



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, MARCH 25, 2019 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – Led by Audience Member
- 4. INVOCATION** – Led by Tim Hetzner – Lutheran Church Charities
- 5. APPROVAL OF MINUTES**
 - A.** March 11, 2019 Regular Workshop Meeting Minutes
 - B.** February 11, 2019 Regular Workshop Executive Session Minutes
- 6. PRESENTATIONS**
- 7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
- 8. PUBLIC COMMENT (Agenda Matters)**
- 9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**
 - A.** Chicago Executive Airport Report Presented by Director Scott Saewert

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

B. February Treasurer's Report Presented by Finance Director Michael DuCharme

- 10. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

A. Approval of a Contract with Clarke Aquatic Services for Hillcrest Lake Plant Survey, Herbicide Treatment and Algae Management for 2019 Season

B. R-19-05 Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, INC. for Construction Engineering Services for Schoenbeck Sidewalk, Camp McDonald Road to Marion Street

C. R-19-06 Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, INC. for an Additional Conceptual Engineering Drainage Study for the East Side of Rand Road within the Arlington Countryside Drainage Area

11. OLD BUSINESS

A. O-19-03 Special Use Permit for a Private Truck Parking Lot, Applicant Stery Trucking, in the B-4 Office/Industrial District **(2nd Reading of Revised Ordinance)**

12. NEW BUSINESS

A. Discussion and Advice for Residents of City of Prospect Heights Regulations of Placement of Political Signs

B. O-19-08 Staff Memo and Ordinance Directing the Sale of Surplus Property – 1997 Ford F250 pick-up with snow plow –VIN 3FTHF26H6VMA50061 **(1st Reading)**

13. BUDGET DISCUSSION

A. FY2020 Budget Discussion – Revenues and Special Funds (Capital Improvement Plan and All Other Funds Update)

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$79,966.70
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$238.45

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Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$77.75
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$0.00
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$550.00
Water Fund	\$21,964.80
Parking Fund	\$97.81
Sanitary Sewer Fund	\$82.06
<u>Road/Building Bond Escrow</u>	<u>\$22,052.00</u>
TOTAL	\$125,029.57
<u>Wire Payments</u>	
3/15/2019 PAYROLL POSTING	\$139,663.03
POLICE PENSION PAYMENTS	\$68,977.27
TOTAL WARRANT	\$333,669.87

15. PUBLIC COMMENT (Non-Agenda Matters)

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16. EXECUTIVE SESSION

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

18. ADJOURNMENT

Posted: by Karen Schultheis by 5:00PM, March 22nd, 2019

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March 22, 2019

To: Mayor Helmer and Members of the City Council

From: Cheri Graefen, Assistant Finance Director

Subject: Monthly Treasurer's Report

Attached is the Treasurer's Report for the ten months ending February 28, 2019, which represents 83% of fiscal year 2019. At this point in the fiscal year, for all funds combined, the City's total revenues represent 82% of budget and the total expenses reflect 71% of budget.

Additional financial information and/or further details can be provided upon request.

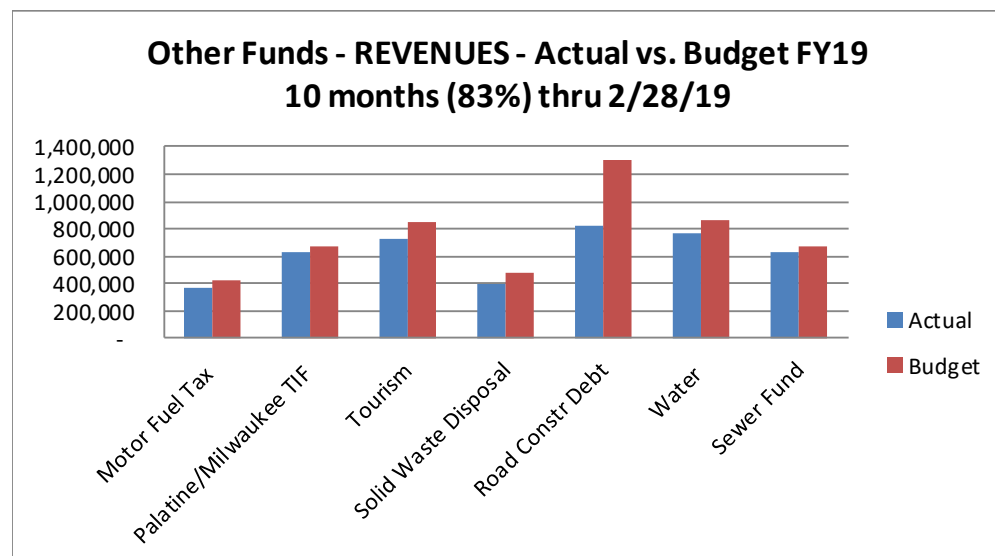
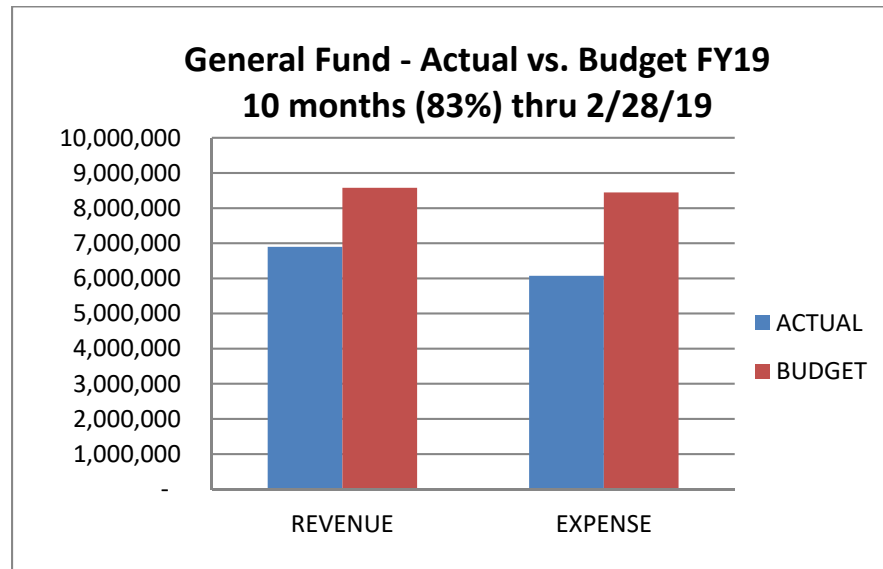
City of Prospect Heights

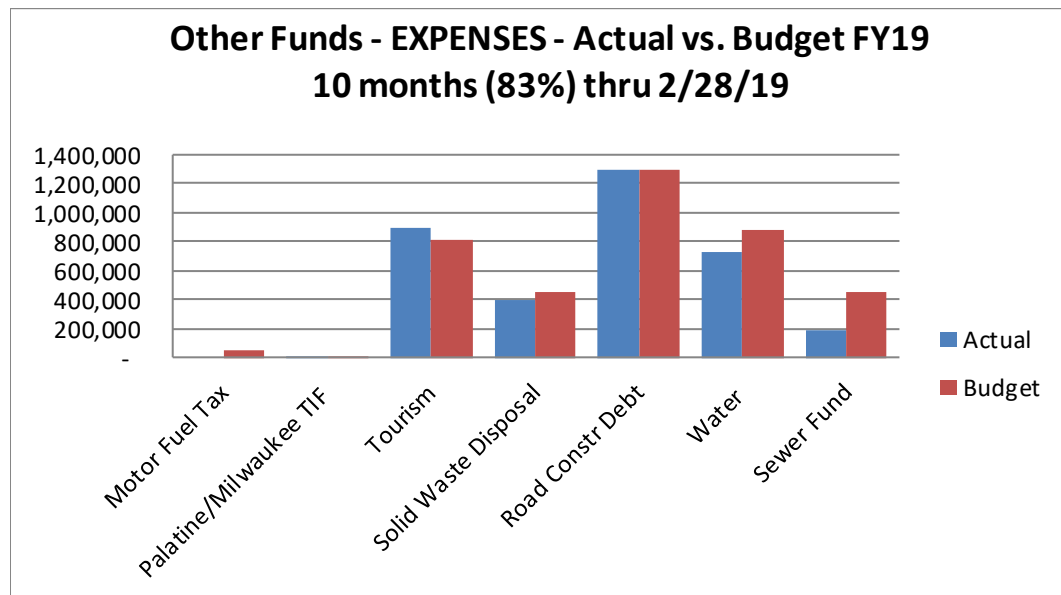
Financial Report – FY18-19

For the 10 Months Ending February, 2019

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2018 through February 28, 2019 (**10 months ~ 83% of year**) with an analysis on actual revenues and expenditures compared to fiscal year 2018/2019 budget.

Overall Fund Summary - The following charts highlight each of the City’s major funds and how the YTD revenues and expenditures compare to budget:

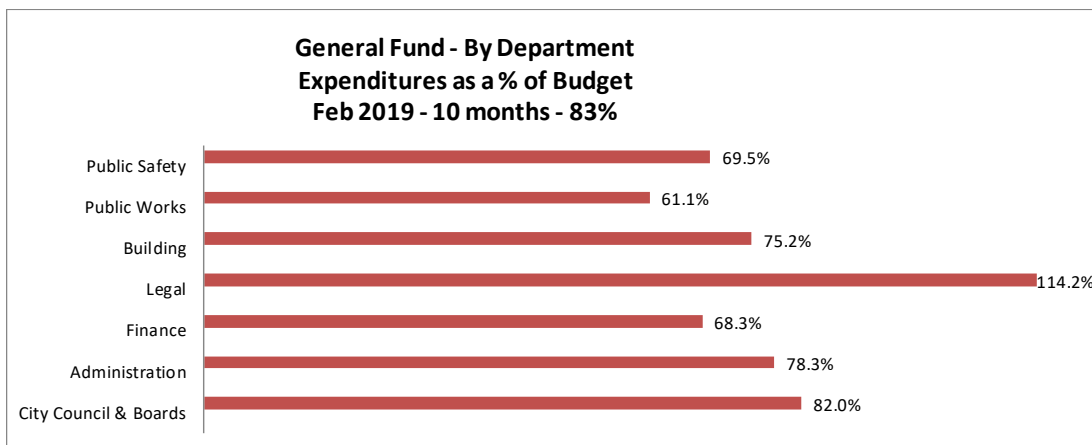




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 3-5, the City's overall YTD revenue is currently at 82.18% of budget and the YTD expenses are coming in favorably at 70.72% of budget (83% of the year has elapsed). The following budget variances are worth noting:

- General Fund – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget. The excess expenditures in the Legal department are due to expenditures of \$218,031 for the City Attorney that were budgeted at \$120,000. All other department budgets are within acceptable range.



- Motor Fuel Tax Fund – There are minimal expenses budgeted in this fund for FY18-19 due to the MFT audit which is now concluded. The results of the audit were favorable to the City as there were no findings reported. In FY19-20, the City will be budgeting expenses related to capital improvements.
- Palatine/Milwaukee TIF Fund – Property tax receipts to date are \$623,890 which represents 93% of budget. Typically, the receipts coincide with taxpayer payments that are due March 1 and August 1. Year-to-date receipts for FY19 are lower than prior year by \$182,000 or 23% at this point in time.
- Tourism Fund – Expenses include \$300,000 for an interfund transfer to the capital improvement fund for capital improvements within the District. The improvements in the Tourism District are near completion.
- SSA 6 Debt Fund – The budget includes debt service payments for principal and interest on the outstanding debt for SSA 6. Expenses include all debt service payments due for FY19.
- Road Construction Debt Fund – The budget includes debt service payments for principal and interest on the outstanding debt. Expenses include all debt service payments due for FY19.
- Water Fund – Expenses are currently running at 82.5% of budget which is right on target. This total includes the purchase of budgeted equipment (CASE backhoe) for \$99,495 which was included in the FY18-19 CIP plan.
- Parking Fund – Revenue is tracking at 81% of budget for the ten months in FY18-19 which includes the effect of a 25 cents increase in the metra daily parking rate for FY19. Revenue at this time in the prior year was \$52,544 compared to current year revenue total of \$51,823. This minimal variance indicates that demand for parking is flat.

REVENUE & EXPENDITURES - BY FUND
PERIOD ENDING FEBRUARY 28, 2019
PERCENTAGE OF YEAR COMPLETED: 83%

	ACTUAL YTD	FY 2019 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
TOTALS - ALL FUNDS					
Revenues	11,855,826	14,427,318	82.18%		
Expenses	(11,320,130)	(16,006,840)	70.72%		
	<u>535,697</u>	<u>(1,579,522)</u>		<u>535,697</u>	<u>(1,579,522)</u>
General Fund					
Revenues	6,896,371	8,576,560	80.41%	821,370	128,119
Expenses	(6,075,001)	(8,448,441)	71.91%		
Motor Fuel Tax Fund					
Revenues	374,448	420,000	89.15%	374,448	370,000
Expenses	-	(50,000)	0.00%		
Palatine/Milwaukee TIF Fund					
Revenues	625,780	670,000	93.40%	615,029	667,750
Expenses	(10,751)	(2,250)	477.82%		
Tourism Fund					
Revenues	720,564	845,125	85.26%	(169,146)	28,325
Expenses	(889,710)	(816,800)	108.93%		
DEA Seizure Fund					
Revenues	23,091	-	NA	(17,671)	(137,500)
Expenses	(40,762)	(137,500)	29.65%		
Solid Waste Disposal Fund					
Revenues	391,147	477,500	81.92%	(13,745)	26,774
Expenses	(404,893)	(450,726)	89.83%		
Palatine Road TIF Fund					
Revenues	72,220	150,100	NA	65,907	(140,025)
Expenses	(6,313)	(290,125)	NA		
SSA 1 Fund					
Revenues	170	-	#DIV/0!	170	-
Expenses	-	-	#DIV/0!		
SSA 2 Fund					
Revenues	203	-	#DIV/0!	203	(38,153)
Expenses	-	(38,153)	0.00%		
SSA 3 Fund					
Revenues	1,257	-	#DIV/0!	1,257	(328,265)
Expenses	-	(328,265)	0.00%		
SSA 4 Fund					
Revenues	169	-	#DIV/0!	169	(36,719)
Expenses	-	(36,719)	0.00%		
SSA 5 Fund					
Revenues	1,657	25,275	6.55%	(3,222)	(8,725)
Expenses	(4,879)	(34,000)	14.35%		
SSA 6 Debt Fund					
Revenues	153,553	237,642	64.62%	(83,589)	500
Expenses	(237,143)	(237,142)	100.00%		
SSA 8 Fund					
Revenues	29,321	125,911	23.29%	26,847	911
Expenses	(2,474)	(125,000)	1.98%		

REVENUE & EXPENDITURES - BY FUND
PERIOD ENDING FEBRUARY 28, 2019
PERCENTAGE OF YEAR COMPLETED: 83%

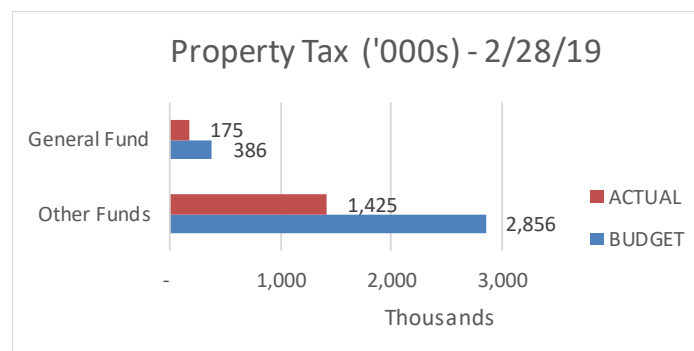
	ACTUAL YTD	FY 2018 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
Capital Improvement					
Revenues	300,000	-	#DIV/0!	(1,018,726)	(2,253,749)
Expenses	(1,318,726)	(2,253,749)	58.51%		
Road Construction Debt Fund					
Revenues	822,272	1,301,205	63.19%	(479,010)	70
Expenses	(1,301,283)	(1,301,135)	100.01%		
Water Fund					
Revenues	765,491	862,000	88.80%	40,025	(17,610)
Expenses	(725,467)	(879,610)	82.48%		
Parking Fund					
Revenues	51,823	64,000	80.97%	(57,470)	(62,450)
Expenses	(109,293)	(126,450)	86.43%		
Sewer Fund					
Revenues	626,288	672,000	93.20%	432,851	221,225
Expenses	(193,436)	(450,775)	42.91%		
TOTALS - ALL FUNDS				535,697	(1,579,522)
Revenues	11,855,826	14,427,318			
Expenses	(11,320,130)	(16,006,840)			
	535,697	(1,579,522)			

General Fund Summary

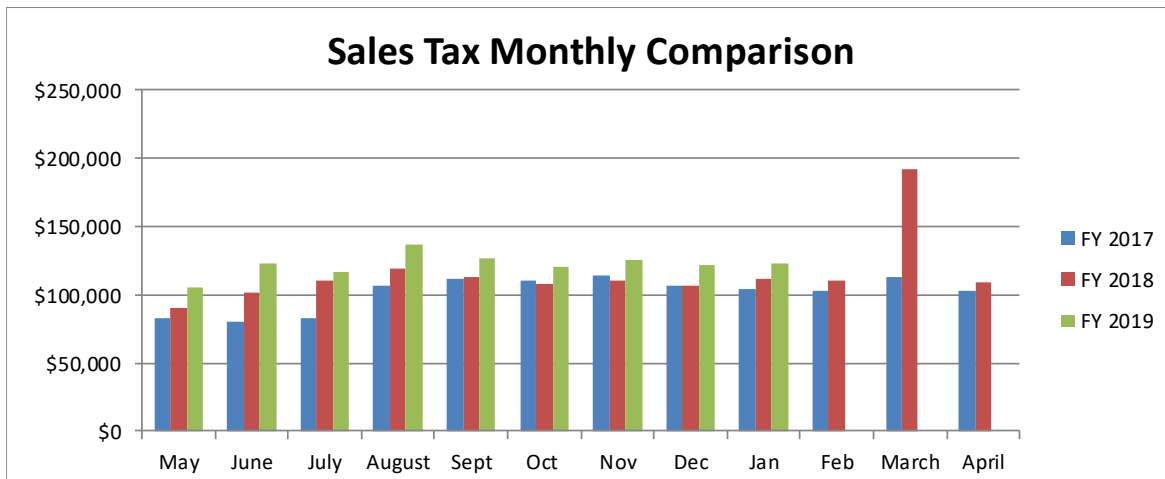
At February 28, 2019, the City's General Fund actual revenues of \$6,896,371 were \$821,370 in excess of actual expenses compared to the prior fiscal year where the revenues were \$914,381 in excess of expenses. The prior year revenue included \$589,167 from inter-fund service charges which were eliminated in the current year.

Major Revenues

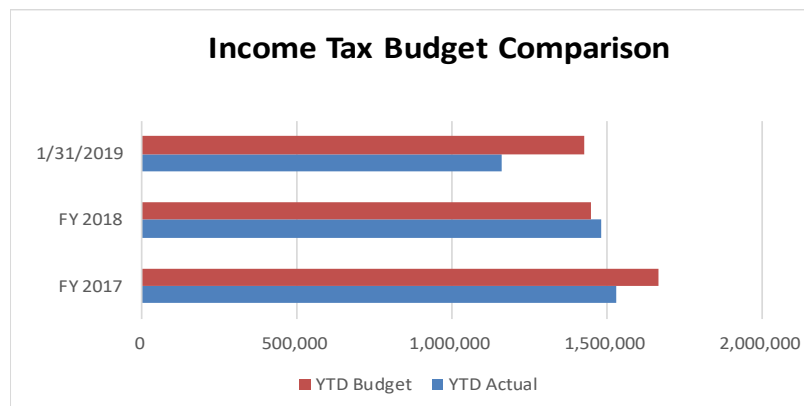
Property Taxes – For all funds, the City has collected a total of \$1,599,513 or 49.3% of budgeted property taxes. With tax payments in Cook County due August 1 and March 1, the majority of his revenue is received in the month prior to those dates.



Sales Taxes – Year to date sales taxes of \$1,217,430 are higher than the same months last year by \$136,392, and are higher than the target budget of \$130,842 by 13%. The following bar graph depicts the amount collected on a monthly basis for past two plus this fiscal year. In March, 2018, additional sales tax revenue was received as a result of the City’s identification of additional merchants within the city limits.



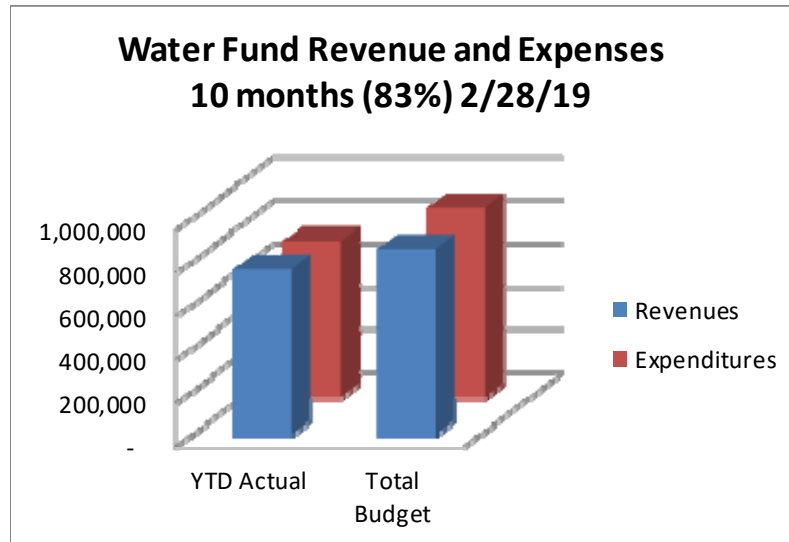
Income Taxes – As of February 28, 2019, income tax revenue of \$1,323,642 is 92% of budget. At the same time last year, income tax revenue was \$1,479,199 or 102% of budget.



Enterprise Funds

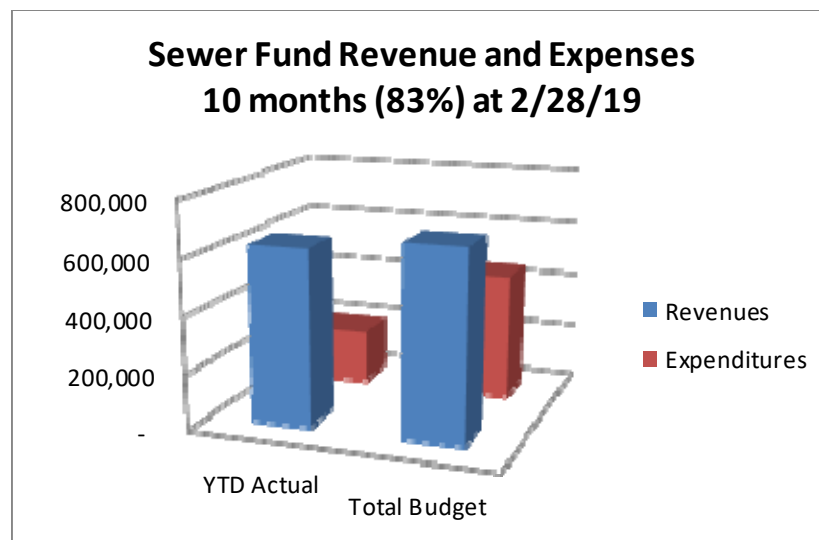
Water Fund

Water fund revenue is budgeted at \$862,000 for the entire fiscal year. Through February 28, 2019, the actual revenues are \$765,491 or 89% of budget compared to \$710,000 or 82% of budget for the same period last year. Water fund actual expenditures through February total \$725,467 or 82% of budget compared to \$683,449 or 60% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at \$672,000 for the entire fiscal year. Through February 28, 2019, the actual revenues are \$626,291 or 93% of budget compared to \$592,850 or 88% of budget for the same period last year. Sewer fund actual expenditures through December total \$193,436 or 43% of budget compared to \$236,102 or 26% of the budget for the same period last year. The next quarterly sewer billing cycle will be in April 2019.



CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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LOCAL TAXES

01-105-3000	REAL ESTATE TAXES	53,224.56	215,019.65	350,000.00	134,980.35	61.4
01-105-3005	USE TAX	48,582.60	387,814.68	427,533.00	39,718.32	90.7
01-105-3006	NON-HOME RULE SALES TAX	25,179.06	265,483.88	302,627.00	37,143.12	87.7
01-105-3010	UTILITY - ELECTRIC	34,680.22	323,254.89	389,000.00	65,745.11	83.1
01-105-3011	UTILITY - NATURAL GAS	25,413.37	130,667.10	160,200.00	29,532.90	81.6
01-105-3012	UTILITY- TELEPHONE	20,104.27	228,054.24	361,500.00	133,445.76	63.1
01-105-3030	ROAD & BRIDGE TAXES	4,506.25	17,347.77	36,346.00	18,998.23	47.7
01-105-3040	RENTAL CAR TAXES	1,093.22	14,850.87	18,274.00	3,423.13	81.3
01-105-3050	PLACES FOR EATING TAX	18,857.04	284,295.41	335,000.00	50,704.59	84.9
01-105-3060	HANDLE TAX - OTB	11,094.00	128,364.24	155,000.00	26,635.76	82.8
01-105-3065	VIDEO GAMING TAX	21,993.68	204,193.33	230,000.00	25,806.67	88.8
01-105-3070	AMUSEMENT TAX	.00	241.00	5,750.00	5,509.00	4.2
TOTAL LOCAL TAXES		264,728.27	2,199,587.06	2,771,230.00	571,642.94	79.4

INTERGOVERNMENTAL REVENUES

01-110-3100	INCOME TAXES	162,264.09	1,323,641.62	1,427,547.92	103,906.30	92.7
01-110-3101	PERSONAL PROPERTY REPLACE TAX	.00	3,238.82	5,228.00	1,989.18	62.0
01-110-3110	SALES TAXES	93,846.14	951,946.08	1,001,279.00	49,332.92	95.1
01-110-3111	GLENVIEW SHARED REVENUE	.00	20,258.91	57,500.00	37,241.09	35.2
01-110-3113	AIRPORT SHARING REVENUE	3,000.00	49,047.16	.00	(49,047.16)	.0
TOTAL INTERGOVERNMENTAL REVENUES		259,110.23	2,348,132.59	2,491,554.92	143,422.33	94.2

GRANTS REVENUE

01-115-3213	GRANT - STEP	.00	21,708.20	9,676.00	(12,032.20)	224.4
01-115-3246	GRANT-POLICE EQUIPMENT	.00	1,027.08	13,500.00	12,472.92	7.6
01-115-3247	GRANT - POLICE TOBACCO	.00	1,760.00	3,000.00	1,240.00	58.7
TOTAL GRANTS REVENUE		.00	24,495.28	26,176.00	1,680.72	93.6

LICENSES & FEES

01-120-3300	VEHICLE STICKERS	135,301.50	197,178.50	663,429.57	466,251.07	29.7
01-120-3310	VEH. STICKERS SENIORS	13,483.00	15,788.00	50,669.67	34,881.67	31.2
01-120-3320	VEH. STICKERS LATE FEES	9,200.00	55,987.00	40,000.00	(15,987.00)	140.0
01-120-3321	VEH. STICKERS TRANSFERS	132.00	3,276.00	3,000.00	(276.00)	109.2
01-120-3342	LICENSES - ANIMALS	2,450.00	3,613.00	12,500.00	8,887.00	28.9
01-120-3343	LICENSES - LIQUOR	1,850.00	3,705.00	85,000.00	81,295.00	4.4
01-120-3344	LICENSES - BUSINESS	4,592.50	14,433.50	60,000.00	45,566.50	24.1
01-120-3346	LICENSES - CONTRACTORS	2,100.00	34,700.00	30,000.00	(4,700.00)	115.7
01-120-3348	LICENSE - AGREEMENTS	1,906.39	17,850.96	11,000.00	(6,850.96)	162.3
TOTAL LICENSES & FEES		171,015.39	346,531.96	955,599.24	609,067.28	36.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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FRANCHISE FEES

01-125-3350	CABLE FRANCHISE FEES	41,674.71	151,690.81	225,000.00	73,309.19	67.4
01-125-3351	CABLE FRANCHISE - PEG FEES	2,827.98	12,985.12	.00	(12,985.12)	.0
01-125-3355	SOLID WASTE FRANCHISE FEES	8,741.03	75,469.58	95,000.00	19,530.42	79.4
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	20,176.20	24,500.00	4,323.80	82.4
TOTAL FRANCHISE FEES		53,243.72	260,321.71	344,500.00	84,178.29	75.6

BUILDING & ZONING FEES

01-130-3400	BUILDING PERMITS	21,262.00	257,191.57	175,000.00	(82,191.57)	147.0
01-130-3402	PUBLIC HEARING FEES	.00	6,360.40	2,500.00	(3,860.40)	254.4
01-130-3403	ELEVATOR INSPECTION FEE	1,500.00	5,575.00	5,100.00	(475.00)	109.3
01-130-3404	CERT. OF OCC. INSPECTION FEES	1,725.00	3,800.00	750.00	(3,050.00)	506.7
01-130-3405	HEALTH INSPECTION FEE	.00	357.50	500.00	142.50	71.5
01-130-3406	COMMERCIAL INSPECTION FEE	2,084.00	4,298.00	8,250.00	3,952.00	52.1
01-130-3407	ENGINEERING PERMIT FEES	50.00	12,100.00	5,000.00	(7,100.00)	242.0
01-130-3408	VACANT FORECLOSURE REGIS	300.00	9,270.00	13,400.00	4,130.00	69.2
01-130-3410	BUILDING RE-INSPECTION FEE	.00	505.00	500.00	(5.00)	101.0
01-130-3411	RENTAL INSPECTION FEE	25,250.00	139,875.00	220,000.00	80,125.00	63.6
TOTAL BUILDING & ZONING FEES		52,171.00	439,332.47	431,000.00	(8,332.47)	101.9

PUBLIC SAFETY FINES & FEES

01-140-3500	TRAFFIC FINES	30,394.46	192,866.06	300,000.00	107,133.94	64.3
01-140-3505	ORDINANCE & PARKING FINES	12,719.63	276,697.67	250,000.00	(26,697.67)	110.7
01-140-3510	LIQUOR FINES	.00	6,500.00	.00	(6,500.00)	.0
01-140-3515	VEHICLE SEIZURE FEE	5,500.00	40,000.00	60,000.00	20,000.00	66.7
01-140-3520	DUI ASSESSMENTS	1,098.51	7,044.86	8,000.00	955.14	88.1
01-140-3525	POLICE ALARM LICENSES & FEES	2,470.00	4,500.00	11,000.00	6,500.00	40.9
TOTAL PUBLIC SAFETY FINES & FEES		52,182.60	527,608.59	629,000.00	101,391.41	83.9

PUBLIC SAFETY SPECIAL REVENUE

01-145-3550	POLICE REVENUE-NARCOTICS	.00	6,817.06	15,000.00	8,182.94	45.5
01-145-3551	POLICE REVENUE-TASK FORCE	.00	.00	16,000.00	16,000.00	.0
01-145-3552	POLICE REV-ABANDENED PROP EVID	.00	.00	200.00	200.00	.0
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	5,760.00	49,140.94	13,000.00	(36,140.94)	378.0
01-145-3554	POLICE REVENUE - GAMING TAX	.00	11,566.11	1,500.00	(10,066.11)	771.1
01-145-3555	POLICE REVENUE - SEIZED ASSETS	.00	449.51	.00	(449.51)	.0
01-145-3745	PUBLIC SAFETY REIMBURSABLE FEE	.00	1,597.94	13,000.00	11,402.06	12.3
TOTAL PUBLIC SAFETY SPECIAL REVENUE		5,760.00	69,571.56	58,700.00	(10,871.56)	118.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERFUND SERVICE CHARGES</u>					
01-150-3613 CVB/TOURISM SERVICE CHARGE	5,833.33	58,333.30	70,000.00	11,666.70	83.3
01-150-3617 SOLID WASTE SERVICE CHARGE	10,250.00	102,500.00	123,000.00	20,500.00	83.3
TOTAL INTERFUND SERVICE CHARGES	16,083.33	160,833.30	193,000.00	32,166.70	83.3
<u>REIMBURSABLE INCOME</u>					
01-155-3700 EMPLOYEE SALARY REIMBURSEMENT	7,228.03	39,503.64	35,000.00	(4,503.64)	112.9
01-155-3702 EMPLOYEE INS. REIMBURSEMENT	4,304.74	42,477.99	52,260.00	9,782.01	81.3
01-155-3703 RETIREE HEALTH INS REIMBURSE	3,367.00	35,406.35	80,039.00	44,632.65	44.2
01-155-3720 FIRE DISTRICT GAS REIMB.	.00	6,400.97	6,600.00	199.03	97.0
01-155-3730 INSURANCE REIMBURSEMENTS	.00	1,951.73	140,000.00	138,048.27	1.4
01-155-3741 BUILDING & ENG DEPT REIMB FEES	.00	1,251.12	500.00	(751.12)	250.2
TOTAL REIMBURSABLE INCOME	14,899.77	126,991.80	314,399.00	187,407.20	40.4
<u>OTHER REVENUES</u>					
01-160-3800 INTEREST INCOME	.00	148,799.32	32,500.00	(116,299.32)	457.8
01-160-3801 INTEREST INCOME - DEBT	.00	.00	5,750.00	5,750.00	.0
01-160-3810 NEWSLETTER ADVERTISING	.00	800.00	2,000.00	1,200.00	40.0
01-160-3811 BUS SHELTERS AD REVENUE	.00	3,114.94	3,000.00	(114.94)	103.8
01-160-3815 SPONSORSHIP & CONTRIBUTIONS	.00	7,435.00	7,000.00	(435.00)	106.2
01-160-3820 SALE OF CITY PROPERTY	.00	4,888.00	7,500.00	2,612.00	65.2
01-160-3830 GASOLINE REBATE	.00	1,647.97	.00	(1,647.97)	.0
01-160-3840 AIRPORT MEETING FEES	.00	5.00	.00	(5.00)	.0
01-160-3899 MISCELLANEOUS INCOME	543.60	9,787.13	15,000.00	5,212.87	65.3
TOTAL OTHER REVENUES	543.60	176,477.36	72,750.00	(103,727.36)	242.6
<u>OTHER FINANCING SOURCES</u>					
01-200-3990 INTERFUND TRANSFER IN	.00	216,487.50	288,651.00	72,163.50	75.0
TOTAL OTHER FINANCING SOURCES	.00	216,487.50	288,651.00	72,163.50	75.0
TOTAL FUND REVENUE	889,737.91	6,896,371.18	8,576,560.16	1,680,188.98	80.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY COUNCIL & BOARDS					
01-310-4000 WAGES	2,250.00	24,290.00	27,000.00	2,710.00	90.0
01-310-4003 WAGES - PART TIME	.00	.00	4,500.00	4,500.00	.0
01-310-4200 SOCIAL SECURITY	139.50	1,395.00	1,960.00	565.00	71.2
01-310-4210 MEDICARE	32.59	326.11	460.00	133.89	70.9
01-310-5100 PROFESSIONAL SERVICES	.00	165.50	1,500.00	1,334.50	11.0
01-310-5300 ALDERMANIC EXPENSES	.00	2,012.26	4,300.00	2,287.74	46.8
01-310-5310 MEMBERSHIPS	1,585.00	12,792.22	12,600.00	(192.22)	101.5
01-310-5330 TRAINING	.00	.00	400.00	400.00	.0
01-310-5610 EQUIP MAINTENANCE - NRC	.00	.00	250.00	250.00	.0
01-310-5650 LANDSCAPE SUPPLIES - NRC	.00	.00	1,050.00	1,050.00	.0
01-310-5950 SPECIAL EVENTS	.00	31,377.22	22,000.00	(9,377.22)	142.6
01-310-7020 EQUIPMENT	59.98	2,143.81	14,890.00	12,746.19	14.4
TOTAL CITY COUNCIL & BOARDS	4,067.07	74,502.12	90,910.00	16,407.88	82.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-320-4000 WAGES	24,233.95	248,185.00	317,120.00	68,935.00	78.3
01-320-4003 WAGES - PART-TIME	2,025.81	32,808.58	29,770.00	(3,038.58)	110.2
01-320-4010 OVERTIME	.00	420.75	.00	(420.75)	.0
01-320-4100 HEALTH INSURANCE	1,679.50	13,995.50	24,230.00	10,234.50	57.8
01-320-4110 LIFE INSURANCE	.00	180.89	250.00	69.11	72.4
01-320-4200 SOCIAL SECURITY	1,612.36	15,281.79	21,510.00	6,228.21	71.1
01-320-4210 MEDICARE	377.08	4,023.18	5,030.00	1,006.82	80.0
01-320-4220 IMRF	2,619.28	27,869.37	40,200.00	12,330.63	69.3
01-320-5100 PROFESSIONAL SERVICES	154.50	15,566.25	25,000.00	9,433.75	62.3
01-320-5105 PROFESSIONAL FEES - ENGR	.00	52,648.43	46,000.00	(6,648.43)	114.5
01-320-5106 PROFESSIONAL FEES - GOV IT SYS	.00	13,830.00	21,000.00	7,170.00	65.9
01-320-5107 PROFESSIONAL FEES - REIMB	.00	2,862.50	7,000.00	4,137.50	40.9
01-320-5130 COMPUTER CONSULTANT	3,953.75	34,809.75	60,000.00	25,190.25	58.0
01-320-5200 POSTAGE	13.65	6,505.19	14,000.00	7,494.81	46.5
01-320-5220 PHOTOCOPY	.00	16,579.96	19,000.00	2,420.04	87.3
01-320-5221 PRINTING	2,459.26	15,552.05	15,000.00	(552.05)	103.7
01-320-5222 LEGAL NOTICES	97.20	1,531.77	2,000.00	468.23	76.6
01-320-5230 WEBSITE	.00	6,895.14	6,500.00	(395.14)	106.1
01-320-5310 MEMBERSHIPS	.00	1,898.00	2,200.00	302.00	86.3
01-320-5330 TRAINING	.00	40.00	3,500.00	3,460.00	1.1
01-320-5410 UTILITIES	5,107.09	44,926.18	61,500.00	16,573.82	73.1
01-320-5430 CREDIT CARD & BANK CHARGES	.00	2,830.19	11,000.00	8,169.81	25.7
01-320-5500 LIABILITY INSURANCE	.00	68,945.07	36,700.00	(32,245.07)	187.9
01-320-5501 INSURANCE DEDUCTIBLES	.00	.00	12,500.00	12,500.00	.0
01-320-5530 WORKERS COMPENSATION INSURANCE	255.52	3,434.74	3,400.00	(34.74)	101.0
01-320-5700 OFFICE SUPPLIES	799.53	6,911.98	12,000.00	5,088.02	57.6
01-320-5710 OPERATING SUPPLIES	.00	130.27	.00	(130.27)	.0
01-320-5721 SIGNS	1,221.00	1,221.00	.00	(1,221.00)	.0
01-320-5751 GASOLINE	.00	.00	300.00	300.00	.0
01-320-5820 PUBLICATIONS	.00	744.60	.00	(744.60)	.0
01-320-5951 EMPLOYEE RECOGNITION	.00	340.47	.00	(340.47)	.0
01-320-7020 EQUIPMENT	.00	4,958.48	28,750.00	23,791.52	17.3
TOTAL ADMINISTRATION	46,609.48	645,927.08	825,460.00	179,532.92	78.3
<u>FINANCE</u>					
01-322-5101 AUDIT & FINANCE FEES	15,871.84	126,049.84	185,000.00	58,950.16	68.1
01-322-5310 MEMBERSHIPS	.00	.00	850.00	850.00	.0
01-322-5540 PAYROLL SERVICE FEES	.00	2,851.50	6,200.00	3,348.50	46.0
01-322-5541 ACCTG SERVICE FEES	.00	5,436.90	4,500.00	(936.90)	120.8
TOTAL FINANCE	15,871.84	134,338.24	196,550.00	62,211.76	68.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEGAL</u>					
01-324-5120	CITY ATTORNEY	17,175.00	218,031.36	120,000.00	(98,031.36)	181.7
01-324-5121	HOUSING ATTORNEY	.00	.00	13,200.00	13,200.00	.0
01-324-5122	CITY PROSECUTOR	.00	25,847.50	30,000.00	4,152.50	86.2
01-324-5123	LABOR ATTORNEY	.00	7,348.50	50,000.00	42,651.50	14.7
01-324-5125	OUTSIDE COUNSEL	1,812.24	3,612.24	10,000.00	6,387.76	36.1
	<u>TOTAL LEGAL</u>	<u>18,987.24</u>	<u>254,839.60</u>	<u>223,200.00</u>	<u>(31,639.60)</u>	<u>114.2</u>

BUILDING DEPARTMENT

01-340-4000	WAGES	23,809.60	242,594.10	309,370.00	66,775.90	78.4
01-340-4100	HEALTH INSURANCE	5,296.00	44,016.00	55,660.00	11,644.00	79.1
01-340-4110	LIFE INSURANCE	.00	295.52	400.00	104.48	73.9
01-340-4200	SOCIAL SECURITY	1,434.13	14,654.80	19,190.00	4,535.20	76.4
01-340-4210	MEDICARE	335.40	3,427.38	4,490.00	1,062.62	76.3
01-340-4220	IMRF	2,561.90	27,831.79	39,210.00	11,378.21	71.0
01-340-5100	PROFESSIONAL SERVICES	1,874.43	53,446.00	62,300.00	8,854.00	85.8
01-340-5111	BILLABLE ENGINEERING	.00	4,033.50	12,000.00	7,966.50	33.6
01-340-5221	PRINTING	291.74	1,366.44	2,000.00	633.56	68.3
01-340-5222	LEGAL NOTICES	.00	2,661.61	2,000.00	(661.61)	133.1
01-340-5310	MEMBERSHIPS	.00	540.00	920.00	380.00	58.7
01-340-5330	TRAINING	.00	554.00	4,500.00	3,946.00	12.3
01-340-5500	LIABILITY INSURANCE	.00	922.28	1,000.00	77.72	92.2
01-340-5530	WORKERS COMPENSATION INSURANCE	295.66	3,764.36	3,900.00	135.64	96.5
01-340-5700	OFFICE SUPPLIES	26.71	1,650.81	3,500.00	1,849.19	47.2
01-340-5751	GASOLINE	.00	600.56	4,320.00	3,719.44	13.9
01-340-5820	PUBLICATIONS	.00	.00	2,000.00	2,000.00	.0
01-340-7020	EQUIPMENT	206.09	790.87	9,600.00	8,809.13	8.2
	<u>TOTAL BUILDING DEPARTMENT</u>	<u>36,131.66</u>	<u>403,150.02</u>	<u>536,360.00</u>	<u>133,209.98</u>	<u>75.2</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-350-4000 WAGES	29,396.08	305,571.30	395,700.00	90,128.70	77.2
01-350-4001 ALLOCATED WAGES & BENEFITS	(8,250.00)	(40,500.00)	(45,000.00)	(4,500.00)	(90.0)
01-350-4003 WAGES - PART-TIME	.00	6,468.00	10,560.00	4,092.00	61.3
01-350-4010 OVERTIME	11,344.65	29,004.69	40,000.00	10,995.31	72.5
01-350-4100 HEALTH INSURANCE	10,472.00	98,598.00	115,500.00	16,902.00	85.4
01-350-4110 LIFE INSURANCE	.00	371.25	500.00	128.75	74.3
01-350-4200 SOCIAL SECURITY	2,497.21	20,880.35	27,630.00	6,749.65	75.6
01-350-4210 MEDICARE	584.01	4,883.21	6,460.00	1,576.79	75.6
01-350-4220 IMRF	3,345.80	36,858.49	55,130.00	18,271.51	66.9
01-350-5020 VEHICLE MAINTENANCE	1,590.82	23,066.13	50,000.00	26,933.87	46.1
01-350-5031 SIGNAL MAINTENANCE	3,429.90	10,289.70	36,000.00	25,710.30	28.6
01-350-5100 PROFESSIONAL SERVICES	3,554.68	9,479.14	15,000.00	5,520.86	63.2
01-350-5103 PROF SERVICES - FORESTRY	375.00	20,503.52	63,800.00	43,296.48	32.1
01-350-5104 PROF SERVICES - BUILDING MAIN	1,070.40	19,839.25	76,000.00	56,160.75	26.1
01-350-5106 PROF SERVICES - STREETS/DRAIN	.00	.00	75,000.00	75,000.00	.0
01-350-5310 MEMBERSHIPS	680.00	727.40	4,500.00	3,772.60	16.2
01-350-5330 TRAINING	202.40	1,328.57	4,500.00	3,171.43	29.5
01-350-5410 UTILITIES	280.50	2,293.80	.00	(2,293.80)	.0
01-350-5411 WATER AND ELECTRIC PURCHASES	739.43	7,710.11	11,000.00	3,289.89	70.1
01-350-5421 DUMP CHARGES	.00	.00	4,000.00	4,000.00	.0
01-350-5441 LICENSES	.00	.00	500.00	500.00	.0
01-350-5500 LIABILITY INSURANCE PREMIUM	.00	71,516.68	49,100.00	(22,416.68)	145.7
01-350-5510 RENTAL EQUIPMENT	.00	722.12	4,000.00	3,277.88	18.1
01-350-5530 WORKERS COMPENSATION INSURANCE	1,249.11	18,625.08	16,500.00	(2,125.08)	112.9
01-350-5610 EQUIPMENT MAINTENANCE	1,009.43	2,571.20	5,000.00	2,428.80	51.4
01-350-5632 ICE CONTROL MAINTENANCE	13,731.68	13,731.68	.00	(13,731.68)	.0
01-350-5634 STONE & CONCRETE	.00	1,759.94	5,000.00	3,240.06	35.2
01-350-5635 STORM SEWER & PIPE	.00	813.86	10,000.00	9,186.14	8.1
01-350-5650 LANDSCAPE SUPPLIES	.00	1,700.35	15,000.00	13,299.65	11.3
01-350-5700 OFFICE SUPPLIES	9.12	410.46	1,500.00	1,089.54	27.4
01-350-5710 OPERATING SUPPLIES	641.14	10,540.42	30,000.00	19,459.58	35.1
01-350-5721 SIGNS	.00	6,554.87	30,000.00	23,445.13	21.9
01-350-5730 TOOLS	538.63	938.09	5,500.00	4,561.91	17.1
01-350-5751 GASOLINE	5,447.41	9,011.09	20,000.00	10,988.91	45.1
01-350-7011 IMPROVEMENTS - PW	1,250.00	24,181.00	27,000.00	2,819.00	89.6
01-350-7020 EQUIPMENT	.00	5,928.00	7,500.00	1,572.00	79.0
01-350-7021 RADIO EQUIPMENT	.00	149.97	600.00	450.03	25.0
01-350-7023 SAFETY EQUIPMENT	.00	2,290.48	5,000.00	2,709.52	45.8
01-350-7025 SOFTWARE	.00	.00	14,000.00	14,000.00	.0
TOTAL PUBLIC WORKS	85,189.40	728,818.20	1,192,480.00	463,661.80	61.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000 WAGES	39,895.26	448,737.23	575,470.00	126,732.77	78.0
01-360-4001 WAGES - SWORN OFFICERS	151,913.62	1,446,186.01	1,864,290.00	418,103.99	77.6
01-360-4002 WAGES - EXTRA STRAIGHT PAY	5,214.16	35,797.31	46,375.00	10,577.69	77.2
01-360-4004 WAGES - PART-TIME SWORN OFFCRS	8,394.50	84,742.18	122,500.00	37,757.82	69.2
01-360-4010 OVERTIME	.00	874.16	2,500.00	1,625.84	35.0
01-360-4011 OVERTIME - SWORN OFFICERS	12,852.12	132,995.97	140,000.00	7,004.03	95.0
01-360-4100 HEALTH INSURANCE	40,811.84	350,230.44	465,850.00	115,619.56	75.2
01-360-4110 LIFE INSURANCE	.00	1,933.53	2,660.00	726.47	72.7
01-360-4120 UNEMPLOYMENT INSURANCE	4,460.31	16,414.14	.00	16,414.14)	.0
01-360-4200 SOCIAL SECURITY	1,773.45	18,115.64	25,725.00	7,609.36	70.4
01-360-4210 MEDICARE	2,864.49	29,626.43	39,465.00	9,838.57	75.1
01-360-4220 IMRF	1,418.48	15,658.74	28,690.00	13,031.26	54.6
01-360-4230 PENSION CONTRIBUTION - R/E TAX	53,224.56	215,019.65	350,000.00	134,980.35	61.4
01-360-4231 PENSION CONTRIBUTION-CITY GF	.00	.00	447,149.00	447,149.00	.0
01-360-5100 PROFESSIONAL SERVICES	2,654.98	15,156.96	23,700.00	8,543.04	64.0
01-360-5101 PROFESSIONAL FEES - VOCA	.00	53,389.36	80,100.00	26,710.64	66.7
01-360-5140 PRISONERS CARE	.00	594.29	2,500.00	1,905.71	23.8
01-360-5141 KENNEL FEES	236.59	1,835.26	4,000.00	2,164.74	45.9
01-360-5200 POSTAGE	.00	1,199.92	3,000.00	1,800.08	40.0
01-360-5221 PRINTING	1,333.19	4,055.99	5,000.00	944.01	81.1
01-360-5240 NORTHWEST CENTRAL DISPATCH	21,593.31	237,217.07	260,811.00	23,593.93	91.0
01-360-5310 MEMBERSHIPS	415.00	46,043.00	50,100.00	4,057.00	91.9
01-360-5321 AUTO EXPENSE	42.00	1,177.45	2,500.00	1,322.55	47.1
01-360-5330 TRAINING	244.98	22,885.51	26,900.00	4,014.49	85.1
01-360-5340 TUITION REIMBURSEMENT	.00	.00	8,000.00	8,000.00	.0
01-360-5410 UTILITIES	1,626.17	5,164.64	.00	5,164.64)	.0
01-360-5500 LIABILITY INSURANCE PREMIUM	.00	75,454.00	46,400.00	29,054.00)	162.6
01-360-5510 RENTAL EQUIPMENT	.00	312.03	620.00	307.97	50.3
01-360-5520 ID NETWORKS	.00	13,247.00	25,000.00	11,753.00	53.0
01-360-5530 WORKERS COMPENSATION INSURANCE	8,463.95	89,787.28	111,600.00	21,812.72	80.5
01-360-5610 EQUIPMENT MAINTENANCE	570.15	12,081.01	16,500.00	4,418.99	73.2
01-360-5611 RADIO MAINTENANCE	.00	643.26	1,000.00	356.74	64.3
01-360-5700 OFFICE SUPPLIES	290.48	4,478.62	7,500.00	3,021.38	59.7
01-360-5710 OPERATING SUPPLIES	568.67	4,539.46	11,200.00	6,660.54	40.5
01-360-5740 RANGE SUPPLIES	.00	3,238.40	7,650.00	4,411.60	42.3
01-360-5741 CLOTHING	2,896.34	19,335.93	25,700.00	6,364.07	75.2
01-360-5751 GASOLINE	20.14	39,483.71	50,000.00	10,516.29	79.0
01-360-5820 PUBLICATIONS	128.80	514.00	1,060.00	546.00	48.5
01-360-7022 POLICE TECH/SAFETY SUPPLIES	1,022.67	8,481.99	15,205.00	6,723.01	55.8
TOTAL PUBLIC SAFETY	364,930.21	3,456,647.57	4,896,720.00	1,440,072.43	70.6
<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981 DUI EXPENSE	.00	2,089.33	20,000.00	17,910.67	10.5
01-365-5982 NARCOTICS EXPENSE	.00	700.00	.00	700.00)	.0
01-365-5983 SEIZED ASSET - EXPENSE	.00	10,618.76	.00	10,618.76)	.0
TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	.00	13,408.09	20,000.00	6,591.91	67.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REIMBURSABLE EXP</u>					
01-370-4101	RETIREE HEALTH INSURANCE	5,271.34	38,848.01	80,039.00	41,190.99	48.5
01-370-5102	GRANT WRITER	.00	10,000.00	20,750.00	10,750.00	48.2
01-370-5751	GASOLINE	.00	8,633.81	6,000.00	(2,633.81)	143.9
	TOTAL REIMBURSABLE EXP	5,271.34	57,481.82	106,789.00	49,307.18	53.8
	<u>OTHER EXPENSES</u>					
01-380-5970	REFUNDS	.00	6.48	2,000.00	1,993.52	.3
01-380-5975	SALES TAX REBATE	42,038.07	110,323.78	168,000.00	57,676.22	65.7
01-380-5999	MISCELLANEOUS EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL OTHER EXPENSES	42,038.07	110,330.26	171,500.00	61,169.74	64.3
	<u>GRANTS</u>					
01-390-5900	GRANT - GENERAL EXPENSE	.00	.00	1,500.00	1,500.00	.0
01-390-5915	GRANT - DECO LIGHTING	.00	8,569.72	.00	(8,569.72)	.0
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	.00	50.00	.00	(50.00)	.0
	TOTAL GRANTS	.00	8,619.72	1,500.00	(7,119.72)	574.7
	<u>DEBT SERVICE</u>					
01-400-6000	PRINCIPAL	.00	145,000.00	145,000.00	.00	100.0
01-400-6010	INTEREST	.00	41,938.26	41,972.00	33.74	99.9
	TOTAL DEBT SERVICE	.00	186,938.26	186,972.00	33.74	100.0
	TOTAL FUND EXPENDITURES	619,096.31	6,075,000.98	8,448,441.00	2,373,440.02	71.9
	NET REVENUE OVER EXPENDITURES	270,641.60	821,370.20	128,119.16	(693,251.04)	641.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
11-100-3800	INTEREST INCOME	.00	23,315.64	5,000.00	(18,315.64)	466.3
	TOTAL REVENUES	.00	23,315.64	5,000.00	(18,315.64)	466.3
	<u>INTERGOVERNMENTAL REVENUES</u>					
11-110-3120	MOTOR FUEL TAX	35,268.55	351,132.12	415,000.00	63,867.88	84.6
	TOTAL INTERGOVERNMENTAL REVENUES	35,268.55	351,132.12	415,000.00	63,867.88	84.6
	TOTAL FUND REVENUE	35,268.55	374,447.76	420,000.00	45,552.24	89.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

MOTOR FUEL TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
11-300-5632 ICE CONTROL MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENSES	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	50,000.00	50,000.00	.0
NET REVENUE OVER EXPENDITURES	35,268.55	374,447.76	370,000.00	(4,447.76)	101.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE/MILWAUKEE TIF FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
12-100-3000	REAL ESTATE TAXES	107,600.20	623,890.43	670,000.00	46,109.57	93.1
12-100-3800	INTEREST INCOME	.00	1,825.68	.00	(1,825.68)	.0
12-100-3899	MISCELLANEOUS INCOME	.00	64.37	.00	(64.37)	.0
		<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>
	TOTAL REVENUES					
		<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>
	TOTAL FUND REVENUE	<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
12-300-5100	PROFESSIONAL SERVICES	.00	3,310.00	.00	(3,310.00)	.0
12-300-5101	AUDIT	.00	2,396.00	1,500.00	(896.00)	159.7
12-300-5430	BANK FEES	.00	.00	750.00	750.00	.0
	TOTAL EXPENSES	.00	5,706.00	2,250.00	(3,456.00)	253.6
	DEPARTMENT 500					
12-500-7011	BUILDING IMPROVEMENTS	.00	5,045.00	.00	(5,045.00)	.0
	TOTAL DEPARTMENT 500	.00	5,045.00	.00	(5,045.00)	.0
	TOTAL FUND EXPENDITURES	.00	10,751.00	2,250.00	(8,501.00)	477.8
	NET REVENUE OVER EXPENDITURES	107,600.20	615,029.48	667,750.00	52,720.52	92.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
13-100-3020	HOTEL TAXES	42,717.34	719,572.77	845,000.00	125,427.23	85.2
13-100-3800	INTEREST INCOME	.00	990.80	125.00	(865.80)	792.6
	TOTAL REVENUES	42,717.34	720,563.57	845,125.00	124,561.43	85.3
	TOTAL FUND REVENUE	42,717.34	720,563.57	845,125.00	124,561.43	85.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
13-300-5100	PROFESSIONAL SERVICES	.00	4,090.00	.00	(4,090.00)	.0
13-300-5101	AUDIT	.00	2,995.00	3,000.00	5.00	99.8
13-300-5108	BEAUTIFICATION	2,994.05	63,889.93	103,500.00	39,610.07	61.7
13-300-5310	MEMBERSHIPS	.00	55,620.00	63,000.00	7,380.00	88.3
13-300-5401	SERVICE CHARGE - GENERAL FUND	5,833.33	58,333.30	70,000.00	11,666.70	83.3
13-300-5920	GRANT - HOTELS	.00	188,294.25	288,650.00	100,355.75	65.2
	TOTAL EXPENSES	8,827.38	373,222.48	528,150.00	154,927.52	70.7
<u>OTHER FINANCING USES</u>						
13-600-8090	INTERFUND TRANSFER OUT	.00	516,487.50	288,650.00	(227,837.50)	178.9
	TOTAL OTHER FINANCING USES	.00	516,487.50	288,650.00	(227,837.50)	178.9
	TOTAL FUND EXPENDITURES	8,827.38	889,709.98	816,800.00	(72,909.98)	108.9
	NET REVENUE OVER EXPENDITURES	33,889.96	(169,146.41)	28,325.00	197,471.41	(597.2)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
16-100-3551	POLICE REVENUE-TASK FORCE	.00	21,066.82	.00	(21,066.82)	.0
16-100-3800	INTEREST INCOME	.00	2,024.13	.00	(2,024.13)	.0
	TOTAL REVENUES	.00	23,090.95	.00	(23,090.95)	.0
	TOTAL FUND REVENUE	.00	23,090.95	.00	(23,090.95)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
16-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
16-300-5310	MEMBERSHIP	.00	659.25	4,000.00	3,340.75	16.5
16-300-5330	TRAINING	.00	.00	4,500.00	4,500.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	.00	4,800.00	50,000.00	45,200.00	9.6
16-300-5710	OPERATING SUPPLIES	.00	.00	9,000.00	9,000.00	.0
16-300-7022	POLICE EQUIPMENT	.00	3,110.05	.00	(3,110.05)	.0
	TOTAL EXPENSES	.00	8,569.30	77,500.00	68,930.70	11.1
<u>CAPITAL OUTLAY GENERAL</u>						
16-500-7020	EQUIPMENT - CAPITAL	13,016.78	32,192.87	60,000.00	27,807.13	53.7
	TOTAL CAPITAL OUTLAY GENERAL	13,016.78	32,192.87	60,000.00	27,807.13	53.7
	TOTAL FUND EXPENDITURES	13,016.78	40,762.17	137,500.00	96,737.83	29.7
	NET REVENUE OVER EXPENDITURES	(13,016.78)	(17,671.22)	(137,500.00)	(119,828.78)	(12.9)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
17-100-3355	SOLID WASTE FEES	38,286.75	389,364.06	475,000.00	85,635.94	82.0
17-100-3800	INTEREST INCOME	.00	1,783.19	2,500.00	716.81	71.3
	TOTAL REVENUES	38,286.75	391,147.25	477,500.00	86,352.75	81.9
	TOTAL FUND REVENUE	38,286.75	391,147.25	477,500.00	86,352.75	81.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
17-300-5401	SERVICE CHARGE - GENERAL FUND	10,250.00	102,500.00	123,000.00	20,500.00	83.3
17-300-5420	SWANCC CHARGES	27,484.34	302,392.66	327,726.00	25,333.34	92.3
	TOTAL EXPENSES	37,734.34	404,892.66	450,726.00	45,833.34	89.8
	TOTAL FUND EXPENDITURES	37,734.34	404,892.66	450,726.00	45,833.34	89.8
	NET REVENUE OVER EXPENDITURES	552.41	(13,745.41)	26,774.00	40,519.41	(51.3)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
18-100-3000	REAL ESTATE TAXES	62,000.94	71,830.74	150,000.00	78,169.26	47.9
18-100-3800	INTEREST INCOME	.00	389.74	100.00	(289.74)	389.7
	TOTAL REVENUES	62,000.94	72,220.48	150,100.00	77,879.52	48.1
	TOTAL FUND REVENUE	62,000.94	72,220.48	150,100.00	77,879.52	48.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
18-300-5100	PROFESSIONAL SERVICES	.00	3,917.00	.00	(3,917.00)	.0
18-300-5101	AUDIT	.00	2,396.00	1,500.00	(896.00)	159.7
	TOTAL EXPENSES	.00	6,313.00	1,500.00	(4,813.00)	420.9
	<u>CAPITAL OUTLAY</u>					
18-500-7011	BUILDING IMPROVEMENTS	.00	.00	288,625.00	288,625.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	288,625.00	288,625.00	.0
	TOTAL FUND EXPENDITURES	.00	6,313.00	290,125.00	283,812.00	2.2
	NET REVENUE OVER EXPENDITURES	62,000.94	65,907.48	(140,025.00)	(205,932.48)	47.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
21-100-3000	REAL ESTATE TAXES	.00	97.68	.00	(97.68)	.0
21-100-3800	INTEREST INCOME	.00	72.26	.00	(72.26)	.0
	TOTAL REVENUES	.00	169.94	.00	(169.94)	.0
	TOTAL FUND REVENUE	.00	169.94	.00	(169.94)	.0
	NET REVENUE OVER EXPENDITURES	.00	169.94	.00	(169.94)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
22-100-3800	INTEREST INCOME	.00	202.67	.00	(202.67)	.0
	TOTAL REVENUES	.00	202.67	.00	(202.67)	.0
	TOTAL FUND REVENUE	.00	202.67	.00	(202.67)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
22-300-5100 PROFESSIONAL SERVICES	.00	.00	38,153.00	38,153.00	.0
TOTAL EXPENSES	.00	.00	38,153.00	38,153.00	.0
TOTAL FUND EXPENDITURES	.00	.00	38,153.00	38,153.00	.0
NET REVENUE OVER EXPENDITURES	.00	202.67	(38,153.00)	(38,355.67)	.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
23-100-3000	REAL ESTATE TAXES	.00	109.37	.00	(109.37)	.0
23-100-3800	INTEREST INCOME	.00	1,147.89	.00	(1,147.89)	.0
	TOTAL REVENUES	.00	1,257.26	.00	(1,257.26)	.0
	TOTAL FUND REVENUE	.00	1,257.26	.00	(1,257.26)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #3

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
23-300-5100 PROFESSIONAL SERVICES	.00	.00	328,265.00	328,265.00	.0
TOTAL EXPENSES	.00	.00	328,265.00	328,265.00	.0
TOTAL FUND EXPENDITURES	.00	.00	328,265.00	328,265.00	.0
NET REVENUE OVER EXPENDITURES	.00	1,257.26	(328,265.00)	(329,522.26)	.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
24-100-3800	INTEREST INCOME	.00	169.38	.00	(169.38)	.0
	TOTAL REVENUES	.00	169.38	.00	(169.38)	.0
	TOTAL FUND REVENUE	.00	169.38	.00	(169.38)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #4

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
24-300-5100 PROFESSIONAL SERVICES	.00	.00	36,719.00	36,719.00	.0
TOTAL EXPENSES	.00	.00	36,719.00	36,719.00	.0
TOTAL FUND EXPENDITURES	.00	.00	36,719.00	36,719.00	.0
NET REVENUE OVER EXPENDITURES	.00	169.38	(36,719.00)	(36,888.38)	.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
25-100-3000	REAL ESTATE TAXES	.00	1,255.67	25,000.00	23,744.33	5.0
25-100-3800	INTEREST INCOME	.00	401.04	275.00	(126.04)	145.8
	TOTAL REVENUES	.00	1,656.71	25,275.00	23,618.29	6.6
	TOTAL FUND REVENUE	.00	1,656.71	25,275.00	23,618.29	6.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
25-300-5050	SYSTEM MAINTENANCE	600.01	3,117.82	9,000.00	5,882.18	34.6
25-300-5100	PROFESSIONAL SERVICES	.00	570.00	25,000.00	24,430.00	2.3
25-300-5500	LIABILITY INSURANCE	.00	1,191.36	.00	(1,191.36)	.0
	TOTAL EXPENSES	600.01	4,879.18	34,000.00	29,120.82	14.4
	TOTAL FUND EXPENDITURES	600.01	4,879.18	34,000.00	29,120.82	14.4
	NET REVENUE OVER EXPENDITURES	(600.01)	(3,222.47)	(8,725.00)	(5,502.53)	(36.9)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
28-100-3000	REAL ESTATE TAXES	14,844.42	28,271.95	125,161.00	96,889.05	22.6
28-100-3800	INTEREST INCOME	.00	1,049.45	750.00	(299.45)	139.9
	TOTAL REVENUES	14,844.42	29,321.40	125,911.00	96,589.60	23.3
	TOTAL FUND REVENUE	14,844.42	29,321.40	125,911.00	96,589.60	23.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
28-300-5100	PROFESSIONAL SERVICES	.00	362.57	23,000.00	22,637.43	1.6
28-300-5500	LIABILITY INSURANCE	.00	1,783.93	.00	(1,783.93)	.0
28-300-7020	EQUIPMENT	.00	327.63	.00	(327.63)	.0
	TOTAL EXPENSES	.00	2,474.13	23,000.00	20,525.87	10.8
	<u>DEPARTMENT 400</u>					
28-400-6000	PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
28-400-6010	INTEREST	.00	.00	2,000.00	2,000.00	.0
	TOTAL DEPARTMENT 400	.00	.00	102,000.00	102,000.00	.0
	TOTAL FUND EXPENDITURES	.00	2,474.13	125,000.00	122,525.87	2.0
	NET REVENUE OVER EXPENDITURES	14,844.42	26,847.27	911.00	(25,936.27)	2947.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-200-3990	INTERFUND TRANSFER IN	.00	300,000.00	.00	(300,000.00)	.0
	TOTAL DEPARTMENT 200	.00	300,000.00	.00	(300,000.00)	.0
	TOTAL FUND REVENUE	.00	300,000.00	.00	(300,000.00)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	.00	58,722.25	103,000.00	44,277.75	57.0
30-550-7021 EQUIPMENT - INFO TECH	.00	.00	43,750.00	43,750.00	.0
30-550-7040 VEHICLES - PS	58,870.00	58,870.00	64,000.00	5,130.00	92.0
30-550-7048 STREETS - TOURISM - APPLE DR	.00	64,545.58	.00	(64,545.58)	.0
30-550-7049 STREETS - TOURISM - WINKELMAN	.00	88,723.83	.00	(88,723.83)	.0
30-550-7050 STREET RESURFACING	.00	864,681.64	1,731,720.00	867,038.36	49.9
30-550-7051 ROAD PROGRAM - 2018	.00	77,688.10	.00	(77,688.10)	.0
30-550-7060 SIDEWALKS	.00	64,062.46	79,279.00	15,216.54	80.8
30-550-7063 DRAINAGE IMPROVEMENTS	.00	20,553.50	232,000.00	211,446.50	8.9
30-550-7064 DRAINAGE IMPR - WILLOW RD	.00	20,878.60	.00	(20,878.60)	.0
TOTAL DEPARTMENT 550	58,870.00	1,318,725.96	2,253,749.00	935,023.04	58.5
TOTAL FUND EXPENDITURES	58,870.00	1,318,725.96	2,253,749.00	935,023.04	58.5
NET REVENUE OVER EXPENDITURES	(58,870.00)	(1,018,725.96)	(2,253,749.00)	(1,235,023.04)	(45.2)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
41-100-3000	REAL ESTATE TAXES	205,501.43	817,625.37	1,298,705.00	481,079.63	63.0
41-100-3800	INTEREST INCOME	.00	4,646.81	2,500.00	(2,146.81)	185.9
	TOTAL REVENUES	<u>205,501.43</u>	<u>822,272.18</u>	<u>1,301,205.00</u>	<u>478,932.82</u>	<u>63.2</u>
	TOTAL FUND REVENUE	<u>205,501.43</u>	<u>822,272.18</u>	<u>1,301,205.00</u>	<u>478,932.82</u>	<u>63.2</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
41-300-5101	AUDIT	.00	1,497.50	1,500.00	2.50	99.8
41-300-5430	BANK FEES	.00	1,000.00	850.00	(150.00)	117.7
	TOTAL EXPENSES	.00	2,497.50	2,350.00	(147.50)	106.3
	<u>DEBT SERVICE</u>					
41-400-6000	PRINCIPAL	.00	1,020,000.00	1,020,000.00	.00	100.0
41-400-6010	INTEREST	.00	278,785.00	278,785.00	.00	100.0
	TOTAL DEBT SERVICE	.00	1,298,785.00	1,298,785.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	1,301,282.50	1,301,135.00	(147.50)	100.0
	NET REVENUE OVER EXPENDITURES	205,501.43	(479,010.32)	70.00	479,080.32	(68430

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
46-100-3000	REAL ESTATE TAXES	39,877.74	147,092.36	237,142.00	90,049.64	62.0
46-100-3800	INTEREST INCOME	.00	625.97	500.00	(125.97)	125.2
	TOTAL REVENUES	39,877.74	147,718.33	237,642.00	89,923.67	62.2
	<u>DEPARTMENT 160</u>					
46-160-3899	MISC OTHER INCOME	.00	5,834.71	.00	(5,834.71)	.0
	TOTAL DEPARTMENT 160	.00	5,834.71	.00	(5,834.71)	.0
	TOTAL FUND REVENUE	39,877.74	153,553.04	237,642.00	84,088.96	64.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
46-400-6000	PRINCIPAL	.00	125,000.00	125,000.00	.00	100.0
46-400-6010	INTEREST	.00	112,142.50	112,142.00	(.50)	100.0
	TOTAL DEBT SERVICE	.00	237,142.50	237,142.00	(.50)	100.0
	TOTAL FUND EXPENDITURES	.00	237,142.50	237,142.00	(.50)	100.0
	NET REVENUE OVER EXPENDITURES	39,877.74	(83,589.46)	500.00	84,089.46	(16717

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
51-100-3800	INTEREST INCOME	.00	26,554.31	7,500.00	(19,054.31)	354.1
51-100-3880	WATER SALES	23,994.14	245,531.73	257,000.00	11,468.27	95.5
51-100-3881	WATER DELIVERY CHARGE	27,068.51	301,025.45	370,000.00	68,974.55	81.4
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,593.03	125,824.22	150,000.00	24,175.78	83.9
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,389.83	64,432.72	75,000.00	10,567.28	85.9
51-100-3885	PENALTY	193.63	2,122.98	2,500.00	377.02	84.9
	TOTAL REVENUES	70,239.14	765,491.41	862,000.00	96,508.59	88.8
	TOTAL FUND REVENUE	70,239.14	765,491.41	862,000.00	96,508.59	88.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
51-300-4000 WAGES	5,689.60	57,400.38	73,200.00	15,799.62	78.4
51-300-4010 OVERTIME	.00	947.11	5,000.00	4,052.89	18.9
51-300-4100 HEALTH INSURANCE	2,076.50	32,253.50	26,800.00	(5,453.50)	120.4
51-300-4110 LIFE INSURANCE	.00	92.58	150.00	57.42	61.7
51-300-4200 SOCIAL SECURITY	352.77	3,616.11	5,200.00	1,583.89	69.5
51-300-4210 MEDICARE	82.51	845.76	1,250.00	404.24	67.7
51-300-4220 IMRF	599.85	6,715.32	10,600.00	3,884.68	63.4
51-300-5000 BUILDING MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
51-300-5050 SYSTEM MAINTENANCE	6,620.00	23,819.10	56,000.00	32,180.90	42.5
51-300-5100 PROFESSIONAL SERVICES	320.50	20,219.97	25,000.00	4,780.03	80.9
51-300-5101 AUDIT	2,846.58	24,664.08	34,500.00	9,835.92	71.5
51-300-5200 POSTAGE	367.50	2,265.65	3,100.00	834.35	73.1
51-300-5221 PRINTING	.00	569.42	900.00	330.58	63.3
51-300-5222 LEGAL NOTICES	.00	.00	1,500.00	1,500.00	.0
51-300-5310 MEMBERSHIPS	.00	1,572.00	1,500.00	(72.00)	104.8
51-300-5330 TRAINING	228.00	228.00	5,000.00	4,772.00	4.6
51-300-5410 UTILITIES	1,027.01	10,589.30	15,000.00	4,410.70	70.6
51-300-5412 WATER	41,635.59	203,558.49	235,000.00	31,441.51	86.6
51-300-5430 CREDIT CARD & BANK CHARGES	875.34	9,500.10	7,500.00	(2,000.10)	126.7
51-300-5500 LIABILITY INSURANCE	.00	39,921.79	27,600.00	(12,321.79)	144.6
51-300-5530 WORKERS COMPENSATION INSURANCE	217.41	2,787.75	2,900.00	112.25	96.1
51-300-5634 STONE AND CONCRETE	.00	.00	4,000.00	4,000.00	.0
51-300-5661 METERS	.00	3,269.00	2,800.00	(469.00)	116.8
51-300-5710 OPERATING SUPPLIES	.00	1,075.29	10,000.00	8,924.71	10.8
51-300-5750 CHEMICALS	.00	.00	2,000.00	2,000.00	.0
51-300-5751 GASOLINE	.00	46.83	2,000.00	1,953.17	2.3
51-300-5970 REFUNDS	.00	4.10	.00	(4.10)	.0
TOTAL EXPENSES	62,939.16	445,961.63	562,500.00	116,538.37	79.3
<u>DEBT SERVICE</u>					
51-400-6000 PRINCIPAL	.00	55,000.00	55,000.00	.00	100.0
51-400-6010 INTEREST	.00	21,110.00	21,110.00	.00	100.0
TOTAL DEBT SERVICE	.00	76,110.00	76,110.00	.00	100.0
<u>CAPITAL OUTLAY GENERAL</u>					
51-500-7020 EQUIPMENT	2,650.00	102,145.00	106,000.00	3,855.00	96.4
TOTAL CAPITAL OUTLAY GENERAL	2,650.00	102,145.00	106,000.00	3,855.00	96.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>OTHER FINANCING USES</u>					
51-600-8000	DEPRECIATION	.00	101,250.00	135,000.00	33,750.00	75.0
	TOTAL OTHER FINANCING USES	.00	101,250.00	135,000.00	33,750.00	75.0
	TOTAL FUND EXPENDITURES	65,589.16	725,466.63	879,610.00	154,143.37	82.5
	NET REVENUE OVER EXPENDITURES	4,649.98	40,024.78	(17,610.00)	(57,634.78)	227.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
52-100-3330 PARKING FEES	3,380.71	51,822.71	64,000.00	12,177.29	81.0
TOTAL REVENUES	3,380.71	51,822.71	64,000.00	12,177.29	81.0
TOTAL FUND REVENUE	3,380.71	51,822.71	64,000.00	12,177.29	81.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
52-300-4001	ALLOCATED WAGES & BENEFITS	8,250.00	40,500.00	45,000.00	4,500.00	90.0
52-300-5100	PROFESSIONAL SERVICES	.00	150.00	10,200.00	10,050.00	1.5
52-300-5410	UTILITIES	1,279.90	5,231.26	9,500.00	4,268.74	55.1
52-300-5500	LIABILITY INSURANCE	.00	.00	5,300.00	5,300.00	.0
52-300-5511	FACILITY RENT	.00	39,010.50	21,000.00	(18,010.50)	185.8
52-300-5632	ICE CONTROL MAINTENANCE	.00	400.85	1,200.00	799.15	33.4
52-300-5710	OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
52-300-5970	REFUNDS	.00	.00	250.00	250.00	.0
	TOTAL EXPENSES	9,529.90	85,292.61	94,450.00	9,157.39	90.3
	<u>OTHER FINANCING USES</u>					
52-600-8000	DEPRECIATION	.00	24,000.00	32,000.00	8,000.00	75.0
	TOTAL OTHER FINANCING USES	.00	24,000.00	32,000.00	8,000.00	75.0
	TOTAL FUND EXPENDITURES	9,529.90	109,292.61	126,450.00	17,157.39	86.4
	NET REVENUE OVER EXPENDITURES	(6,149.19)	(57,469.90)	(62,450.00)	(4,980.10)	(92.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
53-100-3884	SANITARY SEWER CHARGES	(360.98)	618,707.79	672,000.00	53,292.21	92.1
53-100-3885	PENALTY	(64.02)	7,580.14	.00	(7,580.14)	.0
	TOTAL REVENUES	(425.00)	626,287.93	672,000.00	45,712.07	93.2
	TOTAL FUND REVENUE	(425.00)	626,287.93	672,000.00	45,712.07	93.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
53-300-4000	WAGES	982.80	10,002.32	62,800.00	52,797.68	15.9
53-300-4100	HEALTH INSURANCE	.00	.00	7,500.00	7,500.00	.0
53-300-4110	LIFE INSURANCE	.00	.00	125.00	125.00	.0
53-300-4200	SOCIAL SECURITY	60.94	618.72	3,900.00	3,281.28	15.9
53-300-4210	MEDICARE	14.26	144.78	950.00	805.22	15.2
53-300-4220	IMRF	105.75	1,137.42	8,000.00	6,862.58	14.2
53-300-5050	SYSTEM MAINTENANCE	670.30	4,490.07	72,000.00	67,509.93	6.2
53-300-5100	PROFESSIONAL SERVICES	890.00	27,461.27	57,000.00	29,538.73	48.2
53-300-5101	AUDIT & ACCTG SERVICES	2,846.58	23,166.58	33,000.00	9,833.42	70.2
53-300-5200	POSTAGE	1,102.50	1,995.00	4,500.00	2,505.00	44.3
53-300-5221	PRINTING	.00	.00	1,500.00	1,500.00	.0
53-300-5330	TRAINING	.00	.00	6,000.00	6,000.00	.0
53-300-5500	LIABILITY INSURANCE	.00	9,081.20	.00	(9,081.20)	.0
53-300-5530	WORKER'S COMP INSURANCE	54.35	1,452.82	1,000.00	(452.82)	145.3
	TOTAL EXPENSES	6,727.48	79,550.18	258,275.00	178,724.82	30.8
	<u>CAPITAL OUTLAY GENERAL</u>					
53-500-7051	SYSTEM IMPROVEMENTS	.00	113,886.31	192,500.00	78,613.69	59.2
	TOTAL CAPITAL OUTLAY GENERAL	.00	113,886.31	192,500.00	78,613.69	59.2
	TOTAL FUND EXPENDITURES	6,727.48	193,436.49	450,775.00	257,338.51	42.9
	NET REVENUE OVER EXPENDITURES	(7,152.48)	432,851.44	221,225.00	(211,626.44)	195.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
71-100-3000	REAL ESTATE TAXES	53,224.56	217,752.42	350,000.00	132,247.58	62.2
71-100-3800	INTEREST INCOME	.00	84,001.61	75,000.00	(9,001.61)	112.0
71-100-3801	NET APPRECIATION - FV INV	.00	453,801.50	.00	(453,801.50)	.0
71-100-3860	CITY CONTRIBUTION	.00	.00	447,149.00	447,149.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	(15,842.58)	121,048.41	210,000.00	88,951.59	57.6
	TOTAL REVENUES	37,381.98	876,603.94	1,082,149.00	205,545.06	81.0
	TOTAL FUND REVENUE	37,381.98	876,603.94	1,082,149.00	205,545.06	81.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
71-300-4232	DISABILITY BENEFITS	10,981.60	109,816.00	135,000.00	25,184.00	81.4
71-300-4233	PENSION PAYMENTS	21,352.21	619,889.17	610,000.00	(9,889.17)	101.6
71-300-5100	PROFESSIONAL SERVICES	1,475.00	26,718.64	25,000.00	(1,718.64)	106.9
71-300-5101	AUDIT & FINANCE	.00	.00	2,500.00	2,500.00	.0
71-300-5107	INVESTMENT EXPENSE	.00	(24,596.93)	32,000.00	56,596.93	(76.9)
71-300-5331	CONFERENCES	.00	.00	1,500.00	1,500.00	.0
71-300-5440	STATE FILING FEE	.00	.00	2,500.00	2,500.00	.0
TOTAL EXPENSES		33,808.81	731,826.88	808,500.00	76,673.12	90.5
TOTAL FUND EXPENDITURES		33,808.81	731,826.88	808,500.00	76,673.12	90.5
NET REVENUE OVER EXPENDITURES		3,573.17	144,777.06	273,649.00	128,871.94	52.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899	MISCELLANEOUS INCOME	.00	684.44	.00	(684.44)	.0
	TOTAL DEPARTMENT 100	.00	684.44	.00	(684.44)	.0
	TOTAL FUND REVENUE	.00	684.44	.00	(684.44)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD & BUILDING BOND ESCROW

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-300-5430 BANK CHARGES	.00	4.50	.00	(4.50)	.0
TOTAL DEPARTMENT 300	.00	4.50	.00	(4.50)	.0
TOTAL FUND EXPENDITURES	.00	4.50	.00	(4.50)	.0
NET REVENUE OVER EXPENDITURES	.00	679.94	.00	(679.94)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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LOCAL TAXES

01-105-3000	REAL ESTATE TAXES	53,224.56	215,019.65	350,000.00	134,980.35	61.4
01-105-3005	USE TAX	48,582.60	387,814.68	427,533.00	39,718.32	90.7
01-105-3006	NON-HOME RULE SALES TAX	25,179.06	265,483.88	302,627.00	37,143.12	87.7
01-105-3010	UTILITY - ELECTRIC	34,680.22	323,254.89	389,000.00	65,745.11	83.1
01-105-3011	UTILITY - NATURAL GAS	25,413.37	130,667.10	160,200.00	29,532.90	81.6
01-105-3012	UTILITY- TELEPHONE	20,104.27	228,054.24	361,500.00	133,445.76	63.1
01-105-3030	ROAD & BRIDGE TAXES	4,506.25	17,347.77	36,346.00	18,998.23	47.7
01-105-3040	RENTAL CAR TAXES	1,093.22	14,850.87	18,274.00	3,423.13	81.3
01-105-3050	PLACES FOR EATING TAX	18,857.04	284,295.41	335,000.00	50,704.59	84.9
01-105-3060	HANDLE TAX - OTB	11,094.00	128,364.24	155,000.00	26,635.76	82.8
01-105-3065	VIDEO GAMING TAX	21,993.68	204,193.33	230,000.00	25,806.67	88.8
01-105-3070	AMUSEMENT TAX	.00	241.00	5,750.00	5,509.00	4.2
TOTAL LOCAL TAXES		264,728.27	2,199,587.06	2,771,230.00	571,642.94	79.4

INTERGOVERNMENTAL REVENUES

01-110-3100	INCOME TAXES	162,264.09	1,323,641.62	1,427,547.92	103,906.30	92.7
01-110-3101	PERSONAL PROPERTY REPLACE TAX	.00	3,238.82	5,228.00	1,989.18	62.0
01-110-3110	SALES TAXES	93,846.14	951,946.08	1,001,279.00	49,332.92	95.1
01-110-3111	GLENVIEW SHARED REVENUE	.00	20,258.91	57,500.00	37,241.09	35.2
01-110-3113	AIRPORT SHARING REVENUE	3,000.00	49,047.16	.00	(49,047.16)	.0
TOTAL INTERGOVERNMENTAL REVENUES		259,110.23	2,348,132.59	2,491,554.92	143,422.33	94.2

GRANTS REVENUE

01-115-3213	GRANT - STEP	.00	21,708.20	9,676.00	(12,032.20)	224.4
01-115-3246	GRANT-POLICE EQUIPMENT	.00	1,027.08	13,500.00	12,472.92	7.6
01-115-3247	GRANT - POLICE TOBACCO	.00	1,760.00	3,000.00	1,240.00	58.7
TOTAL GRANTS REVENUE		.00	24,495.28	26,176.00	1,680.72	93.6

LICENSES & FEES

01-120-3300	VEHICLE STICKERS	135,301.50	197,178.50	663,429.57	466,251.07	29.7
01-120-3310	VEH. STICKERS SENIORS	13,483.00	15,788.00	50,669.67	34,881.67	31.2
01-120-3320	VEH. STICKERS LATE FEES	9,200.00	55,987.00	40,000.00	(15,987.00)	140.0
01-120-3321	VEH. STICKERS TRANSFERS	132.00	3,276.00	3,000.00	(276.00)	109.2
01-120-3342	LICENSES - ANIMALS	2,450.00	3,613.00	12,500.00	8,887.00	28.9
01-120-3343	LICENSES - LIQUOR	1,850.00	3,705.00	85,000.00	81,295.00	4.4
01-120-3344	LICENSES - BUSINESS	4,592.50	14,433.50	60,000.00	45,566.50	24.1
01-120-3346	LICENSES - CONTRACTORS	2,100.00	34,700.00	30,000.00	(4,700.00)	115.7
01-120-3348	LICENSE - AGREEMENTS	1,906.39	17,850.96	11,000.00	(6,850.96)	162.3
TOTAL LICENSES & FEES		171,015.39	346,531.96	955,599.24	609,067.28	36.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FRANCHISE FEES</u>						
01-125-3350	CABLE FRANCHISE FEES	41,674.71	151,690.81	225,000.00	73,309.19	67.4
01-125-3351	CABLE FRANCHISE - PEG FEES	2,827.98	12,985.12	.00	(12,985.12)	.0
01-125-3355	SOLID WASTE FRANCHISE FEES	8,741.03	75,469.58	95,000.00	19,530.42	79.4
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	20,176.20	24,500.00	4,323.80	82.4
	TOTAL FRANCHISE FEES	53,243.72	260,321.71	344,500.00	84,178.29	75.6
<u>BUILDING & ZONING FEES</u>						
01-130-3400	BUILDING PERMITS	21,262.00	257,191.57	175,000.00	(82,191.57)	147.0
01-130-3402	PUBLIC HEARING FEES	.00	6,360.40	2,500.00	(3,860.40)	254.4
01-130-3403	ELEVATOR INSPECTION FEE	1,500.00	5,575.00	5,100.00	(475.00)	109.3
01-130-3404	CERT. OF OCC. INSPECTION FEES	1,725.00	3,800.00	750.00	(3,050.00)	506.7
01-130-3405	HEALTH INSPECTION FEE	.00	357.50	500.00	142.50	71.5
01-130-3406	COMMERCIAL INSPECTION FEE	2,084.00	4,298.00	8,250.00	3,952.00	52.1
01-130-3407	ENGINEERING PERMIT FEES	50.00	12,100.00	5,000.00	(7,100.00)	242.0
01-130-3408	VACANT FORECLOSURE REGIS	300.00	9,270.00	13,400.00	4,130.00	69.2
01-130-3410	BUILDING RE-INSP. FEE	.00	505.00	500.00	(5.00)	101.0
01-130-3411	RENTAL INSPECTION FEE	25,250.00	139,875.00	220,000.00	80,125.00	63.6
	TOTAL BUILDING & ZONING FEES	52,171.00	439,332.47	431,000.00	(8,332.47)	101.9
<u>PUBLIC SAFETY FINES & FEES</u>						
01-140-3500	TRAFFIC FINES	30,394.46	192,866.06	300,000.00	107,133.94	64.3
01-140-3505	ORDINANCE & PARKING FINES	12,719.63	276,697.67	250,000.00	(26,697.67)	110.7
01-140-3510	LIQUOR FINES	.00	6,500.00	.00	(6,500.00)	.0
01-140-3515	VEHICLE SEIZURE FEE	5,500.00	40,000.00	60,000.00	20,000.00	66.7
01-140-3520	DUI ASSESSMENTS	1,098.51	7,044.86	8,000.00	955.14	88.1
01-140-3525	POLICE ALARM LICENSES & FEES	2,470.00	4,500.00	11,000.00	6,500.00	40.9
	TOTAL PUBLIC SAFETY FINES & FEES	52,182.60	527,608.59	629,000.00	101,391.41	83.9
<u>PUBLIC SAFETY SPECIAL REVENUE</u>						
01-145-3550	POLICE REVENUE-NARCOTICS	.00	6,817.06	15,000.00	8,182.94	45.5
01-145-3551	POLICE REVENUE-TASK FORCE	.00	.00	16,000.00	16,000.00	.0
01-145-3552	POLICE REV-ABANDENED PROP EVID	.00	.00	200.00	200.00	.0
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	5,760.00	49,140.94	13,000.00	(36,140.94)	378.0
01-145-3554	POLICE REVENUE - GAMING TAX	.00	11,566.11	1,500.00	(10,066.11)	771.1
01-145-3555	POLICE REVENUE - SEIZED ASSETS	.00	449.51	.00	(449.51)	.0
01-145-3745	PUBLIC SAFETY REIMBURSABLE FEE	.00	1,597.94	13,000.00	11,402.06	12.3
	TOTAL PUBLIC SAFETY SPECIAL REVENUE	5,760.00	69,571.56	58,700.00	(10,871.56)	118.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERFUND SERVICE CHARGES</u>					
01-150-3613	CVB/TOURISM SERVICE CHARGE	5,833.33	58,333.30	70,000.00	11,666.70	83.3
01-150-3617	SOLID WASTE SERVICE CHARGE	10,250.00	102,500.00	123,000.00	20,500.00	83.3
	TOTAL INTERFUND SERVICE CHARGES	16,083.33	160,833.30	193,000.00	32,166.70	83.3
	<u>REIMBURSABLE INCOME</u>					
01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	7,228.03	39,503.64	35,000.00	(4,503.64)	112.9
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	4,304.74	42,477.99	52,260.00	9,782.01	81.3
01-155-3703	RETIREE HEALTH INS REIMBURSE	3,367.00	35,406.35	80,039.00	44,632.65	44.2
01-155-3720	FIRE DISTRICT GAS REIMB.	.00	6,400.97	6,600.00	199.03	97.0
01-155-3730	INSURANCE REIMBURSEMENTS	.00	1,951.73	140,000.00	138,048.27	1.4
01-155-3741	BUILDING & ENG DEPT REIMB FEES	.00	1,251.12	500.00	(751.12)	250.2
	TOTAL REIMBURSABLE INCOME	14,899.77	126,991.80	314,399.00	187,407.20	40.4
	<u>OTHER REVENUES</u>					
01-160-3800	INTEREST INCOME	.00	148,799.32	32,500.00	(116,299.32)	457.8
01-160-3801	INTEREST INCOME - DEBT	.00	.00	5,750.00	5,750.00	.0
01-160-3810	NEWSLETTER ADVERTISING	.00	800.00	2,000.00	1,200.00	40.0
01-160-3811	BUS SHELTERS AD REVENUE	.00	3,114.94	3,000.00	(114.94)	103.8
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	.00	7,435.00	7,000.00	(435.00)	106.2
01-160-3820	SALE OF CITY PROPERTY	.00	4,888.00	7,500.00	2,612.00	65.2
01-160-3830	GASOLINE REBATE	.00	1,647.97	.00	(1,647.97)	.0
01-160-3840	AIRPORT MEETING FEES	.00	5.00	.00	(5.00)	.0
01-160-3899	MISCELLANEOUS INCOME	543.60	9,787.13	15,000.00	5,212.87	65.3
	TOTAL OTHER REVENUES	543.60	176,477.36	72,750.00	(103,727.36)	242.6
	<u>OTHER FINANCING SOURCES</u>					
01-200-3990	INTERFUND TRANSFER IN	.00	216,487.50	288,651.00	72,163.50	75.0
	TOTAL OTHER FINANCING SOURCES	.00	216,487.50	288,651.00	72,163.50	75.0
	TOTAL FUND REVENUE	889,737.91	6,896,371.18	8,576,560.16	1,680,188.98	80.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY COUNCIL & BOARDS					
01-310-4000 WAGES	2,250.00	24,290.00	27,000.00	2,710.00	90.0
01-310-4003 WAGES - PART TIME	.00	.00	4,500.00	4,500.00	.0
01-310-4200 SOCIAL SECURITY	139.50	1,395.00	1,960.00	565.00	71.2
01-310-4210 MEDICARE	32.59	326.11	460.00	133.89	70.9
01-310-5100 PROFESSIONAL SERVICES	.00	165.50	1,500.00	1,334.50	11.0
01-310-5300 ALDERMANIC EXPENSES	.00	2,012.26	4,300.00	2,287.74	46.8
01-310-5310 MEMBERSHIPS	1,585.00	12,792.22	12,600.00	(192.22)	101.5
01-310-5330 TRAINING	.00	.00	400.00	400.00	.0
01-310-5610 EQUIP MAINTENANCE - NRC	.00	.00	250.00	250.00	.0
01-310-5650 LANDSCAPE SUPPLIES - NRC	.00	.00	1,050.00	1,050.00	.0
01-310-5950 SPECIAL EVENTS	.00	31,377.22	22,000.00	(9,377.22)	142.6
01-310-7020 EQUIPMENT	59.98	2,143.81	14,890.00	12,746.19	14.4
TOTAL CITY COUNCIL & BOARDS	4,067.07	74,502.12	90,910.00	16,407.88	82.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-320-4000 WAGES	24,233.95	248,185.00	317,120.00	68,935.00	78.3
01-320-4003 WAGES - PART-TIME	2,025.81	32,808.58	29,770.00	(3,038.58)	110.2
01-320-4010 OVERTIME	.00	420.75	.00	(420.75)	.0
01-320-4100 HEALTH INSURANCE	1,679.50	13,995.50	24,230.00	10,234.50	57.8
01-320-4110 LIFE INSURANCE	.00	180.89	250.00	69.11	72.4
01-320-4200 SOCIAL SECURITY	1,612.36	15,281.79	21,510.00	6,228.21	71.1
01-320-4210 MEDICARE	377.08	4,023.18	5,030.00	1,006.82	80.0
01-320-4220 IMRF	2,619.28	27,869.37	40,200.00	12,330.63	69.3
01-320-5100 PROFESSIONAL SERVICES	154.50	15,566.25	25,000.00	9,433.75	62.3
01-320-5105 PROFESSIONAL FEES - ENGR	.00	52,648.43	46,000.00	(6,648.43)	114.5
01-320-5106 PROFESSIONAL FEES - GOV IT SYS	.00	13,830.00	21,000.00	7,170.00	65.9
01-320-5107 PROFESSIONAL FEES - REIMB	.00	2,862.50	7,000.00	4,137.50	40.9
01-320-5130 COMPUTER CONSULTANT	3,953.75	34,809.75	60,000.00	25,190.25	58.0
01-320-5200 POSTAGE	13.65	6,505.19	14,000.00	7,494.81	46.5
01-320-5220 PHOTOCOPY	.00	16,579.96	19,000.00	2,420.04	87.3
01-320-5221 PRINTING	2,459.26	15,552.05	15,000.00	(552.05)	103.7
01-320-5222 LEGAL NOTICES	97.20	1,531.77	2,000.00	468.23	76.6
01-320-5230 WEBSITE	.00	6,895.14	6,500.00	(395.14)	106.1
01-320-5310 MEMBERSHIPS	.00	1,898.00	2,200.00	302.00	86.3
01-320-5330 TRAINING	.00	40.00	3,500.00	3,460.00	1.1
01-320-5410 UTILITIES	5,107.09	44,926.18	61,500.00	16,573.82	73.1
01-320-5430 CREDIT CARD & BANK CHARGES	.00	2,830.19	11,000.00	8,169.81	25.7
01-320-5500 LIABILITY INSURANCE	.00	68,945.07	36,700.00	(32,245.07)	187.9
01-320-5501 INSURANCE DEDUCTIBLES	.00	.00	12,500.00	12,500.00	.0
01-320-5530 WORKERS COMPENSATION INSURANCE	255.52	3,434.74	3,400.00	(34.74)	101.0
01-320-5700 OFFICE SUPPLIES	799.53	6,911.98	12,000.00	5,088.02	57.6
01-320-5710 OPERATING SUPPLIES	.00	130.27	.00	(130.27)	.0
01-320-5721 SIGNS	1,221.00	1,221.00	.00	(1,221.00)	.0
01-320-5751 GASOLINE	.00	.00	300.00	300.00	.0
01-320-5820 PUBLICATIONS	.00	744.60	.00	(744.60)	.0
01-320-5951 EMPLOYEE RECOGNITION	.00	340.47	.00	(340.47)	.0
01-320-7020 EQUIPMENT	.00	4,958.48	28,750.00	23,791.52	17.3
TOTAL ADMINISTRATION	46,609.48	645,927.08	825,460.00	179,532.92	78.3
<u>FINANCE</u>					
01-322-5101 AUDIT & FINANCE FEES	15,871.84	126,049.84	185,000.00	58,950.16	68.1
01-322-5310 MEMBERSHIPS	.00	.00	850.00	850.00	.0
01-322-5540 PAYROLL SERVICE FEES	.00	2,851.50	6,200.00	3,348.50	46.0
01-322-5541 ACCTG SERVICE FEES	.00	5,436.90	4,500.00	(936.90)	120.8
TOTAL FINANCE	15,871.84	134,338.24	196,550.00	62,211.76	68.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEGAL</u>					
01-324-5120	CITY ATTORNEY	17,175.00	218,031.36	120,000.00	(98,031.36)	181.7
01-324-5121	HOUSING ATTORNEY	.00	.00	13,200.00	13,200.00	.0
01-324-5122	CITY PROSECUTOR	.00	25,847.50	30,000.00	4,152.50	86.2
01-324-5123	LABOR ATTORNEY	.00	7,348.50	50,000.00	42,651.50	14.7
01-324-5125	OUTSIDE COUNSEL	1,812.24	3,612.24	10,000.00	6,387.76	36.1
	<u>TOTAL LEGAL</u>	<u>18,987.24</u>	<u>254,839.60</u>	<u>223,200.00</u>	<u>(31,639.60)</u>	<u>114.2</u>

BUILDING DEPARTMENT

01-340-4000	WAGES	23,809.60	242,594.10	309,370.00	66,775.90	78.4
01-340-4100	HEALTH INSURANCE	5,296.00	44,016.00	55,660.00	11,644.00	79.1
01-340-4110	LIFE INSURANCE	.00	295.52	400.00	104.48	73.9
01-340-4200	SOCIAL SECURITY	1,434.13	14,654.80	19,190.00	4,535.20	76.4
01-340-4210	MEDICARE	335.40	3,427.38	4,490.00	1,062.62	76.3
01-340-4220	IMRF	2,561.90	27,831.79	39,210.00	11,378.21	71.0
01-340-5100	PROFESSIONAL SERVICES	1,874.43	53,446.00	62,300.00	8,854.00	85.8
01-340-5111	BILLABLE ENGINEERING	.00	4,033.50	12,000.00	7,966.50	33.6
01-340-5221	PRINTING	291.74	1,366.44	2,000.00	633.56	68.3
01-340-5222	LEGAL NOTICES	.00	2,661.61	2,000.00	(661.61)	133.1
01-340-5310	MEMBERSHIPS	.00	540.00	920.00	380.00	58.7
01-340-5330	TRAINING	.00	554.00	4,500.00	3,946.00	12.3
01-340-5500	LIABILITY INSURANCE	.00	922.28	1,000.00	77.72	92.2
01-340-5530	WORKERS COMPENSATION INSURANCE	295.66	3,764.36	3,900.00	135.64	96.5
01-340-5700	OFFICE SUPPLIES	26.71	1,650.81	3,500.00	1,849.19	47.2
01-340-5751	GASOLINE	.00	600.56	4,320.00	3,719.44	13.9
01-340-5820	PUBLICATIONS	.00	.00	2,000.00	2,000.00	.0
01-340-7020	EQUIPMENT	206.09	790.87	9,600.00	8,809.13	8.2
	<u>TOTAL BUILDING DEPARTMENT</u>	<u>36,131.66</u>	<u>403,150.02</u>	<u>536,360.00</u>	<u>133,209.98</u>	<u>75.2</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-350-4000 WAGES	29,396.08	305,571.30	395,700.00	90,128.70	77.2
01-350-4001 ALLOCATED WAGES & BENEFITS	(8,250.00)	(40,500.00)	(45,000.00)	(4,500.00)	(90.0)
01-350-4003 WAGES - PART-TIME	.00	6,468.00	10,560.00	4,092.00	61.3
01-350-4010 OVERTIME	11,344.65	29,004.69	40,000.00	10,995.31	72.5
01-350-4100 HEALTH INSURANCE	10,472.00	98,598.00	115,500.00	16,902.00	85.4
01-350-4110 LIFE INSURANCE	.00	371.25	500.00	128.75	74.3
01-350-4200 SOCIAL SECURITY	2,497.21	20,880.35	27,630.00	6,749.65	75.6
01-350-4210 MEDICARE	584.01	4,883.21	6,460.00	1,576.79	75.6
01-350-4220 IMRF	3,345.80	36,858.49	55,130.00	18,271.51	66.9
01-350-5020 VEHICLE MAINTENANCE	1,590.82	23,066.13	50,000.00	26,933.87	46.1
01-350-5031 SIGNAL MAINTENANCE	3,429.90	10,289.70	36,000.00	25,710.30	28.6
01-350-5100 PROFESSIONAL SERVICES	3,554.68	9,479.14	15,000.00	5,520.86	63.2
01-350-5103 PROF SERVICES - FORESTRY	375.00	20,503.52	63,800.00	43,296.48	32.1
01-350-5104 PROF SERVICES - BUILDING MAIN	1,070.40	19,839.25	76,000.00	56,160.75	26.1
01-350-5106 PROF SERVICES - STREETS/DRAIN	.00	.00	75,000.00	75,000.00	.0
01-350-5310 MEMBERSHIPS	680.00	727.40	4,500.00	3,772.60	16.2
01-350-5330 TRAINING	202.40	1,328.57	4,500.00	3,171.43	29.5
01-350-5410 UTILITIES	280.50	2,293.80	.00	(2,293.80)	.0
01-350-5411 WATER AND ELECTRIC PURCHASES	739.43	7,710.11	11,000.00	3,289.89	70.1
01-350-5421 DUMP CHARGES	.00	.00	4,000.00	4,000.00	.0
01-350-5441 LICENSES	.00	.00	500.00	500.00	.0
01-350-5500 LIABILITY INSURANCE PREMIUM	.00	71,516.68	49,100.00	(22,416.68)	145.7
01-350-5510 RENTAL EQUIPMENT	.00	722.12	4,000.00	3,277.88	18.1
01-350-5530 WORKERS COMPENSATION INSURANCE	1,249.11	18,625.08	16,500.00	(2,125.08)	112.9
01-350-5610 EQUIPMENT MAINTENANCE	1,009.43	2,571.20	5,000.00	2,428.80	51.4
01-350-5632 ICE CONTROL MAINTENANCE	13,731.68	13,731.68	.00	(13,731.68)	.0
01-350-5634 STONE & CONCRETE	.00	1,759.94	5,000.00	3,240.06	35.2
01-350-5635 STORM SEWER & PIPE	.00	813.86	10,000.00	9,186.14	8.1
01-350-5650 LANDSCAPE SUPPLIES	.00	1,700.35	15,000.00	13,299.65	11.3
01-350-5700 OFFICE SUPPLIES	9.12	410.46	1,500.00	1,089.54	27.4
01-350-5710 OPERATING SUPPLIES	641.14	10,540.42	30,000.00	19,459.58	35.1
01-350-5721 SIGNS	.00	6,554.87	30,000.00	23,445.13	21.9
01-350-5730 TOOLS	538.63	938.09	5,500.00	4,561.91	17.1
01-350-5751 GASOLINE	5,447.41	9,011.09	20,000.00	10,988.91	45.1
01-350-7011 IMPROVEMENTS - PW	1,250.00	24,181.00	27,000.00	2,819.00	89.6
01-350-7020 EQUIPMENT	.00	5,928.00	7,500.00	1,572.00	79.0
01-350-7021 RADIO EQUIPMENT	.00	149.97	600.00	450.03	25.0
01-350-7023 SAFETY EQUIPMENT	.00	2,290.48	5,000.00	2,709.52	45.8
01-350-7025 SOFTWARE	.00	.00	14,000.00	14,000.00	.0
TOTAL PUBLIC WORKS	85,189.40	728,818.20	1,192,480.00	463,661.80	61.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000 WAGES	39,895.26	448,737.23	575,470.00	126,732.77	78.0
01-360-4001 WAGES - SWORN OFFICERS	151,913.62	1,446,186.01	1,864,290.00	418,103.99	77.6
01-360-4002 WAGES - EXTRA STRAIGHT PAY	5,214.16	35,797.31	46,375.00	10,577.69	77.2
01-360-4004 WAGES - PART-TIME SWORN OFFCRS	8,394.50	84,742.18	122,500.00	37,757.82	69.2
01-360-4010 OVERTIME	.00	874.16	2,500.00	1,625.84	35.0
01-360-4011 OVERTIME - SWORN OFFICERS	12,852.12	132,995.97	140,000.00	7,004.03	95.0
01-360-4100 HEALTH INSURANCE	40,811.84	350,230.44	465,850.00	115,619.56	75.2
01-360-4110 LIFE INSURANCE	.00	1,933.53	2,660.00	726.47	72.7
01-360-4120 UNEMPLOYMENT INSURANCE	4,460.31	16,414.14	.00	16,414.14)	.0
01-360-4200 SOCIAL SECURITY	1,773.45	18,115.64	25,725.00	7,609.36	70.4
01-360-4210 MEDICARE	2,864.49	29,626.43	39,465.00	9,838.57	75.1
01-360-4220 IMRF	1,418.48	15,658.74	28,690.00	13,031.26	54.6
01-360-4230 PENSION CONTRIBUTION - R/E TAX	53,224.56	215,019.65	350,000.00	134,980.35	61.4
01-360-4231 PENSION CONTRIBUTION-CITY GF	.00	.00	447,149.00	447,149.00	.0
01-360-5100 PROFESSIONAL SERVICES	2,654.98	15,156.96	23,700.00	8,543.04	64.0
01-360-5101 PROFESSIONAL FEES - VOCA	.00	53,389.36	80,100.00	26,710.64	66.7
01-360-5140 PRISONERS CARE	.00	594.29	2,500.00	1,905.71	23.8
01-360-5141 KENNEL FEES	236.59	1,835.26	4,000.00	2,164.74	45.9
01-360-5200 POSTAGE	.00	1,199.92	3,000.00	1,800.08	40.0
01-360-5221 PRINTING	1,333.19	4,055.99	5,000.00	944.01	81.1
01-360-5240 NORTHWEST CENTRAL DISPATCH	21,593.31	237,217.07	260,811.00	23,593.93	91.0
01-360-5310 MEMBERSHIPS	415.00	46,043.00	50,100.00	4,057.00	91.9
01-360-5321 AUTO EXPENSE	42.00	1,177.45	2,500.00	1,322.55	47.1
01-360-5330 TRAINING	244.98	22,885.51	26,900.00	4,014.49	85.1
01-360-5340 TUITION REIMBURSEMENT	.00	.00	8,000.00	8,000.00	.0
01-360-5410 UTILITIES	1,626.17	5,164.64	.00	5,164.64)	.0
01-360-5500 LIABILITY INSURANCE PREMIUM	.00	75,454.00	46,400.00	29,054.00)	162.6
01-360-5510 RENTAL EQUIPMENT	.00	312.03	620.00	307.97	50.3
01-360-5520 ID NETWORKS	.00	13,247.00	25,000.00	11,753.00	53.0
01-360-5530 WORKERS COMPENSATION INSURANCE	8,463.95	89,787.28	111,600.00	21,812.72	80.5
01-360-5610 EQUIPMENT MAINTENANCE	570.15	12,081.01	16,500.00	4,418.99	73.2
01-360-5611 RADIO MAINTENANCE	.00	643.26	1,000.00	356.74	64.3
01-360-5700 OFFICE SUPPLIES	290.48	4,478.62	7,500.00	3,021.38	59.7
01-360-5710 OPERATING SUPPLIES	568.67	4,539.46	11,200.00	6,660.54	40.5
01-360-5740 RANGE SUPPLIES	.00	3,238.40	7,650.00	4,411.60	42.3
01-360-5741 CLOTHING	2,896.34	19,335.93	25,700.00	6,364.07	75.2
01-360-5751 GASOLINE	20.14	39,483.71	50,000.00	10,516.29	79.0
01-360-5820 PUBLICATIONS	128.80	514.00	1,060.00	546.00	48.5
01-360-7022 POLICE TECH/SAFETY SUPPLIES	1,022.67	8,481.99	15,205.00	6,723.01	55.8
TOTAL PUBLIC SAFETY	364,930.21	3,456,647.57	4,896,720.00	1,440,072.43	70.6
<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981 DUI EXPENSE	.00	2,089.33	20,000.00	17,910.67	10.5
01-365-5982 NARCOTICS EXPENSE	.00	700.00	.00	700.00)	.0
01-365-5983 SEIZED ASSET - EXPENSE	.00	10,618.76	.00	10,618.76)	.0
TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	.00	13,408.09	20,000.00	6,591.91	67.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REIMBURSABLE EXP</u>					
01-370-4101	RETIREE HEALTH INSURANCE	5,271.34	38,848.01	80,039.00	41,190.99	48.5
01-370-5102	GRANT WRITER	.00	10,000.00	20,750.00	10,750.00	48.2
01-370-5751	GASOLINE	.00	8,633.81	6,000.00	(2,633.81)	143.9
	TOTAL REIMBURSABLE EXP	5,271.34	57,481.82	106,789.00	49,307.18	53.8
	<u>OTHER EXPENSES</u>					
01-380-5970	REFUNDS	.00	6.48	2,000.00	1,993.52	.3
01-380-5975	SALES TAX REBATE	42,038.07	110,323.78	168,000.00	57,676.22	65.7
01-380-5999	MISCELLANEOUS EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL OTHER EXPENSES	42,038.07	110,330.26	171,500.00	61,169.74	64.3
	<u>GRANTS</u>					
01-390-5900	GRANT - GENERAL EXPENSE	.00	.00	1,500.00	1,500.00	.0
01-390-5915	GRANT - DECO LIGHTING	.00	8,569.72	.00	(8,569.72)	.0
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	.00	50.00	.00	(50.00)	.0
	TOTAL GRANTS	.00	8,619.72	1,500.00	(7,119.72)	574.7
	<u>DEBT SERVICE</u>					
01-400-6000	PRINCIPAL	.00	145,000.00	145,000.00	.00	100.0
01-400-6010	INTEREST	.00	41,938.26	41,972.00	33.74	99.9
	TOTAL DEBT SERVICE	.00	186,938.26	186,972.00	33.74	100.0
	TOTAL FUND EXPENDITURES	619,096.31	6,075,000.98	8,448,441.00	2,373,440.02	71.9
	NET REVENUE OVER EXPENDITURES	270,641.60	821,370.20	128,119.16	(693,251.04)	641.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
11-100-3800	INTEREST INCOME	.00	23,315.64	5,000.00	(18,315.64)	466.3
	TOTAL REVENUES	.00	23,315.64	5,000.00	(18,315.64)	466.3
	<u>INTERGOVERNMENTAL REVENUES</u>					
11-110-3120	MOTOR FUEL TAX	35,268.55	351,132.12	415,000.00	63,867.88	84.6
	TOTAL INTERGOVERNMENTAL REVENUES	35,268.55	351,132.12	415,000.00	63,867.88	84.6
	TOTAL FUND REVENUE	35,268.55	374,447.76	420,000.00	45,552.24	89.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

MOTOR FUEL TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
11-300-5632 ICE CONTROL MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENSES	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	50,000.00	50,000.00	.0
NET REVENUE OVER EXPENDITURES	35,268.55	374,447.76	370,000.00	(4,447.76)	101.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE/MILWAUKEE TIF FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUES</u>					
12-100-3000	REAL ESTATE TAXES	107,600.20	623,890.43	670,000.00	46,109.57	93.1
12-100-3800	INTEREST INCOME	.00	1,825.68	.00	(1,825.68)	.0
12-100-3899	MISCELLANEOUS INCOME	.00	64.37	.00	(64.37)	.0
		<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>
	TOTAL REVENUES					
		<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>
	TOTAL FUND REVENUE	<u>107,600.20</u>	<u>625,780.48</u>	<u>670,000.00</u>	<u>44,219.52</u>	<u>93.4</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
12-300-5100	PROFESSIONAL SERVICES	.00	3,310.00	.00	(3,310.00)	.0
12-300-5101	AUDIT	.00	2,396.00	1,500.00	(896.00)	159.7
12-300-5430	BANK FEES	.00	.00	750.00	750.00	.0
	TOTAL EXPENSES	.00	5,706.00	2,250.00	(3,456.00)	253.6
	DEPARTMENT 500					
12-500-7011	BUILDING IMPROVEMENTS	.00	5,045.00	.00	(5,045.00)	.0
	TOTAL DEPARTMENT 500	.00	5,045.00	.00	(5,045.00)	.0
	TOTAL FUND EXPENDITURES	.00	10,751.00	2,250.00	(8,501.00)	477.8
	NET REVENUE OVER EXPENDITURES	107,600.20	615,029.48	667,750.00	52,720.52	92.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
13-100-3020	HOTEL TAXES	42,717.34	719,572.77	845,000.00	125,427.23	85.2
13-100-3800	INTEREST INCOME	.00	990.80	125.00	(865.80)	792.6
	TOTAL REVENUES	42,717.34	720,563.57	845,125.00	124,561.43	85.3
	TOTAL FUND REVENUE	42,717.34	720,563.57	845,125.00	124,561.43	85.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
13-300-5100	PROFESSIONAL SERVICES	.00	4,090.00	.00	(4,090.00)	.0
13-300-5101	AUDIT	.00	2,995.00	3,000.00	5.00	99.8
13-300-5108	BEAUTIFICATION	2,994.05	63,889.93	103,500.00	39,610.07	61.7
13-300-5310	MEMBERSHIPS	.00	55,620.00	63,000.00	7,380.00	88.3
13-300-5401	SERVICE CHARGE - GENERAL FUND	5,833.33	58,333.30	70,000.00	11,666.70	83.3
13-300-5920	GRANT - HOTELS	.00	188,294.25	288,650.00	100,355.75	65.2
	TOTAL EXPENSES	8,827.38	373,222.48	528,150.00	154,927.52	70.7
<u>OTHER FINANCING USES</u>						
13-600-8090	INTERFUND TRANSFER OUT	.00	516,487.50	288,650.00	(227,837.50)	178.9
	TOTAL OTHER FINANCING USES	.00	516,487.50	288,650.00	(227,837.50)	178.9
	TOTAL FUND EXPENDITURES	8,827.38	889,709.98	816,800.00	(72,909.98)	108.9
	NET REVENUE OVER EXPENDITURES	33,889.96	(169,146.41)	28,325.00	197,471.41	(597.2)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
16-100-3551	POLICE REVENUE-TASK FORCE	.00	21,066.82	.00	(21,066.82)	.0
16-100-3800	INTEREST INCOME	.00	2,024.13	.00	(2,024.13)	.0
	TOTAL REVENUES	.00	23,090.95	.00	(23,090.95)	.0
	TOTAL FUND REVENUE	.00	23,090.95	.00	(23,090.95)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
16-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
16-300-5310	MEMBERSHIP	.00	659.25	4,000.00	3,340.75	16.5
16-300-5330	TRAINING	.00	.00	4,500.00	4,500.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	.00	4,800.00	50,000.00	45,200.00	9.6
16-300-5710	OPERATING SUPPLIES	.00	.00	9,000.00	9,000.00	.0
16-300-7022	POLICE EQUIPMENT	.00	3,110.05	.00	(3,110.05)	.0
	TOTAL EXPENSES	.00	8,569.30	77,500.00	68,930.70	11.1
<u>CAPITAL OUTLAY GENERAL</u>						
16-500-7020	EQUIPMENT - CAPITAL	13,016.78	32,192.87	60,000.00	27,807.13	53.7
	TOTAL CAPITAL OUTLAY GENERAL	13,016.78	32,192.87	60,000.00	27,807.13	53.7
	TOTAL FUND EXPENDITURES	13,016.78	40,762.17	137,500.00	96,737.83	29.7
	NET REVENUE OVER EXPENDITURES	(13,016.78)	(17,671.22)	(137,500.00)	(119,828.78)	(12.9)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
17-100-3355	SOLID WASTE FEES	38,286.75	389,364.06	475,000.00	85,635.94	82.0
17-100-3800	INTEREST INCOME	.00	1,783.19	2,500.00	716.81	71.3
	TOTAL REVENUES	38,286.75	391,147.25	477,500.00	86,352.75	81.9
	TOTAL FUND REVENUE	38,286.75	391,147.25	477,500.00	86,352.75	81.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
17-300-5401	SERVICE CHARGE - GENERAL FUND	10,250.00	102,500.00	123,000.00	20,500.00	83.3
17-300-5420	SWANCC CHARGES	27,484.34	302,392.66	327,726.00	25,333.34	92.3
	TOTAL EXPENSES	37,734.34	404,892.66	450,726.00	45,833.34	89.8
	TOTAL FUND EXPENDITURES	37,734.34	404,892.66	450,726.00	45,833.34	89.8
	NET REVENUE OVER EXPENDITURES	552.41	(13,745.41)	26,774.00	40,519.41	(51.3)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
18-100-3000	REAL ESTATE TAXES	62,000.94	71,830.74	150,000.00	78,169.26	47.9
18-100-3800	INTEREST INCOME	.00	389.74	100.00	(289.74)	389.7
	TOTAL REVENUES	62,000.94	72,220.48	150,100.00	77,879.52	48.1
	TOTAL FUND REVENUE	62,000.94	72,220.48	150,100.00	77,879.52	48.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
18-300-5100	PROFESSIONAL SERVICES	.00	3,917.00	.00	(3,917.00)	.0
18-300-5101	AUDIT	.00	2,396.00	1,500.00	(896.00)	159.7
	TOTAL EXPENSES	.00	6,313.00	1,500.00	(4,813.00)	420.9
	<u>CAPITAL OUTLAY</u>					
18-500-7011	BUILDING IMPROVEMENTS	.00	.00	288,625.00	288,625.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	288,625.00	288,625.00	.0
	TOTAL FUND EXPENDITURES	.00	6,313.00	290,125.00	283,812.00	2.2
	NET REVENUE OVER EXPENDITURES	62,000.94	65,907.48	(140,025.00)	(205,932.48)	47.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
21-100-3000	REAL ESTATE TAXES	.00	97.68	.00	(97.68)	.0
21-100-3800	INTEREST INCOME	.00	72.26	.00	(72.26)	.0
	TOTAL REVENUES	.00	169.94	.00	(169.94)	.0
	TOTAL FUND REVENUE	.00	169.94	.00	(169.94)	.0
	NET REVENUE OVER EXPENDITURES	.00	169.94	.00	(169.94)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
22-100-3800	INTEREST INCOME	.00	202.67	.00	(202.67)	.0
	TOTAL REVENUES	.00	202.67	.00	(202.67)	.0
	TOTAL FUND REVENUE	.00	202.67	.00	(202.67)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
22-300-5100 PROFESSIONAL SERVICES	.00	.00	38,153.00	38,153.00	.0
TOTAL EXPENSES	.00	.00	38,153.00	38,153.00	.0
TOTAL FUND EXPENDITURES	.00	.00	38,153.00	38,153.00	.0
NET REVENUE OVER EXPENDITURES	.00	202.67	(38,153.00)	(38,355.67)	.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
23-100-3000	REAL ESTATE TAXES	.00	109.37	.00	(109.37)	.0
23-100-3800	INTEREST INCOME	.00	1,147.89	.00	(1,147.89)	.0
	TOTAL REVENUES	.00	1,257.26	.00	(1,257.26)	.0
	TOTAL FUND REVENUE	.00	1,257.26	.00	(1,257.26)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #3

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
23-300-5100 PROFESSIONAL SERVICES	.00	.00	328,265.00	328,265.00	.0
TOTAL EXPENSES	.00	.00	328,265.00	328,265.00	.0
TOTAL FUND EXPENDITURES	.00	.00	328,265.00	328,265.00	.0
NET REVENUE OVER EXPENDITURES	.00	1,257.26	(328,265.00)	(329,522.26)	.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
24-100-3800	INTEREST INCOME	.00	169.38	.00	(169.38)	.0
	TOTAL REVENUES	.00	169.38	.00	(169.38)	.0
	TOTAL FUND REVENUE	.00	169.38	.00	(169.38)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #4

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
24-300-5100 PROFESSIONAL SERVICES	.00	.00	36,719.00	36,719.00	.0
TOTAL EXPENSES	.00	.00	36,719.00	36,719.00	.0
TOTAL FUND EXPENDITURES	.00	.00	36,719.00	36,719.00	.0
NET REVENUE OVER EXPENDITURES	.00	169.38	(36,719.00)	(36,888.38)	.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
25-100-3000	REAL ESTATE TAXES	.00	1,255.67	25,000.00	23,744.33	5.0
25-100-3800	INTEREST INCOME	.00	401.04	275.00	(126.04)	145.8
	TOTAL REVENUES	.00	1,656.71	25,275.00	23,618.29	6.6
	TOTAL FUND REVENUE	.00	1,656.71	25,275.00	23,618.29	6.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
25-300-5050	SYSTEM MAINTENANCE	600.01	3,117.82	9,000.00	5,882.18	34.6
25-300-5100	PROFESSIONAL SERVICES	.00	570.00	25,000.00	24,430.00	2.3
25-300-5500	LIABILITY INSURANCE	.00	1,191.36	.00	(1,191.36)	.0
	TOTAL EXPENSES	600.01	4,879.18	34,000.00	29,120.82	14.4
	TOTAL FUND EXPENDITURES	600.01	4,879.18	34,000.00	29,120.82	14.4
	NET REVENUE OVER EXPENDITURES	(600.01)	(3,222.47)	(8,725.00)	(5,502.53)	(36.9)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
28-100-3000	REAL ESTATE TAXES	14,844.42	28,271.95	125,161.00	96,889.05	22.6
28-100-3800	INTEREST INCOME	.00	1,049.45	750.00	(299.45)	139.9
	TOTAL REVENUES	14,844.42	29,321.40	125,911.00	96,589.60	23.3
	TOTAL FUND REVENUE	14,844.42	29,321.40	125,911.00	96,589.60	23.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
28-300-5100	PROFESSIONAL SERVICES	.00	362.57	23,000.00	22,637.43	1.6
28-300-5500	LIABILITY INSURANCE	.00	1,783.93	.00	(1,783.93)	.0
28-300-7020	EQUIPMENT	.00	327.63	.00	(327.63)	.0
	TOTAL EXPENSES	.00	2,474.13	23,000.00	20,525.87	10.8
	<u>DEPARTMENT 400</u>					
28-400-6000	PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
28-400-6010	INTEREST	.00	.00	2,000.00	2,000.00	.0
	TOTAL DEPARTMENT 400	.00	.00	102,000.00	102,000.00	.0
	TOTAL FUND EXPENDITURES	.00	2,474.13	125,000.00	122,525.87	2.0
	NET REVENUE OVER EXPENDITURES	14,844.42	26,847.27	911.00	(25,936.27)	2947.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-200-3990	INTERFUND TRANSFER IN	.00	300,000.00	.00	(300,000.00)	.0
	TOTAL DEPARTMENT 200	.00	300,000.00	.00	(300,000.00)	.0
	TOTAL FUND REVENUE	.00	300,000.00	.00	(300,000.00)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	.00	58,722.25	103,000.00	44,277.75	57.0
30-550-7021 EQUIPMENT - INFO TECH	.00	.00	43,750.00	43,750.00	.0
30-550-7040 VEHICLES - PS	58,870.00	58,870.00	64,000.00	5,130.00	92.0
30-550-7048 STREETS - TOURISM - APPLE DR	.00	64,545.58	.00	(64,545.58)	.0
30-550-7049 STREETS - TOURISM - WINKELMAN	.00	88,723.83	.00	(88,723.83)	.0
30-550-7050 STREET RESURFACING	.00	864,681.64	1,731,720.00	867,038.36	49.9
30-550-7051 ROAD PROGRAM - 2018	.00	77,688.10	.00	(77,688.10)	.0
30-550-7060 SIDEWALKS	.00	64,062.46	79,279.00	15,216.54	80.8
30-550-7063 DRAINAGE IMPROVEMENTS	.00	20,553.50	232,000.00	211,446.50	8.9
30-550-7064 DRAINAGE IMPR - WILLOW RD	.00	20,878.60	.00	(20,878.60)	.0
TOTAL DEPARTMENT 550	58,870.00	1,318,725.96	2,253,749.00	935,023.04	58.5
TOTAL FUND EXPENDITURES	58,870.00	1,318,725.96	2,253,749.00	935,023.04	58.5
NET REVENUE OVER EXPENDITURES	(58,870.00)	(1,018,725.96)	(2,253,749.00)	(1,235,023.04)	(45.2)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
41-100-3000	REAL ESTATE TAXES	205,501.43	817,625.37	1,298,705.00	481,079.63	63.0
41-100-3800	INTEREST INCOME	.00	4,646.81	2,500.00	(2,146.81)	185.9
	TOTAL REVENUES	<u>205,501.43</u>	<u>822,272.18</u>	<u>1,301,205.00</u>	<u>478,932.82</u>	<u>63.2</u>
	TOTAL FUND REVENUE	<u>205,501.43</u>	<u>822,272.18</u>	<u>1,301,205.00</u>	<u>478,932.82</u>	<u>63.2</u>

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
41-300-5101	AUDIT	.00	1,497.50	1,500.00	2.50	99.8
41-300-5430	BANK FEES	.00	1,000.00	850.00	(150.00)	117.7
	TOTAL EXPENSES	.00	2,497.50	2,350.00	(147.50)	106.3
	<u>DEBT SERVICE</u>					
41-400-6000	PRINCIPAL	.00	1,020,000.00	1,020,000.00	.00	100.0
41-400-6010	INTEREST	.00	278,785.00	278,785.00	.00	100.0
	TOTAL DEBT SERVICE	.00	1,298,785.00	1,298,785.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	1,301,282.50	1,301,135.00	(147.50)	100.0
	NET REVENUE OVER EXPENDITURES	205,501.43	(479,010.32)	70.00	479,080.32	(68430

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
46-100-3000	REAL ESTATE TAXES	39,877.74	147,092.36	237,142.00	90,049.64	62.0
46-100-3800	INTEREST INCOME	.00	625.97	500.00	(125.97)	125.2
	TOTAL REVENUES	39,877.74	147,718.33	237,642.00	89,923.67	62.2
	<u>DEPARTMENT 160</u>					
46-160-3899	MISC OTHER INCOME	.00	5,834.71	.00	(5,834.71)	.0
	TOTAL DEPARTMENT 160	.00	5,834.71	.00	(5,834.71)	.0
	TOTAL FUND REVENUE	39,877.74	153,553.04	237,642.00	84,088.96	64.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
46-400-6000	PRINCIPAL	.00	125,000.00	125,000.00	.00	100.0
46-400-6010	INTEREST	.00	112,142.50	112,142.00	(.50)	100.0
	TOTAL DEBT SERVICE	.00	237,142.50	237,142.00	(.50)	100.0
	TOTAL FUND EXPENDITURES	.00	237,142.50	237,142.00	(.50)	100.0
	NET REVENUE OVER EXPENDITURES	39,877.74	(83,589.46)	500.00	84,089.46	(16717

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
51-100-3800	INTEREST INCOME	.00	26,554.31	7,500.00	(19,054.31)	354.1
51-100-3880	WATER SALES	23,994.14	245,531.73	257,000.00	11,468.27	95.5
51-100-3881	WATER DELIVERY CHARGE	27,068.51	301,025.45	370,000.00	68,974.55	81.4
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,593.03	125,824.22	150,000.00	24,175.78	83.9
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,389.83	64,432.72	75,000.00	10,567.28	85.9
51-100-3885	PENALTY	193.63	2,122.98	2,500.00	377.02	84.9
	TOTAL REVENUES	70,239.14	765,491.41	862,000.00	96,508.59	88.8
	TOTAL FUND REVENUE	70,239.14	765,491.41	862,000.00	96,508.59	88.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
51-300-4000 WAGES	5,689.60	57,400.38	73,200.00	15,799.62	78.4
51-300-4010 OVERTIME	.00	947.11	5,000.00	4,052.89	18.9
51-300-4100 HEALTH INSURANCE	2,076.50	32,253.50	26,800.00	(5,453.50)	120.4
51-300-4110 LIFE INSURANCE	.00	92.58	150.00	57.42	61.7
51-300-4200 SOCIAL SECURITY	352.77	3,616.11	5,200.00	1,583.89	69.5
51-300-4210 MEDICARE	82.51	845.76	1,250.00	404.24	67.7
51-300-4220 IMRF	599.85	6,715.32	10,600.00	3,884.68	63.4
51-300-5000 BUILDING MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
51-300-5050 SYSTEM MAINTENANCE	6,620.00	23,819.10	56,000.00	32,180.90	42.5
51-300-5100 PROFESSIONAL SERVICES	320.50	20,219.97	25,000.00	4,780.03	80.9
51-300-5101 AUDIT	2,846.58	24,664.08	34,500.00	9,835.92	71.5
51-300-5200 POSTAGE	367.50	2,265.65	3,100.00	834.35	73.1
51-300-5221 PRINTING	.00	569.42	900.00	330.58	63.3
51-300-5222 LEGAL NOTICES	.00	.00	1,500.00	1,500.00	.0
51-300-5310 MEMBERSHIPS	.00	1,572.00	1,500.00	(72.00)	104.8
51-300-5330 TRAINING	228.00	228.00	5,000.00	4,772.00	4.6
51-300-5410 UTILITIES	1,027.01	10,589.30	15,000.00	4,410.70	70.6
51-300-5412 WATER	41,635.59	203,558.49	235,000.00	31,441.51	86.6
51-300-5430 CREDIT CARD & BANK CHARGES	875.34	9,500.10	7,500.00	(2,000.10)	126.7
51-300-5500 LIABILITY INSURANCE	.00	39,921.79	27,600.00	(12,321.79)	144.6
51-300-5530 WORKERS COMPENSATION INSURANCE	217.41	2,787.75	2,900.00	112.25	96.1
51-300-5634 STONE AND CONCRETE	.00	.00	4,000.00	4,000.00	.0
51-300-5661 METERS	.00	3,269.00	2,800.00	(469.00)	116.8
51-300-5710 OPERATING SUPPLIES	.00	1,075.29	10,000.00	8,924.71	10.8
51-300-5750 CHEMICALS	.00	.00	2,000.00	2,000.00	.0
51-300-5751 GASOLINE	.00	46.83	2,000.00	1,953.17	2.3
51-300-5970 REFUNDS	.00	4.10	.00	(4.10)	.0
TOTAL EXPENSES	62,939.16	445,961.63	562,500.00	116,538.37	79.3
<u>DEBT SERVICE</u>					
51-400-6000 PRINCIPAL	.00	55,000.00	55,000.00	.00	100.0
51-400-6010 INTEREST	.00	21,110.00	21,110.00	.00	100.0
TOTAL DEBT SERVICE	.00	76,110.00	76,110.00	.00	100.0
<u>CAPITAL OUTLAY GENERAL</u>					
51-500-7020 EQUIPMENT	2,650.00	102,145.00	106,000.00	3,855.00	96.4
TOTAL CAPITAL OUTLAY GENERAL	2,650.00	102,145.00	106,000.00	3,855.00	96.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER FINANCING USES</u>					
51-600-8000 DEPRECIATION	.00	101,250.00	135,000.00	33,750.00	75.0
TOTAL OTHER FINANCING USES	.00	101,250.00	135,000.00	33,750.00	75.0
TOTAL FUND EXPENDITURES	65,589.16	725,466.63	879,610.00	154,143.37	82.5
NET REVENUE OVER EXPENDITURES	4,649.98	40,024.78	(17,610.00)	(57,634.78)	227.3

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
52-100-3330 PARKING FEES	3,380.71	51,822.71	64,000.00	12,177.29	81.0
TOTAL REVENUES	3,380.71	51,822.71	64,000.00	12,177.29	81.0
TOTAL FUND REVENUE	3,380.71	51,822.71	64,000.00	12,177.29	81.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
52-300-4001	ALLOCATED WAGES & BENEFITS	8,250.00	40,500.00	45,000.00	4,500.00	90.0
52-300-5100	PROFESSIONAL SERVICES	.00	150.00	10,200.00	10,050.00	1.5
52-300-5410	UTILITIES	1,279.90	5,231.26	9,500.00	4,268.74	55.1
52-300-5500	LIABILITY INSURANCE	.00	.00	5,300.00	5,300.00	.0
52-300-5511	FACILITY RENT	.00	39,010.50	21,000.00	(18,010.50)	185.8
52-300-5632	ICE CONTROL MAINTENANCE	.00	400.85	1,200.00	799.15	33.4
52-300-5710	OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
52-300-5970	REFUNDS	.00	.00	250.00	250.00	.0
	TOTAL EXPENSES	9,529.90	85,292.61	94,450.00	9,157.39	90.3
	OTHER FINANCING USES					
52-600-8000	DEPRECIATION	.00	24,000.00	32,000.00	8,000.00	75.0
	TOTAL OTHER FINANCING USES	.00	24,000.00	32,000.00	8,000.00	75.0
	TOTAL FUND EXPENDITURES	9,529.90	109,292.61	126,450.00	17,157.39	86.4
	NET REVENUE OVER EXPENDITURES	(6,149.19)	(57,469.90)	(62,450.00)	(4,980.10)	(92.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
53-100-3884	SANITARY SEWER CHARGES	(360.98)	618,707.79	672,000.00	53,292.21	92.1
53-100-3885	PENALTY	(64.02)	7,580.14	.00	(7,580.14)	.0
	TOTAL REVENUES	(425.00)	626,287.93	672,000.00	45,712.07	93.2
	TOTAL FUND REVENUE	(425.00)	626,287.93	672,000.00	45,712.07	93.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
53-300-4000	WAGES	982.80	10,002.32	62,800.00	52,797.68	15.9
53-300-4100	HEALTH INSURANCE	.00	.00	7,500.00	7,500.00	.0
53-300-4110	LIFE INSURANCE	.00	.00	125.00	125.00	.0
53-300-4200	SOCIAL SECURITY	60.94	618.72	3,900.00	3,281.28	15.9
53-300-4210	MEDICARE	14.26	144.78	950.00	805.22	15.2
53-300-4220	IMRF	105.75	1,137.42	8,000.00	6,862.58	14.2
53-300-5050	SYSTEM MAINTENANCE	670.30	4,490.07	72,000.00	67,509.93	6.2
53-300-5100	PROFESSIONAL SERVICES	890.00	27,461.27	57,000.00	29,538.73	48.2
53-300-5101	AUDIT & ACCTG SERVICES	2,846.58	23,166.58	33,000.00	9,833.42	70.2
53-300-5200	POSTAGE	1,102.50	1,995.00	4,500.00	2,505.00	44.3
53-300-5221	PRINTING	.00	.00	1,500.00	1,500.00	.0
53-300-5330	TRAINING	.00	.00	6,000.00	6,000.00	.0
53-300-5500	LIABILITY INSURANCE	.00	9,081.20	.00	(9,081.20)	.0
53-300-5530	WORKER'S COMP INSURANCE	54.35	1,452.82	1,000.00	(452.82)	145.3
	TOTAL EXPENSES	6,727.48	79,550.18	258,275.00	178,724.82	30.8
	CAPITAL OUTLAY GENERAL					
53-500-7051	SYSTEM IMPROVEMENTS	.00	113,886.31	192,500.00	78,613.69	59.2
	TOTAL CAPITAL OUTLAY GENERAL	.00	113,886.31	192,500.00	78,613.69	59.2
	TOTAL FUND EXPENDITURES	6,727.48	193,436.49	450,775.00	257,338.51	42.9
	NET REVENUE OVER EXPENDITURES	(7,152.48)	432,851.44	221,225.00	(211,626.44)	195.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
71-100-3000	REAL ESTATE TAXES	53,224.56	217,752.42	350,000.00	132,247.58	62.2
71-100-3800	INTEREST INCOME	.00	84,001.61	75,000.00	(9,001.61)	112.0
71-100-3801	NET APPRECIATION - FV INV	.00	453,801.50	.00	(453,801.50)	.0
71-100-3860	CITY CONTRIBUTION	.00	.00	447,149.00	447,149.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	(15,842.58)	121,048.41	210,000.00	88,951.59	57.6
	TOTAL REVENUES	37,381.98	876,603.94	1,082,149.00	205,545.06	81.0
	TOTAL FUND REVENUE	37,381.98	876,603.94	1,082,149.00	205,545.06	81.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
71-300-4232	DISABILITY BENEFITS	10,981.60	109,816.00	135,000.00	25,184.00	81.4
71-300-4233	PENSION PAYMENTS	21,352.21	619,889.17	610,000.00	(9,889.17)	101.6
71-300-5100	PROFESSIONAL SERVICES	1,475.00	26,718.64	25,000.00	(1,718.64)	106.9
71-300-5101	AUDIT & FINANCE	.00	.00	2,500.00	2,500.00	.0
71-300-5107	INVESTMENT EXPENSE	.00	(24,596.93)	32,000.00	56,596.93	(76.9)
71-300-5331	CONFERENCES	.00	.00	1,500.00	1,500.00	.0
71-300-5440	STATE FILING FEE	.00	.00	2,500.00	2,500.00	.0
TOTAL EXPENSES		33,808.81	731,826.88	808,500.00	76,673.12	90.5
TOTAL FUND EXPENDITURES		33,808.81	731,826.88	808,500.00	76,673.12	90.5
NET REVENUE OVER EXPENDITURES		3,573.17	144,777.06	273,649.00	128,871.94	52.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899	MISCELLANEOUS INCOME	.00	684.44	.00	(684.44)	.0
	TOTAL DEPARTMENT 100	.00	684.44	.00	(684.44)	.0
	TOTAL FUND REVENUE	.00	684.44	.00	(684.44)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2019

ROAD & BUILDING BOND ESCROW

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-300-5430 BANK CHARGES	.00	4.50	.00	(4.50)	.0
TOTAL DEPARTMENT 300	.00	4.50	.00	(4.50)	.0
TOTAL FUND EXPENDITURES	.00	4.50	.00	(4.50)	.0
NET REVENUE OVER EXPENDITURES	.00	679.94	.00	(679.94)	.0



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Recommended Contract Award for Hillcrest Lake Treatment Services

Background

In recent years, Hillcrest Lake has experienced aquatic plant growth which has caused an unsightly appearance to the Lake. The City has systematically treated the Lake by contracting with Clarke Aquatic Services. While treating elodea and pondweed plants, the Company has stressed sensitivity to oxygen levels and the impact to fish in this shallow lake. Last year, upon examination, Clarke recommended against treatment of Hillcrest Lake. As the company noted, plant growth within the Lake responds to the particular conditions of the seasons. Conditions from last year were less favorable to elodea growth.

In monitoring the Lake, Clarke has also been watchful of invasive species, which can, at times take the place of the treated elodea.

This year, the Company is proposing a lake-wide survey to review the extent of elodea and possible other growth. After examining the survey results, Clarke Aquatic can determine if, or what treatment is needed. Cost of the Lake Survey is \$3,186. If the survey determines the necessity of treatment, the associated cost is \$3,186. Additional cost will be incurred if algae treatment is needed.

Analysis

As noted, the Lake Survey will determine the necessity of treatment. If treatment is needed, half of the Lake will be determined. In recent years of treatment, algae response has not been needed. If algae becomes problematic, the City will order algae treatment.

Recommendation

It is recommended the City execute the contract with Clarke Aquatic Services for 2019 Lake Survey and seasonal treatment and monitoring of Hillcrest Lake.

**CLARKE AQUATIC SERVICES, INC.,
2019 PROFESSIONAL SERVICES OUTLINE FOR
HILLCREST LAKE
c/o CITY OF PROSPECT HEIGHTS**

A. LAKE SURVEY

Hillcrest Lake water management plan includes a complete lake survey in the spring, when conditions are ideal and submerged plant growth is present. Clarke will determine the plant species, locations, densities and decide whether a herbicide application is necessary.

- Timely notice will be provided to City of Prospect Heights prior to survey.
- Survey, mapping and plant data will be provided to City of Prospect Heights
- Clarke will monitor continue to visually monitor lake from April-September

☐ **Lake Survey.....\$1,650.00/yr**

B. HERBICIDE TREATMENT TO CONTROL ELODEA AND VARIOUS PONDWEEDS

If elodea and other submerged pondweed growth during lake-wide survey; herbicide treatment will be scheduled following survey and with approval from City of Prospect Heights.

☐ **Aquatic Weed Control (April-May) \$3,186.00 per treatment***

IMPORTANT: Please check box if these waters are used for irrigation. ☐

City of Prospect Heights's customized water management plan includes an inspection, assessment, recommendation, implementation, and customized reports. Clarke Aquatic Services (Clarke) will determine the proper treatment program at the time of inspection based on the weather and environmental conditions of the water.

- All Clarke products used are EPA registered and labeled for aquatic use. Product(s) will be applied per label requirements and restrictions.
- Program does not include removal of plant material, treatment of fluridone-resistant hydrilla, cattails, chara, duckweed, watermeal, or control of rip rap.
- Program will begin with lake-wide survey to monitor weed growth, identify plant species, locations and density
- Survey map will be provided to City of Prospect Heights for review and written approval of treatment areas
- A maximum of 7 acres or 50% of lake will be treated per visit in accordance with product labels to prevent adverse effects to fish and other beneficial organisms. If water temperatures exceed 70 degrees, treatment area may be reduced to 30% of lake.
- Additional treatment areas will be billed at \$489.00 per acre
- Treatments will be performed with Conserve® Precision Sub-Surface Application System when water depth permits; injection applications may be applied from shoreline if depths don't allow for boat application
- An algae bloom should be expected following herbicide application
- Goal of program is to reduce dense plant growth while maintaining a healthy balance of plant life

C. SUMMER-LONG ALGAE MONITORING (OPTIONAL)

Summer long inspection and treatment program for curly leaf pondweed and algae control on Valley Lake and plunge pond.

☐ **Algae Monitoring and Control (May – September) \$3,150.00**

Valley Lake's algae monitoring and control program includes an inspection, assessment, recommendation, implementation, and customized reports. This integrated approach includes a maximum of five (5) inspections and applications targeting algae. Clarke Aquatic Services (Clarke) will determine the proper treatment program at the time of inspection based on the weather and environmental conditions of the water.

- All Clarke products used are EPA registered and labeled for aquatic use. Product(s) will be applied per label requirements and restrictions. Algaecide applications will be applied as needed
- Algae inspections will be scheduled 1 time per month from May - September.
- Program does not include removal of plant material, treatment of fluridone-resistant hydrilla, cattails, chara, duckweed, watermeal, or control of rip rap.
- Clarke will monitor aquatic weed growth and make recommendations for additional herbicide applications if needed.
- Applications may be performed by boat or from shoreline when water depth is too shallow to launch boat
- Water quality tests will be collected and analyzed at each inspection including water temp, pH, alkalinity and dissolved oxygen

D. PROVIDED BY CLARKE

- All manpower, materials, insurance, licensing, permits, equipment and technical advice required to perform applications as outlined in the above proposal.
- City of Prospect Heights will have dedicated Lake Manager, Jennifer Biancalana, 630-417-2332 to oversee Lake Management program and make recommendations as needed
- Clarke will provide service reports following every application which includes photos and environmental conditions at time of service, a list of treated vegetation, materials and quantity used, water use restrictions, photos. Water quality data; dissolved oxygen level, pH, alkalinity and water temperature.



**CLARKE AQUATIC SERVICES, INC.,
2019 CLIENT AUTHORIZATION FOR
CITY OF PROSPECT HEIGHTS**

1. **Term and Termination:** The term of the Aquatic Weed and Algae Control Service Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on December 31, 2019. The City of Prospect Heights shall have the right to terminate for any reason after 30 days written notice.
2. **Price Increase:** The price for Aquatic Weed and Algae Control Services rendered hereunder may be increased by Clarke Aquatic Services on or after the first day of any Calendar year commencing on January 1, 2020 (a "Price Increase Date") by a percentage which shall not exceed the greater of the percentage increase of the consumer price index during the calendar year which immediately precedes the Price Increase Date or five percent (5%) (The "Price Increase Percentage"). Clarke may petition City of Prospect Heights at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time.
3. **Property Damage:** Allegations of property damage resulting from scheduled Clarke Aquatic Services service must be submitted in a written report, filed directly with respective Control Consultant within five (5) business days. The Clarke Aquatic Services team will review the report, determine a fair and equitable resolution, and respond within a timely manner.
4. **Confidentiality:** This contract, including any additional information provided, contains confidential information. It is intended solely for the use of the individual or entity to whom it is addressed and others authorized to receive it. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any action in reliance on the contents of this information is strictly prohibited.
5. **NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for aquatic control services effective October 31, 2011. Clarke is compliant on all required licenses, permits and reporting requirements, including those under the new NPDES permit. Any additional/unforeseen costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.
6. **Program Payment Plan: (Please provide the required information below to process payment.)**

A. Lake Survey: One (1) payment due June 1, 2020

Please select initial contract term:

☐ 2019 Season \$1,650.00

B. Herbicide Treatment for Pondweeds: One (1) payment due in following each approved application

Please select initial contract term:

☐ 2019 Season \$3,186.00

C. Summer Long Algae Control: One (1) payment due in full June 1st

Please select initial contract term:

☐ 2019 Season \$3,150.00

C. Additional Services: As specified in the Professional Service Outline, any additional treatments beyond the core program will be due when the treatment is completed.

Signing and returning this document will authorize Clarke Aquatic Services to perform the services stipulated within the limits of this cost estimate unless otherwise stated.

FOR CITY OF PROSPECT HEIGHTS:

PRINT NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

FOR CLARKE AQUATIC SERVICES:

NAME: 
Jennifer Biancalana

TITLE: Control Consultant
Office: 800-323-5727

DATE: March 1, 2019
jbiancalana@clarke.com



**CLARKE AQUATIC SERVICES, INC.,
2019 CLIENT INFORMATION FOR
CITY OF PROSPECT HEIGHTS**

PLEASE ASSIST US IN MAINTAINING OUR RECORDS BY COMPLETING THE FOLLOWING:

INVOICES SHOULD BE SENT TO:

Name: _____

Property Management Company (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Purchase Order Number: _____ County: _____

Office Phone: _____ Cell: _____ Fax: _____

E-Mail: _____

TREATMENT ADDRESS (if different from above):

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____

CONTACT PERSON FOR CITY OF PROSPECT HEIGHTS:

Name: _____ Title: _____

Office Phone: _____ Cell: _____ Fax: _____

E-Mail: _____

ALTERNATE CONTACT PERSON FOR CITY OF PROSPECT HEIGHTS:

Name: _____ Title: _____

Office Phone: _____ Cell: _____ Fax: _____

E-Mail: _____

INSPECTION REPORTS:

Email service reports to the following email addresses:

☐ Email: _____

☐ Email: _____

☐ Email: _____

Please sign and return a copy of this completed contract to:

Clarke Aquatic Services; Attention: **Jennifer Biancalana**

675 Sidwell Court

St. Charles, IL 60174

Phone: 630-417-2332

Fax: 630-443-3070

jbiancalana@clarke.com

To: Mayor Helmer and Members of the City Council

From: Joe Wade: City Administrator

Subject: Construction Engineering Services for Schoenbeck Sidewalk

Date: March 19, 2019

Background

The City of Prospect Heights obtained a Safe Routes to Schools grant from the Illinois Department of Transportation for construction of a sidewalk on the east side of Schoenbeck Road, from Marion to Camp McDonald Road. This area has been identified by the City as a target for sidewalk construction because the linkage Schoenbeck provides to Eisenhower, MacArthur and Ross Schools, as well as the sidewalk connection to Hersey High School. Design engineering work has been completed and permits have been obtained from IDOT and the Cook County Department of Transportation and Highways.

Analysis

IDOT has scheduled this project for an August bid letting, with construction likely to follow in September/October. A construction engineering firm is needed. Recently, the City held a request for proposal process, following IDOT requirements for a Quality Based Selection process. Three engineering firms responded, and Gewalt Hamilton is recommended, based upon their familiarity with the project and similar experience. The proposed contract price is not to exceed \$50,825.

Recommendation

The selection panel, following Quality Based Selection requirements, recommends award of contract to Gewalt Hamilton and Associates.

RESOLUTION NO. R-19-05

**RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH
GEWALT HAMILTON ASSOCIATES, INC. FOR CONSTRUCTION ENGINEERING
SERVICES FOR SCHOENBECK SIDEWALK, CAMP MCDONALD ROAD TO MARION
STREET**

Whereas, the City of Prospect Heights is undertaking the installation of an approximate 1,850 lineal foot, Americans with disabilities Act compliant sidewalk to improve the connectivity of the neighborhood with schools and neighboring homes on Schoenbeck road, from Camp McDonald Road to Marion Street; and,

Whereas, the cost of said improvement has necessitated the use of federal funds through the Safe Routes to Schools grant; and,

Whereas, the selection of construction engineering services for this project has followed the mandated Quality Based Selection Procedures of the Illinois Department of Transportation; and,

Whereas, the City has selected Gewalt Hamilton and Associates for this work at a price not to exceed \$50,825.

Now, Therefore, Be It Resolved by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

Section One: That the Contract (attached hereto as Exhibit A with Gewalt Hamilton and Associates is hereby approved and accepted.

Section Two: The City Administrator, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved this 25th day of March, 2019

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

Local Public Agency City of Prospect Heights	LOCAL AGENCY	 Illinois Department of Transportation Construction Engineering Services Agreement For Federal Participation	CONSULTANT	Consultant Gewalt Hamilton Associates, Inc.
County Cook				Address 625 Forest Edge Drive
Section 15-00052-00-SW				City Vernon Hills
Project No. B0GM(434)				State Illinois
Job No. C-91-299-19				Zip Code 60061
Contact Name/Phone/E-mail Address Joe Wade / (847) 398-6070 jwade@prospect-heights.org				Contact Name/Phone/E-mail Address Steve Berecz / (847) 478-9700 sberecz@gha-engineers.com

THIS AGREEMENT is made and entered into this _____ day of _____, 2019 between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LPA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Project Description

Name Schoenbeck Road Sidewalk Route FAU 2673 Length 0.5 Mi Structure No. n/a

Termini Camp McDonald Rd to Willow Road

Description: The City of Prospect Heights will be improving the sidewalk along Schoenbeck Road from Camp McDonal Road to Marion Street.

Agreement Provisions

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT hereinbefore described and checked below:
 - ☐ a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
 - ☐ b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
 - ☐ c. For soils, to obtain samples and perform testing as noted below.
 - ☐ d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LPA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- ☐ e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LPA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
 - ☐ f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
 - ☒ g. Inspect, document and inform the LPA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
 - ☐ h. Geometric control including all construction staking and construction layouts.
 - ☒ i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
 - ☒ j. Measurement and computation of pay items.
 - ☒ k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - ☒ l. Preparation and submission to the LPA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LPA and the STATE.
 - ☐ m. Revision of contract drawings to reflect as built conditions.
 - ☒ n. Act as resident construction supervisor and coordinate with the LPA employee In Responsible Charge.
2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
 3. To furnish the services as required herein within twenty-four hours of notification by the LPA employee In Responsible Charge.
 4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LPA or STATE.
 5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
 6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LPA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LPA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
 7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
 8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LPA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LPA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LPA.
 9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LPA.
 10. The undersigned certifies neither the ENGINEER nor I have:
 - a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;
 - b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or

- c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
 - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
 12. To submit all invoices to the LPA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
 13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
 14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
 15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

II. THE LPA AGREES,

1. To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee Formulas

- ☒ $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$, or
☐ $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor
 FF=Fixed Fee
 SBO = Services by Others

Total Compensation = $DL + IHDC + OH + FF + SBO$

Specific Rate ☐ (Pay per element)

Lump Sum ☐ _____

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

☐ With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

☒ Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - b) **Final Payment** – Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
6. The recipient shall not discriminate on the basis on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).
7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.
8. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Local Government Professional Services Selection Act 50 ILCS 510, the Brooks Act 40USC 11, and Procurement, Management, and Administration of Engineering and Design related Services (23 CFR part 172). Exhibit C is required to be completed with this agreement.

III. It is Mutually Agreed,

- 1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
- 2. That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- 3. That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- 4. That this AGREEMENT may be terminated by the LPA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LPA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LPA.
- 5. That any differences between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

6. That in the event the engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LPA.
7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining a drug free workplace;
- (3) any available drug counseling, rehabilitation and employee assistance program; and
- (4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LPA deems appropriate.
10. When the ENGINEER is requested to complete work outside the scope of the original AGREEMENT, a supplemental AGREEMENT will be required. Supplements will also be required for the addition or removal of subconsultants, direct costs, the use of previously unspecified staff, and other material changes to the original AGREEMENT.

Agreement Summary

Prime Consultant:	TIN Number	Agreement Amount
Gewalt Hamilton Associates, Inc.	36-3426053	\$47,955.00

Sub-Consultants:	TIN Number	Agreement Amount
Soil & Material Consultants, Inc.	36-3094075	\$2,870.00
Sub-Consultant Total:		\$2,870.00
Prime Consultant Total:		\$47,955.00
Total for all Work:		\$50,825.00

Executed by the LPA:

City of Prospect Heights

(Municipality/Township/County)

ATTEST:

By: _____

By: _____

Clerk

Title: _____

(SEAL)

Executed by the ENGINEER:

Gewalt Hamilton Associates, Inc.

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

Gewalt Hamilton Associates

DATE 02/19/19
PTB-ITEM# 1

CONTRACT TERM 3 MONTHS
START DATE 8/1/2019
RAISE DATE 5/1/2019

END DATE 10/31/2019

OVERHEAD RATE 160.00%
COMPLEXITY FACTOR 0
% OF RAISE 3%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	8/1/2019	5/1/2019	-3	-100.00%
1	5/2/2019	11/1/2019	6	206.00%

The total escalation = 6.00%

PAYROLL RATES

FIRM NAME Gewalt Hamilton Associates DATE 02/19/19
PRIME/SUPPLEMENT 0
PTB-ITEM # 1

ESCALATION FACTOR 6.00%

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$66.04	\$70.00
CE VI	\$66.04	\$70.00
CE V	\$66.00	\$69.96
CE IV	\$54.22	\$57.47
CE III	\$42.29	\$44.83
CE II	\$29.50	\$31.27
CE I	\$27.37	\$29.01
Land Surveyor IV	\$46.75	\$49.56
Land Surveyor II	\$34.38	\$36.44
GISP I	\$32.00	\$33.92
Environmental Consult II	\$30.50	\$32.33
ET V	\$54.00	\$57.24
ETIV	\$38.53	\$40.84
ET III	\$29.75	\$31.54
ET II	\$26.50	\$28.09
ET I	\$18.39	\$19.49
Admin I	\$23.80	\$25.23

Bureau of Design and Environment
Prepared By: Consultant
02/20/19

OVERHEAD RATE	160.00%
COMPLEXITY FACTOR	0

39,530

DBE 0.00%

SHEET 1 OF 5

GHA Hourly Rate Range

Schoenbeck Road Sidewalk (FAU Route 2673)

Section No.: 15-00052-00-SW

Project No.: B0GM(434)

Job No.: C-91-299-19

Classification	From	To	Average	IDOT Max
Principal Engineer	\$ 70.00	\$ 73.00	\$ 71.44	\$ 70.00
Civil Engineer VI	\$ 65.00	\$ 70.00	\$ 69.00	
Civil Engineer V	\$ 65.00	\$ 68.00	\$ 66.00	
Civil Engineer IV	\$ 47.00	\$ 63.00	\$ 54.22	
Civil Engineer III	\$ 38.00	\$ 49.00	\$ 42.29	
Civil Engineer II	\$ 29.00	\$ 37.00	\$ 29.50	
Civil Engineer I	\$ 25.00	\$ 29.00	\$ 27.37	
Land Surveyor IV	\$ 43.00	\$ 50.00	\$ 46.75	
Land Surveyor II	\$ 32.00	\$ 38.00	\$ 34.38	
Land Surveyor I	\$ 25.00	\$ 30.00	N/A	
GISP I	\$ 25.00	\$ 32.00	\$ 32.00	
Environmental Consultant II	\$ 29.00	\$ 35.00	\$ 30.50	
Engineering Tech V	\$ 40.00	\$ 62.00	\$ 54.00	
Engineering Tech IV	\$ 31.00	\$ 45.00	\$ 38.53	
Engineering Tech III	\$ 28.50	\$ 32.00	\$ 29.75	
Engineering Tech II	\$ 24.00	\$ 28.50	\$ 26.50	
Engineering Tech I	\$ 15.00	\$ 23.00	\$ 18.39	
Admin I	\$ 17.00	\$ 40.00	\$ 23.80	



PTB NUMBER: _____

TODAY'S DATE: _____

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

W.O. = Work Order
J.S. = Job Specific



BLR 05611 (Rev. 11/09/17)

Exhibit C

Federal Qualification Based Selection (QBS) Checklist

Local Public Agency City of Prospect Heights
 Section Number 15-00052-00-SW
 Project Number B0GM(434)
 Job Number C-91-229-19

The LPA must complete Exhibit C, if federal funds are used for this engineering agreement and the value will exceed \$25,000. The LPA must follow federal small purchase procedures, if federal funds are used and the engineering agreement has a value less than \$25,000.

☐ Form Not Applicable (engineering services less than \$25,000)

1.	Do the written QBS policies and procedures discuss the initial administration (procurement, management, and administration) concerning engineering and design related consultant services? ☒ Yes ☐ No																				
2.	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06(e) of the <i>BLRS Manual</i> ? ☒ Yes ☐ No If no, IDOT's approval date: _____																				
3.	Was the scope of services for this project clearly defined? ☒ Yes ☐ No																				
4.	Was public notice given for this project? ☒ Yes ☐ No Due date of submittal: <u>01/30/2019</u> Method(s) used for advertisement and dates of advertisement: <u>Daily Herald and Prospect Heights Website 12/31/18-01/01/19</u>																				
5.	Do the written QBS policies and procedures cover conflicts of interest? ☒ Yes ☐ No																				
6.	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment? ☒ Yes ☐ No																				
7.	Do the written QBS policies and procedures discuss the method of evaluation? ☒ Yes ☐ No <table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">Criteria for this project</td> <td style="width: 15%;">Weighting</td> <td style="width: 35%;">Criteria for this project</td> <td style="width: 15%;">Weighting</td> </tr> <tr> <td><u>General Professional Experience</u></td> <td style="text-align: center;"><u>15 %</u></td> <td><u>Specific Experience</u></td> <td style="text-align: center;"><u>20%</u></td> </tr> <tr> <td><u>Qualification of Personnel</u></td> <td style="text-align: center;"><u>20 %</u></td> <td><u>Staff Resources</u></td> <td style="text-align: center;"><u>20%</u></td> </tr> <tr> <td><u>Past Performances</u></td> <td style="text-align: center;"><u>15 %</u></td> <td><u>Previous Experience</u></td> <td style="text-align: center;"><u>10%</u></td> </tr> <tr> <td>_____</td> <td style="text-align: center;">_____ %</td> <td>_____</td> <td style="text-align: center;">_____ %</td> </tr> </table>	Criteria for this project	Weighting	Criteria for this project	Weighting	<u>General Professional Experience</u>	<u>15 %</u>	<u>Specific Experience</u>	<u>20%</u>	<u>Qualification of Personnel</u>	<u>20 %</u>	<u>Staff Resources</u>	<u>20%</u>	<u>Past Performances</u>	<u>15 %</u>	<u>Previous Experience</u>	<u>10%</u>	_____	_____ %	_____	_____ %
Criteria for this project	Weighting	Criteria for this project	Weighting																		
<u>General Professional Experience</u>	<u>15 %</u>	<u>Specific Experience</u>	<u>20%</u>																		
<u>Qualification of Personnel</u>	<u>20 %</u>	<u>Staff Resources</u>	<u>20%</u>																		
<u>Past Performances</u>	<u>15 %</u>	<u>Previous Experience</u>	<u>10%</u>																		
_____	_____ %	_____	_____ %																		
8.	Do the written QBS policies and procedures discuss the method of selection? ☒ Yes ☐ No Selection committee (titles) for this project: <u>Joe Wade (City Administrator), Peter Falcone (Assistant City Administrator), & Mark Roscoe (Public Works Superintendent)</u> Top three consultants selected for this project in order: 1) <u>Gewalt Hamilton Associates, Inc.</u> 2) <u>Patrick Engineering, Inc.</u> 3) <u>Atlas Engineering Group, LTD</u> If less than 3 responses were received, IDOT's approval date: _____																				
9.	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation? ☒ Yes ☐ No																				
10.	Were negotiations for this project performed in accordance with federal requirements? ☒ Yes ☐ No																				
11.	Were acceptable costs for this project verified? ☐ Yes ☐ No ☒ LPA will rely on IDOT review and approval of costs.																				
12.	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval? ☒ Yes ☐ No																				
13.	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, record retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)? ☒ Yes ☐ No																				

SCOPE OF SERVICES

Phase III Design Engineering Services
Schoenbeck Rd Sidewalk
Camp McDonald Road to Marion Street
City of Prospect Heights
GHA Proposal No. 2019.CS006

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

PROJECT UNDERSTANDING

The City of Prospect Heights is undertaking the installation of an approximate 1,850 lineal foot, ADA compliant sidewalk to improve the connectivity of the neighborhood with schools and other municipal facilities. Schoenbeck Road is a heavily traveled north/south street that connects Palatine Road and IL Route 12 (Rand Road), and currently there is no sidewalk Schoenbeck Road so pedestrians are forced to walk off the road along the existing drainage ditches. The proposed sidewalk will be installed along the east side of Schoenbeck Road from Camp McDonald, north to Marion Street.

The project has been a priority for the City for many years, and its completion will allow smooth and efficient access to three schools in District 23 (Betsy Ross Elementary, MacArthur Middle School, & Dwight D. Eisenhower Elementary School), residential neighborhoods, community parks, and the library. Work for the proposed sidewalk improvement generally include: tree removal and replacement, driveway removal replacement, drainage improvements, concrete sidewalk, and landscape restoration.

The project will be administered and awarded through the Illinois Department of Transportation's (IDOT) Bureau of Construction. As Safe Route to School (SRTS) funds will be utilized for construction, the project will follow IDOT procedures for Federal Aid Projects. Thus, the City of Prospect Heights has entered into Intergovernmental Agreement with IDOT to monitor the utilization of the SRTS funds for completion of the project. This project is anticipated to be on the June 14, 2019 IDOT letting, and as a result, will most likely commence construction around August 1, 2019 with a completion date anticipated for September 2019. Project closure would most likely occur in early 2020.

CONSTRUCTION ENGINEERING SERVICES

It is our practice to adhere to construction industry standards and insist on compliance with the project plans and specifications in an effort to efficiently produce a quality project.

As such, Construction Engineering Services will be performed in accordance with the services outlined in the Request for Qualifications, as well as Illinois Department of Transportation standard procedures including, but not limited to, the following:

1. GHA will oversee a scheduled pre-construction meeting with project stakeholders prior to the start of construction and provide the meeting attendees with a summary in the form of Minutes for their records.
2. Prior to construction commencement, GHA will utilize measures outlined in our Public Relations Plan to determine impacts on schools, local businesses, place of worship, parks, and other local projects. We will include the Village, Village Hall, Public Works Department(s), School District(s), utility companies, and permitting agencies as members of our project communications team to collaborate and determine the best methods for identifying, reaching, and maintaining relationships with the project stakeholders. Once communications plan is established, GHA will continue to coordinate and communicate with stakeholders

using resident letters, project flyers and newsletters as requested to ensure they are properly and consistently informed of the project's progress.

3. GHA will review drawings, diagrams, illustrations, brochures, catalog cuts, shop drawings, project schedules, and other data which the contractor is required to submit for conformance with the design concept and compliance with the contract documents.
4. GHA will provide geometric control and construction layout verification by making random checks to the Contractor's staking to determine if the work is in general conformance with the plans. If an error is found, we will immediately notify the Contractor to make the appropriate changes prior to construction. In addition, our survey crew will also provide before and after measurements and cross sections for applicable pay items.
5. GHA will provide full-time construction observation of the necessary construction operations and processes to ensure all materials and procedures are in conformance with the contract documents. We will utilize IDOT's computer-based system known as the Illinois Construction Records System (ICORS). This system will provide a computerized version of a Daily Diary, Weekly Reports, Daily Quantities, Quantity Book, Pay Estimates, Authorizations, and numerous other reports. We will measure, record, and provide source documentation daily for all quantities for which payment will be made, and we will adhere to general IDOT requirements regarding inspection rates, including, but not limited to, depth checks, yield requirements, and material weight ticket collection to help facilitate a timely project closeout. We will also work with the IDOT documentation auditors and reviewers as necessary to ensure the required records are provided. GHA will keep a project box on site, including all the necessary up-to-date documentation in accordance with standard procedures and IDOT's Documentation of Contract Quantities guide.
6. The Contractor is to secure final permit from Lake County Division of Transportation for work being completed within the County's right-of-way.
7. GHA will act as the Village's Resident Engineer with regards to the issued LCDOT permit and the provisions of the permit that includes providing weekly progress reports to the LCDOT Permit Department and include at the completion of the project, identify in writing to the LCDOT Access Control Officer that all work and improvements have been completed in general conformance with the engineering plans and specifications.
8. If a field change or Authorization is required, whether force account or agreed unit price, GHA will notify and advise the Village prior to making any decisions that may affect the budget. In addition, our documentation of the Contractor's daily activities will help provide sufficient information to permit verification of the nature and costs of any changes in plans or authorized extra work.
9. GHA will make observations of the utility marks provided by the J.U.L.I.E. system and address potential conflicts with the contractor.
10. GHA will schedule and moderate project progress meetings with the Village and Contractor(s) and provide attendees with a summary in the form of Minutes for their records.
11. GHA will coordinate with City of Prospect Heights staff for quality assurance testing for the HMA and concrete. Our sub consultant, Soil & Material Consultants, Inc., will administer the quality assurance testing for the field and laboratory requirements regarding soils and aggregate quality. We will confirm and document that all the materials used on the site meet or exceed the quality requirements of the contract and IDOT-issued Project Procedures Guide.
12. GHA will perform daily traffic control inspections in addition to those required weekly and bi-monthly during night hours, and respectively submit deficient remarks to the Contractor with appropriate corrections requested.
13. GHA will provide National Pollutant Discharge Elimination System (NPDES) monitoring in compliance with the ILR10 permit and Designated Erosion Control Inspection (DECI) services, as necessary.

14. GHA will prepare monthly pay requests for the Village's review and provide the required documentation and correspondence for the City of Prospect Heights to submit to IDOT.
15. GHA will schedule a final walk-through upon project completion with the City of Prospect Heights' representatives to generate a punch list of deficiencies.
16. GHA will schedule a final walk-through upon completion with LCDOT to obtain final approval and acceptance of the project.
17. GHA will keep current as-builts as the work is performed. We will annotate by hand all revisions, substitutions, variations, and omissions made or discovered during construction. Upon project completion, GHA will provide the City of Prospect Heights with hard copies and an electronic copy of the record drawing plan set.
18. GHA will coordinate contract closeout procedures with the Contractor and IDOT to ensure an expedient and productive closeout.

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



Office: 847-870-0544

Fax: 847-870-0661

us@soilandmaterialconsultants.com

www.soilandmaterialconsultants.com

February 20, 2019

Proposal No. 17,376

Mr. James Houston
Gewalt Hamilton Associates, Inc.
625 Forest Edge Drive
Vernon Hills, IL 60061

Re: Soil and Construction Material Testing
Safe Routes to School Prospect Heights
Camp McDonald Road Sidewalk
Prospect Heights, Illinois

Dear Mr. Houston:

Submitted for your consideration is our proposal to provide soil and construction material testing on a will-call basis initiated by your office or representative.

We understand the testing requirements of the IDOT QC/QA program are applicable. We propose to be the QA project manager, provide QA plant testing and provide QA jobsite testing.

Attached is our Schedule of Fees for anticipated services. Note that hourly rates are inclusive of mileage and equipment charges. Based on available information and our experience on similar projects, we estimate a charge of \$2,870.00 may be incurred for the anticipated services. Actual billing will be on a unit price basis and you will only be billed for those services actually provided. Final billing may be less than or greater than the estimated charge. Requests for services not included within the scope of this proposal will be provided at our established unit prices.

Thank you for the opportunity of submitting this proposal, which includes the attached General Conditions. If acceptable, please sign and return one copy to our office. Further, please include applicable plans and specifications, if not already submitted.

Very truly yours,

SOIL AND MATERIAL CONSULTANTS, INC.

Reid T. Steinbach, P.E.
Director of Engineering

Proposal Accepted By:

Client _____

Street _____

Town _____ State _____ Zip Code _____

Phone () _____ E-Mail Address _____

Signature _____ Position _____

Printed Name _____ Date _____

8 W. COLLEGE DR. • SUITE C • ARLINGTON HEIGHTS, IL 60004

SOIL BORINGS • SITE INVESTIGATIONS • PAVEMENT INVESTIGATIONS • GEOTECHNICAL ENGINEERING
TESTING OF • SOIL • ASPHALT • CONCRETE • MORTAR • STEEL

Proposal No. 17,376
 Re: Safe Routes to School Prospect Heights
 Camp McDonald Road Sidewalk
 Prospect Heights, Illinois

Page 2

SOIL AND MATERIAL CONSULTANTS, INC.

SCHEDULE OF FEES

Effective 1-1-19

BITUMINOUS CONCRETE

<u>Service</u>	<u>Estimated Units</u>	<u>Fee</u>	<u>Cost</u>
<u>Field Testing</u>			
Technician with Nuclear Gauge 2 trips @ 4 hrs.	8 hours	\$ 85.00 /hour 340.00 /day min.	\$ 680.00
<u>Engineering</u>			
Senior Engineer (P.E.) - QA Project Manager, includes project administration, field/laboratory engineering, mix design review, consultation and report review	1 hours	\$ 140.00 /hour	\$ 140.00

Estimated Cost: \$ 820.00

Estimates:

<u>Item</u>	<u>Tons</u>	<u>Contractor Working Days</u>	<u>Est. Days - 20% QA</u>
HMA Surface, N50	204	0.5	0.5
HMA Binder, N50	5		
Class D Patches	188	1.0	0.5
Total:	397	1.5	1.0

Billing Notes:

Hourly Charges: Portal To Portal
 Weekdays over 8 hours/day: Hourly Rate x 1.5

Saturdays: Hourly Rate x 1.5
 Sundays: Hourly Rate x 2.0

SOIL AND MATERIAL CONSULTANTS, INC.

SCHEDULE OF FEES

Effective 1-1-19

PORTLAND CEMENT CONCRETE

<u>Service</u>	<u>Est. Work Units</u>	<u>Fee</u>	<u>Cost</u>
<u>Field Testing</u>			
Technician-4 trips @ 4 hrs. - includes temperature, slump, air and cylinders	16 hours	\$ 85.00 /hour 340.00 /day min.	\$ 1,360.00
Cylinder Pick-up	2 hours	\$ 85.00 /hour	\$ 170.00
<u>Laboratory Testing</u>			
Cylinder Compressive Strength	16 each	\$ 15.00 each	\$ 240.00
<u>Engineering</u>			
Senior Engineer (P.E.) - QA Project Manager. includes project administration, field/laboratory engineering, mix design review, consultation and report review	2 hours	\$ 140.00 /hour	\$ 280.00
Estimated Cost:			\$ 2,050.00

Estimates:

<u>Item</u>	<u>Quantity</u>	<u>CY</u>	<u>Contractor Working Days</u>	<u>Est. Days - 20% QA</u>	<u>Cyls.</u>
PCC Combined C & G	33 Ft.	2	0.5	0.5	4
PCC Sidewalk (5")	8,154 Ft ²	125	3.0	1.0	8
Sidewalk (6")	111 Ft ²	2	0.5	0.5	4
Sidewalk (8")	857 Ft ²	24	0.5		
PCC Driveway (6")	154 Yd ²	26	0.5		
Total:		179	5.0	2.0	16

Billing Notes:

Hourly Charges: Portal To Portal
 Weekdays over 8 hours/day: Hourly Rate x 1.5

Saturdays: Hourly Rate x 1.5
 Sundays: Hourly Rate x 2.0

Re: Safe Routes to School Prospect Heights
Camp McDonald Road Sidewalk
Prospect Heights, Illinois

TERMS AND CONDITIONS

Soil and Material Consultants, Inc. (SMC) scope of work defined in the proposal was based on information provided by the client. If incomplete, inaccurate or if unexpected site conditions are discovered, the scope of work may change.

GEOTECHNICAL INVESTIGATIONS

Client will furnish SMC with right-of-access to the site. SMC will take reasonable precautions to minimize site damage due to its operations, but has not included in the fee the cost of restoration of any resulting damage. SMC shall not be liable for damage or injury due to encountering subsurface structures (pipes, tanks, utilities or others) not called to SMC's attention in writing or are not correctly shown on the drawings furnished by client or client's representative. If the client desires, SMC will restore any damage to the site and add the cost of restoration to the fee.

Field work, laboratory testing and engineering analysis will be performed in accordance with generally accepted soil and foundation engineering practices. Samples are retained in our laboratory for 30 days from date of report and then destroyed unless other disposition is requested. The data reported applies only to the soils sampled and the conditions encountered at each boring location. This does not imply or guarantee that soils between borings will be identical in character. Isolated inclusions of better or poorer soils can be found on any site. SMC will not be liable for extra work or other consequences due to changed conditions encountered between borings.

Any exploration, testing and analysis associated with the investigation will be performed by SMC for the client's sole use to fulfill the purpose of this Agreement. SMC is not responsible for use or interpretation of the information by others. The client recognizes that subsurface conditions may vary from those encountered in borings or explorations. Information and recommendations developed by SMC are based solely on available information and for the currently proposed improvement.

Documents including but not limited to technical reports, original boring logs, field data, field notes, laboratory test data, calculations, reports of inspection and testing, geotechnical reports, technical reports, submittals and estimates furnished to the client or its agents pursuant to this agreement are not intended or represented to be suitable for reuse by the client or others on extensions of this project or on any other project. Any reuse without SMC's written consent will be at user's sole risk and without liability or legal exposure to SMC. User shall indemnify and hold harmless SMC from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. To the maximum extent permitted by law, the Client agrees to limit SMC liability for clients' damages to \$100,000 or the fee, whichever is lesser. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Soil and Material Consultants, Inc. is a Professional Engineering Corporation. Engineering services are often completed by extension through technical staff. The unit rates presented in this proposal do not reflect charges associated with organized labor. Future agreements, if any, with organized labor will invalidate some of the unit rates presented. Required rate adjustments will be presented to the client for acceptance prior to providing services at the adjusted rates.

Services are invoiced monthly for the preceding period. Client agrees to pay each invoice within thirty (30) days of receipt and further agrees to pay interest on all amounts not paid at the rate of 2.0% per month, an annual rate of 24%, from the due date. Client agrees to pay all reasonable costs of collection including staff time, court costs, Attorneys' fees and related expenses, if this account becomes delinquent. Client agrees that reports furnished to the client but not paid for in full remain the sole property of SMC and will not be used for design, construction, permits, licensing, sales or other gain.

TESTING SERVICES

Client shall furnish SMC with at least one working day's notice on any part-time (less than 8 hours/day) job when field personnel are requested. SMC shall make reasonable effort to provide field personnel in a timely manner but reserves the right to schedule field personnel as deemed appropriate. Minimum charges will be billed when work cancellations are received after field personnel have left for the project site.

SMC personnel will provide a professional service based on observations and testing of the work of a contractor, subcontractor, or other service/material provider, as specifically requested. SMC field personnel will look for general conformance with project specifications, plans and/or soil report but does not accept the responsibility to control or direct the work of others. Discrepancies noted by SMC office or field personnel will be referred to client or client's representative.

Testing Services furnished by SMC are defined as the taking of soil and/or material tests at various locations and the making of visual observations relating to earthwork, foundations, and/or materials as specifically requested by the client and agreed to by SMC, and will be limited to those specifically agreed services. Such services will be performed by SMC using that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the profession practicing in this or similar localities.

Observations and testing of soils and/or materials by SMC in no way implies a guarantee or warranty of the work of the contractor, subcontractor, or other service/material provider. SMC's work or failure to perform same shall in no way excuse such contractor, subcontractor or other service/material provider from liability in the event of subsequently discovered defects, omissions, errors, deficiencies or failure to perform in accordance with the project plans and specifications. SMC field personnel shall not be responsible for superintendence of the construction process nor direction of the work of the contractor, subcontractor, or other service/material provider. SMC's work shall not include determining or implementing the means, methods, techniques, sequences or procedures of construction. SMC shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare.

AVERAGE HOURLY PROJECT RATES

FIRM
PTB-ITEM#
PRIME/SUPPLEMENT

Soil and Material Consultants
1
0

DATE 02/20/19

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Material Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Asphalt Technician	85.00	8.0	27.59%	23.45	8	27.59%	23.45												
Concrete Technician	85.00	16.0	55.17%	46.90	16	55.17%	46.90												
Concrete Cylinder Pickup	85.00	2.0	6.90%	5.86	2	6.90%	5.86												
Senior Engineer	140.00	3.0	10.34%	14.48	3	10.34%	14.48												
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TOTALS		29.0	100%	\$90.69	29.0	100.00%	\$90.69	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Illinois Department of Transportation

Local Public Agency Resident Construction Supervisor/ In Responsible Charge

Mr. Anthony Quigley, P.E.
IDOT District One Engineer
Regional Engineer
Department of Transportation
201 West Center Court
Schaumburg, Illinois 60196

County	Lake
Municipality	City of Prospect Heights
Section	15-00052-00-SW
Route	FAU 2673
Contract No.	
Job No.	C-91-299-19
Project	B0GM(434)

- ☐ I recommend the following individual as a local public agency employee qualified to be resident construction supervisor and to be in responsible charge of this construction project.
- ☒ I certify that I am in responsible charge as defined by the department of this construction project. Since the local public agency does not have a local public agency employee qualified to be the resident construction supervisor, I am recommending a consulting engineer to serve as resident construction supervisor.

Date

Signature and Title (for the Local Public Agency)

Jon Zuhr

Applicants Name (Type or Print)

The following describes my educational background, experience and other qualifications to be resident construction supervisor of this construction project for the Local Public Agency.

For Consultants: I certify that my firm is prequalified in Construction Inspection and my Documentation of Contract Quantities certificate number is 17-12528.

Jonathon E. Zuhr is an experienced professional with a diverse education and experience within a civil engineering firm. Mr. Zuhr has worked full-time with GHA since 2005, where he has concentrated his efforts in construction phase services, documentation, engineering design, geographic information systems, and data collection and inventory. Mr. Zuhr has provided construction phase services on a variety of projects including lighting improvements; signal installation; signal interconnect; roadway resurfacing, patching and widening; and the removal and replacement of curb, sidewalk, sewer, and guardrail. Services include construction layout, construction observation, documentation using the Illinois Construction Records System, quantity measurements and calculations, public relations, pay estimates, authorizations, and conformance to the contract plans and specifications.

Date

Signature of Applicant

Job Title of Applicant

Based on the above information and my knowledge of the applicant's experience and training, it is my opinion that the applicant is qualified to serve as the resident construction supervisor on this construction project.

Approved

Date

Regional Engineer

cc: Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

When a project is located on a street or highway over which the STD does not have legal jurisdiction, or when special conditions warrant, the STD, while not relieved of overall project responsibility, may arrange for the local public agency having jurisdiction over such street or highway to perform the work with its own forces or by contract. In those instances where a local public agency elects to use consultants for construction engineering services, the local public agency shall provide a full-time employee of the agency to be in responsible charge of the project.

The full-time local public agency employee in responsible charge of the project shall perform the following duties and functions:

- Administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of projects;
- Maintain familiarity of day to day project operations, including project safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the project on a frequency that is commensurate with the magnitude and complexity of the project;
- Review financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation; and
- Aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

The Department of Transportation, in accordance with the requirements, requires the local public agency to identify the local public agency employee who will be in responsible charge of each Federal-Aid project which will be constructed under the supervision of the county, municipality or other public agency. County Engineers, Municipal Engineers, and full-time local public agency employees registered as a professional engineer should be identified in the pre-construction meeting minutes. All other resident construction supervisors must submit their qualifications on this form for approval by the department. Resident construction supervisors who are consultants shall be certified in Documentation of Contract Quantities and their firm shall be prequalified in Construction Inspection.

This form will be completed by the applicant, endorsed by a representative of the local public agency, and submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This signatory for the local public agency should be the County Engineer or Municipal Engineer, as applicable. In the event a municipality does not have a Municipal Engineer, the applicant will be recommended by the appropriate municipal authority.

If a consultant is named on this form, the approved form will be included as an attachment to the appropriate construction engineering consultant agreement.

This document should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.



Illinois Department of Transportation

Local Public Agency Construction Inspector

Anthony Quigley, P.E.
IDOT District One Engineer
Regional Engineer
Department of Transportation
201 West Center Court
Schaumburg, Illinois 60196

County	Lake
Municipality	City of Prospect Heights
Section	15-00052-00-SW
Route	FAU 2673
Contract No.	
Job No.	C-91-299-19
Project	B0GM(434)

I consider the following individual to be qualified as a local public agency construction inspector. In addition, I certify that adequate instruction has been given this individual concerning the requirements of the contract, specifications and construction manual which pertain to the work which he/she will inspect. This individual has been instructed on the proper procedures for any necessary tests. Furthermore, if a consultant, this individual has a valid Documentation of Contract Quantities certification.

Approved	_____	_____
	Date	Signature and Title of Resident Construction Supervisor

Jon Zuhr
Applicants Name (Type or Print)

The following describes the educational background, experience and other qualifications of the named applicant to serve as an inspector on this project.

For Consultants Employees: Documentation of Contract Quantities certificate number is 17-12528.

Jonathon E. Zuhr is an experienced professional with a diverse education and experience within a civil engineering firm. Mr. Zuhr has worked full-time with GHA since 2005, where he has concentrated his efforts in construction phase services, documentation, engineering design, geographic information systems, and data collection and inventory. Mr. Zuhr has provided construction phase services on a variety of projects including lighting improvements; signal installation; signal interconnect; roadway resurfacing, patching and widening; and the removal and replacement of curb, sidewalk, sewer, and guardrail. Services include construction layout, construction observation, documentation using the Illinois Construction Records System, quantity measurements and calculations, public relations, pay estimates, authorizations, and conformance to the contract plans and specifications.

If the Resident from BC-775 is a consultant, the local public agency employee in responsible charge must also approve this individual.

Approved	_____	_____
	Date	Signature and Title of In Responsible Charge from BC-775

Instructions for Preparation of Form BC 776

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

A consultant may be utilized for periodic examination and consultation or for full-time technical inspection of construction. However, the prime responsibility for general supervision of the construction must remain with the state. The state (or county or municipality under agreement with the state) cannot be relieved of its responsibility to ensure that the work is performed in accordance with the approved project plans, specifications and estimate.

Therefore, the Department of Transportation requires the local public agency to submit the qualifications of all personnel who will be assigned to construction layout and inspection duties on each Federal-Aid project which will be constructed under the supervision of the county, municipality or other local public agency. This form will be approved by the resident construction supervisor. If the resident construction supervisor is a consultant, this form will also be approved by the local public agency employee in responsible charge.

If a consultant is named on this form, the approved form will be included as an attachment to the construction engineering consultant agreement.

The approved form will be submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This form should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency City of Prospect Heights	State Contract	Day Labor	Local Contract X	RR Force Account
	Section 15-00052-00-SW	Fund Type SRTS	ITEP, SRTS, or HSIP Number(s) 2014-020		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-299-19	B0GM(434)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA**, approved by the **STATE** and the **STATE**'s policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "**FHWA**".

Location

Local Name Schoenbeck Road Sidewalk Route FAU 2673 Length 0.5 Mi
Termini Camp McDonald Road to Marion Street

Current Jurisdiction LPA TIP Number 03-19-0004 Existing Structure No N/A

Project Description

The improvements consist of sidewalk improvements along Schoenbeck Road from Camp McDonald Road to Marion Street.

Division of Cost

Type of Work	SRTS	%	%	LPA	%	Total
Participating Construction	160,000	(*)	()	190,000	(BAL)	350,000
Non-Participating Construction		()	()		()	
Preliminary Engineering		()	()		()	
Construction Engineering	0	(*)	()	50,825	(BAL)	50,825
Right of Way		()	()		()	
Railroads		()	()		()	
Utilities		()	()		()	
Materials						
TOTAL	\$ 160,000			\$ 240,825		\$ 400,825

*Maximum FHWA (STU) participation 80% not to exceed \$160,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (**required for State-let contracts only**)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of **LPA** Obligation) _____
METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
METHOD C---**LPA**'s Share Balance divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA's** certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved **LPA** DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE's** USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 – LPA Appropriation Resolution

(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Nicholas Helmer

Name of Official (Print or Type Name)

Mayor

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number is
36-2893978 conducting business as a Governmental
Entity.

DUNS Number 959926569

APPROVED

State of Illinois
Department of Transportation

Randall S. Blankenhorn, Secretary of Transportation

Date

By:

Erin Aleman, Director of Planning & Programming

Date

Erin Aleman, Director of Planning & Programming

Date

Philip C. Kaufmann, Chief Counsel

Date

Jeff Heck, Chief Fiscal Officer (CFO)

Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Civil Engineering Services Agreement Arlington Countryside Conceptual Engineering Study Add Service for Additional Service Work to Complete the Drainage Analysis on the East Side of Rand Road, Within the Overall Arlington Countryside Drainage Area

Date: March 20, 2019

Background

At the recent presentation of the Arlington Countryside storm water management study, Council requested additional engineering evaluation of the adjacent neighborhood to the east. Gewalt Hamilton has proposed this engineering study to model various storm events and possible improvements to address neighborhood drainage needs. Similar to the earlier Arlington Countryside proposal, this work will provide an engineer's opinion of probable costs.

Completion of the study is anticipated to be June, 2019.

Analysis

As the Arlington Countryside study proposes the construction of storm sewer system to convey water from the Arlington countryside neighborhood to McDonald Creek, an opportunity is created to examine storm water management needs of the neighborhood east of Arlington Countryside for possible coordination of improvements.

This additional engineering analysis will address this opportunity. The cost of this study is not to exceed \$8,850.

Recommendation

As the City is attempting to address storm water management issues in this area in a comprehensive and cost effective manner, it is recommended this service agreement be approved.

RESOLUTION NO. R-19-06

**RESOLUTION AUTHORIZING CIVIL ENGINEERING SERVICES AGREEMENT-ARLINGTON
COUNTRYSIDE CONCEPTUAL ENGINEERING DRAINAGE STUDY ADD SERVICE FOR
ADDITIONAL WORK EAST SIDE OF RAND ROAD**

Whereas, the City of Prospect Heights has undertaken a storm water management study for the purpose of identifying and evaluating possible capital improvements to provide storm water management improvements to the Arlington Countryside area; and,

Whereas, during presentation of engineering analysis results to the Prospect Heights City Council, it was determined additional storm water management evaluation to the neighboring area to the east of Rand Road would be beneficial to the City's efforts to address flooding; and

Whereas, the City Council directed additional and related engineering evaluation be undertaken in conjunction with the Arlington Countryside Storm Water Management Study.

Now, Therefore, Be It Resolved by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: The City Council authorizes a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc. for "Arlington Countryside Conceptual Engineering Drainage Study Add Service for Additional Work East Side of Rand Road," for a not-to-exceed labor ceiling of \$8,850

Section Two: The City Administrator, or his designee, is authorized to take all necessary steps to implement this resolution.

Section Three: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and approved this 25th day of March, 2019

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

March 20, 2019

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

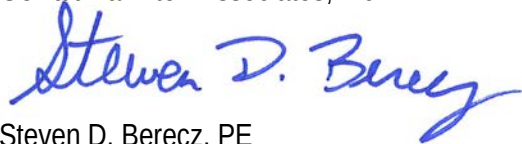
Re: Civil Engineering Services Agreement
Arlington Countryside Conceptual Engineering Drainage Study
Add Service for Additional Work East Side of Rand Road
GHA Proposal No. 2019.M034

Dear Mr. Wade:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), we thank you for the opportunity to submit this proposal to assist the City with additional service work to complete the drainage analysis on the East side of Rand Road, within the overall Arlington Countryside drainage area.

We trust that our proposal will meet with your favorable review. We look forward to further discussing your project and ideas for implementation with you and your staff in greater detail.

Sincerely,
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, PE
Senior Engineer
sberecz@gha-engineers.com

Encl.: GHA Proposal No. 2019.M034

Civil Engineering Services Agreement
Arlington Countryside
Additional Services for East Side
Prospect Heights, Illinois
GHA Proposal No. 2019.M034

City of Prospect Heights (Client), 8 N. Elmhurst Road, Prospect Heights, IL 60070, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

GHA will evaluate the area located to the East of the detailed study area (east of Rand Road) to help lessen flooding in this area. The focus of the project will be to evaluate a new storm sewer connection from Arlington Countryside area to the tributary of McDonald Creek along Camp McDonald Road, East of Schoenbeck Road.

II. Scope of Services

A. Conceptual Engineering Drainage Study

1. Drainage analysis
 - a. Establish watershed tributary exhibit and basin characteristics
 - b. We will prepare an existing conditions base drainage model with multiple storm event modeled (2, 10, 50, and 100-year storms)
 - c. We will prepare a proposed condition model with the proposed storm sewer outlet system (same storm duration as existing condition model).
2. GHA will prepare an Engineer's Opinion of Probable Cost for the proposed options, utilizing the estimated quantities, our internal database of unit rates from similar projects, market conditions, and other factors.
3. We will prepare a final summary memo including the findings above and will recommend a capital improvement program for consideration in future City budgets.

B. Project Management and Review Meetings

1. Representatives from GHA will attend progress meetings with City staff at the 80% and the 100% completion submittals.
 2. Ms. Jodi McCarthy will attend one meeting at City Council Hearings to discuss the report, findings and recommendations.
-

III. Project Schedule

Project Start – April 1, 2019
80% Meeting at City – May 15, 2019
Issue First Draft of Final Report – May 30, 2019
Presentation to Council – If needed (June of 2019)
Final Report Issued – June 2019

IV. Compensation for Services

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of \$8,850 for this project.

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than \$200 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see *Attachment A*, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

V. Key Personnel

Mr. Steven D. Berecz, PE will oversee the project. Ms. Jodi McCarthy, PE, Senior Engineer, will be responsible for preparation of the storm water study and attend meetings at the City. They will be assisted by other professional staff as necessary.

VI. General Conditions of this Agreement

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

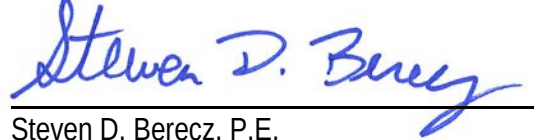
The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights



Steven D. Berecz, P.E.
Senior Engineer

Name: _____

Title: _____

Date: _____

Encl.: Attachment A

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: March 20, 2019

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Staff Comments to Applicants Resubmission of March 20, 2019
Ordinance #O-19-03 Special Use Permit for a Private Truck Parking Lot in the B-4
Office/Industrial District

ISSUE: Consideration of a Special Use Permit for a private truck parking lot located at 33 E. Palatine Road, Prospect Heights, IL the applicant was required to address certain items raised by City Council during first reading.

BACKGROUND:

On March 11, 2019, the City Council had a first reading of the revised changes to the ordinance for a special use permit for Private Truck Parking Lot in the B-4 District for Stery Trucking. The council requested that the applicant provide additional information regarding their use of the lot. Specifically, related to dedicated parking for leased independent operators, what portion will Stery Trucking occupy and what are will be used by Quality Refer Repair.

Staff met with Alex and Rob Kirk to discuss the Council's request. On March 20, 2019, staff received the attached letter and site plan. The site plan identifies what areas of the parking lot will be used for what purposes.

The applicant is proposing 68 parking stalls to accommodate leased parking for independent truckers, temporary parking spaces for trucks and trailers that are in for service and maintenance, and a small area for trailers that Stery leases to drivers.

- 39 Leased spaces for Independent Truckers
- 25 Spaces dedicated for short term maintenance parking
- 6 Spaces for leased trailers.

Representatives from Stery Trucking will be at the meeting to answer any questions.



GROUP A ARCHITECTURE, INC.
1100 Landmeier Road, Suite 202, Elk Grove Village, IL 60007

P: 847.952.1100
F: 847.952.1158
W: www.groupaarch.com

2019 MAR 19 PM 3:00

March 20, 2019

Mayor Nicholas Helmer
City of Prospect Heights
8 N. Elmhurst Rd.
Prospect Heights, IL 60070

Re: **33 E. Palatine Rd., Truck Parking Special Use Permit in a B-4 Office / Industrial District**

Dear Mayor Helmer:

As the enclosed site plan indicates, there are three (3) distinct uses of the truck parking facility at 33 E. Palatine Rd. in Prospect Heights. The three (3) uses are as follows:

1. Independent Truckers: there are a total of sixty-eight (68) truck parking spaces and sixty-eight (68) truck parking vehicle stickers purchased for the site from the City of Prospect Heights. Thirty-nine (39) of the truck spaces or fifty-seven percent (57%) are leased to independent truckers. These truckers are on the road with their own semi-truck and trailers, Monday through Friday and return home for the Saturday and Sunday weekend.
2. Temporary Parking for Truck Maintenance: There are twenty-three (23) parking spaces used for temporary parking (between 1 and 3 days parking) for truck maintenance and service performed by the Quality Truck Repair adjacent to the facility.
3. Stery Trucking: There are six (6) parking spaces for semi-trucks and trailers for Stery Trucking. Stery Trucking leases trucks to independent truckers who may now own their own vehicles. The trucks and trailers move long-distance freight cross country and state to state. Of the six (6) truck parking spaces, typically between four (4) to five (5) Stery trucks and trailers are actively moving or transferring long-distance freight.

The site is an active truck parking and truck service facility.

Sincerely,


Robert Kirk, AIA
President
Group A Architecture, Inc.

RWK:dlg

Enclosures



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: February 20, 2019

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Staff Comments to Applicants Resubmission of February 20, 2019.
Ordinance #O-19-03 Special Use Permit for a Private Truck Parking Lot in the B-4
Office/Industrial District

ISSUE: Consideration of a Special Use Permit for a private truck parking lot located at 33 E. Palatine Road, Prospect Heights, IL the applicant was required to address certain items raised by City Council during first reading.

BACKGROUND:

The City Council held a first reading regarding an application for a Special Use Permit requesting approval of a private truck parking lot in the B-4 Office/Industrial District. The City Council directed the applicant, Rob Kirk, agent for Stery Trucking, to address a number of items and submit revisions prior to the next City Council meeting. Attached is a letter from Mr. Kirk, dated February 20, 2019 with a revised site plan. Staff has completed a review of the letter.

Items discussed by Council and addressed:

1. **Vehicle Stickers:** Stery provided a list of current registered vehicles that they own and store at the property. They have agreed to all current and future private truck parking leases will obtain of keep current active truck vehicle stickers.

Mr. Kirk indicated that this includes stickers from other communities. This provision may allow truck owners to be exempt from purchasing City stickers while being parked at this location if these vehicles are stickered in another community. City ordinance requires all vehicles parked or registered to the City obtain a City of Prospect Heights vehicle sticker regardless of stickers from other communities.

Stery trucking purchased sixty-three (63) 2019 City vehicle stickers this week and provided proper vehicle information.

2. **Landscaping:** The revised plan calls for additional 12' tall arborvitae along the Palatine frontage and 60' on the northeast corner.

Applicant should provide additional clarification.

Additionally, staff met with representatives from the Chicago Executive Airport regarding the planting of landscaping on the east side of the driveway. According to the CEA, this area is in the protected flight safety zone and permanent obstructions (trees) are restricted in this area.

3. **Truck Parking:** Revised plan calls for 68 parking spaces and provides for IDOT and national life-safety drive aisle widths of 58'.
4. **Drive Surfaces:** Stery is proposing to test the current lot to meet standards for the base. They are proposing to install 1 ½" of binder and 1 ½" of final surface on the existing base. This does not meet the City requirement for industrial parking lots per section 5-8-2 F2.

Staff discussed options for the construction of the parking lot with Mr. Kirk. The applicant would be responsible to hire a geotechnical engineering company to perform required testing to verify conditions under supervision of the City Engineer. The project will require a formal building permit. The final lift proposed should be adequate, but field conditions and testing may require additional material and asphalt.

5. **Container Parking:** The applicant is requesting language be added to Ordinance #O-19-03, Special Use Permit, to allow semi-truck trailer parking in truck parking spaces.

The applicant should provide additional information supporting this request.

Conclusion:

Mr. Kirk has addressed the issues raised at the first reading of the special use application. The applicant should provide additional support comments to clarify items 2 and 5.

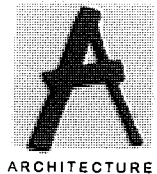
Staff recommends the following conditions be add to the special use ordinance along with the PZBA conditions should the council vote for approval.

1. The eastern lot line of leased lot (protected flight safety boundary) shall be clearly marked and be identifiable at all times.
2. The 68 parking spaces shall be clearly striped and numbered.
3. Stery shall provide upon request a list of lessees of parking spaces.
4. Enter into a private property patrol agreement with the City.

Attachments:

1. February 20, 2019 Letter from Rob Kirk, Group A Architecture
2. Revised site plan for Stery Truck Parking Facility, dated 02-15-2019
3. Lease Exhibit, PZBA Exhibit #7, provided by CEA, dated 05-13-2014

G R O U P



GROUP A ARCHITECTURE, INC.
1100 Landmeier Road, Suite 202, Elk Grove Village, IL 60007

P: 847.952.1100
F: 847.952.1158
W: www.groupaarch.com

February 20, 2019

Mayor Nicholas Helmer
City of Prospect Heights
8 N. Elmhurst Rd.
Prospect Heights, IL 60070

Re: **33 E. Palatine Rd., Truck Parking Ordinance 0-19-03, Special Use Permit in a B-4 Office / Industrial District**

Dear Mayor Helmer:

As per discussions and information requests, the following are revisions and clarifications to the site plan, landscaping, and the ordinance inclusions:

1. **Vehicle Stickers:** Stery Trucking is in compliance with current car and trucks at 33 E. Palatine Rd. in Prospect Heights, Illinois. Stery Trucking is in agreement that all current and future truck parking leases will obtain and keep current active truck vehicle stickers.
2. **Landscaping:** As per the enclosed revised site plan, on the north and south property lines, landscape buffer, 12'-0" high evergreen arborvitae will be planted at 4'-0" o.c. In addition, the landscape buffer plantings will be extended 60'-0" southward with additional arborvitae plantings from the northeast corner of the property line.
3. **Truck Parking:** A new truck parking layout has been provided with 68 parking spaces. The 58'-0" wide access drive aisles meet national life-safety and IDOT standard widths for truck and emergency parking standards.
4. **Drive Surfaces:** Stery Trucking will have a subsurface compression load test performed, supervised by the City engineer and Director of Building and Zoning to ensure the base is structurally adequate, prior to the installation of 1 ½" binder and 1 ½" asphalt final surface coat.
5. **Container Parking:** The current ordinance 0-19-03, Special Use Permit, shall contain language to allow semi-truck trailer parking in truck parking spaces.

Sincerely,



Robert Kirk, AIA
President
Group A Architecture, Inc.

RWK:dlg

Enclosures

KEY NOTES:

- A. APPROXIMATELY 20% OF 8" CONCRETE PARKING SURFACE. 80% OF PARKING SURFACE IS 12" OF COMPACTED STONE GRAVEL WITH A MINIMUM OF ASPHALT GRIND COMPACTED TO HARD SURFACE. IMPROVED TO A DUST FREE ASPHALT SURFACE AND LOAD COMPRESSION TEST STANDARD
- B. SECURITY PARKING LIGHTING
- C. SECURITY CAMERA, SURVEILLANCE SYSTEM
- D. 8'-0" HIGH WOOD FENCE ON NORTH AND SOUTH PROPERTY LINE
- E. ENHANCE EXISTING LANDSCAPE BUFFER WITH ARBORYTE AT 4'-0" O.C.

NORTH AREA LANDSCAPE.

SEVEN (7) 3" DIAMETER CITY APPROVED EVERGREEN
AND DECIDUOUS TREES

SOUTH AREA LANDSCAPE:

SEVEN (7) 5" DIAMETER CITY APPROVED EVERGREEN
AND DECIDUOUS TREES

**STERY
TRUCK PARKING FACILITY**
33 EAST PALATINE ROAD
PROSPECT HEIGHTS, ILLINOIS, 60067

SIGNATURE AND SEAL



NOV 30 2018
FBI - NEW YORK
HALL

[illegible]

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DRAWN BY

CHECKED BY

APPROVED BY _____

477

JOB NUMBER

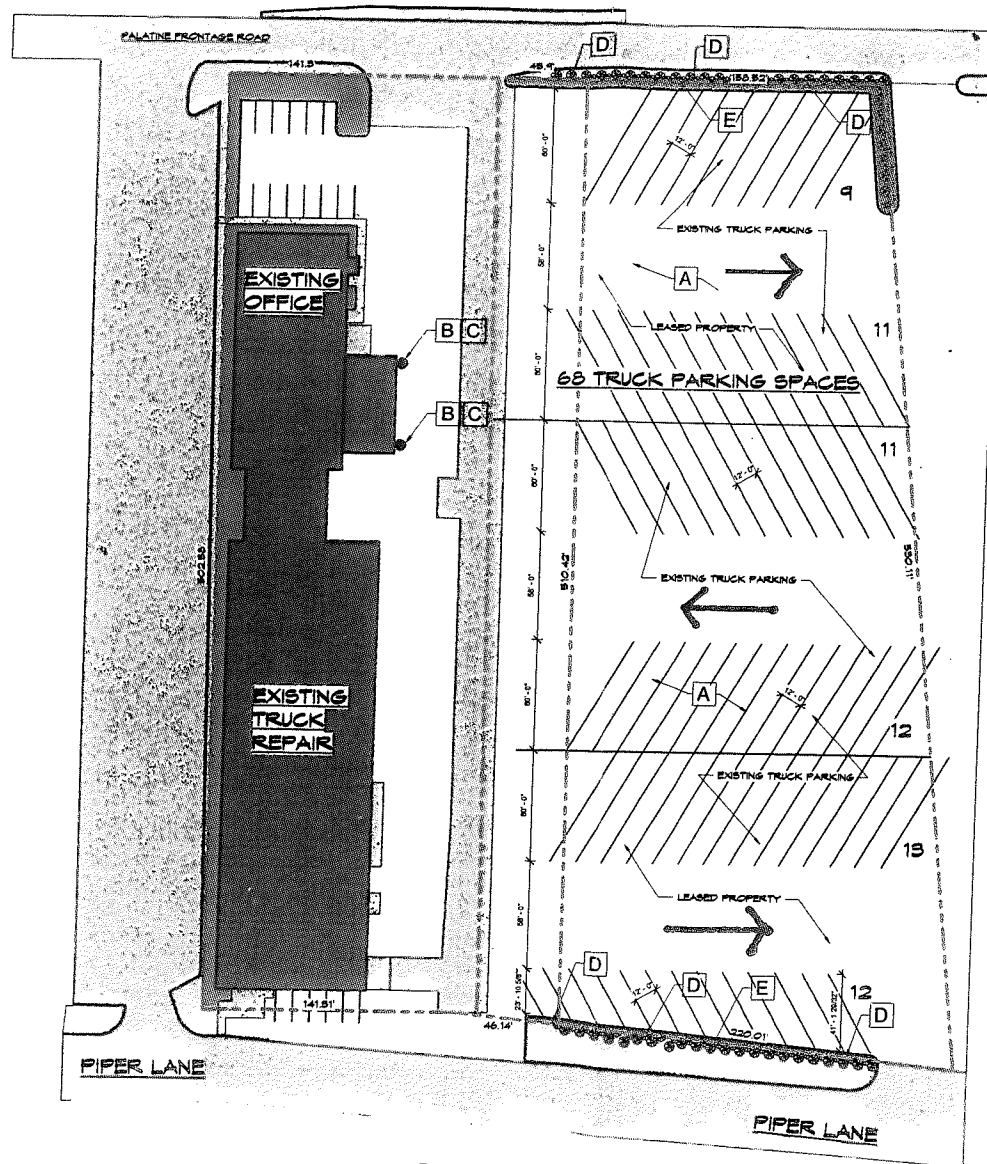
180
DRAWING TITLE

Site Plan

ORCID iD

DRAWING NUMBER

A1.0



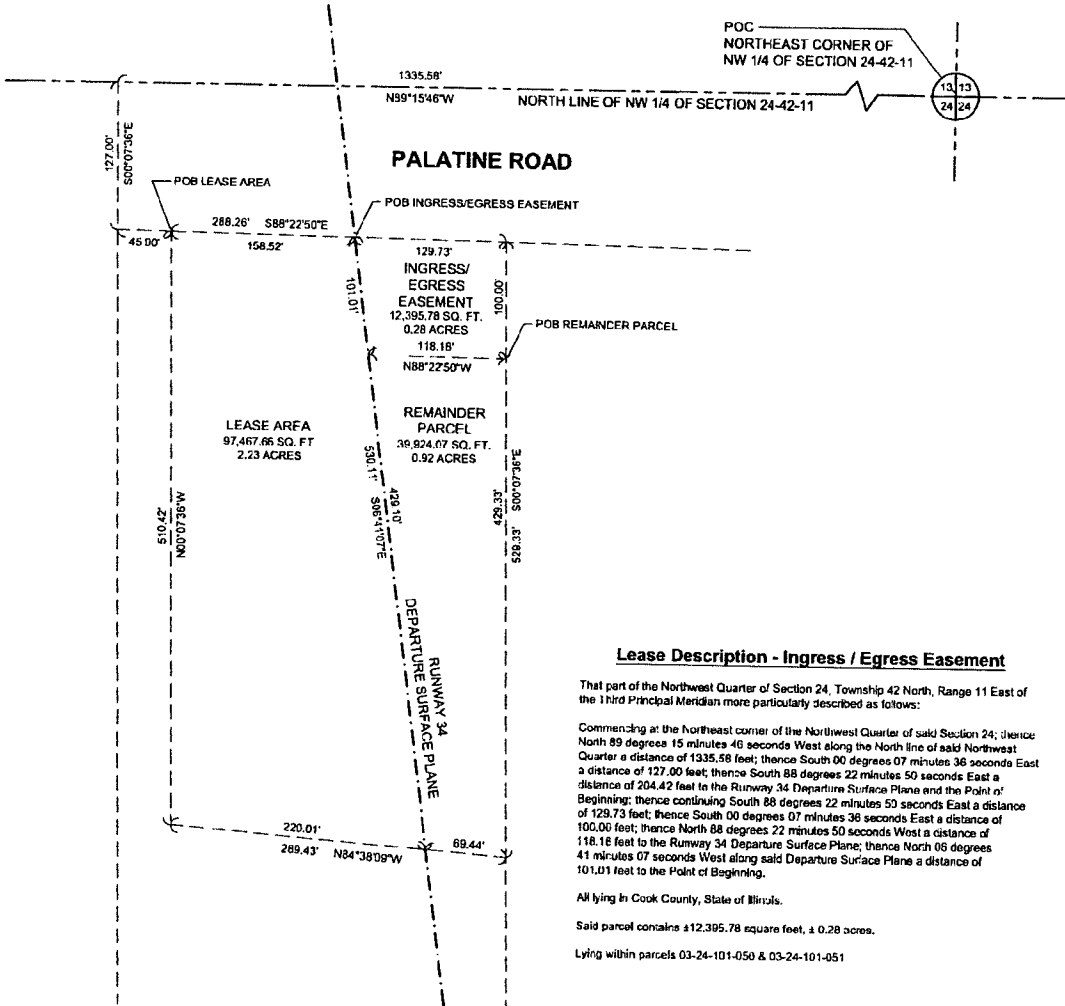
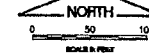
Site
1' = 30'-0"

EXHIBIT

7

LEASE EXHIBIT

PART OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 42N,
RANGE 11 EAST OF 3RD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS



Lease Description

That part of the Northwest Quarter of Section 24, Township 42 North, Range 11 East of the Third Principal Meridian more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of said Section 24; thence North 89 degrees 15 minutes 46 seconds West along the North line of said Northwest Quarter a distance of 1335.58 feet; thence South 00 degrees 07 minutes 36 seconds East a distance of 127.00 feet; thence South 88 degrees 22 minutes 50 seconds East a distance of 45.50 feet to the Point of Beginning; thence continuing South 88 degrees 22 minutes 50 seconds East a distance of 158.52 feet to the Runway 34 Departure Surface Plane; thence South 08 degrees 41 minutes 07 seconds East along said Departure Surface Plane a distance of 530.11 feet; thence North 00 degrees 36 minutes 00 seconds West a distance of 220.01 feet; thence North 00 degrees 07 minutes 36 seconds West a distance of 510.42 feet to the Point of Beginning.

All lying in Cook County, State of Illinois.

Said parcel contains ± 97,467.66 square feet, ± 2.23 acres.

Lying within parcels 03-24-101-050 & 03-24-101-051

Lease Description - Remainder Parcel

That part of the Northwest Quarter of Section 24, Township 42 North, Range 11 East of the Third Principal Meridian more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of said Section 24; thence North 89 degrees 15 minutes 46 seconds West along the North line of said Northwest Quarter a distance of 1335.58 feet; thence South 00 degrees 07 minutes 36 seconds East a distance of 127.00 feet; thence South 88 degrees 22 minutes 50 seconds East a distance of 288.26 feet; thence South 00 degrees 07 minutes 36 seconds East a distance of 100.00 feet to the Point of Beginning; thence continuing South 00 degrees 07 minutes 36 seconds East a distance of 429.10 feet; thence North 00 degrees 36 minutes 00 seconds West a distance of 69.44 feet to the Runway 34 Departure Surface Plane; thence North 06 degrees 41 minutes 07 seconds West along said Departure Surface Plane a distance of 429.10 feet; thence South 88 degrees 22 minutes 50 seconds East a distance of 118.18 feet to the Point of Beginning.

All lying in Cook County, State of Illinois.

Said parcel contains ± 39,924.07 square feet, ± 0.92 acres.

Lying within parcels 03-24-101-050 & 03-24-101-051

Lease Description - Ingress / Egress Easement

That part of the Northwest Quarter of Section 24, Township 42 North, Range 11 East of the Third Principal Meridian more particularly described as follows:

Commencing at the Northeast corner of the Northwest Quarter of said Section 24; thence North 89 degrees 15 minutes 46 seconds West along the North line of said Northwest Quarter a distance of 1335.58 feet; thence South 00 degrees 07 minutes 36 seconds East a distance of 127.00 feet; thence South 88 degrees 22 minutes 50 seconds East a distance of 204.42 feet to the Runway 34 Departure Surface Plane and the Point of Beginning; thence continuing South 88 degrees 22 minutes 50 seconds East a distance of 129.73 feet; thence South 00 degrees 07 minutes 36 seconds East a distance of 100.00 feet; thence North 88 degrees 22 minutes 50 seconds West a distance of 118.18 feet to the Runway 34 Departure Surface Plane; thence North 06 degrees 41 minutes 07 seconds West along said Departure Surface Plane a distance of 101.01 feet to the Point of Beginning.

All lying in Cook County, State of Illinois.

Said parcel contains ± 12,395.78 square feet, ± 0.28 acres.

Lying within parcels 03-24-101-050 & 03-24-101-051

FILE: Lease-mapproach.dwg
LAYOUT: Layout1
UPDATE BY: Jim Ors
SURVEY BOOK #
DATE: Fri, Jun 13, 2014 1:37:19 PM
XREF DWG:

REVISIONS

NUMBER	BY	DATE

0 1 2
THIS BAR IS EQUAL TO 1" AT FULL SCALE (34X22)

CHICAGO EXECUTIVE AIRPORT
WHEELING/PROSPECT HEIGHTS, ILLINOIS

LEASE EXHIBIT

PART OF THE NORTHWEST QUARTER OF SECTION 24,
TOWNSHIP 42N, RANGE 11 EAST OF 3RD PRINCIPAL MERIDIAN,
COOK COUNTY, ILLINOIS

Copyright © 2014

GMT
DRAFTER: MARY & TLY, INC.
CHECKER: JRO
LAYOUT: JRO



CHICAGO EXECUTIVE AIRPORT

DESIGN BY: CEW
DRAWN BY: JRO
CHECKED BY: CEW
APPROVED BY: BW
DATE: 06/13/14
JOB NO: 14250-01

SHEET OF 1 SHEET



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: January 30, 2019

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance #O-19-03 Special Use Permit for a Private Truck Parking Lot in the B-4 Office/Industrial District
33 E. Palatine Road, Prospect Heights, IL 60070

ISSUE: Consideration of a Special Use Permit for a private truck parking lot located at 33 E. Palatine Road, Prospect Heights, IL

BACKGROUND:

The City has received an application for a Special Use Permit requesting approval of a private truck parking lot in the B-4 Office/Industrial District. The applicant, Rob Kirk, agent for Stery Trucking, lessee of the property owned by the Chicago Executive Airport, is seeking Special Use approval to use the leased lot to park 50 semi-tractor trailers. Stery Trucking leased this lot from Chicago Executive Airport after purchasing the adjacent property, 29 Palatine Road, from the City of Prospect Heights for their various trucking related businesses. The applicant is presently using the leased area for paid truck storage as an ancillary use.

In 2018, in response to a Freedom of Information Request, the City discovered that the semi-truck parking lot at the subject property did not receive the required Special Use approval. The applicant received proper notices, resulting in this application for a Special Use Permit.

The PZBA held a public hearing on January 24, 2019 to consider the granting of a special use permit. After hearing testimony and deliberation, the PZBA voted unanimously to recommend to the City Council approval of a Special Use Permit for a private truck parking lot in the B-4 Office/Industrial District with conditions. The conditions include:

1. The final surface shall be designed and approved by the City Engineer.
2. Storage of truck parts, inoperable trucks is prohibited.
3. Landscaping and fence shall be installed and maintained per the site plan.

The applicant has requested a waiver of first reading. Staff concurs with the recommendation.

RECOMMENDATION: This is a first reading and no action is required.

ORDINANCE NO. O-19-03

AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW A PRIVATE TRUCK PARKING LOT IN THE B-4 OFFICE/INDUSTRIAL DISTRICT

WHEREAS, the Zoning Ordinance requires a Special Use Permit to operate a private parking lot in the B-4 Office/Industrial District; and

WHEREAS, Rob Kirk, Agent for Stery Trucking, (Petitioner), has filed an application to operate a private truck parking lot at 33 E. Palatine Road, Prospect Heights, Illinois (the "Property"); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on January 24, 2019 regarding said application; and

WHEREAS, the PZBA has found the application meets the standards for a special use and has recommended that the City Council grant such relief; and

WHEREAS, prior to first reading of the proposed ordinance by the City Council, Petitioner requested that an additional use, for the storage of temporary container, be added to the application; and

WHEREAS, the Mayor and City Council has reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for the special use have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopts same as part of this Ordinance.

SECTION TWO. That a Special Use Permit is hereby granted for a private truck parking lot facility and temporary storage of containers on the Property and shall run with the use and not with the land.

SECTION THREE. The above approval is granted with the following conditions:

1. The final surface shall be designed and approved by the City Engineer.
2. Storage of truck parts, inoperable trucks is prohibited.
3. Landscaping and fence shall be installed and maintained per the site plan.
4. Temporary storage of containers shall last no longer than one (1) week.

SECTION FOUR. That this Ordinance shall be in full force and effect from and after its

passage and approval as provided by law.

PASSED and APPROVED this _____ day of _____, 2019.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: _____, 2019

Legal Description 33 E. Palatine Road, Prospect Heights, IL 60070

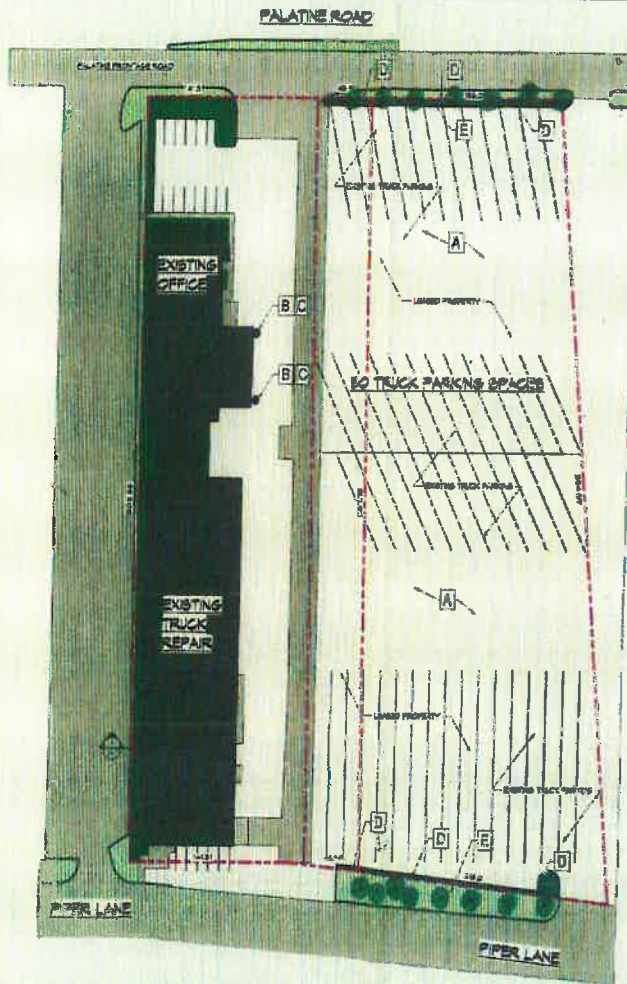
**PART OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 42 NORTH,
RANGE 11 EAST OF THE 3RD PRINCIPAL MERIDIAN, COOK, COUNTY, ILLINOIS**

[illegible]

Exhibit B

Site Plan Date 1-18-2019

2019 JAN 22 AM 10:42
site plan revised



KEY NOTES:

- A APPROXIMATELY 20% OF 8' SQUARE PAVING SURFACE CON. OF THE PARKING SURFACE IS TO BE COMPOSITE (SEE EXHIBIT 17) OF 10% OF ASPHALT BRIDG COMPACTED TO 4000 SURFACE IMPROVED TO A 4000 PSI ASPHALT SURFACE AND LAM COMPOSITE TYP. STRENGTH
- B SECURITY FENCE, 1.5' HIGH
- C SECURITY FENCE, 1.5' HIGH, 1.5' HIGH
- D 8" C LAM. 4000 PSI CON. ON 12" W/ 4000 PSI PROPERTY LAM.
- E 2' DRAINAGE DITCHES LANDSCAPE DITCH

NORTH AREA LANDSCAPE:

SEE 17.1 B CHAPTER CITY APPROVED DRAINAGE AND DRAINAGE TYPE

SOUTH AREA LANDSCAPE:

SEE 17.1 B CHAPTER CITY APPROVED DRAINAGE AND DRAINAGE TYPE

EXHIBIT
13



STERY
TRUCK PARKING FACILITY
33 EAST PALATINE ROAD
PROSPECT HEIGHTS, ILLINOIS 60070



NO.	DATE	REVISION
1	1/18/2019	ISSUED FOR PERMIT
2	1/22/2019	REVISED PER CITY COMMENTS
3	1/22/2019	REVISED PER CITY COMMENTS
4	1/22/2019	REVISED PER CITY COMMENTS
5	1/22/2019	REVISED PER CITY COMMENTS
6	1/22/2019	REVISED PER CITY COMMENTS
7	1/22/2019	REVISED PER CITY COMMENTS
8	1/22/2019	REVISED PER CITY COMMENTS
9	1/22/2019	REVISED PER CITY COMMENTS
10	1/22/2019	REVISED PER CITY COMMENTS

DESIGNED BY: [Signature]
CHECKED BY: [Signature]
DATE: 1/22/2019
PROJECT: STERY TRUCK PARKING FACILITY
SHEET NO. 418

418



City of Prospect Heights

Department of Public Works

401 Piper Lane, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 264 -FAX: 847/459-0618

www.prospect-heights.il.us

MEMORANDUM

Date: 3/15/2019
To: Joe Wade
Cc: Peter Falcone
From: Mark W. Roscoe, Superintendent of Public Works
Subject: Declaration of Surplus Property- Public Works 3/15/19

Purpose-

This memo is to establish a surplus property ordinance which will identify equipment that has outlived its usefulness to the City. This property is being declared surplus due to obsolescence, age, excessive mileage, and beyond economical repair. A replacement vehicle was purchased in fall of 2018.

Background-

Periodic reviews of vehicles and equipment insuring they have value and usefulness to the City. When this type of property is declared surplus it will be sent to auction or destroyed.

Financial Impact-

There will be no detrimental effects, money raised from the result of the sale of surplus property will be returned to the general fund.

Recommendation-

Approve this ordinance to surplus the attached property.

Items-

The list below of property identified to be declared surplus and removed from the City's inventory.

1997 Ford F250 Pick-up with Plow -VIN# 3FTHF26H6VMA50061

ORDINANCE NO. O-19-08

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer be necessary or useful to the City and is hereby declared surplus property:

1997 Ford F250 pick-up with snow plow –VIN 3FTHF26H6VMA50061

130,650 miles – beyond economical repair

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 2019.

APPROVED this ____ day of _____, 2019.

Nicholas J. Helmer, Mayor

ATTEST:

Wendy Morgan- Adams, City Clerk

Published in pamphlet form _____, 2019.

3/25/2019

Checks

General Fund	\$	79,966.70
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		-
Tourism District		238.45
Development Fund		-
Drug Enforcement Agency Fund		-
Solid Waste Fund		-
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		77.75
Special Service Area #8 - Levee Wall #37		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Capital Improvements		-
Palatine Road Tax Increment Financing		-
Road Construction		-
Road Construction Debt		550.00
Water Fund		21,964.80
Parking Fund		97.81
Sanitary Sewer Fund		82.06
Road/Building Bond Escrow		22,052.00
TOTAL	\$	125,029.57

Wire Payments

3/15/19 PAYROLL POSTING		139,663.03
POLICE PENSION PAYMENTS		68,977.27
	\$	333,669.87

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
5533 OFFICE CENTER	3/19/19	SERVICE CALL	03/19/2019	01-310-7020	158.50	.00	
Total 5533 OFFICE CENTER:					158.50	.00	
AJ & H TRANSMISSION	13097	SQUAD TRANSMISSION	12/11/2018	01-350-5020	3,137.90	.00	
Total AJ & H TRANSMISSION:					3,137.90	.00	
ALEXANDER GORDON	3/12/19	OVERPAYMENT REFUND	03/12/2019	01-120-3300	36.50	.00	
Total ALEXANDER GORDON:					36.50	.00	
ANDRZEJ BORYSZEWSKI	3/13/19	OVERPAID RENTAL INSPECTIO	03/13/2019	01-130-3411	50.00	.00	
Total ANDRZEJ BORYSZEWSKI:					50.00	.00	
ARLINGTON HEIGHTS FORD IN	858952	AUTO PARTS	02/25/2019	01-350-5020	32.00	.00	
Total ARLINGTON HEIGHTS FORD INC.:					32.00	.00	
BP CAR WASH	2403	CARWASH	03/01/2019	01-360-5321	45.50	.00	
Total BP CAR WASH:					45.50	.00	
COM ED	03/13/19	IRIGATION SYSTEM	03/13/2019	13-300-5108	29.59	.00	
COM ED	03-13-19	11 E. CAMP MCDONALD RD	03/13/2019	01-320-5410	35.03	.00	
COM ED	3/13/19	218 FAIRWAY CT	03/13/2019	51-300-5410	28.75	.00	
COM ED	3-13-19	IRIGATION SYSTEM	03/13/2019	13-300-5108	36.73	.00	
Total COM ED:					130.10	.00	
CONSTELLATION NEWENERGY	14415622101	8285845	03/06/2019	51-300-5410	1,015.16	.00	
CONSTELLATION NEWENERGY	14437502301	8285854	03/08/2019	01-350-5411	165.97	.00	
CONSTELLATION NEWENERGY	14479440001	8285855	03/14/2019	52-300-5410	97.81	.00	
CONSTELLATION NEWENERGY	14479509701	8285847	03/14/2019	25-300-5050	77.75	.00	
Total CONSTELLATION NEWENERGY INC.:					1,356.69	.00	
DIANE ANDERSON	18-606	ROAD BOND REFUND	03/14/2019	72-000-2310	1,030.00	.00	
Total DIANE ANDERSON:					1,030.00	.00	
EL NORENT0	3/4/19	REFUND FOR OVERPAYMENT	03/04/2019	01-130-3406	10.00	.00	
Total EL NORENT0:					10.00	.00	
EL-COR INDUSTRIES INC	106529	SHOP SUPPLIES	02/28/2019	01-350-5020	82.56	.00	
Total EL-COR INDUSTRIES INC:					82.56	.00	
EVIDENT INC	141248A	PD SUPPLIES	03/04/2019	01-360-7022	43.21	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total EVIDENT INC:					43.21	.00	
FEDEX	6-487-73737	SHIPPING	03/12/2019	01-320-5200	65.38	.00	
Total FEDEX:					65.38	.00	
FOOD & ALCOHOL SERVICE TR	2019-1	FOOD SANITATION INSPECTIO	03/18/2019	01-340-5100	910.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					910.00	.00	
GALLS LLC	012139893	PD CLOTHING	03/06/2019	01-360-5741	171.99	.00	
Total GALLS LLC:					171.99	.00	
HAROUT KOUJAIAN	3/20/19	OVERPAID VEHICLE STICKERS	03/20/2019	01-120-3300	146.00	.00	
HAROUT KOUJAIAN	3/20/19	OVERPAID VEHICLE STICKERS	03/20/2019	01-120-3310	33.00	.00	
Total HAROUT KOUJAIAN:					179.00	.00	
HEALY ASPHALT COMPANY LLC	17336	ROAD PATCH MATERIAL	03/06/2019	01-350-5634	43.84	.00	
HEALY ASPHALT COMPANY LLC	17369	ROAD PATCH MATERIAL	03/11/2019	01-350-5634	104.12	.00	
Total HEALY ASPHALT COMPANY LLC:					147.96	.00	
HOME DEPOT CREDIT SERVIC	1080443	SHOP MATERIALS	02/21/2019	01-350-5710	34.29	.00	
HOME DEPOT CREDIT SERVIC	4085139	PW SUPPLIES	02/08/2019	01-350-5710	12.98	.00	
HOME DEPOT CREDIT SERVIC	7080872	SHOP MATERIALS	02/25/2019	01-350-5710	14.97	.00	
HOME DEPOT CREDIT SERVIC	8073356	SHOP MATERIALS	02/04/2019	01-350-5710	58.66	.00	
HOME DEPOT CREDIT SERVIC	8085943	PD EVIDENCE CABINET	02/14/2019	01-350-5710	11.36	.00	
Total HOME DEPOT CREDIT SERVICES:					132.26	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	01-320-5530	255.52	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	01-340-5530	295.66	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	01-350-5530	1,249.11	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	01-360-5530	8,463.95	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	51-300-5530	217.41	.00	
ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	53-300-5530	54.35	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	01-320-5530	130.28	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	01-340-5530	150.75	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	01-350-5530	636.89	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	01-360-5530	4,315.52	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	51-300-5530	110.85	.00	
ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	53-300-5530	27.71	.00	
Total ILLINOIS PUBLIC RISK FUND:					15,908.00	.00	
ILLINOIS SECRETARY OF STAT	3/19/19	LICENSE PLATE RENEWAL	03/19/2019	01-360-5321	101.00	.00	
Total ILLINOIS SECRETARY OF STATE:					101.00	.00	
ILLINOIS SECTION AWWA	200042313	WATER SYSTEM TRAINING	03/08/2019	51-300-5330	405.00	.00	
Total ILLINOIS SECTION AWWA:					405.00	.00	
ILLINOIS-AMERICAN WATER C	3/06/19	1025-210004321674	03/06/2019	51-300-5412	18,346.15	.00	
ILLINOIS-AMERICAN WATER C	3/6/19	1025-220011635309	03/06/2019	13-300-5108	172.13	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total ILLINOIS-AMERICAN WATER CO.:					18,518.28	.00	
INTERESTCO LLC	2/27/19	APPLICATION REFUND	02/27/2019	01-130-3402	750.00	.00	
Total INTERESTCO LLC:					750.00	.00	
INTERSTATE BILLING SERVICE,	2/28/19	VEHICLE PARTS	02/28/2019	01-350-5020	385.00	.00	
Total INTERSTATE BILLING SERVICE, INC.:					385.00	.00	
IUOE LOCAL 150 ADMIN	#150 A 3/15/19	LOCAL 150 ADMIN DUES	03/15/2019	01-000-2050	312.29	.00	
IUOE LOCAL 150 ADMIN	#150 A 3/29/19	LOCAL 150 ADMIN DUES	03/20/2019	01-000-2050	312.29	.00	
Total IUOE LOCAL 150 ADMIN:					624.58	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 03/15/1	LOCAL 150 MEMBERSHIP DUES	03/15/2019	01-000-2050	58.85	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 03/29/1	LOCAL 150 MEMBERSHIP DUES	03/20/2019	01-000-2050	58.85	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					117.70	.00	
JG UNIFORMS INC	51659	PD UNIFORM	03/01/2019	01-360-5741	373.50	.00	
JG UNIFORMS INC	52185	PD CLOTHING	03/14/2019	01-360-5741	239.00	.00	
Total JG UNIFORMS INC:					612.50	.00	
JIM STAVROPOULOS	2/22/19	REFUND FOR OVERPAYMENT	02/22/2019	01-120-3300	109.00	.00	
Total JIM STAVROPOULOS:					109.00	.00	
JUDITH BOTT	3/8/19	REFUND FOR OVERCHARGE	03/08/2019	01-380-5970	45.00	.00	
Total JUDITH BOTT:					45.00	.00	
JUNIOR MARCHAN	3/12/19	REDSPEED REFUND	03/12/2019	01-140-3500	200.00	.00	
Total JUNIOR MARCHAN:					200.00	.00	
LAKHANI LEGACY	17-1045	ROAD BOND REFUND	03/08/2019	72-000-2310	522.00	.00	
Total LAKHANI LEGACY:					522.00	.00	
LAYSTROM-BUESCHER INC	26739	DOOR HARDWARE	02/27/2019	01-350-5710	30.00	.00	
Total LAYSTROM-BUESCHER INC:					30.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2019	MONTHLY ACTIVITY	01/31/2019	01-360-5100	191.03	.00	
Total LEXISNEXIS RISK SOLUTIONS:					191.03	.00	
LIONS CLUB	3/11/19	LIONS CLUB AD	03/11/2019	01-310-5300	45.00	.00	
Total LIONS CLUB:					45.00	.00	
MAGNUM INSURANCE AGENCY	3/14/19	LATE FEE REFUND	03/14/2019	01-130-3406	4.00	.00	
Total MAGNUM INSURANCE AGENCY:					4.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
MAILBOX PLUS	3/13/19	PD SHIPPING	03/13/2019	01-360-5200	23.43	.00	
MAILBOX PLUS	3/7/19	SHIPPING	03/07/2019	01-340-5100	36.00	.00	
Total MAILBOX PLUS:					59.43	.00	
MARK ROSCOE	3/14/19	PW TRAINING	03/14/2019	01-350-5330	251.70	.00	
Total MARK ROSCOE:					251.70	.00	
MARY KELLER	3/12/19	OVERPAYMENT REFUND	03/12/2019	01-120-3300	36.50	.00	
Total MARY KELLER:					36.50	.00	
MATERIAL SYSTEMS INC	350080	WATER PIPE RACK	03/15/2019	51-300-5050	733.82	.00	
Total MATERIAL SYSTEMS INC:					733.82	.00	
MICHAEL PORZYCKI	3/15/19	PHONE REIMBURSEMENT	03/15/2019	01-340-5100	42.25	.00	
Total MICHAEL PORZYCKI:					42.25	.00	
N H SCOTT & HANEKAMP FUNE	3/13/19	MEDICAL EXAMINER TRANSFE	03/13/2019	01-360-5100	300.00	.00	
N H SCOTT & HANEKAMP FUNE	3/6/19	MEDICAL EXAMINER TRANSFE	03/06/2019	01-360-5100	300.00	.00	
Total N H SCOTT & HANEKAMP FUNERAL HOME:					600.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-173242	CREDIT MEMO	02/28/2019	01-350-5020	43.56-	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-173243	OIL FILTERS	02/28/2019	01-350-5020	33.24	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-175081	SHOP SUPPLIES	03/07/2019	01-350-5710	11.46	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					1.14	.00	
NORTH EAST MULTI-REGIONAL	250621	PD TRAINING	03/08/2019	01-360-5330	125.00	.00	
Total NORTH EAST MULTI-REGIONAL TRAINING INC.:					125.00	.00	
NORTH SHORE SIGN	119093	SIGN MAINTENANCE - MARCH	03/01/2019	01-320-5100	38.00	.00	
Total NORTH SHORE SIGN:					38.00	.00	
NORTH SUBURBAN EMPLOYEE	3/20/19	APRIL VISION INSURANCE	03/20/2019	01-360-4100	28.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					28.00	.00	
NORTHWEST ELECTRICAL SUP	17414543	CREDIT MEMO	02/26/2019	01-350-5710	148.52-	.00	
NORTHWEST ELECTRICAL SUP	17415211	BUILDING REPAIR PARTS	03/04/2019	01-350-5710	220.56	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					72.04	.00	
NORTHWEST LANDSCAPING	18-497	ROAD BOND REFUND	03/12/2019	72-000-2310	500.00	.00	
Total NORTHWEST LANDSCAPING:					500.00	.00	
NW CENTRAL DISPATCH SYST	8734	MEMBER ASSESSMENT - APRIL	03/01/2019	01-360-5240	21,593.31	.00	
Total NW CENTRAL DISPATCH SYSTEM:					21,593.31	.00	
OPP FRANCHISING INC. DBA JA	CHC03191181	CLEANING SERVICES	03/01/2019	01-350-5104	1,164.83	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,164.83	.00	
PARDEEP DEOL	3/9/19	SUMMER OUTREACH BOOKS	03/09/2019	01-360-5710	263.78	.00	
Total PARDEEP DEOL:					263.78	.00	
PDC LABORATORIES INC	I9358235	WATER TESTING	02/19/2019	51-300-5100	29.50	.00	
Total PDC LABORATORIES INC:					29.50	.00	
PITNEY BOWES	3102955463	PD EQUIPMENT RENTAL	02/27/2019	01-360-5510	104.01	.00	
Total PITNEY BOWES:					104.01	.00	
RACEWAY CAR WASH	138	CAR WASH	03/04/2019	01-360-5321	42.00	.00	
Total RACEWAY CAR WASH:					42.00	.00	
REDSPEED ILLINOIS	3/12/19	RED LIGHT TICKET	03/12/2019	01-140-3500	400.00	.00	
Total REDSPEED ILLINOIS:					400.00	.00	
RUSO POWER EQUIPMENT IN	5731344	LANDSCAPE SUPPLIES	03/15/2019	01-350-5710	109.96	.00	
RUSO POWER EQUIPMENT IN	5731360	PW EQUIPMENT	03/15/2019	01-350-5610	213.91	.00	
Total RUSSO POWER EQUIPMENT INC.:					323.87	.00	
SAFEUILT - ILLINOIS	0056186-IN	BUILDING INSPECTION	02/28/2019	01-340-5100	1,501.50	.00	
Total SAFEUILT - ILLINOIS:					1,501.50	.00	
SECOND CHANCE CARDIAC S	19-003-083	REPLACEMENT BATTERY	03/01/2019	01-360-7022	175.00	.00	
Total SECOND CHANCE CARDIAC SOLUTIONS:					175.00	.00	
SNAP-ON INDUSTRIAL INC.	ARV 39079594	AUTO SHOP PARTS	03/04/2019	01-350-5020	15.77	.00	
Total SNAP-ON INDUSTRIAL INC.:					15.77	.00	
SPRING-ALIGN OF PALATINE IN	111937	VEHICLE REPAIR	02/27/2019	01-350-5020	575.14	.00	
SPRING-ALIGN OF PALATINE IN	111938	TRUCK PARTS	02/27/2019	01-350-5020	269.85	.00	
SPRING-ALIGN OF PALATINE IN	111949	AUTO PARTS	02/28/2019	01-350-5020	119.17	.00	
Total SPRING-ALIGN OF PALATINE INC:					964.16	.00	
STITCH BY STITCH	43119	PD SHIRT	03/19/2019	01-360-5741	36.00	.00	
Total STITCH BY STITCH:					36.00	.00	
STREICHER'S	I1356970	PD SUPPLIES	03/13/2019	01-360-5740	461.00	.00	
Total STREICHER'S:					461.00	.00	
THE BRIDGE COMMUNITY CHU	17-361	ROAD BOND REFUND	03/08/2019	72-000-2310	20,000.00	.00	
Total THE BRIDGE COMMUNITY CHURCH:					20,000.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
THOMPSON ELEVATOR INSPEC	19-0835	ELEVATOR ANNUAL RE-INSPEC	02/28/2019	01-340-5100	86.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					86.00	.00	
TRAFFIC CONTROL & PROTEC	100246	SIGNS	03/06/2019	01-350-5721	154.80	.00	
TRAFFIC CONTROL & PROTEC	100247	SIGNS	03/06/2019	01-350-5721	588.00	.00	
Total TRAFFIC CONTROL & PROTECTION:					742.80	.00	
TRESSLER LLP	401707	ATTORNEY SERVICES	03/14/2019	01-324-5120	24,759.00	.00	
Total TRESSLER LLP:					24,759.00	.00	
TYLER FARINA	3/17/19	GAS REIMBURSEMENT	03/17/2019	01-360-5751	35.00	.00	
TYLER FARINA	3/8/19	GAS REIMBURSEMENT	03/08/2019	01-360-5751	42.08	.00	
Total TYLER FARINA:					77.08	.00	
UNIFIRST CORPORATION	0811365316	PW UNIFORMS	03/08/2019	01-350-5104	106.84	.00	
UNIFIRST CORPORATION	0811367193	PW UNIFORMS	03/15/2019	01-350-5104	106.84	.00	
Total UNIFIRST CORPORATION:					213.68	.00	
US BANK NA	5285160	G.O. BONDS SERIES 2012	02/25/2019	41-300-5430	550.00	.00	
Total US BANK NA:					550.00	.00	
VERIZON WIRELESS	9824793002	MONTHLY SERVICE	03/15/2019	51-300-5410	40.01	.00	
VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	51-300-5410	56.10	.00	
VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	01-320-5410	131.68	.00	
VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	01-360-5410	400.17	.00	
VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	01-350-5410	280.50	.00	
VERIZON WIRELESS	9825927007	PD CELL PHONES	03/10/2019	01-360-5610	692.39	.00	
Total VERIZON WIRELESS:					1,600.85	.00	
VILLAGE OF MOUNT PROSPEC	3/15/19	3288-001	03/15/2019	51-300-5412	741.77	.00	
VILLAGE OF MOUNT PROSPEC	3/20/19	3287-001	03/15/2019	51-300-5412	240.28	.00	
Total VILLAGE OF MOUNT PROSPECT:					982.05	.00	
WAREHOUSE DIRECT OFFICE	4215008-0	OFFICE SUPPLIES	03/05/2019	01-320-5700	136.00	.00	
WAREHOUSE DIRECT OFFICE	4224786-0	OFFICE SUPPLIES	03/13/2019	01-320-5700	31.86	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					167.86	.00	
Grand Totals:					125,029.57	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 3/15/19	LOCAL 150 ADMIN DUES	03/15/2019	312.29	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 3/29/19	LOCAL 150 ADMIN DUES	03/20/2019	312.29	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 03/15/1	LOCAL 150 MEMBERSHIP DUES	03/15/2019	58.85	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 03/29/1	LOCAL 150 MEMBERSHIP DUES	03/20/2019	58.85	.00	
Total :					742.28	.00	
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	ALEXANDER GORDON	3/12/19	OVERPAYMENT REFUND	03/12/2019	36.50	.00	
01-120-3300 VEHICLE STICKERS	HAROUT KOUJAIAN	3/20/19	OVERPAID VEHICLE STICKERS	03/20/2019	146.00	.00	
01-120-3300 VEHICLE STICKERS	JIM STAVROPOULOS	2/22/19	REFUND FOR OVERPAYMENT	02/22/2019	109.00	.00	
01-120-3300 VEHICLE STICKERS	MARY KELLER	3/12/19	OVERPAYMENT REFUND	03/12/2019	36.50	.00	
01-120-3310 VEH. STICKERS SENIOR	HAROUT KOUJAIAN	3/20/19	OVERPAID VEHICLE STICKERS	03/20/2019	33.00	.00	
Total LICENSES & FEES:					361.00	.00	
BUILDING & ZONING FEES							
01-130-3402 PUBLIC HEARING FEES	INTERESTCO LLC	2/27/19	APPLICATION REFUND	02/27/2019	750.00	.00	
01-130-3406 COMMERCIAL INSPECTI	EL NORENTA	3/4/19	REFUND FOR OVERPAYMENT	03/04/2019	10.00	.00	
01-130-3406 COMMERCIAL INSPECTI	MAGNUM INSURANCE AGENCY	3/14/19	LATE FEE REFUND	03/14/2019	4.00	.00	
01-130-3411 RENTAL INSPECTION FE	ANDRZEJ BORYSZEWSKI	3/13/19	OVERPAID RENTAL INSPECTIO	03/13/2019	50.00	.00	
Total BUILDING & ZONING FEES:					814.00	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	JUNIOR MARCHAN	3/12/19	REDSPEED REFUND	03/12/2019	200.00	.00	
01-140-3500 TRAFFIC FINES	REDSPEED ILLINOIS	3/12/19	RED LIGHT TICKET	03/12/2019	400.00	.00	
Total PUBLIC SAFETY FINES & FEES:					600.00	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	LIONS CLUB	3/11/19	LIONS CLUB AD	03/11/2019	45.00	.00	
01-310-7020 EQUIPMENT	5533 OFFICE CENTER	3/19/19	SERVICE CALL	03/19/2019	158.50	.00	
Total CITY COUNCIL & BOARDS:					203.50	.00	
ADMINISTRATION							
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	119093	SIGN MAINTENANCE - MARCH	03/01/2019	38.00	.00	
01-320-5200 POSTAGE	FEDEX	6-487-73737	SHIPPING	03/12/2019	65.38	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	COM ED	03-13-19	11 E. CAMP MCDONALD RD	03/13/2019	35.03	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	131.68	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	255.52	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	130.28	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4215008-0	OFFICE SUPPLIES	03/05/2019	136.00	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	4224786-0	OFFICE SUPPLIES	03/13/2019	31.86	.00	
Total ADMINISTRATION:					823.75	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	401707	ATTORNEY SERVICES	03/14/2019	24,759.00	.00	
Total LEGAL:					24,759.00	.00	
BUILDING DEPARTMENT							
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2019-1	FOOD SANITATION INSPECTIO	03/18/2019	910.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MAILBOX PLUS	3/7/19	SHIPPING	03/07/2019	36.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	3/15/19	PHONE REIMBURSEMENT	03/15/2019	42.25	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFE BUILT - ILLINOIS	0056186-IN	BUILDING INSPECTION	02/28/2019	1,501.50	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	19-0835	ELEVATOR ANNUAL RE-INSPEC	02/28/2019	86.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	295.66	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	150.75	.00	
Total BUILDING DEPARTMENT:					3,022.16	.00	
PUBLIC WORKS							
01-350-5020 VEHICLE MAINTENANCE	AJ & H TRANSMISSION	13097	SQUAD TRANSMISSION	12/11/2018	3,137.90	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	858952	AUTO PARTS	02/25/2019	32.00	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	106529	SHOP SUPPLIES	02/28/2019	82.56	.00	
01-350-5020 VEHICLE MAINTENANCE	INTERSTATE BILLING SERVICE,	2/28/19	VEHICLE PARTS	02/28/2019	385.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-173242	CREDIT MEMO	02/28/2019	43.56-	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-173243	OIL FILTERS	02/28/2019	33.24	.00	
01-350-5020 VEHICLE MAINTENANCE	SNAP-ON INDUSTRIAL INC.	ARV 39079594	AUTO SHOP PARTS	03/04/2019	15.77	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	111937	VEHICLE REPAIR	02/27/2019	575.14	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	111938	TRUCK PARTS	02/27/2019	269.85	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	111949	AUTO PARTS	02/28/2019	119.17	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA JA	CHC03191181	CLEANING SERVICES	03/01/2019	1,164.83	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811365316	PW UNIFORMS	03/08/2019	106.84	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811367193	PW UNIFORMS	03/15/2019	106.84	.00	
01-350-5330 TRAINING	MARK ROSCOE	3/14/19	PW TRAINING	03/14/2019	251.70	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	280.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	14437502301	8285854	03/08/2019	165.97	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	1,249.11	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	636.89	.00	
01-350-5610 EQUIPMENT MAINTENAN	RUSSO POWER EQUIPMENT IN	5731360	PW EQUIPMENT	03/15/2019	213.91	.00	
01-350-5634 STONE & CONCRETE	HEALY ASPHALT COMPANY LLC	17336	ROAD PATCH MATERIAL	03/06/2019	43.84	.00	
01-350-5634 STONE & CONCRETE	HEALY ASPHALT COMPANY LLC	17369	ROAD PATCH MATERIAL	03/11/2019	104.12	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	1080443	SHOP MATERIALS	02/21/2019	34.29	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	4085139	PW SUPPLIES	02/08/2019	12.98	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	7080872	SHOP MATERIALS	02/25/2019	14.97	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	8073356	SHOP MATERIALS	02/04/2019	58.66	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	8085943	PD EVIDENCE CABINET	02/14/2019	11.36	.00	
01-350-5710 OPERATING SUPPLIES	LAYSTROM-BUESCHER INC	26739	DOOR HARDWARE	02/27/2019	30.00	.00	
01-350-5710 OPERATING SUPPLIES	NAPA-HEIGHTS AUTOMOTIVE	3563-175081	SHOP SUPPLIES	03/07/2019	11.46	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17414543	CREDIT MEMO	02/26/2019	148.52-	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17415211	BUILDING REPAIR PARTS	03/04/2019	220.56	.00	
01-350-5710 OPERATING SUPPLIES	RUSSO POWER EQUIPMENT IN	5731344	LANDSCAPE SUPPLIES	03/15/2019	109.96	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	100246	SIGNS	03/06/2019	154.80	.00	
01-350-5721 SIGNS	TRAFFIC CONTROL & PROTEC	100247	SIGNS	03/06/2019	588.00	.00	
Total PUBLIC WORKS:					10,030.14	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	3/20/19	APRIL VISION INSURANCE	03/20/2019	28.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2019	MONTHLY ACTIVITY	01/31/2019	191.03	.00	
01-360-5100 PROFESSIONAL SERVIC	N H SCOTT & HANEKAMP FUNE	3/13/19	MEDICAL EXAMINER TRANSFE	03/13/2019	300.00	.00	
01-360-5100 PROFESSIONAL SERVIC	N H SCOTT & HANEKAMP FUNE	3/6/19	MEDICAL EXAMINER TRANSFE	03/06/2019	300.00	.00	
01-360-5200 POSTAGE	MAILBOX PLUS	3/13/19	PD SHIPPING	03/13/2019	23.43	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8734	MEMBER ASSESSMENT - APRIL	03/01/2019	21,593.31	.00	
01-360-5321 AUTO EXPENSE	BP CAR WASH	2403	CARWASH	03/01/2019	45.50	.00	
01-360-5321 AUTO EXPENSE	ILLINOIS SECRETARY OF STAT	3/19/19	LICENSE PLATE RENEWAL	03/19/2019	101.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	138	CAR WASH	03/04/2019	42.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	250621	PD TRAINING	03/08/2019	125.00	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	400.17	.00	
01-360-5510 RENTAL EQUIPMENT	PITNEY BOWES	3102955463	PD EQUIPMENT RENTAL	02/27/2019	104.01	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	8,463.95	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	4,315.52	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	9825927007	PD CELL PHONES	03/10/2019	692.39	.00	
01-360-5710 OPERATING SUPPLIES	PARDEEP DEOL	3/9/19	SUMMER OUTREACH BOOKS	03/09/2019	263.78	.00	
01-360-5740 RANGE SUPPLIES	STREICHER'S	11356970	PD SUPPLIES	03/13/2019	461.00	.00	
01-360-5741 CLOTHING	GALLS LLC	012139893	PD CLOTHING	03/06/2019	171.99	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	51659	PD UNIFORM	03/01/2019	373.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-5741 CLOTHING	JG UNIFORMS INC	52185	PD CLOTHING	03/14/2019	239.00	.00	
01-360-5741 CLOTHING	STITCH BY STITCH	43119	PD SHIRT	03/19/2019	36.00	.00	
01-360-5751 GASOLINE	TYLER FARINA	3/17/19	GAS REIMBURSEMENT	03/17/2019	35.00	.00	
01-360-5751 GASOLINE	TYLER FARINA	3/8/19	GAS REIMBURSEMENT	03/08/2019	42.08	.00	
01-360-7022 POLICE TECH/SAFETY S	EVIDENT INC	141248A	PD SUPPLIES	03/04/2019	43.21	.00	
01-360-7022 POLICE TECH/SAFETY S	SECOND CHANCE CARDIAC S	19-003-083	REPLACEMENT BATTERY	03/01/2019	175.00	.00	
Total PUBLIC SAFETY:					38,565.87	.00	
OTHER EXPENSES							
01-380-5970 REFUNDS	JUDITH BOTT	3/8/19	REFUND FOR OVERCHARGE	03/08/2019	45.00	.00	
Total OTHER EXPENSES:					45.00	.00	
Total GENERAL FUND:					79,966.70	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	COM ED	03/13/19	IRIGATION SYSTEM	03/13/2019	29.59	.00	
13-300-5108 BEAUTIFICATION	COM ED	3-13-19	IRIGATION SYSTEM	03/13/2019	36.73	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	3/6/19	1025-220011635309	03/06/2019	172.13	.00	
Total EXPENSES:					238.45	.00	
Total TOURISM DISTRICT:					238.45	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	14479509701	8285847	03/14/2019	77.75	.00	
Total EXPENSES:					77.75	.00	
Total SSA #5:					77.75	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION DEBT EXPENSES							
41-300-5430 BANK FEES	US BANK NA	5285160	G.O. BONDS SERIES 2012	02/25/2019	550.00	.00	
Total EXPENSES:					550.00	.00	
Total ROAD CONSTRUCTION DEBT:					550.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-5050 SYSTEM MAINTENANCE	MATERIAL SYSTEMS INC	350080	WATER PIPE RACK	03/15/2019	733.82	.00	
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	I9358235	WATER TESTING	02/19/2019	29.50	.00	
51-300-5330 TRAINING	ILLINOIS SECTION AWWA	200042313	WATER SYSTEM TRAINING	03/08/2019	405.00	.00	
51-300-5410 UTILITIES	COM ED	3/13/19	218 FAIRWAY CT	03/13/2019	28.75	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	14415622101	8285845	03/06/2019	1,015.16	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9824793002	MONTHLY SERVICE	03/15/2019	40.01	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9825218397	MONTHLY SERVICE	03/01/2019	56.10	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	3/06/19	1025-210004321674	03/06/2019	18,346.15	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	3/15/19	3288-001	03/15/2019	741.77	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	3/20/19	3287-001	03/15/2019	240.28	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	217.41	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	110.85	.00	
Total EXPENSES:					21,964.80	.00	
Total WATER FUND:					21,964.80	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	14479440001	8285855	03/14/2019	97.81	.00	
Total EXPENSES:					97.81	.00	
Total PARKING FUND:					97.81	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
EXPENSES							
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	52033	MAY WORKERS' COMPENSATI	03/13/2019	54.35	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	57783	WORKERS COMP AUDIT	03/13/2019	27.71	.00	
Total EXPENSES:					82.06	.00	
Total SANITARY SEWER FUND:					82.06	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	DIANE ANDERSON	18-606	ROAD BOND REFUND	03/14/2019	1,030.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	LAKHANI LEGACY	17-1045	ROAD BOND REFUND	03/08/2019	522.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	NORTHWEST LANDSCAPING	18-497	ROAD BOND REFUND	03/12/2019	500.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	THE BRIDGE COMMUNITY CHU	17-361	ROAD BOND REFUND	03/08/2019	20,000.00	.00	
Total :					22,052.00	.00	
Total ROAD & BUILDING BOND ESCROW:					22,052.00	.00	
Grand Totals:					125,029.57	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	79,966.70	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	238.45	.00	
SSA #5			
Total SSA #5:	77.75	.00	
ROAD CONSTRUCTION DEBT			
Total ROAD CONSTRUCTION DEBT:	550.00	.00	
WATER FUND			
Total WATER FUND:	21,964.80	.00	
PARKING FUND			
Total PARKING FUND:	97.81	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	82.06	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	22,052.00	.00	
Grand Totals:	125,029.57	.00	