



THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, MAY 22, 2017 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

1. CALL TO ORDER – At 7:10 PM, Mayor Helmer called to order the City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called roll.

A quorum was present.

ELECTED OFFICIALS PRESENT – Aldermen – Williamson, Dolick, Rosenthal, Messer, Ludvigsen
Mayor Helmer, Treasurer Tibbits and City Clerk Morgan-Adams

OTHER OFFICIALS PRESENT – Police Chief Steffen, Assistant to the City Administrator Falcone,
Building and Development Director Peterson, Deputy Clerk Schultheis, City Administrator Wade,
Digital Communications Technician Colvin and City Attorney Kearney.

3. PLEDGE OF ALLEGIANCE – Led by City Clerk Morgan-Adams

4. INVOCATION – Led by Pastor Joel Bradshaw – The Bridge Church – Our apologies to Pastor Bradshaw. Pastor Joel Bradshaw had been present with his family, but due to the delayed start of the Meeting, had to leave. He has been invited to give the Invocation for the June 26th Meeting

5. APPROVAL OF MINUTES

A. May 8, 2017 Regular Workshop Meeting Minutes – **Alderman Williamson moved to Approve Item 5A as presented; seconded by Alderman Messer. There was unanimous approval.**

VOICE VOTE: All ayes, no nays

Motion carried 5 - 0

6. PRESENTATION

A. Presentation by Illinois American Water RE: Proposed Purchase of City Sanitary Sewer System – Illinois American Water Representative Rich Hermann gave a presentation. He noted that IAW has 32,000 customers. He gave the background on Illinois American Water and its credentials. He discussed the opportunity for the City to turn over maintenance of the Old Town Sanitary Sewer System to IAW. He spoke about the possibility of the new rate for residents being \$25.50. IAW noted that the benefits of selling the sewer systems to them would be that IAW has the equipment and resources and labor to handle the sewer system; it will help the City to avoid the procurement and maintenance costs as well as the storage of specialized equipment; it would save

the City from internal/external engineering costs; and routine maintenance. The City would no longer have to be responsible for repairs, upgrades and replacements.

IAW confirmed their interest in purchasing the system.

IN a Q&A with the Council, IAW said that the last time that they had raised their rates was 2003, in which they were \$18 per month (Now \$25.50). They noted that they are making capital investments.

IAW said that it wanted to buy the OTSD because they wanted to grow and they wanted to be a steward of the City

Aldermen suggested different amounts instead of using the \$1.2mm that was proposed to offset the rates over five years. They wanted to know if the rates were linear so that different scenarios could be reviewed. There was discussion regarding making different assumptions based on rates and time- **No action was taken**

7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

8. CITIZEN CONCERNS AND COMMENTS (agenda matters)

9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

1. Chicago Executive Airport Monthly Update – presented by CEA Representative Betty Cloud –
 - Said that the drone flyer was reading to be printed out and that Treasurer Tibbits was using the cable channel to help promote drone awareness.
 - Airport Noise Committee will be meeting on June 7 at 6PM all are welcome to a Private Flight Department making a presentation on new approaches. The FAA does allow private companies to allow their own approach and own landing.
 - June 28, 2017 – there is a Joint CEA/Wheeling/Prospect Heights Meeting at 7 PM at Saranello's.
 - CEA awarded the Department of Transportation Excellence in Safety Award. Airport Executive Director Jamie Abbott will be going to Springfield to receive the award.
 - June 29, 2017 – there will be a Public Information Open House to discuss the Airport's Noise Exposure maps.
 - July 1, 2017 is the Rock the Runway event beginning at 8 AM, Fireworks, food trucks
 - June 14, construction project – new bypass taxiway on LIMA 1. It will take about 45 days to complete.

No action was taken.

Mayor Helmer –

- Said that the Breakfast went very well.
- Paid tribute to former Alderman Darlene Ahlstedt, who passed away. The Mayor and those who knew her paid tribute to her as a very intelligent and hardworking advocate of the City and its citizens.

Alderman Rosenthal –

- Discussed the Strategic Directions Committee Meeting that was held. They reviewed the report from Tinaglia for the City Center Plan. The Committee is recommending that the City move forward with the plan and they would like Tinaglia to be invited to the next Council Meeting in June. They will be focusing on the Camp McDonald/Elmhurst Road location.
- There is some interest in discussing the property along Sanders Road. The Committee recommends that the City begin discussions with Allstate to assess the exchange of Forest Preserve property at the corner of Palatine and Sanders.
- Evaluation of the City's Operating and Capital Budget – topic for the June SDC Meeting

- Thanked Public Works for repairing the poor lighting as a response to the request of Rob Roy for drivers.

Deputy Clerk Schultheis – noted that Representative Elaine Nekritz was having her office put together a Resolution in honor of Darlene Ahlstedt to be presented in Springfield.

Alderman Messer –

- City Administrator Wade, Building and Development Director Peterson, and Alderman Messer met with 65 residents in the River Trails Condo Association regarding issues that they had.
- Thanked those who gave to the American Cancer Society

Building and Development Director Peterson –

- Discussed Spring grass cutting, and the response of the City to complaints. He had Inspector Porzycki and Assistant Building and Development Director Taylor meeting with residents who had issues with the grass length and mowing.

Assistant to the City Administrator Falcone –

- June 10, 2017 is the Electronic Recycling Event in the Metra Parking Lot from 10 AM to Noon
- Banners will be installed this week in the scenic corridor

10. CONSENT AGENDA - None

11. OLD BUSINESS - None

12. NEW BUSINESS

A. O-17-14 Ordinance Amending Title 3, “Business and License Regulations” of the Prospect Heights City Code (*1st Reading*) – First Reading. **No action taken.**

B. Requested Waiver of 1st Read O-17-12 Staff Memo and Ordinance Reducing the Number of Class C Liquor Licenses (*1st Reading*)

C. O-17-12 Staff Memo and Ordinance Reducing the Number of Class C Liquor Licenses (*2nd Reading*)

D. Requested Waiver of 1st Read O-17-13 Staff Memo and Ordinance Reducing the Number of Class B-1 Liquor Licenses (*1st Reading*)

E. O-17-13 Staff Memo and Ordinance Reducing the Number of Class B-1 Liquor Licenses (*2nd Reading*)

Alderman Ludvigsen moved for omnibus motion to waive first reading for Items 12B and D; seconded by Alderman Messer. There was unanimous approval.

ROLL CALL VOTE:	AYES -	Messer, Ludvigsen, Dolick, Williamson, Rosenthal
	NAYS -	None
	ABSENT	None

Motion carried 5- 0

Alderman Rosenthal moved for omnibus approval of Items 12C and E; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE:	AYES -	Messer, Ludvigsen, Dolick, Williamson, Rosenthal
	NAYS -	None
	ABSENT	None

Motion carried 5- 0

F. R-17-05 Staff Memo and Resolution and Agreement RE: Financial Management Services Agreement with Lauterbach and Amen – It was noted by City Administrator Wade that the Finance position had been re-evaluated. Three firms were researched and vetted, and the Staff is recommending Lauterbach and Amen. They will be paid \$225,000 per year, the City has authorization over personnel and there is a 6 month probation period.

Lauterbach representative Mike DuCharme will be handling City accounting along with two other team members. He said that he would not be in the City Hall five days a week, but he would be at City Council Meetings. Lauterbach would assume responsibility for TIF filings and anything that was required by the State.

It was noted that the Council wanted the contract wording to read fees commence day after the City signs the contract

At 8:30 PM, Alderman Messer left the Meeting.

It was noted that there were no minimum or maximum hours. At the request of Council, resumes of the Lauterbach consultants would be provided. The City could terminate the contract within 6 months. City Attorney Kearney stated that the contract would have added the experience and qualifications of the consultants.

Lauterbach representative DuCharme said that he was already working on some City hot buttons such as the issues with the credit card processing.

Alderman Rosenthal moved to approve an Item 12F changing payment to the date of execution of the agreement; seconded by Alderman Williamson.

ROLL CALL VOTE:	AYES:	Rosenthal, Williamson, Ludvigsen, Dolick
	NAYS:	None
	ABSENT:	Messer

Motion carried 4 - 0

G. O-17-15 Staff Memo and Ordinance Establishing a Capital Improvement Program for the City of Prospect Heights (*1st Reading*) – **TABLED**

Alderman Williamson Moved to Table Item 12G until the new Accounting firm reviewed it; seconded by Alderman Rosenthal.

VOICE VOTE: All ayes, no nays; one absent

Motion carried 4 – 0; Alderman Messer absent

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:

A. Review of City Liquor Code – Mayor Helmer noted the an editorial in the *Daily Herald* regarding a moratoriums on video gaming. The Mayor wanted to know if a non-home rule community could establish the same moratorium. City Attorney Kearney said that the Gaming Board had been contacted for an answer.

Topic suggested for the next Workshop – Action on the Sewer issue

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$140,958.30
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$11,196.37
Tourism District	\$2,102.41
Development Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$25,985.62
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$2,417.49
Parking Fund	\$0.00
Sanitary Sewer Fund	\$3,044.00
Road/Building Bond Escrow	\$746.00
Police Pension	<u>\$0.00</u>
TOTAL	\$186,450.19
<u>Wire Payments</u>	
4/28/2017 PAYROLL POSTING	\$143,117.18

5/10/2017 IMRF PAYMENT	\$19,470.23
4/19/2017 POLICE PENSION PAYMENT	\$41,387.08
TOTAL WARRANT	\$390,424.68

City Clerk Morgan-Adams read the warrants

Alderman Rosenthal moved to Approve Item 14A as presented; seconded by Alderman Williamson to include a Total of \$186,450.19; 4/28/2017 PAYROLL POSTING of \$143,117.18; 5/10/2017 IMRF PAYMENT of \$19,470.23; 4/19/2017 POLICE PENSION PAYMENT of \$41,387.08; a TOTAL WARRANT of \$390,424.68.

ROLL CALL VOTE:	AYES -	Williamson, Dolick, Ludvigsen, Rosenthal
	NAYS -	None
	ABSENT -	Messer

Motion carried 4 – 0; one absent

15. RESIDENT COMMENTS (Non-agenda matters) - None

16. EXECUTIVE SESSION - None

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

18. ADJOURNMENT – At 8:54 PM, Alderman Williamson moved to Adjourn; seconded by Alderman Dolick.

VOICE VOTE: All ayes, no nays; one absent

Motion carried 4 – 0; Alderman Messer absent

Approved by the City Council of Prospect Heights on this the 12th day of June, 2017.


City Clerk Morgan-Adams


Mayor Nicholas J. Helmer



11/11/11