



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall Council Chamber
8 N Elmhurst Road
Prospect Heights, IL 60070
4:00 PM
REGULAR MEETING AGENDA
OF Wednesday August 30, 2017**

1. CALL TO ORDER – At 4:18 PM, Chairman Meyer called to order the August 30, 2017 Regular Meeting of the Fire-Police Commission at City Hall Council Chamber, 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL - Deputy Clerk Schultheis called roll. There was a quorum present. COMMISSION MEMEBERS PRESENT: Chairman Meyer, Commissioners Fiorito and Hoffman. OTHER OFFICIALS PRESENT: Police Chief Steffen, Deputy Police Chief Zawlocki, Police Community Liaison Conboy and Deputy Clerk Schultheis.

3. APPROVAL OF MINUTES

A. July 19, 2017 Special Meeting Minutes – **Chairman Meyer moved to approve the July 19, 2017 Special Meeting Minutes as presented; seconded by Commissioner Hoffman. There was unanimous approval.**

VOICE VOTE: All Ayes, No Nays.

Motion carried 3 - 0

4. CLOSED SESSION - None

5. RETURN TO OPEN SESSION

6. OLD BUSINESS

A. Sergeants Examination Process – Deputy Chief Zawlocki stated that the original timeline for the Sergeant’s exam had to be changed from October 7th, because two of the candidates

would not be able to attend – one would be out of the country and the other was getting married. The conflict in scheduling would be resolved if the date for the testing were pushed back to Saturday, November 11, 2017. The general consensus of the Commission is to accept the new test date.

Deputy Zawlocki noted that the deadline to apply for the Sergeant's Test is September 1, 2017. There were expected to be ten candidates and ten candidates have already applied. The Commissioners reviewed their schedules for the Oral Exams. The date agreed upon tentatively is the December 2nd weekend. – **No action was taken.**

7. NEW BUSINESS

A. Approval of the Chairman's Report – Commissioner Fiorito moved to approve the Chairman's Report as presented; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All Ayes, No Nays.

Motion carried 3 - 0

B. Report on the Summer Outreach Program – Police Community Liaison Conboy gave a wrap-up report on the very successful Outreach season. There had been a total of five trips (that included the Harper College Criminal Justice Program). She said that there had been 60 registered for Outreach, and that the average attendance in each program was 45. She said that there were many parents that got involved, and that officers and volunteers gave a lot of their own time to help make this program so successful.

8. DEPARTMENTAL UPDATE – Police Chief Steffen said that the City is looking into Adjudication for City Ordinance violations as the court system is overburdened, and it is taking 2-3 months for some of the cases to get resolved. To expedite the process, the City is looking to expand the role of the Red Light Adjudication to encompass City Code and Zoning and Billing violations. The judge will be the lawyer, Guy Karms. This adjudication could even include minor drug violations and P-tickets. There would be an appeal process available, and if there is an appeal the burden of evidence would fall upon the violation holder. The adjudication process would be televised. – **no action was taken**

Police Chief Steffen related the excellent work of Officer Garza is arresting a cocaine dealer who had exited HOME bar. The dealer's 2007 Lexus was turned over to the Police Department and will be given to the PD's DEA. - **no action was taken**

Police Chief Steffen said that the City is very close to a contract with the Police Union. He noted that it was done almost exclusively without the need for attorneys. - **no action was taken**

9. CORRESPONDENCE/COMMUNICATIONS

A. Letters of Commendation and Appreciation from the Public – It was noted by the Commissioners that the letters that were received were very uplifting and constructed by people who were genuinely grateful. - **no action was taken**

10. NEXT REGULAR MEETING – Wednesday, September 27, 2017 at the City Hall Council Chamber, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4:00 PM – It was noted that Police Chief Steffen and Deputy Police Chief Zawlocki would be out of town that day, and that Detective Porlier will be the acting Chief. It was decided to cancel the Regular September 27, 2017 Meeting and have a Special Meeting on Tuesday, September 26, 2017 at 4:00 PM.

At the September 11, 2017 City Council Regular Workshop Meeting, City Administrator Wade will be given the Commissioners Annual Report to present to the City Council.

12. ADJOURNMENT - At 4:40 PM, Commissioner Meyer moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All Ayes, No Nays.

Motion carried 3 - 0