



**CITY OF PROSPECT HEIGHTS
Tourism Board Regular Meeting Minutes
Friday, March 3, 2017 -9:00 a.m.
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

I. Call to Order – At 9:00 AM , President Allgauer called to order the March 3, 2017 Regular Meeting of the Tourism District Board at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

II. Roll Call – President Allgauer called roll.

A quorum was present.

COMMISSIONERS IN ATTENDANCE – President Allgauer, Deputy Clerk Schultheis, Commissioner Hager, and Commissioner Patel.

ABSENT – Mayor Helmer (by previous notification)

OTHER OFFICIALS IN ATTENDANCE - Police Officer Willis, Assistant to the City Administrator Falcone, Finance Director Hannon, Director of Building and Development Peterson and Director of Public Works O'Neill.

III. Old Business

A. Approval of the December 2, 2016 Regular Meeting Minutes – Commissioner Hager moved to approve Item IIA; seconded by Commissioner Patel.

VOICE VOTE: All ayes, no nays.

Motion carried 4 - 0

IV. New Business

C. Grant Allocation Approval

a. Crowne Plaza Northbrook - \$28,667.50

b. Country Inn and Suites - \$5,547.50

c. Hilton – Chicago/Northbrook - \$31,027.50 – **Commissioner**

Schultheis moved for omnibus approval of Items IV a, b, c and amended to include Sherwood Inn grant amount of \$1,330 plus \$470; seconded by Commissioner Patel.

ROLL CALL VOTE:

AYES – Schultheis, Allgauer, Patel, Hager

NAYS – None

ABSENT- Mayor Helmer

Motion carried 4 – 0

D. Banners – Assistant to the City Administrator Falcone discussed the Banner program. There will be Prospect Heights banners and Statue of Liberty banners. The banners will be installed by April, 2-17. There will be 30 up at a time – 15 green, 15 blue and 15 Statue of Liberty. The Blue and green will be for non-patriotic seasons and the Statue of Liberty will be up for patriotic events and holidays.

The total cost for the hardware and banners will be: \$12,615. All of the banners will be on Milwaukee and River.

The hero banners will have 15 that are paid by the City. They are 8.5' x 2.5' at a cost of \$235 each. Fifteen applications will be chosen on March 27 for free.

No action was taken.

E. Spring/Summer Projects - President Allgauer asked about the plan for the plantings. Director of Public Works O'Neill said that he would get the price for the annuals and that there already were too many perennials.

President Allgauer noted that she would like more mums.

It was noted that there was a need to fill all of the space and that the original renditions of embankment were different than what is currently placed there.

It was noted by the Director of Building and Development Peterson that this year the perennials would come in fuller.

The consensus was that there needed to be another meeting in April or May.

Commissioner Patel noted that there were many burnt out LED tree lights that needed to be replaced. President Allgauer stated that she would prefer white

lights instead of the green and red. She noted that the white lights did not connote a holiday and could stay up after Christmas.

Officer Willis noted that that someone had knocked down some trees at River and Milwaukee. There is a police report and the insurance companies were notified. The report was taken by Officer Coglianese.

Flood lights will go in Spring along the embankment.

IV. ADJOURNMENT – At 9:30 AM, Commissioner Schultheis moved to Adjourn; seconded by Commissioner Hager.

VOICE VOTE: All ayes, no nays.

Motion carried 4 - 0