



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall Council Chamber
8 N Elmhurst Road
Prospect Heights, IL 60070
4:30 PM
SPECIAL MEETING MINUTES
OF Wednesday July 19, 2017**

1. CALL TO ORDER - At 4:25 PM, Chairman Meyer called to order the Special Meeting of the Fire Police Commission Board at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL – Deputy Clerk Schultheis called roll.

There was a quorum present.

COMMISSIONERS PRESENT: Chairman Meyer, Commissioners Hoffman and Fiorito

OTHER OFFICIALS PRESENT: Chief Steffen, Deputy Chief Zawlocki, Deputy Clerk Schultheis, and Police Community Liaison Conboy.

3. APPROVAL OF MINUTES

A. June 19, 2017 Special Meeting Minutes – Chairman Meyer moved to approve the June 19, 2017 Special Meeting Minutes; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All ayes, no nays.

Motion carried 3- 0

4. CLOSED SESSION - None

5. RETURN TO OPEN SESSION

6. OLD BUSINESS

A. Schedule for Sergeants Exam – Deputy Chief Zawlocki put together a timeline. Deputy Chief Zawlocki said that he had taken the same timeframe as three years ago. It had

originally been thought that the list expired at the end of the year but it does not until January 29, 2018, so the timeframe can be extended. We cannot post until the list expires on January 29, 2018. Chairman Meyer said that it should be left with the same dates and then just post in January. Oral interviews are October 21st.

It is anticipated that there are ten officers that are eligible. All ten are expected to take the test. October 7, the Police would administer the test. October 21 would be the interviews. It was noted that there are three textbooks that must be read, Illinois statutes, and Lexipol Policy Manual and Employee manual.

The questions that will be used for the orals will be different than the ones that were used in the past. Scenario based questions were suggested.

There is anticipation in the Police Department about the upcoming test. The edition of the textbooks must be updated. Deputy Chief Zawlocki has the newer version of the texts.

Existing Corporals now are – Officer Suerth on the street and Officers Duron and Caponigro for investigations.

People who are now officers in charge could actually be appointed to the corporal slot until there is an opening for sergeant. The Police could appoint them to corporals until sergeants were needed. There are three slots that would be open.

The City is looking to get three corporals on the street.

7. NEW BUSINESS

8. DEPARTMENTAL UPDATE - Chief Steffen noted that Levee 37 held despite the deluge of rain. He said the OIC Mark Pufundt did an outstanding job coordinating flood activity with the new Public Works Superintendent Mark Roscoe. The City was doing rolling shut downs as the floods hit each spot to cut off the flood. Streets were shut down as needed.

The City did not require any pumps. A six inch pump was brought to a private resident on Phelps.

The only issue was that the levee is designed to back the water up into the airport. Historically the airport had never flooded, but it did flood this time, by design. It also moved into the parking lot of the Ramada Inn. The water came up to the curb of the Ramada Inn. McDonalds was also affected as was the Library and Dunkin Donuts. All businesses along palatine frontage road were affected.

It was noted that the City was ranked #38 on the Safest City in Illinois list with populations over 5000. No neighboring cities made the list.

Gypsy Crime – issues with gypsies. Attempts to target the elderly with a distraction ruse. One person engages the person at the door and the other gypsy enters the house and robs jewelry and cash. They go right to the bedrooms. There will be education to the public – website and newsletter.

OUTREACH UPDATE – Police Community Liaison Conboy said that there are 60 kids signed up. There have been two trips already – one Government Day and the other was camp Dumcan. Brookfield Zoo will be next. The last one will be at Wrigley Field.

NATIONAL NITE OUT – August 1, 2017 from 5 – 8 PM. It is a way for the Police Department, Fire Department and Park District to engage the community

9. CORRESPONDENCE/COMMUNICATIONS - None

10. NEXT REGULAR MEETING – Wednesday, August 30, 2017 at the City Hall Council Chamber, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4:00 PM

12. ADJOURNMENT - At 4:54 PM, Chairman Meyer moved to adjourn; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All ayes, no nays.

Motion carried 3- 0

Approved by the Fire Police Commission on this the 30th day of August, 2017.

Jerry Meyer, Chairman