



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
CITY HALL
8 North Elmhurst Road
Prospect Heights, IL 60070**

**SPECIAL MEETING MINUTES
OF TUESDAY MARCH 21, 2017**

- 1. CALL TO ORDER - at 4:10 PM,** Chairman Meyer called to order the Special Meeting of the Fire-Police Commission at 8 North Elmhurst Road, Prospect Heights, IL.
 - 2. ROLL CALL -** Deputy Clerk Schultheis called roll.
A quorum was present.
COMMISSIONERS PRESENT - Chairman Meyer, Commissioners Hoffman and Fiorito.
OTHER OFFICIALS PRESENT - Deputy Clerk Schultheis, Deputy Chief Zawlocki, Police Liaison Conboy.
ABSENT - Chief Steffen (by prior notification)
 - 3. APPROVAL OF MINUTES**
 - A. February 15, 2017 - Special Meeting Executive Session Minutes**
 - B. February 15, 2017 - Special Meeting Minutes****Chairman Meyer moved for omnibus approval of Items 3A and 3B; seconded by Commissioner Fiorito. There was unanimous approval.**
VOICE VOTE: All ayes, no nays
- Motion carried 3 - 0
- 4. CLOSED SESSION - For purposes of:**
 - A. Personnel Matters**

It was determined that there was no reason to go into Executive Session. - **No action was taken.**

5. RETURN TO OPEN SESSION

6. OLD BUSINESS

Deputy Chief Zawlocki discussed the advertising for testing process. It was noted that there were 50 applicants for the test. The orientations will be held April 8 and April 13. The test will be given on April 22.

Discussion followed - **No action was taken.**

7. NEW BUSINESS - None

8. DEPARTMENTAL UPDATE -

- Deputy Chief Zawlocki noted that Officer Webber will be sworn in by the Mayor at the March 27, 2017 City Council Meeting.

- Officer Bane and Officer Thibeault were credited with assisting with the confiscation of a kilo of heroin worth \$40,000. It was noted that the confiscation did not take place in Prospect Heights.

- It was noted that thanks to the St. Patrick's Day STEP grant, the extra officers on duty were able to issue 45 tickets, including 21 seat belts and a felony DUI.

9. CORRESPONDENCE/COMMUNICATIONS -

- Deputy Chief Zawlocki said that there needed to be a scheduling of interviews, because the next officer training would be June 26. He said that background checks needed to be done. There were also some officers that were taking the test that were already trained. he also said that lateral would need to be started.

- Chairman Meyer requested that Deputy Clerk Schultheis follow up on stipend checks with the Finance Department

- Police Liaison Conboy discussed Outreach updates. She said that registration starts next Friday and Harper College has given the Outreach volunteers two rooms. She said that the planned events included the 1) to be determined 2) Camp Duncan 3) Government Day 4) Science is Fun on Lake Michigan and August 17 at Wrigley Field.

10. NEXT REGULAR MEETING - April 26, 2017 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070.

11. ADJOURNMENT - At 4:25 PM, Chairman Meyer moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 - 0