



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

REVISED

**REGULAR MEETING MINUTES
OF WEDNESDAY, NOVEMBER 28, 2018 at 4PM**

CALL TO ORDER - At 4:10 PM, Chairman Hoffman called to order the Revised Regular Meeting of the Fire Police Commission at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL - Deputy Clerk Schultheis called roll. A quorum was present.

COMMISSIONERS PRESENT – Chairman Hoffman, Commissioner Meyer

ABSENT – Commissioner Fiorito (by previous notification)

OTHER OFFICIALS PRESENT – Police Chief Steffen, Deputy Chief Zawlocki, Deputy Clerk Schultheis, Executive Administrator Batten

APPROVAL OF MINUTES

A. October 31, 2018 Regular Meeting Minutes

B. October 31, 2018 Regular Meeting Executive Session Minutes

C. November 10, 2018 Special Meeting Minutes

D. November 17, 2018 Special Meeting Minutes

E. November 18, 2018 Special Meeting Minutes – Commissioner Meyer called for omnibus approval of the October 31, 2018 Regular Meeting Minutes; October 31, 2018 Regular Meeting Executive Session Minutes; November 10, 2018 Special Meeting Minutes; November 17, 2018 Special Meeting Minutes; November 18, 2018 Special Meeting Minutes; seconded by Chairman Hoffman.

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0; Commissioner Fiorito absent.

Commissioner Fiorito had requested in written and verbal form to the Chairman and the Deputy Clerk to be electronically conferenced into the Closed Session. A quorum was physically present.

Chairman Hoffman moved to allow Commissioner Fiorito to be conferenced into the Open and Closed Sessions; seconded by Commissioner Meyer.

ROLL CALL VOTE: AYES – Hoffman, Meyer
NAYS – None
ABSENT- Fiorito

Motion carried 2 – 0; one absent

CLOSED SESSION – Personnel Matters – Police Interview Updates and Candidates List – At 4:11 PM, Commissioner Meyer moved to go into closed session to discuss personnel matters; seconded by Chairman Hoffman.

ROLL CALL VOTE: AYES – Hoffman, Meyer
NAYS – None
ABSENT- Fiorito

Motion carried 2 – 0; one absent

RETURN TO OPEN SESSION - Action on Executive Items, if required – At 4:35 PM, the Fire Police Commission returned to Open Session. Commissioner Meyer and Chairman Hoffman were present. A quorum was present.

Chairman Hoffman moved to accept the final eligibility list as will be posted at 5 PM on November 28, 2018; seconded by Commissioner Meyer.

ROLL CALL VOTE: AYES – Hoffman, Meyer
NAYS – None
ABSENT- Fiorito

Motion carried 2 – 0; one absent

Chairman Hoffman moved to make a conditional offer to up to three of the top candidates pending background checks, medical and psychological tests; seconded by Commissioner Meyer.

ROLL CALL VOTE: AYES – Hoffman, Meyer
NAYS – None
ABSENT- Fiorito

Motion carried 2 – 0; one absent

OLD BUSINESS

A. 2019 Regular Meeting Calendar - Chairman Hoffman approved the 2019 Fire Police Commission Agenda Calendar; seconded by Commissioner Meyer.

VOICE VOTE: All Ayes, no Nays

Motion carried 2 – 0; Commissioner Fiorito absent.

NEW BUSINESS - None

DEPARTMENTAL UPDATE - Chief Steffen noted that Officer Mark Pufundt was named Officer of the Year. The Fire Police Commission will be invited to the December 10, 2018 City Council Workshop Meeting to be part of the Annual Police Awards.

Deputy Chief Zawlocki said that a new Part/Time Police Officer Rich Gausselin had been sworn in.

Deputy Chief Zawlocki said that the food drive had been the most successful one ever with over 140 families receiving Thanksgiving Day meals.

There was one more day of "No Shave November." – the Police are collecting for cancer

CORRESPONDENCE/COMMUNICATIONS - Chairman Hoffman said that the Bond Court in Rolling meadows was now open for misdemeanors.

NEXT REGULAR MEETING – December 26, 2018 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM – It was noted that the Meeting might be cancelled if there was not anything on the Agenda.

ADJOURNMENT - At 4:40 PM, Chairman Hoffman moved to Adjourn; seconded by Commissioner Meyer.

VOICE VOTE: All Ayes, no Nays

Motion carried 2 – 0; Commissioner Fiorito absent.