



THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, NOVEMBER 27, 2017 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

1. CALL TO ORDER – At 6:32 PM, Mayor Nicholas J. Helmer called to order the November 27, 2017 City Council Regular Meeting of the City Council at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called roll. There was a quorum
ELECTED OFFICIALS IN ATTENDANCE – Aldermen – Messer, Ludvigsen, Dolick, Williamson
Mayor Helmer, City Clerk Morgan-Adams, and City Treasurer Tibbits
ABSENT – Alderman Rosenthal by previous notification
OTHER OFFICIALS IN ATTENDANCE – City Administrator Wade, Assistant to the City
Administrator Falcone, Director of Building and Development Peterson, Deputy Clerk Schultheis,
Digital Communications Technician Colvin, Public Works Superintendent Roscoe, Police Chief
Steffen, Finance Director DuCharme and City Attorney Kearney.

3. PLEDGE OF ALLEGIANCE – Led by Mayor Helmer

4. INVOCATION – None given. Pastor unable to attend

5. APPROVAL OF MINUTES

A. November 13, 2017 Regular Workshop Meeting Minutes- Alderman Williamson moved to approve the November 13, 2017 Workshop Minutes as presented; seconded by Alderman Messer.

VOICE VOTE: All ayes, no nays

Motion carried 4 – 0; Alderman Rosenthal absent

6. PRESENTATION - None

7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

8. CITIZEN CONCERNS AND COMMENTS (agenda matters) - None

9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Discussion Regarding a Request for Authorization to begin Refunding Process for Special Service Area #6 – Finance Director DuCharme Discussed the advanced financing of SSA bonds. The potential savings is \$120,000 to \$140,000 over the remaining life – however, in both the Senate and the House federal tax bills that after January 1, 2018 advance refundings would not be allowed. The opportunity to refund those bonds in advance no longer exists. The bonds can be refunded 90 days before the call date. The call date is December, 2018. So, if rates are favorable in September, 2018; the City might want to refund the bonds then. The report was accepted by Council.

Alderman Williamson – praised the November 25th Tree Lighting event volunteers for the excellent job.

City Clerk Morgan-Adams – Said that there would be a Water Forum sponsored by the Water Committee Meeting on December 2, 2017 at Old Orchard Country Club

Mayor Helmer – noted that the Chicago Executive Airport would be having their annual Holiday Event at Allgauer's on December 7th.

Treasurer Tibbits – Read a memo regarding Home Rule. He stated that 2012 was the last time that the City had placed Home Rule before the residents. Alderman Ludvigsen noted that since 2012, the City has lost out on regulation of video gaming. It was noted that the City is losing out on hundreds of thousands of dollars of video gaming reimbursement because the City is not Home Rule. Alderman Dolick said that any initiative would require education the residents as to why Home Rule would be of value to the City. – **No action was taken.**

Director of Building and Development Peterson – said that there are two new businesses that will open before the New Year – Elsie's and a crepe eatery. He also said that there is an interested party in the former Karol's Deli.

City Attorney Kearney – Clarified that overruling the PZBA would require a super majority of four or more votes.

10. CONSENT AGENDA - None

11. OLD BUSINESS

A. O-17-22 Staff Memo and Ordinance for a Zoning Variance for 697 Glendale (**First Reading**) – It was noted by Director of Building and Development Peterson that the requester would like a variation to move forward. The PZBA has approved the variation. Mr. Pascucci was available for questions. There was concern regarding the use of a tow truck. The applicant noted that he had other uses and needs for the garage. Alderman noted that a hardship was not applicable in this case. Mr Pascucci has another garage and he just bought the house – it was noted that the applicant had bought the house in this condition.

Mr. Pascucci said that it is not an extensive driveway. He noted that his lot line is lower than the neighbor. The Engineer Mark Toberman said that the pan that was used was reviewed by the City's consulting engineer, and that it is well-graded and to code. Water would drain to the vacant property to the west. Mr. Pascucci has no plans to park the tow truck in the driveway.

Alderman Williamson noted that overturning a PZBA recommendation would require a super majority of Council members, the vote should be taken when Alderman Rosenthal was present. It was noted by the Mayor that this was a first reading and not open to vote. – **No action was taken.**

B. R-17-15 Staff Memo and Resolution Authorizing an Extension with Cornerstone Commercial Partners, LLC – Mr. Karlis and Mr. Reese were available in the audience. The Director of Building and Development Dan Peterson said that this was a request for an extension to work with Cornerstone to sell the land on Piper Lane.

Alderman Ludvigsen moved to approve R-17-15 authorizing an extension with Cornerstone Partners, LLC; seconded by Alderman Messer.

ROLL CALL VOTE: AYES - Williamson, Dolick, Messer, Ludvigsen
 NAYS - None
 ABSENT - Rosenthal

Motion carried 4 – 0. One absent

12. NEW BUSINESS

A. Approval of a contract with Mesirow Financial for Property, Casualty, Worker Compensation, and Cyber Liability Insurance for the year beginning December 1, 2017 through December 31, 2018 – City Administrator Wade said that the good news was that the City would be paying \$57,000 less than last year and cyber coverage would be added. The reason for the decrease in premium was better competitive rates. The Alliant Mesirow representative noted that there was no reduction in any coverages, and the deductible remained the same.

B. R-17-14 Staff Memo and Resolution in Support for the City's Application to the Illinois Transportation Enhancement Program (ITEP) Grant Program for the Wolf Road Sidewalk Extension Project

Alderman Messer moved for omnibus approval of Item 12A - contract with Mesirow Financial for Property, Casualty, Worker Compensation, and Cyber Liability Insurance for the year beginning December 1, 2017 through December 31, 2018 and Item 12B - Resolution in Support for the City's Application to the Illinois Transportation Enhancement Program (ITEP) Grant Program for the Wolf Road Sidewalk Extension Project; seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Williamson, Dolick, Messer, Ludvigsen
 NAYS - None
 ABSENT - Rosenthal

Motion carried 4 – 0. One absent

C. O-17-26 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Police Pension Fund (***First Reading***)

D. O-17-27 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number One (***First Reading***)

E. O-17-28 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number Two (***First Reading***)

F. O-17-29 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number Three (***First Reading***)

G. O-17-30 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number Four (**First Reading**)

H. O-17-31 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number Five (**First Reading**)

I. O-17-32 An Ordinance for the Levy and Assessment of 2017 Taxes for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 in and for the City of Prospect Heights Special Service Area Number Eight (**First Reading**)

Finance Director DuCharme stated that there could be no waiver of first reading for the levies because the Truth in taxation rules required 20 days waiting period.

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:

A. Discussion of Commercial Truck Parking Regulations – It was noted that the Trucking issues will be at the next PZBA meeting. An article was being prepared for the Newsletter. The next PZBA meeting would be January 27, 2018

B. Review of City Liquor Code – Attorney Kearney noted that there would be changes to the Liquor Code structure regarding one day extended hours and temporary licenses. These fees will go up in December, 2017.

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$66,422.78
MFT Fund	\$0
Palatine/Milwaukee Tax Increment Financing District	\$0
Tourism District	\$3,118.17
Development Fund	\$0
Drug Enforcement Agency Fund	\$7,127
Solid Waste Fund	\$26,487.70
Special Service Area #1	\$0.00
Special Service Area #2	\$0
Special Service Area #3	\$0

Special Service Area #4	\$0
Special Service Area #5	\$281
Special Service Area #8 – Levee Wall #37	\$500
Special Service Area-Constr #6 (Water Main)	\$0
Special Service Area- Debt #6	\$0
Road Construction	\$14,627.00
Road Construction Debt	\$0
Water Fund	\$20,390.99
Parking Fund	\$580
Sanitary Sewer Fund	\$4,270.00
Road/Building Bond Escrow	\$0
Police Pension	<u>\$0.00</u>
TOTAL	\$137,159.32
<u>Wire Payments</u>	
11/24/2017 PAYROLL POSTING	\$143,506.03
OCTOBER ILLINOIS MUNICIPAL RETIREMENT FUND	\$0
POLICE PENSION PAYMENTS	\$52,250.60
TOTAL WARRANT	<u>\$332,915.95</u>

City Clerk Morgan-Adams read the Warrants.

Alderman Messer moved to approve the warrants as read; seconded by Alderman Williamson to include a TOTAL of \$137,159.32; 11/24/2017 PAYROLL POSTING of 143,506.03; POLICE PENSION PAYMENTS of \$52,250.60 and a TOTAL WARRANT of \$332,915.95.

ROLL CALL VOTE:

AYES -	Williamson, Dolick, Messer, Ludvigsen
NAYS -	None
ABSENT -	Rosenthal

Motion carried 4 – 0. One absent

15. RESIDENT COMMENTS (Non-agenda matters) – Deputy District Director Greg Claus representing Congressman Brad Schneider said that there were 10,000 residents of Prospect Heights that are represented by the 10th District. He noted that the Congressman's office could help

with grants for the City, Passport issues for residents, help veterans, and IRS assistance, as well as many other issues. He said that the office assistance is constituent-based.

Mr. Ronald Pryer of 1015 E Wildwood – said that he is in favor of a truck parking restrictions in residential neighborhoods. He brought photos that showed trucks parked by driveways for days. Director of Building and Development Peterson noted that there were currently restrictions in place to prevent trucks from parking illegally. He said that he would review the Country Gardens area to see if there were violations being committed.

16. EXECUTIVE SESSION

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

18. ADJOURNMENT – At 7:28 PM, Alderman Ludvigsen moved to Adjourn Open Session and go into Closed Session to discuss collective bargaining; seconded by Alderman Messer. ROLL CALL VOTE:

AYES -	Williamson, Dolick, Messer, Ludvigsen
NAYS -	None
ABSENT -	Rosenthal

Motion carried 4 – 0. One absent

Approved by the City Council of the City of Prospect Heights on this the 11th day of December, 2017.



Deputy Clerk Schultheis



Mayor Nicholas J. Helmer

