



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

**SPECIAL MEETING MINUTES
OF TUESDAY JANUARY 17, 2017 at 4PM**

1. CALL TO ORDER - At 4:15 PM, Chairman Meyer called to order the January 17, 2017 Special Meeting of the Fire/Police Commission at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL - Deputy Clerk Schultheis called the roll.
There was a quorum present.

COMMISSIONERS PRESENT: Chairman Meyer, Commissioner Fiorito and Commissioner Hoffman

OTHER OFFICIALS PRESENT: Police Chief Steffen, Deputy Chief Zawlocki, Deputy Clerk Schultheis, and Police Community Liaison Conboy.

3. APPROVAL OF MINUTES

A. November 30, 2016 – Regular Meeting Executive Minutes

B. November 30, 2016- Regular Meeting Minutes - Chairman Meyer moved for omnibus approval of Items 3 A and B; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0.

4. CLOSED SESSION - For Purposes of:

A. Personnel Matters - At 4:16 PM; Chairman Meyer moved to go into Closed Session to discuss Personnel Matters; seconded by Commissioner Fiorito. There was unanimous approval.

ROLL CALL VOTE: AYES - Fiorito, Hoffman, Meyer

NAYS - None
ABSENT - None

Motion carried 3 – 0

5. RETURN TO OPEN SESSION - At 4:37 PM, Open Session resumed. A quorum was present.

Chairman Meyer moved to direct the Police Chief to do background checks on the four eligible Police recruits; seconded by Commissioner Fiorito. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Fiorito, Hoffman, Meyer
NAYS -	None
ABSENT -	None

Motion carried 3 – 0

6. OLD BUSINESS – Police Chief Steffen noted that there are three officers who finished their field training, and are operating solo. All are doing well, and Officer Garza made an arrest this afternoon. It was also noted that all three officers were getting along well with the other police officers and the Staff.

7. NEW BUSINESS - None

8. DEPARTMENTAL UPDATE - None

9. CORRESPONDENCE/COMMUNICATIONS - None

10. NEXT REGULAR MEETING – February 22, 2017 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM

12. ADJOURNMENT - At 4:40 PM, Chairman Meyer moved to Adjourn; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0.