



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON TUESDAY, MAY 29, 2018 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – Led by Audience Member
- 4. INVOCATION** – Led by Pastor Joe Kamanda of Glory House Church
- 5. APPROVAL OF MINUTES**
 - A.** May 14, 2018 Regular Workshop Meeting Minutes
 - B.** May 14, 2018 Executive Session Meeting Minutes (*not for public release*)
- 6. PRESENTATION**
 - A.** Police Department Commendations Presented to Sergeant Coglianese, Corporal Bill Suerth and Officer Mitch Webber for the Arrest of a Dangerous Subject with a Loaded Handgun
- 7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
- 8. CITIZEN CONCERNS AND COMMENTS (agenda matters)**
- 9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**
 - A.** Chicago Executive Airport Report Presented by Director William Kearns

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

B. April Treasurer's Report Presented by Assistant Finance Director Cheri Graefen

- 10. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

A. Prospect Heights Fire Protection District Request to Promote the 75th Anniversary of Fire Service to the Prospect Heights Community on the City's 2019-2020 Vehicle Sticker

B. Staff Memo and Request for Approval of Contract for Smoke Testing of 10% of Sewers for Metropolitan Water Reclamation District Infiltration and Inflow Control Program with Sewer Assessment Services, for \$12,220.00

C. Staff Memo and Request for Approval of Contract for Crack Filling with Patriot Pavement Maintenance, for \$15,000

D. Staff Memo and Request for Authorization to Purchase a New Public Works Pickup Truck with Snow Plow to Replace an Existing 1997 Pickup Truck through the Municipal Purchasing Consortium, from Currie Motors, for \$36,960.25

E. R-18-12 Staff Memo and Resolution Authorizing City of Prospect Heights Application For Regional Transportation Authority "Access to Transit" Program for Wolf Road Pedestrian/Bicycle Multi-Use Path

F. R-18-13 Staff Memo and Resolution Authorizing Updated Membership Agreement with Northern Illinois Police Alarm System

11. OLD BUSINESS

12. NEW BUSINESS

A. Staff Memo and Request for Authorization to Hire Replacement Police Officer

B. Staff Memo and Request for City Council to Reject All the April 19th Sewer Cleaning, Inspection, and Televising Bids

C. Staff Memo and Request to Award Sewer Cleaning, Inspection, and Televising Contract to American Underground for \$191,700.00, through the Municipal Purchasing Consortium

D. Staff Memo and Request for Approval of a Utility Service Audit Agreement with Azavar Government Solutions

E. O-18-20 Staff Memo and Ordinance Approving a Side Yard Variance for 211 Gail Street (**1st Reading**)

F. O-18-21 Staff Memo and Ordinance for Commercial Truck Parking in Residential Zoning District Ordinance (**1st Reading**)

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G. Requested Waiver of 1st Reading O-18-22 Staff Memo and Ordinance Amending City Code to Include Collection Fees and Costs (**1st Reading**)

H. O-18-22 Staff Memo and Ordinance Amending City Code to Include Collection Fees and Costs (**2nd Reading**)

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:

A. Discussion of Home Rule Status

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$54,270.97
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$5,888.65
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$27,090.86
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$623.37
Special Service Area #8 – Levee Wall #37	\$89.60
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00

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Water Fund	\$5,781.16
Parking Fund	\$447.15
Sanitary Sewer Fund	\$335.94
Road/Building Bond Escrow	\$0.00
Police Pension	<u>\$0.00</u>
TOTAL	\$94,527.70
<u>Wire Payments</u>	
5/25/2018 PAYROLL POSTING	\$148,215.38
POLICE PENSION PAYMENTS	\$61,439.17
TOTAL WARRANT	<u>\$304,182.25</u>

- 15. RESIDENT COMMENTS** (Non-agenda matters)
- 16. EXECUTIVE SESSION**
- 17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 18. ADJOURNMENT**

Posted: by Peter P. Falcone by 5:00PM, May 24th, 2018

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

Peter Falcone

From: Al Steffen
Sent: Thursday, May 03, 2018 2:41 PM
To: Police Users
Cc: Peter Falcone
Subject: Unit citation to be presented at the Council meeting on May 14th

All;

After a meeting of the awards committee, Sergeant Coglianese, Corporal Bill Suerth and Mitch Webber will be presented the departmental Unit Citation Award before the City Council on May 14th, 2018 for the following action:

On March 25th 2018 at 3:45 am Officer Mitchell Webber, Cpl. Bill Suerth and Sergeant Jerry Coglianese were notified of a man with a gun in Palwaukee Plaza. A bystander called 911 and reported a man armed with a gun standing near Seoul Billiards and provided a description of the suspect. Cpl. Suerth was first on the scene and saw two people; a person who matched the subject's description immediately began running. A description of travel was dispatched as Sergeant Coglianese and Cpl. Suerth pursued the man westbound through the plaza, Officer Webber joined the pursuit as it entered the 800 block of Piper and watched as the man dropped what appeared to be a gun, then stoops to retrieve it. Disobeying orders to stop, the foot chase continued until the suspect tripped and fell near 820 Piper Lane, where Officer Webber took a position of advantage and covered the suspect until assistance could arrive at which time 21 year old gang member Victor Garcia-Avarca was taken into custody without further incident. A fully loaded Hi-Point 9 mm semi-automatic handgun was recovered from Garcia-Avarca and he was charged with Aggravated Unlawful Possession of a firearm by the Cook County State's Attorney's Officer

This is a textbook example of individual police officers working as a unit in a tense and dangerous situation which resulted in the arrest and the removal of a dangerous offender from the streets of Prospect Heights. By authority of Policy 1030 of Prospect Heights Police Policy Manual, Employee Commendations, the aforementioned officers will be recognized for teamwork, in that they worked together for the successful resolution of a critical and/or serious incident which brings great credit to the department, themselves and the City of Prospect Heights.

As ever,

Al Steffen

Alan Steffen
 Chief of Police
 City of Prospect Heights, Illinois
 (847) 398-5511 x101 || (847) 398-6080 Fax
asteffen@prospect-heights.org



PROSPECT HEIGHTS POLICE DEPARTMENT



THIS

Unit Citation Award

IS AWARDED TO

Officer Mitchell Webber

WHEREAS, while it is understood that excellent police work is done routinely by good officers and civilian employees, let it be known that the above-named Officer was a part of a unit that displayed teamwork by working together for the successful resolution of a critical incident.

WHEREAS, On March 25th, 2018 Sergeant Jerry Coglianese along with Corporal Bill Suerth and Officer Mitchell Webber were notified of a man with a gun in Palwaukee Plaza, after a bystander called 911 and reported a man armed with a gun standing near Seoul Billiards and provided a description of the suspect.

Corporal Suerth and Sergeant Coglianese were soon on the scene; a person matching the subject's description saw the responding officers and immediately began running. A direction of travel and description was radioed as the officers pursued the man on foot westbound through the shopping plaza, Officer Webber joined the pursuit as it entered the 800 block of Piper and watched as the man dropped a pistol then stoop to pick it back up. Disobeying orders to stop, the foot chase continued until the offender tripped and fell near 820 Piper Lane, where Officer Webber took a position of advantage and covered the suspect until assistance arrived at which time 21 year old gang member, Victor Garcia-Avanca, was taken into custody without further incident. A fully loaded Hi-Point 9 mm handgun was recovered from Garcia-Avanca. Further investigation resulted in the Charging of Garcia-Avanca with felony Aggravated Unlawful Use of Weapons by the Cook County State's Attorney's Office.

THEREFORE, the work of Sergeant Coglianese along with Corporal Suerth and Officer Webber led to the arrest of a potentially violent and armed offender without incident. Based on the *Awards and Commendations Program* of the Prospect Heights Police Department and because of the officers' professionalism and diligence in consummating this arrest, I am pleased to present you with the Prospect Heights Police Department's *Unit Citation Award*.

Presented: May 14th, 2018

Alan Steffen, Chief of Police

PROSPECT HEIGHTS POLICE DEPARTMENT



THIS

Unit Citation Award

IS AWARDED TO

Corporal Bill Suerth

WHEREAS, while it is understood that excellent police work is done routinely by good officers and civilian employees, let it be known that the above-named Corporal was a part of a unit that displayed teamwork by working together for the successful resolution of a critical incident.

WHEREAS, On March 25th, 2018 Sergeant Jerry Coglianese along with Corporal Bill Suerth and Officer Mitchell Webber were notified of a man with a gun in Palwaukee Plaza, after a bystander called 911 and reported a man armed with a gun standing near Seoul Billiards and provided a description of the suspect.

Corporal Suerth and Sergeant Coglianese were soon on the scene; a person matching the subject's description saw the responding officers and immediately began running. A direction of travel and description was radioed as the officers pursued the man on foot westbound through the shopping plaza, Officer Webber joined the pursuit as it entered the 800 block of Piper and watched as the man dropped a pistol then stoop to pick it back up. Disobeying orders to stop, the foot chase continued until the offender tripped and fell near 820 Piper Lane, where Officer Webber took a position of advantage and covered the suspect until assistance arrived at which time 21 year old gang member, Victor Garcia-Avanca, was taken into custody without further incident. A fully loaded Hi-Point 9 mm handgun was recovered from Garcia-Avanca. Further investigation resulted in the Charging of Garcia-Avanca with felony Aggravated Unlawful Use of Weapons by the Cook County State's Attorney's Office.

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Presented: May 14th, 2018

Alan Steffen, Chief of Police

PROSPECT HEIGHTS POLICE DEPARTMENT



THIS

Unit Citation Award

IS AWARDED TO

Sergeant Jerry Coglianese

WHEREAS, while it is understood that excellent police work is done routinely by good officers and civilian employees, let it be known that the above-named Sergeant was a part of a unit that displayed teamwork by working together for the successful resolution of a critical incident.

WHEREAS, On March 25th, 2018 Sergeant Jerry Coglianese along with Corporal Bill Suerth and Officer Mitchell Webber were notified of a man with a gun in Palwaukee Plaza, after a bystander called 911 and reported a man armed with a gun standing near Seoul Billiards and provided a description of the suspect.

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Presented: May 14th, 2018

Alan Steffen, Chief of Police



May 23, 2018

To: Mayor Helmer and Members of the City Council

From: Cheri Graefen, Assistant Finance Director

Subject: Monthly Treasurer's Report

Attached is the Treasurer's Report for the fiscal year ending May 1, 2017 through April 30, 2018, which represents 100% of the fiscal year. At this point in the fiscal year, for all funds combined, the City's total revenues represent 109% of budget and the total adjusted expenses (excluding transfers) reflect 99% of budget. The budget numbers included herein has been adjusted for the budget transfers approved by Council in April.

Additional financial information and/or further details can be provided upon request.

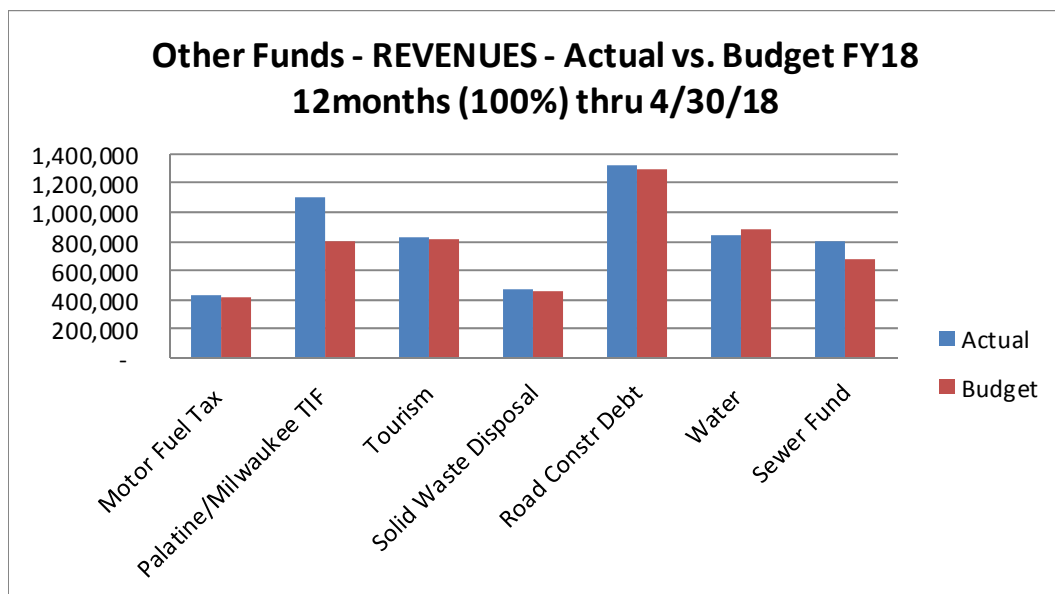
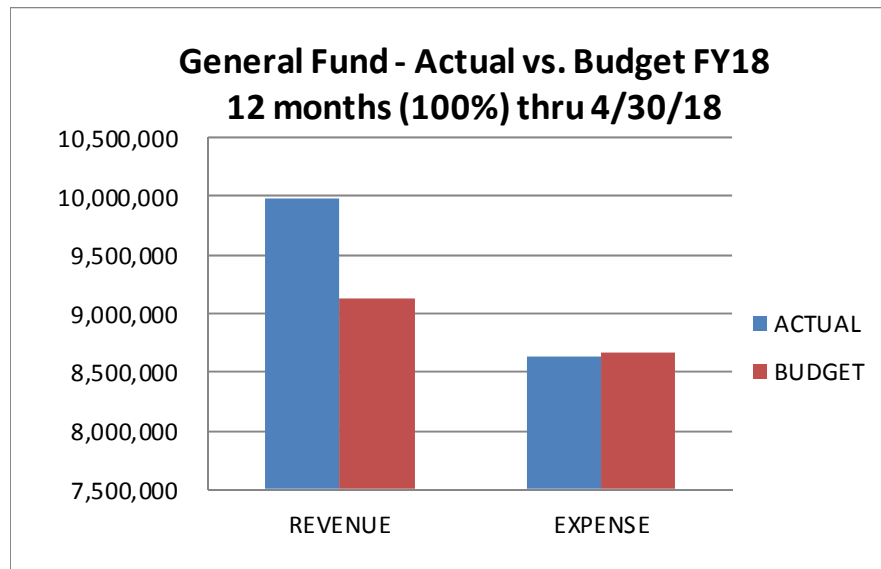
City of Prospect Heights

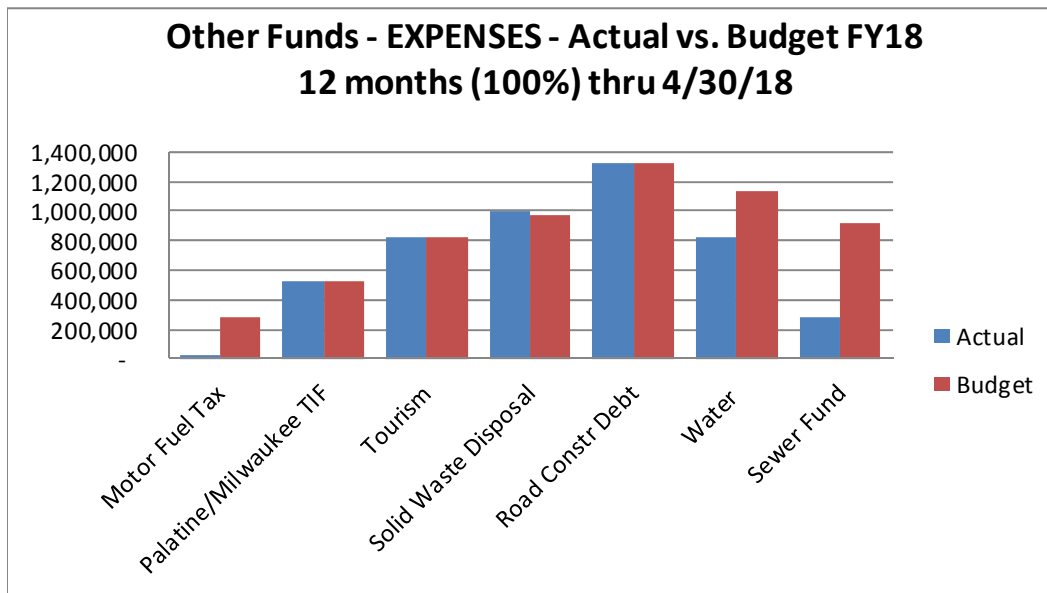
Preliminary Financial Report – FY17-18

For the Fiscal Year Ended April 30, 2018

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2017 through April 30, 2018 (*12 months ~ 100% of year*) with an analysis on actual revenues and expenditures compared to fiscal year 2017/2018 budget. Please note that these numbers are unaudited and preliminary.

Overall Fund Summary - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:

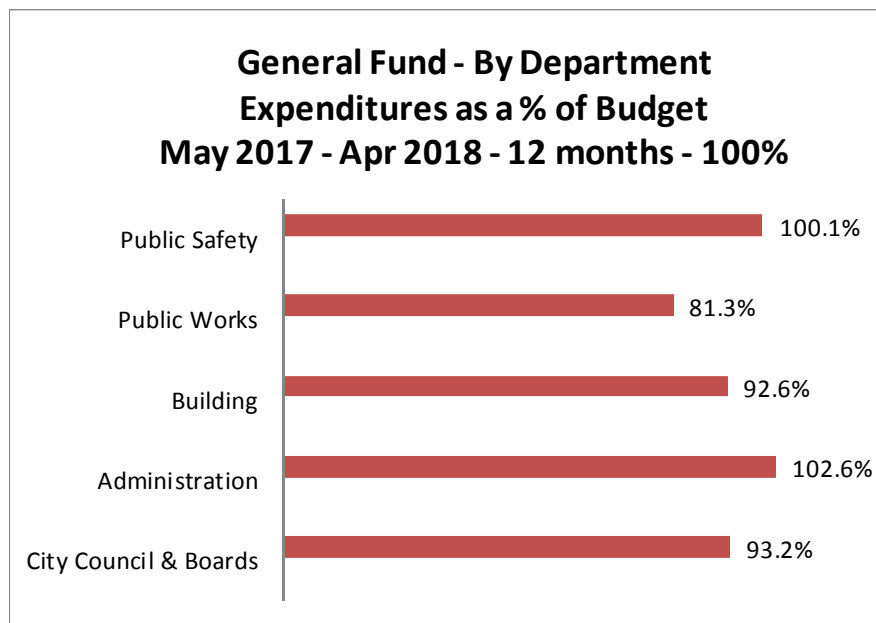




Revenue and Expenditures – By Fund

As detailed in the following table on pg. 3-4, the City's overall YTD revenue is currently at 110% of budget and the YTD expenses are coming in favorably at 93.67% of budget (100% of the year has elapsed). The following budget variances are worth noting:

- **General Fund** – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The actual expenses shown in the graph on page 1 do not include transfers of \$7,120,743 to the newly established Capital Projects Fund. The chart below shows departmental expenses as a % of current budget:



- Motor Fuel Tax Fund – There are minimal expenses in this fund for FY17-18 due to the MFT audit which is currently in process. We anticipate the audit to be completed during FY18-19.
- Palatine/Milwaukee TIF Fund – There has been a significant increase in property taxes collected over previous year (\$1,096,,113 v. \$205,558 in FY17). Expenses include the principal and interest payment (\$524,500) on the debt which represents the final payment of that issue.
- DEA Seizure Fund – In accordance with State guidelines, there is no revenue budgeted for this fund. Any monies received are supplemental to the City’s overall budget in this fund
- SSA 8 Fund – The budget includes professional services expenses of \$125,000 for pump servicing - flood control, IDNR Flood insurance study and FEMA map revisions. The expenses are currently underbudget because these projects have not taken place in this fiscal year.
- Road Construction Debt Fund – Principal and interest payment of \$1,312,535 has been paid.
- Water Fund – Expenses are currently running at 73% of budget. This favorable variance relates to budgeted equipment (CASE backhoe) for \$100,000 that will not be purchased this year. Instead, the backhoe has been included in the FY18-19 CIP plan. In addition, system maintenance expenses have been held to 30% of budget (\$18,664 actual vs. \$61,900 budget). Lastly, budgeted depreciation expense of approximately \$165,000 will be recorded in final April 2018 financial statements.
- Parking Fund – FY18-19 budgeted depreciation expense of approximately \$32,000 will be recorded in final April 2018 financial statements.
- Sewer Fund - Expenses are currently running at 30% of budget. This favorable variance relates to budgeted expenses for system improvements (\$375,000) and professional service fees (\$275,000) for sewer televising project that have not been incurred in this fiscal year.

REVENUE & EXPENDITURES - BY FUND - FY2017-18						
FISCAL YEAR ENDING APRIL 30, 2018						
PERCENTAGE OF YEAR COMPLETED: 100%						
		ACTUAL	FY 2018	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
TOTALS - ALL FUNDS						
	Revenues	17,239,933	15,620,159	110.37%		
	Expenses	(14,029,828)	(15,668,102)	89.54%		
		3,210,105	(47,943)		3,210,105	(47,943)
General Fund						
	Revenues	9,977,996	9,128,428	109.31%	1,352,247	456,359
	Expenses	(8,625,749)	(8,672,069)	99.47%		
Motor Fuel Tax Fund						
	Revenues	427,487	420,781	101.59%	394,008	140,781
	Expenses	(33,479)	(280,000)	11.96%		
Palatine/Milwaukee TIF Fund						
	Revenues	1,101,016	800,994	137.46%	573,605	270,104
	Expenses	(527,411)	(530,890)	99.34%		
Tourism Fund						
	Revenues	829,415	816,424	101.59%	6,918	(7,620)
	Expenses	(822,497)	(824,044)	99.81%		
DEA Seizure Fund						
	Revenues	296,869	-	NA	265,352	(168,261)
	Expenses	(31,518)	(168,261)	18.73%		
Solid Waste Disposal Fund						
	Revenues	469,959	460,200	102.12%	(528,419)	(509,407)
	Expenses	(998,377)	(969,607)	102.97%		
Palatine Road TIF Fund						
	Revenues	423,142	420,000	NA	423,142	420,000
	Expenses	-	-	NA		
SSA 1 Fund						
	Revenues	27,405	28,400	96.50%	4,706	4,123
	Expenses	(22,698)	(24,277)	93.50%		
SSA 2 Fund						
	Revenues	44,449	43,400	102.42%	20,706	18,149
	Expenses	(23,742)	(25,251)	94.03%		
SSA 3 Fund						
	Revenues	27,692	25,100	110.33%	(7,411)	(11,826)
	Expenses	(35,103)	(36,926)	95.06%		
SSA 4 Fund						
	Revenues	38,121	42,400	89.91%	12,313	15,187
	Expenses	(25,807)	(27,213)	94.84%		
SSA 5 Fund						
	Revenues	63,881	64,635	98.83%	11,660	11,095
	Expenses	(52,221)	(53,540)	97.54%		
SSA 6 Debt Fund						
	Revenues	245,164	238,553	102.77%	(12,697)	(23,800)
	Expenses	(257,861)	(262,353)	98.29%		
SSA 8 Fund						
	Revenues	227,989	218,650	104.27%	159,848	(70,129)
	Expenses	(68,141)	(288,779)	23.60%		

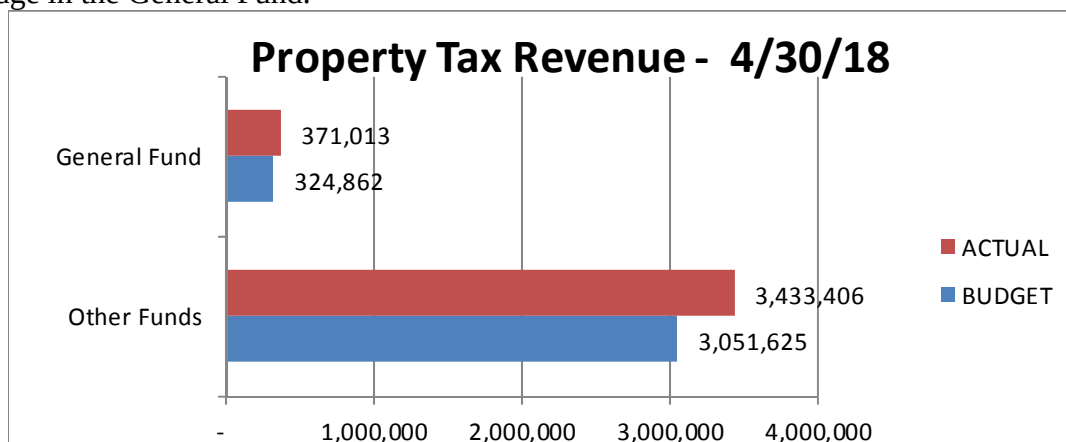
REVENUE & EXPENDITURES - BY FUND - FY2017-18						
FISCAL YEAR ENDING APRIL 30, 2018						
PERCENTAGE OF YEAR COMPLETED: 100%						
		ACTUAL	FY 2018	% OF	ACTUAL	BUDGET
		YTD	BUDGET	BUDGET	INCR (DECR)	INCR (DECR)
Road Construction Debt Fund						
	Revenues	1,327,548	1,297,935	102.28%	7,033	(27,301)
	Expenses	(1,320,515)	(1,325,236)	99.64%		
Water Fund						
	Revenues	847,780	877,134	96.65%	20,624	(260,336)
	Expenses	(827,155)	(1,137,470)	72.72%		
Parking Fund						
	Revenues	63,013	64,000	98.46%	(13,311)	(54,466)
	Expenses	(76,324)	(118,466)	64.43%		
Sewer Fund						
	Revenues	801,008	673,125	119.00%	519,779	(250,595)
	Expenses	(281,229)	(923,720)	30.45%		
TOTALS - ALL FUNDS		17,239,933	15,620,159		3,210,105	(47,943)
	Revenues	(14,029,828)	(15,668,102)			
	Expenses	3,210,105	(47,943)			

General Fund Summary

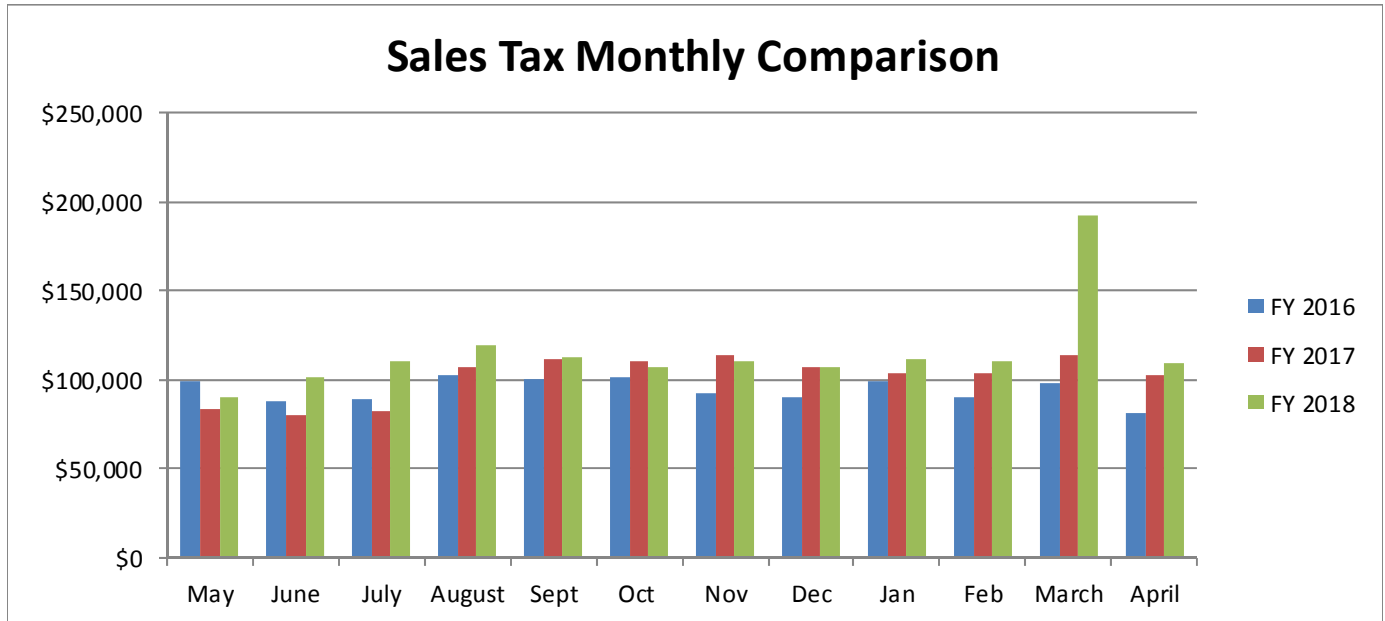
At April 30, 2018, the City's General Fund actual revenues of \$9,977,996 were \$1,352,247 in excess of actual expenses compared to the prior fiscal year where the expenses were \$1,285,898 in excess of revenue. The budget-to-actual comparison indicates that revenues collected are 109.31% of budgeted revenues while adjusted actual expenditures are 99.47% of budgeted expenditures.

Major Revenues

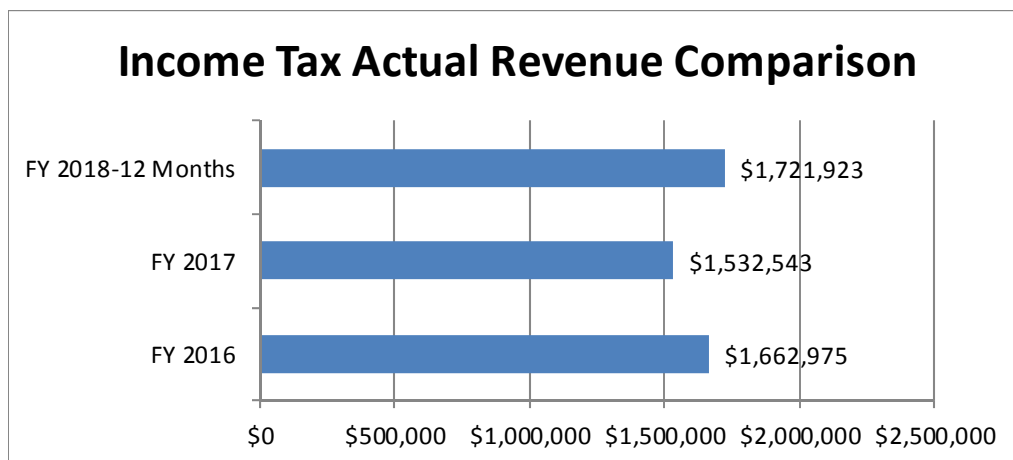
Property Taxes – For all funds, the City has collected a total of \$3,804,419 or 113% of budgeted property taxes. This amount also includes \$25,494 of budgeted property taxes for Road & Bridge in the General Fund.



Sales Taxes – Year to date sales taxes of \$1,382,255 are currently trending slightly higher than the same month last year, and are higher than the target budget of \$1,100,902 by 26%. The following bar graph depicts the amount collected on a monthly basis in Fiscal Year 2018 in comparison to the same month in prior Fiscal Years 2017 and 2016. During March, the City received \$161,201 from Illinois Department of Revenue for sales tax revenue. This amount is approximately double the typical monthly receipt. Staff believes that the additional sales tax represents sales tax recovery that was originally paid to another municipality.



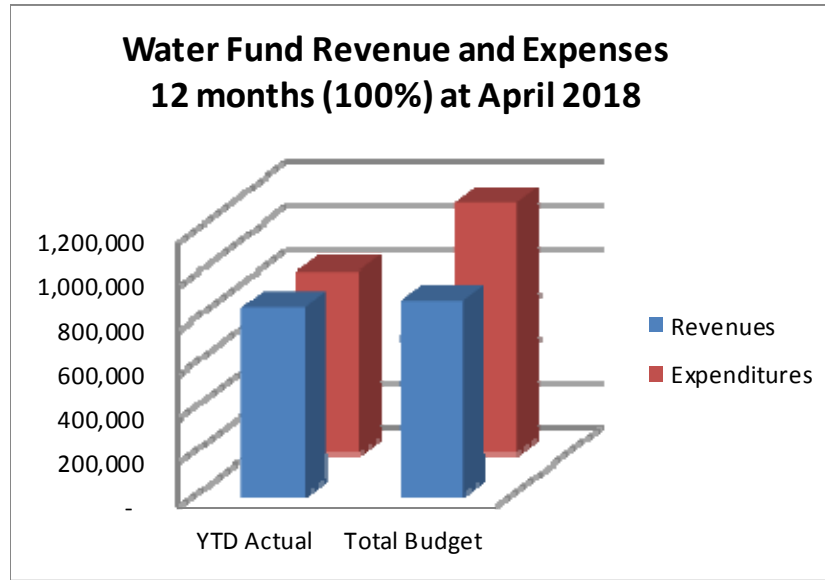
Income Taxes – As of April 30, 2018, income tax revenue of \$1,721,923 is 119% of budget. As part of the State of Illinois budget agreement municipalities are expected to see a 10% reduction in Local Government Distributive Fund (LGDF) revenue this year. The City of Prospect Heights will see a shortfall in this revenue source of approximately \$150,000.



Enterprise Funds

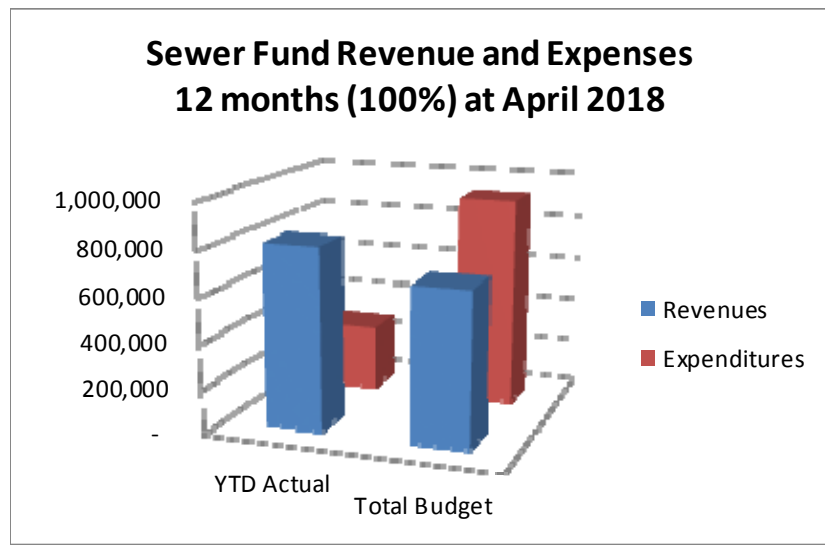
Water Fund

Water fund revenue is budgeted at \$877,134 for the entire fiscal year. Through April 30, 2018, the actual revenues are \$847,780 or 97% of budget compared to \$847,780 or 96% of budget for the same period last year. Water fund actual expenditures through April total \$827,155 or 73% of budget compared to \$843,239 or 87% of the budget for the same period last year.



Sewer Fund

Sewer fund revenue is budgeted at \$673,125 for the entire fiscal year. Through April 30, 2018, the actual revenues are \$801,008 or 119% of budget compared to \$256,813 or 100% of budget for the same period last year. Sewer fund actual expenditures through April total \$281,226 or 30% of budget compared to \$256,022 or 35% of the budget for the period last year.



CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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LOCAL TAXES

01-105-3000	REAL ESTATE TAXES	3,092.55	345,518.56	293,093.00	(	52,425.56)	117.9
01-105-3005	USE TAX	30,964.97	421,699.57	411,277.00	(	10,422.57)	102.5
01-105-3006	NON-HOME RULE SALES TAX	22,219.16	301,827.91	269,114.00	(	32,713.91)	112.2
01-105-3010	UTILITY - ELECTRIC	29,705.53	376,976.57	369,000.00	(	7,976.57)	102.2
01-105-3011	UTILITY - NATURAL GAS	38,259.88	182,600.41	148,466.00	(	34,134.41)	123.0
01-105-3012	UTILITY- TELEPHONE	26,636.97	330,671.30	335,000.00		4,328.70	98.7
01-105-3030	ROAD & BRIDGE TAXES	205.95	25,494.22	31,769.00		6,274.78	80.3
01-105-3040	RENTAL CAR TAXES	1,389.89	12,583.33	16,744.00		4,160.67	75.2
01-105-3050	PLACES FOR EATING TAX	25,477.97	289,104.97	280,000.00	(	9,104.97)	103.3
01-105-3060	HANDLE TAX - OTB	23,753.52	148,511.00	132,700.00	(	15,811.00)	111.9
01-105-3065	VIDEO GAMING TAX	(24,705.94)	195,633.99	235,000.00		39,366.01	83.3
01-105-3070	AMUSEMENT TAX	118.00	3,728.00	4,800.00		1,072.00	77.7
TOTAL LOCAL TAXES		177,118.45	2,634,349.83	2,526,963.00	(	107,386.83)	104.3

INTERGOVERNMENTAL REVENUES

01-110-3100	INCOME TAXES	138,034.15	1,721,922.60	1,450,000.00	(	271,922.60)	118.8
01-110-3101	PERSONAL PROPERTY REPLACE TAX	958.87	5,032.68	1,327.00	(	3,705.68)	379.3
01-110-3110	SALES TAXES	86,633.07	1,080,427.07	990,000.00	(	90,427.07)	109.1
01-110-3111	GLENVIEW SHARED REVENUE	.00	56,740.63	18,000.00	(	38,740.63)	315.2
01-110-3113	AIRPORT SHARING REVENUE	.00	135,367.14	125,000.00	(	10,367.14)	108.3
TOTAL INTERGOVERNMENTAL REVENUES		225,626.09	2,999,490.12	2,584,327.00	(	415,163.12)	116.1

GRANTS REVENUE

01-115-3210	GRANT - VOCA	.00	37,373.00	64,068.00		26,695.00	58.3
01-115-3213	GRANT - STEP	.00	7,688.72	8,000.00		311.28	96.1
01-115-3246	GRANT-POLICE EQUIPMENT	.00	.00	1,700.00		1,700.00	.0
01-115-3247	GRANT - POLICE TOBACCO	.00	.00	2,012.00		2,012.00	.0
TOTAL GRANTS REVENUE		.00	45,061.72	75,780.00		30,718.28	59.5

LICENSES & FEES

01-120-3300	VEHICLE STICKERS	12,767.00	646,554.00	630,000.00	(	16,554.00)	102.6
01-120-3310	VEH. STICKERS SENIORS	727.00	50,092.00	41,250.00	(	8,842.00)	121.4
01-120-3320	VEH. STICKERS LATE FEES	36,177.00	88,741.00	30,000.00	(	58,741.00)	295.8
01-120-3321	VEH. STICKERS TRANSFERS	120.00	2,606.00	2,500.00	(	106.00)	104.2
01-120-3342	LICENSES - ANIMALS	660.00	12,092.00	10,800.00	(	1,292.00)	112.0
01-120-3343	LICENSES - LIQUOR	79,082.01	163,882.01	74,575.00	(	89,307.01)	219.8
01-120-3344	LICENSES - BUSINESS	34,466.99	89,874.27	51,187.00	(	38,687.27)	175.6
01-120-3345	LICENSES - COIN OPERATED	44.00	44.00	.00	(	44.00)	.0
01-120-3346	LICENSES - CONTRACTORS	2,800.00	36,600.00	20,000.00	(	16,600.00)	183.0
01-120-3348	LICENSE - AGREEMENTS	1,713.43	14,285.46	12,000.00	(	2,285.46)	119.1
TOTAL LICENSES & FEES		168,557.43	1,104,770.74	872,312.00	(	232,458.74)	126.7

FRANCHISE FEES

01-125-3350	CABLE FRANCHISE FEES	7,926.75	172,570.74	220,000.00		47,429.26	78.4
01-125-3351	CABLE FRANCHISE - PEG FEES	1,585.35	6,147.01	.00	(	6,147.01)	.0
01-125-3355	SOLID WASTE FRANCHISE FEES	8,958.18	103,448.07	100,000.00	(	3,448.07)	103.5
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	19,827.60	24,500.00		4,672.40	80.9
TOTAL FRANCHISE FEES		18,470.28	301,993.42	344,500.00		42,506.58	87.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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BUILDING & ZONING FEES

01-130-3400	BUILDING PERMITS	9,271.00	265,244.64	250,000.00	(	15,244.64)	106.1
01-130-3402	PUBLIC HEARING FEES	150.00	2,450.00	2,500.00		50.00	98.0
01-130-3403	ELEVATOR INSPECTION FEE	600.00	6,675.00	5,100.00	(	1,575.00)	130.9
01-130-3404	CERT. OF OCC. INSPECTION FEES	50.00	1,150.00	500.00	(	650.00)	230.0
01-130-3405	HEALTH INSPECTION FEE	.00	175.00	500.00		325.00	35.0
01-130-3406	COMMERCIAL INSPECTION FEE	5,104.00	9,339.00	7,250.00	(	2,089.00)	128.8
01-130-3407	ENGINEERING PERMIT FEES	66.00	13,665.00	13,000.00	(	665.00)	105.1
01-130-3408	VACANT FORECLOSURE REGIS	500.00	3,000.00	.00	(	3,000.00)	.0
01-130-3410	BUILDING RE-INSP. FEE	.00	150.00	500.00		350.00	30.0
01-130-3411	RENTAL INSPECTION FEE	56,500.00	238,125.00	212,500.00	(	25,625.00)	112.1
TOTAL BUILDING & ZONING FEES		72,241.00	539,973.64	491,850.00	(	48,123.64)	109.8

PUBLIC SAFETY FINES & FEES

01-140-3500	TRAFFIC FINES	27,050.24	212,603.15	200,000.00	(	12,603.15)	106.3
01-140-3505	ORDINANCE & PARKING FINES	20,891.60	286,342.81	250,000.00	(	36,342.81)	114.5
01-140-3510	LIQUOR FINES	.00	.00	100.00		100.00	.0
01-140-3515	VEHICLE SEIZURE FEE	5,000.00	59,000.00	60,000.00		1,000.00	98.3
01-140-3520	DUI ASSESSMENTS	1,518.07	8,609.10	8,000.00	(	609.10)	107.6
01-140-3525	POLICE ALARM LICENSES & FEES	2,650.00	16,937.00	11,000.00	(	5,937.00)	154.0
TOTAL PUBLIC SAFETY FINES & FEES		57,109.91	583,492.06	529,100.00	(	54,392.06)	110.3

PUBLIC SAFETY SPECIAL REVENUE

01-145-3550	POLICE REVENUE-NARCOTICS	.00	2,654.60	.00	(	2,654.60)	.0
01-145-3551	POLICE REVENUE-TASK FORCE	.00	11,447.32	16,000.00		4,552.68	71.6
01-145-3552	POLICE REV-ABANDENED PROP EVID	.00	224.00	100.00	(	124.00)	224.0
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	6,844.48	19,106.98	7,000.00	(	12,106.98)	273.0
01-145-3554	POLICE REVENUE - GAMING TAX	.00	.00	2,500.00		2,500.00	.0
01-145-3555	POLICE REVENUE - SEIZED ASSETS	10,488.76	11,298.76	.00	(	11,298.76)	.0
TOTAL PUBLIC SAFETY SPECIAL REVENUE		17,333.24	44,731.66	25,600.00	(	19,131.66)	174.7

INTERFUND SERVICE CHARGES

01-150-3613	CVB/TOURISM SERVICE CHARGE	5,891.67	70,700.04	70,700.00	(	.04)	100.0
01-150-3617	SOLID WASTE SERVICE CHARGE	10,500.00	126,000.00	126,000.00		.00	100.0
01-150-3621	SSA #1 SERVICE CHARGE	1,816.67	21,800.04	21,800.00	(	.04)	100.0
01-150-3622	SSA #2 SERVICE CHARGE	1,916.67	23,000.04	23,000.00	(	.04)	100.0
01-150-3623	SSA #3 SERVICE CHARGE	2,741.67	32,900.04	32,900.00	(	.04)	100.0
01-150-3624	SSA #4 SERVICE CHARGE	2,100.00	25,200.00	25,200.00		.00	100.0
01-150-3625	SSA #5 SERVICE CHARGE	2,950.00	35,400.00	35,400.00		.00	100.0
01-150-3626	SSA #6 SERVICE CHARGE	.00	13,066.64	.00	(	13,066.64)	.0
01-150-3628	SSA #8 SERVICE CHARGE	4,808.33	57,699.96	57,700.00		.04	100.0
01-150-3641	ROAD CONSTRUCT DEBT-SERV CHRG	1,783.33	21,399.96	21,400.00		.04	100.0
01-150-3646	SSA #6 - DEBT SERVICE CHARGE	.00	4,899.99	19,800.00		14,900.01	24.8
01-150-3651	WATER FUND SERVICE CHARGE	20,166.67	242,000.04	242,000.00	(	.04)	100.0
01-150-3652	PARKING FUND SERVICE CHARGE	2,583.33	30,999.96	31,000.00		.04	100.0
01-150-3653	SEWER SERVICE CHARGE	16,416.67	197,000.04	197,000.00	(	.04)	100.0
TOTAL INTERFUND SERVICE CHARGES		73,675.01	902,066.75	903,900.00		1,833.25	99.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REIMBURSABLE INCOME						
01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	4,460.20	37,593.83	46,117.00	8,523.17	81.5
01-155-3701	EMPLOYEE EXPENSE REIMBURSEMENT	109.41	109.41	820.00	710.59	13.3
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	4,291.84	53,973.86	67,110.00	13,136.14	80.4
01-155-3703	RETIREE HEALTH INS REIMBURSE	3,470.00	57,753.11	80,039.00	22,285.89	72.2
01-155-3720	FIRE DISTRICT GAS REIMB.	3,818.72	8,969.94	7,000.00	(1,969.94)	128.1
01-155-3730	INSURANCE REIMBURSEMENTS	48.00	192,207.95	190,000.00	(2,207.95)	101.2
01-155-3741	BUILDING & ENG DEPT REIMB FEES	.00	894.23	100.00	(794.23)	894.2
01-155-3743	PUBLIC WORKS REIMBURSABLE FEES	.00	510.00	7,500.00	6,990.00	6.8
01-155-3745	PUBLIC SAFETY REIMBURSABLE FEE	1,127.68	14,837.39	.00	(14,837.39)	.0
TOTAL REIMBURSABLE INCOME		17,325.85	366,849.72	398,686.00	31,836.28	92.0
OTHER REVENUES						
01-160-3800	INTEREST INCOME	11,656.85	88,876.16	66,734.00	(22,142.16)	133.2
01-160-3801	INTEREST INCOME - DEBT	.00	.00	1,125.00	1,125.00	.0
01-160-3810	NEWSLETTER ADVERTISING	.00	6,605.00	3,500.00	(3,105.00)	188.7
01-160-3811	BUS SHELTERS AD REVENUE	.00	2,069.32	2,000.00	(69.32)	103.5
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	1,470.00	7,620.00	7,000.00	(620.00)	108.9
01-160-3820	SALE OF CITY PROPERTY	.00	7,426.00	5,500.00	(1,926.00)	135.0
01-160-3830	GASOLINE REBATE	.00	1,655.82	900.00	(755.82)	184.0
01-160-3840	AIRPORT MEETING FEES	.00	10.00	.00	(10.00)	.0
01-160-3855	SOLID WASTE - RECYCLING REBATE	.00	1,605.11	.00	(1,605.11)	.0
01-160-3899	MISCELLANEOUS INCOME	6,483.06	50,698.26	.00	(50,698.26)	.0
TOTAL OTHER REVENUES		19,609.91	166,565.67	86,759.00	(79,806.67)	192.0
OTHER FINANCING SOURCES						
01-200-3990	INTERFUND TRANSFER IN	72,162.75	288,651.00	288,651.00	.00	100.0
TOTAL OTHER FINANCING SOURCES		72,162.75	288,651.00	288,651.00	.00	100.0
TOTAL FUND REVENUE		919,229.92	9,977,996.33	9,128,428.00	(849,568.33)	109.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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CITY COUNCIL & BOARDS

01-310-4000	WAGES	4,210.00	30,015.00	34,320.00	4,305.00	87.5
01-310-4200	SOCIAL SECURITY	139.50	1,674.00	1,674.00	.00	100.0
01-310-4210	MEDICARE	32.66	391.50	391.00	(.50)	100.1
01-310-5100	PROFESSIONAL SERVICES	.00	523.00	2,000.00	1,477.00	26.2
01-310-5300	ALDERMANIC EXPENSES	65.00	1,969.71	4,300.00	2,330.29	45.8
01-310-5310	MEMBERSHIPS	.00	12,827.22	12,000.00	(827.22)	106.9
01-310-5330	TRAINING	165.00	165.00	400.00	235.00	41.3
01-310-5950	SPECIAL EVENTS	1,524.56	22,141.98	19,500.00	(2,641.98)	113.6
01-310-7020	EQUIPMENT	4,587.26	9,161.82	10,000.00	838.18	91.6
TOTAL CITY COUNCIL & BOARDS		10,723.98	78,869.23	84,585.00	5,715.77	93.2

ADMINISTRATION

01-320-4000	WAGES	31,643.45	340,059.55	366,703.00	26,643.45	92.7
01-320-4003	WAGES - PART-TIME	2,581.32	28,912.63	24,401.00	(4,511.63)	118.5
01-320-4010	OVERTIME	.00	.00	1,000.00	1,000.00	.0
01-320-4100	HEALTH INSURANCE	1,539.50	25,322.46	26,083.00	760.54	97.1
01-320-4110	LIFE INSURANCE	44.96	317.01	394.00	76.99	80.5
01-320-4200	SOCIAL SECURITY	2,088.40	21,140.57	27,752.00	6,611.43	76.2
01-320-4210	MEDICARE	488.45	5,280.27	6,938.00	1,657.73	76.1
01-320-4220	IMRF	5,879.74	42,343.16	44,259.00	1,915.84	95.7
01-320-5100	PROFESSIONAL SERVICES	446.00	33,391.66	25,000.00	(8,391.66)	133.6
01-320-5101	AUDIT	13,800.00	134,196.68	22,543.00	(111,653.68)	595.3
01-320-5120	CITY ATTORNEY	13,241.59	123,922.10	110,000.00	(13,922.10)	112.7
01-320-5121	HOUSING ATTORNEY	.00	10,200.00	13,200.00	3,000.00	77.3
01-320-5122	CITY PROSECUTOR	.00	17,820.00	24,000.00	6,180.00	74.3
01-320-5123	LABOR ATTORNEY	.00	15,971.85	40,000.00	24,028.15	39.9
01-320-5125	OUTSIDE COUNSEL	.00	3,638.40	3,000.00	(638.40)	121.3
01-320-5130	COMPUTER CONSULTANT	3,660.00	45,059.75	72,000.00	26,940.25	62.6
01-320-5200	POSTAGE	144.98	8,359.72	14,000.00	5,640.28	59.7
01-320-5220	PHOTOCOPY	1,402.14	17,682.59	17,200.00	(482.59)	102.8
01-320-5221	PRINTING	1,043.89	16,302.16	20,000.00	3,697.84	81.5
01-320-5222	LEGAL NOTICES	72.90	666.36	3,500.00	2,833.64	19.0
01-320-5230	WEBSITE	.00	6,285.85	6,000.00	(285.85)	104.8
01-320-5310	MEMBERSHIPS	625.00	2,689.00	4,100.00	1,411.00	65.6
01-320-5330	TRAINING	12.50	87.50	3,500.00	3,412.50	2.5
01-320-5340	TUITION REIMBURSEMENT	189.00	189.00	3,000.00	2,811.00	6.3
01-320-5410	UTILITIES	8,430.40	56,499.24	54,000.00	(2,499.24)	104.6
01-320-5430	CREDIT CARD & BANK CHARGES	132.79	9,172.57	10,000.00	827.43	91.7
01-320-5500	LIABILITY INSURANCE	8,597.07	75,077.63	44,359.00	(30,718.63)	169.3
01-320-5501	INSURANCE DEDUCTIBLES	.00	1,975.97	20,000.00	18,024.03	9.9
01-320-5530	WORKERS COMPENSATION INSURANCE	447.92	3,803.35	3,630.00	(173.35)	104.8
01-320-5540	PAYROLL SERVICE FEES	750.95	5,403.10	6,200.00	796.90	87.2
01-320-5541	ACCTING SERVICE FEES	.00	3,437.93	4,500.00	1,062.07	76.4
01-320-5700	OFFICE SUPPLIES	1,713.07	9,423.96	17,000.00	7,576.04	55.4
01-320-5710	OPERATING SUPPLIES	13.99	13.99	.00	(13.99)	.0
01-320-5721	SIGNS	.00	970.50	.00	(970.50)	.0
01-320-5751	GASOLINE	.00	19.00	300.00	281.00	6.3
01-320-5820	PUBLICATIONS	.00	652.80	600.00	(52.80)	108.8
01-320-5951	EMPLOYEE RECOGNITION	.00	276.00	1,100.00	824.00	25.1
01-320-7020	EQUIPMENT	6,215.06	35,701.93	33,650.00	(2,051.93)	106.1
TOTAL ADMINISTRATION		105,205.07	1,102,266.24	1,073,912.00	(28,354.24)	102.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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BUILDING DEPARTMENT

01-340-4000	WAGES	30,737.40	302,800.36	301,986.00 (	814.36)	100.3
01-340-4100	HEALTH INSURANCE	4,840.00	51,271.00	47,275.00 (	3,996.00)	108.5
01-340-4110	LIFE INSURANCE	64.84	636.00	392.00 (	244.00)	162.2
01-340-4120	UNEMPLOYMENT	.00	12.91	20,000.00	19,987.09	.1
01-340-4200	SOCIAL SECURITY	1,856.90	18,308.01	18,723.00	414.99	97.8
01-340-4210	MEDICARE	434.27	4,281.61	4,379.00	97.39	97.8
01-340-4220	IMRF	5,388.98	35,949.61	38,896.00	2,946.39	92.4
01-340-5100	PROFESSIONAL SERVICES	4,724.75	57,998.54	62,300.00	4,301.46	93.1
01-340-5110	ENGINEERING	.00	90,604.25	95,000.00	4,395.75	95.4
01-340-5111	BILLABLE ENGINEERING	.00	1,832.00	5,000.00	3,168.00	36.6
01-340-5221	PRINTING	.00	1,254.00	2,000.00	746.00	62.7
01-340-5222	LEGAL NOTICES	128.32	1,732.32	2,000.00	267.68	86.6
01-340-5310	MEMBERSHIPS	.00	235.00	920.00	685.00	25.5
01-340-5330	TRAINING	540.00	1,073.91	5,100.00	4,026.09	21.1
01-340-5500	LIABILITY INSURANCE	148.55	1,215.29	1,089.00 (	126.29)	111.6
01-340-5530	WORKERS COMPENSATION INSURANCE	447.92	7,371.32	12,375.00	5,003.68	59.6
01-340-5700	OFFICE SUPPLIES	24.97	2,041.76	3,500.00	1,458.24	58.3
01-340-5751	GASOLINE	35.77	300.35	2,500.00	2,199.65	12.0
01-340-5820	PUBLICATIONS	.00	521.98	2,000.00	1,478.02	26.1
TOTAL BUILDING DEPARTMENT		49,372.67	579,440.22	625,435.00	45,994.78	92.7

PUBLIC WORKS

01-350-4000	WAGES	38,180.61	382,470.06	409,331.00	26,860.94	93.4
01-350-4003	WAGES - PART-TIME	.00	10,549.00	10,560.00	11.00	99.9
01-350-4010	OVERTIME	635.55	21,616.10	50,000.00	28,383.90	43.2
01-350-4100	HEALTH INSURANCE	8,232.00	106,826.00	115,500.00	8,674.00	92.5
01-350-4110	LIFE INSURANCE	82.50	600.48	495.00 (	105.48)	121.3
01-350-4200	SOCIAL SECURITY	2,374.79	25,392.32	29,087.00	3,694.68	87.3
01-350-4210	MEDICARE	555.41	5,938.67	6,803.00	864.33	87.3
01-350-4220	IMRF	7,319.60	47,344.37	56,489.00	9,144.63	83.8
01-350-5020	VEHICLE MAINTENANCE	10,069.32	36,456.77	50,000.00	13,543.23	72.9
01-350-5031	SIGNAL MAINTENANCE	1,086.00	8,673.07	36,000.00	27,326.93	24.1
01-350-5100	PROFESSIONAL SERVICES	3,951.06	8,038.96	22,000.00	13,961.04	36.5
01-350-5103	PROF SERVICES - FORESTRY	.00	17,399.99	25,000.00	7,600.01	69.6
01-350-5104	PROF SERVICES - BUILDING MAIN	2,479.94	29,609.61	51,000.00	21,390.39	58.1
01-350-5106	PROF SERVICES - STREETS/DRAIN	.00	22,326.63	48,000.00	25,673.37	46.5
01-350-5310	MEMBERSHIPS	.00	1,293.49	2,000.00	706.51	64.7
01-350-5330	TRAINING	.00	1,355.14	2,000.00	644.86	67.8
01-350-5410	UTILITIES	523.55	3,574.10	.00 (	3,574.10)	.0
01-350-5411	WATER AND ELECTRIC PURCHASES	1,412.08	10,029.86	11,000.00	970.14	91.2
01-350-5421	DUMP CHARGES	.00	1,131.44	.00 (	1,131.44)	.0
01-350-5441	LICENSES	.00	.00	500.00	500.00	.0
01-350-5500	LIABILITY INSURANCE PREMIUM	10,225.26	88,499.40	59,331.00 (	29,168.40)	149.2
01-350-5510	RENTAL EQUIPMENT	.00	1,776.63	2,000.00	223.37	88.8
01-350-5530	WORKERS COMPENSATION INSURANCE	2,799.50	24,937.37	19,360.00 (	5,577.37)	128.8
01-350-5610	EQUIPMENT MAINTENANCE	323.74	1,010.30	4,000.00	2,989.70	25.3
01-350-5634	STONE & CONCRETE	.00	67.77	.00 (	67.77)	.0
01-350-5635	STORM SEWER & PIPE	259.14	2,562.04	2,500.00 (	62.04)	102.5
01-350-5650	LANDSCAPE SUPPLIES	790.99	896.69	15,000.00	14,103.31	6.0
01-350-5651	LANDSCAPING SUPPLIES - NRC	.00	2,988.15	5,500.00	2,511.85	54.3
01-350-5700	OFFICE SUPPLIES	.00	369.43	2,000.00	1,630.57	18.5
01-350-5710	OPERATING SUPPLIES	3,673.68	13,508.64	30,000.00	16,491.36	45.0
01-350-5721	SIGNS	6,761.40	16,368.99	20,000.00	3,631.01	81.8
01-350-5730	TOOLS	227.98	943.25	1,500.00	556.75	62.9
01-350-5751	GASOLINE	5,333.50	11,671.74	25,000.00	13,328.26	46.7
01-350-7023	SAFETY EQUIPMENT	356.53	2,239.77	5,000.00	2,760.23	44.8
TOTAL PUBLIC WORKS		107,654.13	908,466.23	1,116,956.00	208,489.77	81.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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PUBLIC SAFETY

01-360-4000	WAGES	57,178.81	575,636.62	575,611.00	(25.62)	100.0
01-360-4001	WAGES - SWORN OFFICERS	202,821.69	1,871,972.43	1,804,837.00	(67,135.43)	103.7
01-360-4002	WAGES - EXTRA STRAIGHT PAY	357.67	31,392.96	51,500.00	20,107.04	61.0
01-360-4004	WAGES - PART-TIME SWORN OFFCRS	10,438.32	107,234.78	128,000.00	20,765.22	83.8
01-360-4010	OVERTIME	168.57	2,389.21	2,000.00	(389.21)	119.5
01-360-4011	OVERTIME - SWORN OFFICERS	13,561.49	124,018.43	140,000.00	15,981.57	88.6
01-360-4100	HEALTH INSURANCE	47,980.60	457,006.60	486,660.00	29,653.40	93.9
01-360-4110	LIFE INSURANCE	440.90	3,057.94	2,769.00	(288.94)	110.4
01-360-4200	SOCIAL SECURITY	2,541.89	26,173.30	27,143.00	969.70	96.4
01-360-4210	MEDICARE	4,019.26	37,913.68	38,414.00	500.32	98.7
01-360-4220	IMRF	3,857.53	26,114.54	31,942.00	5,827.46	81.8
01-360-4230	PENSION CONTRIBUTION - R/E TAX	3,092.55	345,518.56	293,093.00	(52,425.56)	117.9
01-360-4231	PENSION CONTRIBUTION-CITY GF	195,037.50	780,150.00	780,150.00	.00	100.0
01-360-5100	PROFESSIONAL SERVICES	1,078.47	17,319.14	23,700.00	6,380.86	73.1
01-360-5140	PRISONERS CARE	115.16	909.22	2,500.00	1,590.78	36.4
01-360-5141	KENNEL FEES	303.17	2,694.61	4,000.00	1,305.39	67.4
01-360-5200	POSTAGE	21.98	1,964.34	3,000.00	1,035.66	65.5
01-360-5221	PRINTING	.00	7,591.36	3,500.00	(4,091.36)	216.9
01-360-5240	NORTHWEST CENTRAL DISPATCH	21,554.65	270,947.31	287,452.00	16,504.69	94.3
01-360-5310	MEMBERSHIPS	.00	40,783.00	46,000.00	5,217.00	88.7
01-360-5321	AUTO EXPENSE	167.00	2,115.50	2,500.00	384.50	84.6
01-360-5330	TRAINING	1,561.40	16,506.82	26,900.00	10,393.18	61.4
01-360-5340	TUITION REIMBURSEMENT	.00	4,500.00	8,000.00	3,500.00	56.3
01-360-5410	UTILITIES	454.72	6,290.27	.00	(6,290.27)	.0
01-360-5500	LIABILITY INSURANCE PREMIUM	12,153.10	99,422.76	56,100.00	(43,322.76)	177.2
01-360-5510	RENTAL EQUIPMENT	.00	416.04	620.00	203.96	67.1
01-360-5520	ID NETWORKS	.00	13,247.00	13,247.00	.00	100.0
01-360-5530	WORKERS COMPENSATION INSURANCE	6,830.78	112,621.45	115,000.00	2,378.55	97.9
01-360-5610	EQUIPMENT MAINTENANCE	2,736.32	11,201.25	14,500.00	3,298.75	77.3
01-360-5611	RADIO MAINTENANCE	.00	101.50	1,000.00	898.50	10.2
01-360-5700	OFFICE SUPPLIES	209.23	5,229.08	7,500.00	2,270.92	69.7
01-360-5710	OPERATING SUPPLIES	369.48	3,969.67	11,200.00	7,230.33	35.4
01-360-5740	RANGE SUPPLIES	705.86	5,246.28	7,650.00	2,403.72	68.6
01-360-5741	CLOTHING	2,389.61	18,038.77	25,700.00	7,661.23	70.2
01-360-5751	GASOLINE	3,984.56	45,735.76	50,000.00	4,264.24	91.5
01-360-5820	PUBLICATIONS	.00	158.00	1,060.00	902.00	14.9
01-360-7022	POLICE TECH/SAFETY SUPPLIES	7,114.42	16,097.40	15,205.00	(892.40)	105.9

TOTAL PUBLIC SAFETY

603,246.69	5,091,685.58	5,088,453.00	(3,232.58)	100.1
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PUBLIC SAFETY-SPECIAL ACCT EXP

01-365-5981	DUI EXPENSE	.00	464.00	2,800.00	2,336.00	16.6
01-365-5982	NARCOTICS EXPENSE	.00	8,000.27	.00	(8,000.27)	.0
01-365-5983	SEIZED ASSET - EXPENSE	.00	4,161.00	.00	(4,161.00)	.0

TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP

.00	12,625.27	2,800.00	(9,825.27)	450.9
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REIMBURSABLE EXP

01-370-4101	RETIREE HEALTH INSURANCE	1,020.00	76,601.00	80,039.00	3,438.00	95.7
01-370-5102	GRANT WRITER	.00	20,000.00	20,000.00	.00	100.0
01-370-5751	GASOLINE	843.32	7,410.85	8,275.00	864.15	89.6

TOTAL REIMBURSABLE EXP

1,863.32	104,011.85	108,314.00	4,302.15	96.0
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OTHER EXPENSES

01-380-5970	REFUNDS	.00	327.50	2,500.00	2,172.50	13.1
01-380-5975	SALES TAX REBATE	34,935.10	149,167.20	150,000.00	832.80	99.4
01-380-5999	MISCELLANEOUS EXPENSE	.00	380.15	4,000.00	3,619.85	9.5

TOTAL OTHER EXPENSES

34,935.10	149,874.85	156,500.00	6,625.15	95.8
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CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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GRANTS

01-390-5900	GRANT - GENERAL EXPENSE	.00	5,000.00	5,000.00	.00	100.0
01-390-5910	GRANT - VOCA EXPENSE	.00	73,410.37	80,084.00	6,673.63	91.7
01-390-5916	GRANT - GREEN REGION	.00	505.00	.00	(505.00)	.0
01-390-5946	GRANT-POLICE EQUIP EXPENSE	.00	.00	1,700.00	1,700.00	.0
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	.00	.00	300.00	300.00	.0
TOTAL GRANTS		.00	78,915.37	87,084.00	8,168.63	90.6

DEBT SERVICE

01-400-6000	PRINCIPAL	.00	140,000.00	140,000.00	.00	100.0
01-400-6010	INTEREST	.00	47,997.24	48,030.00	32.76	99.9
TOTAL DEBT SERVICE		.00	187,997.24	188,030.00	32.76	100.0

DEPARTMENT 550

01-550-7011	BUILDING IMPROVEMENTS - PW	.00	5,000.00	.00	(5,000.00)	.0
01-550-7040	VEHICLES	.00	38,400.50	40,000.00	1,599.50	96.0
01-550-7051	SIDEWALKS	.00	2,911.54	.00	(2,911.54)	.0
01-550-7053	DRAINAGE IMPROVEMENTS	.00	217,109.61	.00	(217,109.61)	.0
TOTAL DEPARTMENT 550		.00	263,421.65	40,000.00	(223,421.65)	658.6

PUBLIC SAFETY CAPITAL OUTLAY

01-560-7040	VEHICLES - POLICE	411.05	68,175.70	100,000.00	31,824.30	68.2
TOTAL PUBLIC SAFETY CAPITAL OUTLAY		411.05	68,175.70	100,000.00	31,824.30	68.2

OTHER FINANCING USES

01-600-8090	INTERFUND TRANSFER OUT	1,300,000.00	7,120,743.00	7,120,743.00	.00	100.0
TOTAL OTHER FINANCING USES		1,300,000.00	7,120,743.00	7,120,743.00	.00	100.0
TOTAL FUND EXPENDITURES		2,213,412.01	15,746,492.43	15,792,812.00	46,319.57	99.7
NET REVENUE OVER EXPENDITURES		(1,294,182.09)	(5,768,496.10)	(6,664,384.00)	(895,887.90)	(86.6)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
11-100-3800	INTEREST INCOME	1,823.33	14,044.21	2,189.00	(11,855.21)	641.6
	TOTAL REVENUES	1,823.33	14,044.21	2,189.00	(11,855.21)	641.6
	INTERGOVERNMENTAL REVENUES					
11-110-3120	MOTOR FUEL TAX	31,583.55	413,442.36	418,592.00	5,149.64	98.8
	TOTAL INTERGOVERNMENTAL REVENUES	31,583.55	413,442.36	418,592.00	5,149.64	98.8
	TOTAL FUND REVENUE	33,406.88	427,486.57	420,781.00	(6,705.57)	101.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
11-300-5100	PROFESSIONAL SERVICES	.00	.00	30,000.00	30,000.00	.0
11-300-5632	ICE CONTROL MAINTENANCE	9,156.35	33,478.55	50,000.00	16,521.45	67.0
	TOTAL EXPENSES	9,156.35	33,478.55	80,000.00	46,521.45	41.9
	<u>CAPITAL OUTLAY GENERAL</u>					
11-500-7050	ROAD CONSTRUCTION	.00	.00	150,000.00	150,000.00	.0
11-500-7051	SIDEWALKS	.00	.00	50,000.00	50,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	.00	200,000.00	200,000.00	.0
	TOTAL FUND EXPENDITURES	9,156.35	33,478.55	280,000.00	246,521.45	12.0
	NET REVENUE OVER EXPENDITURES	24,250.53	394,008.02	140,781.00	(253,227.02)	279.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
12-100-3000	REAL ESTATE TAXES	11,237.76	1,096,112.79	800,994.00	(295,118.79)	136.8
12-100-3800	INTEREST INCOME	385.12	4,903.13	.00	(4,903.13)	.0
TOTAL REVENUES		11,622.88	1,101,015.92	800,994.00	(300,021.92)	137.5
TOTAL FUND REVENUE		11,622.88	1,101,015.92	800,994.00	(300,021.92)	137.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

PALATINE/MILWAUKEE TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
12-300-5100	PROFESSIONAL SERVICES	.00	717.00	.00	(717.00)	.0
12-300-5101	AUDIT	.00	1,314.00	5,540.00	4,226.00	23.7
12-300-5430	BANK FEES	.00	489.37	850.00	360.63	57.6
12-300-5560	TIF - REHAB/REPAIR EXIST BLDG	.00	391.01	.00	(391.01)	.0
	TOTAL EXPENSES	.00	2,911.38	6,390.00	3,478.62	45.6
	DEBT SERVICE					
12-400-6000	PRINCIPAL	.00	500,000.00	500,000.00	.00	100.0
12-400-6010	INTEREST	.00	24,500.00	24,500.00	.00	100.0
	TOTAL DEBT SERVICE	.00	524,500.00	524,500.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	527,411.38	530,890.00	3,478.62	99.3
	NET REVENUE OVER EXPENDITURES	11,622.88	573,604.54	270,104.00	(303,500.54)	212.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
13-100-3020	HOTEL TAXES	49,059.13	828,413.58	816,299.00	(12,114.58)	101.5
13-100-3800	INTEREST INCOME	20.98	1,001.78	125.00	(876.78)	801.4
	TOTAL REVENUES	49,080.11	829,415.36	816,424.00	(12,991.36)	101.6
	TOTAL FUND REVENUE	49,080.11	829,415.36	816,424.00	(12,991.36)	101.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
13-300-5101	AUDIT	.00	798.94	1,944.00	1,145.06	41.1
13-300-5108	BEAUTIFICATION	923.23	77,748.32	111,098.00	33,349.68	70.0
13-300-5310	MEMBERSHIPS	.00	55,620.00	63,000.00	7,380.00	88.3
13-300-5401	SERVICE CHARGE - GENERAL FUND	5,891.67	70,700.04	70,700.00	(.04)	100.0
13-300-5920	GRANT - HOTELS	.00	328,978.58	288,651.00	(40,327.58)	114.0
TOTAL EXPENSES		6,814.90	533,845.88	535,393.00	1,547.12	99.7
OTHER FINANCING USES						
13-600-8090	INTERFUND TRANSFER OUT	72,162.75	288,651.00	288,651.00	.00	100.0
TOTAL OTHER FINANCING USES		72,162.75	288,651.00	288,651.00	.00	100.0
TOTAL FUND EXPENDITURES		78,977.65	822,496.88	824,044.00	1,547.12	99.8
NET REVENUE OVER EXPENDITURES		(29,897.54)	6,918.48	(7,620.00)	(14,538.48)	90.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
16-100-3551	POLICE REVENUE-TASK FORCE	43,611.32	295,016.37	.00	(295,016.37)	.0
16-100-3800	INTEREST INCOME	203.10	1,853.00	.00	(1,853.00)	.0
	TOTAL REVENUES	43,814.42	296,869.37	.00	(296,869.37)	.0
	TOTAL FUND REVENUE	43,814.42	296,869.37	.00	(296,869.37)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
16-300-5101	AUDIT	.00	773.65	1,761.00	987.35	43.9
16-300-5310	MEMBERSHIP	.00	2,417.25	4,000.00	1,582.75	60.4
16-300-5330	TRAINING	.00	595.00	4,500.00	3,905.00	13.2
16-300-5610	EQUIPMENT MAINTENANCE	.00	16,650.00	91,500.00	74,850.00	18.2
16-300-5710	OPERATING SUPPLIES	.00	3,306.60	9,000.00	5,693.40	36.7
TOTAL EXPENSES		.00	23,742.50	110,761.00	87,018.50	21.4
<u>CAPITAL OUTLAY GENERAL</u>						
16-500-7020	EQUIPMENT - CAPITAL	.00	7,775.00	57,500.00	49,725.00	13.5
TOTAL CAPITAL OUTLAY GENERAL		.00	7,775.00	57,500.00	49,725.00	13.5
TOTAL FUND EXPENDITURES		.00	31,517.50	168,261.00	136,743.50	18.7
NET REVENUE OVER EXPENDITURES		43,814.42	265,351.87	(168,261.00)	(433,612.87)	157.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
17-100-3355	SOLID WASTE FEES	38,930.00	467,865.25	460,000.00	(7,865.25)	101.7
17-100-3800	INTEREST INCOME	132.05	2,093.34	200.00	(1,893.34)	1046.7
	TOTAL REVENUES	39,062.05	469,958.59	460,200.00	(9,758.59)	102.1
	TOTAL FUND REVENUE	39,062.05	469,958.59	460,200.00	(9,758.59)	102.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
17-300-5101	AUDIT	.00	1,450.55	1,718.00	267.45	84.4
17-300-5401	SERVICE CHARGE - GENERAL FUND	10,500.00	126,000.00	126,000.00	.00	100.0
17-300-5420	SWANCC CHARGES	.00	340,926.62	311,889.00	(29,037.62)	109.3
TOTAL EXPENSES		10,500.00	468,377.17	439,607.00	(28,770.17)	106.5
OTHER FINANCING USES						
17-600-8090	INTERFUND TRANSFER OUT	530,000.00	530,000.00	530,000.00	.00	100.0
TOTAL OTHER FINANCING USES		530,000.00	530,000.00	530,000.00	.00	100.0
TOTAL FUND EXPENDITURES		540,500.00	998,377.17	969,607.00	(28,770.17)	103.0
NET REVENUE OVER EXPENDITURES		(501,437.95)	(528,418.58)	(509,407.00)	19,011.58	(103.7)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
18-100-3000	REAL ESTATE TAXES	.00	422,908.62	420,000.00	(2,908.62)	100.7
18-100-3800	INTEREST INCOME	41.73	233.16	.00	(233.16)	.0
	TOTAL REVENUES	41.73	423,141.78	420,000.00	(3,141.78)	100.8
	TOTAL FUND REVENUE	41.73	423,141.78	420,000.00	(3,141.78)	100.8
	NET REVENUE OVER EXPENDITURES	41.73	423,141.78	420,000.00	(3,141.78)	100.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
21-100-3000	REAL ESTATE TAXES	589.90	27,361.11	28,400.00	1,038.89	96.3
21-100-3800	INTEREST INCOME	7.62	43.52	.00	(43.52)	.0
	TOTAL REVENUES	597.52	27,404.63	28,400.00	995.37	96.5
	TOTAL FUND REVENUE	597.52	27,404.63	28,400.00	995.37	96.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #1

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
21-300-5100	PROFESSIONAL SERVICES	.00	(.79)	.00	.79	.0
21-300-5101	AUDIT	.00	436.38	1,652.00	1,215.62	26.4
21-300-5401	SERVICE CHARGE - GENERAL FUND	1,816.67	21,800.04	21,800.00	(.04)	100.0
21-300-5530	WORKERS COMPENSATION INSURANCE	.00	462.86	825.00	362.14	56.1
TOTAL EXPENSES		1,816.67	22,698.49	24,277.00	1,578.51	93.5
TOTAL FUND EXPENDITURES		1,816.67	22,698.49	24,277.00	1,578.51	93.5
NET REVENUE OVER EXPENDITURES		(1,219.15)	4,706.14	4,123.00	(583.14)	114.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
22-100-3000	REAL ESTATE TAXES	546.55	44,203.53	43,400.00	(803.53)	101.9
22-100-3800	INTEREST INCOME	23.16	245.14	.00	(245.14)	.0
	TOTAL REVENUES	569.71	44,448.67	43,400.00	(1,048.67)	102.4
	TOTAL FUND REVENUE	569.71	44,448.67	43,400.00	(1,048.67)	102.4

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
22-300-5101	AUDIT	.00	434.66	1,701.00	1,266.34	25.6
22-300-5401	SERVICE CHARGE - GENERAL FUND	1,916.67	23,000.04	23,000.00	(.04)	100.0
22-300-5530	WORKERS COMPENSATION INSURANCE	.00	307.69	550.00	242.31	55.9
TOTAL EXPENSES		1,916.67	23,742.39	25,251.00	1,508.61	94.0
TOTAL FUND EXPENDITURES		1,916.67	23,742.39	25,251.00	1,508.61	94.0
NET REVENUE OVER EXPENDITURES		(1,346.96)	20,706.28	18,149.00	(2,557.28)	114.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
23-100-3000	REAL ESTATE TAXES	259.08	26,108.45	25,000.00	(1,108.45)	104.4
23-100-3800	INTEREST INCOME	126.40	1,583.80	100.00	(1,483.80)	1583.8
TOTAL REVENUES		385.48	27,692.25	25,100.00	(2,592.25)	110.3
TOTAL FUND REVENUE		385.48	27,692.25	25,100.00	(2,592.25)	110.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
23-300-5101	AUDIT	.00	950.18	1,716.00	765.82	55.4
23-300-5401	SERVICE CHARGE - GENERAL FUND	2,741.67	32,900.04	32,900.00	(.04)	100.0
23-300-5530	WORKERS COMPENSATION INSURANCE	.00	1,252.74	2,310.00	1,057.26	54.2
TOTAL EXPENSES		2,741.67	35,102.96	36,926.00	1,823.04	95.1
TOTAL FUND EXPENDITURES		2,741.67	35,102.96	36,926.00	1,823.04	95.1
NET REVENUE OVER EXPENDITURES		(2,356.19)	(7,410.71)	(11,826.00)	(4,415.29)	(62.7)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
24-100-3000	REAL ESTATE TAXES	.00	37,899.52	42,400.00	4,500.48	89.4
24-100-3800	INTEREST INCOME	19.82	221.43	.00	(221.43)	.0
	TOTAL REVENUES	19.82	38,120.95	42,400.00	4,279.05	89.9
	TOTAL FUND REVENUE	19.82	38,120.95	42,400.00	4,279.05	89.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
24-300-5101	AUDIT	.00	431.71	1,683.00	1,251.29	25.7
24-300-5401	SERVICE CHARGE - GENERAL FUND	2,100.00	25,200.00	25,200.00	.00	100.0
24-300-5530	WORKERS COMPENSATION INSURANCE	.00	175.76	330.00	154.24	53.3
TOTAL EXPENSES		2,100.00	25,807.47	27,213.00	1,405.53	94.8
TOTAL FUND EXPENDITURES		2,100.00	25,807.47	27,213.00	1,405.53	94.8
NET REVENUE OVER EXPENDITURES		(2,080.18)	12,313.48	15,187.00	2,873.52	81.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
25-100-3000	REAL ESTATE TAXES	948.27	63,345.35	64,600.00	1,254.65	98.1
25-100-3800	INTEREST INCOME	50.73	535.74	35.00	(500.74)	1530.7
	TOTAL REVENUES	999.00	63,881.09	64,635.00	753.91	98.8
	TOTAL FUND REVENUE	999.00	63,881.09	64,635.00	753.91	98.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
28-100-3000	REAL ESTATE TAXES	4,442.64	226,760.28	218,500.00	(8,260.28)	103.8
28-100-3800	INTEREST INCOME	130.78	1,228.58	150.00	(1,078.58)	819.1
TOTAL REVENUES		4,573.42	227,988.86	218,650.00	(9,338.86)	104.3
TOTAL FUND REVENUE		4,573.42	227,988.86	218,650.00	(9,338.86)	104.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #8

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
28-300-5100	PROFESSIONAL SERVICES	3,514.42	7,638.94	125,000.00	117,361.06	6.1
28-300-5101	AUDIT	.00	451.68	1,852.00	1,400.32	24.4
28-300-5401	SERVICE CHARGE - GENERAL FUND	4,808.33	57,699.96	57,700.00	.04	100.0
28-300-5500	LIABILITY INSURANCE	287.27	2,350.13	977.00	(1,373.13)	240.6
28-300-7020	EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL EXPENSES		8,610.02	68,140.71	186,529.00	118,388.29	36.5
DEPARTMENT 400						
28-400-6000	PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
28-400-6010	INTEREST	.00	.00	2,250.00	2,250.00	.0
TOTAL DEPARTMENT 400		.00	.00	102,250.00	102,250.00	.0
TOTAL FUND EXPENDITURES		8,610.02	68,140.71	288,779.00	220,638.29	23.6
NET REVENUE OVER EXPENDITURES		(4,036.60)	159,848.15	(70,129.00)	(229,977.15)	227.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

FUND 30

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-200-3990	INTERFUND TRANSFER IN	1,830,000.00	7,650,743.00	7,650,743.00	.00	100.0
	TOTAL DEPARTMENT 200	1,830,000.00	7,650,743.00	7,650,743.00	.00	100.0
	TOTAL FUND REVENUE	1,830,000.00	7,650,743.00	7,650,743.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	1,830,000.00	7,650,743.00	7,650,743.00	.00	100.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

ROAD CONSTRUCTION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL OUTLAY GENERAL					
31-500-7053	DRAINAGE IMPROVEMENTS	.00	14,627.00	.00	(14,627.00)	.0
	TOTAL CAPITAL OUTLAY GENERAL	.00	14,627.00	.00	(14,627.00)	.0
	TOTAL FUND EXPENDITURES	.00	14,627.00	.00	(14,627.00)	.0
	NET REVENUE OVER EXPENDITURES	.00	(14,627.00)	.00	14,627.00	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
41-100-3000	REAL ESTATE TAXES	11,239.61	1,321,934.96	1,296,735.00	(25,199.96)	101.9
41-100-3800	INTEREST INCOME	685.20	5,613.26	1,200.00	(4,413.26)	467.8
	TOTAL REVENUES	11,924.81	1,327,548.22	1,297,935.00	(29,613.22)	102.3
	TOTAL FUND REVENUE	11,924.81	1,327,548.22	1,297,935.00	(29,613.22)	102.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
41-300-5101	AUDIT	.00	1,130.45	6,000.00	4,869.55	18.8
41-300-5401	SERVICE CHARGES	1,783.33	21,399.96	19,800.00	(1,599.96)	108.1
41-300-5430	BANK FEES	.00	1,250.00	2,700.00	1,450.00	46.3
TOTAL EXPENSES		1,783.33	23,780.41	28,500.00	4,719.59	83.4
DEBT SERVICE						
41-400-6000	PRINCIPAL	.00	995,000.00	995,000.00	.00	100.0
41-400-6010	INTEREST	.00	301,735.00	301,736.00	1.00	100.0
TOTAL DEBT SERVICE		.00	1,296,735.00	1,296,736.00	1.00	100.0
TOTAL FUND EXPENDITURES		1,783.33	1,320,515.41	1,325,236.00	4,720.59	99.6
NET REVENUE OVER EXPENDITURES		10,141.48	7,032.81	(27,301.00)	(34,333.81)	25.8

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SSA #6 DEBT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES					
46-100-3000 REAL ESTATE TAXES	8.16	244,161.36	238,503.00	(5,658.36)	102.4
46-100-3800 INTEREST INCOME	111.48	1,002.17	50.00	(952.17)	2004.3
TOTAL REVENUES	119.64	245,163.53	238,553.00	(6,610.53)	102.8
TOTAL FUND REVENUE	119.64	245,163.53	238,553.00	(6,610.53)	102.8

SSA #6 DEBT

EXPENSES

	DEBT SERVICE					
46-400-6000	PRINCIPAL	.00	120,000.00	120,000.00	.00	100.0
46-400-6010	INTEREST	.00	118,502.50	118,503.00	.50	100.0

DEBT SERVICE

TOTAL DEBT SERVICE	.00	238,502.50	238,503.00	.50	100.0
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TOTAL FUND EXPENDITURESNET REVENUE OVER EXPENDITURES

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
51-100-3800	INTEREST INCOME	2,136.76	16,104.24	15,000.00	(1,104.24)	107.4
51-100-3880	WATER SALES	18,314.95	250,847.13	270,165.00	19,317.87	92.9
51-100-3881	WATER DELIVERY CHARGE	29,246.79	348,245.11	348,190.00	(55.11)	100.0
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,601.83	150,284.12	163,369.00	13,084.88	92.0
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,581.08	79,010.96	78,310.00	(700.96)	100.9
51-100-3884	WATER SANITARY SEWER	.00	.00	600.00	600.00	.0
51-100-3885	PENALTY	(4.59)	3,288.27	1,500.00	(1,788.27)	219.2
	TOTAL REVENUES	68,876.82	847,779.83	877,134.00	29,354.17	96.7
	TOTAL FUND REVENUE	68,876.82	847,779.83	877,134.00	29,354.17	96.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
51-300-4000	WAGES	7,183.46	71,475.44	80,914.00	9,438.56	88.3
51-300-4010	OVERTIME	335.16	2,841.90	5,000.00	2,158.10	56.8
51-300-4100	HEALTH INSURANCE	2,076.50	35,479.50	25,075.00	(10,404.50)	141.5
51-300-4110	LIFE INSURANCE	20.48	390.19	148.00	(242.19)	263.6
51-300-4200	SOCIAL SECURITY	465.92	4,577.67	5,327.00	749.33	85.9
51-300-4210	MEDICARE	108.97	1,070.56	1,246.00	175.44	85.9
51-300-4220	IMRF	1,173.30	7,253.76	11,472.00	4,218.24	63.2
51-300-5000	BUILDING MAINTENANCE	367.14	1,863.94	3,000.00	1,136.06	62.1
51-300-5050	SYSTEM MAINTENANCE	.00	18,664.00	61,900.00	43,236.00	30.2
51-300-5100	PROFESSIONAL SERVICES	333.00	13,633.25	25,000.00	11,366.75	54.5
51-300-5101	AUDIT	2,475.00	30,226.03	4,595.00	(25,631.03)	657.8
51-300-5200	POSTAGE	280.00	2,081.62	3,100.00	1,018.38	67.2
51-300-5221	PRINTING	.00	644.80	450.00	(194.80)	143.3
51-300-5222	LEGAL NOTICES	.00	.00	1,500.00	1,500.00	.0
51-300-5310	MEMBERSHIPS	.00	891.00	1,500.00	609.00	59.4
51-300-5330	TRAINING	.00	168.00	3,050.00	2,882.00	5.5
51-300-5401	SERVICE CHARGES	20,166.67	242,000.04	242,000.00	(.04)	100.0
51-300-5410	UTILITIES	1,331.49	15,548.03	15,000.00	(548.03)	103.7
51-300-5412	WATER	16,150.20	224,193.63	220,000.00	(4,193.63)	101.9
51-300-5430	CREDIT CARD & BANK CHARGES	1,483.96	13,550.80	2,500.00	(11,050.80)	542.0
51-300-5500	LIABILITY INSURANCE	6,430.14	52,604.02	33,333.00	(19,271.02)	157.8
51-300-5501	INSURANCE DEDUCTIBLES	.00	.00	2,500.00	2,500.00	.0
51-300-5530	WORKERS COMPENSATION INSURANCE	335.94	4,383.70	6,050.00	1,666.30	72.5
51-300-5710	OPERATING SUPPLIES	1,693.00	4,039.46	10,000.00	5,960.54	40.4
51-300-5750	CHEMICALS	.00	.00	2,000.00	2,000.00	.0
51-300-5751	GASOLINE	.00	.00	2,500.00	2,500.00	.0
51-300-5970	REFUNDS	.00	1,264.00	.00	(1,264.00)	.0
TOTAL EXPENSES		62,410.33	748,845.34	769,160.00	20,314.66	97.4
DEBT SERVICE						
51-400-6000	PRINCIPAL	.00	55,000.00	55,000.00	.00	100.0
51-400-6010	INTEREST	.00	23,310.00	23,310.00	.00	100.0
TOTAL DEBT SERVICE		.00	78,310.00	78,310.00	.00	100.0
CAPITAL OUTLAY GENERAL						
51-500-7020	EQUIPMENT	.00	.00	135,000.00	135,000.00	.0
TOTAL CAPITAL OUTLAY GENERAL		.00	.00	135,000.00	135,000.00	.0
OTHER FINANCING USES						
51-600-8000	DEPRECIATION	.00	.00	155,000.00	155,000.00	.0
TOTAL OTHER FINANCING USES		.00	.00	155,000.00	155,000.00	.0
TOTAL FUND EXPENDITURES		62,410.33	827,155.34	1,137,470.00	310,314.66	72.7
NET REVENUE OVER EXPENDITURES		6,466.49	20,624.49	(260,336.00)	(280,960.49)	7.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
52-100-3330	PARKING FEES	4,467.14	63,012.80	64,000.00	987.20	98.5
	TOTAL REVENUES	4,467.14	63,012.80	64,000.00	987.20	98.5
	TOTAL FUND REVENUE	4,467.14	63,012.80	64,000.00	987.20	98.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
52-300-5100	PROFESSIONAL SERVICES	.00	8,156.00	10,200.00	2,044.00	80.0
52-300-5101	AUDIT	.00	1,319.45	2,500.00	1,180.55	52.8
52-300-5401	SERVICE CHARGE - GENERAL FUND	2,583.33	30,999.96	31,000.00	.04	100.0
52-300-5410	UTILITIES	951.45	7,021.59	11,000.00	3,978.41	63.8
52-300-5500	LIABILITY INSURANCE	.00	6,243.50	6,380.00	136.50	97.9
52-300-5501	INSURANCE DEDUCTIBLES	.00	.00	2,500.00	2,500.00	.0
52-300-5511	FACILITY RENT	.00	21,000.00	20,000.00	(1,000.00)	105.0
52-300-5632	ICE CONTROL MAINTENANCE	.00	115.28	500.00	384.72	23.1
52-300-5710	OPERATING SUPPLIES	.00	1,013.11	2,000.00	986.89	50.7
52-300-5970	REFUNDS	.00	455.00	250.00	(205.00)	182.0
TOTAL EXPENSES		3,534.78	76,323.89	86,330.00	10,006.11	88.4
OTHER FINANCING USES						
52-600-8000	DEPRECIATION	.00	.00	32,136.00	32,136.00	.0
TOTAL OTHER FINANCING USES		.00	.00	32,136.00	32,136.00	.0
TOTAL FUND EXPENDITURES		3,534.78	76,323.89	118,466.00	42,142.11	64.4
NET REVENUE OVER EXPENDITURES		932.36	(13,311.09)	(54,466.00)	(41,154.91)	(24.4)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
53-100-3400	PERMIT FEES	.00	.00	1,125.00	1,125.00	.0
53-100-3884	SANITARY SEWER CHARGES	205,569.75	788,579.16	672,000.00	(116,579.16)	117.4
53-100-3885	PENALTY	2,237.07	5,086.02	.00	(5,086.02)	.0
53-100-3899	OTHER INCOME	.00	7,342.74	.00	(7,342.74)	.0
TOTAL REVENUES		207,806.82	801,007.92	673,125.00	(127,882.92)	119.0
TOTAL FUND REVENUE		207,806.82	801,007.92	673,125.00	(127,882.92)	119.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
53-300-4000	WAGES	1,268.78	12,499.06	28,379.00	15,879.94	44.0
53-300-4100	HEALTH INSURANCE	.00	.00	6,333.00	6,333.00	.0
53-300-4110	LIFE INSURANCE	.00	.00	49.00	49.00	.0
53-300-4200	SOCIAL SECURITY	78.44	772.72	1,760.00	987.28	43.9
53-300-4210	MEDICARE	18.34	180.67	411.00	230.33	44.0
53-300-4220	IMRF	220.93	1,482.45	3,655.00	2,172.55	40.6
53-300-5050	SYSTEM MAINTENANCE	.00	9,581.50	.00	(9,581.50)	.0
53-300-5100	PROFESSIONAL SERVICES	830.00	19,341.48	297,000.00	277,658.52	6.5
53-300-5101	AUDIT	2,475.00	25,543.42	2,000.00	(23,543.42)	1277.2
53-300-5200	POSTAGE	.00	3,525.75	3,920.00	394.25	89.9
53-300-5221	PRINTING	.00	769.00	1,000.00	231.00	76.9
53-300-5330	TRAINING	.00	.00	5,000.00	5,000.00	.0
53-300-5401	SERVICE CHARGES	16,416.67	197,000.04	197,000.00	(.04)	100.0
53-300-5430	CREDIT CARD CHARGES	.00	.00	850.00	850.00	.0
53-300-5500	LIABILITY INSURANCE	1,462.74	5,722.98	.00	(5,722.98)	.0
53-300-5530	WORKER'S COMP INSURANCE	335.94	1,343.76	1,363.00	19.24	98.6
TOTAL EXPENSES		23,106.84	277,762.83	548,720.00	270,957.17	50.6
CAPITAL OUTLAY GENERAL						
53-500-7051	SYSTEM IMPROVEMENTS	.00	3,466.05	375,000.00	371,533.95	.9
TOTAL CAPITAL OUTLAY GENERAL		.00	3,466.05	375,000.00	371,533.95	.9
TOTAL FUND EXPENDITURES		23,106.84	281,228.88	923,720.00	642,491.12	30.5
NET REVENUE OVER EXPENDITURES		184,699.98	519,779.04	(250,595.00)	(770,374.04)	207.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

POLICE PENSION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES					
71-100-3000 REAL ESTATE TAXES	3,092.55	345,518.56	293,093.00	(52,425.56)	117.9
71-100-3800 INTEREST INCOME	36.95	710.81	.00	(710.81)	.0
71-100-3801 NET APPRECIATION - FV INV	.00	1,551,881.34	.00	(1,551,881.34)	.0
71-100-3860 CITY CONTRIBUTION	390,075.00	975,187.50	780,150.00	(195,037.50)	125.0
71-100-3861 EMPLOYEE CONTRIBUTION	18,029.10	209,576.47	203,341.00	(6,235.47)	103.1
TOTAL REVENUES	411,233.60	3,082,874.68	1,276,584.00	(1,806,290.68)	241.5
TOTAL FUND REVENUE	411,233.60	3,082,874.68	1,276,584.00	(1,806,290.68)	241.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

POLICE PENSION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES					
71-300-4232 DISABILITY BENEFITS	10,981.60	134,102.13	81,897.00	(52,205.13)	163.7
71-300-4233 PENSION PAYMENTS	49,792.57	546,530.62	661,878.00	115,347.38	82.6
71-300-5100 PROFESSIONAL SERVICES	2,175.00	20,885.00	32,500.00	11,615.00	64.3
71-300-5107 INVESTMENT EXPENSE	.00	23,626.67	27,669.00	4,042.33	85.4
71-300-5331 CONFERENCES	.00	4,198.93	2,800.00	(1,398.93)	150.0
71-300-5440 STATE FILING FEE	.00	2,552.49	2,500.00	(52.49)	102.1
TOTAL EXPENSES	62,949.17	731,895.84	809,244.00	77,348.16	90.4
TOTAL FUND EXPENDITURES	62,949.17	731,895.84	809,244.00	77,348.16	90.4
NET REVENUE OVER EXPENDITURES	348,284.43	2,350,978.84	467,340.00	(1,883,638.84)	503.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2018

ROAD & BUILDING BOND ESCROW

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899	MISCELLANEOUS INCOME	50.02	552.67	.00	(552.67)	.0
	TOTAL DEPARTMENT 100	50.02	552.67	.00	(552.67)	.0
	TOTAL FUND REVENUE	50.02	552.67	.00	(552.67)	.0
	NET REVENUE OVER EXPENDITURES	50.02	552.67	.00	(552.67)	.0



Prospect Heights Fire Protection District

Board of Trustees

10 East Camp McDonald Road, Prospect Heights, Illinois 60070

Phone 847-253-8060 FAX 847-253-4759

May 7, 2018

Honorable Nicholas Helmer, Mayor
Members of the City Council
City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, IL 60070

Dear Mayor Helmer and members of the City Council:

Next year, 2019, marks the 75th anniversary of the Prospect Heights Fire Protection District's service to the City of Prospect Heights.

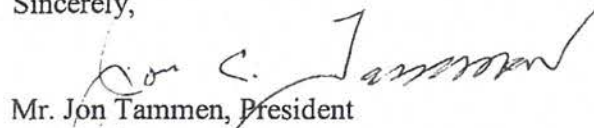
Formed in 1944 pursuant to Illinois law, the fire protection district pre-dates the formation of the city and served as one of the earliest municipal services to Prospect Heights' residents. Since then the fire protection district and its members have constantly worked to improve service delivery. From the original fire station and trucks in the 1940s, the first fire station addition and ambulance in the early 1970s, the implementation of paramedic services in the 1980s, the second fire station addition and aerial ladder truck as well as the consolidation of fire protection and paramedics service within the city in the 1990s, progress has been significant and substantial.

In 1956 our members answered 30 calls for service. In 2017, that had grown to 2,140 calls.

As a community member and active participant in the same, we bring real value to all city residents. It is our privilege to serve each and every city resident and partner with the City Council and other community organizations such as the schools, libraries, and park districts to meet their needs.

In honor of this 75th anniversary, the Prospect Heights Fire Protection District respectfully requests the City embellish this recognition on next year's City vehicle decal. The Prospect Heights Fire Protection District would greatly appreciate such an honor. If you are gracious to include this proud accomplishment on the vehicle sticker, we will assist in any way to get graphics or logos to make the design efficient and hassle-free.

Sincerely,


Mr. Jon Tammen, President
Board of Trustees
Prospect Heights Fire Protection District



City of Prospect Heights

Department of Building & Zoning-Engineering Division

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 211-FAX: 847/590-1854-www.prospect-heights.il.us

May 15, 2018

Mr. Joe Wade, City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Smoke Testing of 10% of Sewers - Bid Recommendation

Dear Mr. Wade:

Another required step of the MWRD I&I program is for the City to smoke test the sewers that were identified as "high risk" sewers. This equates to about 10% of the sewers being smoke tested. Per MWRD requirements, this work needs to be done within the next year.

The main reason to smoke test is to identify common concerns including leaky manholes, cracked main lines and laterals, connected downspouts, directly connected storm sewers, connected foundation drains, area, patio, and driveway drains, and broken cleanouts. Items that cause infiltration into the sanitary sewers, which MWRD does not want to have to treat.

The smoke testing process is harmless. Smoke is blown into a sewer segment through manholes at both ends. The contractor notifies City, Police and Fire Department in advance of all work. The contractor also notifies each resident prior to test.

About two weeks ago, I requested proposals from 3 firms that do this work. Given the relative small nature of this work, I did not feel that a standard public bid was required. \$15,000 was approved in the current budget for this work. All 3 firms returned a quote to me (PDF's attached). The results are:

Sewer Assessment Services, Inc. \$12,220
RJN Group \$21,150
American Underground \$35,250

It would be best to complete the work during the summer months. I am confident that Sewer Assessment Services will be able to complete the work in general conformance with the specifications and in a timely manner. I recommend that the City award this project to them at the unit prices bid and an estimated total cost of \$12,220.00

Sincerely,

Steven D. Berezcz, P.E.
City Engineer

SEWER ASSESSMENT SERVICES, INC.

908 Albion Ave. Schaumburg, IL 60193

Phone: (224) 520-8818 (630) 398-9161 (c)

Email: alberkner@gmail.com

May 12, 2018

Proposal to: Gewalt Hamilton Associates, Inc.
625 Forest Edge Drive
Vernon Hills, IL 60061

Attention: Steven Berecz, P.E.
Senior Engineer

Re: Prospect Heights, IL Smoke Testing

Sewer Assessment Services, LLC (SAS) will furnish a 2-man crew, 4000- cfm smoke blowers and smoke bombs or liquid smoke to smoke test approximately 23,500 feet of sanitary sewer scattered throughout the City of Prospect Heights, IL. We will distribute a doorknob hanger describing the impending test to every residential and commercial building potentially affected by the test a few days before any testing. The City and the fire and police departments will be notified each day of the crew's location.

Sewer segments will be sealed off with sandbags where possible on either end, and filled with non-toxic, non-staining smoke using two blowers positioned on two manholes within the setup. It may be necessary to use pneumatic plugs to isolate certain line segments. Two or three line segments will be tested at a time with the total footage not exceeding 600 feet per test. All smoke locations will be digitally photographed and documented. The position of each smoke location will be established by measuring its distance from two fixed objects. A gis position will also be taken, noting the potential drainage area and type of defect and smoke intensity. Lines will be measured with a measuring wheel if a length is not provided. Buried manholes will be reported but not exposed unless located under less than 3 inches of dirt. Upon completion, photographs and completed documentation and a gis shape file will be submitted within a data report on a CD or memory stick. Testing will not be done during wet weather or high winds or the day following a half- inch or more rainfall. The charge for our services for smoke testing as outlined above will be \$ 0.52 per foot or \$12,220.00 for testing 23,500 feet.

If acceptable, please sign and return this proposal or submit a contract for our signature.
Respectfully Submitted,
SEWER ASSESSMENT SERVICES, LLC



Allan J. Berkner, P.E.

GENERAL TERMS AND CONDITIONS

General Conditions: These general conditions are incorporated by reference into the proposal and are part of the Agreement under which services are to be performed by the Contractor for the Customer. Contractor will follow Customer's instructions both verbal and written at all times.

Customer Provided Labor: Where the Customer provides labor for the Contractor, the Customer will indemnify the Contractor for liability, loss or expense for work related injuries to those laborers not provided by the Contractor. The Customer agrees to waive all rights of subrogation against the Contractor arising out of the work in this Agreement. The Customer agrees to comply with all local, state and federal regulations, including regulations governing issues pertaining to the environment, employee safety and health, public safety, and vehicular safety, such as those regulations enforced by the United States Occupational Safety and Health Administration, Environmental Protection Agency, Mine Safety and Health Administration and Department of Transportation. This includes all training of customer's employees and provision of suitable and safe equipment, as required by the applicable governmental regulations.

Customers Responsibilities: If Customer provides mechanical services, operation and control of Customer's equipment is the Customer's responsibility. If Contractor cannot continue its work due to circumstance caused or allowed by Customer and of which Contractor was not apprised prior to starting the work, an hourly fee will be charged.

Damage Limitations: Under no circumstances will the Contractor be responsible for indirect, incidental or consequential damages. The Contractor also is not responsible for the rendering of or failure to render architectural, engineering or surveying professional services.

Pre-existing Conditions: The Contractor will not be responsible for liability, loss or expense (including damage caused by the backup of basement sewers) where the primary cause of the claim or damage is pre-existing conditions including faulty, inadequate or defective design, construction, maintenance or repair of property or contamination of the subsurface where the condition existed prior to the start of the Contractor's work. Customer is responsible for loss of service equipment caused by the pre-existing conditions at the job site.

Indemnification: The Customer and the Contractor will each indemnify the other in proportion to relative fault for liability, loss and expense incurred by the other party resulting from a negligent act or omission in performance of work under this Agreement. The Customer also will indemnify Contractor for liability, loss and expense resulting from Contractor's services if the Contractor is acting at the direction or instruction of the Customer, or where the primary cause of any damages is due to information provided by the Customer.

Credit Policy: Regular Terms are Net 30 Days. The company may charge interest at the rate of 1-1/2% per month on all invoices outstanding 60 days past invoice date.

Entire Agreement: This proposal together with any written documents which may be incorporated by specific reference herein constitutes the entire agreement between the parties and supersedes all previous communications between them, either oral or written. The waiver by Contractor of any term, condition or provision herein stated shall not be construed to be a waiver of any other term, condition or provision hereof.

Accepted this _____ day of _____, 2018

Contracting Organization

By: _____
Name and Title

May 3, 2018

Mr. Steven D. Berecz, P.E.
City Engineer
City of Prospect Heights
c/o Gewalt Hamilton Associates, Inc.
625 Forest Edge Drive
Vernon Hills, Illinois 60061

**SUBJECT: PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FOR
SMOKE TESTING OF HIGH-RISK SEWERS**

Dear Mr. Berecz:

RJN Group, Inc. (RJN) is pleased to submit this proposal for sanitary sewer smoke testing services to the City of Prospect Heights (City).

The City has submitted its short-term program plan to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) as it relates to the new Inflow and Infiltration Control Program (IICP). One of the steps of the new program is to complete smoke testing in the identified priority areas.

RJN has worked with over 30 communities on their MWRD IICP submittals and related SSES inspection services. We have completed hundreds of smoke testing and SSES inspection projects of various sizes throughout the country, including over 50 communities within the Chicagoland area. We provide all of the field and office services required to complete smoke testing inspections and analysis in-house.

PROJECT UNDERSTANDING

As a part of the short-term requirements of the MWRD, the City has identified priority sewers which will require condition assessment in accordance with the IICP. The total length of sewers identified for smoke testing in 2018 is 23,500 feet.

FIRM QUALIFICATIONS

RJN, established in 1975, is a professional engineering consulting firm focused on providing innovative engineering solutions and field services. The firm focuses on improving municipal infrastructure by effectively upgrading the integrity, service life, and performance of

collection, conveyance, and distribution systems. RJN engineers pursue, examine, test, and leverage cutting-edge technologies to ensure delivery of solutions and results more efficiently while maintaining rigorous standards for accuracy and quality. Over 90 percent of our clients are municipalities and public utilities. RJN engineers and technicians respect the deadlines, complexities, and sensitive nature of accurate data collection, insightful analysis and planning, and budget-conscious designs. This client-driven approach has resulted in a high percentage of repeat business—typically accounting for more than 80 percent of revenues each year.

INDUSTRY RECOGNITION

- *Engineering News Record* “Top 200 Environmental Firm”
- *Engineering News Record* “Top 500 Design Firm”
- 19th in *Trenchless Technology*’s list of “Top 50 Trenchless Design Firms”



RJN VALUE-ADDED

RJN is a recognized leader in sewer condition assessment services. As collection system consulting engineers, we understand that accurate and representative condition data serves as the base for system analyses, capital planning, and design. As a firm we have investing in developing tools and techniques to ensure that collected field data is accurate, representative, and defensible. Key tools and techniques that will ensure the outcome for this important City program include:

Dual Blower Smoke Testing Technique

The dual blower smoke testing technique became the RJN standard more than 25 years ago. During a comprehensive SSES program, RJN inspectors smoke tested several basins using the single blower technique and followed with the dual blower technique to evaluating a new technique. In each case, the number of defects located and identified was 4 to 6 times higher when the dual blowers were used. This concept was retested three years ago and results proved that the technique still provides the best results. The map below demonstrates these results.

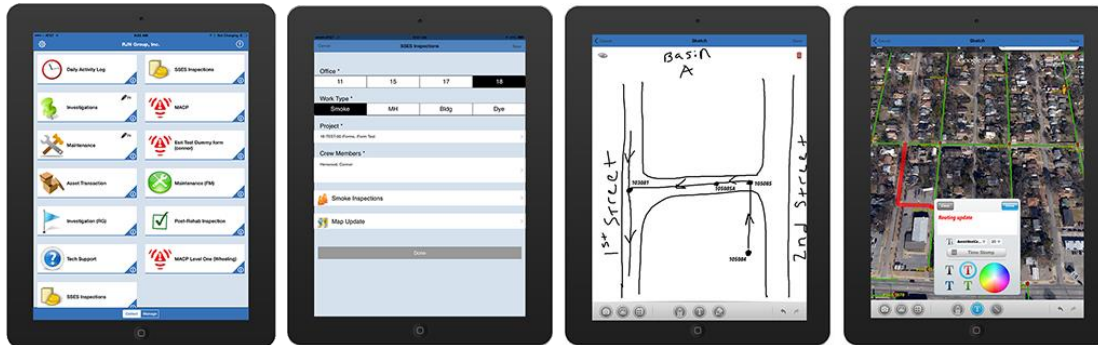


Technique Proof:

Red Defects: Single and Dual Blower | Black Defects: Dual Blower

GATAR Digital Data Collectors

RJN GATAR data collectors operate on the widely-used IOS platform transmitting data as it is captured to the RJN Project Manager (RPM) database engine via cellular communications.



The GATAR units record and document GPS coordinates, structural attributes, and field/asset condition observations supported with digital photos and/or video. Customizable views drive the inspection process and are constructed with sophisticated Quality Control (QC) editors including scripted task actions, drop down value selections, and inherent field-by-field data verifications. When RJN field inspectors conduct a field inspection task, they are required to complete the entire inspection script before leaving the site. All recorded data is keyed to inspection site coordinates. This method and technology expedites inspection time, ensures data accuracy upon entry, and ultimately captures data digitally that can be easily integrated with GIS, asset inventory platforms, and CMMS work order tools.

RELEVANT EXPERIENCE

The summary listing on the following page illustrates recent RJN experience providing smoke testing and other I/I assessment services.

MWRD Communities

Below is a list of some of the communities RJN has worked with on the MWRD IICP program:

Aqua Illinois	Northfield
Arlington Heights	Oak Meadow SD
Bedford Park	Orland Park
Bellwood	Palatine
Buffalo Grove	Palos Heights
Des Plaines	Plum Grove Woodlands SD
Flagg Creek WRD	Plum Grove Estates SD
Glencoe	Rolling Meadows
Glenview	Schaumburg
Hanover Park	Wheeling
Mount Prospect	Wilmette
Norridge	Winnetka

References

The following references can be contacted and will attest to the level of service that RJN engineers and field staff will provide for this important program.

Jeff Wolfgram, Village of Wheeling
Superintendent of Utility Division
77 W. Hintz Road
Wheeling, IL 60090
jwolfgram@wheelingil.gov
(847) 279-6928

Barbara Little, PE, Village of Deerfield
Director of Public Works and Engineering
465 Elm Street
Deerfield, IL 60015
blittle@deerfield.il.us
(847) 317-2490

Fred Vogt, City of Rolling Meadows
Director of Public Works
3900 Berdnick Street
Rolling Meadows, IL 60008
vogt@cityrm.org
(847) 963-0500

Marty Walker, Village of Bellwood
Director of Public Works
3200 Washington Boulevard
Bellwood, IL 60104
mwalker@vil.bellwood.il.us
(708) 441-5263

PROJECT APPROACH

SMOKE TESTING

Using the methods outlined below, RJN will use smoke testing to identify various defects in the collection system, as well as to find contributing sources of I/I. Common identified concerns include leaky manholes, cracked main lines and laterals, connected downspouts, directly connected storm sewers, connected foundation drains, area, patio, and driveway drains, and broken cleanouts. Additionally, indirect connections such as leaking storm sewers crossing sanitary sewers can also be identified.

In the smoke testing process, harmless smoke is blown into a sewer segment through manholes at both ends. Defects are identified by where smoke exits the ground or structure. Smoke testing is only as effective as the process used. The RJN process uses a 4-person crew and smoke tests only one segment at a time using two smoke blowers on consecutive manholes. RJN uses handheld mobile data collectors to collect smoke testing results. A GPS location is acquired for each defect, and a photo is taken. Using handheld units reduces opportunities for errors and reduces the opportunity for missing information, illegible handwriting, etc. The data is then integrated into a Geographic Information System (GIS) to assist in mapping defects and organizing the results.

Smoke testing is only completed during dry conditions in the summer and fall months, typically from July to November. Should ground or soil conditions be wet or saturated, smoke testing will be postponed until conditions are suitable for a successful smoke test.

PROPOSED SCOPE OF SERVICES

Our proposed scope of services is as follows:

1. Prepare a draft resident smoke testing notification letter for the City to send to the affected residents and business owners, if desired. The letters will include RJN contact information for use during the smoke testing.
2. Prepare smoke testing door hangers to be hung by RJN staff at each address approximately 48 hours prior to smoke testing. The door hangers will also include RJN contact information.
3. Notify the City and the local fire and police departments of planned smoke testing activities, including daily updates.
4. Provide equipment, personnel, traffic control, and smoke as necessary for smoke testing.
5. During smoke testing, erect smoke testing signs near the testing area and answer resident and City questions on-site as well as through phone calls.
6. Use handheld electronic data collection equipment for collecting smoke testing data.
7. Smoke test the sanitary sewers with 4-person teams using dual-blowers, sandbagging or plugging as necessary.
8. GPS locate each identified defect and take a minimum of one digital photograph of each defect.
9. Compile field data and develop complete list of defects and incorporate into GIS.
10. Provide the following information for a summary memo:
 - a. Summary of work completed;
 - b. GIS map of identified defects;
 - c. List of defects identified; and
 - d. Recommendations for follow-up dyed water flooding as required by the MWRD IICP.
11. Provide digital copies of data, GIS geodatabases, and photographs.
12. Provide project management services for the duration of the project. Coordinate a kickoff meeting conference call with City representatives as applicable.

ITEMS REQUESTED FROM CITY

We request the following items from City as available:

1. City Sanitary and Storm Sewer Atlases in electronic format (GIS preferred, AutoCAD or MicroStation acceptable).
2. Distribution of initial notifications as outlined in smoke testing scope of services if desired.

SCHEDULE

Smoke testing requires dry conditions and will be completed by August 31, 2018, assuming a notice to proceed by May 31, 2018. The final memo will be submitted to City by the end of October 5, 2018.

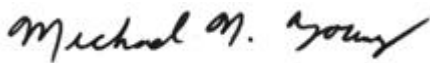
PROPOSED FEE

RJN will complete smoke testing of the requested sewers, and any additional sewers as desired at \$0.90/ linear foot, assuming a minimum of 20,000 linear feet of sewers tested. For the requested 23,500 feet of sewers, the total cost is \$21,150.

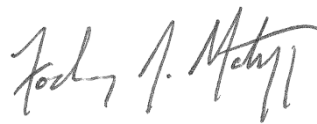
It is our pleasure to submit this proposal to the City of Prospect Heights. Please feel free to contact Zach at (630) 818-6689 if you would like to discuss this proposal in detail. We are looking forward to the opportunity to begin working with City on this important project.

Sincerely,

RJN Group, Inc.



Michael N. Young, P.E.
Principal



Zachary J. Matyja, P.E.
Client Manager

City of Prospect Heights
Smoke Testing of High-Risk Sewers Identified in MWRD Report
April 27, 2018

The Contractor shall go door-to-door forty-eight hours before the scheduled smoke testing and hang door hangers on all affected properties that explain when smoke testing will be done in the area. Contractor shall place a phone number on the door hanger that the resident can call with questions. Contractor shall notify the City, Fire Department and Police Department each morning of the crew's location. The contractor shall be bonded and insured and shall provide a certificate of insurance to the City prior to starting work.

Liquid smoke or smoke bombs shall be used for the test. It shall be non-toxic, odorless, non-staining. Testing shall be done in segments of 600' or less. A blower(s) shall be used to move smoke into the sewer to be tested.

The sections of sewer to be tested shall be isolated by using sandbags, inflatable plugs or similar method. Testing shall not be done during wet weather, high winds or the day following a ½ inch rainfall.

All infraction locations shall be documented with a digital photo, address, smoke intensity, type of infraction and general description of the area including the infraction. A GPS position shall be taken at each infraction location. Upon project completion, a final report shall be provided which will include all infraction photos, reports, general description of areas tested, shapefile, etc. The final report shall be provided in digital format via email or other approved devices.

The City is somewhat flexible in the timing of this project, but once the contractor starts the work, the City requires that work be continual (weather permitting). The City would like all this work done by end of August 2018. Any traffic control required is incidental to the unit price cost. (Some of the sewers are in side yard or rear yard easements.) The City will provide a shape file and numbering system for all sanitary sewer manholes. The manholes have previously been located using GPS.

Attached is a sewer map of the City. The sewer segments highlighted in orange shall be smoke tested. There is a total of approximately 23,500 feet of sewers of varying sizes to be tested. (many of the sewers are 8" in diameter, with a few segments being 10" and 12") The contractor shall provide a unit cost per foot to complete the work. The final amount paid will be based on the unit cost bid and the total footage of sewers tested.

Smoke Testing of Various Sewers:	<u>Unit Cost</u>	<u>Total Cost</u>
23,500 feet	\$ 1.50	\$ 35,250.00

*American Underground Inc
246 Marquardt Drive
Wheeling, IL 60090
847-724-3503
Contact: David Kerber*

May 18, 2018

Mr. Joe Wade, City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: City of Prospect Heights
2018 Crack Filling Project
Award Recommendation

Dear Mr. Wade:

In 2017, Patriot Pavement Maintenance completed a crack filling project in the City. The contract for the 2017 project was awarded as part of the Joint Municipal Bid Project for crack filling that was led by Arlington Heights in 2016. Their contract was for a three-year term and the rate for 2017 was \$1.17 per pound.

In 2018, Patriot Pavement Maintenance extended the Joint Municipal Bid Project at a unit cost of \$1.19 per pound. I recently talked with Patriot Pavement and they would be more than happy to complete the work in the City this year.

I have talked with Mark Roscoe and he agrees in having Patriot Pavement Maintenance perform the work for the program in the City this summer. The City budget allocated \$15,000 for crack sealing this year. Based on the level of work anticipated, I recommend that the City award the project to Patriot Pavement Maintenance in the amount of \$15,000.

Please have the City Council review this option and at their direction, we will draft the contracts and forward them to the Contractor for execution. If awarded, I anticipated that the work would occur in July.

Sincerely,
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, P.E.
Senior Engineer



To: Joe Wade, City Administrator

From: Mark Roscoe, Superintendent of Public works

Subject: Replacement Public Works Pick-up / Plow Truck # 849

May, 21, 2018

As planned for in the 2018-2019 budget, the Public Works department requested the replacement of a multi-use pick-up truck. This vehicle is necessary in our winter maintenance, forestry, sewer, and landscaping work. The current 1997 F-250 vehicle is twenty one years old and is in poor condition. There are rusted through holes in the body and rocker panels. It is beyond economic value for repair. To ensure the best price for a replacement, the City participated in the State Bid/Purchasing program (SPC), and is able to acquire a new Ford F-250 truck with a plow from Currie Motors for \$36,960.25. The City budgeted \$35,000 for the replacement truck based on basic 2017/2018 prices.

This vehicle will be a 2019 model year.

<u>Replacement Ford F-250 4x4 with Snow Plow / Amber Led light bar</u>	
2018-2019 Budgeted for Replacement	\$35,000.00
Final State Purchase Cost	<u>\$36,960.25</u>
Amount over projected cost-	\$1,960.25

I am confident even with this line item above budget expectation that our CIP for Public Works Vehicles/Equipment will be under total forecast for 18/19. Once this new truck has arrived, and put in service, I will request approval to surplus the existing vehicle #849 thus offsetting some cost. That revenue will go into the general fund. Based upon the needs of Public Works operations and the considerable costs savings through the State Bid/Purchase Program, I recommend City Council approve the purchase of the replacement multi-use pick-up truck with snow plow.

Thank You,

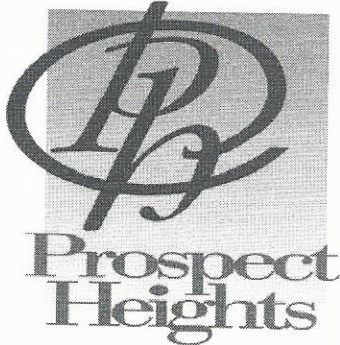
Mark Roscoe

PURCHASE ORDER FORM

City of Prospect Heights - PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070
(847) 459-0588 TEL.
(847) 459-0618 FAX

TAX NO. E99757745-05

DATE: 5/21/2018



PURCHASE ORDER:

**This order number MUST appear on all packages, correspondence, invoices, shipping documents, etc.

SHIP / INVOICE TO:

☐ Prospect Heights City Hall
8 N. Elmhurst Road
Prospect Heights, IL 60070

☒ Prospect Heights Public Works
401 Piper Lane
Prospect Heights, IL 60070

☐ Prospect Heights Police Dept.
14 E. Camp McDonald Rd.
Prospect Heights, IL 60070

☐ Prospect Heights Convention & Visitors Bureau
N. Elmhurst Road
Heights, IL 60070

COMPANY NAME & ADDRESS

Currie Motors

Tom Sullivan- Municipal Sales- 815-464-9200
9423 W. Lincoln Hwy
Frankfort, IL., 60423

DEPARTMENT	ACCOUNT NUMBER	SHIP VIA
Public Works	n/a	

DEPARTMENT CODE	UNIT PRICE	QUANTITY ORDERED	QUOTE/ORDER #	PRODUCT DESCRIPTION	TOTAL PRICE
	\$36,960.25	1	5/21/2018	2019 Ford F250 4x4 per quote	\$36,960.25

TERMS AND CONDITIONS OF PURCHASE

1. This order may not be filled at a price higher than shown without authorization the purchasing department.
2. All material must conform to specifications submitted and/or shown hereon.
3. Receiving Department hours of operation: Monday-Friday 8:30 a.m. to 4:30 p.m.

Mark W. Roscoe

from REQUEST- Mark W. Roscoe- PW Superintendent

PURCHASE ORDER AUTHORIZATION



**2019 FORD F-250
XL 4X2 PICK UP
Contract# 142**

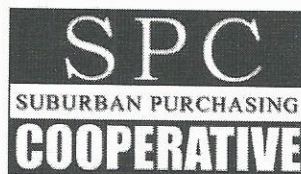


Currie Motors Fleet

"Nice People To Do Business With"

**Your Full-Line Municipal Dealer
Good Thru June 1 2018
Production begins June 18 2018**

Contract 142



Currie Motors Frankfort
SPC Contract Winner
2019 FORD F-250
XL 4x2 PICK UP

Standard Package: \$20,596.00

Warranty 3 Years 36, 000 miles Bumper to Bumper/ 5 Years 60,000 Power train

6.2L 2 Valve Gasoline SOHC V-8
(Flex Fuel)
6-Speed Automatic w/ Select Shift
4-Wheel Disc Brakes
Front/Rear Black Painted Bumpers
Solar Tint Glass Tailgate-
Removable w/ Key Lock 3-Blink
Lane Change Signal Front Tow
Hooks
Trailer Tow Package
Trailer Sway Control
17" Argent Steel Wheels
5 - LT245/75Rx17EBSW Tires 8'
Bed Pickup Box Lamp
157 Amp Heavy Duty Alternator
650 CCA 72AH Battery

Oil minder System
Twin I-Beam Front Axle w. coil spring
suspension
H.D. Gas Shock Absorbers
Front Stabilizer Bar
Air Conditioner – Manual
Dome Lamp
AM/FM/Clock
Manual Door Locks & Windows
Intermittent Windshield Wiper
Advance Trac with Roll Stability Control
Driver and Passenger Front & Side
Airbag/Curtain
Passenger Side Deactivation Switch
Free delivery within 50 miles of dealership
Rear Camera displays in Rearview Mirror

Contract 142



Options – Body Style

☒	Super Cab with 6 ¾' Bed	2370.00
☐	Crew Cab with 6 ¾' Bed	3440.00
☐	8' Bed on Super/Crew Cab	262.00
☐ 66D	Pick Up Box Delete (Spare Tire Optional)	-500.00

Options – Powertrain

☐	6.2L V8 with 6-speed Automatic	N/C
☐	6.7L OHV Power Stroke Diesel	8276.00
☒	4x4- Includes Electronic Shift on the Fly	3033.00
☐	Limited Slip Axle	359.00
☐ 98F	Gaseous Prep (does not include Conversion)	289.00
☐ 62R	PTO Provision	257.00
☒ 21M	Manual Locking Front Hubs-requires 4x4 Option	N/C
☐ 41H	Engine Block Heater	83.00
☐	Engine Idle Shut Down (N/A with reverse sensing) Duration _____ Minutes	231.00
☐ 67B	Dual Extra Duty Alternators (requires Diesel Motor)	105.00
☐ 67E	Extra Heavy Duty Alternator	79.00
☐ 98R	Operator Command Regeneration (requires Diesel Motor)	231.00
☐	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	1,105.00
☐	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1,940.00

Options – Wheels/Tires

☐		
☐ TBK	LT245/75Rx17E BSW A/S (4x2)	STD
☐ TD8	LT245/75Rx17E BSW A/S Plus (4x4)	STD
☒ TBM	LT245/75Rx17E BSW A/T	152.00
☐ TDX	LT275/70Rx18E BSW A/T Plus (Requires 17S STX Appearance Pkg)	152.00
☐ 512	Full Size Spare with Box Delete Option	272.00
☐ 51X	Spare Tire Delete for Pick Up	-73.00



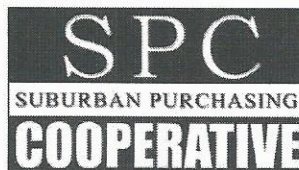
Options - Functional

☐ 41P	Skid Plates-Not Available with 66D Box Delete	92.00
☐ 874	Ultimate Trailer Tow Camera System ▪ Rear View Camera ▪ Rear CHMSL Camera ▪ 360° Camera System ▪ Reverse Guidance Requires Power Equipment Group, XL Value Group, & SYNC 3	653.00
☒ 592	LED Roof Marker Lights	88.00
☐ 85G	Tailgate Step-N/A with 66D Box Delete	345.00
☐ 85S	Tough Bed Spray-In Liner- NA 66D Box Delete	496.00
☐ 43B	Rear Defroster (requires Privacy Glass and 90L Power Group)	56.00
☐ 924	Privacy Glass (requires 43B and 90L)	27.00
☒ 52B	Trailer Brake Controller	249.00

Options - Groups/Packages

☒ 96V	XL Value Package ▪ Cruise Control ▪ AM/FM/MP3/SYNC/Clock NA with 17S	920.00
☐ 17S	STX Appearance Package ▪ Bright Chrome Grille ▪ Chrome Front / Rear Bumpers ▪ STX Vent Badge ▪ 18" Sparkle Cast Aluminum Wheels (SRW Only) ▪ LT275/65R18E BSW Tires ▪ Speed Control	1555.00
☒ 90L	Power Equipment Group ▪ Heated power mirrors with integrated clearance lamps/turn signals ▪ Perimeter Alarm ▪ Accessory Delay ▪ Power Windows/Locks/Tailgate Lock ▪ Remote Keyless ▪ Upgraded door trim	☐ Regular Cab: 841.00 ☒ Crew/Super: 1035.00
☐ 17X	Fx4 Off Road Package ▪ Hill Descent Control ▪ Rancho Branded Shocks ▪ Transfer Case & Fuel Tank Skid Plates N/A with Pickup Box Delete Requires 4x4, All Terrain Tires and Locking Differential	368.00

Contract 142



☐ 473	Snow Plow Prep Package (Requires 4x4) ▪ Upgraded Front Springs ▪ Extra Heavy-Duty Alternator	171.00
☒ 47B	Snow Plow/Camper Package ▪ Upgraded front springs for snow plow ▪ Extra Heavy Duty Alternator ▪ Rear Auxiliary Springs ▪ Rear Stabilizer Bar (SRW Only) ▪ Slide-In Camper Certification	225.00
☐ 535	F250 Trailer Tow Package – High Capacity (Requires Diesel Motor) ▪ Increased GCW to 25700 LBS ▪ Max Front Springs	1039.00
☐ 67H	Heavy Service Front Suspension – Heavy Service Front Springs	115.00

Options – Interior

☒ 43C	110V/400W Outlet	69.00
☐ 41A	Rapid Heat Supplemental Cab Heater (requires Diesel Motor)	231.00
☐ 18A	Up fitter Interface Module for PTO Programming	272.00
☐ 87S	Ford Pass Connect Wi-Fi® hotspot connects up to 10 devices – Remotely start, lock and unlock vehicle – Schedule specific times to remotely start vehicle – Locate parked vehicle – Check vehicle status reqs. SYNC® 3 (913)	207.00
☐ 76Z	Advanced Security Pack ▪ Securilock ▪ Passive Anti-Theft ▪ Inclination/Intrusion Sensors Requires 90L Power Equipment Group	56.00
☒ 66S	Upfitter Switches	152.00
☐ 76S	Remote Start (Requires Power Equipment Group)	231.00
☐ 913	SYNC3 (Requires Ultimate Tow Camera)	415.00

Options – Exterior

☐ 60B	BLIS® (Blind Spot Information System) with Cross-traffic Alert and Trailer Tow (BLIS® sensor in tail lamp) (Reqs. Power Equipment Group (90L) on XL; N/A with Pickup Box Delete (66D)	496.00
☒ 873	Rear CHMSL Camera-Displays in Center Stack (Requires XL Value Package or 585 AM-FM CD Radio)	184.00

Contract 142



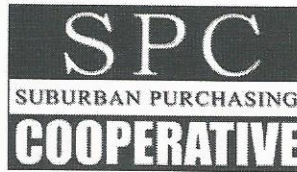
☐ 66B	Box Link – 4 Premium Locking Cleats N/A with Box Delete	69.00
☐ 76R	Reverse Sensing System-NA with 66D Box Delete	225.00
☐ 53W	5 th Wheel Gooseneck Prep	460.00
☒ 18B	Platform Running Boards	☐ Regular Cab 295.00 ☒ Super / Crew cab 409.00
☐ 66L	LED Box Lighting-NA with 873 CHMSL Rear Camera	56.00

Options – Fleet

☐ 39S	Sirius XM Radio-requires 585 Radio or SYNC 3	415.00
☐ 17F	XL Décor Group-Includes Chrome Front/Rear Bumpers	203.00
☐ 525	Cruise Control	216.00
☐ 942	Daytime Running Lights	41.00
☐ 556	Driver Passenger Side Airbags/Curtain Delete N/A 10,000 LBS or Less GVWR-NA with 557	-180.00
☐ 557	Front Passenger & Side Airbags/Curtains delete N/A 10,000 LBS or Less GVWR –NA with 556	-180.00
☐ 585	AM/FM/SYNC	507.00
☐ 87T	Ford Telematics	736.00

Options – Accessories

☐ 52R	Stow / Load Ramps-NA with 66D Box Delete	640.00
☐ 91S	LED Warning Strokes-NA with LED Box Light	621.00
☐ 85L	Drop-In Bed Liner-NA with 66D Box Delete	323.00
☐ 61M	Wheel Well Liner-NA with 66D Box Delete	165.00
☐ 85M	Bed Mat-NA with 66D Box Delete	139.00
☐ 61S	Front/Rear Splash Guards-NA with 66D Box Delete	119.00
☐ 76C	Back Up Alarm	128.00
☐	Rustproofing	395.00
☐	4 Corner Strokes (Requires Upfitter Switches)	795.00
☐	8' Steel Service Body – White Finish	5,895.00
☐	7'6" Western Snow Plow	4,795.00
☐	7'6" Boss Snow Plow	4,795.00
☐	Hand Held Controller (Requires Plow)	90.00
☐	Snow Deflector	295.00
☐	Detailed CD Rom Shop Manual	325.00
☐	Delivery More than 50 Miles	185.00
☒	License & Title – M Plates (Shipped)	203.00



Exterior

☐	AT-Yellow	608.00
☐	BY-School Bus Yellow	608.00
☐	D1-Stone Gray	N/C
☐	E4-Vermillion	N/C
☐	GR-Green	N/C
☐	J7-Magnetic	N/C
☐	PG&E Blue	N/C
☐	MB-Orange	608.00
☐	N1-Blue Jeans Metallic	N/C
☐	PQ-Race Red	N/C
☐	UM-Agate Black	N/C
☐	UX-Ingot Silver	N/C
☐	W6-Green Gem	608.00
☒	Z1-Oxford White	N/C

Interior

☐	Steel 40/20/40 Cloth	85.00
☐	Steel 40/Console/40 Vinyl-No Armrest Included (Regular Cab Only)	303.00
☒	Steel 40/Console/40 Cloth- No Armrest Included	438.00

Truck - \$29,939⁰⁰
 Plow + lights - \$7,021.25

 \$36,960.25
 TOTAL

Contract 142



Please enter the following:
Titling Information:

CITY of Prospect Heights
8 N. ELmhurst RD.
PROSPECT HEIGHTS, IL, 60070

Contact Name

MARK ROSCOE

Phone Number

847-398-6070 X264

Purchase Order Number

Fleet Identification Number

849

Tax Exempt Number

E 9975-7745-07

Total Dollar Amount

\$36,960.25

Total Number of Units

ONE

Delivery Address

401 PIPER LANE
PROSPECT HEIGHTS, IL, 60070

***Orders Require Signed Original Purchase Order and Tax Exempt Letter**

Currie Motors Fleet
10125W Laraway
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@gmail.com
Kristen De La Riva Fleetcurrie@gmail.com

**Fleet Status is accessible by registering at www.fleet.ford.com. Please provide FIN Code at time of order*

Contract 142

LINDCO

Equipment Sales, Inc.

2168 East 88th Drive
Merrillville, IN 46410
USA

Voice: (219)795-1448
Fax: (219)736-0892

Revised

QUOTATION

Quote Number: 180447
Quote Date: May 9, 2018
Page: 1

Visit Lindco's new webstore @ www.lindco-usa.com
Now accepting Visa and Mastercard

Quoted To:

Prospect Heights, City of
8 N. Elmhurst Road
Prospect Heights, IL 60070-1505
USA

VEHICLE #849

Customer ID	Good Thru	Payment Terms	Sales Rep
Prospect-01	6/8/18	Net 30 Days	35878

Quantity	Item	Description	Unit Price	Amount
1.00		2019 FORD F250 SUPERCAB		
1.00	8' Pro Plus- MUNI	Western 8' Pro Plus snowplow w/Ultra Mounting System, electric hydraulics, Plow Lights, Mounting Hardware, All Harnesses, & Plow Markers.	5,156.00	5,156.00
1.00		Rubber Deflector		
25.00	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.	1.00	25.00
156.25	FREIGHT	FREIGHT	1.00	156.25
10.00	INSTALLATION	Lindco Installation Labor Hours	96.00	960.00
1.00	RTM-101-Ford	Acari 22" brake light with mounting bracket for Ford	325.00	325.00
1.00	F2410150	ALT LED Mini Lightbar, Amber/Clear with Clear Dome, 8 Flash Patterns Includes Standard Magnet Mount and S/S Permanent Mount Kit, 12-24 VDC	104.00	104.00
30.00	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.	1.00	30.00
25.00	FREIGHT	FREIGHT	1.00	25.00
2.50	INSTALLATION	Lindco Installation Labor Hours	96.00	240.00
1.00		***NOTE*** Pricing is based on wiring lights to upfitter switches. If truck does not have upfitter switches, additional charges will apply.		

Quote valid for 30 days.

Subtotal	7,021.25
Sales Tax	
TOTAL	7,021.25



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution Authorizing City Application for Regional Transportation Authority “Access to Transit” Program for Wolf Road Pedestrian/Bicycle Multi-Use Path

Date: 5-16-2018

Background

The City’s Comprehensive Plan has identified the need for sidewalk/pathway extensions at various locations within Prospect Heights. Among the identified needs is a Wolf Road connection from the Metra Station to Palatine Road, which would provide a safe pathway for pedestrians and cyclists living in the condominium and apartment developments between Wolf Road and Milwaukee Avenue. Presently, Wolf Road pedestrian/bicycle use is very difficult. Open ditches do not provide pedestrians/bicyclists an opportunity to move off the roadway to avoid traffic.

The Regional Transportation Authority offers competitive “Access to Transit” grants to communities, to assist in the development of pathway connections to commuter stations. The “Access to Transit” grants are intended to increase transit ridership by facilitating first and last mile connections to train stations, and improve transit oriented development.

RTA selected projects are bundled into a larger Congestion Mitigation and Air Quality grant application of the agency. Typically, communities obtain funding for projects on a 90/10 basis (local share is 10 Per cent), as financial assistance provided by RTA and Congestion Mitigation and Air Quality Programs.

Analysis

This grant opportunity provides the City an opportunity to leverage RTA and Federal funding for a needed pathway improvement on Wolf Road. The Comprehensive Plan has identified the need for a pedestrian/bicyclist pathway between the Metra Station and Palatine Road.

The estimated 90/10 funding ratio for this project would provide the City with the best funding ratio available for a Wolf Road Pedestrian/Bicyclist pathway.

Recommendation

Staff has analyzed grant information materials and funding levels. Based upon review, it is recommended the City authorize application for an “Access to Transit” grant, for Wolf Road pedestrian/bicyclist multi-use path, between the Prospect Heights Metra Station and Old Willow Road.

City of Prospect Heights

Resolution No. R-18-12

Resolution Authorizing City of Prospect Heights Application for Regional Transportation Authority “Access to Transit” Program for Wolf Road Pedestrian/Bicycle Multi-Use Path

Whereas, the Regional Transportation Authority has initiated the Access to Transit Program to provide funding for capital projects that improve access to the regional transit system for pedestrians and bicyclists; and

Whereas, the Program leverages RTA and local funds with Congestion Mitigation and Air Quality Improvement Program funding to help implement recommendations from planning studies, such as the City of Prospect Heights’ Comprehensive Plan, which was supported by the Chicago Metropolitan Agency for Planning’s Technical Assistance Program; and

Whereas, “Access to Transit” grants are intended to increase transit ridership by facilitating first and last mile connections to train stations, and improve transit-oriented development; and

Whereas; the RTA selects “Access to Transit” projects via a competitive process according to program criteria, and CMAQ requirements and then combines selected projects into a single CMAQ application, and

Whereas. The City of Prospect Heights’ Comprehensive Plan, completed in 2014, recognized the need for sidewalk/pathway connections on Wolf Road, and the general Station Area, and overall improved pedestrian/cyclist connectivity from the Metra Station, to a high density residential area, which precluded the development of the Metra Station and North Central Passenger Service; and

Whereas, the RTA’s “Access to Transit” Program provides an opportunity for the City to obtain needed funding for this project on a 90/10 basis, through RTA and Congestion Mitigation and Air Quality Program Financial support.

Now, therefore, be it resolved by the Mayor and City Council of the City of Prospect Heights, Cook County, State of Illinois as Follows:

Section 1: That the recitals set forth herein above are incorporated herein by reference as the factual basis for this authorization.

Section 2: That the City Council of the City of Prospect Heights formally authorizes the City Administrator to make application for the Regional Transportation Authority’s “Access to Transit” program, for the purpose of the engineering design and construction of a

pedestrian/bicycle multi-use path, to provide for a connection to the Prospect Heights' Metra Station and Old Willow Road, on the east side of Wolf Road.

Passed and approved this 29th day of May, 2018

Nicholas J. Helmer, Mayor

Attest:

Karen Schultheis, Deputy City Clerk

Ayes:

Nays:

Absent:



Prospect Heights Police Department

City of Prospect Heights

14 East Camp McDonald Road, Prospect Heights Illinois, 60070

Office: 847/398-5511 FAX: 847/398-6080

www.prospect-heights.il.us

MEMORANDUM

Date: July 18th, 2017

To: Joe Wade, City Administrator

From: Al Steffen, Chief of Police

Item: Resolution to approve the NIPAS amended Intergovernmental Agreement and By Laws.

Motion: I move to approve NIPAS resolution R-18-13

The Northern Illinois Police Alarm System (NIPAS) represents a joint venture of suburban municipal police departments in the Chicago metropolitan area, which through an intergovernmental mutual aid agreement pools resources to provide mutual aid and special response teams to member agencies. A governing board consisting entirely of police chiefs directs NIPAS and approves its annual budget, which serves as the basis for all NIPAS expenditures.

Prospect Heights has been a member since 1990, the last update to the agreement was approved in 1998, the current Board has sought to update the IGA and By Laws (which can only be effectuated via amendment) for the following reasons:

1. Expanding NIPAS membership to allow law enforcement agencies (“LEAs”) associated with non-municipal entities including, but not limited to, county LEAs, college and university LEAs, hospital LEAs, and transportation system LEAs.
2. Simplifying the procedures by which a Participating Agency may terminate its participation in NIPAS.
3. Reducing NIPAS’s risk of liability and strengthening NIPAS’s defenses against any potential risk of liability: We have worked to incorporate the “best practice” language developed by the Intergovernmental Risk Management Agency (“IRMA”)
4. Updating and cleaning up the provisions of the agreement by which all Participating Agencies joined NIPAS (“NIPAS Agreement”) and the NIPAS bylaws (“NIPAS Bylaws”) to better reflect the current and future composition and needs of NIPAS.

Should you have any questions regarding this resolution, please do not hesitate to contact me.

CITY OF PROSPECT HEIGHTS

RESOLUTION R-18-13

**A RESOLUTION APPROVING AN
AMENDED MUTUAL AID AGREEMENT FOR THE
NORTHERN ILLINOIS POLICE ALARM SYSTEM**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes units of local government to exercise any power or powers, privileges or authority which may be exercised by the unit of local government individually to be exercised and enjoyed jointly with any other local government or body in the State; and

WHEREAS, the Northern Illinois Police Alarm System (“**NIPAS**”) is an intergovernmental organization established via an intergovernmental service and mutual aid agreement (“**NIPAS Agreement**”) entered into by law enforcement agencies serving the northern Illinois and Chicagoland region (“**Participating Agencies**”); and

WHEREAS, through the NIPAS Agreement, the Participating Agencies have agreed to provide one another with mutual aid in the event of an emergency situation within the primary law enforcement jurisdiction of a Participating Agency that threatens or causes loss of life and property and exceeds the stand-alone physical and organizational capabilities of that Participating Agency; and

WHEREAS, on February 17, 1998 the City Council adopted Resolution No. R98-08 approving the NIPAS Agreement whereby the City’s Police Department became a Participating Agency in NIPAS subject to the terms and conditions of the NIPAS Agreement; and

WHEREAS, as NIPAS has now expanded to over 100 Participating Agencies, the needs of NIPAS have evolved and grown in complexity beyond the constraints of the NIPAS Agreement as it is currently constituted; and

WHEREAS, in order to adequately continue to meet those needs and serve its growing number of Participating Agencies, NIPAS has requested that its Participating Agencies agree to amend the NIPAS Agreement by entering into an amended NIPAS Agreement (“**Amended NIPAS Agreement**”); and

WHEREAS, the City Council has determined that it is in the best interests of the Prospect Heights and its residents to enter into the Amended NIPAS Agreement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The foregoing recitals are incorporated into, and made a part of, this Resolution.

SECTION 2: APPROVAL OF AMENDED NIPAS AGREEMENT. The City Council hereby approves the Amended NIPAS Agreement in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3: AUTHORIZATION TO EXECUTE AMENDED NIPAS AGREEMENT. The City Council hereby authorizes and directs the Mayor and the Chief of Police to execute and the City Clerk to attest, on behalf of the City, the Amended NIPAS Agreement approved in Section 2 of this Resolution.

SECTION 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ____ day of _____, 201__.

APPROVED this ____ day of _____, 201__.

VOTE: AYES ____ NAYS ____ ABSENT ____

(seal)

MAYOR NICHOLAS J. HELMER

ATTEST:

Approved as to form:

CITY CLERK

Kevin Kearney. City Attorney

EXHIBIT A
AMENDED NIPAS AGREEMENT



NORTHERN ILLINOIS POLICE ALARM SYSTEM

P.O. Box 96 • Wheeling, IL 60090-0096 • (847) 459-8531 • www.nipas.org

"PARTNERS IN PREPAREDNESS"

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Streamwood Police

TECHNICAL SUPPORT

NIPAS System Managers
Don and Debbie Bruggema

Emergency Services Team
Commander
Brian Baker
Skokie Police

Mobile Field Force
Commander
Karl Walldorf
Lake Forest Police

Communications
Coordinator
Nate Krause
Northwest Central Dispatch System

April 25, 2018

VIA FIRST CLASS MAIL

TO: ALL NIPAS PARTICIPATING AGENCIES

Re: Amended NIPAS Agreement and Amended NIPAS Bylaws

Dear NIPAS Participating Agency:

We hope that this letter finds you and your agency well.

In recent years, the NIPAS Board of Directors ("**Board**") has received requests to consider membership from a couple of non-municipal police agencies. The original NIPAS agreement does not contain provisions for such membership. As the Board discussed the issue, a few other questions arose indicating the need to review the NIPAS Agreement and NIPAS Bylaws. The Board secured the services of Peter Friedman from the Holland and Knight Law Firm to assist us with various organizational matters.

The Board is in the process of attempting to make several organizational changes to NIPAS ("**Organizational Changes**") to better serve NIPAS's participating law enforcement agencies ("**Participating Agencies**") and expand NIPAS's emergency response capabilities upon which all of NIPAS's Participating Agencies like yours depend.

The Organizational Changes that the Board desires to make to NIPAS are the following:

1. **Expanding NIPAS membership to allow law enforcement agencies ("**LEAs**") associated with non-municipal entities including, but not limited to, county LEAs, college and university LEAs, hospital LEAs, and transportation system LEAs:** While its traditional membership of law enforcement agencies ("**LEAs**") associated with municipalities in the northern Illinois and Chicagoland area has served it well up to this point, the NIPAS Board has determined that NIPAS and all of its Participating Agencies could be better served if membership were expanded to local LEAs associated with non-municipal entities, such as county LEAs, college and university LEAs, hospital LEAs, transportation system LEAs, and any other type of LEA that the Participating Agencies of NIPAS feel could assist in advancing both their own missions and the mission of NIPAS.
2. **Simplifying the procedures by which a Participating Agency may terminate its participation in NIPAS:** Instead of having to notify all other Participating Agencies when a Participating Agency desires to terminate its participation in NIPAS, the NIPAS Agreement and NIPAS Bylaws have been amended to require such a Participating Agency to notify only the Board of its desire to terminate its participation. Additionally, we have clarified that such notice must be provided by December 31 of each year in order for the termination to go into effect at the beginning of the subsequent fiscal year, on May 1 of the year following notice.



NORTHERN ILLINOIS POLICE ALARM SYSTEM

P.O. Box 96 • Wheeling, IL 60090-0096 • (847) 459-8531 • www.nipas.org

"PARTNERS IN PREPAREDNESS"

April 25, 2018

Page 2

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Skokie Police

Mobile Field Force

Commander
Karl Walldorf
Lake Forest Police

Communications

Coordinator
Nate Krause
Northwest Central Dispatch System

- 3. Reducing NIPAS's risk of liability and strengthening NIPAS's defenses against any potential risk of liability:** We have worked to incorporate the "best practice" language developed by the Intergovernmental Risk Management Agency ("**IRMA**") for the legal defense of intergovernmental organizations established by an intergovernmental agreement into the NIPAS Agreement and the NIPAS Bylaws in order to ensure the organization, and its Participating Agencies like you, are afforded maximum protection from potential liability.
- 4. Updating and cleaning up the provisions of the agreement by which all Participating Agencies joined NIPAS ("**NIPAS Agreement**") and the NIPAS bylaws ("**NIPAS Bylaws**") to better reflect the current and future composition and needs of NIPAS.**

These Organizational Changes to NIPAS that the NIPAS Board desires to implement can only be effectuated via amendments to the NIPAS Agreement into which all Participating Agencies have entered and the NIPAS Bylaws.

Pursuant to the NIPAS Bylaws, in conjunction with the NIPAS Agreement, the amended NIPAS Agreement must be approved via ordinance or resolution and be executed by the corporate authorities of at least three-fourths of the Participating Agencies before it can go into effect.

Pursuant to Article XIV of the NIPAS Bylaws, the NIPAS Bylaws may be amended at any general or special membership meeting by a majority vote of all Participating Agencies present, provided that a copy of the amended NIPAS Bylaws being proposed is sent to the Participating Agencies for review at least 15 days prior to the meeting at which the vote on the amended NIPAS Bylaws is to take place. The Board is also required to report its recommendations to the Participating Agencies prior to the meeting at which the vote on the amended NIPAS Bylaws is to take place. Please consider this letter as well as the Board's recommendation in support of the amended NIPAS Bylaws to constitute sufficient compliance with those requirements of Article XIV of the NIPAS Bylaws. The Board will provide an oral report of the same at the NIPAS annual meeting on May 10, 2018. At that meeting, each agency will receive a "thumb-drive" with the annual information update. The thumb-drive will also contain electronic copies of the following documents for your review and consideration:

1. Sample Resolution Approving the Amended NIPAS Agreement and Amended NIPAS Bylaws
2. Amended NIPAS Agreement (both clean copy and tracked-changes)
3. Amended NIPAS Bylaws (both clean copy and tracked-changes)

Given these procedural requirements set forth in the NIPAS Bylaws, for these Organizational Changes to take effect, each Participating Agency must: (1) adopt a resolution approving the amended NIPAS Agreement ("**Amended NIPAS Agreement**") and the Amended NIPAS Bylaws; and (2) execute and enter into the Amended NIPAS Agreement ("**Participating**



NORTHERN ILLINOIS POLICE ALARM SYSTEM

P.O. Box 96 • Wheeling, IL 60090-0096 • (847) 459-8531 • www.nipas.org

"PARTNERS IN PREPAREDNESS"

April 25, 2018

Page 3

BOARD OF OFFICERS

President

Clinton Herdegen
Libertyville Police

Vice President

Thomas Weitzel
Riverside Police

Secretary

James Kruger
Oak Brook Police

Treasurer

Timothy Hayden
Addison Police

Trustees

Brian Budds
Western Springs Police

James Dunne
Wheeling Police

Richard Eddington
Evanston Police

Michael Gillette
Round Lake Police

Steven Husak
Lake Zurich Police

Patrick Kreis
Vernon Hills Police

Past President

Gary O'Rourke (ret.)
Streamwood Police

TECHNICAL SUPPORT

NIPAS System Managers
Don and Debbie Bruggema

Emergency Services Team

Commander
Brian Baker
Skokie Police

Mobile Field Force

Commander
Karl Walldorf
Lake Forest Police

Communications

Coordinator
Nate Krause
Northwest Central Dispatch System

Agency Actions"), and a majority of the Participating Agencies present at a general or special meeting as must approve the Amended NIPAS Bylaws.

While the Board recognizes and appreciates that the Participating Agencies require time to review and consider these Organizational Changes and their continued participation in NIPAS going forward, the Participating Agencies may begin to complete the Participating Agency Actions as soon as they desire. Once three-fourths of the Participating Agencies complete the Participating Agency Actions, then the Board of Directors will call a special meeting to hold a vote on the Amended NIPAS Bylaws at least 60 days after the date the three-fourths threshold is met. The meeting is held at least 60 days after to give Participating Agencies who had not yet completed the Participating Agency Actions one last chance to do so before the Amended NIPAS Agreement and Amended NIPAS Bylaws go into effect. If the Amended NIPAS Bylaws are approved at the special meeting, then as of the date of the affirmative vote at the special meeting: (i) the Amended NIPAS Agreement shall become the controlling agreement; (ii) the Amended NIPAS Bylaws shall become the controlling bylaws; (iii) the original NIPAS Agreement shall be terminated; (iv) the original NIPAS Bylaws shall no longer govern the organization; and (v) the participation of Participating Agencies that failed to complete the Participating Agency Actions on or before the day before the date of the special meeting will be terminated as of the day after the date of the affirmative vote at the special meeting.

Should you or your legal counsel have any questions regarding this process, the documents shared at the annual meeting, or any of the Organizational Changes, please do not hesitate to contact any of the following:

- Chief Clinton Herdegen, Libertyville Police
cherdegen@libertyville.com 847-918-2034
- Chief Patrick Kreis, Vernon Hills Police
pkreis@vhills.org 847-247-4880
- Peter Friedman, Holland and Knight LLP
peter.friedman@hklaw.com (312) 578-6566

Sincerely yours,

Clinton J. Herdegen
President of the Board

BYLAWS OF THE NORTHERN ILLINOIS POLICE ALARM SYSTEM

The purpose of these bylaws is to establish a governing board as required by Section 3.I of the "Amended Mutual Aid Agreement and Plan," and the rules under which the governing board shall operate.

Adopted by the participating agencies on March 23, 1988, and as amended on March 21, 1991, April 17, 1992, May 11, 1994, May 20, 1998, May 20, 2009, and _____, 201__.

Article I — Authority

The Northern Illinois Police Alarm System (NIPAS) was established in 1983 pursuant to the "Northern Illinois Police Alarm System Agreement," an intergovernmental service agreement. Between 1983 and _____, 201__, NIPAS operated pursuant to the Northern Illinois Police Alarm System Agreement. On _____, 201__, NIPAS voted by three-fourths vote of the participating agencies to terminate the Northern Illinois Police Alarm System Agreement and approve the Amended Mutual Aid Agreement and Plan. Since that date, NIPAS has operated pursuant to the Amended Mutual Aid Agreement and Plan.

Article II — Purpose

NIPAS is organized to provide a system of mutual aid among participating law enforcement agencies. The purpose is set forth in the Amended Mutual Aid Agreement and Plan reading as follows (capitalized terms are defined in Section 2 of the Amended Mutual Aid Agreement and Plan):

This Amended Mutual Aid Agreement and Plan is made in recognition of the fact that natural occurrences, or man-made occurrences, may result in situations which are beyond the ability of individual law enforcement agencies to manage and respond to effectively in terms of manpower and equipment resources on hand at a given time. Each Participating Agency has and does express its intent to assist other Participating Agencies by assigning some of its manpower and equipment resources to a Stricken Agency as resources and situations allow. The specific intent of this Amended Mutual Aid Agreement and Plan is to permit each Participating Agency to more fully safeguard the lives, persons, and property of all citizens within its respective Primary Law Enforcement Jurisdiction.

Article III — Participating Agencies

Section 1 On or before _____, 201__, participation in NIPAS shall be in full force and in effect with the passage and approval of an ordinance or resolution by the corporate authorities of the participating law enforcement agencies approving participation in NIPAS and the Northern Illinois Police Alarm System Agreement, in the manner provided by law, and in the execution of the Northern Illinois Police Alarm System Agreement by the head of the corporate authorities of the participating law enforcement agency.

Section 2 On or after _____, 201__, participation in NIPAS shall be subject to the following provisions:

a) If a law enforcement agency is a participating agency in NIPAS pursuant to the Northern Illinois Police Alarm System Agreement as of May 1, 2018, the corporate authorities of the law enforcement agency have passed and approved an ordinance or resolution approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan on or before _____, 201__, and the head of the corporate authorities and the commanding officer of the law enforcement agency have executed the Amended Mutual Aid Agreement and Plan on or before _____, 201__, then as of _____, 201__, that law enforcement agency shall remain a participating agency in NIPAS and, if it has elected to participate in any specialized teams pursuant to Article VII of these bylaws, shall continue its participation in its respective specialized team or specialized teams.

b) If a law enforcement agency is a participating agency in NIPAS pursuant to the Northern Illinois Police Alarm System Agreement as of May 1, 2018, and the corporate authorities of the law enforcement agency have not passed and approved an ordinance or resolution approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan on or before _____, 201__, or the head of the corporate authorities and the commanding officer of the law enforcement agency have not executed the Amended Mutual Aid Agreement and Plan on or before _____, 201__, then that law enforcement agency's participation in NIPAS, and in any specialized team pursuant to Article VII of these bylaws, will be considered terminated as of _____, 201__. Such law enforcement agency may seek participation in NIPAS again at any time on or after _____, 201__, in accordance with the procedures set forth in Article III, Section 2.c of these bylaws.

c) If a law enforcement agency is not a participating agency in NIPAS as of May 1, 2018, or has its participation in NIPAS terminated pursuant to Article III, Sections 2, 8, 9, or 10 of these bylaws after May 1, 2018, then that law enforcement agency shall be a participating agency in NIPAS upon the last of the following events to occur:

Comment [A1]: Date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A2]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A3]: Same first date as above -- Date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A4]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A5]: Same first date as above -- Date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A6]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A7]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A8]: Same first date as above -- Date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A9]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A10]: Day before the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A11]: Day AFTER the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

Comment [A12]: Day AFTER the date of the special meeting at which the amended NIPAS Bylaws are adopted by a majority of the Original Participating Agencies.

- i) The passage and approval of an ordinance or resolution approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan, in the manner provided by law, by the corporate authorities of the law enforcement agency;
 - ii) The execution of the Amended Mutual Aid Agreement and Plan by the head of the corporate authorities and the commanding officer of the law enforcement agency;
 - iii) The approval of the law enforcement agency as a participating agency in NIPAS by the Board of Officers pursuant to the provisions set forth in this Article III; and
 - iv) The payment of required fees or dues, in an amount set forth by the Board of Officers in its sole and absolute discretion, by the law enforcement agency to NIPAS.
- Section 3 Participation in NIPAS shall be limited to Illinois law enforcement agencies, as defined by Illinois Statutes.
- Section 4 Board of Officers, will by a majority vote, approve or disapprove the participation of any requesting law enforcement agency after the submission of:
 - a) Letter from the requesting law enforcement agency formally notifying the Board of Officers of the law enforcement agency's request to participate in NIPAS;
 - b) Letter of recommendation from an active NIPAS participating agency in good standing recommending the approval of the law enforcement agency's participation in NIPAS.
 - c) Copy of Ordinance or resolution passed by the corporate authorities of the law enforcement agency approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan, in the manner provided by law;
 - d) Copy of Amended Mutual Aid Agreement and Plan executed by the head of the corporate authorities and the commanding officer of the law enforcement agency; and
 - e) Any other materials that the Board of Officers may deem necessary, in its sole and absolute discretion, for the evaluation of the law enforcement agency's request to participate in NIPAS.
- Section 5 When considering a law enforcement agency's request for participation, the Board of Officers shall consider all factors including:
 - a) An agency's capabilities of providing or being resources to the NIPAS participating agencies.
 - b) Geographic proximity to other NIPAS agencies.
- Section 6 Participating agencies each have one vote.
- Section 7 Each participating agency shall pay dues or fees, as determined by the Board of Officers of NIPAS in its sole and absolute discretion, in exchange for the participating agency's participation in NIPAS. Payments of such dues or fees, if any, are due at the commencement of participation in NIPAS and thereafter upon request from the Board of Officers of NIPAS.
- Section 8 Any participating agency that fails to meet its obligations in accordance with the Amended Mutual Aid Agreement and Plan or with these bylaws may have its participation in NIPAS terminated by a two-thirds vote of the Board of Officers.
- Section 9 Any participating agency found responsible for any behavior detrimental to law enforcement or whose continued participation in NIPAS would be detrimental to NIPAS, may have its participation suspended or terminated from participation in NIPAS by a two-thirds vote of the Board of Officers. Before any participating agency may be suspended or terminated from participation in NIPAS, the participating agency will be notified and shall have an opportunity to appear before the Board of Officers.
- Section 10 Any participating agency may withdraw from participation in NIPAS and the Amended Mutual Aid Agreement and Plan by notifying the Board of Officers in writing (Termination Notice), on or before December 31 of any calendar year, whereupon the participation of the withdrawing participating agency will terminate effective as of May 1 of the calendar year following the calendar year in which the Termination Notice is received by the Board of Officers.
- Section 11 Participating agencies that have been admitted to participate in NIPAS pursuant to Article III, Sections 1 or 2 of these bylaws and whose participation in NIPAS has not been suspended or terminated pursuant to Article III, Sections 2, 8, 9, or 10 of these bylaws shall qualify as active NIPAS participating agencies for the purposes of these bylaws.

Article IV — Board of Officers

- Section 1 The Board of Officers of NIPAS shall consist of the Officers of NIPAS (President, Vice-President, Secretary, and Treasurer, as set forth in Article V of these bylaws), the immediate past President, and six at-large members selected from active NIPAS participating agencies. All members of the Board of Officers must be the Chief Executive Officer or official designee of a participating NIPAS agency.
- Section 2 The Officers of NIPAS (President, Vice-President, Secretary, and Treasurer) shall be elected, appointed, or filled, whichever the case may be, and serve terms in accordance with Article V of these bylaws.

Northern Illinois Police Alarm System
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- Section 3 The immediate past President shall be the person who was succeeded by the President then holding office and shall serve a two-year term or until their successors in the office of the President have duly completed their term as President, provided their law enforcement agency remains an active NIPAS participating agency during their term of office. In the event the participation in NIPAS of the law enforcement agency of the immediate past President is terminated or suspended, the office of the immediate past President shall remain vacant until a new President is elected and the person who is succeeded by the new President shall fill the office of the immediate past President for a new two-year term.
- Section 4 The remaining members of the Board of Officers shall be appointed, by the President, at the Annual General Meeting and shall serve a one-year term or until their successors have been duly appointed, provided their law enforcement agency remains an active NIPAS participating agency during their term of office provided. In the event the participation in NIPAS of the law enforcement agency of any at-large member of the Board of Officers is terminated or suspended, the President or Board of Officers may call a special meeting pursuant to Article XI, Section 4 of these bylaws in order to appoint a replacement to fill the remainder of the one-year term of the at-large member whose law enforcement agency was terminated or expelled as a participating agency in NIPAS.
- Section 5 The Board of Officers shall have the authority to take all appropriate actions and to perform all duties required to accomplish the goals of NIPAS.
- Section 6 The Board of Officers shall convene at a time and place as specified by the President. The President shall preside at the meetings of the Board of Officers and conduct business for NIPAS. Minutes of these meetings shall be available to all participating agencies and the members of the Board of Officers upon request.
- Section 7 Six members of the Board of Officers shall constitute a quorum.
- Section 8 Objections to rules or actions by Board of Officers may be made by any participating agency. Such an objection made by a participating agency will be brought to a vote of all participating agencies at the next Annual General Meeting or a special meeting called pursuant to Article XI, Section 4 of these bylaws, and decided by a majority vote of the participating agencies present in accordance with Article XIII, Sections 2 and 3 of these bylaws.
- Section 9 The Board of Officers shall promulgate an operational plan for giving and receiving aid under the provisions of the Amended Mutual Aid Agreement and Plan.

Article V — Officers of NIPAS

- Section 1 The Officers of NIPAS shall consist of a President, Vice-President, Secretary, and Treasurer. They shall each be the Chief Executive Officer or official designee of a participating agency that: (i) is in good standing; and (ii) has been an active NIPAS participating agency for the entire 12-month period immediately preceding their election.
- Section 2 The President and Vice-President shall be elected in accordance with Article V, Sections 8 and 9 of these bylaws or filled in accordance with Article V, Sections 5 and 6 of these bylaws and shall each hold office for a term of two years or until their successors have been duly elected, provided their law enforcement agency remains an active NIPAS participating agency during their term of office.
- Section 3 The Secretary and Treasurer shall be appointed by the President with the approval of the Board of Officers and shall each hold office for a term of one year or until their successors have been duly appointed, provided their law enforcement agency remains an active NIPAS participating agency during their term of office.
- Section 4 All Officers may be reelected or appointed for additional terms of office
- Section 5 Vacancies in the position of President within the two year term shall be filled with the Vice-President in accordance with Article VI, Section 2 of these bylaws.
- Section 6 Vacancies in the position of Vice-President within the two-year term shall be appointed by the President subject to approval by the Board of Officers.
- Section 7 Vacancies in the positions of Secretary or Treasurer within the one-year term shall be appointed by the President subject to approval by the Board of Officers.
- Section 8 A Nominating Committee consisting of three current members of the Board of Officers shall be appointed by the President of the Board of Officers. It shall be the duty of the Nominating Committee to present one nominee for President and one nominee for Vice-President. The Committee will obtain the consent of the nominee to serve if elected prior to placing the name in the nomination. The current Officers shall not serve as members of the Nominating Committee members. Any active participating agency of NIPAS may make additional nominations from the floor.
- Section 9 Election shall occur at the Annual General Meeting. Election shall be by ballot, but if there is only one nominee for each office, election may be by voice vote. A majority shall elect on the first ballot. In the event no candidate receives a majority vote, a second ballot shall be taken between the two candidates receiving the highest number of votes. Elected officers shall be installed at the Annual General Meeting

and shall assume their duties of office at that time.

Article VI — Duties of the Officers

- Section 1 The President shall preside at the Annual General Meeting, any special meeting called pursuant to Article XI, Section 4 of these bylaws, and all meetings of the Board of Officers.
- Section 2 The Vice-President shall serve as an assistant to the President and in the absence, or the inability, of the President, shall perform the duties of that office. If a vacancy occurs in the office of the President, the Vice-President will succeed in that office for the remainder of the term.
- Section 3 The Secretary shall keep an accurate record of the proceedings of all meetings for NIPAS. The Secretary shall carry on all official correspondence of NIPAS under the direction of the Board of Officers, make available to all participating agencies and the members of the Board of Officers the official minutes of all meetings upon request, and maintain charters and legal documents and all official records and correspondence.
- Section 4 The Treasurer shall receive all monies of NIPAS and shall be custodian of all funds; these funds to be deposited in a financial institution approved by the Board of Officers. The Treasurer shall give a full report at the Annual General Meeting. The Treasurer shall also sign checks and perform such other duties as usually pertain to the office.

Article VII — Specialized Teams

- Section 1 The Board of Officers is authorized, from time to time as it sees fit, to establish subsidiary specialized teams within NIPAS dedicated to performing specialized law enforcement services for the sole benefit of those participating agencies who elect to participate in each specialized team and not for the benefit of all of NIPAS or all of the participating agencies.
- Section 2 The Board of Officers may set forth the scope of services or mission, participation criteria, rules and regulations, and additional fees or dues for each specialized team at its discretion.
- Section 3 Participating agencies may elect to participate in these specialized teams in accordance with the scope of services or mission, participation criteria, rules and regulations, and additional fees or dues for each specialized team, as set forth by the Board of Officers pursuant to Article VII, Section 2 of these bylaws.
- Section 4 The specialized benefits and additional mutual aid offered by each specialized team shall be available only to those participating agencies which have elected to:
- a) Participate in that particular specialized team; and
 - b) Comply with the scope of services or mission, participation criteria, rules and regulations, and additional fees or dues for that particular specialized team, as set forth by the Board of Officers pursuant to Article VII, Section 2 of these bylaws.
- Section 5 The Amended Mutual Aid Agreement and Plan and these bylaws only grant a participating agency participation in NIPAS as a whole and access to mutual aid from other participating agencies in the event of an emergency situation pursuant to the terms set forth in the Amended Mutual Aid Agreement and Plan, and do not grant or guarantee to a participating agency participation in a specialized team or access to the specialized benefits and additional mutual aid offered by each specialized team.

Article VIII — NIPAS Staff

- Section 1 The Board of Officers are authorized to appoint and discharge staff to help carry out administrative duties of NIPAS.
- Section 2 The duties and responsibilities of appointed staff are defined in the "Critical Incident Plans," "Emergency Services Team Standard Operating Guidelines," and "Mobile Field Force Standard Operating Guidelines."

Article IX — Compensation

- Section 1 Officers of NIPAS and members of the Board of Officers shall serve without compensation.
- Section 2 The Board of Officers may approve compensation, as needed, for all other professional services required by NIPAS.

Article X — Disbursements

All disbursement of funds must be reviewed by the NIPAS System Manager or Team Coordinator and approved by the Treasurer and reported to the Board of Officers. Disbursements must be approved in accordance with a policy established by the Board of Officers.

Article XI — Meetings

- Section 1 General NIPAS meetings shall be held annually at such date, time and place as shall be determined by the Board of Officers (Annual General Meeting).
- Section 2 Board of Officers shall meet when determined by the President.

Northern Illinois Police Alarm System
P.O. Box 96 • Wheeling, Illinois 60090
(847) 459-8531 • nipas@nipas.org

- Section 3 The Board of Officers may suspend meetings if they are in conflict with other law enforcement activities.
- Section 4 Special meetings of the participating agencies may be called by the President or the Board of Officers if NIPAS business so dictates.

Article XII — Committees

The President of the Board of Officers shall create such committees as are deemed necessary to accomplish the purpose and the needs of NIPAS.

Article XIII — Rules of Order

- Section 1 The rules contained in *Roberts Rules of Order* (current edition) shall govern NIPAS in all cases to which they are applicable only to the extent they are not inconsistent with these bylaws.
- Section 2 A majority of the participating agencies then currently active in NIPAS shall constitute a quorum for the conduct of business at the Annual General Meeting and at any special meeting called pursuant to Article XI, Section 4 of these bylaws.
- Section 3 If a quorum in accordance with Article XIII, Section 2 of these bylaws is present, all matters put to a vote at the Annual General Meeting or special meeting shall be decided by a majority vote of the active participating agencies present, unless otherwise stated in these bylaws.
- Section 4 If a quorum in accordance with Article IV, Section 7 of these bylaws is present, all matters put to a vote at a Board of Officers meeting shall be decided by a majority vote of the members of the Board of Officers unless otherwise stated in these bylaws.

Article XIV — Fiscal Year

The fiscal year of NIPAS shall be from May 1 to April 30.

Article XV — Amendments

- Section 1 These bylaws may be amended at the Annual General Meeting or any special meeting of NIPAS participating agencies called pursuant to Article XI, Section 4 of these bylaws, by a majority vote of those participating agencies present, providing the amendment shall have been sent to all participating agencies at least fifteen days prior to the meeting.
- Section 2 Prior to the meeting at which the amendment is to be considered, the Board of Officers shall consider the proposed amendment and report its recommendations to all participating agencies prior to their vote on the proposed amendment.

Article XVI — Property

The legal and equitable title of all property shall remain with NIPAS.

Article XVII — Dissolution

- Section 1 If at the Annual General Meeting or any special meeting called pursuant to Article XI, Section 4 of these bylaws, three-fourths of the active participating agencies vote in favor of dissolution of NIPAS, NIPAS shall be dissolved within sixty days of such vote.
- Section 2 Immediately after a vote favoring dissolution, the Board of Officers shall proceed to settle any financial obligations pending against NIPAS, to wind down any contractual obligations, and to dispose of all property held.
- Section 3 All funds and property remaining after all claims have been settled, shall be turned over to the Board of Officers for disposal.
- Section 4 The property may be offered for purchase to participating agencies via sealed bid, as determined by the Board of Officers. If the property is not purchased or bids refused, then it shall be turned over to such nonprofit, tax exempt organizations as selected by the Board of Officers.
- Section 5 All NIPAS funds remaining shall be distributed, by the Board of Officers, to such nonprofit, tax exempt, charitable, scientific, educational, or law enforcement organizations as selected by the Board of Officers.

Article XVIII — Effective Date

These bylaws shall be in full force and in effect from and after their passage and approval at the Annual General Meeting or special meeting of the Northern Illinois Police Alarm System.



Prospect Heights Police Department

City of Prospect Heights

14 East Camp McDonald Road, Prospect Heights Illinois, 60070

Office: 847/398-5511 FAX: 847/398-6080

www.prospect-heights.il.us

MEMORANDUM

Date: May 21, 2018

To: Joe Wade, City Administrator

From: Al Steffen, Chief of Police

Subject: **SEEKING AUTHORIZATION TO TEMPORARILY TO EXCEED MANPOWER LIMITS**

Sergeant Jerry Coglianese's last day with the City of Prospect Heights is July 15th, 2018 in order to make a seamless and fluid transition I am seeking approval for the hiring of a new police officer effective June 18th, 2018 based on the following considerations:

- The Prospect Heights FPC (Fire and Police Commission) has identified a potential candidate, a certified Police Officer in another department who will be offered a conditional offer of employment after the May 30th, 2018 BFPC meeting.
- The Prospect Heights Police Department will have all hands on deck for the June 30th Rocking in Runway event at Chicago Executive Airport, and
- Having an officer with over two years of experience would be exceptionally useful during both the June 30th event and July 4th parade event.
- The hiring of an additional officer starting June 18thst, 2017 will raise the authorized limit of manpower for less than a month, until Sgt. Coglianese comes off the books (July 15th) and
- Hiring an additional Officer will allow us to get started on a field training program and will allow flexibility to cover the special events without having to pay extra overtime and
- There will be a small cost savings as the hiring of an already certified police officer will save the City from expending funds for additional recruit training.

May 14, 2018

Mr. Joe Wade, City Administrator
 City of Prospect Heights
 8 N. Elmhurst Road, Prospect Heights, IL

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: 2018 Closed Circuit Televising (CCTV) of Sanitary Sewers
 Bid Recommendation

Dear Mr. Wade:

The City received six bids on April 19th at 10:00 AM for the above referenced project. I have checked all bids and bid price extensions. The results are displayed on the enclosed bid tabulation. All bids were totaled correctly. The low bid of \$233,450.00 was received from American Vactor Services in Crystal Lake, Illinois. The budget for this project is \$175,000. Bids ranged from \$233,450 to \$588,600. As with all projects, this project was advertised publicly, and nine companies expressed interest in it.

Considering that the project was over the budgeted amount, I researched other opportunities to provide the scope of services specified in the contract documents. In February of 2015, the municipalities of Glenview, Kenilworth, Lincolnshire, Niles, Northfield, Vernon Hills and Wilmette issued a request for bid for sanitary and storm sewer inspection services. This bid is referred to RFB#215011 and was publicly bid by these agencies. I've attached a bid tabulation from this project. This project was specified for three years (2015, 2016 & 2017). Three bidders bid on the project, with American Underground Inc. being the lowest responsible bidder. A bid tabulation for this project is attached. On November 20, 2017, American Underground agreed to a one-year extension for this project and to hold the 2017 contract unit prices (see attached letter).

As part of the Municipal Partnering Initiative (MPI), other neighboring communities are permitted to sign individual contracts with the low bidder, American Underground Inc., at the contract unit prices they bid for the project, assuming that the scope is in general conformance with the original contract documents. The 2018 sewer televising project in Prospect Heights has a similar scope as the MPI project, except that a large percentage of the sewers (about 50%) are in rear or side yard easements. The vast majority of the sewers on the original MPI bid are located within roadways or public right of ways.

On April 21, 2018, I contacted David Kerber, Vice President with American Underground, Inc. American Underground did not bid on the Prospect Heights project, but they were a plan holder of the bid documents and understood the scope and project requirements. I asked David if his company would be willing to perform the scope of services specified in the Prospect Heights project. He said that they would be willing to perform the work, but that an increase in contract unit prices from the MPI contract would be necessary given that about 50% of the sewers in Prospect Heights are in rear or side yards, which makes access more difficult and involves increased labor time to complete the work.

I negotiated with American Underground over the next few days about the unit prices for the Prospect Heights project. Following is a summary table of unit quantities, unit costs, etc. that American Underground, Inc. has agreed to for the Prospect Heights 2018 CCTV Project:

Pay Item Description	Unit	Quantity	MPI Unit Price	Prospect Heights Negotiated Unit Price	Extension
1. CCTV Inspection of Sanitary Sewers (8" to 12")	LF	100,000	\$1.32	\$1.55	\$155,000.00
2. CCTV Inspection of Sanitary Sewers (15" to 18")	LF	16,000	\$1.32	\$1.55	\$24,800.00
3. Heavy Cleaning	Crew Hours	24	\$375.00	\$375.00	\$9,000.00
4. Root Cutting (8" to 12")	LF	5,000	\$0.58	\$0.58	\$2,900.00
Total Estimated Project Cost:					\$191,700.00

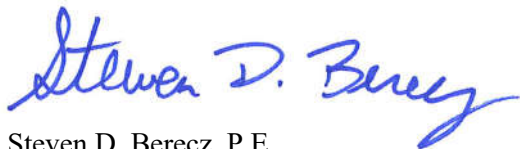
The total estimated project cost for the 2018 CCTV of sewers in Prospect Heights based on negotiated unit prices from the MPI bid is \$191,700.00. The estimated cost savings from the Prospect Heights bid is \$41,750.

We recommend that the City Council reject all six bids received on April 19, 2018 for the 2018 CCTV Sewer project.

GHA has worked with American Underground on numerous project and we believe that American Underground, Inc. will be able to complete the project in general conformance with the plans, specifications and in a timely manner. Their quality of work on projects that has been witnessed by our office has been at or above industry standards.

We recommend that the City award this project to American Underground, Inc., at the negotiated unit prices listed above and an estimated total project cost of \$191,700.00.

Sincerely,
Gewalt Hamilton Associates, Inc.



Steven D. Berez, P.E.
City Engineer

Encl: Bid Tabulation of Prospect Heights Bid on April 19, 2018
Bid Tabulation from MPI Sewer Bid in February 2015
2018 Extension of Contract Items for MPI Bid
Letter of Acceptance from American Underground, Inc.

Client:

City of Prospect Heights

Project:

Closed Circuit Televising of Sewers

GHA Project No:

4755.026

Project Manager:

Steve Berecz

Bid Opening:

4/19/2018 - 10 am

Bid Opening Location:

City Hall

				Engineer's Estimate of Probable Cost		BID TABULATION											
						American Vactor Services - Crystal Lake		Visu-Sewer of Illinois - Bridgeview		National Power Rodding - Chicago		Pipe-View - LaPorte, IN		Michels Corporation - Brownsville, WI		Sheridan Plumbing & Sewer - Bedford Park	
Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	CCTV Inspection of Sewer, 8" to 18"	116,000.0	LF	\$0.90	\$104,400.00	\$1.00	\$116,000.00	\$0.71	\$82,360.00	\$2.50	\$290,000.00	\$2.98	\$345,680.00	\$1.75	\$203,000.00	\$4.80	\$556,800.00
2	Light Duty Cleaning, 8" to 18"	106,000.0	LF	\$1.00	\$106,000.00	\$1.00	\$106,000.00	\$2.00	\$212,000.00	\$0.10	\$10,600.00	\$0.02	\$2,120.00	\$1.90	\$201,400.00	\$0.05	\$5,300.00
3	Heavy Duty Cleaning, 8" to 18"	10,000.0	LF	\$1.25	\$12,500.00	\$1.10	\$11,000.00	\$2.00	\$20,000.00	\$1.50	\$15,000.00	\$0.10	\$1,000.00	\$3.50	\$35,000.00	\$2.00	\$20,000.00
4	Traffic Control & Protection (Special)	1.0	LS	\$3,000.00	\$3,000.00	\$450.00	\$450.00	\$250.00	\$250.00	\$10,000.00	\$10,000.00	\$500.00	\$500.00	\$10,800.00	\$10,800.00	\$6,500.00	\$6,500.00
				\$0.00			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Total Base Bid					\$225,900.00	\$233,450.00		\$314,610.00		\$325,600.00		\$349,300.00		\$450,200.00		\$588,600.00	

Mr. Joe Wade, City Administrator
City of Prospect Heights
8 N. Elmhurst Road, Prospect Heights, IL

May 16, 2018

Re: 2018 Closed Circuit Televising (CCTV) of Sanitary Sewers
Contract Terms

Dear Mr. Wade:

American Underground, Inc. was aware of the recent public bid that the City held for this project. We picked up plans and specifications for the project, but decided not to bid on it. We understand the project specifications and project scope. After the bids were publically opened, we were contacted by the City Engineer, Steven Berecz, about our interest in performing the work at the contract unit prices established in RFB#215011 which was a public bid in 2015 by the municipalities of Glenview, Kenilworth, Lincolnshire, Niles, Northfield, Vernon Hills and Wilmette. This bid is part of the Municipal Partnering Initiative (MPI) program and permits neighboring communities to sign individual contracts with our firm.

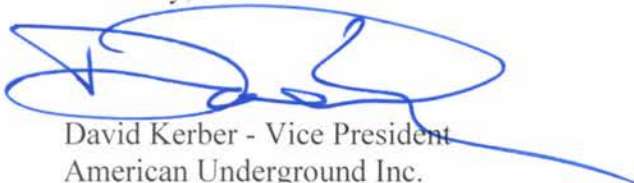
After my call with Steven, I reviewed the project specifications and the locations of the sanitary sewers. About 50% of the sewers in the Prospect Heights project are located in rear yards or side yard easements. For the MPI bid, almost all the sewers are located within public street right of ways. Access to the sewers in rear and side yards is more labor intensive and requires different equipment. For this reason, American Underground would not be able to hold the unit prices bid for the MPI project. Steve and I negotiated a unit price for the Prospect Heights work. The agreed to pricing is listed below:

Pay Item Description	Unit	Quantity	MPI Unit Price	Prospect Heights Negotiated Unit Price	Cost Extension
1. CCTV Inspection of Sanitary Sewers (8" to 12")	LF	100,000	\$1.32	\$1.55	\$155,000.00
2. CCTV Inspection of Sanitary Sewers (15" to 18")	LF	16,000	\$1.32	\$1.55	\$24,800.00
3. Heavy Cleaning	Crew Hours	24	\$375.00	\$375.00	\$9,000.00
4. Root Cutting (8" to 12")	LF	5,000	\$0.58	\$0.58	\$2,900.00
Total Estimated Project Cost:					\$191,700.00

American Underground Inc. is committed to this project and is willing to enter into a contract with the City at the above stated unit prices and a total estimated project cost of \$191,700.00. The work will be performed in general conformance with the contract documents and specifications. American Underground anticipates completing the project by November 30, 2018.

If you have any further questions, please feel free to contact me at my office.

Sincerely,



David Kerber - Vice President
American Underground Inc.

American Underground Inc

246 Marquardt Drive * Wheeling, Illinois 60090

Ph 1-847-724-3503 * Fax 1-847-724-3508

November 20, 2017

Village of Glenview
2498 East Lake Avenue
Glenview, IL 60026

Dear Village of Glenview and Partnering Communities,

American Underground, Inc. agrees to a one-year contract extension through December 31, 2018, for Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection services associated with RFB#215011 holding the 2017 contract unit prices.

American Underground, Inc. extends the same terms associated with a one-year contract extension at the 2018 unit prices for all partnering municipalities of RFB #215011 including Village of Kenilworth, Village of Lincolnshire, Village of Niles, Village of Northfield, Village of Vernon Hills, and Village of Wilmette.

American Underground, Inc. further extends the same terms associated with RFB#25011 at the 2018 unit pricing to other municipalities as part of the Municipal Partnering Initiative.

Sincerely,



David Kerber
Vice President
American Underground, Inc.

RFB NO: #215011

**RFB ON: Sanitary and Storm Sewer Closed
Circuit Television (CCTV) Inspection**

= Error in pricing/calculation

American Underground, Inc.
P.O. Box 569
Glenview, IL 60025

Visu-Sewer of Illinois
9014 S. Thomas Avenue
Bridgeview, IL 60455

National Power Rodding Corp.
2500 W. Arthington Street
Chicago, IL 60612

ALL COMMUNITIES

Item	Pay Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
BASE BID									
a. Year 1 (2015)									
1.	CCTV Inspection of Storm Sewers (6" to 42")	LF	127,300	\$ 1.55	197,315.00	\$ 3.05	388,265.00	\$ 3.50	445,550.00
2.	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	LF	23,000	2.21	50,830.00	4.80	110,400.00	9.60	220,800.00
3.	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	LF	7,800	2.25	17,550.00	4.80	37,440.00	10.00	78,000.00
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	LF	136,700	1.32	180,444.00	2.50	341,750.00	4.00	546,800.00
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	LF	18,300	1.32	24,156.00	2.50	45,750.00	5.00	91,500.00
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	LF	5,300	1.71	9,063.00	2.50	13,250.00	13.00	68,900.00
7.	Sewer Condition Evaluation	LF	217,500	0.18	39,150.00	0.20	43,500.00	0.55	119,625.00
Total Base Bid, Year 1 (2015)					\$ 518,508.00		\$ 980,355.00		\$ 1,571,175.00
b. Year 2 (2016)									
1.	CCTV Inspection of Storm Sewers (6" to 42")	LF	127,300	\$ 1.55	197,315.00	\$ 3.20	407,360.00	\$ 4.50	572,850.00
2.	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	LF	23,000	2.21	50,830.00	5.05	116,150.00	11.04	253,920.00
3.	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	LF	7,800	2.25	17,550.00	5.05	39,390.00	11.50	89,700.00
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	LF	136,700	1.32	180,444.00	2.65	362,255.00	4.60	628,820.00
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	LF	18,300	1.32	24,156.00	2.65	48,495.00	5.75	105,225.00
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	LF	5,300	1.71	9,063.00	2.65	14,045.00	14.95	79,235.00
7.	Sewer Condition Evaluation	LF	217,500	0.18	39,150.00	0.21	45,675.00	0.60	130,500.00
Total Base Bid, Year 2 (2016)					\$ 518,508.00		\$ 1,033,370.00		\$ 1,860,250.00
c. Year 3 (2017)									
1.	CCTV Inspection of Storm Sewers (6" to 42")	LF	127,300	\$ 1.57	199,861.00	\$ 3.35	426,455.00	\$ 6.25	795,625.00
2.	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	LF	23,000	2.23	51,290.00	5.20	119,600.00	12.70	292,100.00
3.	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	LF	7,800	2.29	17,862.00	5.20	40,560.00	13.22	103,116.00
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	LF	136,700	1.35	184,545.00	2.80	382,760.00	5.29	723,143.00
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	LF	18,300	1.35	24,705.00	2.80	51,240.00	6.61	120,963.00
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	LF	5,300	1.71	9,063.00	2.80	14,840.00	17.19	91,107.00
7.	Sewer Condition Evaluation	LF	217,500	0.18	39,150.00	0.22	47,850.00	0.69	150,075.00
Total Base Bid, Year 3 (2017)					\$ 526,476.00		\$ 1,083,305.00		\$ 2,276,129.00
TOTAL BASE BID (YEARS 1-3)					\$ 1,563,492.00		\$ 3,097,030.00		\$ 5,707,554.00

RFB NO: #215011

**RFB ON: Sanitary and Storm Sewer Closed
Circuit Television (CCTV) Inspection**

= Error in pricing/calculation

ALL COMMUNITIES

American Underground, Inc.
P.O. Box 569
Glenview, IL 60025

Visu-Sewer of Illinois
9014 S. Thomas Avenue
Bridgeview, IL 60455

National Power Rodding Corp.
2500 W. Arthington Street
Chicago, IL 60612

Item	Pay Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
SUPPLEMENTAL UNIT PRICES									
a. Year 1 (2015)									
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF		\$ 1.89		\$ 5.00		\$ 6.00	
2.	CCTV Inspection of Sanitary Sewers (21" to 30") <u>with</u> Concurrent Dyed-water Flooding	LF		2.95		7.00		8.00	
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF		1.95		4.00		4.00	
4.	Root Cutting (8" to 12")	LF		0.58		1.00		3.50	
5.	Root Cutting (15" to 18")	LF		0.95		5.00		3.50	
6.	Root Cutting (21" to 30")	LF		6.00		10.00		5.00	
7.	Heaving Cleaning	Crew Hours		365.00		400.00		465.00	
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	Crew Hours		385.00		450.00		500.00	
a. Year 2 (2016)									
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF		\$ 1.89		\$ 5.00		\$ 7.00	
2.	CCTV Inspection of Sanitary Sewers (21" to 30") <u>with</u> Concurrent Dyed-water Flooding	LF		2.95		7.00		9.20	
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF		1.95		4.00		4.60	
4.	Root Cutting (8" to 12")	LF		0.58		1.00		4.60	
5.	Root Cutting (15" to 18")	LF		0.95		5.00		4.60	
6.	Root Cutting (21" to 30")	LF		6.00		10		5.75	
7.	Heaving Cleaning	Crew Hours		375.00		400.00		534.00	
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	Crew Hours		385.00		450.00		575.00	
a. Year 3 (2017)									
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF		\$ 1.89		Not Included		\$ 8.05	
2.	CCTV Inspection of Sanitary Sewers (21" to 30") <u>with</u> Concurrent Dyed-water Flooding	LF		2.95		Not Included		10.58	
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	(no LF		1.95		Not Included		5.29	
4.	Root Cutting (8" to 12")	LF		0.58		Not Included		5.29	
5.	Root Cutting (15" to 18")	LF		0.95		Not Included		5.29	
6.	Root Cutting (21" to 30")	LF		6.00		Not Included		6.61	
7.	Heaving Cleaning	Crew Hours		375.00		Not Included		614.00	
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	Crew Hours		385.00		Not Included		661.00	



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Professional Services Agreement with Azavar Audit Solutions

Date: February 7, 2018

Background:

Among the goals of the City of Prospect Heights is to ensure the proper collection of all taxes and fees of the City. This task presents challenges as the City encompasses properties with postal addresses of other communities. In order to conduct a necessary audit of these taxes and fees, outside contractual assistance is necessary.

Analysis:

Staff interviewed two firms which specialize in this service. Azavar is recommended. The Company will conduct an audit of taxes and fees due to the City. Payment to the Company is based upon recovered revenues. This contingency fee structure provides Azavar with 45 per cent of new revenues recovered by the audit process.

Recommendation:

Staff recommends this agreement with Azavar for the auditing and recovery of taxes and fees due the City of Prospect Heights.

Please note: At the last Council discussion of this proposal, Council expressed desire for a less formal audit of Prospect Heights businesses before this matter is turned over to Azavar. Please be advised a comparison of the State sales tax list was reconciled with City business license registration. Additionally, a "rough" windshield survey was conducted. Several businesses were identified as not showing on the State sales tax list and the Local Tax Office of the State Department of Revenue was notified. There may be reasons for this absence, and the State has requested more information.

CONTINGENT FEE PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made and entered into by and between Azavar Audit Solutions, Incorporated, an Illinois corporation having its principal place of business at 55 East Jackson Boulevard, Suite 2100, Chicago, Illinois 60604 ("Azavar"), and the City of Prospect Heights an Illinois municipal corporation having its principal place of business at 8 North Elmhurst Road, Prospect Heights, Illinois 60070 ("Customer").

1. SCOPE OF SERVICES

Subject to the following terms and conditions, Azavar shall provide professional computer, data audit, compliance management, and management consulting services ("Services") in accordance with the below statement of work. Azavar will render the services provided under this Agreement in a workmanlike manner in accordance with industry standards. The services and work provided shall be provided in substantial accordance with the below statements:

- (a) Azavar shall undertake a Municipal Audit Program on behalf of the Customer. As part of the Municipal Audit Program Azavar shall, on behalf of the Customer, separately review and audit each fee, ordinance, contract, franchise agreement, utility tax, locally administered taxes or fees, locally imposed occupation tax, ad valorem tax, excise tax, taxpayer, franchise fee, utility service fee, intergovernmental or other remittances to the Customer, and expense imposed by or upon the Customer within the Customer's corporate boundaries ("Audits") including, but not limited to local businesses, electric, gas, cable, telecommunications, refuse, and water providers ("Providers") on behalf of the Customer. Azavar shall review during the course of its work for the Customer, Customer ordinances, contracts, receipts, addresses and databases, including any of the aforementioned items, whether administered locally, by the state or federal government, by any other government or non-government organization, or by any other third-party, revenues relating to state and local sales/use/occupation taxes, including amusement taxes, business license/registration databases and revenue, and any other locally authorized fees and/or licenses, including liquor licenses. Azavar shall review and audit, food, beverage, and/or liquor taxes and/or fees and hotel, motel, bed, and/or transient occupancy taxes where applicable to the Customer. Azavar shall review and consult Customer on areas to enhance, increase, or maximize Customer revenues including, but not limited to, previous, existing, or new ordinances, agreements, or third-party contracts. Should the Customer own or operate its own utilities including electric, natural gas, water or other utilities, Azavar shall also review and audit the revenues and expenses of those Customer owned or operated utilities. Azavar shall also provide all address reconciliation data to Customer.
- (b) The purpose of each audit is to determine past, present, and future taxes, franchise fees, service fees, or any other recoveries, refunds, monies or revenue owed to the Customer that were not properly attributed to the Customer or were not properly paid or collected and to determine future taxes, franchise fees, and other monies owed to the Customer not previously counted so that Customer can collect these past, present, and future monies. Federal and Illinois state law, the Customer's own local ordinances and databases, and the franchise agreements, contracts or bills between Customer and Providers are used by Azavar to conduct the Audits and Azavar will present to Customer in writing during the course of the Audits findings of monies paid, due, or potentially due to the Customer for review by the Customer ("Findings"). Where already allowable by existing Customer contracts or agreements or Federal, State, or local laws or ordinances, this Agreement authorizes Azavar to correct any prospective errors and make a reasonable effort to collect monies due to the Customer under such applicable laws, local ordinances, or contracts. Azavar shall review Customer ordinances and shall present Findings to Customer to maximize Customer revenues as part of the Audits, and where such Findings requires a change into the future, Azavar will only implement such change after Customer has reviewed and agreed to in writing any such change. Customer understands that Findings may include, but are not limited to, changes to technology, organizational processes, process automation, Customer communication practices, Customer governing practices, and/or updates to local ordinances or the codification thereof Customer agrees that any Findings implemented in whole or in part by Azavar or the Customer, shall be fully compensable under Section 3 of this Agreement, including wherein the Findings require any amendments to an ordinance and wherein the ordinance is changed. Customer agrees to review any Findings within thirty (30) days. Any Findings not implemented by Azavar or Customer are not compensable under Section 3 of this Agreement.
- (c) Customer hereby represents that it is not engaged in any Audits as contemplated under this Agreement and shall therefore pay Azavar the fees set forth in this Agreement for any Findings made by Azavar. Customer agrees that it shall not initiate or engage in any Audits, changes to any ordinances related to any Audits, or execution or renewal of any contracts or franchise agreements related to any Audits as contemplated under this Agreement without Azavar's prior written consent.
- (d) In order to perform the Audits, Azavar shall require full access to Customer records and Provider records. Customer shall use its authority as necessary to assist in acquiring information and procure data from Providers. Customer agrees that it shall cooperate with Azavar, provide any documentation and records requested by Azavar, and provide continued access (prior to, during, and following any Audits) to documentation and records, and shall engage in meetings with Providers when requested by Azavar. Customer shall notify Azavar of any Provider requested meetings with Customer and shall include Azavar in said meetings.
- (e) During the course of each audit, Azavar may find that rather than being owed past due funds, the Customer owes funds erroneously paid to the Customer. In this case, Azavar will immediately terminate its participation for that specific Provider audit at no cost to the Customer and will document the error and provide the Customer with information necessary to correct the error. Azavar shall have no liability to Customer for these errors or actions arising from Azavar's or Customer's knowledge thereof.
- (f) Customer acknowledges that each Provider is a separate entity that is not controlled by Azavar and therefore Azavar cannot predict all the steps or actions that a Provider will take to limit its responsibility or liability during the audit. Should Customer negotiate, abate, cancel, amend, delay, or waive by any means all or a portion of funds identified as payable to Customer during an audit, Customer shall pay all Azavar expenses and fees on a time and materials basis for that audit in addition to any applicable contingency fees for any Findings that were identified by Azavar or by its Audits;
- (g) The first audit start date is expected to be within no later than thirty (30) days from the date of this Agreement unless changed and approved by the Customer's Audit Primary Contact and Liaison;
- (h) Each audit is expected to last at least six (6) months. Each subsequent audit will begin after payment terms and obligations have been satisfactorily met from previously completed Audits however overlapping audit work may take place at the discretion of Azavar. Audit timelines are set at the discretion of Azavar;

- (i) Audit status meetings will be held regularly via phone, email, or in person throughout the course of the Audits between Azavar and the Customer's Primary Contact and Liaison and will occur approximately every quarter;
- (j) Jason Perry, Municipal Audit Program Manager, and Azavar specialists will be auditors under this agreement. All Azavar staff or subcontractors shall be supervised by the Azavar Program Manager.

Customer agrees to provide reasonable facilities, space, desks, chairs, telephone and reasonably necessary office supplies for Consultants working on Customer's premises as may be reasonably required for the performance of the Services set forth in this Agreement and in any Exhibit hereto. Customer will assign and designate an employee to be the Audit Primary Contact and Liaison. The Customer's Audit Primary Contact and Liaison will be the final decision maker for the Customer as it relates to this audit and will meet with Azavar staff on a regular basis as necessary. Lack of participation of Customer staff, especially at critical milestones during an audit, will adversely affect the audit timeline and successful recovery of funds. Customer's staff shall be available for meetings and participation with Providers to properly verify records and recover funds.

2. **INDEPENDENT CONTRACTOR.** Azavar acknowledges and agrees that the relationship of the parties hereunder shall be that of independent contractor and that neither Azavar nor its employees shall be deemed to be an employee of Customer for any reason whatsoever. Neither Azavar nor Azavar's employees shall be entitled to any Customer employment rights or benefits whatsoever. Customer shall designate Azavar as Power of Attorney with the Illinois Department of Revenue solely for the purpose of reviewing data provided by the Illinois Department of Revenue.

3. **PAYMENT TERMS.**

Customer shall compensate Azavar the fees set forth in this agreement on a contingency basis. If applicable, Azavar shall submit an invoice to Customer on a monthly basis detailing the amounts charged to Customer pursuant to the terms of this Agreement. Any invoice not disputed in writing by Customer within thirty (30) days after the receipt of such invoice shall be considered approved by the Customer. Customer shall remit payment to Azavar in accordance with the Local Government Prompt Payment Act. If Customer defaults on payment of any invoice that is not disputed in writing by Customer within thirty (30) days after the receipt of such invoice Azavar, at its discretion, may accelerate all payments due under this Agreement and seek recovery of all estimated fees due to Azavar based on Findings. Azavar shall be entitled to recover all costs of collection including, but not limited to, finance charges, interest at the rate of one percent (1%) per month, reasonable attorney's fees, court costs, and collection service fees and costs for any efforts to collect fees from the customer. Contingency payment terms are outlined below. If Customer negotiates, abates, cancels, amends, delays, or waives, without Azavar's written consent, any tax determination or Findings that were identified by Azavar or by its Audits where such Findings were allowed under the law at the time the tax determination or Findings were made, Customer shall pay to Azavar applicable contingency fees for the total said tax determination or Findings at the rates set forth below and for the following thirty-six (36) months. If Customer later implements during the subsequent thirty-six (36) months any Findings Customer initially declined based on Azavar programs or recommendations, Azavar shall be paid by Customer its portion of the savings and/or recoveries over the following thirty-six (twenty-four months at the contingency fee rates set forth below).

Customer shall pay Azavar an amount equal to forty-five (45) percent of any new revenues or prospective funds recovered per account or per Provider for thirty-six (36) months following when funds begin to be properly remitted to the Customer. In the event Azavar is able to recover any retroactive funds, any additional savings or revenue increases for any time period, or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of any retroactive funds, savings, and fair market value for any other special consideration or compensation recovered for or received by the Customer from any Provider. All contingency fees paid to Azavar are based on determinations of recovery by Azavar including Provider data and regulatory filings. All revenue after the subsequent thirty-six (36) month period for each account individually will accrue to the sole benefit of the Customer.

As it pertains to Customer expenses, utility service bill and cost Audits, Customer shall pay Azavar an amount equal to forty-five (45) percent of prospective savings approved by Customer for thirty-six (36) months following the date savings per Provider is implemented by Azavar or Customer. In the event Azavar is able to recover any refunds or any credits at any time, Customer will pay Azavar an amount equal to forty-five (45) percent of said refunds or credits recovered for or received by Customer from any Provider. All contingency fees paid to Azavar are based on determinations of savings by Azavar including Provider data and regulatory filings. All savings after the subsequent thirty-six (36) month period for each service provider individually will accrue to the sole benefit of the Customer.

4. **CONFIDENTIAL INFORMATION**

Each party acknowledges that in the performance of its obligations hereunder, either party may have access to information belonging to the other which is proprietary, private and highly confidential ("Confidential Information"). Each party, on behalf of itself and its employees, agrees not to disclose to any third party any Confidential Information to which it may have access while performing its obligations hereunder without the written consent of the disclosing party which shall be executed by an officer of such disclosing party. Confidential Information does not include:

(i) written information legally acquired by either party prior to the negotiation of this Agreement, (ii) information which is or becomes a matter of public knowledge, (iii) information which is or becomes available to the recipient party from third parties where such third parties have no confidentiality obligations to the disclosing party; and (iv) information subject to disclosure under Illinois' Freedom of Information Act (5 ILCS 140/1 *et seq.*).

Azavar agrees that any work product or any other data or information that is provided by Customer in connection with the Services shall remain the property of Customer, and shall be returned promptly upon demand by Customer, or if not earlier demanded, upon expiration of the Services provided under the Statement of Work hereto.

5. **INTELLECTUAL PROPERTY**

No work performed by Azavar or any Consultant with respect to the Services or any supporting or related documentation therefor shall be considered to be a Work Made for Hire (as defined under U.S. copyright law) and, as such, shall be owned by and for the benefit of Azavar. In the event that it should be determined that any of such Services or supporting documentation qualifies as a "Work Made for Hire" under U.S. copyright law, then Customer will and hereby does assign to Azavar, for no additional consideration, all right, title, and interest that it may possess in such Services and related documentation including, but not limited to, all copyright and proprietary rights relating thereto. Upon request, Customer will take such steps as are reasonably necessary to enable Azavar to record such assignment. Customer will sign, upon request, any documents needed to confirm that the Services or any portion thereof is not a Work Made for Hire and/or to effectuate the assignment of its rights to Azavar.

Under no circumstance shall Customer have the right to distribute any software containing, or based upon, Confidential Information of Azavar to any third party without the prior written consent of Azavar which must be executed by a senior officer of Azavar.

6. **DISCLAIMER**

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, AZAVAR DOES NOT MAKE ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES RENDERED UNDER THIS AGREEMENT OR THE RESULTS OBTAINED FROM AZAVAR'S WORK, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL AZAVAR BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR INDIRECT DAMAGES, OR FOR ACTS OF NEGLIGENCE THAT ARE NOT INTENTIONAL OR RECKLESS IN NATURE, REGARDLESS OF WHETHER IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CUSTOMER AGREES THAT AZAVAR'S LIABILITY HEREUNDER FOR DAMAGES, REGARDLESS OF THE FORM OF ACTION, SHALL NOT EXCEED THE TOTAL AMOUNT PAID FOR THE SERVICES GIVING RISE TO THE DAMAGES UNDER THE APPLICABLE ESTIMATE OR IN THE AUTHORIZATION FOR THE PARTICULAR SERVICE IF NO ESTIMATE IS PROVIDED.

7. **TERMINATION**

Unless earlier terminated in accordance with Section 7.2 below, this Agreement shall be effective from the date first written above and shall continue thereafter until terminated upon 90 days written notice by Customer or Azavar.

Termination for any cause or under any provision of this Agreement shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either party.

The provisions set forth above in Section 3 (Payment Terms), Section 4 (Confidential Information), and Section 5 (Intellectual Property) and below in Section 9 (Assignment), and Section IO (Use of Customer Name) shall survive termination of this Agreement.

8. **NOTICES.** Any notice made in accordance with this Agreement shall be sent by certified mail or by overnight express mail:

<u>If to Azavar</u>	<u>If to Customer</u>
General Counsel	City Attorney
Azavar Audit Solutions, Inc.	City of Prospect Heights
55 East Jackson Boulevard, Suite 2100	8 North Elmhurst Road
Chicago, Illinois 60604	Prospect Heights, Illinois 60070

9. **ASSIGNMENT.** Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party hereto, except Azavar shall be entitled to assign its rights and obligations under this Agreement in connection with a sale of all or substantially all of Azavar's assets.

10. **USE OF CUSTOMER NAME.** Customer hereby consents to Azavar's use of Customer's name in Azavar's marketing materials; provided, however, that Customer's name shall not be so used in such a fashion that could reasonably be deemed to be an endorsement by Customer of Azavar unless such an endorsement is provided by customer.
11. **COMPLETE AGREEMENT.** This Agreement, along with each Statement of Work attached hereto from time to time, contains the entire Agreement between the parties hereto with respect to the matters specified herein. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision hereof This Agreement shall not be amended except by a written amendment executed by the parties hereto. No delay, neglect or forbearance on the part of either party in enforcing against the other any term or condition of this Agreement shall either be, or be deemed to be, a waiver or in any way prejudice any right of that party under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Illinois and the parties hereby consent to the jurisdiction of the courts of the State of Illinois.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate originals by their duly authorized representatives as of the date set forth below.

AZAVAR AUDIT SOLUTIONS, INC.	CUSTOMER	<u>CITY OF PROSPECT HEIGHTS, ILLINOIS</u>
By _____	By	_____
Title _____	Title	_____
Date _____	Date	_____



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: May 8, 2018

To: Mayor Helmer and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance #O-18-20: PZBA Case No. 18-06 Variation – Lot Coverage for 211 S. Gail Ct.

ISSUE: Consideration of a Variation request to Section 5-3-4G Lot Coverage of the Prospect Heights Zoning Code for the purpose of constructing an addition onto the primary structure which will encroach 5.6' into the 15' required side yard in the R-1 Single Family District.

BACKGROUND: The property is located at the North end of the South Gail St. cul-de-sac. Due to the shape of the lot at the end of the cul-de-sac, the house was constructed approximately 80' from the front yard property line and 40' from the building line in the front yard. Another special condition of this lot is the location of the well in the side yard along the south side of the property restricting access to the rear yard. The unique shape of the lot and the building line setback allows for the construction of an addition to go to the west in the buildable front yard. The owner constructed an approved and permitted detached garage that was in conformance with the accessory structure requirements. During the construction process, a review of the project determined that the detached garage was in a front yard nullifying the building permit. The owner is seeking a minimal side yard variation and is proposing to incorporate the detached garage into a full addition to the existing home. This addition to the primary structure in the buildable area of the front yard is allowed per the City Zoning Code.

The PZBA held a public hearing on April 25, 2018 to hear ZBA Case #18-06V an application for a variation request to Section 5-3-4G of the Prospect Heights Zoning Code for the purpose of constructing an addition to the primary structure in a required side yard in the R-1 Single Family District. Jerzy Muzsynski, the owner of the subject property desires to construct an addition that will encroach 5' 6" into the required side yard. Mr. Muszynski provided testimony related to the scope of the project, hardship caused by the shape of his lot and the location of the well and narrow side yard that restricts access to the rear yard. He indicated that the garage is to store his work truck and trailer. Mr. Muszynski also testified that he would plant a row of 5' tall arborvitae that would screen his addition from the neighbors to the north and west.

Testimony was present by the neighbors.

Mr. Alex Drozd, 301 N. Gail Ct, testified that the current addition as is on the property in an unfinished condition was an eyesore. He stated that he is trying to sell his deceased father's home and the current condition has been hindering his ability to sell the house. Mr. Drozd also testified that he would prefer taller screening, in the 10-12' height range.

Mr. Allenfort, 209 S. Gail Ct. testified that the current structure was unsightly and that his wife was upset that Mr. Muszynski cut down the tree in the front yard to place the garage in that location. Mr. Allenfort, stated the size of the new garage was out of scale for the property and that he would now be looking at a 5 car garage from the front of his home. He would like to see the structure size reduced.

Ms. Arlene Keiter, 211 Waterman raised the issue of flooding and water going into her yard. Engineer Berecz has reviewed this case and has determined this project will not significantly increase storm water run-off and impact current conditions.

Ms. Judy McCurdy, 303 N. Gail Ct, also testified about the drainage conditions. She stated the storm water runs north towards her property and the system has never drained properly. She is also concerned about the current conditions.

Mr. Muszynski indicated that he did not like the current condition of his project, but had to stop work until the variation process was completed. Mr. Murszynski was asked what he would do if the variation was denied. If the variation request were denied he would cut the 5' 6" off the rear of the garage, construct a new rear wall within the buildable area of the property within the limits of the code and use the space for storage.

After all testimony was heard the Commissioners, the PZBA members deliberated and after considerable discussion voted unanimously 5-0-1 to approve the variance request and forward a positive recommendation with the following conditions to the City Council.

1. The applicant will plant 6' tall arborvitae as soon as the foundation system was install to provide screening as quickly as possible.
2. That all non-permitted storage shall be removed from the property or stored in the new garage addition, except for the existing frame shed that is in the northeast corner of the rear yard.

RECOMMENDATION: This is a first reading of the ordinance and no action is required.

ORDINANCE NO. O-18-20

**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
211 S. GAIL CT., PROSPECT HEIGHTS, ILLINOIS**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 211 S. Gail Ct., Prospect Heights, IL. prescribe that an addition to the primary structure is prohibited from placement in a required side yard.

WHEREAS, the owner of the Property has submitted an application for a variation to allow approximately 5 feet. 6 inches of a garage addition to be placed in the required 15 foot side yard. The garage will comply with the required 40 foot front yard setback; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on April 25, 2018 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted.

Section 3. That this variation is conditioned upon construction of the garage substantially in accordance with the approved plans and documents submitted at the public hearing as as Exhibit B on this matter and with applicable codes and conditions.

1. The applicant shall plant 6' tall arborvitae along the north and west property line as shown in the site plan. Such plantings will commence once the foundation work is complete to provide screening as reasonable as possible.
2. All non-permitted storage structures and storage will be placed into the new garage, except for the existing frame storage shed located in the northeast corner of the rear yard as shown on the plat of survey.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 5. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 29th day of May 2018.

Nicholas J. Helmer, Mayor

ATTEST:

Wendy Morgan-Adams, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: May 29, 2018

Exhibit A

Legal Description of 211 S. Gail Ct., Prospect Heights, IL

Lot 7 in Gail Courts Subdivision of the West $\frac{1}{2}$ of the East $\frac{1}{2}$ of the West $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of the East 66.0 feet of the West $\frac{1}{2}$ of the West $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, all in Section 21, Township 42 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois.

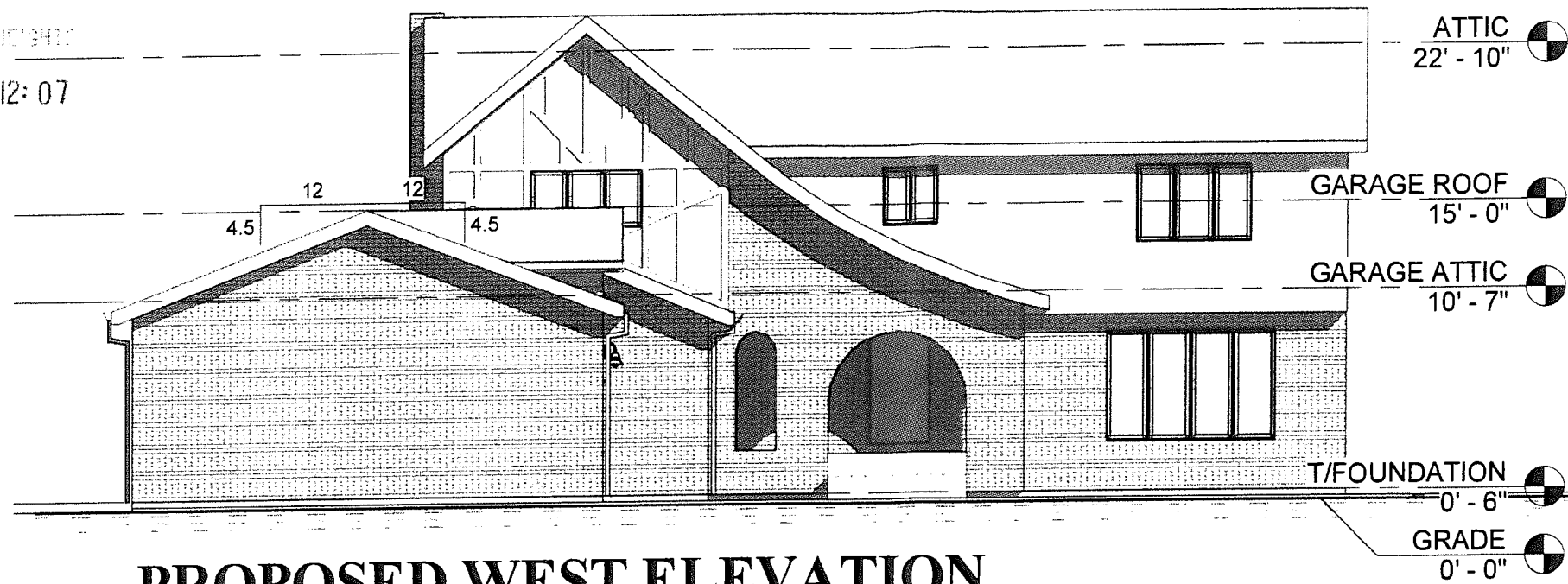
PIN #03-21-400-026-0000

Exhibit B

**Plans prepared by Chris Winogradzki Architects, LTD, dated 05/03/2017
pages P1 – P4**

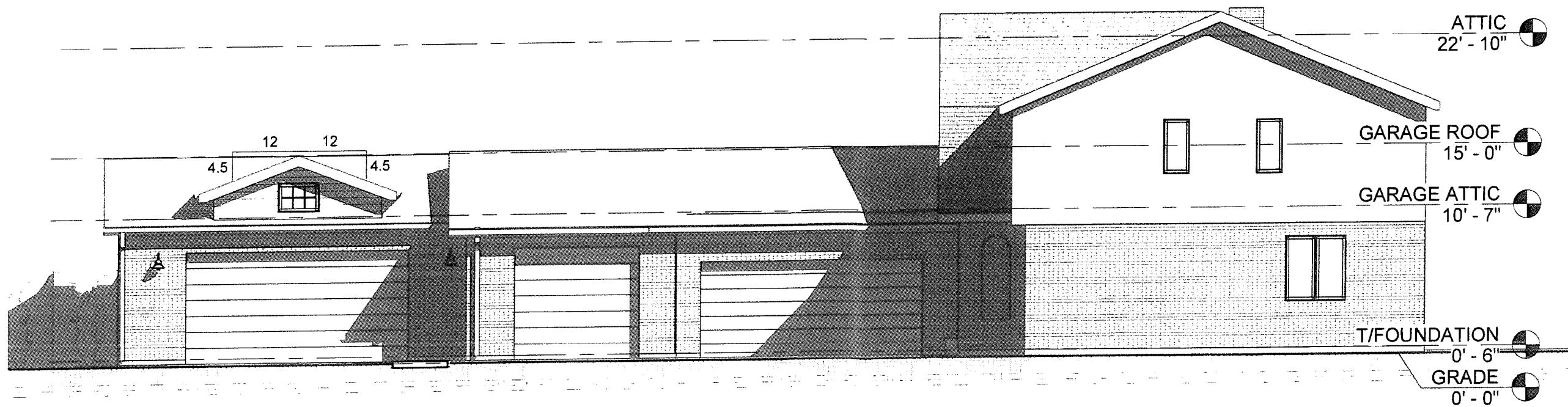
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2018 APR 16 PM 12:07



PROPOSED WEST ELEVATION

SCALE: 1/8" = 1'-0"



PROPOSED SOUTH ELEVATION

SCALE: 1/8" = 1'-0"



The above drawings and specifications, and ideas, Design and arrangements represented thereby are and shall remain the property of the Architect and no part thereof shall be copied, disclosed to others or used in the connection with any work or project other than the specific project for which they have been prepared without the written consent of the Architect. Visual contact with these drawings or representations shall constitute conclusive evidence of acceptance of these restrictions. Written dimensions on these drawings shall have precedence over scaled dimensions. Contractors shall verify and be responsible for all dimensions from the drawings and conditions shown by these drawings. Shop details must be submitted to this office for approval before proceeding. 2011 CHRIS WINOGRADZKI ARCHITECTS, LTD

NEW GARAGE EXTENSION FOR:

MR. JERRY MUSZYNSKI

211 GAIL COURT SOUTH, PROSPECT HEIGHTS, IL 60070

ELEVATIONS

CHRIS WINOGRADZKI
ARCHITECTS, LTD



115 Oakwood Ave., Des Plaines, IL 60016
Phone: 847-299-4111 Fax: 847-210-3953

Date: 05/03/2017

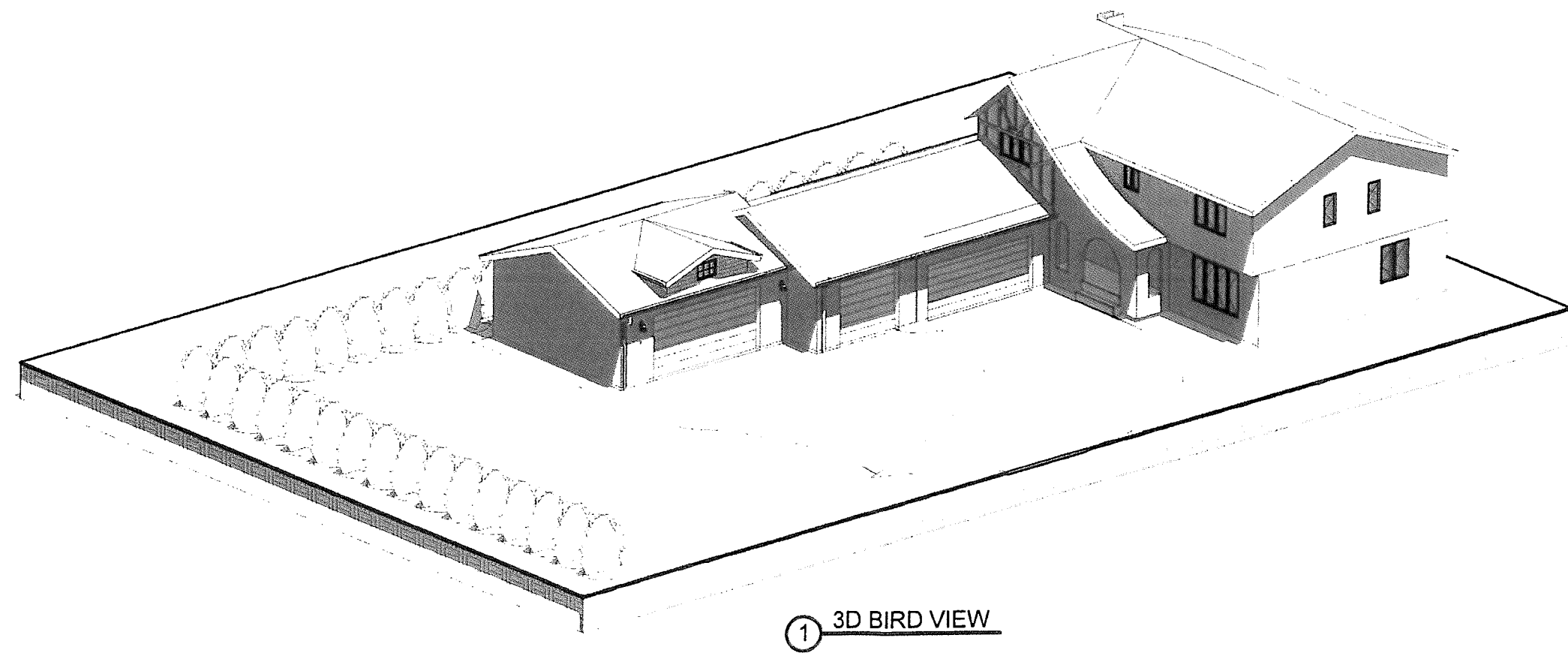
Scale: 1/8" = 1'-0"

Job: 217012

Sheet: 3
of P3

8
1000000000

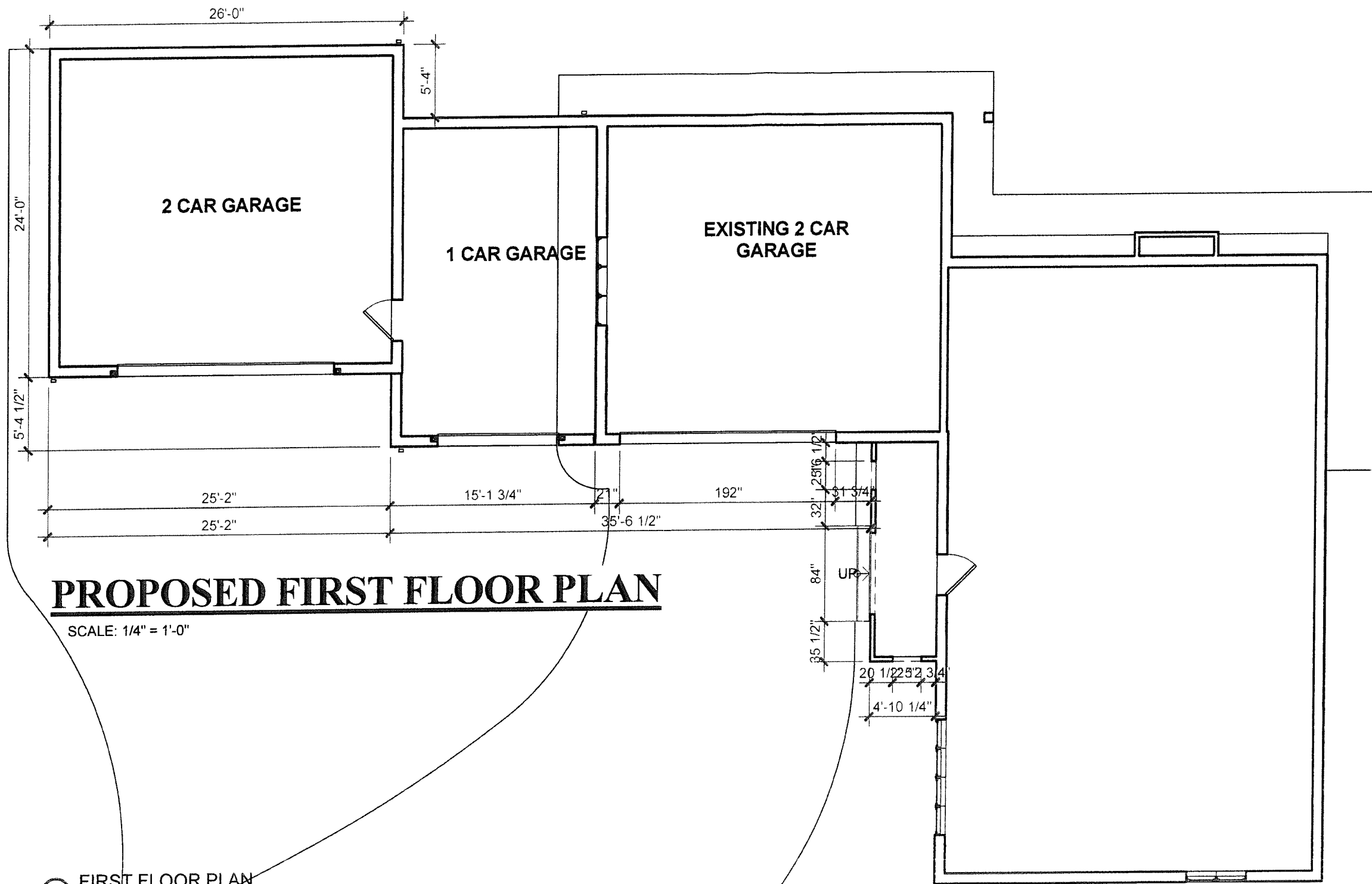
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1 3D BIRD VIEW

NEW GARAGE EXTENSION FOR:		MR. JERRY MUSZYNSKI	
214 GAIL COURT SOUTH, PROSPECT HEIGHTS, IL 60070		CHRIS WINOGRADZKI ARCHITECTS, LTD 115 Oakwood Ave., Des Plaines, IL 60016 Phone: 847.219.3993 Fax: 847.219.3993	
3D VIEW		Date: 05.03.2017	
Scale:		Job: 217012	
Sheet: 4 of P4		Sheet: 4 of P4	
The above drawings and specifications, and ideas, design and arrangements represented hereby are not to be used for any other project or work without the written consent of the Architect. Written dimensions on these drawings shall have precedence over all other dimensions. Contractors shall verify and be responsible for all dimensions from the dimensions and notes on these drawings. Shop details must be submitted to this office for approval before proceeding.		2011 CHRIS WINOGRADZKI ARCHITECTS, LTD	

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CITY OF PROSPECT HEIGHTS
2018 APR 16 PM 12:07



PROPOSED FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

1 FIRST FLOOR PLAN
1/8" = 1'-0"

The above drawings and specifications, and ideas, Design and arrangements represented hereby are and shall remain the property of the Architect and no part thereof shall be reproduced or used in any way without the written consent of the Architect. Visual contact with these drawings or specifications shall constitute conclusive evidence of acceptance of these restrictions. Contractors shall verify and be responsible for all dimensions and conditions shown on the job site and this office must be notified of any variations from the dimensions and conditions shown by these drawings. Shop details must be submitted for review and approval before proceeding. 2011 CHRIS WINOGRADZKI ARCHITECTS, LTD.	
NEW GARAGE EXTENSION FOR:	
MR. JERRY MUSZYNSKI	
211 GAIL COURT SOUTH, PROSPECT HEIGHTS, IL 60070	
FLOOR PLAN	CHRIS WINOGRADZKI ARCHITECTS, LTD 115 Oakwood Ave., Des Plaines, IL 60016 e-mail: christoph@cw-architects.com phone: 847-588-4114 fax: 847-218-3893
Date:	05 02 2017
Scale:	1/8" = 1'-0"
Job:	217012
Sheet:	2
of	P2



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: May 23, 2018

To: Mayor Helmer and Alderman

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: First Reading #O-18-21 – Ordinance Amending Title 5
 PZBA Case #17-12 TA - Text Amendment to Zoning Code 5-8-2: Additional Parking Regulations

ISSUE: Consideration of on ordinance amending Title 5 of the Municipal Code related to parking of commercial vehicles in City's single-family residential districts.

BACKGROUND:

Last summer the City Council raised concern over commercial vehicle parking in the residential district. A committee was formed to evaluate and prepare recommended changes to the City's commercial vehicle parking ordinance.

Staff presented the recommend changes to City Council in the fall of 2017. Council directed staff to prepare a PZBA application requesting a public hearing for a Text Amendment, to Title 5 Section 8 related to Additional Parking Requirements. The following timeline summarizes the actions taken during the public hearing process that resulted in the proposed ordinance that is up for consideration.

The following dates are a timeline of events for PZBA Case #17-13TA a text amendment.

1. November 16, 2017 - Original Public Hearing scheduled. Continued until January 25, 2018 for public education and notice.
2. January 25, 2018 - Public Hearing Continued
3. February 20, 2018 – Subcommittee of residents, 2 PZBA members and staff met to work on changes to the draft ordinance
4. February 22, 2018 – Public Hearing Continued for subcommittee to meet and discuss changes
5. March 6, 2018 – Subcommittee holds second meeting finalizes recommended changes.
6. March 22, 2018 – Public Hearing continued to allow recommended changes to be published to and disseminated to the public

7. April 25, 2018 – Public Hearing held. The public testimony resulted in three minor changes to the proposed ordinance. PZBA voted 6-0 to recommended approval.

The proposed ordinance clearly defines what constitutes a commercial vehicle. It also clearly limits the number of commercial vehicles that maybe parked in the open on the driveway to one. Methods for screening are specific and achievable. Additionally, the proposed ordinance addresses the overall height and allowable signage on a commercial vehicle parked on the driveway. The maximum allowable height is 110” (9’ 2”), including any racks or equipment attached to the vehicle. The maximum allowable signage is 24 square feet in aggregate. The ordinance does allow one year before enforcement of the signage provision to allow individuals to either repaint the vehicles to be in compliance.

Residents had an opportunity to have their concerns heard and participate in the development of the proposed changes from original submittal to the recommended document.

RECOMMENDATION: No action required. This is the first reading for Ordinance #O-18-21.

ORDINANCE NO. O-18-21

AN ORDINANCE AMENDING TITLE 5 OF THE CITY CODE RELATING TO COMMERCIAL VEHICLE PARKING

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois;

WHEREAS, amendments to the City's zoning ordinance have been proposed to regulate the parking of commercial vehicles in the City; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on April 25, 2018 to determine whether the proposed amendments should be approved, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, the Plan/Zoning Board of Appeals has unanimously recommended the proposed amendments be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That Title 5, Chapter 2, Section 5-2-3, Definitions, of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in underline text and deletions shown in strikethrough text so that the same shall be read as follows:

* * *

COMPATIBLE USE: A property, use or service which is capable of direct association with certain other uses because it is complementary, congruous, or otherwise not detrimental to the principal use.

COMMERCIAL VEHICLE:

1. **D-plate or any vehicle over 8,001 – 12,000 GVW, Regardless of signage, logos, ladder racks or similar styled accessories or equipment.**

Except: Personal use pick-up styled trucks with no signage, logos, ladder racks or similar styled accessories or equipment.

2. **B – plate or any vehicle less than 8,001 GVW**
 - a. **that has commercial signage or logos;**
 - b. **with ladder racks or similar styled accessories or equipment.**
3. **Trailers open or closed with commercial signage, logos, ladder racks or similar styled accessories or equipment.**
4. **Box Trucks/Custom Work Truck: A box truck with a ‘box’ like shaped body design. Also known by other names; these include a cube van, cube truck, box van and custom work van. They are a straight truck, (cab and bed are on the same frame).**

CONFORMING BUILDING OR STRUCTURE: Any building or structure which: a) complies with all the regulations of this title or of any amendment thereof governing bulk of the district in which said building or structure is located; and b) is designed or intended for a permitted use or special permitted use, as herein allowed in the district in which it is located.

* * *

SECTION TWO: That Title 5, Chapter 8, Section 5-8-2, Additional Parking Regulations, of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in underline text and deletions shown in strikethrough text so that the same shall be read as follows:

- A. Use Of Parking Facilities: Off street parking facilities accessory to single-family residential use and developed in any single-family residential district in accordance with the requirements of this section shall be used solely for the parking of passenger automobiles, station wagons and vans up to a gross vehicle weight of eight thousand (8,000) pounds or a class B license used principally as passenger vehicles by the occupants of the dwelling structures to which such facilities are accessory.

Under no circumstances shall required parking facilities accessory to residential structures be used for the storage of trucks or commercial vehicles except when located in a garage or a fully enclosed structure and except as follows:

1. Vans, trucks, and commercial vehicles over ~~eight thousand (8,000) pounds gross vehicle weight and up to twelve thousand (12,000) pounds gross vehicle weight,~~ may be parked in the open on the front driveway or in the buildable area behind the front building line or in the rear yard under the following conditions:
 - a. No more than one commercial vehicle maybe parked in a non-garage site **on an approved hard surface of asphalt, concrete or pavers. Approved gravel parking pads and driveway extensions in the side or rear yard may be constructed with proper building permits.**
 - b. In no instance shall these vehicles be parked within five feet (5') of any lot line.

- c. Such above mentioned vehicles must be screened from view to any adjacent property with a direct view of where the vehicle will be parked. **Screening shall consist of a 6' solid style or board on board fence or non-deciduous trees with the opacity to effectively screen the vehicle.** Said screening shall conform to all applicable city codes.
- d. **Vehicle Height: Vehicles in excess of 110 inches in height, including roof top accessory equipment are not permitted to be stored in the open on the driveway in an R1 zoned district.**
- e. **Box trucks/custom work trucks, may be parked or stored in the open on the driveway as long as they meet the screening, plating, height, and signage requirements. in the R-1 Residential District.**
- f. **In the event of a discrepancy: Gross Vehicle Weight per the manufactures' specifications will take precedent over the state issued plate.**

Note: It is recommended that screening be nondeciduous or similar plantings or fences.

- 2. ~~Under no circumstances shall more than two (2) vehicles, made up of any combination of those vehicles mentioned in subsection 5-8-4B of this chapter be parked in the open, except that only one vehicle mentioned in subsection A of this section may be parked in the open.~~

Non-commercial Trailer: Open and Closed Trailer and Equipment Storage Limitations: **No more than one** open or closed non-commercial trailer maybe parked in the open on the front driveway in a **R1** residential district.

- a. **Snowplows: Snowplow blades are only allowed in the open front driveway area of an R1 property when properly attached to a vehicle between November 1st and April 1st each year. Only one vehicle with a snowplow is permitted to be parked in the open on the driveway.**

- 3. **Signage, ladder racks and equipment: Vans, trucks and commercial vehicles less than 12,000 GVW that have commercial or company signage, ladder racks or other commercial equipment maybe parked in the open in the front area on the driveway with the following conditions:**

- a. **Signage: Commercial signage area shall be limited in size with the total signage area not to exceed 24 sq. ft. in aggregate on the entire vehicle.**

Note: There will be a 12 month period from the date of adoption of this signage regulation to allow for individuals to have the vehicle repainted or signed.

- b. **Ladder racks and roof top commercial equipment shall be less than 110" in height.**

- ~~3.~~ **4. Vehicles in excess of twelve thousand (12,001) pounds gross vehicle weight may not be parked or stored in a residential district. (Ord. 0-86-28)**

- B. Joint Parking Facilities: Off street parking facilities for different buildings, structures or uses, or for mixed uses, may be provided collectively in any zoning district for which separate parking facilities for each constituent use would be permitted, provided that the total number of spaces so located together shall not be less than the sum of the separate requirements for each use.

* * *

SECTION THREE: That Title 5, Chapter 12, Section 5-12-1, Fine, of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in underline text and deletions shown in strikethrough text so that the same shall be read as follows:

5-12-1: FINE:

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this title shall be fined not less than twenty five dollars (\$25.00), nor more than ~~five hundred dollars (\$500.00)~~ **seven hundred fifty dollars (\$750.00)** for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FOUR: That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED and APPROVED this ____ day of _____, 2018.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: _____, 2018



The City of
Prospect Heights

8 N. Elmhurst Road, Prospect Heights, IL 60070

12G/H

Phone: 847-398-6070

Fax: 847-392-4244

To: Joe Wade, City Administrator

From: Peter P. Falcone, Assistant to the City Administrator

Subject: Ordinance Amending Title 1 to Include Collection Fees and Costs

Date: May 22, 2018

Background:

The State of Illinois Debt Recovery Program recently notified the City of the requirement that municipalities need to have language in their Code addressing collection fees and costs. This ordinance allows the City to meet the State requirement and recoup these costs on the State's Debt Recovery system.

Analysis:

The City has benefited greatly from our partnership with the State to collect outstanding debt. Complying with the requirements of the State program will allow the City to continue to utilize the program in our efforts to collect outstanding debts and recoup the fees and costs associated with collections.

Recommendation:

First read waiver and adoption of ordinance O-18-22 is recommended to remain in compliance with the State of Illinois Debt Recovery Program.

ORDINANCE NO. O-18-22
An Ordinance Amending Title 1
of the Prospect Heights City
Code (Collection Fees and Costs)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. That Title 1, Administrative, Chapter 4, General Penalty, of the Prospect Heights City Code, as amended, is hereby further amended with additions in bold, underline text so that the same shall be read as follows:

Chapter 4
GENERAL PENALTY

1-4-1 : GENERAL PENALTIES:

Whenever in this Code or in any ordinance of the City an act or omission is prohibited or declared to be unlawful or an offense or a violation of this Code, or whenever in this Code or such ordinance the doing of an act is required or the failure is declared to be unlawful or an offense or a violation of this Code, where no specific penalty is provided therefor, the violation of any such provision of this Code or any ordinance is hereby declared to be an offense and shall be punishable by a fine not to exceed five hundred dollars (\$500.00). A separate offense shall be deemed committed on each day or part thereof on which a violation occurs or continues or is permitted to occur or continue. (1981 Code)

1-4-2 : PROSECUTION WHERE DIFFERENT PENALTIES EXIST FOR SAME OFFENSE; EFFECT OF LICENSE, PERMIT REVOCATION OR USE OF OTHER PENALTY:

In all cases where the same offense is punishable or is created by different clauses or sections of this Code, the prosecuting officer may elect under which to proceed; but not more than one recovery shall be had against the same person for the same offense; provided, that the revocation of a license or permit shall not be considered a recovery or penalty so as to bar any other penalty being enforced. (1981 Code)

1-4-3 : LIABILITY OF OFFICERS:

No provision of this Code designating the duties of any officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty provided for a failure to perform such duty, unless the intent of the City Council to impose such fine or penalty on such officer or employee is specifically and clearly expressed in the section creating the duty. (1981 Code)

1-4-4 : COLLECTION FEES AND COSTS:

In the event a fine or penalty is assessed pursuant to this chapter or any other provision in the City's Code of Ordinances, a default in the payment of a fine or penalty or any installment of a fine or penalty may be collected by any means authorized for the collection of monetary judgments. The city attorney, finance director, or their designees may retain

attorney and/or private collection agents for the purpose of collecting any default in payment of any fine or penalty or installment of that fine or penalty. Any fees or costs incurred by the city with respect to attorneys and/or private collection agents retained by the corporation counsel or other authorized personnel shall be charged to the offender.

Section 2: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____day of _____, 2018.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:

5/29/18 WARRANT LIST**Checks**

General Fund	\$	54,270.97
Motor Fuel Tax Fund		-
Palatine/Milwaukee Tax Increment Financing District		-
Tourism District		5,888.65
Development Fund		-
Drug Enforcement Agency Fund		-
Solid Waste Fund		27,090.86
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		623.37
Special Service Area #8 - Levee Wall #37		89.60
Special Service Area-Constr#6(Water Main)		-
Special Service Area-Debt#6		-
Road Construction		-
Road Construction Debt		-
Water Fund		5,781.16
Parking Fund		447.15
Sanitary Sewer Fund		335.94
Road/Building Bond Escrow		-
Police Pension		-
TOTAL	\$	94,527.70

Wire Payments

5/25/18 PAYROLL POSTING		148,215.38
POLICE PENSION PAYMENTS		61,439.17
	\$	304,182.25

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AFLAC	660225	AFLAC WITHHOLDING	05/15/2018	01-000-2031	201.02	.00	
Total AFLAC:					201.02	.00	
ARLINGTON HEIGHTS FORD IN	831247	VEHICLE MAINTENANCE PART	05/01/2018	01-350-5020	623.86	.00	
ARLINGTON HEIGHTS FORD IN	831615	VEHICLE MAINTENANCE PART	05/04/2018	01-350-5020	36.60	.00	
ARLINGTON HEIGHTS FORD IN	832066	VEHICLE MAINTENANCE PART	05/09/2018	01-350-5020	600.34	.00	
Total ARLINGTON HEIGHTS FORD INC.:					1,260.80	.00	
ARTHUR CLESEN INC	332344	LANDSCAPE SUPPLIES	05/02/2018	01-350-5650	179.24	.00	
Total ARTHUR CLESEN INC:					179.24	.00	
AT&T	5/1/18	SCADA LINE #5217	04/30/2018	51-300-5410	83.42	.00	
Total AT&T:					83.42	.00	
AT&T LONG DISTANCE	5/4/18	LONG DISTANCE STATEMENT	04/30/2018	01-320-5410	90.61	.00	
Total AT&T LONG DISTANCE:					90.61	.00	
BONNIE GLIM	5/15/18	VEHICLE STICKER REFUND	04/30/2018	01-120-3300	40.00	.00	
Total BONNIE GLIM:					40.00	.00	
BROOKS-ALLAN	0042717	PD UNIFORMS	05/11/2018	01-360-5741	49.50	.00	
Total BROOKS-ALLAN:					49.50	.00	
COM ED	05/10/18	IRIGATION SYSTEM	05/10/2018	13-300-5108	34.27	.00	
COM ED	05-10-18	11 E. CAMP MCDONALD RD	05/10/2018	01-320-5410	37.00	.00	
COM ED	5/10/18	IRIGATION SYSTEM	05/10/2018	13-300-5108	33.82	.00	
COM ED	5-10-18	218 FAIRWAY CT	05/10/2018	51-300-5410	33.33	.00	
Total COM ED:					138.42	.00	
CONSERV FS INC.	102008683	GASOLINE	04/30/2018	01-350-5751	2,754.67	.00	
Total CONSERV FS INC.:					2,754.67	.00	
CONSTELLATION NEWENERGY	0044550913	1-Y1LVID	04/24/2018	01-350-5411	244.29	.00	
CONSTELLATION NEWENERGY	0044550973	1-Y1LVJR	04/24/2018	01-350-5411	449.35	.00	
CONSTELLATION NEWENERGY	0044655580	1-O4M77U	05/02/2018	25-300-5050	213.31	.00	
CONSTELLATION NEWENERGY	0044722863	1-O4M76Y	05/05/2018	51-300-5410	349.88	.00	
CONSTELLATION NEWENERGY	0044726448	1-ZCQNEU	05/06/2018	01-350-5411	146.79	.00	
CONSTELLATION NEWENERGY	0044809862	1-O4M778	05/12/2018	52-300-5410	141.62	.00	
CONSTELLATION NEWENERGY	0044813613	1-ZCQNFK	05/12/2018	28-300-5100	89.60	.00	
CONSTELLATION NEWENERGY	0044814280	1-Y1LVJ2	05/12/2018	25-300-5050	74.44	.00	
CONSTELLATION NEWENERGY	0044814753	1-O4M7AA	05/12/2018	01-350-5411	41.86	.00	
CONSTELLATION NEWENERGY	0044847693	1-O4M792	05/16/2018	52-300-5410	158.21	.00	
CONSTELLATION NEWENERGY	0044848164	1-O4M790	05/16/2018	52-300-5410	147.32	.00	
CONSTELLATION NEWENERGY	0044848356	1-O4M77U	05/16/2018	25-300-5050	335.62	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total CONSTELLATION NEWENERGY INC.:					2,392.29	.00	
CORE & MAIN LP	I743167	WATER METER & RPZ	05/04/2018	51-300-5050	4,570.00	.00	
Total CORE & MAIN LP:					4,570.00	.00	
DAVID BANASZYNSKI	5/9/18	HEALTH INSPECTION	05/09/2018	01-340-5100	300.00	.00	
Total DAVID BANASZYNSKI:					300.00	.00	
DE LAGE LANDEN FINANCIAL S	59179358	COPY MACHINE	05/06/2018	01-320-5220	1,144.07	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,144.07	.00	
DEKIND COMPUTER CONSULT	24417	HARDWARE PKG	05/21/2018	01-320-7020	843.99	.00	
Total DEKIND COMPUTER CONSULTANTS:					843.99	.00	
EL-COR INDUSTRIES INC	102876	SHOP SUPPLIES	04/19/2018	01-350-5020	361.79	.00	
EL-COR INDUSTRIES INC	102877	VEH MTC SUPPLIES	04/20/2018	01-350-5020	69.00	.00	
Total EL-COR INDUSTRIES INC:					430.79	.00	
FRANCZEK RADELET	183816	SERGEANTS NEGOTIATIONS	05/15/2018	01-320-5123	1,449.00	.00	
Total FRANCZEK RADELET:					1,449.00	.00	
IL DEPT OF TRANSPORTATION	54357	IDOT TRAFFIC SIGNAL MAINT.	04/30/2018	01-350-5031	2,343.90	.00	
Total IL DEPT OF TRANSPORTATION:					2,343.90	.00	
ILLINOIS COUNTIES RISK MAN	RCB00000002	WORKERS COMP AUDIT	04/30/2018	01-320-5530	374.00	.00	
Total ILLINOIS COUNTIES RISK MANAGEMENT TRUST:					374.00	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	01-320-5530	447.92	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	01-340-5530	447.92	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	01-350-5530	2,799.50	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	01-360-5530	6,830.78	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	51-300-5530	335.94	.00	
ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	53-300-5530	335.94	.00	
Total ILLINOIS PUBLIC RISK FUND:					11,198.00	.00	
ILLINOIS STATE POLICE	04/30/18	LIQUOR LICENSE BACKGROUN	04/30/2018	01-320-5100	27.00	.00	
Total ILLINOIS STATE POLICE:					27.00	.00	
ILLINOIS-AMERICAN WATER C	5/9/18	1025-220011635316	04/30/2018	13-300-5108	177.32	.00	
ILLINOIS-AMERICAN WATER C	5-9-18	1025-220011635309	04/30/2018	13-300-5108	177.32	.00	
Total ILLINOIS-AMERICAN WATER CO.:					354.64	.00	
JG UNIFORMS INC	36933	PD UNIFORMS	05/18/2018	01-360-5741	85.80	.00	
Total JG UNIFORMS INC:					85.80	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
JUST TIRES MP INC.	539543	VEH MAINTENANCE - TIRES	05/07/2018	01-350-5020	94.95	.00	
Total JUST TIRES MP INC.:					94.95	.00	
LANDSCAPE CONCEPTS MANA	141812	LANDSCAPE MAINTENANCE	04/30/2018	13-300-5108	508.92	.00	
LANDSCAPE CONCEPTS MANA	141883	LANDSCAPE MAINTENANCE	04/30/2018	13-300-5108	2,862.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					3,370.92	.00	
LAPORT INC	216887	OPERATING SUPPLIES	04/11/2018	01-350-5710	293.70	.00	
Total LAPORT INC:					293.70	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2018	MONTHLY ACTIVITY	04/30/2018	01-360-5100	189.47	.00	
Total LEXISNEXIS RISK SOLUTIONS:					189.47	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	01-320-4110	22.48	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	01-340-4110	32.42	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	01-350-4110	41.25	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	01-360-4110	220.45	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	51-300-4110	10.24	.00	
MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	01-000-2030	162.52	.00	
Total MADISON NATIONAL LIFE:					489.36	.00	
METRO DOOR AND DOCK, INC.	56863	OVERHEAD DOOR REPAIR	05/02/2018	01-350-5710	652.77	.00	
Total METRO DOOR AND DOCK, INC.:					652.77	.00	
MICHAEL PORZYCKI	5/15/18	PHONE REIMBURSEMENT	05/15/2018	01-340-5100	45.55	.00	
Total MICHAEL PORZYCKI:					45.55	.00	
MILORAD DERMAN	5/18/18	PD UNIFORM REIMBURSEMEN	05/18/2018	01-360-5741	50.00	.00	
Total MILORAD DERMAN:					50.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-080812	VEHICLE MAINTENANCE SUPP	04/03/2018	01-350-5020	526.32	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-084779	VEHICLE MAINTENANCE SUPP	04/19/2018	01-350-5020	1.26	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-086170	REFUND	04/24/2018	01-350-5020	137.07-	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-086433	VEHICLE MAINTENANCE SUPP	04/25/2018	01-350-5020	113.45	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-086435	VEHICLE MAINTENANCE SUPP	04/25/2018	01-350-5020	24.03	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-086495	REFUND	04/25/2018	01-350-5020	109.11-	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-088532	VEHICLE MAINTENANCE SUPP	05/02/2018	01-350-5020	19.99	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-088535	VEHICLE MAINTENANCE SUPP	05/02/2018	01-350-5020	24.68	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-090190	SHOP SUPPLIES	05/08/2018	01-350-5020	796.98	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-090471	REFUND	05/09/2018	01-350-5020	118.14-	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-090875	VEHICLE MAINTENANCE SUPP	05/10/2018	01-350-5020	7.67	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					1,150.06	.00	
NORTHERN IL POLICE ALARM	12322	ANNUAL NIPAS MEETING	05/10/2018	01-360-5330	81.00	.00	
Total NORTHERN IL POLICE ALARM SYS:					81.00	.00	
OPP FRANCHISING INC. DBA J	CHC05180736	CLEANING SERVICES	04/30/2018	01-350-5104	1,132.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,132.00	.00	
PARDEEP DEOL	5/10/18	VOLUNTEER MEETING REIMBU	05/10/2018	01-360-5330	90.26	.00	
Total PARDEEP DEOL:					90.26	.00	
PRO DATA PAYROLL SERVICE	399241	PAYROLL PROCESSING	05/22/2018	01-320-5540	205.35	.00	
Total PRO DATA PAYROLL SERVICES INC.:					205.35	.00	
QUILL CORPORATION	7102850	PD OFFICE SUPPLIES	05/14/2018	01-360-5700	93.96	.00	
Total QUILL CORPORATION:					93.96	.00	
RACEWAY CAR WASH	99	PD AUTO EXPENSE	05/10/2018	01-360-5321	72.00	.00	
Total RACEWAY CAR WASH:					72.00	.00	
RAY O'HERRON CO INC	1828156-IN	PD UNIFORMS	05/23/2018	01-360-5741	134.97	.00	
Total RAY O'HERRON CO INC:					134.97	.00	
READY PRESS LLC	80864	PD OFFICE SUPPLIES	05/10/2018	01-360-5710	200.00	.00	
READY PRESS LLC	80896	PD OFFICE SUPPLIES	05/16/2018	01-360-5700	240.00	.00	
Total READY PRESS LLC:					440.00	.00	
ROY'S TREE SERVICE	4/30/18	TREE REMOVAL	04/30/2018	01-350-5103	1,000.00	.00	
Total ROY'S TREE SERVICE:					1,000.00	.00	
RUSSO POWER EQUIPMENT IN	4998717	MOWER REPAIR PARTS	05/15/2018	01-350-5610	43.82	.00	
Total RUSSO POWER EQUIPMENT INC.:					43.82	.00	
SNAP-ON INDUSTRIAL INC.	35999773	VEH MTC SUPPLIES	04/28/2018	01-350-5020	256.69	.00	
SNAP-ON INDUSTRIAL INC.	4/18/18	CREDIT FOR DUPLICATE PAYM	04/18/2018	01-350-5020	3,310.75-	.00	
Total SNAP-ON INDUSTRIAL INC.:					3,054.06-	.00	
SOLID WASTE AGENCY	5926	O&M COSTS	05/23/2018	17-300-5420	27,090.86	.00	
Total SOLID WASTE AGENCY:					27,090.86	.00	
STREICHER'S	S1302244	PD SAFETY SUPPLIES	05/03/2018	01-360-7022	698.00	.00	
Total STREICHER'S:					698.00	.00	
T.O.P.S. IN DOG TRAINING COR	19854	K-9 TRAINING	04/30/2018	01-360-5100	300.00	.00	
Total T.O.P.S. IN DOG TRAINING CORP.:					300.00	.00	
THE MULCH CENTER	37705	LANDSCAPE SUPPLIES	05/04/2018	01-350-5650	202.50	.00	
Total THE MULCH CENTER:					202.50	.00	
THOMPSON ELEVATOR INSPE	18-0754	ELEVATOR INSPECTIONS	03/22/2018	01-340-5100	300.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
THOMPSON ELEVATOR INSPE	18-1377	ELEVATOR INSPECTIONS	05/18/2018	01-340-5100	243.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					543.00	.00	
TODD GODAIR	5/10/18	UNIFORM REIMBURSEMENT	05/10/2018	01-360-5741	67.79	.00	
Total TODD GODAIR:					67.79	.00	
TOWN SQUARE PUBLICATIONS	8WHGIL008	CHAMBER AD	05/03/2018	13-300-5100	2,095.00	.00	
Total TOWN SQUARE PUBLICATIONS:					2,095.00	.00	
TRESSLER LLP	392128	LEGAL SERVICES	04/30/2018	01-320-5120	22,425.00	.00	
Total TRESSLER LLP:					22,425.00	.00	
TRIPLE CROWN PRODUCTS	188391	PW SAFETY EQUIPMENT	03/09/2018	01-350-7023	14.30	.00	
Total TRIPLE CROWN PRODUCTS:					14.30	.00	
UNIFIRST CORPORATION	0811286377	PW UNIFORMS	05/04/2018	01-350-5104	172.38	.00	
UNIFIRST CORPORATION	0811288150	PW UNIFORMS	05/11/2018	01-350-5104	89.11	.00	
Total UNIFIRST CORPORATION:					261.49	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-320-5410	91.91	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-360-5410	292.92	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-320-5410	36.01	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-350-5410	335.40	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-360-5410	111.80	.00	
VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	01-360-5410	50.00	.00	
Total VERIZON WIRELESS:					918.04	.00	
VILLAGE OF MOUNT PROSPEC	5/15/18	3288-001	05/15/2018	51-300-5412	398.35	.00	
Total VILLAGE OF MOUNT PROSPECT:					398.35	.00	
WAREHOUSE DIRECT OFFICE	3890550-0	OFFICE SUPPLIES	05/04/2018	01-320-5700	51.87	.00	
WAREHOUSE DIRECT OFFICE	3891883-0	OFFICE SUPPLIES	05/07/2018	01-320-5700	12.80	.00	
WAREHOUSE DIRECT OFFICE	3895363-0	OFFICE SUPPLIES	05/09/2018	01-320-5700	172.25	.00	
WAREHOUSE DIRECT OFFICE	3903451-0	OFFICE SUPPLIES	05/16/2018	01-320-5700	28.02	.00	
WAREHOUSE DIRECT OFFICE	3906444-0	OFFICE SUPPLIES	05/18/2018	01-320-5700	158.67	.00	
WAREHOUSE DIRECT OFFICE	3906444-0	OFFICE SUPPLIES	05/18/2018	01-350-5710	9.06	.00	
WAREHOUSE DIRECT OFFICE	3906854-0	OFFICE SUPPLIES	05/18/2018	01-320-5700	28.18	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					460.85	.00	
XTIVITY SOLUTIONS INC.	1268	PHONE BILL	04/30/2018	01-320-5410	1,082.64	.00	
XTIVITY SOLUTIONS INC.	568	PHONE AND INTERNET SERVIC	05/11/2018	01-320-5410	1,082.64	.00	
Total XTIVITY SOLUTIONS INC.:					2,165.28	.00	
Grand Totals:					94,527.70	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	162.52	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	660225	AFLAC WITHHOLDING	05/15/2018	201.02	.00	
Total :					363.54	.00	
LICENSES & FEES							
01-120-3300 VEHICLE STICKERS	BONNIE GLIM	5/15/18	VEHICLE STICKER REFUND	04/30/2018	40.00	.00	
Total LICENSES & FEES:					40.00	.00	
ADMINISTRATION							
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	22.48	.00	
01-320-5100 PROFESSIONAL SERVIC	ILLINOIS STATE POLICE	04/30/18	LIQUOR LICENSE BACKGROUN	04/30/2018	27.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	392128	LEGAL SERVICES	04/30/2018	22,425.00	.00	
01-320-5123 LABOR ATTORNEY	FRANCZEK RADELET	183816	SERGEANTS NEGOTIATIONS	05/15/2018	1,449.00	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	59179358	COPY MACHINE	05/06/2018	1,144.07	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	5/4/18	LONG DISTANCE STATEMENT	04/30/2018	90.61	.00	
01-320-5410 UTILITIES	COM ED	05-10-18	11 E. CAMP MCDONALD RD	05/10/2018	37.00	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	91.91	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	36.01	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	1268	PHONE BILL	04/30/2018	1,082.64	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	568	PHONE AND INTERNET SERVIC	05/11/2018	1,082.64	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS COUNTIES RISK MAN	RCB00000002	WORKERS COMP AUDIT	04/30/2018	374.00	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	447.92	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	399241	PAYROLL PROCESSING	05/22/2018	205.35	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3890550-0	OFFICE SUPPLIES	05/04/2018	51.87	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3891883-0	OFFICE SUPPLIES	05/07/2018	12.80	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3895363-0	OFFICE SUPPLIES	05/09/2018	172.25	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3903451-0	OFFICE SUPPLIES	05/16/2018	28.02	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3906444-0	OFFICE SUPPLIES	05/18/2018	158.67	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3906854-0	OFFICE SUPPLIES	05/18/2018	28.18	.00	
01-320-7020 EQUIPMENT	DEKIND COMPUTER CONSULT	24417	HARDWARE PKG	05/21/2018	843.99	.00	
Total ADMINISTRATION:					29,811.41	.00	
BUILDING DEPARTMENT							
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	32.42	.00	
01-340-5100 PROFESSIONAL SERVIC	DAVID BANASZYNSKI	5/9/18	HEALTH INSPECTION	05/09/2018	300.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	5/15/18	PHONE REIMBURSEMENT	05/15/2018	45.55	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	18-0754	ELEVATOR INSPECTIONS	03/22/2018	300.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	18-1377	ELEVATOR INSPECTIONS	05/18/2018	243.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	447.92	.00	
Total BUILDING DEPARTMENT:					1,368.89	.00	
PUBLIC WORKS							
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	41.25	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	831247	VEHICLE MAINTENANCE PART	05/01/2018	623.86	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	831615	VEHICLE MAINTENANCE PART	05/04/2018	36.60	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	832066	VEHICLE MAINTENANCE PART	05/09/2018	600.34	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	102876	SHOP SUPPLIES	04/19/2018	361.79	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	102877	VEH MTC SUPPLIES	04/20/2018	69.00	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	539543	VEH MAINTENANCE - TIRES	05/07/2018	94.95	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-080812	VEHICLE MAINTENANCE SUPP	04/03/2018	526.32	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-084779	VEHICLE MAINTENANCE SUPP	04/19/2018	1.26	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-086170	REFUND	04/24/2018	137.07-	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-086433	VEHICLE MAINTENANCE SUPP	04/25/2018	113.45	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-086435	VEHICLE MAINTENANCE SUPP	04/25/2018	24.03	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-086495	REFUND	04/25/2018	109.11-	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-088532	VEHICLE MAINTENANCE SUPP	05/02/2018	19.99	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-088535	VEHICLE MAINTENANCE SUPP	05/02/2018	24.68	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-090190	SHOP SUPPLIES	05/08/2018	796.98	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-090471	REFUND	05/09/2018	118.14-	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-090875	VEHICLE MAINTENANCE SUPP	05/10/2018	7.67	.00	
01-350-5020 VEHICLE MAINTENANCE	SNAP-ON INDUSTRIAL INC.	35999773	VEH MTC SUPPLIES	04/28/2018	256.69	.00	
01-350-5020 VEHICLE MAINTENANCE	SNAP-ON INDUSTRIAL INC.	4/18/18	CREDIT FOR DUPLICATE PAYM	04/18/2018	3,310.75-	.00	
01-350-5031 SIGNAL MAINTENANCE	IL DEPT OF TRANSPORTATION	54357	IDOT TRAFFIC SIGNAL MAINT.	04/30/2018	2,343.90	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	4/30/18	TREE REMOVAL	04/30/2018	1,000.00	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC05180736	CLEANING SERVICES	04/30/2018	1,132.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811286377	PW UNIFORMS	05/04/2018	172.38	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811288150	PW UNIFORMS	05/11/2018	89.11	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	335.40	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0044550913	1-Y1LVID	04/24/2018	244.29	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0044550973	1-Y1LVJR	04/24/2018	449.35	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0044726448	1-ZCQNEU	05/06/2018	146.79	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0044814753	1-O4M7AA	05/12/2018	41.86	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	2,799.50	.00	
01-350-5610 EQUIPMENT MAINTENA	RUSSO POWER EQUIPMENT IN	4998717	MOWER REPAIR PARTS	05/15/2018	43.82	.00	
01-350-5650 LANDSCAPE SUPPLIES	ARTHUR CLESEN INC	332344	LANDSCAPE SUPPLIES	05/02/2018	179.24	.00	
01-350-5650 LANDSCAPE SUPPLIES	THE MULCH CENTER	37705	LANDSCAPE SUPPLIES	05/04/2018	202.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5710 OPERATING SUPPLIES	LAPORT INC	216887	OPERATING SUPPLIES	04/11/2018	293.70	.00	
01-350-5710 OPERATING SUPPLIES	METRO DOOR AND DOCK, INC.	56863	OVERHEAD DOOR REPAIR	05/02/2018	652.77	.00	
01-350-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	3906444-0	OFFICE SUPPLIES	05/18/2018	9.06	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102008683	GASOLINE	04/30/2018	2,754.67	.00	
01-350-7023 SAFETY EQUIPMENT	TRIPLE CROWN PRODUCTS	188391	PW SAFETY EQUIPMENT	03/09/2018	14.30	.00	
Total PUBLIC WORKS:					12,828.43	.00	
PUBLIC SAFETY							
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	220.45	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2018	MONTHLY ACTIVITY	04/30/2018	189.47	.00	
01-360-5100 PROFESSIONAL SERVIC	T.O.P.S. IN DOG TRAINING COR	19854	K-9 TRAINING	04/30/2018	300.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	99	PD AUTO EXPENSE	05/10/2018	72.00	.00	
01-360-5330 TRAINING	NORTHERN IL POLICE ALARM	12322	ANNUAL NIPAS MEETING	05/10/2018	81.00	.00	
01-360-5330 TRAINING	PARDEEP DEOL	5/10/18	VOLUNTEER MEETING REIMBU	05/10/2018	90.26	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	292.92	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	111.80	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9806329719	MONTHLY SERVICE	04/30/2018	50.00	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	6,830.78	.00	
01-360-5700 OFFICE SUPPLIES	QUILL CORPORATION	7102850	PD OFFICE SUPPLIES	05/14/2018	93.96	.00	
01-360-5700 OFFICE SUPPLIES	READY PRESS LLC	80896	PD OFFICE SUPPLIES	05/16/2018	240.00	.00	
01-360-5710 OPERATING SUPPLIES	READY PRESS LLC	80864	PD OFFICE SUPPLIES	05/10/2018	200.00	.00	
01-360-5741 CLOTHING	BROOKS-ALLAN	0042717	PD UNIFORMS	05/11/2018	49.50	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	36933	PD UNIFORMS	05/18/2018	85.80	.00	
01-360-5741 CLOTHING	MILORAD DERMAN	5/18/18	PD UNIFORM REIMBURSEMENT	05/18/2018	50.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1828156-IN	PD UNIFORMS	05/23/2018	134.97	.00	
01-360-5741 CLOTHING	TODD GODAIR	5/10/18	UNIFORM REIMBURSEMENT	05/10/2018	67.79	.00	
01-360-7022 POLICE TECH/SAFETY S	STREICHER'S	S1302244	PD SAFETY SUPPLIES	05/03/2018	698.00	.00	
Total PUBLIC SAFETY:					9,858.70	.00	
Total GENERAL FUND:					54,270.97	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5100 PROFESSIONAL SERVIC	TOWN SQUARE PUBLICATIONS	8WHGIL008	CHAMBER AD	05/03/2018	2,095.00	.00	
13-300-5108 BEAUTIFICATION	COM ED	05/10/18	IRIGATION SYSTEM	05/10/2018	34.27	.00	
13-300-5108 BEAUTIFICATION	COM ED	5/10/18	IRIGATION SYSTEM	05/10/2018	33.82	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	5/9/18	1025-220011635316	04/30/2018	177.32	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	5-9-18	1025-220011635309	04/30/2018	177.32	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	141812	LANDSCAPE MAINTENANCE	04/30/2018	508.92	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	141883	LANDSCAPE MAINTENANCE	04/30/2018	2,862.00	.00	
Total EXPENSES:					5,888.65	.00	
Total TOURISM DISTRICT:					5,888.65	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	5926	O&M COSTS	05/23/2018	27,090.86	.00	
Total EXPENSES:					27,090.86	.00	
Total SOLID WASTE DISPOSAL FUND:					27,090.86	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0044655580	1-O4M77U	05/02/2018	213.31	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0044814280	1-Y1LVJ2	05/12/2018	74.44	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0044848356	1-O4M77U	05/16/2018	335.62	.00	
Total EXPENSES:					623.37	.00	
Total SSA #5:					623.37	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-5100 PROFESSIONAL SERVIC	CONSTELLATION NEWENERGY	0044813613	1-ZCQNFK	05/12/2018	89.60	.00	
Total EXPENSES:					89.60	.00	
Total SSA #8:					89.60	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1298077	LIFE INSURANCE	05/23/2018	10.24	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	1743167	WATER METER & RPZ	05/04/2018	4,570.00	.00	
51-300-5410 UTILITIES	AT&T	5/1/18	SCADA LINE #5217	04/30/2018	83.42	.00	
51-300-5410 UTILITIES	COM ED	5-10-18	218 FAIRWAY CT	05/10/2018	33.33	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0044722863	1-O4M76Y	05/05/2018	349.88	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	5/15/18	3288-001	05/15/2018	398.35	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	335.94	.00	
Total EXPENSES:					5,781.16	.00	
Total WATER FUND:					5,781.16	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0044809862	1-O4M778	05/12/2018	141.62	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0044847693	1-O4M792	05/16/2018	158.21	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0044848164	1-O4M790	05/16/2018	147.32	.00	
Total EXPENSES:					447.15	.00	
Total PARKING FUND:					447.15	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	50195	WORKERS COMPENSATION	05/11/2018	335.94	.00	
Total EXPENSES:					335.94	.00	
Total SANITARY SEWER FUND:					335.94	.00	
Grand Totals:					94,527.70	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	54,270.97	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	5,888.65	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	27,090.86	.00	
SSA #5			
Total SSA #5:	623.37	.00	
SSA #8			
Total SSA #8:	89.60	.00	
WATER FUND			
Total WATER FUND:	5,781.16	.00	
PARKING FUND			
Total PARKING FUND:	447.15	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	335.94	.00	
Grand Totals:	94,527.70	.00	