



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

**REGULAR MEETING MINUTES
OF WEDNESDAY, July 31, 2019 at 4PM**

CALL TO ORDER - At 4:10 PM, Chairman Hoffman called to order the July 31, 2019 Regular Fire/Police Commission Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – Deputy Clerk Schultheis called roll. A quorum was present.

COMMISSIONERS PRESENT – Chairman Hoffman, Commissioner Meyer

ABSENT – Commissioner Fiorito (by previous notification)

OTHER OFFICIALS PRESENT – Police Chief Zawlocki, Deputy Chief Porlier, Community Liaison Batten, and Deputy Clerk Schultheis.

APPROVAL OF MINUTES

A. May 29, 2019 Regular Meeting Minutes – Commissioner Meyer moved to approve the May 29, 2019 Regular Meeting Minutes as presented; seconded by Chairman Hoffman.

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0, Commissioner Fiorito absent

CLOSED SESSION – Personnel - At 4:11 PM, Commissioner Meyer moved to go into Closed Session to discuss personnel; seconded by Chairman Meyer.

ROLL CALL VOTE:	AYES -	Meyer, Hoffman
	NAYS -	None
	ABSENT -	Fiorito

Motion carried 2 – 0; one absent.

RETURN TO OPEN SESSION - Action on Executive Items, if required – At 4:29 PM, the Commissioners returned to open session. A quorum was present.

OLD BUSINESS - None

NEW BUSINESS – Chief Zawlocki stated that Sergeant Stone was set to retire on August 24, 2019, and that Officer Mark Pufundt was next in line to be promoted to Sergeant.

Chairman Hoffman moved to approve the promotion of Officer Stone to Sergeant upon the retirement of Sergeant Stone; seconded by Commissioner Meyer.

ROLL CALL VOTE:	AYES -	Meyer, Hoffman
	NAYS -	None
	ABSENT -	Fiorito

Motion carried 2 – 0; one absent.

Chief Zawlocki said that the next candidate on the officer list to add a new police officer after the retirement of Officer Stone is Brad Sigsworth. He has been vetted by the Fire Police Commission and the Police Department and his hiring would be conditional on the results of his medical exam.

Commissioner Meyer moved to approve the hiring of Brad Sigsworth as a Prospect Heights Police officer pending the results of his medical exam; seconded by Chairman Hoffman.

ROLL CALL VOTE:	AYES -	Meyer, Hoffman
	NAYS -	None
	ABSENT -	Fiorito

Motion carried 2 – 0; one absent.

Chief Zawlocki added that Part-Time Officer Dean Savas had left the City Police Department. His last day was July 24th. On that same day, Officer Michael Cierniak was sworn in as the new Part-Time Officer. He is currently in field training. It was noted that Officer Cierniak is a resident of Prospect Heights.

Chief Zawlocki informed the Commissioners that there would be a proclamation to Sergeant Stone at the August 26th City Council meeting. Commissioner Meyer asked that the City Clerk remind the Commissioners of the City Council date.

DEPARTMENTAL UPDATE – Community Liaison Batten gave the update on Police-sponsored events. She noted that the number of participants for Outreach is up dramatically.

- Outreach had 76 children for the Camp Duncan outing on July 10
- The Outreach event at the Chicago Fire stadium had 77 children participating on July 25th. The Chicago Fire gave all of the children school bags. The Chicago Fire also gave tickets to one of their games on August 10.
- On August 1, Outreach will be hosting an event at the Brookfield Zoo. There are 118 children registered to go to the Zoo. There are 18 chaperones for this event.
- On August 6th, the City will be participating in the National Nite Out. It will be held in the Park District.

- On August 8, the last Outreach event will be at Navy Pier. There are between 80-90 children registered for that event.

CORRESPONDENCE/COMMUNICATIONS - None

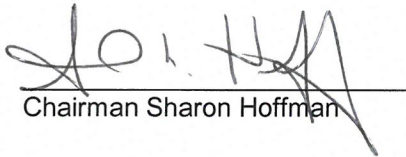
NEXT REGULAR MEETING – August 28, 2019 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM

ADJOURNMENT - At 4:35 PM, Commissioner Meyer moved to Adjourn; seconded by Chairman Hoffman.

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0, Commissioner Fiorito absent

Approved on this the 28th day of August, 2019 by the Police Fire Commission



Chairman Sharon Hoffman