



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall Council Chamber
8 N Elmhurst Road
Prospect Heights, IL 60070
4 PM
SPECIAL MEETING MINUTES
Monday, June 19, 2017**

1. CALL TO ORDER - At 4:03 PM, Chairman Meyer called to order the Special Meeting of the Fire Police Commission at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL - Deputy Clerk Schultheis called roll. There was a quorum present.
COMMISSIONERS PRESENT – Chairman Meyer, Commissioners Fiorito and Hoffman.
OTHER OFFICIALS PRESENT – Deputy Clerk Schultheis, Police Community Liaison Conboy, Police Chief Steffen, and Deputy Chief Zawlocki.

3. APPROVAL OF MINUTES
a. May 30, 2017 - Regular Meeting Executive Minutes
b. May 30, 2017- Regular Meeting Minutes

Chairman Meyer moved for omnibus approval of May 30 Regular Meeting Executive Session Minutes but not for public release and May 30 Regular meeting minutes; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 - 0

4. CLOSED SESSION - For Purposes of Personnel - to Update Recruit Process Status
And approve selection of new recruit – NO CLOSED SESSION WAS REQUESTED.

5. RETURN TO OPEN SESSION

6. OLD BUSINESS – Chairman Meyer moved to accept the final list of candidates from the first choice through the eighth; seconded by Commissioner Hoffman. There was unanimous approval.

ROLL CALL VOTE: AYES - Hoffman, Meyer, Fiorito
 NAYS – None
 ABSENT - None

Motion carried 3 - 0

7. NEW BUSINESS - Chairman Meyer moved to hire top rated candidate as per the Final List of candidates, Pardeep Deol, pending medical requirements and background check as the new Prospect Heights Police officer; seconded by Commissioner Hoffman. There was unanimous approval.

ROLL CALL VOTE: AYES - Hoffman, Meyer, Fiorito
 NAYS – None
 ABSENT - None

Motion carried 3 - 0

8. DEPARTMENTAL UPDATE - Chief Steffen said that the Police Department needs to establish a timeline for the Sergeant's exam at the next meeting and solidify dates for the next exam. He noted that the same books had been used for the last two exams, and wanted to make certain that this was acceptable to the Commission. The Direction of the Commission was to keep the same books.

Deputy Chief Zawlocki said that the same timeline of dates would be used – Oral interviews on Saturday, October 21. It was noted that there are currently no Sergeant's positions available. There are currently three OIC's (Officer in Charge) acting as corporals.

Chief Steffen discussed upcoming events – Run the Runway/Rock the Runway/Fourth of July parade/Block Party

- June 26, 2017 Pardeep Deol will be sworn in at the City Council Regular Meeting
- The Outreach Government Day had 32 participants

9. CORRESPONDENCE/COMMUNICATIONS

10. NEXT REGULAR MEETING – Wednesday, July 26, 2017 at the City Hall Council Chamber, 8 North Elmhurst Road, Prospect Heights, IL 60070 – It was noted that a quorum would not be achieved on July 26th. The date was changed to July 19th at 4:30 PM as a Special Meeting.

12. ADJOURNMENT - At 4:17 PM, Chairman Meyer moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 - 0

Approved on July 19, 2017 by the Fire Police Commission Board.

Chairman, Jerry Meyer