



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall Council Chamber
8 N Elmhurst Road
Prospect Heights, IL 60070
4:00 PM
REGULAR MEETING AGENDA
OF Wednesday November 29, 2017**

1. CALL TO ORDER – At 4:14 PM, Chairman Meyer called to order the Regular Meeting of the Fire Police Commission at the City Hall Council Chambers at 8 N. Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL - Deputy Clerk Schultheis called roll. There was a quorum present.
COMMISSIONERS PRESENT – Chairman Meyer, Commissioner Hoffman
ABSENT – Commissioner Fiorito (by prior notification)
OTHER OFFICIALS IN ATTENDANCE – Police Chief Steffen, Deputy Chief Zawlocki, Police Community Liaison Conboy, and Deputy Clerk Schultheis

3. APPROVAL OF MINUTES

A. October 25, 2017 Special Meeting Minutes – Chairman Meyer moved to approve the October 25, 2017 Special Meeting Minutes as presented; seconded by Commissioner Hoffman.

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0; Commissioner Fiorito absent.

4. CLOSED SESSION - To discuss the Sergeant's Testing, Interviewing and Promotional Process. – At 4:15 PM, Commissioner Meyer moved to go into Executive Session to discuss Sergeant's Testing, Interviewing and Promotional Process; seconded by Commissioner Hoffman.

ROLL CALL VOTE:

AYES -	Hoffman, Meyer
NAYS –	None
ABSENT -	Fiorito

Motion carried 2 – 0; one absent

5. RETURN TO OPEN SESSION - At 4:34 PM, Open Session resumed. A quorum was present.

6. OLD BUSINESS –

Chief Steffen – Discussed the promotional process, and said that the next step was the oral interviews scheduled for Saturday, December 2, 2017 at the Police Department. A special meeting agenda had been issued for that meeting.

7. NEW BUSINESS - None

8. DEPARTMENTAL UPDATE – Deputy Chief Zawlocki said that a new part-time officer was being hired to replace the departing Officer Loicaino. The new part-time officer, Todd Collins, had worked with officer Webber at Northwestern University. The new officer was scheduled to be sworn in by Mayor Helmer on Friday, December 1 at 12:30 PM. It was noted that Officer Lange would train the new officer. His hours would be from 6 PM until midnight on Wednesday, and was flexible on other times slots. It was noted that Officer Collins is very community-service oriented.

9. CORRESPONDENCE/COMMUNICATIONS

A. Approval of the 2018 Fire Police Commission Calendar – **Chairman Meyer moved to approve the 2018 Fire Police Commission Calendar as amended to show the December Meeting as December 19; seconded by Commissioner Hoffman.**

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0; Commissioner Fiorito absent.

10. NEXT REGULAR MEETING – Wednesday, December 27, 2017 at the City Hall Council Chamber, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4:00 PM

12. ADJOURNMENT - At 4:47 PM, Chairman Meyer moved to adjourn; seconded by Commissioner Hoffman.

VOICE VOTE: All ayes, no nays

Motion carried 2 – 0; Commissioner Fiorito absent.

Approved by the Fire Police Commission on this the 27th Day of December, 2017.

Chairman Meyer