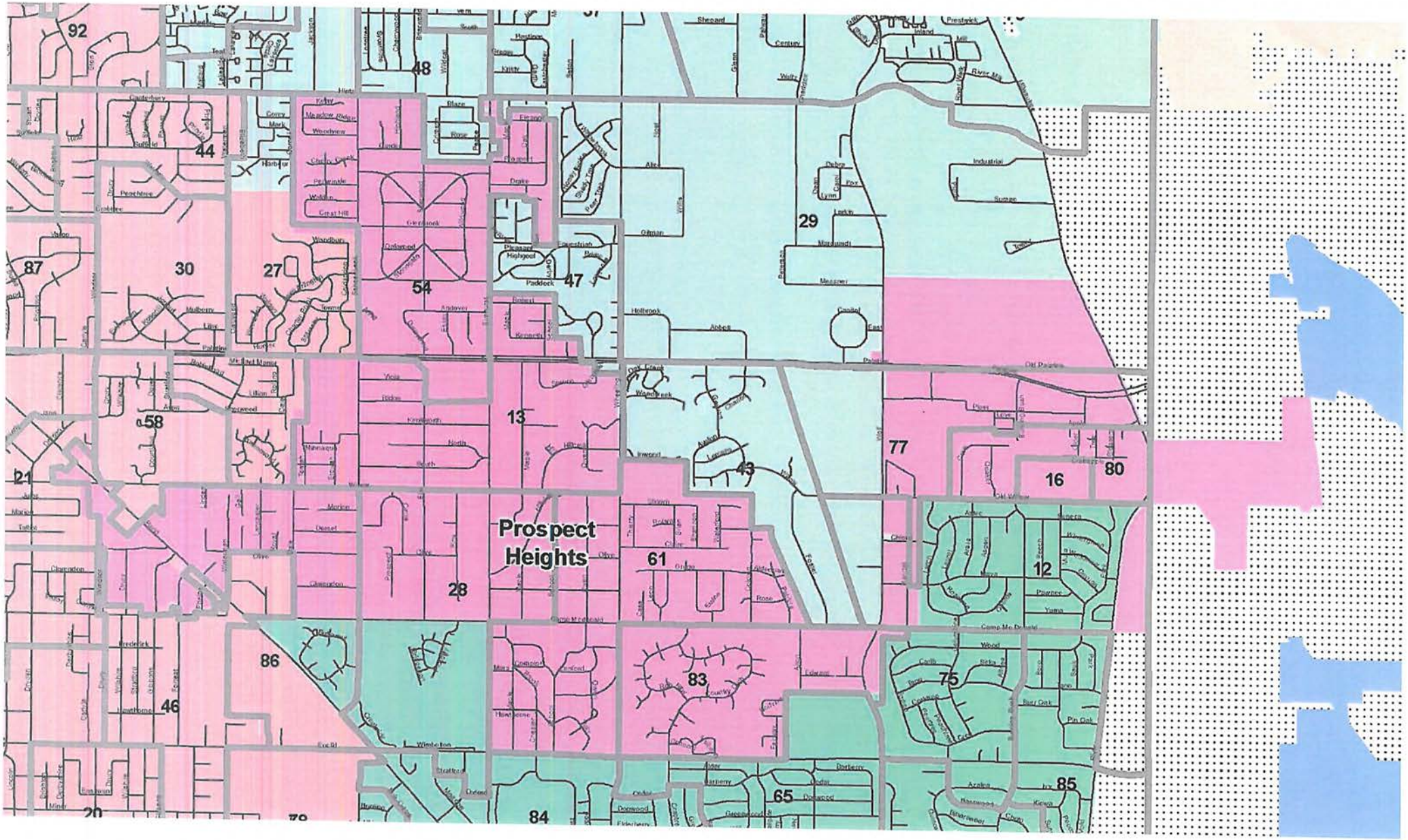
Comments or concerns
About time
I am for it.
STRONGLY OPPOSE IN EVERY WAY!
Please profit from the experience of other locations with cannabis business. We do not want the crime, corruption, accidents, moral failure, etc. that result from drug use, and Prospect Heights should not encourage the entrance of these things into our community. You have a responsibility to protect residents, not corrupt them.
500 GREEN BRIDGE LANE
While I am in favor of legalized medicinal marijuana, I think this could be opening Pandora's box with unforeseen problems for our residents. We teach our children not to do drugs, now it will be in our own backyard. Let's put people over profits.
There will be plenty of our places to obtain cannabis. I don't think it will be worth the hassle for PH.
Would feel more comfortable if there was a test to determine a person being under the influence of any drug.
Tax it as much as is allowed
The City would be absolute fools to lose out on the sales tax generated by such businesses. While I do not smoke or consume, far be it from me to tell someone else they can't, especially since it's legal state wide. Though I do not understand the tax implications, I am far more supportive of dispensaries in the city than I am of video gambling. There is already the dispensary on Euclid near River, it's not like people will have to travel far to get their fix while Mt. Prospect reaps the sales tax benefit should PH decide not to allow any within their boundary. My only actual concern is the smell of it. It drives me nuts, however, that is not really something you can regulate with any effectiveness. Absolutely impose the maximum amount of sales tax.
If cannabis are encouraged its going to end up into another cruel epidemic in the long run.... let us learn from the opioid & vaping abuse mistakes & prevent from introducing new evils in our society for now or for future generations.
Cannabis is against Federal Law.
My main concern is how driving while under the influence is going to be patrolled and enforced. It's easy to catch someone driving drunk because you can do a breathalyzer. I would like more information presented on how drivers will be tested for driving while high. This doesn't really impact my feelings on sales in Prospect Heights, because recreational marijuana is legal in the whole state (so Prospect Heights will be affected regardless, we may as well collect some tax dollars).
Keep stores as far away from schools and residential areas.
The city is basically a family community with lots of kids. Even if pot has been made legal I am against the presence of it in the city.

The City of
Prospect Heights

This is a good idea for the city to make easy money. Many dispensaries are.good for our senior population. I've been to many dispensaries in other states. They are safe, and their are strict rules governing them.
Follow the money.
I don't feel this is something prospect heights should allow. Many other cities are limiting this.
Should not be near schools
I'm ok with the establishments as long as they are in commercial areas
Prefer to not have any cannabis retail of any kind or lounges.
The City shouldn't miss out on the opportunity to increase their tax revenue. If people who want to purchase marijuana can't buy it in Prospect Heights they'll spend their dollars elsewhere.
I prefer not to see it in our city at all. If the city feels the taxes would greatly help with revenues, then the sale of medical marijuana only, on Rand Road only, would not be too unpleasing to me. That is the only exception I would agree to if it were my decision to make. I know from some of the meetings that there are alderman greatly opposed to video gaming; I would think, and hope, those same alderman would be opposed to having marijuana stores all over our city. Thank you for having this survey and considering the position of the residents you serve. Hopefully all responses will be read and truly considered before making any final decisions.
I think this is absolutely incredible for Prospect Heights to do
I don't want to see many shops. Maybe no more than 2.
I personally am opposed to the expansion of cannabis, with the single exception being for doctor approved medical purposes.
How many liquor stores do we have?
I Think Prospect Heights Should take this opportunity to make Some Really good Money ! The other communities are voting it down ! Prospect Heights Has the Chance to Take advantage of this NOW!!! Look to the Future!In fact The Police Dept. Could also have the chance to cash in on it! By Having either on duty officers stationed there or Off duty ones Making money by being there as security!These businesses are NOT going to increase crime! Look at the Video Gambling sites we have! They have not increased crime! and we are making money!Please look at the POSITIVES not the Negatives!Some Suburb will allow it and they will be making the $$$$ Why not us??? Go for it!!!
HOPEFULLY THERE IS A PUBLIC HEARING ON THIS ISSUE AND IF THERE IS A OUTCRY AGAINST IT THE PEOPLE OF PROSPECT HEIGHTS WILL BE HEARD.
The only comment I have is to 100% support Medicinal cannabis in Prospect Heights and elsewhere.
As I do not often use marijuana recreationally myself, many of my friends and many people in this town do. I think it is a wonderful, most importantly - natural, resource to take advantage of. I especially do not underestimate its medicinal qualities. I would be proud of our town to embrace this wonderful opportunity:)

The City of
Prospect Heights

Its asking for trouble to allow it anywhere. I am concerned about more impaired drivers and generally more crime in the areas where any cannabis facilities might be located.
It's a good idea to bring peace and happiness
I strongly recommend the maximum tax of 3%.
We don't need drugs in our community
As a money-maker, let's get out in front of it instead of wringing our hands about whether it will hurt our community. It is simply a business model that is already working out well in other states/ communities in spite of past mis-informed stigmas placed upon it.
Be careful charging too much, With taxes. If it cost too much then people will still buy without the help of the state.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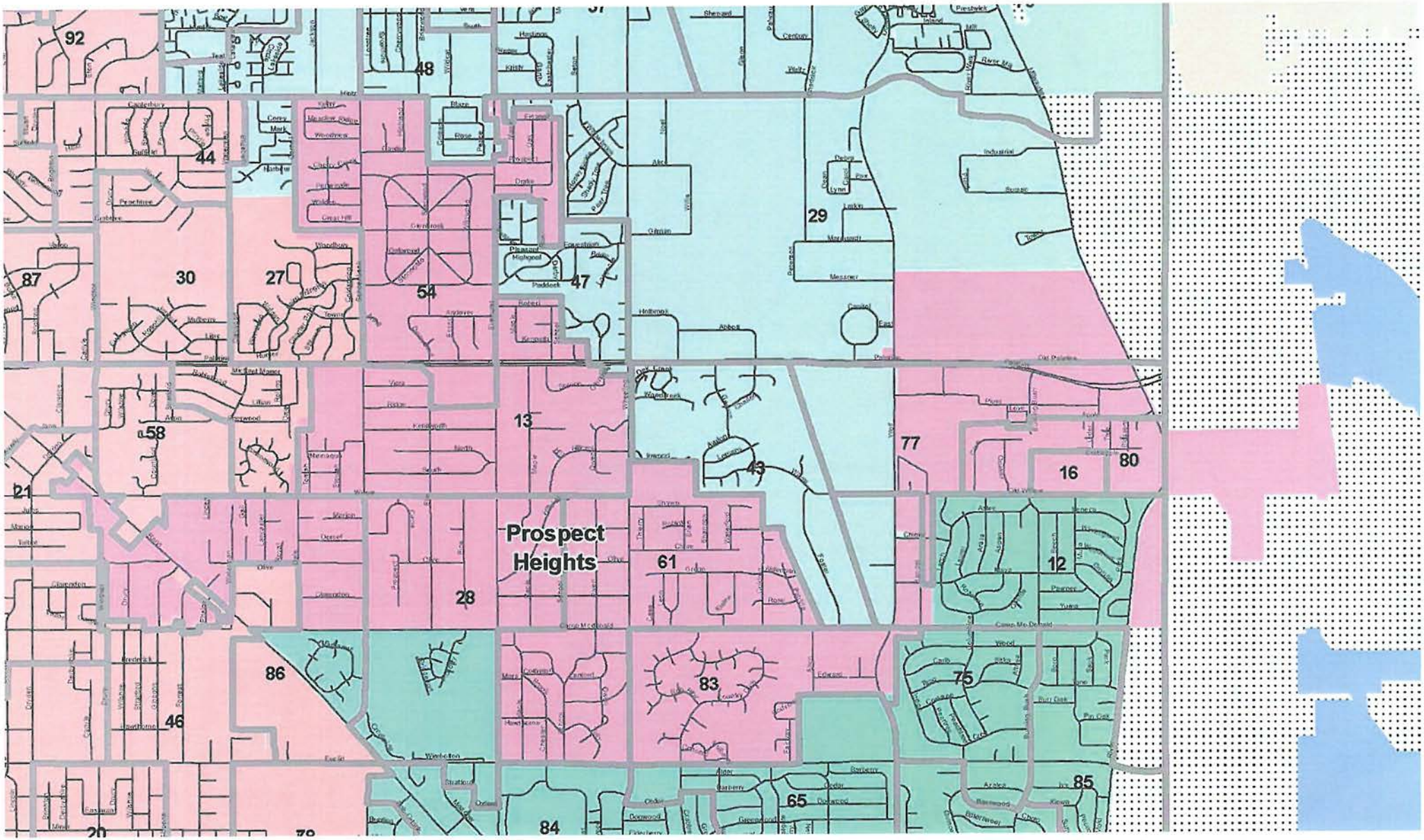
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Township/Precinct	Registered Voters	Ballots Cast	YES VOTE	NO VOTE	Percent YES	Percent NO	% Turnout
Wheeling 86*	1,044	345	188	139	54%	40%	33%
Wheeling 28*	1,297	439	228	197	52%	45%	34%
Wheeling 13	917	290	168	116	58%	40%	32%
Wheeling 54	1,142	342	184	138	54%	40%	30%
Wheeling 61	1,183	357	181	165	51%	46%	30%
Wheeling 83	1,300	529	229	272	43%	51%	41%
Wheeling 12**	1,445	376	183	176	49%	47%	26%
Wheeling 77 **	540	79	46	32	58%	41%	15%
Wheeling 80	1,127	178	121	51	68%	29%	16%
Wheeling 16	490	80	55	21	69%	26%	16%
Wheeling 29**	612	161	101	55	63%	34%	26%
Northfield 27***	1,236	266	127	107	48%	40%	22%

Election held on March 20, 2018

Ballot question: Shall the State of Illinois legalize the cultivation, manufacture, distribution, testing, and sale of marijuana and marijuana products for recreational use by adults 21 and older subject to state regulation, taxation and local ordinance?

Green = Majority in Precinct in Favor

Red = Majority in Precinct Against

Referendum Source

TOTAL VOTING YES	TOTAL VOTING NO
53%	43%

3% dropoff vote

TOTAL PH REFERENDUM TURNOUT

28%

TOTAL TURNOUT FOR 2019 PH MUNICIPAL ELECTION

14.66%

*** = Precincts with another municipality**

**** = Precincts with majority other municipality**

***** = Precincts with no PH residential**

Precincts with only Prospect Heights Residents

Township/Precinct	Registered Voters	Ballots Cast	YES VOTE	NO VOTE	Percent YES	Percent NO	% Turnout	TOTAL VOTING YES	TOTAL VOTING NO
Wheeling 13	917	290	168	116	58%	40%	32%	53%	43%
Wheeling 54	1,142	342	184	138	54%	40%	30%		
Wheeling 61	1,183	357	181	165	51%	46%	30%		
Wheeling 83	1,300	529	229	272	43%	51%	41%		
Wheeling 80	1,127	178	121	51	68%	29%	16%		
Wheeling 16	490	80	55	21	69%	26%	16%		

TOTAL TURNOUT

29%

TOTAL TURNOUT FOR 2019 PH MUNICIPAL ELECTION

14.66%

Office of State Rep. Mark Walker
120 W. Eastman St., Ste. 207
Arlington Heights, IL 60004
(847) 749-1137

ADULT-USE CANNABIS FACTS AND FIGURES
Compiled Oct. 7, 2019

The official name of the law is the *Illinois Cannabis Regulation and Tax Act*, introduced as House Bill 1438 and is now Public Act 101-0027. The information reported below comes primarily from the Municipal Toolkit and the Adult-Use Cannabis Guide created by the legislative sponsors of the Act, and the summary provided by Gov. Pritzker's office. All sources are attributed in either footnotes, hyperlinks, or specific citations from the Act.

Taxation

From Section 65-10 ("Tax imposed"), beginning with subsection (a):

(1) Any cannabis product, other than a cannabis-infused product, with an adjusted delta-9-tetrahydrocannabinoil (THC) level at or below 35% shall be taxed at a rate of 10% of the purchase price;
   - Flower frequently has under 35% THC content[1]
   - Range of THC levels in flower sold in Colorado: approx. 5%-24%[2]

(2) Any cannabis, other than a cannabis-infused product, with an adjusted delta-9-tetrahydrocannabinoil (THC) level above 35% shall be taxed at a rate of 25% of the purchase price;
   - These products are extracts, oils, etc.[3]

(3) A cannabis-infused product shall be taxed at a rate of 20% of the purchase price
   - Commonly known as "edibles"[4]

Regarding other sales taxes imposed by municipal bodies, subsection (d) of Section 65-10 states:

- **"The tax imposed under this Article shall be in addition to all other occupation, privilege, or excise taxes imposed by the State of Illinois or by any municipal corporation or political subdivision thereof"**
- Municipalities allowing the sale of adult-use cannabis can impose up to 3% in local taxes on said sales beginning in Sept. 2020[5]

1 https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5852027/
2 For examples, see these dispensaries: https://thefarmco.com/colorado-marijuana-prices-farm-menu/#, https://www.medicinemandenver.com/menu/denver-recreational-marijuana-menu/, https://www.tgscolorado.com/shop/flower
3 See Footnote 1
4 See Footnote 1
5 Section 8-11-22 Municipal Cannabis Retailers' Occupation Tax Law subclause (a)

    - Municipalities can begin to collect the tax revenue in Sept. 2020
    - Municipalities must pass a resolution or ordinance imposing the tax before the first day of June 2020 to begin collecting taxes by Sept. 2020
        - It's important to note that these dates may have been an unfortunate drafting error and may be revised with a follow-up bill, known as a "trailer bill"[6]
        - The trailer bill, if passed, may remove the date restrictions, thus allowing taxing bodies to collect sales taxes immediately
    - Additionally, to allow for the maturing of the market, municipalities are advised against immediately enacting the 3% tax and to slowly increase the tax instead[7]
- Counties can impose 3% in local taxes in addition to any municipality's tax, or 3.75% in unincorporated areas[8]
- *If Prospect Heights allows adult-use sales, the City will keep 4.5% sales tax revenue from each sale, not just the 3% they can raise specifically on adult-use cannabis sales*
- The taxes imposed on adult-use sale will not apply to medical cannabis prices or sales

Pricing and Taxation Examples:

Flower, retail cost $35 for 1/8 oz.[9]

- IL State sales tax: 6.25%
- Cook County Sales Tax: 1.75%
- Prospect Heights Sales Tax: 1.5% (Combined sales and special tax)
- County Adult-Use Sales Tax: 3.00% (assuming the Cook Co. Board passes the tax)
- Prospect Heights Adult-Use Sales Tax: 3.00% (assuming the Council allows adult-use sales and institutes the tax)
- Under 35% THC state tax: 10%
- Total tax rate: 25.5%
- Final cost of this product (Retail + Tax): $43.93

*** For context on the amount of product in 1/8 oz., many dispensaries sell pre-rolled "joints" at 1 gram each; roughly 3.5g in 1/8 oz.

Extract, THC content 77%, retail cost: $47.65 for 1 gram[10]

- IL State sales tax: 6.25%
- Cook County Sales Tax: 1.75%
- Prospect Heights Sales Tax: 1.5% (Combined sales and special tax)
- County Adult-Use Sales Tax: 3.00% (assuming the Cook Co. Board passes the tax)

[6] https://news.bloombergtax.com/daily-tax-report-state/glitch-in-illinois-weed-law-could-delay-towns-tax-revenue

[7] http://www.senatorsteans.com/adult-use-cannabis/417-municipal-toolkit

[8] Section 5-1006.8 County Cannabis Retailers' Occupation Tax Law subclause a

[9] Based on the price of flower at a downtown Denver adult-use dispensary: https://www.tgtree.com/menu/

[10] https://leagledenver.com/In-Stock-Now

- Arlington Heights Municipal Adult-Use Sales Tax: 3.00% (assuming the Council allows adult-use sales and institutes the tax)
- Over 35% THC state tax: 25%
- Total tax rate: 40.5%
- Final cost of this product (Retail + Tax): $66.94

Pack of THC-infused gummies, retail cost $24[11]

- IL State sales tax: 6.25%
- Cook County Sales Tax: 1.75%
- Prospect Heights Sales Tax: 1.5% (Combined sales and special tax)
- County Adult-Use Sales Tax: 3.00% (assuming the Cook Co. Board passes the tax)
- Prospect Heights Adult-Use Sales Tax: 3.00% (assuming the Council allows adult-use sales and institutes the tax)
- THC-infused product state tax: 20%
- Total tax rate: 35.5%
- Final cost of this product (Retail + Tax): $32.52

***Note that these estimates are based off retail prices in Colorado. Currently, there are no reliable estimates for what product may cost in Illinois. Experts believe there could be price differences between adult-use sales prices and current medical cannabis prices, and it will take some time for the adult-use market to mature and stabilize prices.[12]

At the Aug. 13 Arlington Heights Committee of the Whole meeting discussing adult-use cannabis, Mr. Jeremy Unruh, Director of Regulatory Affairs for PharmaCann (owner of the medical cannabis dispensary Verilife in Arlington Heights), said he anticipates being able to give Arlington Heights approx. $600,000 in tax revenue at the 3% rate the Village can raise on adult-use sales if Arlington allows adult-use sales and Verilife expands into the adult-use market. However, the Village would be collecting 5% total sales tax if the Board chooses to raise the 3% rate, not just the 3%. The Village could collect more tax revenue than the initial projections from Mr. Unruh. The same can be said for Prospect Heights.

Local Ordinances and Regulations

- A unit of government, including a home rule unit or any non-home rule county within the unincorporated territory of the county, may enact ordinances to prohibit or significantly limit a cannabis business establishment's location.
    - These regulations can govern the time, place, manner and number of cannabis establishment operations

11 https://leagledenver.com/In-Stock-Now

12 https://chicago.suntimes.com/cannabis/2019/6/11/18660607/how-much-legal-pot-marijuana-cost-prices-recreational-prices-illinois

- Voters in any precinct within a municipality that has a population greater than 500,000 residents may petition their alderman seeking an ordinance to establish the precinct as a 'restricted cannabis zone.' The ordinance may prohibit home cultivation, cannabis business establishments, or both.
- Municipalities may enact reasonable zoning restrictions pertaining to licensed cultivation centers, craft growers, processing organizations, and dispensaries.
- A unit of local government, including a home rule unit, or any non-home rule county the unincorporated territory of the county may regulate the on-premises consumption of cannabis at or in a cannabis business establishment within its jurisdiction in a manner consistent with this Act. A cannabis business establishment or other entity authorized or permitted by a unit of local government to allow on-site consumption shall not be deemed a public place within the meaning of the Smoke Free Illinois Act.
- Employers may maintain a zero-tolerance workplace policy
- Landlords are not required to permit tenants to possess or consume cannabis products on their property
- No person or establishment is required to allow a guest, client, lessee, customer or visitor to use cannabis on their property

Possession Amounts

Starting Jan. 1, 2020, Illinois residents 21 and older will be able to legally purchase and possess cannabis with the following restrictions:

Possession limits:

- 30 grams of cannabis flower
    - As mentioned above, the average "joint" sold by dispensaries in other states that have legalized adult-use contains roughly 1 gram of flower
- 5 grams of cannabis concentrate (e.g. extracts, oils, etc.)
    - Units of concentrate are often sold in 1 gram increments depending on the product
- 500 milligrams of THC contained in a cannabis-infused product
    - "Edibles"
    - The THC-infused gummies used above as a pricing example contain 10mg of THC in each gummy. The package contains 10 gummies for a total of 100mg of THC in the package
- Registered patients in the medical cannabis pilot program may possess more than 30 grams of cannabis if it is grown and secured in their residence under certain conditions
    - Illinois residents who are 21 years or older and registered participants in the Compassionate Use of Medical Cannabis Pilot Program may cultivate cannabis plants.
    - The grower must live in a household that owns the residence or has permission from the owner

- The grower is limited to growing no more than 5 plants that are five inches or taller
- The grower shall take reasonable precautions to ensure that plants are secure from unauthorized access
- If the grower violates the terms of the Act, that person is liable for penalties as provided by law as well as the loss of home cultivation privileges as established by rule

Advertising[13]

No cannabis business establishment nor any other person or entity shall engage in advertising that contains any statement or illustration that:

- Is false or misleading
- Promotes overconsumption of cannabis or cannabis products
- Depicts the actual consumption of cannabis or cannabis products
- Depicts a person under 21 years of age consuming cannabis
- Makes any health, medicinal, or therapeutic claims about cannabis or cannabis products
- Includes the image of a cannabis leaf or bud
- Includes any image designed or likely to appeal to minors, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that are designed in any manner to be appealing to or encourage consumption of persons under 21 years of age

No cannabis business establishment nor any other person or entity shall place or maintain, or cause to be placed or maintained, an advertisement of cannabis or a cannabis infused product in any form through any medium:

- Within 1,000 feet of the perimeter of a school grounds, a playground, a recreation center or facility, a child care center, a public park or public library, or a game arcade to which admission is not restricted to persons 21 years of age or older;
- On or in a public transit vehicle or public transit shelter;
- On or in a publicly owned or public operated property; or
- That contains information that:
  - Is false or misleading;
  - Promotes excessive consumption;
  - Depicts a person under 21 years of age consuming cannabis;
  - Includes the image of a cannabis leaf; or
  - Includes any image designed or likely to appeal to minors, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that are popularly used to advertise to children, or any imitation of candy packaging or labeling, or that promotes the consumption of cannabis.
- These restrictions do not apply to an educational message

13 https://www2.illinois.gov/IISNews/20242-Summary_of_HB_1438_The_Cannabis_Regulation_and_Tax_Act.pdf

- No cannabis business establishment nor any other person or entity may encourage the sale of cannabis or cannabis products by giving away cannabis or cannabis products, by conducting games or competitions related to the consumption of cannabis or cannabis products, or by providing promotional materials or activities of a manner or type that would be appealing to children.

- Packaging requirements
    - The following warnings shall apply to all cannabis products: "This product contains cannabis and is intended for use by adults 21 and over. Its use can impair cognition and may be habit forming. This product should not be used by pregnant or breastfeeding women. It is unlawful to sell or provide this item to any individual, and it may not be transported outside the state of Illinois. It is illegal to operate a motor vehicle while under the influence of cannabis. Possession or use of this product may carry significant legal penalties in some jurisdictions and under federal law."
    - All harvested cannabis intended for distribution to a cannabis enterprise must be packaged in a sealed, labeled container.
    - Packaging of any product containing cannabis shall be child-resistant and light-resistant consistent with current standards, including the Consumer Product Safety Commission standards referenced by the Poison Prevention Act.
    - The label of each cannabis product shall contain, among other things, a "use by" date on the label, the quantity of cannabis contained in the product, and a content list.
    - All cannabis products must contain warning statements established for consumers, of a size to be legible and readily visible to a consumer inspecting a package, which may not be covered or obscured in any way.
    - Packaging must not contain information that:
        - Is false or misleading;
        - Promotes excessive consumption;
        - Depicts a person under 21 years of age consuming cannabis;
        - Includes the image of a cannabis leaf;
        - Includes any image designed or likely to appeal to minors, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that are popularly used to advertise to children, or any packaging or labeling that bears resemblance to any product available for consumption as a commercially available candy, or that promotes consumption of cannabis;
        - Contains any seal, flag, crest, coat of arms, or other insignia likely to mislead the consumer to believe that the product has been endorsed, made or used by the State of Illinois.

Types of Business Licenses[14]

The following types of cannabis business licenses will be issued:

- Dispensary: Provides cannabis products to consumers 21 and older
- Infuser: Infuses products such as edibles with cannabis extract
- Transporter: Transports cannabis between business licenses
- Craft Grower: Can grow between 5,000 and 14,000 square feet of canopy space and may be separately licensed as an infuser and a dispensary at the same facility
- Cultivation Center: Can grow up to 210,000 square feet of canopy space

Public Consumption[15]

The law allows units of local government to create opportunities within their communities to open what are commonly known as social use spaces (Section 55-25 Local Ordinances subclause 3, page 284). The law is relatively broad in the definition of these spaces in terms of what the local government can allow within the spaces. They are intended to be businesses that permit the use (but not sale) of cannabis products within their facilities. These could be existing establishments that can offer this opportunity to their patrons within the bounds of their current operation or stand-alone intentional spaces dedicated to social use. That said, while the language required an exception to the state's smoke-free law protecting against second-hand smoke, the intent of the state or the sponsors is not to allow smoking of cannabis products in venues where tobacco smoking is prohibited but instead want to create an opportunity not unlike that created by hookah lounges or cigar clubs.

There are a couple of reasons why this is important. First, in other states that have created legal marketplaces but not created social consumption spaces, we still see a disproportionate impact on communities of color concerning enforcement of public use prohibitions. There are several reasons for this, but it is important to note that building and property owners can still prohibit smoking by tenants and residents of public housing facilities are federally prohibited from consumption on site, so there is a significant swath of the population who might not have a legal space to consume.

Additionally, areas with substantial tourism have also found concerns from the hospitality industry, particularly hotels, around the issue of use in their spaces. Each unit of local government has the option of deciding how and when to allow the creation of these spaces, including what other business activity can occur on-site, location of facilities, proximity to cannabis business facilities, licensing of facilities, etc.

[14] https://www.mpp.org/states/illinois/overview-of-the-illinois-cannabis-regulation-and-tax-act/

[15] The following information comes from the Municipal Toolkit organized by the leading lawmakers of the adult-use legislation and can be found in more detail here: http://www.senatorsteans.com/adult-use-cannabis/417-municipal-toolkit

In 2019, Colorado's Governor signed a bill that authorizes and regulates social use spaces throughout the state.[16] Before this was passed, individual municipalities determined exactly how they would approach the topic. Denver, Colorado passed a ballot initiative in 2016 on social use before state legislation titled Initiative 300. The ordinance, which originally had a four-year expiration date, created a pilot program to permit approved businesses to allow consumption of cannabis in designated consumption areas. A permit for a social-use space did not require any association to a dispensary organization.

The space must be approved by eligible neighborhood organizations, which are organizations that are either defined in the Revised Municipal Code as being in existence for two or more years, business improvement districts, or any association of residents or owners of real property designated as such by the Director of Excise and Licenses. The evidence of community support "may include any additional operational requirements that the eligible neighborhood organization deems necessary to protect the health. safety, and welfare of the surrounding community."

The program document contains specific regulations for Cannabis Consumption Areas, as well as the proposed format for applications to become a licensed area. Denver's system is comprehensive and allows for community involvement in the placement and type of businesses wishing to provide Designated Consumption Areas, and could serve as a model for Illinois municipalities.

Las Vegas, Nevada, also passed regulations on social use. Nevada's state law on cannabis use does not explicitly allow social use spaces; however, it is implied that municipalities have the opportunity to permit and regulate them if they wish. In May of 2019, the city council approved an ordinance authorizing customers 21 and older to bring their own cannabis to newly licensed social use venues. Social use venue licenses can only be issued to a licensed dispensary. On-site consumption facilities must obtain annual city licenses and, initially, only licensed dispensaries could apply for on-site consumption, not private businesses (refer to this policy analysis by a local Las Vegas newspaper). The ordinance established business licenses and land use regulations for social spaces, as well as safety requirements (see the ordinance here). As the only businesses that could receive social use licenses were businesses that were already licensed dispensaries, the city was able to avoid outlining specific rules for placement and potential backlash from surrounding communities. The intention being, beyond avoiding zoning complications, that dispensaries would have use lounges associated with but not inside of their regular place of business.

San Francisco, California, was one of the first cities to allow widespread cannabis-use lounges. According to the state's current law on adult-use cannabis, local municipalities may act in their own authority on social-use as long as they stay within state regulations (Chapter 20 Local Control 26200 subclause a-g). San Francisco took the initiative and began passing city

[16] https://thehill.com/homenews/state-watch/446078-colorado-governor-signs-law-legalizing-marijuana-social-use-areas

ordinances to create their own regulations. Individual zones had the opportunity to opt in, opt out, or conditionally opt in to social use permitting. All cannabis-related storefronts must receive neighborhood confirmation before a license can be obtained, and there are ventilation, safety, and employee regulations to limit the inhalation of second-hand smoke. Consumption lounges in San Francisco must be attached in some way to a dispensary that has already obtained that prior license (article on San Francisco's practices). To even further discourage illegal cannabis, consumption lounge users cannot bring their own cannabis; they must first purchase it at the dispensary.

State Revenue Allocation[17]

Tax revenue collected by the state from the sale of adult-use cannabis will be allocated first for agency administrative needs and costs incurred from the expungement process.

After the administrative needs and costs have been paid, the remaining amount will be distributed as follows:

- 2% for public education on cannabis use and safety campaigns
- 8% for law enforcement funds for prevention and training to be distributed through the Local Government Distributive Fund (LGDF) formula
    - This is in addition to current LGDF funds, but must be used for law enforcement funds dedicated to prevention and training
- 25% for Recover, Reinvest, and Renew (R3) program dedicated to communities disproportionally impacted by the War on Drugs
- 20% for programs that address preventative substance abuse programs and mental health services
- 10% for the bill backlog
- 35% or the remaining amount to the state General Revenue Fund (GRF)

Projected Revenue[18]

The Department of Revenue (DOR) projects adult-use cannabis will generate over $57 million in tax revenue and licensing fees in FY20. This figure represents the combined revenue projections from the DOR concerning taxation of cannabis in addition to the application and licensing fees estimated by the Department of Agriculture (DOA) and the Illinois Department of Financial and Professional Regulation (IDFPR)

Breakdown:

- DOR tax revenue: $34 million (midpoint of the range projected by DOR of $10-58 million)

[17] https://www2.illinois.gov/IISNews/20242-Summary_of_HB_1438__The_Cannabis_Regulation_and_Tax_Act.pdf
[18] https://www2.illinois.gov/IISNews/20242-Summary_of_HB_1438__The_Cannabis_Regulation_and_Tax_Act.pdf

- DOA estimate of application and licensing fees: $12.7 million
- IDFPR estimate: $10.78 million

The DOR estimates the state will generate $140.5 million in tax revenue in FY21. This excludes agencies' application and licensing fees as the program continues to expand. The DOR projects significant revenue growth as the cannabis market matures in Illinois. The state could generate $253.5 million in FY22, $323.5 million in FY23, and $375.5 million in FY24. It is anticipated that the market will take up to 5 years to fully mature.[19]

Expungement[20]

Convictions dealing with amounts of cannabis up to 30 grams (the legal possession limit beginning Jan. 1, 2020) will be expunged through the governor's clemency process which does not require individuals to initiate the process

- These convictions keep non-violent offenders from being able to qualify for jobs, housing, or other aid
- For amounts of 30-500 grams, the state's attorney or an individual can petition the court to vacate the conviction
- These expungements only apply to non-violent offenders and/or those with charges not accompanied with penalty enhancements for selling to a person under the age of 18 if the individual was over 18
- Approx. 770,000 cannabis-related records will be eligible for expungement[21]

Equity[22]

As an equity-centered law, there are numerous provisions included. Provisions of the social equity program offer benefits (including financial assistance and license application benefits) to individuals that have been most impacted by cannabis-related law enforcement. The Cannabis Business Development Fund is a special fund created in the State Treasury to be used to pay for low-interest rate loans, grants, compensation for loans and grants, outreach, research, and job training for Social Equity Applicants interested in beginning and operating cannabis-related businesses (Section 7-10. Cannabis Business Development Fund subclause 1-4, page 31). The Department of Commerce and Economic Opportunity will also establish grant and loan programs for Social Equity Applicants (Section 7-15 Loans and grants to Social Equity Applicants subclause a, page 32). If a Social Equity Applicant meets specific qualifications, license benefits for Social Equity Applicants include a 50% fee waiver for applications (Section 7-20 Fee waivers subclause a, page 35; Section 15-30. Selection criteria for conditional licenses awarded under Section 15-25 subclause c5, page 95).

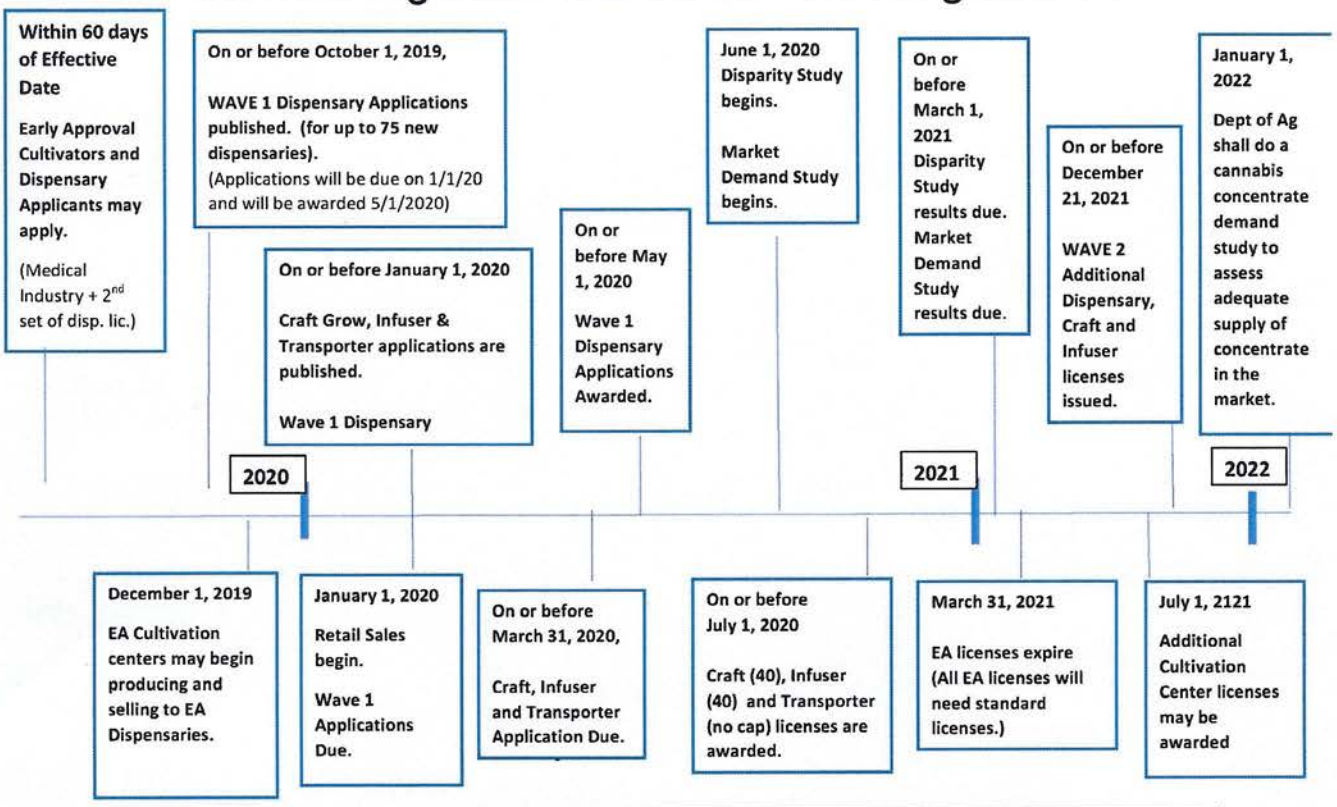
[19] http://www.senatorsteans.com/adult-use-cannabis/417-municipal-toolkit
[20] https://www2.illinois.gov/IISNews/20242-Summary_of_HB_1438__The_Cannabis_Regulation_and_Tax_Act.pdf
[21] https://www.mpp.org/states/illinois/overview-of-the-illinois-cannabis-regulation-and-tax-act/
[22] http://www.senatorsteans.com/adult-use-cannabis/417-municipal-toolkit

Keep in mind that everything in the new law is a floor, not a ceiling. There are important ways a local government can impact the equity provisions in the law. While the programs incorporated into the law creating resources for social equity applicants are significant, there's nothing stopping local governments from adding onto these ideas via fee waivers, technical assistance or other access to capital programs that build on the loan funds incorporated into the state program. In addition, issues such as zoning decisions can have a significant impact on the equity space. Avoiding undue concentration and assuring access in underserved communities are other important considerations.

Transition and Licensing Timeline

Source

Cannabis Regulation and Tax Act – Licensing Timeline



Early Approved Licenses renewed on March 31, 2021 are valid until March 31, 2022 and must be renewed.

On March 31, 2022 ALL dispensary licenses will be on the same renewal timeline of every March of even numbered years.

Finally, it is important to note that there are many other components to this bill such as licensing requirements and further details on the social equity piece of the law that have been excluded from this document. This document was compiled to provide information deemed most helpful for municipalities deciding whether to allow the sale of adult-use cannabis. The Municipal Toolkit, Adult-Use Cannabis Guide, and summary from the Governor's office provide information not included in this analysis and specifics can be found in the law.

Municipal Toolkit

Senator Heather A. Steans
(773) 769-1717

Senator Toi W. Hutchinson
(708) 756-0882

Representative Kelly M. Cassidy
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Representative Jehan Gordon-Booth
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This document is provided to summarize the law and policy but is not intended to provide legal advice. Please consult an attorney for legal advice or questions.

Disclaimer: if using a mobile device, be aware that links may not direct you to the appropriate page. Please use the section and page number references to scroll to the linked subclause

Zoning -

1. Opting out

Local governments may opt out of having any cannabis businesses located in their jurisdictions (Section 55-25 Local Ordinances subclause 1, page 285). They can NOT opt out of residents being allowed to possess or home grow (Section 55-25 Local Ordinances subclause 1, page 283). Municipalities should pass ordinances if they wish to opt out (Section 55-25 Local Ordinances subclause 5, page 285). Precincts in a city with a population over 500,000 may also implement ordinances by petition that intend to limit either home growing or cannabis business establishments (Section 55-28 Restricted cannabis zones subclause b-c, page 286). This political process is essentially the same for liquor moratoriums.

1. Setbacks and other restrictions

Local governments may (but do not have to) establish setbacks related to location of dispensaries, craft grow, cultivation centers, and infuser businesses. The intent of the legislation was to maximize local control over citing and zoning options since the very prescriptive language in the medical pilot program created significant challenges for licensees to find eligible properties, particularly in more densely populated areas. Zoning decisions should be based on what each jurisdiction determines are appropriate concerns for their communities (Section 55-25 Local Ordinances subclause 2, page 283).There are two instances where the law requires cannabis business setbacks. The first is that dispensaries must be at minimum 1500 feet apart so that there is not over concentration of dispensaries in a single area. The other set back is that craft grow facilities must be 1500 feet apart and 1500 feet away from a cultivation center. This is to insure that an entity cannot stack licenses and create a facility that would allow them to expand beyond the square foot limitations of a craft grow license(Section 15-20 Early Approval Adult Use Dispensing Organization License; secondary site subclause b, page 73; Section 15-25 Awarding of Conditional Adult Use Dispensing Organization Licenses prior to January 1, 2021 subclause e, page 90; Section 30-30 Craft grower requirements; prohibitions subclause o, page 219). The law also allows for craft growers, dispensaries and infusers to all be located on the same property. When local governments are working through what kind of cannabis businesses establishments and how many they are going to allow in their jurisdiction they should also be prepared for businesses that may want to utilize this ability to operate every aspect of the business in their area (Section 15-100 Security subclause e, page 143; Section 30-30 Craft Grower Requirements; Prohibitions subclause c, page 215; Section 35-25 Infuser organization requirements; prohibition subclause l, page 238)

1. Clarity, efficiency, and equity

As local governments consider zoning plans, it might be helpful to contemplate prioritizing what issues need to be resolved most quickly. In order for existing dispensaries to convert to dual use establishments, there may need to be a change to permit those businesses to continue to operate. The second most pressing issue relates to the second location being allowed for existing dispensary license holders and the need to create specific zoning requirements that will apply to new dispensaries. In both cases, these need to be in place very soon in order to allow these businesses to begin operation on 1/1/2020. The next round of dispensary applications, which will represent the first new entrants into the industry and hopefully a significant number of social equity applicants, will become available on 10/1/19 with applications due 1/1/20 for issuance in May of 2020. In addition, there will be a need to contemplate zoning requirements related to craft grow and infusing businesses. These applications become available January 7 with a due date of March 15 and issuance no later than July 1, 2020. These priorities should also take into account that local governments want to avoid any unnecessary litigation; have an interest in ensuring that existing cannabis businesses are able to operate under the new law on January 1; and can creatively use some of their own zoning tools to ensure that the equity applicants have access to their markets.

Local ordinances may create civil penalties for businesses that violate their locally determined conditions for placement (concerning time, place, on premises administration, and manner of operation) if they are not unreasonably restrictive. The enforcement of these is primarily left up to the discretion of the local government (Section 55-25 Local Ordinances subclause 1-5, page 283) - although the municipality may not regulate in a manner more restrictive than the State under this Act.

Enforcement and prosecutorial discretion -

Municipalities should contemplate immediate policy concerning whether there should by any enforcement of simple possession. Technically any possession of cannabis remains illegal until the legalization date of January 1, 2020, at which point any possession **over** 30 grams remains illegal. However, local governments should immediately contemplate and update their policies concerning cannabis possession prior to and in anticipation of the legalization date. One provision of the law's attempt to rectify the War on Drugs' impact on minority and underprivileged communities is the automatic expungement of criminal records for possession of 30 grams or less (Section 5.2 Expungement, sealing, and immediate sealing subclause 2.5, page 370). The following questions should be contemplated on how to proceed prior to legalization: Should local law enforcement continue to enforce/arrest for amounts between 10-30 grams? Should local law enforcement continue to arrest for possession for any amounts under 30 grams? What will the local jurisdiction do with folks in custody at the time of implementation? For example, DuPage State's Attorney Berlin recently announced that he will no longer prosecute these cases since they'll be eligible for resentencing Jan 1. See this Tribune article. These conversations should be had in conjunction with each county's States Attorney.

Taxation -

Municipalities will have the ability to impose up to an additional 3% in local taxes beginning in September of 2020. (Section 8-11-22 Municipal Cannabis Retailers' Occupation Tax Law subclause a, page 540). Counties have the ability to impose 3% in local taxes in addition to any municipalities tax, or 3.75% in unincorporated areas (Section 5-1006.8 County Cannabis Retailers' Occupation Tax Law subclasue a, page 533)[1] The municipality or county must pass a resolution or ordinance imposing the tax before the first day in June in order to begin collecting the taxes by September of 2020. A municipality or county may impose or discontinue a tax on cannabis in any year but must pass a result ion or ordinance before the first day of June in order for it to go into effect by September of that year. (Section 8-11-22 Municipal Cannabis Retailers' Occupation Tax Law subclause f, page 543; Section 5-1006.8 County Cannabis Retailers' Occupation Tax Law subclasue f, page 536).

Proceed with extreme caution and avoid immediately taxing to the cap. We are already near the high middle end of tax rates around the country, and it's vital to allow the marketplace to mature before

increasing tax rates. This has been a huge issue around the country as states and locals have often found that street markets lower prices to compete and maintain market share, so it's critical to allow the new market to gain traction before increasing consumer costs through taxation. It is anticipated that it will take up to 5 years before the market is fully mature, so a taxation strategy should take this into account to avoid negatively impacting consumer movement into the legal marketplace and counterproductive taxation strategies.

Equity -

As an equity-centered law, there are numerous provisions included. Provisions of the social equity program offer benefits (including financial assistance and license application benefits) to individuals that have been most impacted by cannabis-related law enforcement. The Cannabis Business Development Fund is a special fund created in the State Treasury to be used to pay for low-interest rate loans, grants, compensation for loans and grants, outreach, research, and job training for Social Equity Applicants interested in beginning and operating cannabis-related businesses (Section 7-10. Cannabis Business Development Fund subclause 1-4, page 31). The Department of Commerce and Economic Opportunity will also establish grant and loan programs for Social Equity Applicants (Section 7-15 Loans and grants to Social Equity Applicants subclause a, page 32). If a Social Equity Applicant meets specific qualifications, license benefits for Social Equity Applicants include a 50%

fee waiver for applications (Section 7-20 Fee waivers subclause a, page 35; Section 15-30. Selection criteria for conditional licenses awarded under Section 15-25 subclause c5, page 95).

Keep in mind that everything in the new law is a floor, not a ceiling. There are important ways a local government can impact the equity provisions in the law. While the programs incorporated into the law creating resources for social equity applicants are significant, there's nothing stopping local governments from adding onto these ideas via fee waivers, technical assistance or other access to capital programs that build on the loan funds incorporated into the state program. In addition, issues such as zoning decisions can have a significant impact on the equity space. Avoiding undue concentration and assuring access in underserved communities are other important considerations.

Community College Pilot Program -

A rather late addition to the bill, but a significant opportunity to drive employment and training is the four-year pilot program that allows eight community colleges within the state to apply to participate in a pilot that will provide the opportunity to incorporate plant handling in a community college curriculum.

This will create a pool of qualified potential employees for the growing industry. The program will be administered jointly by the IL Community College Board and the Department of Agriculture. While the program will allow hands-on learning of cultivation and processing, all harvested product resulting from the program must be destroyed. The department has until September 1, 2020 to issue up to eight program licenses. The Department of Agriculture, in conjunction with the Illinois Community College Board, is responsible for developing the various aspects of selecting license recipients (Section 25-10 Issuance of Community College Cannabis Vocational Pilot Program licenses subclauses a-d, page 194).

The joint departments must make applications for program participation available by February 1, 2020, and the application will be due from applicants by July 1st of 2020, with the programs eligible to begin instructing students in the 2021-2022 academic year. In the process of applicant selection, the Departments must consider various factors, including the geographic diversity of the schools so as to make sure students throughout the entire state may take advantage of the program, and the proposed curriculum plans of the community colleges. Additionally, at least five of the eight selected Program license awardees must have a student population composed of more than 50% low-income in each of the past four years (Section 25-10 Issuance of Community College Cannabis Vocational Pilot Program licenses subclauses b3, page 194). Licensees, while held under specific restrictions to guarantee the safety of students and faculty, have the freedom to, once selected, determine their curriculum and career advising processes. It's also important to note that there are community colleges already providing a cannabis curriculum that is theory based as opposed to hands-on, so there is also the option of not participating in the plant handling pilot program and merely implementing a classroom-based curriculum such as the one at Oakton. The idea is to authorize community colleges to develop a program that works best for its students and faculty, instead of a one-size-fits-all program.

More information on the application and licensing process for Community College Pilot Programs will be available through the Department of Agriculture and the Illinois Community College board once the application has been developed.

Public Consumption -

The law allows units of local government to create opportunities within their communities to open what are commonly known as social use spaces (Section 55-25 Local Ordinances subclause 3, page 284). The law is relatively broad in the definition of these spaces in terms of what the local government can allow within the spaces. They are intended to be businesses that permit the use (but not sale) of cannabis products within their facilities. These could be existing establishments that can offer this opportunity to their patrons within the bounds of their current operation or stand-alone intentional spaces dedicated to social use. That said, while the language required an exception to the state's smoke-free law protecting against second-hand smoke, we've made clear that it is not the intent of the state or the sponsors to allow smoking of cannabis products in venues where tobacco smoking is prohibited but instead want to create an opportunity not unlike that created by hookah lounges or cigar clubs. There are a couple of reasons why this is important. First, in other states that have created legal marketplaces but not created social consumption spaces, we still see a disproportionate impact on communities of color concerning enforcement of public use prohibitions. There are several reasons for this, but it is important to note that building and property owners can still prohibit smoking by tenants and residents of public housing facilities are federally prohibited from consumption on site, so there is a significant swath of the population who might not have a legal space to consume. In addition, areas with substantial tourism have also found concerns from the hospitality industry, particularly hotels, around the issue of use in their spaces. Each unit of local government has the option of deciding how and when to allow the creation of these spaces, including what other business activity can occur on-site, location of facilities, proximity to cannabis business facilities, licensing of facilities, etc..

In 2019, Colorado's Governor signed a bill that authorizes and regulates social use spaces throughout the state (article on the new law). Before this was passed, individual municipalities determined exactly how they would approach the topic. Denver, Colorado passed a ballot initiative in 2016 on social use before state legislation titled Initiative 300. The ordinance, which originally had a four-year expiration date, created a pilot program to permit approved businesses to allow consumption of cannabis in designated consumption areas (see the full Cannabis Consumption Pilot Program here). A permit for a social-use space did not require any association to a dispensary organization (Sec. 6-302 Cannabis consumption permit subclause i-iii,

page 2). The space must be approved by eligible neighborhood organizations, which are organizations that are either defined in the Revised Municipal Code as being in existence for two or more years, business improvement districts, or any association of residents or owners of real property designated as such by the Director of Excise and Licenses (Sec. 6-301 Defined terms subclause 6 i-iii, page 3). The evidence of community support "may include any additional operational requirements that the eligible neighborhood organization deems necessary to protect the health, safety, and welfare of the surrounding community" (Sec. 6-304 Evidence of community support subclause a-b, page 3). The program document contains specific regulations for Cannabis Consumption Areas, as well as the proposed format for applications to become a licensed area. Denver's system is comprehensive and allows for community involvement in the placement and type of businesses wishing to provide Designated Consumption Areas, and could serve as a model for Illinois municipalities.

Las Vegas, Nevada, also passed regulations on social use. Nevada's state law on cannabis use does not explicitly allow social use spaces; however, it is implied that municipalities have the opportunity to permit and regulate them if they wish. In May of 2019, the city council approved an ordinance authorizing customers 21 and older to bring their own cannabis to newly licensed social use venues. Social use venue licenses can only be issued to a licensed dispensary. On-site consumption facilities must obtain annual city licenses and, initially, only licensed dispensaries could apply for on-site consumption, not private businesses (refer to this policy analysis by a local Las Vegas newspaper). The ordinance established business licenses and land use regulations for social spaces, as well as safety requirements (see the ordinance here). As the only businesses that could receive social use licenses were businesses that were already licensed dispensaries, the city was able to avoid outlining specific rules for placement and potential backlash from surrounding communities. The intention being, beyond avoiding zoning complications, that dispensaries would have use lounges associated with but not inside of their regular place of business.

San Francisco, California, was one of the first cities to allow widespread cannabis-use lounges. According to the state's current law on adult-use cannabis, local municipalities may act in their own authority on social-use as long as they stay within state regulations (Chapter 20 Local Control 26200 subclause a-g). San Francisco took the initiative and began passing city ordinances to create their own regulations. Individual zones had the opportunity to opt in, opt out, or conditionally opt in to social use permitting. All cannabis-related storefronts must receive neighborhood confirmation before a license can be obtained, and there are ventilation, safety, and employee regulations to limit the inhalation of second-hand smoke. Consumption lounges in San Francisco must be attached in some way to a dispensary that has already obtained that prior license (article on San Francisco's practices). To even further discourage illegal cannabis, consumption lounge users cannot bring their own cannabis; they must first purchase it at the dispensary.

[1] This applies to non-home rule counties as amended by PA 101-0363 page 66

Breakdown of municipality ordinances on social-use spaces

City municipality	*State regulations on social-use spaces*	*Neighborhood participation/opt-in to social use spaces*	*Dispensary license required before social-use license can be obtained*	*Zoning specifications*
Denver	Yes, as of 2019	Yes, confirmation from eligible neighborhood organizations	No, can be associated or not associated. If not associated with dispensary, cannot sell cannabis products	Yes
Las Vegas	No	No, attached to dispensaries and therefore subject to the same zoning regulations	Yes	Yes
San Francisco	No	Yes, neighborhood confirmation required	Yes	Yes

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Adult-Use Cannabis resources

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House Bill 1438 – Legalizing Adult-Use Cannabis

Overview

Starting Jan. 1, 2020, Illinois residents 21 and older will be able to legally purchase and possess cannabis.

- Illinois residents would be allowed to possess any combination of the following:
  - 30 grams of cannabis flower
  - 5 grams of cannabis concentrate
  - 500 milligrams of THC contained in a cannabis-infused product

Neither residents nor non-residents may transport any cannabis product over state lines.

Revenue allocation

Tax revenue would first be allocated for agency administrative needs and costs incurred from the expungement process.

After the above two have been paid, the remaining amount will be broken out as follows:

- 2% for public education and safety campaigns
- 8% for law enforcement funds for prevention and training to be distributed through the Local Government Distributive Fund (LGDF) formula
- 25% for Recover, Reinvest, and Renew (R3) Program
- 20% for programs that address preventative substance abuse programs and mental health services
- 10% for the bill backlog
- 35% to or the remaining amount the General Revenue Fund (GRF)

Expungement

- Convictions dealing with amounts of cannabis up to 30 grams will be dealt with through the governor's clemency process, which does not require individuals to initiate the process.
- For amounts of 30-500 grams, the state's attorney or an individual can petition the court to vacate the conviction.

Home grow

- Medical patients will be permitted to possess up to five cannabis plants no taller than 5 inches under certain conditions.
- The plants must be kept on their residential property in a closed and locked space away from public view that is also reasonably inaccessible by a person under 21 years of age.

- Medical patients may purchase cannabis seeds from a dispensary but not any live cannabis plant material.

Local control

Local towns and municipalities will retain significant power to decide how cannabis businesses may or may not fit into their communities, including:

- Opting out completely
- Enacting reasonable zoning ordinances that govern the time, place, manner and number of cannabis establishment operations
- Enacting ordinances to allow for public consumption

The legislation also provides for a process by which precincts in cities with a population of over 500,000 may enact ordinances by petition to limit home grow or cannabis business establishments.

Protecting employers and landlords

- Employers may maintain a zero drug tolerance workplace under this proposal.
- Landlords would not be required to permit tenants to possess or consume cannabis products on their property.
- No person or establishment is required to allow a guest, client, lessee, customer or visitor to use cannabis on their property.

Promoting equity

This legislation seeks to help resolve some of the negative effects of nearly 80 years of cannabis prohibition on minority communities.

- It creates a Social Equity Program that will help to promote minority involvement in the cannabis industry, giving participants access to grants and loans in order to deter some of the upfront costs of participating in the market.
- The proposal would establish a new grant program, the Recover, Reinvest and Renew Program (R3), a performance incentive funding program for high-need, underserved communities throughout the state.
    - The R3 program will provide planning and implementation of grants as well as technical assistance to collaborative groups and civil legal aids to people in R3 areas.
- The legislation commissions a disparity and availability study to identify discrimination in the cannabis industry. The departments responsible for issuing licenses will be required to take the conclusions of the study into consideration when issuing further licenses.

Community College Vocational Pilot Program

- The Department of Agriculture will work with the Community College board to create eight pilot programs in the state, spread among geographical regions. Of the eight, five shall be awarded to schools that have a student population that is more than 50% low-income.
- The courses will allow participating students to work with, study and grow live cannabis plants to prepare them for a career in the legal cannabis industry.

NEW LEGALIZATION BILL MEANS

UNPRECEDENTED SOCIAL AND CRIMINAL JUSTICE REFORM

The most historic aspect of the Cannabis Regulation and Tax Act is not that it legalizes cannabis for adults, but rather the extraordinary efforts it takes to reduce the harm caused by the failed war on cannabis and the communities it hurt the most. This measure is by far the biggest step forward in social and criminal justice reform anywhere in the country, inside or outside the issue of cannabis reform.

The measure does several things. First, it removes harmful cannabis offenses from criminal histories. Second, it creates opportunities for those who were impacted. Finally, it provides benefits to communities that were hardest hit by the war on cannabis.

UNDOING THE PAST THROUGH EXPUNGEMENT

1. **The Cannabis Regulation and Tax Act takes the offenses made legal for adults and automatically removes them from the criminal histories of those who were convicted of them. These apply to cases involving possession of up to 30 grams of cannabis, except where they involve violent offenses.**
2. **For cases between 30 and 500 grams, there will be a streamlined clemency process and assistance from legal aid groups.**
3. **Hundreds of thousands of individuals would get relief – far greater than any other similar effort in the U.S.**

CREATING OPPORTUNITY IN THE FUTURE

The social equity provisions in the Cannabis Regulation and Tax Act go well beyond expungement. They also include significant opportunities and resources for those seeking to enter the regulatory system:

SOCIAL EQUITY APPLICANTS

- The new law establishes a "social equity applicant," which is a person who was arrested or convicted of a minor cannabis offense, or who is related to someone who was. It can also be a person who lives in or has ties to a community that has been disproportionately impacted by the war on cannabis. This can include living in such an area now, or 5 of the last 10 years.
- A disproportionately impacted area is an **over-policed** area with **high rates of arrest, conviction, and incarceration related to cannabis-related offenses,** along with at least one of the following:
  - **Experiences a poverty rate of at least 20%,**
  - **At least 75% of the children in the area participate in the federal free lunch program,**
  - **At least 20% of the households in the area receive assistance under the Supplemental Nutrition Assistance Program, or**
  - **The area has an average unemployment rate over 120% the national unemployment average.**
- Those who qualify as social equity applicants can qualify for:
  - Access to Cannabis Business Development Fund to help defray start-up costs associated with entering the licensed **cannabis industry. These include a 50% reduction of the non-refundable** license application and any non-refundable fees, along with loans and other financial incentives.
  - A significant points advantage above all other applicants for licenses.

CONTINUED ON THE NEXT PAGE

CANNABIS BUSINESS DEVELOPMENT FUND

The bill establishes a $30 million Cannabis Business Development Fund, paid for by licensed cannabis businesses that operate during the transition period before new businesses start to operate. The Fund will be used for the following:

- Pay for outreach to attract qualified business license applicants.
- Assist with job training and technical assistance for residents in disproportionately impacted areas.
- Offset waived or reduced administrative fees for applicants and licensees.
- Provide low interest loans and grants to help new businesses get started and operate.
- Conduct a study to evaluate whether or not the program is sufficiently accessible to social equity applicants.

Financial benefits and other key data will be provided to the Governor and members of the General Assembly to determine who benefitted, what works, and what may need to change to ensure fairness.

GREATER OPPORTUNITY

In addition to assistance entering the regulated cannabis industry, there is more opportunity available with a wider range of business licenses.

- Beginning in October 2019, applications for up to 75 additional dispensaries for adult consumers will be available.
- Up to 40 new types of cultivator applications (including craft growers), will be available in the first year, with further growth possible. Applications will be available in January, 2020.
- Similarly, up to 40 processor licenses, in which businesses create products made with cannabis, would be available during the first year, with applications also starting in January.
- A transporter license would also be available the first year, without limits on the total number operating.
- Following a market study, the state can also add more top-tier cultivation licenses, called Cultivation Centers, to provide wholesale cannabis to the retail market.

A training program will be established and made available in community colleges to allow students access to hands-on learning with the plant in areas that are disproportionately impacted.

HELPING DISADVANTAGED COMMUNITIES

While the new program would help those entering the industry, the Cannabis Regulation and Tax Act also provides benefits directly to disadvantaged communities.

RECOVERY, REINVEST, RENEW

- The **Recovery, Reinvest, Renew (R3)** program provides resources directly to community groups to offer services in communities that were disproportionately impacted by violence, poverty, and uneven enforcement of cannabis-related laws. R3 will be chaired by Lt. Governor Juliana Stratton.
- 25% of the funds generated from tax revenue and licensing fees generated by the program would be available for the program.
- The R3 program led by the Lt. Gov office will determine which areas have been impacted to determine the R3 areas.
- A state oversight board, chaired by Lt. Gov Stratton would consider and review proposals presented for assistance.

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CANNABIS

EXPUNGEMENT FIGURES AROUND THE U.S.

WASHINGTON

Gov. Jay Inslee has offered pardons to around **3,500** people with misdemeanor cannabis convictions. Under the plan, Inslee pardoned anyone with an otherwise clean criminal record but with a sole conviction as an adult for misdemeanor possession of cannabis. Such a conviction must have occurred under state law, not a local ordinance, between Jan. 1, 1998, and Dec. 5, 2012, the effective date of Washington's voter-approved Initiative 502, which legalized cannabis possession for users age 21 and older.

In September 2018, all seven of Seattle's municipal judges agreed to expunge the records of persons charged with misdemeanor cannabis possession who were convicted before cannabis was made legal in the state of Washington. The criminal records of nearly **550** people who had been charged and convicted of cannabis possession between the years 1996 and 2010 weredissolved.

MASSACHUSETTS

A law went into effect in 2018 that allows juvenile records and some crimes committed between ages 18 and 21 — including felonies — to be expunged, along with convictions for cannabis possession now that recreational cannabis is legal for adults. Expungement clears the charges from a person's official criminal record. As of January 22, 2019, **61** requests for criminal records expungement have been received by the Massachusetts Probation Service, according to a department spokeswoman.

VERMONT

As of June 2018, there were an estimated **2,800** cannabis misdemeanor convictions eligible for expungement across the state. In a separate initiative, in December 2016, the Governor pardoned **192** people of the approximately 450 who asked.

CALIFORNIA

California's legalization law included a system to either reduce sentences or expunge them, with the state Department of Justice charged with identifying eligible cases that could qualify. It is estimated that about **218,000** cases could be eligible.

At the local level, several cities undertook their own expungement efforts. San Francisco County cleared **9,362** total records. Los Angeles County and San Joaquin County recently announced they will launch similar projects with an estimate of around **54,000** expungements. District attorneys in San Diego and Alameda counties also begun expunging old cannabis convictions or reducing felonies to misdemeanors on their own, without the participation of the defendants. San Diego said it is combing through about **4,000** old cases, and Alameda said as many as **6,000** cases may be eligible for expungement or reduction.

COLORADO

Expungements are not available at the state level for cannabis-specific offenses, but some local municipalities have limited program which require offenders to petition the court. Of the estimated 4,000 residents of Boulder County that are eligible to have their charges removed and records sealed. After running two free legal clinics, **9** were found eligible under the program. Denver's Turn Over a New Leaf program would allow an estimated 13,000 people with past low-level cannabis convictions to apply for expungement, but only **38** participated according to the Denver District Attorney's Office as of March 2019

OREGON

Under a new state law, up to 50,000 residents are eligible to apply to have cannabis-related crimes expunged from their criminal history. Figures on the number expunged so far are not yet available.

ILLINOIS

House Bill 1438 provides justice and relief for individuals arrested, convicted, on supervision or on probation for misdemeanors or Class 4 felony violations under the Cannabis Control Act. The following stand-alone offenses are eligible for expungement:

SECTION 4: POSSESSION		SECTION 5: MANUFACTURING & DELIVERY	
<10g	Civil Law Violation	<2.5g	Class B Misdemeanor
10–30g	Class B Misdemeanor	2.5–10g	Class A Misdemeanor
30–100g	Class A Misdemeanor	10g–30g	Class 4 Felony
100–500g	Class 4 Felony		

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HOUSE BILL 1438

RIGHTING THE WRONGS OF THE WAR ON DRUGS

House Bill 1438 provides a second chance to people and communities victimized by the "War on Drugs." It does so by creating an expedited process for expunging criminal records of individuals arrested, convicted, on supervision or on probation for misdemeanors or Class 4 felony violations under the Cannabis Control Act.

PROCESS FOR EXPUNGEMENT

The primary goal: Expunging cannabis-related records while streamlining the process.

The following stand-alone offenses are eligible for expungement:

SECTION 4: POSSESSION		SECTION 5: MANUFACTURING & DELIVERY	
<10g	Civil Law Violation	<2.5g	Class B Misdemeanor
10–30g	Class B Misdemeanor	2.5–10g	Class A Misdemeanor
30–100g	Class A Misdemeanor	10g–30g	Class 4 Felony
100–500g	Class 4 Felony		

The Governor provides pardons authorizing expungement for arrests and convictions involving up to 30 grams, provided it was not also associated with a violent crime.

Individuals and State's Attorneys may move to vacate and expunge convictions involving up to 500 grams.

AUTOMATIC EXPUNGEMENT PROCESS

ISP and all law enforcement agencies must automatically expunge records of an arrest, charge not initiated by arrest, order of supervision, or order of qualified probation for the above offenses if:

- One year or more has elapsed since the date of the arrest or law enforcement interaction documented in the records, and
- No criminal charges were filed relating to the arrest or law enforcement interaction or criminal charges were filed and subsequently dismissed or vacated or the arrestee was acquitted.

If the law enforcement agency is unable to verify no additional criminal charges were filed, the records shall be automatically expunged.

Records shall be expunged under the following timelines:

- Records prior to the effective date, but on or after January 1, 2013, shall be automatically expunged prior to January 1, 2021;
- Records prior to January 1, 2013, but on or after January 1, 2000, shall be automatically expunged prior to January 1, 2023;
- Records prior to January 1, 2000, shall be automatically expunged prior to January 1, 2025.

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HOUSE BILL 1438

RECOVERY, REINVEST, AND RENEW

Across the country, most legalization bills have failed to reinvest revenues generated from cannabis sales into the communities disproportionately harmed by the "War on Drugs." Only California and Massachusetts require investment in these communities and now **Illinois has the opportunity to surpass them with the nation's most robust community reinvestment program.**

House Bill 1438 dedicates 25% of revenues to the Recovery, Reinvest, and Renew Program, which supports local programming that addresses economic disinvestment, violence and over-policing in disproportionately impacted communities.

By passing House 1438, Illinois would become a national model for community reinvestment.

In other states:

- **California:** Earmarks $10 million — gradually increasing to $50 million by 2023 — to the Community Reinvestment program.
- **Massachusetts:** Revenue goes to the Cannabis Control Commission, with excess revenue dedicated to programming for communities disproportionately impacted by high rates of arrest and incarceration for marijuana offenses.
- **Alaska:** Designates 50% of revenues to a broad Recidivism Reduction Fund.
- **Colorado:** Invested about 6% of FY18-19 revenues into housing, rental assistance and supportive services via its Marijuana Tax Cash Fund.

Currently in Illinois, revenues from medical cannabis go to the Compassionate Use of Medical Cannabis Fund, which is used exclusively for the direct and indirect costs associated with implementation, administration, and enforcement.

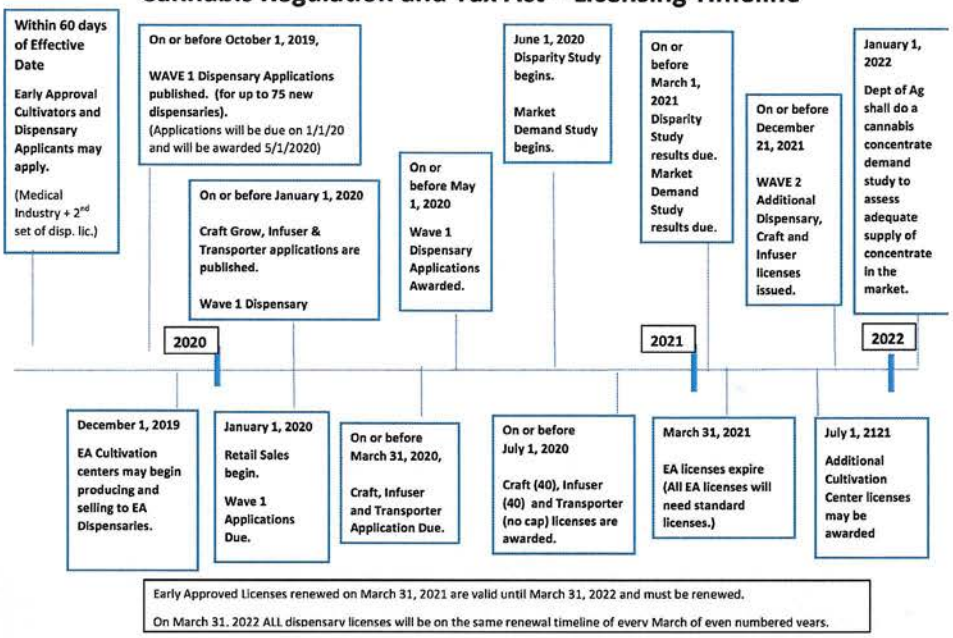
MENTAL HEALTH

SB 7 dedicates 20% of revenues to mental health and substance abuse, which would make Illinois a leader in its commitment to treatment.

In other states:

- **Alaska:** Designates 25% to marijuana education and treatment.
- **California:** Earmarks 60% to youth treatment and education.
- **Colorado:** About 16% of revenue went to behavioral health treatment via the Marijuana Tax Cash Fund.
- **Massachusetts:** Revenue goes to the Cannabis Control Commission, which budgets for behavioral health and substance abuse treatment.
- **Oregon:** Earmarks 20% to mental health, alcohol and drug treatment.
- **Washington:** Earmarks 25% to substance use, treatment, education and prevention.

Cannabis Regulation and Tax Act – Licensing Timeline



Cannabis Regulation and Tax Act – Licensing Timeline

Licensing Information:

CULTIVATION CENTER LICENSE:

- APPLICATION FEE: *SET BY RULE*
- LICENSING FEE: $100,000
- ISSUED BY DEPARTMENT OF AGRICULTURE

DISPENSING LICENSE:

- APPLICATION FEE: $5,000
- LICENSING FEE: PRO-RATED $60,000
- ISSUED BY ILLINOIS DEPARTMENT OF FINANCIAL & PROFESSIONAL REGULATION

CRAFT GROWER LICENSE:

- APPLICATION FEE: $5,000
- LICENSE FEE: PRO-RATED $40,000
- ISSUED BY DEPARTMENT OF AGRICULTURE

INFUSER LICENSE:

- APPLICATION FEE: $5,000
- LICENSING FEE: $$5,000
- ISSUED BY DEPARTMENT OF AGRICULTURE

TRANSPORTER LICENSE:

- APPLICATION FEE: $5,000
- LICENSING FEE: PRO-RATED $10,000
- ISSUED BY DEPARTMENT OF AGRICULTURE

Contact Information:

ILLINOIS DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

PHONE: (217) 785-0820

WEBSITE: WWW.IDFPR.COM

ILLINOIS DEPARTMENT OF AGRICULTURE

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WEBSITE: WWW2.ILLINOIS.GOV/SITES/AGR/PAGES/DEFAULT.ASPX

Dispensary Licensing FAQ - Department of Financial and Professional Regulation (IDFPR)

When will the application for an adult use only site be available?

Persons who do not currently hold a Medical Cannabis Dispensing Organization License may apply for a Conditional Adult Use Dispensing Organization License, which, if awarded, enables the awardee to obtain an Adult Use Dispensing Organization License. Applications for new Conditional Adult Use Dispensing Organization Licenses will be available no later than October 1, 2019.

When will the application be due?

Applications for a Conditional Adult Use Dispensing Organization License will be due no later than January 1, 2020.

When will license be awarded?

Conditional Adult Use Dispensing Organization Licenses will be awarded on or before May 1, 2020.

What is the difference between a Conditional Adult Use Dispensing Organization License and an Adult Use Dispensing Organization License?

The Department of Financial and Professional Regulation will award "Conditional Adult Use Dispensing Organization Licenses," which do not entitle the holder to purchase or sell cannabis. Once awarded, the license holder has 180 days to find a location within its assigned BLS Region to operate. After the Conditional Adult Use Dispensing Organization License holder has found a suitable location, passed an inspection by the Department, and paid its registration fee, the Department will award the license holder an Adult Use Dispensing Organization License, which authorizes the holder to obtain and sell cannabis legally pursuant to the Cannabis and Regulation Tax Act. How many licenses are available?

The Department of Financial and Professional Regulation will award up to 75 Conditional Adult Use Dispensing Organization Licenses on or before May 1, 2020. To ensure access to adult use cannabis throughout the state, only a certain amount of licenses will be awarded in each of the 17 Bureau of Labor Statistics Regions in Illinois based on that regions percentage of the state population. For a map of the BLS Regions, click here.

BLS Region name	Number of licenses awarded in the BLS Region
Bloomington	1
Cape Girardeau	1
Carbondale-Marion	1
Champaign-Urbana	1
Chicago-Naperville, Elgin	47
Danville	1
Davenport-Moline-Rock Island	1
Decatur	1
Kankakee	1
Peoria	3

Rockford	2
St. Louis	4
Springfield	1
Northwest Illinois Nonmetropolitan Area	3
West Central Illinois Nonmetropolitan Area	3
East Central Illinois Nonmetropolitan Area	2
South Illinois Nonmetropolitan Area	2

How will licenses be selected?

The Department of Financial and Professional Regulation will rank applicants using the following scale:

Suitability of Employee Training Plan (15 points)

Security and Record Keeping (65 points)

Business Plan, Financials, Operating Plan, and Floor Plan (65 points)

Knowledge and Experience in Cannabis or Related Fields (30 points)

Status as a Social Equity Applicant (50 points)

Labor and Employment Practices (5 points)

Environmental Plan (5 points)

Illinois Owner (5 points)

Status as a Veteran (5 points)

Diversity Plan (5 points)

Total: 250 points

If two or more applicants tie, the license will be awarded to the applicant with the most generous Community Benefits Plan.

What are the fees for a new dispensing organization license?

Non-Social Equity Applicants will pay a $5,000 application fee. Should they be awarded a license, the fee for an Adult Use Dispensing Organization License is $60,000 for a two-year license.

Social Equity Applicants will pay a $2,500 application fee. Should they be awarded a license, the fee for an Adult Use Dispensing Organization License is $30,000 for a two-year license.

What is a social equity applicant?

A Social Equity Applicant means an applicant this is an Illinois resident that meets the following criteria:

- The applicant has at least 51% ownership and control by one or more individuals who have resided for at least 5 of the preceding 10 years in a Disproportionately Impacted Area*;
- The applicant has at least 51% ownership and control by one or more individuals who:
  - Have been arrested for, convicted of, or adjudicated delinquent for any offense that is eligible for expungement under the Cannabis Regulation and Tax Act**; or
  - Is a member of an impacted family***
- The applicant has at least 10 full-time employees, at least 51% of whom:
  - Currently reside in a Disproportionately Impacted Area; or
  - Have been arrested for, convicted of, or adjudicated delinquent for any offense that is eligible for expungement under the Cannabis Regulation and Tax Act or a member of an impacted family.

"Disproportionately Impacted Area" means a census tract or comparable geographic area that:

(1) Meets one of the following criteria:
- The area has a poverty rate of at least 20%;
- 75% or more of the children in the area participate in the federal free lunch program;
- At least 20% of the households in the area receive assistance under the Supplemental Nutrition Assistance Program; or
- The area has an average unemployment rate that is more than 120% of the national average for a period of at least 2 consecutive calendar years preceding the date of the application; and

(2) Has high rates of arrest, conviction, and incarceration related to the sale, possession, use, cultivation, manufacture, or transport of cannabis.

The Department of Commerce and Economic Development and Illinois Criminal Justice Authority must specify these areas within 60 days of the effective date of the Act.

** "Offenses eligible for expungement for expungement under the Cannabis Regulation and Tax Act include possession of cannabis up to 500g or the manufacturing and delivery of up to 30g of cannabis.

***"Member of impacted family" means an individual who has a parent, legal guardian, child, spouse, or dependent, or was a dependent of an individual who, prior to the effective date of the Act, was arrested for, convicted of, or adjudicated delinquent for any offense that is eligible for expungement under this Act.

What are the requirements to be a principal officer?

A principal officer includes a licensed cannabis business establishment's board member, owner with more than 1% interest of the total cannabis business establishment or more than 5% interest of the total cannabis business establishment of a publicly traded company, president, vice president, secretary, treasurer, partner, officer, member, manager member, or person with a profit sharing, financial interest, or revenue sharing arrangement. The definition includes a person with authority to control the cannabis business establishment and a person who assumes responsibility for the debts of a cannabis business establishment.

A principal officer must be at least 21 years of age and must not be convicted of offense that would impair the person's ability to engage in the practice of owning a dispensary. The Department of Financial and Professional Regulation shall determine whether an offense would impair the person's ability by looking at the following factors:

- The lack of a direct relation of the offense for which the applicant was previously convicted to the duties, functions, and responsibilities of the position of being a principal officer;
- Whether five years since a felony conviction or three years since release from confinement for the conviction, whichever is later, have passed without a subsequent conviction;
- If the applicant was previously licensed or employed in any state, the lack of prior misconduct arising from or related to the person's position as the owner or employee of a cannabis business;
- The age of the person at the time of the criminal offense;
- Successful completion of a sentence and, for applicants serving a term of parole or probation, a progress report provided by the applicant's probation or parole officer that documents the applicant's compliance with conditions and supervision;
- Evidence of the applicant's present fitness and professional character;
- Evidence of rehabilitation or rehabilitative effort during or after incarceration, or during or after a term of supervision, including, but not limited to, a certificate of good conduct under Section 5-5.5-25 of the Unified Code of Corrections or certificate of relief from disabilities under Section 4-5.5-10 of the Unified Code of Corrections; and
- Any other mitigating factors that contribute to the applicant's potential and current ability to perform the duties of a principal officer.

Will we get to see who the winners are?

Yes, the identities of the principal officers of all successful applicants will be subject to open records laws.

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October 23, 2019

To: Mayor Helmer and Members of the City Council

From: Cheri Graefen, Assistant Finance Director

Subject: Monthly Treasurer's Report

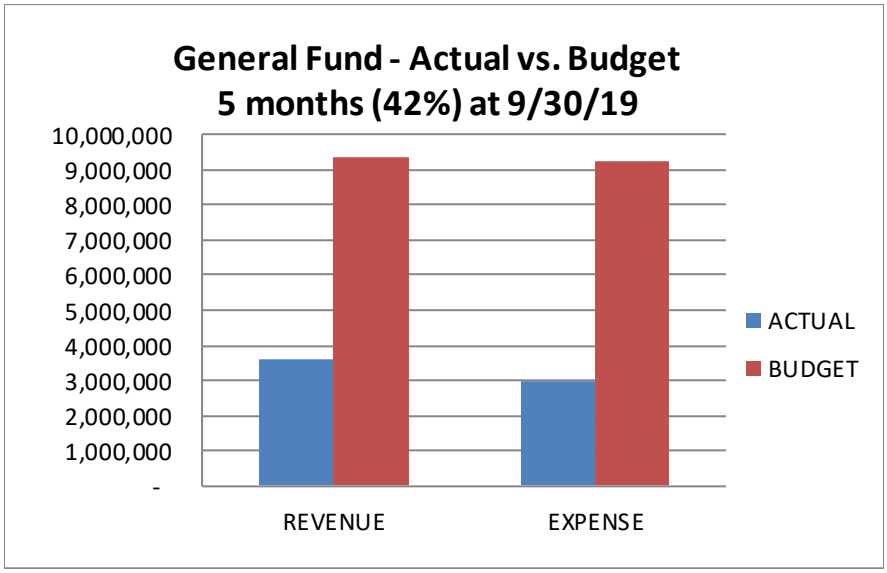
Attached is the Treasurer's Report for the 5 months ending September 30, 2019. With 42% of the year having passed, for all funds combined, the City's total revenues represent 41% of budget and the total expenses reflect 25.6% of budget.

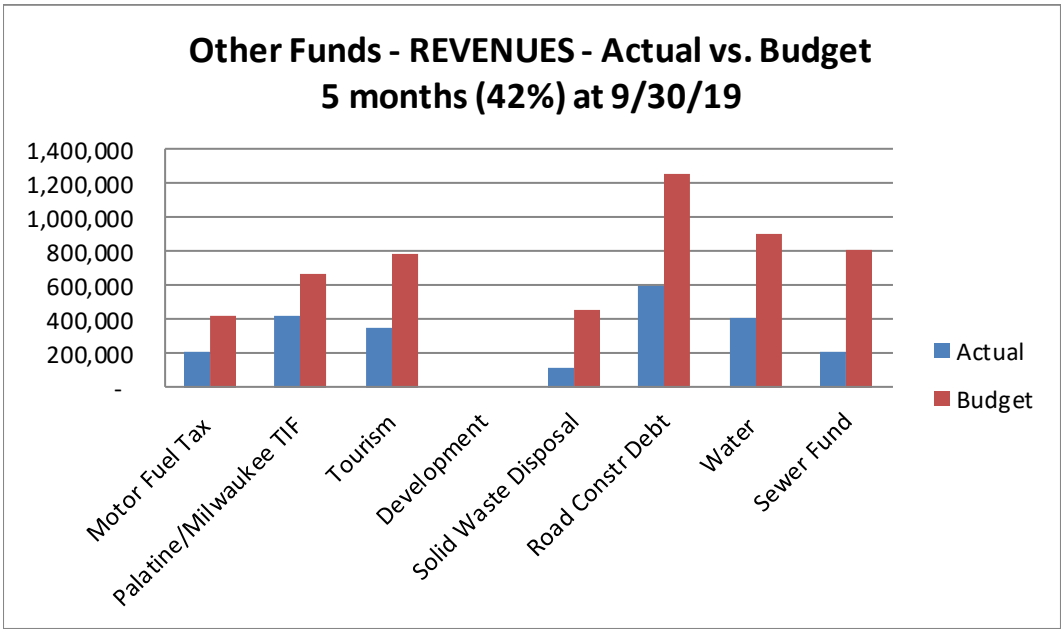
Additional financial information and/or further details will be provided upon request.

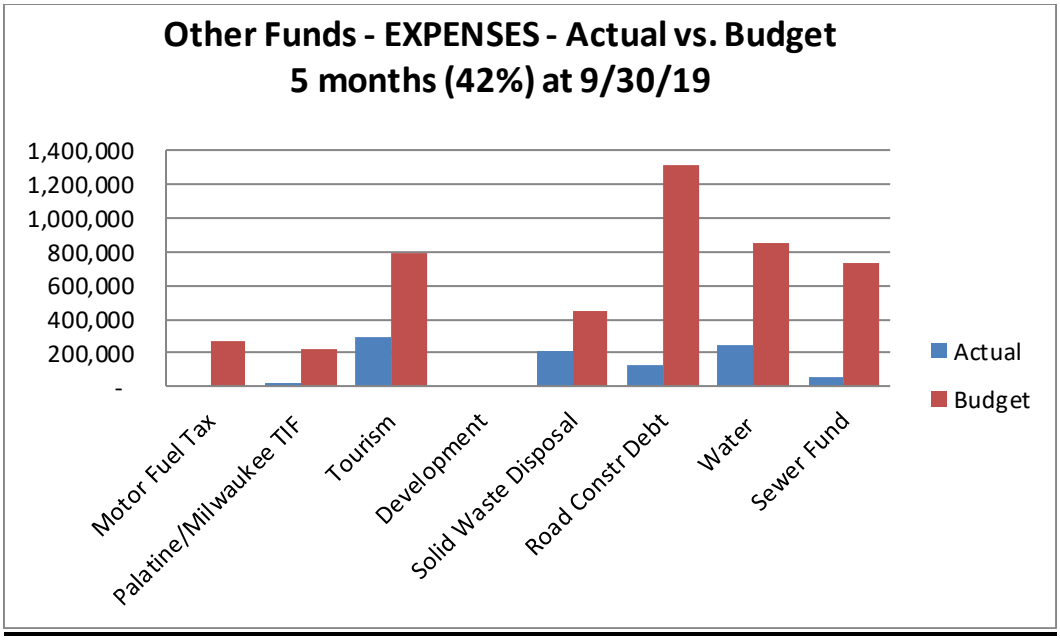
City of Prospect Heights
Financial Report – FY19-20
For the 5 Months Ending September 30, 2019

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2019 through September 30, 2019 (**5 *months ~ 42% of year***) with an analysis on actual revenues and expenditures compared to fiscal year 2019/2020 budget.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:



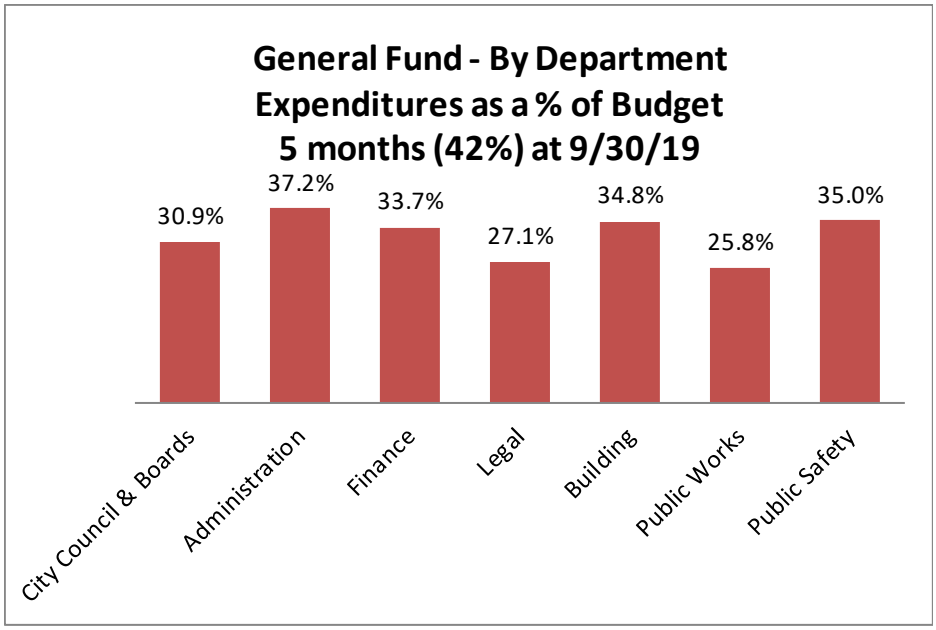




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 3-5, the City's overall YTD revenue is currently at 41% of budget and the YTD expenses are coming in favorably at 25% of budget (42% of the year has elapsed). The following budget variances are worth noting:

- General Fund – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget. All department expenditures are within an acceptable range.



- General Fund – Total General Fund revenue is in line with budget running at 39% with 42% of the year elapsed. Of special note for revenue currently in excess of budget, building and zoning fee receipts of $445,719 represent 64% of budget. This excess is related to building permits and inspections for River Trails, the McShane project and regular increases throughout the summer.

- Motor Fuel Tax Fund – There are no expenses incurred to date in this fund, however, the City has budgeted $265,000 for FY19-20. This amount includes costs for capital improvements.

- Palatine/Milwaukee TIF Fund – Property tax reciepts to date are $418,199 which represents 62% of budget. Typically, the receipts coincide with taxpayer payments that are due March 1 and August 1. Budgeted expenses in this fund include $200,000 for street resurfacing in FY19-20, of which $22k has been spent to date.

- Tourism Fund – Total Tourism Fund revenue of $352,931 represents 44% of budget. For FY19-20, budgeted expenses include $267,000 for hotel grants as well as $267,000 for Police Services that will be reimbursed to the City. Additionally, $95,000 has been budgeted for Beautification costs, of which $25k has been expensed.

- SSA Funds – At this point in the fiscal year, there are no significant revenues or expenditures in these funds. Property tax revenue of $68,777 or 45% has been received to date compared to budgeted revenue of $153,196.

- Capital Improvement Fund - No significant revenue or expenditures are yet incurred in this fund.

- Water Fund – Revenue to date is slightly over budget at 45% while expenses are currently running under budget at 29% of budget.

- Parking Fund – Revenue is tracking in line with budget at 41% for FY19-20. Revenue to date is consistent with prior year and such minimal variance indicates that demand for parking is flat. Facility rent, the most significant expense in this fund, is budgeted for $21,000 and is paid annually in October.

- Sewer Fund – Sewer charges, which are billed quarterly, total $205,761 or 26% of budget at this time. The next billing cycle will be in October, 2019. There are no significant expenses incurred yet this year, though system improvement costs of $482,525 have been budgeted for FY19-20. This budget includes the 2nd phase of maintenance/televising along with the 1st phase of system improvements.

REVENUE & EXPENDITURES - BY FUND
PERIOD ENDING SEPTEMBER 30, 2019
PERCENTAGE OF YEAR COMPLETED: 42%

	ACTUAL YTD	FY 2019 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
TOTALS - ALL FUNDS					
Revenues	6,370,517	15,530,426	41.02%		
Expenses	(4,177,740)	(16,319,388)	25.60%		
	2,192,777	(788,962)		2,192,777	(788,962)
General Fund					
Revenues	3,624,638	9,352,988	38.75%	654,538	120,186
Expenses	(2,970,100)	(9,232,802)	32.17%		
Motor Fuel Tax Fund					
Revenues	208,521	420,000	49.65%	208,521	155,000
Expenses	-	(265,000)	0.00%		
Palatine/Milwaukee TIF Fund					
Revenues	420,493	672,500	62.53%	392,671	453,125
Expenses	(27,822)	(219,375)	12.68%		
Tourism Fund					
Revenues	352,932	791,000	44.62%	55,530	5,375
Expenses	(297,402)	(785,625)	37.86%		
DEA Seizure Fund					
Revenues	169,588	-	NA	106,690	(126,000)
Expenses	(62,898)	(126,000)	49.92%		
Development Fund					
Revenues	-	-	#DIV/0!	-	-
Expenses	-	-	#DIV/0!		
Solid Waste Disposal Fund					
Revenues	116,262	452,500	25.69%	(89,352)	2,500
Expenses	(205,615)	(450,000)	45.69%		
Palatine Road TIF Fund					
Revenues	245	100,100	NA	(4,961)	(365,525)
Expenses	(5,206)	(465,625)	NA		
SSA 1 Fud					
Revenues	38	-	#DIV/0!	38	-
Expenses	-	-	#DIV/0!		
SSA 2 Fund					
Revenues	110	-	#DIV/0!	110	(36,000)
Expenses	-	(36,000)	0.00%		
SSA 3 Fund					
Revenues	637	-	#DIV/0!	637	(320,000)
Expenses	-	(320,000)	0.00%		
SSA 4 Fund					
Revenues	92	-	#DIV/0!	92	(33,000)
Expenses	-	(33,000)	0.00%		
SSA 5 Fund					
Revenues	11,015	25,500	43.20%	9,602	(37,275)
Expenses	(1,413)	(62,775)	2.25%		
SSA 6 Debt Fund					
Revenues	88,884	237,642	37.40%	49,116	(2,875)
Expenses	(39,768)	(240,517)	16.53%		

REVENUE & EXPENDITURES - BY FUND
PERIOD ENDING SEPTEMBER 30, 2019
PERCENTAGE OF YEAR COMPLETED: 42%

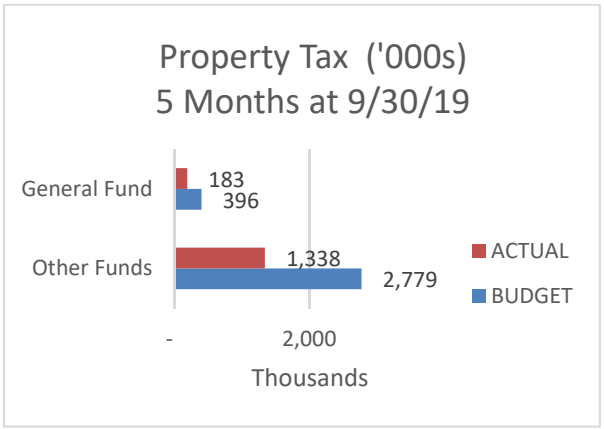
	ACTUAL YTD	FY 2018 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
SSA 8 Fund					
Revenues	58,620	128,696	45.55%	57,962	126,346
Expenses	(658)	(2,350)	28.00%		
Capital Improvement					
Revenues	62,500	250,000	25.00%	(42,816)	(823,593)
Expenses	(105,316)	(1,073,593)	9.81%		
Road Construction Debt Fund					
Revenues	598,489	1,255,000	47.69%	469,297	(52,736)
Expenses	(129,193)	(1,307,736)	9.88%		
Water Fund					
Revenues	405,983	900,500	45.08%	160,299	56,530
Expenses	(245,684)	(843,970)	29.11%		
Parking Fund					
Revenues	43,422	133,000	32.65%	14,092	6,250
Expenses	(29,330)	(126,750)	23.14%		
Sewer Fund					
Revenues	208,049	811,000	25.65%	150,712	82,730
Expenses	(57,337)	(728,270)	7.87%		
TOTALS - ALL FUNDS				2,192,777	(788,962)
Revenues	6,370,517	15,530,426			
Expenses	(4,177,740)	(16,319,388)			
	2,192,777	(788,962)			

General Fund Summary

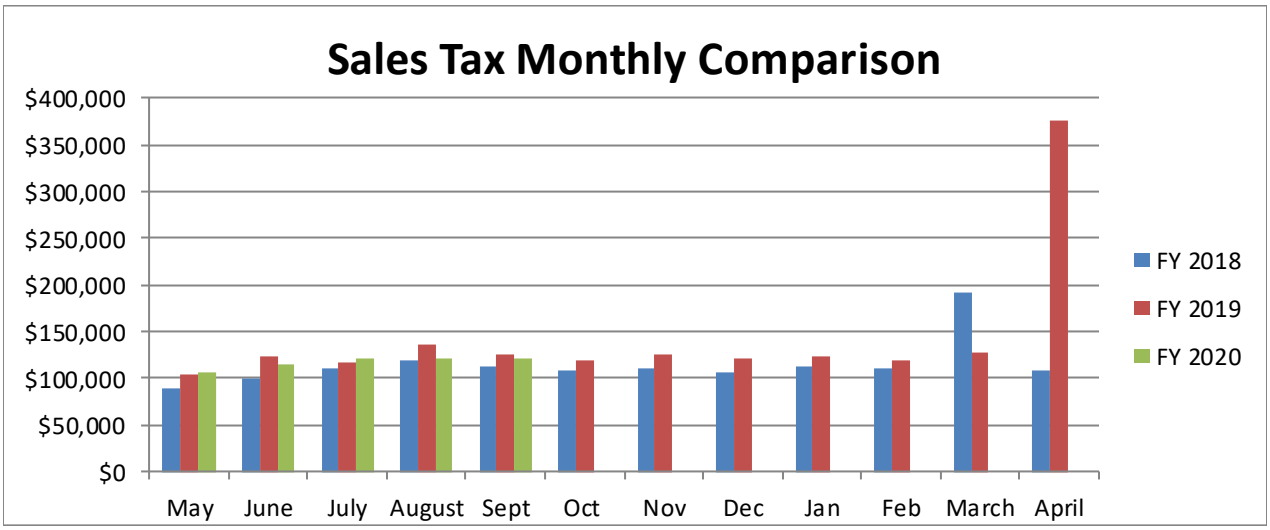
At September 30, 2019, the City's General Fund actual revenues of $3,624,638 were $654,538 higher than actual expenses compared to the prior fiscal year where the revenues were $202,155 in excess of expenses.

Major Revenues

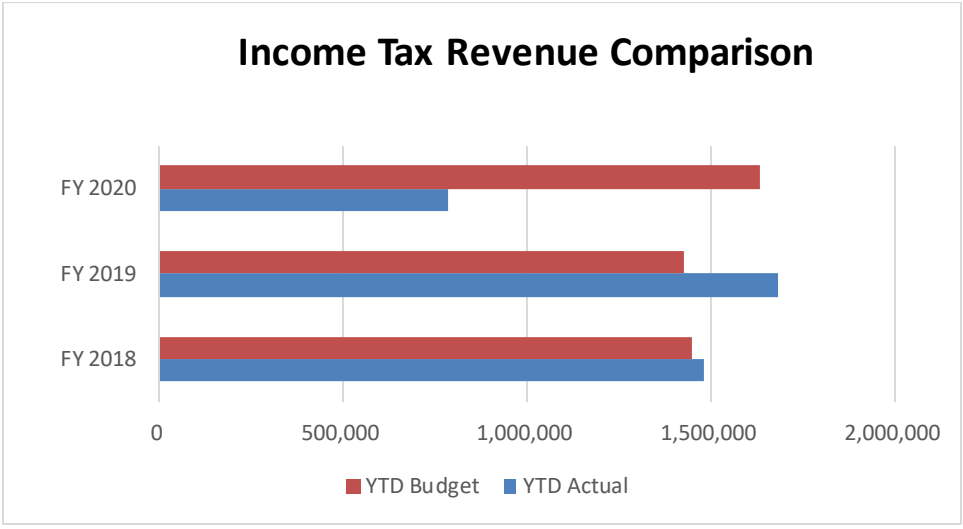
Property Taxes – For all funds**, t**he City has collected a total of $1,521,408 or 48 % of budgeted property taxes. With tax payments in Cook County due August 1 and March 1, the majority of this revenue is received in the months prior to and just after those dates. The next significant collection is expected in March, 2020.



Sales Taxes – Year to date sales tax revenue of $588,258 is slightly lower than the same months last year by $20,724, and is slightly higher than the target budget of $543,294. There are no significant fluctuations this year per the table below:



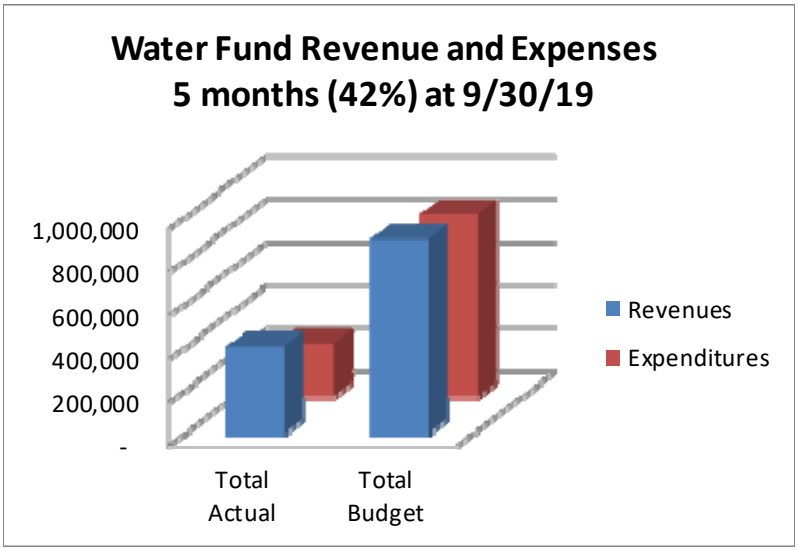
Income Taxes – As of September 30, 2019, income tax revenue of $786,860 represents 48% of budget. At the same time last year, income tax revenue was $667,202 or 47% of budget.



Enterprise Funds

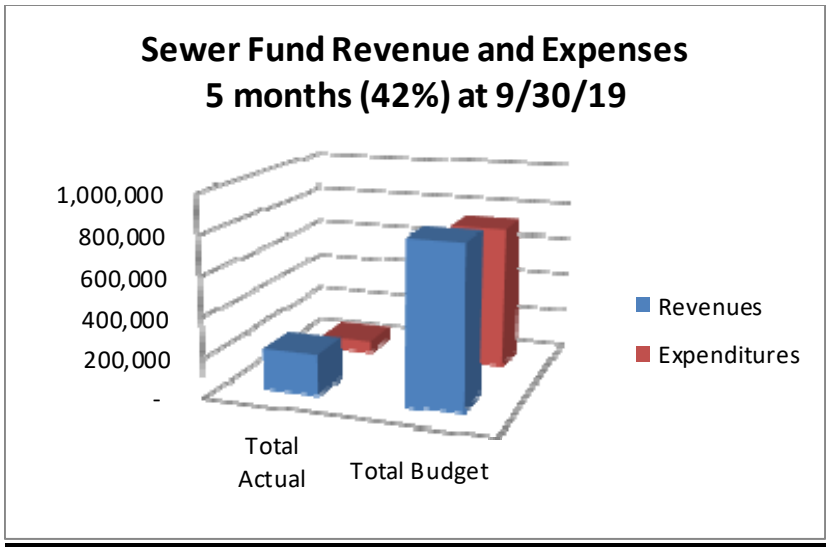
Water Fund

Water fund revenue is budgeted at $900,500 for the entire fiscal year. Through September 30, 2019, the actual revenues are $405,983 or 45% of budget compared to $384,318 or 44% of budget for the same period last year. Water fund actual expenditures through September total $245,684 or 29% of budget compared to $377,607 or 43% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at $811,000 for the entire fiscal year. Through September 30, 2019, the actual revenues are $208,052 or 26% of budget compared to $208,940 or 31% of budget for the same period last year. Sewer fund actual expenditures through August total $57,337 or 8% of budget compared to $45,826 or 10% of the budget for the same period last year.



CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LOCAL TAXES					
01-105-3000	REAL ESTATE TAXES	.00	166,120.32	368,213.00	202,092.68	45.1
01-105-3005	USE TAX	43,131.19	211,693.45	515,000.00	303,306.55	41.1
01-105-3006	NON-HOME RULE SALES TAX	27,150.41	129,393.62	329,000.00	199,606.38	39.3
01-105-3010	UTILITY - ELECTRIC	41,610.88	154,497.63	403,156.00	248,658.37	38.3
01-105-3011	UTILITY - NATURAL GAS	7,149.58	49,622.08	169,294.00	119,671.92	29.3
01-105-3012	UTILITY- TELEPHONE	17,750.90	92,447.75	335,000.00	242,552.25	27.6
01-105-3030	ROAD & BRIDGE TAXES	.00	16,979.93	27,500.00	10,520.07	61.8
01-105-3040	RENTAL CAR TAXES	1,668.86	7,412.33	18,000.00	10,587.67	41.2
01-105-3050	PLACES FOR EATING TAX	21,242.80	128,182.99	360,000.00	231,817.01	35.6
01-105-3060	HANDLE TAX - OTB	.00	38,347.00	155,000.00	116,653.00	24.7
01-105-3065	VIDEO GAMING TAX	22,411.01	127,174.04	260,000.00	132,825.96	48.9
01-105-3066	PULL TAB/CHARITABLE GAMING TAX	.00	7,227.54	6,000.00	(1,227.54)	120.5
01-105-3070	AMUSEMENT TAX	.00	285.00	4,000.00	3,715.00	7.1
	TOTAL LOCAL TAXES	182,115.63	1,129,383.68	2,950,163.00	1,820,779.32	38.3
	INTERGOVERNMENTAL REVENUES					
01-110-3100	INCOME TAXES	96,724.59	786,860.46	1,635,000.00	848,139.54	48.1
01-110-3101	PERSONAL PROPERTY REPLACE TAX	.00	2,238.37	5,000.00	2,761.63	44.8
01-110-3110	SALES TAXES	93,337.48	468,436.00	1,178,000.00	709,564.00	39.8
01-110-3111	GLENVIEW SHARED REVENUE	20,616.09	20,616.09	20,000.00	(616.09)	103.1
	TOTAL INTERGOVERNMENTAL REVENUES	210,678.16	1,278,150.92	2,838,000.00	1,559,849.08	45.0
	GRANTS REVENUE					
01-115-3213	GRANT - STEP	2,572.08	2,572.08	14,000.00	11,427.92	18.4
01-115-3246	GRANT-POLICE EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-115-3247	GRANT - POLICE TOBACCO	935.00	935.00	3,000.00	2,065.00	31.2
	TOTAL GRANTS REVENUE	3,507.08	3,507.08	20,000.00	16,492.92	17.5
	LICENSES & FEES					
01-120-3300	VEHICLE STICKERS	3,039.00	36,994.00	665,000.00	628,006.00	5.6
01-120-3310	VEH. STICKERS SENIORS	144.00	921.00	52,000.00	51,079.00	1.8
01-120-3320	VEH. STICKERS LATE FEES	730.00	12,109.50	40,000.00	27,890.50	30.3
01-120-3321	VEH. STICKERS TRANSFERS	120.00	505.00	3,000.00	2,495.00	16.8
01-120-3342	LICENSES - ANIMALS	96.00	756.00	12,500.00	11,744.00	6.1
01-120-3343	LICENSES - LIQUOR	1,220.00	3,420.00	80,000.00	76,580.00	4.3
01-120-3344	LICENSES - BUSINESS	1,617.00	7,775.00	58,000.00	50,225.00	13.4
01-120-3346	LICENSES - CONTRACTORS	4,032.00	19,532.00	30,000.00	10,468.00	65.1
01-120-3348	LICENSE - AGREEMENTS	1,116.30	8,188.94	16,000.00	7,811.06	51.2
	TOTAL LICENSES & FEES	12,114.30	90,201.44	956,500.00	866,298.56	9.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	FRANCHISE FEES					
01-125-3350	CABLE FRANCHISE FEES	7,304.95	106,153.76	217,500.00	111,346.24	48.8
01-125-3351	CABLE FRANCHISE - PEG FEES	1,460.99	10,023.60	12,000.00	1,976.40	83.5
01-125-3355	SOLID WASTE FRANCHISE FEES	.00	26,239.09	100,000.00	73,760.91	26.2
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	.00	20,000.00	20,000.00	.0
	TOTAL FRANCHISE FEES	8,765.94	142,416.45	349,500.00	207,083.55	40.8
	BUILDING & ZONING FEES					
01-130-3400	BUILDING PERMITS	14,477.00	382,974.26	415,000.00	32,025.74	92.3
01-130-3402	PUBLIC HEARING FEES	700.00	3,850.00	2,500.00	(1,350.00)	154.0
01-130-3403	ELEVATOR INSPECTION FEE	.00	1,400.00	5,000.00	3,600.00	28.0
01-130-3404	CERT. OF OCC. INSPECTION FEES	375.00	9,700.00	5,925.00	(3,775.00)	163.7
01-130-3405	HEALTH INSPECTION FEE	.00	40.00	500.00	460.00	8.0
01-130-3406	COMMERCIAL INSPECTION FEE	234.40	1,800.80	9,150.00	7,349.20	19.7
01-130-3407	ENGINEERING PERMIT FEES	150.00	28,854.00	25,000.00	(3,854.00)	115.4
01-130-3408	VACANT FORECLOSURE REGIS	600.00	3,700.00	12,000.00	8,300.00	30.8
01-130-3410	BUILDING RE-INSP. FEE	.00	.00	500.00	500.00	.0
01-130-3411	RENTAL INSPECTION FEE	375.00	13,400.00	220,000.00	206,600.00	6.1
	TOTAL BUILDING & ZONING FEES	16,911.40	445,719.06	695,575.00	249,855.94	64.1
	PUBLIC SAFETY FINES & FEES					
01-140-3500	TRAFFIC FINES	10,711.71	67,195.44	210,000.00	142,804.56	32.0
01-140-3505	ORDINANCE & PARKING FINES	16,327.98	93,042.05	325,000.00	231,957.95	28.6
01-140-3515	VEHICLE SEIZURE FEE	3,500.00	25,500.00	45,000.00	19,500.00	56.7
01-140-3520	DUI ASSESSMENTS	1,614.67	6,629.13	8,000.00	1,370.87	82.9
01-140-3525	POLICE ALARM LICENSES & FEES	125.00	3,066.25	11,000.00	7,933.75	27.9
	TOTAL PUBLIC SAFETY FINES & FEES	32,279.36	195,432.87	599,000.00	403,567.13	32.6
	PUBLIC SAFETY SPECIAL REVENUE					
01-145-3550	POLICE REVENUE-NARCOTICS	.00	.00	5,000.00	5,000.00	.0
01-145-3551	POLICE REVENUE-DEA TASK FORCE	.00	(5,335.20)	15,000.00	20,335.20	(35.6)
01-145-3552	POLICE REV-ABANDENED PROP EVID	.00	.00	200.00	200.00	.0
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	2,880.00	16,422.76	45,000.00	28,577.24	36.5
01-145-3554	POLICE REVENUE - GAMING TAX	.00	.00	6,000.00	6,000.00	.0
01-145-3555	POLICE REVENUE - SEIZED ASSETS	.00	85.15	.00	(85.15)	.0
01-145-3745	PUBLIC SAFETY REIMBURSABLE FEE	.00	.00	800.00	800.00	.0
	TOTAL PUBLIC SAFETY SPECIAL REVENUE	2,880.00	11,172.71	72,000.00	60,827.29	15.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTERFUND SERVICE CHARGES					
01-150-3613	CVB/TOURISM SERVICE CHARGE	7,083.37	35,416.69	85,000.00	49,583.31	41.7
01-150-3617	SOLID WASTE SERVICE CHARGE	8,337.00	41,669.00	100,000.00	58,331.00	41.7
	TOTAL INTERFUND SERVICE CHARGES	15,420.37	77,085.69	185,000.00	107,914.31	41.7
	REIMBURSABLE INCOME					
01-155-3700	SALARY REIMB - CROSSING GUARDS	5,646.03	32,937.26	35,000.00	2,062.74	94.1
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	4,300.56	23,742.45	56,000.00	32,257.55	42.4
01-155-3703	RETIREE HEALTH INS REIMBURSE	3,367.00	16,535.00	58,000.00	41,465.00	28.5
01-155-3720	FIRE DISTRICT GAS REIMB.	.00	1,785.95	6,600.00	4,814.05	27.1
01-155-3730	INSURANCE REIMBURSEMENTS	3,150.89	3,150.89	100,000.00	96,849.11	3.2
01-155-3741	BUILDING & ENG DEPT REIMB FEES	.00	753.88	1,500.00	746.12	50.3
	TOTAL REIMBURSABLE INCOME	16,464.48	78,905.43	257,100.00	178,194.57	30.7
	OTHER REVENUES					
01-160-3800	INTEREST INCOME	3,861.32	21,083.21	125,000.00	103,916.79	16.9
01-160-3801	INTEREST INCOME - IL FUNDS	11,340.20	59,219.56	2,500.00	(56,719.56)	2368.8
01-160-3802	DIVIDEND INCOME - PMA	.00	9,267.75	.00	(9,267.75)	.0
01-160-3803	REALIZED/UNREALIZED G/L-PMA	.00	4,255.05	.00	(4,255.05)	.0
01-160-3810	NEWSLETTER ADVERTISING	.00	5.00	2,000.00	1,995.00	.3
01-160-3811	BUS SHELTERS AD REVENUE	.00	.00	3,000.00	3,000.00	.0
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	.00	7,952.00	3,000.00	(4,952.00)	265.1
01-160-3820	SALE OF CITY PROPERTY	.00	.00	5,000.00	5,000.00	.0
01-160-3830	GASOLINE REBATE	.00	891.33	1,650.00	758.67	54.0
01-160-3840	AIRPORT MEETING FEES	.00	10.00	.00	(10.00)	.0
01-160-3899	MISCELLANEOUS INCOME	928.76	3,228.85	15,000.00	11,771.15	21.5
	TOTAL OTHER REVENUES	16,130.28	105,912.75	157,150.00	51,237.25	67.4
	OTHER FINANCING SOURCES					
01-200-3990	INTERFUND TRANSFER IN	.00	66,750.00	273,000.00	206,250.00	24.5
	TOTAL OTHER FINANCING SOURCES	.00	66,750.00	273,000.00	206,250.00	24.5
	TOTAL FUND REVENUE	517,267.00	3,624,638.08	9,352,988.00	5,728,349.92	38.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY COUNCIL & BOARDS					
01-310-4000	WAGES	2,250.00	11,500.00	27,000.00	15,500.00	42.6
01-310-4200	SOCIAL SECURITY	139.50	713.00	1,700.00	987.00	41.9
01-310-4210	MEDICARE	32.66	166.78	400.00	233.22	41.7
01-310-5100	PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
01-310-5300	ALDERMANIC EXPENSES	250.00	1,638.66	4,300.00	2,661.34	38.1
01-310-5310	MEMBERSHIPS	.00	10,030.70	12,600.00	2,569.30	79.6
01-310-5330	TRAINING	.00	.00	400.00	400.00	.0
01-310-5650	LANDSCAPE SUPPLIES - NRC	(223.75)	.00	.00	.00	.0
01-310-5950	SPECIAL EVENTS	.00	1,093.16	35,000.00	33,906.84	3.1
01-310-5960	NRC OPERATIONS	223.75	2,136.69	5,000.00	2,863.31	42.7
01-310-7020	EQUIPMENT	1,857.27	3,290.95	19,986.00	16,695.05	16.5
01-310-7025	SOFTWARE	276.00	2,592.09	.00	(2,592.09)	.0
	TOTAL CITY COUNCIL & BOARDS	4,805.43	33,162.03	107,386.00	74,223.97	30.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
01-320-4000	WAGES	25,464.20	130,824.17	325,961.00	195,136.83	40.1
01-320-4003	WAGES - PART-TIME	2,060.80	19,383.55	30,691.00	11,307.45	63.2
01-320-4100	HEALTH INSURANCE	1,679.50	6,536.50	23,000.00	16,463.50	28.4
01-320-4110	LIFE INSURANCE	22.69	113.45	250.00	136.55	45.4
01-320-4200	SOCIAL SECURITY	1,690.84	9,232.01	22,200.00	12,967.99	41.6
01-320-4210	MEDICARE	395.44	2,159.07	5,200.00	3,040.93	41.5
01-320-4220	IMRF	4,586.84	14,072.31	35,200.00	21,127.69	40.0
01-320-5100	PROFESSIONAL SERVICES	173.00	1,213.25	10,000.00	8,786.75	12.1
01-320-5105	PROFESSIONAL FEES - ENGR	5,350.20	17,594.90	46,000.00	28,405.10	38.3
01-320-5106	PROFESSIONAL FEES - GOV IT SYS	480.00	8,077.00	21,000.00	12,923.00	38.5
01-320-5107	PROFESSIONAL FEES - REIMB	565.58	565.58	7,000.00	6,434.42	8.1
01-320-5130	COMPUTER CONSULTANT	3,968.75	18,826.25	48,000.00	29,173.75	39.2
01-320-5200	POSTAGE	.00	77.25	15,000.00	14,922.75	.5
01-320-5220	PHOTOCOPY	861.06	4,305.30	19,000.00	14,694.70	22.7
01-320-5221	PRINTING	47.00	3,976.96	17,000.00	13,023.04	23.4
01-320-5222	LEGAL NOTICES	302.40	302.40	2,000.00	1,697.60	15.1
01-320-5230	WEBSITE	.00	7,095.52	6,800.00	(295.52)	104.4
01-320-5310	MEMBERSHIPS	.00	1,975.00	2,200.00	225.00	89.8
01-320-5330	TRAINING	12.50	12.50	3,500.00	3,487.50	.4
01-320-5410	UTILITIES	5,828.31	16,481.27	61,500.00	45,018.73	26.8
01-320-5430	CREDIT CARD & BANK CHARGES	.00	2,287.33	11,000.00	8,712.67	20.8
01-320-5500	LIABILITY INSURANCE	.00	20,971.23	35,261.00	14,289.77	59.5
01-320-5501	INSURANCE DEDUCTIBLES	.00	.00	12,500.00	12,500.00	.0
01-320-5530	WORKERS COMPENSATION INSURANCE	.00	1,277.60	3,100.00	1,822.40	41.2
01-320-5700	OFFICE SUPPLIES	880.72	3,066.19	12,000.00	8,933.81	25.6
01-320-5710	OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
01-320-5751	GASOLINE	.00	.00	300.00	300.00	.0
01-320-5820	PUBLICATIONS	.00	.00	750.00	750.00	.0
01-320-5951	EMPLOYEE RECOGNITION	.00	.00	350.00	350.00	.0
01-320-7020	EQUIPMENT	.00	.00	9,100.00	9,100.00	.0
01-320-7025	SOFTWARE	.00	3,441.50	3,000.00	(441.50)	114.7
	TOTAL ADMINISTRATION	54,369.83	293,868.09	789,063.00	495,194.91	37.2
	FINANCE					
01-322-5101	AUDIT & FINANCE FEES	.00	9,020.00	15,200.00	6,180.00	59.3
01-322-5102	FINANCIAL SERVICES	16,189.06	48,567.18	149,625.00	101,057.82	32.5
01-322-5310	MEMBERSHIPS	.00	190.00	850.00	660.00	22.4
01-322-5540	PAYROLL SERVICE FEES	.00	.00	6,200.00	6,200.00	.0
01-322-5541	ACCTG SERVICE FEES	850.00	2,270.80	6,500.00	4,229.20	34.9
	TOTAL FINANCE	17,039.06	60,047.98	178,375.00	118,327.02	33.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEGAL					
01-324-5120	CITY ATTORNEY	.00	65,715.00	240,000.00	174,285.00	27.4
01-324-5121	HOUSING ATTORNEY	.00	.00	13,200.00	13,200.00	.0
01-324-5122	CITY PROSECUTOR	.00	7,310.50	33,000.00	25,689.50	22.2
01-324-5123	LABOR ATTORNEY	.00	20,659.33	50,000.00	29,340.67	41.3
01-324-5125	OUTSIDE COUNSEL	.00	.00	10,000.00	10,000.00	.0
	TOTAL LEGAL	.00	93,684.83	346,200.00	252,515.17	27.1
	BUILDING DEPARTMENT					
01-340-4000	WAGES	24,524.74	126,130.66	319,000.00	192,869.34	39.5
01-340-4100	HEALTH INSURANCE	4,730.00	18,560.00	66,000.00	47,440.00	28.1
01-340-4110	LIFE INSURANCE	32.85	164.25	400.00	235.75	41.1
01-340-4200	SOCIAL SECURITY	1,481.71	7,621.28	19,800.00	12,178.72	38.5
01-340-4210	MEDICARE	346.53	1,782.41	4,650.00	2,867.59	38.3
01-340-4220	IMRF	3,958.30	11,933.62	34,400.00	22,466.38	34.7
01-340-5100	PROFESSIONAL SERVICES	4,058.50	24,363.95	84,000.00	59,636.05	29.0
01-340-5111	BILLABLE ENGINEERING	.00	2,980.60	20,000.00	17,019.40	14.9
01-340-5221	PRINTING	8.46	8.46	2,000.00	1,991.54	.4
01-340-5222	LEGAL NOTICES	.00	1,022.55	2,000.00	977.45	51.1
01-340-5310	MEMBERSHIPS	229.00	229.00	920.00	691.00	24.9
01-340-5330	TRAINING	.00	.00	4,000.00	4,000.00	.0
01-340-5500	LIABILITY INSURANCE	.00	340.24	600.00	259.76	56.7
01-340-5530	WORKERS COMPENSATION INSURANCE	.00	1,478.30	3,600.00	2,121.70	41.1
01-340-5700	OFFICE SUPPLIES	244.25	262.93	3,500.00	3,237.07	7.5
01-340-5751	GASOLINE	.00	577.32	2,000.00	1,422.68	28.9
01-340-5820	PUBLICATIONS	.00	1,015.11	2,000.00	984.89	50.8
01-340-7020	EQUIPMENT	362.18	966.67	4,000.00	3,033.33	24.2
	TOTAL BUILDING DEPARTMENT	39,976.52	199,437.35	572,870.00	373,432.65	34.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC WORKS					
01-350-4000	WAGES	26,168.82	152,220.61	421,200.00	268,979.39	36.1
01-350-4001	ALLOCATED WAGES & BENEFITS	(3,750.00)	(18,750.00)	(45,000.00)	(26,250.00)	(41.7)
01-350-4003	WAGES - PART-TIME	.00	13,223.00	13,440.00	217.00	98.4
01-350-4010	OVERTIME	436.00	5,429.47	40,000.00	34,570.53	13.6
01-350-4100	HEALTH INSURANCE	9,695.00	52,010.00	127,000.00	74,990.00	41.0
01-350-4110	LIFE INSURANCE	41.25	206.25	500.00	293.75	41.3
01-350-4200	SOCIAL SECURITY	1,613.67	10,390.36	29,000.00	18,609.64	35.8
01-350-4210	MEDICARE	377.38	2,429.99	6,700.00	4,270.01	36.3
01-350-4220	IMRF	4,989.24	15,316.56	48,200.00	32,883.44	31.8
01-350-5020	VEHICLE MAINTENANCE	2,004.73	16,490.15	50,000.00	33,509.85	33.0
01-350-5031	SIGNAL MAINTENANCE	.00	6,167.46	36,000.00	29,832.54	17.1
01-350-5100	PROFESSIONAL SERVICES	.00	5,304.92	19,000.00	13,695.08	27.9
01-350-5103	PROF SERVICES - FORESTRY	42.23	3,176.69	52,000.00	48,823.31	6.1
01-350-5104	PROF SERVICES - BUILDING MAIN	1,277.42	9,388.57	66,000.00	56,611.43	14.2
01-350-5106	PROF SERVICES - STREETS/DRAIN	.00	.00	50,000.00	50,000.00	.0
01-350-5310	MEMBERSHIPS	372.40	970.40	3,500.00	2,529.60	27.7
01-350-5330	TRAINING	.00	1,169.81	3,500.00	2,330.19	33.4
01-350-5410	UTILITIES	533.08	1,849.65	3,600.00	1,750.35	51.4
01-350-5411	WATER AND ELECTRIC PURCHASES	922.75	3,061.35	11,000.00	7,938.65	27.8
01-350-5421	DUMP CHARGES	.00	379.50	4,000.00	3,620.50	9.5
01-350-5500	LIABILITY INSURANCE PREMIUM	.00	26,455.15	45,854.00	19,398.85	57.7
01-350-5510	RENTAL EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
01-350-5530	WORKERS COMPENSATION INSURANCE	.00	6,245.55	15,175.00	8,929.45	41.2
01-350-5610	EQUIPMENT MAINTENANCE	.00	1,637.65	5,000.00	3,362.35	32.8
01-350-5632	ICE CONTROL MAINTENANCE	.00	.00	95,000.00	95,000.00	.0
01-350-5634	STONE & CONCRETE	26.52	665.16	5,000.00	4,334.84	13.3
01-350-5635	STORM SEWER & PIPE	.00	944.32	8,000.00	7,055.68	11.8
01-350-5650	LANDSCAPE SUPPLIES	277.45	2,160.78	33,000.00	30,839.22	6.6
01-350-5700	OFFICE SUPPLIES	38.04	75.86	1,500.00	1,424.14	5.1
01-350-5710	OPERATING SUPPLIES	1,592.55	6,988.09	30,000.00	23,011.91	23.3
01-350-5721	SIGNS	1,092.98	2,692.11	30,000.00	27,307.89	9.0
01-350-5730	TOOLS	.00	673.06	5,500.00	4,826.94	12.2
01-350-5751	GASOLINE	2,563.43	13,220.59	20,000.00	6,779.41	66.1
01-350-7011	IMPROVEMENTS - PW	.00	.00	43,000.00	43,000.00	.0
01-350-7020	EQUIPMENT	.00	662.00	31,000.00	30,338.00	2.1
01-350-7021	RADIO EQUIPMENT	.00	.00	600.00	600.00	.0
01-350-7023	SAFETY EQUIPMENT	.00	9.97	5,000.00	4,990.03	.2
01-350-7025	SOFTWARE	.00	.00	14,000.00	14,000.00	.0
	TOTAL PUBLIC WORKS	50,314.94	342,865.03	1,329,269.00	986,403.97	25.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC SAFETY					
01-360-4000	WAGES	47,470.17	218,642.67	590,500.00	371,857.33	37.0
01-360-4001	WAGES - SWORN OFFICERS	148,201.92	742,374.86	1,866,400.00	1,124,025.14	39.8
01-360-4002	WAGES - EXTRA STRAIGHT PAY	1,427.97	10,443.57	48,000.00	37,556.43	21.8
01-360-4004	WAGES - PART-TIME SWORN OFFCRS	7,147.50	38,990.89	119,900.00	80,909.11	32.5
01-360-4010	OVERTIME	129.01	750.03	2,500.00	1,749.97	30.0
01-360-4011	OVERTIME - SWORN OFFICERS	8,764.02	56,501.79	160,000.00	103,498.21	35.3
01-360-4100	HEALTH INSURANCE	44,487.50	175,681.50	460,000.00	284,318.50	38.2
01-360-4110	LIFE INSURANCE	221.08	1,105.40	2,660.00	1,554.60	41.6
01-360-4200	SOCIAL SECURITY	2,133.11	9,542.17	25,600.00	16,057.83	37.3
01-360-4210	MEDICARE	3,075.66	15,240.02	37,700.00	22,459.98	40.4
01-360-4220	IMRF	2,858.86	7,666.84	27,400.00	19,733.16	28.0
01-360-4230	PENSION CONTRIBUTION - R/E TAX	.00	166,120.32	368,213.00	202,092.68	45.1
01-360-4231	PENSION CONTRIBUTION-CITY GF	.00	.00	634,496.00	634,496.00	.0
01-360-5100	PROFESSIONAL SERVICES	1,502.86	7,734.45	23,700.00	15,965.55	32.6
01-360-5101	PROFESSIONAL FEES - VOCA	13,347.34	33,368.35	80,100.00	46,731.65	41.7
01-360-5140	PRISONERS CARE	.00	.00	2,500.00	2,500.00	.0
01-360-5141	KENNEL FEES	.00	535.66	4,000.00	3,464.34	13.4
01-360-5200	POSTAGE	107.46	2,195.51	3,000.00	804.49	73.2
01-360-5220	PHOTOCOPY	1,242.60	6,306.36	15,600.00	9,293.64	40.4
01-360-5221	PRINTING	99.00	969.00	5,000.00	4,031.00	19.4
01-360-5240	NORTHWEST CENTRAL DISPATCH	.00	107,966.55	262,000.00	154,033.45	41.2
01-360-5310	MEMBERSHIPS	9,848.00	41,381.00	50,100.00	8,719.00	82.6
01-360-5321	AUTO EXPENSE	868.27	1,361.87	2,500.00	1,138.13	54.5
01-360-5330	TRAINING	1,085.11	17,370.12	26,900.00	9,529.88	64.6
01-360-5340	TUITION REIMBURSEMENT	2,225.00	4,400.00	8,000.00	3,600.00	55.0
01-360-5410	UTILITIES	1,565.72	4,010.61	5,000.00	989.39	80.2
01-360-5500	LIABILITY INSURANCE PREMIUM	.00	27,834.92	48,300.00	20,465.08	57.6
01-360-5510	RENTAL EQUIPMENT	104.01	208.02	620.00	411.98	33.6
01-360-5520	ID NETWORKS	.00	13,247.00	15,000.00	1,753.00	88.3
01-360-5530	WORKERS COMPENSATION INSURANCE	.00	42,319.75	102,840.00	60,520.25	41.2
01-360-5610	EQUIPMENT MAINTENANCE	2,436.27	231.40	16,500.00	16,268.60	1.4
01-360-5611	RADIO MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-360-5700	OFFICE SUPPLIES	313.39	1,243.85	7,500.00	6,256.15	16.6
01-360-5710	OPERATING SUPPLIES	914.80	2,134.32	9,000.00	6,865.68	23.7
01-360-5740	RANGE SUPPLIES	(1,127.78)	4,435.95	7,650.00	3,214.05	58.0
01-360-5741	CLOTHING	3,582.43	8,932.71	26,000.00	17,067.29	34.4
01-360-5751	GASOLINE	63.61	12,236.17	50,000.00	37,763.83	24.5
01-360-5820	PUBLICATIONS	.00	194.00	1,060.00	866.00	18.3
01-360-7022	POLICE TECH/SAFETY SUPPLIES	3,985.82	5,970.00	15,205.00	9,235.00	39.3
	TOTAL PUBLIC SAFETY	308,080.71	1,789,647.63	5,132,444.00	3,342,796.37	34.9
	PUBLIC SAFETY-SPECIAL ACCT EXP					
01-365-5981	DUI EXPENSE	10,674.70	12,265.20	15,000.00	2,734.80	81.8
01-365-5982	NARCOTICS EXPENSE	.00	.00	1,000.00	1,000.00	.0
01-365-5983	SEIZED ASSET - EXPENSE	.00	.00	5,000.00	5,000.00	.0
	TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	10,674.70	12,265.20	21,000.00	8,734.80	58.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REIMBURSABLE EXP					
01-370-4101	RETIREE HEALTH INSURANCE	1,885.67	7,334.35	58,000.00	50,665.65	12.7
01-370-5102	GRANT WRITER	.00	9,000.00	15,000.00	6,000.00	60.0
01-370-5751	GASOLINE	.00	1,785.96	7,500.00	5,714.04	23.8
	TOTAL REIMBURSABLE EXP	1,885.67	18,120.31	80,500.00	62,379.69	22.5
	OTHER EXPENSES					
01-380-5970	REFUNDS	.00	(275.93)	1,000.00	1,275.93	(27.6)
01-380-5975	SALES TAX REBATE	.00	28,691.06	168,000.00	139,308.94	17.1
01-380-5999	MISCELLANEOUS EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL OTHER EXPENSES	.00	28,415.13	170,500.00	142,084.87	16.7
	GRANTS					
01-390-5900	GRANT - GENERAL EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL GRANTS	.00	.00	1,500.00	1,500.00	.0
	DEBT SERVICE					
01-400-6000	PRINCIPAL	.00	.00	150,000.00	150,000.00	.0
01-400-6010	INTEREST	.00	17,936.02	35,695.00	17,758.98	50.3
	TOTAL DEBT SERVICE	.00	17,936.02	185,695.00	167,758.98	9.7
	PUBLIC SAFETY CAPITAL OUTLAY					
01-560-7020	EQUIPMENT - POLICE	.00	1,150.00	.00	(1,150.00)	.0
	TOTAL PUBLIC SAFETY CAPITAL OUTLAY	.00	1,150.00	.00	(1,150.00)	.0
	OTHER FINANCING USES					
01-600-8090	INTERFUND TRANSFER OUT	.00	79,500.00	318,000.00	238,500.00	25.0
	TOTAL OTHER FINANCING USES	.00	79,500.00	318,000.00	238,500.00	25.0
	TOTAL FUND EXPENDITURES	487,146.86	2,970,099.60	9,232,802.00	6,262,702.40	32.2
	NET REVENUE OVER EXPENDITURES	30,120.14	654,538.48	120,186.00	(534,352.48)	544.6

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
11-100-3800	INTEREST INCOME	.00	.00	5,000.00	5,000.00	.0
11-100-3801	INTEREST INCOME - IL FUNDS	3,359.70	17,869.82	.00	(17,869.82)	.0
	TOTAL REVENUES	3,359.70	17,869.82	5,000.00	(12,869.82)	357.4
	INTERGOVERNMENTAL REVENUES					
11-110-3120	MOTOR FUEL TAX	54,057.64	190,651.02	415,000.00	224,348.98	45.9
	TOTAL INTERGOVERNMENTAL REVENUES	54,057.64	190,651.02	415,000.00	224,348.98	45.9
	TOTAL FUND REVENUE	57,417.34	208,520.84	420,000.00	211,479.16	49.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY GENERAL					
11-500-7051	SIDEWALKS	.00	.00	265,000.00	265,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	265,000.00	265,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	265,000.00	265,000.00	.0
	NET REVENUE OVER EXPENDITURES	57,417.34	208,520.84	155,000.00	(53,520.84)	134.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
12-100-3000	REAL ESTATE TAXES	.00	418,199.16	670,000.00	251,800.84	62.4
12-100-3800	INTEREST INCOME	538.75	2,293.39	2,500.00	206.61	91.7
	TOTAL REVENUES	538.75	420,492.55	672,500.00	252,007.45	62.5
	TOTAL FUND REVENUE	538.75	420,492.55	672,500.00	252,007.45	62.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
12-300-5100	PROFESSIONAL SERVICES	.00	3,780.00	5,000.00	1,220.00	75.6
12-300-5101	AUDIT	.00	1,640.00	2,000.00	360.00	82.0
12-300-5102	FINANCIAL SERVICES	.00	.00	5,625.00	5,625.00	.0
12-300-5430	BANK FEES	.00	.00	750.00	750.00	.0
	TOTAL EXPENSES	.00	5,420.00	13,375.00	7,955.00	40.5
	DEPARTMENT 500					
12-500-7011	BUILDING IMPROVEMENTS	.00	.00	6,000.00	6,000.00	.0
12-500-7050	STREET RESURFACING	9,299.01	22,402.01	200,000.00	177,597.99	11.2
	TOTAL DEPARTMENT 500	9,299.01	22,402.01	206,000.00	183,597.99	10.9
	TOTAL FUND EXPENDITURES	9,299.01	27,822.01	219,375.00	191,552.99	12.7
	NET REVENUE OVER EXPENDITURES	(8,760.26)	392,670.54	453,125.00	60,454.46	86.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
13-100-3020	HOTEL TAXES	61,312.55	352,434.99	790,000.00	437,565.01	44.6
13-100-3800	INTEREST INCOME	105.78	496.67	1,000.00	503.33	49.7
	TOTAL REVENUES	61,418.33	352,931.66	791,000.00	438,068.34	44.6
	TOTAL FUND REVENUE	61,418.33	352,931.66	791,000.00	438,068.34	44.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
13-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
13-300-5101	AUDIT	.00	2,050.00	1,000.00	(1,050.00)	205.0
13-300-5102	FINANCIAL SERVICES	.00	.00	5,625.00	5,625.00	.0
13-300-5108	BEAUTIFICATION	1,640.22	25,696.25	95,000.00	69,303.75	27.1
13-300-5310	MEMBERSHIPS	.00	57,288.60	60,000.00	2,711.40	95.5
13-300-5401	SERVICE CHARGE - GENERAL FUND	7,083.37	35,416.69	85,000.00	49,583.31	41.7
13-300-5920	GRANT - HOTELS	72,958.00	110,200.00	267,000.00	156,800.00	41.3
	TOTAL EXPENSES	81,681.59	230,651.54	518,625.00	287,973.46	44.5
	OTHER FINANCING USES					
13-600-8090	INTERFUND TRANSFER OUT	.00	66,750.00	267,000.00	200,250.00	25.0
	TOTAL OTHER FINANCING USES	.00	66,750.00	267,000.00	200,250.00	25.0
	TOTAL FUND EXPENDITURES	81,681.59	297,401.54	785,625.00	488,223.46	37.9
	NET REVENUE OVER EXPENDITURES	(20,263.26)	55,530.12	5,375.00	(50,155.12)	1033.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
16-100-3551	POLICE REVENUE-TASK FORCE	31,750.93	168,432.39	.00	(168,432.39)	.0
16-100-3800	INTEREST INCOME	241.87	1,155.50	.00	(1,155.50)	.0
	TOTAL REVENUES	31,992.80	169,587.89	.00	(169,587.89)	.0
	TOTAL FUND REVENUE	31,992.80	169,587.89	.00	(169,587.89)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
16-300-4011	OVERTIME - SWORN OFFICERS	3,968.91	15,928.55	10,000.00	(5,928.55)	159.3
16-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
16-300-5310	MEMBERSHIP	.00	1,758.00	4,000.00	2,242.00	44.0
16-300-5330	TRAINING	32.83	1,638.91	4,500.00	2,861.09	36.4
16-300-5610	EQUIPMENT MAINTENANCE	.00	5,063.00	50,000.00	44,937.00	10.1
16-300-5710	OPERATING SUPPLIES	.00	.00	9,000.00	9,000.00	.0
16-300-5720	SMALL EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
	TOTAL EXPENSES	4,001.74	24,388.46	86,000.00	61,611.54	28.4
	CAPITAL OUTLAY GENERAL					
16-500-7020	EQUIPMENT - CAPITAL	38,509.31	38,509.31	40,000.00	1,490.69	96.3
	TOTAL CAPITAL OUTLAY GENERAL	38,509.31	38,509.31	40,000.00	1,490.69	96.3
	TOTAL FUND EXPENDITURES	42,511.05	62,897.77	126,000.00	63,102.23	49.9
	NET REVENUE OVER EXPENDITURES	(10,518.25)	106,690.12	(126,000.00)	(232,690.12)	84.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
17-100-3355	SOLID WASTE FEES	.00	115,255.50	450,000.00	334,744.50	25.6
17-100-3800	INTEREST INCOME	199.49	1,006.96	2,500.00	1,493.04	40.3
	TOTAL REVENUES	199.49	116,262.46	452,500.00	336,237.54	25.7
	TOTAL FUND REVENUE	199.49	116,262.46	452,500.00	336,237.54	25.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
17-300-5401	SERVICE CHARGE - GENERAL FUND	8,337.00	41,669.00	100,000.00	58,331.00	41.7
17-300-5420	SWANCC CHARGES	27,324.27	163,945.62	350,000.00	186,054.38	46.8
	TOTAL EXPENSES	35,661.27	205,614.62	450,000.00	244,385.38	45.7
	TOTAL FUND EXPENDITURES	35,661.27	205,614.62	450,000.00	244,385.38	45.7
	NET REVENUE OVER EXPENDITURES	(35,461.78)	(89,352.16)	2,500.00	91,852.16	(3574.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
18-100-3000	REAL ESTATE TAXES	.00	.00	100,000.00	100,000.00	.0
18-100-3800	INTEREST INCOME	47.17	245.03	100.00	(145.03)	245.0
	TOTAL REVENUES	47.17	245.03	100,100.00	99,854.97	.2
	TOTAL FUND REVENUE	47.17	245.03	100,100.00	99,854.97	.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
18-300-5100	PROFESSIONAL SERVICES	.00	3,566.00	.00	(3,566.00)	.0
18-300-5101	AUDIT	.00	1,640.00	2,000.00	360.00	82.0
18-300-5102	FINANCIAL SERVICES	.00	.00	5,625.00	5,625.00	.0
	TOTAL EXPENSES	.00	5,206.00	7,625.00	2,419.00	68.3
	CAPITAL OUTLAY					
18-500-7011	BUILDING IMPROVEMENTS	.00	.00	458,000.00	458,000.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	458,000.00	458,000.00	.0
	TOTAL FUND EXPENDITURES	.00	5,206.00	465,625.00	460,419.00	1.1
	NET REVENUE OVER EXPENDITURES	47.17	(4,960.97)	(365,525.00)	(360,564.03)	(1.4)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
21-100-3800	INTEREST INCOME	5.55	37.87	.00	(37.87)	.0
	TOTAL REVENUES	5.55	37.87	.00	(37.87)	.0
	TOTAL FUND REVENUE	5.55	37.87	.00	(37.87)	.0
	NET REVENUE OVER EXPENDITURES	5.55	37.87	.00	(37.87)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
22-100-3800	INTEREST INCOME	20.15	109.86	.00	(109.86)	.0
	TOTAL REVENUES	20.15	109.86	.00	(109.86)	.0
	TOTAL FUND REVENUE	20.15	109.86	.00	(109.86)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
22-300-5100	PROFESSIONAL SERVICES	.00	.00	36,000.00	36,000.00	.0
	TOTAL EXPENSES	.00	.00	36,000.00	36,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	36,000.00	36,000.00	.0
	NET REVENUE OVER EXPENDITURES	20.15	109.86	(36,000.00)	(36,109.86)	.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
23-100-3800	INTEREST INCOME	125.01	637.08	.00	(637.08)	.0
	TOTAL REVENUES	125.01	637.08	.00	(637.08)	.0
	TOTAL FUND REVENUE	125.01	637.08	.00	(637.08)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
23-300-5100	PROFESSIONAL SERVICES	.00	.00	320,000.00	320,000.00	.0
	TOTAL EXPENSES	.00	.00	320,000.00	320,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	320,000.00	320,000.00	.0
	NET REVENUE OVER EXPENDITURES	125.01	637.08	(320,000.00)	(320,637.08)	.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
24-100-3800	INTEREST INCOME	17.10	91.83	.00	(91.83)	.0
	TOTAL REVENUES	17.10	91.83	.00	(91.83)	.0
	TOTAL FUND REVENUE	17.10	91.83	.00	(91.83)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
24-300-5100	PROFESSIONAL SERVICES	.00	.00	33,000.00	33,000.00	.0
	TOTAL EXPENSES	.00	.00	33,000.00	33,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	33,000.00	33,000.00	.0
	NET REVENUE OVER EXPENDITURES	17.10	91.83	(33,000.00)	(33,091.83)	.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
25-100-3000	REAL ESTATE TAXES	9.15	10,786.61	25,000.00	14,213.39	43.2
25-100-3800	INTEREST INCOME	47.10	228.37	500.00	271.63	45.7
	TOTAL REVENUES	56.25	11,014.98	25,500.00	14,485.02	43.2
	TOTAL FUND REVENUE	56.25	11,014.98	25,500.00	14,485.02	43.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
25-300-5050	SYSTEM MAINTENANCE	277.53	973.52	12,000.00	11,026.48	8.1
25-300-5100	PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
25-300-5500	LIABILITY INSURANCE	.00	439.46	775.00	335.54	56.7
25-300-7053	DRAINAGE IMPROVEMENTS	.00	.00	25,000.00	25,000.00	.0
	TOTAL EXPENSES	277.53	1,412.98	62,775.00	61,362.02	2.3
	TOTAL FUND EXPENDITURES	277.53	1,412.98	62,775.00	61,362.02	2.3
	NET REVENUE OVER EXPENDITURES	(221.28)	9,602.00	(37,275.00)	(46,877.00)	25.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
28-100-3000	REAL ESTATE TAXES	107.08	57,990.50	128,196.00	70,205.50	45.2
28-100-3800	INTEREST INCOME	136.31	629.11	500.00	(129.11)	125.8
	TOTAL REVENUES	243.39	58,619.61	128,696.00	70,076.39	45.6
	TOTAL FUND REVENUE	243.39	58,619.61	128,696.00	70,076.39	45.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
28-300-5100	PROFESSIONAL SERVICES	.00	.00	1,200.00	1,200.00	.0
28-300-5500	LIABILITY INSURANCE	.00	657.94	1,150.00	492.06	57.2
	TOTAL EXPENSES	.00	657.94	2,350.00	1,692.06	28.0
	TOTAL FUND EXPENDITURES	.00	657.94	2,350.00	1,692.06	28.0
	NET REVENUE OVER EXPENDITURES	243.39	57,961.67	126,346.00	68,384.33	45.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-200-3990	INTERFUND TRANSFER IN	.00	62,500.00	250,000.00	187,500.00	25.0
	TOTAL DEPARTMENT 200	.00	62,500.00	250,000.00	187,500.00	25.0
	TOTAL FUND REVENUE	.00	62,500.00	250,000.00	187,500.00	25.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020	EQUIPMENT - PW	6,563.50	6,563.50	120,000.00	113,436.50	5.5
30-550-7021	EQUIPMENT - INFO TECH	.00	16,650.00	27,000.00	10,350.00	61.7
30-550-7040	VEHICLES - PS	.00	.00	70,000.00	70,000.00	.0
30-550-7050	STREET RESURFACING	3,794.38	9,196.17	493,593.00	484,396.83	1.9
30-550-7051	ROAD PROGRAM - 2018	.00	1,014.00	.00	(1,014.00)	.0
30-550-7060	SIDEWALKS	34,612.36	66,449.64	55,000.00	(11,449.64)	120.8
30-550-7063	DRAINAGE IMPROVEMENTS	78.00	4,896.60	308,000.00	303,103.40	1.6
30-550-7064	DRAINAGE IMPR - WILLOW RD	.00	546.00	.00	(546.00)	.0
	TOTAL DEPARTMENT 550	45,048.24	105,315.91	1,073,593.00	968,277.09	9.8
	TOTAL FUND EXPENDITURES	45,048.24	105,315.91	1,073,593.00	968,277.09	9.8
	NET REVENUE OVER EXPENDITURES	(45,048.24)	(42,815.91)	(823,593.00)	(780,777.09)	(5.2)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
41-100-3000	REAL ESTATE TAXES	1,065.42	596,413.88	1,250,000.00	653,586.12	47.7
41-100-3800	INTEREST INCOME	514.46	2,075.44	5,000.00	2,924.56	41.5
	TOTAL REVENUES	1,579.88	598,489.32	1,255,000.00	656,510.68	47.7
	TOTAL FUND REVENUE	1,579.88	598,489.32	1,255,000.00	656,510.68	47.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
41-300-5101	AUDIT	.00	1,025.00	1,500.00	475.00	68.3
41-300-5430	BANK FEES	.00	550.00	1,000.00	450.00	55.0
	TOTAL EXPENSES	.00	1,575.00	2,500.00	925.00	63.0
	DEBT SERVICE					
41-400-6000	PRINCIPAL	.00	.00	1,050,000.00	1,050,000.00	.0
41-400-6010	INTEREST	.00	127,617.50	255,236.00	127,618.50	50.0
	TOTAL DEBT SERVICE	.00	127,617.50	1,305,236.00	1,177,618.50	9.8
	TOTAL FUND EXPENDITURES	.00	129,192.50	1,307,736.00	1,178,543.50	9.9
	NET REVENUE OVER EXPENDITURES	1,579.88	469,296.82	(52,736.00)	(522,032.82)	889.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
46-100-3000	REAL ESTATE TAXES	.88	88,454.21	237,142.00	148,687.79	37.3
46-100-3800	INTEREST INCOME	96.52	429.70	500.00	70.30	85.9
	TOTAL REVENUES	97.40	88,883.91	237,642.00	148,758.09	37.4
	TOTAL FUND REVENUE	97.40	88,883.91	237,642.00	148,758.09	37.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
46-400-6000	PRINCIPAL	.00	.00	135,000.00	135,000.00	.0
46-400-6010	INTEREST	.00	39,767.84	105,517.00	65,749.16	37.7
	TOTAL DEBT SERVICE	.00	39,767.84	240,517.00	200,749.16	16.5
	TOTAL FUND EXPENDITURES	.00	39,767.84	240,517.00	200,749.16	16.5
	NET REVENUE OVER EXPENDITURES	97.40	49,116.07	(2,875.00)	(51,991.07)	1708.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
51-100-3800	INTEREST INCOME	3,062.68	16,724.01	25,000.00	8,275.99	66.9
51-100-3880	WATER SALES	28,591.92	132,957.63	264,000.00	131,042.37	50.4
51-100-3881	WATER DELIVERY CHARGE	32,146.01	159,593.80	383,000.00	223,406.20	41.7
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,597.02	62,951.24	150,000.00	87,048.76	42.0
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,391.86	31,948.39	76,000.00	44,051.61	42.0
51-100-3885	PENALTY	1,091.93	1,807.97	2,500.00	692.03	72.3
	TOTAL REVENUES	83,881.42	405,983.04	900,500.00	494,516.96	45.1
	TOTAL FUND REVENUE	83,881.42	405,983.04	900,500.00	494,516.96	45.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
51-300-4000	WAGES	5,604.36	28,831.43	73,500.00	44,668.57	39.2
51-300-4010	OVERTIME	.00	.00	10,000.00	10,000.00	.0
51-300-4100	HEALTH INSURANCE	1,882.50	21,767.50	26,000.00	4,232.50	83.7
51-300-4110	LIFE INSURANCE	10.31	51.55	150.00	98.45	34.4
51-300-4200	SOCIAL SECURITY	354.58	1,794.64	5,200.00	3,405.36	34.5
51-300-4210	MEDICARE	82.93	419.72	1,250.00	830.28	33.6
51-300-4220	IMRF	904.55	3,122.13	9,000.00	5,877.87	34.7
51-300-5000	BUILDING MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
51-300-5050	SYSTEM MAINTENANCE	1,559.06	1,764.83	56,000.00	54,235.17	3.2
51-300-5100	PROFESSIONAL SERVICES	726.50	7,665.78	55,000.00	47,334.22	13.9
51-300-5101	AUDIT	2,903.47	11,785.41	4,000.00	(7,785.41)	294.6
51-300-5102	FINANCIAL SERVICES	.00	.00	29,250.00	29,250.00	.0
51-300-5200	POSTAGE	.00	1,400.00	3,100.00	1,700.00	45.2
51-300-5221	PRINTING	.00	.00	400.00	400.00	.0
51-300-5222	LEGAL NOTICES	.00	.00	700.00	700.00	.0
51-300-5310	MEMBERSHIPS	.00	.00	2,000.00	2,000.00	.0
51-300-5330	TRAINING	397.00	772.00	5,000.00	4,228.00	15.4
51-300-5410	UTILITIES	1,470.24	4,175.68	15,000.00	10,824.32	27.8
51-300-5412	WATER	50,872.44	89,925.80	250,000.00	160,074.20	36.0
51-300-5430	CREDIT CARD & BANK CHARGES	1,941.39	6,639.27	7,500.00	860.73	88.5
51-300-5500	LIABILITY INSURANCE	.00	14,727.29	25,560.00	10,832.71	57.6
51-300-5530	WORKERS COMPENSATION INSURANCE	.00	1,087.05	2,650.00	1,562.95	41.0
51-300-5634	STONE AND CONCRETE	.00	.00	4,000.00	4,000.00	.0
51-300-5661	METERS	.00	.00	3,600.00	3,600.00	.0
51-300-5710	OPERATING SUPPLIES	.00	.00	6,000.00	6,000.00	.0
51-300-5750	CHEMICALS	.00	.00	1,000.00	1,000.00	.0
51-300-5751	GASOLINE	.00	.00	2,000.00	2,000.00	.0
51-300-5970	REFUNDS	.00	6,549.09	.00	(6,549.09)	.0
	TOTAL EXPENSES	68,709.33	202,479.17	612,860.00	410,380.83	33.0
	DEBT SERVICE					
51-400-6000	PRINCIPAL	.00	.00	55,000.00	55,000.00	.0
51-400-6010	INTEREST	.00	9,455.00	21,110.00	11,655.00	44.8
	TOTAL DEBT SERVICE	.00	9,455.00	76,110.00	66,655.00	12.4
	CAPITAL OUTLAY GENERAL					
51-500-7020	EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	20,000.00	20,000.00	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OTHER FINANCING USES					
51-600-8000	DEPRECIATION	.00	33,750.00	135,000.00	101,250.00	25.0
	TOTAL OTHER FINANCING USES	.00	33,750.00	135,000.00	101,250.00	25.0
	TOTAL FUND EXPENDITURES	68,709.33	245,684.17	843,970.00	598,285.83	29.1
	NET REVENUE OVER EXPENDITURES	15,172.09	160,298.87	56,530.00	(103,768.87)	283.6

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
52-100-3330	PARKING FEES	5,442.26	26,421.78	65,000.00	38,578.22	40.7
	TOTAL REVENUES	5,442.26	26,421.78	65,000.00	38,578.22	40.7
	OTHER FINANCING SOURCES					
52-200-3990	INTERFUND TRANSFER IN	.00	17,000.00	68,000.00	51,000.00	25.0
	TOTAL OTHER FINANCING SOURCES	.00	17,000.00	68,000.00	51,000.00	25.0
	TOTAL FUND REVENUE	5,442.26	43,421.78	133,000.00	89,578.22	32.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
52-300-4001	ALLOCATED WAGES & BENEFITS	3,750.00	18,750.00	45,000.00	26,250.00	41.7
52-300-5100	PROFESSIONAL SERVICES	411.00	411.00	10,200.00	9,789.00	4.0
52-300-5410	UTILITIES	453.63	1,795.00	9,500.00	7,705.00	18.9
52-300-5500	LIABILITY INSURANCE	.00	.00	5,300.00	5,300.00	.0
52-300-5511	FACILITY RENT	.00	.00	21,000.00	21,000.00	.0
52-300-5632	ICE CONTROL MAINTENANCE	48.52	48.52	1,500.00	1,451.48	3.2
52-300-5710	OPERATING SUPPLIES	45.57	45.57	2,000.00	1,954.43	2.3
52-300-5970	REFUNDS	40.00	280.00	250.00	(30.00)	112.0
	TOTAL EXPENSES	4,748.72	21,330.09	94,750.00	73,419.91	22.5
	OTHER FINANCING USES					
52-600-8000	DEPRECIATION	.00	8,000.00	32,000.00	24,000.00	25.0
	TOTAL OTHER FINANCING USES	.00	8,000.00	32,000.00	24,000.00	25.0
	TOTAL FUND EXPENDITURES	4,748.72	29,330.09	126,750.00	97,419.91	23.1
	NET REVENUE OVER EXPENDITURES	693.54	14,091.69	6,250.00	(7,841.69)	225.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
53-100-3884	SANITARY SEWER CHARGES	321.98	205,761.15	800,000.00	594,238.85	25.7
53-100-3885	PENALTY	.00	2,287.91	11,000.00	8,712.09	20.8
	TOTAL REVENUES	321.98	208,049.06	811,000.00	602,950.94	25.7
	TOTAL FUND REVENUE	321.98	208,049.06	811,000.00	602,950.94	25.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
53-300-4000	WAGES	4,271.12	21,971.91	63,200.00	41,228.09	34.8
53-300-4100	HEALTH INSURANCE	1,821.00	11,508.00	10,000.00	(1,508.00)	115.1
53-300-4110	LIFE INSURANCE	.00	.00	125.00	125.00	.0
53-300-4200	SOCIAL SECURITY	264.81	1,411.16	3,920.00	2,508.84	36.0
53-300-4210	MEDICARE	61.93	330.04	950.00	619.96	34.7
53-300-4220	IMRF	163.39	317.87	6,850.00	6,532.13	4.6
53-300-5050	SYSTEM MAINTENANCE	.00	.00	72,000.00	72,000.00	.0
53-300-5100	PROFESSIONAL SERVICES	1,726.62	7,415.95	40,000.00	32,584.05	18.5
53-300-5101	AUDIT & ACCTG SERVICES	2,903.47	10,760.41	4,000.00	(6,760.41)	269.0
53-300-5102	FINANCIAL SERVICES	.00	.00	29,250.00	29,250.00	.0
53-300-5200	POSTAGE	.00	.00	4,500.00	4,500.00	.0
53-300-5221	PRINTING	.00	.00	1,500.00	1,500.00	.0
53-300-5330	TRAINING	.00	.00	3,000.00	3,000.00	.0
53-300-5500	LIABILITY INSURANCE	.00	3,350.20	5,800.00	2,449.80	57.8
53-300-5530	WORKER'S COMP INSURANCE	.00	271.75	650.00	378.25	41.8
	TOTAL EXPENSES	11,212.34	57,337.29	245,745.00	188,407.71	23.3
	CAPITAL OUTLAY GENERAL					
53-500-7051	SYSTEM IMPROVEMENTS	.00	.00	482,525.00	482,525.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	482,525.00	482,525.00	.0
	TOTAL FUND EXPENDITURES	11,212.34	57,337.29	728,270.00	670,932.71	7.9
	NET REVENUE OVER EXPENDITURES	(10,890.36)	150,711.77	82,730.00	(67,981.77)	182.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
71-100-3000	REAL ESTATE TAXES	.00	166,463.04	368,213.00	201,749.96	45.2
71-100-3800	INTEREST INCOME	200.41	812.77	75,000.00	74,187.23	1.1
71-100-3860	CITY CONTRIBUTION	.00	.00	634,496.00	634,496.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	(15,647.40)	(89,384.71)	210,000.00	299,384.71	(42.6)
	TOTAL REVENUES	(15,446.99)	77,891.10	1,287,709.00	1,209,817.90	6.1
	TOTAL FUND REVENUE	(15,446.99)	77,891.10	1,287,709.00	1,209,817.90	6.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
71-300-4232	DISABILITY BENEFITS	10,981.60	54,908.00	.00	(54,908.00)	.0
71-300-4233	PENSION PAYMENTS	55,819.34	280,004.18	995,000.00	714,995.82	28.1
71-300-5102	ADMINISTRATION	.00	4,330.00	63,500.00	59,170.00	6.8
	TOTAL EXPENSES	66,800.94	339,242.18	1,058,500.00	719,257.82	32.1
	TOTAL FUND EXPENDITURES	66,800.94	339,242.18	1,058,500.00	719,257.82	32.1
	NET REVENUE OVER EXPENDITURES	(82,247.93)	(261,351.08)	229,209.00	490,560.08	(114.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2019

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899	MISCELLANEOUS INCOME	118.84	515.29	.00	(515.29)	.0
	TOTAL DEPARTMENT 100	118.84	515.29	.00	(515.29)	.0
	TOTAL FUND REVENUE	118.84	515.29	.00	(515.29)	.0
	NET REVENUE OVER EXPENDITURES	118.84	515.29	.00	(515.29)	.0

City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 22, 2019

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Resolution R-19-45 – Agreement for the Regulation of Parking Area Traffic, Parking, Use and Maintenance
35 E. Palatine Rd., Stery Trucking

BACKGROUND:

On September 23, 2019, City Council approved Ordinance #O-19-25 granting special use to Stery Trucking granting certain uses in the parking lot within the B4 Zoning District. A condition of that approval was that Stery Trucking/Quality Truck Repair enter into an agreement to allow the City authorization for the regulation of parking area traffic, parking, use and maintenance of the parking area. Resolution R-19-45 authorizes the City to enter into the agreement with Stery Trucking/Quality Truck Repair. The agreement will run with the use and not the land as specified in the approved special use ordinance.

The police department, building and development department and legal have all reviewed the Agreement and recommend approval.

Recommendation: Approve Resolution R-19-45 and direct staff to execute the agreement.

RESOLUTION R-19-45

RESOLUTION AUTHORIZING AN AGREEMENT FOR THE REGULATION OF PARKING AREA TRAFFIC, PARKING, USE AND MAINTENANCE BETWEEN THE CITY OF PROSPECT HEIGHTS AND STERY TRUCKING/QUALITY TRUCK REPAIR

WHEREAS, Section 11-209 of the Illinois Vehicle Code, 625 ILCS 5/11-209, authorizes the City to enter into agreements with school boards, hospitals, churches, and owners of any commercial and industrial facility, shopping center or apartment complex which controls a parking area located within the limits of the City to regulate the parking of traffic and maintenance at such parking areas; and

WHEREAS, Stery Trucking/Quality Truck Repair, is located entirely within the City's corporate limits; and

WHEREAS, Stery Trucking/Quality Truck Repair applied for and were granted a special use permit by Ordinance No. O-19-25 with a condition to enter into an agreement with the City to regulate the parking area, traffic, parking, use and maintenance; and

WHEREAS, Stery Trucking/Quality Truck Repair desires that the City regulate the parking of automobiles and the traffic in its parking area, depicted on Attachment A to this Agreement, which Attachment A is by this reference incorporated into this Agreement (the "Parking Area"); and

WHEREAS, the City is willing to regulate the Parking Area so long as the City costs for such regulation are borne in their entirety by Stery Trucking/Quality Truck Repair;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Prospect Height, Cook County Illinois, as follows:

Section One: The Agreement (attached hereto as Exhibit A) with Stery Trucking/Quality Truck Repair is hereby approved and accepted.

Section Two: The City Administrator, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved this 28th day of November, 2019

_____

Nicholas J. Helmer, Mayor

Attest:

_____

Joanna, Prisiajniouk, City Clerk

Ayes:

Nays:

Absent:

AN AGREEMENT FOR THE REGULATION
OF PARKING AREA TRAFFIC, PARKING, USE AND MAINTENANCE
BETWEEN THE CITY OF PROSPECT HEIGHTS AND STERY
TRUCKING/QUALITY TRUCK REPAIR

THIS AGREEMENT, entered into as of this _____day of _____ ____, by and between the CITY OF PROSPECT HEIGHTS, an Illinois municipal corporation, (the "City") and _____, an _____ (the "Stery").

WITNESSETH:

WHEREAS, Section 11-209 of the Illinois Vehicle Code, 625 ILCS 5/11-209, authorizes the City to enter into agreements with school boards, hospitals, churches, and owners of any commercial and industrial facility, shopping center or apartment complex which controls a parking area located within the limits of the City to regulate the parking of traffic and maintenance at such parking areas; and

WHEREAS, Stery Trucking/Quality Truck Repair is located entirely within the City's corporate limits; and

WHEREAS, Stery Trucking/Quality Truck Repair desires that the City regulate the parking of automobiles and the traffic in its parking area, depicted on Attachment A to this Agreement, which Attachment A is by this reference incorporated into this Agreement (the "Parking Area"); and

WHEREAS, the City is willing to regulate the Parking Area so long as the City costs for such regulation are borne in their entirety by Stery Trucking/Quality Truck Repair;

NOW, THEREFORE, for the consideration stated in this Agreement, the City and Stery Trucking/Quality Truck Repair hereby agree as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Agreement as substantive provisions hereof.

Section 2. City Authority To Regulate. The City shall have the authority to enact and enforce, through the issuance of traffic citations and any other means provided by law, such parking, maintenance, use and traffic regulations for the Parking Area as the City and Stery Trucking/Quality Truck Repair mutually agree are appropriate and necessary to provide for the safe and efficient movement of traffic in and around the

Parking Area (the "Traffic Regulations"). The City shall not impose any regulation not mutually agreed to by Stery Trucking/Quality Truck Repair.

Section 3. Installation of Signs. Subject to the procedure established in Section 5 of this Agreement, the City shall have the authority to install at the expense of Stery Trucking/Quality Truck Repair, such traffic signs, signals, and markings as the City and Stery Trucking/Quality Truck Repair shall mutually agree are appropriate and necessary to provide for the safe and efficient movement of traffic in and around the Parking Areas and to provide adequate notice to the operations of vehicles on the premises of the Traffic Regulations duly established by the City. All such traffic signs, signals, and markings installed within the Parking Area shall be included within the Traffic Regulations defined herein.

Section 4. Removal of Vehicles. The City shall have the authority, but not the duty, to provide for the removal and storage of vehicles which are in violation of any Traffic Regulation or of any other City code or ordinance and to provide for the payment of reasonable charges to the City for such removal and storage by the owner or operator of any vehicle so removed or stored.

Section 5. Procedure for the Installation of Signs, Signals, and Markings. No traffic sign, signal, or marking shall be installed by the City in the Parking Area except pursuant to the following procedure:

(a) The City, through its City Administrator or his or her designee, and Stery Trucking/Quality Truck Repair or its designee, shall jointly inspect the Parking Area for the purpose of determining what traffic signs, signals, and markings are appropriate and necessary for the safe and efficient movement of traffic in and around the Parking Area.

(b) After such inspection, the City may cause to be installed within the Parking Area such traffic signs, signals, and markings to which the City and Stery Trucking/Quality Truck Repair mutually agree.

(c) Stery Trucking/Quality Truck Repair shall pay to the City, within 15 days after written request from the City therefor, all costs incurred by the City for the installation of such traffic signs, signals, and markings.

Section 6. Maintenance. Stery Trucking/Quality Truck Repair shall, at its sole costs and

expense, keep and maintain all traffic signs, signals, markings and parking lot surface within the Parking Area in good condition at all times.

Section 7. Fines. The City, in the sole discretion of its officers and officials, may issue citations and collect fines for violations of the Traffic Regulations, and City codes and ordinances, and of the laws of the State of Illinois. The City, however, shall not issue citations for, collect fines for, collect fines as a result of, automobile crashes in the Parking Area except as required by the laws of the State of Illinois. It shall be the sole responsibility of, and within the sole discretion of, the City to prosecute such citations. All fines imposed and collected by the City shall be the property of the City.

Section 8. Authority Not Exclusive. The authority granted to the City herein shall be in addition to, and shall not be a limitation on, any other authority the City may have under any federal, State of Illinois, or local statute, code, ordinance, or regulation.

Section 9. Exclusions. This Agreement does not include, and shall be construed or applied to require the performance by the City of, any of the following actions:

(a) striping, painting, or otherwise performing maintenance work within the Parking Area;

(b) removing debris remaining from accidents in the Parking Area; and

(c) any other activity not expressly agreed to by the City in this Agreement.

Section 10. This agreement shall continue in full force and in effect for the duration of the special use permitted by ordinance number O-19-25.

Section 11. Notices. All notices required to be provided pursuant to this Agreement shall be served on the representatives of the parties as provided in this Section. Notices shall be delivered personally or shall be sent by certified mail, return receipt requested, addressed as follows:

If to the City:	If to Stery Trucking/Quality Truck Repair:
City Administrator	_____
City of Prospect Heights	_____
8 N. Elmhurst Rd.	_____
Prospect Heights, IL 60070	_____

Notices sent by certified mail shall be deemed made two days after having been sent.

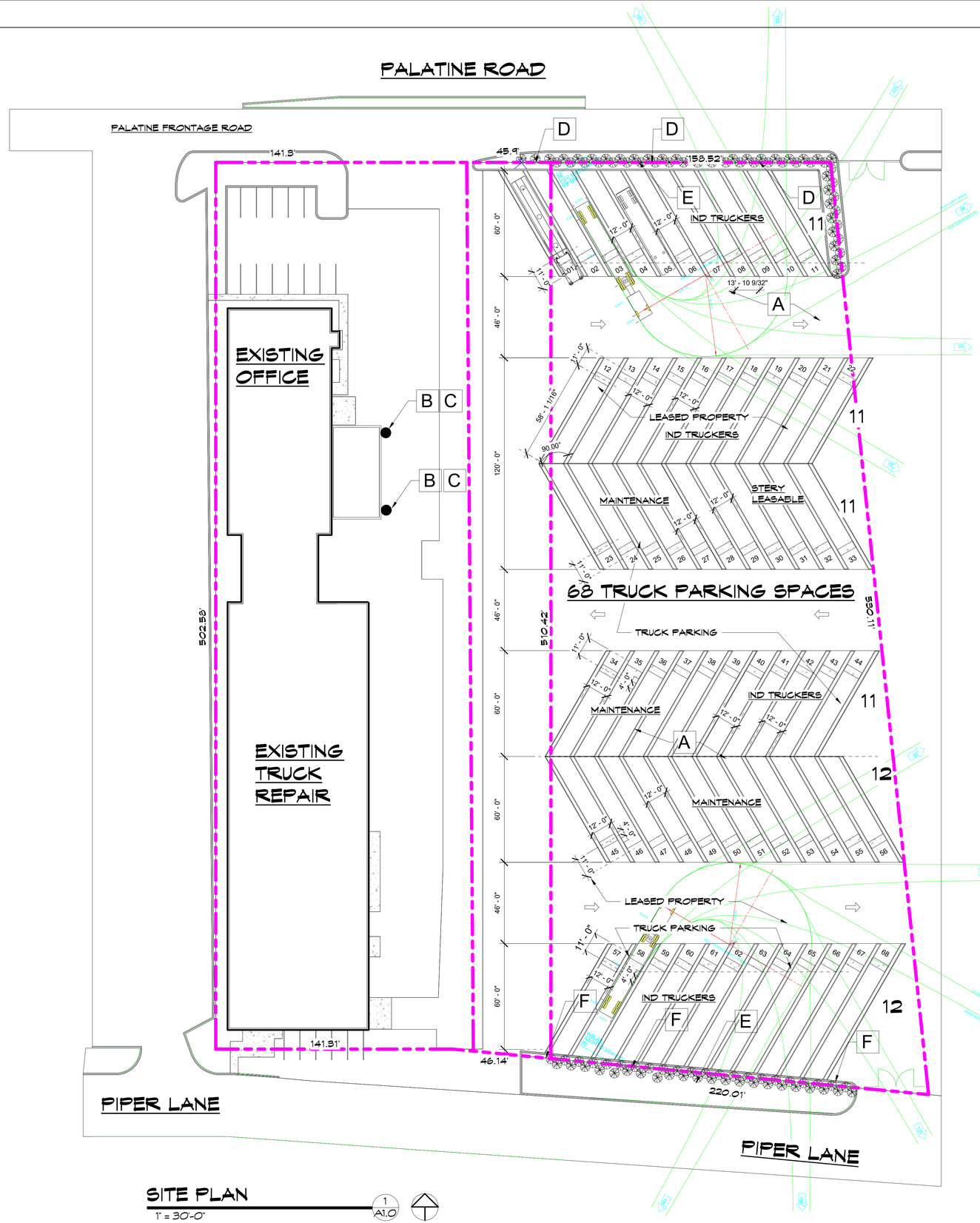
Section 12. Recordation. Within 15 days after the date first written above, the City shall cause this Agreement to be recorded in the Office of the Clerk of Cook County, Illinois. Stery Trucking/Quality Truck Repair shall pay to the City all costs incurred by the City in so recording this Agreement.

Section 13. Complete Agreement. This Agreement represents the full and complete understanding and agreement of the parties hereto and supersedes every other agreement or understanding between the parties, whether written or oral.

IN WITNESS WHEREOF, the City and Stery Trucking/Quality Truck Repair have caused this Agreement to be executed by their duly authorized representatives, who have the authority to so execute and to bind the parties to the terms of this Agreement.

City of Prospect Heights	Stery Trucking/Quality Truck Repair
By: _____	By: _____
Mayor	Title: _____
Attest:	Attest:
By: _____	By: _____
City Clerk	Title: _____

Attachment A
Parking Area



SITE PLAN
1" = 30'-0"

KEY NOTES:

A APPROXIMATELY 20% OF 8" CONCRETE PARKING SURFACE. 80% OF THE PARKING SURFACE IS 12" OF COMPACTED STONE GRAVEL WITH 3" MINIMUM OF ASPHALT GRIND COMPACTED TO HARD SURFACE. IMPROVED TO A DUST FREE ASPHALT SURFACE AND LOAD COMPRESSION TEST STANDARD

B SECURITY PARKING LIGHTING

C SECURITY CAMERA, SURVEILLANCE SYSTEM

D 6'-0" HIGH WOOD FENCE ON NORTH PROPERTY LINE

E ENHANCE EXISTING LANDSCAPE BUFFER WITH ABORVITE AT 4'-0" O.C.

F 8'-0" HIGH WOOD FENCE ON SOUTH PROPERTY LINE

NORTH AREA LANDSCAPE:

SEVEN (7) 3" DIAMETER CITY APPROVED EVERGREEN AND DECIDUOUS TREES

SOUTH AREA LANDSCAPE:

SEVEN (7) 3" DIAMETER CITY APPROVED EVERGREEN AND DECIDUOUS TREES

AUG. 26, 2019

GROUP A architecture
A Professional Corporation
1100 Landmeier Rd. Suite 202
Elk Grove Village, IL 60007

Phone: 847.952.1100
Fax: 847.952.1158
Web: www.groupaarch.com

PROJECT

STERY
TRUCK PARKING FACILITY
33 EAST PALATINE ROAD
PROSPECT HEIGHTS, ILLINOIS, 60067

SIGNATURE AND SEAL

STATE OF ILLINOIS
ROBERT W. KIRK
001.010811
REGISTERED ARCHITECT
NOV 30 2020
EXPIRATION DATE

NO.	ISSUED FOR	DATE

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DRAWN BY
Author

CHECKED BY
Checker

APPROVED BY
Approver

JOB NUMBER
18070

DRAWING TITLE
Site Plan

DRAWING NUMBER
A1.0

To: Mayor Helmer and Members of the City Council

From: Joe Wade

Subject: Resolution and Civil Engineering Services Agreement Sanitary Sewer Capital Improvement Plan & Review of Sewer Video Tapes

Background

The City's takeover of the Old Town Sanitary Sewer system in 2015 was followed by a rate evaluation adopted in July, 2017, which provided financial resources to develop a capital reinvestment plan in the City's sanitary sewer system.

The first step in developing a capital improvement plan for the sewer system was to contract for the cleaning and televising of the system. After completion of cleaning and televising by American Underground, the evaluation of the first half of the system has been completed by Gewalt Hamilton, and a report of analysis of the system, with recommended and prioritized actions, was presented to the City Council this past summer.

This proposed resolution and contract will provide for further engineering services to evaluate, prioritize and provide budgeted cost estimates for identified sanitary sewer system reinvestment needs for the remaining half of the system.

Analysis

One of the reasons cited for the City's takeover of the Old Town Sanitary Sewer system was to begin addressing capital reinvestment needs on a proactive basis. The cleaning and televising of the complete system has provided the City with baseline information on the condition of the system.

This recommended contract provides evaluation of the remaining televised system, recognition of areas of needed rehabilitation, and prioritization of work.

The cost of this contract is not-to-exceed $19,800. This amount has been budgeted.

Recommendation

This work is necessary to provide proactive, systematic evaluation of the City's sanitary sewer system, and development of a prioritized reinvestment plan. Staff recommends execution of this agreement.

Resolution R-19-46

Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc. for Review of Sanitary Sewer Inspection Videotapes and the Creation of a Sanitary Sewer Capital Improvement Plan

Whereas, the City of Prospect Heights has undertaken the televised inspection and cleaning of the City's sanitary sewer system; and,

Whereas, the product of this effort will require the review and evaluation by an experienced professional to determine the condition of the sewer pipes and provide a prioritized assessment for rehabilitation work; and,

Whereas, this prioritized assessment work will result in the development of a capital improvement plan for the rehabilitation of the City sanitary sewer system; and,

Whereas, evaluation, prioritization and budgeted cost estimates have been completed for the first half of the City's sanitary sewer system; and,

Whereas, the City has received a proposal from Gewalt Hamilton Associates, Inc., for this needed work.

Now, therefore, be it resolved by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the Civil Engineering Services Agreement Sanitary Sewer Capital Improvement Plan & Review of Sewer Videotapes Prospect Heights, Illinois GHA Proposal No. 2019.M094, at a cost not to exceed $19,800, is authorized and accepted.

Section Two: The City Administrator, or his designee, is authorized to take all necessary steps to implement this resolution.

Section Three: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 28th day of October, 2019.

_____

Nicholas J. Helmer, Mayor

Attest:

_____
City Clerk

Ayes: _____

Nays: _____

Absent: _____

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701
www.gha-engineers.com

October 7, 2019

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL

Re: Civil Engineering Services Agreement
Sanitary Sewer Capital Improvement Plan (CIP) & Review of Sewer Videotapes
Phase 2
GHA Proposal No. 2019.M094

Dear Mr. Wade:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), we thank you for the opportunity to submit this proposal to assist the City with Phase 2 review of sanitary sewer tapes and development of a long-term CIP plan for rehabilitation of sanitary sewers.

We trust that our proposal will meet with your favorable review. We look forward to further discussing your project and ideas for implementation with you and your staff in greater detail.

Sincerely,
Gewalt Hamilton Associates, Inc.

Steven D. Berecz, PE
Senior Engineer
sberecz@gha-engineers.com

Encl.: GHA Proposal No. 2019.M094

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701
www.gha-engineers.com

Civil Engineering Services Agreement
Sanitary Sewer Capital Improvement Plan (CIP) &
Review of Sewer Videotapes – Phase 2
Prospect Heights, Illinois
GHA Proposal No. 2019.M094

City of Prospect Heights (Client), 8 N. Elmhurst Road, Prospect Heights, IL 60070, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

In 2018, the City hired American Underground, Inc. to televise about 50% of the sanitary sewers in the City, or about 116,000 feet. Within the past month, the City hired American Underground to complete televising of the remaining 50% of sewers in the City. This contract is anticipated to be completed within the next few months. It is the City's desire to have the videos reviewed by a consulting engineering firm, develop a spreadsheet of the findings of the videos and finally develop a CIP for sanitary sewer rehabilitation.

II. Scope of Services

A. Review of Sewer Videos

1. Review contractor supplied CCTV report/video for quality and accuracy and confirm they completed all pipe segments
2. Review NASSCO PACP score and combine (LOF) Likely hood of failure, (COF) consequence of failure for each segment
3. Finalize overall score for each pipe segment

B. Develop CIP Plan

1. Prioritize each segment of pipe from highest to least priority and collect input from village staff if they agree on our recommendation
2. Develop a multiple year recommended rehabilitation plan

C. Final CIP Plan and Engineer's Opinion of Probable Costs

1. Supply the village with a detailed sheet showing final findings, map location of problem area, and a summary of the overall condition of the sewer collection system that was CCTV
2. Based on the final CIP plan, GHA will develop an Engineer's Opinion of Probable Cost utilizing the estimated quantities, our internal database of unit rates from similar projects, market conditions, and other factors.

D. Project Management and Review Meetings

1. Representatives from GHA will attend progress meetings with City staff at the 50%, 80% and the 100% completion submittals.

III. Compensation for Services

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of $19,800 for this project. This includes meetings at the City during the project and one meeting to present the overall CIP report to the City Council.

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than $300 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see *Attachment A*, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

IV. Key Personnel

Mr. Patrick J. Glenn, PE will oversee the project and will be assisted by Mr. Steven Berecz. Mr. Michael J. Grinnell, Senior Engineering Technician, will be responsible for review of the sewer tapes and will be instrumental in assisting Steven with development of the CIP rehabilitation program. They will be assisted by other professional staff as necessary.

V. Project Timeframe

It is anticipated that the contractor will complete the televising of all sewers by around the end of December of 2019. GHA anticipates commencing review of sewer tapes in early December. The review will be completed by February 1, 2020. Around which time the 50% review meeting will be held with the City.

The draft capital improvement plan (CIP) will be submitted to the City by March 1, 2020, at which time the 80% review meeting will be held at the City. It is anticipated that the final CIP report will be submitted to the City by March 15, 2020.

VI. General Conditions of this Agreement

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Steven D. Berecz, P.E.
Senior Engineer

City of Prospect Heights

_____

Name: _____

Title: _____

Date: _____

Encl.: Attachment A
Mike Grinnell resume

Michael J. Grinnell

Senior Engineering Technician

Gewalt Hamilton Associates, Inc.
847-821-6282 | mgrinnell@gha-engineers.com

Professional Registration

OSHA Excavation Competent / Trench safety Certification

OSHA Confine Space Permit Required Certification

OSHA Asbestos Cement Pipe Removal Class II Certification

FEMA Incident Command System - ISC 100 and ISC 200

FEMA National Incident Management System (NIMS) IS-700

FEMA National Response Framework IS- 00

Memberships

American Public Works Association

American Water Works Association

Experience

Michael J. Grinnell is Senior Engineer Technician with over 30 years public works of experience in the sewer and water industry. His career has concentrated on the maintenance and rehabilitation of water collection and delivery systems. Mr. Grinnell works with GHA's Construction & Survey and Municipal Divisions, combining his strong client and contractor relationships with decades of experience.

Mr. Grinnell retired from Lake County Public Works, where he was responsible for managing all aspects of water and sanitary sewer maintenance and improvement projects. He collaborated with a cross-functional team to develop five-year capital improvement plans, and was directly involved in developing annual budgets in excess of $50 million for operation, maintenance, replacement and construction. Mr. Grinnell was also responsible for providing maintenance and replacement/rehabilitation recommendations for potable water and sewer facilities with over 16,000 features responsible for treatment and delivery to 19 public systems.

2016 Sewer Rehabilitation, Lake County Public Works
Mr. Grinnell served as the Project Manager for the $260,000 sewer rehabilitation project. Improvements included approximately 5,000 LF of CIPP lining, pressure grouting, heavy cleaning, CCTV for confirmation pre- and post-liner installation, and CIPP t-liners for service connections. Mr. Grinnell was responsible for field engineering, construction observation and documentation, material inspection coordination, quantity measurements, and coordination with residents.

2014 – 2017 East Main Pump Station 30'' Forcemain Inspection and Rehabilitation
Mr. Grinnell worked as the Resident Engineer for this project in which an advanced "smart-ball" technology was used to inspect an active force main. A bypass plan was developed allowing for installation of the pig launch station, thereby facilitating cleaning and CCTV of the forcemain. The rehabilitation was performed by applying a spray coating method at multiple corroded areas. Mr. Grinnell was responsible for all aspects of construction oversight, including ensuring conformance with plans and specifications, schedule and budget adherence, material inspection management, and coordination between the County, residents, and the contractor.

2013/2014 Sewer Rehabilitation, Lake County Public Works
Mr. Grinnell served as the Project Manager for this $1.6 million sewer rehabilitation project. Improvements included of 19,560 LF of CIPP lining, ranging from 8'' - 24'', reinstatement of 348 lateral service connections with CIPP t-liners, pressure grouting, and CCTV for confirmation pre- and post-liner installation. Mr. Grinnell was responsible for field engineering, construction observation and documentation, material inspection coordination, quantity measurements, and coordination with residents.

Multi-Year Water Main Rehabilitation Project, Lake County Public Works
Mr. Grinnell served as the Project Manager for the County's annual $1 to 1.5 million-dollar watermain rehabilitation project. Improvements included open cut and directional boring, interior coating, and service line replacement. Working with a variety of pipe materials in both residential and rural environs, Mr. Grinnell was responsible for field engineering, construction observation and documentation, material inspection coordination, quantity measurements, and coordination with residents.

ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA will all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to $50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

City of Prospect Heights

Department of Public Works
401 Piper Lane, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 264 -FAX: 847/459-0618
www.prospect-heights.il.us

MEMORANDUM

Date: 10/22/2019

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Fresh Water Sample Station Installation

Purpose-
This memo is to gain approval for the installation of two fresh water sample stations on the City water system.

Background-
To monitor the fresh water we provide there are many testing requirements that we follow. Our City Water Operator collects water samples and does a combination of testing either in house or sends out to a credited laboratory. The install of these two sampling sites will provide us the recommended access to the water main for this exact purpose. To install the area is excavated down 5'- 6' down and around the water main, then a tap is installed and pedestal access device is placed above. Both locations chosen have been determined to meet testing requirements and will not be obtrusive to the surroundings. Ideally we will add a third station next year to complete our City water system sampling needs.

Financial Impact-
Cost to the City would be $8,216.00 which was budgeted in the water system professional services for 2019/2020.

Recommendation-
Approve this resolution to install two water sample stations for the City water system.

Thank you,
Mark Roscoe
Director of Public Works

Stainless Steel Sampling Station

- Designed for use in freezing climates
- All surgical stainless steel waterway and parts
- Lockable cast-aluminum enclosure
- 7/16” compression style sampling point
- No drain valve to prevent cross-contamination
- ¼” petcock/evacuation tube to remove excess water in freezing seasons (hand pump sold separately)
- Vinyl outlet covers to keep out contaminants and waterway clean
- 100% serviceable from above ground-no digging!
- Optional 3’ pedestal or casted door logo
- ¾” FIP inlet, designate depth of bury

Kupferle Product Videos
www.youtube.com/kupferle1857

Optional Pedestal

Required Evacuation Hand Pump

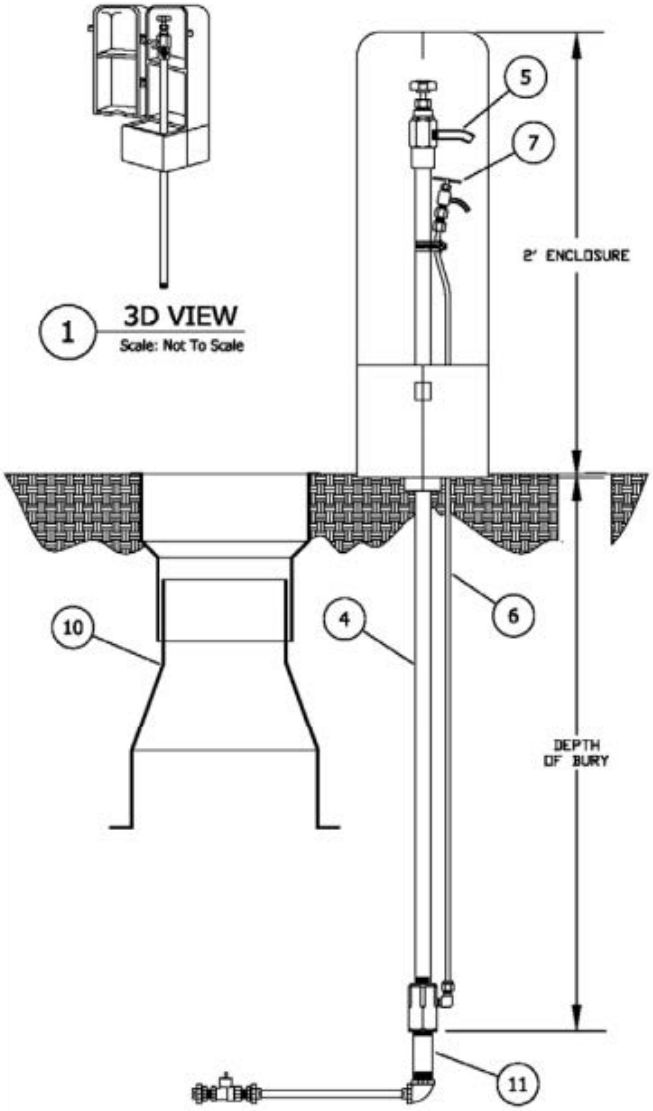
Optional Casted Door Logo

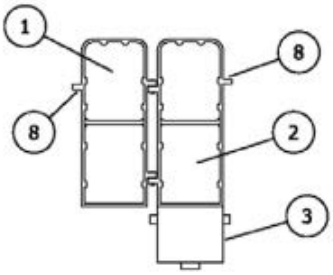
ECLIPSE™

See Product Video at:

#88-SS SAMPLING STATION SPEC SHEET

1 3D VIEW
Scale: Not To Scale





2 ENCLOSURE OPEN VIEW
Scale: 3/4"=1'-0"

SAMPLING STATION SHALL BE ____' BURY, WITH A 3/4" FIP INLET, AND 7/16" UNTHREADED BLOW OFF AND SAMPLING BIBB.

STATION SHALL BE ENCLOSED IN A LOCKABLE, NON-REMOVABLE ALUMINUM BOX WITH HINGED OPENINGS.

WHEN OPEN, THE STATION SHALL REQUIRE NO KEY FOR OPERATION, AND ALL WATER FLOW SHALL PASS THRU AN ALL STAINLESS STEEL WATERWAY.

ALL WORKING PARTS SHALL BE OF STAINLESS STEEL AND SERVICABLE FROM ABOVE GROUND WITH NO DIGGING OR REPLACEMENT NEEDED.

A STAINLESS STEEL PET COCK WILL BE LOCATED BELOW THE SAMPLING BIBB TO ALLOW PUMPING OF ANY WATER REMAINING INSIDE THE STATION TO INSURE NON-FREEZING.

THE STATION SHALL BE MODEL #88-SS AS MANUFACTURED BY THE KUPFERLE FOUNDRY, ST. LOUIS MO. 63102 OR APPROVED EQUAL.

#88-SS SAMPLING STATION TO BE INSTALLED AT THE FOLLOWING LOCATIONS:

_____

_____

_____

_____

ITEM	ITEM / DESCRIPTION	NOTES
1	88 FRONT DOOR (COVER A)	
2	88 REAR DOOR (COVER B)	
3	88 BASE	2 PIECES
4	1/2" S.S. WATERWAY	
5	BLOW OFF & SAMPLING BIBB	
6	1/4" S.S. TUBING	
7	PET COCK	
8	LOCKING HOLE	
9	NOT USED	
10	VALVE BOX	BY OTHERS
11	3/4" S.S. NIPPLE	BY OTHERS

		THIS DRAWING IS THE PROPERTY OF THE KUPFERLE FOUNDRY COMPANY. IT IS NOT TO BE USED OR DUPLICATED WITHOUT PERMISSION OF THE OWNER.	DRAWN DCL	Since 1857
			APPROVED DCL	KUPFERLE FOUNDRY COMPANY
			DATE 9/3/13	2511 NORTH 9TH STREET, ST. LOUIS, MO 63102
DD/MM/YY	ISSUED FOR REFERENCE		SCALE 1-1/2"=1'	314-231-8738 800-231-3990 FAX 314-231-2820
DATE	STATUS / REVISION	#88-SS SAMPLING STATION	SHEET 1 OF 1	http:/www.hydrants.com

Resolution R-19-47
A Resolution Approving contract with Midwest Water Group for water sample station installation on the City fresh water system.

WHEREAS, the City of Prospect Heights is approving a contract for the services and material to install two water sample stations; and

WHEREAS, the City Council of the City of Prospect Heights finds that the services with Midwest Water Group is a logical and sensible decision; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the Contract (attached hereto as Exhibit A) is hereby approved and accepted.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 28th day of October, 2019.

_____

Nicholas J. Helmer, Mayor

ATTEST:

_____

City Clerk

AYES: _____

NAYES:_____

ABSENT: _____

Exhibit A

Contract with [Insert Bidder]

Quotation

MIDWEST WATER GROUP, INC.
72 EAST STREET
CRYSTAL LAKE, IL 60014
Phone: 866.526.6558
Fax: 866.526.6559
www.midwestwatergroup.com

Date: 10/20/2019
Quote #: 4807
Outside SR: JN
Inside SR: MH

Bill To:

City of Prospect Heights
401 Piper Ln.
Prospect Heights, IL 60070

Ship To:

City of Prospect Heights
401 Piper Ln.
Prospect Heights, IL 60070
ATTN: Sean Heber

Item	Description	Qty	Unit Price	Total
	Kupferle Sampling Stations Per Spec Eclipse #88SS, 5'0" Depth of Bury			
KUP-Eclipse 88...	KUPFERLE Eclipse 88-SS Sampling Station to include 5' bury, all surgical stainless steel working parts and waterway, 100% serviceable from above ground, lockable cast aluminum enclosure, 3/4" FIP inlet and EXTREME COLD CLIMATE PACKAGE (1/4" evacuation tube and ball valve with PVC sleeve) Installation Services Including: 3/4" Direct Tap to Main (if saddle or sleeve is required, we will need main size to determine sleeve size and cost) Compression corp Type K Copper (30' allowance per installation) 3/4" Compression style curb stop Minneapolis Pattern Instllation of Curb Box Minneapolis Pattern 3/4" Compression style MIP x Compression 90 Thrusting Blocks Misc Material	2	1,108.00	2,216.00
MISCRMS	**Does not include excavating, shoring or restoration** Installation of (2) Kupferle Sampling Stations with materials	1	6,000.00	6,000.00

Any questions, please call our office at 866.526.6558

Proposal Total $8,216.00

City of Prospect Heights

Department of Public Works
401 Piper Lane, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 264 -FAX: 847/459-0618
www.prospect-heights.il.us

MEMORANDUM

Date: 10/22/2019

To: Joe Wade

Cc: Peter Falcone

From: Mark W. Roscoe, Director of Public Works

Subject: Street Light Installation on Winkelman Rd- Tourism District

Purpose-
This proposed resolution would provide for engineering services to design, engineer, bid, and manage a streetlight project on Winkelman Road approx. 800' in the Tourism District.

Background-
In 2018 Winkelman Road was resurfaced and a curb and gutter drain system was added. When this project was getting started the Tourism Board inquired to add City street lights to illuminate this dim 800' section of roadway. Currently there is very little spillover light on the roadway from the adjacent hotels and one streetlight at the corner of Milwaukee Avenue. They desired decorative light poles that could possibly have hanging flower baskets or additional seasonal signage. Putting together a lighting plan with engineering and bids requirements would have endangered the 2018 road project timeline forecast, so this idea was put on the back burner. During the September 2019 Tourism Board meeting I was asked to move forward with putting together a street light plan. I worked with GHA Engineers to forecast costs for installation of 7 poles and associated infrastructure. An estimate of $15,000 for plans and bid documents, $5,000 permits, and $105,000 for construction cost ($15k per location). Projected total cost of around $125,000.

Financial Impact-
Cost to the City would be initially $15, 000 for engineering –Tourism Fund
Followed up with a request for bid approval when project matures.

Recommendation-
Council to review Tourism Board request and determine if appropriate project. Direction sought if this should be undertaken immediately, or placed within the FY2020-21 Budget.

Thank you,
Mark Roscoe
Director of Public Works

Winkleman Rd
CROWNE PLA

Resolution R-19-48
A Resolution Approving contract with Gewalt Hamilton GHA to proceed on a street light project for Winkelman Road,

WHEREAS, the City of Prospect Heights is approving a contract for the services to produce engineering prints, bid documents, and project management; and

WHEREAS, the City Council of the City of Prospect Heights finds that the services with Gewalt Hamilton GHA Engineers is a logical and sensible decision; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the contract (attached hereto as Exhibit A) is hereby approved and accepted.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 28th day of October, 2019.

_____
Nicholas J. Helmer, Mayor

ATTEST:

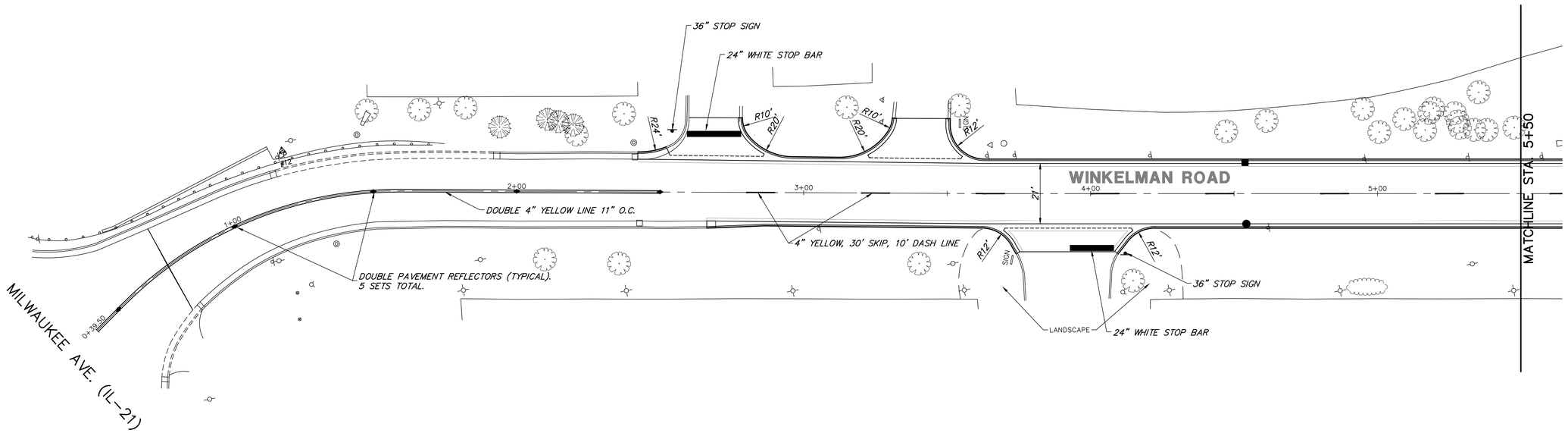
_____
City Clerk

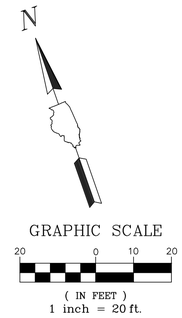
AYES: _____

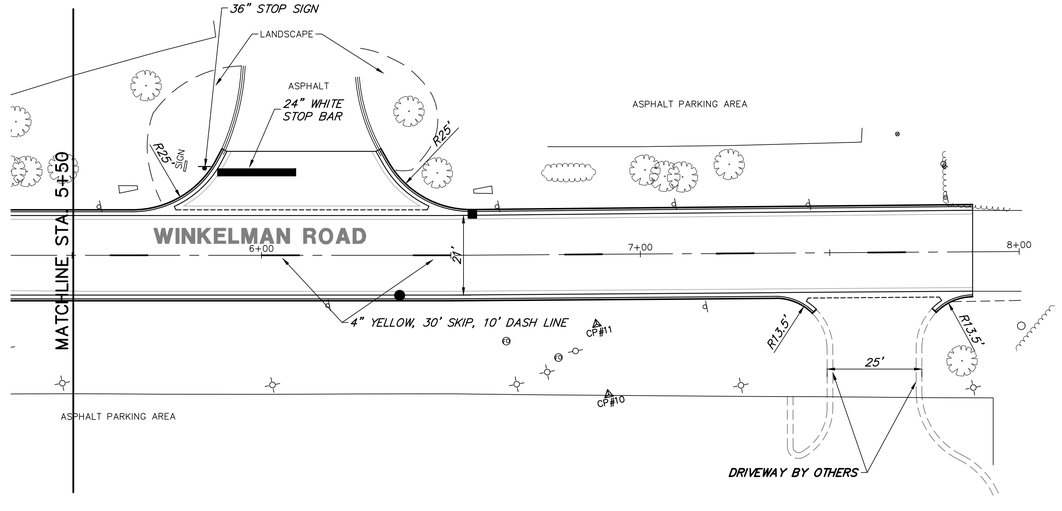
NAYES: _____

ABSENT: _____

Exhibit A
Contract with [Insert Bidder]







C:\2018\4755 PROSPECT HEIGHTS PROJECTS\4755.050 WINKELMAN RD REIGNFAENG\4755.050-PR1.DWG 7/25/2018 4:47 PM

GHA GEWALT HAMILTON ASSOCIATES, INC.
625 Forest Edge Drive ■ Vernon Hills, IL. 60061
TEL 847.478.9700 ■ FAX 847.478.9701

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GEOMETRIC PLAN

WINKELMAN ROAD IMPROVEMENTS
CITY OF PROSPECT HEIGHTS
ILLINOIS

NO.	BY	DATE	REVISION

NO.	BY	DATE	REVISION

FILE: 4755.050-PR1.dwg
DRAWN BY: LLM
DATE: 7-24-18
GHA PROJECT # 4755.050
CHECKED BY: SDB
DATE: 7-24-18
SCALE: 1"=20'

SHEET NUMBER: 3
OF 4 SHEETS

Resolution No. R-19-49

A RESOLUTION AMENDING RESOLUTION R-19-37 THE AD HOC ADULT RECREATIONAL CANNABIS COMMITTEE

WHEREAS, the State of Illinois enacted the Cannabis Regulation and Tax Act (Act), which pertains to the possession, use, cultivation, transportation and dispensing of adult-use cannabis, which became effective June 25, 2019; and

WHEREAS, pursuant to the Act, the City may choose to opt-in to adult use cannabis sales, enact reasonable zoning ordinances or resolutions not in conflict with the Act, regulate cannabis business establishments, including adopting rules governing the time, place, manner and number of cannabis business establishments, and may establish minimum distance limitations between cannabis business establishments and locations the City deems sensitive; and

WHEREAS, the City Council desires to establish an *ad hoc* Adult Recreational Cannabis Committee to review the and consider amendments to regulate adult-use cannabis facilities within the City of Prospect Heights;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: There is hereby established an *ad hoc* ADULT RECREATIONAL CANNABIS COMMITTEE ("Committee"). The Committee shall consist of five (5) members, and one (1) City Council Member Liaison. The City Council Member Liaison shall only vote in the event of a tie among the appointed five (5) committee members, or to constitute a quorum.

SECTION TWO: Members shall be appointed by the Mayor with the advice and consent of the City Council. The Committee shall elect a Chairman and Secretary from amongst the

Members. Members sit at the pleasure of the Mayor and may be removed from the Committee by the order of the Mayor.

SECTION THREE: The Committee shall have the responsibility to do the following:

(A) Secure input from the Prospect Heights community regarding the regulation of adult use cannabis in the City; and

(B) Provide feedback and recommendations to the City Council regarding the regulation of adult use cannabis in the City.

SECTION FOUR: The Committee shall comply with the Open Meetings Act and the Freedom of Information Act. The Committee shall set its own meeting schedule and may adopt its own rules of procedure. From time to time the Committee shall report and make recommendations to the City Council as it sees fit or as directed by the City Council. The Committee shall have no authority to make expenditures or hire employees.

SECTION FIVE: The City Council may abolish the Committee at any time by resolution or motion. Alternatively, the Committee shall sunset on June 30, 2020 unless extended by resolution of the City Council.

PASSED AND APPROVED this 28th day of October, 2019.

_____

Nicholas J. Helmer, Mayor

ATTEST:

_____
City Clerk

AYES: _____

NAYES: _____

ABSENT: _____

4839-9774-5574, v. 1

10/28/2019

Checks		
General Fund	**$**	**53,761.03**
Motor Fuel Tax Fund		**-**
Palatine/Milwaukee Tax Increment Financing District		**2,273.00**
Tourism District		**16,687.34**
Development Fund		**-**
Drug Enforcement Agency Fund		**26,335.50**
Solid Waste Fund		**-**
Special Service Area #1		**-**
Special Service Area #2		**-**
Special Service Area #3		**-**
Special Service Area #4		**-**
Special Service Area #5		**-**
Special Service Area #8 - Levee Wall #37		**-**
Special Service Area-Constr#6(Water Main)		**-**
Special Service Area-Debt#6		**-**
Capital Improvements		**4,160.80**
Palatine Road Tax Increment Financing		**-**
Road Construction		**-**
Road Construction Debt		**-**
Water Fund		**12,678.72**
Parking Fund		**18,080.00**
Sanitary Sewer Fund		**3,851.71**
Road/Building Bond Escrow		**6,734.00**
TOTAL	**$**	**144,562.10**
Wire Payments		
10/25/19 PAYROLL POSTING		**157,460.15**
10/18/19 POLICE PENSION FUND		**74,178.14**
	$	**376,200.39**

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AKERMAN LLP	9501893	LOCAL 150 NEGOTIATIONS SEP	10/08/2019	01-324-5123	3,465.00	.00	
AKERMAN LLP	9501894	MAP CONTRACT ISSUES SEPT	10/08/2019	01-324-5123	385.00	.00	
Total AKERMAN LLP:					3,850.00	.00	
AMERICAN LEGION POST 36	10/14/19	DONATION APPROVED BY RES	10/14/2019	01-310-5300	300.00	.00	
Total AMERICAN LEGION POST 36:					300.00	.00	
AMERICAN WATER WORKS AS	7001721031	2020 AWWA MEMBERSHIP	09/20/2019	51-300-5310	350.00	.00	
Total AMERICAN WATER WORKS ASSN:					350.00	.00	
ARLINGTON HEIGHTS FORD IN	879231	PD AUTO PARTS #K-9	10/14/2019	01-350-5020	36.79	.00	
Total ARLINGTON HEIGHTS FORD INC.:					36.79	.00	
ARTHUR CLESEN INC	347913	GRASS SEED	10/15/2019	01-350-5650	129.00	.00	
Total ARTHUR CLESEN INC:					129.00	.00	
AT&T LONG DISTANCE	10/04/19	LONG DISTANCE SEP 2019	10/04/2019	01-320-5410	121.22	.00	
Total AT&T LONG DISTANCE:					121.22	.00	
BRADLEY SIGSWORTH	10/18/19	GAS TO ISP	10/18/2019	01-360-5751	197.23	.00	
Total BRADLEY SIGSWORTH:					197.23	.00	
BSI ONLINE BACKFLOW SOLUT	3990	BACKFLOW SERVICE ANNUAL	10/01/2019	51-300-5100	495.00	.00	
Total BSI ONLINE BACKFLOW SOLUTIONS:					495.00	.00	
BUILDERS PAVING	51761	ROAD PATCH	09/25/2019	01-350-5634	80.46	.00	
Total BUILDERS PAVING:					80.46	.00	
CC Dept of Transportation & High	2019-3	2019 3RD QTR SIGNAL MAIN	10/03/2019	01-350-5031	1,086.00	.00	
Total CC Dept of Transportation & Highways:					1,086.00	.00	
CHICAGO PARTS AND SOUND L	1-0103613	SHOP VEHICLE SUPPLY ALL VE	10/02/2019	01-350-5020	296.40	.00	
Total CHICAGO PARTS AND SOUND LLC:					296.40	.00	
CLIFFORD-WALD	IN00117450	COPIER INK	10/10/2019	01-340-5700	358.07	.00	
Total CLIFFORD-WALD:					358.07	.00	
COMED I	10/09/19-3040	218 Fairway Ct. 9/10-10/9	10/09/2019	51-300-5410	28.74	.00	
COMED I	10/09/19-4023	1250 RIVER RD 9/10-10/9	10/09/2019	13-300-5108	38.89	.00	
COMED I	10/09/19-7078	IRIGATION SYSTEM-604 MILWA	10/09/2019	13-300-5108	29.53	.00	
COMED I	10/09/19-8152	11 E CAMP MCDONALD 9/10-10/	10/09/2019	01-320-5410	33.93	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total COMED I:					131.09	.00	
CORE & MAIN LP	L015336	SENSUS WATER READER	10/15/2019	51-300-5050	6,815.37	.00	
CORE & MAIN LP	L262470	WATER SYSTEM PARTS	09/26/2019	51-300-5050	58.50	.00	
Total CORE & MAIN LP:					6,873.87	.00	
DAILY HERALD	10/08/19	NEWSPRINT SERVICE 10/8-12/2	10/08/2019	01-360-5820	157.60	.00	
Total DAILY HERALD:					157.60	.00	
DELTA DENTAL OF ILLINOIS	1287998	NOV 2019 DENTAL INS	10/22/2019	01-360-4100	15.50	.00	
DELTA DENTAL OF ILLINOIS	1287999	NOV 2019 RETIREE HEALTH IN	10/22/2019	01-370-4101	28.67	.00	
Total DELTA DENTAL OF ILLINOIS:					44.17	.00	
DIDIER FARMS	10/09/19	FALL LANSCAPE SUPPLY	10/09/2019	01-350-5650	560.17	.00	
Total DIDIER FARMS:					560.17	.00	
FLEXSOURCE, LLC	19930	FSA RE-ENROLLMENT	10/07/2019	01-320-5100	300.00	.00	
FLEXSOURCE, LLC	19987	2020 HRA PLAN FEE	10/10/2019	01-320-5100	200.00	.00	
Total FLEXSOURCE, LLC:					500.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEEARING SERVICES	10/18/2019	01-320-5107	234.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEEARING SERVICES	10/18/2019	01-320-5106	1,500.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	30-550-7051	312.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	12-500-7050	923.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	12-500-7050	1,350.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	30-550-7060	858.80	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	30-550-7060	2,209.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	30-550-7050	781.00	.00	
GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	01-320-5105	7,625.44	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					15,793.24	.00	
GOVERNMENT FINANCE OFFIC	2906915	2018 CERT OF ACHIEVEMENT	11/06/2018	01-320-5310	435.00	.00	
Total GOVERNMENT FINANCE OFFICERS ASSOCIATION:					435.00	.00	
HACH COMPANY	11673563	WATER TEST PRODUCTS	10/08/2019	51-300-5050	351.93	.00	
Total HACH COMPANY:					351.93	.00	
HBK WATER METER SERVICE I	190618	WATER METER REPLACEMENT	10/04/2019	51-300-5661	315.00	.00	
Total HBK WATER METER SERVICE INC.:					315.00	.00	
JENNIFER PARSHALL	10/22/19	2019 FALL LAYOUT	10/22/2019	01-320-5100	585.00	.00	
Total JENNIFER PARSHALL:					585.00	.00	
JG UNIFORMS INC	62629	PD CLOTHING	10/02/2019	01-360-5741	109.70	.00	
JG UNIFORMS INC	62726	UNIFORMS VEST	10/04/2019	01-360-5741	195.06	.00	
JG UNIFORMS INC	62730	UNIFORMS VEST	10/04/2019	01-360-5741	182.00	.00	
JG UNIFORMS INC	62863	PD CLOTHING	10/07/2019	01-360-5741	133.40	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
JG UNIFORMS INC	62952	PD UNIFORM	10/08/2019	01-360-5741	214.00	.00	
Total JG UNIFORMS INC:					834.16	.00	
JOURNAL & TOPICS NEWSPAP	181782	PZBA LEGALS	10/09/2019	01-340-5222	96.24	.00	
Total JOURNAL & TOPICS NEWSPAPERS INC.:					96.24	.00	
JUST TIRES MP INC.	559838	SQUAD TIRES	10/10/2019	01-350-5020	703.70	.00	
Total JUST TIRES MP INC.:					703.70	.00	
KINGS KENNELS	10/15/19	ANIMAL IMPOUNDING FEES	10/15/2019	01-360-5141	210.00	.00	
Total KINGS KENNELS:					210.00	.00	
LANDSCAPE CONCEPTS MANA	168344	OCT TOURISM LANSCAPE MAI	10/01/2019	13-300-5108	508.92	.00	
LANDSCAPE CONCEPTS MANA	168581	FALL COLOR TOURISM	10/07/2019	13-300-5108	16,110.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					16,618.92	.00	
LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	53-300-5101	2,903.47	.00	
LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	01-322-5102	16,189.06	.00	
LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	51-300-5101	2,903.47	.00	
Total LAUTERBACH & AMEN LLP:					21,996.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2019	SEP 2019 2 USER INFORMATIO	09/30/2019	01-360-5100	382.06	.00	
Total LEXISNEXIS RISK SOLUTIONS:					382.06	.00	
MACH 1 INC	10/23/19	ROAD BOND	10/23/2019	72-000-2310	636.00	.00	
Total MACH 1 INC:					636.00	.00	
MACMUNNIS	11/01/19	metra parking lot base rent	10/17/2019	52-300-5632	18,000.00	.00	
Total MACMUNNIS:					18,000.00	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	01-320-4110	22.69	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	01-340-4110	32.85	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	01-350-4110	41.25	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	01-360-4110	221.08	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	01-000-2030	157.07	.00	
Total MADISON NATIONAL LIFE:					485.25	.00	
MICHAEL WAGNER & SONS INC	1472416	WATER PIPE FITTINGS	10/24/2019	51-300-5050	16.15	.00	
Total MICHAEL WAGNER & SONS INC:					16.15	.00	
MIHAI POP	10/23/19	ROAD BOND	10/23/2019	72-000-2310	5,147.00	.00	
MIHAI POP	10/23/19-2	ROAD BOND	10/23/2019	72-000-2310	371.00	.00	
Total MIHAI POP:					5,518.00	.00	
MPC COMMUNICATIONS & LIG	19-1332	2019 cHEV tAHOE SERVICE	10/09/2019	16-500-7020	2,985.50	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total MPC COMMUNICATIONS & LIGHTING INC:					2,985.50	.00	
MT. PROSPECT PUBLIC WORK	29818-29819-2	BACK FLOW FEE	09/27/2019	01-350-5104	30.00	.00	
Total MT. PROSPECT PUBLIC WORKS DEPARTMENT:					30.00	.00	
MT. PROSPECT/PROSPECT HEI	608	3RD QTR ROTARY	07/25/2019	01-360-5310	116.00	.00	
Total MT. PROSPECT/PROSPECT HEIGHTS ROTARY:					116.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-227124	AUTO PARTS	09/13/2019	01-350-5020	15.74	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-231059	AUTO PARTS	09/27/2019	01-350-5020	57.24	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-231901	AUTO PARTS	10/01/2019	01-350-5020	44.15	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-236970	AUTO PARTS	10/18/2019	01-350-5020	315.51	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-237018	AUTO PARTS	10/18/2019	01-350-5020	219.15	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					651.79	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	01-340-4100	360.00	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	01-360-4100	2,936.00	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	01-370-4101	237.00	.00	
NORTH SUBURBAN EMPLOYEE	101819V	NOV 2018 VISION	10/18/2019	01-360-4100	28.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					3,976.00	.00	
OFFICE DEPOT INC.	12640184	OFFICE SUPPLIES	09/30/2019	01-360-5700	167.13	.00	
Total OFFICE DEPOT INC.:					167.13	.00	
POMPS TIRE SERVICE INC	280102638	VEHICLE MAINTENANCE	10/09/2019	01-350-5020	745.00	.00	
Total POMPS TIRE SERVICE INC:					745.00	.00	
RACEWAY CAR WASH	163	CAR WASH	10/06/2019	01-360-5321	167.00	.00	
Total RACEWAY CAR WASH:					167.00	.00	
RAY O'HERRON CO INC	1955710-IN	PD CLOTHING	10/08/2019	01-360-5741	229.27	.00	
RAY O'HERRON CO INC	1955711-IN	PD CLOTHING	10/08/2019	01-360-5741	149.98	.00	
RAY O'HERRON CO INC	1955870-IN	HOLSTER	10/09/2019	01-360-5741	141.99	.00	
RAY O'HERRON CO INC	1956516-IN	PD CLOTHING	10/11/2019	01-360-5741	109.98	.00	
RAY O'HERRON CO INC	1957142-IN	PD CLOTHING	10/16/2019	01-360-5741	88.89	.00	
Total RAY O'HERRON CO INC:					720.11	.00	
READY PRESS LLC	82592	INVOICE APPROVAL STAMPS	10/08/2019	01-320-5221	150.00	.00	
Total READY PRESS LLC:					150.00	.00	
RONDOUT SERVICE CENTER	16745	SAFETY LANE CERT ON TRUCK	09/30/2019	01-350-5020	235.00	.00	
Total RONDOUT SERVICE CENTER:					235.00	.00	
ROY'S TREE SERVICE	10/11/19	PARKWAY TREE REMOVAL	10/11/2019	01-350-5103	2,500.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total ROY'S TREE SERVICE:					2,500.00	.00	
RUDER BUILDERS INC	10/23/19	ROAD BOND	10/23/2019	72-000-2310	580.00	.00	
Total RUDER BUILDERS INC:					580.00	.00	
S D ENTERPRISES INC	10.10.2019	SEPT 2019 SEWER INSPECTIO	10/10/2019	53-300-5100	870.00	.00	
Total S D ENTERPRISES INC:					870.00	.00	
STANDARD EQUIPMENT CO	P10877-2	SEWER TRUCK PARTS	11/21/2018	53-300-5050	21.53	.00	
Total STANDARD EQUIPMENT CO:					21.53	.00	
SUBURBAN ACCENTS INC.	28794	GRAPHICS & LETTERING ON S	10/03/2019	01-360-7022	75.00	.00	
Total SUBURBAN ACCENTS INC.:					75.00	.00	
TAYLOR PLUMBING INC.	9167	BACKFLOW REPAIR	10/16/2019	01-350-5104	1,790.00	.00	
Total TAYLOR PLUMBING INC.:					1,790.00	.00	
TRIPLE CROWN PRODUCTS	216596	SAFETY JACKETS	10/02/2019	01-350-7023	147.78	.00	
TRIPLE CROWN PRODUCTS	216701	UNIFORM SIRTS	10/03/2019	01-350-5104	217.60	.00	
Total TRIPLE CROWN PRODUCTS:					365.38	.00	
TYLER PERKOWITZ	10/18/19	METRA REFUND	10/18/2019	52-300-5970	80.00	.00	
Total TYLER PERKOWITZ:					80.00	.00	
UNIFIRST CORPORATION	081 1421519	PW UNIFORMS	10/04/2019	01-350-5104	131.03	.00	
UNIFIRST CORPORATION	081 1423398	PW UNIFORMS	10/11/2019	01-350-5104	131.03	.00	
UNIFIRST CORPORATION	081 1425307	PW UNIFORMS	10/18/2019	01-350-5104	158.41	.00	
Total UNIFIRST CORPORATION:					420.47	.00	
VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	01-320-5410	196.41	.00	
VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	01-350-5410	212.17	.00	
VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	01-360-5410	340.26	.00	
VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	51-300-5410	56.71	.00	
VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	53-300-5100	56.71	.00	
VERIZON WIRELESS	9839866884	SEPT 11-OCT 10 PD CELL	10/10/2019	01-360-5610	2,052.54	.00	
Total VERIZON WIRELESS:					2,914.80	.00	
VILLAGE OF MOUNT PROSPEC	10/15/19-3287-	SEPT 2019 3287-001	10/15/2019	51-300-5412	1,126.61	.00	
VILLAGE OF MOUNT PROSPEC	10/15/19-3288-	SEPT 2019 3288-001	10/15/2019	51-300-5412	89.43	.00	
Total VILLAGE OF MOUNT PROSPECT:					1,216.04	.00	
WAREHOUSE DIRECT OFFICE	4447123-0	OFFICE SUPPLIES	10/09/2019	01-320-5700	208.15	.00	
WAREHOUSE DIRECT OFFICE	4449555-0	OFFICE SUPPLIES	10/10/2019	01-320-5700	164.93	.00	
WAREHOUSE DIRECT OFFICE	4451363-0	PW OPERATING SUPPLIES	10/14/2019	01-350-5710	583.62	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					956.70	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
XTIVITY SOLUTIONS INC.	1541	EASTSIDE CAMERAS	09/18/2019	16-500-7020	23,350.00	.00	
XTIVITY SOLUTIONS INC.	1560	SEPT 2019 PHONE BILL	10/18/2019	01-320-5410	934.93	.00	
Total XTIVITY SOLUTIONS INC.:					24,284.93	.00	
Grand Totals:					144,562.10	.00	

Dated: _____

Mayor: _____

City Council: _____

_____

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_____

_____

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City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	157.07	.00	
Total :					157.07	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	AMERICAN LEGION POST 36	10/14/19	DONATION APPROVED BY RES	10/14/2019	300.00	.00	
Total CITY COUNCIL & BOARDS:					300.00	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	181.50	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	22.69	.00	
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	19930	FSA RE-ENROLLMENT	10/07/2019	300.00	.00	
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	19987	2020 HRA PLAN FEE	10/10/2019	200.00	.00	
01-320-5100 PROFESSIONAL SERVIC	JENNIFER PARSHALL	10/22/19	2019 FALL LAYOUT	10/22/2019	585.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	7,625.44	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEEARING SERVICES	10/18/2019	1,500.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEEARING SERVICES	10/18/2019	234.00	.00	
01-320-5221 PRINTING	READY PRESS LLC	82592	INVOICE APPROVAL STAMPS	10/08/2019	150.00	.00	
01-320-5310 MEMBERSHIPS	GOVERNMENT FINANCE OFFIC	2906915	2018 CERT OF ACHIEVEMENT	11/06/2018	435.00	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	10/04/19	LONG DISTANCE SEP 2019	10/04/2019	121.22	.00	
01-320-5410 UTILITIES	COMED I	10/09/19-8152	11 E CAMP MCDONALD 9/10-10/	10/09/2019	33.93	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	196.41	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1560	SEPT 2019 PHONE BILL	10/18/2019	934.93	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4447123-0	OFFICE SUPPLIES	10/09/2019	208.15	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4449555-0	OFFICE SUPPLIES	10/10/2019	164.93	.00	
Total ADMINISTRATION:					12,893.20	.00	
FINANCE							
01-322-5102 FINANCIAL SERVICES	LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	16,189.06	.00	
Total FINANCE:					16,189.06	.00	
LEGAL							
01-324-5123 LABOR ATTORNEY	AKERMAN LLP	9501893	LOCAL 150 NEGOTIATIONS SEP	10/08/2019	3,465.00	.00	
01-324-5123 LABOR ATTORNEY	AKERMAN LLP	9501894	MAP CONTRACT ISSUES SEPT	10/08/2019	385.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LEGAL:					3,850.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	360.00	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	32.85	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	181782	PZBA LEGALS	10/09/2019	96.24	.00	
01-340-5700 OFFICE SUPPLIES	CLIFFORD-WALD	IN00117450	COPIER INK	10/10/2019	358.07	.00	
Total BUILDING DEPARTMENT:					847.16	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	172.00	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	41.25	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	879231	PD AUTO PARTS #K-9	10/14/2019	36.79	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	1-0103613	SHOP VEHICLE SUPPLY ALL VE	10/02/2019	296.40	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	559838	SQUAD TIRES	10/10/2019	703.70	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-227124	AUTO PARTS	09/13/2019	15.74	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-231059	AUTO PARTS	09/27/2019	57.24	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-231901	AUTO PARTS	10/01/2019	44.15	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-236970	AUTO PARTS	10/18/2019	315.51	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-237018	AUTO PARTS	10/18/2019	219.15	.00	
01-350-5020 VEHICLE MAINTENANCE	POMPS TIRE SERVICE INC	280102638	VEHICLE MAINTENANCE	10/09/2019	745.00	.00	
01-350-5020 VEHICLE MAINTENANCE	RONDOUT SERVICE CENTER	16745	SAFETY LANE CERT ON TRUCK	09/30/2019	235.00	.00	
01-350-5031 SIGNAL MAINTENANCE	CC Dept of Transportation & High	2019-3	2019 3RD QTR SIGNAL MAIN	10/03/2019	1,086.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	10/11/19	PARKWAY TREE REMOVAL	10/11/2019	2,500.00	.00	
01-350-5104 PROF SERVICES - BUILD	MT. PROSPECT PUBLIC WORK	29818-29819-2	BACK FLOW FEE	09/27/2019	30.00	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	9167	BACKFLOW REPAIR	10/16/2019	1,790.00	.00	
01-350-5104 PROF SERVICES - BUILD	TRIPLE CROWN PRODUCTS	216701	UNIFORM SIRTS	10/03/2019	217.60	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1421519	PW UNIFORMS	10/04/2019	131.03	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1423398	PW UNIFORMS	10/11/2019	131.03	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	081 1425307	PW UNIFORMS	10/18/2019	158.41	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	212.17	.00	
01-350-5634 STONE & CONCRETE	BUILDERS PAVING	51761	ROAD PATCH	09/25/2019	80.46	.00	
01-350-5650 LANDSCAPE SUPPLIES	ARTHUR CLESEN INC	347913	GRASS SEED	10/15/2019	129.00	.00	
01-350-5650 LANDSCAPE SUPPLIES	DIDIER FARMS	10/09/19	FALL LANSCAPE SUPPLY	10/09/2019	560.17	.00	
01-350-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	4451363-0	PW OPERATING SUPPLIES	10/14/2019	583.62	.00	
01-350-7023 SAFETY EQUIPMENT	TRIPLE CROWN PRODUCTS	216596	SAFETY JACKETS	10/02/2019	147.78	.00	
Total PUBLIC WORKS:					10,639.20	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1287998	NOV 2019 DENTAL INS	10/22/2019	15.50	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	2,936.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101819V	NOV 2018 VISION	10/18/2019	28.00	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	221.08	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2019	SEP 2019 2 USER INFORMATIO	09/30/2019	382.06	.00	
01-360-5141 KENNEL FEES	KINGS KENNELS	10/15/19	ANIMAL IMPOUNDING FEES	10/15/2019	210.00	.00	
01-360-5310 MEMBERSHIPS	MT. PROSPECT/PROSPECT HEI	608	3RD QTR ROTARY	07/25/2019	116.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	163	CAR WASH	10/06/2019	167.00	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	340.26	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9839866884	SEPT 11-OCT 10 PD CELL	10/10/2019	2,052.54	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	12640184	OFFICE SUPPLIES	09/30/2019	167.13	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	62629	PD CLOTHING	10/02/2019	109.70	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	62726	UNIFORMS VEST	10/04/2019	195.06	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	62730	UNIFORMS VEST	10/04/2019	182.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	62863	PD CLOTHING	10/07/2019	133.40	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	62952	PD UNIFORM	10/08/2019	214.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1955710-IN	PD CLOTHING	10/08/2019	229.27	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1955711-IN	PD CLOTHING	10/08/2019	149.98	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1955870-IN	HOLSTER	10/09/2019	141.99	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1956516-IN	PD CLOTHING	10/11/2019	109.98	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1957142-IN	PD CLOTHING	10/16/2019	88.89	.00	
01-360-5751 GASOLINE	BRADLEY SIGSWORTH	10/18/19	GAS TO ISP	10/18/2019	197.23	.00	
01-360-5820 PUBLICATIONS	DAILY HERALD	10/08/19	NEWSPRINT SERVICE 10/8-12/2	10/08/2019	157.60	.00	
01-360-7022 POLICE TECH/SAFETY S	SUBURBAN ACCENTS INC.	28794	GRAPHICS & LETTERING ON S	10/03/2019	75.00	.00	
Total PUBLIC SAFETY:					8,619.67	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1287999	NOV 2019 RETIREE HEALTH IN	10/22/2019	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	237.00	.00	
Total REIMBURSABLE EXP:					265.67	.00	
Total GENERAL FUND:					53,761.03	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND							
12-500-7050 STREET RESURFACING	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	923.00	.00	
12-500-7050 STREET RESURFACING	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	1,350.00	.00	
Total :					2,273.00	.00	
Total PALATINE/MILWAUKEE TIF FUND:					2,273.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT							
EXPENSES							
13-300-5108 BEAUTIFICATION	COMED I	10/09/19-4023	1250 RIVER RD 9/10-10/9	10/09/2019	38.89	.00	
13-300-5108 BEAUTIFICATION	COMED I	10/09/19-7078	IRIGATION SYSTEM-604 MILWA	10/09/2019	29.53	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	168344	OCT TOURISM LANSCAPE MAI	10/01/2019	508.92	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	168581	FALL COLOR TOURISM	10/07/2019	16,110.00	.00	
Total EXPENSES:					16,687.34	.00	
Total TOURISM DISTRICT:					16,687.34	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	MPC COMMUNICATIONS & LIG	19-1332	2019 cHEV tAHOE SERVICE	10/09/2019	2,985.50	.00	
16-500-7020 EQUIPMENT - CAPITAL	XTIVITY SOLUTIONS INC.	1541	EASTSIDE CAMERAS	09/18/2019	23,350.00	.00	
Total CAPITAL OUTLAY GENERAL:					26,335.50	.00	
Total DEA SEIZURE FUND:					26,335.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7050 STREET RESURFACING	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	781.00	.00	
30-550-7051 ROAD PROGRAM - 2018	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	312.00	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	858.80	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	09/29/19	ENGINEERING SERVICES	10/18/2019	2,209.00	.00	
Total :					4,160.80	.00	
Total CAPITAL IMPROVEMENTS:					4,160.80	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	101019D	OCT DENTAL PREMIUM	10/10/2019	61.50	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1366563	NOV 2019 LIFE INSURANCE	10/22/2019	10.31	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	L015336	SENSUS WATER READER	10/15/2019	6,815.37	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	L262470	WATER SYSTEM PARTS	09/26/2019	58.50	.00	
51-300-5050 SYSTEM MAINTENANCE	HACH COMPANY	11673563	WATER TEST PRODUCTS	10/08/2019	351.93	.00	
51-300-5050 SYSTEM MAINTENANCE	MICHAEL WAGNER & SONS INC	1472416	WATER PIPE FITTINGS	10/24/2019	16.15	.00	
51-300-5100 PROFESSIONAL SERVIC	BSI ONLINE BACKFLOW SOLUT	3990	BACKFLOW SERVICE ANNUAL	10/01/2019	495.00	.00	
51-300-5101 AUDIT	LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	2,903.47	.00	
51-300-5310 MEMBERSHIPS	AMERICAN WATER WORKS AS	7001721031	2020 AWWA MEMBERSHIP	09/20/2019	350.00	.00	
51-300-5410 UTILITIES	COMED I	10/09/19-3040	218 Fairway Ct. 9/10-10/9	10/09/2019	28.74	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	56.71	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	10/15/19-3287-	SEPT 2019 3287-001	10/15/2019	1,126.61	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	10/15/19-3288-	SEPT 2019 3288-001	10/15/2019	89.43	.00	
51-300-5661 METERS	HBK WATER METER SERVICE I	190618	WATER METER REPLACEMENT	10/04/2019	315.00	.00	
Total EXPENSES:					12,678.72	.00	
Total WATER FUND:					12,678.72	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5632 ICE CONTROL MAINTEN	MACMUNNIS	11/01/19	metra parking lot base rent	10/17/2019	18,000.00	.00	
52-300-5970 REFUNDS	TYLER PERKOWITZ	10/18/19	METRA REFUND	10/18/2019	80.00	.00	
Total EXPENSES:					18,080.00	.00	
Total PARKING FUND:					18,080.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
EXPENSES							
53-300-5050 SYSTEM MAINTENANCE	STANDARD EQUIPMENT CO	P10877-2	SEWER TRUCK PARTS	11/21/2018	21.53	.00	
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	10.10.2019	SEPT 2019 SEWER INSPECTIO	10/10/2019	870.00	.00	
53-300-5100 PROFESSIONAL SERVIC	VERIZON WIRELESS	9839152971	SEPT WIRELESS	10/01/2019	56.71	.00	
53-300-5101 AUDIT & ACCTG SERVIC	LAUTERBACH & AMEN LLP	40815	SEPT 2019 ACCOUNTING SERV	10/10/2019	2,903.47	.00	
Total EXPENSES:					3,851.71	.00	
Total SANITARY SEWER FUND:					3,851.71	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	MACH 1 INC	10/23/19	ROAD BOND	10/23/2019	636.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	MIHAI POP	10/23/19	ROAD BOND	10/23/2019	5,147.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	MIHAI POP	10/23/19-2	ROAD BOND	10/23/2019	371.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	RUDER BUILDERS INC	10/23/19	ROAD BOND	10/23/2019	580.00	.00	
Total :					6,734.00	.00	
Total ROAD & BUILDING BOND ESCROW:					6,734.00	.00	
Grand Totals:					144,562.10	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	53,761.03	.00	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	2,273.00	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	16,687.34	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	26,335.50	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	4,160.80	.00	
WATER FUND			
Total WATER FUND:	12,678.72	.00	
PARKING FUND			
Total PARKING FUND:	18,080.00	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	3,851.71	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	6,734.00	.00	
Grand Totals:	144,562.10	.00	