PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, JANUARY 23, 2017 AT 6:30 P.M.

IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING

DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

1. **CALL TO ORDER**

2. **ROLL CALL FOR QUORUM**

3. **PLEDGE OF ALLEGIANCE –** Led by Mayor Helmer

4. **INVOCATION –** Led by Pastor Joe Kamanda – Glory House Church

5. **APPROVAL OF MINUTES**

   A. January 9, 2017 Regular Workshop Meeting Minutes

6. **PRESENTATION**

   A. Chicago Executive Report by Betty Cloud

7. **APPOINTMENTS AND CONFIRMATIONS**

8. **CITIZEN CONCERNS AND COMMENTS (agenda matters)**

9. **STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**

This meeting will be televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99

A. Summation Report of Strategic Directions Committee, January 12, 2017 Meeting by Alderman Rosenthal

10. CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

A. Approval of 3 Year Service Contract with Xtivity for Police Department Video Security System

11. OLD BUSINESS

A. O-17-01 Ordinance Approving a Budget Amendment for the Fiscal Year 2016-2017 City of Prospect Heights (Second Reading)

B. Discussion of Requested Attorney Presence at City Council Meetings

12. NEW BUSINESS

A. Consideration of Results of the Alternate City Property Landscaping RFP and Approval of a Contract with the Lowest Responsible Bidder for up to Three One-Year Terms

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING ON FEBRUARY 13TH, ITEMS LISTED PREVIOUSLY:

A. Review of Liquor License Code

B. Discussion of Sanitary Sewer System and Rate Study

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	$102,548.96
MFT Fund	$2,011.88
Palatine/Milwaukee TIF	$0.00
Tourism District	$676.60
Development Fund	$0.00
DEA Fund	$0.00
Solid Waste Fund	$13,255.73

This meeting will be televised on the following Prospect Heights cable channels: Comcast and WOW Channel 17 and AT&T U-verse Channel 99

SS Area #1	$0.00
SS Area #2	$0.00
SS Area #3	$0.00
SS Area #4	$0.00
SS Area #5	$0.00
SS Area #8 – Levee Wall #37	$0.00
SS Area-Constr #6 (Water Main)	$0.00
SS Area- Debt #6	$0.00
Road Construction	$0.00
Road Construction Debt	$0.00
Water Fund	$21,849.92
Parking Fund	$0.00
Sanitary Sewer Fund	$4,121.62
Road/Building Bond Escrow	$1,479.00
Police Pension	$0.00
TOTAL	**$145,943.71**
Wire Payments	
1/6/2017 PAYROLL POSTING	**$132,943.71**
TOTAL WARRANT	**$278,061.54**

15. RESIDENT COMMENTS (Non-agenda matters)

16. EXECUTIVE SESSION

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

18. ADJOURNMENT

Posted: by Karen Schultheis by 5 PM, January 18, 2017

This meeting will be televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99

Strategic Directions Committee (SDC) Meeting

City Council Chambers
8 North Elmhurst Road
Prospect Heights, IL 60070

Wednesday January 12, 2017 at 7:00 PM

Summation Report

A. Call to Order

The meeting was called to order at approximately 7:25 PM by Alderman Rosenthal, Chair and presiding.

B. Roll Call

Present:
Lawrence E. Rosenthal, PhD, Chair and presiding
Wendy Morgan Adams, City Clerk
Pat Ludvigsen. Alderman
Joe Wade, City Administrator
Scott Williamson
Steve Berecz, City Engineer

A quorum was established

C. Purpose of the Meeting

The Chair summarized the meeting's agenda for the Committee and for the residents in attendance. He stated that as a committee of the City Council the only authority that the Committee had was to make recommendations to the Council on any of the matters brought before the Committee. The approval, amendment or rejection of any recommendations was the sole purview of the Council.

Alderman Rosenthal stated that the agenda for this meeting is as follows:

1. Review several unbudgeted Capital Projects and recommend action to the Council and to attempt to prioritize these projects. Allocation of resources to these projects is a budgeting activity and is the duty

and responsibility of the Council.

2. Review and make recommendations regarding the Needs Assessment report made by department heads and presented by the City Administrator.
3. Receive an update and progress report on the implementation and status of the City of Prospect Heights Comprehensive Plan.

D. Review of Unbudgeted Capital Projects

1. Drainage Projects and Proposed Cost Sharing Project

Engineer Berecz presented and reviewed in depth a prioritized list of possible ditch drainage improvements for the City. The priority ranking was made on a four-point scale that addressed ditch issues from highest need to lowest need. The ranking was not made on any geographical relationship. Mr. Berecz stated that such an arrangement would be considered if the City were to authorize an improvement program.

Action Recommendation:

Move forward with Steve Berecz preparing an engineering study for all areas in the Priority 1 segment and include those sites in segments 2 and 3 that are in proximity to those sites in Priority 1. Place on the Council agenda an Engineering proposal that Mr. Berecz will present at the first meeting in February.

2. City Sidewalk Plan

The status of this project was reviewed by Administrator Wade and Engineer Berecz. The Schoenbeck Road extensions will be the end of sidewalks currently in the planning phase. These projects generally have a long lead and development time line. In many instance possibilities for grants exist. However, to qualify for such grants municipalities must already have in place Phase I engineering completed.

Action Recommendation:

Identify two additional areas and determine potential road blocks to these areas. The Committee recommends that that the extension on the north side of Willow Rd. from Schoenbeck to Route 83 be given priority consideration.

3. MWRD Project Funding

Administrator Wade reported that there is now a moratorium on projects it normally may fund. This will have a negative impact on the City securing funds the raising of Willow Road. Before it will even consider any future funding the MWRD will want to have a commitment from the City that the City is committed to the project and by identifying potential compensatory storage sites regarding Hillside Lake. The central strategic question is "Is the City willing to commit $750 thousand dollars to keep the project alive?"

Discussion ensued and several approaches were offered by which the City could demonstrate its commitment.

Action Recommendation:

Have the City pass a resolution that puts the City on record of its commitment.

4. Apple Drive - Milwaukee AV Median Strip Removal

Engineer Berecz and Administrator Wade reported on this matter. One of the first things needed was to determine whether the City has the authority to undertake this project because of its proximity to Milwaukee AV. Engineer Berecz reported that his inspection revealed evidence of flooding which now is hidden by the median strip. This may have the potential of creating a bigger problem.

Action recommendation:

Perform the work as a part of when Apple Drive is scheduled to be redone. In the meantime, develop an engineering plan for the removal, because it must be done anyway when the street is redone. The estimated cost for the removal plan was about $5,000.

5. Evaluation of Weir System at Hillcrest Lake

This project was a carryover from last fiscal year. At that time, there was a positive commitment to conduct the necessary study. However, because of budgetary considerations the project was not funded. The cost for the study was $7-8,000.

Action Recommendation:

During the budget amendment cycle authorize the funding for the weir system study during the next quarter.

6. Tree Program

Administrator Wade reported that the City needs a Tree Replacement Program like those in surrounding municipalities. He recommended that the City initiate a pilot program for the coming year by use of a lottery program. Criteria and specific trees to be considered could be adopted from already existing programs. In the meantime, the City could develop its own program for consideration and approval by the

Council. The area for tree replacements will be the front parkway areas which are City owned and controlled.

Action Recommendation:

Approve Administrator Wade's recommendation to proceed with the initiation of a pilot Prospect Heights Tree Removal Program.

7. Holiday Lighting Electrical Work

The current deployment of electrical power for this type of lighting in the City parking lot on Camp MacDonald Rd and in front of City Hall is inadequate and may even be dangerous. Funds need to be appropriated to provide sufficient and safe electrical power to accommodate increased requirements during the holiday season.

Action Recommendation:

Authorize up to $20,000 to augment the electrical power in the two areas and investigate the various potential sources for such power.

Use of a parking of a parking lot charging station was suggested.

E. Review Department Needs Assessment Report

Administrator Wade reviewed the report which contained reports from each of the administrative departments.

The Committee reviewed the Report and determined that the request having the highest priority was the request to expand the "layers" and information within the Geographical Information System (GIS). Doing this activity would create more accurate storm and sanitary sewer maps for use by Public Works, Engineering and would meet regulatory requirements of MWRD. Additionally, other possible information layers could be added to assist the Police, Fire, Building and all other departments in the City.

The Committee was unanimous in its opinion that this will be of great value to the City given the recent acquisition of the sewer system. The Committee requested that Mr. Berecz prepare an assessment of the costs for adding the sewer system as a layer to the Prospect Heights GIS database maintained by his firm.

All other departments requests were reviewed in detail. The Administrator was asked to have the departments update their specific requests by ranking them in priority order. The departments were asked to address the question "If you can only have one of your requests which one will it be?”

The Committee addressed an approach to allocating funds to address the departments requests. The following model was suggested that had Committee approval. The Council would allocate a certain amount of money to the Administrator to fund the departments requests. The Administrator working with the department heads would determine the amount of money that would be requested for the departments from the funds allocated by the Council.

Action Recommendation:

That the Council approve the Committee’s determination and priority designation for expanding the Prospect Heights GIS system and that the funding model for departmental requests also be discussed and approved

F. Review and Progress Report of Implementation of the Comprehensive Plan

Administrator Wade presented the updates that have occurred since the Committee’s last progress report. He highlighted the specific items and he also noted that some of the work done by the Committee at this session would also positively impact the Plan’s implementation status.

Action Recommendation:

The Committee asked that the Plan be updated to reflect the items addressed at this meeting and that the updated Plan be included in the agenda of the next Council meeting to be presented to the Council for purposes of information.

G. Other Matters

1. Sinking/Depreciation Fund

Alderman Rosenthal brought up the question of why the City does not have a type of “Sinking Fund” as other municipalities which in the for profit or private not for profit environments is known as a “Depreciation Fund”.

The other members of the Committee also expressed the same view.

Action:

Alderman Rosenthal requested that Administrator Wade arrange for him to meet with the independent auditors to discuss this matter. Any of the other members of the Committee would be welcome to attend the meeting when it was scheduled.

2. Being Prepared for Identified Grant Sources

Alderman Ludvigsen noted that all too often when the City is seeking funding sources outside of the City’s resources preliminary design and/or implementation approaches are needed if the funding source is to consider a proposal from the City. The practice thus far has been that the City will then develop the plan that is a pre-requisite to seeking and securing funding.

Alderman Ludvigsen suggested that once the City knows or has approved seeking funding through a grant for a project or projects is that preliminary plans or design plans should be developed even before a potential funding source is identified. By adopting this approach the City can have a series of preliminary proposals ready to be presented once potential funding is identified rather than beginning plan preparation after funding has been identified.

Discussion ensued. All participants considered this approach to have merit.
Action Requested: That the Council direct the Administrator and the contracted City Grant Writer to adopt the suggested approach to having a series of approved projects with preliminary plans designed to be submitted immediately after a potential funding source is identified.

H. Adjournment

There being no further business on the agenda, a motion was made and seconded that the meeting adjourn.
Action: Approved at approximately 9:30 PM

Prepared by:
Lawrence E. Rosenthal
Alderman Ward 2
Committee Chair

Prospect Heights Police Department

City of Prospect Heights
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Office: 847/398-5511 FAX: 847/398-6080
www.prospect-heights.il.us

MEMORANDUM

Date: January 3rd, 2017

To: Joe Wade, City Administrator

From: Al Steffen, Chief of Police

Subject: **REQUEST COUNCIL APPROVAL FOR REPLACEMENT OF CAMERA SYSTEM WIRELESS LINK AND APPROVAL OF EXTENDED SERVICE CONTRACT WITH XTIVITY SOLUTIONS.**

Xtivity Network Solutions developed the network infrastructure for our Public Camera Surveillance System which now has 26 cameras covering the Piper Lane area, the Metra Station, the flood gates and pump station associated with levee 23 as well as the main entrances at the Public Works Facility. The recent failure of a wireless point to point link (not under warranty) has shown a need to have ongoing inspections of this technically sensitive equipment.

- Since installation of the first cameras in 2014, there has been a corresponding drop in crime and criminal activity.
- The effective warranties and existing service agreements are starting to expire. Public works staff has been used to conduct minor maintenance, dependent on availability. PW staff has limited experience with maintaining a sophisticated wireless camera network.
- Despite the expiration of existing agreements Xtivity, has continued to monitor and assist in diagnosing network issues and have provided assistance with replacing equipment after there was an incident of vandalism and charged only replacement costs associated with hardware repair.
- Xtivity has proposed a three year service agreement which include(s) off site system monitoring, network inspections twice yearly, software upgrades, camera cleaning and refocusing, equipment inspections and replacement of equipment under warranty, there would be no service fees for replacement of equipment not under warranty
- The City of Prospect Heights would need to provide or compensate for a lift (if required).
- Replace of the wireless link $6,800

- Total cost per year $18,500, total cost for a three year package $49,950 (staff recommendation).
- Current costs are in compliance with Federal forfeiture guidelines.
- This agreement has been reviewed by our staff IT (DeKInd) who opined that it is worth the expense.

PROPOSAL

City of Prospect Heights

Service, Maintenance & Monitoring Agreement

Submitted By:

October 11th, 2016

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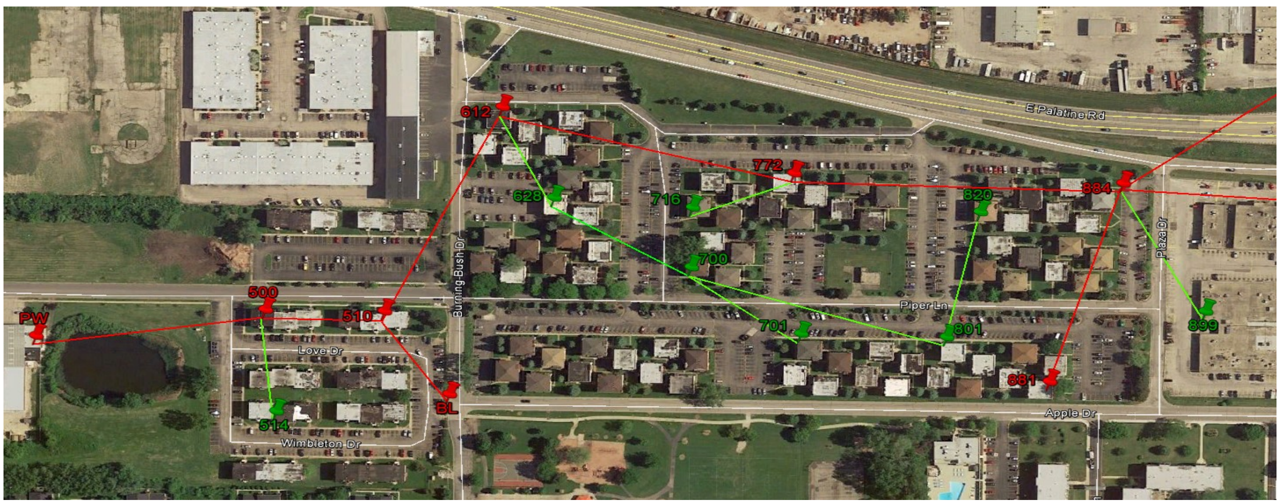
PROPOSAL

This Xtivity Solutions proposal will provide City of Prospect Heights with a maintenance, service and monitoring agreement covering your complete wireless surveillance network and equipment. With our Xtivity team of communication specialist and engineers we can provide your business with a maintenance and service plan that best suits your business needs and requirements. This proposed service plan is setup to ensure your wireless network is working to its optimum performance. To serve our customer's needs Xtivity provides support from basic quarterly check-ups to dispatching of technicians to providing a Centralized Management Software so we can monitor your complete network in real time. This proposal includes services to support for your wireless radios and surveillance cameras at the below locations.

Complete Wireless Surveillance Network Locations:



General Maintenance Plan Tasks:

1. Xtivity will provide 24/7 real time monitoring of your wireless network from its headquarters in Elmhurst, IL location.
2. Next day dispatching of service techs to complete any service or maintenance emergencies that are needed on all hardware or software included in cost.
3. Software upgrades, moves, adds or changes included in service
4. Twice a year maintenance inspections. Equipment and programming adjustments during inspection. An assessment report will be submitted of your network and equipment.
5. Replace any non functioning radio under warranty is covered in this agreement
6. Xtivity will install a network server appliance with network management licenses at your location which allows us monitoring capabilities.
7. A secure path to access your network remotely is also required.

Cameras:

1. Check that cameras are well connected and are configured for maximum and optimal coverage. Angles are appropriate for your site and lens zooming is in accordance with the camera specifications. Changes to viewing angles if customer requests.
2. Examine supporting brackets and enclosures for signs of corrosion and damage.
3. Check physical condition of cameras and mounts for signs of deterioration due to rain, dust, dirt, snow and ice.
4. Maintain field of view is correct.
5. Check clarity of lenses and that they are focused correctly.
6. Clean lens and housing windows.
7. Make sure all mounts and cameras a sealed properly.
8. Make sure infrared cameras and still working at night.
9. Replace any non functioning camera covered under warranty.

Network Video Recorder / Switch / Client Computer:

1. NVR system monitoring includes: check for system errors, video loss, network connection failure and other system alerts.
2. NVR, Switch and Client Computer are well connected and configured for optimal recording experience. Confirm that configured motion recording due to customers requirements are being maintained.
3. Video is being recorded properly.
4. Ports on switch and nvr are working.
5. Notify customer of software and license updates.
6. Complete all new software downloads and patches (if applicable to customers plan).
7. Any changes to software settings

Monitors:

1. Check physical condition and cable connections.
2. Check operation of controls and adjust for best picture.
3. Ensure video cards are working.

Wireless:

1. Check to make sure all wireless radios maintain line of site. No obstacles have come into the path such as trees, branches, new construction etc.
2. Examine all radio connections for signs of corrosion or damage.
3. Check physical condition of radios due to rain, snow, ice and freezing temperatures.
4. Testing of all outdoor cabling and connectors to confirm service to communication box, wireless radios and cameras. Make sure wiring is well shielded and protected.
5. Check outdoor communication box to ensure no deterioration or damage (if applicable).
6. Check and maintain all components inside communication box such as switch, PoE device, surge protector and power supply are working properly and no deterioration is occurring (if applicable).
7. Replace any non functioning radio that is covered under warranty

Network Monitoring:

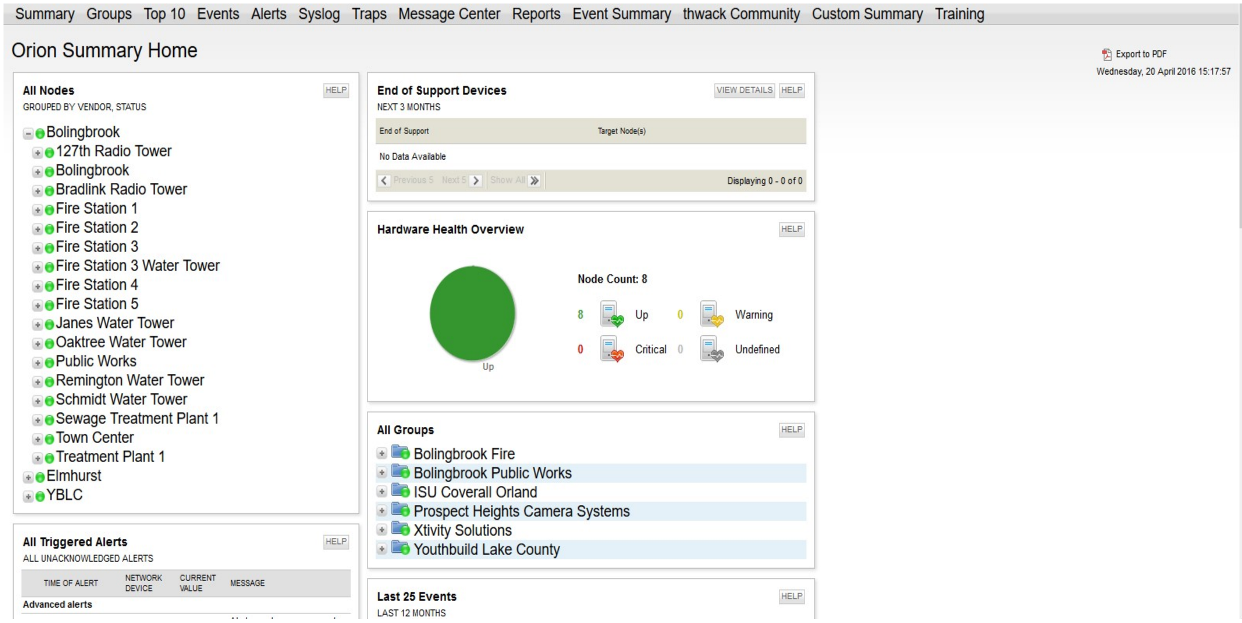
1. Network monitoring software allows us to monitor you network in real time 24/7.
2. Helps you avoid costly outages
3. Provides us the capability to detect, troubleshoot and resolve errors on your network remotely.
4. Allows Xtivity to monitor your wireless radios performance such as bandwidth utilization, packet loss, latency errors, discards, interference issues…etc
5. Find and Fix IP conflicts quickly
6. Improves network reliability with switch, WAP, port and endpoint monitoring
7. Automated device tracking and switch port management – enhances network security by quickly finding missing and rogue devices, as well as receiving alerts when a user or device connects to the network.
8. Continuous network performance test provides us the information needed to make sure your wireless system will be always running.
9. Sends us alerts before emergencies occur.
10. Allows us to dispatch tech before emergencies occur if errors cannot be fixed remotely

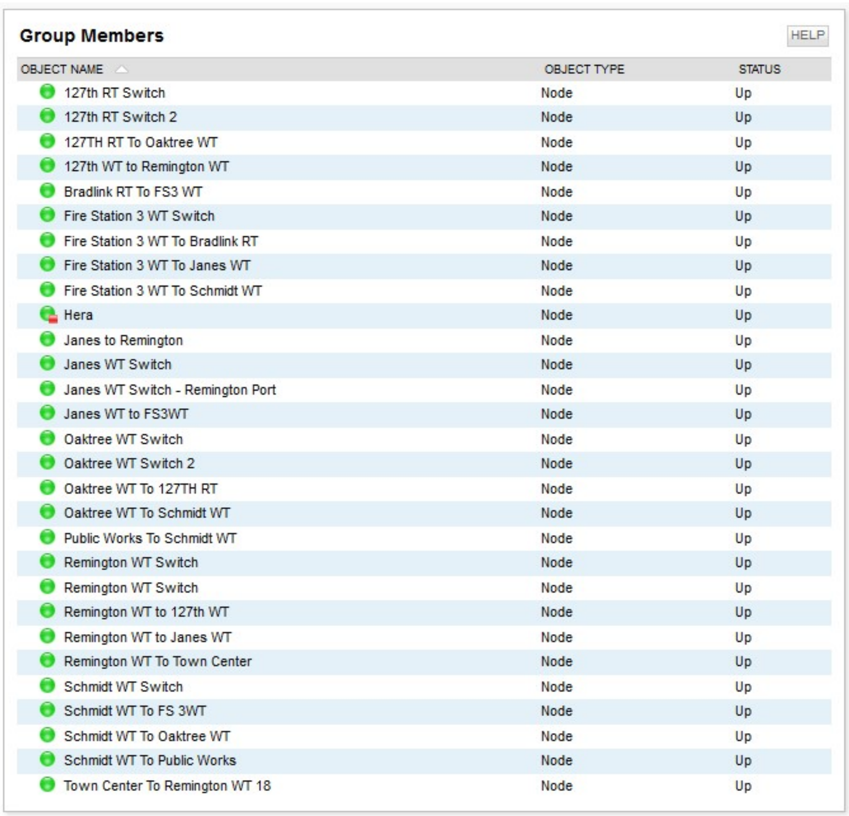
The Network Management Software system utilizes the following processes:

- Automated Network Device Discovery
- Multi-Vendor Device Support
- Hardware Health Monitoring
- Network Mapping
- Drag-and-Discover Performance Charts
- Network Availability and Performance Monitoring
- Intuitive LUCID Web Interface
- VSAN Monitoring and Reporting

Centralized Message Center
Intelligent Network Alerting
Dynamic Service Groups
Customizable Performance Reports
Integrated Wireless Polling
Microsoft Active Directory Integration
Cisco Unified Computing System Support
Microsoft System Center Operations integration

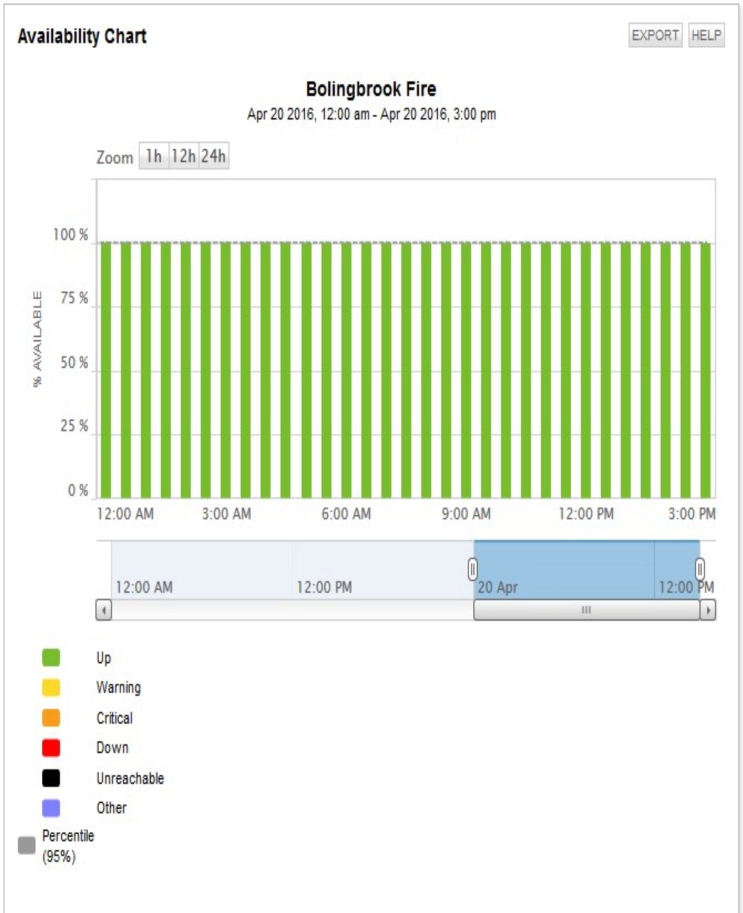
Example Reports on Xtivity Solutions Network Management System:





Group Members

OBJECT NAME	OBJECT TYPE	STATUS
127th RT Switch	Node	Up
127th RT Switch 2	Node	Up
127TH RT To Oaktree WT	Node	Up
127th WT to Remington WT	Node	Up
Bradlink RT To FS3 WT	Node	Up
Fire Station 3 WT Switch	Node	Up
Fire Station 3 WT To Bradlink RT	Node	Up
Fire Station 3 WT To Janes WT	Node	Up
Fire Station 3 WT To Schmidt WT	Node	Up
Hera	Node	Up
Janes to Remington	Node	Up
Janes WT Switch	Node	Up
Janes WT Switch - Remington Port	Node	Up
Janes WT to FS3WT	Node	Up
Oaktree WT Switch	Node	Up
Oaktree WT Switch 2	Node	Up
Oaktree WT To 127TH RT	Node	Up
Oaktree WT To Schmidt WT	Node	Up
Public Works To Schmidt WT	Node	Up
Remington WT Switch	Node	Up
Remington WT Switch	Node	Up
Remington WT to 127th WT	Node	Up
Remington WT to Janes WT	Node	Up
Remington WT To Town Center	Node	Up
Schmidt WT Switch	Node	Up
Schmidt WT To FS 3WT	Node	Up
Schmidt WT To Oaktree WT	Node	Up
Schmidt WT To Public Works	Node	Up
Town Center To Remington WT 18	Node	Up



Current Hardware Health

SENSOR NAME	STATUS	VALUE
Fan		
Power Supply		
Temperature		

Polling Details

Polling IP Address	10.1.2.102
Polling Engine	NMS (50.196.204.99)
Polling Method	SNMP
Polling Interval	120 seconds
Next Poll	03:25 PM
Statistics Collection	10 minutes
Enable 64 bit Counters	Yes
Rediscovery Interval	30 minutes
Next Rediscovery	03:28 PM
Last Database Update	Wednesday, April 20, 2016 3:23 PM

Custom Properties for Nodes

City	Bolingbrook
Comments	Radio
Department	Bolingbrook Fire
Site	Public Works

Ports Currently In Use on Hera

Used	37	82 %
Free	8	18 %
Total Ports	45	

ONE-YEAR SERVICE FEES:

Item	Description	QTY
Wireless BS	Wireless Base Station on top of 880 Building	1
Wireless Remotes	Wireless Subscriber Radios (Pump, Gate and Restaurant)	3
Wireless PTP	Wireless Point-to-Point Radios	30
Monitoring	Remote 24/7 monitoring of Wireless Radio Network	1
Cameras	(14) Arecont 180' Cameras (12) Samsung Cameras – 56 lens views	26
NVR, Switch,Client	Network Video Recorder (software and License), switch and client computer	3
Service Tech	Dispatch service Includes all service of software and equipment	
Total Cost per YEAR		**$18,500**

THREE-YEAR SERVICE FEES:

Item	Description	QTY
Wireless BS	Wireless Base Station on top of 880 Building	1
Wireless Remotes	Wireless Subscriber Radios (Pump, Gate and Restaurant)	3
Wireless PTP	Wireless Point-to-Point Radios	30
Monitoring	Remote 24/7 monitoring of Wireless Radio Network	1
Cameras	(14) Arecont 180' Cameras (12) Samsung Cameras – 56 lens views	26
NVR, Switch,Client	Network Video Recorder (software and License), switch and client computer	3
Service Tech	Dispatch service Includes all service of software and equipment	
Total Cost 3 YEAR		**$49,950**

***Wireless Point to Point Link Replacement Cost (includes all equipment and labor) $6,800**

Exclusions and Terms:

1. Agreement starts from date of signed contract.
2. Agreement covers all service and equipment that is under warranty.
3. Any new equipment added will incur labor costs of $95 an hour plus material.
4. Any replacement of existing equipment out of warranty will incur replacement equipment costs but service is still free.
5. Agreement excludes price of lift (if needed).
6. Xtivity assumes working hours for tech service between 8am to 5pm.
7. Billing can be monthly, quarterly or yearly (your choice).
8. Late fees of 1.5% will be assessed to any late payment of agreed on payment method.

12C

January 3, 2017

TO: Mayor and City Council

FROM: Stephanie Hannon, Finance Director

RE: **Fiscal Year 2016-2017 City of Prospect Heights Proposed Budget Amendment**

The Fiscal Year 2016-2017 Amendment includes the most current projections based upon actual up-to-date information and revised forecasts. Revenue budget estimates were based upon updated projections from the Commission on Government Forecasting & Accountability (COGFA), Illinois Municipal League and current trends.

The information and projections were used by staff in preparing the proposed amended budget:

- ➢ Net Income Increase - $96,775
  - Total Revenue Increase: $286,016
    - The major revenue changes are as follows:
      Increases:
      - Places for Eating Tax - $12,518 Trending the same as FY2016
      - Handle Tax – OTB - $66,700 Expansion of OTB
      - Video Gaming - $24,000 Additional establishments
      - Income Taxes - $8,128 current trend and IML estimate
      - Airport Sharing Revenue - $29,773 – received more than budgeted
      - Grants – Tobacco - $1,948 Received two years of grant revenue in this fiscal year
      - Vehicle Sticker Late Fees - $13,470 – Based upon current trends
      - Cable Franchise Fees - $35,000 – Trending same as last year
      - Solid Waste Fees – $18,000 - Trending same as prior year
      - Building Permits - $15,000 – Bridge Church
      - Ordinance & Parking Fines - $45,000 trending same as FY2014-15
      - DUI assessments - $1,400 – Trending higher than budged
      - Police Revenue – Narcotics - $6,825 - current actuals
      - Police Revenue – Seized Assets - $3,150 - current actuals
      - Service Charges – MFT - $2,100 – Snow plowing expenses
      - Service Charges – Road & SSA #6 Debt – $44,100 - Allocation of indirect costs
      - Retire Health Insurance Reimbursement – $38,221 - new retirees continuing insurance
      - Insurance Reimbursables - $4,637 current actuals
      - Interest Income - $9,252 new agreement with banks
      - Sale of City Property - $4,300 1 additional vehicle sold

- Decreases:
    - Utility – Telephone - $32,722 – Trending lower
    - Glenview shared revenue - $22,500 – Development less than projected
    - Engineering Permit Fees – $10,000 – Less than anticipated
    - Police Revenue – Special Detail - $10,000 – Less detail required
    - Vehicle Seizure Fee - $11,000 – Trending at 11.5 seizures per month
    - Employee Insurance Reimbursement - $4,637 – Lower than anticipated Healthcare Insurance Increases
    - Building & Eng Dept Reimbursement Fees - $6,900 – Lower than anticipated and included in permit fees

- Total Expense Increase: $189,240
  - City Council & Boards – No Change
  - Administration – Decrease $5,087
    - Health Insurance – $2,382 actual increase less than budgeted
    - IMRF – CY2017 rate less than budgeted and lower than CY2016
    - Tuition Reimbursement - $3,000 none anticipated
    - Employee Recognition - $2,000 Holiday Party only
    - Improvements - $5,935 Carpet cost less than anticipated
    - Wages – ($4,475) Slightly more hours than anticipated
    - Social Security – ($2,165) New Federal Rate limit
    - Training – ($2,000) ILCMA Conference and GFOA Conference
  - Building & Zoning – Increase $34,014
    - Wages - $3,400 – Current staff actuals
    - Health Insurance – ($23,131) Insurance needs of department different than budged based upon current new staff
    - Unemployment - $20,000 Current payment estimate
    - IMRF – $14,579 – Part-time employee moved to full-time and IMRF required
    - Engineering - $17,500 Pavement Evaluation
  - Public Works –Increase of $48,621
    - Wages & Fringe Benefits – $28,621 Employee hired to snow plow plus increases per union contract
    - Forestry - $14,000 – Additional sod for new parking lot not originally budgeted
    - Office, operating, tools, radio equipment – ($9,000) lower than anticipated
  - Public Safety – Increase of $72,771
    - Wages - $10,755 payment of vacation payout and training overlap
    - Wages Sworn Officers – ($35,648) Delay in hiring new officers
    - Health Insurance - ($42,873) New employees provided with single coverage and budgeted at family
    - Medicare - $38,577 – Corrected amount
    - Pension Contribution City - $100,000 – Recommended increase to increase funding percentage
    - Memberships - $6,000 – Northeastern Illinois Regional Crime Lab and Lexipol higher than budgeted
    - Training, Clothing - $6,500 – New officer needed expense
  - Other Expenses
    - Retiree Health Insurance - $38,221 – 1 more dental and 3 retiree insurance added to insurance needs

- Motor Fuel Tax Fund
  - Revenue Increase
    - MFT Funds - $2,500 increase balance resulting in increased interest income
  - Expenses Increase
    - Service Charges – $2,100 based upon actual Public Works employee time due to more snowplowing hours than budgeted
- TIF Fund
    - No change
- Tourism District
  - Revenues Decrease
    - Interest Income – ($74) – Less fund balance less interest income
- Development Fund
    - No Change
- DEA Seizure
  - Expense Increase
    - Overtime Sworn Officers – ($10,000) will not be utilized this year
    - Equipment Maintenance - $19,500 Xtivity maintenance contract for cameras
- Solid Waste Fund
    - No Change

- SSA's #1-8
  - Revenues – no change
  - Expenses –
    - Workers Compensation allocation based upon employee actual allocation
    - SSA #5 - $13,200 – Engineering Storm Water Study
    - SSA #8 - $100,000 – Payout of Note Payable

- Water Fund
  - Expenses
    - Wages and Benefits - $5,539 increase per union contract
    - System Maintenance - $15,000 new valves and buster pump
    - Professional Services - $20,000 Rob Roy water main break

- Parking
  - Expense
    - Liability Insurance - $787 Allocation based upon property inventory

- Sanitary Sewer
  - Expense
    - Wages & Benefits – ($59,903) – Delay in hiring of maintenance worker
    - Miscellaneous Expense - $141, 000 City will need to write-off net position of Old Town's balance sheet (maximum amount). City's percentage will need to be determined

- Pension Fund
  - Revenue
    - City Contribution - $100,000 Additional funds allocated due to lower than anticipated funding balance

Staff completed and submitted their proposed budget amendments. Attached is a summary of the all the City of Prospect Heights Funds proposed budget amendments; as well as, the detail for each account.

City of Prospect Heights
FY 2016-2017
Budget Amended

Account Name	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
Local Taxes	$ 2,434,757	$ 1,109,348	$ 2,343,127	$ 2,411,020	$ 67,893	2.90%	OTB revenue due to expansion, Video Gaming new establishments, places for eating trending like prior year, offset by lower telecom tax due to less landlines, and lower rental car income
Intergovernmental Revenues	2,649,498	930,199	2,631,753	2,646,709	14,956	0.57%	Airport Sharing and Income taxes projected higher than budged offset by lower Glenview sharing revenue and PPRT revenues
Grant Revenues	89,569	26,957	75,779	77,727	1,948	2.57%	Two years of Tobacco Grant revenue received from the State
Vehicle Stickers	729,127	76,937	690,280	703,750	13,470	1.95%	Enforcement of vehicle sticker program
Licenses	170,109	147,096	168,562	168,562	-	0.00%	
Franchise Fees	345,249	154,635	291,500	344,500	53,000	18.18%	Cable Franchise fees trending like prior year and therefore higher than budgeted
Building & Zoning Fees	602,240	208,642	406,950	411,450	4,500	1.11%	Bridge Church offset by engineering costs included in permit revenues
Public Safety Fines & Fees	784,430	452,371	578,300	613,700	35,400	6.12%	Ordinance & Parking Fines trending higher than budgeted more thank FY2014-15 trends
Public Safety Special Revenue	79,694	22,428	38,500	38,575	75	0.19%	Narcotics revenue and seized assets higher than budgeted offset by less special detail
Interfund Service Charges	1,016,184	692,300	1,186,800	1,233,000	46,200	3.89%	Service charges allocated to debt funds
Reimbursable Income	229,710	66,594	121,353	151,874	30,521	25.15%	3 employees retired and chose to stay on City's insurance
Other Revenues	54,347	34,240	26,898	44,950	18,052	67.11%	Interest income increase due to rates and new agreement with bank and additional vehicles sold than budgeted
Interfund Transfer In	389,764	72,163	288,651	288,651	0	0.00%	
Total Revenue	$ 9,574,681	$ 3,993,910	$ 8,848,453	$ 9,134,468	$ 286,016	3.23%	
City Council & Boards	$ 72,404	$ 52,150	$ 93,585	$ 93,585	$ -	0.00%	
Administration	1,032,614	610,697	1,268,885	1,263,798	(5,087)	-0.40%	Tuitiion reimbursement, employee recognition expense, healthcare expense, IMRF and carpet costs are less than anticipated offset by slightly higher wages and training expenses
Engineering	119,150	-	-	-	-	0.00%	
Building Department	485,467	283,503	627,680	661,694	34,014	5.42%	Health insurance needs of the department less than budgeted related to new staffing offset by higher IMRF related to Part-time employee moved to full time
Public Works	979,936	551,928	1,047,283	1,095,904	48,621	4.64%	Employee hired to snow plow since Sewer employee not hired, additional overtime for water main breaks and additional snow plowing and sod for new parking lot not anticipated offset by lower supply, tools and radiot equipment expense
Public Safety	4,522,417	2,558,830	4,698,631	4,771,402	72,771	1.55%	Vacation payout and overlap in training for new employees, recommended increase in pention contribution due to very low funding balance, new officer training, correction of medicare amount, membership cost increases, clothing allowance for new officers offset by delay in hiring of new officers, healthcare related to new officers less than budgeted, and new lower IMRF rate
Public Safety Special Revenue	53,685	8,566	2,800	3,500	700	25.00%	New laser radar guns
Reimbursable Expenses	33,847	23,158	31,722	69,943	38,221	120.49%	3 employees retired and chose to stay on City's insurance
Other Expenses	85,146	40,419	156,500	156,500	-	0.00%	
Grant Expense	88,389	46,716	87,084	87,084	-	0.00%	
Debt Service	189,424	26,732	188,871	188,871	-	0.00%	
Capital Expenses	1,062,998	310,139	802,000	802,000	-	0.00%	
Interfund Transfer Out	-	-	-	-	-	0.00%	
Total General Fund Expense	$ 8,725,478	$ 4,512,838	$ 9,005,041	$ 9,194,281	$ 189,240	2.10%	
Total Net Income	$ 849,202	$ (518,929)	$ (156,588)	$ (59,813)	$ 96,775	-61.80%	

City of Prospect Heights
FY 2016-2017
Budget Amended

Account Name	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
Motor Fuel Tax			-				
Total Revenue	$ 417,224	$ 223,294	$ 421,230	$ 423,730	$ 2,500	0.59%	Increase fund balance and rate of interest earned
Total Expenses	297,968	182,459	644,000	646,100	2,100	0.33%	increase in snow plowing expense
Net Income MFT	$ 119,257	$ 40,835	$ (222,770)	$ (222,370)	$ 400	-0.18%	
TIF FUND							
Total Revenue	$ 304,510	$ 100,152	$ 392,994	$ 392,994	$ -	0.00%	
Total Expenses	810,109	540,591	556,871	556,871	-	0.00%	
Total Net Income	$ (505,599)	$ (440,439)	$ (163,877)	$ (163,877)	$ -	0.00%	
Tourism District Fund							
Total Revenue	$ 812,227	$ 486,483	$ 815,973	$ 815,899	$ (74)	-0.01%	Lower fund balance
Total Expenses	1,366,725	248,854	815,799	815,799	-	0.00%	
Net Income	$ (554,499)	$ 237,630	$ 174	$ 100	$ (74)	-42.53%	
Development Fund							
Total Revenue	$ 205	$ -	$ -	$ -	$ -	0.00%	
Total Expenses	4,864,272	-	-	-	-	0.00%	
Net Income	$ (4,864,068)	$ -	$ -	$ -	$ -	0.00%	
DEA SEIZURE FUND							
Total Revenue	$ 51,058	$ 115,116	$ -	$ -	$ -	0.00%	
Total Expenses	413,139	19,959	32,968	42,468	9,500	28.82%	Xtivity camera maintenance agreement offset by no overtime expense
Total Net Income	$ (362,081)	$ 95,157	$ (32,968)	$ (42,468)	$ (9,500)	28.82%	
SOLID WASTE FUND							
Total Revenue	$ 562,408	$ 211,016	$ 460,200	$ 460,200	$ -	0.00%	
Total Expense	497,773	304,837	497,804	497,804	-	0.00%	
Net Income	$ 64,634	$ (93,821)	$ (37,604)	$ (37,604)	$ -	0.00%	

City of Prospect Heights
FY 2016-2017
Budget Amended

Account Name	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
SSA #1 FUND							
Total Revenue	$ 27,507	$ 12,180	$ 28,500	$ 28,500	$ -	0.00%	
Total Expense	34,629	15,950	27,791	27,826	35	0.13%	workers compensation increased expense
Net Income	$ (7,122)	$ (3,771)	$ 709	$ 674	$ (35)	-4.94%	
SSA #2 FUND							
Total Income	$ 44,368	$ 18,127	$ 45,500	$ 45,500	$ -	0.00%	
Total Expenses	39,956	16,866	29,412	29,417	5	0.02%	workers compensation increased expense
Net Income	$ 4,412	$ 1,262	$ 16,088	$ 16,083	$ (5)	-0.03%	
SSA #3 FUND							
Total Revenue	$ 23,910	$ 12,739	$ 24,200	$ 24,200	$ -	0.00%	
Total Expense	60,249	26,536	46,010	46,130	120	0.26%	workers compensation increased expense
Net Income	$ (36,338)	$ (13,797)	$ (21,810)	$ (21,930)	$ (120)	0.55%	
SSA #4 FUND							
Total Revenue	$ 40,658	$ 26,340	$ 42,900	$ 42,850	$ (50)	-0.12%	Less than budgeted interest
Total Expenses	39,741	16,684	29,078	29,103	25	0.09%	workers compensation increased expense
Net Income	$ 917	$ 9,656	$ 13,822	$ 13,747	$ (75)	-0.54%	
SSA #5 FUND							
Total Revenue	$ 5,947	$ 56,833	$ 65,735	$ 65,735	$ -	0.00%	
Total Expenses	207,221	34,256	62,181	75,417	13,236	21.29%	workers compensation increased expense
Net Income	$ (201,274)	$ 22,577	$ 3,554	$ (9,682)	$ (13,236)	-372.39%	
SSA #6 FUND							
Total Revenue	$ 6	$ -	$ -	$ -	$ -	0.00%	
Total Expenses	28,449	-	-	-	-	0.00%	
Net Income	$ (28,443)	$ -	$ -	$ -	$ -	0.00%	
SSA #8 FUNDS							
Total Revenue	$ 211,682	$ 105,515	$ 212,255	$ 212,500	$ 245	0.12%	
Total Expenses	124,509	45,234	204,255	304,693	100,438	49.17%	Liability expenses more than budgeted & paydown portion of note payable
Net Income	$ 87,174	$ 60,281	$ 8,000	$ (92,193)	$ (100,193)	-1252.47%	
ROAD CONSTRUCTION FUND							
Total Revenue	$ 360	$ -	$ -	$ -	$ -	0.00%	
Total Expenses	306,448	-	-	-	-	0.00%	
Net Income	$ (306,089)	$ -	$ -	$ -	$ -	0.00%	
ROAD CONSTRUCTION DEBT SERVICE							
Total Revenue	$ 1,336,785	$ 630,132	$ 1,297,710	$ 1,297,710	$ -	0.00%	
Total Expenses	1,305,208	162,552	1,303,411	1,303,411	-	0.00%	
Net Income	$ 31,577	$ 467,580	$ (5,701)	$ (5,701)	$ -	0.00%	

City of Prospect Heights
FY 2016-2017
Budget Amended

Account Name	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
SSA #6 Debt Service							
Total Revenue	$ 252,051	$ 111,953	$ 238,553	$ 238,553	$ -	0.00%	
Total Expenses	240,203	62,747	241,703	241,703	-	0.00%	
Net Income	$ 11,849	$ 49,206	$ (3,150)	$ (3,150)	$ -	0.00%	
WATER FUND							
Total Revenue	$ 797,271	$ 428,280	$ 815,945	$ 815,945	$ -	0.00%	
Total Expenses	783,862	434,820	928,106	968,645	40,539	4.37%	salary increase, new valves and buster pump and water main break expenses
Net Income	$ 13,409	$ (6,540)	$ (112,161)	$ (152,700)	$ (40,539)	36.14%	
SANITARY SEWR							
Total Revenue	$ 315,367	$ 112,340	$ 255,275	$ 255,275	$ -	0.00%	
Total Expenses	104,890	151,213	657,520	739,444	81,924	12.46%	Delay in hiring of new employee
Net Income	$ 210,476	$ (38,874)	$ (402,245)	$ (484,169)	$ (81,924)	20.37%	
PARKING FUND							
Total Revenue	$ 70,426	$ 36,769	$ 64,000	$ 64,000	$ -	0.00%	
Total Expenses	$ 93,641	$ 31,897	$ 112,682	$ 113,469	$ 787	0.70%	Liaibility insurance increase - allocation hirer than budgeted
Net Income	$ (23,215)	$ 4,872	$ (48,682)	$ (49,469)	$ (787)	1.62%	
PENSION FUND							
Total Revenue	$ 813,773	$ 919,560	$ 945,530	$ 1,042,268	$ 96,738	10.23%	Additional City pension payment to increase funding balance
Total Expenses	$ 381,351	$ 262,055	$ 438,565	$ 438,565	$ -	0.00%	
Net Income	$ 432,422	$ 657,506	$ 506,965	$ 603,703	$ 96,738	19.08%	
ROAD & BUILDING BOND ESCROW							
Total Expenses	$ -	$ -	$ -	$ -	$ -	0.00%	

City of Prospect Heights
FY 2016-2017
Amended

GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-105-3000	REAL ESTATE TAXES	$ 282,807	$ 290,090	$ 157,580	$ 287,064	$ 287,064	$ -	0.00%	
01-105-3005	USE TAX	335,284	377,196	124,592	382,016	382,016	-	0.00%	
01-105-3006	NON-HOME RULE SALES TAX	287,515	271,344	102,575	269,114	269,114	-	0.00%	
01-105-3010	UTILITY - ELECTRIC	377,644	366,375	204,937	369,000	369,000	-	0.00%	
01-105-3011	UTILITY - NATURAL GAS	206,933	136,003	41,034	103,466	103,466	-	0.00%	
01-105-3012	UTILITY- TELEPHONE	474,528	416,601	123,326	397,722	365,000	(32,722)	-8.23%	Trending 12.5% lower than last year
01-105-3030	ROAD & BRIDGE TAXES	30,654	32,020	17,914	31,115	31,115	-	0.00%	
01-105-3040	RENTAL CAR TAXES	19,347	19,028	6,929	19,347	16,744	(2,603)	-13.45%	Trending 12% lower than prior year
01-105-3050	PLACES FOR EATING TAX	302,612	306,113	160,048	287,482	300,000	12,518	4.35%	trending the same as FY2016
01-105-3060	HANDLE TAX - OTB	65,437	78,939	88,487	66,000	132,700	66,700	101.06%	OTB Revenue growth due to expansion of OTB
01-105-3065	VIDEO GAMING TAX	84,838	134,611	78,136	126,000	150,000	24,000	19.05%	Based upon current trend
01-105-3070	AMUSEMENT TAX	5,829	6,439	3,791	4,800	4,800	-	0.00%	
	Total Local Taxes	$ 2,473,428	$ 2,434,757	$ 1,109,348	$ 2,343,127	$ 2,411,020	$ 67,893	2.90%	
01-110-3100	INCOME TAXES	$ 1,637,723	$ 1,662,975	$ 441,553	$ 1,658,112	$ 1,666,240	$ 8,128	0.49%	IML projection is at $102.50 per capita
01-110-3101	PERSONAL PROPERTY REPLACE TAX	1,802	1,760	395	1,852	1,408	(445)	-24.00%	IML projection 20% decline from prior year
01-110-3110	SALES TAXES	924,209	828,942	341,032	831,788	831,788	-	0.00%	
01-110-3111	GLENVIEW SHARED REVENUE	4,093	18,144	17,446	40,000	17,500	(22,500)	-56.25%	Received less than budgeted
01-110-3113	AIRPORT SHARING REVENUE	133,025	137,678	129,773	100,000	129,773	29,773	29.77%	Received more than budgeted
	Total Intergovernmental Revenues	$ 2,700,851	$ 2,649,498	$ 930,199	$ 2,631,753	$ 2,646,709	$ 14,956	0.57%	
01-115-3200	GRANT REVENUE	$ -	$ -	$ -	$ -		$ -	0.00%	
01-115-3210	GRANT - VOCA	58,958	55,265	22,022	64,067	64,067	-	0.00%	
01-115-3211	GRANT - DECO	-	-	-	-	-	-	0.00%	
01-115-3212	GRANT - EAB	-	-	-	-	-	-	0.00%	
01-115-3213	GRANT - STEP	8,101	1,830	-	8,000	8,000	-	0.00%	
01-115-3215	GRANT - DCEO LIGHTING	-	-	-	-	-	-	0.00%	
01-115-3216	GRANT - GREEN REGION	10,000	-	-	-	-	-	0.00%	
01-115-3244	GRANT-JAG NON-STIMULUS	34,778	29,786	-	-	-	-	0.00%	
01-115-3246	GRANT-POLICE EQUIPMENT	650	2,607	975	1,700	1,700	-	0.00%	
01-115-3247	GRANT - POLICE TOBACCO	2,012	81	3,960	2,012	3,960	1,948	96.82%	Received two years of grants - delay in state payment
	Total Grant Revenues	$ 114,498	$ 89,569	$ 26,957	$ 75,779	$ 77,727	$ 1,948	2.57%	
01-120-3300	VEHICLE STICKERS	$ 677,424	$ 642,668	$ 53,570	$ 630,000	$ 630,000	$ -	0.00%	
01-120-3310	VEH. STICKERS SENIORS	44,791	46,679	1,305	41,250	41,250	-	0.00%	
01-120-3320	VEH. STICKERS LATE FEES	38,748	37,295	19,770	16,530	30,000	13,470	81.49%	Enforcement program - Using utility list
01-120-3321	VEH. STICKERS TRANSFERS	3,095	2,485	2,292	2,500	2,500	-	0.00%	
	Total Vehicle Stickers	$ 764,058	$ 729,127	$ 76,937	$ 690,280	$ 703,750	$ 13,470	1.95%	
01-120-3342	LICENSES - ANIMALS	$ 13,492	$ 12,698	$ 943	$ 10,800	$ 10,800	$ -	0.00%	
01-120-3343	LICENSES - LIQUOR	68,440	75,400	74,334	74,575	74,575	-	0.00%	
01-120-3344	LICENSES - BUSINESS	15,578	51,451	48,919	51,187	51,187	-	0.00%	
01-120-3345	LICENSES - COIN OPERATED	2,409	61	-	-	-	-	0.00%	
01-120-3346	LICENSES - CONTRACTORS	36,400	30,500	18,900	20,000	20,000	-	0.00%	
01-120-3347	LICENSES - FOOD HANDLERS	31,991	-	-	-	-	-	0.00%	
01-120-3348	LICENSE - AGREEMENTS	-	-	4,000	12,000	12,000	-	0.00%	
	Total Licenses	$ 168,310	$ 170,109	$ 147,096	$ 168,562	$ 168,562	$ -	0.00%	
					-				
01-125-3350	CABLE FRANCHISE FEES	$ 201,851	$ 220,673	$ 111,084	$ 185,000	$ 220,000	$ 35,000	18.92%	Trending same as last year
01-125-3355	SOLID WASTE FRANCHISE FEES	101,307	100,417	43,551	82,000	100,000	18,000	21.95%	Trending same as last year
01-125-3360	NATURAL GAS FRANCHISE FEES	24,325	24,160	-	24,500	24,500	-	0.00%	
	Total Franchise Fees	$ 327,484	$ 345,249	$ 154,635	$ 291,500	$ 344,500	$ 53,000	18.18%	
				!	-				
01-130-3400	BUILDING PERMITS	$ 170,055	$ 350,782	$ 185,364	$ 190,000	$ 205,000	$ 15,000	7.89%	Bridge Church - $15,000
01-130-3402	PUBLIC HEARING FEES	2,550	3,550	1,450	2,600	2,600	-	0.00%	
01-130-3403	ELEVATOR INSPECTION FEE	6,343	7,184	1,450	4,600	4,600	-	0.00%	

City of Prospect Heights
FY 2016-2017
Amended

GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-130-3404	CERT. OF OCC. INSPECTION FEES	150	1,200	500	500	500	-	0.00%	
01-130-3405	HEALTH INSPECTION FEE	-	-	-	500	500	-	0.00%	
01-130-3406	COMMERCIAL INSPECTION FEE	7,960	9,105	860	7,250	7,250	-	0.00%	
01-130-3407	ENGINEERING PERMIT FEES	-	-	1,278	13,000	3,000	(10,000)	-76.92%	Less than anticipated
01-130-3410	BUILDING RE-INSP. FEE	300	700	-	1,000	500	(500)	-50.00%	Less than anticipated
01-130-3411	RENTAL INSPECTION FEE	166,811	229,720	17,740	187,500	187,500	-	0.00%	
	Total Building & Zoning Fees	$ 354,169	$ 602,240	$ 208,642	$ 406,950	$ 411,450	$ 4,500	1.11%	
01-140-3500	TRAFFIC FINES	$ 417,635	$ 417,277	$ 212,841	$ 300,000	$ 300,000	$ -	0.00%	
01-140-3505	ORDINANCE & PARKING FINES	228,869	266,440	193,468	180,000	225,000	45,000	25.00%	Trending same as FY2014-15
01-140-3510	LIQUOR FINES	-	2,000	-	100	100	-	0.00%	
01-140-3515	VEHICLE SEIZURE FEE	82,000	71,500	34,500	80,000	69,000	(11,000)	-13.75%	Trending at 11.5 seizures per month @ $500 each
01-140-3520	DUI ASSESSMENTS	11,509	10,452	7,108	7,200	8,600	1,400	19.44%	Trending higher than budgeted
01-140-3525	POLICE ALARM LICENSES & FEES	15,175	16,761	4,455	11,000	11,000	-	0.00%	
	Total Public Safety Fines & Fees	$ 755,187	$ 784,430	$ 452,371	$ 578,300	$ 613,700	$ 35,400	6.12%	

City of Prospect Heights
FY 2016-2017
Amended

GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-145-3550	POLICE REVENUE-NARCOTICS	$ -	$ 14,531	$ 6,825	$ -	$ 6,825	$ 6,825	0.00%	Current actuals
01-145-3551	POLICE REVENUE-TASK FORCE	16,078	18,630	7,379	16,000	16,000	-	0.00%	
01-145-3552	POLICE REV-ABANDENED PROP EVID	13	13	94	-	100	100	0.00%	Current actuals
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	31,894	37,876	4,980	20,000	10,000	(10,000)	-50.00%	Less Special Detail required
01-145-3554	POLICE REVENUE - GAMING TAX	1,713	2,786	-	2,500	2,500	-	0.00%	
01-145-3555	POLICE REVENUE - SEIZED ASSETS	-	5,858	3,150	-	3,150	3,150	0.00%	Current actuals
01-145-3560	POLICE REVENUE - PROPERTY	-	-	-	-	-	-	0.00%	
	Total Public Safety Special Revenue	$ 49,698	$ 79,694	$ 22,428	$ 38,500	$ 38,575	$ 75	0.19%	
					-				
01-150-3611	MFT FUND SERVICE CHARGE	$ 241,300	$ 179,770	$ 154,000	$ 264,000	$ 266,100	$ 2,100	0.80%	Snow plowing expenses
01-150-3612	TIF SERVICE CHARGE	84,500	73,510	35,058	60,100	60,100	-	0.00%	
01-150-3613	CVB/TOURISM SERVICE CHARGE	61,000	65,180	42,000	72,000	72,000	-	0.00%	
01-150-3617	SOLID WASTE SERVICE CHARGE	100,000	121,490	71,750	123,000	123,000	-	0.00%	
01-150-3621	SSA #1 SERVICE CHARGE	36,000	32,840	14,992	25,700	25,700	-	0.00%	
01-150-3622	SSA #2 SERVICE CHARGE	38,000	33,360	16,042	27,500	27,500	-	0.00%	
01-150-3623	SSA #3 SERVICE CHARGE	47,900	46,950	24,850	42,600	42,600	-	0.00%	
01-150-3624	SSA #4 SERVICE CHARGE	37,100	33,340	15,983	27,400	27,400	-	0.00%	
01-150-3625	SSA #5 SERVICE CHARGE	51,200	47,460	25,958	44,500	44,500	-	0.00%	
01-150-3626	SSA #6 SERVICE CHARGE	51,900	27,204	-	-	-	-	0.00%	
01-150-3628	SSA #8 SERVICE CHARGE	85,800	71,660	43,167	74,000	74,000	-	0.00%	
01-150-3631	ROAD CONSTRUCTION - SERV CHRG	218,500	-	-	-	-	-	0.00%	
01-150-3641	ROAD CONSTRUCTION DEBT - SERV CHRG	-	-	-	-	23,700	23,700	0.00%	Debt review & analysis
01-150-3646	SSA #6 - DEBT SERVICE CHARGE	-	-	-	-	20,400	20,400	0.00%	Debt review & analysis
01-150-3651	WATER FUND SERVICE CHARGE	189,000	194,650	130,667	224,000	224,000	-	0.00%	
01-150-3652	PARKING FUND SERVICE CHARGE	29,000	23,170	15,750	27,000	27,000	-	0.00%	
01-150-3653	SEWER SERVICE CHARGE	-	65,600	102,083	175,000	175,000	-	0.00%	
	Total Interfund Service Charges	$ 1,271,200	$ 1,016,184	$ 692,300	$ 1,186,800	$ 1,233,000	$ 46,200	3.89%	
					-				
01-155-3700	EMPLOYEE SALARY REIMBURSEMENT	$ 46,631	$ 46,061	$ 10,439	$ 42,243	$ 42,243	$ -	0.00%	
01-155-3701	EMPLOYEE EXPENSE REIMBURSEMENT	485	909	20	820	20	(800)	-97.56%	No longer a revenue item
01-155-3702	EMPLOYEE INS. REIMBURSEMENT	51,233	53,524	28,970	60,843	56,206	(4,637)	-7.62%	Lower than anticipated Healtcare Insurance Increase
01-155-3703	RETIREE HEALTH INS REIMBURSE	3,067	3,088	8,772	3,447	41,668	38,221	1108.75%	5 dental + 3 medical
01-155-3720	FIRE DISTRICT GAS REIMB.	8,689	6,648	1,510	7,000	7,000	-	0.00%	
01-155-3721	PARK DISTRICT REIMBURSEMENT	2,532	2,468	-	-	-	-	0.00%	
01-155-3730	INSURANCE REIMBURSEMENTS	27,615	102,898	4,637	-	4,637	4,637	0.00%	Current actuals
01-155-3741	BUILDING & ENG DEPT REIMB FEES	10,167	5,904	-	7,000	100	(6,900)	-98.57%	Lower than anticipated & included in permit fees
01-155-3743	PUBLIC WORKS REIMBURSABLE FEES	3,424	2,699	-	-	-	-	0.00%	
01-155-3744	ADMIN REIMBURSABLE FEES	-	1,219	-	-	-	-	0.00%	
01-155-3745	PUBLIC SAFETY REIMBURSABLE FEE	4,986	4,292	12,247	-	-	-	0.00%	
	Total Reimbursable Income	$ 158,828	$ 229,710	$ 66,594	$ 121,353	$ 151,874	$ 30,521	25.15%	

				City of Prospect Heights					
				FY 2016-2017					
				Amended					
		Actual	Actual	Actual	Current	Amended	Variance to		
		2014-15	2015-16	11/30/16	FY2016-17	FY2016-17	to Prior Year		
GL Acct #	Account Name	Fiscal Year	Fiscal Year	Year-to-Date	Budget	Budget	Budget	% Inc/(Dec)	
					-				
01-160-3800	INTEREST INCOME	$ (175,269)	$ 19,656	$ 10,620	$ 5,748	$ 15,000	$ 9,252	160.97%	New agreement with banks
01-160-3801	INTEREST INCOME - DEBT	6,750	4,500	-	2,250	2,250	-	0.00%	
01-160-3805	NOTE PAYABLE - PRINCIPAL PYMT	-	-	-	-	-	-	0.00%	
01-160-3810	NEWSLETTER ADVERTISING	4,813	4,150	2,560	3,500	3,500	-	0.00%	
01-160-3811	BUS SHELTERS AD REVENUE	2,164	2,111	-	2,000	2,000	-	0.00%	
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	4,247	6,814	5,908	7,000	6,000	(1,000)	-14.29%	Less than budgeted
01-160-3820	SALE OF CITY PROPERTY	11,333	-	9,800	5,500	9,800	4,300	78.18%	1 more sold vehicle than anticipated
01-160-3830	GASOLINE REBATE	1,896	1,678	-	900	900	-	0.00%	
01-160-3840	AIRPORT MEETING FEES	3,050	10	45	-	-	-	0.00%	
01-160-3899	MISCELLANEOUS INCOME	22,464	15,428	5,308	-	5,500	5,500	0.00%	Based upon current trends
	Total Other Revenues	$ (118,552)	$ 54,347	$ 34,240	$ 26,898	$ 44,950	$ 18,052	67.11%	
					-				
01-200-3990	INTERFUND TRANSFER IN	$ 403,433	$ 389,764	$ 72,163	$ 288,651	$ 288,651	$ 0	0.00%	Police Reimbursement for Tourism District
	Total Revenue	$ 9,422,591	$ 9,574,681	$ 3,993,910	$ 8,848,453	$ 9,134,468	$ 286,016	3.23%	

City of Prospect Heights
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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)
					-			
01-310-4000	WAGES	$ 12,105	$ 28,720	$ 15,250	$ 34,320	$ 34,320	$ -	0.00%
01-310-4200	SOCIAL SECURITY	580	1,659	946	1,674	1,674	-	0.00%
01-310-4210	MEDICARE	136	388	221	391	391	-	0.00%
01-310-5100	PROFESSIONAL SERVICES	558	1,292	145	2,000	2,000	-	0.00%
01-310-5300	ALDERMANIC EXPENSES	3,514	2,330	3,421	4,300	4,300	-	0.00%
01-310-5310	MEMBERSHIPS	10,511	10,493	10,594	12,000	12,000	-	0.00%
01-310-5330	TRAINING	305	707	-	400	400	-	0.00%
01-310-5950	SPECIAL EVENTS	14,588	15,632	10,206	16,500	16,500	-	0.00%
01-310-5955	CONTRIBUTION TO ORGANIZATIONS	-	-	-	-	-	-	0.00%
01-310-7020	EQUIPMENT	4,865	11,183	11,367	22,000	22,000	-	0.00%
01-310-7025	SOFTWARE	-	-	-	-	-	-	0.00%
	Total City Council & Boards	$ 47,163	$ 72,404	$ 52,150	$ 93,585	$ 93,585	$ -	0.00%
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City of Prospect Heights
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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-320-4000	WAGES	$ 291,621	$ 427,437	$ 258,606	$ 454,780	$ 459,255	$ 4,475	0.98%	Slightly more hours anticipated than budgeted
01-320-4003	WAGES - PART-TIME	42,017	21,420	17,523	23,690	23,690	-	0.00%	
01-320-4010	OVERTIME	-	-	33	1,000	1,000	-	0.00%	
01-320-4100	HEALTH INSURANCE	35,827	41,976	22,382	46,083	43,701	(2,382)	-5.17%	Health insurance increase lower than anticipated
01-320-4110	LIFE INSURANCE	261	373	211	394	394	(0)	0.00%	
01-320-4200	SOCIAL SECURITY	17,614	26,124	15,784	27,778	29,943	2,165	7.79%	New Federal Rate limit
01-320-4210	MEDICARE	4,675	6,410	3,943	6,944	7,003	59	0.85%	Slightly more hours anticipated than budgeted
01-320-4220	IMRF	46,652	55,304	30,958	59,314	57,735	(1,579)	-2.66%	New IMRF CY2017 rate lower than budgeted
01-320-5100	PROFESSIONAL SERVICES	193,810	35,972	4,457	75,000	75,000	-	0.00%	
01-320-5101	AUDIT	13,736	15,655	9,258	18,786	18,786	-	0.00%	
01-320-5120	CITY ATTORNEY	79,906	70,667	43,484	110,000	110,000	-	0.00%	
01-320-5121	HOUSING ATTORNEY	9,600	12,000	6,000	13,200	13,200	-	0.00%	
01-320-5122	CITY PROSECUTOR	17,310	22,160	11,040	24,000	24,000	-	0.00%	
01-320-5123	LABOR ATTORNEY	76,357	16,452	40,715	75,000	75,000	-	0.00%	
01-320-5125	BILLABLE ATTORNEY	5,268	4,536	-	3,000	3,000	-	0.00%	
01-320-5130	COMPUTER CONSULTANT	55,027	58,854	32,635	72,000	72,000	-	0.00%	
01-320-5200	POSTAGE	9,186	10,778	1,161	14,000	14,000	-	0.00%	
01-320-5220	PHOTOCOPY	14,991	18,177	8,114	17,200	17,200	-	0.00%	
01-320-5221	PRINTING	20,317	19,869	4,609	20,000	20,000	-	0.00%	
01-320-5222	LEGAL NOTICES	969	1,472	610	3,500	3,500	-	0.00%	
01-320-5230	WEBSITE	5,430	11,261	5,987	6,000	6,000	-	0.00%	
01-320-5310	MEMBERSHIPS	1,206	2,855	3,927	4,100	4,100	-	0.00%	
01-320-5330	TRAINING	473	780	3,435	3,000	5,000	2,000	66.67%	ILCMA Conference & GFOA Conference
01-320-5340	TUITION REIMBURSEMENT	-	-	-	3,000	-	(3,000)	-100.00%	None anticipated
01-320-5410	UTILITIES	47,021	53,740	28,197	54,000	54,000	-	0.00%	
01-320-5430	CREDIT CARD & BANK CHARGES	9,610	11,034	2,479	10,000	10,000	-	0.00%	
01-320-5500	LIABILITY INSURANCE	32,260	31,484	21,161	40,326	40,326	-	0.00%	
01-320-5501	INSURANCE DEDUCTIBLES	4,591	3,461	2,500	20,000	20,000	-	0.00%	
01-320-5530	WORKERS COMPENSATION INSURANCE	1,960	2,525	1,631	2,389	3,300	911	38.12%	Allocation to Department based upon classification codes
01-320-5540	PAYROLL SERVICE FEES	5,259	5,499	2,642	6,200	6,200	-	0.00%	
01-320-5541	ACCTING SERVICE FEES	4,439	4,151	2,492	4,500	4,500	-	0.00%	
01-320-5700	OFFICE SUPPLIES	15,521	15,633	5,002	17,000	17,000	-	0.00%	
01-320-5721	SIGNS	13,703	11,277	-	2,500	2,500	-	0.00%	
01-320-5751	GASOLINE	-	44	220	100	300	200	200.00%	Car usage more than anticipated
01-320-5820	PUBLICATIONS	583	103	358	600	600	-	0.00%	
01-320-5951	EMPLOYEE RECOGNITION	1,227	1,070	78	2,500	500	(2,000)	-80.00%	Holiday Party only
01-320-7011	IMPROVEMENTS	-	11,449	19,065	25,000	19,065	(5,935)	-23.74%	Carpet cost less than anticipated
01-320-7020	EQUIPMENT	-	611	-	2,000	2,000	-	0.00%	
01-320-7025	SOFTWARE	803	-	-	-	-	-	0.00%	
	Total Administration	$ 1,079,229	$ 1,032,614	$ 610,697	$ 1,268,885	$ 1,263,798	$ (5,087)	-0.40%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to Prior Year Budget	% Inc/(Dec)	
01-330-4000	WAGES	$ 20,432	$ 21,847	$ -	$ -	$ -	$ -	0.00%	
01-330-4100	HEALTH INSURANCE	6,882	6,980	-	-	-	-	0.00%	
01-330-4110	LIFE INSURANCE	42	39	-	-	-	-	0.00%	
01-330-4200	SOCIAL SECURITY	1,220	1,308	-	-	-	-	0.00%	
01-330-4210	MEDICARE	286	306	-	-	-	-	0.00%	
01-330-4220	IMRF	2,854	2,921	-	-	-	-	0.00%	
01-330-5100	PROFESSIONAL SERVICES	34,954	60,483	-	-	-	-	0.00%	
01-330-5110	BILLABLE ENGINEERING SERVICES	21,639	25,054	-	-	-	-	0.00%	
01-330-5530	WORKERS COMPENSATION INSURANCE	299	212	-	-	-	-	0.00%	
	Total Engineering	$ 88,608	$ 119,150	$ -	$ -	$ -	$ -	0.00%	
					-				
01-340-4000	WAGES	$ 217,073	$ 300,363	$ 153,500	$ 319,855	$ 323,256	$ 3,400	1.06%	Current staff actuals
01-340-4010	OVERTIME	2,520	1,397	-	-	-	-	0.00%	
01-340-4100	HEALTH INSURANCE	70,230	64,343	21,719	80,919	57,788	(23,131)	-28.59%	Insurance needs of department different than budgeted based upon actual current new staff
01-340-4110	LIFE INSURANCE	298	328	187	437	406	(31)	-7.20%	Current staff actuals
01-340-4120	UNEMPLOYMENT	-	-	5,244	-	20,000	20,000	0.00%	Current payment estimate
01-340-4200	SOCIAL SECURITY	13,405	18,386	9,421	19,882	20,042	160	0.80%	Current staff actuals
01-340-4210	MEDICARE	3,135	4,300	2,203	4,650	4,687	37	0.80%	Current staff actuals
01-340-4220	IMRF	31,089	30,135	17,623	42,821	57,400	14,579	34.05%	Part-time employee moved to full time and IMRF required
01-340-5100	PROFESSIONAL SERVICES	25,370	47,837	27,406	62,300	62,300	-	0.00%	
01-340-5110	ENGINEERING	-	-	25,856	50,000	67,500	17,500	35.00%	Pavement evaluation
01-340-5111	BILLABLE ENGINEERING	-	-	9,562	20,000	20,000	-	0.00%	
01-340-5221	PRINTING	1,311	1,171	641	2,000	2,000	-	0.00%	
01-340-5222	LEGAL NOTICES	1,684	2,286	961	2,000	2,000	-	0.00%	
01-340-5310	MEMBERSHIPS	670	160	135	400	400	-	0.00%	
01-340-5321	AUTO EXPENSE	-	49	-	500	500	-	0.00%	
01-340-5330	TRAINING	255	250	214	2,175	2,175	-	0.00%	
01-340-5500	LIABILITY INSURANCE	606	607	533	990	990	-	0.00%	
01-340-5530	WORKERS COMPENSATION INSURANCE	6,667	8,526	5,621	11,250	11,250	-	0.00%	
01-340-5700	OFFICE SUPPLIES	25	1,151	2,368	2,000	3,500	1,500	75.00%	New employee supplies
01-340-5751	GASOLINE	2,113	2,079	310	3,000	3,000	-	0.00%	
01-340-5820	PUBLICATIONS	-	2,101	-	2,500	2,500	-	0.00%	
	Total Building Department	$ 376,451	$ 485,467	$ 283,503	$ 627,680	$ 661,694	$ 34,014	5.42%	
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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-350-4000	WAGES	$ 420,890	$ 411,715	$ 207,301	$ 368,781	$ 393,781	$ 25,000	6.78%	Employee hired to snow plow since Sewer employee not hired
01-350-4003	WAGES - PART-TIME	8,400	16,995	10,142	10,560	10,560	-	0.00%	
01-350-4010	OVERTIME	50,417	37,995	15,649	50,000	65,000	15,000	30.00%	Water main break expenses plus potential more snow plow events
01-350-4100	HEALTH INSURANCE	102,000	108,000	81,000	114,000	114,000	-	0.00%	
01-350-4110	LIFE INSURANCE	602	544	247	495	495	-	0.00%	
01-350-4200	SOCIAL SECURITY	29,640	28,873	14,452	27,045	29,525	2,480	9.17%	Employee hired to snow plow since Sewer employee not hired
01-350-4210	MEDICARE	6,932	6,753	3,380	6,325	6,905	580	9.17%	Employee hired to snow plow since Sewer employee not hired
01-350-4220	IMRF	64,551	58,742	26,146	56,839	57,400	561	0.99%	New IMRF CY2017 rate lower than budgeted
01-350-5020	VEHICLE MAINTENANCE	37,181	38,443	22,430	50,000	50,000	-	0.00%	
01-350-5031	SIGNAL MAINTENANCE	16,014	19,665	6,789	16,000	16,000	-	0.00%	
01-350-5100	PROFESSIONAL SERVICES	21,358	15,499	8,147	10,000	10,000	-	0.00%	
01-350-5103	PROF SERVICES - FORESTRY	72,446	38,294	17,833	20,000	34,000	14,000	70.00%	Establish pruning program, remove dead trees, potential Quincy Park Emerald Ash Bore trees, sod for new parking lot $14,202 not originally budgeted
01-350-5104	PROF SERVICES - BUILDING MAIN	44,041	38,273	35,448	57,200	57,200	-	0.00%	
01-350-5105	PROF SERVICES - VEHICLE MAINT	3,083	-	-	-	-	-	0.00%	
01-350-5106	PROF SERVICES - STREETS/DRAIN	4,850	7,726	37,733	75,000	75,000	-	0.00%	
01-350-5310	MEMBERSHIPS	732	1,195	175	2,000	2,000	-	0.00%	
01-350-5330	TRAINING	1,614	1,985	680	2,000	2,000	-	0.00%	
01-350-5411	WATER AND ELECTRIC PURCHASES	10,315	10,665	4,780	9,000	9,000	-	0.00%	
01-350-5421	DUMP CHARGES	-	-	-	-	-	-	0.00%	
01-350-5441	LICENSES	-	-	281	500	500	-	0.00%	
01-350-5500	LIABILITY INSURANCE PREMIUM	37,427	45,998	28,304	53,937	53,937	-	0.00%	
01-350-5510	RENTAL EQUIPMENT	1,551	414	-	2,000	2,000	-	0.00%	
01-350-5530	WORKERS COMPENSATION INSURANCE	18,220	16,698	9,921	17,600	17,600	-	0.00%	
01-350-5610	EQUIPMENT MAINTENANCE	1,098	3,854	2,127	4,000	4,000	-	0.00%	
01-350-5620	VEHICLE PARTS	-	-	-	-	-	-	0.00%	
01-350-5631	PATCH MATERIAL	202	-	-	-	-	-	0.00%	
01-350-5632	ICE CONTROL MAINTENANCE	-	-	-	-	-	-	0.00%	
01-350-5635	STORM SEWER & PIPE	627	605	114	2,500	2,500	-	0.00%	
01-350-5650	LANDSCAPE SUPPLIES	16,880	8,425	4,123	4,000	4,000	-	0.00%	
01-350-5700	OFFICE SUPPLIES	1,841	1,155	359	3,000	2,000	(1,000)	-33.33%	Less needed than anticipated
01-350-5710	OPERATING SUPPLIES	29,957	31,453	9,092	30,000	25,000	(5,000)	-16.67%	Less needed than anticipated
01-350-5721	SIGNS	15,522	5,988	1,047	20,000	20,000	-	0.00%	
01-350-5730	TOOLS	1,207	638	660	3,000	1,500	(1,500)	-50.00%	Less needed than anticipated
01-350-5751	GASOLINE	16,212	16,606	2,509	25,000	25,000	-	0.00%	
01-350-7020	EQUIPMENT	11,785	-	-	-	-	-	0.00%	
01-350-7021	RADIO EQUIPMENT	7,149	2,560	-	1,500	-	(1,500)	-100.00%	Radio equipment for new trucks not needed
01-350-7023	SAFETY EQUIPMENT	4,099	4,180	1,058	5,000	5,000	-	0.00%	
01-350-7025	SOFTWARE	5,200	-	-	-		-	0.00%	
	Total Public Works	$ 1,064,044	$ 979,936	$ 551,928	$ 1,047,283	$ 1,095,904	$ 48,621	4.64%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
01-360-4000	WAGES	$ 525,122	$ 577,528	$ 321,421	$ 577,377	$ 588,132	$ 10,755	1.86%	Vacation payout and overlap in training for new employees
01-360-4001	WAGES - SWORN OFFICERS	1,698,004	1,764,344	976,616	1,781,731	1,746,083	(35,648)	-2.00%	New officers hired in July, budgeted to start in May
01-360-4002	WAGES - EXTRA STRAIGHT PAY	49,222	45,874	28,240	50,000	50,000	-	0.00%	
01-360-4004	WAGES - PART-TIME SWORN OFFCRS	108,786	98,291	45,245	125,750	125,750	-	0.00%	
01-360-4010	OVERTIME	639	1,942	1,697	2,500	2,500	-	0.00%	
01-360-4011	OVERTIME - SWORN OFFICERS	142,696	149,285	95,460	140,000	140,000	-	0.00%	
01-360-4100	HEALTH INSURANCE	445,973	465,105	251,946	525,356	482,483	(42,873)	-8.16%	New employees provided with single coverage vs budged at family
01-360-4110	LIFE INSURANCE	2,802	2,622	1,308	2,689	2,664	(25)	-0.92%	New officers hired in July, budgeted to start in May
01-360-4200	SOCIAL SECURITY	30,274	30,608	20,138	27,890	27,937	47	0.17%	
01-360-4210	MEDICARE	35,615	37,179	20,741	10,232	38,577	28,346	277.04%	Corrected amount
01-360-4220	IMRF	22,161	26,969	14,192	31,942	26,518	(5,424)	-16.98%	New IMRF CY2017 rate lower than budgeted
01-360-4230	PENSION CONTRIBUTION - R/E TAX	284,193	289,940	159,716	287,064	287,064	-	0.00%	
01-360-4231	PENSION CONTRIBUTION-CITY GF	387,243	425,544	227,380	454,760	554,760	100,000	21.99%	Recommended increase to increase funding level
01-360-5100	PROFESSIONAL SERVICES	24,106	21,412	8,909	20,100	20,100	-	0.00%	
01-360-5140	PRISONERS CARE	840	627	824	2,500	2,500	-	0.00%	
01-360-5141	KENNEL FEES	1,778	1,550	1,313	4,000	4,000	-	0.00%	
01-360-5200	POSTAGE	3,635	1,654	1,079	3,000	3,000	-	0.00%	
01-360-5221	PRINTING	3,195	6,309	241	3,500	3,500	-	0.00%	
01-360-5240	NORTHWEST CENTRAL DISPATCH	221,872	226,636	158,301	237,452	237,452	-	0.00%	
01-360-5310	MEMBERSHIPS	33,845	34,892	41,465	41,000	47,000	6,000	14.63%	Northeastern Illinois Regional Crime Laboratory $2,647 higher than budgeted and Lexipol $2,500 higher than budgeted
01-360-5321	AUTO EXPENSE	2,391	2,592	1,245	2,500	2,500	-	0.00%	
01-360-5330	TRAINING	18,043	14,627	16,961	20,700	23,200	2,500	12.08%	New officer training
01-360-5340	TUITION REIMBURSEMENT	-	8,564	6,951	12,000	12,000	-	0.00%	
01-360-5500	LIABILITY INSURANCE PREMIUM	36,608	37,229	24,614	46,906	51,000	4,094	8.73%	Based upon building & equipment allocations
01-360-5510	RENTAL EQUIPMENT	516	763	215	620	620	-	0.00%	
01-360-5520	ID NETWORKS	13,247	13,247	-	13,247	13,247	-	0.00%	
01-360-5530	WORKERS COMPENSATION INSURANCE	112,814	128,256	76,098	144,000	145,000	1,000	0.69%	Allocation to Department based upon classification codes
01-360-5610	EQUIPMENT MAINTENANCE	13,121	15,786	6,047	14,500	14,500	-	0.00%	
01-360-5611	RADIO MAINTENANCE	847	1,000	413	1,000	1,000	-	0.00%	
01-360-5700	OFFICE SUPPLIES	9,916	5,733	4,377	7,500	7,500	-	0.00%	
01-360-5710	OPERATING SUPPLIES	9,848	9,510	5,089	11,200	11,200	-	0.00%	
01-360-5740	RANGE SUPPLIES	8,266	7,437	3,720	7,650	7,650	-	0.00%	
01-360-5741	CLOTHING	18,143	19,515	12,996	21,700	25,700	4,000	18.43%	2 new officers fitted for clothing more than anticipated
01-360-5751	GASOLINE	56,104	37,268	23,113	50,000	50,000	-	0.00%	
01-360-5820	PUBLICATIONS	125	722	33	1,060	1,060	-	0.00%	
01-360-5970	REFUNDS	30	-	-	-	-	-	0.00%	
01-360-7022	POLICE TECH/SAFETY SUPPLIES	23,385	11,856	723	15,205	15,205	-	0.00%	
	Total Public Safety	$ 4,345,401	$ 4,522,417	$ 2,558,830	$ 4,698,631	$ 4,771,402	$ 72,771	1.55%	
01-365-5981	DUI EXPENSE	818	$ 7,564	$ 3,500	$ 2,800	$ 3,500	$ 700	25.00%	Laser Radar Guns
01-365-5982	NARCOTICS EXPENSE	-	23,766	1,845	-	-	-	0.00%	
01-365-5983	SEIZED ASSET - EXPENSE	-	22,355	3,221	-	-	-	0.00%	
	Total Public Safety Special Revenue	$ 818	$ 53,685	$ 8,566	$ 2,800	$ 3,500	$ 700	25.00%	

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01-370-4101	RETIREE HEALTH INSURANCE	$ 3,120	$ 8,394	$ 9,368	$ 3,447	$ 41,668	$ 38,221	1108.75%	1 more dental and 3 retirees for medical added
01-370-5102	GRANT WRITER	20,000	20,000	10,000	20,000	20,000	-	0.00%	
01-370-5751	GASOLINE	8,275	5,454	3,790	8,275	8,275	-	0.00%	
01-370-5990	SSA #9 - EXPENSES	124	-	-	-	-	-	0.00%	
01-370-7020	EQUIPMENT REIMBURSEMENT	-	-	-	-	-	-	0.00%	
	Total Reimbursable Expenses	$ 31,519	$ 33,847	$ 23,158	$ 31,722	$ 69,943	$ 38,221	120.49%	
01-380-5970	REFUNDS	$ 2,851	$ 740	$ 1,590	$ 2,500	$ 2,500	$ -	0.00%	
01-380-5975	SALES TAX REBATE	156,488	82,692	38,829	150,000	150,000	-	0.00%	
01-380-5999	MISCELLANEOUS EXPENSE	3,436	1,714	-	4,000	4,000	-	0.00%	
	Total Other Expenses	$ 162,774	$ 85,146	$ 40,419	$ 156,500	$ 156,500	$ -	0.00%	
01-390-5900	GRANT - GENERAL EXPENSE	$ -	$ -	$ -	$ 5,000	$ 5,000	$ -	0.00%	
01-390-5910	GRANT - VOCA EXPENSE	80,555	80,084	46,716	80,084	80,084	-	0.00%	
01-390-5912	GRANT - EAB	-	-	-	-	-	-	0.00%	
01-390-5915	GRANT - DECO LIGHTING	-	-	-	-	-	-	0.00%	
01-390-5916	GRANT - GREEN REGION	11,608	8,005	-	-	-	-	0.00%	
01-390-5941	GRANT - JAG	26,192	-	-	-	-	-	0.00%	
01-390-5946	GRANT-POLICE EQUIP EXPENSE	-	-	-	1,700	1,700	-	0.00%	
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	425	300	-	300	300	-	0.00%	
	Total Grant Expense	$ 118,780	$ 88,389	$ 46,716	$ 87,084	$ 87,084	$ -	0.00%	
					-				
01-400-6000	PRINCIPAL	$ 120,000	$ 130,000	$ -	$ 135,000	$ 135,000	$ -	0.00%	
01-400-6010	INTEREST	64,501	59,424	26,732	53,871	53,871	-	0.00%	
	Total Debt Service	$ 184,501	$ 189,424	$ 26,732	$ 188,871	$ 188,871	$ -	0.00%	
					-				
01-520-7010	BUILDING	$ 210,298	$ -	$ -	$ -	$ -	$ -	0.00%	
01-520-7011	BUILDING IMPROVEMENTS - ADMIN	139,701	322,149	-	-	-	-	0.00%	
01-550-7011	BUILDING IMPROVEMENTS - PW	-	-	87,856	185,000	185,000	-	0.00%	
01-550-7020	EQUIPMENT - PW		149,000	-	82,000	82,000	-	0.00%	
01-550-7050	ROAD CONSTRUCTION		-	212,948	350,000	350,000	-	0.00%	
01-550-7053	DRAINAGE IMPROVEMENTS		354,579	1,206	100,000	100,000	-	0.00%	
01-560-7011	BUILDING IMPROVEMENTS - POLICE	296,844	-	-	-	-	-	0.00%	
01-560-7020	EQUIPMENT - POLICE	10,900	150,000	-	-	-	-	0.00%	
01-560-7040	VEHICLES - POLICE	82,774	87,270	8,129	85,000	85,000	-	0.00%	
	Total Capital Expenses	$ 740,518	$ 1,062,998	$ 310,139	$ 802,000	$ 802,000	$ -	0.00%	
01-600-8090	INTERFUND TRANSFER OUT	$ -	$ -	$ -	-	-	$ -	0.00%	
	Total General Fund Expense	$ 8,239,807	$ 8,725,478	$ 4,512,838	$ 9,005,041	$ 9,194,281	$ 189,240	2.10%	
					-				
	Total Net Income	$ 1,182,785	$ 849,202	$ (518,929)	$ (156,588)	$ (59,813)	$ 96,775	-61.80%	

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Motor Fuel Tax									
11-100-3131	HIGH GROWTH CITIES	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
11-100-3200	GRANT REVENUE	4,904	511	21,567	-	-	-	0.00%	
11-100-3216	GRANT - STP	-	-	-	-	-	-	0.00%	
11-100-3800	INTEREST INCOME	94	903	2,034	200	2,700	2,500	1250.00%	Increased balance and interest rate
11-110-3120	MOTOR FUEL TAX	484,928	415,810	199,692	421,030	421,030	-	0.00%	
	Total Revenue	$ 489,925	$ 417,224	$ 223,294	$ 421,230	$ 423,730	$ 2,500	0.59%	
					-		-		
11-300-5100	PROFESSIONAL SERVICES	38,571	37,622	120	30,000	30,000	-	0.00%	
11-300-5401	SERVICE CHARGE - GENERAL FUND	241,300	179,770	154,000	264,000	266,100	2,100	0.80%	Increased snow plowing
11-300-5632	ICE CONTROL MAINTENANCE	45,760	44,572	8,193	50,000	50,000	-	0.00%	
11-300-7020	EQUIPMENT	-	-	-	-	-	-	0.00%	
11-500-7051	SIDEWALKS	9,748	36,004	20,146	300,000	300,000	-	0.00%	
	Total Expenses	$ 335,379	$ 297,968	$ 182,459	$ 644,000	$ 646,100	$ 2,100	0.33%	
							-		
	Net Income MFT	$ 154,546	$ 119,257	$ 40,835	$ (222,770)	$ (222,370)	$ 400	-0.18%	
TIF									
12-100-3000	REAL ESTATE TAXES	$ 437,087	$ 304,353	$ 99,770	392,994	392,994	$ -	0.00%	
12-100-3211	DECO GRANT	100,000	-	-	-	-	-	0.00%	
12-100-3800	INTEREST INCOME	203	157	382	-	-	-	0.00%	
	Total Revenue	$ 537,291	$ 304,510	$ 100,152	$ 392,994	$ 392,994	$ -	0.00%	
					-		-		
12-300-5100	PROFESSIONAL SERVICES	$ 31,923	$ 6,333	$ 10,758	$ -	$ -	$ -	0.00%	
12-300-5101	AUDIT	3,679	3,473	3,045	4,616	4,616	-	0.00%	
12-300-5120	LEGAL SERVICES	-	-	-	-	-	-	0.00%	
12-300-5401	SERVICE CHARGE - GENERAL FUND	84,500	73,510	35,058	60,100	60,100	-	0.00%	
12-300-5430	BANK FEES	850	850	425	850	850	-	0.00%	
12-300-5560	TIF - REHAB/REPAIR EXIST BLDG	199,609	100,000	-	-	-	-	0.00%	
12-400-6000	PRINCIPAL	400,000	420,000	445,000	445,000	445,000	-	0.00%	
12-400-6010	INTEREST	84,485	66,885	46,305	46,305	46,305	-	0.00%	
12-500-7011	BUILDING IMPROVEMENTS	1,337,021	139,059	-	-	-	-	0.00%	
	Total Expenses	$ 2,142,068	$ 810,109	$ 540,591	$ 556,871	$ 556,871	$ -	0.00%	
							-		
	Total Net Income	$ (1,604,777)	$ (505,599)	$ (440,439)	$ (163,877)	$ (163,877)	$ -	0.00%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
Tourism District Fund									
13-100-3020	HOTEL TAXES	$ 776,817	$ 811,689	$ 486,414	$ 815,799	$ 815,799	$ -	0.00%	
13-100-3800	INTEREST INCOME	671	538	69	174	100	(74)	-42.53%	Less fund balance than projected
	Total Revenue	$ 777,488	$ 812,227	$ 486,483	$ 815,973	$ 815,899	$ (74)	-0.01%	
					-				
13-200-3990	INTERFUND TRANSFER IN	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
13-300-5100	PROFESSIONAL SERVICES	$ 3,106	$ 5,148	$ -	$ -	$ -	$ -	0.00%	
13-300-5101	AUDIT	1,324	1,326	753	1,620	1,620	-	0.00%	
13-300-5108	BEAUTIFICATION	41,157	477,648	14,695	101,877	101,877	(0)	0.00%	
13-300-5310	MEMBERSHIPS	63,000	63,000	54,000	63,000	63,000	-	0.00%	
13-300-5401	SERVICE CHARGE - GENERAL FUND	61,000	65,180	42,000	72,000	72,000	-	0.00%	
13-300-5920	GRANT - HOTELS	369,853	364,660	65,243	288,651	288,651	0	0.00%	
13-600-8090	INTERFUND TRANSFER OUT	403,433	389,764	72,163	288,651	288,651	0	0.00%	
	Total Expenses	$ 942,873	$ 1,366,725	$ 248,854	$ 815,799	$ 815,799	$ -	0.00%	
	Net Income	$ (165,385)	$ (554,499)	$ 237,630	$ 174	$ 100	$ (74)	-42.53%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
Development Fund									
14-100-3800	INTEREST INCOME	$ 55	$ 205	$ -	$ -	$ -	$ -	0.00%	
14-100-3820	SALE OF CITY PROPERTY	577,432	-	-	-	-	-	0.00%	
14-100-3899	MISCELLANEOUS INCOME	57,825	-	-	-	-	-	0.00%	
14-200-3900	PROCEEDS FROM DEBT ISSUED	-	-	-	-	-	-	0.00%	
14-200-3990	INTERFUND TRANSFER IN	-	-	-	-	-	-	0.00%	
	Total Revenue	$ 635,312	$ 205	$ -	$ -	$ -	$ -	0%	
14-300-5100	PROFESSIONAL SERVICES	$ 17,433	$ 1,768	$ -	$ -	$ -	$ -	0.00%	
14-300-5101	AUDIT	1,903	1,192	-	-	-	-	0.00%	
14-300-5430	BANK FEES	450	450	-	-	-	-	0.00%	
14-300-5500	LIABILITY INSURANCE	19,037	13,988	-	-	-	-	0.00%	
14-400-6000	PRINCIPAL	730,000	4,700,000	-	-	-	-	0.00%	
14-400-6010	INTEREST	169,688	146,875	-	-	-	-	0.00%	
14-400-6020	NEW DEBT ISSUANCE COST	-	-	-	-	-	-	0.00%	
	Total Expenses	$ 938,510	$ 4,864,272	$ -	$ -	$ -	$ -	0.00%	
							-		
	Net Income	$ (303,199)	$ (4,864,068)	$ -	$ -	$ -	$ -	0.00%	
DEA SEIZURE FUND									
16-100-3551	POLICE REVENUE-TASK FORCE	$ 255,723	$ 50,837	$ 114,940	$ -	$ -	$ -	0.00%	None anticipated per law
16-100-3800	INTEREST INCOME	61	221	176	-	-	-	0.00%	
	Total Revenue	$ 255,784	$ 51,058	$ 115,116	$ -	$ -	$ -	0.00%	
16-300-4011	OVERTIME - SWORN OFFICERS	$ -	$ -	$ -	$ 10,000	$ -	$ (10,000)	-100.00%	Will not be utilized this year
16-300-5101	AUDIT	999	1,201	611	1,468	1,468	-	0.00%	
16-300-5310	MEMBERSHIP	1,099	1,758	3,009	4,000	4,000	-	0.00%	
16-300-5330	TRAINING	4,252	3,450	2,669	4,500	4,500	-	0.00%	
16-300-5610	EQUIPMENT MAINTENANCE	-	-	4,500	-	19,500	19,500	100.00%	Xtivity Camera repairs and camera maintenace agreement
16-300-5710	OPERATING SUPPLIES	13,836	922	9,170	8,000	8,000	-	0.00%	
16-300-7011	BUILDING IMPROVEMENTS	50,000	-	-	-	-	-	0.00%	
16-300-7020	EQUIPMENT	18,363	-	-	-	-	-	0.00%	
16-300-7021	RADIO EQUIPMENT	948	-	-	-	-	-	0.00%	
16-300-7022	POLICE EQUIPMENT	-	67,422	-	-	-	-	0.00%	
16-500-7020	EQUIPMENT - CAPITAL	-	338,386	-	5,000	5,000	-	0.00%	
16-500-7021	RADIO EQUIPMENT- CAPITAL	-	-	-	-	-	-	0.00%	
	Expenses	$ 89,496	$ 413,139	$ 19,959	$ 32,968	$ 42,468	$ 9,500	28.82%	
	Total Net Income	$ 166,288	$ (362,081)	$ 95,157	$ (32,968)	$ (42,468)	$ (9,500)	28.82%	
SOLID WASTE FUND									
17-100-3355	SOLID WASTE FEES	$ 562,104	$ 562,024	$ 210,466	$ 460,000	$ 460,000	$ -	0.00%	
17-100-3800	INTEREST INCOME	332	384	550	200	200	-	0.00%	
	Total Revenue	$ 562,436	$ 562,408	$ 211,016	$ 460,200	$ 460,200	$ -	0.00%	
17-300-5100	PROFESSIONAL SERVICES	$ 534	$ 5,033	$ -	$ 6,000	$ 6,000	$ -	0.00%	
17-300-5101	AUDIT	1,038	1,172	678	1,432	1,432	-	0%	
17-300-5401	SERVICE CHARGE - GENERAL FUND	100,000	121,490	71,750	123,000	123,000	-	0.00%	
17-300-5420	SWANCC CHARGES	399,029	370,079	232,409	367,373	367,373	-	0.00%	
	Total Expense	$ 500,601	$ 497,773	$ 304,837	$ 497,804	$ 497,804	$ -	0.00%	
							-		
	Net Income	$ 61,835	$ 64,634	$ (93,821)	$ (37,604)	$ (37,604)	$ -	0.00%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
SSA #1 Fund									
21-100-3000	REAL ESTATE TAXES	$ 23,566	$ 27,505	$ 12,170	$ 28,500	$ 28,500	$ -	0.00%	
21-100-3800	INTEREST INCOME	2	2	9	-	-	-	0.00%	
	Total Revenue	$ 23,568	$ 27,507	$ 12,180	$ 28,500	$ 28,500	$ -	0.00%	
21-300-5100	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
21-300-5101	AUDIT	914	1,127	584	1,376	1,376	-	0.00%	
21-300-5401	SERVICE CHARGE - GENERAL FUND	36,000	32,840	14,992	25,700	25,700	-	0.00%	
21-300-5530	WORKERS COMPENSATION INSURANCE	470	662	375	715	750	35	4.90%	Based upon current allocation
21-500-7020	EQUIPMENT	-	-	-	-	-	-	0.00%	
	Total Expense	$ 37,384	$ 34,629	$ 15,950	$ 27,791	$ 27,826	$ 35	0.13%	
	Net Income	$ (13,816)	$ (7,122)	$ (3,771)	$ 709	$ 674	$ (35)	-4.94%	
SSA #2 FUND									
22-100-3000	REAL ESTATE TAXES	$ 40,017	$ 44,355	$ 18,094	$ 45,500	$ 45,500	$ -	0.00%	
22-100-3800	INTEREST INCOME	(3)	13	34	-	-	-	0.00%	
	Total Income	$ 40,014	$ 44,368	$ 18,127	$ 45,500	$ 45,500	$ -	0.00%	
22-300-5100	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -		$ -	0.00%	
22-300-5101	AUDIT	898	1,160	574	1,417	1,417	-	0.00%	
22-300-5401	SERVICE CHARGE - GENERAL FUND	38,000	33,360	16,042	27,500	27,500	-	0.00%	
22-300-5530	WORKERS COMPENSATION INSURANCE	313	441	250	495	500	5	1.01%	Allocation of Department based upon classifications & sewer lines
22-500-7020	EQUIPMENT	-	4,995	-	-	-	-	0.00%	
	Total Expenses	$ 39,211	$ 39,956	$ 16,866	$ 29,412	$ 29,417	$ 5	0.02%	
	Net Income	$ 803	$ 4,412	$ 1,262	$ 16,088	$ 16,083	$ (5)	-0.03%	
SSA #3 FUND									
23-100-3000	REAL ESTATE TAXES	$ 20,741	$ 23,699	$ 12,462	$ 24,100	$ 24,100	-	0.00%	
23-100-3800	INTEREST INCOME	58	212	277	100	100	-	0.00%	
23-100-3899	MISCELLANEOUS INCOME	-	-	-	-	-	-	0.00%	
	Total Revenue	$ 20,800	$ 23,910	$ 12,739	$ 24,200	$ 24,200	$ -	0.00%	
23-300-5100	PROFESSIONAL SERVICES	$ -	$ 330	$ -	$ -	$ -	$ -	0.00%	
23-300-5101	AUDIT	1,026	1,171	669	1,430	1,430	-	0.00%	
23-300-5401	SERVICE CHARGE - GENERAL FUND	47,900	46,950	24,850	42,600	42,600	-	0.00%	
23-300-5530	WORKERS COMPENSATION INSURANCE	1,275	1,797	1,017	1,980	2,100	120	6.06%	Allocation of Department based upon classifications & sewer lines
23-500-7020	EQUIPMENT	-	10,000	-	-	-	-	0.00%	
	Total Expense	$ 50,201	$ 60,249	$ 26,536	$ 46,010	$ 46,130	$ 120	0.26%	
	Net Income	$ (29,401)	$ (36,338)	$ (13,797)	$ (21,810)	$ (21,930)	$ (120)	0.55%	
					-				

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
SSA #4 FUND					-				
24-100-3000	REAL ESTATE TAXES	$ 31,585	$ 40,645	$ 26,306	$ 42,800	$ 42,800	$ -	0.00%	
24-100-3800	INTEREST INCOME	3	12	34	100	50	(50)	-50.00%	Current actuals
	Total Revenue	$ 31,588	$ 40,658	$ 26,340	$ 42,900	$ 42,850	$ (50)	-0.12%	
24-300-5100	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
24-300-5101	AUDIT	900	1,148	558	1,403	1,403	-	0.00%	
24-300-5401	SERVICE CHARGE - GENERAL FUND	37,100	33,340	15,983	27,400	27,400	-	0.00%	
24-300-5530	WORKERS COMPENSATION INSURANCE	179	252	143	275	300	25	9.09%	Allocation of Department based upon classifications & sewer lines
24-300-5972	PROPERTY TAX REFUND	745	-	-	-	-	-	0.00%	
24-500-7020	EQUIPMENT	-	5,000	-	-	-	-	0.00%	
	Total Expenses	$ 38,924	$ 39,741	$ 16,684	$ 29,078	$ 29,103	$ 25	0.09%	
	Net Income	$ (7,336)	$ 917	$ 9,656	$ 13,822	$ 13,747	$ (75)	-0.54%	
SSA #5 FUND									
25-100-3000	REAL ESTATE TAXES	$ 6,395	$ 5,850	$ 56,741	$ 65,700	$ 65,700	$ -	0.00%	
25-100-3800	INTEREST INCOME	43	97	92	35	35	-	0.00%	
	Total Revenue	$ 6,438	$ 5,947	$ 56,833	$ 65,735	$ 65,735	$ -	0.00%	
25-300-5050	SYSTEM MAINTENANCE	$ 1,694	$ 3,705	$ 1,377	$ 5,000	$ 5,000	$ -	0.00%	
25-300-5100	PROFESSIONAL SERVICES	8,030	-	5,500	10,000	23,200	13,200	132.00%	Storm Water Study
25-300-5101	AUDIT	1,034	1,242	638	1,517	1,517	-	0.00%	
25-300-5401	SERVICE CHARGE - GENERAL FUND	51,200	47,460	25,958	44,500	44,500	-	0.00%	
25-300-5500	LIABILITY INSURANCE	577	961	783	1,164	1,200	36	3.11%	Based upon building & equipment allocations
25-300-5972	PROPERTY TAX REFUND	-	-	-	-	-	-	0.00%	
25-500-7020	EQUIPMENT	-	20,000	-	-	-	-	0.00%	
25-500-7053	DRAINGAGE IMPROVEMENTS	-	133,854	-	-	-	-	0.00%	
	Total Expenses	$ 62,535	$ 207,221	$ 34,256	$ 62,181	$ 75,417	$ 13,236	21.29%	
	Net Income	$ (56,097)	$ (201,274)	$ 22,577	$ 3,554	$ (9,682)	$ (13,236)	-372.39%	
SSA #6 FUND									
26-100-3800	INTEREST INCOME	$ 8	$ 6	$ -	$ -	$ -	$ -	0.00%	
	Total Revenue	$ 8	$ 6	$ -	$ -	$ -	$ -	0.00%	
26-300-5101	AUDIT	1,710	$ 1,245	$ -	$ -	$ -	$ -	0.00%	
26-300-5401	SERVICE CHARGE - GENERAL FUND	51,900	27,204	-	-	-	-	0.00%	
	Total Expenses	$ 53,610	$ 28,449	$ -	$ -	$ -	$ -	0.00%	
	Net Income	$ (53,602)	$ (28,443)	$ -	$ -	$ -	$ -	0.00%	

				City of Prospect Heights					
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		Actual	Actual	Actual	Current	Amended	Variance to		
		2014-15	2015-16	11/30/16	FY2016-17	FY2016-17	to Prior Year		
GL Acct #	Account Name	Fiscal Year	Fiscal Year	Year-to-Date	Budget	Budget	Budget	% Inc/(Dec)	
SSA #8 FUNDS									
28-100-3000	REAL ESTATE TAXES	$ 208,860	$ 211,539	$ 105,238	$ 212,200	$ 212,200	$ -	0.00%	
28-100-3800	INTEREST INCOME	156	143	277	55	300	245	445.45%	Higher fund balance than anticipated
28-200-3910	PROCEEDS FROM NOTE	-	-	-	-		-	0.00%	
28-200-3990	INTERFUND TRANSFER IN	-	-	-	-		-	0.00%	
	Total Revenue	$ 209,016	$ 211,682	$ 105,515	$ 212,255	$ 212,500	$ 245	0.12%	
28-300-5050	SYSTEM MAINTENANCE	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
28-300-5100	PROFESSIONAL SERVICES	11,321	3,625	857	125,000	125,000	-	0.00%	
28-300-5101	AUDIT	1,009	1,263	670	1,543	1,543	-	0.00%	
28-300-5401	SERVICE CHARGE - GENERAL FUND	85,800	71,660	43,167	74,000	74,000	-	0.00%	
28-300-5500	LIABILITY INSURANCE	-	420	275	462	900	438	94.73%	Based upon building & equipment allocations
28-300-5972	PROPERTY TAX REFUND	1,140	-	-	-	-	-	0.00%	
28-300-7020	EQUIPMENT	-	6,520	265	1,000	1,000	-	0.00%	
28-400-6000	PRINCIPAL	-	-	-	-	100,000	100,000	0.00%	Paydown note payable
28-400-6010	INTEREST	6,750	4,500	-	2,250	2,250	-	0.00%	
28-500-7020	CAPITAL EXPENSE	43,558	36,520	-	-	-	-	0.00%	
	Total Expenses	$ 149,579	$ 124,509	$ 45,234	$ 204,255	$ 304,693	$ 100,438	49.17%	
	Net Income	$ 59,437	$ 87,174	$ 60,281	$ 8,000	$ (92,193)	(100,193)	-1252.47%	

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)
ROAD CONSTRUCTION FUND								
31-100-3800	INTEREST INCOME	$ 248	$ 360	$ -	$ -	$ -	$ -	0.00%
31-100-3899	OTHER INCOME	100,000	-	-	-	-	$ -	0.00%
31-200-3900	PROCEEDS FROM DEBT ISSUED	-	-	-	-	-	-	0.00%
31-200-3901	DEBT PROCEEDS - PREMIUM	-	-	-	-	-	-	0.00%
	Total Revenue	$ 100,248	$ 360	$ -	$ -	$ -	$ -	0.00%
31-300-5100	PROFESSIONAL SERVICES	$ 31,480	$ 243	$ -	$ -	$ -	$ -	0.00%
31-300-5101	AUDIT	2,366	1,711	-	-	-	-	0.00%
31-300-5401	SERVICE CHARGE - GENERAL FUND	218,500	-	-	-	-	-	0.00%
31-500-7040	VEHICLES	-	-	-	-	-	-	0.00%
31-500-7050	ROAD CONSTRUCTION	112,775	103,445	-	-	-	-	0.00%
31-500-7053	DRAINAGE IMPROVEMENTS	631,052	201,049	-	-	-	-	0.00%
	Total Expenses	$ 996,173	$ 306,448	$ -	$ -	$ -	$ -	0.00%
	Net Income	$ (895,925)	$ (306,089)	$ -	$ -	$ -	$ -	0.00%
ROAD CONSTRUCTION DEBT SERVICE								
41-100-3000	REAL ESTATE TAXES	$ 1,538,316	$ 1,336,718	$ 629,070	$ 1,297,710	$ 1,297,710	$ -	0.00%
41-100-3800	INTEREST INCOME	5	67	1,062	-	-	-	0.00%
	Total Revenue	$ 1,538,321	$ 1,336,785	$ 630,132	$ 1,297,710	$ 1,297,710	$ -	0.00%
41-300-5430	BANK FEES	$ 1,250	$ 1,250	$ 450	$ 2,700	$ 2,700	$ -	0.00%
41-300-5101	AUDIT	-	623	747	3,000	3,000	-	0.00%
41-400-6000	PRINCIPAL	875,000	960,000	-	975,000	975,000	-	0.00%
41-400-6010	INTEREST	427,806	343,335	161,355	322,711	322,711	-	0.00%
	Total Expenses	$ 1,304,056	$ 1,305,208	$ 162,552	$ 1,303,411	$ 1,303,411	$ -	0.00%
	Net Income	$ 234,266	$ 31,577	$ 467,580	$ (5,701)	$ (5,701)	$ -	0.00%
SSA #6 Debt Service								
46-100-3000	REAL ESTATE TAXES	$ 252,570	$ 251,982	$ 111,722	$ 238,503	$ 238,503	$ -	0.00%
46-100-3800	INTEREST INCOME	21	69	231	50	50	-	0.00%
	Total Revenue	$ 252,592	$ 252,051	$ 111,953	$ 238,553	$ 238,553	$ -	0.00%
46-300-5430	BANK FEES	450	$ 450	$ -	$ 450	$ 450	$ -	0.00%
46-300-5101	AUDIT	-	-	621	2,000	2,000	-	0.00%
46-400-6000	PRINCIPAL	100,000	110,000	-	115,000	115,000	-	0.00%
46-400-6010	INTEREST	134,753	129,753	62,126	124,253	124,253	-	0.00%
	Total Expenses	$ 235,203	$ 240,203	$ 62,747	$ 241,703	$ 241,703	$ -	0.00%
	Net Income	$ 17,389	$ 11,849	$ 49,206	$ (3,150)	$ (3,150)	$ -	0.00%

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GL Acct #	Account Name	Actual 2014-15 Fiscal Year	Actual 2015-16 Fiscal Year	Actual 11/30/16 Year-to-Date	Current FY2016-17 Budget	Amended FY2016-17 Budget	Variance to to Prior Year Budget	% Inc/(Dec)	
WATER FUND									
51-100-3760	WATER CONNECTION FEE	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
51-100-3800	INTEREST INCOME	3,343	4,589	2,795	3,000	3,000	-	0.00%	
51-100-3880	WATER SALES	273,199	268,753	150,928	261,450	261,450	-	0.00%	
51-100-3881	WATER DELIVERY CHARGE	285,168	305,315	161,695	325,430	325,430	-	0.00%	
51-100-3882	WATER INFRASTRUCTURE RESERVE	129,848	136,702	71,249	142,964	142,964	-	0.00%	
51-100-3883	WATER DEBT RETIREMENT CHARGE	79,412	77,885	40,388	81,000	81,000	-	0.00%	
51-100-3884	WATER SANITARY SEWER	558	465	-	600	600	-	0.00%	
51-100-3885	PENALTY	2,642	3,675	1,225	1,500	1,500	-	0.00%	
51-100-3899	MISCELLANEOUS INCOME	638	(114)	-	-	-	-	0.00%	
	Total Revenue	$ 774,809	$ 797,271	$ 428,280	$ 815,945	$ 815,945	$ -	0.00%	
51-300-4000	WAGES	$ 81,789	$ 79,836	$ 44,377	$ 80,983	$ 85,914	$ 4,931	6.09%	Salary increase higher than budgeted
51-300-4010	OVERTIME	4,866	1,450	2,620	5,000	5,000	-	0.00%	
51-300-4100	HEALTH INSURANCE	24,171	25,451	18,633	25,075	25,077	2	0.01%	
51-300-4110	LIFE INSURANCE	155	141	70	148	148	0	0.00%	
51-300-4200	SOCIAL SECURITY	4,947	5,258	2,906	5,331	5,637	306	5.74%	Salary increase higher than budgeted
51-300-4210	MEDICARE	1,157	1,229	680	1,247	1,318	72	5.74%	Salary increase higher than budgeted
51-300-4220	IMRF	10,789	10,323	5,497	11,482	11,710	228	1.99%	Salary increase higher than budgeted
51-300-5000	BUILDING MAINTENANCE	18	5,593	-	3,000	3,000	-	0.00%	
51-300-5050	SYSTEM MAINTENANCE	16,679	23,748	30,302	33,800	48,800	15,000	44.38%	New valves and buster pump rebuilt $10,000
51-300-5100	PROFESSIONAL SERVICES	13,675	18,321	27,063	25,000	45,000	20,000	80.00%	Rob Roy water main break -90 feet replaced. Hydrant and Valves
51-300-5101	AUDIT	3,668	3,587	2,747	3,829	3,829	-	0.00%	
51-300-5200	POSTAGE	2,432	2,056	983	3,100	3,100	-	0.00%	
51-300-5221	PRINTING	424	77	368	450	450	-	0.00%	
51-300-5222	LEGAL NOTICES	1,431	-	-	1,500	1,500	-	0.00%	
51-300-5310	MEMBERSHIPS	727	1,021	1,059	1,500	1,500	-	0.00%	
51-300-5330	TRAINING	1,899	2,310	256	3,050	3,050	-	0.00%	
51-300-5401	SERVICE CHARGES	189,000	194,650	130,667	224,000	224,000	-	0.00%	
51-300-5410	UTILITIES	13,470	12,418	7,656	15,000	15,000	-	0.00%	
51-300-5412	WATER	218,818	207,235	123,030	220,000	220,000	-	0.00%	
51-300-5430	CREDIT CARD & BANK CHARGES	3,484	3,544	2,763	2,500	2,500	-	0.00%	
51-300-5500	LIABILITY INSURANCE	26,816	26,041	15,902	30,303	30,303	-	0.00%	
51-300-5501	INSURANCE DEDUCTIBLES	-	-	-	2,500	2,500	-	0.00%	
51-300-5530	WORKERS COMPENSATION INSURANCE	3,732	5,166	3,054	5,500	5,500	-	0.00%	
51-300-5710	OPERATING SUPPLIES	6,817	1,518	272	10,000	10,000	-	0.00%	
51-300-5750	CHEMICALS	453	860	712	2,000	2,000	-	0.00%	
51-300-5751	GASOLINE	1,544	862	448	2,500	2,500	-	0.00%	
51-300-5820	PUBLICATIONS	635	-	-	-	-	-	0.00%	
51-300-7021	RADIO EQUIPMENT	601	-	-	800	800	-	0.00%	
51-300-7025	SOFTWARE	-	-	-	-	-	-	0.00%	
51-400-6000	PRINCIPAL	-	-	-	55,000	55,000	-	0.00%	
51-400-6010	INTEREST	29,510	27,510	12,755	25,510	25,510	-	0.00%	
51-500-7020	EQUIPMENT	-	-	-	-	-	-	0.00%	
51-600-8000	DEPRECIATION	117,833	123,657	-	128,000	128,000	-	0.00%	
	Total Expenses	$ 781,542	$ 783,862	$ 434,820	$ 928,106	$ 968,645	$ 40,539	4.37%	
	Net Income	$ (6,733)	$ 13,409	$ (6,540)	$ (112,161)	$ (152,700)	$ (40,539)	36.14%	

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PARKING FUND									
52-100-3330	PARKING FEES	$ 69,066	$ 70,417	$ 36,766	$ 64,000	$ 64,000	$ -	0.00%	Flat
52-100-3800	INTEREST INCOME	4	8	2	-	-	-	0.00%	None
	Total Revenue	$ 69,070	$ 70,426	$ 36,769	$ 64,000	$ 64,000	$ -	0.00%	
					-				
52-300-5100	PROFESSIONAL SERVICES	$ (1)	$ 4,794	$ -	$ 10,200	$ 10,200	$ -	0.00%	
52-300-5101	AUDIT	1,297	1,705	875	2,083	2,083	-	0.00%	
52-300-5401	SERVICE CHARGE - GENERAL FUND	29,000	23,170	15,750	27,000	27,000	-	0.00%	
52-300-5410	UTILITIES	10,591	9,805	4,293	11,000	11,000	-	0.00%	
52-300-5500	LIABILITY INSURANCE	3,995	3,886	2,630	5,013	5,800	787	15.71%	Allocation more than anticipated
52-300-5501	INSURANCE DEDUCTIBLES	-	-	-	2,500	2,500	-	0.00%	
52-300-5511	FACILITY RENT	17,646	17,310	8,279	20,000	20,000	-	0.00%	
52-300-5632	ICE CONTROL MAINTENANCE	405	-	-	500	500	-	0.00%	
52-300-5710	OPERATING SUPPLIES	1,203	800	-	2,000	2,000	-	0.00%	
52-300-5970	REFUNDS	280	35	70	250	250	-	0.00%	
52-300-7020	EQUIPMENT	-	-	-	-	-	-	0.00%	
52-600-8000	DEPRECIATION	32,136	32,136	-	32,136	32,136	-	0.00%	
	Total Expenses	$ 96,553	$ 93,641	$ 31,897	$ 112,682	$ 113,469	$ 787	0.70%	
	Net Income	$ (27,483)	$ (23,215)	$ 4,872	$ (48,682)	$ (49,469)	$ (787)	1.62%	
SEWER FUND									
53-100-3400	PERMIT FEES	$ -	$ 1,700	$ 253	$ 16,875	$ 16,875	$ -	0.00%	
53-100-3760	CONNECTION FEES	-	183,130	-	20,000	20,000	-	0.00%	
53-100-3800	INTEREST INCOME	-	-	-	-	-	-	0.00%	
53-100-3884	SANITARY SEWER CHARGES	-	130,537	112,087	218,400	218,400	-	0.00%	
	Total Revenue	$ -	$ 315,367	$ 112,340	$ 255,275	$ 255,275	$ -	0.00%	
53-300-4000	WAGES	$ -	$ 2,440	$ 15,358	$ 67,944	$ 34,273	$ (33,671)	-49.56%	New maintenance worker anticipated to be hired later than budgeted
53-300-4100	HEALTH INSURANCE	-	-	-	25,075	6,077	(18,998)	-75.76%	New maintenance worker anticipated to be hired later than budgeted
53-300-4110	LIFE INSURANCE	-	-	-	49	49	0	0.01%	
53-300-4200	SOCIAL SECURITY	-	411.73	944.78	4,213	2,125	(2,088)	-49.56%	New maintenance worker anticipated to be hired later than budgeted
53-300-4210	MEDICARE	-	96.25	221.01	985	497	(488)	-49.56%	New maintenance worker anticipated to be hired later than budgeted
53-300-4220	IMRF	-	5,883.78	1,793.03	9,073	4,414	(4,658)	-51.34%	New maintenance worker anticipated to be hired later than budgeted
53-300-5050	SYSTEM MAINTENANCE	-	12,776.50	3,170.00	210,000	210,000	-	0.00%	
53-300-5100	PROFESSIONAL SERVICES	-	13,835.00	23,923	152,000	152,000	-	0.00%	
53-300-5101	AUDIT	-	-	451	2,000	2,000	-	0.00%	
53-300-5200	POSTAGE	-	2,949	2,030	3,920	3,920	-	0.00%	
53-300-5221	PRINTING	-	823	-	1,000	1,000	-	0.00%	
53-300-5330	TRAINING	-	-	-	5,000	5,000	-	0.00%	
53-300-5401	SERVICE CHARGES	-	65,600	102,083	175,000	175,000	-	0.00%	
53-300-5430	CREDIT CARD CHARGES	-	-	-	850	850	-	0.00%	
53-300-5530	WORKER'S COMP INSURANCE	-	75	1,239	413	1,239	827	200.41%	Allocation based upon public works time
53-300-5999	MISCELLANEOUS EXPENSE	-	-	-	-	141,000	141,000	0.00%	City will need to write-off net position of Old Town's balance sheet
	Total Expenses	$ -	$ 104,890	$ 151,213	$ 657,520	$ 739,444	$ 81,924	12.46%	
	Net Income	$ -	$ 210,476	$ (38,874)	$ (402,245)	$ (484,169)	$ (81,924)	20.37%	

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PENSION FUND									
71-100-3000	REAL ESTATE TAXES	$ 284,193	$ 289,942	$ 161,708	$ 287,064	$ 287,064	$ -	0.00%	
71-100-3800	INTEREST INCOME	233,118	267,481	143,757	-	-	-	0.00%	
71-100-3801	NET APPRECIATION - FV INV	516,590	(364,079)	276,207	-	-	-	0.00%	
71-100-3860	CITY CONTRIBUTION	387,243	425,544	227,380	454,760	554,760	100,000	21.99%	Additional funds allocated due to lower than anticipated funding balance
71-100-3861	EMPLOYEE CONTRIBUTION	178,778	194,884	110,508	203,706	200,444	(3,262)	-1.60%	Lower Sworn officer salaries
71-100-3899	MISCELLANEOUS INCOME	-	-	-	-	-	-	0.00%	
71-200-3990	TRANSFERS	-	-	-	-	-	-	0.00%	
	Total Revenue	$ 1,599,922	$ 813,773	$ 919,560	$ 945,530	$ 1,042,268	$ 96,738	10.23%	
					-				
71-300-4232	DISABILITY BENEFITS	$ 98,833	$ 79,513	$ 39,757	$ 81,897	$ 81,897	$ -	0.00%	
71-300-4233	PENSION PAYMENTS	186,315	242,883	184,916	294,168	294,168	-	0.00%	
71-300-4234	PENSION INCOME REINVESTMENT	-	-	24	-	-	-	0.00%	
71-300-5100	PROFESSIONAL SERVICES	19,870	27,633	20,771	32,500	32,500	-	0.00%	
71-300-5107	INVESTMENT EXPENSE	25,503	26,189	13,834	25,000	25,000	-	0.00%	
71-300-5331	CONFERENCES	643	2,828	2,753	2,500	2,500	-	0.00%	
71-300-5440	STATE FILING FEE	2,062	2,305	-	2,500	2,500	-	0.00%	
71-300-5971	REFUNDS/TRANSFER CONTRIBUTIONS	457,314	-	-	-	-	-	0.00%	
	Total Expenses	$ 790,540	$ 381,351	$ 262,055	$ 438,565	$ 438,565	$ -	0.00%	
	Net Income	$ 809,382	$ 432,422	$ 657,506	$ 506,965	$ 603,703	$ 96,738	19.08%	
ROAD & BUILDING BOND ESCROW									
72-100-3899	MISCELLANEOUS INCOME	$ 26	$ 35	$ 74	$ 74	$ 74	$ -	0.00%	
	Total Revenue	$ 26	$ 35	$ 74	$ 74	$ 74	$ -	0.00%	
72-600-8090	TRANSFER OUT	-	-	-	-	-	-	0.00%	
	Total Expenses	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
	Net Income	$ 26	$ 35	$ 74	$ 74	$ 74	$ -	0.00%	

To: Joe Wade, City Administrator

From: Peter P. Falcone, Assistant to the City Administrator

Subject: Alternate Landscaping Bids for City Owned Properties

January 17, 2017

Background:

Requests for proposals were sent to 13 area landscape vendors soliciting alternate proposals for landscaping services at City owned properties: City Hall; Police Station; Metra station; and Camp McDonald parking lot. Below are the four vendor's alternate responses submitted to the City. This alternate landscaping proposal for City-owned properties is not currently budgeted so Council will need to appropriate funds.

Vendor #1 – Fleck's landscaping

City Owned Properties: $10,177.00 per year

Vendor #2 – Landcare and Lawn Maintenance

City Owned Properties: $18,745.48 1st year
$15,886 for 2nd & 3rd

Vendor #3 – Langton Group

City Owned Properties: $27,668.00 per year

Vendor #4 – Landscape Concepts

City Owned Properties: $ 9,874.24 1st year
$10,819.28 for 2nd & 3rd

Recommendation:

Based upon the submitted bids, Staff recommends the City Council approve a contract with one of the lowest responsible bidders for landscaping services at the City owned properties: City Hall; Police Station; Metra station; and Camp McDonald parking lot. The request for proposal provides for up to three one-year terms upon mutual agreement.

Tourism District/City Property Landscaping RFP Vendors

A & G Landscaping	413 N. Elmhurst Road	Prospect Heights, IL 60070
AJ Landscaping	207 Lonsdale Road	Prospect Heights, IL 60070
Best Lawns Inc.	1435 Yorkshire Drive	Streamwood, IL 60107
Dean Landscaping	10 N. Elmhurst Road	Prospect Heights, IL 60070
Dominick Santo Landscaping	203 N. Schoenbeck	Prospect Heights, IL 60070
*Fleck's Landscaping	210 Industrial Lane	Wheeling, IL 60090
Hernandez Landscaping and Son	315 E. Central Road	Des Plaines, IL 60016
*Landcare and Lawn Maintenance, Inc.	P.O. Box 565	McHenry, IL 60051
*Landscape Concepts	31745 N. Allegheny Road	Grayslake, IL 60030
*Langton Group	4510 Dean Street	Woodstock, IL 60098
Leon Landscaping	9 N. Parkway	Prospect Heights, IL 60070
Mike’s Landscape	12 E. Leon Lane	Prospect Heights, IL 60070

* Vendor submitted bid

Attachment B: Alternate Proposal for Consideration of Possible Landscaping Services for City of Prospect Heights, City Hall, Police Station, Train Station and Camp McDonald Road Parking Lot.

Part 1-General Conditions

Scope of Work: This program provides maintenance of all exterior landscape areas excluding paved areas, lights, signs, fences and irrigation systems.

Period of Coverage: This proposal shall provide for landscape maintenance during the period beginning April 1st and ending November 30th.

Spring Cleanup: Spring clean-up operations will be completed within the period of coverage, as soon as seasonal conditions permit, and no later than May 15th. This service may take multiple visits to complete. The following items will be included as part of spring clean-up:

1. Turf areas may be raked as determined by vendor to lift matted lawn areas.
2. Remove leaves and debris from planting beds and landscaped areas.
3. Blow debris from walkways and parking areas.
4. Ornamental grass and perennial material left from fall will be removed at the plant crown.
5. Debris to be removed from site. Surrounding natural and wild areas will not be used for disposal.

Turf Mowing: All mowing operations will be performed in a neat and orderly manner. Equipment shall be moved on and off the areas to minimize track marks. Maintenance equipment shall be in tune and operated in a manner that will prevent property damage or personal injury. Vendor will be responsible for damage caused by improper use of equipment.

1. Turf areas will be mowed evenly, as required, to keep an overall height of approximately three (3) inches as conditions permit.
2. Turf adjoining hard surfaces, cultivated beds, or other obstructions will be maintained through edging and line trimming.
3. Turf next to building foundations, posts, and fences shall be line trimmed as needed.
4. Clippings and debris generated from mowing and edging will be cleared from all sidewalks, streets, and site entrances prior to completion of daily operations.

Vendor shall mulch grass clippings, wherever possible. Additional or excessive clippings shall be removed off site only upon approval from the City's contract manager at a pre-approved cost.

Fertilizer/Herbicide Application: Turf areas will receive three (3) balanced fertilizer applications, totaling approximately three (3) lbs. of nitrogen per 1,000 square feet of turf for entire season. All turf areas will receive two (2) broadleaf weed control applications. Turf areas will receive one (1) application of Crabgrass/Pre-Emergent. Applications will follow this tentative schedule:

1. April/May-Pre-emergent crabgrass control product with a premium grade fertilizer.
2. June/July-Broadleaf weed control product, with a premium grade fertilizer.

3. August/October-Broadleaf weed control product, with a premium grade fertilizer.

Sidewalk/Concrete Surface Edging: Turf adjoining concrete sidewalks and driveways shall be edged seven (7) times during the growing season.

1. Edging operations shall begin in May, and continue in even intervals through the summer.

Bed Maintenance: Landscape beds and tree rings will be edged two (2) times within the period of coverage. Mulched landscape beds and tree rings will be cultivated as required. Beds will be inspected throughout the season for weed material. Herbicides will be applied at the manufacturer's recommended rate. Spot weeding of mulched and non-mulched beds will be accomplished through hand pulling or chemical treatments. Any areas chosen to be maintained by property owners shall be clearly marked with red flags.

Groundcover/Vines/Perennial Beds: Applicable groundcover and perennials will be maintained as required throughout the growing season to keep a presentable appearance.

Sites where climbing groundcover and vines grow along structures will be left in place unless directed by site management prior to the commencement of this contract.

Shrub Pruning: Deciduous plant material under 6' shall be pruned after flowering occurs (this varies season to season and by plant variety). Pruning will achieve removal of broken or otherwise injured wood and maintain the plants natural form and symmetry to the existing material. Once underway, the shrub pruning service may happen over an extended period of time.

1. June-Evergreen and deciduous shrubs and hedges shall be rimmed.
2. August-Evergreen and deciduous shrubs and hedges shall be trimmed.

Trees/Ornamentals: Deciduous trees and ornamentals will receive one (1) application of complete analysis granular fertilizer in spring. Branches of deciduous and ornamental trees, below 12 feet in height, shall be pruned to eliminate dead, diseased or damaged wood. Sucker material will be removed on an ongoing basis. Additional pruning operations, such as shaping, dormant pruning, or trees within natural areas (i.e. hedgerows) will be performed as an additional service only upon approval of site management at a predetermined price.

Fall Clean Up: Clean-up operations will be completed as part of the final service. This is generally between October 15th and November 30th, weather permitting. The service may take multiple visits to complete.

1. Collect fallen leaves and miscellaneous debris around the site.

2. Blow debris from walkways and parking areas.
3. Applicable perennials will be cut and removed at the plant crown. All debris to be removed off site. Surrounding natural and wild areas will not be used for disposal.

Insect/Disease Control: Spray applications for disease or insect activity will be addressed on an "as needed" basis, targeting specific areas for treatment at an additional cost. The property will be regularly monitored for seasonal or expected problem areas. Management will be notified of any excessive problem situations requiring treatments and a written proposal for these treatments will be provided. All applications will be made by properly licensed personnel as required, following manufacturer's recommended rates and directions. License information and material data safety sheets will be provided upon request.

Proposal Forms

Proposals must adhere to the format of these forms and content of this request for proposal. Proposals will not be evaluated unless all or parts of the bid form are submitted in a complete package. The information set forth is the minimum required in order to qualify for consideration.

Firm Name: FLECK'S LANDSCAPING

Address: 210 INDUSTRIAL LANE

City, State, Zip: WHEELING, IL 60090

Telephone: 847-588-2100

Date: 12/15/2016

Landscape Services Proposal:

In compliance with the City of Prospect Heights' Request for Proposal, we propose to furnish all materials, labor, and equipment and services necessary to perform the Landscape Maintenance Services (Alternate Proposal: City Hall, Police Station, Camp McDonald Parking Lot and Metra Station) for an annual fee of:

TEN THOUSAND ONE HUNDRED SEVENTY SEVEN AND NO 100'S **Dollars ($** 10,177.00 **) per year**

Bid Form Price Authorization

By signing this proposal form, such action certifies the Contractor has personal knowledge of the following:

That said Contractor has examined the Request for Proposal and specifications, carefully prepared the proposal form, and has checked the same in detail before submitting said proposal; and that said Contractor, or the agents officers or employees thereof, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competition in connection with this bid.

That all of said work will be performed at the Contractor's own proper cost and expense. The Contractor will furnish all necessary materials, labor, tools, machinery, apparatus and other means of construction in the manner provided in the applicable specifications and at the time stated in the contract.

The undersigned, being a reputable Landscape Contractor, hereby submits in good faith and in full accordance with all specifications, attached or integral, his/her Proposal for the landscape services of the ***City of Prospect Heights 2017 Landscape Maintenance and Management Program, Alternate Proposal-City Hall, Police Department, Camp McDonald road Parking Lot and Metra Station.***

Name of Contractor: FLECK'S LANDSCAPING

Authorized Signature:

Name and Title of Signatory (please print): JIM TAIT, ACCOUNT REPRESENTATIVE

Phone: 847-588-2100

E-mail: JIM@FLECKSLAWN.COM

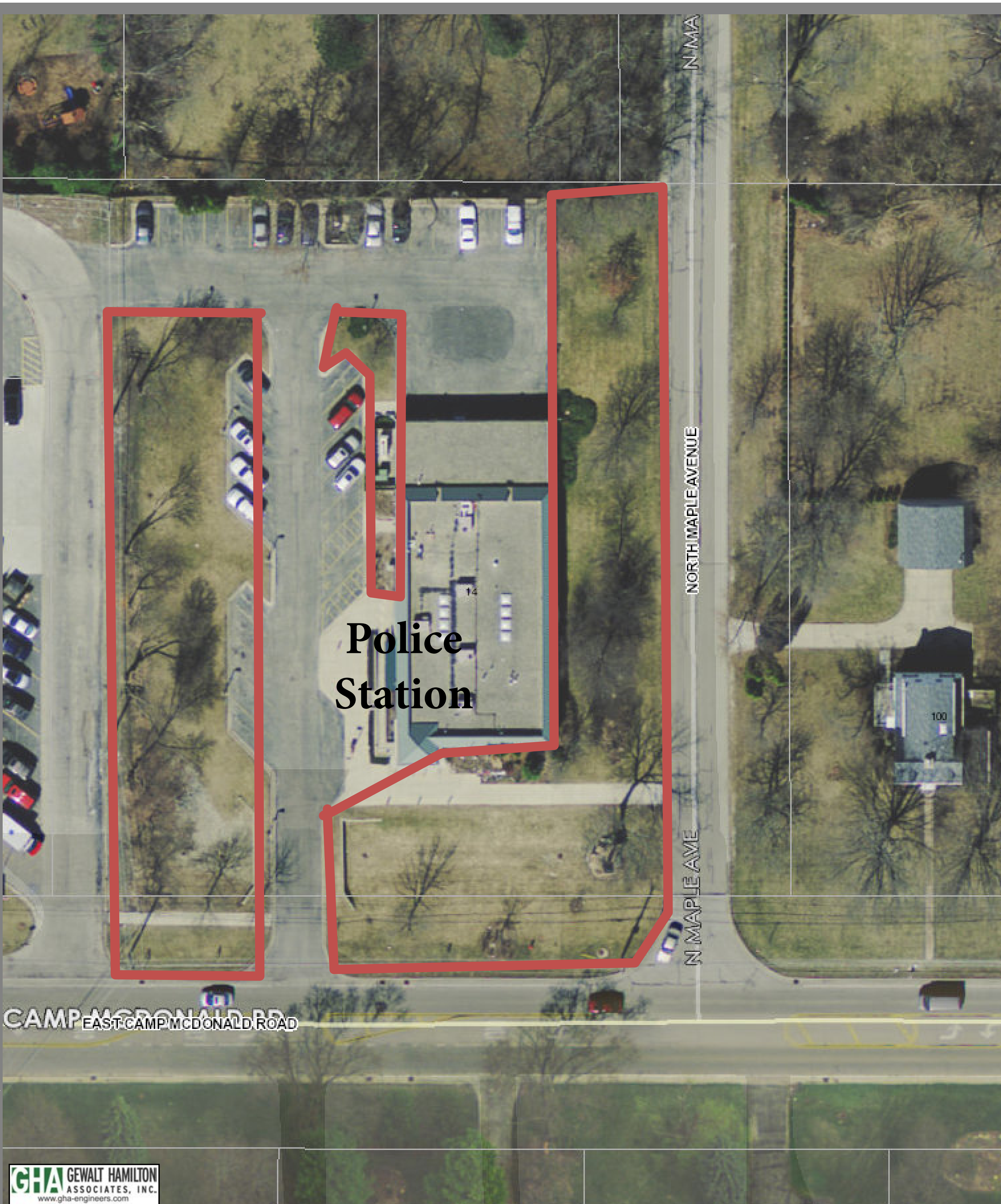
N

1 inch = 50 Feet

GIS Web Map

City of Prospect Heights

Date: November 4, 2016



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1 inch = 50 Feet

GIS Web Map

City of Prospect Heights

Date: November 4, 2016

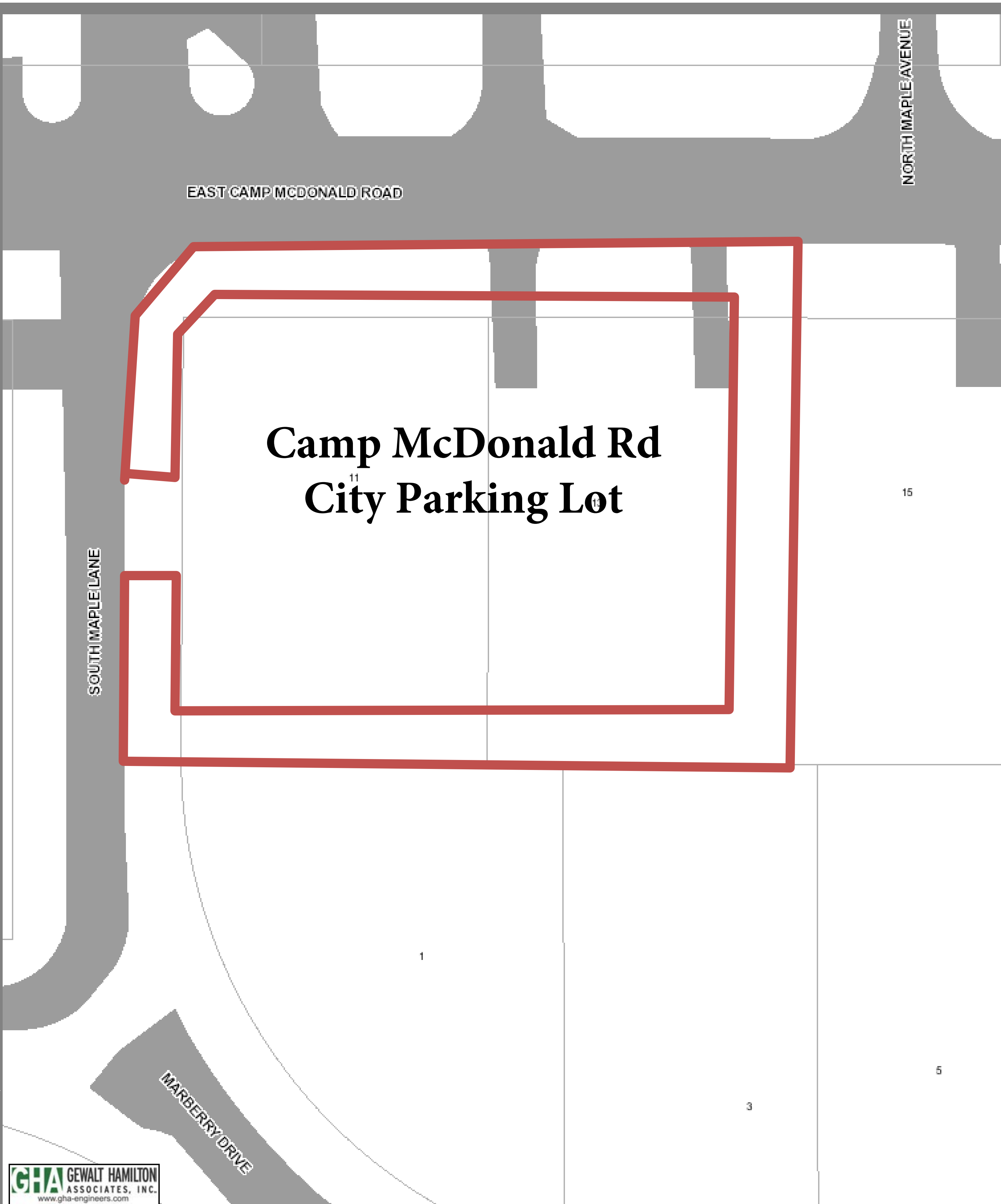
N

1 inch = 100 Feet

GIS Web Map

City of Prospect Heights

Date: November 4, 2016



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1 inch = 50 Feet

GIS Web Map

City of Prospect Heights

Date: November 4, 2016

Attachment B: Alternate Proposal for Consideration of Possible Landscaping Services for City of Prospect Heights, City Hall, Police Station, Train Station and Camp McDonald Road Parking Lot.

Part 1-General Conditions

Scope of Work: This program provides maintenance of all exterior landscape areas excluding paved areas, lights, signs, fences and irrigation systems.

Period of Coverage: This proposal shall provide for landscape maintenance during the period beginning April 1st and ending November 30th.

Spring Cleanup: Spring clean-up operations will be completed within the period of coverage, as soon as seasonal conditions permit, and no later than May 15th. This service may take multiple visits to complete. The following items will be included as part of spring clean-up:

1. Turf areas may be raked as determined by vendor to lift matted lawn areas.
2. Remove leaves and debris from planting beds and landscaped areas.
3. Blow debris from walkways and parking areas.
4. Ornamental grass and perennial material left from fall will be removed at the plant crown.
5. Debris to be removed from site. Surrounding natural and wild areas will not be used for disposal.

Turf Mowing: All mowing operations will be performed in a neat and orderly manner. Equipment shall be moved on and off the areas to minimize track marks. Maintenance equipment shall be in tune and operated in a manner that will prevent property damage or personal injury. Vendor will be responsible for damage caused by improper use of equipment.

1. Turf areas will be mowed evenly, as required, to keep an overall height of approximately three (3) inches as conditions permit.
2. Turf adjoining hard surfaces, cultivated beds, or other obstructions will be maintained through edging and line trimming.
3. Turf next to building foundations, posts, and fences shall be line trimmed as needed.
4. Clippings and debris generated from mowing and edging will be cleared from all sidewalks, streets, and site entrances prior to completion of daily operations.

Vendor shall mulch grass clippings, wherever possible. Additional or excessive clippings shall be removed off site only upon approval from the City's contract manager at a pre-approved cost.

Fertilizer/Herbicide Application: Turf areas will receive three (3) balanced fertilizer applications, totaling approximately three (3) lbs. of nitrogen per 1,000 square feet of turf for entire season. All turf areas will receive two (2) broadleaf weed control applications. Turf areas will receive one (1) application of Crabgrass/Pre-Emergent. Applications will follow this tentative schedule:

1. April/May-Pre-emergent crabgrass control product with a premium grade fertilizer.
2. June/July-Broadleaf weed control product, with a premium grade fertilizer.

3. August/October-Broadleaf weed control product, with a premium grade fertilizer.

Sidewalk/Concrete Surface Edging: Turf adjoining concrete sidewalks and driveways shall be edged seven (7) times during the growing season.

1. Edging operations shall begin in May, and continue in even intervals through the summer.

Bed Maintenance: Landscape beds and tree rings will be edged two (2) times within the period of coverage. Mulched landscape beds and tree rings will be cultivated as required. Beds will be inspected throughout the season for weed material. Herbicides will be applied at the manufacturer's recommended rate. Spot weeding of mulched and non-mulched beds will be accomplished through hand pulling or chemical treatments. Any areas chosen to be maintained by property owners shall be clearly marked with red flags.

Groundcover/Vines/Perennial Beds: Applicable groundcover and perennials will be maintained as required throughout the growing season to keep a presentable appearance.

Sites where climbing groundcover and vines grow along structures will be left in place unless directed by site management prior to the commencement of this contract.

Shrub Pruning: Deciduous plant material under 6' shall be pruned after flowering occurs (this varies season to season and by plant variety). Pruning will achieve removal of broken or otherwise injured wood and maintain the plants natural form and symmetry to the existing material. Once underway, the shrub pruning service may happen over an extended period of time.

1. June-Evergreen and deciduous shrubs and hedges shall be rimmed.
2. August-Evergreen and deciduous shrubs and hedges shall be trimmed.

Trees/Ornamentals: Deciduous trees and ornamentals will receive one (1) application of complete analysis granular fertilizer in spring. Branches of deciduous and ornamental trees, below 12 feet in height, shall be pruned to eliminate dead, diseased or damaged wood. Sucker material will be removed on an ongoing basis. Additional pruning operations, such as shaping, dormant pruning, or trees within natural areas (i.e. hedgerows) will be performed as an additional service only upon approval of site management at a predetermined price.

Fall Clean Up: Clean-up operations will be completed as part of the final service. This is generally between October 15th and November 30th, weather permitting. The service may take multiple visits to complete.

1. Collect fallen leaves and miscellaneous debris around the site.

2. Blow debris from walkways and parking areas.
3. Applicable perennials will be cut and removed at the plant crown. All debris to be removed off site. Surrounding natural and wild areas will not be used for disposal.

Insect/Disease Control: Spray applications for disease or insect activity will be addressed on an "as needed" basis, targeting specific areas for treatment at an additional cost. The property will be regularly monitored for seasonal or expected problem areas. Management will be notified of any excessive problem situations requiring treatments and a written proposal for these treatments will be provided. All applications will be made by properly licensed personnel as required, following manufacturer's recommended rates and directions. License information and material data safety sheets will be provided upon request.

Proposal Forms

Proposals must adhere to the format of these forms and content of this request for proposal. Proposals will not be evaluated unless all or parts of the bid form are submitted in a complete package. The information set forth is the minimum required in order to qualify for consideration.

Firm Name: Landscape Concepts Management, Inc.

Address: 31745 N. Alleghany Rd.

City, State, Zip: Grayslake, IL 60030

Telephone: 847-223-3800

Date: December 9, 2016

Landscape Services Proposal:

In compliance with the City of Prospect Heights' Request for Proposal, we propose to furnish all materials, labor, and equipment and services necessary to perform the Landscape Maintenance Services (Alternate Proposal: City Hall, Police Station, Camp McDonald Parking Lot and Metra Station) for an annual fee of:

Nine thousand, eight hundred seventy four dollars and twenty-four cents(not including turf apps for future seasons) Dollars ($ 9,874.24 (which does not include the turf apps. 2018 & 2019 would be $10,819.28 per year)) per year

Bid Form Price Authorization

By signing this proposal form, such action certifies the Contractor has personal knowledge of the following:

That said Contractor has examined the Request for Proposal and specifications, carefully prepared the proposal form, and has checked the same in detail before submitting said proposal; and that said Contractor, or the agents officers or employees thereof, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competition in connection with this bid.

That all of said work will be performed at the Contractor's own proper cost and expense. The Contractor will furnish all necessary materials, labor, tools, machinery, apparatus and other means of construction in the manner provided in the applicable specifications and at the time stated in the contract.

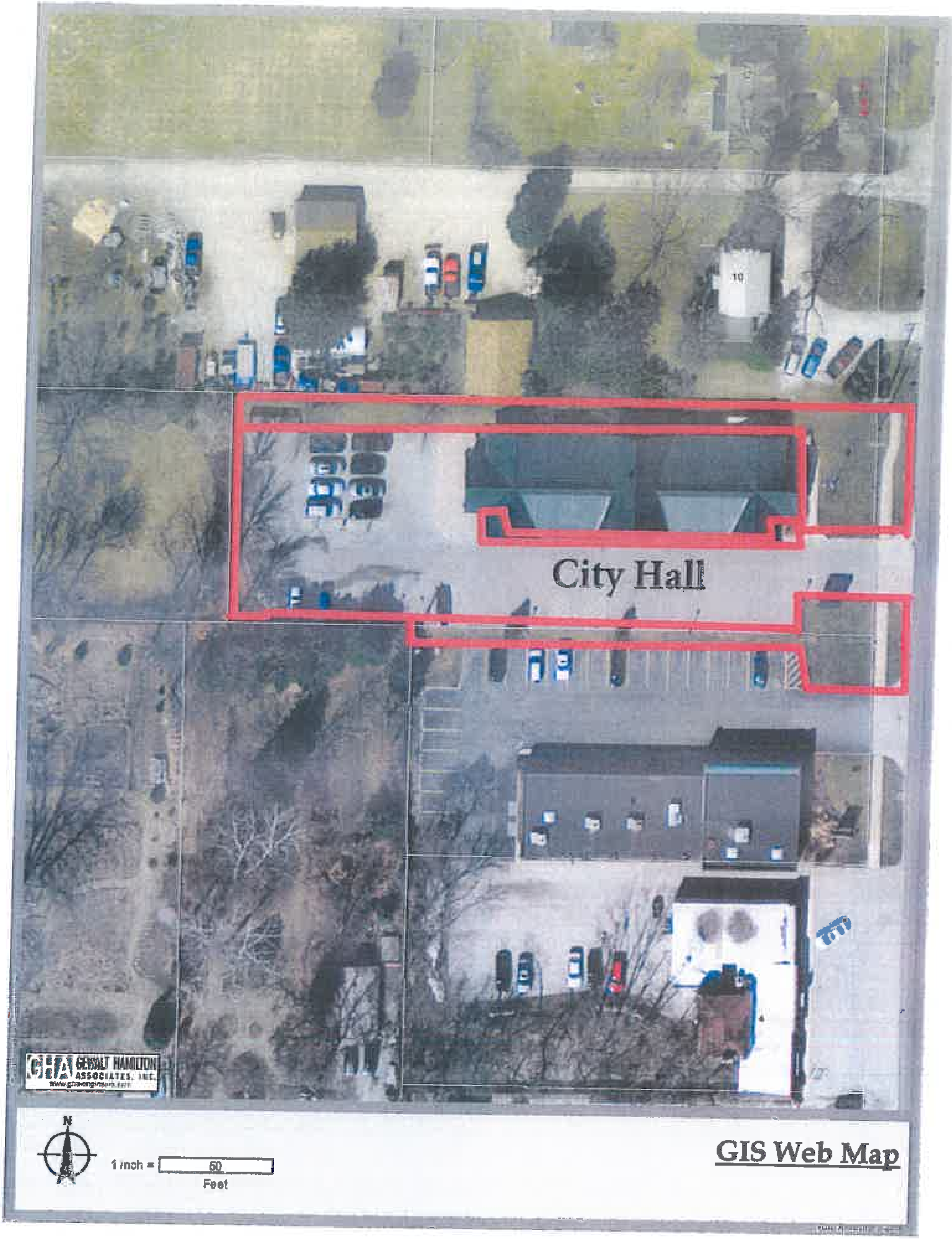
The undersigned, being a reputable Landscape Contractor, hereby submits in good faith and in full accordance with all specifications, attached or integral, his/her Proposal for the landscape services of the ***City of Prospect Heights 2017 Landscape Maintenance and Management Program, Alternate Proposal-City Hall, Police Department, Camp McDonald road Parking Lot and Metra Station.***

Name of Contractor: Landscape Concepts Management, Inc.

Authorized Signature: Matt Sokolowske

Name and Title of Signatory (please print): Matt Sokolowske, Commercial Account Manager

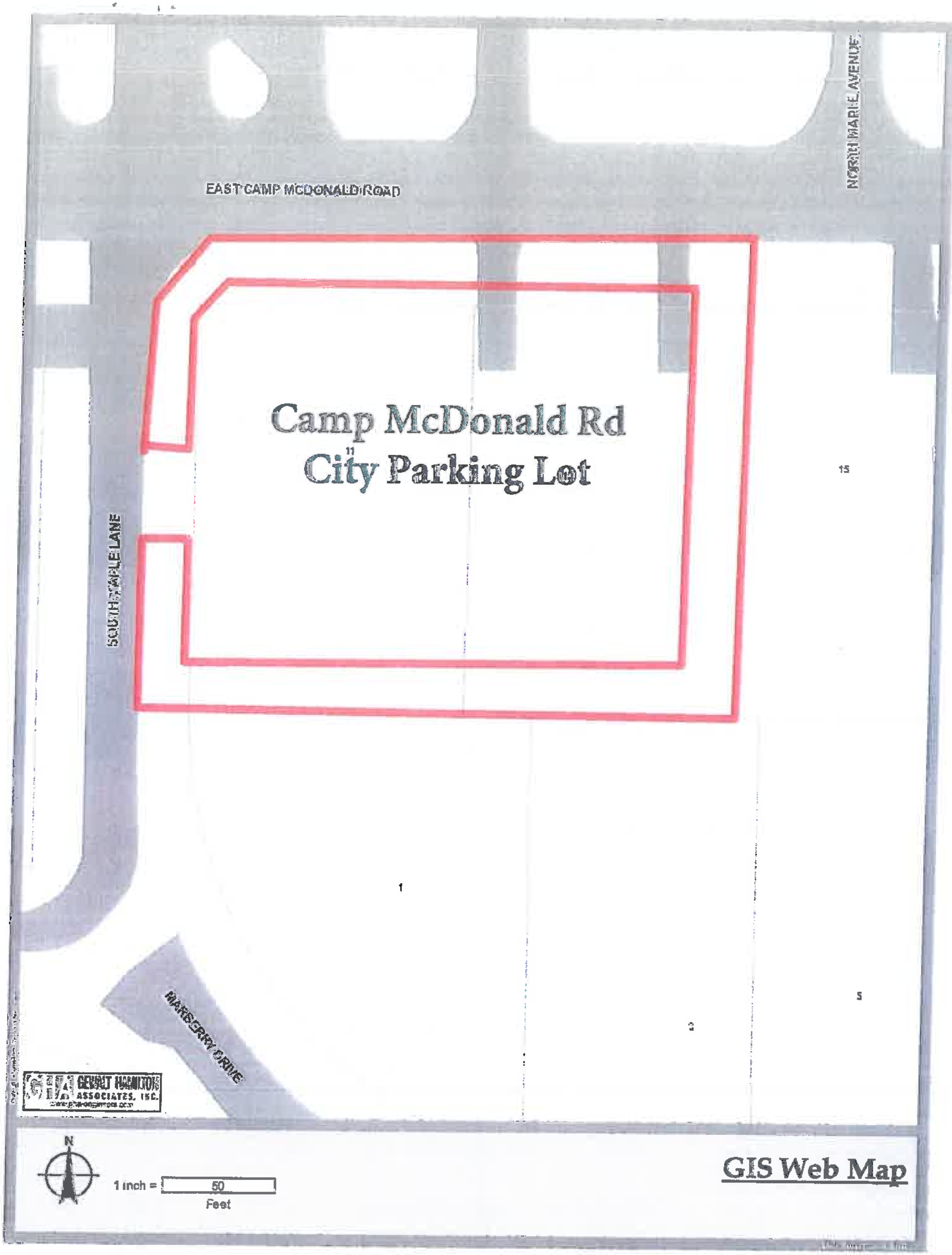
Phone: 224-330-5786 E-mail: MattS@landscapeconcepts.com


10
City Hall
GHA GEWALT HAMILTON ASSOCIATES, INC.
N
1 inch = 50 Feet
GIS Web Map


Police Station
NORTH MAPLE AVENUE
N MAPLE AVE
CAMP MCDONALD RD
EAST CAMP MCDONALD ROAD
GHA GEWALT HAMILTON ASSOCIATES, INC.
N
1 inch = 50 Feet
GIS Web Map

S WOLF RD
EDWARD ROAD
S WOLF RD
SOUTH WOLF ROAD
INDIGO DR
INDIGO DRIVE
METRA
Train Station
Parking Lot
GHA GEWALT HAMILTON ASSOCIATES, INC.
N
1 inch = 100
Feet

GIS Web Map


EAST CAMP MCDONALD ROAD
NORTH MARIE AVENUE
SOUTH MAPLE LANE
MARBERRY DRIVE
Camp McDonald Rd
City Parking Lot
11
15
1
3
5
GEWALT HAMILTON ASSOCIATES, INC.
N
1 inch = 50 Feet
GIS Web Map

Attachment B

Landscape Concepts Management
www.landscapeconcepts.com

December 02, 2016

2017 CONTRACT PROPOSAL

Contract No. - 62974

PROSPECT HEIGHTS CITY HALL, POLICE, TRAIN STATION, CAMP MCDONALD PARKING LOT
PROSPECT HEIGHTS PUBLIC WORKS

This is an agreement between Landscape Concepts Management, Inc., ("LCM") 31745 N. Alleghany Rd., Grayslake, IL 60030 and Prospect Heights Public Works, not as principal but soley as managing agent ("Managing Agent"), for the Owner of PROSPECT HEIGHTS CITY HALL, POLICE, TRAIN STATION, CAMP MCDONALD PARKING LOT ("the Property") located at 14 West Camp McDonald Road, Prospect Heights IL,60070.

STANDARD MAINTENANCE PROGRAM

Scope of Work: This program provides maintenance of all exterior landscape areas excluding paved areas, lights, signs, fences, and irrigation systems.

Period of Coverage: This proposal shall provide for landscape maintenance during the period beginning April 1st and ending November 30th.

Spring Clean Up: Spring clean-up operations will be completed within the period of coverage, as soon as seasonal conditions permit, and no later than May 15th. This service may take multiple visits to complete. The following items will be included as part of spring clean-up:

1. Turf areas may be raked as determined by a LCM representative to lift matted lawn areas.
2. Remove leaves and debris from planting beds and landscaped areas.
3. Blow debris from walkways and parking areas.
4. Ornamental grass and perennial material left from fall will be removed at the plant crown.
5. Debris to be removed off site. Surrounding natural and wild areas will not be used for disposal.

Turf Mowing: All mowing operations will be performed in a neat and orderly manner. Equipment shall be moved on and off the turf areas to minimize track marks. Maintenance equipment shall be in tune and operated in a manner that will prevent property damage or personal injury. LCM will be responsible for damage caused by improper use of equipment.

1. Turf areas will be mowed evenly, as required, to keep an overall height of approximately three (3) inches as conditions permit.
2. Turf adjoining hard surfaces, cultivated beds, or other obstructions will be maintained through edging and line trimming.
3. Turf next to building foundations, posts, and fences shall be line trimmed as needed.
4. Clippings and debris generated from mowing and edging will be cleared from all sidewalks, streets, and site entrances prior to completion of daily operations.

LCM shall mulch grass clippings, wherever possible. Additional or excessive clippings shall be removed off site only upon approval from a managing agent at a pre-approved cost.

To mutually protect the contractor and the client from potential damage during performance of contracted services, the following shall apply: For areas where turf abuts posts, decks, buildings, air conditioner units and similar situations, the contractor will submit a proposal to create a landscape buffer (i.e. mulch or planting bed). These proposed improvements will greatly reduce the potential for damage to equipment and structures during regular performance of contracted services. Proposals not approved will release contractor from liability for damages to those areas.

Fertilizer/Herbicide Application: Turf areas will receive three (3) balanced fertilizer applications, totaling approximately three (3) lbs. of nitrogen per 1,000 square feet of turf for entire season. All turf areas will receive two (2) broadleaf weed control applications. Turf areas will receive one (1) application of Crabgrass/Pre-Emergent. Applications will follow this tentative schedule:

1. April/May - Pre-emergent crabgrass control product, with a premium grade fertilizer.
2. June/July – Broadleaf weed control product, with a premium grade fertilizer.
3. August/October – Broadleaf weed control product, with a premium grade fertilizer.

Sidewalk/Concrete Surface Edging: Turf adjoining concrete sidewalks and driveways shall be edged seven (7) times during the growing season.

1. Edging operations shall begin in May, and continue in even intervals through the summer.

Shrub Material and Bed Fertilizer: Shrub beds will receive one (1) application of a complete analysis granular fertilizer applied in spring.

Bed Maintenance: Landscape beds and tree rings will be edged two (2) times within the period of coverage. Mulched landscape beds and tree rings will be cultivated as required. Beds will be inspected throughout the season for weed material. Herbicides will be applied at the manufacturer's recommended rate. Spot weeding of mulched and non-mulched beds will be accomplished through hand pulling or chemical treatments. Any areas chosen to be maintained by property owners shall be clearly marked with red flags, available from LCM.

Note: LCM will not be liable for damage done to improperly buried cables, wires, gas lines, irrigation lines, etc. These items should be buried a minimum of 6" below grade, or code where applicable.

Groundcover/Vines/Perennial Beds: Applicable groundcover and perennials will be maintained as required throughout the growing season to keep a presentable appearance.

Sites where climbing groundcover and vines grow along structures will be left in place unless directed by site management prior to the commencement of this contract.

Shrub Pruning: Deciduous plant material under 6' shall be pruned after flowering occurs (this varies season to season and by plant variety). Pruning will achieve removal of broken or otherwise injured wood and maintain the plants natural form and symmetry to the existing material. Once underway, the shrub pruning service may happen over an extended period of time.

1. June- Evergreen and deciduous shrubs and hedges shall be trimmed.
2. August- Evergreen and deciduous shrubs and hedges shall be trimmed.

Note: Any areas chosen to be maintained by property owners shall be clearly marked with red flags, available from LCM. Dormant, rejuvenation and/or other pruning operations will be performed only upon approval from management at a predetermined cost.

Trees/Ornamentals: Deciduous trees and ornamentals will receive one (1) application of complete analysis granular fertilizer in spring. Branches of deciduous and ornamental trees, below 12 feet in height, shall be pruned to eliminate dead, diseased, or damaged wood. Sucker material will be removed on an on-going basis. Additional pruning operations, such as shaping, dormant pruning, or trees within naturalized areas (ie: hedgerows) will be performed as an additional service only upon approval of site management at a predetermined price.

Fall Clean Up: Clean-up operations will be completed as part of the final service. This is generally between October 15th and November 30th, weather permitting. This service may take multiple visits to complete.

1. Collect fallen leaves and miscellaneous debris around site.
2. Blow debris from walkways and parking areas.
3. Applicable perennials will be cut and removed at the plant crown. All debris to be removed off site. Surrounding natural and wild areas will not be used for disposal.

Insect/Disease Control: Spray applications for disease or insect activity will be addressed on an "as needed" basis, targeting specific areas for treatment at an additional cost. The property will be regularly monitored for seasonal or expected problem areas. Management will be notified of any excessive problem situations requiring treatments and a written proposal for these treatments will be provided. All applications will be made by properly licensed personnel as required, following manufacturer's recommended rates and directions. License information and material data safety sheets will be provided upon request.

MULCH INSTALLATION

LCM proposes the installation of mulch.

- Mulch is an excellent landscape management practice used not only for its esthetic value but also its horticultural benefits.
- Mulching with a quality product aids in soil water retention by shading the soils from the sun, as well as protect soils from desiccating winds.
- Mulch also moderates soil temperatures by keeping soil cooler in summer and warmer in winter.
- Mulch can also reduce competition from weeds.
- Mulch breaks down and adds organic material to the soil while increasing the microbial activity.
- Mulch helps to create a beneficial medium in which plants and trees can excel.

2017 CONTRACT SUMMARY

BILLING SCHEDULE

MONTHLY BILLING SCHEDULE	SERVICE COST	TOTAL COST
APRIL 2017	$1,234.28	$1,234.28
MAY 2017	$1,234.28	$1,234.28
JUNE 2017	$1,234.28	$1,234.28
JULY 2017	$1,234.28	$1,234.28

AUGUST 2017	$1,234.28	$1,234.28
SEPTEMBER 2017	$1,234.28	$1,234.28
OCTOBER 2017	$1,234.28	$1,234.28
NOVEMBER 2017	$1,234.28	$1,234.28
TOTAL:	$9,874.24	$9,874.24

General: All services to be performed by trained, properly supervised personnel in accordance with accepted practices. Materials shall be applied at manufacturers recommended rates. The environmental impact of alternate products shall determine which is used. Sufficient personnel and equipment shall be provided to complete all operations in a timely fashion.

Insurance: Certificates of insurance will be provided upon request. We carry Worker's Compensation and Occupational Disease Insurance, General Liability Insurance and Auto Liability Insurance.

Payment Schedule: Invoices shall be submitted by LCM identifying each service performed and any additional authorized expenses, and terms shall be net fifteen (15) days. Billing periods for Seasonal contracts will be monthly, at the beginning of each month in which the service is performed. Billing for Per Occurrence types of snow contracts and for Time and Material based billing will be invoiced within seven (7) days of the event.

PLEASE REMIT PAYMENT TO: Landscape Concepts Management, Inc. 31745 N. Alleghany Rd., Grayslake, IL 60030

Balances unpaid after thirty (30) days from date of invoice are subject to a late payment charge of 1.5% per month. LCM shall be paid reasonable attorney's fees, expenses and costs incurred in collection of any outstanding invoices or enforcing any of the provisions of this Agreement, regardless of whether a legal action is initiated. Jurisdiction for any issue litigated under this contract shall be in Lake County, Illinois.

Thirty Day Cancellation: The contract may be terminated by either party with or without cause, upon thirty (30) days prior written notice to the other party. Payments for services rendered are due and payable upon cancellation.

Notice of Change of Managing Agent and/or Owner: LCM shall be notified in wiring of any changes to the Managing Agent, and/or Owner and any changes to the billing address. Changes in Managing Agent and/or Owner do not affect the validity of this Agreement or its enforceability or the obligation to pay for services rendered. This Agreement is valid until notice of cancellation is given.

Acceptance: Acceptance of this contract constitutes a full review and approval of the attached specification sheets by the site ownership or its designated agent.

Disclaimer: LCM will not be responsible for delays due to circumstance beyond our control. This includes strikes, labor disputes, fire, changes ordered in the work, unavoidable casualties, or acts of God.

This proposal supersedes any previous proposals. Unless specifically agreed to by Landscape Concepts Management, Inc. the terms, including prices, contained in this proposal are subject to renegotiation after two (2) weeks from the submitted date of proposal. After 14-days, you must contact LCM. If acceptable, please initial the payment schedule, and sign below.

By Matt Sokl ______________________ By ______________________

Matt Sokolowske 001859

Date December 02, 2016 Date ____________________

LANDSCAPE CONCEPTS MANAGEMENT, INC.

Prospect Heights Public Works on behalf of Prospect Heights City Hall, Police, Train Station, Camp McDonald Parking Lot

APPROVAL OF WARRANTS

01/23/2017 COUNCIL MEETING		
Checks		
General Fund	$	102,548.96
MFT Fund		2,011.88
Palatine/Milwaukee TIF		
Tourism District		676.60
Development Fund		
DEA Fund		
Solid Waste Fund		13,255.73
S S Area #1		
S S Area #2		
S S Area #3		
S S Area #4		
S S Area #5		
S S Area #8 - Levee Wall #37		
S S Area-Constr#6(Water Main)		
S S Area-Debt#6		
Road Construction		
Road Construction Debt		
Water Fund		21,849.92
Parking Fund		
Sanitary Sewer Fund		4,121.62
Road/Building Bond Escrow		1,479.00
Police Pension		
TOTAL	$	145,943.71
Wire Payments		
1/6/2017 PAYROLL POSTING		132,117.83
Total Warrant	$	278,061.54

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	102,548.96	2,201.20	
MOTOR FUEL TAX FUND			
Total MOTOR FUEL TAX FUND:	2,011.88	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	676.60	324.92	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	13,255.73	.00	
WATER FUND			
Total WATER FUND:	21,849.92	20,512.67	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	4,121.62	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	1,479.00	.00	
Grand Totals:	145,943.71	23,038.79	

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	29991-P	2017 WINTER NEWSLETTER P	01/11/2017	01-320-5221	1,024.25	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,024.25	.00	
AMERICAN OUTFITTERS LTD.	225580	PW CLOTHING	10/10/2016	01-350-7023	103.00	.00	
Total AMERICAN OUTFITTERS LTD.:					103.00	.00	
APWA	4/1/17-3/31/18	GROUP MEMBERSHIP RENEW	01/10/2017	01-350-5310	640.00	.00	
Total APWA:					640.00	.00	
ARLINGTON HEIGHTS FORD, IN	C05640	VEH MAINT PROF FEE	01/03/2017	01-350-5020	314.72	.00	
Total ARLINGTON HEIGHTS FORD, INC.:					314.72	.00	
AT&T	847255912801/	SCADA LINE #5217	01/01/2017	51-300-5410	68.58	68.58	01/13/2017
Total AT&T:					68.58	68.58	
BROOKS-ALLAN	0041507	PD UNIFORMS	01/04/2017	01-360-5741	29.00	.00	
BROOKS-ALLAN	0041508	PD UNIFORMS	01/04/2017	01-360-5741	23.00	.00	
BROOKS-ALLAN	0041511	PD UNIFORMS	01/04/2017	01-360-5741	207.00	.00	
Total BROOKS-ALLAN:					259.00	.00	
COMCAST	01/07-02/06/17	PD SERVICE #0882	01/01/2017	01-320-5410	290.65	290.65	01/13/2017
COMCAST	12/13/16-2/12/	PW SERVICE #8066	01/06/2017	01-320-5410	498.70	.00	
Total COMCAST:					789.35	290.65	
COMED I	12/09/16-1/12/	11 E CAMP MCDONALD SERVIC	01/12/2017	01-320-5410	51.71	.00	
COMED I	12/9/16 - 1/12/	IRIGATION SYSTEM-604 MILWA	01/12/2017	13-300-5108	55.51	.00	
COMED I	12/9/16 -1/12/1	1250 RIVER RD IRIGATION SYS	01/12/2017	13-300-5108	46.17	.00	
COMED I	12/9/16-1/12/1	WATER 1823083040	01/12/2017	51-300-5410	31.62	.00	
Total COMED I:					185.01	.00	
CONSERV FS INC.	102004421	GASOLINE	01/05/2017	01-350-5751	2,286.74	.00	
Total CONSERV FS INC.:					2,286.74	.00	
COOK COUNTY TREASURER	2016-4	TRAFFIC SIGNAL MAINTENANC	01/06/2017	01-350-5031	1,200.75	.00	
Total COOK COUNTY TREASURER:					1,200.75	.00	
CUTLER WORK WEAR INC.	12/31/16	PW SAFETY BOOTS	12/31/2016	01-350-7023	472.36	.00	
Total CUTLER WORK WEAR INC.:					472.36	.00	
CYNTHIA LA MANTIA	12/31/16	COURT REPORTING SERVICES	12/31/2016	01-320-5122	280.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total CYNTHIA LA MANTIA:					280.00	.00	
DAVANI REMODELING, INC.	16-126	BUILDING BOND REFUND	04/14/2016	72-000-2310	1,479.00	.00	
Total DAVANI REMODELING, INC.:					1,479.00	.00	
DE LAGE LANDEN FINANCIAL S	53051518	CH COPIER	01/07/2017	01-320-5220	1,266.72	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,266.72	.00	
EVARISTO MENDEZ JR.	11/22/16	FLEX SPENDING REIMBURSEM	01/14/2017	01-000-2061	179.94	.00	
Total EVARISTO MENDEZ JR.:					179.94	.00	
FIRST IMPRESSION MANAGEM	146492	WINDOW CLEANING	01/10/2017	01-350-5104	94.00	.00	
Total FIRST IMPRESSION MANAGEMENT:					94.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	GENERAL ENGINEERING	01/17/2017	01-340-5110	938.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	702 N ELMHURST DEVELOPME	01/17/2017	01-340-5111	67.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	LOT GRADING REVIEWS & VISI	01/17/2017	01-340-5111	1,541.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	CRS UPDATE	01/17/2017	01-350-5100	134.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	ROADS - GENERAL PROJECTS	01/17/2017	01-340-5110	804.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	NPDES MS4 SERVICES	01/17/2017	01-350-5100	636.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	OLD TOWN SANITARY SEWER	01/17/2017	53-300-5100	201.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	WILLOW WOODS POND CONC	01/17/2017	01-340-5110	1,315.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	PVMNT CONDITION RATING ST	01/17/2017	01-340-5110	4,571.50	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					10,207.50	.00	
HOME DEPOT CREDIT SERVIC	12/28/16	PW OPERATING SUPPLIES	12/28/2016	01-350-5710	52.66	52.66	01/13/2017
HOME DEPOT CREDIT SERVIC	12/28/16	WATER DEPT OPERATING SUP	12/28/2016	51-300-5000	19.97	19.97	01/13/2017
Total HOME DEPOT CREDIT SERVICES:					72.63	72.63	
ILLINOIS DEPARTMENT OF AG	2017 HEBER	2017 PEST CONTROL LICENSE	01/13/2017	01-350-5330	20.00	.00	
ILLINOIS DEPARTMENT OF AG	2017 KRON	2017 PEST CONTROL LICENSE	01/13/2017	01-350-5330	20.00	.00	
Total ILLINOIS DEPARTMENT OF AGRICULTURE:					40.00	.00	
ILLINOIS SECTION AWWA	200026321	WATERCON 2017 - HEBER/ONE	01/04/2017	51-300-5330	450.00	.00	
Total ILLINOIS SECTION AWWA:					450.00	.00	
ILLINOIS-AMERICAN WATER C	12/01/16-01/03	700 N MILWAUKEE IRRIG	01/06/2017	13-300-5108	162.46	162.46	01/13/2017
ILLINOIS-AMERICAN WATER C	12/1/16 - 1/3/1	PW 1025-210002055629	01/06/2017	01-320-5410	224.13	224.13	01/13/2017
ILLINOIS-AMERICAN WATER C	12/1/16-1/3/17	1250 S RIVER RD B-IRRG	01/06/2017	13-300-5108	162.46	162.46	01/13/2017
ILLINOIS-AMERICAN WATER C	DEC 01 TO JA	WTR 1025-210004321674	01/06/2017	51-300-5412	20,361.54	20,361.54	01/13/2017
ILLINOIS-AMERICAN WATER C	DEC 31 TO JA	PW 1025-210002055667	01/03/2017	01-320-5410	33.84	33.84	01/13/2017
Total ILLINOIS-AMERICAN WATER CO.:					20,944.43	20,944.43	
IMPACT NETWORKING LLC	740142	PD SERVICE CALL FOR COPIE	11/14/2016	01-360-5100	300.00	.00	
IMPACT NETWORKING LLC	765877	KONICA TONER	01/10/2017	01-320-5700	19.50	.00	
Total IMPACT NETWORKING LLC:					319.50	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
IN DEMAND ELECTRONIC COU	32232BEA	EXECUTIVE SEESION MTG TRA	01/13/2017	01-320-5100	365.75	.00	
IN DEMAND ELECTRONIC COU	32233BEA	EXECUTIVE SESSION MTG TRA	01/13/2017	01-320-5100	1,197.00	.00	
IN DEMAND ELECTRONIC COU	32234BEA	INVESTIGATION TRANSCRIPT	01/13/2017	01-320-5100	904.00	.00	
Total IN DEMAND ELECTRONIC COURT REPORTING INC:					2,466.75	.00	
IUOE LOCAL 150 ADMIN	#150 A 1/6/201	LOCAL 150 ADMIN DUES	01/06/2017	01-000-2050	370.34	.00	
IUOE LOCAL 150 ADMIN	#150 A 12/23/2	LOCAL 150 ADMIN DUES	12/23/2016	01-000-2050	370.34	.00	
Total IUOE LOCAL 150 ADMIN:					740.68	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 1/6/201	LOCAL 150 MEMBERSHIP DUE	01/06/2017	01-000-2050	70.62	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 12/23/1	LOCAL 150 MEMBERSHIP DUE	12/23/2016	01-000-2050	70.62	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					141.24	.00	
J & D INSTANT SIGNS, INC.	57187	25-35 EAST PIPER LANE SIGNA	12/06/2016	01-350-5721	875.00	.00	
Total J & D INSTANT SIGNS, INC.:					875.00	.00	
LAVELLE LAW, LTD	141224	LIQUOR COMMISSION LITIGATI	01/03/2017	01-320-5120	396.00	.00	
Total LAVELLE LAW, LTD:					396.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2016	MONTHLY ACTIVITY	12/31/2016	01-360-5100	180.07	.00	
Total LEXISNEXIS RISK SOLUTIONS:					180.07	.00	
LINDCO EQUIPMENT SALES IN	161449P	SNOW PLOW PARTS	01/06/2017	11-300-5632	2,011.88	.00	
Total LINDCO EQUIPMENT SALES INC:					2,011.88	.00	
LOGSDON OFFICE SUPPLY	0988515-001	CH OFFICE SUPPLIES	01/04/2017	01-320-5700	25.00	.00	
LOGSDON OFFICE SUPPLY	0988606-001	CH OFFICE SUPPLIES	01/04/2017	01-320-5700	64.00	.00	
Total LOGSDON OFFICE SUPPLY:					89.00	.00	
MENARDS	87982	PW OPERATING SUPPLIES	12/29/2016	01-350-5710	70.86	.00	
MENARDS	87990	CREDIT MEMO	12/29/2016	01-350-5710	27.96-	.00	
MENARDS	87991	PW OPERATING SUPPLIES	12/29/2016	01-350-5710	4.79	.00	
Total MENARDS:					47.69	.00	
METROPOLITAN ALLIANCE OF	#252 01/2017	MAP #252 DUES	01/06/2017	01-000-2052	544.00	.00	
METROPOLITAN ALLIANCE OF	#253 01/2017	MAP #253 DUES	01/06/2017	01-000-2052	170.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					714.00	.00	
MICHAEL WAGNER & SONS IN	1398410	SANITARY SEWER DYE	01/24/2017	53-300-5050	37.00	.00	
MICHAEL WAGNER & SONS IN	1399024	PW OPERATING SUPPLIES	01/05/2017	01-350-5710	12.33	.00	
Total MICHAEL WAGNER & SONS INC:					49.33	.00	
MUNICIPAL & FINANCIAL SERVI	16-165	SEWER RATE STUDY	01/04/2017	53-300-5100	3,389.00	.00	
Total MUNICIPAL & FINANCIAL SERVICES GROUP:					3,389.00	.00	
N SUB ASSN OF CHIEFS OF PO	2017 DUES	2017 MEMBERSHIP DUES	01/12/2017	01-360-5310	150.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total N SUB ASSN OF CHIEFS OF POLICE:					150.00	.00	
N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	01-320-4100	360.00	.00	
N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	01-340-4100	454.00	.00	
N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	01-360-4100	3,278.00	.00	
N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	51-300-4100	86.00	.00	
N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	01-370-4101	544.00	.00	
Total N SUB EMPL DENTAL BENEFIT COOP:					4,722.00	.00	
N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	01-320-4100	2,487.00	.00	
N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	01-340-4100	2,210.00	.00	
N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	01-360-4100	29,196.00	.00	
N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	51-300-4100	277.00	.00	
N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	01-370-4101	1,656.00	.00	
Total N SUBURBAN EMPL BENEFIT COOP:					35,826.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	12/31/16	VEH MTC SUPPLIES	12/31/2016	01-350-5020	611.37	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					611.37	.00	
NICOR GAS	11/21/16-12/21	CH 20-93-79-2787 7	12/22/2016	01-320-5410	443.49	.00	
NICOR GAS	11-22-16 - 12-2	WTR 70-06-34-0000 9	12/27/2016	51-300-5410	133.55	.00	
Total NICOR GAS:					577.04	.00	
NORTH SHORE SIGN	116722	SIGN MAINTENANCE FEE	01/01/2017	01-320-5100	38.00	.00	
Total NORTH SHORE SIGN:					38.00	.00	
NORTHWEST ELECTRICAL SUP	17308266	PW OPERATING SUPPLIES	01/09/2017	01-350-5710	31.90	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					31.90	.00	
NW CENTRAL DISPATCH SYST	8396	2/2017 MEMBER ASSESSMENT	01/04/2017	01-360-5240	20,396.75	.00	
Total NW CENTRAL DISPATCH SYSTEM:					20,396.75	.00	
OFFICE DEPOT INC.	7533423	PD OFFICE SUPPLIES	12/31/2016	01-360-5700	555.03	555.03	01/13/2017
Total OFFICE DEPOT INC.:					555.03	555.03	
OFFICE FURNITURE RESOURC	INV0029245	PW OPERATING SUPPLIES	12/29/2016	01-350-5710	110.00	.00	
Total OFFICE FURNITURE RESOURCES:					110.00	.00	
PDC LABORATORIES INC	852391	WATER TESTING	12/31/2016	51-300-5100	65.00	.00	
Total PDC LABORATORIES INC:					65.00	.00	
PRECISION SVC & PARTS INC	12/31/16	VEH MAINT SUPPLIES	12/31/2016	01-350-5020	496.08	.00	
Total PRECISION SVC & PARTS INC:					496.08	.00	
PRO DATA PAYROLL SERVICE	376603	PAYROLL PROCESSING	01/03/2017	01-320-5540	195.45	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total PRO DATA PAYROLL SERVICES INC.:					195.45	.00	
RACEWAY CAR WASH	36	PD CAR WASHES	01/04/2017	01-360-5321	108.00	.00	
Total RACEWAY CAR WASH:					108.00	.00	
READY PRESS LLC	78760	ENVELOPES FOR CITY HALL	01/12/2017	01-320-5700	160.00	.00	
Total READY PRESS LLC:					160.00	.00	
ROY'S TREE SERVICE	1199	TREE TRIMMING/REMOVING D	12/29/2016	01-350-5103	2,625.00	.00	
Total ROY'S TREE SERVICE:					2,625.00	.00	
SOLID WASTE AGENCY	5558	3/2017 WASTE SERVICES	01/17/2017	17-300-5420	13,255.73	.00	
Total SOLID WASTE AGENCY:					13,255.73	.00	
SPRING-ALIGN OF PALATINE IN	105755	VEH MAINT	01/04/2017	01-350-5020	99.95	.00	
Total SPRING-ALIGN OF PALATINE INC:					99.95	.00	
STANDARD EQUIPMENT CO	C15101	SANITARY SEWER PARTS	08/15/2016	53-300-5050	494.62	.00	
Total STANDARD EQUIPMENT CO:					494.62	.00	
STATE TREASURER	51200	TRAFFIC SIGNAL MTC	01/10/2017	01-350-5031	2,343.90	.00	
Total STATE TREASURER:					2,343.90	.00	
TODD GODAIR	6/30/16	FLEX SPENDING REIMBURSEM	01/11/2017	01-000-2061	367.51	.00	
Total TODD GODAIR:					367.51	.00	
TRESSLER LLP	378652	GENERAL LEGAL MATTERS	01/06/2017	01-320-5120	4,023.50	.00	
TRESSLER LLP	378652	EMPLOYEE DISABILITY MATTE	01/06/2017	01-320-5123	105.00	.00	
TRESSLER LLP	378652	ROB ROY	01/06/2017	01-320-5120	295.50	.00	
TRESSLER LLP	378652	IMET RECOVERY FEE SPLIT AR	01/06/2017	01-320-5120	84.00	.00	
TRESSLER LLP	378652	YUGO GRILL	01/06/2017	01-320-5120	273.00	.00	
TRESSLER LLP	378652	PERSONNEL	01/06/2017	01-320-5120	780.00	.00	
Total TRESSLER LLP:					5,561.00	.00	
VERIZON WIRELESS	9777873310	GENERAL BALANCE	01/01/2017	01-320-5410	1,044.89	1,044.89	01/13/2017
VERIZON WIRELESS	9777873310	WATER OP.	01/01/2017	51-300-5410	62.58	62.58	01/13/2017
Total VERIZON WIRELESS:					1,107.47	1,107.47	
VILLAGE OF MOUNT PROSPEC	12/09/16-01/09	WATER USAGE #3287-001	01/15/2017	51-300-5412	27.57	.00	
VILLAGE OF MOUNT PROSPEC	12/9/16-1/8/17	WATER USAGE #3288-001	01/15/2017	51-300-5412	266.51	.00	
Total VILLAGE OF MOUNT PROSPECT:					294.08	.00	
WAREHOUSE DIRECT OFFICE	3322696-0	CH OFFICE SUPPLIES	01/04/2017	01-320-5700	116.13	.00	
WAREHOUSE DIRECT OFFICE	3332205-0	CH OFFICE SUPPLIES	01/11/2017	01-320-5700	11.26	.00	
WAREHOUSE DIRECT OFFICE	3332339-0	CH OFFICE SUPPLIES	01/11/2017	01-320-5700	34.71	.00	
WAREHOUSE DIRECT OFFICE	3334477-0	CH OFFICE SUPPLIES	01/12/2017	01-320-5700	112.74	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
WAREHOUSE DIRECT OFFICE	3335772-0	PW OFFICE SUPPLIES	01/13/2017	01-350-5700	160.82	.00	
WAREHOUSE DIRECT OFFICE	3335828-0	PW OFFICE SUPPLIES	01/13/2017	01-350-5700	36.64	.00	
WAREHOUSE DIRECT OFFICE	3335828-0	PW OPERATING SUPPLIES	01/13/2017	01-350-5710	373.33	.00	
WAREHOUSE DIRECT OFFICE	3335994-0	CH OFFICE SUPPLIES	01/13/2017	01-320-5700	13.29	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					858.92	.00	
WHEELING/PROSPECT HEIGHT	4595	MEMBERSHIP INVESTMENT	12/15/2016	13-300-5100	250.00	.00	
Total WHEELING/PROSPECT HEIGHTS CC & INDUSTRY:					250.00	.00	
XTIVITY SOLUTIONS INC.	384	12/2016 MONTHLY VOIP SERVI	01/09/2017	01-320-5410	864.79	.00	
Total XTIVITY SOLUTIONS INC.:					864.79	.00	
Grand Totals:					145,943.71	23,038.79	

Dated: ______________________________

Mayor: ______________________________

City Council: ______________________________

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City Recorder: ______________________________

Report Criteria:
- Detail report.
- Invoices with totals above $0.00 included.
- Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2050 W/H LOCAL 15O UNION	IUOE LOCAL 150 ADMIN	#150 A 1/6/201	LOCAL 150 ADMIN DUES	01/06/2017	370.34	.00	
01-000-2050 W/H LOCAL 15O UNION	IUOE LOCAL 150 ADMIN	#150 A 12/23/2	LOCAL 150 ADMIN DUES	12/23/2016	370.34	.00	
01-000-2050 W/H LOCAL 15O UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 1/6/201	LOCAL 150 MEMBERSHIP DUE	01/06/2017	70.62	.00	
01-000-2050 W/H LOCAL 15O UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 12/23/1	LOCAL 150 MEMBERSHIP DUE	12/23/2016	70.62	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#252 01/2017	MAP #252 DUES	01/06/2017	544.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 01/2017	MAP #253 DUES	01/06/2017	170.00	.00	
01-000-2061 WITHHOLDING FLEX ME	EVARISTO MENDEZ JR.	11/22/16	FLEX SPENDING REIMBURSEM	01/14/2017	179.94	.00	
01-000-2061 WITHHOLDING FLEX ME	TODD GODAIR	6/30/16	FLEX SPENDING REIMBURSEM	01/11/2017	367.51	.00	
Total :					2,143.37	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	360.00	.00	
01-320-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	2,487.00	.00	
01-320-5100 PROFESSIONAL SERVIC	IN DEMAND ELECTRONIC COU	32232BEA	EXECUTIVE SEESION MTG TRA	01/13/2017	365.75	.00	
01-320-5100 PROFESSIONAL SERVIC	IN DEMAND ELECTRONIC COU	32233BEA	EXECUTIVE SESSION MTG TRA	01/13/2017	1,197.00	.00	
01-320-5100 PROFESSIONAL SERVIC	IN DEMAND ELECTRONIC COU	32234BEA	INVESTIGATION TRANSCRIPT	01/13/2017	904.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	116722	SIGN MAINTENANCE FEE	01/01/2017	38.00	.00	
01-320-5120 CITY ATTORNEY	LAVELLE LAW, LTD	141224	LIQUOR COMMISSION LITIGATI	01/03/2017	396.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	378652	GENERAL LEGAL MATTERS	01/06/2017	4,023.50	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	378652	ROB ROY	01/06/2017	295.50	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	378652	IMET RECOVERY FEE SPLIT AR	01/06/2017	84.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	378652	YUGO GRILL	01/06/2017	273.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	378652	PERSONNEL	01/06/2017	780.00	.00	
01-320-5122 CITY PROSECUTOR	CYNTHIA LA MANTIA	12/31/16	COURT REPORTING SERVICES	12/31/2016	280.00	.00	
01-320-5123 LABOR ATTORNEY	TRESSLER LLP	378652	EMPLOYEE DISABILITY MATTE	01/06/2017	105.00	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	53051518	CH COPIER	01/07/2017	1,266.72	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	29991-P	2017 WINTER NEWSLETTER P	01/11/2017	1,024.25	.00	
01-320-5410 UTILITIES	COMCAST	01/07-02/06/17	PD SERVICE #0882	01/01/2017	290.65	290.65	01/13/2017
01-320-5410 UTILITIES	COMCAST	12/13/16-2/12/	PW SERVICE #8066	01/06/2017	498.70	.00	
01-320-5410 UTILITIES	COMED I	12/09/16-1/12/	11 E CAMP MCDONALD SERVIC	01/12/2017	51.71	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	12/1/16 - 1/3/1	PW 1025-210002055629	01/06/2017	224.13	224.13	01/13/2017
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	DEC 31 TO JA	PW 1025-210002055667	01/03/2017	33.84	33.84	01/13/2017
01-320-5410 UTILITIES	NICOR GAS	11/21/16-12/21	CH 20-93-79-2787 7	12/22/2016	443.49	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9777873310	GENERAL BALANCE	01/01/2017	1,044.89	1,044.89	01/13/2017
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	384	12/2016 MONTHLY VOIP SERVI	01/09/2017	864.79	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	376603	PAYROLL PROCESSING	01/03/2017	195.45	.00	
01-320-5700 OFFICE SUPPLIES	IMPACT NETWORKING LLC	765877	KONICA TONER	01/10/2017	19.50	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	0988515-001	CH OFFICE SUPPLIES	01/04/2017	25.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	0988606-001	CH OFFICE SUPPLIES	01/04/2017	64.00	.00	
01-320-5700 OFFICE SUPPLIES	READY PRESS LLC	78760	ENVELOPES FOR CITY HALL	01/12/2017	160.00	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3322696-0	CH OFFICE SUPPLIES	01/04/2017	116.13	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3332205-0	CH OFFICE SUPPLIES	01/11/2017	11.26	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3332339-0	CH OFFICE SUPPLIES	01/11/2017	34.71	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3334477-0	CH OFFICE SUPPLIES	01/12/2017	112.74	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3335994-0	CH OFFICE SUPPLIES	01/13/2017	13.29	.00	
Total ADMINISTRATION:					18,084.00	1,593.51	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	454.00	.00	
01-340-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	2,210.00	.00	
01-340-5110 ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	GENERAL ENGINEERING	01/17/2017	938.00	.00	
01-340-5110 ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	ROADS - GENERAL PROJECTS	01/17/2017	804.00	.00	
01-340-5110 ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	WILLOW WOODS POND CONC	01/17/2017	1,315.00	.00	
01-340-5110 ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	PVMNT CONDITION RATING ST	01/17/2017	4,571.50	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	702 N ELMHURST DEVELOPME	01/17/2017	67.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	LOT GRADING REVIEWS & VISI	01/17/2017	1,541.00	.00	
Total BUILDING DEPARTMENT:					11,900.50	.00	
PUBLIC WORKS							
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD, IN	C05640	VEH MAINT PROF FEE	01/03/2017	314.72	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	12/31/16	VEH MTC SUPPLIES	12/31/2016	611.37	.00	
01-350-5020 VEHICLE MAINTENANCE	PRECISION SVC & PARTS INC	12/31/16	VEH MAINT SUPPLIES	12/31/2016	496.08	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	105755	VEH MAINT	01/04/2017	99.95	.00	
01-350-5031 SIGNAL MAINTENANCE	COOK COUNTY TREASURER	2016-4	TRAFFIC SIGNAL MAINTENANC	01/06/2017	1,200.75	.00	
01-350-5031 SIGNAL MAINTENANCE	STATE TREASURER	51200	TRAFFIC SIGNAL MTC	01/10/2017	2,343.90	.00	
01-350-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	CRS UPDATE	01/17/2017	134.00	.00	
01-350-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	NPDES MS4 SERVICES	01/17/2017	636.00	.00	
01-350-5103 PROF SERVICES - FORE	ROY'S TREE SERVICE	1199	TREE TRIMMING/REMOVING D	12/29/2016	2,625.00	.00	
01-350-5104 PROF SERVICES - BUILD	FIRST IMPRESSION MANAGEM	146492	WINDOW CLEANING	01/10/2017	94.00	.00	
01-350-5310 MEMBERSHIPS	APWA	4/1/17-3/31/18	GROUP MEMBERSHIP RENEW	01/10/2017	640.00	.00	
01-350-5330 TRAINING	ILLINOIS DEPARTMENT OF AG	2017 HEBER	2017 PEST CONTROL LICENSE	01/13/2017	20.00	.00	
01-350-5330 TRAINING	ILLINOIS DEPARTMENT OF AG	2017 KRON	2017 PEST CONTROL LICENSE	01/13/2017	20.00	.00	
01-350-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3335772-0	PW OFFICE SUPPLIES	01/13/2017	160.82	.00	
01-350-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3335828-0	PW OFFICE SUPPLIES	01/13/2017	36.64	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	12/28/16	PW OPERATING SUPPLIES	12/28/2016	52.66	52.66	01/13/2017
01-350-5710 OPERATING SUPPLIES	MENARDS	87982	PW OPERATING SUPPLIES	12/29/2016	70.86	.00	
01-350-5710 OPERATING SUPPLIES	MENARDS	87990	CREDIT MEMO	12/29/2016	27.96-	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5710 OPERATING SUPPLIES	MENARDS	87991	PW OPERATING SUPPLIES	12/29/2016	4.79	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1399024	PW OPERATING SUPPLIES	01/05/2017	12.33	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17308266	PW OPERATING SUPPLIES	01/09/2017	31.90	.00	
01-350-5710 OPERATING SUPPLIES	OFFICE FURNITURE RESOURC	INV0029245	PW OPERATING SUPPLIES	12/29/2016	110.00	.00	
01-350-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	3335828-0	PW OPERATING SUPPLIES	01/13/2017	373.33	.00	
01-350-5721 SIGNS	J & D INSTANT SIGNS, INC.	57187	25-35 EAST PIPER LANE SIGNA	12/06/2016	875.00	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102004421	GASOLINE	01/05/2017	2,286.74	.00	
01-350-7023 SAFETY EQUIPMENT	AMERICAN OUTFITTERS LTD.	225580	PW CLOTHING	10/10/2016	103.00	.00	
01-350-7023 SAFETY EQUIPMENT	CUTLER WORK WEAR INC.	12/31/16	PW SAFETY BOOTS	12/31/2016	472.36	.00	
Total PUBLIC WORKS:					13,798.24	52.66	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	3,278.00	.00	
01-360-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	29,196.00	.00	
01-360-5100 PROFESSIONAL SERVIC	IMPACT NETWORKING LLC	740142	PD SERVICE CALL FOR COPIE	11/14/2016	300.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2016	MONTHLY ACTIVITY	12/31/2016	180.07	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8396	2/2017 MEMBER ASSESSMENT	01/04/2017	20,396.75	.00	
01-360-5310 MEMBERSHIPS	N SUB ASSN OF CHIEFS OF PO	2017 DUES	2017 MEMBERSHIP DUES	01/12/2017	150.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	36	PD CAR WASHES	01/04/2017	108.00	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	7533423	PD OFFICE SUPPLIES	12/31/2016	555.03	555.03	01/13/2017
01-360-5741 CLOTHING	BROOKS-ALLAN	0041507	PD UNIFORMS	01/04/2017	29.00	.00	
01-360-5741 CLOTHING	BROOKS-ALLAN	0041508	PD UNIFORMS	01/04/2017	23.00	.00	
01-360-5741 CLOTHING	BROOKS-ALLAN	0041511	PD UNIFORMS	01/04/2017	207.00	.00	
Total PUBLIC SAFETY:					54,422.85	555.03	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	544.00	.00	
01-370-4101 RETIREE HEALTH INSUR	N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	1,656.00	.00	
Total REIMBURSABLE EXP:					2,200.00	.00	
Total GENERAL FUND:					102,548.96	2,201.20	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MOTOR FUEL TAX FUND							
EXPENSES							
11-300-5632 ICE CONTROL MAINTEN	LINDCO EQUIPMENT SALES IN	161449P	SNOW PLOW PARTS	01/06/2017	2,011.88	.00	
Total EXPENSES:					2,011.88	.00	
Total MOTOR FUEL TAX FUND:					2,011.88	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT							
EXPENSES							
13-300-5100 PROFESSIONAL SERVIC	WHEELING/PROSPECT HEIGHT	4595	MEMBERSHIP INVESTMENT	12/15/2016	250.00	.00	
13-300-5108 BEAUTIFICATION	COMED I	12/9/16 - 1/12/	IRIGATION SYSTEM-604 MILWA	01/12/2017	55.51	.00	
13-300-5108 BEAUTIFICATION	COMED I	12/9/16 -1/12/1	1250 RIVER RD IRIGATION SYS	01/12/2017	46.17	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	12/01/16-01/03	700 N MILWAUKEE IRRIG	01/06/2017	162.46	162.46	01/13/2017
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	12/1/16-1/3/17	1250 S RIVER RD B-IRRG	01/06/2017	162.46	162.46	01/13/2017
Total EXPENSES:					676.60	324.92	
Total TOURISM DISTRICT:					676.60	324.92	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND							
EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	5558	3/2017 WASTE SERVICES	01/17/2017	13,255.73	.00	
Total EXPENSES:					13,255.73	.00	
Total SOLID WASTE DISPOSAL FUND:					13,255.73	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEB-17	DENTAL & VISION INSURANCE	01/17/2017	86.00	.00	
51-300-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	DEC-16	MEDICAL INSURANCE EXPENS	12/31/2016	277.00	.00	
51-300-5000 BUILDING MAINTENANC	HOME DEPOT CREDIT SERVIC	12/28/16	WATER DEPT OPERATING SUP	12/28/2016	19.97	19.97	01/13/2017
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	852391	WATER TESTING	12/31/2016	65.00	.00	
51-300-5330 TRAINING	ILLINOIS SECTION AWWA	200026321	WATERCON 2017 - HEBER/ONE	01/04/2017	450.00	.00	
51-300-5410 UTILITIES	AT&T	847255912801/	SCADA LINE #5217	01/01/2017	68.58	68.58	01/13/2017
51-300-5410 UTILITIES	COMED I	12/9/16-1/12/1	WATER 1823083040	01/12/2017	31.62	.00	
51-300-5410 UTILITIES	NICOR GAS	11-22-16 - 12-2	WTR 70-06-34-0000 9	12/27/2016	133.55	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9777873310	WATER OP.	01/01/2017	62.58	62.58	01/13/2017
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	DEC 01 TO JA	WTR 1025-210004321674	01/06/2017	20,361.54	20,361.54	01/13/2017
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	12/09/16-01/09	WATER USAGE #3287-001	01/15/2017	27.57	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	12/9/16-1/8/17	WATER USAGE #3288-001	01/15/2017	266.51	.00	
Total EXPENSES:					21,849.92	20,512.67	
Total WATER FUND:					21,849.92	20,512.67	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
EXPENSES							
53-300-5050 SYSTEM MAINTENANCE	MICHAEL WAGNER & SONS IN	1398410	SANITARY SEWER DYE	01/24/2017	37.00	.00	
53-300-5050 SYSTEM MAINTENANCE	STANDARD EQUIPMENT CO	C15101	SANITARY SEWER PARTS	08/15/2016	494.62	.00	
53-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 12/18/16	OLD TOWN SANITARY SEWER	01/17/2017	201.00	.00	
53-300-5100 PROFESSIONAL SERVIC	MUNICIPAL & FINANCIAL SERVI	16-165	SEWER RATE STUDY	01/04/2017	3,389.00	.00	
Total EXPENSES:					4,121.62	.00	
Total SANITARY SEWER FUND:					4,121.62	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	DAVANI REMODELING, INC.	16-126	BUILDING BOND REFUND	04/14/2016	1,479.00	.00	
Total :					1,479.00	.00	
Total ROAD & BUILDING BOND ESCROW:					1,479.00	.00	
Grand Totals:					145,943.71	23,038.79	